



AGENDA
WATAUGA CITY COUNCIL
REGULAR MEETING
MONDAY, MARCH 9, 2020
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:30 PM

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a **Regular City Council Meeting** of the City of Watauga, Texas will be held at which time the following subjects will be discussed and may be acted upon.

CALL TO ORDER (Council Members, City Staff, Members of the Public - when speaking during the meeting please speak directly into the microphones on the dais or podium)

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE United States and Texas Flags

ANNOUNCEMENTS

PRESENTATIONS

1. Presentation of a Proclamation in honor of Local Library Day and the 2019 Texas Municipal Library Director's Association Achievement of Library Excellence Award to the Watauga Public Library.
Lana Ewell, Director of Library Services
Andrea Gardner, City Manager
2. Presentation of the Fiscal Year 2019 Audit Results by Whitley Penn, LLC.
Sandra Gibson, CGFO, CGFM, Director of Finance
Andrea Gardner, City Manager

PUBLIC TESTIMONY

CONSENT AGENDA

All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items.

1. Discuss and consider action to approve an ordinance amending the Personnel Improvement Plan for Fiscal Years 2020-2024 {CAPTION}
Marcia Reyna, Human Resources and Civil Service Director
Andrea Gardner, City Manager

2. Consider action to approve an Ordinance providing for an additional exemption to Section 40-4, Visibility Triangles. by adding "signs that serve a governmental purpose and were authorized to be erected by the City, County, State or Federal Government in furtherance of their governmental responsibility or operations." {CAPTION}
Randy Richards, CFM, Building Official
Paul Hackleman, P.E., CFM, Director of Public Works
Andrea Gardner, City Manager
3. Consideration of proposed resolution agreeing to meet all matching contribution requirements for the expenditures under the Tarrant County Home Investment Partnerships Program (HOME) for program year 2020
Randy Richards, CFM, Building Official
Paul Hackleman, P.E., CFM, Director of Public Works
Andrea Gardner, City Manager
4. Consider action authorizing a business retention project for Capp Smith Park Benches
Andrea Gardner, City Manager
5. Consider action on the January 14, 2020 Public Meeting to discuss Fire Department Operations, January 28, 2020 Special City Council Meeting Minutes; January 28, 2020 Watauga Comprehensive Plan Update Public Meeting minutes, February 10, 2020 Workshop Meeting Minutes; February 10, 2020 Regular Council Meeting Minutes, and the February 20, 2020 3rd Annual Saints Club Basketball Night event minutes.
Raquel Guajardo, Deputy City Secretary
Andrea Gardner, City Manager
6. Discuss and consider action for the Mayor to appoint Assistant Fire Chief Randy Barkley as the City's Emergency Management Coordinator and authorize the completion of the Texas Department of Emergency Management Form TDEM-147 to officially make such appointment
Shawn Fannan, Fire Chief
7. Consider action to approve the First Renewal Option for Grounds Maintenance Bid # 19-006 with MG Lawn and Landscapes LLC
Sandra Gibson, CGFO, CGFM, Director of Finance
Deby Woodard, Assistant Director of Finance
Andrea Gardner, City Manager
8. Consider action to approve the 2nd Renewal Option for Concrete - Various Types Bid # 18-012 to Paisano Redi-Mix
Sandra Gibson, CGFO, CGFM, Director of Finance
Deby Woodard, Assistant Director of Finance

9. Consider action to approve the Monthly Financial Report for the period ending January 31, 2020
Sandra Gibson, CGFO, CGFM, Director of Finance
Andrea Gardner, City Manager

PUBLIC HEARINGS / ACTION

ACTION ITEMS

1. Discuss and consider action on approval of the Comprehensive Annual Audit Report for the Period ending September 30, 2019
Sandra Gibson, CGFO, CGFM, Director of Finance
Andrea Gardner, City Manager
2. Discuss and consider action on approving an amendment to the General Election Ordinance previously approved on January 13, 2020 providing for polling locations newly released by Tarrant County.{CAPTION}
Andrea Gardner, City Manager
3. Discuss and consider action to approve the Ordinance Review Schedule for FY 2020
Andrea Gardner, City Manager
4. Discuss and consider action on Chief Executive recommendation of applicant to serve on the Watauga Civil Service Commission
Andrea Gardner, City Manager
5. Discuss and consider action on scheduling the annual Council/Staff Retreat
Andrea Gardner, City Manager
6. Discussion and action on approval to authorize the City of Watauga to enter into a Construction Contract with Reliable Paving, Inc. in the amount of \$1,543,686.70 for the construction of Meadowlark Lane East, Paving, Drainage and Water Improvements from Heather Drive to Pebblebrook Drive pursuant to Bid # 20-001.
Paul Hackleman, P.E., CFM, Director of Public Works
Andrea Gardner, City Manager
7. Discussion and action on approval to authorize the City of Watauga to enter into a Construction Contract with Cole Construction, Inc. for the construction of Capp Smith Park Splash Pad Site Improvements
Paul Hackleman, P.E., CFM, Director of Public Works
Sal Torres, Parks and Community Services Director
Andrea Gardner, City Manager

8. Discuss and consider action on a Single Lane Roundabout at the intersection of Whitley Road and Hightower Drive, incorporating this into the Capital Improvement Plan (CIP).

Paul Hackleman, P.E., CFM, Director of Public Works

Andrea Gardner, City Manager

REPORTS

ITEMS FOR FUTURE CITY COUNCIL MEETINGS

EXECUTIVE SESSION / MEETING

The City Council will recess its open meeting and reconvene in executive session to discuss the following items pursuant to the below referenced section(s) of the Texas Government Code:

The City Council will convene in executive session pursuant to (Texas Open Meetings Act), Chapter 551 of the Texas Government Code, Section 551.074 Personnel Matters and Section 551.071 Consultation with Attorney, which allow the following:

1. To deliberate upon the annual performance evaluation of Andrea Gardner, City Manager and to seek the advice of its attorney regarding contract terms

Marcia Reyna, Human Resources and Civil Service Director

Andrea Gardner, City Manager

RECONVENE INTO REGULAR SESSION; DISCUSS AND TAKE ACTION, IF NECESSARY, ON ANY MATTER CONSIDERED IN EXECUTIVE SESSION

The City Council will return from executive session, reconvene into open session, and recall any item from the Executive Session for discussion and action, if necessary.

ADJOURNMENT

Meeting Notices and Reservation of Rights

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the to address a subject matter on the agenda. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of

record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Andrea Gardner, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on Wednesday, March 4, 2020 before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.



Andrea Gardner, City Secretary





AGENDA MEMORANDUM

DATE: February 19, 2020

TO: Honorable City Council Members

FROM: Lana Ewell, Director of Library Services

THROUGH: Andrea Gardner, City Manager

SUBJECT: Presentation of a Proclamation in honor of Local Library Day and the 2019 Texas Municipal Library Director's Association Achievement of Library Excellence Award to the Watauga Public Library.

BACKGROUND/INFORMATION:

Present a Proclamation and 2019 Excellence Award to the Watauga Public Library.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

This item does not require a recommendation as it is a presentation.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Watauga Public Library Day Proclamation

REVIEWED BY:

Andrea Gardner, City Manager

Final Approval - 3/3/2020

Approved as to form for inclusion on Agenda



Proclamation

WHEREAS, public libraries play a vital roles in education, recreation, and empowerment in communities;

WHEREAS, librarians continue to lead the way in leveling the playing field for all who seek information and access to technologies;

WHEREAS, each year the Texas Municipal Library Director's Association confers the Achievement of Library Excellence Award for outstanding contributions to public libraries in Texas;

WHEREAS, the Texas Municipal Library Director's association Achievement of Library Excellence Award is open to Texas Public Library Directors and the libraries they represent;

WHEREAS, each year applicants must exhibit excellence in providing services to underserved and special populations, in enhancing services, in marketing their programs and services in innovative ways, in promoting cultural, topical, and educational programming, in providing literacy support, in providing summer reading clubs, in pursuing collaborative efforts, in supporting workforce development, in providing for digital inclusion, and in comprehensively training staff;

WHEREAS, of the approximately 550 public libraries that exist in Texas, only 53 received this award in 2019;

WHEREAS, the Watauga Public Library has met the requirements of excellence and been awarded the 2019 Texas Municipal Library Director's Association Achievement of Library Excellence Award;

NOW, THEREFORE, I, Arthur L. Miner, Mayor of the City of Watauga, do hereby proclaim the day of March 9, 2020 as

WATAUGA PUBLIC LIBRARY DAY

and encourage all citizens of the City of Watauga to visit the library and enjoy the many programs and services offered.

Arthur L. Miner, Mayor

ATTEST

Andrea Gardner, City Manager/Secretary



AGENDA MEMORANDUM

DATE: February 21, 2020

TO: Honorable City Council Members

FROM: Sandra Gibson, CGFO, CGFM, Director of Finance

THROUGH: Andrea Gardner, City Manager

SUBJECT: Presentation of the Fiscal Year 2019 Audit Results by Whitley Penn, LLC.

BACKGROUND/INFORMATION:

Whitley Penn, LLP will present the Fiscal year 2019 Audit Results and a summary of the City of Watauga Comprehensive Annual Financial Report for the Fiscal Year ending September 30, 2019. An independent audit is required by the City of Watauga's Home Rule Charter, Section 9.06(c).

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Recommendation is not needed as this is a presentation/report.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Watauga 2019 Audit Results

REVIEWED BY:

Sandra Gibson, CGFO, CGFM, Director of Finance
Andrea Gardner, City Manager

Approved as to form for inclusion on Agenda

Approved - 2/26/2020

Final Approval - 2/27/2020

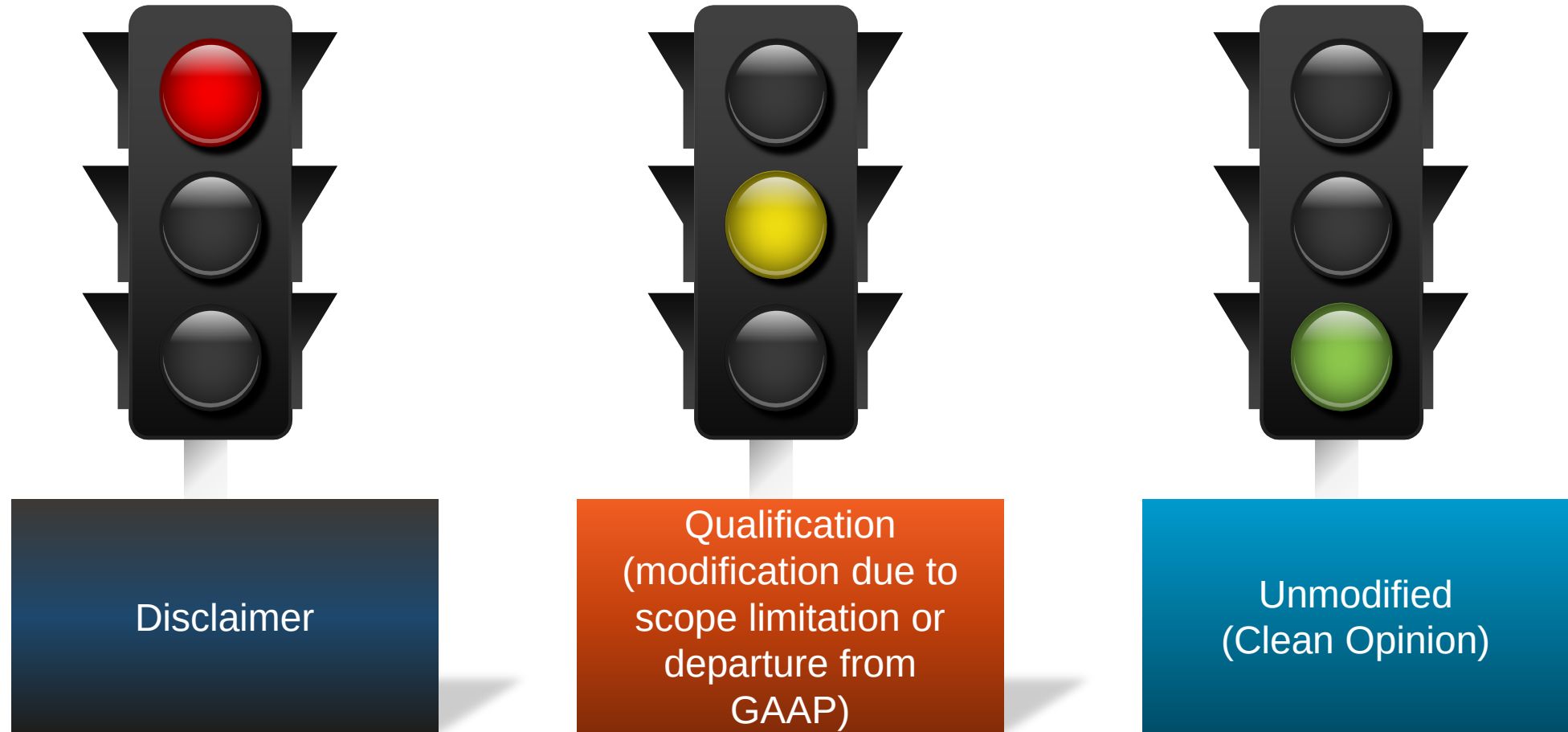


City of Watauga

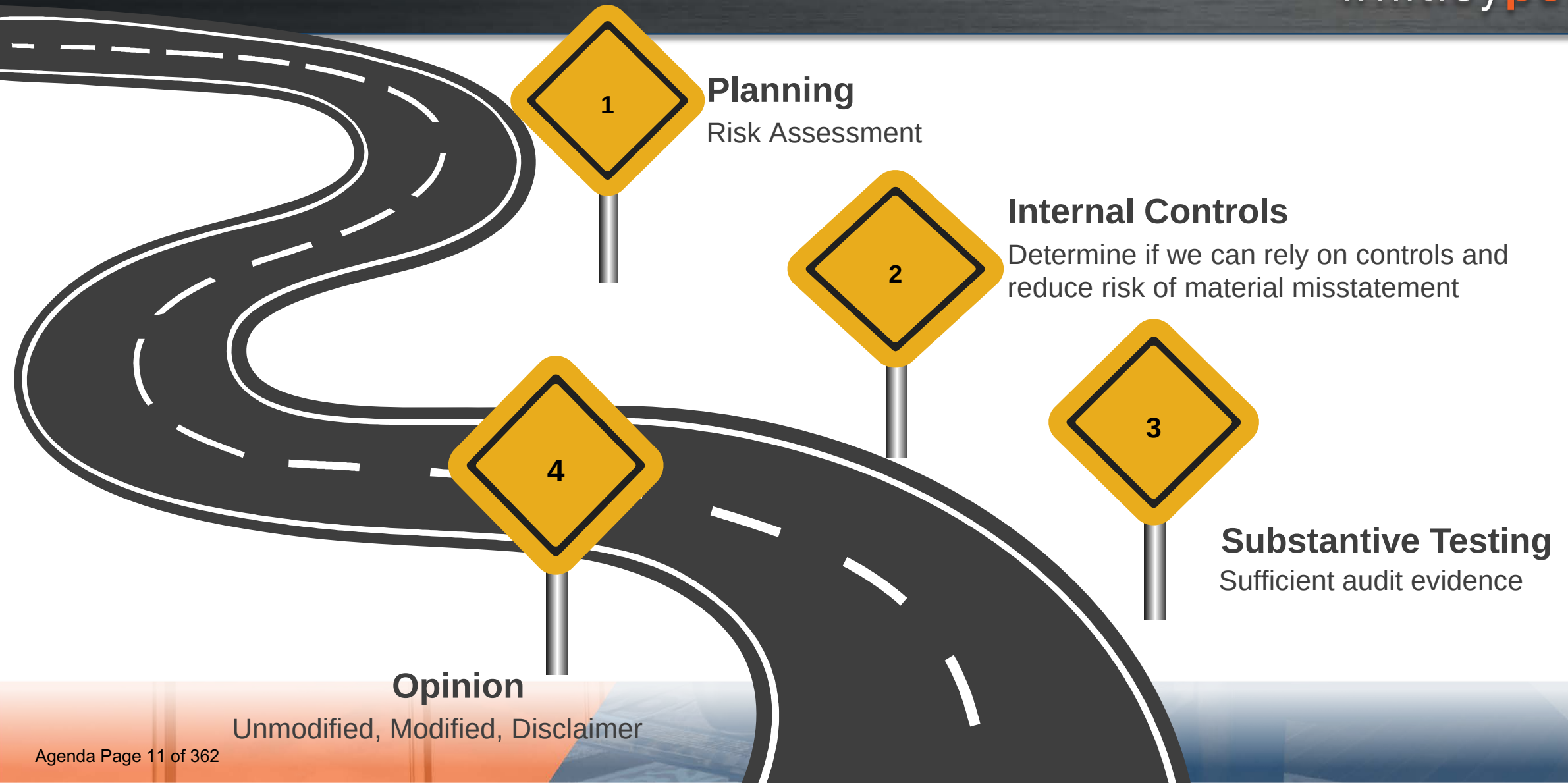
Audit Results for the Year Ended September 30, 2019



Purpose of the Audit – The Opinion on the Report



The Audit Process



Internal Controls over Critical Areas

- Human Resources
- Payroll
- Procurement
- Accounts Payable
- Information Technology
- Revenues
- Financial Close and Reporting

Required Communications

- Engagement letter dated March 14, 2019
- Significant Accounting Estimates
 - Capital asset depreciation
 - Other allowances – uncollectible accounts
 - Net pension and OPEB liabilities and related deferred outflows/inflows of resources
- No difficulties encountered during the audit

Required Communications

- There were no uncorrected misstatements nor did we pass on any audit adjustments
- Management Representations
 - We have requested certain representations from management
- Consultation with Other Accountants
 - We are not aware of any situations in which management consulted with other accountants on accounting or financial reporting matters.
- Major Issues Discussed with Management Prior to Retention
 - We discussed the application of accounting principles and auditing standards, however, our responses were not a condition to our retention.

Clean Report



- Unmodified Opinion
- No internal control findings
- Highest level of assurance to be given on financial statements

City of Watauga Financial Reporting Awards



- Thirty-fourth consecutive Certificate of Achievement for Excellence in Financial Reporting
- Thirtieth consecutive Distinguished Budget Presentation Award
- Eighth Government Treasurer's Organization of Texas' Investment Policy Certificate of Distinction Award



Government-wide Financial Statement Highlights



Statement of Net Position

Total Primary Government (Governmental and Business-type)	As of September 30, 2019
Cash and Investments	\$43,834,782
Receivables/Other	3,675,405
Capital Assets, Net	81,033,052
Total Assets	\$128,543,239
Total Deferred Outflows of Resources	\$5,003,325
Current Liabilities	\$3,255,300
Long-term Debt	55,374,657
Total Liabilities	\$58,629,957
Total Deferred Inflows of Resources	\$1,917,156
Net Position	\$72,999,451

Non-Current Liabilities

Total Primary Government (Governmental and Business-type)	As of September 30, 2019
Certificates of obligation	\$39,995,000
General obligation bonds	1,105,000
Net pension liability	7,997,279
Net OPEB liability	1,436,810
Premiums (discounts)	1,564,087
Other	3,276,481
Total	\$55,374,657

Components of Net Position

Total Primary Government (Governmental and Business-type)	As of September 30, 2019
Net investment in capital assets	\$63,058,514
Restricted for:	
Capital improvements	244,179
Debt service	596,493
Culture and recreation	922,784
Public works	1,483,538
Public safety	1,532,213
Unrestricted	5,161,730
Total	\$72,999,451

Statement of Activities — Governmental

Governmental Activities – Revenues and Transfers	As of September 30, 2019
General Government	\$189,931
Public Safety	1,877,057
Culture and Recreation	258,718
Public Works	654,129
Taxes	15,554,810
Interest	589,104
Other	55,275
Transfers in	576,586
Total revenues and transfers	\$19,755,610

Statement of Activities — Governmental

Governmental Activities – Expenses and Change in Net Position	As of September 30, 2019
General Government	\$7,521,311
Public Safety	6,643,155
Culture and Recreation	2,767,462
Public Works	2,348,520
Interest on long-term debt	562,654
Total expenses	\$19,843,102
Change in net position	\$(87,492)

Statement of Activities — Business-type



Business-type Activities – Revenues, Expenses, Transfers Out and Change in Net Position	As of September 30, 2019
Revenue	
Water and sewer	\$8,222,931
Drainage utility	1,470,182
Interest	353,387
Other	2,525
Total Revenue	\$10,049,025
Expenses	
Water and sewer	8,220,965
Drainage utility	1,066,306
Total Expenses	\$9,287,271
Transfers out	\$576,586
Change in net position	\$185,168

General Fund Financial Statement Highlights

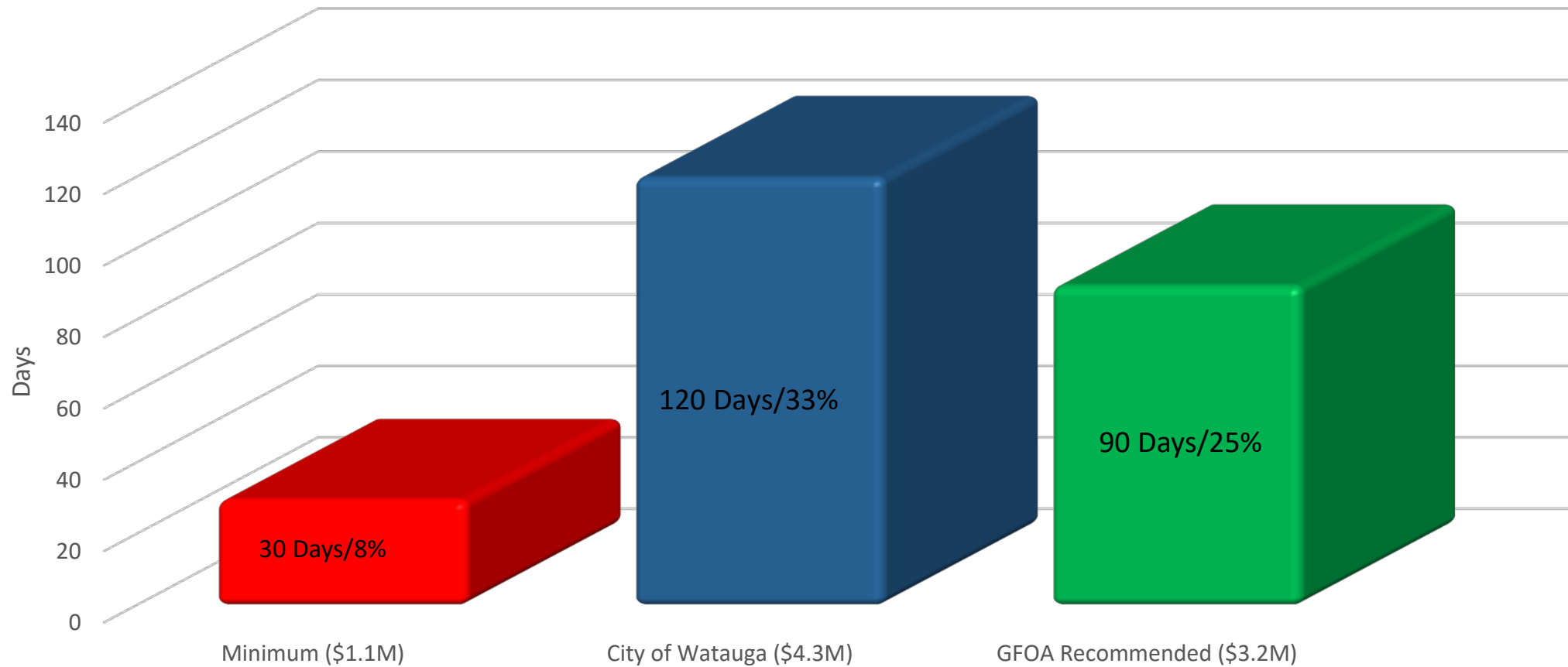


General Fund – Revenues, Expenditures and Change in Fund Balance



	As of September 30, 2019
Revenue	
Taxes and franchise fees	\$9,670,695
Licenses and permits	467,767
Charges for services	741,687
Fines and forfeitures	476,291
Interest income	106,381
Intergovernmental	479,086
Miscellaneous	318,859
Total Revenues	\$12,260,736
Expenditures	
General Government	\$6,573,346
Public Safety	3,893,890
Culture and Recreation	1,669,807
Public Works	773,897
Total Expenditures	\$12,910,940
Change in Fund Balance	\$ (153,218)

Unassigned General Fund Balance (in Days/Percentage of Expenditures)



FY 2019 Budget to Actual – General Fund

- Actual revenues of \$12.3M were less than budgeted amounts by \$0.3M
- Actual expenditures of \$12.9M were less than budgeted expenditures by \$0.4M
- Expenditures exceeded revenues and net other financing uses by \$0.2M
- Ending fund balance for FY 2019 totaled \$4.4M
 - Unassigned fund balance \$4.3M



whitleypenn 



AGENDA MEMORANDUM

DATE: February 5, 2020

TO: Honorable City Council Members

FROM: Marcia Reyna, Human Resources and Civil Service Director

THROUGH: Andrea Gardner, City Manager

SUBJECT: Discuss and consider action to approve an ordinance amending the Personnel Improvement Plan for Fiscal Years 2020-2024 {CAPTION}

BACKGROUND/INFORMATION:

The Personnel Improvement Plan was initially adopted by Council on September 9, 2019. The Personnel Improvement Plan is updated as positions are added or removed or the number of positions change. A revised plan is being presented to Council for approval which includes the addition of the Records Clerk position. The revision also includes an adjustment to the number of Firefighter positions due to promotions to the position of Driver/Engineer.

FINANCIAL IMPLICATIONS:

As included in the FY 2019-20 budget.

RECOMMENDATION/ACTION DESIRED:

It is respectfully requested that City Council consider action to approve an ordinance amending the Personnel Improvement Plan for Fiscal Years 2020-2024.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. DRAFT FY2020-24 Personnel Improvement Plan Ordinance Rev 03-09-2020
2. Exhibit A Personnel Improvement Plan FY2020-24 Revised 03-09-2020

REVIEWED BY:

Macy Cotton, Legal
George Hyde, Legal
Sandra Gibson, CGFO, CGFM, Director of Finance
Andrea Gardner, City Manager

Approved as to form for inclusion on Agenda

Approved - 2/25/2020
Approved - 3/2/2020
Approved - 3/4/2020
Final Approval - 3/4/2020

**CITY OF WATAUGA, TEXAS
ORDINANCE NO. 2020-007**

**AN ORDINANCE BY THE CITY COUNCIL OF THE CITY
OF WATAUGA, TEXAS ADOPTING THE PERSONNEL
IMPROVEMENT PLAN FOR FISCAL YEARS 2020-2024 AS
REVISED MARCH 9, 2020; PROVIDING FOR REPEAL;
PROVIDING FOR SEVERABILITY; PROVIDING AN
EFFECTIVE DATE.**

WHEREAS, the City of Watauga invests a large percentage of the annual budget on personnel in order for the City to provide quality services; and

WHEREAS, each funded position is considered only after due consideration of the City's needs, service required to be provided by the City, and the City's ability to fund each position; and

WHEREAS, the governing body approved the 2020-2024 Personnel Improvement Plan and the specific funded and unfunded positions included in Fiscal Year 2019-20 during a meeting held on September 9, 2019; and

WHEREAS, the Personnel Improvement Plan was revised on September 16, 2019 to update the Fire Department position numbers due to the award of the Staffing for Adequate Fire and Emergency Response (SAFER) Grant on September 6, 2019 and other identified cost saving measures; and

WHEREAS, the City Council has authorized the creation of three (3) positions of Driver/Engineer and will promote three (3) existing Firefighters to the Driver/Engineer position; and

WHEREAS, the City Council approved the addition of position of Records Clerk to assist with the reorganization of the City Secretary's Office on November 12, 2019; and

WHEREAS, the Fiscal Year 2019-20 Budget was submitted to the City Council by the City Manager in accordance with the City Charter and included funding for the positions identified in the revised Personnel Improvement Plan; and

WHEREAS, a revised 2020-2024 Personnel Improvement Plan reflecting the revision to add the Records Clerk and update the number for the positions for Firefighter has been presented to the City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS:

I.

The facts and recitations set forth in the preamble of this ordinance are hereby found to be true and correct and adopted herein for all purposes.

II.

The City Council of the City of Watauga hereby approves and adopts the 2020-2024 Personnel Improvement Plan as revised on March 9, 2020, a copy of which is attached hereto as Exhibit A and is incorporated herein by reference.

III.

The City Council provides that all ordinances appropriating funds for positions included in the PIP as approved or amended will include information citing the PIP position along with appropriate financial accounting information.

IV.

This Ordinance shall be and is hereby cumulative of all other ordinances of the City of Watauga, Texas, and this ordinance shall not operate to repeal or affect any of such other ordinances, except insofar as the provisions thereof might be inconsistent or in conflict with the

provisions of this ordinance, in which event such conflicting provisions, if any, in such other ordinance or ordinances are hereby repealed.

V.

If any section, sub-section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

VI.

This Resolution shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon application of law and in accordance with Section 3.13 of the Charter of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this the 9th day of March, 2020.

APPROVED:

ARTHUR L, MINER, Mayor

ATTEST:

ANDREA GARDNER, City Secretary

APPROVED AS TO FORM AND LEGALITY:

GEORGE HYDE, City Attorney



CITY OF WATAUGA

FY2020-2024

PERSONNEL IMPROVEMENT PLAN (PIP)

5 YEAR PLAN



Adopted on September 9, 2019
Revised on March 9, 2020



FY2020-2024

PERSONNEL IMPROVEMENT PLAN (PIP)

5 YEAR PLAN

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September 16, 2019

To the Honorable Mayor Arthur L. Miner, Members of the City Council, and
Citizens of Watauga,

I am pleased to present an amendment to the City of Watauga's Personnel Improvement Plan (PIP) adopted by City Council on September 9, 2019. The Watauga Fire Department was awarded the Staffing for Adequate Fire and Emergency Response (SAFER) Grant provided by FEMA on September 6, 2019 which provides funding for Firefighter positions. In addition, during a Council Workshop on September 9, 2019 City Council provided direction to staff to establish a cost recovery revenue source for the Fire Department which will allow the City to fund the Driver/Engineer positions. The PIP is being amended to include approval/funding for six (6) Firefighter and three (3) Driver/Engineer positions.

The purpose of PIP is to identify current and future personnel needs, justify these needs and develop a plan to fund these positions. The PIP provides a five (5) year staffing plan created as a result of Department Directors' requests. It is used as a tool for the annual budgeting process.

Department Directors requested over 20 new positions for FY2019-20. Including this amendment, the requests approved were six (6) Firefighter, three (3) Driver/Engineer and one (1) Homework Help Coordinator (part time/seasonal) position at the Library which increased our Full Time Equivalent (FTE) employees from 170.25 FTE in FY2018-19 to 179.50 FTE in FY2019-20. The entire budgeting process for FY2019-20 presented challenges primarily due to results of this year's legislative session.

The results of the 86th Legislative Session have negatively impacted all local governments by limiting a City's ability to produce sufficient revenues to fund necessary City services. The City of Watauga will experience a significant decrease in revenues in the upcoming years which will continue to create new challenges in funding programs, personnel and overall City operations. Although the results of the legislative session present many challenges, City Administration will rely on planning tools and documents, such as the Personnel Improvement Plan, to ensure sufficient staffing numbers exists to maintain quality services to our residents.

SB2, also known as the Texas Property Reform and Transparency Act of 2019, limited the "roll back rate" now known as "voter-approval rate" from 8 percent to 3.5 percent for cities such as Watauga. This may result in an estimated \$240,000 loss of property tax revenue. HB1631, which prohibits the use of red light cameras, is likely to result in a revenue loss of \$750,000 - \$900,000 per year (\$350,000-\$450,000 impacting the City of Watauga). SB1152 allows cable and telecom companies to stop paying the lower of cable or telecom franchise fees. This may result in a loss of revenue ranging from \$33,000 in telecom fees to \$103,000 in cable fees. Unfunded mandates such as SB944 for records retention, HB3834 for cybersecurity training and HB852 requiring a change in the calculation of residential property fees will also impact City operations and revenue. The financial impact of these laws has yet to be determined.

It is anticipated that the legislative session in 2021 will continue to present challenges for cities. SB29, which would have limited cities' ability to lobby on certain issues or join organizations, did not pass this year, but is expected to be introduced again next session. The City of Watauga benefits greatly from its membership with Texas Municipal League (TML). TML assists with lobbying, training and guidance on legal matters. Removing the ability to partner with TML will drastically increase the cost of having to pay for these services from a third party organization. Cities will also need to hire lobbyist which will result in an additional cost.

Despite the challenges presented by the legislature, City Administration will continue to work together to identify cost saving measures and improve inefficiencies. The newly awarded SAFER Grant is an excellent example of a cost saving measure. Being a service oriented industry the City must insure that we have the correct people and positions in place. The Personnel Improvement Plan will assist the City of Watauga in meeting its goals.

Sincerely,

Andrea Gardner
City Manager



CITY OF WATAUGA PERSONNEL IMPROVEMENT PLAN
FISCAL YEARS 2020-2024

	FY 2017-18 Prior Year	FY 2018-19 Current	FY 2019-20	Projected	FY 2019-20 Recommended	Future Needs			
SUMMARY	Funded	Funded	Funded	Unfunded or Reclassified	Financial Funded Impact (Salary & Benefits)	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
SUMMARY OF TOTAL POSITIONS BY DEPARTMENT									
GENERAL FUND (01)									
CITY MANAGER DEPARTMENT	1	1	1	0	1 \$ -	1	1	1	1
CITY SECRETARY DEPARTMENT	2	2	2	2	3 \$ (35,078)	2	3	4	4
ECONOMIC DEVELOPMENT DEPARTMENT	3	1	1	0	1 \$ -	2	2	2	2
HUMAN RESOURCES DEPARTMENT	2	2	2	0	2 \$ -	2	3	3	3
FIRE DEPARTMENT	21	21	21	0	27 \$ 433,051	27	27	27	27
FINANCE DEPARTMENT	6.25	6.25	6.25	0	6.25 \$ -	6.25	6.25	6.25	6.25
FINANCE DEPARTMENT - MUNICIPAL COURT	5	5	5	0	5 \$ -	5	5	5	5
LIBRARY DEPARTMENT	12.25	12.25	12.5	1.25	12.5 \$ 2,039	14.25	14.25	14.25	14.25
INFORMATION TECHNOLOGY DEPARTMENT	2	2	2	0	2 \$ -	3	4	5	5
PARKS & COMMUNITY SERVICES DEPARTMENT	15.25	16.25	15.25	1	15.25 \$ -	16.75	16.75	16.75	16.75
POLICE DEPARTMENT	27.5	28.5	27.5	0	27.5 \$ -	34.75	34.75	34.75	34.75
POLICE - ENVIRONMENTAL SERVICES	8	8	8	0	8 \$ -	9	9	9	9
PUBLIC WORKS - DEVELOPMENT SERVICES	5	5	6	1	6 \$ -	8	8	8	8
PUBLIC WORKS - STREETS	10	10	10	0	10 \$ -	11	11	11	11
PUBLIC WORKS - FLEET MAINTENANCE	4	4	4	0	4 \$ -	5	5	5	5
PUBLIC WORKS - FACILITIES MAINTENANCE	6	6	6	0	6 \$ -	6	6	6	6
SPECIAL REVENUE FUNDS									
FINANCE - COURT SECURITY (25)/JUVENILE CASE MANAGER (27)	0	0	0	0	0 \$ -	0	0	0	0
POLICE - CRIME CONTROL PREVENTION DISTRICT (18)	11	11	11	0	11 \$ -	11	11	11	11
POLICE - TRAFFIC SAFETY (28)	4	4	5	0	5 \$ -	0	0	0	0
ECONOMIC DEVELOPMENT CORPORATION (04)	0	0	0	0	0 \$ -	0	0	0	0
ENTERPRISE FUNDS									
PUBLIC WORKS - DRAINAGE UTILITY (15)	6	6	6	0	6 \$ -	6	7	7	7
PUBLIC WORKS - WATER DISTRIBUTION (40)	8	8	8	0	8 \$ -	9	9	9	9
PUBLIC WORKS - SEWER COLLECTION (40)	4	4	4	0	4 \$ -	4	4	4	4
FINANCE - UTILITY BILLING & COLLECTIONS (40)	7	7	7	2	7 \$ -	7	7	7	7
CITY WIDE TOTAL	170.25	170.25	170.50	7.25	177.50 \$ 400,012	190.00	194.00	196.00	196.00

Changes in Full Time Equivalent Employees (FTE): The above chart illustrates the positions that were recommended in the FY2019-20 Budget. The total number of FTEs increased from 170.25 FTE in FY2018-19 to 179.50 FTE in FY2019-20. The increase of 0.25 FTE is attributed to one (1) Homework Help Coordinator (part time/seasonal) position added to the Library, six (6) Firefighter positions and three (3) Driver/Engineer positions.

Unfunded Positions or Reclassifications: The total unfunded or reclassified positions is 6.25 FTE. These are explained in the *Funded Positions* section of this plan.

City of Watauga
FY2020-2024
Personnel Improvement Plan (PIP)



Summary of Positions and
Financial Impact

City of Watauga

FY2020-2024

Personnel Improvement Plan (PIP)



Fiscal Impact By Fund

	FY 2018-19 CURRENT		FY 2019-20 PROJECTED	
	FUNDED	UNFUNDED	FUNDED	UNFUNDED
GENERAL FUND	\$ 9,473,700		\$ 10,464,101	\$ 1,319,086
SPECIAL REVENUE FUNDS				
PDC/EDC (04)	\$ 452,400		\$ -	\$ -
Crime Control District (18)	\$ 994,000		\$ 982,500	\$ -
Traffic Safety (28)	\$ 263,200		\$ 374,930	\$ -
Court Security (25)	\$ 13,245		\$ 6,840	\$ -
Court Juvenile Case Manager (27)	\$ 21,000		\$ 21,160	\$ -
Subtotal	\$ 1,743,845		\$ 1,385,430	\$ -
ENTERPRISE FUNDS				
Storm Drain (15)	\$ 497,200		\$ 501,300	\$ 39,164
Water/Sewer (40)	\$ 1,636,600		\$ 1,558,700	\$ 69,735
Subtotal	\$ 2,133,800		\$ 2,060,000	\$ 108,899
Total Fiscal Impact	\$ 13,351,345		\$ 13,909,531	\$ 1,427,985

The Personnel Improvement Plan was created this year; therefore, data for unfunded positions in FY2018-19 is not available

City of Watauga
FY2020-2024
Personnel Improvement Plan (PIP)



Funded Positions



**CITY OF WATAUGA PERSONNEL IMPROVEMENT PLAN
FISCAL YEARS 2020-2024**

FUNDED POSITIONS	FY 2017-18 Prior Year	FY 2018-19 Current		FY 2019-20 Projected	
Department/Position	Funded	Funded	Requested Change		Financial Impact (Salary & Benefits)
GENERAL FUND (01)					
CITY MANAGER DEPARTMENT					
City Manager*	1	1		1	\$ -
Subtotal Department	1	1	0	1	\$ -
CITY SECRETARY DEPARTMENT					
City Secretary	1	0	-1	0	\$ (99,461)
Deputy City Secretary	0	1	1	1	\$ 64,383
Assistant to the City Secretary	1	1	0	0	\$ -
Records Clerk	0	0	1	1	\$ -
Subtotal Department	2	2	1	1	\$ (35,078)
Justification: The duties of City Secretary have been absorbed by the City Manager. The City Secretary position is currently unfunded. The position of Deputy City Secretary was created to assist in the City Secretary's Office. In addition, due to a reorganization, the position of Assistant to the City Secretary has been unfunded and the position of Records Clerk was added.					
ECONOMIC DEVELOPMENT DEPARTMENT					
Economic Development Director	1	0		0	\$ -
Economic Development Specialist	1	1		1	\$ -
Planning and Zoning Specialist	1	0		0	\$ -
Subtotal Department	3	1	0	1	\$ -
HUMAN RESOURCES DEPARTMENT					
Director of Human Resources & Civil Service*	1	1		1	\$ -
Human Resources Generalist	1	1		1	\$ -
Subtotal Department	2	2	0	2	\$ -
FIRE DEPARTMENT					
Fire Chief	1	1		1	\$ -
Assistant Fire Chief	0	1		1	\$ -
Batallion Chief	2	1		1	\$ -
Fire Lieutenant	3	3		3	\$ -
Driver/Engineer	0	0	3	3	\$ 71,400
Firefighter/Paramedic	14	14	3	17	\$ 361,651
Firefighter/EMT	1	1	0	1	\$ -
Subtotal Department	21	21	6	27	\$ 433,051
Justification: The Watauga Fire Department was awarded the SAFER Grant on September 6, 2019 which will provide funding for additional Firefighter positions. Cost recovery revenue sources authorized by Council during the workshop on September 9, 2019 will also provide for the funding of the Driver/Engineer positions. The cost depicted is a total amount based on anticipated recruitment dates, but do not include the funds from the SAFER Grant and cost recovery revenue source.					
LIBRARY DEPARTMENT					
Director of Library Services	1	1		1	\$ -
Assistant Library Director	1	1		1	\$ -
Senior Librarian - Adult Services	1	1		1	\$ -
Senior Librarian - Youth Services	1	1		1	\$ -
Librarian - Youth Services	1	1		1	\$ -

FUNDED POSITIONS		FY 2017-18 Prior Year	FY 2018-19 Current		FY 2019-20 Projected	
Department/Position	Funded	Funded	Requested Change		Financial Impact (Salary & Benefits)	
Circulation Supervisor	1	1		1	\$	-
Technical Services Supervisor	0	0	1	1	\$	-
Library Assistant (Circulation)	1	1		1	\$	-
Library Assistant (Circulation) (PT)	1.25	1.25		1.25	\$	-
Library Assistant (Youth Services) (PT)	0.75	0.75		0.75	\$	-
Administrative Assistant (Library)	1	1	-1	0	\$	-
Library Assistant (Technical Services) (PT)	0.5	0.5	0.25	0.75	\$	-
Library Aide (PT)	1	1	-0.25	0.75	\$	-
Library Assistant I (Reference) (PT)	0.25	0.25		0.25	\$	-
Homework Help Center Coordinator	0	0	0.25	0.25	\$	2,039
Summer Library Aide	0.25	0.25		0.25	\$	-
Summer Library Assistant	0.25	0.25		0.25	\$	-
Subtotal Department	12.25	12.25	0.25	12.5	\$	2,039
Justification: A request has been made to change the position title of Administrative Assistant - Library to Technical Services Supervisor because the title best fits the duties of this position. It has also been requested that the position of Library Aide be changed to Library Assistant - Technical Services due to the increased level of duties. The position of Homework Help Center Coordinator (part time/seasonal) was added to the proposed FY19-20 budget.						
FINANCE DEPARTMENT						
Director of Finance*	1	1		1	\$	-
Assistant Director of Finance*	1	1		1	\$	-
Purchasing Agent*	1	1		1	\$	-
Senior Accountant	1	1		1	\$	-
Payroll Specialist**	1	1		1	\$	-
Accounts Payable Clerk	1	1		1	\$	-
Summer Finance Intern(PT)	0.25	0.25		0.25	\$	-
Subtotal Department	6.25	6.25	0	6.25	\$	-
FINANCE DEPARTMENT - MUNICIPAL COURT						
Municipal Court Administrator	1	1		1	\$	-
Deputy Court Clerk*	2	2		2	\$	-
City Marshal	1	1		1	\$	-
Deputy City Marshal*	1	1		1	\$	-
Subtotal Department	5	5	0	5	\$	-
INFORMATION TECHNOLOGY DEPARTMENT						
Chief Information Officer*	1	1		1	\$	-
Systems Administrator	1	1		1	\$	-
Subtotal Department	2	2	0	2	\$	-
PARKS & COMMUNITY SERVICES DEPARTMENT						
Director of Parks and Community Services*	1	1		1	\$	-
Recreation Superintendent	1	1		1	\$	-
Recreation Programmer	3	3		3	\$	-
Administrative Assistant (Recreation)	0	1	-1	0	\$	-
Recreation Attendant (PT)	2.5	2.5		2.5	\$	-
Summer Recreation Coordinator	0.25	0.25		0.25	\$	-
Summer Recreation Instructor (PT)	0.5	0.5		0.5	\$	-
Summer Recreation Assistant (PT)	0.25	0.25		0.25	\$	-

FUNDED POSITIONS		FY 2017-18 Prior Year	FY 2018-19 Current		FY 2019-20 Projected	
Department/Position	Funded	Funded	Requested Change		Financial Impact (Salary & Benefits)	
Pre-School Program Instructor (PT)	0.25	0.25		0.25	\$	-
PM Play Time Attendant	0.25	0.25		0.25	\$	-
Parks Superintendent	1	1		1	\$	-
Parks Maintenance Worker II	2	2		2	\$	-
Parks Maintenance Worker I	2	2		2	\$	-
Landscape Gardener	1	1		1	\$	-
Chemical Applicator & Irrigation Technician	0	0		0	\$	-
Summer Parks Maintenance Worker	0.25	0.25		0.25	\$	-
Subtotal Department	15.25	16.25	-1	15.25	\$	-
Justification: The position of Administrative Assistant (Recreation) was unfunded. The incumbent was transferred to the position of Planning and Zoning Coordinator.						
POLICE						
POLICE DEPARTMENT						
Chief of Police	1	1		1	\$	-
Assistant Chief of Police	1	1		1	\$	-
Police Lieutenant	2	2		2	\$	-
Police Sergeant	5.5	6.5	-0.5	6	\$	-
Police Corporal	0	0	5	5	\$	-
Police Officer	13.5	13.5	-5.5	8	\$	-
Police Officer (Two (2) Unfunded FY2015-16)	0	0		0	\$	-
Police Officer (One (1) Unfunded FY2016-17)	0	0		0	\$	-
Police Officer (One (1) Unfunded FY2017-18)	0	0		0	\$	-
Reserve Police Officer (PT)	0	0		0	\$	-
Police Records Supervisor	1	1		1	\$	-
Police Records Clerk	1	1		1	\$	-
Police Records Clerk (PT)	0.5	0.5		0.5	\$	-
Property Room Technician	1	1		1	\$	-
Administrative Assistant (Police)	1	1		1	\$	-
Subtotal Department	27.5	28.5	-1	27.5	\$	-
Justification: Five (5) Police Corporal positions were created using five (5) existing Police Officer positions. FTE 0.5 of a Police Officer and FTE 0.5 Police Sergeant were transferred to the Traffic Safety Fund from the General Fund. Four (4) Police Officer positions were unfunded in the past years. They are being illustrated in this chart for historical reference. One (1) Police Officer position was unfunded in FY2019-20, but the plan is to fill this position with salary savings.						
POLICE - ENVIRONMENTAL SERVICES						
Code Enforcement Officer	2	2		2	\$	-
Senior Code Enforcement Officer	1	1		1	\$	-
Administrative Assistant (Animal Control)	1	1		1	\$	-
Animal Control Supervisor	1	1		1	\$	-
Animal Control Officer	2	2		2	\$	-
Kennel Technician (PT)	1	1		1	\$	-
Subtotal Department	8	8	0	8	\$	-
PUBLIC WORKS DEPARTMENT						
PUBLIC WORKS - DEVELOPMENT SERVICES						
Building Official*	1	1		1	\$	-
Construction Inspector*	1	1		1	\$	-

FUNDED POSITIONS		FY 2017-18 Prior Year	FY 2018-19 Current	FY 2019-20 Projected	
Department/Position	Funded	Funded	Requested Change		Financial Impact (Salary & Benefits)
Planning and Zoning Coordinator	0	0	1	1	\$ -
Permit Technician*	2	2		2	\$ -
Combination Building Inspector	1	1		1	\$ -
Subtotal Department	5	5	1	6	\$ -
Justification: The incumbent in the position of Administrative Assistant (Recreation) was transferred to the position of Planning and Zoning Coordinator. This is a new position. The previous position was unfunded.					
PUBLIC WORKS - STREETS					
Director of Public Works*	1	1		1	\$ -
Streets and Drainage Superintendent*	1	1		1	\$ -
Streets Supervisor	1	1		1	\$ -
Equipment Operator (Public Works)	1	1		1	\$ -
Streets Maintenance Worker II	1	1		1	\$ -
Streets Maintenance Worker I	4	4		4	\$ -
Sign and Signal Technician	1	1		1	\$ -
Subtotal Department	10	10	0	10	\$ -
PUBLIC WORKS - FLEET MAINTENANCE					
Fleet and Facilities Superintendent	1	1		1	\$ -
Mechanic II	1	1		1	\$ -
Mechanic I	1	1		1	\$ -
Fleet Services Technician	1	1		1	\$ -
Subtotal Department	4	4	0	4	\$ -
PUBLIC WORKS - FACILITIES MAINTENANCE					
Building Maintenance Technician I	1	1		1	\$ -
Building Maintenance Technician II	1	1		1	\$ -
Janitorial Service Technician	3	3		3	\$ -
Janitorial Service Technician II	1	1		1	\$ -
Subtotal Department	6	6	0	6	\$ -
GENERAL FUND TOTAL	130.25	130.25	6.25	134.5	\$ 400,012
SPECIAL REVENUE FUNDS					
FINANCE DEPARTMENT					
FINANCE - COURT SECURITY (25)/JUVENILE CASE MANAGER (27)					
Deputy Court Clerk*	0	0		0	\$ -
Deputy City Marshal*	0	0		0	\$ -
Subtotal Department	0	0	0	0	\$ -
POLICE DEPARTMENT					
POLICE - CRIME CONTROL PREVENTION DISTRICT (18)					
Police Sergeant	1	1		1	\$ -
Police Officer	10	10		10	\$ -
Subtotal Department	11	11	0	11	\$ -
POLICE - TRAFFIC SAFETY (28)					
Traffic Sergeant*	0.5	0.5	0.5	1	\$ -
Police Officer*	1.5	1.5	0.5	2	\$ -
School Crossing Guard (PT)	2	2		2	\$ -
Subtotal Department	4	4	1	5	\$ -
Justification: FTE 0.5 of a Police Officer & FTE 0.5 Police Sergeant were transferred to the Traffic Safety Fund from the General Fund.					

