AGENDA
WATAUGA CRIME CONTROL AND PREVENTION DISTRICT
BOARD MEETING
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
MONDAY, JULY 8, 2019
5:30 PM

A. CALL TO ORDER

B. APPROVAL OF MINUTES

1. Consideration of minutes of Watauga Crime Control and Prevention District Board Meetings of June 18, 2018; May 29, 2019; and June 17, 2019

C. PUBLIC HEARING

D. NEW BUSINESS

1. Consideration and action of the adoption of the proposed Crime Control and Prevention District Budget for the Fiscal Year 2019-2020

E. ADJOURNMENT

The Watauga Crime Control and Prevention District Board of Directors may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the to address a subject matter on the agenda. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 281-1991 FOR FURTHER INFORMATION.

I, Terri Johnson, Interim City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on Wednesday July 3, 2019, before 5:30 p.m., in accordance with Chapter 551 of the Texas Government Code.

Terri Johnson

Terri Johnson, Interim City Secretary

CITY OF WATAUGA, TEXAS

WATAUGA
TEXAS
"A GREAT PLACE TO LIVE"

AGENDA MEMORANDUM

DATE: July 3, 2019

TO: Crime Control and Prevention District Directors

FROM:

SUBJECT: Consideration of minutes of Watauga Crime Control and Prevention District Board Meetings of June 18, 2018; May 29, 2019; and June 17, 2019

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. 06182018 PH & REG MTG
2. 05292019 REG MIN
3. 06172019 PH & REG MTG

REVIEWED BY:

Sandra Gibson, CGFO, CGFM, Director of Finance	Approved - 7/3/2019
Andrea Gardner, City Manager	Approved - 7/3/2019
Terri Johnson, City Secretary	Final Approval - 7/3/2019

MINUTES
WATAUGA CRIME CONTROL AND PREVENTION DISTRICT
BOARD MEETING
MONDAY, JUNE 18, 2018
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
5:30 PM

CALL TO ORDER

The Crime Control and Prevention District convened the Regular Meeting at 5:41 p.m., with the following members present:

Mark Taylor	Chairperson
Tom Snyder	Vice-Chairperson
Sandra Bush	Director
David Griffin	Director
Merle Clark	Director
Kim Irving	Director
Patrick Shelbourne	Director

and

Andrea Gardner	City Manager
Zolaina R. Parker	City Secretary
Sandra Gibson	Director of Finance
Robert Parker	Chief of Police

APPROVAL OF MINUTES

1. Minutes of Watauga Crime Control and Prevention District Board Meeting of May 30,2018

   Director Kim Irving made a motion to approve the minutes as presented.

   The motion was seconded by Director Melva Clark and passed with the following vote:

   AYES: Irving, Clark, Taylor, Snyder, Bush, Griffin, Shelbourne
   NAYS: None
   ABSENT: None
   ABSTAIN: None

PUBLIC HEARING

1. The purpose of the Public Hearing is for discussion of a proposed budget for the Watauga Crime Control and Prevention District for the 2018-2019 Fiscal Year

   a. Open Public Hearing-allow for staff comments

      The Public Hearing was opened at 5:43 p.m.

      Sandra Gibson, Director of Finance, presented a review of the proposed 2018-2019 budget for the Watauga Crime Control and Prevention District. She and Chief Parker answered questions from the Council.

   b. Public Comments

      There were no public comments.

   c. Close Public Hearing

      Chairperson Taylor closed the Public Hearing at 5:50 p.m.

NEW BUSINESS

1. Discussion and action on approval and adoption of the Watauga Crime Control and Prevention District Budget for Fiscal Year 2018-2019, and approval to submit to City Council

   Director Melva Clark made a motion to approve the Watauga Crime Control and Prevention District Budget for Fiscal Year 2018-2019 and submit to City Council.

   The motion was seconded by Vice-Chairperson Tom Snyder and passed with the following vote:

   AYES: Clark, Snyder, Taylor, Bush, Griffin, Irving, Shelbourne
   NAYS: None
   ABSENT: None
   ABSTAIN: None

ADJOURNMENT

With no further business to discuss, Chairperson Taylor adjourned the meeting at 5:52

p.m.

APPROVED: this ____ day of ____________,_____
SIGNED: this ____ day of ____________,_____

APPROVED:

Mark Taylor, Chairperson

ATTEST:

Kim Irving, Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office

MINUTES
WATAUGA CRIME CONTROL AND PREVENTION DISTRICT
BOARD MEETING
WEDNESDAY, MAY 29, 2019
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
6:00 PM

CALL TO ORDER

The Crime Control and Prevention District convened the Regular Meeting at 6:01 p.m., with the following members present:

Mark Taylor	Chairperson
Tom Snyder	Vice-Chairperson
Scott Prescher	Director
Lovie Downey	Director
Andrew Neal	Director
Juanita King	Director
Kim Irving	Secretary
Art Miner	Director

and

Andrea Gardner	City Manager
Sandra Gibson	Director of Finance
Robert Parker	Chief of Police

INVOCATION

Police Chief Robert Parker gave the invocation.

OATH OF OFFICE TO WATAUGA CRIME CONTROL AND PREVENTION DISTRICT DIRECTORS

Municipal Judge J. Stewart Bass administered the Oath of Office to the new Crime Control and Prevention District Members.

1. Scott Prescher
2. Tom Snyder
3. Lovie Downey
4. Andrew Neal
5. Juanita King
6. Mark Taylor
7. Kim Irving
8. Art Miner

CITIZEN'S OPEN FORUM

There were no citizens' comments at this time.

