

MINUTES
WATAUGA CIVIL SERVICE COMMISSION MEETING
FRIDAY, JANUARY 24, 2020
CITY HALL, COUNCIL CHAMBER, 7105 WHITLEY ROAD
10:00 AM

CALL TO ORDER

The Civil Service Commission Meeting of the City of Watauga, Texas was called to order at 10:00 a.m., by Chairman Bailey, with the following members present:

Joe Bailey	Chairman
Barry Sullivan	Commission Member

and

Andrea Gardner	City Manager
Robert Parker	Chief of Police
Shawn Fannan	Fire Chief
Marcia Reyna	Civil Service Director

PUBLIC TESTIMONY

None

INVOCATION

Chairman Bailey provided the invocation. Mrs. Reyna informed the Civil Service Commission that Vice Chairman Bernard Bowman had resigned from the Commission because he was moving outside of the City of Watauga.

REPORTS FROM STAFF

1. Update on the Watauga Fire Department Promotional Examination for Driver/Engineer position

Mrs. Reyna advised the Commission that the written promotional examination for the Driver/Engineer position had been administered on January 15, 2020 and the Assessment Center was scheduled for January 28, 2020 and January 29, 2020. She also advised that after the completion of the testing process, the eligibility list would be brought to the Commission for certification. It was also mentioned that the Commission would have the opportunity to update the Fire Department's classifications to include the position of Driver/Engineer in an upcoming agenda item.

2. Update on Meet and Confer Deliberations with the Watauga Police Officers' Association

Mrs. Reyna advised the Commission that the current Meet and Confer Agreement with the Watauga Police Officers' Association was expiring on February 27, 2020. She reported that City Administration and the Association had met in December and January agreed on an amendment to the current agreement. She advised that the proposed amendment had to be approved by the majority of Police Officers and was currently undergoing a secret ballot election. If approved, the agreement would be presented to Council for them to consider ratification on February 10, 2020. Mrs. Reyna reported that once this process was complete, the Civil Service local rules would be updated to reflect the approved amendments and would be brought to the Commission for consideration and approval.

APPROVAL OF MINUTES FOR MEETING ON

1. Approval of Civil Service Commission Regular Meeting Minutes of November 1, 2019

Mrs. Reyna advised the Commission that there was an error on new business #2 and it should read "Commissioner Sullivan made a motion to certify the Watauga Fire Department Entrance Exam Eligibility List created on October 17, 2019." Commissioner Sullivan made a motion to approve the correction as stated. Chairman Bailey seconded the motion, which passed as follows:

AYES: Bailey, Sullivan

NAYS: None

ABSENT: None

ABSTAIN: None

Commissioner Sullivan made a motion to approve Civil Service Commission Regular Meeting Minutes of November 1, 2019 as revised. Chairman Bailey seconded the motion, which passed as follows:

AYES: Bailey, Sullivan

NAYS: None

ABSENT: None

ABSTAIN: None

NEW BUSINESS

1. Discuss and consider action to approve and certify the Watauga Police Department Entrance Exam Eligibility List created on December 6, 2019

Mrs. Reyna advised the Commission that two (2) vacancies existed in the Watauga Police Department. Commissioner Sullivan made a motion to approve and certify the Watauga Police Department Entrance Exam Eligibility List created on December 6, 2019. Chairman Bailey seconded the motion, which passed as follows:

AYES: Bailey, Sullivan
NAYS: None
ABSENT: None
ABSTAIN: None

2. Discuss and consider action to approve and certify the Watauga Fire Department Entrance Exam Eligibility List created on January 10, 2020

Mrs. Reyna advised the Commission that three (3) vacancies existed in the Watauga Fire Department. Commissioner Sullivan made a motion to approve and certify the Watauga Fire Department Entrance Exam Eligibility List created on January 10, 2020. Chairman Bailey seconded the motion, which passed as follows:

AYES: Bailey, Sullivan
NAYS: None
ABSENT: None
ABSTAIN: None

3. Discuss and consider action to amend the classifications of the Watauga Fire Department to (1) Fire Chief, (1) Assistant Fire Chief, (1) Battalion Chief/Fire Marshal, three (3) Fire Lieutenant, three (3) Driver/Engineer and eighteen (18) Firefighter

Commissioner Sullivan made a motion to amend the classifications of the Watauga Fire Department to (1) Fire Chief, (1) Assistant Fire Chief, (1) Battalion Chief/Fire Marshal, three (3) Fire Lieutenant, three (3) Driver/Engineer and eighteen (18) Firefighter. Chairman Bailey seconded the motion, which passed as follows:

AYES: Bailey, Sullivan

NAYS: None

ABSENT: None

ABSTAIN: None

4. Discussion and action on electing a Civil Service Commission Chairman as required by Local Government Code Chapter 143, Section 143.006(e)

Commissioner Sullivan made a motion to elect Joe Bailey as the Civil Service Commission Chairman. Chairman Bailey seconded the motion, which passed as follows:

AYES: Bailey, Sullivan

NAYS: None

ABSENT: None

ABSTAIN: None

5. Discussion and action on electing a Civil Service Commission Vice-Chairman as required by Local Government Code Chapter 143, Section 143.006(e)

Chairman Bailey made a motion to elect Barry Sullivan as the Civil Service Commission Vice-Chairman. Commissioner Sullivan seconded the motion, which passed as follows:

AYES: Bailey, Sullivan

NAYS: None

ABSENT: None

ABSTAIN: None

ADJOURNMENT

With no further business to discuss, Chairman Bailey adjourned the meeting at 10:18 a.m.

APPROVED: this 18th day of February, 2020

SIGNED: this 18th day of February, 2020

APPROVED:

Joe Bailey /s/

Joe Bailey, Chairman

ATTEST:

Marcia Reyna /s/

Marcia Reyna,
Civil Service Director

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office