



AGENDA
ANIMAL SERVICES ADVISORY COMMITTEE
REGULAR MEETING
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
TUESDAY, DECEMBER 17, 2019
11:00 AM

CALL TO ORDER

PUBLIC TESTIMONY Members of the public are invited and encouraged to attend all public meetings of the Animal Services Advisory Committee that are not closed to the public in accordance with the Texas Open Meetings Act. It is the desire of the Committee that citizens actively participate in the City's governance system and processes. Public input to the Committee is encouraged during the Public Testimony, Public Hearings, or Action Item sections of a meeting agenda. Individuals desiring to speak during Public Testimony shall be called upon to speak only after completing a Request to Speak form provided. The Request to Speak form for Public Testimony shall be submitted to the administrative staff prior to speaking. Individuals desiring to speak on an agenda item or during a public hearing shall submit the Request to Speak form prior to the introduction of that respective item by the Chair. Once the form is received by administrative staff, the individual shall be recognized and called upon by the Chair prior to speaking. Any public testimony must occur prior to formal action being taken by the Body. The Chair shall have the power to suspend citizen comments at any time during the meeting to preserve the order and efficiency of the meeting. Reasonable time limitations may be placed on public testimony by the presiding officer in order to conduct an efficient and effective public meeting.

APPROVAL OF MINUTES

1. Approval of minutes from Animal Services Advisory Meeting held on November 13, 2019

REPORTS

1. Update on Clear the Shelter date for 2020.

NEW BUSINESS

1. Discussion and action on modification to the existing wildlife trapping policy
2. Discussion and action to establish Animal Services Advisory Committee meetings for Calendar Year 2020

ADJOURNMENT

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Andrea Gardner, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on Friday, December 13, 2019, before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.



Andrea Gardner, City Secretary





AGENDA MEMORANDUM

DATE: December 4, 2019

TO: Animal Services Advisory Committee Member

FROM:

SUBJECT: Approval of minutes from Animal Services Advisory Meeting held on November 13, 2019

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. ASACMIN 111319

REVIEWED BY:

Andrea Gardner, City Manager

Final Approval - 12/13/2019

Approved as to form for inclusion on Agenda

**MINUTES
ANIMAL SERVICES ADVISORY COMMITTEE
REGULAR MEETING
WEDNESDAY, NOVEMBER 13, 2019
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
1:30 PM**

MEMBERS PRESENT

Pam Burney
Dr. Karen Metzler
Alex Magee
Sgt. James Parham

Chairperson
Vice-Chairperson
Secretary
Member

CALL TO ORDER

Chairman Burney called the meeting to order at 1:30 p.m.

PUBLIC TESTIMONY

No public testimony or comments were provided.

REPORTS

1. Update on Kennel Statistics Report Fiscal Year 2018-2019

Secretary Magee reviewed the Kennel Statistics Report with the Committee.

2. Update on 2019 Clear The Shelter

Secretary Magee provided an update of the event to the Committee.

NEW BUSINESS

1. Discuss and provide direction on Microchipping impounded animals being returned to owner

Secretary Magee asked for direction on requiring microchipping for all returned animals. The added requirement will cost \$10.00 in addition to the existing established fees. This will require an amendment of the city ordinance.

The consensus of the Committee was for more information be gathered and presented at the next meeting.

2. Discuss and consider action on Scheduling the remaining meetings for 2019

The group discussed possible dates for scheduling the final required meeting for 2019. The consensus of the group was to schedule the meeting on Tuesday, December 17, 2019 at 11:00 a.m.

The motion was made by Vice-Chairperson, Dr. Karen Metzler and seconded by Secretary Magee. The motion carried unanimously.

ADJOURNMENT

With there being no further business to conduct, Chairperson Burney adjourned the meeting at 1:53 p.m.

APPROVED: this _____ day of _____, 2019

SIGNED: this _____ day of _____, 2019

ATTEST:

APPROVED:

Alex Magee, Secretary

Pam Burney, Chairperson

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office



AGENDA MEMORANDUM

DATE: December 4, 2019

TO: Animal Services Advisory Committee Member

FROM: Alex Magee, Animal Services Supervisor

SUBJECT: Update on Clear the Shelter date for 2020.

BACKGROUND/INFORMATION:

Clear the shelter is an event we have participated in for the last 5 years. I previously reported the 2020 date was going to be in June. The date has been changed to August 29, 2020 by NBC.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

None

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Robert Parker, Chief of Police

Approved as to form for inclusion on Agenda

New -



AGENDA MEMORANDUM

DATE: December 4, 2019

TO: Animal Services Advisory Committee Member

FROM: Alex Magee, Animal Services Supervisor

SUBJECT: Discussion and action on modification to the existing wildlife trapping policy

BACKGROUND/INFORMATION:

Watauga Animal Services is desirous to modify our wildlife trapping policy and procedures to exclude the trapping of healthy wildlife that commonly exists in its natural habitat within the city and more specifically in the residential area.

In most cases the healthy wildlife would be relocated to another area of the city and in those cases staff research has determined that many of the wildlife have died due relocation.

The removal of wildlife is time consuming for staff and does little to aid in the protection of the health and safety of pets and humans. In most cases the wildlife is more of a nuisance for the pet owner than a health and safety issue for the pet or pet owner. and should likely be handled by a company specifically dedicated to those issues and not a responsibility of City of Watauga Animal Services.

FINANCIAL IMPLICATIONS:

Potential reduction of cost and time savings of staff. Should not create any additional cost to the city.

RECOMMENDATION/ACTION DESIRED:

Staff respectfully recommends that committee approves of the request and further directs staff to obtain a draft ordinance or policy change for review and approval at the next meeting and then finally presented to the Chief of Police, City Manager and City Council as appropriate for approval

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Wildlife Programs

REVIEWED BY:

Alex Magee, Animal Services Supervisor

Approved - 12/11/2019



AGENDA MEMORANDUM

Robert Parker, Chief of Police

Final Approval - 12/11/2019

Approved as to form for inclusion on Agenda



AGENDA MEMORANDUM

DATE: December 11, 2019

TO: Animal Services Advisory Committee Member

FROM: Alex Magee, Animal Services Supervisor

SUBJECT: Discussion and action to establish Animal Services Advisory Committee meetings for Calendar Year 2020

BACKGROUND/INFORMATION:

State law requires the Animal Services Advisory Committee to meet at least three times per year. Setting the meeting dates in advance allows for scheduling and making the best use of the valuable time of the committee.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Staff recommends that the committee discuss and set the dates for year 2020 for the three required meetings.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Alex Magee, Animal Services Supervisor
Robert Parker, Chief of Police

Approved - 12/11/2019
Final Approval - 12/11/2019

Approved as to form for inclusion on Agenda