REPORTS

1. Financial Report for Fiscal Year to Date as of April 2019

   Sandra Gibson, Director of Finance provided the Financial Report for Fiscal Year to Date as of April 2019.

APPROVAL OF MINUTES

1. Minutes of Watauga Crime Control and Prevention District Board Meeting of May 30, 2018

   Director Snyder made a motion to approve the Minutes of the Watauga Crime Control and Prevention District Board Meeting of May 30, 2018. Director Neal seconded the motion, which passed as follows:

   AYES: Snyder, Neal, Prescher, Downey, King, Taylor, Irving, Miner
   NAYS: None
   ABSENT: None
   ABSTAIN: None

   It was discovered after this meeting, that these minutes had actually been approved at the June 18, 2018 Watauga Crime Control and Prevention District Board of Directors meeting.

NEW BUSINESS

1. Discussion and action on selection of the following officers for the Watauga Crime Control and Prevention District:

   a. Chairperson

   Director Prescher nominated Director Taylor to continue to serve as Chairperson. There were no further nominations. All Directors present voted for the nomination which passed unanimously.

   AYES: Prescher, Snyder, Downey, Neal, King, Taylor, Irving, Miner

NAYS: None
ABSENT: None
ABSTAIN: None

b. Vice-Chairperson

Director Neal nominated Director Downey to serve as Vice-Chairperson. There were no further nominations. All Directors present voted for the nomination which passed unanimously.

AYES: Prescher, Snyder, Downey, Neal, King, Taylor, Irving, Miner
NAYS: None
ABSENT: None
ABSTAIN: None

c. Secretary

Director Snyder nominated Director Irving to continue to serve as Secretary. Mrs. Irving declined the nomination.

Director Prescher nominated Director King. There were no further nominations. All Directors present voted for the nomination which passed unanimously.

AYES: Prescher, Snyder, Downey, Neal, King, Taylor, Irving, Miner
NAYS: None
ABSENT: None
ABSTAIN: None

2. Discussion and action on acceptance of the annual audit of the Watauga Crime Control and Prevention District for Fiscal Year October 1, 2017 through September 30, 2018

Finance Director Sandra Gibson gave a brief review of the audit for FY 2017-2018.

Vice Chairperson Downey made a motion to accept the annual audit of the Watauga Crime Control and Prevention District for Fiscal Year October 1, 2017 through September 30, 2018. Secretary King seconded the motion, which passed as follows:

AYES: Downey, King, Prescher, Snyder, Neal, Taylor, Irving, Miner
NAYS: None
ABSENT: None
ABSTAIN: None

3. Discussion and action on setting a Public Hearing regarding the proposed Watauga Crime Control and Prevention District Budget for Fiscal Year 2019-2020 on Monday, June 17, 2019 at 6:00 p.m. in the Watauga City Hall, Council Chambers

Sandra Gibson, Director of Finance, reviewed the specific requirements for the scheduling the public hearing dates.

Director Irving made a motion to set a Public Hearing regarding the proposed Watauga Crime Control and Prevention District Budget for Fiscal Year 2019-2020 on Monday, June 17, 2019 at 6:00 p.m. in the Watauga City Hall, Council Chambers. Director Minder seconded the motion, which passed as follows:

AYES: Irving, Miner, Prescher, Snyder, Downey, Neal, King, Taylor
NAYS: None
ABSENT: None
ABSTAIN: None

4. Discussion and action on setting a Crime Control and Prevention District Board Meeting on July 8, 2019 at 5:30 p.m., in the Watauga City Hall, Council Chamber, to adopt the proposed Watauga Crime Control and Prevention District Budget for Fiscal Year 2019-2020

Director Prescher asked that a more detailed line-item budget document be provided. Chairperson Taylor agreed.

Director Prescher questioned the $3,000 allotted for an awards banquet for the Police Department when other departments in the City don't have such an event. He didn't know how the City could justify spending $3,000 for an awards banquet.

Chief Parker stated that it was important because it helps build morale in the department and creates a program for employees to be rewarded with a meal and awards for their positive interaction and the good things they do.

Director Prescher commented that the Police Banquet could be rolled into the City-wide Employees' Christmas party.

Director Irving felt that the banquet was a good thing.

Director Irving made a motion to set a Watauga Crime Control and Prevention District Board Meeting on July 8, 2019 at 5:30 p.m., in the Watauga City Hall, Council Chamber, to adopt the proposed Watauga Crime Control and Prevention District Budget for Fiscal Year 2019-2020. Director Snyder seconded the motion, which passed as follows:

AYES: Irving, Snyder, Downey, Neal, King, Taylor, Irving, Miner
NAYS: None
ABSENT: None
ABSTAIN: None

5. Discussion on proposed Watauga Crime Control & Prevention District Budget for Fiscal Year 2019-2020

Mrs. Gibson and Chief Parker presented the proposed budget for FY 2019-2020.

Chairperson Taylor discussed the possible need for multi-year budgeting because the expenses exceed the revenue.

Mrs. Gibson discussed plans that were being made for the future to protect the fund balance.

Mr. Taylor asked about the 24% increase in health insurance rates. Mrs. Gibson said it was just an estimate at this point.

ADJOURNMENT

With no further business to discuss, Chairperson Taylor adjourned the meeting at 6:46 p.m.

