MINUTES
WATAUGA CITY COUNCIL
SPECIAL MEETING
MONDAY, AUGUST 5, 2019
CITY HALL, COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:30 P.M.

CALL TO ORDER

The City Council of the City of Watauga, Texas convened at 6:54 p.m., for the purpose of conducting a special meeting with the following members present:

Mayor Arthur L. Miner
Mayor Pro Tem/Council Member, Place 6 Mark Taylor
Council Member, Place 1 Scott Prescher
Council Member, Place 2 Tom Snyder
Council Member, Place 3 Lovie Downey
Council Member, Place 4 Andrew Neal
Council Member, Place 5 Juanita King
Council Member, Place 7 Kim Irving

and

Andrea Gardner, City Manager
Tara Rogers, Deputy City Secretary
Marcia Reyna, Director of Human Resources/Civil Service
Sandra Gibson, Finance Director
Raquel Guajardo, Assistant to the City Secretary
Brad Fraley, Systems Administrator

INVOCATION

The invocation was given by Watauga citizen, Lindsey Neal.

PLEDGE TO THE FLAG

Mayor Miner led the pledge to the United States flag and the Texas flag.

DISCUSSION AND APPROVAL OF MEETING AGENDA

1. Consideration and action on approval of meeting agenda

   Mayor Miner asked for discussion.

   Council Member Andrew Neal made a motion to accept the item as presented. The motion was seconded by Council Member Kim Irving.

The vote was called to accept the meeting agenda as presented passed as follows: 7-0-0-0.

AYES: Neal, King, Downey, Taylor, Prescher, Snyder, Irving
NAYS: None
ABSENT: None
ABSTAIN: None

- Council Member Downey's vote was manual by a show of hand due to technical issues.

REPORTS

NEW BUSINESS

1. Discussion and consider action setting a Public Hearing date for the proposed FY 2019-20 Budget for August 19, 2019.

   Finance Director, Sandra Gibson, recommended public hearing be set for August 19, 2019, to allow for public input on the Budget for FY 2019-20.

   Mayor called for Public Comment.

   Citizen, **Steve Welch 6925 Bernadine Drive**, thanked Sandra Gibson for her earlier presentation during the Budget Workshop and asked for a list of acronyms to help in understanding some of them.

   Council Member, Irving made a motion to set a public hearing date for FY 2019-20 Budget for August 19, 2019 at 6:30 p.m. The motion was seconded by Council Member, King. The vote was called and passed as follows: 7-0-0-0.

   AYES: Neal, King, Downey, Taylor, Prescher, Snyder, Irving
   NAYS: None
   ABSENT: None
   ABSTAIN: None

   - Council Member Downey's vote was manual by a show of hand due to technical issues.

2. Discuss and consider action on setting a public hearing date for the FY 2019-20 proposed tax rate of .058050 per $100 valuation for August 19 and August 26, 2019.

   Finance Director, Sandra Gibson, recommended the public hearing be set for August 19 and August 26, 2019 to allow for public input on the proposed tax rate for FY 2019-20. Stated 2 (two) public hearings are required.

Mayor called for Public Comment. There were none.

Mayor Pro Tem, Taylor made a motion to set the public hearings for August 19 and August 26 for the proposed tax rate for FY 2019-20 at 6:30 p.m. The motion was seconded by Council Member, Irving. The vote was called and passed as follows: 7-0-0-0.

AYES: Neal, King, Downey, Taylor, Prescher, Snyder, Irving
NAYS: None
ABSENT: None
ABSTAIN: None

- Council Member Downey's vote was manual by a show of hand due to technical issues.

3. Discuss and consider the adoption of a Resolution of the City Council of the City of Watauga, Texas, adopting and implementing standard operating procedure No. CMO-007 for the purpose of providing a consistent process for the selection of board, committee and commission members; providing a savings clause, providing for repeal; and providing an effective date.

City Manager, Andrea Gardner, presented a standard operating procedure that was created due to council direction from the July 2019 meeting. The SOP is to add standard processes to the appointments and reappointments of the Council to the Boards, Committees, and Commissions.

Mayor called for Public Comment. There was none.

Council Member, Scott Prescher, made a motion to adopt the resolution. The motion was seconded by Council Member Neal. The vote passed as follows: 7-0-0-0.

AYES: Neal, King, Downey, Taylor, Prescher, Snyder, Irving
NAYS: None
ABSENT: None
ABSTAIN: None

- Council Member Downey's vote was manual by a show of hand due to technical issues.

