

**MINUTES  
WATAUGA LIBRARY BOARD  
REGULAR MEETING  
CITY HALL COUNCIL CHAMBERS  
7105 WHITLEY ROAD  
THURSDAY, SEPTEMBER 12, 2019  
6:00 P.M.**

**Members present:**

|                   |                           |
|-------------------|---------------------------|
| Kip Woodruff      | Chairperson               |
| Henrietta Egenti  | Vice-Chairperson (absent) |
| Carol Z. Coy      | Secretary (absent)        |
| Brian Beaudry     | Member                    |
| Lindsey Neal      | Member                    |
| Sharon Subjeck    | Member                    |
| David Villafuerte | Member                    |

and

|                 |                          |
|-----------------|--------------------------|
| Kim Irving      | Council Liaison (absent) |
| Lana Ewell      | Library Director         |
| Tara Rogers     | Deputy City Secretary    |
| Arthur L. Miner | Mayor                    |
| Andrew Neal     | Council Member           |

**CALL TO ORDER**

Chairperson Woodruff called the meeting to order at 6:02 p.m.

**CITIZEN'S OPEN FORUM**

None

**REPORTS FROM STAFF**

1. Director's Monthly Reports for June and July 2019

Library Director Lana Ewell provided the report to the Board. She mentioned programs are healthy. Also stated statistics show digital services are increasing, but Watauga Library hasn't experienced a huge difference in digital material usage. A noticeable number of patrons still prefer print or over digital material.

2. TexShare Value Report for August 2019

TexShare is a wonderful resource the City receives through the State of Texas. The program is an effort by the State to create a library card throughout the State for member libraries. Retail cost of the TexShare Databases for the library, if

purchased separately (without the TexShare discount through the program) would be \$108,713. The fee WPL had for FY 18/19 was \$1,384. The same amount (\$1,384) will be the charge for FY 19/20. The Watauga Library participates in the database and the card program. Any Watauga Library card holders in good standing can be issued a TexShare card that will be honored at all other participating TexShare libraries. The origin of the card program was to bridge patron usage between academic and public libraries. Currently the Watauga Library has issued 8 TexShare cards to library patrons, and has received 26 TexShare members into the Watauga Library from other participating libraries. The only cost to TexShare members is for lost or damaged items. The members and level of participation can and do vary from year to year.

Several inquiries were made by the Board Members. Lana explained that Watauga Library patrons must be in good standing and must be a Watauga Library card holder for 6 months before becoming eligible for the program. She further explained that the TexShare program has multiple aspects. Watauga Library benefits the most from the databases available under the program.

Board Member, Lindsey Neal, asked if the City could create a greater awareness for the Watauga Library patrons. She suggested offering a class, but Lana expressed concerns that method is not likely to have much impact.

The TexShare program card is renewable each year and each member library can establish its own rules of use.

### 3. EDGE 2.0 Watauga Public Library June 2019 Assessment

EDGE Assessment helps libraries look at their strengths and weaknesses in relation to technological resources. The City of Watauga didn't utilize local public funds for the cost for the assessment, since the State Library paid for our participation. The State Library strongly encourages all public libraries to participate in the EDGE program. The assessment is comprised of multiple reports based on the comparison of data from the Watauga Library to that of other libraries across North America (the United States and Canada). Three versions of the report were shared with the Board. In the first report it compared the Watauga Library with all other libraries (regardless of size and funding levels). So WLP's rating wasn't the best when compared with large multiple building library systems with much larger budgets. The second report was titled "Peer Comparison Report of the United States," comparing similar size public libraries across the US and Canada. The third report was also known as the "Peer Comparison Report for Texas"; thus it was on the State level and not the national level. The results of the two Peer Comparison Reports were very similar. The main reason WPL had lower scores was the lack of space, equipment, and staff to hold classes to serve as a community technology educator and leader. The report mentioned the lack of 3D printers and other pieces of costly equipment that Watauga doesn't have.

Board Members asked a series of questions about the assessment (section 10.1 and 10.2). Lana responded to the questions by reading the comments from the assessment.

4. Library Survey 2019 titled "A Dell Notebook for Your Thoughts?"

Lana stated the survey is on-going and not yet complete. She encouraged the Board Members and public to complete the survey, which can be found on the City's website under the Library page. Lana reviewed a sample of the comments made by survey participants.

## **APPROVAL OF MINUTES**

1. Consideration of Library Board Meeting Minutes for July 11, 2019

Lindsey Neal made the motion to approve the minutes of the July 11, 2019 Library Board Meeting.

The motion was seconded by Sharon Subject.

Motion carried with a vote of 6-0.

## **ACTION ITEMS**

1. Review and discuss the draft of the Watauga Public Library Long Range Plan 2020-2025

Library Director Ewell presented the draft Long-Range Plan. The final version is due to the State by January 2020. The Library is waiting on data from the final survey and the results from the assessment to finalize the draft and present to the Board.

Council Liaison, Mr. Prescher, provided some edits to the document.

No action was taken on the item.

2. Discuss and consider action to select officers for the Library Advisory Board

Chair – Board Member, Lindsey Neal, made a motion to appoint Kip Woodruff as the Chair after nominations were made. The motion was seconded by Sharon Subject.

Motion carried by a vote of 6-0.

Vice-Chair – Board Member, Kip Woodruff, made a motion to appoint Lindsey Neal as the Vice-Chair after nominations were made. The motion was seconded by Sharon Subject.

Motion carried by a vote of 6-0.

Secretary – Board Member, Kip Woodruff, made a motion to appoint Sharon Subject as Secretary. The motion was seconded by Lindsey Neal.

Motion carried by a vote of 6-0.

## **ADJOURNMENT**

With no further business to discuss, Chairperson Woodruff adjourned the meeting at 6:39 p.m.

APPROVED:        this 14<sup>th</sup> day of November, 2019.

SIGNED:            this 14<sup>th</sup> day of November, 2019.

APPROVED:

/s/ Kip Woodruff  
Kip Woodruff, Chairperson

ATTEST:

/s/ Sharon Subject  
Sharon Subject, Secretary