APPROVED: this ____ day of ____________,_____

SIGNED: this ____ day of ____________,_____

APPROVED:

____
Mark Taylor, Chairperson

ATTEST:

____
Juanita King, Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office

MINUTES
WATAUGA CRIME CONTROL AND PREVENTION DISTRICT
BOARD MEETING
MONDAY, JUNE 17, 2019
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
6:30 PM

CALL TO ORDER

The Crime Control and Prevention District convened the meeting at 8:11 p.m. (due to the earlier Special City Council meeting running late) with the following members present:

Mark Taylor	Chairperson
Lovie Downey	Vice-Chairperson
Juanita King	Secretary
Scott Prescher	Director (absent)
Tom Snyder	Director
Andrew Neal	Director
Kim Irving	Director (absent)
Art Miner	Director

and

Andrea Gardner	City Manager
Terri Johnson	Interim City Secretary
Deby Woodard	Assistant Director of Finance
Robert Parker	Chief of Police

PUBLIC HEARING

1. Public Hearing for the Proposed Budget for Crime Control and Prevention District for FY 2019-2020

   The Public Hearing was opened at 8:12 p.m.

   Deby Woodard, Assistant Director of Finance, recommended that public comments be received at this time.

   Public Comments:

   Kristi Gregory, 6933 Declaration – stated that the proposed budget confirmed that the Police Department was understaffed and underpaid. She also addressed the moral of the department and talked about the Police Banquet that was discussed at the May 29, 2019 meeting.

David Griffin, 6401 Kennedy Court – stated he agreed with everything Ms. Gregory talked about. He also stated that he was concerned with the use of the fund balance to pay for operating expenses every year.

Chris Campagna, 6600 Brookdale – stated that the Board should have squashed the discussion of not holding the Police Banquet at the previous meeting. He didn't agree that the Council planned to go away on retreat and not hold it at a City facility.

Director Miner corrected the comment about his rank in the Navy. He stated that he retired as Senior Chief Petty Officer. The second thing he addressed was the assumption that taking the $3,000 away was a done deal. That was a comment that was made at the last meeting questioning the amount. No one took that money away and yet everyone jumped on that bandwagon. He stated that nothing had been done to the funding. This meeting was to get public's input on the proposed budget.

Chairperson Taylor closed the Public Hearing at 8:21p.m.

NEW BUSINESS

1. Consideration, discussion and possible action on the Watauga Crime Control and Prevention District Proposed Budget for FY 2019-2020

   Assistant Finance Director gave a short presentation on the Proposed Budget for the Crime Control and Prevention District for fiscal year 2019-2020.

   Director Miner questioned the increase in Special Services, which Mrs. Woodard explained was for a variety of things including increased costs for the Police Banquet and other cost increases in general.

   Chairperson Taylor made a comment about the Special Services increase. He announced that he had visited with Chief Parker and the Police Banquet is just one small portion of this section. This is a $3,000 increase in the budget so the officers can be recognized in an appropriate manner where the need might be.
   Mr. Taylor reported on a program in the Police Department that gave the officers an opportunity to be recognized and to recognize each other and to have a mechanism in the budget to allow them to do so. It is not $3,000 for a banquet; it

is an increase of $3,000 to the overall Special Services budget to allow for recognition of deserving officers within our department. Hopefully, officers will be able to recognize each other in peer awards to help stimulate and promote cooperation and morale within the department. It is not just a banquet.

Mr. Taylor also reported that there was discussion at a previous meeting that in the future, the District does not continue to spend money that we're not bringing in. He felt this described the need for multi-year budgeting.

No further comments were made and no action was taken at this time.

ADJOURNMENT

With no further business to discuss, Chairperson Taylor adjourned the meeting at 8:29 p.m.

APPROVED: this ____ day of ____________,_____
SIGNED: this ____ day of ____________,_____

APPROVED:

Mark Taylor, Chairperson

ATTEST:

Juanita King, Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office

WATAUGA
TEXAS
"A GREAT PLACE TO LIVE"

AGENDA MEMORANDUM

DATE: June 24, 2019

TO: Crime Control and Prevention District Directors

FROM: Sandra Gibson, CGFO, CGFM, Director of Finance

SUBJECT: Consideration and action of the adoption of the proposed Crime Control and Prevention District Budget for the Fiscal Year 2019-2020

BACKGROUND/INFORMATION:

The required Public Hearing was held on June 17, 2019 to allow for citizen input on the FY2019-2020 Proposed Budget for the Crime Control and Prevention District Budget in accordance with Local Government Code 363.204(a).

The Board must take action on approval and adoption of the Watauga Crime Control and Prevention District Budget and provide approval to submit to City Council. The Board may still make budget changes on the budget before approval.

The Watauga Crime Control and Prevention District Budget is attached for review and consideration.

FINANCIAL IMPLICATIONS:

Appropriations of $1,705,370

RECOMMENDATION/ACTION DESIRED:

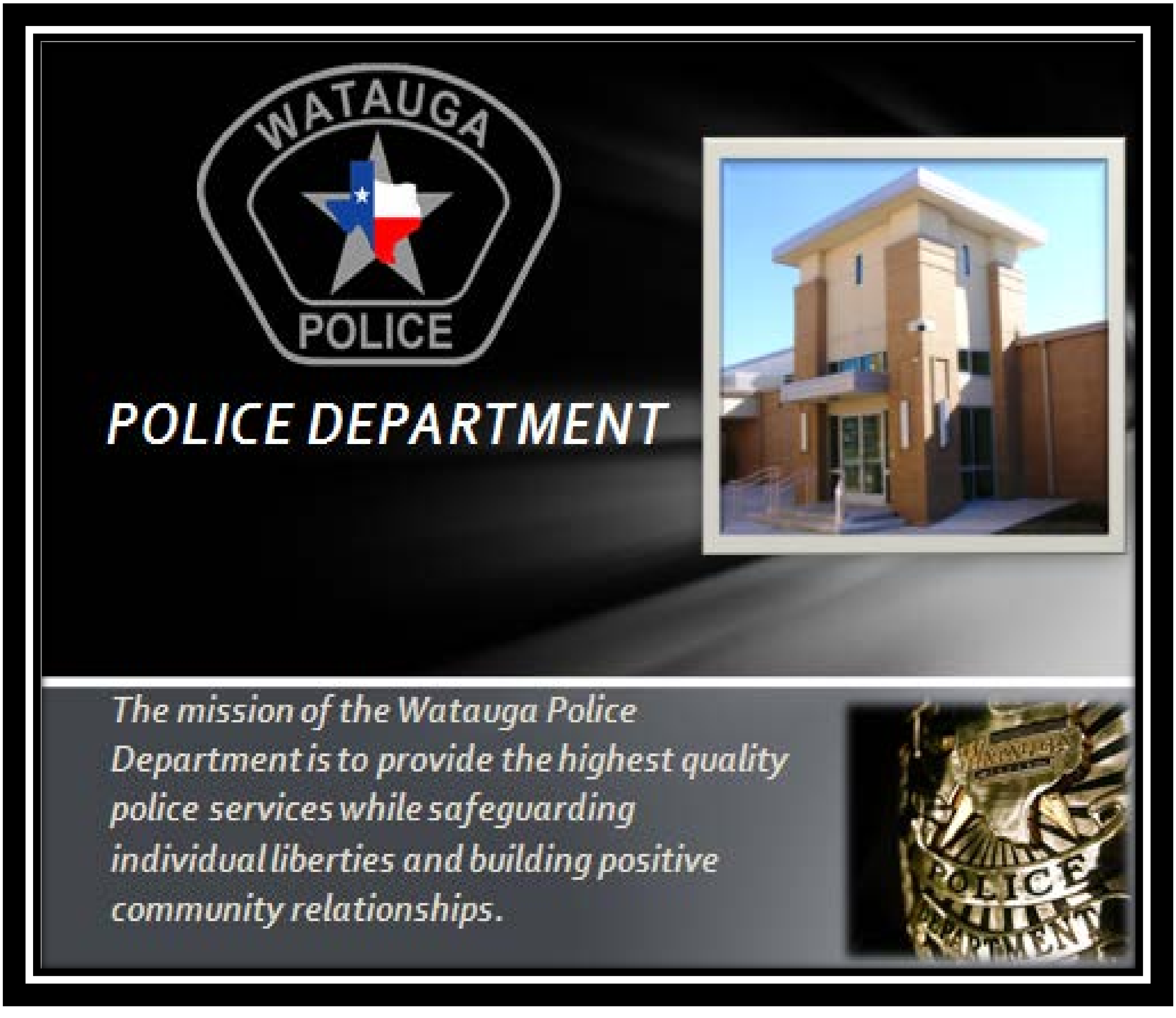
Respectfully recommend the Board take action on the item presented.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. CCD PROPOSED BUDGET DOCUMENT

REVIEWED BY:

Andrea Gardner, City Manager	Approved - 7/3/2019
Terri Johnson, City Secretary	Final Approval - 7/3/2019



CRIME CONTROL DISTRICT

PROPOSED BUDGET 2019-2020

SPECIAL REVENUE FUNDS

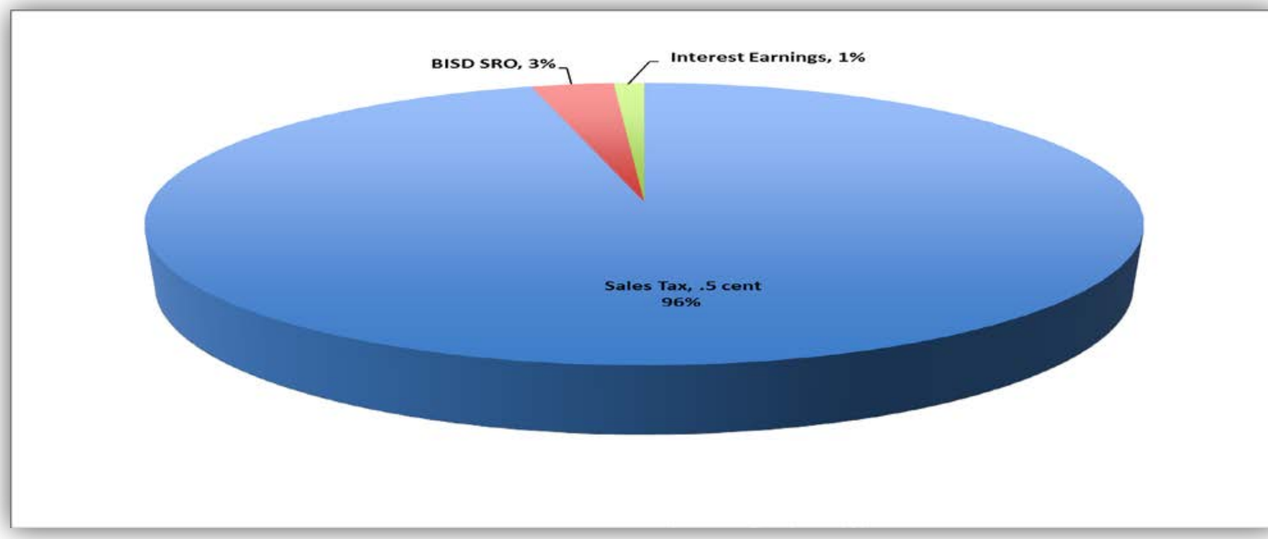
CRIME CONTROL DISTRICT – FUND 18

The Crime Control and Prevention District was established to account for a one-half cent sales tax increase approved by voters on March 23, 1996, for an initial five years. On May 5, 2001, voters extended the sales tax collection for ten more years. The purpose of the increase in sales tax is to enhance law enforcement in Watauga. The additional funding is used to add officers and purchase additional equipment and supplies for law enforcement purposes. A ten-year extension of the sales tax was passed during the November 2010 election.

