WATAUGA
TEXAS
"A GREAT PLACE TO LIVE"

AGENDA
WATAUGA PARKS DEVELOPMENT CORPORATION
REGULAR MEETING
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
TUESDAY, MARCH 20, 2018
6:00 PM

CALL TO ORDER

CITIZEN'S OPEN FORUM Individuals requesting to speak during Citizen's Open Forum will be required to fill out a "REQUEST TO SPEAK FORM" and present it to the Secretary of the Parks Development Corporation prior to commencement of the meeting. Speakers are limited to three minutes. The purpose of this item is to allow citizens an opportunity to address the Parks Development Corporation on issues that are not the subject of a public hearing. Items which require a public hearing will allow citizens or visitors to speak at the time that item is introduced on the agenda. No deliberation or comments will be made with regard to citizen comments and no formal action can be taken by the Parks Development Corporation on items that are not posted on the agenda.

REPORTS FROM STAFF

1. Financial Report for February 2018
   Sandra Gibson, Director of Finance

2. Parks and Community Services Report for February 2018
   Sal Torres, Parks and Community Services Director

APPROVAL OF MINUTES

1. Minutes of Regular Meeting of February 20, 2018

PUBLIC HEARING

1. Public Hearing to allow for citizen input regarding the Shade Structure Project at Indian Springs Park in an amount not to exceed $21,580

   a. Open Public Hearing-allow for staff comments
   b. Public Comments
   c. Close Public Hearing

2. Public Hearing to allow for citizen input regarding the Picnic Pad Areas Project at Foster Village Park in an amount not to exceed $44,000

   a. Open Public Hearing-allow for staff comments
   b. Public Comments
   c. Close Public Hearing

NEW BUSINESS

1. Discussion and action to approve the Shade Structure Project at Indian Springs in an amount not to exceed $21,580 and recommend it be presented to the City Council for final approval

2. Discussion and action to approve the Picnic Pad Project at Foster Village Park in an amount not to exceed $44,000 and recommend it be presented to the City Council for final approval

ADJOURNMENT

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Zolaina R. Parker, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on March 14, 2018, before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.

Zolaina R. Parker

Zolaina R. Parker, City Secretary, TRMC

CITY OF WATAUGA, TEXAS

WATAUGA
TEXAS
"A GREAT PLACE TO LIVE"

AGENDA MEMORANDUM

DATE: March 13, 2018

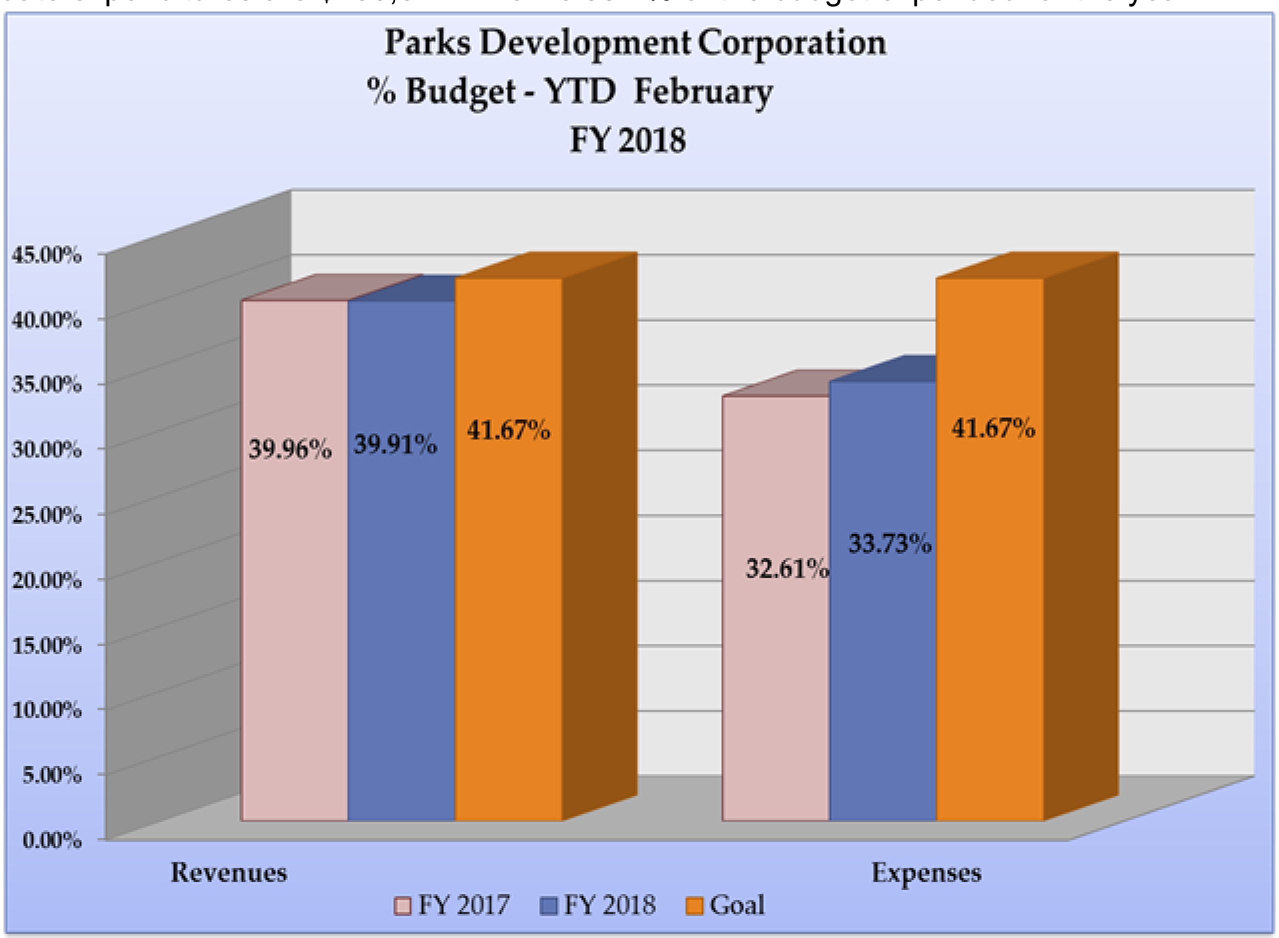
TO: Watauga Parks Development Corporation Directors