FUNDED POSITIONS	FY 2017-18 Prior Year	FY 2018-19 Current		FY 2019-20 Projected	
Department/Position	Funded	Funded	Requested Change		Financial Impact (Salary & Benefits)
ECONOMIC DEVELOPMENT CORPORATION (04)					
Interfund transfer for various positions*	0	0		0	\$ -
Subtotal Department	0	0	0	0	\$ -
SPECIAL REVENUE FUNDS TOTAL	22	22	1	23	\$ -
ENTERPRISE FUNDS					
PUBLIC WORKS DEPARTMENT					
PUBLIC WORKS - DRAINAGE UTILITY (15)					
Storm Drain Supervisor	1	1		1	\$ -
Equipment Operator (Storm Drainage Utility)	1	1		1	\$ -
Equipment Operator (Sweeper)	1	1		1	\$ -
Storm Drain Maintenance Worker II	1	1		1	\$ -
Storm Drain Maintenance Worker I	1	1		1	\$ -
Summer Storm Drain Maintenance Worker I	1	1		1	\$ -
Subtotal Department	6	6	0	6	\$ -
PUBLIC WORKS - WATER DISTRIBUTION (40)					
Utilities Superintendent*	1	1		1	\$ -
Utilities Supervisor*	1	1		1	\$ -
Environmental Compliance Specialist	0	0		0	\$ -
Equipment Operator (Water & Wastewater)*	2	2		2	\$ -
Water Maintenance Worker II	1	1		1	\$ -
Water Maintenance Worker I	3	3		3	\$ -
Subtotal Department	8	8	0	8	\$ -
PUBLIC WORKS - SEWER COLLECTION (40)					
Sewer Maintenance Worker II	1	1		1	\$ -
Sewer Maintenance Worker I	1	1		1	\$ -
Water Quality Technician	1	1		1	\$ -
Equipment Operator (Jet Vac)*	1	1		1	\$ -
Subtotal Department	4	4	0	4	\$ -
FINANCE - UTILITY BILLING & COLLECTIONS (40)					
Utility Billing Administrator	1	1		1	\$ -
Utility Billing Representative	2	2		2	\$ -
Water Meter Reader	2	2		0	\$ -
Water Service Field Representative	2	2		4	\$ -
Subtotal Department	7	7	0	7	\$ -
Justification: The Water Meter Reader position title is being changed to Water Service Field Representative. Water Meter Readers have fully cross-trained over the last year and are working at a higher level than the job description entails. The cross-training of duties has allowed for more efficient operations and providing coverage for employees out on vacation or illness. These additional duties include: responding to customer's complaints and inquiries regarding water services such as leaks, meter malfunctions, and various other items; verifying misreads or high consumption work orders; exchanging old and non-functioning meters, meter boxes, curb stops, and connections and investigating residential and commercial consumption complaints.					
ENTERPRISE FUNDS TOTAL	18	18	0	18	\$ -
TOTAL ALL FUNDS	170.25	170.25	7.25	175.5	\$ 400,012

* Funding for these positions is split amongst various funds ** Position on hold pending approval from the City Manager

City of Watauga
FY2020-2024
Personnel Improvement Plan (PIP)



Unfunded Positions/
Future Needs

**CITY OF WATAUGA PERSONNEL IMPROVEMENT PLAN
FISCAL YEARS 2020-2024**



		Unfunded & Unmet Needs	Future Needs				Financial Impact (Salary, Benefits, Training and Equipment)
	FLSA Status	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	
UNFUNDED POSITIONS							
GENERAL FUND							
CITY SECRETARY DEPARTMENT							
City Secretary	E	0	0	0	1	1	\$ 92,513
Assistant to the City Secretary	NE	0	0	0	-1	-1	\$ -
Records Analyst	NE	1	1	1	1	1	\$ 70,113
Subtotal Department		1	1	1	1	1	\$ 162,626
Justification: The City Secretary's Office is in a period of transition and training with the goal of filling the City Secretary position in FY2022-23 and eliminating the Assistant to the City Secretary position. The current City Manager serves as the City Secretary. A Records Analyst will coordinate the control, access, and destruction of the City's records and provided records management support to the City Secretary's Office in compliance with recordkeeping requirements established in state law, city charter, and city code.							
ECONOMIC DEVELOPMENT DEPARTMENT							
Business Retention Specialist	NE	0	1	1	1	1	\$ 67,112
Subtotal Department		0	1	1	1	1	\$ 67,112
Justification: A Business Retention Specialist is requested in FY 2020-21 to manage business retention within the City of Watauga. With the City of Watauga being close to built out, business retention is key to the vitality and economic development of the City.							
HUMAN RESOURCES DEPARTMENT							
Risk Manager	E	0	0	1	1	1	\$ 62,613
Subtotal Department		0	0	1	1	1	\$ 62,613
Justification: A Risk Manager position is being requested in FY 2021-22 to manage property and workers' compensation claims; conduct Fleet accident reviews; administer the City's Safety program and head the Safety Committee; manage Family Medical Leave and assist Finance with managing accrued leave. This position will ensure compliance with ADA, HIPAA, GINA and other applicable laws. They will also manage the Drug Free Workplace policy which consist of post accident testing, reasonable suspicion and DOT Testing.							
LIBRARY DEPARTMENT							
Librarian - Reference	E	1	1	1	1	1	\$ 57,712
Library Assistant I (Youth Services)	NE	0.5	0.5	0.5	0.5	0.5	\$ 26,641
Library Assistant (Adult Services) (PT)	NE	0.25	0.25	0.25	0.25	0.25	\$ 12,588
Subtotal Department		1.75	1.75	1.75	1.75	1.75	\$ 96,941
Justification: Currently, the Librarian - Adult Services, Director of Library Services and Assistant Director of Library Services cover the Reference Desk. A Librarian - Reference is needed to manage this division of the Library. The Reference Desk oversees 22 public computers, answers phone calls and helps customers who come into the Library looking for information, services and books. The Reference Desk instructs customers on how to use computers, databases and downloading eBooks/eAudiobooks onto their devices. Library customers are often not computer literate. A Reference Librarian would also be responsible for developing promotional materials that advertises classes, resources and events, as well as regularly completing a variety of statistical reports and visual presentations. These duties have had to be divided among those staff rotating at the desk. At present, the Reference Desk has one 19 hour/week Library Assistant assigned to the desk. A full-time Reference Librarian would ease staff shortages and improve customer service by assuring adequate desk coverage at all times allowing other leadership within the Library to focus on their duties and assignments.							



UNFUNDED POSITIONS

FLSA Status	Unfunded & Unmet Needs	Future Needs				Financial Impact (Salary, Benefits, Training and Equipment)
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	

It is requested that the existing Library Assistant I - Youth Services position be reclassified to full time. The Youth Service Department is one of the busiest areas in the Library and has worked hard to establish a strong relationship with schools and other organizations in our community. We not only serve those who visit us in-house, but increasingly we receive requests from community organizations to provide service and educate them on what the Library has to offer. We also have a very high circulation of Youth library materials. Youth Librarians must research current trends in education and early literacy skills. It takes a great deal of time to do the research and locate materials that support this very important mission. We hope to develop new programs, especially for our homeschool families. With current staffing levels, we are sometimes put in a position of having to rethink our priorities with the potential of neglecting an important program or service. With this reclassification, the Youth Librarians would have more time for collection and program development. In addition to providing needed public desk coverage, the Library Assistant could keep social media/website updated. A Library Assistant I - Adult Services is requested to assist with the stark increase in the number of In-house classes and events, and the attendance at these adult oriented programs in the past six (6) years. Comparing the total numbers of In-house adult classes and events from FY 2012/2013 (429) to FY 2017/2018 (1,195) there was a 178.55% increase. Attendance at these programs in FY 2012/2013 (3,360) to FY 2017/2018 (14,789) was 340.15% increase. Public libraries are gateways to their communities that provide a way for folks to connect with resources, learn new skills and meet others. The increase in attendance we see is evidence of the success the Adult Services Department is having in the community. More staff is needed to sustain this success.

INFORMATION TECHNOLOGY DEPARTMENT

Director of Technology and Communications	E	1	1	1	1	1	\$	-
Systems Administrator	E	0	1	0	0	0	\$	-
Information Technology Manager	E	0	0	1	1	1	\$	6,510
Information Technology Support Specialist	NE	0	0	1	1	1	\$	62,513
Communications Specialist	NE	1	1	1	1	1	\$	62,513
Media Specialist	NE	0	0	0	1	1	\$	62,613
Subtotal Department		2	3	4	5	5	\$	194,149

Justification: A Communications Specialist position is needed to establish a dedicated person to coordinate our online presence, interface with the media and improve our marketing position. Presently, this effort is decentralized resulting in issues with information not being relayed through all appropriate channels. This proposed position would handle the management of all social media feeds, management of the web-site, management of the newsletter, would produce marketing materials and videos and would act as the single point of contact for media inquiries. Would serve as the City PIO and spokesperson for the City with the media. This position would work closely with departments to insure that information being provided to the public is both coordinated and accurate. A title change from Chief Information Officer to Director of Technology and Communication is requested if the position of Communications Specialist is created to encompass the communications role.

The Information Technology Manager position is requested in FY2021-22. Information Technology is the foundation for all City operations. Succession planning is paramount in sustainability in services. Work-loads are increasing. This position would be a reclassification of the existing System Administrator and would be an assistant director level position from which a person could successfully transition to the Director role. It would include supervision of the proposed Support Specialist, added roles such as budgeting, and would also retain system administrator responsibilities. This position would also serve in the absence of the Director. An Information Technology Specialist position is requested in FY2021-22. The role of I.T. in the organization is critical and the requirements of current staff continues to outpace reasonable expectations. As the foundation for all City operations, I.T. requires adequate personnel to handle the various deployments of new technology, the maintenance of existing technologies and the over-all manpower to address growing technology needs and concerns. Presently, existing staff is spread very, very thin and as a result, critical areas of responsibility are at risk, including security. There is only so much two individuals can facilitate. Staff is required to prioritize and often, lower priorities are not addressed in a timely fashion due to the lack of manpower. This proposed position would take the day to day support responsibilities off of exiting staff so that system administration, planning, security and other necessary I.T. requirements can be successfully addressed. Current staffing levels are not sufficient to maintain existing levels of service.

The Media Specialist is requested in FY 2022-23 and would be responsible for photograph documentation and filming and production of video programming for City events. Working with the Communications Specialist, this position would work to enhance the City's communication efforts between City staff and citizens, would manage all digital signage throughout the City, would manage the City's PEG channel and would create new content for the web site and City Youtube channel. This position would also assist in web site maintenance and would cross-train to fill in for the Communication Specialist when needed.



 UNFUNDED POSITIONS	FLSA Status	Unfunded & Unmet Needs	Future Needs					Financial Impact (\$Salary, Benefits, Training and Equipment)
		FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24		
DEPARTMENT								
Recreation Attendant (PT)	NE	0.5	0.5	0.5	0.5	0.5	\$	18,562
Chemical Applicator & Irrigation Technician	NE	1	1	1	1	1	\$	45,258
Subtotal Department		1.5	1.5	1.5	1.5	1.5	\$	63,820
Justification: The Chemical Applicator & Irrigation Technician is requested to augment the Parks Department. Specialization in irrigation will allow for scheduled checks and maintenance of the irrigation systems throughout our parks which can results in water savings. This additional position would relieve the Landscape Gardener and Parks Superintendent of irrigation and chemical spraying duties allowing them to focus on other parks' issues and their beautification. With the new Senior Active Adult Wing that is now a part of the Community Center building, the number of programs and activities are expanding. A Recreation Attendant (PT) position is requested to help taper down the average weekly hours of our current Recreation Attendants, keeping their hours under the required average of 30 hours. An additional Recreation Attendant position will also help cover shifts for other attendants when taking off work for sick or vacation.								
POLICE								
POLICE DEPARTMENT								
Reserve Police Officer (PT)	NE	0.25	0.25	0.25	0.25	0.25	\$	27,229
Police Officer	NE	0	4	4	4	4	\$	335,392
Police Sergeant	NE	0	0	0	0	0	\$	-
Subtotal Department		0.25	4.25	4.25	4.25	4.25	\$	362,621
Justification: The Reserve Police Officer (PT) position has been requested to supplement existing Patrol staff and to assist with special events. Four (4) Police Officer positions were unfunded between FY15-16, FY16-17 and FY17-18. It is requested that these four positions be refunded so that the Police Department can achieving staffing as approved in the Strength of Force Classifications adopted by the City Council and Civil Service Commission. These positions are needed to adequately staff shifts and to continue to provide the best quality of service and protection to the City of Watauga. Note: In FY20-21, two (2) Police Officer and one (1) Police Sergeant position will be moved from Traffic Safey (Fund 28) to General Fund. This movement is being tracked on the Personnel Improvement Plan.								
POLICE - ENVIRONMENTAL SERVICES								
Code Enforcement Officer	NE	0	1	1	1	1	\$	78,672
Subtotal Department		0	1	1	1	1	\$	78,672
Justification: The Code Enforcement Officer position has been requested in FY2020-21 to supplement existing staff that is overloaded with code enforcement claims. A fourth position will allow for a geographic division of the city between all of the Code staff which allows for case balance and provides the level of customer service that is expected to keep Watauga a safe and attractive City.								
PUBLIC WORKS DEPARTMENT								
PUBLIC WORKS - DEVELOPMENT SERVICES								
Engineering Technician I	NE	1	1	1	1	1	\$	72,488
Neighborhood Empowerment Zone Coordinator	NE	1	1	1	1	1	\$	52,726
Subtotal Department		2	2	2	2	2	\$	125,214
Justification: The Development Services Department desires to add an Engineering Technician I. This position will be responsible for assembling, organizing, and managing all aspects of geo-spacial data, compiling audit reports for water / sewer to maintain compliance with all state & federal agencies, grant writing and performing inspection for Development Services. as needed. This position will reduce the need for outside contracting and engineering costs. The Development Services Department desires to add a Neighborhood Empowerment Zone Coordinator position. This position would be responsible for guiding applicants to the Neighborhood Empowerment Zone program throught the vetting and processing stages for gaining approval for Basic Incentives or possible tax abatemens. This position would additionally coordinate with other departments as necessary to research and process transactions for waived fees by determining validity of accounts, availability of funds or exemptions based on City agreements.								
PUBLIC WORKS - STREETS								
Sign and Signal Technician II	NE	1	1	1	1	1	\$	2,576
Sign and Signal Technician I	NE	1	1	1	1	1	\$	52,775
Subtotal Department		2	2	2	2	2	\$	55,351



UNFUNDED POSITIONS

FLSA Status	Unfunded & Unmet Needs	Future Needs					Financial Impact (Salary, Benefits, Training and Equipment)
		FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	

Justification: The position of Sign and Signal Technician II is requested due to the increase in responsibilities of this existing position. This will be a reclassification. The incumbent must be certified to maintain and service the traffic signal boxes. They are responsible for school flashers, signs road markings throughout the city. A Sign and Signal Technician I position is requested to have additional personnel in the sign department. Currently an employee from the Street Department is used daily to assist in sign and signal operations.

PUBLIC WORKS - FLEET MAINTENANCE

Administrative Assistant - Fleet and Facilities	NE	1	1	1	1	1	\$ 49,968
Subtotal Department		1	1	1	1	1	\$ 49,968

Justification: Administrative Assistant - Fleet and Facilities would enhance the capabilities of this division by providing administrative support and freeing up the Superintendent's time to focus on coordinating projects and the needs of his staff. Without a supervisor role to overlook the 9 direct employees, the Superintendent is constantly juggling the abundance of purchase orders processed and tracking of invoices to managing his employees and projects. This position would create a more streamline working scenario and excel this division to higher standards.

GENERAL FUND TOTAL		11.5	18.5	20.5	21.5	21.5	\$ 1,319,086
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SPECIAL REVENUE FUNDS

FINANCE DEPARTMENT

FINANCE - MUNICIPAL COURT SECURITY

	0	0	0	0	0	
Subtotal Department	0	0	0	0	0	0

POLICE DEPARTMENT

DISTRICT

	0	0	0	0	0	
Subtotal Department	0	0	0	0	0	0

POLICE - TRAFFIC SAFETY

	0	-5	-5	-5	-5	
Subtotal Department	0	-5	-5	-5	-5	0

Note: In FY2020-21, two (2) Police Officer and one (1) Police Sergeant position will be moved from Traffic Safety (Fund 28) to General Fund. Funding for School Crossing Guard positions will also be evaluated in FY2020-21. These changes are taking place as a results of HB1631 banning Red Light Cameras and the loss of revenue to the City.

ECONOMIC DEVELOPMENT CORPORATION

	0	0	0	0	0	
Subtotal Department	0	0	0	0	0	0

SPECIAL REVENUE FUNDS TOTAL	0	-5	-5	-5	-5	0
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ENTERPRISE FUNDS

PUBLIC WORKS DEPARTMENT

PUBLIC WORKS - DRAINAGE UTILITY

Storm Drain Maintenance Worker I	NE	0	0	1	1	1	\$ 39,164
Subtotal Department		0	0	1	1	1	\$ 39,164

Justification: The Storm Drain Utilities Division would like to expand its maintenance crew by 1 full time employee adding a Storm Drain Maintenance Worker I in FY 2021-22 in order to maintain the highest level of service possible to the residents of Watauga. The Storm Drain crew currently employes two (2) Equipment Operators, one (1) Storm Drain Maintenance Worker II and one (1) Storm Drain Maintenance Worker I. The Equipment Operators are usually not with the crews because of other duties which leaves only two individuals to maintain channels. In the event of illness, vacation or other circumstances this leaves the Storm Drain crew understaffed.

PUBLIC WORKS - WATER DISTRIBUTION

Environmental Compliance Specialist	NE	1	1	1	1	1	\$ 69,735
Subtotal Department		1	1	1	1	1	\$ 69,735

Justification: The position of Environmental Compliance Specialist is requested. Duties will include keeping the City in compliance with all state and federal agencies. This employee will handle water/ sewer audits, Consumer Confidence Report (CCR), Cross Connection Control Program (CCCP) and all other reports. This additional level could also provide a promotional path for current employees.



		Unfunded & Unmet Needs	Future Needs				Financial Impact (Salary, Benefits, Training and Equipment)
UNFUNDED POSITIONS	FLSA Status	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	
PUBLIC WORKS - SEWER COLLECTION							
		0	0	0	0	0	
Subtotal Department		0	0	0	0	0	\$ -
FINANCE - UTILITY BILLING & COLLECTIONS							
		0	0	0	0	0	
Subtotal Department		0	0	0	0	0	0
ENTERPRISE FUNDS TOTAL		1	1	2	2	2	\$ 108,899
TOTAL ALL FUNDS		12.5	14.5	17.5	18.5	18.5	\$ 1,427,985



AGENDA MEMORANDUM

DATE: February 18, 2020

TO: Honorable City Council Members

FROM: Randy Richards, CFM, Building Official
Paul Hackleman, P.E., CFM, Director of Public Works

THROUGH: Andrea Gardner, City Manager

SUBJECT: Consider action to approve an Ordinance providing for an additional exemption to Section 40-4, Visibility Triangles. by adding "signs that serve a governmental purpose and were authorized to be erected by the City, County, State or Federal Government in furtherance of their governmental responsibility or operations." {CAPTION}

BACKGROUND/INFORMATION:

This item is to add additional exemption language in Section 40-4 Visibility Triangles, to allow for the authorized placement of signs by the City, County, State or Federal Government in the furtherance of their governmental responsibilities or operations.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

City staff respectfully requests City Council adopt the ordinance approving the addition of an exemption to allow for the placement of authorized signage within the visibility triangle.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Exhibit A - Visibility triangles. red line changes 2020
2. Updated Proposed Ordinance-Visibility Triangle Amendment

REVIEWED BY:

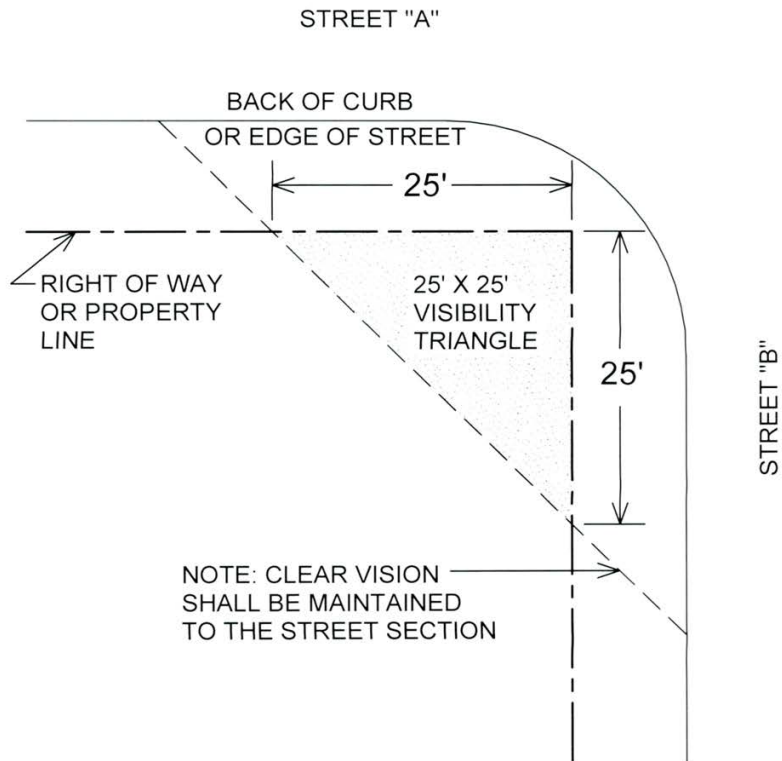
Macy Cotton, Legal
George Hyde, Legal
Paul Hackleman, P.E., CFM, Director of Public Works
Andrea Gardner, City Manager
Approved as to form for inclusion on Agenda

Approved - 2/25/2020
Approved - 3/2/2020
Approved - 3/4/2020
Final Approval - 3/4/2020

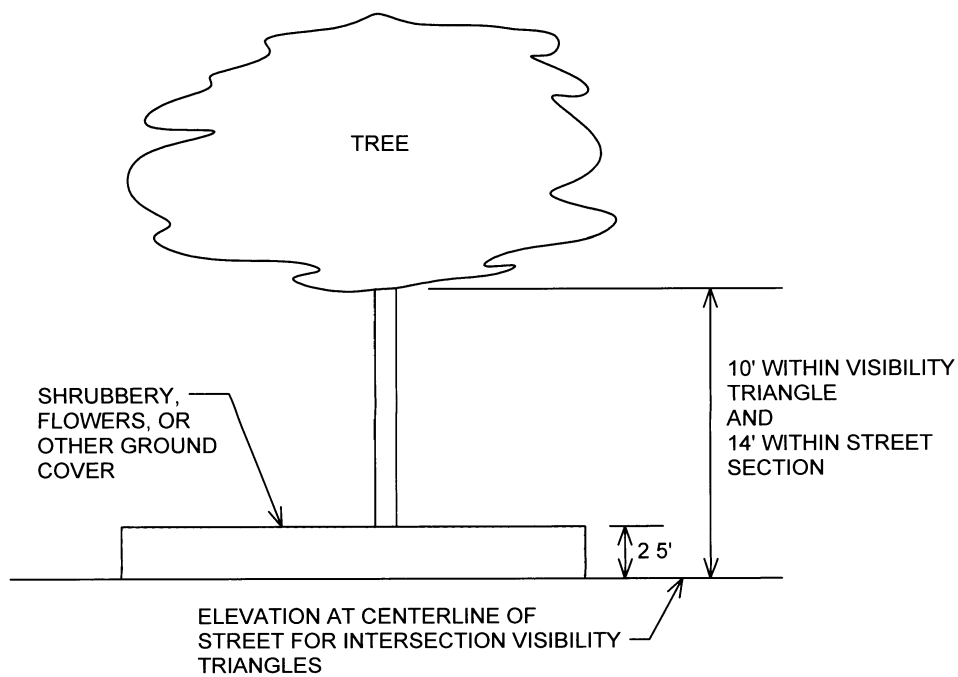
EXHIBIT A

Sec. 40-4. - Visibility triangles.

- (a) The term "intersection visibility triangle" means a triangle sight area, at all intersections, which shall include that portion of public right-of-way and any corner lot within a triangle formed by a diagonal line extending through points on the two property lines 25 feet from the street corner intersection of the property lines (or that point of intersection of the property lines extended) and intersection of the curblines, see diagrams "A" and "B."
- (b) Nothing shall be erected, placed, parked, planted, or allowed to grow in a manner as materially to impede vision between a height of two and one-half and ten feet above the centerline grades of the intersecting streets or driveways within the visibility triangle for intersections or driveways.
- (c) Landowners are prohibited from obstructing the vision in the visibility triangles. This prohibition shall not apply to permanent structures authorized by the zoning ordinance, mailboxes, traffic-control signs and signals, street signs, signs that serve a governmental purpose and were authorized to be erected by the City, County, State or Federal Government in furtherance of their governmental responsibility or operations or utility poles placed within the right-of-way area by duly authorized personnel.
- (d) In connection with shrubbery, trees, or ornamental trees already in place on private property or in the public right-of-way areas prior to the passage of this article, it shall be unlawful to maintain, or permit or cause to be maintained, any tree, shrub, or plant within any right-of-way area, including within the intersection visibility triangle, which would interfere with the vehicular traffic on any adjacent or any intersecting street, obscure the view of persons lawfully operating motor vehicles on any adjacent or intersecting streets or interfere with or obstruct the accessibility or passage by pedestrians on public sidewalks. Tree limbs or branches on trees or ornamental trees (regardless of whether such existed prior to the passage of this article) shall be no less than ten feet in height within the visibility triangle and 14 feet in height if overhanging into the street area above the street as measured from the nearest top of pavement surface or natural ground whichever is higher so as not to interfere with the free passage of vehicles, obscure the view of motor vehicle operators, interfere with or obstruct the ability to view any traffic-control device or street sign, cause or create a traffic hazard, or interfere with or obstruct the accessibility or passage of pedestrians on public sidewalks. Tree limbs or branches on trees or ornamental trees shall also be no less than eight feet in height above any portion of a sidewalk.



Intersection Visibility Triangle Section 40-4 Diagram "A"



Clear Vision Height Areas Section 40-4 Diagram "B"

([Ord. No. 1635](#), § I, 11-14-2016)

Editor's note— [Ord. No. 1635](#), § I, adopted November 14, 2016, amended § 40-4 in its entirety to read as herein set out. Former § 40-4, pertained to obstructions to visibility in right-of-way, and derived from the Code of 2001, art. 12.1200 and the Code of 2010, § 12.01.004.

CITY OF WATAUGA, TEXAS
ORDINANCE NO. 2020-____

AN ORDINANCE AMENDING ORDINANCE NUMBER 1635 WHICH ADDRESSES VISIBILITY TRIANGLES; AMENDING CHAPTER 40, SECTION 40-4 FOR ADDRESSING VISIBILITY TRIANGLES; PROVIDING THAT ALL ORDINANCES IN CONFLICT HERewith ARE HEREBY REPEALED TO THE EXTENT THAT THEY ARE IN CONFLICT; PROVIDING A SAVINGS CLAUSE; PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Watauga, Texas recognizes the need to amend Section 40-4 of the Code of Ordinances for the City of Watauga to provide clarification regarding certain signs being allowed in visibility triangles; and

WHEREAS, City Council has determined that it is in the best interests of the City and its residents that signs which serve a governmental purpose and were authorized in furtherance of a governmental responsibility or operation be exempted from the visibility triangle prohibition.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Watauga, Texas that the following amendments be made to the Chapter 40 of the Code of Ordinances:

I.

The facts and recitations set forth in the preamble of this ordinance are hereby found to be true and correct and adopted herein for all purposes.

II.

Chapter 40, Section 40-4 of the Code of Ordinances for the City of Watauga is hereby amended as set forth in Exhibit A, which is attached hereto and incorporated herein for all purposes.

III.

This Ordinance shall be and is hereby cumulative of all other ordinances of the City of Watauga, Texas, and this Ordinance shall not operate to repeal or affect any of such other

ordinances, except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event such conflicting provisions, if any, in such other ordinance(s) are hereby repealed.

IV.

If any section, sub-section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

V.

This Ordinance shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon application of law and in accordance with Sections 3.11 and 3.13 of the Charter of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas on this the ____ day of ____, 2020.

APPROVED:

ARTHUR L. MINER, Mayor

ATTEST:

ANDREA GARDNER, City Secretary

APPROVED AS TO FORM AND LEGALITY:

GEORGE HYDE, City Attorney



AGENDA MEMORANDUM

DATE: February 18, 2020

TO: Honorable City Council Members

FROM: Randy Richards, CFM, Building Official
Paul Hackleman, P.E., CFM, Director of Public Works

THROUGH: Andrea Gardner, City Manager

SUBJECT: Consideration of proposed resolution agreeing to meet all matching contribution requirements for the expenditures under the Tarrant County Home Investment Partnerships Program (HOME) for program year 2020

BACKGROUND/INFORMATION:

The Department of Housing and Urban Development (HUD) annually appropriates funds to entitlement communities through the Home Investment Partnership Block Grant (HOME) program. Tarrant County receives HOME funds and is availing these funds to cities who wish to assist their citizens with homeowner rehabilitation. These funds are targeted to benefit low to moderate income persons. Funds are to be used for the development of safe and decent housing by providing homeowner-occupied single family rehabilitation. The program is managed by Tarrant County Community Development (TCCD) office and funds are directly invested into the home being rehabilitated. Cities wishing to participate must commit to providing 30% non-federal match for amount of HOME funds that will be spent in that City.

The City of Watauga has participated in the HOME program since 2013-2014 and has appropriated matching funds annually. For Program Year 2019, the City of Watauga has contributed \$13,463.26 for repairs on two (2) houses which leveraged \$66,911 in federal funds and a third house has yet to be billed to the City of Watauga.

The homes in Watauga that qualified for the HOME program received on average about \$25,000 (grant and match funds) in repairs. Home rehabilitation activities include repairs to roofing, foundation, plumbing, electrical, HVAC, doors, windows, flooring, paint, and weatherization of homes.

The attached resolution request grant funds in total amount of up to \$200,000. Cities are required to provide the matching funds for activities undertaken within the City. The required City of Watauga match (30%) would not exceed \$60,000. The City of Watauga



AGENDA MEMORANDUM

will participate by supplying the 30% matching funds which may include the waiving of applicable building and inspection fees.

FINANCIAL IMPLICATIONS:

Funding is available in the FY2019-2020 Budget

RECOMMENDATION/ACTION DESIRED:

Consideration of Resolution agreeing to meet all matching contribution requirements for the expenditures under the Tarrant County Home Investment Partnerships Program (Home) for Program Year 2020.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. 2020 HOME Application, Exhibit A
2. HOME Program Resolution 2020
3. Rehab Brochure with Income Limits

REVIEWED BY:

Paul Hackleman, P.E., CFM, Director of Public Works

Sandra Gibson, CGFO, CGFM, Director of Finance

Macy Cotton, Legal

George Hyde, Legal

Andrea Gardner, City Manager

Approved as to form for inclusion on Agenda

Approved - 2/26/2020

Approved - 2/26/2020

Approved - 2/26/2020

Approved - 3/2/2020

Final Approval - 3/2/2020

EXHIBIT “A” HOME INVESTMENT PARTNERSHIPS GRANT

Program Year 2020

IMPORTANT NOTES

Please email completed applications to mejones@tarrantcounty.com by March 31, 2020

Overview and Eligible Activities

The Department of Housing and Urban Development (HUD) appropriates funds to entitlement communities through the HOME Investment Partnerships Block Grant (HOME) program. Tarrant County receives HOME funds and is availing these funds to cities who wish to assist their citizens with homeowner rehabilitation. ***These funds are targeted to benefit low- to moderate-income persons preserving safe and decent housing by providing homeowner-occupied single-family rehabilitation.*** This rehabilitation program is managed by the Tarrant County Community Development (TCCD) office and funds are directly invested into the home being rehabilitated. Although individual city residents will work directly with TCCD the city applying for HOME funds must commit to providing 30%* non-federal match for the amount of HOME funds that will be spent in that city.

Match Requirement

The Department of Housing and Urban Development (HUD) **requires matching funds on all HOME expenditures. Each applicant is required to provide at least 30%* non-federal match for activities undertaken in that city.** Match can be generated in many ways and must be approved by County staff prior to a commitment of funds. The city is required to submit a letter and Council resolution affirming the match amount as part of this application.

For more detailed information, please contact Patricia Ward or Maggie Jones at Tarrant County Community Development Division (817) 850-7941. Additional information about the HOME Program can be found online at www.hud.gov.

* Per HOME regulation, CFR 24 92.218; match contributions must total not less than 25% of the funds.



HOME Investment Partnership Grant - PY2020 Project Information Form

1. **Applicant City Name:** City of Watauga

2. **Type of Project(s) desired:**

☒ Homeowner rehabilitation

3. **Project Location (Citywide or Zip Code):**

☒ Citywide

☐ Zip Code(s):

4. **Amount of HOME funds requested (\$200,000 max.):** 200,000.

5. **Required Match Amount (at least 30% of #4 above):** 60,000

6. **Applicant Contact Person(s):**

Name: Randy Richards

Phone: 817-514-5840

Email: rrichards@cowtx.org

7. **Date of Submittal:**

8. **Attachments:**

We require a signed resolution or the date of the council meeting in which a resolution may be signed and forwarded to our office when available. The resolution must confirm the source and amount of non-federal match amount available by the city in order to participate in this program.

Confirmation of Program	
Date of Council meeting	March 9, 2020
Supporting records of meeting (e.g. Council resolution)	X Check here if you have attached a signed resolution confirming the match amount that will be dedicated to this program.

CITY OF WATAUGA, TEXAS
RESOLUTION NO. 2020-_____

A RESOLUTION OF THE CITY OF WATAUGA, TEXAS
ADOPTING THE TARRANT COUNTY HOME INVESTMENT
PARTNERSHIP RPOGRAM, MATCH CONTRIBUTION
REQUIREMENTS FOR PROGRAM YEAR 2020

WHEREAS, the HOME Investment Partnerships Program in accordance with § 92.105 (the “HOME Program”) was created by the National Affordable Housing Act of 1990 (“NAHA”) and is intended to provide decent affordable housing to lower-income households; expand the capacity of nonprofit housing providers; strengthen the ability of state and local government to provide housing; and, leverage private-sector participation; and

WHEREAS, Tarrant County is a Participating Jurisdiction under the HOME Program; and

WHEREAS, the City of Watauga is a member of the Tarrant County Urban County Community Development/HOME Consortium and is eligible to participate in the HOME Program; and

WHEREAS, the City of Watauga has requested \$200,000 in HOME Program funding to be expended on HOME Program eligible activities within the City of Watauga’s jurisdiction and has agreed to provide a 30% matching contribution for all HOME Program funds expended within the City of Watauga, in accordance with §92.218; §92.219; and §92.220.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS THAT:

Section 1. The facts and recitations set forth in the preamble of this Resolution are hereby found to be true and correct and adopted herein for all purposes.

Section 2. The City of Watauga adopts the Tarrant County HOME Program match contributions and agrees to commit \$60,000 from the General Fund in match contribution funds to affordable housing for all activities undertaken in the City of Watauga through the HOME Program. The terms of the HOME Investment Partnership Grant, as set forth in Exhibit “A”, attached hereto and incorporated by reference, are hereby adopted.

Section 3. This Resolution shall be and is hereby cumulative of all other Resolutions of the City of Watauga, Texas, and this Resolution shall not operate to repeal or affect any such other resolutions, except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Resolution, in which event, such conflicting provisions, if any, in such other resolutions are hereby repealed.

Section 4. If any section, sub-section, sentence, clause, or phrase of this Resolution shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portions of the resolution.

Section 5. This Resolution shall become effective and be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon application of law and in accordance with Section 3.13 of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this ____ day of _____, 2020.

APPROVED:

X

ARTHUR L. MINER, Mayor

ATTEST:

X

ANDREA GARDNER, City Secretary

APPROVED AS TO FORM AND LEGALITY:

X

GEORGE HYDE, City Attorney



Tarrant County's HOMEOWNER REPAIR PROGRAM

Do you live in Tarrant County, outside of
Arlington, Fort Worth or Grand Prairie?
Is your home valued under \$195,000?
If so, you may qualify for home repair
assistance! **CALL TODAY!**

817-850-7941

- Electrical
- Foundation
- Plumbing
- Roofing
- Weatherization



***We can help you resolve your code
compliance concerns!***



**The total household income for everyone over 18
must not exceed the limits listed below:**

FAMILY SIZE							
1	2	3	4	5	6	7	8
\$42,600	\$48,650	\$54,750	\$60,800	\$65,700	\$70,550	\$75,400	\$80,300

This activity is financed through an allocation of Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) funds from the U.S. Department of Housing and Urban Development and administered through the Tarrant County Community Development Department.

**In addition to the income and
location requirements, you
MUST:**

- Own and live in your house for at least one (1) year;
- NOT live in a mobile home, duplex, or flood zone;
- Have clear title to the property;
- Have paid your real estate taxes;
- Be current on your mortgage loan payments (no reverse mortgages); and
- Receiving SSDI, 62+ years old, OR have dependent children living at home under 18.

Tarrant County Community Development
1509 B S. University Dr., Ste. 276, Fort Worth, TX 76107
817-850-7941



AGENDA MEMORANDUM

DATE: February 19, 2020

TO: Watauga Economic Development Corporation Directors

FROM: Andrea Gardner, City Manager

SUBJECT: Consider action authorizing a business retention project for Capp Smith Park Benches

BACKGROUND/INFORMATION:

The Economic Development Corporation is a Type B sales tax corporation and is authorized to expend funds related to community or recreational facilities.

A discussion was provided to the Board at the January 2020 Board Meeting to receive input on the project. The Board requested staff return with additional design options (see attached). In an effort to keep the project moving forward and comply with State Law requirements, a public hearing was held for citizen input on the proposed business retention project in accordance with Local Government Code 505.152.

The project cannot begin and monies cannot be expended until 60 days after the Public Hearing per Local Government Code 505.159.

FINANCIAL IMPLICATIONS:

\$50,000 of the required funding for the project is being provided by the WEDC Construction Fund and the balance is being covered by the General Fund.

RECOMMENDATION/ACTION DESIRED:

City staff recommends the Board provide direction on the project layout and authorize the project.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. MOD BENCH DINE LOCAL APPROVAL RIGHT REV.1
2. MOD BENCH DINE LOCAL APPROVAL LEFT REV.1
3. MOD BENCH DINE LOCAL APPROVAL CENTER REV.1

REVIEWED BY:

Macy Cotton, Legal
George Hyde, Legal
Sandra Gibson, CGFO, CGFM, Director of Finance

Approved - 2/26/2020
Approved - 3/2/2020
Approved - 3/4/2020



AGENDA MEMORANDUM

Andrea Gardner, City Manager

Final Approval - 3/4/2020

Approved as to form for inclusion on Agenda

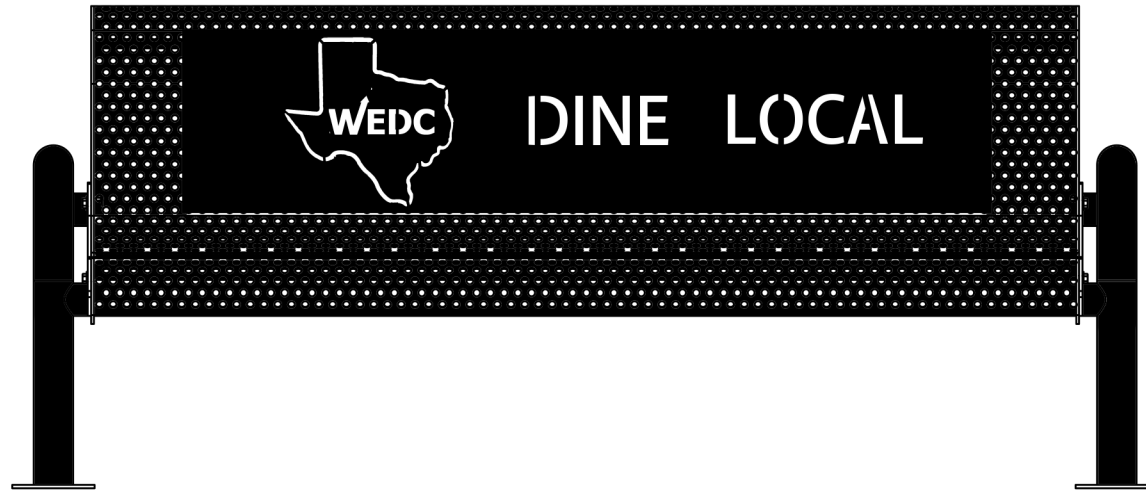
Approximate Layout for Watauga MOD Benches

Accepted By _____ Date _____



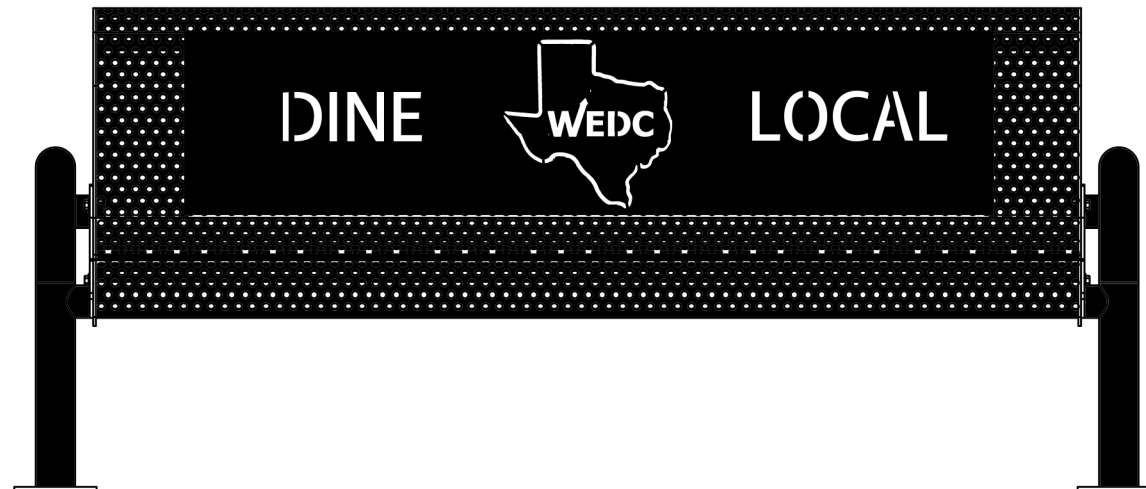
Approximate Layout for Watauga MOD Benches

Accepted By _____ Date _____



Approximate Layout for Watauga MOD Benches

Accepted By _____ Date _____





AGENDA MEMORANDUM

DATE: February 19, 2020

TO: Honorable City Council Members

FROM: Raquel Guajardo, Deputy City Secretary

THROUGH: Andrea Gardner, City Manager

SUBJECT: Consider action on the January 14, 2020 Public Meeting to discuss Fire Department Operations, January 28, 2020 Special City Council Meeting Minutes; January 28, 2020 Watauga Comprehensive Plan Update Public Meeting minutes, February 10, 2020 Workshop Meeting Minutes; February 10, 2020 Regular Council Meeting Minutes, and the February 20, 2020 3rd Annual Saints Club Basketball Night event minutes.

BACKGROUND/INFORMATION:

Minutes of the Public Meeting held on January 14, 2020, and all other meeting minutes are attached.

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

Respectfully request consideration and action on the minutes of the Public Meetings, the Council Workshop, Regular Meeting, Special Meeting and Event.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Watauga Comprehensive Plan Update Public Meeting 01.28.2020
2. Public Meeting on Fire Department Operations 01.14.2020
3. Special Council Meeting 01.28.2020
4. FEB 10, 2020 WORKSHOP MINS
5. 3rd Annual Saints Club Basketball Night 02.20.2020
6. FEB 10, 2020 REG CC MINS

REVIEWED BY:

Andrea Gardner, City Manager

Final Approval - 3/4/2020

Approved as to form for inclusion on Agenda

**MINUTES
WATAUGA COMPREHENSIVE PLAN UPDATE
PUBLIC MEETING
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
JANUARY 28, 2020
6:00 P.M.**

CALL TO ORDER:

The public meeting began with a presentation by Consultant, Trent Petty of Petty & Associates. Mr. Petty introduced his colleagues Kirk McDaniel of Petty & Associates and Eric White of Pacheco Koch.

A quorum of the Watauga City Council was present as follows: Mayor Arthur L. Miner, Mayor Pro Tem Mark Taylor, Council Member Andrew Neal, and Council Member Lovie Downey. Workgroup members present included: Mayor Pro Tem Mark Taylor, Jan Hill, and Cristy McCauley. Staff in attendance were Andrea Gardner, City Manager; Lana Ewell, Library Director; Bradley Fraley, IT Director and Denise Wilkinson, Economic Development Specialist., Paul Hackleman, Director of Public Works, and Randy Richards, Building Official.

Mr. Petty described the process selected for the update to the existing comprehensive plan by creating a workgroup comprised of council members, planning and zoning commission members, economic development corporation members and four at large citizen members. The workgroup focus was formulating a future land use designation for the retail corridor along US 377(Denton Hwy), assuming factors in economic conditions, present and future, and creating a land use designation that will allow for flexible redevelopment of the areas should economic and market conditions change in the future. He further explained that this is not zoning, but a plan to have in place for redevelopment with design standards. The Retail Transitional Mixed-Use designation is proposed to be located in two areas; the north corridor of US 377 (Denton Hwy) from North Tarrant Parkway to just south of Starnes Road and, the south corridor beginning at the south city limit line to just north of Watauga Road. He further stated that other than a few properties on Hightower Drive and Rufe Snow Drive, no other properties are included in this update. A presently adopted Future Land Use map and a Draft Future Land Use map were displayed for comparison purposes. Mr. Petty announced that comment boxes have been located at six city offices, that information has been available on the city website and that all comments received have been provided a response. He encouraged all to provide comments and questions. The presentation utilized by Mr. Petty, is attached to and made a part of the meeting minutes. A question and answer session with the audience followed, and the meeting adjourned at 8:10 PM.

APPROVED: this the _____ day of _____ 20____.

SIGNED: this the _____ day of _____ 20____.

APPROVED: _____
Arthur L. Miner, Mayor

ATTEST: _____
City Manager/City Secretary

6:30 P.M.

**MINUTES
WATAUGA CITY COUNCIL
SPECIAL MEETING
TUESDAY, JANUARY 28, 2020
COUNCIL CHAMBER
7105 WHITLEY ROAD
5:45 PM**

CALL TO ORDER

The City Council of the City of Watauga, Texas convened at 5:45 p.m., for the purpose of conducting a special meeting with the following members present:

Mayor Arthur L. Miner
Mayor Pro Tem/Council Member, Place 6 Mark Taylor
Council Member, Place 1 Scott Prescher (absent with notice)
Council Member, Place 2 Tom Snyder (absent without notice)
Council Member, Place 3 Lovie Downey
Council Member, Place 4 Andrew Neal
Council Member, Place 5 Juanita King
Council Member, Place 7 Kim Irving

and

Andrea Gardner, City Manager/City Secretary
Raquel Guajardo, Deputy City Secretary
Bradley Fraley, Chief Information Officer/PIO

PUBLIC TESTIMONY

No public testimony was given.

CONSENT AGENDA

1. Consideration to approve the continuation of a Massage Establishment Permit for Hightower Salons, Niu Niu Foot Spay Foot Spa, and Magic Massage, for Calendar Year 2020 as required by Chapter 22, Article VI, Division 2, Section 22-252 of the City of Watauga Code of Ordinances

Mayor Pro Tem Taylor requested that the item be moved from Consent Agenda #1 to Action Item #1.

ACTION ITEM

1. Consideration to approve the continuation of a Massage Establishment Permit for Hightower Salons, Niu Niu Foot Spay Foot Spa, and Magic Massage, for Calendar Year 2020 as required by Chapter 22, Article VI, Division 2, Section 22-252 of the City of Watauga Code of Ordinances

Mayor Pro Tem Taylor made a motion to conditionally approve the applications once critical information is provided for completion within 30 days. Motion seconded by Council Member King. Motion passed 5-0-2-0

AYES: 5
NAYS: 0
ABSENT: 2
ABSTAIN: 0

ADJOURNMENT

The Special Meeting was adjourned by the Mayor at 5:51 P.M.

APPROVED: _____ this _____ day of _____, 2020

SIGNED: _____ this the _____ day of _____, 2020

APPROVED:

Arthur L. Miner, Mayor

ATTEST:

Andrea Gardner, City Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office

**MINUTES
WATAUGA CITY COUNCIL
WORKSHOP MEETING
MONDAY, FEBRUARY 10, 2020
COUNCIL CHAMBER
7105 WHITLEY ROAD
5:30 PM**

CALL TO ORDER

Council Workshop meeting was convened at 5:31 p.m.

ROLL CALL

The City Council of the City of Watauga, Texas convened in Workshop, with the following members present:

Arthur Miner, Mayor
Mark Taylor, Mayor Pro Tem/Council Member Place 6
Scott Prescher, Council Member Place 1 (Arrived at 5:39 p.m.)
Tom Snyder, Council Member Place 2
Lovie Downey, Council Member Place 3
Andrew Neal, Council Member Place 4
Juanita King, Council Member Place 5
Kim Irving, Council Member Place 7 (Absent with Notice)

and

Andrea Gardner, City Manager / City Secretary
Raquel Guajardo, Deputy City Secretary
George Hyde, City Attorney
Shawn Fannan, Fire Chief
Sandra Gibson, Director of Finance
Paul Hackleman, Director of Public Works
Marcia Reyna, Director of Human Resources/Civil Service
Sal Torres, Parks and Community Services Director
Lana Ewell, Library Director
Bradley Fraley, Chief Information Officer/PIO

PRESENTATIONS

1. Discuss and provide direction on a type/style of van or bus to be purchased for the use of senior adult transportation.

Mr. Torres introduced the item by explaining the needs and stated that budget funds are available to accommodate the purchase for Option 1. Staff presented

Council with three options and stated that the main purpose is for senior activities but is not the sole purpose. The options presented are as follows:

Option 1: 12 Passenger Van (\$35,000)

Option 2: 14 Passenger Transit Bus (Starting at \$57,199)

Option 3: 14 Passenger Bus (Wheelchair Accessible for 2. Starting at \$60,586)

Mayor Pro Tem Taylor recommended purchasing a bigger vehicle than is currently in use, as it is a challenge to enter and exit when you are large or older and would prefer Option 2 or Option 3, if funding can be identified.

Council Member Neal commented that additional lift options are needed and agreed with delaying the item as needed and possibly until the next budget cycle.

Council Member Downey agreed with Mayor Pro Tem Taylor and further stated that a new wheelchair accessible van is needed and would prefer to wait until March in the event other funding options are available.

Mayor Miner stated his preference to postpone the item until there are more funding options.

ADJOURNMENT

The Workshop meeting was adjourned by the Mayor at 5:41 p.m.

APPROVED: this the ____ day of ____ 2020

SIGNED: this the ____ day of ____ 2020

Arthur L. Miner, Mayor

ATTEST:

Andrea Gardner, City Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office

**MINUTES
WATAUGA CITY COUNCIL
REGULAR MEETING
MONDAY, FEBRUARY 10, 2020
COUNCIL CHAMBER
7105 WHITLEY ROAD
6:30 PM**

CALL TO ORDER

The Regular Meeting of the City Council was called to order at 6:30 p.m.

ROLL CALL

The City Council of the City of Watauga, Texas convened the Regular Meeting of the City Council, with the following members present:

Arthur Miner, Mayor
Mark Taylor, Mayor Pro Tem/Council Member Place 6
Scott Prescher, Council Member Place 1
Tom Snyder, Council Member Place 2
Lovie Downey, Council Member Place 3
Andrew Neal, Council Member Place 4
Juanita King, Council Member Place 5
Kim Irving, Council Member Place 7 (Absent with Notice)

and

Andrea Gardner, City Manager / City Secretary
Raquel Guajardo, Deputy City Secretary
George Hyde, City Attorney
Robert Parker, Chief of Police
Shawn Fannan, Fire Chief
Sandra Gibson, Director of Finance
Paul Hackleman, Director of Public Works
Marcia Reyna, Director of Human Resources/Civil Service
Sal Torres, Parks and Community Services Director
Lana Ewell, Library Director
Bradley Fraley, Chief Information Officer/PIO

INVOCATION

Dennis Hester, City of Watauga Chaplin gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Miner led the pledge to the flags.