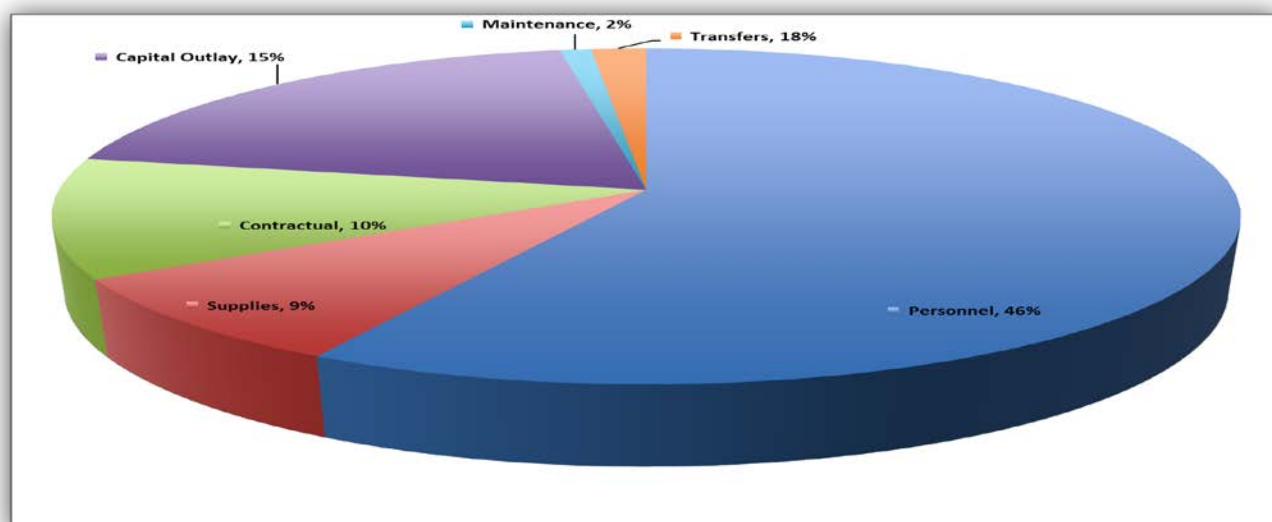
This is a Special Revenue Fund and is used to account for specific revenues that are legally restricted to expenditures for particular purposes. The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

Sales tax revenue for FY2019-20 is expected to be $1,509,000. Revenues are projected to be approximately 5% higher than the FY2018-19 Budget.

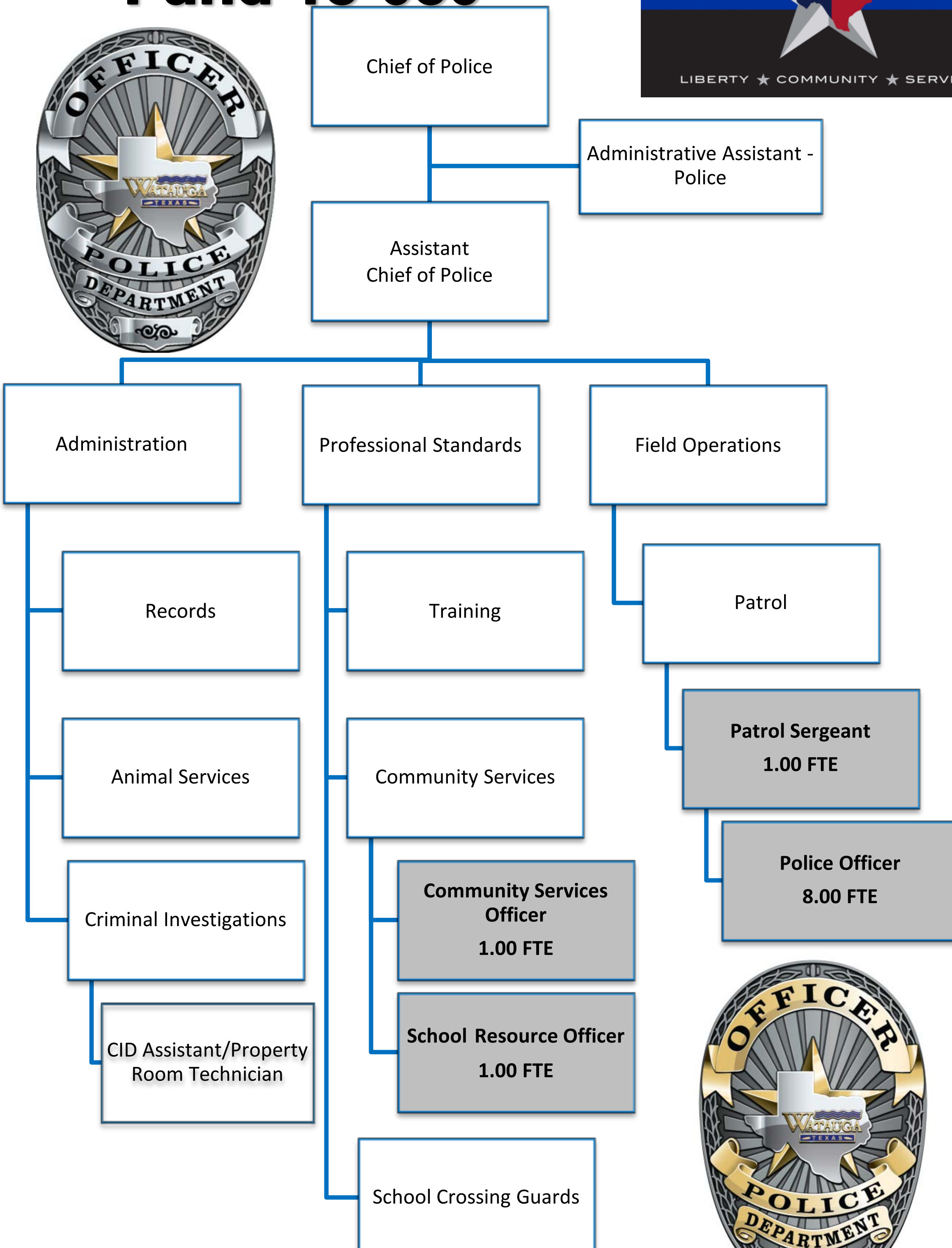
Where Does the Money Come From?