FROM: Sandra Gibson, Director of Finance

SUBJECT: Financial Report for February 2018

BACKGROUND/INFORMATION:

The attached report shows the results of transactions through February 2018 which is the 5th month of the fiscal year and 42% through the FY2017-18 budget. The year-to-date sales tax distribution is $297,529, which is 39.9% of budgeted revenues. Total year-to-date expenditures are $255,612 which is 33.7% of the budget expended for the year.



AGENDA MEMORANDUM

FINANCIAL IMPLICATIONS:
None

RECOMMENDATION/ACTION DESIRED:
Recommend review of report.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:
1. February 2018 PDC Detail

REVIEWED BY:

Zolaina Parker	Created/Initiated - 03/13/2018
Sandra Gibson	Approved - 03/13/2018
Zolaina Parker	Final Approval - 03/14/2018

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2018
For the period ending February 28, 2018 (2nd Qtr.)

PARKS DEVELOPMENT FUND - 04

REVENUE:	CURRENT BUDGET	2/28/2018 YTD ACTUAL	% USED	% REMAINING	2/28/2017 YTD ACTUAL	$ CHG 18 vs 17	% CHG 18 vs 17
SALES TAX	735,000	291,618	39.68%	60.32%	297,529	(5,911)	-1.99%
INTEREST EARNINGS	1,000	2,112	211.20%	-111.20%	522	1,590	-
INTEREST/ESCROW	-	-	-	-	-	-	-
CONTRIBUTIONS/OTHER	-	-	-	-	-	-	-
TOTAL REVENUE	$736,000	$293,730	39.91%	60.09%	$298,051	(4,321)	-1.45%
TOTAL EXPENDITURES	757,850	255,612	33.73%	66.27%	$ 243,970	11,641	4.77%
EXCESS REVENUE OVER (UNDER) EXPENDITURES	($21,850)	$38,118			$54,081	-$15,963	

WATAUGA
TEXAS
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AGENDA MEMORANDUM

DATE: March 13, 2018

TO: Watauga Parks Development Corporation Directors

FROM: Sal Torres, Parks and Community Services Director

SUBJECT: Parks and Community Services Report for February 2018

BACKGROUND/INFORMATION:
This items includes the report for the month of February 2018 and an update on the status of the retaining wall project for Capp Smith Lake.

FINANCIAL IMPLICATIONS:
None

RECOMMENDATION/ACTION DESIRED:
Recommend review of monthly report and attachments.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:
1. Monthly Report February 2018
2. 55679Exhibit-Plan View Capp Smith Wall
3. PR55679 Capp Smith Retaining Wall - Bid Form

REVIEWED BY:

Zolaina Parker	Created/Initiated - 03/14/2018
Sal Torres	Approved - 03/14/2018
Zolaina Parker	Final Approval - 03/14/2018

MONTHLY REPORT FOR PARKS DEPARTMENT- February 2018
2/1-2/28/2018

Turf Maintenance [1]	Cycles per month	Crew (3) hours per month
Municipal Buildings ①	0	0
Park Grounds ⑦	0	0
Right of Ways ③	0	0
Undeveloped properties ③	0	0
Totals:	**0**	**0**

Sanitation [2]	Cycles per month	Man hours per month
Capp-Smith	20	80
Foster Village	20	20
Parks-general	20	20
Recreation Center	20	20
Totals:	**80**	**140**

Landscape [3]	Sites per month
Fertilize	0
Plant installation	0
Irrigation checks	0
Irrigation repairs	2
Herbicide spraying	5
Trimming/pruning	9

Sports field maintenance [4]	Mowing cycles	Game preparation cycles
Baseball	0	0
Football	0	1
Kickball	0	0

MONTHLY REPORT FOR PARKS DEPARTMENT- February 2018
2/1-2/28/2018

Additional work completed

Major repairs to lighting system at Capp-Smith Park.
Lighting repairs completed at Foster Village Park Tennis Courts.
Installation of new RP backflow prevention assembly at Animal Control.
Sprayed pre-emergent at multiple locations.
Pruned trees at multiple locations.
Annual services to mowing equipment completed.
Re-piped and repaired water fountain at Capp-Smith Park.
Remove excess trash from lake.
Removed graffiti and repaired vandalism damage as needed.
Repaired fence panels at Capp-Smith park as needed.
Monthly playground safety inspections and repairs completed as needed.
Remove excess trash from lake.