ANNOUNCEMENTS

Council Member Neal announced that City Council candidate packets must be completed and turned in by Friday, February 14, 2020 at 5:00 PM. Also, primary

elections will be held March 3, 2020.

Council Member Prescher announced that there will be a 5K race at Haltom High School to raise funds for schools that many Watauga children attend. More information can be located on Haltom High School's Facebook page.

PRESENTATIONS

1. Presentation on Delinquent Property Tax Collection Process and Activity

Ms. Gibson introduced Mr. Corey Fickes, Linebarger Goggan Blair and Sampson, LLP.

Mr. Fickes presented an overview of the Tax Collection Cycle, Current Year, Collection, and Fiscal Year. All taxes not paid by February 1, 2020, are considered delinquent. Delinquent accounts will receive notices beginning in February through July of each year. Payment plan requests will be accepted for review now through July. Homestead and accounts in good standing are guaranteed a payment plan. Additional mail outs will be conducted in April. Protest period is May through June. Entities setting tax rate can submit August through September. Tax bills are mailed October 1st.

Mr. Fickes also reviewed the Top 10 Taxpayers Litigation Report and stated that refunds are becoming more common due to commercial property owners deciding to pay taxes while protest is under review to avoid delinquency. They then protest values and receive refunds as values are lowered. He also reported that within the last six (6) months (July – June), 30 lawsuits have been filed on behalf of the City. 10 site visits have been conducted and more are scheduled to be done in April.

2. Presentation of Outstanding Fleet Recognition Awarded to the City of Watauga Fleet and Facilities Division of the Public Works Department by the Dallas-Fort Worth Clean Cities for 2019

Mayor Miner presented the award to the Fleet Services team.

3. Presentation of Service Awards for City of Watauga Employees celebrating a milestone anniversary during the month of February 2020

Ms. Gardener and Mayor Miner provided the employee service awards to Mr.

Jack Bauer celebrating his 10-year anniversary and Mr. Kevin Voight, celebrating his 5-year anniversary with the Public Works Department.

4. Present a Business Appreciation Certificate to Chris Randel, owner, All Coverage Insurance Agency

Ms. Gardner stated that the award presentation would be postponed until March, as they were unable to attend.

5. Present a Business Appreciation Certificate to Enamur Rasheed, owner, Saffron Kabob & Grill

Ms. Gardner stated that the award presentation would be postponed until March, as they were unable to attend.

PUBLIC TESTIMONY

Mayor Miner called for Public Testimony. No testimony was given.

CONSENT AGENDA

Mayor Miner read through the following consent agenda items and requested Council to present any changes.

Council Member Prescher requested that the Consent Agenda Item #7, January 13, 2020 Regular Council Meeting Minutes, be moved to Action Item #8.

1. Consider action to approve the Watauga Police Department Annual Contact Report
2. Consider action to approve an ordinance amending the Classifications of the Watauga Fire Department
3. Consider action to approve a resolution amending the Fiscal Year 2019-20 Classification Plan for the Watauga Fire Department
4. Consider action to ratify the proposed Meet and Confer Agreement between the City of Watauga and the Watauga Police Officer's Association
5. Consider action to approve the Monthly Financial Report for the period ending November 30, 2019

6. Consider action to accept the resignation of Bernard Bowman from the Civil Service Commission
7. Consider action on the December 16, 2019 Watauga Police Officers' Association Public Meeting minutes; January 8, 2020 Watauga Police Officers' Association Public Meeting minutes; January 13, 2020 Council workshop minutes;~~(and the January 13, 2020 Regular Council meeting minutes. This portion of the item was moved to Action Item #8)~~
8. Consider action to approve a revised Interlocal Cooperation Contract with Texas Department of Public Safety to accommodate Chapter 706 of the Texas Transportation Code
9. Consider action to approve the Quarterly Investment Report for the period ending December 31, 2019.
10. Consider action to approve the Monthly Financial Report for the period ending December 31, 2019.

Council Member Neal made a motion to accept the modified agenda. Motion seconded by Council Member Downey. The Mayor called for the Council to vote. Motion carried 6-0-0-1.

Mayor Miner revisited Consent Agenda Item #2 (Consider action to approve an ordinance amending the Classifications of the Watauga Fire Department) to read the required caption for Ordinance #2020-002:

AN ORDINANCE AMENDING ORDINANCE NUMBER 2019-019 WHICH GOVERNS POSITION CLASSIFICATIONS AND MAXIMUM POSITIONS IN EACH CLASSIFICATION FOR THE CITY OF WATAUGA FIRE DEPARTMENT AS REQUIRED BY TEXAS LOCAL GOVERNMENT CODE SECTION 143.021; ADDING THREE (3) DRIVER/ENGINEER POSITIONS AND REMOVING THREE (3) FIREFIGHTER POSITIONS EFFECTIVE FEBRUARY 29, 2020; PROVIDING THAT ALL ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED TO THE EXTENT THAT THEY ARE IN CONFLICT; PROVIDING A SAVINGS CLAUSE; PROVIDING AN EFFECTIVE DATE.

ACTION ITEMS

1. Discuss and consider action on the second and final reading of an ordinance approving a franchise agreement with Oncor Electric Delivery LLC

Mayor Miner read the required second and final caption for Ordinance #2020-001:

AN ORDINANCE GRANTING TO ONCOR ELECTRIC DELIVERY COMPANY LLC, ITS SUCCESSORS AND ASSIGNS, A NONEXCLUSIVE ELECTRIC POWER FRANCHISE TO USE THE PRESENT AND FUTURE STREETS, ALLEYS, HIGHWAYS, PUBLIC UTILITY EASEMENTS, PUBLIC WAYS AND PUBLIC PROPERTY OF THE CITY OF WATAUGA, TEXAS, PROVIDING FOR COMPENSATION THEREFOR, PROVIDING FOR A TERM OF TWENTY (20) YEARS FROM THE EFFECTIVE DATE OF THIS ORDINANCE, PROVIDING FOR WRITTEN ACCEPTANCE OF THIS FRANCHISE, PROVIDING FOR THE REPEAL OF ALL EXISTING FRANCHISE ORDINANCES TO ONCOR ELECTRIC DELIVERY COMPANY LLC, ITS PREDECESSORS AND ASSIGNS, AND FINDING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC.

Mr. Hyde provided background information regarding this item and stated that there are currently 2-3 provisions under appeal by the Texas Supreme Court. The items are included and status quo language was used and the item is consistent with State law.

Council Member Downey made a motion to accept the item as presented. Motion was seconded by Council Member Prescher. Mayor Miner called for discussion. Hearing none, called for the Council to vote. Motion carried 6-0-0-1.

2. Discuss and consider action on an ordinance ordering a special election be held in Watauga, Texas on May 2, 2020 to reauthorize the sales and use tax in the City of Watauga, Texas dedicated to the maintenance of streets in the amount of one fourth of one percent

Mayor Miner read the required caption for Ordinance #2020-008:

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS CALLING FOR A SPECIAL ELECTION TO VOTE ON THE REAUTHORIZATION OF THE LOCAL SALES AND USE TAX IN THE CITY OF WATAUGA AT THE RATE OF ONE-QUARTER OF ONE PERCENT TO CONTINUE PROVIDING REVENUE FOR MAINTENANCE AND REPAIR OF MUNICIPAL STREETS, IN ACCORDANCE WITH TEXAS TAX CODE SECTION 327.007; PROVIDING THAT ALL ORDINANCES IN CONFLICT HERewith ARE HEREBY REPEALED TO THE EXTENT THAT THEY ARE IN CONFLICT; PROVIDING A SAVINGS CLAUSE, PROVIDING AN EFFECTIVE DATE

Council Member Downey made a motion to accept the item as presented. Motion seconded by Council Member Neal. Mayor Miner called for discussion. Hearing none, called for the Council to vote. Motion carried 6-0-0-1.

3. Discuss and consider action to appointment members to the Youth Advisory Council for the City of Watauga

Ms. Gardner provided a brief overview of the item as Council had been provided applications for Mr. Steve Rincon and Mr. David Chapman.

Council Member Prescher made a motion to accept the item as presented. Motion seconded by Council Member Downey. Mayor Miner called for discussion. Hearing none, called for the Council to vote. Motion carried 6-0-0-1.

4. Discuss and consider action to authorize the City Manager to complete the purchase of an Ambulance and equipment package from approved vendors and the HGAC Buy Purchasing Cooperative as an alternative to standard procurement.

Council Member Neal made a motion to accept the item as presented. Motion seconded by Council Member Downey. Mayor Miner called for discussion. Hearing none, called for the Council to vote. Motion carried 6-0-0-1.

5. Discuss and consider action to nominate an individual(s) for the Hometown Hero Award

Mayor Miner called for Public Testimony. Ms. Jan Hill of 6444 Westridge Drive, Watauga, Texas, asked how the current nomination process differed from the past process.

Mayor Miner responded that Mayor Garcia made prior year nominations.

Council Member Prescher made a motion for three (3) nominations; either individuals or groups, to be selected by Mayor Miner and brought back to Council during the March meeting to vote. Motion was seconded by Mayor Pro Tem Taylor. Mayor Miner called for discussion. Hearing none, called for the Council to vote. Motion carried 6-0-0-1.

Mayor Miner stated that he felt strongly that the selection should be made by the full Council and not made solely by him.

After extensive discussion, Mr. Hyde, City Attorney, recommended that Council vote by tally to allow each member to identify and rank their preferences and based on the outcome, the top three would be nominated. Mr. Hyde tallied the votes and presented the following results:

1. EMS; 2. Officer Stephen Gochal; 3. Shannon Shedd

Council Member Downey made a motion to accept the item as presented. Motion seconded by Council Member King. Mayor Miner called for discussion. Hearing none, called for the Council to vote. Motion carried 6-0-0-1.

6. Discuss and consider action on approving an Ordinance to amend the FY2019-2020 General Budget to include appropriations and revenues for the purchase of an ambulance and fire station restroom facility design

Mayor Miner read the required caption for Ordinance #2020-006:

AN ORDINANCE OF THE CITY OF WATAUGA, TEXAS, AMENDING THE GENERAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020; APPROVING SUPPLEMENTAL APPROPRIATIONS; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

Council Member Prescher made a motion to accept the item as presented. Motion seconded by Council Member Taylor. Mayor Miner called for discussion. Hearing none, called for the Council to vote. Motion carried 6-0-0-1.

7. Discuss and Consider action on purchase of two concrete saws from Kirby-Smith Machinery, Inc.

Council Member Neal made a motion to accept the item as presented. Motion seconded by Council Member Downey. Mayor Miner called for discussion. Hearing none, called for the Council to vote. Motion carried 6-0-0-1.

8. Regular Council Meeting minutes for January 13, 2020 (*Formally a portion of Consent Agenda Item #7*)

Council Member Prescher made a motion to approve the Regular Council Meeting Minutes of January 13, 2020, with an amendment to Page 9, fourth paragraph, to read *(A motion for a friendly amendment was not acceptable to Council Member Irving.)*

Mr. Hyde concurred with the change.

Motion seconded by Council Member Neal. Mayor Miner called for discussion. Hearing none, called for the Council to vote. Motion carried 6-0-0-1.

ITEMS FOR FUTURE CITY COUNCIL MEETINGS

Mayor Miner requested Council to present items for future council meetings.

Council Member Prescher requested an agenda item to review options and or report regarding a cooperative agreement to share a recreational vehicle with a local church or organization be considered, as it would minimize costs.

Council Member Snyder provided the required support for the item.

EXECUTIVE SESSION / MEETING

Mayor Miner recessed the Regular Council meeting to enter into Executive Session at 7:53 PM.

1. Consultation with the City Attorney pursuant to Sec. 551.071 of the Texas Government Code to deliberate and seek legal advice regarding contractual obligations for waste services provided by Waste Connections

The City Council will convene in executive session pursuant to (Texas Open Meetings Act), Chapter 551 of the Texas Government Code, Section 551.072 Deliberation regarding Real Property, which allows the following:

RECONVENE

The Regular City Council meeting reconvened at 8:56 PM.

ITEMS OF EXECUTIVE SESSION DELIBERATION

Mayor Miner stated that no action was taken during Executive Session.

ADJOURNMENT

Mayor Miner adjourned the meeting at 8:57 PM.

APPROVED: this the ____ day of ____ 2020

SIGNED: this the ____ day of ____ 2020

Arthur L. Miner, Mayor

ATTEST:

Andrea Gardner, City Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office



AGENDA MEMORANDUM

DATE: March 3, 2020

TO: Honorable City Council Members

FROM: Shawn Fannan, Fire Chief

THROUGH: Andrea Gardner, City Manager

SUBJECT: Discuss and consider action for the Mayor to appoint Assistant Fire Chief Randy Barkley as the City's Emergency Management Coordinator and authorize the completion of the Texas Department of Emergency Management Form TDEM-147 to officially make such appointment

BACKGROUND/INFORMATION:

Assistant Fire Chief Randy Barkley has been the Emergency Management Coordinator since 2009.

Assistant Fire Chief Randy Barkley has completed a very long list of National Incident Management System (NIMS) courses. Additionally, Assistant Chief Barkley holds a Bachelor's Degree in Emergency Management Administration that has fully prepared him to function in the Emergency Management role.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Staff recommends approval to appoint Assistant Fire Chief Randy Barkley as the Emergency Management Coordinator for the City of Watauga.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. TDEM -147

REVIEWED BY:

Macy Cotton, Legal

George Hyde, Legal

Andrea Gardner, City Manager

Approved as to form for inclusion on Agenda

Approved - 3/3/2020

Approved - 3/3/2020

Final Approval - 3/3/2020



AGENDA MEMORANDUM

EMERGENCY MANAGEMENT DIRECTOR/COORDINATOR NOTIFICATION

Section 418.101 of the Texas Government Code states: *"The presiding officer of the governing body of each political subdivision will notify the Division of Emergency Management of the manner in which the political subdivision is providing or securing an emergency management program, identify the person who heads the agency responsible for the program, and furnish additional pertinent information."* **This form is used to make the required notification to TDEM in accordance with Governor Executive Order GA-05 submitted annually by the 1st of February of each year or within 30 days of any change of elected or appointed officials.**

The information on this form may be released to those inquiring about local emergency management programs pursuant to the Texas Open Records Act. Hence, TDEM recommends that you provide business addresses and mobile telephone numbers rather than home addresses and telephone numbers.

COUNTY:	Tarrant	<i>(Required)</i>
Jurisdiction:	City of Watauga	<i>(City or County Name)</i>
Official's Title:	Mayor	<i>(Mayor/Judge)</i>
Name:	Arthur L. Miner	<i>(First & Last Name)</i>
Mailing Address:	7105 Whitley Road	<i>(The best address to receive mail)</i>
City, State, Zip:	Watauga, Texas 76148	
Office Number:	817-301-4877	
Cell Number:		
Fax Number:		
E-mail:	mayor@cowtx.org	<i>(Please include – this is a back-up for mailing)</i>
24 Hr Contact #:		

EMERGENCY MANAGEMENT PROGRAM APPOINTMENT STATUS

- ☐ I HAVE NOT appointed an Emergency Management Coordinator and will personally direct the local emergency management program.
- ☒ I HAVE appointed/re-appointed the Emergency Management Coordinator identified below to conduct the emergency management program for this jurisdiction. The effective date of the appointment is: _____
- ☐ We share our EMC with _____ (name of jurisdiction).

*If the COUNTY Emergency Management Coordinator has been appointed to other jurisdictions within the county, the County Judge and the participating City Mayors must sign this form.
(See the third page for additional signature blocks.)*

The EMC for this jurisdiction is (please select one):

- ☐ Paid, Full Time, EMC only
- ☒ Paid, Full Time, EMC and other job duties (Fire Chief, Fire Marshal, Police Chief, EMS Director, Etc.) *(please specify other duty/duties)* Assistant Fire Chief
- ☐ Paid part time, EMC only
- ☐ Paid, Part Time, EMC and other job duties (Fire Chief, Fire Marshal, Police Chief, EMS Director, Etc.) *(please specify other duty/duties)* _____
- ☐ Unpaid/volunteer EMC only
- ☐ Unpaid/Volunteer, EMC and other volunteer job duties (Fire Chief, Fire Marshal, Police Chief, EMS Director, Etc.) *(please specify other duty/duties)* _____
- ☐ Other *(please describe)* _____

EMERGENCY MANAGEMENT COORDINATOR		
	Coordinator	Asst Coordinator
Name:	Randy Barkley	
Mailing Address:	5909 Hightower Drive	
City, State, Zip:	Watauga, Texas 76148	
Office Phone:	817-514-5791	
Cell Number:	817-681-5614	
Fax Number:	817-514-3131	
E-mail Address:	rbarkley@wataugatx.org	
24 Hr Contact #:	817-681-5614	
Emergency Operations Center #: 817-514-5795		



Check this box if the information above contains personal information pertaining to a law enforcement official such as personal home or cellular phone number, and/or home mailing or personal email address.

Judge's or Mayor's Signature

Date

PLEASE RETURN TO:

Texas Division of Emergency Management

Operations Section

P.O. Box 15467 Austin, TX 78761

Phone: (512) 424-2208

Email: soc2@dps.texas.gov

Click to Submit Form to SOC

FOR SHARED EMC USE ONLY

By signing this form, you agree the appointed Emergency Management Coordinator (EMC) listed on page two is also your EMC. If you have a separate EMC, you must submit the first and second pages for your jurisdiction.

	Mayor
City:	
Name:	
Mailing Address:	
City, State, Zip:	
Office Phone:	
Cell Number:	
Fax Number:	
E-mail Address:	
Signature:	

	Mayor
City:	
Name:	
Mailing Address:	
City, State, Zip:	
Office Phone:	
Cell Number:	
Fax Number:	
E-mail Address:	
Signature:	

	Mayor
City:	
Name:	
Mailing Address:	
City, State, Zip:	
Office Phone:	
Cell Number:	
Fax Number:	
E-mail Address:	
Signature:	



AGENDA MEMORANDUM

DATE: February 21, 2020

TO: Honorable City Council Members

FROM: Sandra Gibson, CGFO, CGFM, Director of Finance
Deby Woodard, Assistant Director of Finance

THROUGH: Andrea Gardner, City Manager

SUBJECT: Consider action to approve the First Renewal Option for Grounds Maintenance Bid # 19-006 with MG Lawn and Landscapes LLC

BACKGROUND/INFORMATION:

On April 8, 2019 City Council approved award of Grounds Maintenance Bid # 19-006 to MG Lawn and Landscapes LLC. This service includes the maintenance, mowing, and edging services during the mowing season which normally runs from April through December. The award contained options to renew for two additional one-year terms upon agreement of the vendor and approval by Council.

MG Lawn and Landscapes LLC has not requested an increase in the current contract rates. The Parks Department has been very pleased with the work performed by MG Lawn and requests approval of the first renewal option with no adjustments to the contract.

Upon Council approval the renewal option would be valid through April 7, 2021.

FINANCIAL IMPLICATIONS:

Funds are available and budgeted in the 2019-2020 Fiscal Year

RECOMMENDATION/ACTION DESIRED:

Staff respectfully requests approval of the First Renewal Option for Grounds Maintenance Bid # 19-006 with MG Lawn and Landscapes LLC

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. MG LAWN FIRST RENEWAL OPTION LETTER
2. MG LAWN FORM 1295 CERTIFICATE
3. MG LAWN PURCHASING RIDER
4. MG LAWN CERTIFICATE OF INSURANCE

REVIEWED BY:



AGENDA MEMORANDUM

Sandra Gibson, CGFO, CGFM, Director of Finance
Macy Cotton, Legal
George Hyde, Legal
Andrea Gardner, City Manager
Approved as to form for inclusion on Agenda

Approved - 2/28/2020
Approved - 2/28/2020
Approved - 3/2/2020
Final Approval - 3/2/2020



February 19, 2020

MG Lawn
3417 Cr 920
Crowley, TX 75027-0149

Attn: Mr. Whittaker

Subject: Notification of Contract Renewal for Grounds Maintenance for City of Watauga Bid No. 19-006.

Dear Mr. Whittaker,

The City of Watauga is providing notification of contract renewal, pending City Council approval, for "Grounds Maintenance for City of Watauga Bid No. 19-006". This renewal shall become effective April 8, 2020 pending City Council approval (CC Award date _____). Your company has not requested an increase in contract rates at this renewal. Therefore, all pricing, terms and conditions shall remain in effect per the original award.

The terms and conditions proposed and accepted in the renewal agreement are as follows:

Awarded:	Option(s) # 1 - 3.
Payment Terms:	Net 30 days (Unless otherwise noted – such as pre- and/or partial payment)
Method of Payment:	Shall be made by purchasing card or purchase order.
Delivery Terms:	FOB Destination
Delivery Locations:	IF STATED IN THE BID DOCUMENT
Term of Contract:	Shall be effective for twelve months from date of renewal and is eligible for additional one (1) more one (1) year annual renewal.
City Contact:	Jennifer Walls
Send all billing to:	City of Watauga Accounts Payable 7105 Whitley Rd. Watauga, TX 76148
Other Charges:	The City of Watauga is a tax exempt municipal corporation and is exempt from all federal, state, and local sales taxes.

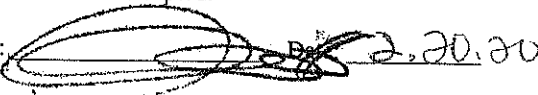
All other specifications, terms and conditions shall be provided in the original procurement documents. No other attachments to or in response to this agreement will be accepted unless approved in writing by the Purchasing Agent or an authorized representative of the City of Watauga.

Thank you for participating in our procurement process. Please call 817-514-5733 with any questions.

Sincerely,

Jennifer Walls
Purchasing Agent
City of Watauga
7105 Whitley Rd.
Watauga, TX 76148
jwalls@wataugatx.org

Contract Renewal Accepted:

Signed:  2.20.20

Mayor Art Miner
City of Watauga

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
MG Lawn and Landscape LLC
Fort Worth, TX United States

Certificate Number:
2020-590480

Date Filed:
02/20/2020

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
City of Watauga, Texas

Date Acknowledged:
2-21-2020

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
19-006 Renewal
Ground Maintenance

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Whittaker, Michael	Crowley, TX United States	X	

5 Check only if there is NO Interested Party. ☐

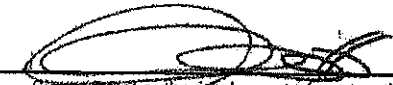
6 UNSWORN DECLARATION

My name is Michael Whittaker, and my date of birth is 10-24-84.

My address is 10080 S Hulen St Fort Worth TX 76132 Tarrant
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Johnson County, State of Texas, on the 20 day of Feb, 2020.
(month) (year)


Signature of authorized agent of contracting business entity
(Declarant)

GOVERNMENTAL CONTRACT AND PURCHASING RIDER
FOR CONTRACTS WITH THE CITY OF WATAUGA, TEXAS

By submitting a response to a solicitation or bid, or by entering into a contract for goods or services and/or by accepting a purchase order, the contractor, consultant or vendor, identified below, agrees that the below terms and conditions shall govern all agreements with the City unless otherwise agreed to by a **specifically executed provision** within the contract or purchase order, provided same is permissible by law. Absent a specifically executed provision, the below terms are BINDING and SUPERSEDE any and all other terms and/or conditions whether oral or written.

Application. This GOVERNMENTAL CONTRACT AND PURCHASING RIDER FOR CONTRACTS WITH THE CITY OF WATAUGA, TEXAS ("Governmental Rider") applies to, is part of, and takes precedence over any conflicting provision in or attachment to the Response to Solicitation or Bid, Contract or Purchase Order, as applicable, ("Contract") (attached hereto) of MG LAWN, ("Vendor"). The Contract involved in this Governmental Rider is described as follows:

Grounds Maintenance Bid # 19-006

Payment Provisions. The City's payments under the Contract, including the time of payment and the payment of interest on overdue amounts, are subject to Chapter 2251, Texas Government Code. The City reserves the right to modify any amount due to Vendor presented by invoice to the City if necessary to conform the amount to the terms of the contract.

Multiyear Contracts. If the City's City Council does not appropriate funds to make any payment for a fiscal year after the City's fiscal year in which the contract becomes effective and there are no proceeds available for payment from the sale of bonds or other debt instruments, then the Contract automatically terminates at the beginning of the first day of the successive fiscal year. (Section 5, Article XI, Texas Constitution). It is understood and agreed the City shall have the right to terminate the Contract at the end of any City fiscal year if the governing body of the City does not appropriate funds sufficient to continue the contract, as determined by the City's budget for the fiscal year in question. The City may execute such termination by giving Vendor a written notice of termination at the end of its then current fiscal year.

Local Preference. The City Council supports the local preference option for purchasing. In accordance with Chapter 271.9051 of the State of Texas Local Government Code, the City Council may choose to award a competitive bid to a bidder whose principal place of business is in the City limits, provided that this bid is within 5% of the lowest bid price received, provided such action is not prohibited by law. The City determines that any such local bidder offers the City the best combination of contract price and additional economic development opportunities.

No Ex-Parte Communications during Competitive Bidding Period. To insure the proper and fair evaluation of a response, the City prohibits ex parte communication initiated by the proposed Vendor to a City official or employee evaluating or considering the responses prior to the time a

formal decision has been made. Questions and other communication from vendors will be permissible until 5:00 pm on the day specified as the deadline for questions. Any communication between the proposed Vendor and the City after the deadline for questions will be initiated by the appropriate City official or employee in order to obtain information or clarification needed to develop a proper and accurate evaluation of the response. Ex parte communication may be grounds for disqualifying the offending Vendor from consideration or award of the solicitation then in evaluation, or any future solicitation.

Abandonment or Default. A Vendor who abandons or defaults the work on the contract and causes the City to purchase goods, materials or services elsewhere may be charged for any increased cost of goods, materials and/or services related thereto; may be considered disqualified in any re-advertisement of the service; and may not be considered in future bids for the same type of work for a period of three years for the same scope of work, goods or services.

Disclosure of Litigation. Each prospective Vendor shall include in its proposal a complete disclosure of any civil or criminal litigation or investigation pending which involves the Vendor or which has occurred in the past in which the Vendor has been judged guilty or liable by a competent court regardless of whether the Court Order or Judgment is final or on appeal.

Cancellation. the City reserves the right to cancel the contract without penalty by providing 30 days prior written notice to the Vendor. Termination under this paragraph shall not relieve the Vendor of any obligation or liability that has occurred prior to cancellation. **NOTE: This contract is subject to cancellation, without penalty, at any time the City deems the vendor to be non-compliant with contractual obligations.**

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Indemnity and Independent Vendor Status of Vendor. Vendor shall indemnify, save harmless and defend the City, its officers, agents, and employees from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, expenses, attorney's fees and any and all other costs or fees (whether grounded in Constitutional law, Tort, Contract, or Property Law, or raised pursuant to local, state or federal statutory provision), arising out of the performance of the Contract and/or arising out of a willful or negligent act or omission of the Vendor its officers, agents, and employees. It is understood and agreed that the Vendor and any employee or sub-contractor of Vendor shall not be considered an employee of the City. The Vendor shall not be within protection or coverage of the City's workers' compensation insurance, health insurance, liability insurance or any other insurance that the City from time to time may have in force and effect. City specifically reserves the right to reject any and all Vendor's employees, representatives or sub-contractors and/or their employees for any cause, should the presence of any such person on City property or their interaction with City employees be found not in the best interest of the City or is found to interfere with the effective and efficient operation of the City's workplace.

Liens. Vendor agrees to and shall indemnify and save harmless the City against any and all liens and encumbrances for all labor, goods and services which may be provided under the Contract. At the City's request the Vendor shall provide and shall cause all subcontractors to provide a proper release of all liens, or satisfactory evidence of freedom from liens shall be delivered to the City.

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Certificate of Interested Parties (TEC Form 1295). For contracts that require City Council approval or that is for services that would require a person to register as a lobbyist under Chapter 305 of the Government Code, the City may not accept or enter into a contract until it has received from the Vendor a completed and signed Texas Ethics Commission (TEC) Form 1295 complete with a certificate number assigned by the (TEC), pursuant to Texas Government Code § 2252.908 and the rules promulgated thereunder by the TEC. The Vendor understands that failure to provide said form complete with a certificate number assigned by the TEC may prohibit the City from entering the Contract.

Pursuant to the rules prescribed by the TEC, the TEC Form 1295 must be completed online through the TEC's website, assigned a certificate number, printed, signed and provided to the City. The TEC Form 1295 may accompany the bid or may be submitted separately but must be provided to the City prior to the award of the contract. Neither the City nor its consultants have the ability to verify the information included in a TEC Form 1295, and neither have an obligation nor undertake responsibility for advising any potential Vendor with respect to the proper completion of the TEC Form 1295.

Anti-Boycott Israel Verification. In accordance with Chapter 2270, Texas Government Code, the City may not enter into a contract with a company, excluding a sole proprietorship, with 10 or more full-time employees for goods or services valued at \$100,000 or more unless the contract contains a written verification from the company that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract.

The signatory executing the Contract on behalf of Vendor verifies that Vendor and its parent company, wholly-owned subsidiaries, majority-owned subsidiaries and other affiliates, if any, do not boycott Israel and, to the extent the Contract is a contract for goods or services, will not boycott Israel during the term of the Contract. The foregoing verification is made solely to comply with Section 2270.002, Texas Government Code, and to the extent such Section does not contravene applicable Federal law. As used in the foregoing verification, "boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes. The signatory understands "affiliate" to mean an entity that controls, is controlled by, or is under common control with the signatory and exists to make a profit. This section does not apply to a Vendor which is a sole proprietorship and/or which has less than 10 full-time employees. This section does not apply to a contract valued at less than \$100,000,

Iran, Sudan, and Foreign Terrorist Organizations. The signatory executing the Contract on behalf of Vendor represents that neither Vendor nor any of its parent company, wholly-owned

subsidiaries, majority-owned subsidiaries, and other affiliates is a company identified on a list prepared and maintained by the Texas Comptroller of Public Accounts under Section 2252.153 or Section 2270.0201, Texas Government Code, and posted on any of the following pages of such officer's internet website:

<https://comptroller.texas.gov/purchasing/docs/sudan-list.pdf>,
<https://comptroller.texas.gov/purchasing/docs/iran-list.pdf>, or
<https://comptroller.texas.gov/purchasing/docs/fto-list.pdf>.

The foregoing representation is made solely to comply with Section 2252.152, Texas Government Code, and to the extent such Section does not contravene applicable Federal law and excludes the entity and each of its parent company, wholly-owned subsidiaries, majority-owned subsidiaries, and other affiliates, if any, that the United States government has affirmatively declared to be excluded from its federal sanctions regime relating to Sudan or Iran or any federal sanctions regime relating to a foreign terrorist organization. The signatory understands "affiliate" to mean any entity that controls, is controlled by, or is under common control with the signatory and exists to make a profit.

CITY OF WATAUGA, TEXAS

By: _____
Andrea Gardner, City Manager

Date: _____

MG lawn & landscape.
Vendor

By: 
Name: Michael Whittaker

Title: Owner

Date: 2.20.20



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/30/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Roach Howard Smith & Barton - Fort Worth 1320 South University Drive Fort Worth TX 76107	CONTACT NAME: Brian Tucker PHONE (A/C, No, Ext): (817) 332-1313 E-MAIL ADDRESS: mbroome@rhshb.com FAX (A/C, No): (817) 332-2956
INSURED MG Lawn & Landscape LLC dba Mean Green Lawn & Landscape 6080 S. Hulen St. #360 Box 197 Fort Worth TX 76133	INSURER(S) AFFORDING COVERAGE INSURER A: Central Mutual Ins Co INSURER B: Accident Fund Ins Co of Americ INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER: Cert ID 46654

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ PD Ded \$1,000 GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:		CLP 9799180	01/01/2020	01/01/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Empl Benefits Liab \$ 1,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY		BAP 9799181	01/01/2020	01/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ None		BAP 9799181	01/01/2020	01/01/2021	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐ N/A	WCV6180201	01/01/2020	01/01/2021	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000 \$ \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

General and auto liability policies include a blanket automatic additional insured endorsement or provision that provides additional insured status to the certificate holder only when there is a written contract between named insured and certificate holder that requires such status. General liability policy contains a special endorsement or provision with "primary additional insured" wording. General and auto liability, and workers compensation policies include a blanket automatic waiver of subrogation endorsement or provision that provides this feature only when there is a written contract between named insured and certificate holder that requires it.

CERTIFICATE HOLDER**CANCELLATION**

The City of Watauga

7105 Whitley Rd.

Watauga TX 76148

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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AGENDA MEMORANDUM

DATE: February 21, 2020

TO: Honorable City Council Members

FROM: Sandra Gibson, CGFO, CGFM, Director of Finance
Deby Woodard, Assistant Director of Finance

THROUGH: Andrea Gardner, City Manager

SUBJECT: Consider action to approve the 2nd Renewal Option for Concrete - Various Types Bid # 18-012 to Paisano Redi-Mix

BACKGROUND/INFORMATION:

On March 13, 2018 City Council approved Bid # 18-012 Concrete - Various Types to Paisano Redi-Mix as primary and Cowtown Redi-Mix as secondary vendors for the supply and delivery of various types of concrete as needed. The initial award was through March, 2019 and allowed for three additional one-year renewal terms upon agreement of the vendor and approval by Council.

Council awarded the 1st Renewal term on February 11, 2019 to Paisano Redi-Mix as primary and Cowtown Redi-Mix as secondary. Cowtown Redi-Mix withdrew from this contract shortly after the award.

Paisano Redi-Mix has not requested an increase in the current rates for the various concrete. They have been the supplier of concrete for many years and staff has been extremely pleased with the product and service provided.

FINANCIAL IMPLICATIONS:

Funds are available and budgeted in the 2019-2020 Fiscal Year

RECOMMENDATION/ACTION DESIRED:

Staff respectfully requests approval of the 2nd renewal Option for Concrete Bid # 18-012 with Paisano Redi-Mix

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. PAISANO SECOND RENEWAL OPTION LETTER
2. PAISANO FORM 1295 CERTIFICATE
3. PAISANO PURCHASING RIDER



AGENDA MEMORANDUM

REVIEWED BY:

Sandra Gibson, CGFO, CGFM, Director of Finance

Andrea Gardner, City Manager

Approved as to form for inclusion on Agenda

Approved - 2/24/2020

Final Approval - 2/26/2020



February 19, 2020

Paisano Redi-Mix Inc.
1800 East Hicks Field Road
Fort Worth, TX 76179

Attn: Mr. Hernandez

Subject: Notification of Contract Renewal for Concrete – Various Types for City of Watauga Bid No. 18-012.

Dear Mr. Hernandez,

The City of Watauga is providing notification of contract renewal, pending City Council approval, for "Concrete – Various Types for City of Watauga Bid No. 18-012". This renewal shall become effective March 26, 2020 pending City Council approval (CC Award date _____). Your company has not requested an increase in contract rates at this renewal. Therefore, all pricing, terms and conditions shall remain in effect per the original award.

The terms and conditions proposed and accepted in the renewal agreement are as follows:

Awarded:	Line Item – Concrete – Class A (5 sack) and Concrete – Class D (227).
Payment Terms:	Net 30 days (Unless otherwise noted – such as pre- and/or partial payment)
Method of Payment:	Shall be made by purchasing card or purchase order.
Delivery Terms:	FOB Destination
Delivery Locations:	IF STATED IN THE BID DOCUMENT
Term of Contract:	Shall be effective for twelve months from date of renewal and is eligible for additional one (1) more one (1) year annual renewal.
City Contact:	Jennifer Walls
Send all billing to:	City of Watauga Accounts Payable 7105 Whitley Rd. Watauga, TX 76148
Other Charges:	The City of Watauga is a tax exempt municipal corporation and is exempt from all federal, state, and local sales taxes.

All other specifications, terms and conditions shall be provided in the original procurement documents. No other attachments to or in response to this agreement will be accepted unless approved in writing by the Purchasing Agent or an authorized representative of the City of Watauga.

Thank you for participating in our procurement process. Please call 817-514-5733 with any questions.

Sincerely,

Jennifer Walls
Purchasing Agent
City of Watauga
7105 Whitley Rd.
Watauga, TX 76148
jwalls@wataugatx.org

Contract Renewal Accepted:

Signed:

A handwritten signature in black ink, appearing to read "Art Miner", written over a horizontal line.

Date:

2-20-20

Mayor Art Miner
City of Watauga

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2020-590465

Date Filed:
02/20/2020

Date Acknowledged:
2-21-2020

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Paisano Redi Mix Inc
Ft Worth, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Fort Worth

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

18-012
Ready Mixed Concrete

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



6 UNSWORN DECLARATION

My name is Joel Hernandez, and my date of birth is 2-7-59.

My address is 4902 W. Mockingbird Lane, Dallas, TX, 75209.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Ft Worth, Tarrant County, State of Texas, on the 20th day of Feb., 20 20.
(month) (year)

Joel Hernandez
Signature of authorized agent of contracting business entity
(Declarant)

GOVERNMENTAL CONTRACT AND PURCHASING RIDER
FOR CONTRACTS WITH THE CITY OF WATAUGA, TEXAS

By submitting a response to a solicitation or bid, or by entering into a contract for goods or services and/or by accepting a purchase order, the contractor, consultant or vendor, identified below, agrees that the below terms and conditions shall govern all agreements with the City unless otherwise agreed to by a **specifically executed provision** within the contract or purchase order, provided same is permissible by law. Absent a specifically executed provision, the below terms are BINDING and SUPERSEDE any and all other terms and/or conditions whether oral or written.

Application. This GOVERNMENTAL CONTRACT AND PURCHASING RIDER FOR CONTRACTS WITH THE CITY OF WATAUGA, TEXAS ("Governmental Rider") applies to, is part of, and takes precedence over any conflicting provision in or attachment to the Response to Solicitation or Bid, Contract or Purchase Order, as applicable, ("Contract") (attached hereto) of PAISANO REDI MIX, ("Vendor"). The Contract involved in this Governmental Rider is described as follows:

Concrete – Various Types Bid # 18-012

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Right to trial by Jury. Any provision of the Contract that seeks to waive an aggrieved Party's right to trial by jury is void unless agreed to by specific acknowledgement of the provision within the contract.

Certificate of Interested Parties (TEC Form 1295). For contracts that require City Council approval or that is for services that would require a person to register as a lobbyist under Chapter 305 of the Government Code, the City may not accept or enter into a contract until it has received from the Vendor a completed and signed Texas Ethics Commission (TEC) Form 1295 complete with a certificate number assigned by the (TEC), pursuant to Texas Government Code § 2252.908 and the rules promulgated thereunder by the TEC. The Vendor understands that failure to provide said form complete with a certificate number assigned by the TEC may prohibit the City from entering the Contract.

Pursuant to the rules prescribed by the TEC, the TEC Form 1295 must be completed online through the TEC's website, assigned a certificate number, printed, signed and provided to the City. The TEC Form 1295 may accompany the bid or may be submitted separately but must be provided to the City prior to the award of the contract. Neither the City nor its consultants have the ability to verify the information included in a TEC Form 1295, and neither have an obligation nor undertake responsibility for advising any potential Vendor with respect to the proper completion of the TEC Form 1295.

Anti-Boycott Israel Verification. In accordance with Chapter 2270, Texas Government Code, the City may not enter into a contract with a company, excluding a sole proprietorship, with 10 or more full-time employees for goods or services valued at \$100,000 or more unless the contract contains a written verification from the company that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract.

The signatory executing the Contract on behalf of Vendor verifies that Vendor and its parent company, wholly-owned subsidiaries, majority-owned subsidiaries and other affiliates, if any, do not boycott Israel and, to the extent the Contract is a contract for goods or services, will not boycott Israel during the term of the Contract. The foregoing verification is made solely to comply with Section 2270.002, Texas Government Code, and to the extent such Section does not contravene applicable Federal law. As used in the foregoing verification, "boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes. The signatory understands "affiliate" to mean an entity that controls, is controlled by, or is under common control with the signatory and exists to make a profit. This section does not apply to a Vendor which is a sole proprietorship and/or which has less than 10 full-time employees. This section does not apply to a contract valued at less than \$100,000,

Iran, Sudan, and Foreign Terrorist Organizations. The signatory executing the Contract on behalf of Vendor represents that neither Vendor nor any of its parent company, wholly-owned

subsidiaries, majority-owned subsidiaries, and other affiliates is a company identified on a list prepared and maintained by the Texas Comptroller of Public Accounts under Section 2252.153 or Section 2270.0201, Texas Government Code, and posted on any of the following pages of such officer's internet website:

<https://comptroller.texas.gov/purchasing/docs/sudan-list.pdf>,
<https://comptroller.texas.gov/purchasing/docs/iran-list.pdf>, or
<https://comptroller.texas.gov/purchasing/docs/fto-list.pdf>.

The foregoing representation is made solely to comply with Section 2252.152, Texas Government Code, and to the extent such Section does not contravene applicable Federal law and excludes the entity and each of its parent company, wholly-owned subsidiaries, majority-owned subsidiaries, and other affiliates, if any, that the United States government has affirmatively declared to be excluded from its federal sanctions regime relating to Sudan or Iran or any federal sanctions regime relating to a foreign terrorist organization. The signatory understands "affiliate" to mean any entity that controls, is controlled by, or is under common control with the signatory and exists to make a profit.

CITY OF WATAUGA, TEXAS

By: _____
Andrea Gardner, City Manager

Date: _____

Paisano Redi-Mix Inc
Vendor

By: Joel Hernandez

Name: Joel Hernandez

Title: President

Date: 2-20-20



AGENDA MEMORANDUM

DATE: February 24, 2020

TO: Honorable City Council Members

FROM: Sandra Gibson, CGFO, CGFM, Director of Finance

THROUGH: Andrea Gardner, City Manager

SUBJECT: Consider action to approve the Monthly Financial Report for the period ending January 31, 2020

BACKGROUND/INFORMATION:

The Monthly Financial Report for the period ending January 31, 2020 is attached for Council review and approval.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Consider action on item as presented.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Council Report - January 2020 to Council March 9, 2020

REVIEWED BY:

Sandra Gibson, CGFO, CGFM, Director of Finance

Andrea Gardner, City Manager

Approved as to form for inclusion on Agenda

Approved - 2/28/2020

Final Approval - 3/2/2020



Monthly Financial Report Fiscal 2019-2020 For the period ending January, 2020

Sales Tax

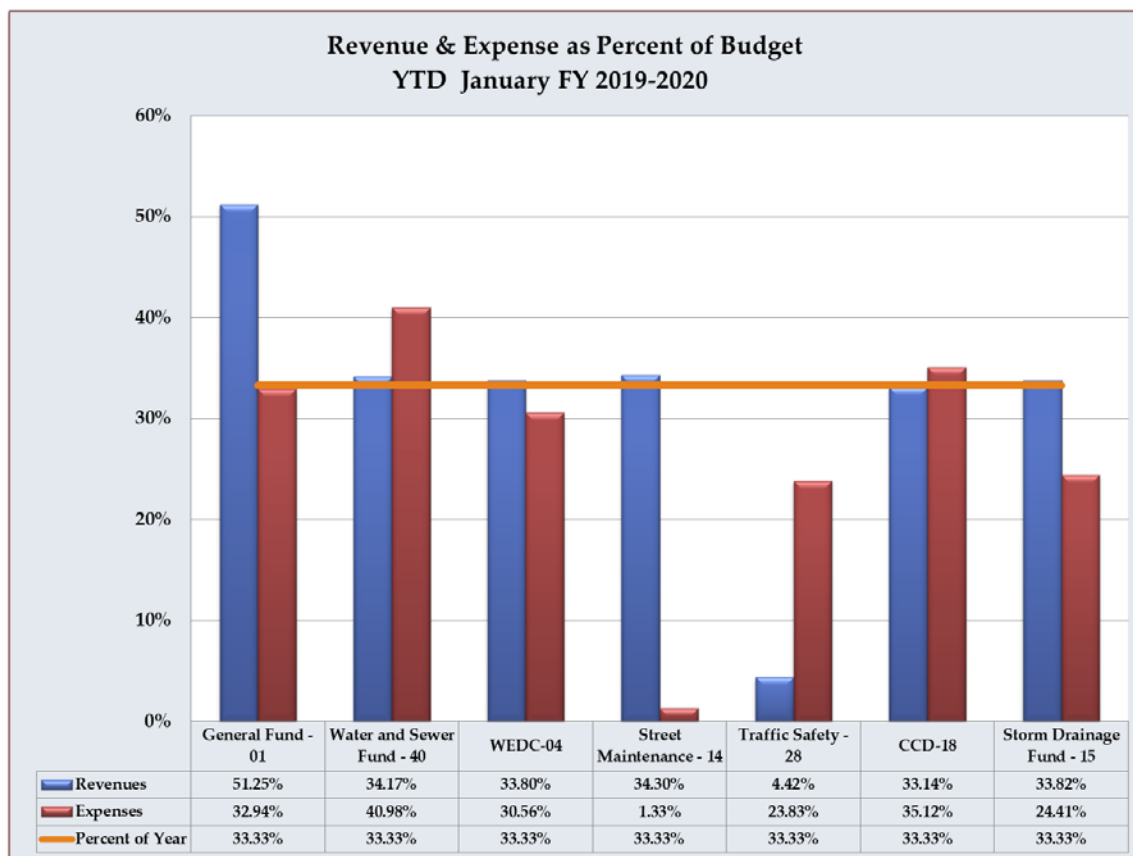
The City's Year-to-date sales tax receipts from the State Comptroller for Fiscal Year 2020 (October – December, 2019) are reflected below. The State Comptroller reports that total year-to-date payments statewide are 6.77% over prior year payments. The City of Watauga's sales tax receipts have increased 1.14% compared to prior year for the same period. The City will receive the distribution for January, 2020 sales tax receipts on March 13, 2020.

SALES TAX RECEIPTS COMPARISONS Fiscal Year 2019-20 (Cash Basis)				
City	FY 2018-19	FY 2019-20	\$ Change	% Change
Richland Hills	\$ 871,074.95	\$ 1,277,722.92	\$ 406,647.97	46.68%
Southlake	\$ 7,560,742.56	\$ 8,645,103.03	\$ 1,084,360.47	14.34%
Keller	\$ 2,851,035.08	\$ 3,199,899.26	\$ 348,864.18	12.24%
Saginaw	\$ 1,396,881.50	\$ 1,566,330.03	\$ 169,448.53	12.13%
Colleyville	\$ 1,513,704.31	\$ 1,674,595.17	\$ 160,890.86	10.63%
North Richland Hills	\$ 3,907,644.47	\$ 4,318,493.49	\$ 410,849.02	10.51%
Eules	\$ 4,726,312.16	\$ 5,217,895.31	\$ 491,583.15	10.40%
Roanoke	\$ 4,194,560.43	\$ 4,615,290.00	\$ 420,729.57	10.03%
Bedford	\$ 2,911,001.21	\$ 3,097,246.87	\$ 186,245.66	6.40%
Hurst	\$ 4,416,103.62	\$ 4,692,947.04	\$ 276,843.42	6.27%
Fort Worth	\$ 42,762,860.52	\$ 44,868,535.97	\$ 2,105,675.45	4.92%
Watauga	\$ 1,219,170.84	\$ 1,233,092.32	\$ 13,921.48	1.14%
Haltom City	\$ 3,284,953.39	\$ 3,302,243.68	\$ 17,290.29	0.53%
Grapevine	\$ 12,528,939.79	\$ 12,388,419.04	\$ (140,520.75)	-1.12%
Note: Numbers reflect distribution through February 2020 (October-December sales tax receipts)				
Source: State Comptroller				
City Collections only - not Special Purpose Districts or Transit				

Financial Highlights

Through January, 2020, the City is 33% through the fiscal year. Revenue and expenses are reflected in the chart below and details of each fund's revenues and expenditures are attached. Also attached is a Departmental Consolidated Budget

Report that shows expenditures for departments across all funds. For example, the Police Department budget and expenditures are combined for the three funds in which expenditures are reported (General Fund, Crime Control, and Traffic Safety fund). The Consolidated Departmental Budget Report does not include capital outlay or debt service expenditures.



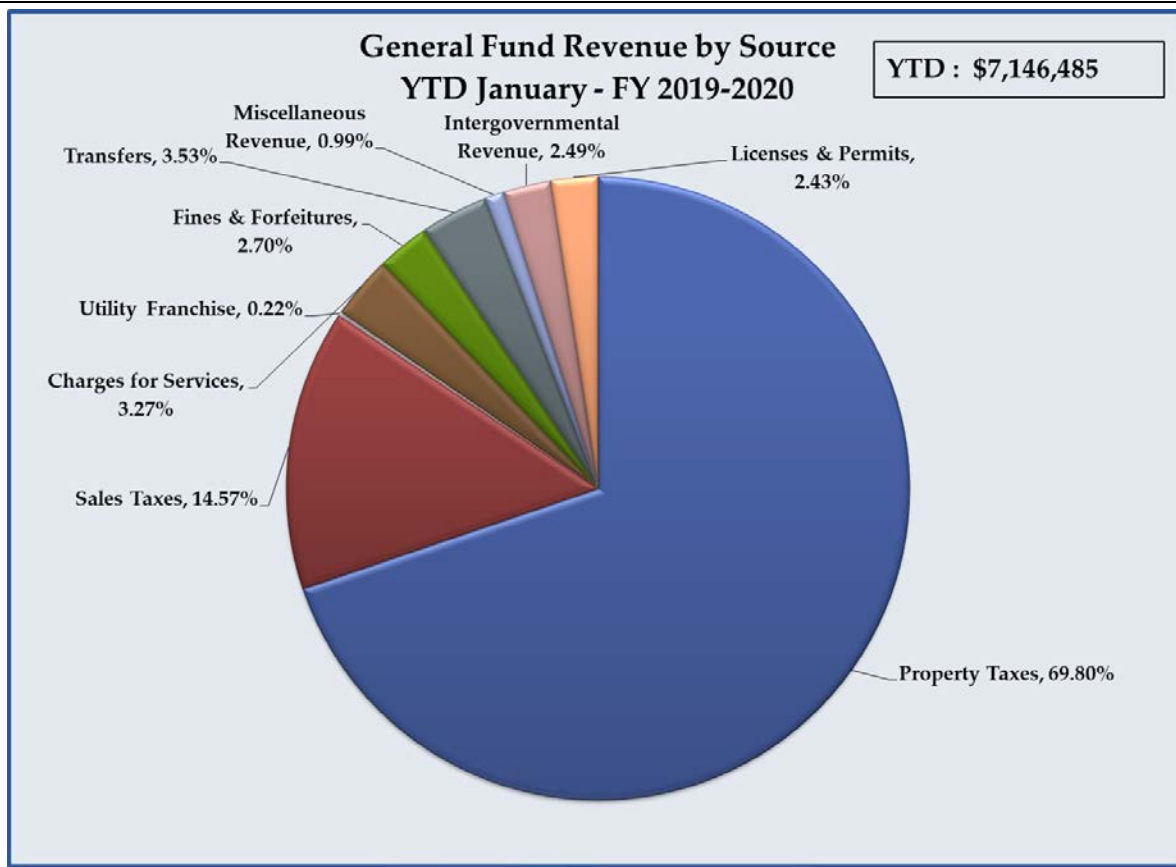
General Fund

Revenues – Year-to-date revenues represent 51.25% of budget collected, or \$7,146,485.