Where Does the Money Go?



Crime Control District Fund 18-080



SPECIAL REVENUE FUNDS

CRIME CONTROL DISTRICT BUDGET SUMMARY - FUND 18

	HISTORY 2016-2017 Actual	HISTORY 2017-2018 Actual	PROJECTED YEAR 2018-2019 Budget	PROJECTED YEAR 2018-2019 Projected	BUDGET 2019-2020 Budget	%CHANGE FY2019-20 VS2018-19
Fund Balance, October 1	**$1,098,418**	**$1,233,129**	**$698,509**	**$726,911**	**$681,641**	
Revenues:						
Sales Taxes	1,435,448	1,434,679	1,436,000	1,480,000	1,509,000	5%
BISD SRO	44,114	0.00	48,000	47,000	49,000	2%
Interest Earnings/Other	6,539	17,856	9,000	43,000	18,000	100%
Operating Revenues	**$ 1,486,101**	**$ 1,452,535**	**$ 1,493,000**	**$ 1,570,000**	**$ 1,576,000**	**6%**
Total Available Resources	**$ 2,584,519**	**$ 2,685,664**	**$ 2,191,509**	**$ 2,296,911**	**$ 2,257,641**	3.0%
Expenditures:						
Operating Expenditures	1,273,966	1,533,250	1,664,370	1,550,770	1,658,370	-0.4%
Capital Outlay	48,611	28,807	24,500	20,500	17,000	-30.6%
Total Expenditures	1,322,577	1,562,057	1,688,870	1,571,270	1,675,370	-0.8%
Operating Transfers-Out						
To General Fund	28,813	28,696	29,000	29,000	30,000	3.4%
To Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00%
To Internal Service Fund	0.00	368,000	15,000	15,000	0.00	-100.0%
Total Operating Transfers-Out	28,813	396,696	44,000	44,000	30,000	-34.1%
TOTAL OPERATING & TRANSFERS	$ 1,351,390	$ 1,958,753	$ 1,732,870	$ 1,615,270	$ 1,705,370	-1.6%
Fund Balance, September 30	$1,233,129	$726,911	$458,639	$681,641	$552,271	
CHANGE IN FUND BALANCE	$134,711	($506,218)	($239,870)	($45,270)	($129,370)	
Fund Balance Policy Min @ 20%					$337,674	

SPECIAL REVENUE FUNDS

DEPARTMENT: POLICE
DIVISION / ACTIVITY: WATAUGA CRIME CONTROL AND PREVENTION DISTRICT – FUND 18

LOCATION:	**HOURS OF OPERATION:**
7101 Whitley Road Watauga, Texas 76148	24 hours a day

MISSION / PROGRAMS / SERVICES:

The mission of the Watauga Police Department is to provide the highest quality police services while safeguarding individual liberties and building positive community relationships. Our mandate is to reduce both crime and the fear of crime through training, technology and the implementation of the most modern and progressive resources available. The Watauga Police Department is responsible for all crime prevention, crime reports, crime investigations, traffic law enforcement, professional standards and animal services.

FY2018-2019 HIGHLIGHTS / ACHIEVEMENTS:

- Maintained the Texas Police Chief's Association Recognition
- Accrued close to 2,000 volunteer hours (VIPS)
- Utilized specially trained officers in crime enforcement and prevention such as a Bike Patrol
- Implemented a workout room for all police employees
- Implemented the "Coffee with Cops" program
- Participated in the Back to School program distributing over 1,000 backpacks
- Implemented new in-car computers for all vehicles
- Implemented new In-car audio/video recording
- Created the Crossing Guard Coordinator position

FY2019-2020 GOALS/ OBJECTIVES:

- Obtain full staffing to ensure quick and effective response to community needs
- Obtain and assign needed personnel to meet the increasing needs of the community
- Continuation of ongoing commitment to be prudent stewards of public funds while providing for the safety of the community through effective and efficient use of available and affordable technologies
- Continue succession planning and career development to identify and support employee and department goals
- Create planned responses and prevention of crime using available resources and technology