[1] Includes mowing, string trimming, edging, blowing, debris and trash removal.

[2] Cleaning of restroom facilities, emptying trash cans, and removal of loose trash on grounds.

[3] All work associated with horticulture

[4] Field maintenance includes mowing, clay surface repair/preparation, striping, base anchor repair, and pitching mound repair.

PLOTTED: 3/9/2018 9:30 AM

P:\PR55679\Cadd\Civil\55679Exhibit.dwg/[Plan View] SAVED:1/23/2018 Lance, Micah

BURGESS & NIPLE
3950 FOSSIL CREEK BLVD., SUITE 210
FORT WORTH, TEXAS 76137
PHONE: (817) 306-1444
TBPE FIRM REGISTRATION NO. F-10834

SITE PLAN
CAPP SMITH PARK
LAKE RETAINING WALLS 2018
CITY OF WATAUGA, TEXAS

NO.	REVISIONS	DATE	BY	CHK.

PRELIMINARY

This document is released for the purpose of interim/municipal review under the authority of

WILLIAM D. WENDLAND, P.E.
TX # 67958
March 9, 2018
It is not to be used for construction purposes.

JOB NUMBER:	55679
DESIGNED BY:	MGL
DRAWN BY:	MGL
APPROVED BY:	WDW
CHECKED BY:	SDS
DATE:	3/9/18
SCALE:	1"=50'

SHEET NUMBER:	OF
2	13

BID FORM

ITEM NO.	DESCRIPTION OF UNIT	UNIT	BID QUANTITY	UNIT PRICE	COST
	EAST WALL BASE BID				
1	Remove Existing Wall	LF	788	$ 65.00	$ 51,220.00
2	Install 2/RW2 from Station 0+50 to 3+50	LF	350	$ 130.00	$ 45,500.00
3	Install 1/RW2 from Sta. 3+50 to Sta. 7+87.17	LF	438	$ 130.00	$ 56,940.00
4	Flume Type B	LS	2	$ 2,000.00	$ 4,000.00
	EAST WALL ALTERNATIVE BID				
101	Remove Existing Wall	LF	788	$ 65.00	$ 51,220.00
102	Install 2/RW2 from Sta. 0+00 to 0+50	LF	50	$ 130.00	$ 6,500.00
103	Install 1/RW2 from Sta. 3+50 to Sta. 7+87.16	LF	438	$ 129.00	$ 56,502.00
104	Flume Type B	LS	1	$ 1,998.00	$ 1,998.00
105	Flume Type A	LF	30	$ 20.00	$ 600.00
106	5:1 Slope from Sta. 0+50 to Sta. 3+50	LS	1	$ 19,500.00	$ 19,500.00
ITEM NO.	DESCRIPTION OF UNIT	UNIT	BID QUANTITY	UNIT PRICE	COST
	WEST WALL BASE BID				
201	Remove Existing Wall	LF	1,114	$ 65.00	$ 72,410.00
202	Install 1/RW2 from Sta. 0+00 to 3+47	LF	347	$ 130.00	$ 45,110.00
203	Install 2/RW2 from Sta. 3+47 to Sta. 5+50	LF	203	$ 130.00	$ 26,390.00
204	Flume Type B	LS	1	$ 2,000.00	$ 2,000.00
205	Install 2/RW2 from Sta. 5+50 to Sta. 10+50	LF	500	$ 130.00	$ 65,000.00
206	Install 1/RW2 from Sta. 10+50 to Sta. 11+14	LF	64	$ 130.00	$ 8,320.00
	WEST WALL ALTERNATIVE BID				
301	Remove Existing Wall	LF	1,114	$ 65.00	$ 72,410.00
302	Install 1/RW2 from Sta. 0+00 to 3+47	LF	347	$ 130.00	$ 45,110.00
303	Install 2/RW2 from Sta. 3+47 to Sta. 5+50	LF	203	$ 130.00	$ 26,390.00
304	5:1 Slope from Sta. 5+50 to Sta. 11+14	LS	1	$ 39,000.00	$ 39,000.00
305	Flume Type A	LF	19	$ 20.00	$ 380.00

EAST WALL BASE BID TOTAL:	$ 157,660.00	$ 176,579.20
EAST WALL ALTERNATIVE BID TOTAL:	$ 136,320.00	$ 152,678.40
NUMBER OF EAST WALL CONSTRUCTION DAYS (BASE OR ALT.): ENTER DAYS		
WEST WALL BASE BID TOTAL:	$ 219,230.00	$ 245,537.60
WEST WALL ALTERNATIVE BID TOTAL:	$ 183,290.00	$ 205,284.80
NUMBER OF WEST WALL CONSTRUCTION DAYS (BASE OR ALT.): ENTER DAYS		

WATAUGA
TEXAS
"A GREAT PLACE TO LIVE"

AGENDA MEMORANDUM

DATE: March 13, 2018

TO: Watauga Parks Development Corporation Directors

FROM: Zolaina Parker, City Secretary, TRMC

SUBJECT: Minutes of Regular Meeting of February 20, 2018

BACKGROUND/INFORMATION:
This item includes minutes from the February 20, 2018 Regular Meeting.