Property Tax – As of January 31, 2020, the City has received 81% of budgeted property taxes. Receipts are in line with expectations at this time. The majority of property tax revenues are received in December and January.

Utility Franchise Revenue - The majority of franchise receipts are received on a quarterly basis. The first quarterly payments are usually received in January or February. The City has received \$15,419 in budgeted franchise fee revenues through January, 2020.

Licenses and Permits - License and permit fees are at 32.8% of budget collected, an increase of \$26,165 over prior year.



Charges for Services - Charges for Services revenues are at 26.7% of budget collected. Charges for services include recreation fees, ambulance services, garbage collection fees and animal adoption fees.

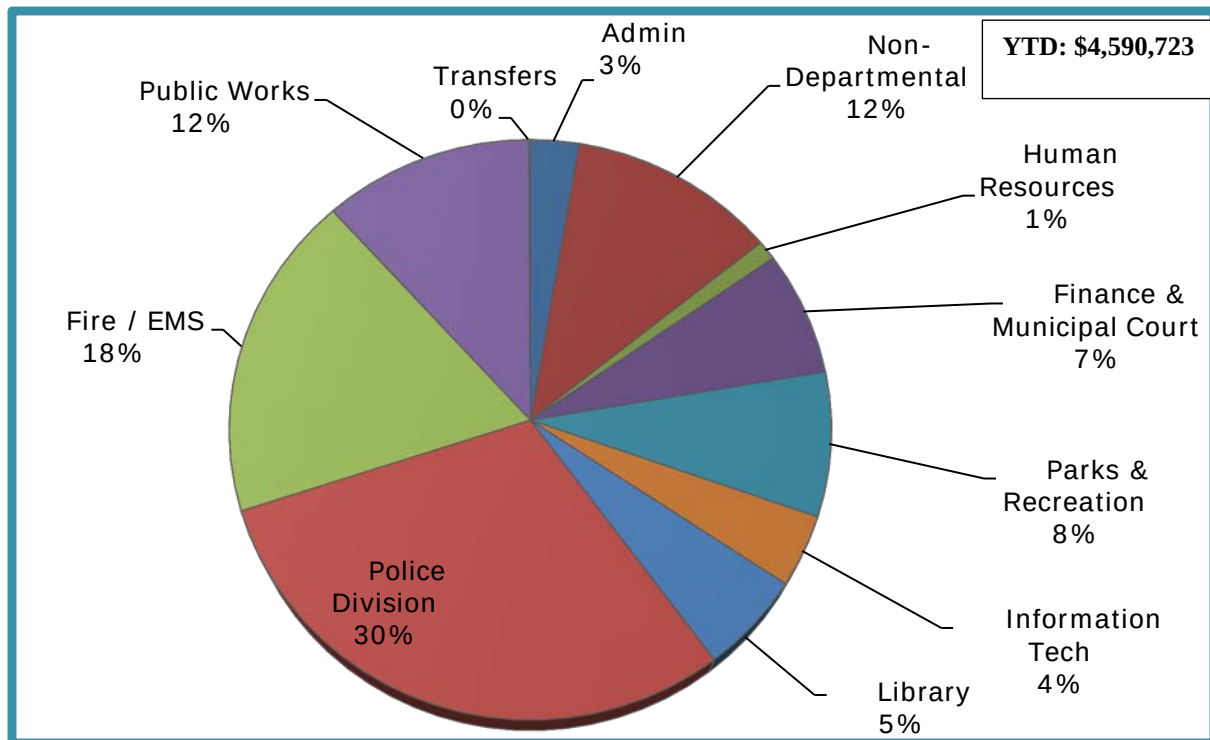
Fines and Forfeitures - Fines and Forfeitures are at 31.2% of budget which is \$73,595, or 61.6% higher than last year's collections. Citations have been trending upwards the last couple of months due to additional personnel assigned to traffic enforcement.

Miscellaneous Revenue - Miscellaneous revenues include Interest earnings, rental of recreational facilities, and other revenue. These receipts total \$71,056 which is 14.9% of budgeted revenues.

Intergovernmental Revenue and Transfers - Intergovernmental Revenue include transfers from other funds for services the general fund provides and payments in lieu of taxes from the enterprise funds. Currently these revenues are on target with Intergovernmental at 35.4% of budget and Transfers at 34.7% of budget.

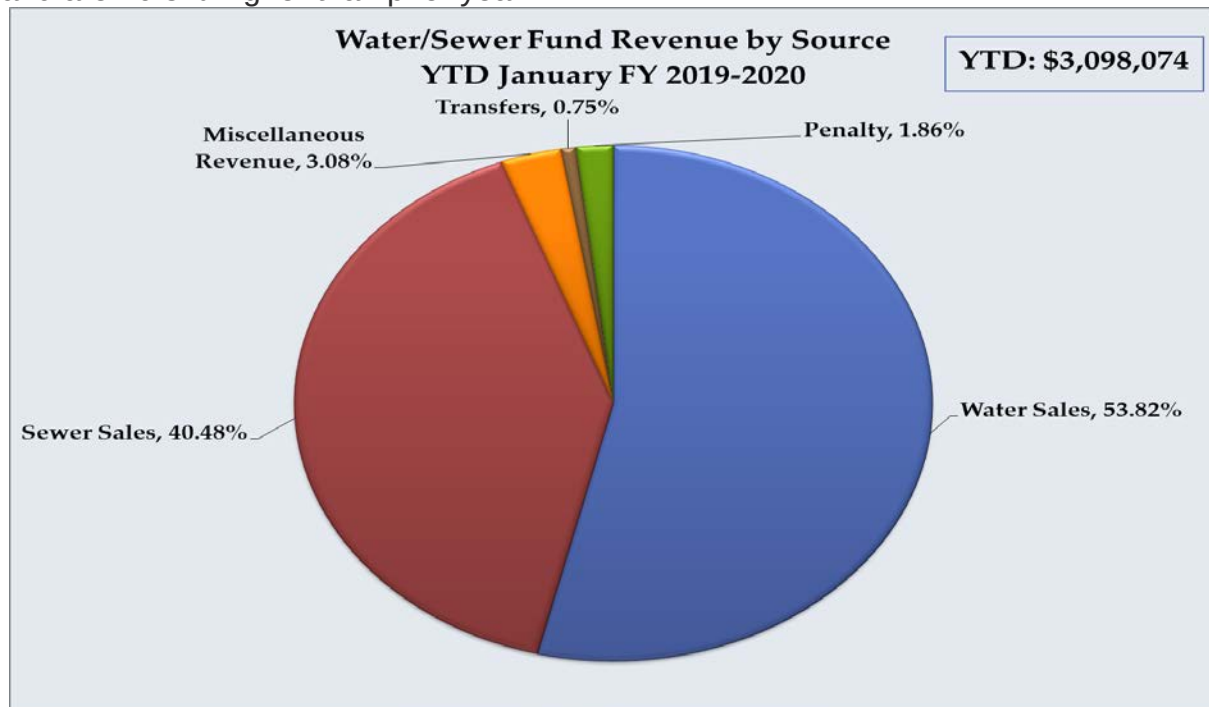
Expenses - General fund expenses are on target at 32.9% of budget expended and total \$4,590,723 for the year. Expenditures are 10.2% higher in comparison to the prior year, due in large part to most of the police department vacancies being filled this year in comparison to this time last year.

GENERAL FUND EXPENDITURES BY DEPARTMENT



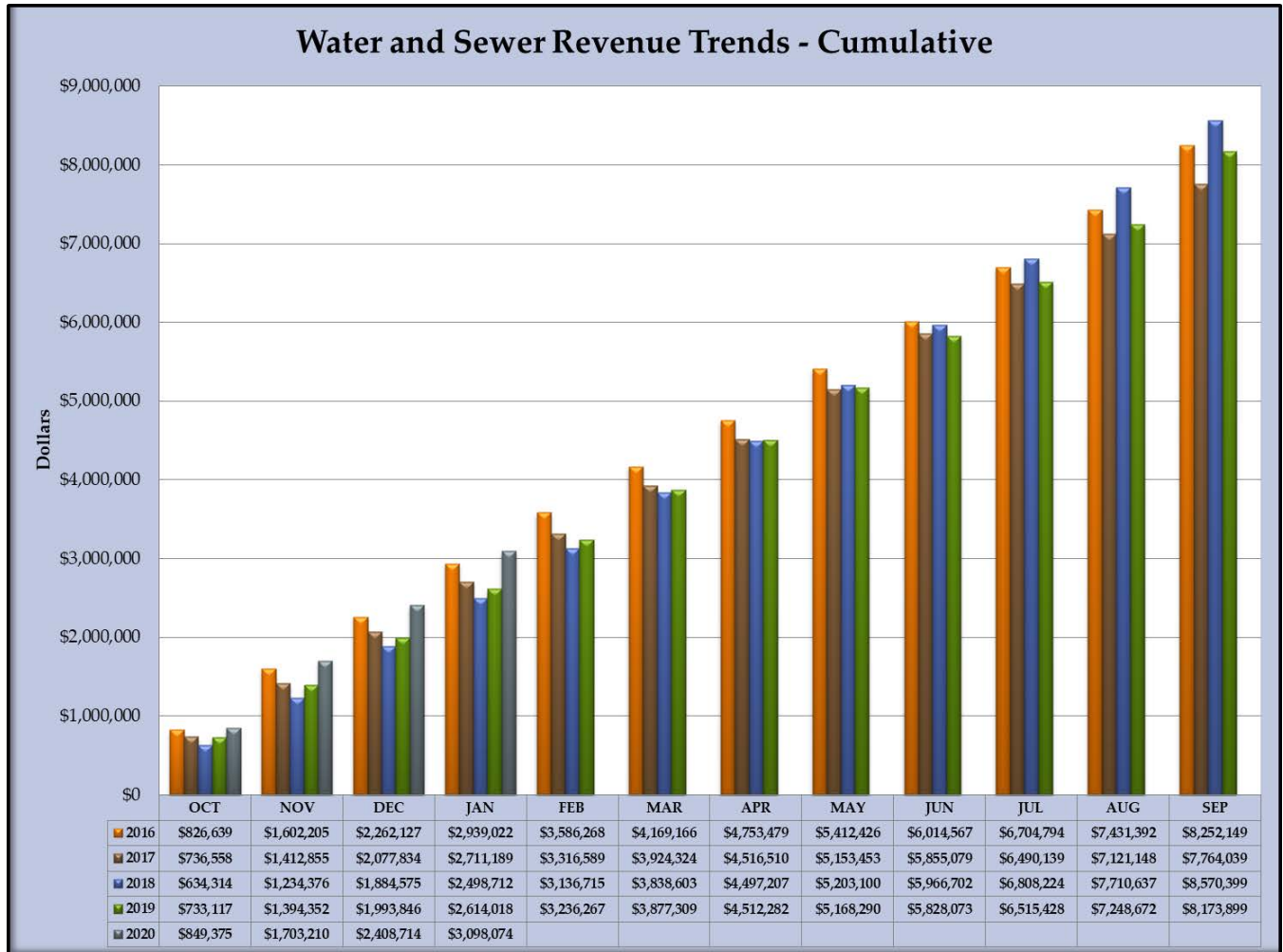
Water and Sewer Fund

Water and sewer revenues are currently at 34.17% of budgeted revenues through January, 2020. Water sales are at 35.1% of budgeted revenues and have increased by 25.22% in comparison to last year due to higher consumption this year and applied rate increases in March and September of 2019. Sewer revenues are at 32.8% of budget and are 10.5% higher than prior year.



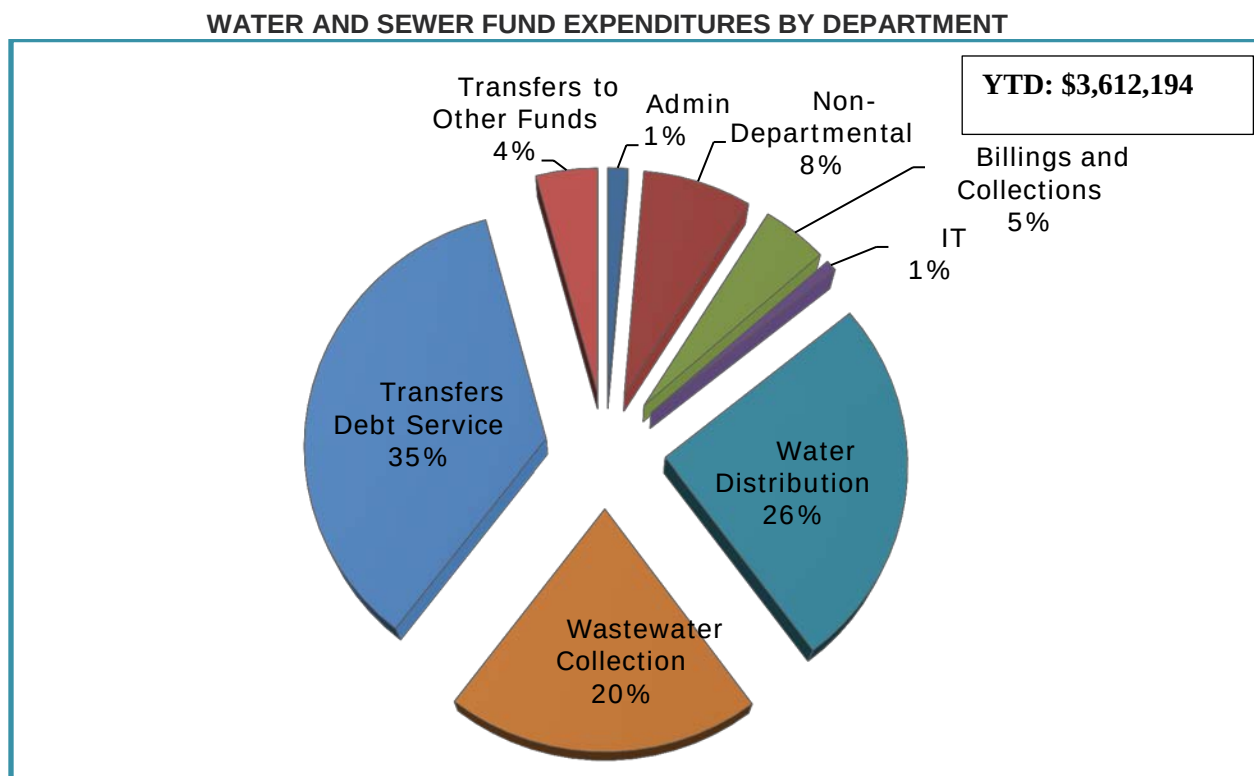
Total year-to-date combined revenues for the fund are \$484,056, or 18.5% higher than last year.

Miscellaneous Sales - Miscellaneous sales include penalty revenue, EPA revenue, service charges, returned check fees, and damaged/tampering fees. This category of revenue is at 42.1% of budget collected.



Expenses – Year-to-date expenses in the Water/Sewer fund in line with budget expectations and are currently at 41%. This is due primarily to Transfers to Debt Service which are at 68.57% of budget due to the payments due on February 1, 2020. Wastewater expenditures are down \$208,780, or 22% from last year due to lower wholesale wastewater costs from the City of Ft. Worth. This is due to less rainfall this year in comparison the last fiscal year. Rainfall contributes to inflow and infiltration issues throughout the City that result in higher wastewater treatment costs.

The breakdown of expenses by department is shown below:



Storm Drain Fund – Revenues have increased 0.5% when compared with FY2018-19 and represent 33.4% of budget collected. Expenses are at 24.4% of budget in this fund through January, 2020. Capital projects budgeted this year include Capp Smith wall repair, Whitley Road, phase 2 and phase 3, of which expenditures total \$871,929 through January, 2020.

Special Revenue Funds - In the **Street Maintenance Fund**, revenues are on target with 34.3% of budget collected and expenses are at 1.3% of budget. Street projects will begin later this fiscal year. The **Watauga Crime Control and Prevention District** has collected 33.1% of total revenues and is at 35.1% of budget expended. The **Watauga Economic Development Corporation Fund** has collected 33.8% of sales tax revenues and is at 30.56% of budget expended through January, 2020. The **Traffic Safety Fund** will not collect any revenues this year due to the photographic enforcement program discontinuation by HB1631, but the fund received \$1,269 of investment income or 4.4% of budget year-to-date and expenditures are at 23.8% of budget at this time.

Fund Detail Report

JANUARY 2020

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2020
For the period ending January 31, 2020 (2nd FY Qtr.)

GENERAL FUND - 01

REVENUE:	CURRENT BUDGET	1/31/2020 YTD ACTUAL	% USED	% REMAINING	1/31/2019 YTD ACTUAL	\$ CHG 20 vs 19	% CHG 20 vs 19
TAXES							
AD VALOREM	6,120,000	4,960,879	81.06%	18.94%	4,491,097	469,782	10.46%
Delinquent	26,000	19,546	75.18%	24.82%	17,631	1,915	10.86%
Penalty & Interest	27,000	7,557	27.99%	72.01%	7,068	489	6.91%
SALES TAX	3,107,000	1,041,398	33.52%	66.48%	1,048,030	(6,633)	-0.63%
UTILITY FRANCHISE	932,000	15,419	1.65%	98.35%	24,055	(8,637)	-35.90%
LICENSES & PERMITS	529,000	173,461	32.79%	67.21%	147,296	26,165	17.76%
INTERGOVERNMENTAL REVENUE	502,600	177,836	35.38%	64.62%	154,216	23,620	15.32%
CHARGES FOR SERVICES	877,000	233,797	26.66%	73.34%	225,221	8,576	3.81%
FINES & FORFEITURES	617,900	193,029	31.24%	68.76%	119,435	73,595	61.62%
MISCELLANEOUS INCOME	478,200	71,056	14.86%	85.14%	96,163	(25,106)	-26.11%
OPERATING TRANSFERS IN	727,792	252,511	34.70%	65.30%	177,074	75,437	42.60%
TOTAL REVENUE	\$13,944,492	\$7,146,489	51.25%	48.75%	\$6,507,286	\$639,203	9.82%
ADMINISTRATION	449,585	123,273	27.42%	72.58%	91,303	31,970	35.02%
HUMAN RESOURCES	165,175	49,568	30.01%	69.99%	71,217	(21,650)	-30.40%
BUILDINGS - PW	823,000	227,592	27.65%	72.35%	196,815	30,777	15.64%
FINANCE	470,440	177,873	37.81%	62.19%	172,742	5,132	2.97%
MUNICIPAL COURT - FIN	436,750	142,303	32.58%	67.42%	124,433	17,870	14.36%
DEVELOPMENTAL SERVICES - PW	205,555	73,309	35.66%	64.34%	50,316	22,992	45.70%
LIBRARY	998,400	252,836	25.32%	74.68%	294,793	(41,957)	-14.23%
PARKS AND RECREATION	1,340,550	369,049	27.53%	72.47%	203,747	165,302	81.13%
POLICE	4,022,700	1,382,776	34.37%	65.63%	1,187,936	194,840	16.40%
FIRE/EMS	2,692,725	838,553	31.14%	68.86%	817,695	20,858	2.55%
PUBLIC WORKS - STREETS	606,650	160,097	26.39%	73.61%	165,183	(5,086)	-3.08%
FLEET MANAGEMENT - PW	198,450	74,240	37.41%	62.59%	71,590	2,650	3.70%
NON-DEPARTMENTAL	1,137,666	531,453	46.71%	53.29%	514,426	17,026	3.31%
INFORMATION TECHNOLOGY	378,560	183,635	48.51%	51.49%	149,091	34,543	23.17%
ECONOMIC DEVELOPMENT	-	-	0.00%	100.00%	32,385	(32,385)	-100.00%
TRANSFERS TO OTHER FUNDS	12,500	4,167	33.33%	66.67%	22,709	(18,543)	-81.65%
TOTAL EXPENDITURES	\$13,938,706	\$4,590,723	32.94%	67.06%	\$4,166,383	\$424,340	10.18%
EXCESS REVENUE OVER (UNDER) EXPENDITURES	\$5,786	\$2,555,766			\$2,340,903	\$214,863.11	

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2020
For the period ending January 31, 2020 (2nd FY Qtr.)

DEBT SERVICE FUND - 03

REVENUE:	CURRENT BUDGET	1/31/2020 YTD ACTUAL	% USED	% REMAINING	1/31/2019 YTD ACTUAL	\$ CHG 20 vs 19	% CHG 20 vs 19
TAXES							
AD VALOREM	2,628,000	2,134,228	81.21%	18.79%	1,934,268	\$199,960	10.34%
Delinquent	12,000	8,418	70.15%	29.85%	7,652	\$766	10.01%
Penalty & Interest	10,000	2,573	25.73%	74.27%	2,199	\$374	17.01%
INTEREST EARNINGS	15,500	6,660	42.97%	57.03%	6,612	\$48	0.73%
OTHER FINANCING SOURCES	-	0	-	-	0	\$0	-
OPERATING TRANSFERS IN	100,178	33,393	33.33%	66.67%	0	\$33,393	-
TOTAL REVENUE	\$2,765,678	\$2,185,272	79.01%	20.99%	\$1,950,731	\$234,540	12.02%
 Contractual & Sundry	 2,642,003	 2,013,758	 76.22%	 23.78%	 1,858,761	 \$154,997	 8.34%
TOTAL EXPENDITURES	\$2,642,003	2,013,758	76.22%	23.78%	1,858,761	\$154,997	8.34%
 EXCESS REVENUE OVER (UNDER) EXPENDITURES	 \$123,675.00	 \$171,513			 \$91,970	 \$79,543	

100.00%

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2020
For the period ending January 31, 2020 (2nd FY Qtr.)

WATER & SEWER - 40

REVENUE:	CURRENT BUDGET	1/31/2020 YTD ACTUAL	% USED	% REMAINING	1/31/2019 YTD ACTUAL	\$ CHG 20 vs 19	% CHG 20 vs 19
WATER SALES	4,745,000	1,667,514	35.14%	64.86%	1,331,634	335,880	25.22%
SEWER SALES	3,825,000	1,254,037	32.79%	67.21%	1,135,070	118,968	10.48%
MISCELLANEOUS	211,000	88,809	42.09%	57.91%	70,404	18,406	26.14%
PENALTY	205,000	57,761	28.18%	71.82%	61,119	(3,358)	-5.49%
INTEREST	50,000	6,140	12.28%	87.72%	15,793	(9,652)	-61.12%
TRANSFERS	30,000	23,247	-	-	-	23,247	0.00%
TAP FEES	-	566	-	-	-	566	0.00%
SALE OF ASSETS	-	-	-	-	-	-	-
TOTAL REVENUE	\$9,066,000	\$3,098,074	34.17%	65.83%	\$2,614,018	\$484,056	18.52%
ADMINISTRATIVE	152,850	49,627	32.47%	67.53%	84,162	(34,535)	-41.03%
NON-DEPARTMENTAL	684,830	271,493	39.64%	60.36%	229,135	42,358	18.49%
BILLING & COLLECTIONS	526,700	164,625	31.26%	68.74%	148,049	16,576	11.20%
MGT. INFO SYSTEMS	78,050	27,768	35.58%	64.42%	23,919	3,850	16.09%
WATER DISTRIBUTION	2,749,200	928,787	33.78%	66.22%	917,067	11,720	1.28%
WASTEWATER COLLECTION	2,531,950	736,835	29.10%	70.90%	945,615	(208,780)	-22.08%
TRANSFERS	2,090,000	1,433,059	68.57%	31.43%	1,261,198	171,861	13.63%
TOTAL EXPENDITURES	\$8,813,580	\$3,612,194	40.98%	59.02%	\$3,609,144	\$3,049	0.08%
EXCESS REVENUE OVER (UNDER) EXPENDITURES	\$252,420	(\$514,119)			(\$995,126)	\$481,007	

100.00%

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2020
For the period ending January 31, 2020 (2nd FY Qtr.)

STORM DRAIN FUND - 15

	CURRENT BUDGET	1/31/2020 YTD ACTUAL	% USED	% REMAINING	1/31/2019 YTD ACTUAL	\$ CHG 20 vs 19	% CHG 20 vs 19
REVENUE:							
USERS FEE	1,470,000	491,617	33.44%	66.56%	489,385	2,233	0.46%
OTHER REVENUE	-	-	-	-	-	-	-
INTEREST INCOME	55,000	24,085	43.79%	56.21%	18,345	5,740	31.29%
			-	-		-	-
TOTAL REVENUE	\$1,525,000	\$515,702	33.82%	66.18%	\$507,729	\$7,973	1.57%
PERSONNEL	501,300	152,233	30.37%	69.63%	\$142,172	10,061	7.08%
SUPPLIES	38,650	3,486	9.02%	90.98%	\$4,287	(801)	-18.69%
MAINTENANCE	56,500	4,586	8.12%	91.88%	\$5,049	(463)	0.00%
CONTRACTUAL & SUNDRY	167,880	46,000	27.40%	72.60%	\$46,155	(155)	-0.33%
CAPITAL	3,679,518	871,929	23.70%	76.30%	\$3,739	868,190	0.00%
TRANSFERS TO OTHER FUNDS	73,500	24,581	33.44%	66.56%	\$34,802	(10,221)	-29.37%
TOTAL EXPENDITURES	\$4,517,348	\$1,102,814	24.41%	75.59%	\$236,204	\$866,610	366.89%
EXCESS REVENUE OVER (UNDER) EXPENDITURES	(\$2,992,348)	(\$587,112)			\$271,525	(\$858,637)	

100.00%

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2020
For the period ending January 31, 2020 (2nd FY Qtr.)

CRIME CONTROL DISTRICT - 18

	CURRENT BUDGET	1/31/2020 YTD ACTUAL	% USED	% REMAINING	1/31/2019 YTD ACTUAL	\$ CHG 20 vs 19	% CHG 20 vs 19
REVENUE:							
SALES TAX	1,509,000	516,356	34.22%	65.78%	517,158	(802)	-0.16%
INTEREST EARNING/OTHER	67,000	5,987	8.94%	91.06%	5,987	-	0.00%
			-	-		-	-
TOTAL REVENUE	\$1,576,000	\$522,342	33.14%	66.86%	\$523,144	(\$802)	-0.15%
PERSONNEL SERVICES	982,500	345,266	35.14%	64.86%	\$293,784	51,482	17.52%
SUPPLIES	147,500	27,848	18.88%	81.12%	\$27,747	101	0.36%
MAINTENANCE	198,500	120,262	60.59%	39.41%	\$114,842	5,420	4.72%
CONTRACTUAL & SUNDRY	329,870	95,466	28.94%	71.06%	\$108,001	(12,535)	-11.61%
TRANSFERS	30,000	10,011	33.37%	66.63%	\$15,220	(5,209)	-34.22%
CAPITAL OUTLAY	17,000	-	0.00%	100.00%	\$0	-	0.00%
TOTAL EXPENDITURES	1,705,370	598,853	35.12%	64.88%	\$559,594	\$39,259	7.02%
EXCESS REVENUE OVER (UNDER) EXPENDITURES	(\$129,370)	(\$76,511)			\$ (36,450)	(\$40,061)	

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2020
For the period ending January 31, 2020 (2nd FY Qtr.)

WATAUGA ECONOMIC DEVELOPMENT CORP - 04

	CURRENT BUDGET	1/31/2020 YTD ACTUAL	% USED	% REMAINING	1/31/2019 YTD ACTUAL	\$ CHG 20 vs 19	% CHG 20 vs 19
REVENUE:							
SALES TAX	764,000	260,349	34.08%	65.92%	260,162	187	0.07%
INTEREST EARNINGS	10,000	1,291	12.91%	87.09%	3,293	(2,002)	-60.79%
INTEREST/ESCROW	-	-	-	-	-	-	-
CONTRIBUTIONS/OTHER	-	-	-	-	-	-	-
TOTAL REVENUE	\$774,000	\$261,641	33.80%	66.20%	\$263,455	(1,815)	-0.69%
PERSONNEL SERVICES	-	(0)	0.00%	100.00%	137,732	(137,732)	-100.00%
NON-DEPARTMENTAL	-	-	0.00%	100.00%	4,559	(4,559)	-100.00%
SUPPLIES	2,200	807	36.69%	63.31%	5,803	(4,995)	-86.09%
MAINTENANCE	4,000	-	0.00%	100.00%	14,504	(14,504)	-100.00%
CONTRACTUAL & SUNDRY	148,450	40,681	27.40%	72.60%	40,891	(210)	-0.51%
TRANSFERS	294,470	98,056	33.30%	66.70%	17,471	80,585	461.24%
CAPITAL OUTLAY	7,500	-	0.00%	100.00%	-	-	0.00%
TOTAL EXPENDITURES	456,620	139,545	30.56%	69.44%	\$ 220,960	(81,415)	-36.85%
EXCESS REVENUE OVER (UNDER) EXPENDITURES	\$317,380	\$122,096			\$42,496	\$79,600	

100.00%

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2020
For the period ending January 31, 2020 (2nd FY Qtr.)

STREET MAINTENANCE FUND - 14

	CURRENT BUDGET	1/31/2020 YTD ACTUAL	% USED	% REMAINING	1/31/2019 YTD ACTUAL	\$ CHG 20 vs 19	% CHG 20 vs 19
REVENUE:							
SALES TAX	759,000	260,349	34.30%	65.70%	257,186	3,163	1.2%
INTEREST EARNINGS	10,000	3,050	-	-	4,515	(1,465)	-32.4%
INTEREST/ESCROW	-	-	-	-	-	0	-
CONTRIBUTIONS/OTHER	-	-	-	-	-	0	-
TOTAL REVENUE	\$ 769,000	\$263,399	34.30%	65.70%	261,701	\$1,699	0.65%
 MAINTENANCE	 100,000	 11,319	 11.32%	 88.68%	 45,800	 (34,481)	 0.0%
CONTRACTUAL & SUNDRY	8,000	775	9.69%	90.31%	-	775	0.0%
CAPITAL OUTLAY	800,000	-	0.00%	100.00%	33,870	(33,870)	-100.0%
 TOTAL EXPENDITURES	 908,000	 12,094	 1.33%	 98.67%	 79,670	 (\$67,576)	 -84.8%
 EXCESS REVENUE OVER (UNDER) EXPENDITURES	 -\$139,000	 \$251,306			 \$182,031	 \$69,275	

100.00%

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2020
For the period ending January 31, 2020 (2nd FY Qtr.)

Traffic Safety - 28

	CURRENT BUDGET	1/31/2020 YTD ACTUAL	% USED	% REMAINING	1/31/2019 YTD ACTUAL	\$ CHG 20 vs 19	% CHG 20 vs 19
REVENUE:							
FINES & FORFEITURES	-	-	0.00%	100.00%	421,565	(421,565)	-100.00%
INTEREST	28,700	1,269	4.42%	95.58%	892	377	-
		-	-	-	-	-	-
TOTAL REVENUE	28,700	1,269	4.42%	195.58%	422,457	(421,188)	-99.70%
PERSONNEL SERVICES	374,930	88,721	23.66%	76.34%	50,050	38,671	77.26%
SUPPLIES	4,500	1,364	30.31%	69.69%	-	1,364	0.00%
CONTRACTUAL & SUNDRY	1,500	705	47.00%	53.00%	52,353	(51,648)	-98.65%
CAPITAL OUTLAY	-	-	0.00%	100.00%	-	-	0.00%
TOTAL EXPENDITURES	380,930	90,790	23.83%	76.17%	102,404	(11,613)	-11.34%
EXCESS REVENUE OVER (UNDER) EXPENDITURES	(\$352,230)	(\$89,521)			\$320,054	(\$409,575)	

100.00%

DEPARTMENTAL CONSOLIDATED REPORT

JANUARY 2020

Budget Report

For Fiscal: 2019-2020 Period Ending: 01/31/2020

Group Summary

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
010 - CITY SECRETARY OFFICE	281075.00	281,075.00	18,953.44	77,033.59	204,041.41	72.59 %
011 - HUMAN RESOURCES	165175.00	165,175.00	12,973.38	49,567.94	115,607.06	69.99 %
012 - ECONOMIC DEVELOPMENT	0.00	0.00	0.00	613.42	-613.42	0.00 %
013 - DEVELOPMENT SERVICES DIVISION	205555.00	205,555.00	13,404.34	73,308.56	132,246.44	64.34 %
015 - CITY MANAGER	321360.00	321,360.00	25,406.58	95,253.66	226,106.34	70.36 %
016 - BUSINESS RETENTION/EDC	19300.00	19,300.00	279.32	2,413.82	16,886.18	87.49 %
017 - BUSINESS ATTRACTION/EDC	23250.00	53,750.00	14,836.40	25,351.79	28,398.21	52.83 %
018 - GENERAL ADMINISTRATION/EDC	89100.00	89,100.00	5,597.07	13,206.49	75,893.51	85.18 %
020 - NON-DEPARTMENTAL	2041976.00	2,053,976.00	183,807.54	872,399.53	1,181,576.47	57.53 %
030 - MUNICIPAL COURT DIVISION	436750.00	436,750.00	39,782.25	142,302.66	294,447.34	67.42 %
040 - FINANCE	524340.00	524,340.00	52,142.60	188,507.92	335,832.08	64.05 %
045 - BILLING & COLLECTIONS	526700.00	526,700.00	42,496.16	164,625.07	362,074.93	68.74 %
050 - INFORMATION TECHNOLOGY	456610.00	456,610.00	41,204.93	211,402.96	245,207.04	53.70 %
060 - LIBRARY	1009100.00	1,009,100.00	71,346.33	252,836.22	756,263.78	74.94 %
070 - RECREATION	722050.00	722,050.00	56,858.36	208,084.28	513,965.72	71.18 %
075 - PARKS DEPARTMENT	618500.00	618,500.00	39,477.89	161,466.85	457,033.15	73.89 %
080 - POLICE	6079000.00	6,079,000.00	653,869.16	2,062,408.72	4,016,591.28	66.07 %
085 - FIRE/MIS	2621325.00	3,074,469.00	237,281.94	851,404.57	2,223,064.43	72.31 %
090 - PUBLIC WORKS	1274500.00	1,274,500.00	78,498.05	330,960.62	943,539.38	74.03 %
093 - WATER DISTRIBUTION	2749200.00	2,749,200.00	223,192.30	928,786.63	1,820,413.37	66.22 %
094 - WASTEWATER COLLECTION	2531950.00	2,531,950.00	182,514.99	736,834.76	1,795,115.24	70.90 %
097 - FLEET MAINTENANCE	198450.00	198,450.00	30,046.03	74,240.25	124,209.75	62.59 %
098 - BUILDING MAINTENANCE	823000.00	823,000.00	68,045.89	227,592.20	595,407.80	72.35 %
Report Total:	23,718,266.00	24,213,910.00	2,092,014.95	7,750,602.51	16,463,307.49	67.99 %



AGENDA MEMORANDUM

DATE: February 11, 2020

TO: Honorable City Council Members

FROM: Sandra Gibson, CGFO, CGFM, Director of Finance

THROUGH: Andrea Gardner, City Manager

SUBJECT: Discuss and consider action on approval of the Comprehensive Annual Audit Report for the Period ending September 30, 2019

BACKGROUND/INFORMATION:

During the Presentation section of the agenda, Whitley Penn, LLP will present the Fiscal year 2019 Audit Results and a summary of the City of Watauga Comprehensive Annual Financial Report for the Fiscal Year ending September 30, 2019. An independent audit is required by the City of Watauga's Home Rule Charter, Section 9.06(c). The Report is attached for Council review.

The results of the 2019 Audit was presented to the Audit Committee on February 21, 2020. The Audit Committee consists of Mayor Arthur Miner, Mayor Pro Tem Mark Taylor, Council Member Andrew Neal, and staff members Andrea Gardner, Sandra Gibson, and Deby Woodard.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Consider action and approval of the Comprehensive Annual Financial Report for the Fiscal Year ending September 30, 2019.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. City of Watauga CAFR 9-30-19 Final

REVIEWED BY:

Sandra Gibson, CGFO, CGFM, Director of Finance

Andrea Gardner, City Manager

Approved as to form for inclusion on Agenda

Approved - 3/3/2020

Final Approval - 3/3/2020



AGENDA MEMORANDUM

CITY OF WATAUGA, TEXAS

**COMPREHENSIVE ANNUAL
FINANCIAL REPORT**

**For the Fiscal Year Ended
September 30, 2019**

PREPARED BY

THE CITY OF WATAUGA

FINANCE DEPARTMENT

**CITY OF WATAUGA, TEXAS
COMPREHENSIVE ANNUAL FINANCIAL REPORT
Year Ended September 30, 2019**

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CITY OF WATAUGA, TEXAS
COMPREHENSIVE ANNUAL FINANCIAL REPORT
Year Ended September 30, 2019

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INTRODUCTORY SECTION

March 2, 2020

**TO: Honorable Mayor Arthur L. Miner and
Members of the City Council
Citizens of the City of Watauga, Texas**

It is with pleasure that we submit to you the Comprehensive Annual Financial Report (CAFR) of the City of Watauga for the fiscal year ended September 30, 2019. We encourage you to thoroughly read this report and take the opportunity to discuss some of the important items it addresses.

As required by City of Watauga Charter Section 9.06 (C) and various other obligations including, but not limited to, bond covenants, "At the close of each fiscal year, and at such time as it may be deemed necessary, the Council shall cause an independent audit to be made of all accounts of the City by a certified public accountant. Upon completion of the audit, the results thereof in a summary form shall be placed on file in the City Secretary's office as a public record." Financial statements are presented in conformity with generally accepted accounting principles (GAAP) and audited in accordance with generally accepted auditing standards by an independent firm of licensed certified public accountants.

This report provides the City Council, City staff, our citizens, our bondholders and other interested parties with detailed information concerning the financial condition and activities of the City government. Responsibility for both the accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the City. To provide a reasonable basis for making these representations, management of the City of Watauga has established a comprehensive internal control framework that is designed both to protect the government's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the financial statements in conformity with GAAP. Because the cost of internal controls should not outweigh their benefit, the City of Watauga's comprehensive framework of internal controls has been designed to provide reasonable assurance, rather than absolute assurance, that the financial statements will be free from material misstatements. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

Whitley Penn, LLP, a firm of licensed certified public accountants headquartered in Ft. Worth, Texas, audited the City of Watauga financial statements. The goal of the independent auditors was to provide reasonable assurance that the financial statements of the City of Watauga for the fiscal year ended September 30, 2019 are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, and evaluating the overall financial statement presentation. Based upon the audit, the independent auditors concluded that there was a reasonable basis for rendering an unmodified ("clean") opinion that the City of Watauga's financial statements for the fiscal year ended September 30, 2019 are fairly presented in conformity with GAAP. The independent auditor's report is located at the front of the financial section of this report.

Management's discussion and analysis (MD&A) immediately follows the independent auditor's report and provides a narrative introduction, overview, and analysis of the basic financial statements. This letter of transmittal is designed to complement the MD&A, and the two should be read in conjunction with each other. This report includes all of the funds and account groups of the City. It also includes all activities over which the City is considered to be financially accountable.

The Birdville and the Keller Independent School Districts (ISDs) provide elementary and secondary education services within the City. The City is not financially accountable for the districts and, accordingly, financial data for the school districts are not included in this report.

Profile of the City of Watauga, Texas

The City of Watauga is located in Tarrant County, one of the fastest growing counties in Texas, approximately 10 miles northeast of downtown Fort Worth and 25 miles northwest of downtown Dallas. The City's corporate boundary comprises a total of approximately 4 square miles and is approximately 96% developed. Watauga's population as established by the 2010 U.S. Census was 23,497 and was estimated by the North Central Texas Council of Governments at 23,770 as of January, 2019.

The City of Watauga Home Rule charter was adopted on January 19, 1980, and was last amended in November, 2019. The City operates under a Council-Manager form of government, with the Governing Body comprised of eight members including the Mayor. The Governing Body is responsible for adopting ordinances and regulations governing the City, adopting the budget, determining policies, and appointing the City Manager, City Attorney, Municipal Court Judge, City Secretary, as well as members of boards and commissions. The City Manager appoints the Department Heads and the Council approves or disapproves the Department Head position appointments of the City Manager. The City Manager is responsible to the Governing Body Council and is responsible for the daily management of the City.

Services Provided

The primary government provides a full range of services including general government administration, police and fire protection, emergency ambulance service, street maintenance, building inspection services, community development, library services, park and recreational activities, and the maintenance and operations of City-owned buildings. The City also has two enterprise funds for operations and management of its Drainage and Water/Sewer Systems. Private contractors, through franchise agreements, provide solid waste and recycling collections and disposal services for the City.

Accounting System and Budgetary Control

The City's accounting records for general government operations are maintained on a modified accrual basis, with the revenues being recorded when available and measurable and expenditures being recorded when the services or good are received and the liabilities are incurred. Accounting records for the City's proprietary activities are maintained on an accrual basis.

The accounts of the City are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues and expenditures/expenses. The various funds are grouped by type in the financial statements. As of September 30, 2019, there were twenty-seven (27) funds, of which some are combined for reporting purposes bringing the number to fifteen (15) funds. A description of the major funds and their purpose can be found in Note 1 of the Notes to General Purpose Financial Statements.

The City Charter requires the City Manager to submit a proposed budget for the fiscal year beginning October 1 to the City Council by August 1 each year, and provides for Council adoption of the budget by September 15. Prior to August 1, the City Manager and City department heads prepare expenditure/expense estimates for the remainder of the current fiscal year and for the ensuing fiscal year, and these are compared to estimates of revenue for the same periods. Included in the assessment is the Capital Improvements Projects or CIP program. This program is a five-year plan of major capital programs which may include infrastructure, equipment, buildings, land, or other major expenditures. Adjustments are made to the departmental expenditure/expense estimates as necessary to ensure that the proposed budget is balanced within total estimated income as required by the City Charter.

Following adoption of the budget by the City Council, the City Manager and department heads monitor expenditures/expenses and revenues throughout the year to ensure that the integrity of the budget is maintained. The Charter allows the City Manager to transfer appropriation balances among programs within a department, and provides for transfers of appropriation balances from one department to another upon approval of an ordinance by the City Council. The City Council may make amendments to the budget for unforeseen needs or emergencies. The City Manager is required to make monthly reports to the Council concerning the financial condition of the City.

Economic Outlook and Financial Condition

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment within which the City of Watauga operates.

Watauga is located in North Central Texas in Northeast Tarrant County, and is surrounded by the cities of Keller, Fort Worth, Haltom City, and North Richland Hills. The economy of the area is based upon diversified manufacturing and service industries, and agriculture. With its highly diversified economy, Dallas Ft. Worth has a population of over 7.6 million, a Gross Metropolitan Product of \$620 billion, a labor force of over 3.6 million, a 2.6% job growth rate, twenty-five Fortune 500 Firms, and college enrollment of almost 333,000. Economic conditions in the Metroplex continue to be influenced by the development and operation of the Dallas-Fort Worth International Airport, which is located only 10 miles to the southeast of Watauga. The airport, which celebrated its 45th anniversary in 2019, covers approximately twenty-seven square miles and represents one of the largest facilities of its kind in the world. The airport provides in excess of 228,000 jobs and contributes over \$37 billion to the local economy, and \$12.5 billion in payroll. (SOURCE: DFW website www.dfwairport.com Fast Facts).

The Alliance Texas development in North Fort Worth is a 26,000-acre master-planned, mixed-use community which is home to more than 500 companies, 61,000 plus employees, and is anchored by the inland port known as the Alliance Global Logistics Hub. This area offers a variety of commercial real estate options, industrial space, office space, and retail facilities and had a \$77 billion impact in North Texas since its inception. (www.allianceairport.com Alliance Texas Facts).

The City's financial position is strong, and the immediate future looks bright with the Dallas Ft. Worth economy continuing to expand. Total certified taxable value, not including estimated value for property under protest, for all residential and commercial property in the City was approximately \$1.4 billion for fiscal year 2019, a 9.2% increase from the previous year. During FY2019, a 55-home development was completed and \$17 million in new construction was added to the City's property values. A 70-home single family residential development is currently under development and additional commercial developments are in the planning states. Sales tax collections totaled \$6.0 million in fiscal year 2019, a 2.8% increase from the previous fiscal year.

The Dallas-Fort Worth Metroplex (DFW) economy continued to grow at a moderate pace in 2019 and unemployment was held steady near record lows. The Federal Reserve Bank of Dallas reported in their December 2019 Dallas-Fort Worth Economic Indicators update:

"Dallas–Fort Worth economic growth remained solid in December. Payroll employment grew at a rapid clip, and unemployment stayed low. The Dallas and Fort Worth business-cycle indexes expanded further. Apartment leasing and construction continued to be active. Demand for office and industrial space remained strong, with net absorption accelerating in fourth quarter 2019".

Future Economic Outlook

For fiscal year 2020, property valuations increased 13.8%, with a 14% increase in residential property and a 15% increase in commercial properties. Continued growth in valuations is expected to continue, but we are forecasting more moderate increases in future years. According to the Emerging Trends in Real Estate for 2020 report from PricewaterhouseCoopers and the Urban Land Institute, the Dallas-Fort Worth Metroplex ranked as the sixth highest market for overall real estate prospects in 2020 out of 80 other cities nationwide.

Sales tax is the City's second largest General Fund revenue and also one of its most volatile. In FY2018-19, the City experienced increases in sales tax receipts due to various factors, including construction activity in the City. However, sales tax fluctuations and volatility are hard to predict and through December, fiscal year 2020 sales taxes have increased by 1% compared to the same period in fiscal year 2019. In the FY2019-2020 Budget Year, Economic Development funding (Type B Sales Tax) has been dedicated to efforts to maintain and grow the City's sales tax base. According to various retail reports, more and more consumers are buying goods on-line and consumers are spending more on services and less on material goods. The transition in the retail market and emergence of on-line retailer and marketplaces is well under way. With the 2019 U.S. Supreme Court ruling for online sales and the Texas Comptroller's anticipated Rule on how Texas will handle the sales tax from online sales, the impact of such changes is expected to

yield increases in sales tax revenues. Although the Texas Comptroller change to Rule 3.334 is expected to be favorable to the City of Watauga, City Administration continues to seek opportunities to grow the City's sales tax base, thus an update to the City's Comprehensive Land Use Plan is currently being considered by the governing body. If approved, such an update would place emphasis on redevelopment. Planning initiatives for re-development and improvement of certain aging corridors in the City are of primary focus and funding is continued for budget year 2019-20.

Watauga's economic future is not without challenges. New development in Watauga is expected to be minimal as the City is approximately 96% developed. The City is has entered a phase where revenue growth appears to be slowing down, while requests for services and infrastructure replacement for streets and utility needs will increase. However, the shift in focus from new development to redevelopment is anticipated to bring a needed boost to sales tax revenue. The near build-out status of the City requires a strategic approach to attracting new development and revitalization. The City Council has adopted Strategic Initiatives that will enable the City to move in a positive direction. These strategic initiatives include maintaining the financial strength of the City, developing a sustainable economic development effort, and strengthening future planning.

Although the economy is strong, the harmful actions of the Texas State Legislature in passing City-related bills during the 2019 session will have a significant impact on the City's revenues. These include Property Tax legislation, the banning of Photographic Enforcement cameras, Cable and Telecom Franchise Fee reductions, and various unfunded mandates. The City will need to look at other sources of revenues to replace those lost due to the passing of these bills.

Long-Term Financial Planning

The City has maintained its fund balances to insure that the needed resources are available to provide for current operations and unexpected situations. The City has enhanced its long-term financial planning as well in FY2020 to include various long-term planning tools. These tools include:

- 1) A 5-year Capital Improvement Plan that details current and future infrastructure projects;
- 2) A Multi-year Capital Outlay Plan that provides a 5-year plan to identify timing of replacement and sources of funding for major equipment, vehicles, and technology City-wide;
- 3) A Personnel Improvement Plan to identify personnel staffing needs and year of possible funding; and a
- 4) A Multi-year Financial Forecast which forecasts revenue trends and expenditure estimates in a 5-year Plan.

Such strategic planning has allowed the City Council to fund several major infrastructure upgrades, park enhancements, capital purchases, and personnel needs in a systematic manner while considering the full impact to the operating budget and tax requirements. The City of Watauga intends to continue with an orderly and well-planned program of community service in FY2019-20 and subsequent years. Working within the framework of current financial constraints, the City will focus on infrastructure needs such as upgrades/maintenance of the water/sewer system, street projects, drainage projects and revitalization/redevelopment projects in the upcoming fiscal year and beyond.

Fiscal policies provide for the General Fund reserve to not go below 25% of the General Fund expenditure budget. At the end of the current year, the City was in compliance with this policy with the reserve at 32% of next year's budgeted expenditures. .

Major Initiatives

The City has completed several projects in the past year and has many others underway. The City believes it is critical that the street, water, wastewater, and drainage systems are properly maintained and systematically upgraded. The City's 5-year Capital Improvement Plan (CIP) addresses the infrastructure needs throughout the City. Over the past several years, water and wastewater improvement projects have been completed and more projects are underway. These projects are funded through the 2017 and 2019 Certificates of Obligation proceeds and will include replacement of wastewater lines throughout the City that have a high amount of inflow and infiltration. This replaces the aging clay piping with Polyvinylchloride (PVC) piping in the older parts of the City. Major drainage projects are underway and are funded by Storm Drain Fund Revenues and will continue over the next several years.

The City's Parks Master Plan focuses on improving the quality of life for the community, including park amenities and upgrades, trails, and facilities such as the expansion of the Senior Center that was completed in FY2016-2017. Projects currently in progress include additions of shade structures, replacement of park lighting at Capp Smith Park, and bridge and trail improvements at Foster Village Park. The 2018 Certificates of Obligation proceeds will provide funding for a splash pad, enhancement to the City's trail system, and various street projects such as Whitley Road and Bowie Street. These projects will continue over the next several years.

The Green Ribbon Beautification Project for Highway 377 continues and will help to improve the image of Watauga as well as properties along the highway. The City has been awarded its second Texas Department of Transportation (TXDOT) Green Ribbon Landscape grant to beautify the western portion of the Denton Highway right-of-way. The \$400,000 grant is to be used for landscaping and irrigation.

The continued use of the Equipment Replacement Fund will fund purchases and replacements of some of the City's equipment, vehicles, technology, and facility needs. The City enhanced the use of an Equipment Replacement Fund to level and plan the purchases of equipment and capital items that meet certain cost thresholds and a minimum useful life.

Awards and Acknowledgements.

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Watauga for its comprehensive annual financial report for the fiscal year ended September 30, 2018. The Certificate of Achievement is a prestigious national award-recognizing conformance with the highest standard for preparation of state and local government financial reports.

In order to be awarded a Certificate of Achievement, a government unit must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. The City of Watauga has received a Certificate of Achievement for the last thirty-four consecutive years. We believe that our current comprehensive annual financial report continues to meet the Certificate of Achievement Program's requirements, and we are submitting it to the GFOA to determine its eligibility for another certificate.