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Staffing levels continue to be an issue due to fewer officers and acceptable candidate applications
- Maintaining personnel salaries within market
- Aging fleet replacements in a continuing effort to create a safe environment for the public and staff
- Possible impact to this fund due to proposed State Legislation to prohibit red light cameras
- Renewal election required in May, 2020 for dedicated sales tax for Crime Control

SPECIAL REVENUE FUNDS

DEPARTMENT: POLICE
DIVISION / ACTIVITY: WATAUGA CRIME CONTROL AND PREVENTION DISTRICT - FUND 18

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 BUDGET	2018-2019 PROJECTED	2019-2020 BUDGET
Personnel	$966,361	$775,532	$889,873	$994,000	$902,500	$982,500
Supplies	$138,487	$127,289	$148,808	$147,500	$132,600	$147,500
Maintenance	$175,037	$172,581	$206,498	$206,000	$196,000	$198,500
Contractual/Sundry	$222,638	$198,809	$288,071	$316,870	$319,670	$329,870
Capital Outlay	$42,148	$48,365	$28,807	$24,500	$20,500	$17,000
Transfers	$113,942	$28,813	$396,696	$44,000	$44,000	$30,000
TOTAL	$1,658,613	$1,351,389	$1,958,753	$1,732,870	$1,615,270	$1,705,370

PERSONNEL						
Officer	4.00	9.00	8.00	9.00	9.00	8.00
Sergeant	1.00	1.00	1.50	1.00	1.00	1.00
Traffic Enforcement	3.00	0.00	0.00	0.00	0.00	0.00
Community Resources Officer	0.00	0.00	1.00	0.00	0.00	1.00
School Resource Officer (SRO)	1.00	1.00	1.00	1.00	1.00	1.00
CID Secretary/Property Tech	0.00	1.00	0.00	0.00	0.00	0.00
TOTAL	9.00	12.00	11.50	11.00	11.00	11.00

PERFORMANCE MEASURES / SERVICE LEVELS

Input / Demand	***Actual 17-18***	***Budget 18-19***	***Projected 18-19***	***Budget 19-20***
Number of Sworn Police Officers	11.50	11.00	11.00	11.00

Efficiency Measures / Impact	***Actual 17-18***	***Budget 18-19***	***Projected 18-19***	***Budget 19-20***
M&O Budget per Capita	$79.87	$73.46	$68.47	$72.23
M&O Percentage of City Budget	4.51%	4.02%	3.75%	3.96%
Number of Sworn Officers Per 1000 Population from WCCPD	0.47	0.47	0.47	0.38

Effectiveness Measures / Outcomes	***Goals***	***Actual 17-18***	***Budget 18-19***	***Projected 18-19***	***Budget 19-20***
SRO Presentations	1,3,5	0	15	10	18
SRO Student Contacts	1,3,5	0	450	392	450
Area School Events/Contacts	1,3,5	10	5	6	10
Explorer Post Meetings	1,3,5	41	48	45	47
Explorer Post Meetings Training Hours	1,3,5	700	720	1,620	2,115
Crime Prevention Training - Community Svc.	1,3,5	20	50	50	90
Business Contacts - Community Svc.	1,3,4,5	100	250	100	175
Neighborhood Watch Mtgs - Community Svc.	1,3,5	15	15	15	35
VIPS Hours	1,2,3,5	1,800	1,800	2,200	2,600
Town Hall Meetings	1,2,3,4,5	1	1	1	1

SPECIAL REVENUE FUNDS

BUDGET CHANGES

Fiscal Year 2019-20 Compared to Fiscal Year 2018-19

DEPARTMENT: POLICE
DIVISION / ACTIVITY: CRIME CONTROL DISTRICT - FUND 18-080

DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
Personnel	Personnel Services		($7,700)	Tenure, Step Pay & Corporal Position Adjustments
Step Up Pay	Personnel Services		($4,000)	Historical Usage Adjustment
Certification Pay	Personnel Services		($1,000)	Usage & Corporal Position Adjustments
Retirement	Personnel Services		$3,200	Increased Rate
Dep. Health Supplement	Personnel Services		($2,000)	Historical Usage & Corporal Position Adjustments
Minor Tools & Apparatus	Maintenance		$500	Historical Adjustment - Cost Increases Adjustment
Software Maintenance	Maintenance		($8,000)	Sunridge RIMS Maintenance Removal
Sundry	Contractual/Sundry		$2,000	Program Increases - K9 Expenses
Special Services	Contractual/Sundry		$3,000	FY19-20 New Request Approval - On-Going
Training	Contractual/Sundry		$2,000	FY19-20 New Request Approval - On-Going
Investigation Expese	Contractual/Sundry		$6,000	FY19-20 New Request Approval - On-Going
Other Equipment	Capital Outlay	($4,000)		New/Expanded FY18-19 - Interview Room AV Equipment
Other Equipment	Capital Outlay	($3,500)		New/Expanded FY18-19 - Fitness Area Improvements
Trans to General Fund	Transfers		$1,000	Revenue Adjustment
Trans to Internal Services	Transfers	($15,000)		New/Expanded FY18-19 - Building Security
TOTALS:		**($22,500)**	**($5,000)**	