FINANCIAL IMPLICATIONS:
None

RECOMMENDATION/ACTION DESIRED:
Recommend approval of minutes.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:
1. Minutes Draft

REVIEWED BY:

Zolaina Parker	Created/Initiated - 03/13/2018
Zolaina Parker	Final Approval - 03/13/2018

MINUTES
WATAUGA PARKS DEVELOPMENT CORPORATION
REGULAR MEETING
TUESDAY, FEBRUARY 20, 2018
CITY HALL COUNCIL CHAMBER
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
6:00 P.M.

Members present:

Art Miner	President
Pete Beierschmitt	Vice-President
Leah Chauvin	Director
Jan Hill	Director
Kim Irving	Director
Jan Hill	Director
Chase Poorman	Director
Becky Hartless	Director

and

Sal Torres	Director of Parks and Community Services

CALL TO ORDER

President Miner called the meeting to order at 6:00 p.m.

CITIZEN'S OPEN FORUM

Mr. Michale Ludke, 6633 Jerry Lynn Drive, Watauga, Texas addressed the issues with the Falcon Cricket Club at BISD Park and the issues residents are dealing with due to the

REPORTS FROM STAFF

1. Financial Report for the month of January 2018

   Sandra Gibson, Finance Director/Treasurer, presented the Financial Report for the month of January 2018.

2. Parks and Community Services Report for October 2017

   Sal Torres, Director of Parks and Community Services, presented the Parks and Community Services Report for January 2018.

APPROVAL OF MINUTES

1. Minutes of Regular Meeting of November 21, 2017

Director Beierschmitt made a motion to approve the minutes of the Regular Meeting of July 18, 2017 as presented. Director Poorman seconded the motion, which passed as follows: all

AYES:	Beierschmitt, Hill, Chauvin, Irving, Poorman, Hartless
NAYS:	None
ABSTAIN:	Miner
ABSENT:	None

NEW BUSINESS

1. Discussion and action on selection of Parks Development Corporation Officers

    (a) President
    (b) Vice-President
    (c) Secretary

    Director Beierschmitt nominated Director Miner to serve as President which was seconded by Director Hill and approved as follows:

AYES:	Beierschmitt, Chauvin, Irving, Poorman, Hartless
NAYS:	None
ABSTAIN:	Miner
ABSENT:	None

Director Hill nominated Director Beierschmitt to serve as Vice-President which was seconded by Director Chauvin and approved as follows:

AYES:	Beierschmitt, Chauvin, Irving, Poorman, Hartless
NAYS:	None
ABSTAIN:	Miner
ABSENT:	None

Director Chauvin nominated Director Hartless to serve as Secretary which was seconded by Director Beierschmitt and approved as follows:

AYES:	Beierschmitt, Chauvin, Hill, Poorman, Irving
NAYS:	None
ABSTAIN:	Miner, Hartless
ABSENT:	None

2. Discussion and action on setting a public hearing date for March 20, 2018, during the Watauga Parks Development Corporation Meeting at 6:00 p.m., to be held at 7105 Whitley Road, Watauga, Texas; to allow for public input and comments with regard to the Shade Structure Project at Indian Springs Park in an amount not to exceed $21,580

Director Hill made a motion to set a public hearing date for March 20, 2018, during the Watauga Parks Development Corporation Meeting at 6:00 p.m., to be held at 7105 Whitley Road, Watauga, Texas; to allow for public input and comments with regard to the Shade Structure Project at Indian Springs Park in an amount not to exceed $21,580. Director Poorman seconded the motion, which passed as follows:

AYES:	Beierschmitt, Chauvin, Irving, Poorman, Hartless
NAYS:	None
ABSTAIN:	Miner
ABSENT:	None

3. Discussion and action on setting a public hearing date for March 20, 2018, during the Watauga Parks Development Corporation Meeting at 6:00 p.m., to be held at 7105 Whitley Road, Watauga, Texas; to allow for public input and comments with regard to the Picnic Pad Areas Project at Foster Village Park in an amount not to exceed $44,000

Director Beierschmitt made a motion to set a public hearing date for March 20, 2018, during the Watauga Parks Development Corporation Meeting at 6:00 p.m., to be held at 7105 Whitley Road, Watauga, Texas; to allow for public input and comments with regard to the Picnic Pad Areas Project at Foster Village Park in an amount not to exceed $44,000. Director Chauvin seconded the motion, which passed as follows:

AYES:	Beierschmitt, Hill, Chauvin, Irving, Poorman, Hartless
NAYS:	None
ABSTAIN:	Miner
ABSENT:	None

ADJOURNMENT

With there being no further business to conduct, President Miner adjourned the meeting at 6:14 p.m.