The City of Watauga also received the GFOA's Distinguished Budget Presentation Award for our annual budget document for the fiscal year beginning October 1, 2018. This is the thirtieth consecutive year that the City has received this prestigious award. In order to qualify for the Distinguished Budget Presentation Award, the City's budget document was judged to be proficient in several categories, including as a policy document, a financial plan, an operations guide, and a communications device.

The City of Watauga also received its eighth consecutive Government Treasurer's Organization of Texas' Investment Policy Certificate of Distinction award. The Government Treasurer's Organization of Texas conducts an Investment Policy Certification program, which is designed to provide professional guidance in developing an investment policy and to recognize outstanding examples of written investment policies. This is awarded to those entities that have developed an Investment policy, which meets established criteria. The Certificate is awarded for two years and then may be renewed upon review. The City plans to apply for this award again in FY2020.

In conclusion, we wish to thank the City Council for their continued leadership and support in planning and conducting the financial operations of our City in a responsible and efficient manner. We also want to thank each person who has contributed to the preparation of this comprehensive annual financial report and the financial achievements reflected herein. And finally, we wish to express our appreciation to each City employee for his or her loyalty and dedication, as demonstrated during the past fiscal year.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Andrea Gardner".

Andrea Gardner
City Manager

A handwritten signature in blue ink, appearing to read "Sandra Gibson".

Sandra Gibson, CGFO, CGFM
Director of Finance

**CITY OF WATAUGA, TEXAS
PRINCIPAL OFFICIALS AS OF
SEPTEMBER 30, 2019**

Elected Officials	Position	Term Expires
Arthur L. Miner	Mayor	2021
Mark Taylor	Mayor Pro Tem, Council Member - Place 6	2020
Scott Prescher	Council Member - Place 1	2020
Tom Snyder	Council Member - Place 2	2020
Lovie Downey	Council Member - Place 3	2021
Andrew Neal	Council Member - Place 4	2021
Juanita King	Council Member - Place 5	2021
Kim Irving	Council Member - Place 7	2020

Appointed Officials	Position
Andrea Gardner	City Manager/City Secretary
Russell, Rodriguez, Hyde, & Bullock, LLP	City Attorney
Paul Hackleman	Public Works Director
Lana Ewell	Library Director
Sal Torres	Parks and Community Services Director
Robert Parker	Police Chief
Shawn Fannan	Fire Chief
Sandra Gibson	Director of Finance



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of Watauga
Texas**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

September 30, 2018

Christopher P. Morill

Executive Director/CEO

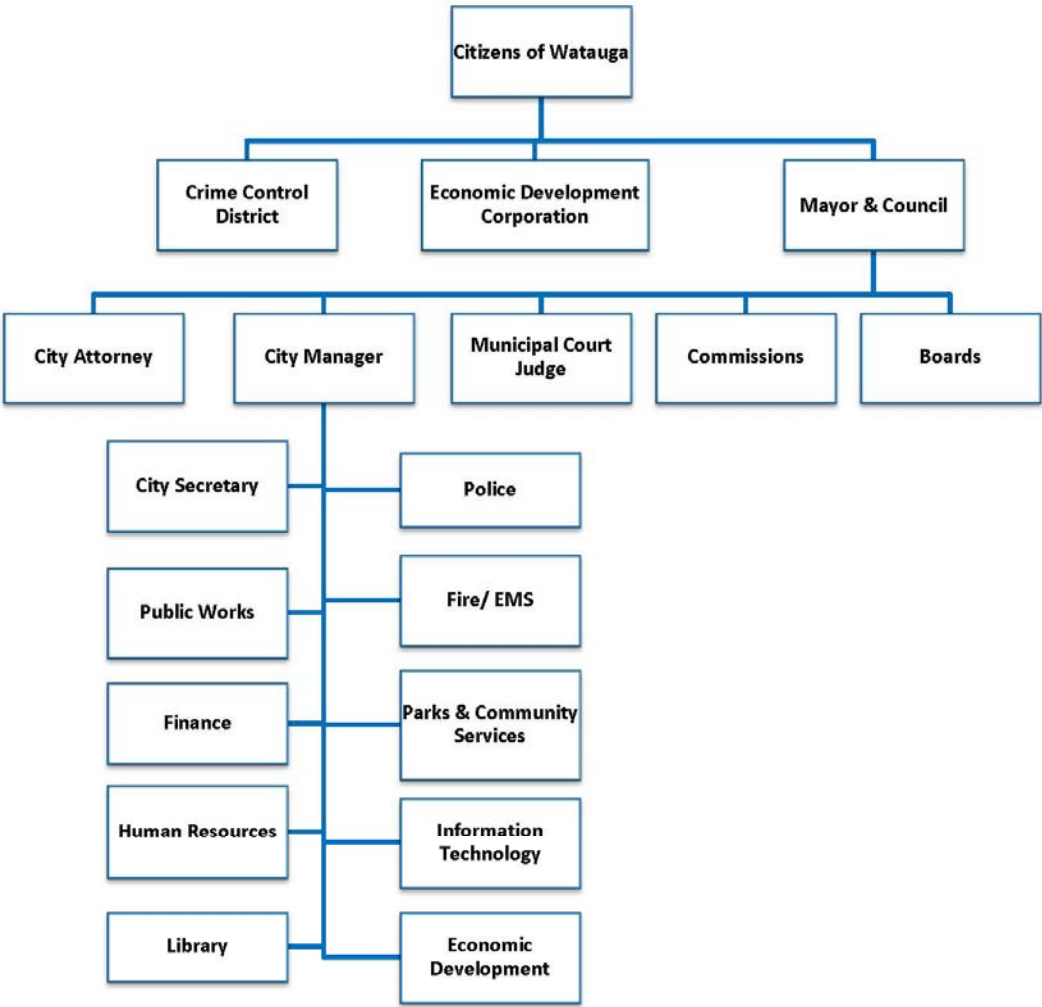
The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Watauga, Texas for its comprehensive annual financial report for the fiscal year ended September 30, 2018. The City of Watauga has received the Certificate of Achievement, which is a prestigious national award, for the last thirty-four consecutive years.

In order to be awarded a Certificate of Achievement, a government unit must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe our current comprehensive annual financial report continues to meet the Certificate of Achievement Program's requirements and we are submitting it to GFOA to determine its eligibility for another certificate.

ORGANIZATIONAL CHART

City of Watauga



FINANCIAL SECTION

REPORT OF INDEPENDENT AUDITORS

To the Honorable Mayor and
Members of City Council
City of Watauga, Texas

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund and the aggregate remaining fund information of the City of Watauga, Texas (the "City") as of and for the year ended September 30, 2019, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Watauga, Texas, as of September 30, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

To the Honorable Mayor and
Members of City Council
City of Watauga, Texas

Other Matters

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 to 12, budgetary comparison information on pages 58 to 59, and pension and OPEB information on pages 60 to 62, as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The introductory section, combining and individual non-major fund financial statements and schedules, and statistical section are presented for purposes of additional analysis and are not a required part of the financial statements.

The combining and individual non-major fund statements and schedules are the responsibility of management and are derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

The information in the introductory section and statistical section listed in the foregoing table of contents has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

Whitley Penn LLP

Fort Worth, Texas
March 2, 2020

CITY OF WATAUGA, TEXAS
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended September 30, 2019

On behalf of City Council, we, as management of the City of Watauga, offer readers of the City's financial statements this narrative overview and analysis of the financial activities and financial position of the City for the fiscal year ended September 30, 2019. In the broadest context, the financial well-being of a government lies in the underlying wealth and willingness of its citizens and property owners to pay adequate taxes combined with the vision of the government's elected and appointed leadership to spend those taxes strategically so that the City's tax base, service levels, City assets, and the City's desirability will be maintained not just for the current year but well into the future.

Financial reporting is limited in its ability to provide the "big picture" but rather focus on financial position and changes in financial position. In other words, are revenues and/or expenditures higher or lower than the previous year? Have net position or fund balances of the government been maintained? Readers are encouraged to consider the information presented here in conjunction with our Letter of Transmittal and the Statistical Section which can be found on pages i-v and pages 83-103 of this report respectively. Also, you may review additional information on the annual budget and other community facts and figures on the City's website at www.cowtx.org.

Please note that the Report of Independent Auditors describes the auditor's association with the various sections of this report and that all of the additional information from the website and other City sources is unaudited.

Financial Highlights

- At September 30, 2019, Government-Wide Total Assets and Deferred Outflows of Resources exceeded Total Liabilities and Deferred Inflows of Resources by \$72,999,451 (Net position). The vast majority of the City's net position of \$63,058,514 (86.4%) is net investment in capital assets and most capital assets in a government do not directly generate revenue nor can they be sold to generate liquid capital. The net position restricted for specific purposes totaled \$4,779,207 (6.5%). The remaining \$5,161,730 (7.1%) net position is unrestricted and may be used to meet the government's ongoing obligations to citizens and creditors in accordance with the City's fund designation and fiscal policies. Unrestricted net position increased \$677,474 from the prior year.
- The City's total capital assets (net of accumulated depreciation) decreased by \$552,117 which is primarily attributed to current year depreciation expense and asset retirements exceeding completion of capital improvement projects and other asset additions.
- The City's total long-term debt increased by \$6,158,355, or 16.7%, due to an issuance of Combination Tax and Limited Pledge Revenue Certificates of Obligations in the amount of \$8,490,000 for capital improvements less scheduled principal payments.
- The City's long-term liabilities increased \$10,643,755, or 19.2%, during the fiscal year due to the issuance of debt listed above and an increase in the net pension liability. The accounting standards for pensions will reflect more volatility in the amount of the liability recorded in the financial statements from year to year.
- Governmental activities realized a decrease in total net position of \$87,492 and business-type activities realized an increase in total net position of \$185,168 bringing the total increase in net position for the City to \$97,676.
- Total Governmental Funds ending fund balance was \$19,608,452, a decrease of \$18,749 in comparison to the prior year. This was due primarily to increased spending in the Capital Projects fund; fund balance decreased by \$201,978 during the fiscal year. The Unassigned General Fund balance was \$4,317,018 or 33% of total General Fund expenditures.

CITY OF WATAUGA, TEXAS

MANAGEMENT'S DISCUSSION AND ANALYSIS (continued)

OVERVIEW OF THE FINANCIAL STATEMENTS

We intend this discussion and analysis to serve as an introduction to the City of Watauga's basic financial statements. The City's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide Financial Statements. The government-wide financial statements are designed to provide readers with a broad overview of the City of Watauga's finances, in a manner similar to a private-sector business.

The Statement of Net Position presents information on all of the City's assets, deferred outflows of resources, liabilities and deferred inflows of resources, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating. The Statement of Activities presents information showing how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g. uncollected taxes and earned but unused compensated absences).

Both of the government-wide financial statements distinguish functions of the City of Watauga that are 1) principally supported by taxes and intergovernmental revenues (governmental activities), and 2) functions that are intended to recover all or a significant portion of their costs through their user fees and charges (proprietary or business-type activities). The governmental activities of the City include General Government, Police, Fire/EMS, Culture and Recreation, and Public Works. The proprietary or business-type activities of the City include Water/Sewer and Drainage system activities.

The government-wide financial statements include not only the City of Watauga, itself (known as the primary government), but also include the Watauga Economic Development Corporation (WEDC) and the Watauga Crime Control and Prevention District (WCCPD), which are legally separate but financially accountable to the City. A blended presentation is used to report the financial information of these component units. The financial information for the individual component units is available from the City.

The government-wide financial statements can be found on pages 14-15 of this report.

Fund Financial Statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: (1) governmental, (2) proprietary, and an (3) internal service.

Governmental Funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the Governmental Fund Balance Sheet and the governmental fund Statement of Revenues, Expenditures and Changes in Fund Balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

CITY OF WATAUGA, TEXAS

MANAGEMENT'S DISCUSSION AND ANALYSIS (continued)

The City maintains thirteen individual governmental funds. Information is presented separately in the governmental fund Balance Sheet and in the governmental funds Statement of Revenues, Expenditures and Changes in Fund Balances for the General, Debt Service, and Capital Project funds, which are considered to be major funds. Data from the other ten governmental funds are combined into a single, aggregated presentation.

The City adopts an annual appropriated budget. Budgetary comparison schedules have been provided for the general fund to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 16-19 of this report.

Proprietary Funds. The City maintains two major proprietary or enterprise funds. The enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its Water/Sewer and Drainage activities. Internal Service funds are an accounting device used to accumulate and allocate costs internally among the City's various functions. The City uses an internal service fund to account for some of its equipment replacement. Because these services predominately benefit governmental rather than business type functions, they have been included within governmental activities in the government-wide financial statements.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for Water/Sewer and Drainage, both of which are considered to be major funds of the City. The Internal Service Fund is a single presentation in the proprietary fund financial statements.

The basic proprietary fund financial statements can be found on pages 20-23 of this report.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 25-56 of this report.

Other Information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the City's progress in funding its obligation to provide pension and other post-employment benefits to its employees. Required Supplementary Information (RSI) can be found on pages 58-62 of this report.

The combining statements referred to earlier in connection with non-major governmental funds and internal service funds are presented immediately following the required supplementary information on pensions. Combining and individual fund statements and supporting schedules can be found on pages 66-79 of this report.

Government-Wide Financial Analysis

Total Assets of the City are \$128,543,239. Capital assets, net of depreciation, represent the largest portion of the City's assets (\$81,033,052 or 63.0%) and include land, buildings, improvements, equipment, infrastructure, and construction-in-progress. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

As noted earlier, Net Position may serve as a useful indicator of a government's financial position. As of September 30, 2019, the City's assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$72,999,451 (Net Position).

At year end, the City's Net Investment in Capital Assets is \$63,058,514. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other resources, since the capital assets themselves cannot be used to liquidate these liabilities.

CITY OF WATAUGA, TEXAS
MANAGEMENT'S DISCUSSION AND ANALYSIS (continued)

Restricted net position is \$4,779,207 or 6.5% of total net position, and represents resources that are subject to external restrictions on how they may be used. The remaining balance of total net position is unrestricted (\$5,161,730 or 7.1%) and may be used to meet the government's ongoing obligations to citizens and creditors.

Overall, there was an increase of \$97,676 in total net position during the fiscal year as a result of the City's operations. Governmental activities showed a decrease of \$87,492, while Business-type activities showed an increase of \$185,168 as a result of the City's operations.

Condensed Statement of Net Position

	Governmental Activities		Business-Type Activities		Totals	
	2019	2018	2019	2018	2019	2018
Current and other assets	\$ 23,723,792	\$ 23,242,022	\$ 23,786,395	\$ 16,647,235	\$ 47,510,187	\$ 39,889,257
Capital assets	48,359,549	49,744,551	32,673,503	31,840,618	81,033,052	81,585,169
Total Assets	72,083,341	72,986,573	56,459,898	48,487,853	128,543,239	121,474,426
Deferred outflows of resources	4,201,465	1,754,642	801,860	329,505	5,003,325	2,084,147
Long-term liabilities outstanding	30,519,259	28,337,403	24,855,398	16,393,499	55,374,657	44,730,902
Other liabilities	1,452,858	1,449,243	1,802,442	1,846,074	3,255,300	3,295,317
Total Liabilities	31,972,117	29,786,646	26,657,840	18,239,573	58,629,957	48,026,219
Deferred inflows of resources	1,653,037	2,207,425	264,119	423,154	1,917,156	2,630,579
Net position:						
Net investment in capital assets	38,606,089	38,660,904	24,452,425	23,944,294	63,058,514	62,605,198
Restricted	4,779,207	4,457,373	-	-	4,779,207	4,457,373
Unrestricted	(725,644)	(371,133)	5,887,374	6,210,337	5,161,730	5,839,204
Total Net Position	\$ 42,659,652	\$ 42,747,144	\$ 30,339,799	\$ 30,154,631	\$ 72,999,451	\$ 72,901,775

As of September 30, 2019, the City is able to report positive balances in all three categories of net position, for the government as a whole, as well as for its separate governmental and business-type activities, except for unrestricted net position in governmental activities. This is due to the net pension and net OPEB liabilities.

CITY OF WATAUGA, TEXAS
MANAGEMENT'S DISCUSSION AND ANALYSIS (continued)

Condensed Statement of Change in Net Position

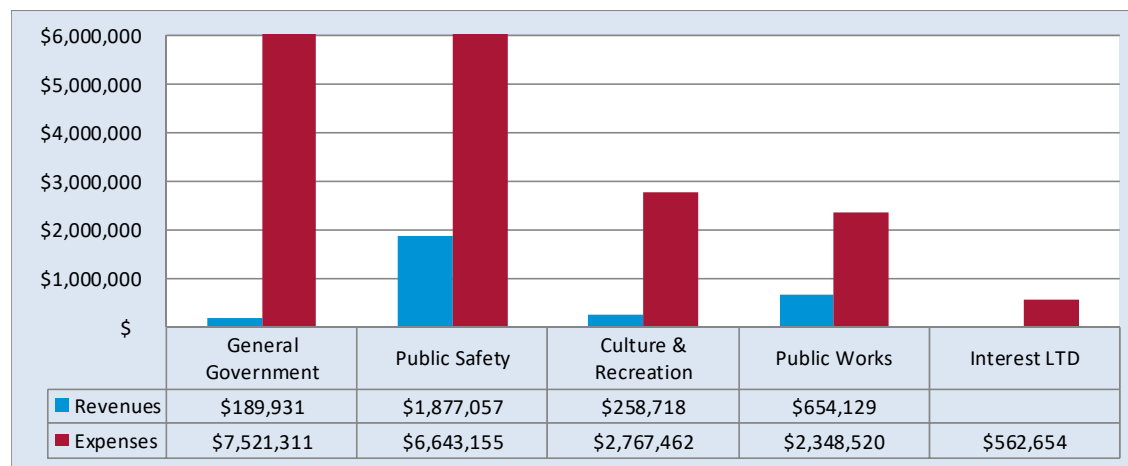
	Governmental Activities		Business-Type Activities		Totals	
	2019	2018	2019	2018	2019	2018
Revenues						
Program Revenues						
Fees, fines and charges for services	\$ 2,957,595	\$ 3,159,066	9,693,113	9,674,907	\$ 12,650,708	\$ 12,833,973
Operating grants and contributions	22,240	38,350	-	-	22,240	38,350
General revenue						
Property taxes	8,033,015	7,430,079	-	-	8,033,015	7,430,079
Sales taxes	6,013,849	5,850,480	-	-	6,013,849	5,850,480
Franchise taxes	989,642	925,895	-	-	989,642	925,895
Payment in lieu of taxes	479,086	497,961	-	-	479,086	497,961
Penalties and interest	39,218	35,044	-	-	39,218	35,044
Interest on investments	589,104	280,383	353,387	222,974	942,491	503,357
Miscellaneous revenue	55,275	8,946	2,525	-	57,800	8,946
Total Revenues	19,179,024	18,226,204	10,049,025	9,897,881	29,228,049	28,124,085
Expenses						
General government	7,521,311	5,584,813	-	-	7,521,311	5,584,813
Public safety	6,643,155	5,808,608	-	-	6,643,155	5,808,608
Culture and recreation	2,767,462	2,610,257	-	-	2,767,462	2,610,257
Public works	2,348,520	2,879,680	-	-	2,348,520	2,879,680
Interest on long-term debt	562,654	381,932	-	-	562,654	381,932
Water and sewer	-	-	8,220,965	6,707,331	8,220,965	6,707,331
Drainage Utility	-	-	1,066,306	1,015,534	1,066,306	1,015,534
Total Expenses	19,843,102	17,265,290	9,287,271	7,722,865	29,130,373	24,988,155
Increase (decrease) in net position before transfers	(664,078)	960,914	761,754	2,175,016	97,676	3,135,930
Transfers	576,586	543,961	(576,586)	(543,961)	-	-
Increase (decrease) in net position after transfers	(87,492)	1,504,875	185,168	1,631,055	97,676	3,135,930
Net position - beginning	42,747,144	42,306,218	30,154,631	28,747,776	72,901,775	71,053,994
Prior period adjustment	-	(1,063,949)	-	(224,200)	-	(1,288,149)
Net position - ending	\$ 42,659,652	\$ 42,747,144	\$ 30,339,799	\$ 30,154,631	\$ 72,999,451	\$ 72,901,775

CITY OF WATAUGA, TEXAS
MANAGEMENT'S DISCUSSION AND ANALYSIS (continued)

Governmental activities. Governmental activities total decrease in net position was \$87,492 or 0.2% decrease from the prior year. Key elements of activity changes from the prior year are as follows:

- Total revenues increased by \$952,820 or 5.2% from the prior year. In general revenues, property taxes increased \$602,936 due to an increase in assessed property valuations. Additionally, sales tax revenues increased by \$163,369, or 2.8%, and interest income increased \$308,721. Fees, fines and services revenues decreased by \$201,471 over prior year, primarily due to a decrease in fines resulting from fewer citations issued in comparison with prior year.
- Expenses increased by \$2,577,812 or 14.9%. Public safety expenditures increased by \$834,547, or 14.4%, primarily due to personnel increases and the addition of an additional line of supervision (Corporals) during the year, increases to the City's pension plan, and other general cost increases.

Revenues and Program Expenses – Governmental Activities



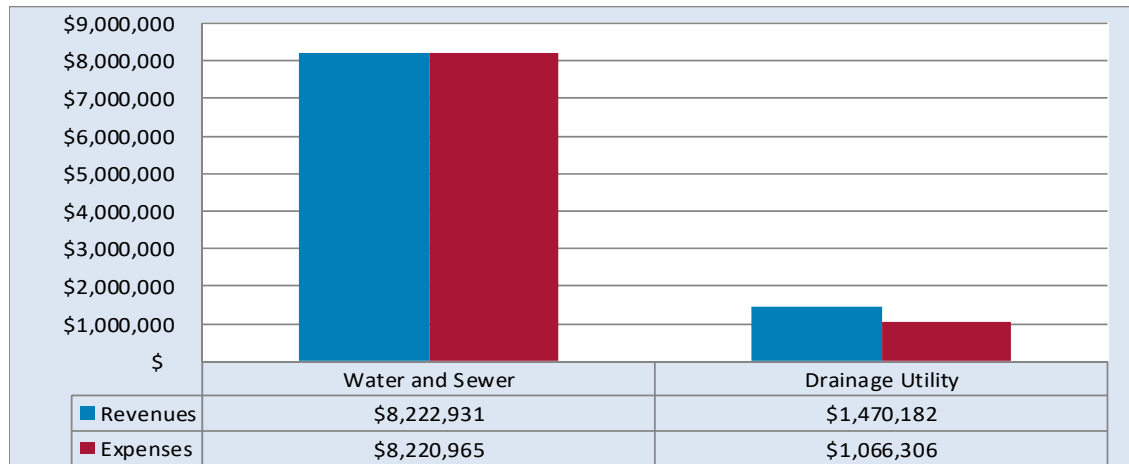
Business-type activities. Business-type activities increased the City's net position by \$185,168, or 0.6% increase from the prior year.

Significant changes from the prior year include:

- Increase in long term liabilities outstanding by \$7,690,520, or 50.6% due to the issuance of Combination Tax and Limited Pledge Revenue Certificates of Obligations in the amount of \$8,065,000 for capital improvements less scheduled principal payments.
- Total revenues increased by \$151,144 due to an increase in water and sewer rates during the fiscal year and an increase in investment earnings.
- Total expenses increased by \$1,564,406. This was due increase in water purchases and sewage disposal fees.

CITY OF WATAUGA, TEXAS
MANAGEMENT'S DISCUSSION AND ANALYSIS (continued)

Revenues and Program Expenses – Business-Type Activities



Financial Analysis of the Government's Funds

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of expendable resources. Such information is useful in assessing the City's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a City's net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, the City of Watauga's governmental funds reported a combined ending fund balance of \$19,608,452, which is a decrease of \$18,749 from the prior year. Unassigned fund balance is \$4,317,018 or 22% of the total governmental fund balance and is available for spending at the government's discretion. The remainder of fund balance is in the form of 1) non-spendable for inventories (\$20,776) and prepaid items (\$96,058), 2) restricted for capital acquisitions and contractual obligations (\$10,576,461), retirement of fund indebtedness (\$659,604), culture and recreation (\$922,784), public works (\$1,483,538) and public safety (\$1,532,213).

The general fund is the primary operating fund of the City. The fund balance has decreased by a net \$153,218 over the prior year, to \$4,418,341. This was due to an increase in personnel expenditures and one-time capital equipment purchases.

The G.O. Debt Service fund balance decreased by \$51,299 over the prior year, to \$659,604 as a result of increased principal and interest payments.

The Capital Projects fund saw a decrease of \$201,978 in ending fund balance primarily due to expenditures for capital equipment, street improvements, park projects and various other capital projects throughout the City.

The non-major governmental funds showed a combined \$387,746 increase in fund balance from the prior year. This was primarily due to increase in revenue and decrease in expenditures in the Street Maintenance Sales Tax Fund.

Proprietary funds. The City's proprietary fund statements provide the same type of information found in the government-wide financial statements, but in more detail.

Unrestricted net position of the respective proprietary funds are Water/Sewer at \$1,527,343 and Drainage Utility at \$4,360,031. The proprietary funds had a combined net position increase of \$146,127 as a result

CITY OF WATAUGA, TEXAS

MANAGEMENT'S DISCUSSION AND ANALYSIS (continued)

of operations. The Water/Sewer fund had a decrease in the net position of \$289,201, while the Drainage Utility fund had a net position increase of \$435,328 as a result of operations.

Budgetary Highlights

Actual total general fund expenditures were under budget for FY 2019. There was an overall positive variance with final budget for the General Fund of \$138,012. A major component in this positive variance was lower than forecasted expenditures of \$437,290. This was primarily due to salary savings in the Police department as a result of various positions not being filled throughout the year.

Capital Asset and Debt Administration

Capital assets. The City's investment in capital assets for its governmental and business type activities as of September 30, 2019, amount to \$81,033,052 (net of accumulated depreciation). This investment in capital assets includes land, buildings, improvements, machinery and equipment, infrastructure and construction in progress. The total decrease in the City's capital asset investment for the current fiscal year was 0.7%.

Major capital asset events during the fiscal year included the following:

- Projects that were included in Construction in Progress in FY2018 which were completed this fiscal year include the following:
 - o Water Tower Resurfacing Project in an amount of \$260,731
 - o Overlay Project which includes improvements of six streets in an amount of \$489,420
- New Projects that began in FY2018-19 and were added to Construction in Progress included:
 - o Bowie Street added \$22,310 to Construction in Progress
 - o Sanitary Sewer Evaluation Study - Phase Two added \$65,131 to Construction in Progress
- Prior Year Projects that increased the Construction in Progress included:
 - o The Splashpad project increased by \$1,339 bringing the total CIP for the project to \$26,002
 - o Capp Smith Park Retaining Wall continued with an increase of \$2,588 in Construction in Progress, bringing the total CIP for the project to \$48,168
 - o Whitley Road – Phase Two increased by \$516,300 in Construction in Progress, bringing the total CIP for the project to \$801,100
 - o The Starnes Road Waterline Replacement Project increased by \$853,851 in Construction in Progress, bringing the total CIP for the project to \$957,851
 - o CDBG 44th Year increased by \$25,950, bringing the total CIP for the project to \$28,450
 - o The Meadowlark Lane East water and sewer line improvements increased by \$34,485, bringing the total CIP for the project to \$120,395
 - o Whitley Road – Phase Three continued with an increase of \$54,738, bringing the total CIP for the project to \$301,059
- Other projects that were completed in FY2019 for a total of \$827,527 include:
 - o Parks projects to include sidewalk repairs at various parks in the amount of \$10,000, Foster Village Park paving improvements for a total of \$49,800, and shade structures at BSD and Indian Springs Parks for a total of \$47,105
 - o Infrastructure improvements (street overlays, sidewalks) in the amount of \$281,190
 - o City Hall and Police Station HVAC unit replacements in the amount of \$28,425
 - o Installation of a new school zone flasher in the amount of \$8,455
 - o Continuation of Storm Drain Channel Improvement program in the amount of \$16,343
 - o Building improvements to include the Water Tower fire alarm system replacement in the amount of \$34,850 and the Fleet Bay Doors replacement in the amount of \$32,250
 - o Police vehicle replacements in the amount of \$319,108

Additional information on the City's capital assets can be found in Note 4 of this report.

CITY OF WATAUGA, TEXAS
MANAGEMENT'S DISCUSSION AND ANALYSIS (continued)

Schedule of Capital Assets (Net of Accumulated Depreciation)

	Governmental Activities		Business-Type Activities		Totals	
	2019	2018	2019	2018	2019	2018
Land	\$ 19,019,600	\$ 19,019,600	\$ 91,000	\$ 91,000	\$ 19,110,600	\$ 19,110,600
Construction in progress	369,320	747,492	2,277,861	785,223	2,647,181	1,532,715
Buildings and improvements	16,094,687	16,493,455	2,100,141	2,163,816	18,194,828	18,657,271
Improvements other than buildings	350,154	358,430	-	-	350,154	358,430
Equipment	3,228,808	3,522,728	632,369	678,407	3,861,177	4,201,135
Drainage improvements	-	-	8,565,950	8,917,869	8,565,950	8,917,869
Infrastructure	9,296,980	9,602,846	-	-	9,296,980	9,602,846
Waterworks and sanitary sewer system	-	-	19,006,182	19,204,303	19,006,182	19,204,303
Total Capital Assets	<u>\$ 48,359,549</u>	<u>\$ 49,744,551</u>	<u>\$ 32,673,503</u>	<u>\$ 31,840,618</u>	<u>\$ 81,033,052</u>	<u>\$ 81,585,169</u>

Additional information on the City's capital assets can be found in Note 4 of this report.

Long-term debt. At the end of the current fiscal year, the City had total debt outstanding of \$41,100,000. This entire amount comprises debt backed by the full faith and credit of the government.

Other debt includes \$313,920 owed to the City of North Richland Hills for the City's portion of a joint agreement on street repair, and \$2,962,561 in Compensated Absences for employee earned, but unpaid, vacation and sick leave.

During the current fiscal year, the City's total debt increased by \$6,158,355, which was mainly due to an issuance of Combination Tax and Limited Pledge Revenue Certificates of Obligations, Series 2019.

Schedule of Outstanding Debt

	Governmental Activities		Business-Type Activities		Totals	
	2019	2018	2019	2018	2019	2018
General obligation bonds	\$ 1,105,000	\$ 1,605,000	\$ 6,800,000	\$ 7,080,000	\$ 7,905,000	\$ 8,685,000
Certificates of obligation	18,085,000	19,040,000	15,110,000	7,575,000	33,195,000	26,615,000
Notes payable	313,920	379,687	-	-	313,920	379,687
Unamortized bond premium	581,822	593,220	982,265	546,745	1,564,087	1,139,965
	<u>\$ 20,085,742</u>	<u>\$ 21,617,907</u>	<u>\$ 22,892,265</u>	<u>\$ 15,201,745</u>	<u>\$ 42,978,007</u>	<u>\$ 36,819,652</u>

Additional information on the City's long-term debt can be found in Note 5.

CITY OF WATAUGA, TEXAS
MANAGEMENT'S DISCUSSION AND ANALYSIS (continued)

Economic Factors and Next Year's Budgets and Rates

In the Fiscal Year 2020 Budget, General Fund revenues are budgeted to increase by 5.3% from the Fiscal Year 2019 final budget, with ad valorem taxes making up 45% of General Fund budgeted revenues. Certified assessed valuations, including estimated values on properties under protest, increased 13.8% for the fiscal year 2019 budget compared to a 9.2% increase in the previous year's budget. In response to the growth, the City Council reduced the tax rate for FY2019-20 to \$0.58050, a decrease of \$0.02166 from last year's tax rate.

A significant portion of the city's general operating revenue is derived from sales tax and the City experienced increases of 2.5% in FY2018-19 from prior year. In FY2019-20, sales tax revenues are budgeted to increase 2.0% over prior year. Efforts to maintain and grow our sales tax base continue to be a high priority and is evidenced by the shift in sales tax (Type B) funding from Parks to Economic Development initiatives in the FY2019-20 budget year.

Many capital improvement projects are underway in the City at this time. Several major water/wastewater system infrastructure projects continue for next year and beyond. Funding for other street and park projects is in place for projects that are scheduled to begin in the next budget year.

The Water and Sewer Operating Fund is budgeted in fiscal year 2020 to operate at a net surplus of \$252,000 in order to move towards restoring the fund balance reserves to the financial standards. Rate increases were put in place in FY2018-19 (March, 2019 and September, 2019) that will help meet the escalating costs of wastewater treatment and water distribution. Another rate review is scheduled for the Spring 2020.

Request for Information

The financial report is designed to provide our citizens, customers, investors, and creditors with a general overview of the City's finances. If you have questions about this report or need additional information, contact the Finance Department, Attn: Sandra Gibson, CGFO, CGFM, Director of Finance and Administration by phone at 817-514-5822, or by email at sgibson@cowtx.org.

BASIC FINANCIAL STATEMENTS

CITY OF WATAUGA, TEXAS
GOVERNMENT WIDE - STATEMENT OF NET POSITION
September 30, 2019

	Primary Government		
	Governmental	Business-	
	Activities	Type	
		Activities	Total
ASSETS			
Cash and cash equivalents	\$ 6,752,748	\$ 4,099,377	\$ 10,852,125
Investments	15,161,905	17,820,752	32,982,657
Receivables, net of allowance for uncollectibles	1,692,305	1,789,166	3,481,471
Inventories	20,776	59,255	80,031
Prepaid items	96,058	17,845	113,903
Capital assets:			
Not subject to depreciation	19,388,920	2,368,861	21,757,781
Subject to depreciation	28,970,629	30,304,642	59,275,271
Total Capital Assets	<u>48,359,549</u>	<u>32,673,503</u>	<u>81,033,052</u>
Total Assets	<u>72,083,341</u>	<u>56,459,898</u>	<u>128,543,239</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows - OPEB	63,221	18,600	81,821
Deferred outflows - pension	4,138,244	783,260	4,921,504
Total deferred outflows of resources	<u>4,201,465</u>	<u>801,860</u>	<u>5,003,325</u>
LIABILITIES			
Accounts payable	677,692	629,010	1,306,702
Accrued liabilities	630,213	148,357	778,570
Accrued interest	123,390	99,088	222,478
Customer deposits	21,563	925,987	947,550
Long-term liabilities:			
Due within one year	2,198,880	984,147	3,183,027
Due in more than one year	20,455,059	22,302,482	42,757,541
Due in more than one year - net pension liability	6,680,010	1,317,269	7,997,279
Due in more than one year - net OPEB liability	1,185,310	251,500	1,436,810
Total Liabilities	<u>31,972,117</u>	<u>26,657,840</u>	<u>58,629,957</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred inflows - OPEB	58,446	13,300	71,746
Deferred inflows - pension	1,594,591	250,819	1,845,410
Total deferred outflows of resources	<u>1,653,037</u>	<u>264,119</u>	<u>1,917,156</u>
NET POSITION			
Net investment in capital assets	38,606,089	24,452,425	63,058,514
Restricted for:			
Capital improvements	244,179	-	244,179
Debt service	596,493	-	596,493
Culture and recreation	922,784	-	922,784
Public works	1,483,538	-	1,483,538
Public safety	1,532,213	-	1,532,213
Unrestricted	(725,644)	5,887,374	5,161,730
Total Net Position	<u>\$ 42,659,652</u>	<u>\$ 30,339,799</u>	<u>\$ 72,999,451</u>

The Notes to the Basic Financial Statements
are an integral part of this statement.

CITY OF WATAUGA, TEXAS
GOVERNMENT WIDE - STATEMENT OF ACTIVITIES
Year Ended September 30, 2019

Functions/Programs	Expenses	Program Revenue		Net (Expense) Revenue and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Primary Government		Total
				Governmental Activities	Business-Type Activities	
Primary government						
Governmental activities						
General government	\$ 7,521,311	\$ 189,931	\$ -	\$ (7,331,380)	\$ -	\$ (7,331,380)
Public safety	6,643,155	1,877,057	-	(4,766,098)	-	(4,766,098)
Culture and recreation	2,767,462	236,478	22,240	(2,508,744)	-	(2,508,744)
Public works	2,348,520	654,129	-	(1,694,391)	-	(1,694,391)
Interest on long-term debt	562,654	-	-	(562,654)	-	(562,654)
Total governmental activities	19,843,102	2,957,595	22,240	(16,863,267)	-	(16,863,267)
Business-type activities:						
Water and Sewer	8,220,965	8,222,931	-	-	1,966	1,966
Drainage Utility	1,066,306	1,470,182	-	-	403,876	403,876
Total business-type activities	9,287,271	9,693,113	-	-	405,842	405,842
Total primary government	\$ 29,130,373	\$ 12,650,708	\$ 22,240	(16,863,267)	405,842	(16,457,425)
General revenues:						
Taxes:						
Property taxes, levied for general purposes				8,033,015	-	8,033,015
Sales taxes				6,013,849	-	6,013,849
Franchise taxes				989,642	-	989,642
Payment in lieu of taxes				479,086	-	479,086
Penalties and interest				39,218	-	39,218
Interest on investments				589,104	353,387	942,491
Miscellaneous revenue				55,275	2,525	57,800
Transfers				576,586	(576,586)	-
Total general revenues and transfers				16,775,775	(220,674)	16,555,101
Change in net position				(87,492)	185,168	97,676
Net position - beginning				42,747,144	30,154,631	72,901,775
Net position - ending				\$ 42,659,652	\$ 30,339,799	\$ 72,999,451

The Notes to the Basic Financial Statements are an integral part of this statement.

CITY OF WATAUGA, TEXAS
BALANCE SHEET - GOVERNMENTAL FUNDS
September 30, 2019

	<u>General Fund</u>	<u>Debt Service Fund</u>	<u>Capital Projects Fund</u>	<u>Non Major Governmental Funds</u>	<u>Total Governmental Funds</u>
ASSETS					
Cash and cash equivalents	\$ 1,412,176	\$ 552,949	\$ 917,224	\$ 2,058,110	\$ 4,940,459
Investments	2,268,788	120,437	9,490,791	2,764,638	14,644,654
Receivables, net of allowance for uncollectibles					
Property taxes	108,153	46,497	-	-	154,650
Accounts receivable	1,043,387	-	3,589	490,002	1,536,978
Due from other funds	690,597	-	-	-	690,597
Prepaid items	80,547	-	-	15,511	96,058
Inventory of supplies	20,776	-	-	-	20,776
Total Assets	<u>\$ 5,624,424</u>	<u>\$ 719,883</u>	<u>\$ 10,411,604</u>	<u>\$ 5,328,261</u>	<u>\$ 22,084,172</u>
LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 212,870	\$ -	\$ 79,322	\$ 385,500	\$ 677,692
Accrued liabilities	576,274	-	-	53,939	630,213
Accrued interest payable	-	13,782	-	-	13,782
Deposits	21,563	-	-	-	21,563
Due to other funds	-	-	-	690,597	690,597
Total Liabilities	<u>810,707</u>	<u>13,782</u>	<u>79,322</u>	<u>1,130,036</u>	<u>2,033,847</u>
Deferred Inflows of Resources					
Unavailable revenue - Property Taxes	108,153	46,497	-	-	154,650
Unavailable revenue - EMS	287,223	-	-	-	287,223
Total Deferred Inflows of Resources	<u>395,376</u>	<u>46,497</u>	<u>-</u>	<u>-</u>	<u>441,873</u>
Fund balances:					
Non-Spendable					
Inventories	20,776	-	-	-	20,776
Prepaid items	80,547	-	-	15,511	96,058
Restricted					
Capital acquisitions and contractual obligations	-	-	10,332,282	244,179	10,576,461
Debt service	-	659,604	-	-	659,604
Culture and recreation	-	-	-	922,784	922,784
Public works	-	-	-	1,483,538	1,483,538
Public safety	-	-	-	1,532,213	1,532,213
Unassigned	<u>4,317,018</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,317,018</u>
Total Fund balances	<u>4,418,341</u>	<u>659,604</u>	<u>10,332,282</u>	<u>4,198,225</u>	<u>19,608,452</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 5,624,424</u>	<u>\$ 719,883</u>	<u>\$ 10,411,604</u>	<u>\$ 5,328,261</u>	<u>\$ 22,084,172</u>

The Notes to the Basic Financial Statements
are an integral part of this statement.

**CITY OF WATAUGA, TEXAS
RECONCILIATION OF THE GOVERNMENTAL FUNDS
BALANCE SHEET TO THE STATEMENT OF NET POSITION
September 30, 2019**

Total fund balance - governmental funds **\$ 19,608,452**

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not current financial resources and therefore are not reported in the governmental funds balance sheet. 47,057,928

Deferred outflows related to OPEB 63,221

Deferred outflows related to Texas Municipal Retirement System 4,138,244

Interest payable on long-term debt does not require current financial resources; therefore, interest payable is not reported as a liability in the governmental funds balance sheet. (109,608)

Revenues earned but not available within sixty days of the year end are not recognized as revenue on the fund financial statements. 441,873

Deferred inflows related to OPEB (58,446)

Deferred inflows related to Texas Municipal Retirement System (1,594,591)

Long-term liabilities, including bonds payable are not due and payable in the current period and therefore are not reported in the fund financial statements. Long-term liabilities at year-end consist of:

General obligation bonds (1,105,000)

Certificate of obligations (18,085,000)

Premiums on issuance (581,822)

Notes payable (313,920)

Compensated absences (2,568,197)

Net pension liability (6,680,010)

Net OPEB liability (1,185,310)

Internal service funds are used by management to charge the cost of certain activities, such as fleet management, to individual funds. The net position of the internal service fund is net of the amount allocated to business-type activities, deferred charges, capital assets and long-term liabilities. 3,631,838

Net position of governmental activities **\$ 42,659,652**

The Notes to the Basic Financial Statements
are an integral part of this statement.

CITY OF WATAUGA, TEXAS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES - GOVERNMENTAL FUNDS
Year Ended September 30, 2019

	General Fund	Debt Service Fund	Capital Projects Fund	Non Major Governmental Funds	Total Governmental Funds
Revenues					
Taxes and franchise fees	\$ 9,670,695	\$ 2,424,577	\$ -	\$ 2,970,112	\$ 15,065,384
Licenses and permits	467,737	-	-	-	467,737
Charges for services	741,687	-	-	-	741,687
Fines and forfeitures	476,291	-	-	847,307	1,323,598
Interest income	106,381	20,244	295,114	101,327	523,066
Intergovernmental	479,086	-	-	-	479,086
Miscellaneous	318,859	-	-	134,580	453,439
Total Revenues	12,260,736	2,444,821	295,114	4,053,326	19,053,997
Expenditures					
Current:					
General government	6,573,346	-	-	2,556	6,575,902
Public safety	3,893,890	-	-	2,277,574	6,171,464
Culture and recreation	1,669,807	-	-	669,548	2,339,355
Public works	773,897	-	-	79,558	853,455
Capital outlay	-	-	857,224	541,444	1,398,668
Debt Service:					
Principal	-	1,880,000	65,767	-	1,945,767
Interest and other charges	-	616,120	23,978	-	640,098
Total Expenditures	12,910,940	2,496,120	946,969	3,570,680	19,924,709
Excess (deficiency) of revenues over expenditures	(650,204)	(51,299)	(651,855)	482,646	(870,712)
Other Financing Sources (Uses)					
General obligation debt issued	-	-	425,000	-	425,000
Premium on general obligation debt	-	-	24,877	-	24,877
Transfers in	544,486	-	-	-	544,486
Transfers out	(47,500)	-	-	(94,900)	(142,400)
Total other financing sources and uses	496,986	-	449,877	(94,900)	851,963
Net change in fund balances	(153,218)	(51,299)	(201,978)	387,746	(18,749)
Fund balances - beginning	4,571,559	710,903	10,534,260	3,810,479	19,627,201
Fund balances - ending	\$ 4,418,341	\$ 659,604	\$ 10,332,282	\$ 4,198,225	\$ 19,608,452

The Notes to the Basic Financial Statements
are an integral part of this statement.

CITY OF WATAUGA, TEXAS
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
Year Ended September 30, 2019

Net change in fund balances - total governmental funds	\$	(18,749)
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Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report outlays for capital assets as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount of capital assets recorded in the current period.		1,162,141
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Depreciation expense on capital assets is reported in the statement of activities but does not require the use of current financial resources. Therefore, depreciation expense is not reported as expenditures in the governmental funds.		(2,322,043)
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Governmental funds only report the disposal of capital assets to the extent proceeds are received from the sale. In the Statement of Activities a gain or (loss) is reported for each disposal. Thus, the change in net position differs from the change in fund balance by the book value of the assets sold and disposed.		(114,408)
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The issuance of long-term debt (e.g. bonds) (\$425,000) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt of \$1,945,767 consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of premiums, discounts, and similar items of \$11,398 when debt is first issued, whereas the amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.		1,532,165
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Current year changes in long-term liability for compensated absences do not require the use of current financial resources; therefore, are not reported as expenditures in governmental funds.		(225,333)
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Contributions made after the measurement date are reported as expenditures in the governmental funds and are reported as deferred outflows on the face of the statement of net position		
Pension		1,137,224
OPEB		42,877

Accrued interest is not reported in the fund financial statements and the change is reported in the statement of activities		(12,301)
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Certain unavailable revenues in the government-wide statement of activities that do not provide current financial resources are not reported as revenue in the governmental funds.		58,990
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Pension expense for the pension plan measurement year		(1,572,842)
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OPEB expense for the pension plan measurement year		(94,739)
--	--	----------

Internal service funds are used by management to charge the costs of certain activities, such as fleet management, to individual funds. The net revenue of the internal service funds is reported with business-type activities.		339,526
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Change in net position of governmental activities	\$	(87,492)
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The Notes to the Basic Financial Statements
are an integral part of this statement.

CITY OF WATAUGA, TEXAS
STATEMENT OF NET POSITION - PROPRIETARY FUNDS
September 30, 2019

(1 of 2)

	Business-Type Activities - Enterprise Funds			Governmental Activities - Internal Service Fund
	Water and Sewer	Drainage Utility	Total Enterprise Funds	
ASSETS				
Current assets				
Cash and cash equivalents	\$ 187,041	\$ 3,912,336	\$ 4,099,377	\$ 1,812,289
Investments	17,003,999	816,753	17,820,752	517,251
Accounts receivable and unbilled revenue less allowance for uncollectibles	1,712,292	76,874	1,789,166	677
Inventories	59,255	-	59,255	-
Prepaid items	13,812	4,033	17,845	-
Total current assets	18,976,399	4,809,996	23,786,395	2,330,217
Non-current assets:				
Capital Assets:				
Land	91,000	-	91,000	-
Construction in Progress	2,098,090	179,771	2,277,861	-
Buildings	3,246,847	106,931	3,353,778	154,068
Equipment	1,494,361	88,014	1,582,375	3,573,712
Drainage improvements	-	18,434,260	18,434,260	-
Waterworks and sanitary sewer system	23,832,787	-	23,832,787	-
	30,763,085	18,808,976	49,572,061	3,727,780
Less Accumulated depreciation	(7,158,926)	(9,969,945)	(17,128,871)	(2,195,846)
Capital assets net of depreciation	23,604,159	8,839,031	32,443,190	1,531,934
Total assets	42,580,558	13,649,027	56,229,585	3,862,151
DEFERRED OUTFLOWS OF				
Deferred outflows - OPEB	14,400	4,200	18,600	-
Deferred outflows - pension	589,670	193,590	783,260	-
Total deferred outflows	604,070	197,790	801,860	-

The Notes to the Basic Financial Statements are an integral part of this statement.

CITY OF WATAUGA, TEXAS
STATEMENT OF NET POSITION - PROPRIETARY FUNDS
September 30, 2019

(2 of 2)

	Business-Type Activities - Enterprise Funds			Governmental Activities - Internal Service Fund
	Water and Sewer	Drainage Utility	Total Enterprise Funds	
LIABILITIES				
Current liabilities				
Payable from current assets				
Accounts payable	\$ 546,309	\$ 82,701	\$ 629,010	\$ -
Accrued liabilities	124,456	23,901	148,357	-
Current portion of compensated absences	32,459	6,688	39,147	-
Current portion of bonds payable	945,000	-	945,000	-
Deposits	925,987	-	925,987	-
Payable from restricted assets			-	
Accrued interest	99,088	-	99,088	-
Total current liabilities	<u>2,673,299</u>	<u>113,290</u>	<u>2,786,589</u>	<u>-</u>
Noncurrent liabilities:				
Bonds payable	21,947,265	-	21,947,265	-
Compensated absences	255,968	99,249	355,217	-
Net pension liability	936,753	380,516	1,317,269	-
Net OPEB liability	196,800	54,700	251,500	-
Total non-current liabilities	<u>23,336,786</u>	<u>534,465</u>	<u>23,871,251</u>	<u>-</u>
Total liabilities	<u>26,010,085</u>	<u>647,755</u>	<u>26,657,840</u>	<u>-</u>
DEFERRED INFLOWS OF				
Deferred inflows - OPEB	13,300	-	13,300	-
Deferred inflows - pension	<u>250,819</u>	<u>-</u>	<u>250,819</u>	<u>-</u>
Total deferred outflows	<u>264,119</u>	<u>-</u>	<u>264,119</u>	<u>-</u>
NET POSITION				
Net investment in capital assets	15,383,081	8,839,031	24,222,112	1,531,934
Unrestricted	<u>1,527,343</u>	<u>4,360,031</u>	<u>5,887,374</u>	<u>2,330,217</u>
Total Net Position	<u>\$ 16,910,424</u>	<u>\$ 13,199,062</u>	30,109,486	<u>\$ 3,862,151</u>
Reconciliation to government-wide statement of net position				
Adjustment to reflect the consolidation of internal service fund activities related to enterprise funds			<u>230,313</u>	
Net position of business-type activities			<u>\$ 30,339,799</u>	

The Notes to the Basic Financial Statements are an integral part of this statement.

CITY OF WATAUGA, TEXAS
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION
PROPRIETARY FUNDS
Year Ended September 30, 2019

	Business-Type Activities			Governmental Activities - Internal Service Fund
	Water and Sewer	Drainage Utility	Total Enterprise Funds	
Operating revenues				
Water service	\$ 4,321,524	\$ -	\$ 4,321,524	\$ -
Sewer service	3,520,605	-	3,520,605	-
Drainage fees	-	1,470,182	1,470,182	-
Service fees and miscellaneous	380,802	-	380,802	402,553
Total operating revenues	<u>8,222,931</u>	<u>1,470,182</u>	<u>9,693,113</u>	<u>402,553</u>
Operating expenses				
Personnel services	1,573,761	468,432	2,042,193	-
Supplies	100,447	16,744	117,191	-
Maintenance	29,608	14,899	44,507	-
Contractual services	5,421,829	171,247	5,593,076	3,971
Capital outlay	44,502	11,130	55,632	38,989
Bad debt expense	34,135	3,158	37,293	-
Depreciation and amortization	502,171	380,696	882,867	221,563
Total operating expenses	<u>7,706,453</u>	<u>1,066,306</u>	<u>8,772,759</u>	<u>264,523</u>
Operating income (loss)	<u>516,478</u>	<u>403,876</u>	<u>920,354</u>	<u>138,030</u>
Non-operating revenues (expenses)				
Investment income	218,335	135,052	353,387	66,037
Gain (loss) on disposal of capital assets	2,525	-	2,525	-
Interest expense	(553,553)	-	(553,553)	-
Total Non-operating revenue (expenses), net	<u>(332,693)</u>	<u>135,052</u>	<u>(197,641)</u>	<u>66,037</u>
Income (loss) before transfers	183,785	538,928	722,713	204,067
Transfers in	-	-	-	174,500
Transfers out	<u>(472,986)</u>	<u>(103,600)</u>	<u>(576,586)</u>	<u>-</u>
Change in net position	(289,201)	435,328	146,127	378,567
Total net position - beginning of the year	<u>17,199,625</u>	<u>12,763,734</u>		<u>3,483,584</u>
Total net position - ending of the year	<u>\$ 16,910,424</u>	<u>\$ 13,199,062</u>		<u>\$ 3,862,151</u>

Reconciliation to government-wide statement of net position

Adjustment to reflect the consolidation of internal service fund activities related to enterprise funds	<u>39,041</u>
Change in net position of business-type activities	<u>\$ 185,168</u>

The Notes to the Basic Financial Statements are an integral part of this statement.