($27,500) NET INCREASE/DECREASE

SPECIAL REVENUE FUNDS

FY2019-20
NEW AND EXPANDED PROGRAM REQUESTS

POLICE - CRIME CONTROL DISTRICT
FUND 18-080

Rank	Item	One-Time FY2019-20	On-Going and/or Amort.	Total Requested	Funded Amount		Account Category
1	Investigation Expenses Increase		$ 6,000	$ 6,000	$ 6,000	F	Investigation Expenses
2	Special Services Increase		$ 3,000	$ 3,000	$ 3,000	F	Special Services
3	Training Increase		$ 2,000	$ 2,000	$ 2,000	F	Training
	TOTAL	**$ -**	**$ 11,000**	**$ 11,000**	**$ 11,000**		

F =FUNDED (INCLUDED IN BUDGET TOTALS)
T = TO BE DETERMINED (NOT INCLUDED IN BUDGET TOTALS)
C = IN CURRENT BUDGET YEAR
P = PARTIALLY FUNDED REQUEST
U = UNFUNDED

NEW REQUEST FORM

FISCAL YEAR: 2019-20

DEPARTMENT: Police - Crime Control District
PROGRAM TITLE: Increase Investigation Expenses Line Item
REQUEST TYPE: On-Going **RANKING:** 1
FUND/DEPT: 18-080 **GOAL #:** 2
FULL FY2019-2020 COST: $6,000
ANY ON-GOING FUTURE COSTS: $6,000
FULL FY2019-2020 SAVINGS OFFSET:
LIST ANY EQUIPMENT TO BE REPLACED BY REQUEST:
RECOMMENDATION FOR DISPOSITION:

PROGRAM DESCRIPTION

This is a request to increase our investigation expenses due to increased costs of lab fees and other miscellaneous items purchased for investigations.

SAVINGS/BENEFITS

This is not an area that would be affected with any savings as this is a general increase needed due to investigating costs increases and an increase in the current lab testing contract with NIMS.

CONSEQUENCES OF NOT FUNDING PROGRAM

Not having sufficient funds to properly analyze evidence for prosecution of cases therefor not have successful prosecution of WPD cases.

EXPENSE IMPACT

ACCOUNT NUMBER	*ACCOUNT NAME*	*FY2019-2020 EXPENSE*	*ON-GOING EXPENSE*
18-080-74450	Investigation expenses	$6,000	$6,000
	TOTALS:	**$6,000**	**$6,000**

SAVINGS IMPACT/OFFSET

ACCOUNT NUMBER	*ACCOUNT NAME*	*FY2019-2020 SAVINGS*	*ON-GOING SAVINGS*
	TOTALS:	**$0**	**$0**

NEW REQUEST FORM

FISCAL YEAR: 2019-20

DEPARTMENT: Police - Crime Control District
PROGRAM TITLE: Department Awards Program
REQUEST TYPE: On-Going **RANKING:** 2
FUND/DEPT: 18-080 **GOAL #:** 6
FULL FY2019-2020 COST: $3,000
ANY ON-GOING FUTURE COSTS: $3,000
FULL FY2019-2020 SAVINGS OFFSET:
LIST ANY EQUIPMENT TO BE REPLACED BY REQUEST:
RECOMMENDATION FOR DISPOSITION:

PROGRAM DESCRIPTION

Increase the Special Services line item by $3,000 to accommodate for the annual departmental awards.

SAVINGS/BENEFITS

Awards and recognition for officers and staff in order to develop a strong desire to serve the public and aid in meeting strategic plan Goal # 6 of having a highly skilled, well trained, fairly compensated, customer service oriented work- force. In addition, this annual recognition helps build moral and is part of the employee retention effort.

CONSEQUENCES OF NOT FUNDING PROGRAM

Not funding could result in a strain on the current level of budget dollars in the effort to continue the annual awards program.

EXPENSE IMPACT

ACCOUNT NUMBER	*ACCOUNT NAME*	*FY2019-2020 EXPENSE*	*ON-GOING EXPENSE*
18-080-74040	Special Services	$3,000	$3,000
	TOTALS:	**$3,000**	**$3,000**

SAVINGS IMPACT/OFFSET

ACCOUNT NUMBER	*ACCOUNT NAME*	*FY2019-2020 SAVINGS*	*ON-GOING SAVINGS*
	TOTALS:	**$0**	**$0**

NEW REQUEST FORM

FISCAL YEAR: 2019-20

DEPARTMENT: Police - Crime Control District
PROGRAM TITLE: Increase Training Line Item
REQUEST TYPE: On-Going **RANKING:** 3
FUND/DEPT: 18-080 **GOAL #:** 6
FULL FY2019-2020 COST: $2,000
ANY ON-GOING FUTURE COSTS: $2,000
FULL FY2019-2020 SAVINGS OFFSET:
LIST ANY EQUIPMENT TO BE REPLACED BY REQUEST:
RECOMMENDATION FOR DISPOSITION:

PROGRAM DESCRIPTION

Request to increase the Training line item due to increasing costs and training opportunities to develop well trained staff.

SAVINGS/BENEFITS

Training for officers and other staff to develop skills to serve the public and aid in meeting strategic plan Goal #6 of having a highly skilled, well trained, customer service oriented work force.

CONSEQUENCES OF NOT FUNDING PROGRAM

Training opportunities for officers and staff will be minimized in order to stay within the current budget constraints.

EXPENSE IMPACT

ACCOUNT NUMBER	*ACCOUNT NAME*	*FY2019-2020 EXPENSE*	*ON-GOING EXPENSE*
18-080-74100	Training	$2,000	$2,000
	TOTALS:	**$2,000**	**$2,000**

SAVINGS IMPACT/OFFSET

ACCOUNT NUMBER	*ACCOUNT NAME*	*FY2019-2020 SAVINGS*	*ON-GOING SAVINGS*
	TOTALS:	**$0**	**$0**