APPROVED: this _______ day of ___________________, 2018

SIGNED: this _______ day of ___________________, 2018

ATTEST: APPROVED:

____

Becky Hartless, Secretary

____

Art Miner, President

WATAUGA
TEXAS
"A GREAT PLACE TO LIVE"

AGENDA MEMORANDUM

DATE: March 13, 2018

TO: Watauga Parks Development Corporation Directors

FROM: Zolaina Parker, City Secretary, TRMC

SUBJECT: Public Hearing to allow for citizen input regarding the Shade Structure Project at Indian Springs Park in an amount not to exceed $21,580

BACKGROUND/INFORMATION:
During the February 20, 2018 Regular Meeting, the Watauga Parks Development Coroporation approved a Public Hearing be set on March 20, 2018 at 6:00 p.m., to allow for public input on the Shade Structure Project at Indian Springs Park in an amount not to exceed $21,580.

The Public Hearing Notice was published in the Star Telegram-Legal Notices Section on March 9, 2018.

FINANCIAL IMPLICATIONS:
None

RECOMMENDATION/ACTION DESIRED:
Conduct Public Hearing as advertised, posted, and published.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:
1. Notice of Public Hearing

REVIEWED BY:

Zolaina Parker	Created/Initiated - 03/14/2018
Zolaina Parker	Final Approval - 03/14/2018

WATAUGA
TEXAS
"A GREAT PLACE TO LIVE"

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Watauga Parks Development Corporation will hold a Public Hearing during the Regular Meeting on Tuesday, March 20, 2018 at 6:00 p.m., at City Hall-Council Chamber, 7105 Whitley Road, Watauga, Texas 76148. The purpose of the Public Hearing is to allow for citizen input regarding the Shade Structure Project at Indian Springs Park in an amount not to exceed $21,580; and the Picnic Pad Areas Project at Foster Village Park in an amount not to exceed $44,000.

Published on Friday, March 9, 2018 in the Fort Worth Star Telegram, Legal Notices Section.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Zolaina R. Parker, City Secretary for the City of Watauga, hereby certify that this notice was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on Tuesday, March 6, 2018, before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.

Zolaina R. Parker

Zolaina R. Parker, City Secretary, TRMC

CITY OF WATAUGA, TEXAS

WATAUGA
TEXAS
"A GREAT PLACE TO LIVE"

AGENDA MEMORANDUM

DATE: March 13, 2018

TO: Watauga Parks Development Corporation Directors

FROM: Zolaina Parker, City Secretary, TRMC

SUBJECT: Public Hearing to allow for citizen input regarding the Picnic Pad Areas Project at Foster Village Park in an amount not to exceed $44,000

BACKGROUND/INFORMATION:

During the February 20, 2018 Regular Meeting, the Watauga Parks Development Coroporation approved a Public Hearing be set on March 20, 2018 at 6:00 p.m., to allow for public input on the Picnic Pad Areas Project at Foster Village Park in an amount not to exceed $44,000.

The Public Hearing Notice was published in the Star Telegram-Legal Notices Section on March 9, 2018.

FINANCIAL IMPLICATIONS:

None

RECOMMENDATION/ACTION DESIRED:

Conduct Public Hearing as advertised, posted, and published.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Notice of Public Hearing

REVIEWED BY:

Zolaina Parker Created/Initiated - 03/14/2018
Zolaina Parker Final Approval - 03/14/2018

WATAUGA
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Zolaina R. Parker

Zolaina R. Parker, City Secretary, TRMC

CITY OF WATAUGA, TEXAS

WATAUGA
TEXAS
"A GREAT PLACE TO LIVE"

AGENDA MEMORANDUM

DATE: March 13, 2018

TO: Watauga Parks Development Corporation Directors

FROM: Sandra Gibson, Director of Finance
Sal Torres, Parks and Community Services Director

SUBJECT: Discussion and action to approve the Shade Structure Project at Indian Springs in an amount not to exceed $21,580 and recommend it be presented to the City Council for final approval

---

BACKGROUND/INFORMATION:

The public hearing has been held and the Watauga Parks Development Corporation is required to make a recommendation and provide direction as to the Indian Springs Shade Structure Project.

The quote provided by GameTime by Total Recreation Products utilizes Buyboard contract # 512-16. The City of Watauga is a member of Buyboard and per authority granted by the Local Government Code Section 271.102 and Texas Government Code Chapter 791, government entities may utilize cooperative purchasing between local government entities and cooperative purchasing organizations. The code is designed to allow government entities to utilize contracts for products and services that have already gone through the bid process, thereby meeting all State and Local purchasing laws and requirements. The City of Watauga as a member, may utilize contracts offered through the purchasing cooperatives, thus enhancing the purchasing power and reducing costs and man-hours.