4. Discuss and consider action on approval of Mayor's recommendations to appoint City Council Liaisons.

City Manager, Andrea Gardner, explained that due to discussions the regular June recommendations had been postponed to tonight, and yielded the floor to the Mayor.

Mayor Miner amended the Council Liaisons appointments as follows: Council Member Prescher and Council Member King will switch places for the Parks Advisory Board, Youth Advisory Board, and the Library Board.

Mayor called for Public Comment. There was none.

Mayor Pro Tem, Mark Taylor, made a motion to accept the appointments as amended. The motion was seconded by Council Member King. The vote passed as follows: 7-0-0-0.

AYES:	Neal, King, Downey, Taylor, Prescher, Snyder, Irving
NAYS:	None
ABSENT:	None
ABSTAIN:	None

- Council Member Downey's vote was manual by a show of hand due to technical issues.

5. Discuss and consider action on appointments and reappointments to the Charter Review Commission.

City Manager, Andrea Gardner made Council aware the Code of Ordinances affords the Charter Review Commission to make recommendations to the Mayor, who in turn makes recommendations to the Council.

Mayor called for Public Comment. There was none.

After a lengthy discussion between Council, Mayor and the City Manager, the Council proceeded to amend the recommendations of the Mayor as follows:

Council Member Irving made a motion to amend the Mayors recommendation by recommending Danielle Tucker for Charter Review Commission Place 2, replacing the recommendation of Jan Hill. The motion was seconded by Council Member Neal. The vote on the motion passed as follows: 4-3-0-0.

AYES:	Neal, Downey, Prescher, Irving
NAYS:	Taylor, King, Snyder,
ABSENT:	None
ABSTAIN:	None

- Council Member Downey's vote was manual by a show of hand due to technical issues.

Council Member Neal made a motion to amend the Mayor's recommendation by recommending Mary Stormer for the Charter Review Commission to Place 5, replacing Pete Bierschmitt. The motion was seconded by Council Member Prescher. The vote on the motion passed as follows: 6-1-0-0.

AYES: Neal, King, Downey, Prescher, Snyder, Irving
NAYS: Taylor
ABSENT: None
ABSTAIN: None

- Council Member Downey's vote was manual by a show of hand due to technical issues.

Council Member Prescher made a motion to approve the Mayor's recommendations as amended by the prior 2 amendments. The motion was seconded by Council Member Irving.

Council Member Downey made a motion to amend the Mayor's recommendations by recommending Jan Hill to Place 1 of the Charter Review Commission., replacing Becky Heartless. The motion was seconded by Council Member Andrew Neal. The vote passed as follows:

AYES: Neal, King, Downey, Prescher, Snyder, Irving
NAYS: Taylor
ABSENT: None
ABSTAIN: None

- Council Member Downey's vote was manual by a show of hand due to technical issues.

The vote for the previous motion from Council Member Scott Prescher was restated to include the 3 amendments to the Mayor's recommendations and was seconded by Council Member Irving. The vote passed as follows: 6-1-0-0.

AYES: Neal, King, Downey, Prescher, Snyder, Irving
NAYS: Taylor
ABSENT: None
ABSTAIN: None

- Council Member Downey's vote was manual by a show of hand due to technical issues.

City Manager, Andrea Gardner restated the actions that had just taken place for clarification.

Place 1 Jan Hill, Place 2 Danielle Tucker, Place 3 Andrew Ivy, Place 4 Leah Chauvin, Place 5 Mary Stormer, Place 6 Lee Griffin, Place 7 Kip Woodruff.

Motion made by Council Member Downey to recess for 10 minutes. The motion was seconded by Council Member Snyder.

Recess at 7:43pm.

Mayor called meeting back in session at 7:50 p.m.

6. Discuss and consider action on appointments and reappointments to the Watauga Civil Service Commission and revise the term end dates for certain Places on the Commission.

City Manager, Andrea Gardner gave overview of the Commission and the rules and laws for appointments. The recommendation from the Mayor is to reappoint Barry Sullivan.

Mayor asked for Public Comments:

Citizen, **Steve Welch 6925 Bernadine Drive**, suggested the Council review at a later date the applications before they make an appointment.

Mayor Miner responded that the applications and the process have been through a lengthy recommendation process.

Citizen, **Lindsey Neal 6920 Cheetham Drive**, asked if there are background checks and a verification process of the applicants applying for the positions on the Boards, Commissions, and Committees.