CITY OF WATAUGA, TEXAS
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
Year Ended September 30, 2019

	Business-Type Activities			Governmental Activities - Internal Service Fund
	Water and Sewer	Drainage Utility	Total Enterprise Funds	
OPERATING ACTIVITIES				
Cash received from customers	\$ 8,130,438	1,484,777	\$ 9,615,215	\$ 407,926
Cash payments to suppliers for goods and services	(5,924,877)	(143,994)	(6,068,871)	(45,176)
Cash payments to employees for services	(1,399,890)	(429,037)	(1,828,927)	-
Net cash provided by operating activities	<u>805,671</u>	<u>911,746</u>	<u>1,717,417</u>	<u>362,750</u>
NONCAPITAL FINANCING ACTIVITIES				
Transfers from other funds	-	-	-	174,500
Transfers to other funds	(472,986)	(103,600)	(576,586)	-
Net cash provided by (used by) noncapital financing activities	<u>(472,986)</u>	<u>(103,600)</u>	<u>(576,586)</u>	<u>174,500</u>
CAPITAL AND RELATED FINANCING ACTIVITIES				
Proceeds from the sale of equipment	2,525	-	2,525	-
Purchase of capital assets	(1,514,246)	(162,465)	(1,676,711)	(149,912)
Repayment of debt	(810,000)	-	(810,000)	-
Bond issuance costs	(130,100)	-	(130,100)	-
Net Proceeds from issuance of debt	8,630,620	-	8,630,620	-
Interest paid on debt	(517,938)	-	(517,938)	-
Net cash provided by (used by) capital and related financing activities	<u>5,660,861</u>	<u>(162,465)</u>	<u>5,498,396</u>	<u>(149,912)</u>
INVESTING ACTIVITIES				
Sale of investments	-	1,329,868	1,329,868	399,493
Investment income	218,335	135,052	353,387	66,037
Purchase of investments	(7,649,994)	-	(7,649,994)	-
Net cash provided by (used by) investing activities	<u>(7,431,659)</u>	<u>1,464,920</u>	<u>(5,966,739)</u>	<u>465,530</u>
Net change in cash and cash equivalents	(1,438,113)	2,110,601	672,488	852,868
Cash and equivalents, beginning of year	<u>1,625,154</u>	<u>1,801,735</u>	<u>3,426,889</u>	<u>959,421</u>
Cash and equivalents, at end of year	<u>\$ 187,041</u>	<u>\$ 3,912,336</u>	<u>\$ 4,099,377</u>	<u>\$ 1,812,289</u>
Reconciliation of operating income to net cash provided by operating activities				
Operating income	\$ 516,478	\$ 403,876	\$ 920,354	\$ 138,030
Adjustments to reconcile operating income to net cash provided by operating activities				
Depreciation and amortization	502,171	380,696	882,867	221,563
(Increase) decrease in accounts receivable and unbilled revenue	(106,424)	14,595	(91,829)	5,370
(Increase) decrease in prepaids items	(13,812)	(4,033)	(17,845)	-
(Increase) decrease in deferred outflows - pensions	(347,800)	(125,655)	(473,455)	-
(Increase) decrease in deferred outflows - OPEB	1,100	-	1,100	-
(increase) decrease in inventory	(36,872)	-	(36,872)	-
Increase (decrease) in deferred inflows - pension	(84,463)	(87,872)	(172,335)	-
Increase (decrease) in deferred inflows - OPEB	13,300	-	13,300	-
Increase (decrease) in accounts payable	(243,672)	77,217	(166,455)	(2,213)
Increase (decrease) in accrued liabilities	66,027	7,250	73,277	-
Increase (decrease) in net pension liability	493,229	239,781	733,010	-
Increase (decrease) in net OPEB liability	(5,900)	-	(5,900)	-
Increase (decrease) in compensated absences	38,378	5,891	44,269	-
Increase (decrease) in deposits	13,931	-	13,931	-
Net cash provided by operating activities	<u>\$ 805,671</u>	<u>\$ 911,746</u>	<u>\$ 1,717,417</u>	<u>\$ 362,750</u>

The Notes to the Basic Financial Statements are an integral part of this statement.

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CITY OF WATAUGA, TEXAS

NOTES TO BASIC FINANCIAL STATEMENTS

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Watauga (the City) Home Rule Charter was adopted by the voters at an election held on January 19, 1980 and amended January 19, 1985, August 8, 1987, August 11, 1990, January 15, 1994, August 10, 1996, August 8, 1998, September 14, 2002, May 7, 2005, November 6, 2007, and May 11, 2013. The City operates under a Mayor-Council-Manager form of government. The accounting and reporting policies of the City relating to the funds included in the accompanying basic financial statements conform to accounting principles generally accepted in the United States of America (GAAP) applicable to state and local governments.

The City prepares its basic financial statements in conformity with U.S. generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant accounting policies of the City are described below.

Financial Reporting Entity

The basic financial statements of the City include the primary government and its component units, entities for which the primary government is financially accountable and other entities for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The definition of the reporting entity is based primarily on the notion of financial accountability. A primary government is financially accountable for the organizations that make up its legal entity. It is also financially accountable for legally separate organizations if its officials appoint a voting majority of an organization's governing body and either it is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or to impose specific financial burdens on, the primary government. A primary government may also be financially accountable for governmental organizations that are fiscally dependent on it.

A primary government has the ability to impose its will on an organization if it can significantly influence the programs, projects, or activities of, or the level of services performed or provided by, the organization. A financial benefit or burden relationship exists if the primary government (a) is entitled to the organization's resources; (b) is legally obligated or has otherwise assumed the obligation to finance the deficits of, or provide financial support to, the organization; or (c) is obligated in some manner for the debt of the organization.

The following entities were found to be component units of the City and are included in the basic financial statements:

The Watauga Economic Development Corporation's (WEDC) was created to encourage the development and advance of City businesses, development and parks within the City. The Corporation is funded through a $\frac{1}{4}$ cent sales tax and is a Type B corporation. The WEDC's governing board is appointed by the City Council. The WEDC is composed of two funds: a special revenue fund and a capital projects fund.

The Watauga Crime Control and Prevention District Fund's (WCCPD) sole purpose is to act on behalf of the City in the accumulation and use of resources to add law enforcement officers and purchase additional equipment and supplies for law enforcement purposes. The WCCPD is reported as a special revenue fund.

A blended presentation has been used to report the financial information of these component units. The financial information for the individual component units is available from the City.

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information about the City as a whole. These statements include all activities of the primary government and its blended component units. For the most part the effect of interfund activity has been removed from these statements. Interfund services provided and used are not eliminated in the process of consolidation. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

Fund Financial Statements

The City segregates transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Separate statements are presented for governmental and proprietary activities. These statements present each major fund as a separate column on the fund financial statements; all non-major funds are aggregated and presented in a single column.

Governmental funds are those funds through which most governmental functions typically are financed. The measurement focus of governmental funds is on the sources, uses and balance of current financial resources. The City has presented the following major governmental funds:

General Fund

The General Fund is the main operating fund of the City. This fund is used to account for all financial resources not accounted for in other funds. All general tax revenues and other receipts that are not restricted by law or contractual agreement to some other fund are accounted for in this fund. General operating expenditures, fixed charges and capital improvement costs that are not paid through other funds are paid from the General Fund.

General Obligation Debt Service Fund

The Debt Service Fund is used to account for the accumulation of financial resources for the payment of principal, interest and related costs on general long-term debt paid primarily from taxes levied by the City. The fund balance of the Debt Service Fund is restricted exclusively for debt service expenditures.

General Obligation Capital Projects Fund

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities and equipment. Financing is provided primarily by the sale of tax notes, general obligation and contractual obligation bonds.

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Proprietary Funds are accounted for using the economic resources measurement focus and the accrual basis of accounting. The accounting objectives are determinations of net income, financial position and cash flow. All assets and liabilities are included on the Statement of Net Position. The City has presented the following major proprietary funds:

Water and Sewer Fund

The Water and Sewer Fund is used to account for the provision of water and sewer services to the residents of the City. Activities of the fund include administration, operations and maintenance of the water and sewer system and billing and collection activities. The fund also accounts for the accumulation of resources for, and the payment of, long-term debt principal and interest for water and sewer debt. All costs are financed through charges to utility customers with rates reviewed regularly, at least annually, and adjusted if necessary to ensure integrity of the funds.

Drainage Utility Fund

The Drainage Utility Fund is used to account for the user fees charged per residential and commercial unit to enhance drainage of properties within the City. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations and maintenance.

Additionally, the City reports the Internal Service Fund, which was established in 1997 for the purpose of replacing equipment. Departments are charged user fees to accumulate funds to be used in replacing existing equipment as needed.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. Operating expenses for the proprietary funds include the cost of personnel and contractual services, supplies and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Measurement Focus, Basis of Accounting and Financial Statement Presentation

Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

The government-wide statements and fund financial statements for proprietary funds are reported using the economic resources measurement focus and the accrual basis of accounting. The economic resources measurement focus means all assets and liabilities (whether current or non-current) are included on the statement of net position and the operating statements present increases (revenues) and decreases (expenses) in total net position. Under the accrual basis of accounting, revenues are recognized when earned, including unbilled water and sewer services, which are accrued. Expenses are recognized at the time the liability is incurred.

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Measurement Focus, Basis of Accounting and Financial Statement Presentation (continued)

Governmental fund financial statements are reported using the current financial resources measurement focus and are accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual, i.e., when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The City considers property taxes as available if they are collected within 60 days after year end. Expenditures are recorded when the related fund liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences are recorded only when payment is due.

The revenues susceptible to accrual are property taxes, franchise fees, licenses, charges for service, interest income and intergovernmental revenues. Sales taxes collected and held by the state at year end on behalf of the government are also recognized as revenue. All other governmental fund revenues are recognized when received.

Deposits and Investments

Substantially all operating cash, deposits, and short-term investments are maintained in consolidated cash accounts or individual fund investment accounts. Related interest income is allocated to the various funds based primarily on ownership by each fund of specific investments. Cash equivalents consist of highly-liquid investments with original maturities of three months or less.

For purposes of the statement of cash flows, the City considers all highly liquid investments to be cash equivalents.

Certificates of Deposit are reported at cost plus accrued interest. All other investments are reported at fair value.

State statutes authorize the City to invest in obligations of the U.S. Government or its agencies; obligations of the State of Texas or its agencies; and certain other obligations, repurchase agreements, money market mutual funds, and certificates of deposits within established criterion. During the year ended September 30, 2019, the City did not own any types of securities other than those permitted by statute.

Receivables

All trade and property tax receivables are shown net of an allowance for uncollectibles.

Property taxes are levied for appropriation for the fiscal year beginning on October 1, are due October 1, attach as an enforceable lien on property as of January 1, and become delinquent on February 1. Property taxes are accrued based on the period for which they are levied and available. Delinquent taxes estimated not to be available are treated as deferred revenue in the governmental fund financial statements. Property taxes for cities, including those applicable to debt service, are limited by the Texas Constitution to \$2.50 per \$100 of assessed valuation. The City's current tax rate is \$0.601788 per \$100 of assessed valuation and assessed valuation is approximately 100% of estimated value.

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Prepaid Items

Prepaid balances are for payments made by the City in the current year to provide services occurring in the subsequent fiscal year. Prepaid balances are reported in the governmental funds using the purchase method instead of the consumption method. Payments for prepaid items are fully recognized as expenditures in the year of payment.

Inventories

Inventories, which are recognized as expenditures as they are consumed, are stated at cost (first-in, first-out method). Inventories consist primarily of expendable supplies. Inventories are offset by a fund balance reserve account in applicable governmental funds to indicate the inventory values are not available for appropriation and are not expendable financial resources.

Interfund Receivables and Payables

Activities between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances".

Transactions Between Funds

Legally authorized transfers are treated as interfund transfers and are included in the results of operations of both governmental and proprietary funds. Interfund transfers in the fund statements are reported as other financing sources (uses) in governmental funds and after non-operating revenues (expenses) in the proprietary funds.

Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements and in the fund financial statements for proprietary funds. All capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Donated capital assets, donated works of art and similar items, and capital assets received in a service concession arrangement are valued at their acquisition value on the date donated. Repairs and maintenance are recorded as expenses. Renewals and betterments are capitalized. Interest has not been capitalized during the construction period on property, plant, equipment, and infrastructure assets.

Assets capitalized, not including infrastructure assets, have an original cost of \$5,000 or more and over one year of useful life. Depreciation has been calculated on each class of depreciable property using the straight-line method. Estimated useful lives are as follows:

Buildings and improvements	50 years
Improvements other than buildings	50 years
Equipment	3-10 years
Drainage Improvements	50 years
Infrastructure	9-50 years
Waterworks and sanitary sewer system	60 years

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Compensated Absences

City employees are granted vacation, sick and other compensated time pay in varying amounts. In the event of termination, an employee hired before 10/1/2013 is reimbursed for accumulated unused vacation days up to a maximum of 60 days, or an employee hired after 10/1/2013 is reimbursed for accumulated unused vacation days up to a maximum of 30 days if the employee has completed their probationary period of six months for a non-civil service employee or at least one year for civil service employees. Employees hired before 10/1/2013 are reimbursed up to 100% of 90 days for accumulated sick leave. Non-civil service employees hired after 10/1/2013 are no longer reimbursed for unpaid sick leave. The current and long-term liabilities for accumulated vacation and sick leave are reported on the government-wide financial statements and in the proprietary fund financial statements. The total liability for compensated absences at September 30, 2019 was \$ 2,962,561 , including \$ 394,364 of proprietary fund balances which are included with accrued liabilities on the proprietary fund statement of net position.

The estimated vacation liability expected to be satisfied with available financial resources is included in accrued salaries and wages in the governmental funds.

Deferred Outflows/Inflows of Resources

Deferred outflows and inflows of resources are reported in the statement of net position as described below:

A deferred outflow of resources is a consumption of a government's net assets (a decrease in assets excess of any related decrease in liabilities or an increase in liabilities in excess of any related increase in assets) by the government that is applicable to a future reporting period. The City has two items that qualify for reporting in this category reported in the government-wide statement of net position:

- Deferred outflows of resources for other post-employment benefits "OPEB" – these deferred outflows result from OPEB plan contributions made after the measurement date of the net OPEB liability and the results of changes in assumptions and other inputs. The deferred outflows of resources resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the total OPEB liability in the next fiscal year. The other OPEB related outflow will be amortized over the expected remaining service lives of all employees (active and inactive employees) who are provided with OPEB benefits, which is currently between 5.75 and 8.5 years, depending on the plan.
- Deferred outflows of resources for pension – this deferred outflow results from pension plan contributions made after the measurement date of the net pension liability and the results of differences between projected and actual earnings on pension plan investments. The deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the next fiscal year. The other pension related outflow will be amortized over a closed five year period.

A deferred inflow of resources is an acquisition of a government's net assets (an increase in assets in excess of any related increase in liabilities or a decrease in liabilities in excess of any related decrease in assets) by the government that is applicable to a future reporting period. The City has three items that qualify for this category:

- Deferred inflows of resources for unavailable revenues – reported in the governmental funds balance sheet, unavailable revenues from EMS and property taxes arise under the modified accrual basis of accounting. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Deferred Outflows/Inflows of Resources (continued)

- Deferred inflows of resources for other post-employment benefits (“OPEB”) – reported in the government wide financial statement of net position, these deferred inflows result primarily from 1) changes in actuarial assumptions and 2) differences between expected and actual actuarial experiences. These OPEB related deferred inflows will be amortized over the expected remaining service lives of all employees (active and inactive employees) who are provided with OPEB which is currently between 5.75 and 8.5 years, depending on the plan.
- Deferred inflows of resources for pension – Reported in the government-wide statement of net position, these deferred inflows result primarily from differences between expected and actual experience. These amounts will be amortized over the expected remaining service lives of all employees (active and inactive employees) who are provided with pension through the pension plan, which is currently 3.39 years.

Fund Balance

The City reports fund balances in accordance with GASB Statement No. 54 “Fund Balance Reporting and Governmental Fund Type Definitions.” This Statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government’s fund balances more transparent. The following classifications describe the relative strength of the spending constraints:

Non-spendable fund balance – amounts that are not in spendable form or are required to be maintained intact. As such, the inventory and prepaid items have been properly classified in the Governmental Funds Balance Sheet.

Restricted fund balance – amounts that can be spent only for specific purposes because of local, state or federal laws, or externally imposed conditions by grantors or creditors. Restrictions for capital acquisitions and contractual obligations, retirement of fund indebtedness and other state restrictions have been properly classified in the Governmental Funds Balance Sheet.

Committed fund balance – amounts constrained to specific purposes by the City itself, using its highest level of decision-making authority (i.e. the City Council). To be reported as committed, amounts cannot be used for any other purposes unless the City takes the same highest level of action to remove or change the constraint.

Assigned fund balance – amounts the City intends to use for a specific purpose. Intent can be expressed by the City or by an official or body to which the City Council delegates the authority. Per the City’s fund balance policy, assigned fund balance amounts are established by the City Manager.

Unassigned fund balance – amounts that are available for any purpose. The general fund is the only fund that reports a positive unassigned fund balance amount. However, in governmental funds other than the general fund, if expenditures incurred for specific purposes exceed the amounts that are restricted, committed, or assigned to those purposes, it may be necessary to report a negative unassigned fund balance in that fund.

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Fund Balance (continued)

The City establishes (and modifies and rescinds) fund balance commitments by passage of a resolution by City Council. Once the resolutions or ordinances are adopted, the limitation imposed remains in place until a similar action is taken (the adoption of another resolution or ordinance) to remove or revise the limitation.

When multiple categories of fund balance are available for expenditure, the City will first spend the most restricted funds before moving down to the next most restrictive category with available funds.

Net Position

Net position represent the difference between assets, deferred outflows of resources, liabilities and deferred inflows of resources. The City's net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvements of those assets, and adding back unspent proceeds. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislations adopted by the City or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the City considers restricted funds to have been spent first.

Encumbrances

Encumbrances for goods or purchased services are documented by purchase orders or contracts. Since under Texas law, appropriations lapse at fiscal year-end, outstanding encumbrances are appropriately provided for in the subsequent years' budget to provide for the liquidation of the prior commitments. As of September 30, 2019, the City had no encumbrances in the General Fund that rolled over into the new fiscal year.

Pension

For purposes of measuring the net pension liability, pension related deferred outflows and inflows of resources, and pension expense, City specific information about its Fiduciary Net Position in the Texas Municipal Retirement System (TMRS) and additions to/deductions from the City's Fiduciary Net Position have been determined on the same basis as they are reported by TMRS. For this purpose, plan contributions are recognized in the period that compensation is reported for the employee, which is when contributions are legally due. Benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. Information regarding the City's Total Pension Liability is obtained from TMRS through a report prepared for the City by TMRS consulting actuary, GRS Retirement Consulting, in compliance with Governmental Accounting Standards Board (GASB) Statements No. 68 and No. 71.

Other Post-Employment Benefits

The City provides its retirees the opportunity to maintain health insurance coverage by participating in the City's self-insurance plan. The City reports the total liability for this plan on the government-wide and proprietary fund financial statements. The actual cost recorded in the governmental fund financial statements is the cost of the health benefits incurred on behalf of the retirees less the premiums collected from the retirees. Information regarding the City's total liability for this plan is obtained through a report prepared by GRS Retirement Consulting, the City's third-party actuary, in compliance with GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions.

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Other Post-Employment Benefits (continued)

Additionally, the City participates in a defined benefit group-term life insurance plan, both for current and retired employees, administered by the Texas Municipal Retirement System (TMRS). The City reports the total liability for this plan on the government-wide and proprietary fund financial statements. Information regarding the City's total OPEB liability is obtained from TMRS through a report prepared for the City by TMRS' consulting actuary, GRS Retirement Consulting, in compliance with GASB Statement No. 75.

Implementation of Future Accounting Standards

The Governmental Accounting Standards Board ("GASB") has issued the following new statements to be implemented in future years.

GASB Statement No. 84, Fiduciary Activities. This statement establishes criteria for identifying fiduciary activities. It presents separate criteria for evaluating component units, pension and other postemployment benefit arrangements, and other fiduciary activities. The focus is on a government controlling the assets of the fiduciary activity and identification of the beneficiaries of those assets. Fiduciary activities are reported in one of four types of funds: pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, or custodial funds. Custodial funds are used to report fiduciary activities that are not held in a trust. The agency fund designation will no longer be used. GASB 84 also provides guidance on fiduciary fund statements and timing of recognition of a liability to beneficiaries. This standard becomes effective for the City in fiscal year 2020.

GASB Statement No. 87, Leases. This statement provides a new framework for accounting for leases under the principle that leases are financings. No longer will leases be classified between capital and operating. Lessees will recognize an intangible asset and a corresponding liability. The liability will be based on the payments expected to be paid over the lease term, which includes an evaluation of the likelihood of exercising renewal or termination options in the lease. Lessors will recognize a lease receivable and related deferred inflow of resources. Lessors will not derecognize the underlying asset. An exception to the general model is provided for short-term leases that cannot last more than 12 months. Contracts that contain lease and non-lease components will need to be separated so each component is accounted for accordingly. This standard becomes effective for the City in fiscal year 2021.

GASB Statement No. 89, Accounting for Interest Cost Incurred before the End of a Construction Period. This Statement establishes accounting requirements for interest cost incurred before the end of a construction period. This standard becomes effective for the City in fiscal year 2021.

NOTE 2 - DEPOSITS (CASH) AND INVESTMENTS

The Public Funds Investment Act (Government Code Chapter 2256) contains specific provisions in the areas of investment practices, management reports and establishment of appropriate policies. Among other things, it requires the City to adopt, implement, and publicize an investment policy. That policy must address the following areas: (1) safety of principal and liquidity, (2) portfolio diversification, (3) allowable investments, (4) acceptable risk levels, (5) expected rates of return, (6) maximum allowable stated maturity of portfolio investments, (7) maximum average dollar-weighted maturity, allowed based on the stated maturity date for the portfolio, (8) investment staff quality and capabilities, (9) and bid solicitation preferences for certificates of deposit.

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 2 - DEPOSITS (CASH) AND INVESTMENTS (continued)

Statutes and the City's investment policy authorized the City to invest in the following investments as summarized in the following table:

Authorized Investment Type	Final Stated Maximum Maturity	Maximum Percentage of Portfolio	Maximum Investment In One Issuer
Public funds investment pool	N/A	100%	None
Certificates of deposit	5 years	100%	None
U.S. Treasury obligations	5 years	100%	None
No-load money market mutual funds	5 years	50%	None
Repurchase agreements	5 years	50%	None
State of Texas securities	5 years	50%	None
U.S. agency obligations	5 years	50%	None
Commercial paper	5 years	10%	None

The act also requires the City to have independent auditors perform test procedures related to investment practices as provided by the Act. The City is in substantial compliance with the requirements of the Act and with local policies.

Deposits and investments as of September 30, 2019, are classified in the accompanying financial statements as follows:

Governmental Activities	\$ 21,914,653
Business Type Activities	21,920,129
	<u>\$ 43,834,782</u>

Deposits and investments as of September 30, 2019, consist of the following:

Deposits with financial institutions	\$ 858,942
Investments	42,975,840
	<u>\$ 43,834,782</u>

\$10,000 of the deposits with financial institutions listed above is in a joint use facility fund with the City of North Richland Hills. The funds are to be used to maintain a water and sewer transfer station.

For the purposes of the statement of cash flows, the City considers all highly liquid investments with maturities at the date of purchase of three months or less to be cash equivalents.

Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the City manages its exposure to interest rate risk is by investing mainly in investment pools which purchase a combination of shorter term investments with an average maturity of less than 365 days thus reducing the interest rate risk. The City monitors the interest rate risk inherent in its portfolio by measuring the weighted average maturity of its portfolio. The City has no specific limitations with respect to this metric.

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 2 - DEPOSITS (CASH) AND INVESTMENTS (continued)

As of September 30, 2019, the City had the following investments:

Investment Type	Carrying Value	Weighted Average Maturity
TexPool	\$ 5,971,693	36 days
TexPool Prime	1,031,303	33 days
TexasTerm	466,897	38 days
LOGIC	305,175	49 days
Money Market	24,903,653	Daily
CDs	10,297,119	22 Days
	<u>\$ 42,975,840</u>	

\$1,186,038 of the investments listed above is in a joint use facility fund with the City of North Richland Hills. The funds are to be used to maintain a water and sewer transfer station.

As of September 30, 2019, the City did not invest in any securities which are highly sensitive to interest rate fluctuations.

Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by (where applicable) the Public Funds Investment Act, the City's investment policy or debt agreements and the actual rating as of year-end for each investment type.

Investment Type	Carrying Value	Minimum Rating Required	Actual Investment Rating
TexPool	\$ 5,971,693	AAA	AAAm
TexPool Prime	1,031,303	AAA	AAAm
Texas Term	466,897	AAA	AAAm
LOGIC	305,175	AAA	AAAm
Money Market	24,903,653	N/A	N/A
CDs	10,297,119	N/A	N/A
	<u>\$ 42,975,840</u>		

Concentration of Credit Risk

The investment policy of the City contains no limitations on the amount that can be invested in any one issuer. As of September 30, 2019, other than external investment pools and securities guaranteed by the United States Government, the City did not have 5% or more of its investments with one issuer.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The Public Funds Investment Act and the City's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits. The Public Funds Investment Act requires that a financial institution secure deposits made by

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 2 - DEPOSITS (CASH) AND INVESTMENTS (continued)

Custodial Credit Risk (continued)

state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The fair value of the pledged securities in the collateral pool must equal at least the bank balance less the FDIC insurance of \$250,000 at all times.

At September 30, 2019, the carrying amount of the City's cash on hand and deposits was \$858,942 and the bank balance was \$1,630,075. Of the bank balance, \$250,000 was covered by federal depository insurance while the remaining \$1,380,075 was secured with securities held by the pledging financial institution's trust department or agent in the City's name.

The City is a voluntary participant in the TexPool, LOGIC and Texas Term external investment pools.

The State Comptroller of Public Accounts exercises responsibility over TexPool. Oversight includes the ability to significantly influence operations, designation of management, and accountability for fiscal matters. Additionally, the State Comptroller has established an advisory board composed of both Participants in TexPool and other persons who do not have a business relationship with TexPool. TexPool operates in a manner consistent with the SEC's Rule 2a7 of the Investment Company Act of 1940. TexPool uses amortized cost rather than market value to report net position to compute share prices. Accordingly, the fair value of the position in TexPool is the same as the value of TexPool Shares.

LOGIC is governed by a six member board and is an AAA-rated investment program tailored to the investment needs of local governments within the state of Texas and is administered by First Southwest Asset Management, Inc. and JPMorgan Chase. LOGIC assists governments across Texas making the most of taxpayer dollars by allowing local officials to improve the return on their invested balances by pooling their money with other entities to achieve economies of scale in a conservative fund. LOGIC is a 'Constant Dollar' net asset value pool and is in full compliance with the Texas Public Funds Investment Act.

Texas Term is organized in conformity with the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and the Public Funds Investment Act, Chapter 2256 of the Texas Government Code. A seven-member advisory board governs the Pool. As required by the Public Funds Investment Act, the Advisory Board is composed of participants in the Pool and other persons who do not have a business relationship with the Pool. Under agreement with the Texas Term Advisory Board, PFM Asset Management LLC provides administrative and investment services to the pool. The Pool purchases only investments of the type in which Texas local governments are permitted to invest their own funds. The fair value of the position in Texas Term is the same as the value of Texas Term shares.

The City's external pooled funds are reported at amortized cost as permitted by GASB Statement No. 79, *Certain External Investment Pools and Pool Participants*. Amortized cost for the investment pools approximates fair value. In addition, The City's investment pools do not have any limitations and restrictions on withdrawals such as notice periods or maximum transaction amounts. The pools do not impose any liquidity fees or redemption gates.

Market values of money market accounts and certificates of deposit are based on quoted market values using Level 2 inputs.

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 3 - RECEIVABLES

Accounts receivable balances for the year ended September 30, 2019, was as follows:

Governmental Funds:

	General	Debt Service	Capital Projects	Nonmajor Governmental	Total
Receivables:					
Property taxes	\$ 174,412	\$ 78,187	\$ -	\$ -	\$ 252,599
Sales tax	492,203	-	-	489,653	981,856
Garbage	96,145	-	-	-	96,145
Ambulance	622,023	-	-	-	622,023
Franchise fees	138,612	-	-	-	138,612
Other	147,996		3,589	349	151,934
Gross receivables	1,671,391	78,187	3,589	490,002	2,243,169
Less: allowance for uncollectibles	(519,851)	(31,690)	-	-	(551,541)
Net total receivables	\$ 1,151,540	\$ 46,497	\$ 3,589	\$ 490,002	\$ 1,691,628

Proprietary Funds:

	Water and Sewer	Drainage Utility	Total	Internal Service
Customer accounts	\$ 2,509,660	\$ 116,071	\$2,625,731	\$ -
Other	206	1,461	1,667	677
Gross receivables	2,509,866	117,532	2,627,398	677
Less allowance for uncollectibles	(797,574)	(40,658)	(838,232)	-
Total	\$ 1,712,292	\$ 76,874	\$1,789,166	\$ 677

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 4 - CAPITAL ASSETS

Capital asset activity for the year ended September 30, 2019, was as follows:

	Balance September 30, 2018	Additions	Retirements/ Transfers	Balance September 30, 2019
Governmental activities				
Capital assets not being depreciated				
Land	\$ 19,019,600	\$ -	\$ -	\$ 19,019,600
Construction in progress	747,492	139,871	(518,043)	369,320
Total capital assets not being depreciated	19,767,092	139,871	(518,043)	19,388,920
Capital assets being depreciated				
Buildings and improvements	21,725,208	77,800	15,201	21,818,209
Improvements other than buildings	413,778	-	-	413,778
Equipment	13,050,685	608,638	(778,422)	12,880,901
Infrastructure	33,549,351	552,363	435,863	34,537,577
Total capital assets being depreciated	68,739,022	1,669,006	(327,358)	69,650,465
Less accumulated depreciation				
Buildings and improvements	5,231,753	491,769	-	5,723,522
Improvements other than buildings	55,348	8,276	-	63,624
Equipment	9,527,957	725,399	(601,263)	9,652,093
Infrastructure	23,946,505	1,294,092	-	25,240,597
Total accumulated depreciation	38,761,563	2,519,536	(601,263)	40,679,836
Total capital assets being depreciated, net	29,977,459	(850,530)	273,905	28,970,629
Governmental activities capital assets, net	\$ 49,744,551	\$ (710,659)	\$ (244,138)	\$ 48,359,549
Business-Type Activities				
Capital assets not being depreciated				
Land	\$ 91,000	\$ -	\$ -	\$ 91,000
Construction in progress	785,223	1,515,629	(22,991)	2,277,861
Total capital assets not being depreciated	876,223	1,515,629	(22,991)	2,368,861
Capital assets being depreciated				
Buildings and improvements	3,353,778	-	-	3,353,778
Equipment	1,961,789	63,111	(47,149)	1,977,751
Street and drainage improvements	18,417,917	16,343	-	18,434,260
Waterworks and sewer system	23,665,057	144,739	22,991	23,832,787
Total capital assets being depreciated	47,398,541	224,193	(24,158)	47,598,576
Less accumulated depreciation for				
Buildings and improvements	1,189,962	63,675	-	1,253,637
Equipment	1,283,382	109,149	(47,149)	1,345,382
Street and drainage improvements	9,500,048	368,262	-	9,868,310
Waterworks and sewer system	4,460,754	365,851	-	4,826,605
Total accumulated depreciation	16,434,146	906,937	(47,149)	17,293,934
Total capital assets being depreciated, net	30,964,395	(682,744)	22,991	30,304,642
Business-type activities capital assets, net	\$ 31,840,618	\$ 832,885	\$ -	\$ 32,673,503

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 4 - CAPITAL ASSETS (continued)

Depreciation expense was charged as direct expense to programs of the primary government as follows:

Governmental activities	
General government	\$ 277,895
Public safety	406,393
Culture and recreation	248,780
Public works	1,388,975
Internal Service Fund	197,493
Total depreciation expense - Governmental Activities	<u>\$ 2,519,536</u>
Business-Type activities	
Water and sewer	\$ 502,171
Drainage	380,696
Internal Service Fund	24,070
Total depreciation expense - Business-Type Activities	<u>\$ 906,937</u>

Construction in progress and remaining commitments under construction related construction contracts at September 30, 2019 are as follows:

Project Name	Remaining Commitment	Total In Progress
Governmental Activities:		
Bowie Street	\$ 7,690	\$ 22,310
Splashpad	14,341	26,002
Capp Smith retaining wall project	4,832	48,168
CDBG 44th Year	-	2,500
Whitley Road - phase three	45,829	191,530
Fire Engine	671,190	78,810
Total Governmental Activities	<u>\$ 743,882</u>	<u>\$ 369,320</u>
Business-Type Activities:		
Water and Sewer Projects	\$ 4,078,494	\$ 2,277,861
Total Business-Type Activities	<u>\$ 4,078,494</u>	<u>\$ 2,277,861</u>

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 5 - LONG-TERM DEBT

Compensated absences, OPEB and pension liabilities are generally liquidated by the General Fund, Water and Sewer Fund, and the Drainage Utility Fund.

During the fiscal year ended September 30, 2019, the City issued a Combination Tax and Limited Pledge Revenue Certificates of Obligation Series 2019 in amount of \$8,490,000 with an interest rate of 2.00-5.00% and premiums in the amount of \$496,956. The proceeds will be used for street, utility, and park improvement projects as well as capital equipment replacements.

The following is a summary of long-term debt transactions of the City for the year ended September 30, 2019:

	Balance Beginning of Year	Increase	Decrease	Balance End of Year	Due Within One Year
Governmental Activities					
General obligation bonds	\$ 1,605,000	\$ -	\$ (500,000)	\$ 1,105,000	\$ 520,000
Certificates of obligation	19,040,000	425,000	(1,380,000)	18,085,000	1,515,000
Unamortized bond premium	593,220	24,877	(36,275)	581,822	-
Note payable	379,687	-	(65,767)	313,920	68,737
Compensated absences	2,342,864	447,254	(221,921)	2,568,197	95,143
Total governmental activities	23,960,771	897,131	(2,203,963)	22,653,939	2,198,880
Business-Type Activities					
Certificates of obligation	14,655,000	8,065,000	(810,000)	21,910,000	945,000
Unamortized bond premium	546,745	472,079	(36,559)	982,265	-
Compensated absences	350,095	48,203	(3,934)	394,364	39,147
Total Business-type Activities	15,551,840	8,585,282	(850,493)	23,286,629	984,147
Total government-wide activities	<u>\$ 39,512,611</u>	<u>\$ 9,482,413</u>	<u>\$ (3,054,456)</u>	<u>\$ 45,940,568</u>	<u>\$ 3,183,027</u>

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 5 - LONG-TERM DEBT (continued)

General Obligation Bonds and Certificates of Obligation

General Obligation Bonds are direct obligations issued on a pledge of the general taxing power for the payment of the debt obligations of the City. General Obligation Bonds and Certificates of Obligation require the City to compute, at the time other taxes are levied, the rate of tax required to provide (in each year bonds are outstanding) a fund to pay interest and principal at maturity. The City is in compliance with this requirement.

General obligations bonds and certificates of obligation payable at September 30, 2019, are comprised of the following individual issues:

	<u>Governmental</u>	<u>Business-Type</u>
\$2,855,000 Series 2006 General Obligation Refunding Bonds due in annual installments of \$20,000 to \$330,000 through April 1, 2020; interest at 3.730%.	\$ 330,000	\$ -
\$3,400,000 Series 2007 Combination Tax and Limited Pledge Revenue Certificates of Obligation due in annual installments of \$65,000 to \$255,000 through February 1, 2027; interest at 4.110%.	1,780,000	-
\$7,365,000 Series 2011 Combination Tax and Limited Pledge Revenue Certificates of Obligation due in annual installments of \$315,000 to \$660,000 through February 1, 2026; interest at 2.00% to 4.00%	1,450,000	1,525,000
\$7,730,000 Series 2012 Certificates of Obligation due in annual installments of \$290,000 to \$510,000 through February 1, 2032; interest at 2.00% to 3.25%.	-	5,520,000
\$2,145,000 Series 2013 General Obligation Refunding Bonds due in annual installments of \$125,000 to \$270,000 through February 1, 2023; interest at 2.25%.	775,000	-
\$3,500,000 Series 2014 Combination Tax and Limited Pledge Revenue Certificates of Obligation due in annual installments of \$85,000 to \$900,000 through February 2034; interest at 1.00% to 3.500%.	2,920,000	-
\$5,885,000 Series 2016 Combination Tax and Limited Pledge Revenue Certificates of Obligation due in annual installments of \$285,000 to \$355,000 through February 2036; interest at 2.00% to 4.00%	5,095,000	-
\$7,325,000 Series 2017 Certificates of Obligation due in annual installments of \$245,000 to \$480,000 through February 1, 2037; interest at 3.00% to 5.00%.	-	6,800,000
\$6,780,000 Series 2018 Certificates of Obligation due in annual installments of \$245,000 to \$480,000 through February 1, 2038; interest at 2.00% to 5.00%.	6,415,000	-
\$8,490,000 Series 2019 Combination Tax and Limited Pledge Revenue Certificates of Obligation due in annual installments of \$195,000 to \$555,000 through February 1, 2039; interest at 2.00% to 5.00%	425,000	8,065,000
Total Bonds Payable	<u>\$ 19,190,000</u>	<u>\$ 21,910,000</u>

Notes payable at September 30, 2019, are comprised of the following individual issues:

	<u>Governmental</u>	<u>Business-Type</u>
Note payable to City of North Richland Hills annual installments of \$19,785, including interest at 4.5%, maturing February 2021.	\$ 37,054	\$ -
Note payable to City of North Richland Hills annual installments of \$63,068, including interest at 4.5%, maturing October 2024.	276,866	-
Total Notes Payable	<u>313,920</u>	<u>-</u>
Total Bonds and Notes Payable	<u>\$ 19,503,920</u>	<u>\$ 21,910,000</u>

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 5 - LONG-TERM DEBT (continued)

Annual Requirements to Retire Debt Obligations

The annual aggregate maturities for each type of debt obligation for the years subsequent to September 30, 2019, are as follows:

General Obligation Bonds

	Governmental Activities		
	Principal	Interest	Total
2020	\$ 520,000	\$ 21,454	\$ 541,454
2021	200,000	10,913	210,913
2022	195,000	6,469	201,469
2023	190,000	2,138	192,138
	<u>\$ 1,105,000</u>	<u>\$ 40,974</u>	<u>\$ 1,145,974</u>

Certificates of Obligation

	Governmental Activities		Business-Type Activities		
	Principal	Interest	Principal	Interest	Total
2020	\$ 1,515,000	\$ 574,175	\$ 945,000	\$ 654,323	\$ 3,688,498
2021	1,945,000	514,391	975,000	623,323	4,057,714
2022	1,835,000	449,422	1,150,000	587,698	4,022,120
2023	1,080,000	397,786	1,190,000	546,661	3,214,447
2024	1,010,000	356,516	1,230,000	503,660	3,100,176
2025 - 2029	4,500,000	1,221,725	6,390,000	1,854,771	13,966,496
2030 - 2034	3,940,000	613,308	5,960,000	877,521	11,390,829
2035 - 2039	2,260,000	124,359	4,070,000	223,315	6,677,674
	<u>\$ 18,085,000</u>	<u>\$ 4,251,682</u>	<u>\$ 21,910,000</u>	<u>\$ 5,871,272</u>	<u>\$ 50,117,954</u>

Notes Payable

	Governmental Activities		
	Principal	Interest	Total
2020	\$ 68,727	\$ 14,126	\$ 82,853
2021	71,819	10,764	82,583
2022	55,266	7,802	63,068
2023	57,753	5,315	63,068
2024	60,355	2,716	63,071
	<u>\$ 313,920</u>	<u>\$ 40,723</u>	<u>\$ 354,643</u>

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 6 - INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

Interfund Receivables and Payables

The outstanding balances between funds result mainly from the time lag between the dates that 1) interfund goods and services are provided or reimbursable expenditures occur, 2) transactions are recorded in the accounting system, and 3) payments between funds are made. All interfund balances are expected to be repaid during the year ending September 30, 2019.

At September 30, 2019, current interfund balances consisted of the following:

Interfund Transfers

All interfund transfers between the various funds are approved supplements to the operations of those funds.

Receivable Fund	Payable Fund	Amounts
General Fund	WCCPD Fund	\$ 690,597
		<u>\$ 690,597</u>

At September 30, 2019, transfers in/out for governmental and proprietary funds are as follows:

Transfers In	Transfers Out	Amounts
General Fund	WEDC Sales Tax Fund	\$ 36,400
General Fund	Storm Drain Utility	72,600
General Fund	WCCPD Fund	29,000
General Fund	Water and Sewer Operating Fund	406,486
Equipment Replacement Fund	WCCPD Fund	15,000
Equipment Replacement Fund	Storm Drain Utility	31,000
Equipment Replacement Fund	Water and Sewer Operating Fund	66,500
Equipment Replacement Fund	WEDC Sales Tax Fund	14,500
Equipment Replacement Fund	General Fund	47,500
		<u>\$ 718,986</u>

Transfers are primarily used to move funds to:

- General Fund from Watauga Economic Development Corporation ("WEDC") Sales Tax Fund for General and Administrative charges. A percent of fund revenues (less interest income) to pay for general charges that the General Fund pays for but services used also by other funds.
- General Fund from Storm Drain Utility Fund for General and Administrative charges. A percent of fund revenues (less interest income) to pay for general charges that the General Fund pays for but services used also by other funds.
- General Fund from Watauga Crime Control and Prevention District ("WPCCPD") Fund for General and Administrative charges. A percent of fund revenues (less interest income) to pay for general charges that the General Fund pays for but services used also by other funds.
- General Fund from Water and Sewer Operating Fund for General and Administrative charges. A percent of fund revenues (less interest income) to pay for general charges that the General Fund pays for but services are also used by other funds.
- The transfer to Equipment Replacement Fund were for the acquisition of various replacement capital needs in the City.

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 7 - PENSION PLAN

The City of Watauga, Texas participates as one of 887 plans in the nontraditional, joint contributory, hybrid defined benefit pension plan administered by the Texas Municipal Retirement System (TMRS). TMRS is an agency created by the State of Texas and administered in accordance with the TMRS Act, Subtitle G, Title 8, Texas Government Code (the TMRS Act) as an agent multiple-employer retirement system for municipal employees in the State of Texas. The TMRS Act places the general administration and management of the System with a six-member Board of Trustees. Although the Governor, with the advice and consent of the Senate, appoints the Board, TMRS is not fiscally dependent on the State of Texas. TMRS's defined benefit pension plan is a tax-qualified plan under Section 401 (a) of the Internal Revenue Code. TMRS issues a publicly available comprehensive annual financial report (CAFR) that can be obtained at www.tmrs.com.

All eligible employees of the city are required to participate in TMRS.

Benefits Provided

TMRS provides retirement, disability, and death benefits. Benefit provisions are adopted by the governing body of the city, within the options available in the state statutes governing TMRS.

At retirement, the benefit is calculated as if the sum of the employee's contributions, with interest, and the city-financed monetary credits with interest were used to purchase an annuity. Members may choose to receive their retirement benefit in one of seven payment options. Members may also choose to receive a portion of their benefit as a Partial Lump Sum Distribution in an amount equal to 12, 24, or 36 monthly payments, which cannot exceed 75% of the member's deposits and interest.

The plan provisions are adopted by the City Council, within the options available in the state statutes governing TMRS. Plan provisions for the City were as follows:

Employee deposit rate	7.00%
Matching ration (city to employee)	2 to 1
Years required for vesting	5
Updated Service Credit	100% Repeating Transfers
Annuity Increase (to retirees)	70% of CPI Repeating

Employees covered by benefit terms.

Members can retire at ages 60 and above with 5 or more years of service or with 20 years of service regardless of age.

At the December 31, 2018 valuation and measurement date, the following employees were covered by the benefit terms:

Number of	
Inactive employees or beneficiaries currently receiving benefits	101
Inactive employees entitled to but not yet receiving benefits	166
Active employees	<u>162</u>
Total	429

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 7 - PENSION PLAN (continued)

Contributions

The contribution rates for employees in TMRS are either 5%, 6%, or 7% of employee gross earnings, and the city matching percentages are either 100%, 150%, or 200%, both as adopted by the governing body of the city. Under the state law governing TMRS, the contribution rate for each city is determined annually by the actuary, using the Entry Age Normal (EAN) actuarial cost method. The actuarially determined rate is the estimated amount necessary to finance the cost of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

Employees for the City were required to contribute 7.00% of their annual gross earnings during the fiscal year. The contribution rates for the City were 13.59% and 13.50% in calendar years 2018 and 2019, respectively. The city's contributions to TMRS for the year ended September 30, 2019 were \$1,349,674, and were equal to the required contributions.

Net Pension Liability

The city's Net Pension Liability (NPL) was measured as of December 31, 2018, and the Total Pension Liability (TPL) used to calculate the Net Pension Liability was determined by an actuarial valuation as of that date.

Actuarial assumptions:

The Total Pension Liability in the December 31, 2018 actuarial valuation was determined using the following actuarial assumptions:

Inflation	2.50% per year
Overall payroll growth	3.00% per year
Investment Rate of Return	6.75%, net of pension plan investment expense, including inflation

Salary increases were based on a service-related table. Mortality rates for active members, retirees, and beneficiaries were based on the gender-distinct RP2000 Combined Healthy Mortality Table, with male rates multiplied by 109% and female rates multiplied by 103%. The rates are projected on a fully generational basis by scale BB to account for future mortality improvements. For disabled annuitants, the gender-distinct RP2000 Disabled Retiree Mortality Table is used, with slight adjustments.

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 7 - PENSION PLAN (continued)

Net Pension Liability (continued)

Actuarial assumptions used in the December 31, 2018, valuation were based on the results of actuarial experience studies. The experience study in TMRS was for the period December 31, 2010 through December 31, 2014, first used in the December 31, 2015 valuation. Healthy post-retirement mortality rates and annuity purchase rates were updated based on a Mortality Experience Investigation Study covering 2009 through 2011, and dated December 31, 2013. These assumptions were first used in the December 31, 2013 valuation, along with a change to the Entry Age Normal (EAN) actuarial cost method. Assumptions are reviewed annually. No additional changes were made for the 2018 valuation.

The long-term expected rate of return on pension plan investments is 6.75%. The pension plan's policy in regard to the allocation of invested assets is established and may be amended by the TMRS Board of Trustees. Plan assets are managed on a total return basis with an emphasis on both capital appreciation as well as the production of income, in order to satisfy the short-term and long-term funding needs of TMRS.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return (Arithmetic)</u>
Domestic Equity	17.50%	4.55%
International Equity	17.50%	6.10%
Core Fixed Income	10.00%	1.00%
Non-Core Fixed Income	20.00%	3.65%
Real Return	10.00%	4.03%
Real Estate	10.00%	5.00%
Absolute Return	10.00%	4.00%
Private Equity	5.00%	8.00%
Total	<u>100.00%</u>	

Discount Rate

The discount rate used to measure the Total Pension Liability was 6.75%. The projection of cash flows used to determine the discount rate assumed that employee and employer contributions will be made at the rates specified in statute. Based on that assumption, the pension plan's Fiduciary Net Position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the Total Pension Liability.

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 7 - PENSION PLAN (continued)

Net Pension Liability (continued)

Changes in Net Pension Liability

	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Balance at 12/31/2017	\$ 48,230,601	\$ 44,492,648	\$ 3,737,953
Changes for the year:			
Service cost	1,577,540	-	1,577,540
Interest (on the Total Pension Liability)	3,256,548	-	3,256,548
Difference between expected and actual experience	22,136	-	22,136
Changes of assumptions	-	-	-
Contributions - employer	-	1,289,939	(1,289,939)
Contributions - employee	-	664,427	(664,427)
Net investment income	-	(1,332,865)	1,332,865
Benefit payments, including refunds of employee contributions	(1,548,423)	(1,548,423)	-
Administrative expense	-	(25,758)	25,758
Other	-	1,155	(1,155)
Balance at 12/31/2018	\$ 51,538,402	\$ 43,541,123	\$ 7,997,279

Sensitivity of the net pension liability to changes in the discount rate

The following presents the net pension liability of the City, calculated using the discount rate of 6.75%, as well as what the City's net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.75%) or 1-percentage-point higher (7.75%) than the current rate:

1% Decrease	Current Single Rate Assumption	1% Increase
5.75%	6.75%	7.75%
\$16,036,441	\$7,997,279	\$1,508,836

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's Fiduciary Net Position is available in a separately-issued TMRS financial report. That report may be obtained on the Internet at www.tmr.com.

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 7 - PENSION PLAN (continued)

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended September 30, 2019 the city recognized pension expense of \$1,857,545.

At September 30, 2019, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference in expected and actual experience	\$ 15,606	\$ 176,404
Difference in projected and actual earnings on pension plan investments.	3,949,890	1,669,006
Employer contributions made after the measurement date	<u>956,008</u>	<u>-</u>
Totals	<u>\$ 4,921,504</u>	<u>\$ 1,845,410</u>

\$956,008 reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability for the year ending September 30, 2020. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Fiscal Year</u>	<u>Net Deferred Outflows (Inflows) of Resources</u>
2020	\$ 638,958
2021	300,089
2022	313,817
2023	<u>867,222</u>
Total	<u>\$ 2,120,086</u>

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 8 - OTHER POSTEMPLOYMENT BENEFITS

TMRS Supplemental Death Benefits Plan

Benefit Plan Description

The City contributes to a single-employer defined benefit group term life insurance plan known as the Supplemental Death Benefits Fund (SDBF). Texas Municipal Retirement System ("TMRS") administers a defined benefit group-term life insurance plan. This is a voluntary program in which participating member cities may elect, by ordinance, to provide group-term life insurance coverage for their active members, including or not including retirees. The death benefit for active employees provides a lump-sum payment approximately equal to the employee's annual salary (calculated based on the employee's actual earnings, for the 12-month period preceding the month of death). The death benefit for retirees is considered an other postemployment benefit ("OPEB") and is a fixed amount of \$7,500. As the SDBF covers both active and retiree participants, with no segregation of assets, the SDBF is considered to be an unfunded OPEB plan (i.e. no assets are accumulated).