FINANCIAL IMPLICATIONS:

Funds are budgeted in the amount of $22,000 in the FY2017-2018 Budget in PDC Capital Projects Fund, account #05-020-85210

RECOMMENDATION/ACTION DESIRED:

Staff requests Board authorization to forward this project to Council for final approval of the purchase and installation as per requirements within Chapter 505 of the Type B Corporation Act.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. SHADE STRUCTURE @ INDIAN SPRINGS QUOTE

REVIEWED BY:

AGENDA MEMORANDUM

Zolaina Parker	Created/Initiated - 03/14/2018
Sandra Gibson	Approved - 03/14/2018
Sal Torres	Approved - 03/14/2018
Zolaina Parker	Final Approval - 03/14/2018

by Total Recreation Products, Inc.
17802 Grant Road Cypress, Texas 77429
Phone: 281-351-2402
Toll Free: 800-392-9909
Fax: 281-351-2493

QUOTE
#79450

12/28/2017

TP-12061-15 Rev 2- Indian Springs - Shade

City of Watauga
Attn: Sal Torres
7901 Indian Springs Rd
Watauga, TX 76148
Phone: 817-514-5890
storres@cowtx.org

Ship To Zip: 76148

Quantity	Part #	Description	Unit Price	Amount
1	PHP30X36S-14-FB	UltraShade - Hip Rec 30X36 Shade, 14' Eave Height, P/C Structure - *Price includes discount of $1,030.13*	$5,837.41	$5,837.41
1	M-Engineer	UltraShade - Signed & Sealed Engineering Drawings, Calculations and Footing Design - *Price includes discount of $117.00*	$663.00	$663.00
1	INSTALL	Game Time - Shade Installation - Installation of above shade only. No other site work, demolition or concrete work included. (Installer is not responsible for any concrete damage that may occur due to the heavy lifts being required for install). *Acquisition of any and all permits is the sole responsibility of the customer. Standard installation does not include any extra or additional machinery, drillers, etc., for rock excavation.*	$14,479.59	$14,479.59

Freight Calculated to 7901 Indian Springs Rd., Watauga TX 76148

SubTotal:	$20,980.00
Freight:	$597.95
Total Amount:	**$21,577.95**

DUE TO FLUCTUATING FUEL COSTS, FREIGHT SHOWN IS ESTIMATED FREIGHT. ACTUAL FREIGHT WILL BE DETERMINED AT THE TIME OF YOUR ORDER. PLEASE FEEL FREE TO CONTACT US TO VERIFY CURRENT FREIGHT CHARGES PRIOR TO PLACING YOUR ORDER.
Contract: Buy Board Contract #512-16

Important Terms & Conditions - Please Review
To place an order, you must provide one of the following: a Purchase Order assigned to GameTime; or this Price Quotation, signed by an authorized purchaser, with a check made payable to GameTime. GameTime will also accept payment by Visa, MasterCard, or American Express. A current approved credit application is required for Net 30 terms.

TP-12061-15 Rev 2- Indian Springs - Shade

QUOTE
#79450

12/28/2017

Please complete and return with your required form of payment:

Acceptance of quotation:

Accepted By (printed): ______________________ P.O. No: ______________________

Signature: ______________________ Date: ______________________

Title: ______________________ Phone: ______________________

Facsimilie: ______________________ Purchase Amount: **$21,577.95**

Order Information:

Bill To:	Ship To:
Company:	Company:
Attn:	Attn:
Address:	Address:
City, State, Zip:	City, State, Zip:
Contact:	Contact:
Email Address:	Email Address:
Tel:	Tel:
Fax:	**Fax:**

For non-taxable purchases: Please also provide a copy of your Sales Tax Exemption Certificate or Resale Certificate.

WATAUGA
TEXAS
"A GREAT PLACE TO LIVE"

AGENDA MEMORANDUM

DATE: March 13, 2018

TO: Watauga Parks Development Corporation Directors

FROM: Sandra Gibson, Director of Finance
Sal Torres, Parks and Community Services Director

SUBJECT: Discussion and action to approve the Picnic Pad Project at Foster Village Park in an amount not to exceed $44,000 and recommend it be presented to the City Council for final approval

---

BACKGROUND/INFORMATION:

The public hearing has been held and the Watauga Parks Development Corporation is required to make a recommendation and provide direction as to the Picnic Pad Areas Project.

The quote provided by GameTime by Total Recreation Products utilizes Buyboard contract # 512-16. The City of Watauga is a member of Buyboard and per authority granted by the Local Government Code Section 271.102 and Texas Government Code Chapter 791, government entities may utilize cooperative purchasing between local government entities and cooperative purchasing organizations. The code is designed to allow government entities to utilize contracts for products and services that have already gone through the bid process, thereby meeting all State and Local purchasing laws and requirements. The City of Watauga as a member, may utilize contracts offered through the purchasing cooperatives, thus enhancing the purchasing power and reducing costs and man-hours.

FINANCIAL IMPLICATIONS:

Funds are budgeted in the amount of $44,000 in the FY2017-2018 Budget in PDC Capital Projects Fund, account #05-020-85210

RECOMMENDATION/ACTION DESIRED:

Staff requests Board authorization to forward this project to Council for final approval of the purchase and installation as per requirements within Chapter 505 of the Type B Corporation Act.