City Manager, Andrea Gardner responded that the vetting process of the applicants is dependent of the Board and the rules and laws that apply specifically to that Board.

Council further discussed the process regarding the Board appointments.

Council Member, Scott Prescher made a motion to approve the item as presented. The motion was seconded by Mayor Pro Tem, Taylor. The vote passed as follows: 7-0-0-0.

AYES:	Neal, King, Downey, Prescher, Snyder, Irving, Taylor
NAYS:	None
ABSENT:	None
ABSTAIN:	None

- Council Member Downey's vote was manual by a show of hand due to technical issues.

7. Discuss and consider the adoption of a Resolution of the City Council of the City of Watauga, Texas, adopting and implementing the City of Watauga Council Rules of Procedure Manual; providing a savings clause, providing for repeal and providing an effective date.

City Manager, Andrea Gardner gave an overview of the changes requested after the July Workshop that are incorporated within the item.

Mayor called for Public Comment. There was none.

Council Member Prescher made some grammatical amendments to the procedures manual.

Council Member, Scott Prescher made a motion to approve the item as amended. The motion was seconded by Council Member Snyder.

Council discussed further.

Council Member, Andrew Neal made a motion to require 2 council members for an item to be placed on an agenda. The motion was seconded by Council Member, King. Council discussed further. The vote passed as follows: 4-3-0-0.

AYES: Neal, King, Downey, Taylor
NAYS: Prescher, Irving, Snyder
ABSENT: None
ABSTAIN: None

- Council Member Downey's vote was manual by a show of hand due to technical issues.

Council Members discussed further.

Council Member, Scott Prescher made a motion to add additional amendment adding the word personal in front of "electronic devises". The motion was seconded by Council Member, Downey. The vote passed as follows: 7-0-0-0.

AYES: Neal, King, Downey, Prescher, Snyder, Irving, Taylor
NAYS: None
ABSENT: None
ABSTAIN: None

- Council Member Downey's vote was manual by a show of hand due to technical issues.

Council discussed further.

Original motion was brought back to the table, Council Member, Scott Prescher made a motion to approve the item as amended. The motion was seconded by Council Member Snyder. The vote passed as follows: 6-1-0-0.

AYES:	Neal, King, Downey, Prescher, Snyder, Irving
NAYS:	Taylor
ABSENT:	None
ABSTAIN:	None

- Council Member Downey's vote was manual by a show of hand due to technical issues.

8. Discuss and consider action to reschedule the Public Hearing on Watauga Crime Control & Prevention District proposed budget for 20192020 Fiscal Year.

Director of Finance, Sandra Gibson stated there the deadline for posting this item was not met, asking to reschedule the Public Hearing to August 12, 2019 at 6:30pm.

Mayor called for Public Comment. There was none.

Council Member, Tom Snyder made a motion to accept the item as presented. The motion was seconded by Council Member, Downey. The vote passed as follows: 7-0-0-0.

AYES:	Neal, King, Downey, Prescher, Snyder, Irving, Taylor
NAYS:	None
ABSENT:	None
ABSTAIN:	None

- Council Member Downey's vote was manual by a show of hand due to technical issues.

9. Discuss and consider and action on setting the date of September 9, 2019 as the date to adopt the proposed tax rate of $0.58050 per $100 valuation for the FY20192020 Fiscal Year.

Director of Finance, Sandra Gibson requested this item be placed as an action item be put on the agenda for September 9, 2019, to adopt the proposed tax rate.

Mayor called for Public Comment. There was none.

Council Member, Andrew Neal made a motion to accept the item as presented. The motion was seconded by Mayor Pro Tem Taylor. The vote passed as follows: 7-0-0-0.

AYES: Neal, King, Downey, Prescher, Snyder, Irving, Taylor
NAYS: None
ABSENT: None
ABSTAIN: None

- Council Member Downey's vote was manual by a show of hand due to technical issues.

ITEMS FOR FUTURE AGENDAS

1. Mayor Miner would like the Council to consider a written process of interview questions of what they expect to see in applicants that are brought before them for Boards.

ADJOURNMENT

Mayor Miner adjourned the Special Meeting at 8:47 p.m.

APPROVED: this 9th day of Sept, 2019

SIGNED: this 9TH day of Sept, 2019

APPROVED:

/s/ Arthur L Miner
Arthur L. Miner, Mayor

ATTEST:
/s/ Andrea Gardner
Andrea Gardner, City Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office