The member city contributes to the SDBF at a contractually required rate as determined by an annual actuarial valuation. The rate is equal to the cost of providing one-year term life insurance. The funding policy for the SDBF program is to assure that adequate resources are available to meet all death benefit payments for the upcoming year. The intent is not to pre-fund retiree term life insurance during employees' entire careers.

Membership in the plan as of the measurement date of December 31, 2018 was as follows:

Inactive employees or beneficiaries currently receiving benefits	63
Inactive employees entitled to but not yet receiving benefits	26
Active employees	<u>162</u>
Total	251

Contributions

Contributions are made monthly based on the covered payroll of employee members of the participating member city. The contractually required contribution rate is determined annually for each city (currently 0.18% of covered payroll). The rate is based on the mortality and service experience of all employees covered by the SDBF and the demographics specific to the workforce of the city. There is a one-year delay between the actuarial valuation that serves as the basis for the employer contribution rate and the calendar year when the rate goes into effect. The funding policy of this plan is to assure that adequate resources are available to meet all death benefit payments for the upcoming year; the intent is not to prefund retiree term life insurance during employees' entire careers. As such, contributions are utilized to fund active member deaths on a pay-as-you-go basis; any excess contributions and investment income over payments then become net position available for benefits.

Discount Rate

The TMRS SDBF program is treated as unfunded OPEB plan because the SDBF trust covers both actives and retirees and the assets are not segregated for these groups. Under GASB 75, the discount rate for an unfunded OPEB plan should be based on 20-year tax-exempt AA or higher Municipal Bonds. Therefore, a discount rate of 3.71% based on the 20 Year Bond GO Index published by bondbuyer.com is used as of the measurement date of December 31, 2018.

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 8 - OTHER POSTEMPLOYMENT BENEFITS (continued)

Actuarial Assumptions

The City's Total OPEB Liability ("TOL") was measured at December 31, 2018 and was determined by an actuarial valuation as of that date using the following actuarial assumptions:

Actuarial Cost Method	Entry Age Normal
Amortization Method	Level Percentage of Payroll, Closed
Remaining Amortization Period	28 years
Asset Valuation Method	10 Year smoothed market; 15% soft corridor
Inflation	2.5%
Salary Increases	3.50% to 10.5% including inflation
Investment Rate of Return	Because the Supplemental Death Benefits Fund is considered an unfunded trust under GASB Statement No. 75, the relevant discount rate for calculating the Total OPEB Liability is based on the Fidelity Index's "20-Year Municipal GO AA Index" rate as of the measurement date.
Retirement Age	benefits. Last updated for the 2015 valuation to an experience study for the period 2010-2014.
Mortality	RP2000 Combined Mortality Table with Blue Collar Adjustment with male rates multiplied by 109% and female rates multiplied by 103% and projected on a fully generational basis with scale BB.
Other Information:	
Notes	There were no benefit changes during the year.

Changes in Total OPEB Liability

	Total OPEB Liability
Balance at 12/31/2017	\$ 450,793
Changes for the year:	
Service cost	24,679
Interest (on the Total OPEB Liability)	15,283
Difference between expected and actual experience	(28,476)
Changes of assumptions	(32,318)
Benefit payments, including refunds of employee contributions	(2,848)
Balance at 12/31/2018	\$ 427,113

Sensitivity Analysis

The following presents the Total OPEB Liability of the employer, calculated using the discount rate of 3.71%, as well as what the City's Total OPEB Liability would be if it were calculated using a discount rate that is 1 percentage point lower (2.71%) or 1 percentage point higher (4.71%) than the current rate. Note that the healthcare cost trend rate does not affect the Total OPEB Liability, so sensitivity to the healthcare cost trend rate is not shown.

1% Decrease	Current Single Rate Assumption	1% Increase
2.71%	3.71%	4.71%
\$514,575	\$427,113	\$359,111

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 8 - OTHER POSTEMPLOYMENT BENEFITS (continued)

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB Activity

For the year ended September 30, 2019, the City recognized OPEB expense of \$35,768 relating to the SBFD plan.

As of September 30, 2019, the City reported deferred outflows of resources and deferred inflows of resources related to OPEBs from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference in expected and actual experience	\$ -	\$ 23,524
Difference in assumption changes	-	2,777
Employer contributions made after the measurement date	<u>2,124</u>	<u>-</u>
Totals	<u>\$ 2,124</u>	<u>\$ 26,301</u>

The \$2,124 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the OPEB liability in the year ending September 30, 2019.

Amounts currently reported as deferred outflows of resources related to OPEBs, excluding contributions subsequent to the measurement date, will be recognized in OPEB expense as follows:

<u>Fiscal Year</u>	<u>Net Deferred Outflows (Inflows) of Resources</u>
2020	\$ (4,194)
2021	(4,194)
2022	(4,194)
2023	<u>(7,929)</u>
Total	<u>\$ 26,301</u>

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 8 - OTHER POSTEMPLOYMENT BENEFITS (continued)

City of Watauga Retiree Health Care Plan

Plan description

The City's defined benefit OPEB plan, City of Watauga Retiree Health Care Plan (WHCP), provides OPEB through an implicit healthcare premium for retirees for all permanent full-time employees of the City. WHCP is a single-employer defined benefit OPEB plan administered by the City. At this time, no assets are accumulated in a trust to fund the future requirements of the WHCP.

Benefits provided

WHCP provides access to post retirement employees by offering a "blended premium" structure, that is, the overall health care premiums for active employees and non-Medicare retirees, are stated in terms of a single "blended premium". The difference between the underlying retiree claims and the blended overall health care premium is referred to as an "implicit" subsidy. Because the underlying claims costs for a non-Medicare retiree are on average higher than the blended premium, there is a positive implicit subsidy for the non-Medicare retirees.

Employees covered by benefit terms. At September 30, 2019, the following employees were covered by the benefit terms:

Number of	
Retirees and beneficiaries	6
Inactive, nonretired members	0
Active members	<u>140</u>
Total	146

Total OPEB Liability

The City's total OPEB liability of \$1,009,697 was measured as of December 31, 2018, and was determined by an actuarial valuation as of December 31, 2018.

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 8 - OTHER POSTEMPLOYMENT BENEFITS (continued)

Actuarial assumptions and other inputs.

The total OPEB liability in the December 31, 2018 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Valuation Date: December 31, 2018

Methods and Assumptions:

Actuarial Cost Method	Individual Entry-Age
Discount Rate	3.71% as of December 31, 2018
Inflation	2.50%
Salary Increases	3.50% to 10.50%, including inflation
Demographic Assumptions	Based on the experience study covering the four-year period ending December 31, 2014 as conducted for the Texas Municipal Retirement System (TMRS)
Mortality	For healthy retirees, the gender-distinct RP2000 Combined Healthy Mortality Tables with Blue Collar Adjustment are used with male rates multiplied by 109% and female rates multiplied by 103%. The rates are projected on a fully generational basis by scale BB to account for future mortality improvements.
Health Care Trend Rates	7.20% declining to an ultimate rate of 4.25% after 14 years Participation Rates 35% of retirees between the ages of 50 and 64 at retirement; 0% for retirees under age 50 at retirement

Discount Rate

Because the RHCP is unfunded or pay-as-you go, the discount rate is based on 20 year tax-exempt AA or higher Municipal Bonds or 3.71% as of the measurement date of December 31, 2018 based on the 20 Year Bond GO Index published by bondbuyer.com.

Changes in the Total OPEB Liability

	Total OPEB Liability
Balance at 12/31/2017	\$ 1,029,545
Changes for the year:	
Service cost	41,530
Interest (on the Total OPEB Liability)	34,038
Difference between expected and actual experience	(10,983)
Changes of assumptions	(40,515)
Benefit payments	(43,918)
Balance at 12/31/2018	\$ 1,009,697

Changes of assumptions reflect a change in the discount rate from 3.31% as of December 31, 2017 to 3.71% as of December 31, 2018.

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 8 - OTHER POSTEMPLOYMENT BENEFITS (continued)

Sensitivity of the total OPEB liability to changes in the discount rate

The following presents the plan's total OPEB liability, calculated using a discount rate of 3.71%, as well as what the plan's total OPEB liability would be if it were calculated using a discount rate that is one percent lower or one percent higher:

1% Decrease	Current Single Rate Assumption	1% Increase
<u>2.71%</u>	<u>3.71%</u>	<u>4.71%</u>
\$1,114,656	\$1,009,697	\$916,435

Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates

The following presents the plan's total OPEB liability, calculated using the assumed trend rates as well as what the plan's total OPEB liability would be if it were calculated using a trend rate that is one percent lower or one percent higher:

1% Decrease	Current Healthcare Cost Trend Rate Assumption	1% Increase
<u>1% Decrease</u>	<u>Assumption</u>	<u>1% Increase</u>
\$894,474	\$1,009,697	\$1,147,466

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended September 30, 2019, the City recognized OPEB expense of \$75,314. At September 30, 2019, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference in expected and actual experience	\$ -	\$ 9,692
Changes in assumptions	37,743	35,753
Employer contributions made after the measurement date	<u>41,954</u>	<u>-</u>
Totals	<u>\$ 79,697</u>	<u>\$ 45,445</u>

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 8 - OTHER POSTEMPLOYMENT BENEFITS (continued)

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB (continued)

City contributions made subsequent to the measurement date of the total OPEB liability (December 31, 2018) and prior to year-end (September 30, 2019) will be recognized in the following fiscal year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Fiscal Year	Net Deferred Outflows (Inflows) of Resources
2020	\$ (254)
2021	(254)
2022	(254)
2023	(254)
2024	(254)
Thereafter	(6,432)
Total	<u>\$ (7,702)</u>

NOTE 9 - RISK MANAGEMENT

The City is exposed to various risks of loss related to torts such as: theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, and natural disasters. The City participates in the Texas Municipal League Intergovernmental Risk Pool (Risk Pool) to provide general liability and property insurance and workers' compensation.

The City, along with other participating entities, contributes annual amounts determined by the Risk Pool. Contributions to the Risk Pool for workers' compensation are based on the City's payroll. As claims arise they are submitted to and paid by the Risk Pool.

The liability of the Texas Municipal League Intergovernmental Risk Pool is limited to a \$2,000,000 annual aggregate for general liability, errors and omissions, and law enforcement. The automobile liability limit for the risk pool is \$1,000,000 for each occurrence.

There have been no significant changes in insurance coverage as compared to last year. Settled claims resulting from these risks have not exceeded insurance coverage in any of the past three fiscal years.

NOTE 10 - LITIGATION

Various claims and lawsuits are pending against the City of Watauga. In the opinion of the City's Legal Counsel and Management, the potential losses will not have a material effect on the City's financial statements.

CITY OF WATAUGA, TEXAS
NOTES TO FINANCIAL STATEMENTS (continued)

NOTE 11 - OPERATING LEASE

The City is committed under various noncancelable operating leases, primarily for equipment (principally in the General Fund). Future minimum operating lease commitments are as follows:

2020	\$ 37,663
	<u>\$ 37,663</u>

Lease and rental expenditures were \$46,245 for the year ended September 30, 2019.

NOTE 12 - FUND BALANCE RESTRICTIONS

Amounts that can be spent only for specific purposes because of local, state or federal laws, or externally imposed conditions by grantors or creditors are classified as restricted fund balance. A summary of restricted fund balance in the governmental funds at September 30, 2019, follows:

	G.O. Debt Service Funds	G.O. Capital Projects Fund	Non Major Governmental Funds
Capital acquisitions and contractual obligations	\$ -	\$ 10,332,282	\$ 244,179
Debt service	<u>659,604</u>	<u>-</u>	<u>-</u>
Culture and recreation:			
Park improvements	-	-	878,509
Library purposes	<u>-</u>	<u>-</u>	<u>44,275</u>
	<u>-</u>	<u>-</u>	<u>922,784</u>
Public works:			
PEG Fees	-	-	45,246
Street maintenance	<u>-</u>	<u>-</u>	<u>1,438,292</u>
	<u>-</u>	<u>-</u>	<u>1,483,538</u>
Public safety:			
Law enforcement	-	-	1,307,297
Municipal court operations	<u>-</u>	<u>-</u>	<u>224,916</u>
	<u>-</u>	<u>-</u>	<u>1,532,213</u>
Total	<u>\$ 659,604</u>	<u>\$ 10,332,282</u>	<u>\$ 4,182,714</u>

NOTE 13 - SUBSEQUENT EVENT

In December 2019, the City approved to refund water customers their water deposits if there accounts were in good standing for the prior two years. The City credited 3,002 customer's bills in the amount of \$202,510. The City will begin refunding all customer deposits as credits to their water bill after two years if the customer's account remains in good standing.

REQUIRED SUPPLEMENTARY INFORMATION

CITY OF WATAUGA, TEXAS
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
Year Ended September 30, 2019

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Positive
				(Negative)
Revenues				
Taxes and franchise fees	\$ 9,640,000	\$ 9,640,000	\$ 9,670,695	\$ 30,695
Licenses and permits	529,000	529,000	467,737	(61,263)
Charges for services	760,000	760,000	741,687	(18,313)
Fines and forfeitures	745,700	745,700	476,291	(269,409)
Interest income	101,100	101,100	106,381	5,281
Intergovernmental	502,600	502,600	479,086	(23,514)
Miscellaneous	258,100	258,100	318,859	60,759
Total Revenues	12,536,500	12,536,500	12,260,736	(275,764)
Expenditures				
Current:				
Administration	317,800	317,800	300,357	17,443
Non-departmental	1,366,700	1,478,700	1,376,608	102,092
Human resources	168,250	168,250	158,851	9,399
Finance	459,850	459,850	451,096	8,754
MIS	395,050	395,050	377,466	17,584
Municipal Court	410,450	418,450	417,288	1,162
Library	985,700	985,700	980,084	5,616
Recreation and community				
services	751,250	706,082	698,482	7,600
Police	4,074,650	3,979,650	3,894,882	84,768
Fire/EMS	2,576,350	2,576,350	2,535,777	40,573
Public works	819,380	839,548	740,393	99,155
Fleet maintenance	203,800	203,800	195,657	8,143
Buildings	819,000	819,000	783,999	35,001
Total Expenditures	13,348,230	13,348,230	12,910,940	437,290
Excess (deficiency) of revenues over expenditures	(811,730)	(811,730)	(650,204)	161,526
Other Financing Sources (Uses)				
Transfers in	568,000	568,000	544,486	(23,514)
Transfers out	(47,500)	(47,500)	(47,500)	-
Total other financing sources and uses	520,500	520,500	496,986	(23,514)
Net change in fund balances	(291,230)	(291,230)	(153,218)	138,012
Fund balance, beginning of year	4,571,559	4,571,559	4,571,559	-
Fund balance, end of year	\$ 4,280,329	\$ 4,280,329	\$ 4,418,341	\$ 138,012

CITY OF WATAUGA, TEXAS
NOTES TO REQUIRED SUPPLEMENTARY BUDGET INFORMATION
Year Ended September 30, 2019

BUDGETARY CONTROLS AND PROCEDURES

The City Charter follows these procedures in establishing the budgetary data reflected in the financial statements:

- Prior to August 1, the City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following October 1. The operating budget includes proposed expenditures/expenses and the means of financing them.
- The proposed budget and all supporting schedules are filed with the City Secretary when submitted to City Council.
- Public hearings are conducted to obtain taxpayer comments.
- Prior to September 15, the budget is adopted by affirmative vote of at least two thirds of the members of the City Council.
- The City Manager is authorized to transfer budgeted amounts between programs within a department; however, any revisions that alter the total expenditures of any department must be approved by the City Council.
- If at any time during a fiscal year, it is estimated by the City Manager that current year's expenditures in any fund will exceed available revenues (including fund balance at the start of the year), the City Manager shall recommend measures to the City Council to ensure that a positive fund balance is maintained.
- Budgets for the General, Special Revenue, Debt Service and Enterprise Funds are adopted on a basis consistent with generally accepted accounting principles. Budgeted amounts are as amended by the City Council. Such appropriations lapse at year-end.
- Budgetary data for the Capital Projects Fund has not been presented in the accompanying financial statements as such funds are budgeted over the life of the respective project and not on an annual basis. Accordingly, formal budgetary integration of the Capital Projects Fund is employed and comparison of actual results of operations to budgetary data for such funds is not presented.
- Formal budgetary integration is employed as a management control device during the year for the General Fund, Special Revenue Funds, Debt Service Funds and Enterprise Funds. Budgetary control is maintained at the departmental level.
- Budgetary data for the Enterprise Funds has not been presented since the reporting on such budgets is not legally required. Budgetary control is maintained at the departmental level.

CITY OF WATAUGA, TEXAS
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS
Last Five Measurement Years

	2018	2017	2016	2015	2014
Total pension liability:					
Service cost	\$ 1,577,540	\$ 1,531,337	\$ 1,513,714	\$ 1,484,819	\$ 1,278,209
Interest	3,256,548	3,067,400	2,907,277	2,804,072	2,632,122
Difference between expected and actual experience	22,136	(100,072)	(570,355)	(273,667)	(422,782)
Change in assumptions	-	-	-	60,403	-
Benefit payments, including refunds of employee contributions	(1,548,423)	(1,890,714)	(1,083,810)	(1,071,136)	(1,197,706)
Net change in total pension liability	3,307,801	2,607,951	2,766,826	3,004,491	2,289,843
Total pension liability - beginning	48,230,601	45,622,650	42,855,824	39,851,333	37,561,490
Total pension liability - ending (a)	<u>\$ 51,538,402</u>	<u>\$ 48,230,601</u>	<u>\$ 45,622,650</u>	<u>\$ 42,855,824</u>	<u>\$ 39,851,333</u>
Plan fiduciary net position:					
Contributions - employer	\$ 1,289,939	\$ 1,259,752	\$ 1,197,145	\$ 1,245,119	\$ 1,115,845
Contributions - employee	664,427	642,263	636,779	652,873	609,276
Net investment income	(1,332,865)	5,418,502	2,428,960	51,790	1,871,755
Benefit payments, including refunds of employee contributions	(1,548,423)	(1,890,714)	(1,083,810)	(1,071,136)	(1,197,706)
Administrative expense	(25,758)	(28,079)	(27,433)	(31,544)	(19,541)
Other	(1,345)	(1,423)	(1,478)	(1,558)	(1,607)
Net change in plan fiduciary net position	(954,025)	5,400,301	3,150,163	845,544	2,378,022
Plan fiduciary net position - beginning	44,492,648	39,092,347	35,942,184	35,096,640	32,718,618
Plan fiduciary net position - ending (b)	<u>\$ 43,538,623</u>	<u>\$ 44,492,648</u>	<u>\$ 39,092,347</u>	<u>\$ 35,942,184</u>	<u>\$ 35,096,640</u>
Net pension liability - ending (a) - (b)	\$ 7,999,779	\$ 3,737,953	\$ 6,530,303	\$ 6,913,640	\$ 4,754,693
Plan fiduciary net position as a percentage of total pension liability	84.48%	92.25%	85.69%	83.87%	88.07%
Covered payroll	\$9,491,816	\$9,175,179	\$9,096,836	\$9,326,755	\$8,703,943
Net pension liability as a percentage of covered payroll	84.28%	40.74%	71.79%	74.13%	54.63%

The amounts presented are for each measurement year, which end the preceding December 31st of the City's fiscal year end. Net pension liability is calculated using a new methodology and will be presented prospectively in accordance with GASB 68. Ten years of data should be presented in this schedule but data was unavailable prior to 2014.

CITY OF WATAUGA, TEXAS
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF PENSION CONTRIBUTIONS
Last Eight Fiscal Years

	2019	2018	2017	Fiscal Year		2014	2013	2012
				2016	2015			
Actuarially Determined Contributions	\$1,332,221	\$1,274,565	\$1,259,325	\$1,194,583	\$1,190,315	\$1,108,798	\$ 1,082,831	\$1,129,470
Contributions in relation to the actuarially determined contribution	1,332,221	1,274,565	1,259,325	1,194,583	1,190,315	1,108,798	1,082,831	1,129,470
Contribution deficiency(excess)	-	-	-	-	-	-	-	-
Covered payroll	9,849,847	9,351,625	9,169,310	9,040,337	9,005,317	8,638,774	8,473,213	8,852,583
Contributions as a percentage of Covered payroll	13.53%	13.63%	13.73%	13.21%	13.22%	12.84%	12.78%	12.76%

Notes: Actuarially determined contribution rates are calculated as of December 31st and become effective in January 13 months later.

Methods and Assumptions Used to Determine Contribution Rates:

Actuarial Cost Method	Entry Age Normal
Amortization Method	Level Percentage of Payroll, Closed
Remaining Amortization Period	27 years
Asset Valuation Method	10 Year smoothed market; 15% soft corridor
Inflation	2.5%
Salary Increases	3.50% to 10.5% including inflation
Investment Rate of Return	6.75%
Retirement Age	Experience-based table of rates that are specific to the City's plan of benefits. Last updated for the 2015 valuation to an experience study for the period 2010-2014.
Mortality	RP2000 Combined Mortality Table with Blue Collar Adjustment with male rates multiplied by 109% and female rates multiplied by 103% and projected on a fully generational basis with scale BB.
Other Information:	
Notes	There were no benefit changes during the year.

**CITY OF WATAUGA, TEXAS
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY AND RELATED RATIOS
Last Measurement Year**

TEXAS MUNICIPAL RETIREMENT SYSTEM - SUPPLEMENTAL DEATH BENEFIT PLAN

	<u>2018</u>	<u>2017</u>
Total OPEB liability:		
Service cost	\$ 24,679	\$ 20,185
Interest	15,283	14,766
Change in assumptions	(32,318)	36,678
Benefit payments, including refunds of employee contributions	(2,848)	(2,753)
Net change in total OPEB liability	(23,680)	68,876
Total OPEB liability - beginning	450,793	381,917
Total OPEB liability - ending	<u>\$ 427,113</u>	<u>\$ 450,793</u>
Covered payroll	\$9,491,816	\$9,175,179
Total OPEB liability as a percentage of covered payroll	4.50%	4.91%

CITY OF WATAUGA, TEXAS RETIREE HEALTH PLAN

	<u>2018</u>	<u>2017</u>
Total OPEB liability:		
Service cost	\$ 41,530	\$ 36,285
Interest	34,038	35,912
Change in assumptions	(40,515)	49,341
Benefit payments, including refunds of employee contributions	(43,918)	(32,844)
Net change in total OPEB liability	(19,848)	88,694
Total OPEB liability - beginning	1,029,545	940,851
Total OPEB liability - ending	<u>\$ 1,009,697</u>	<u>\$ 1,029,545</u>
Covered payroll	\$9,791,192	\$9,013,440
Total OPEB liability as a percentage of covered payroll	10.31%	11.42%

The amounts presented are for each measurement year, which end the preceding December 31 of the City's fiscal year end. Net OPEB liability is calculated using a new methodology and will be presented prospectively in accordance with GASB 75. Ten years of data should be presented in this schedule but data was unavailable prior to 2017.

**COMBINING AND INDIVIDUAL
FUND STATEMENTS AND SCHEDULES**

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NON MAJOR GOVERNMENTAL FUNDS

SPECIAL REVENUE FUNDS

Special Revenue Funds account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

Watauga Economic Development Corporation Sales Tax Fund – to account for a quarter-cent sales tax increase, approved by voters, encourage the development and advance of City businesses, development and parks within the City.

Watauga Crime Control and Prevention Fund – to account for a half-cent sales tax increase approved by the voters to enhance law enforcement in Watauga.

Library Donation Fund – to account for public donations made to the City specifically for the benefit of the public library.

Municipal Court Security Fund – to account for a fee established in the 1997 Texas Legislative session to allow a \$3 assessment on all court fines paid. This assessment allows municipalities to purchase security equipment such as surveillance cameras, bulletproof glass and bailiff costs for Municipal Court areas.

Municipal Court Technology Fund – to account for a fee established in the 1997 Texas legislative session to allow a \$4 assessment on all court fines paid. This assessment allows municipalities to purchase and maintain technology equipment such as computer hardware and software for the benefit of the Municipal Court.

Municipal Court Juvenile Case Manager Fund – to account for a fee established and approved by City Council January 28, 2008 to allow a \$5 assessment per misdemeanor offense. Fees are paid out of this fund to pay personnel costs of the Municipal Court Juvenile Case Manager.

Traffic Safety Fund – to account for civil or administrative penalties to no more than \$75 and late penalties to no more than \$25. Legislation passed by 80th Texas Legislature allows a local government entity to use a photographic traffic signal enforcement system. One-half the net revenue from this fund is remitted to the Texas Comptroller for deposit into a Regional Trauma Account.

Street Maintenance Sales Tax Fund – to account for a quarter-cent sales tax approved by voters on May 12, 2012 for an initial four years effective October 1, 2012, and reauthorized in May 2016. The purpose of the sales tax is to provide for the maintenance and repair of municipal streets in existence at the time of the vote.

PEG Fund – to account for the expenditures for Public, Educational, and Government (PEG) Access programming is supported by the PEG fee that is assessed to each cable subscriber.

CAPITAL PROJECTS FUNDS

Capital projects funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds and trust funds.

Watauga Economic Development Corporation Construction Fund – to account for construction projects in for the Economic Development Corporation.

**CITY OF WATAUGA, TEXAS
COMBINING BALANCE SHEET
NON MAJOR GOVERNMENTAL FUNDS
September 30, 2019**

	WEDC Sales Tax Fund	Watauga Crime Control and Prevention Fund	Library Donation Fund	Municipal Court Security Fund	Municipal Court Technology Fund
ASSETS					
Cash and cash equivalents	\$ 122,081	\$ 445,089	\$ 11,018	\$ 620	\$ 50,012
Investments	645,981	712,081	33,108	-	67,915
Accounts receivable	123,096	243,550	149	-	19
Prepays and deposits	2,377	11,473	-	240	-
Total assets	<u>\$ 893,535</u>	<u>\$ 1,412,193</u>	<u>\$ 44,275</u>	<u>\$ 860</u>	<u>\$ 117,946</u>
LIABILITIES AND FUND BALANCES					
LIABILITIES					
Accounts payable	\$ 1,413	\$ 14,205	\$ -	\$ 8	\$ -
Accrued liabilities	11,236	30,143	-	668	-
Due to other funds	-	690,597	-	-	-
Total liabilities	<u>12,649</u>	<u>734,945</u>	<u>-</u>	<u>676</u>	<u>-</u>
FUND BALANCES					
Non-spendable					
Prepaid items	2,377	11,473	-	240	-
Restricted					
Capital acquisitions and contractual obligations	-	-	-	-	-
Debt service	-	-	-	-	-
Culture and recreation	878,509	-	44,275	-	-
Public works	-	-	-	-	-
Public safety	-	665,775	-	(56)	117,946
Total Fund Balances	<u>880,886</u>	<u>677,248</u>	<u>44,275</u>	<u>184</u>	<u>117,946</u>
Total Liabilities and Fund Balances	<u>\$ 893,535</u>	<u>\$ 1,412,193</u>	<u>\$ 44,275</u>	<u>\$ 860</u>	<u>\$ 117,946</u>

Municipal Court Juvenile Case Manager Fund	Traffic Safety Fund	Street Maintenance Sales Tax Fund	PEG Fund	WEDC Construction Fund	Total Non major Governmental Funds
\$ 46,576	\$ 1,021,154	\$ 221,158	\$ 45,246	\$ 95,156	\$ 2,058,110
61,087	-	1,094,949	-	149,517	2,764,638
17	-	123,135	-	36	490,002
324	1,097	-	-	-	15,511
<u>\$ 108,004</u>	<u>\$ 1,022,251</u>	<u>\$ 1,439,242</u>	<u>\$ 45,246</u>	<u>\$ 244,709</u>	<u>\$ 5,328,261</u>
\$ -	\$ 368,394	\$ 950	\$ -	\$ 530	\$ 385,500
710	11,182	-	-	-	53,939
-	-	-	-	-	690,597
<u>710</u>	<u>379,576</u>	<u>950</u>	<u>-</u>	<u>530</u>	<u>1,130,036</u>
324	1,097	-	-	-	15,511
-	-	-	-	244,179	244,179
-	-	-	-	-	-
-	-	-	-	-	922,784
-	-	1,438,292	45,246	-	1,483,538
106,970	641,578	-	-	-	1,532,213
<u>107,294</u>	<u>642,675</u>	<u>1,438,292</u>	<u>45,246</u>	<u>244,179</u>	<u>4,198,225</u>
<u>\$ 108,004</u>	<u>\$ 1,022,251</u>	<u>\$ 1,439,242</u>	<u>\$ 45,246</u>	<u>\$ 244,709</u>	<u>\$ 5,328,261</u>

CITY OF WATAUGA, TEXAS
COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
NON MAJOR GOVERNMENTAL FUNDS
Year Ended September 30, 2019

	WEDC Sales Tax Fund	Watauga Crime Control and Prevention Fund	Library Donation Fund	Municipal Court Security Fund	Municipal Court Technology Fund
Revenues					
Taxes	\$ 746,760	\$ 1,477,348	\$ -	\$ -	\$ -
Fines and forfeitures	-	-	-	-	-
Interest income	22,868	21,951	1,005	-	2,935
Miscellaneous	-	63,377	6,576	8,998	11,974
Total revenues	<u>769,628</u>	<u>1,562,676</u>	<u>7,581</u>	<u>8,998</u>	<u>14,909</u>
Expenditures					
Current:					
General government	-	-	-	-	-
Public safety	-	1,555,854	-	8,992	6,837
Culture and recreation	669,548	-	-	-	-
Public works	-	-	-	-	-
Capital outlay	<u>5,500</u>	<u>12,486</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	<u>675,048</u>	<u>1,568,340</u>	<u>-</u>	<u>8,992</u>	<u>6,837</u>
Excess (deficiency) of revenues over expenditures	<u>94,580</u>	<u>(5,664)</u>	<u>7,581</u>	<u>6</u>	<u>8,072</u>
OTHER FINANCING SOURCES (USES)					
Transfers in	-	-	-	-	-
Transfers out	(50,900)	(44,000)	-	-	-
Total other financing sources (uses)	<u>(50,900)</u>	<u>(44,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	43,680	(49,664)	7,581	6	8,072
Fund balances - beginning	<u>837,206</u>	<u>726,912</u>	<u>36,694</u>	<u>178</u>	<u>109,874</u>
Fund balances - ending	<u>\$ 880,886</u>	<u>\$ 677,248</u>	<u>\$ 44,275</u>	<u>\$ 184</u>	<u>\$ 117,946</u>

Municipal Court Juvenile Case Manager Fund	Traffic Safety Fund	Street Maintenance Sales Tax Fund	PEG Fund	WEDC Construction Fund	Total Non major Governmental Funds
\$ -	\$ -	\$ 746,004	\$ -	\$ -	\$ 2,970,112
-	847,307	-	-	-	847,307
2,957	3,106	37,340	712	8,453	101,327
14,968	-	-	28,687	-	134,580
17,925	850,413	783,344	29,399	8,453	4,053,326
-	-	-	2,556	-	2,556
29,763	676,128	-	-	-	2,277,574
-	-	-	-	-	669,548
-	-	79,558	-	-	79,558
-	-	384,826	-	138,632	541,444
29,763	676,128	464,384	2,556	138,632	3,570,680
(11,838)	174,285	318,960	26,843	(130,179)	482,646
-	-	-	-	-	-
-	-	-	-	-	(94,900)
-	-	-	-	-	(94,900)
(11,838)	174,285	318,960	26,843	(130,179)	387,746
119,132	468,390	1,119,332	18,403	374,358	3,810,479
\$ 107,294	\$ 642,675	\$ 1,438,292	\$ 45,246	\$ 244,179	\$ 4,198,225

CITY OF WATAUGA, TEXAS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - BUDGET AND ACTUAL
WEDC SALES TAX SPECIAL REVENUE FUND
Year Ended September 30, 2019

	Budget Amounts Final Budget	Actual Amounts	Variance Positive / (Negative)
Revenues			
Taxes	\$ 728,000	\$ 746,760	\$ 18,760
Interest income	7,500	22,868	15,368
Total Revenues	<u>735,500</u>	<u>769,628</u>	<u>34,128</u>
Expenditures			
Current:			
Culture and recreation	738,190	669,548	68,642
Capital Outlay	<u>5,500</u>	<u>5,500</u>	<u>-</u>
Total Expenditures	<u>743,690</u>	<u>675,048</u>	<u>68,642</u>
Excess (deficiency) of revenues over expenditures	<u>(8,190)</u>	<u>94,580</u>	<u>102,770</u>
Other financing sources (uses)			
Transfers out	<u>(50,900)</u>	<u>(50,900)</u>	<u>-</u>
Total other financing sources (uses)	<u>(50,900)</u>	<u>(50,900)</u>	<u>-</u>
Net change in fund balances	(59,090)	43,680	102,770
Fund balances, beginning of year	<u>837,206</u>	<u>837,206</u>	<u>-</u>
Fund balances, end of year	<u>\$ 778,116</u>	<u>\$ 880,886</u>	<u>\$ 102,770</u>

CITY OF WATAUGA, TEXAS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - BUDGET AND ACTUAL
WATAUGA CRIME CONTROL AND PREVENTION SPECIAL REVENUE FUND
Year Ended September 30, 2019

	Budget Amounts	Actual	Variance
	Final Budget	Amounts	Positive /
			(Negative)
Revenues			
Taxes	\$ 1,436,000	\$ 1,477,348	\$ 41,348
Interest income	9,000	21,951	12,951
Miscellaneous	48,000	63,377	15,377
Total revenues	<u>1,493,000</u>	<u>1,562,676</u>	<u>69,676</u>
Expenditures			
Current:			
Public safety	1,676,870	1,555,854	121,016
Capital Outlay	12,000	12,486	(486)
Total expenditures	<u>1,688,870</u>	<u>1,568,340</u>	<u>120,530</u>
Excess (deficiency) of revenues over expenditures	<u>(195,870)</u>	<u>(5,664)</u>	<u>190,206</u>
Other financing sources (uses)			
Transfers out	<u>(44,000)</u>	<u>(44,000)</u>	<u>-</u>
Total other financing sources (uses)	<u>(44,000)</u>	<u>(44,000)</u>	<u>-</u>
Net change in fund balances	(239,870)	(49,664)	190,206
Fund balances, beginning of year	<u>726,912</u>	<u>726,912</u>	<u>-</u>
Fund balances, end of year	<u>\$ 487,042</u>	<u>\$ 677,248</u>	<u>\$ 190,206</u>

CITY OF WATAUGA, TEXAS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - BUDGET AND ACTUAL
LIBRARY DONATION SPECIAL REVENUE FUND
Year Ended September 30, 2019

	Budget Amounts Final Budget	Actual Amounts	Variance Positive / (Negative)
Revenues			
Interest income	\$ 50	\$ 1,005	\$ 955
Miscellaneous	6,000	6,576	576
Total Revenues	6,050	7,581	1,531
Expenditures			
Current:			
Culture and recreation	14,200	-	14,200
Total expenditures	14,200	-	14,200
Net change in fund balances	(8,150)	7,581	15,731
Fund balances, beginning of year	36,694	36,694	-
Fund balances, end of year	<u>\$ 28,544</u>	<u>\$ 44,275</u>	<u>\$ 15,731</u>

CITY OF WATAUGA, TEXAS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - BUDGET AND ACTUAL
MUNICIPAL COURT BUILDING SECURITY SPECIAL REVENUE FUND
Year Ended September 30, 2019

	Budget Amounts Final Budget	Actual Amounts	Variance Positive / (Negative)
Revenues			
Interest income	\$ 50	\$ -	\$ (50)
Miscellaneous	15,000	8,998	(6,002)
Total Revenues	15,050	8,998	(6,052)
Expenditures			
Current:			
Public safety	15,495	8,992	6,503
Total Expenditures	15,495	8,992	6,503
Net change in fund balances	(445)	6	451
Fund balances, beginning of year	178	178	-
Fund balances, end of year	<u>\$ (267)</u>	<u>\$ 184</u>	<u>\$ 451</u>

CITY OF WATAUGA, TEXAS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - BUDGET AND ACTUAL
MUNICIPAL COURT TECHNOLOGY SPECIAL REVENUE FUND
Year Ended September 30, 2019

	Budget Amounts	Actual	Variance
	<u>Final Budget</u>	<u>Amounts</u>	<u>Positive /</u> <u>(Negative)</u>
Revenues			
Interest income	\$ 300	\$ 2,935	\$ 2,635
Miscellaneous	<u>19,000</u>	<u>11,974</u>	<u>(7,026)</u>
Total revenues	<u>19,300</u>	<u>14,909</u>	<u>(4,391)</u>
Expenditures			
Current:			
Public safety	<u>10,300</u>	<u>6,837</u>	<u>3,463</u>
Total expenditures	<u>10,300</u>	<u>6,837</u>	<u>3,463</u>
Net change in fund balances	9,000	8,072	(928)
Fund balances, beginning of year	<u>109,874</u>	<u>109,874</u>	<u>-</u>
Fund balances, end of year	<u><u>\$ 118,874</u></u>	<u><u>\$ 117,946</u></u>	<u><u>\$ (928)</u></u>

CITY OF WATAUGA, TEXAS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - BUDGET AND ACTUAL
MUNICIPAL COURT JUVENILE CASE MANAGER SPECIAL REVENUE FUND
Year Ended September 30, 2019

	Budget Amounts	Actual	Variance
	<u>Final Budget</u>	<u>Amounts</u>	<u>Positive /</u>
			<u>(Negative)</u>
Revenues			
Interest income	\$ 200	\$ 2,957	\$ 2,757
Miscellaneous	<u>25,000</u>	<u>14,968</u>	<u>(10,032)</u>
Total Revenues	<u>25,200</u>	<u>17,925</u>	<u>(7,275)</u>
Expenditures			
Current:			
Public safety	<u>31,200</u>	<u>29,763</u>	<u>1,437</u>
Total expenditures	<u>31,200</u>	<u>29,763</u>	<u>1,437</u>
Net change in fund balances	(6,000)	(11,838)	(5,838)
Fund balances, beginning of year	<u>119,132</u>	<u>119,132</u>	<u>-</u>
Fund balances at year end	<u>\$ 113,132</u>	<u>\$ 107,294</u>	<u>\$ (5,838)</u>

CITY OF WATAUGA, TEXAS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - BUDGET AND ACTUAL
TRAFFIC SAFETY SPECIAL REVENUE FUND
Year Ended September 30, 2019

	Budget Amounts	Actual	Variance
	<u>Final Budget</u>	<u>Amounts</u>	<u>Positive /</u> <u>(Negative)</u>
Revenues			
Fines and forfeits	\$ 800,000	\$ 847,307	\$ 47,307
Interest income	-	3,106	3,106
Total Revenues	<u>800,000</u>	<u>850,413</u>	<u>50,413</u>
Expenditures			
Current:			
Public safety	<u>781,360</u>	<u>676,128</u>	<u>105,232</u>
Total expenditures	<u>781,360</u>	<u>676,128</u>	<u>105,232</u>
Net change in fund balances	18,640	174,285	155,645
Fund balances, beginning of year	<u>468,390</u>	<u>468,390</u>	<u>-</u>
Fund balances at year end	<u>\$ 487,030</u>	<u>\$ 642,675</u>	<u>\$ 155,645</u>

CITY OF WATAUGA, TEXAS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - BUDGET AND ACTUAL
STREET MAINTENANCE SALES TAX SPECIAL REVENUE FUND
Year Ended September 30, 2019

	Budget Amounts Original Budget	Actual Amounts	Variance Positive / (Negative)
Revenues			
Sales taxes	\$ 723,000	\$ 746,004	\$ 23,004
Interest income	9,000	37,340	28,340
Total revenues	<u>732,000</u>	<u>783,344</u>	<u>51,344</u>
Expenditures			
Public works	108,000	79,558	28,442
Capital outlay	<u>600,000</u>	<u>384,826</u>	<u>215,174</u>
Total expenditures	<u>708,000</u>	<u>464,384</u>	<u>243,616</u>
Net change in fund balances	24,000	318,960	294,960
Fund balances, beginning of year	<u>1,119,332</u>	<u>1,119,332</u>	<u>-</u>
Fund balances at year end	<u><u>\$ 1,143,332</u></u>	<u><u>\$ 1,438,292</u></u>	<u><u>\$ 294,960</u></u>

CITY OF WATAUGA, TEXAS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - BUDGET AND ACTUAL
PEG SPECIAL REVENUE FUND
Year Ended September 30, 2019

	<u>Budget Amounts</u> <u>Final Budget</u>	<u>Actual</u> <u>Amounts</u>	<u>Variance</u> <u>Positive /</u> <u>(Negative)</u>
Revenues			
Interest income	\$ -	\$ 712	\$ 712
Miscellaneous	12,800	28,687	15,887
Total revenues	<u>12,800</u>	<u>29,399</u>	<u>16,599</u>
Expenditures			
Current:			
General government	3,000	2,556	444
Total expenditures	<u>3,000</u>	<u>2,556</u>	<u>444</u>
Excess (deficiency) of revenues over expenditures	<u>9,800</u>	<u>26,843</u>	<u>17,043</u>
Other Financing Sources (Uses)			
Operating Transfers In	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	9,800	26,843	17,043
Fund balances, beginning of year	<u>18,403</u>	<u>18,403</u>	<u>-</u>
Fund balances, end of year	<u>\$ 28,203</u>	<u>\$ 45,246</u>	<u>\$ 17,043</u>

CITY OF WATAUGA, TEXAS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - BUDGET AND ACTUAL
GENERAL OBLIGATION DEBT SERVICE FUND
Year Ended September 30, 2019

	Budget Amounts	Actual	Variance
	<u>Final Budget</u>	<u>Amounts</u>	<u>Positive /</u>
			<u>(Negative)</u>
Revenues			
Taxes			
Property taxes	\$ 2,432,000	\$ 2,412,754	\$ (19,246)
Penalties and interest	10,000	11,823	1,823
Interest income	800	20,244	19,444
Total revenues	<u>2,442,800</u>	<u>2,444,821</u>	<u>2,021</u>
Expenditures			
Debt service			
Principal	1,880,000	1,880,000	-
Interest	<u>616,122</u>	<u>616,120</u>	<u>2</u>
Total expenditures	<u>2,496,122</u>	<u>2,496,120</u>	<u>2</u>
Net change in fund balances	(53,322)	(51,299)	2,023
Fund balances, beginning of year	<u>710,903</u>	<u>710,903</u>	<u>-</u>
Fund balances at year end	<u>\$ 657,581</u>	<u>\$ 659,604</u>	<u>\$ 2,023</u>

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**STATISTICAL SECTION
(Unaudited)**

STATISTICAL SECTION

This part of the City of Watauga's Comprehensive Annual Financial Report provides detailed information to help the reader better understand information presented within the financial statements, note disclosures, and required supplementary information and how they relate to the City's overall financial health.

Financial Trends Contains trend information to aid the reader in understanding how the City's financial performance has changed over time.	(Tables 1-4)
Revenue Capacity Contains information to help the reader assess the City's most significant local revenue sources, the property tax and water revenues.	(Tables 5-10)
Debt Capacity Presents information to assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future.	(Tables 11-14)
Demographic and Economic Information Offers information to help the reader understand the environment within which the City's financial activities take place.	(Tables 15-16)
Operating Information Contains service and infrastructure data to help the reader understand how the City's financial report relates to the services the City provides and the activities it performs.	(Tables 17-19)

Unless otherwise noted, the information in these schedules is derived from the Comprehensive Annual Financial Reports for the relevant year.

Table 1

CITY OF WATAUGA
NET POSITION BY COMPONENT
Last Ten Fiscal Years
(accrual basis of accounting)
(Unaudited)

	<u>2010 (1)</u>	<u>2011 (1)</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Governmental activities										
Net investment in capital assets	\$ 32,581,629	\$ 32,223,143	\$ 34,487,229	\$ 36,189,453	\$ 36,422,084	\$ 36,792,569	\$ 36,945,402	\$ 37,278,290	\$ 38,660,904	\$ 38,606,089
Restricted	2,922,789	5,172,892	4,065,171	3,434,419	3,627,883	3,488,244	3,833,368	4,620,450	4,457,373	4,779,207
Unrestricted	5,712,161	4,841,861	3,944,350	3,550,813	3,901,351	1,320,284	845,314	407,478	(371,133)	(725,644)
Total governmental activities net position	<u>\$ 41,216,579</u>	<u>\$ 42,237,896</u>	<u>\$ 42,496,750</u>	<u>\$ 43,174,685</u>	<u>\$ 43,951,318</u>	<u>\$ 41,601,097</u>	<u>\$ 41,624,084</u>	<u>\$ 42,306,218</u>	<u>\$ 42,747,144</u>	<u>\$ 42,659,652</u>
Business-type activities										
Net investment in capital assets	\$ 17,035,479	\$ 13,630,412	\$ 19,182,389	\$ 19,337,856	\$ 20,531,108	\$ 21,545,419	\$ 24,344,617	\$ 24,042,159	\$ 23,944,294	\$ 24,452,425
Restricted	36,788	38,565	58,469	71,731	87,591	18,283	-	-	-	-
Unrestricted	4,383,221	8,059,411	4,053,800	5,337,852	5,506,717	4,493,409	3,139,921	4,705,617	6,210,337	5,887,374
Total business-type activities net position	<u>\$ 21,455,488</u>	<u>\$ 21,728,388</u>	<u>\$ 23,294,658</u>	<u>\$ 24,747,439</u>	<u>\$ 26,125,416</u>	<u>\$ 26,057,111</u>	<u>\$ 27,484,538</u>	<u>\$ 28,747,776</u>	<u>\$ 30,154,631</u>	<u>\$ 30,154,631</u>
Primary government										
Net investment in capital assets	\$ 49,617,108	\$ 45,853,555	\$ 53,669,618	\$ 55,527,309	\$ 56,953,192	\$ 58,337,988	\$ 61,290,019	\$ 61,320,449	\$ 62,605,198	\$ 63,058,514
Restricted	2,959,577	5,211,457	4,123,640	3,506,150	3,715,474	3,506,527	3,833,368	4,620,450	4,457,373	4,779,207
Unrestricted	10,095,382	12,901,272	7,998,150	8,888,665	9,408,068	5,813,693	3,985,235	5,113,095	5,839,204	5,161,730
Total primary government net position	<u>\$ 62,672,067</u>	<u>\$ 63,966,284</u>	<u>\$ 65,791,408</u>	<u>\$ 67,922,124</u>	<u>\$ 70,076,734</u>	<u>\$ 67,658,208</u>	<u>\$ 69,108,622</u>	<u>\$ 71,053,994</u>	<u>\$ 72,901,775</u>	<u>\$ 72,999,451</u>

Source: Comprehensive Annual Financial Reports

(1) 2011 and prior have not been restated for GASB 65 regarding expensing of bond issuance costs.

Table 2

CITY OF WATAUGA
CHANGES IN NET POSITION
Last Ten Fiscal Years
(accrual basis of accounting)
(Unaudited)

	<u>2010 (1)</u>	<u>2011 (1)</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018 (1)</u>	<u>2019</u>
Expenses										
Governmental activities:										
General Government	\$ 5,051,415	\$ 5,631,743	\$ 6,334,463	\$ 5,965,810	\$ 5,946,991	\$ 5,978,427	\$ 6,199,213	\$ 3,522,986	\$ 5,584,813	\$ 7,521,311
Public Safety	4,431,774	4,754,148	4,678,418	5,135,677	5,121,732	5,436,979	6,038,193	5,845,630	5,808,608	6,643,155
Public Works	2,136,811	2,008,511	1,771,771	1,473,221	1,980,003	1,323,932	987,456	2,472,838	2,879,680	2,348,520
Culture and Recreation	1,648,292	2,372,064	2,467,403	2,372,941	2,411,179	3,073,296	3,719,332	5,095,575	2,610,257	2,767,462
Interest on long-term debt	560,285	471,940	755,827	496,694	364,167	385,505	282,586	411,910	381,932	562,654
Total governmental activities expenses	<u>13,828,577</u>	<u>15,238,406</u>	<u>16,007,882</u>	<u>15,444,343</u>	<u>15,824,072</u>	<u>16,198,139</u>	<u>17,226,780</u>	<u>17,348,939</u>	<u>17,265,290</u>	<u>19,843,102</u>
Business-type activities:										
Water and Sewer	6,260,844	6,199,136	6,458,485	6,502,520	6,416,253	7,228,169	7,300,779	6,979,614	6,707,331	8,220,965
Drainage Utility	843,690	914,987	1,080,620	1,152,248	1,087,378	946,494	932,806	978,469	1,015,534	1,066,306
Total business-type activities expenses	<u>7,104,534</u>	<u>7,114,123</u>	<u>7,539,105</u>	<u>7,654,768</u>	<u>7,503,631</u>	<u>8,174,663</u>	<u>8,233,585</u>	<u>7,958,083</u>	<u>7,722,865</u>	<u>9,287,271</u>
Total primary government expenses	<u>\$ 20,933,111</u>	<u>\$ 22,352,529</u>	<u>\$ 23,546,987</u>	<u>\$ 23,099,111</u>	<u>\$ 23,327,703</u>	<u>\$ 24,372,802</u>	<u>\$ 25,460,365</u>	<u>\$ 25,307,022</u>	<u>\$ 24,988,155</u>	<u>\$ 29,130,373</u>
Program Revenues										
Governmental activities:										
Fees, Fines, and Charges for services:										
General Government	\$ 212,514	\$ 320,960	\$ 90,425	\$ 133,938	\$ 125,385	\$ 123,006	\$ 131,200	\$ 126,955	\$ 177,819	\$ 189,931
Public Safety	1,330,535	1,772,981	1,994,440	1,660,967	1,852,051	1,799,906	2,015,413	1,998,687	1,819,361	1,877,057
Public Works	214,136	244,236	456,805	430,403	489,628	468,706	634,100	612,106	909,678	654,129
Culture and recreation	390,920	442,579	233,136	254,023	273,498	272,611	274,796	261,019	252,208	236,478
Operating grants and contributions	62,761	20,646	16,909	20,088	16,438	13,959	35,537	16,111	38,350	22,240
Capital grants and contributions	161,482	168,941	-	209,350	-	-	-	-	-	-
Total governmental activities program revenues	<u>2,372,348</u>	<u>2,970,343</u>	<u>2,791,715</u>	<u>2,708,769</u>	<u>2,757,000</u>	<u>2,678,188</u>	<u>3,091,046</u>	<u>3,014,878</u>	<u>3,197,416</u>	<u>2,979,835</u>
Business-type activities:										
Charges for services:										
Water and Sewer	6,683,362	7,040,653	8,221,767	8,159,949	7,894,765	7,877,686	8,660,723	8,206,963	8,223,078	8,222,931
Drainage Utility	700,295	702,665	1,296,024	1,413,708	1,416,053	1,419,324	1,410,213	1,419,460	1,451,829	1,470,182
Capital grants and contributions	-	-	-	-	16	-	-	-	-	-
Total business-type activities program revenues	<u>7,383,657</u>	<u>7,743,318</u>	<u>9,517,791</u>	<u>9,573,657</u>	<u>9,310,834</u>	<u>9,297,010</u>	<u>10,070,936</u>	<u>9,626,423</u>	<u>9,674,907</u>	<u>9,693,113</u>
Total primary government program revenues	<u>\$ 9,756,005</u>	<u>\$ 10,713,661</u>	<u>\$ 12,309,506</u>	<u>\$ 12,282,426</u>	<u>\$ 12,067,834</u>	<u>\$ 11,975,198</u>	<u>\$ 13,161,982</u>	<u>\$ 12,641,301</u>	<u>\$ 12,872,323</u>	<u>\$ 12,672,948</u>

(1) In 2018, expenses were reclassified from Culture and Recreation to Public Works for presentation purposes.