WATAUGA
TEXAS
"A GREAT PLACE TO LIVE"

AGENDA MEMORANDUM

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Picnic Pad Quote

REVIEWED BY:

Zolaina Parker	Created/Initiated - 03/13/2018
Sandra Gibson	Approved - 03/14/2018
Sal Torres	Approved - 03/14/2018
Zolaina Parker	Final Approval - 03/14/2018

by Total Recreation Products, Inc.
17802 Grant Road Cypress, Texas 77429
Phone: 281-351-2402
Toll Free: 800-392-9909
Fax: 281-351-2493

QUOTE
#79474

01/09/2018

TP-05153-16 Rev 4 - Foster Park - Picnic Pad w/Table, Shade & Trash Receptacle

City of Watauga
Attn: Sal Torres
7901 Indian Springs Rd.
Watauga, TX 76148
Phone: 817-514-5890
storres@cowtx.org

Ship To Zip: 76148

Quantity	Part #	Description	Unit Price	Amount
3	28021	Game Time - P/S Food Court Table S/M	$1,750.00	$5,250.00
3	60	Game Time - Waist-Hi Stove, Permanent	$295.00	$885.00
3	28009	Game Time - 6' P/S Bench W/Back Inground	$576.00	$1,728.00
3	28026	Game Time - Receptacle W/Flat Top Inground	$669.00	$2,007.00
3	8888	GT-Shade - 15' X 15' Cantilever Umbrella Shade, 12' Eave Height (CU151512) InGround-No Glide	$2,247.00	$6,741.00
1	3680	GT-Shade - Engineered Sealed Drawings	$850.00	$850.00
1	INSTALL	Game Time - Installation - *Installation of Above Equipment & Shades including (3) Concrete Pads (15'X15'X4'); No other site work, demolition or concrete work included. Acquisition of any and all permits is the sole responsibility of the customer. Standard installation does not include any extra or additional machinery, drillers, etc., for rock excavation.*	$20,671.24	$20,671.24

Freight Calculated to 6600 Starnes Rd, Watauga, TX 76148

SubTotal:	$38,132.24
Discount:	($1,167.60)
Estimated Freight:	$2,701.74
Total Amount:	**$39,666.38**

Customer is responsible for meeting the truck for delivery and unloading. A forklift may be required to unload material.

DUE TO RISING FUEL COSTS, FREIGHT SHOWN IS ESTIMATED FREIGHT. ACTUAL FREIGHT WILL BE DETERMINED AT THE TIME OF YOUR ORDER. PLEASE FEEL FREE TO CONTACT US TO VERIFY CURRENT FREIGHT CHARGES PRIOR TO PLACING YOUR ORDER.
Contract: Buy Board Contract #512-16

Important Terms & Conditions - Please Review
To place an order, you must provide one of the following: a Purchase Order assigned to GameTime; or this Price Quotation, signed by an authorized purchaser, with a check made payable to GameTime. GameTime will also accept payment by Visa, MasterCard, or American Express. A current approved credit application is required for Net 30 terms.

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This quotation explicitly excludes any and all items not expressly specified or identified above. No other product, equipment, or service is included, regardless of any Contract Document, Contract Section, Plans, Specifications, Drawing, or Addendum. Delivery for most GameTime equipment is approximately 5-6 weeks after all order documents have been received and payment terms have been approved. A current, approved credit application is required for N30 terms. To place an order, you must provide a purchase order or a signed Total Recreation Products, Inc. (hereafter described as TRP) quote, assigned to GameTime. Neither general contractor nor subcontractor contracts can be accepted. Purchase documents that contain indemnity or hold harmless conditions cannot be accepted. Retainage is not permitted. The following must be received before your order can be processed: complete billing and shipping addresses, a contact name and phone #, and all color choices. Manufacturer's colors may vary from year to year. You are responsible for ensuring that any required submittal approvals are completed before placing your order for processing. TRP reserves the right to limit submittals to one copy. Shop drawings, bluelines, sepias, are not available. Closeout documents may be limited to GameTime or TRP standard issue. If Sales Tax Exempt, a copy of your tax exemption form or resale certificate must accompany your order, or any applicable sales tax, will be added to your invoice. Most GameTime products are shipped from the Ft. Payne, AL plant. GameTime cannot hold orders or store equipment. Equipment is invoiced when shipped. If a cash sale, your payment must be received in full before the order will be processed. Contractors must also provide copies of current, fully executed bid/performance/payment bonds, as applicable. Pricing shown does not include any charges for permits, bonding, prevailing wage, or additional insured certifications. Unless otherwise noted, any quantity of surfacing or playcurbs quoted has been calculated specifically for the equipment and layout shown. No additional surfacing or curbing is included, and no allowance has been made, for an unleveled, convoluted or larger site, or for a different layout. Neither GameTime nor TRP is responsible for any surface, curbing, border, or drain that is provided by others. Also please confirm that your area is adequate for the equipment that you are purchasing.

Installation charges, if quoted, are for a "standard" installation unless specifically noted to be otherwise. Installation charges are due upon completion. Standard installations are based upon a soil work site, that is freely accessible by truck, (no fencing, tree/landscaping or utility obstacles, etc.), and level, (+/- 1-2% maximum slope). An accessible water source must be available to the installer. Any site work that is not expressly described is excluded. Standard installation does not include any extra or additional machinery, drillers, etc., for rock excavation. If rock conditions are encountered, additional charges will apply. Standard installations generally require from 2-10 business days to complete, depending upon the amount and type of equipment, site conditions, weather, and the installer's schedule. Work may or may not be performed in consecutive days. Playcurbs are staked in, not set in concrete. Engineered wood fiber and shredded rubber surfacings are spread, not compacted, rolled, or watered. Landscape timbers are not warranted. The Customer is responsible for locating and clearly marking all underground utilities in the installation area before any installation work can begin. The installer is not responsible for damages, repairs, or discontinuance of business due to damaged utilities. If applicable, sprinkler system locates, re-working and repairs are excluded from installation charges. Installation of all products, (equipment, borders, fall surfacing and amenities) are as quoted and approved by acceptance of quotes and drawings. As a precautionary measure, work in progress areas will be taped off at the end of the workday. Pier spoils from installation shall be spread at site, site will be left rough grade. The installer is not responsible for any damages or re-work resulting from after hours events or activities during the work in progress period. Temporary fencing is only provided by specific request, and additional charges will apply. Collectively and/or individually, not the manufacturer, TRP, their representatives, nor the installation company shall be held liable for any damages resulting from misuse, vandalism, or neglect. Any deviations from approved and accepted placement of all items, along with additional work, over and above quoted items, will be chargeable to the customer. Once work is completed the customer will be notified if present at the job site, and all responsibility of any new work will be transferred to the customer. The customer is responsible for maintaining the integrity of completed installation work until all components have seated and/or cured (concrete footings, etc.). Your project site must be completely prepared and ready to receive your equipment before any installation work begins. Acquisition of any and all permits is the sole responsibility of the customer. Additional charges may be billed for any extra hours or trips needed as a result of the work site not being ready. Neither the installation contractor, GameTime nor TRP will be responsible for delays caused by shortages, incorrect parts, weather conditions, other contractors, or lack of site readiness.

If you are receiving your equipment, you are responsible for unloading and accepting delivery from the freight company and reporting any damaged freight or shortages on the freight bill at the time. You will also be responsible for a complete inventory of your received equipment and reporting any discrepancies to us immediately. Neither the freight company nor the manufacturer will resolve shipment discrepancies that are not reported immediately. Make sure that all items have been received before any type of installation work is scheduled. The freight carrier will be instructed to call your designated contact 24 hours before delivery to arrange a delivery appointment.

Once accepted, orders can only be changed or canceled with the consent of GameTime and TRP, and on terms that will indemnify them against loss. Changed or canceled orders are subject to a $100.00 service charge. Additionally, canceled orders are subject to a 25% restocking fee, plus freight charges (to and from). Built-to-order equipment orders are non-cancelable. Changes to orders that have been shipped and invoiced are subject to the above $100.00 service charge plus additional restocking/return charges of 25%. Non-returnable items shall be charged at full invoice value. Any return transportation charges shall be for the Buyer's account. Replacement parts are also subject to the cancellation/returns policy. Please carefully review any research information that has been sent to you and confirm that you are ordering the correct replacement parts for your equipment. This quotation is valid 30 days. After 30 days, please request an updated quote. Prices may be subject to material and fuel surcharges at the time of shipment and are subject to change without notice. Current prices will apply at the time of shipment. Acceptance of this quote indicates your agreement to GameTime's credit terms, which are net 30 days, FOB shipping with approved credit. Any deviations from this proposal may invalidate the quoted pricing and/or terms.

THIS QUOTATION IS SUBJECT TO POLICES IN THE CURRENT GAMETIME PARK AND PLAYGROUND CATALOG AND THE FOLLOWING TERMS AND CONDITIONS. OUR QUOTATION IS BASED ON SHIPMENT OF ALL ITEMS AT ONE TIME TO A SINGLE DESTINATION, UNLESS NOTED, AND CHANGES ARE SUBJECT TO PRICE ADJUSTMENT. PURCHASES IN EXCESS OF $1,000.00 TO BE SUPPORTED BY YOUR WRITTEN PURCHASE ORDER MADE OUT TO GAMETIME, C/O TOTAL RECREATION.

Pricing: f.o.b. factory, firm for 30 days from date of quotation.

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Please complete and return with your required form of payment:

Acceptance of quotation:

Accepted By (printed): ______________________ P.O. No: ______________________

Signature: ______________________ Date: ______________________

Title: ______________________ Phone: ______________________

Facsimilie: ______________________ Purchase Amount: **$39,666.38**

Order Information:

Bill To: ______________________ Ship To: ______________________

Company: ______________________ Company: ______________________

Attn: ______________________ Attn: ______________________

Address: ______________________ Address: ______________________

City, State, Zip: ______________________ City, State, Zip: ______________________

Contact: ______________________ Contact: ______________________

Email Address: ______________________ Email Address: ______________________

Tel: ______________________ Tel: ______________________

Fax: ______________________ **Fax:** ______________________

For non-taxable purchases: Please also provide a copy of your Sales Tax Exemption Certificate or Resale Certificate.