Table 2
(continued)

CITY OF WATAUGA
CHANGES IN NET POSITION, LAST TEN FISCAL YEARS
(accrual basis of accounting)
(Unaudited)

	2010 (1)	2011 (1)	2012	2013	2014	2015	2016	2017	2018	2019
Net (Expense)/Revenue										
Governmental activities	\$ (11,456,229)	\$ (12,268,063)	\$ (13,216,167)	\$ (12,735,574)	\$ (13,067,072)	\$ (13,519,951)	\$ (14,135,734)	\$ (14,334,061)	\$ (14,067,874)	\$ (16,863,267)
Business-type activities	279,123	629,195	1,978,686	1,918,889	1,807,203	1,122,347	1,837,351	1,668,340	1,952,042	405,842
Total primary government net expense	<u>\$ (11,177,106)</u>	<u>\$ (11,638,868)</u>	<u>\$ (11,237,481)</u>	<u>\$ (10,816,685)</u>	<u>\$ (11,259,869)</u>	<u>\$ (12,397,604)</u>	<u>\$ (12,298,383)</u>	<u>\$ (12,665,721)</u>	<u>\$ (12,115,832)</u>	<u>\$ (16,457,425)</u>
General Revenues and Other										
Changes in Net Position										
Governmental activities:										
Taxes:										
Property taxes	\$ 5,947,914	\$ 5,627,282	\$ 5,689,606	\$ 5,627,201	\$ 5,677,248	\$ 5,943,336	\$ 6,246,764	\$ 7,022,618	\$ 7,430,079	\$ 8,033,015
Franchise taxes	1,039,844	1,216,628	1,090,651	1,065,054	1,125,164	1,184,339	1,114,190	1,003,842	925,895	989,642
Sales taxes	5,144,963	5,626,261	5,685,949	5,675,542	6,008,050	6,284,432	5,868,069	5,814,302	5,850,480	6,013,849
Penalties and Interest	44,805	40,246	39,239	33,006	32,724	42,000	32,295	39,561	35,044	39,218
Payments in lieu of taxes	360,928	370,075	460,537	471,721	469,219	458,232	370,897	457,222	497,961	479,086
Investment earnings	69,855	38,733	32,675	25,392	10,763	29,030	68,650	152,516	280,383	589,104
Miscellaneous	-	-	15,828	43,872	51,317	26,435	3,960	9,439	8,946	55,275
Transfers	360,928	370,155	460,537	471,721	469,219	578,070	453,897	516,695	543,961	576,586
Total governmental activities	<u>12,969,237</u>	<u>13,289,380</u>	<u>13,475,022</u>	<u>13,413,509</u>	<u>13,843,704</u>	<u>14,545,874</u>	<u>14,158,722</u>	<u>15,016,195</u>	<u>15,572,749</u>	<u>16,775,775</u>
Business-type activities:										
Investment earnings	24,115	13,860	8,256	5,613	3,384	21,017	43,863	103,443	222,974	353,387
Miscellaneous revenue	-	-	39,865	-	36,608	5,008	110	8,150	-	2,525
Transfers	(360,928)	(370,155)	(460,537)	(471,721)	(469,219)	(578,070)	(453,897)	(516,695)	(543,961)	(576,586)
Total business-type activities	<u>(336,813)</u>	<u>(356,295)</u>	<u>(412,416)</u>	<u>(466,108)</u>	<u>(429,227)</u>	<u>(552,045)</u>	<u>(409,924)</u>	<u>(405,102)</u>	<u>(320,987)</u>	<u>(220,674)</u>
Total primary government	<u>\$ 12,632,424</u>	<u>\$ 12,933,085</u>	<u>\$ 13,062,606</u>	<u>\$ 12,947,401</u>	<u>\$ 13,414,477</u>	<u>\$ 13,993,829</u>	<u>\$ 13,748,798</u>	<u>\$ 14,611,093</u>	<u>\$ 15,251,762</u>	<u>\$ 16,555,101</u>
Change in Net Position										
Governmental activities	\$ 1,513,008	\$ 1,021,317	\$ 258,855	\$ 677,935	\$ 776,632	\$ 1,025,923	\$ 22,988	\$ 682,134	\$ 1,504,875	\$ (87,492)
Business-type activities	(57,690)	272,900	1,566,270	1,452,781	1,377,976	570,302	1,427,427	1,263,238	1,631,055	185,168
Total primary government	<u>\$ 1,455,318</u>	<u>\$ 1,294,217</u>	<u>\$ 1,825,125</u>	<u>\$ 2,130,716</u>	<u>\$ 2,154,608</u>	<u>\$ 1,596,225</u>	<u>\$ 1,450,415</u>	<u>\$ 1,945,372</u>	<u>\$ 3,135,930</u>	<u>\$ 97,676</u>

Source: Comprehensive Annual Financial Reports

(1) 2011 and prior have not been restated for GASB 65 regarding expensing of bond issuance costs.

Table 3

CITY OF WATAUGA
FUND BALANCES, GOVERNMENTAL FUNDS
Last Ten Fiscal Years
(modified accrual basis of accounting)
(Unaudited)

	<u>2010</u>	<u>2011**</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
General Fund										
Non-spendable										
Inventories	\$ 19,280	\$ 30,009	\$ 16,182	\$ 16,095	\$ 17,389	\$ 17,636	\$ 20,440	\$ 21,487	\$ 20,776	
Prepaid	-	1,060	8,602	106,545	91,173	184,729	20,491	8,651	80,547	
Assigned										
Other purposes	37,698	30,512	-	-	-	-	-	-	-	
Unassigned	6,136,979	5,584,021	5,516,922	5,914,070	5,734,435	5,274,387	4,490,902	4,541,421	4,317,018	
Total general fund**	<u>\$ 6,193,957</u>	<u>\$ 5,645,602</u>	<u>\$ 5,541,706</u>	<u>\$ 6,036,710</u>	<u>\$ 5,842,997</u>	<u>\$ 5,476,752</u>	<u>\$ 4,531,833</u>	<u>\$ 4,571,559</u>	<u>\$ 4,418,341</u>	
Reserved*	\$ 27,870	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unreserved	6,339,861	-	-	-	-	-	-	-	-	
Total general fund	<u>\$ 6,367,731</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
All Other Governmental Funds										
Non-spendable										
Prepaid items	\$ 789,450	\$ -	\$ -	\$ 7,770	\$ 26,021	\$ 6,766	\$ 7,198	\$ 10,265	\$ 15,511	
Restricted										
Capital acquisitions and contractual obligations	5,179,695	2,976,396	2,356,746	5,239,060	4,076,280	8,578,094	5,919,345	10,908,618	10,576,461	
Debt service	444,941	469,446	485,087	540,837	342,274	397,992	539,900	710,903	659,604	
Culture and recreation	1,979,061	1,933,581	914,222	742,157	695,139	751,871	838,576	869,225	922,784	
Public Works	-	-	210,288	421,174	654,858	818,069	1,084,390	1,137,735	1,483,538	
Public Safety	2,034,849	1,222,484	1,345,927	1,389,689	1,500,796	1,493,577	1,768,676	1,418,896	1,532,213	
Total all other governmental funds	<u>\$ 10,427,996</u>	<u>\$ 6,601,907</u>	<u>\$ 5,312,270</u>	<u>\$ 8,340,687</u>	<u>\$ 7,295,368</u>	<u>\$ 12,046,369</u>	<u>\$ 10,158,085</u>	<u>\$ 15,055,642</u>	<u>\$ 15,190,111</u>	
Reserved	\$ 574,998	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Unreserved, reported in:										
Special revenue funds	2,922,789	-	-	-	-	-	-	-	-	
Capital projects funds	4,006,543	-	-	-	-	-	-	-	-	
Debt service funds	-	-	-	-	-	-	-	-	-	
Total all other governmental funds	<u>\$ 7,504,330</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	

Note: *Includes encumbrances and prepaid items

** Beginning 2011, fund balances are reported using GASB 54 classifications

Source: Comprehensive Annual Financial Reports

Table 4

CITY OF WATAUGA
CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS
Last Ten Fiscal Years
(modified accrual basis of accounting)
(Unaudited)

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Revenues										
Taxes and franchise fees	\$ 12,189,384	\$ 12,523,295	\$ 12,464,130	\$ 12,407,885	\$ 12,822,665	\$ 13,471,718	\$ 13,263,260	\$ 13,867,337	\$ 14,235,932	\$ 15,065,384
Licenses and permits	218,013	262,778	270,716	250,579	309,592	285,258	454,991	428,530	726,796	467,737
Charges for services	699,238	680,564	664,507	625,613	777,747	748,687	741,565	745,127	757,088	741,687
Fines and forfeitures	884,038	1,439,291	1,593,653	1,351,756	1,396,063	1,298,897	1,563,928	1,522,589	1,406,351	1,323,598
Interest income	69,855	37,640	32,208	24,871	10,252	26,987	59,651	139,237	247,840	523,066
Intergovernmental	360,928	370,075	460,537	471,721	469,219	458,232	370,897	457,222	497,961	479,086
Miscellaneous	544,859	648,553	262,839	511,617	306,504	320,016	364,976	314,273	337,048	453,439
Total revenues	<u>14,966,315</u>	<u>15,962,196</u>	<u>15,748,590</u>	<u>15,644,042</u>	<u>16,092,042</u>	<u>16,609,795</u>	<u>16,819,268</u>	<u>17,474,315</u>	<u>18,209,016</u>	<u>19,053,997</u>
Expenditures										
General government	4,822,147	5,529,085	5,864,502	5,420,278	5,377,270	5,728,240	5,760,512	5,870,276	6,233,602	6,575,902
Public Safety	4,096,391	4,478,774	4,889,939	4,684,746	4,964,649	5,071,414	5,464,615	5,750,992	5,660,947	6,171,464
Culture and recreation	1,986,185	2,080,067	2,189,744	2,092,790	2,029,768	1,992,632	2,041,848	2,114,393	2,309,572	2,339,355
Public Works	741,395	776,906	876,295	910,769	889,230	1,016,998	1,102,216	1,165,026	1,034,613	853,455

Table 4
(continued)

CITY OF WATAUGA
CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS
Last Ten Fiscal Years
(modified accrual basis of accounting)
(Unaudited)

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Capital outlay	\$ 1,594,427	\$ 3,935,880	\$ 4,154,050	\$ 2,414,949	\$ 1,231,682	\$ 1,771,807	\$ 2,203,694	\$ 3,419,723	\$ 2,897,996	\$ 1,398,668
Debt service										
Interest	550,788	591,733	558,491	529,045	484,055	428,072	471,377	474,609	537,198	640,098
Principal	1,529,255	1,540,000	2,066,378	1,515,502	1,587,774	1,850,150	1,447,632	1,695,225	1,727,935	1,945,767
Total expenditures	<u>15,320,588</u>	<u>18,932,445</u>	<u>20,599,399</u>	<u>17,568,079</u>	<u>16,564,428</u>	<u>17,859,313</u>	<u>18,491,894</u>	<u>20,490,244</u>	<u>20,401,863</u>	<u>19,924,709</u>
Excess of revenues over (under) expenditures	(354,273)	(2,970,249)	(4,850,809)	(1,924,037)	(472,386)	(1,249,518)	(1,672,626)	(3,015,929)	(2,192,847)	(870,712)
Other Financing Sources (Uses)										
Proceeds from borrowing	-	5,284,887	-	-	3,594,057	-	5,885,000	-	6,780,000	425,000
Proceeds from refunding	-	1,020,000	-	2,145,000	-	-	-	-	-	-
Payments to escrow agent	-	(1,002,832)	-	(2,099,293)	-	-	-	-	-	-
Premiums on general obligation debt	-	-	-	-	-	-	193,580	-	306,169	24,877
Sale of Asset	-	47,931	15,828	13,076	222,531	25,416	55,785	16,031	-	-
Transfers in	2,375,290	1,135,495	2,003,017	1,870,557	845,519	990,970	696,379	892,793	795,870	544,486
Transfers out	<u>(2,014,362)</u>	<u>(765,340)</u>	<u>(1,542,480)</u>	<u>(1,398,836)</u>	<u>(576,300)</u>	<u>(1,095,900)</u>	<u>(773,362)</u>	<u>(726,098)</u>	<u>(751,909)</u>	<u>(142,400)</u>
Total other financing sources (uses)	<u>360,928</u>	<u>5,720,141</u>	<u>476,365</u>	<u>530,504</u>	<u>4,085,807</u>	<u>(79,514)</u>	<u>6,057,382</u>	<u>182,726</u>	<u>7,130,130</u>	<u>851,963</u>
Net change in fund balances	<u>\$ 6,655</u>	<u>\$ 2,749,892</u>	<u>\$ (4,374,444)</u>	<u>\$ (1,393,533)</u>	<u>\$ 3,613,421</u>	<u>\$ (1,329,032)</u>	<u>\$ 4,384,756</u>	<u>\$ (2,833,203)</u>	<u>\$ 4,937,283</u>	<u>\$ (18,749)</u>
Debt service as a percentage of noncapital expenditures	15.2%	14.2%	16.0%	13.5%	13.5%	14.2%	11.8%	12.7%	11.1%	13.9%

Source: Comprehensive Annual Financial Reports

Table 5

CITY OF WATAUGA

ASSESSED VALUE AND ACTUAL VALUE OF TAXABLE PROPERTY

Last Ten Fiscal Years

(Unaudited)

Fiscal Year	Assessed (Appraised) Value			Less: Tax-Exempt Property	Total Taxable Assessed Value ^a	Total Direct Tax Rate
	Real Property	Personal Property	Total Market Value			
2010	\$ 1,039,914,283	\$ 59,970,228	\$ 1,099,884,511	\$ 92,105,295	\$ 1,007,779,216	\$ 0.580763
2011	1,009,121,712	58,195,469	1,067,317,181	95,532,598	971,784,583	0.580763
2012	999,533,945	62,820,983	1,062,354,928	98,182,457	964,172,471	0.589001
2013	1,000,809,690	59,216,606	1,060,026,296	100,655,583	959,370,713	0.591216
2014	1,000,519,629	59,016,802	1,059,536,431	103,068,099	956,468,332	0.591216
2015	1,061,590,252	60,822,613	1,122,412,865	105,745,517	1,016,667,348	0.591216
2016	1,023,103,188	62,537,180	1,085,640,368	108,372,567	977,267,801	0.618718
2017	1,181,209,410	62,026,022	1,243,235,432	111,483,084	1,131,752,348	0.061841
2018	1,273,013,697	68,791,738	1,341,805,435	128,331,870	1,213,473,565	0.601788
2019	1,444,529,571	72,435,076	1,516,964,647	136,522,898	1,380,441,749	0.601788

Source: Tarrant Appraisal District (www.tad.org)

^a Assessed value taken from original certified tax roll provided by the Tarrant Appraisal District

Table 6

City of Watauga
Direct and Overlapping Property Tax Rates
Last Ten Fiscal Years
(rate per \$100 of assessed value)
(Unaudited)

Fiscal Year	City Direct Rates			Overlapping Rates ^a						
	M&O Rate	General Obligation Debt Service	Total Direct	Keller Ind School District	Birdville Ind School District	Tarrant County	Tarrant County Hospital	Tarrant County College	Combined Rates	
									KISD	BISD
2010	\$ 0.419540	\$ 0.161223	\$ 0.580763	\$ 1.486300	\$ 1.405000	\$ 0.264000	\$ 0.278970	\$ 0.137670	\$ 2.747703	\$ 2.666403
2011	0.409617	0.171146	0.580763	1.530600	1.425000	0.264000	0.227897	0.137640	2.740900	2.635300
2012	0.412374	0.176627	0.589001	1.540000	1.435000	0.264000	0.227897	0.148970	2.769868	2.664868
2013	0.412107	0.179109	0.591216	1.540000	1.435000	0.264000	0.227897	0.148970	2.772083	2.667083
2014	0.410519	0.180697	0.591216	1.540000	1.435000	0.264000	0.227897	0.149500	2.772613	2.667613
2015	0.412887	0.178329	0.591216	1.540000	1.435000	0.264000	0.227897	0.149500	2.772613	2.667613
2016	0.440171	0.178547	0.618718	1.540000	1.453900	0.264000	0.227897	0.149500	2.800115	2.714015
2017	0.423017	0.195394	0.618411	1.520000	1.453900	0.254000	0.227897	0.144730	2.765038	2.698938
2018	0.419650	0.182138	0.601788	1.520000	1.453900	0.244000	0.224429	0.140060	2.730277	2.664177
2019	0.420628	0.181160	0.601788	1.510000	1.453900	0.234000	0.224429	0.136070	2.706287	2.650187

Source: Tarrant County Appraisal District - Tax Rates

Note: Rates for debt service are set based on each year's requirements.

^a Overlapping rates are those of local and county governments that apply to property owners within the City of Watauga.

Table 7

City of Watauga
Principal Property Tax Payers
Current Year and Nine Years Ago
(Unaudited)

	2019				2010		
	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value a)		Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value b)
<u>Taxpayer</u>				<u>Taxpayer</u>			
Inland Western Watauga Lp	\$ 33,500,000	1	2.43%	Inland Western Watauga Lp	\$ 23,526,704	1	2.33%
Watauga Towne Crossing LLC	26,435,350	2	1.91%	Watauga 377 LLC	20,147,560	2	2.00%
Lifestyle Christianity	13,850,000	3	1.00%	Dayton Hudson Corp.	10,274,941	3	1.02%
Park Vista Townhomes Etal	11,917,597	4	0.86%	Sci Watauga Town Ctr Fund Etal	10,561,320	4	1.05%
Brookwillow Watauga LLC	9,633,051	5	0.70%	Park Vista Townhomes	4,426,183	5	0.44%
Dayton Hudson Corp.	8,039,492	7	0.58%	Southwestern Bell	4,076,069	6	0.40%
Oncor Electric Delivery Co LLC	5,951,616	6	0.43%	Oncor Electric Delivery Co LLC	4,007,721	7	0.40%
Watauga All Storage LTD	5,828,646	8	0.42%	Watauga All Storage Ltd.	3,365,582	8	0.33%
Target Stores	4,900,000	9	0.35%	Target Stores	3,024,328	9	0.30%
Woodcrest Marketplace LP	4,761,130	10	0.34%	Watauga Assoc	2,816,374	10	0.28%
Total	<u>\$ 124,816,882</u>		<u>9.04%</u>		<u>\$ 86,226,782</u>		<u>8.56%</u>

Source: Tarrant Central Appraisal District

NOTE:

- a) Total taxable value including real and personal property for tax year 2018 (FY 2018-19) is \$1,380,441,749
b) Total taxable value including real and personal property for tax year 2010 (FY 2009-2010) is \$1,007,779,216

Table 8

CITY OF WATAUGA
PROPERTY TAX LEVIES AND COLLECTIONS
Last Ten Fiscal Years
(Unaudited)

Fiscal Year	Taxes Levied for the Fiscal Year	Adjustments to Levy in Subsequent Years	Adjusted Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
				Amount	Percentage of Levy		Amount	Percentage of Levy
2010	5,974,330	(2,486)	5,971,844	5,914,614	99.04%	48,950	5,963,564	99.82%
2011	5,644,747	(1,251)	5,643,496	5,590,780	99.07%	42,230	5,633,010	99.79%
2012	5,655,637	(3,438)	5,652,199	5,602,319	99.12%	36,627	5,638,946	99.77%
2013	5,644,682	(6,692)	5,637,990	5,596,849	99.27%	30,585	5,627,434	99.81%
2014	5,684,546	(6,007)	5,678,539	5,622,210	99.01%	45,539	5,667,749	99.81%
2015	5,950,064	(9,038)	5,941,026	5,903,688	99.37%	25,860	5,929,548	99.81%
2016	6,261,312	3,092	6,264,404	6,216,717	99.24%	31,974	6,248,691	99.75%
2017	7,023,037	(30,088)	6,992,949	6,969,596	99.67%	7,626	6,977,222	99.78%
2018	7,449,031	(7,018)	7,442,013	7,391,050	99.32%	32,338	7,423,388	99.75%
2019	8,058,938	-	8,058,938	7,994,311	99.20%	n/a	7,994,311	99.20%

Sources: Tarrant County Tax Office and Tarrant Appraisal District

Table 9

CITY OF WATAUGA
Water Revenue
Last Ten Fiscal Years
(Unaudited)

<u>Fiscal Year</u>	<u>*No of Customers</u>	<u>**Gallons Billed</u>	<u>***Water Revenue</u>
2010	8,162	759,236,412	\$ 3,633,149
2011	8,199	859,158,707	4,198,305
2012	8,169	696,350,699	4,526,971
2013	8,160	684,273,847	4,439,701
2014	8,196	672,400,560	4,342,748
2015	8,208	659,047,433	4,184,780
2016	8,255	677,806,287	4,491,891
2017	8,248	614,615,519	4,230,822
2018	8,281	683,681,464	4,564,691
2019	8,318	598,933,474	4,260,894

*Source: Table 18 - # of Water Consumers

**Source: Monthly E-mail sent by D. Defriese, Utility Billing Supervisor

***Source: Comparative Summary of Monthly Water Billings

Table 10

CITY OF WATAUGA
Principal Water Customers
As of September 30, 2019
(Unaudited)

Customer Name	Gallons	Total	Dollars	Total
	Consumed (000)		Billed	
Park Vista Townhomes	17,427	2.91%	\$ 124,331	2.92%
Daybreak Venture	6,408	1.07%	28,400	0.67%
Denton Hwy. Laudromat	3,688	0.62%	24,613	0.58%
BISD 045-02	2,950	0.49%	19,675	0.46%
BISD 045-01	2,742	0.46%	19,464	0.46%
TPCMW, Inc.	1,909	0.32%	12,846	0.30%
Lifestyle Christianity	1,720	0.29%	11,482	0.27%
Kwik Kar Wash	1,613	0.27%	11,935	0.28%
Modern Wash	1,568	0.26%	10,563	0.25%
Watauga 377	1,548	0.26%	10,821	0.25%
Top Ten Total	41,573	6.94%	\$ 274,130	6.43%
City Total	598,933		\$ 4,260,894	

Table 11

CITY OF WATAUGA
RATIOS OF OUTSTANDING DEBT BY TYPE
Last Ten Fiscal Years
(Unaudited)

Fiscal Year	Governmental Activities					Business-Type Activities			Total Primary Government	Percentage of Personal Income ^b	Per Capita ^b
	General Obligation Bonds	Certificates of Obligation	Sales Tax Revenue Bonds	Unamortized Bond Premium	Other Obligations	General Obligation Bonds	Certificates of Obligation	Unamortized Bond Premium			
2010	3,965,000	7,090,000	1,165,000	-	813,476	6,815,000	230,000	111,599	20,190,075	3.41%	827
2011	3,560,000	10,440,000	985,000	79,988	767,230	5,800,000	2,780,000	141,809	24,554,027	4.63%	1,087
2012	3,190,000	9,895,000	800,000	74,400	718,903	4,740,000	10,380,000	519,658	30,317,961	5.73%	1,346
2013	4,950,000	6,940,000	610,000	68,826	668,400	3,630,000	9,950,000	477,594	27,294,820	5.02%	1,171
2014	4,430,000	9,620,000	415,000	156,516	615,629	2,480,000	9,505,000	435,530	27,657,675	5.16%	1,213
2015	3,745,000	8,925,000	-	146,123	560,479	1,275,000	9,050,000	393,467	24,095,069	4.33%	1,010
2016	3,045,000	14,120,000	-	329,067	502,847	-	8,595,000	351,403	26,943,317	4.54%	1,071
2017	2,335,000	13,195,000	-	308,685	442,622	-	15,415,000	583,305	32,279,612	5.46%	1,322
2018	1,605,000	19,040,000	-	593,220	379,687	-	14,655,000	546,745	36,819,652	5.92%	1,456
2019	1,105,000	18,085,000	-	581,822	313,920	-	21,910,000	982,265	42,978,007	4.98%	1,226

Note: Details regarding the city's outstanding debt can be found in the notes to the financial statements.

^b See Table 15 for personal income and population data. These ratios are calculated using personal income and population for the prior calendar year.

Table 12

CITY OF WATAUGA
RATIOS OF GENERAL BONDED DEBT OUTSTANDING
Last Ten Fiscal Years
(Unaudited)

Fiscal Year	Governmental Activities			Business-Type Activities			Total Primary Government	Less: Amount ^a Restricted for Debt Service	Percentage of Actual Taxable Value ^b of Property	Per Capita ^c
	General Obligation Bonds	Certificates of Obligation	Unamortized Bond Premium	General Obligation Bonds	Certificates of Obligation	Unamortized Bond Premium				
2010	3,965,000	7,090,000	-	6,815,000	230,000	111,599	18,211,599	525,921	1.75%	751
2011	3,560,000	10,440,000	79,988	5,800,000	2,780,000	141,809	22,801,797	752,606	2.27%	970
2012	3,190,000	9,895,000	74,400	4,740,000	10,380,000	519,658	28,799,058	498,129	2.94%	1,226
2013	4,950,000	6,940,000	68,826	3,630,000	9,950,000	477,594	26,016,420	550,626	2.65%	1,115
2014	4,430,000	9,620,000	156,516	2,480,000	9,505,000	435,530	26,627,046	621,617	2.72%	1,133
2015	3,745,000	8,925,000	146,123	1,275,000	9,050,000	393,467	23,534,590	313,460	2.28%	1,009
2016	3,045,000	14,120,000	329,067	-	8,595,000	351,403	26,440,470	371,859	2.67%	1,120
2017	2,335,000	13,195,000	308,685	-	15,415,000	583,305	31,836,990	498,538	2.77%	1,314
2018	1,605,000	19,040,000	593,220	-	14,655,000	546,745	36,439,965	657,159	2.95%	1,543
2019	1,105,000	18,085,000	581,822	-	21,910,000	982,265	42,664,087	596,493	3.05%	1,795

Note: Details regarding the city's outstanding debt can be found in the notes to the financial statements.

^a This is the amount restricted for debt service principal payments for the total primary government.

^b See Table 5 for property value data.

^c Population data can be found in Table 15

Table 13

**CITY OF WATAUGA
DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT
As of September 30, 2018
(Unaudited)**

<u>Governmental Unit</u>	<u>Debt Outstanding</u>	<u>Estimated Percentage Applicable ^a</u>	<u>Estimated Share of Overlapping Debt</u>
Debt repaid with property taxes			
Keller Independent School District	\$ 649,855,320	2.77%	\$ 18,000,992
Birdville Independent School District	397,327,084	7.55%	29,998,195
Tarrant County	266,375,000	0.68%	1,811,350
Tarrant County Hospital County	17,735,000	0.68%	120,598
Subtotal, overlapping debt			49,931,135
City direct debt			20,085,742
Total direct and overlapping debt			<u><u>\$ 70,016,877</u></u>

Sources: Debt outstanding data provided by each governmental unit.

^a For percentage of debt applicable to City, data prepared by the Municipal Advisory Council of Texas.

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the city. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of Statistical. This process recognizes that, when considering the city's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping government.

Table 14

CITY OF WATAUGA
PLEDGED-REVENUE COVERAGE
Last Ten Fiscal Years
(Unaudited)

Fiscal Year	Water and Sewer Revenue Bonds						PDC Sales Tax Revenue Bonds ^c					
	Total Revenues ^a	Less: Operating Expenses ^b	Net Available Revenue	Debt Service		Coverage	Total Revenues ^a	Less Operating Expenses	Net Available Revenue	Debt Service		Coverage
				Principal	Interest					Principal	Interest	
2010	-	-	-	-	-	-	1,314,130	632,039	682,091	175,000	40,461	3.17
2011	-	-	-	-	-	-	1,409,944	763,885	646,059	180,000	35,355	3.00
2012	-	-	-	-	-	-	1,418,979	756,666	662,313	185,000	29,880	3.08
2013 e	-	-	-	-	-	-	708,356	702,898	5,458	190,000	24,136	0.03
2014	-	-	-	-	-	-	748,342	697,423	50,919	195,000	17,950	0.24
2015 f	-	-	-	-	-	-	789,696	596,121	193,575	415,000	4,052	0.46
2016	-	-	-	-	-	-	-	-	-	-	-	-
2017	-	-	-	-	-	-	-	-	-	-	-	-
2018	-	-	-	-	-	-	-	-	-	-	-	-
2019 f	-	-	-	-	-	-	-	-	-	-	-	-

Note: Details regarding the city's outstanding debt can be found in the notes to the financial statements.

Source: Comprehensive Annual Reports and Official Statement

^a Includes operating and non-operating revenues

^b Excludes depreciation, amortization, interest expense and expenditures identified as capital

^c Bonds are solely supported by a 1/2 cent sales tax approved at an election held in May, 1994 for the purpose of the City Parks and Recreation.

^d In April, 2008, the City issued \$2,430,000 in GO Refunding Bonds to refund \$2,400,000 of outstanding Series 1996 Waterworks and Sewer System Revenue Bonds.

^e In May, 2012, voters approved a reallocation of 1/4 cent sales tax to the Street Maintenance Fund for a period of 4 years, effective October 1, 2012.

The fund balance in the PDC operating fund is sufficient to pay off the remainder of the bond.

^f Final Debt Service payment made in FY2015. The Parks Development Corporation name changed to Economic Development Corporation in FY 2018-19.

Table 15

CITY OF WATAUGA
DEMOGRAPHIC AND ECONOMIC STATISTICS
Last Ten Calendar Years
(Unaudited)

Year	Population(1)	Personal Income (thousands of dollars) (2)	Per Capita Personal Income(3)	Median Age(4)	School Enrollment(5)	Unemployment Rate(6)
2010	24,250	591,870	24,407	32.0	3,735	8.1%
2011	23,497	530,868	22,593	32.5*	4,864	8.5%
2012	23,497	529,387	22,530	32.9	4,852	7.9%
2013	23,331	543,776	23,307	34.5	4,933	7.0%
2014	23,510	536,240	22,809	33.5	4,755	5.8%
2015	23,331	556,351	23,846	33.7	4,529	5.0%
2016	23,600	593,469	25,147	34.7	3,851	4.1%
2017	24,228	591,592	24,417	34.9	5,380	4.1%
2018	23,610	621,939	25,280	34.2	5,650	3.7%
2019	23,770	862,581	35,050	34.5	5,172	3.3%

Table 16

**CITY OF WATAUGA
PRINCIPAL EMPLOYERS
Current Year and Nine Years Ago**

<u>Employer</u>	2019			2010		
	<u>Employees (1)</u>	<u>Rank</u>	<u>Percentage of Total City Employment(2)</u>	<u>Employees (1)</u>	<u>Rank</u>	<u>Percentage of Total City Employment (3)</u>
Super Target	260	1	4.13%	280	1	4.93%
Birdville ISD	233	2	3.70%	200	2	3.52%
City of Watauga	230	3	3.65%	190	4	3.35%
North Pointe Healh & Rehab	100	4	1.59%	122	6	2.15%
Albertsons	92	5	1.46%	190	3	3.35%
Fresco's	75	6	1.19%	80	9	1.41%
Keller ISD	75	7	1.19%	90	7	1.59%
Chili's Grill & Bar	-	0	0.00%	80	8	1.41%
Harvest Christian School	65	8	1.03%	210	5	3.70%
Service Response Team	59	9	0.94%	-	0	0.00%
Cotton Patch Café	56	10	0.89%	50	10	0.88%
Total	<u>1,245</u>		<u>21.42%</u>	<u>1,492</u>		<u>26.29%</u>

Source:

- (1) Sites on Texas, Survey of American Cities, includes full-time and part-time employees, contacted individual employers for verification annually
- (2) For 2019, used NCTCOG 2017 estimates of 6,295 obtained from the Bureau of Economic Analysis and U.S. Census Bureau, analyzed by NCTCOG.
- (3) For 2010 City Employment is estimated at 5,676 obtained from Sites on Texas, Demographic data for 2007 by Experien /Applied Geographic Solutions

Table 17

**CITY OF WATAUGA
FULL-TIME EQUIVALENT CITY GOVERNMENT EMPLOYEES BY FUNCTION/PROGRAM,
Last Ten Fiscal Years
(Unaudited)**

<u>Function/Program</u>	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
General Government and Administration	30.00	30.50	31.50	30.25	31.25	31.65	31.65	32.90	31.90	31.90
Public Safety										
Police Division	58.75	59.25	59.25	51.75	49.75	49.85	49.85	48.85	47.60	47.60
Fire/EMS Division	22.00	22.00	22.00	21.25	21.00	21.00	21.00	21.00	21.00	21.00
Culture and Recreational	10.50	10.50	10.50	10.25	9.25	8.50	8.50	8.50	8.50	8.50
Library	13.25	13.25	13.25	13.00	13.00	12.00	12.00	12.50	12.25	12.25
Water/Sewer/Drainage	33.75	34.25	34.25	36.00	36.00	33.25	33.25	33.25	32.25	32.25
Fleet Services	4.00	4.00	4.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Building	8.00	8.00	8.00	8.00	7.00	7.00	7.00	7.00	7.00	7.00
Parks Development**	11.50	11.50	11.50	12.00	12.00	8.75*	8.75	8.75	6.75	6.75
Total	191.75	193.25	194.25	185.50	182.25	166.25	175.00	175.75	170.25	170.25

Source: City Budget Office.

Table 18

CITY OF WATAUGA
OPERATING INDICATORS BY FUNCTION/PROGRAM
Last Ten Fiscal Years
(Unaudited)

<u>Function/Program</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Police										
Calls for Service	16,804	13,560	10,976	9,993	8,127	6,565	8,279	10,464	9,247	10,543
Municipal Citations Issued	11,963	17,122	17,074	13,576	8,650	7,961	8,781	3,999	3,449	5,410
Fire/EMS										
EMS Calls	1,082	836	1,043	1,011	675	1,133	1,395	1,387	1,369	1,475
EMS Average Response Time (min)	3.50	3.50	3.40	3.50	3.20	3.60	3.47	3.50	3.50	3.46
Ambulance Transports	870	698	848	845	846	946	1,039	1,063	942	1,059
Fire Calls	690	557	392	693	675	815	759	730	863	707
Fire Average Response Time (min)	2.58	4.70	4.80	4.60	4.80	413.00	4.07	3.50	4.30	4.59
Fire Inspections	269	106	136	181	460	329	336	544	691	678
Public Works										
Lane Miles Maintained	88	88	88	88	88	88	88	88	88	88
Miles of Curb and gutter maintained	168	168	176	176	176	176	176	176	176	176
Parks and recreation										
Park Acres Maintained	119	119	119	119	119	119	119	119	119	119
Athletic Fields Maintained	8	10	10	10	10	10	10	10	10	10
Community Center Memberships	1,372	1,237	1,320	1,272	1,271	1,063	1,004	988	1,079	1,025
Program/Class/League Attendance	40,938	65,282	91,244	41,775	71,542	46,720	65,005	72,000	70,000	70,000
Library										
Number of Programs Offered	693	842	853	1,086	1,155	1,144	1,244	1,326	1,844	1,848
Number of School Visits	8	13	36	57	63	64	61	49	65	64
Number of Books in Collection	65,517	67,614	65,289	73,592	78,990	80,361	79,751	79,283	80,216	80,116
Number of Media in Collection	16,389	17,199	16,700	18,806	20,806	20,719	22,530	23,148	24,499	25,461
Electronic Format Materials	53	53	54	52	55	52	52	50	49	49
Ebooks & Audiobooks	-	-	11,674.00	13,524	12,632	20,253	23,765	21,733	22,793	30,169
Water and Sewer										
Number of Water Consumers	8,162	8,199	8,169	8,200	8,196	8,508	8,238	8,248	8,281	8,318
Average daily consumption (mil gal)	2	2	2	2.3	2.1	2.2	2.2	2.0	2.5	2.0
Amt of sewer line inspected (Linear Ft)	3,500	3,800	6,000	8,000	21,500	9,665	8,000	8,900	19,100	2,100

Sources: Various city departments.

Note: Indicators are not available for the general government function.

Table 19

**CITY OF WATAUGA
CAPITAL ASSETS BY FUNCTION/PROGRAM
Last Ten Fiscal Years
(Unaudited)**

Function/Program	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Police										
Stations	1	1	1	1	1	1	1	1	1	1
Patrol units	12	11	12	12	12	12	12	12	12	16
Animal Control Facility	1	1	1	1	1	1	1	1	1	1
Fire stations	1	1	1	1	1	1	1	1	1	1
Public Works										
Streets (miles)	85.0	88.0	88.0	88.0	88.0	88.0	88.0	88.0	88.0	88.0
Streetlights	703	703	703	703	703	703	703	703	703	781
Traffic signals	11	11	11	12	12	20	20	20	20	20
Parks and recreation										
Acreage (Developed & Undeveloped) ^a	124	124	124	124	124	124	124	124	124	124
Parks	10	10	10	10	10	10	10	10	10	9
Athletic Fields	8	10	10	10	10	10	10	10	10	10
Senior Centers	1	1	1	1	1	1	1	1	1	1
Community centers	1	1	1	1	1	1	1	1	1	1
Water										
Water mains (miles)	85.0	85.0	85.0	85.0	88.0	88.0	88.0	88.0	88.0	107.0
Fire hydrants	620	620	620	620	650	649	649	649	649	654
Storage capacity (thousands of gallons)	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Shared Ground Storage (owned by NRH)	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Wastewater										
Storm sewers (miles)	17.4	17.4	17.4	17.4	17.4	17.4	17.4	17.4	17.4	17.4
Sanitary sewers (miles)	85	85	85	85	85	85	85	85	85	85

Sources: Various city departments.



AGENDA MEMORANDUM

DATE: February 10, 2020

TO: Honorable City Council Members

FROM: Andrea Gardner, City Manager

THROUGH:

SUBJECT: Discuss and consider action on approving an amendment to the General Election Ordinance previously approved on January 13, 2020 providing for polling locations newly released by Tarrant County.{CAPTION}

BACKGROUND/INFORMATION:

On January 13, 2020, the City Council approved Ordinance No. 2020-003 calling/ordering the General Election for Places 1, 2, 6 & 7 for May 2, 2020. At the time of ordinance preparation, the polling locations had not yet been determined by Tarrant County. Elections Code requires the City Council approve polling locations, thus the amended ordinance is proposed for council consideration to established the approved polling locations for the May 2, 2020 General Election.

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

City staff respectfully recommends the City Council approve Ordinance No. 2020-009, amending the January 13, 2020 ordinance to include approved polling locations for the order of the May 2, 2020 General Election.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Ordinance NO. 2020-008
2. Ordinance Amending the Order of General Election Draft 02262020

REVIEWED BY:

Macy Cotton, Legal

George Hyde, Legal

Andrea Gardner, City Manager

Approved as to form for inclusion on Agenda

Approved - 2/28/2020

Approved - 3/2/2020

Final Approval - 3/2/2020

CITY OF WATAUGA, TEXAS
ORDINANCE NO. 2020-__

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS AMENDING THE ORDINANCE CALLING FOR A GENERAL ELECTION TO BE HELD ON MAY 2, 2020, TO APPROVE THE ELECTION PRECINCTS AND POLLING PLACES FOR SAID ELECTION; PROVIDING THAT ALL ORDINANCES IN CONFLICT HERewith ARE HEREBY REPEALED TO THE EXTENT THAT THEY ARE IN CONFLICT; PROVIDING A SAVINGS CLAUSE, PROVIDING AN EFFECTIVE DATE

WHEREAS, a general election was ordered in the City of Watauga, Texas (the “City”) on January 13, 2020 by the Watauga City Council; and

WHEREAS, the polling locations had not been determined by Tarrant County at the time of ordering the general election; and

WHEREAS, Texas Election Code Sec. 85.004 requires the election order to state the location of the main early voting polling place; and

WHEREAS, the City Council hereby finds and determines that the location of the main early voting and election day polling places are approved.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS AS FOLLOWS:

I.

The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct and adopted herein for all purposes.

II.

Days and hours for Early Voting by Personal Appearance shall be as follows:

April 20-24, 2020	Monday – Friday	8:00 a.m. - 5:00 p.m.
April 25, 2020	Saturday	7:00 a.m. - 7:00 p.m.
April 26, 2020	Sunday	11:00 a.m. - 4:00 p.m.
April 27-28, 2020	Monday-Tuesday	7:00 a.m. - 7:00 p.m.

This schedule may be modified to include additional or different early voting locations, dates and times designated by the Tarrant County Elections Administrator and to conform to the joint election agreement.

III.

The election shall be conducted according to the election laws of the State of Texas and the Home Rule Charter of the City of Watauga.

IV.

The Presiding Election Judge and Alternate Presiding Judge shall be appointed by Tarrant County.

V.

The Tarrant County Elections Administrator is hereby appointed as the Early Voting Clerk. Applications for ballot by mail must be received by mail no later than the close of business April 20, 2020 (Mailing Address: P.O. Box 961011, Fort Worth, Texas, 76161-0011; Attention: Tarrant County Elections Administrator, Early Voting Clerk).

VI.

Early Voting by personal appearance shall be conducted at the Tarrant County Main Early Voting location: 2700 Premier Street, Fort Worth, Texas 76111 and Watauga City Hall--Lobby, 7105 Whitley Road, Watauga, Texas 76148, as well as other offices established by Tarrant County. Tarrant County early voting locations may be modified to include additional or different early voting locations, dates and times designated by the Tarrant County Elections Administrator and to conform to the joint election agreement.

VII.

All resident qualified electors of the City shall be permitted to vote at the election and on the day of the election, such electors shall vote at the Tarrant County, Texas designated polling place(s). The election shall be held and conducted in accordance with the provisions of the Texas Election Code, as amended, and Chapter 327, Tax Code, as amended, and as may be required by any other law. All election materials and proceedings shall be printed in English, Spanish, and Vietnamese.

VIII.

A substantial copy of this Ordinance shall serve as proper notice of the election. Such notice, including a Spanish and Vietnamese translation thereof, shall be posted not later than the 21st day before the election on the bulletin board used for posting notices of meetings of the City Council and shall also be published at least once not earlier than the 30th day nor later than the 10th day before the election in a newspaper of general circulation in the City.

IX.

The City Secretary of the City of Watauga, Texas is authorized to enter into a contract with the Tarrant County Elections Administrator to conduct the election ordered herein and committing to pay the fee charged by the Tarrant County Elections Administrator for such services. The City

Secretary is further authorized to enter into a contract for the conduct of a joint election with other governmental entities in Tarrant County, Texas.

X.

The expenses of the election shall be borne by the City of Watauga and other entities participating in the joint election, and the election shall be conducted as outlined in an election agreement with Tarrant County. Such agreement is hereby authorized for execution.

XI.

This Ordinance shall be and is hereby cumulative of all other Ordinances of the City of Watauga, Texas, and this Ordinance shall not operate to repeal or affect any such other Ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event, such conflicting provisions, if any, in such other Ordinance or Ordinances are hereby repealed.

XII.

If any section, subsection, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance.

XIII.

This Ordinance shall become effective and shall be in full force and effect from and after the date of its passage and adoption by the City Council of the City of Watauga, Texas, and it is so ordained.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas, this the 9th day of March, 2020.

Approved:

ARTHUR L. MINER, MAYOR

Attest:

ANDREA GARDNER, CITY SECRETARY

APPROVED AS TO FORM AND LEGALITY:

GEORGE E. HYDE, CITY ATTORNEY



AGENDA MEMORANDUM

DATE: February 10, 2020

TO: Honorable City Council Members

FROM: Andrea Gardner, City Manager

THROUGH:

SUBJECT: Discuss and consider action to approve the Ordinance Review Schedule for FY 2020

BACKGROUND/INFORMATION:

In October 2019, the City Council adopted the FY 2020-2030 Strategic Plan for the City of Watauga. A planning initiative included in the approved plan was to complete ordinance rewrites within five years. Attached is the proposed Ordinance Review Schedule for year one. Year two will be included in the FY 2021 Proposed Budget.

The year one schedule includes the rewrite of Chapter 115, Zoning. Chapter 115 is critical to the completion of the Update to the City's Comprehensive Plan as it serves as step 2 of that update process.

FINANCIAL IMPLICATIONS:

A budget amendment will be required to ensure proper funding is available for the legal work associated with the ordinance rewrites.

The estimated legal fees to complete revisions to Chapters 1, 2, 4 and 115 is \$50,000. Additionally, codification fees will also need to be included.

RECOMMENDATION/ACTION DESIRED:

City staff respectfully recommends the City Council review and approve the proposed Ordinance Review Schedule for FY 2020.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Final Strategic Plan 10 YR
2. Review Schedule for FY 2020

REVIEWED BY:

Macy Cotton, Legal
George Hyde, Legal
Sandra Gibson, CGFO, CGFM, Director of Finance

Approved - 2/25/2020

Approved - 3/2/2020

Approved - 3/4/2020



AGENDA MEMORANDUM

Andrea Gardner, City Manager

Final Approval - 3/4/2020

Approved as to form for inclusion on Agenda

City of Watauga

STRATEGIC PLAN

FISCAL YEAR 2020-2030



Andrea Gardner
City Manager

Delivered:
October 14, 2019

City Council



Art Miner
Mayor



Scott Prescher
Place 1



Tom Snyder
Place 2



Lovie Downey
Place 3



Andrew Neal
Place 4



Juanita King
Place 5



Mark Taylor
Mayor Pro Tem
Place 6



Kim Irving
Place 7

City Staff



Andrea Gardner
City Manager/City Secretary



Robert Parker
Police



Sandra Gibson
Finance



Marcia Reyna
Human Resources



Shawn Fannan
Fire



Sal Torres
Parks and Community
Services



Lana Ewell
Library



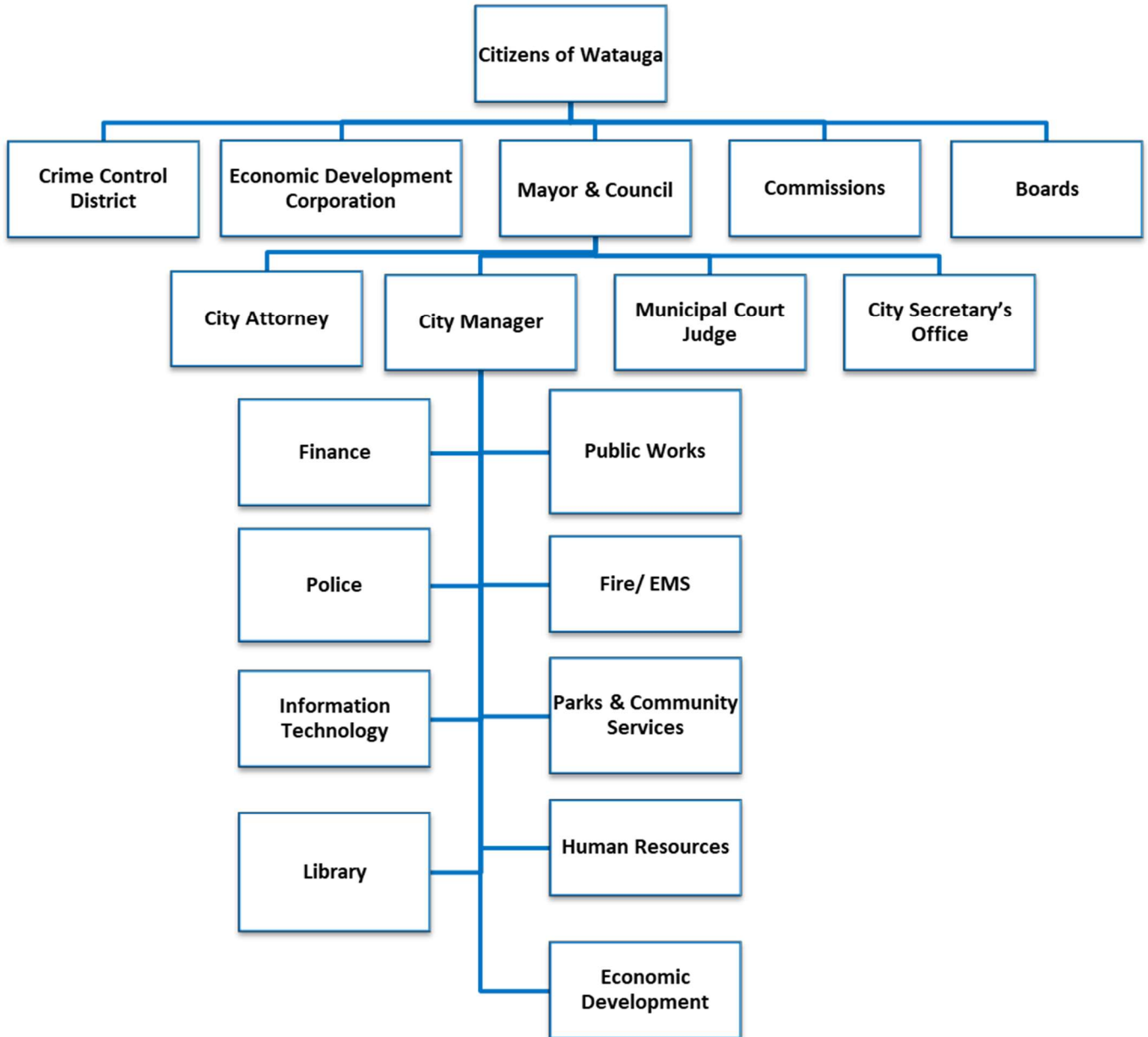
Bradley Fraley
Information Technology



George Hyde
City Attorney



Stewart Bass
Municipal Judge



Acknowledgements

The City of Watauga would like to recognize the members of the governing body and the following employees for contributing to the development of the City's Strategic Plan.

Governing Body

Arthur L. Miner—Mayor
 Mark Taylor-Mayor Pro Tem/Council Place 6
 Scott Prescher—Council Member, Place 1
 Tom Snyder—Council Member, Place 2
 Lovie Downey—Council Member Place 3
 Andrew Neal—Council Member Place 4
 Juanita King—Council Member, Place 5
 Kim Irving—Council Member, Place 7

Members of City Staff

Andrea Gardner—City Manager/City Secretary
 Robert Parker—Chief of Police
 Shawn Fannan—Fire Chief
 Sandra Gibson—Director of Finance
 Sal Torres—Parks & Community Services Director
 Lana Ewell—Library Director
 Marcia Reyna—Human Resources & Civil Service Director
 Bradley Fraley—Chief Information Officer

Executive Summary

“Success is 20% skills and 80% strategy. You might know how to read, but more importantly, what’s your plan to read?”

— Jim Rohn

Strategic planning is a systematic and continuous process where people make decisions about intended future outcomes, how those outcomes are to be accomplished and how success is measured and evaluated. This executive summary is intended to provide an overview of the City of Watauga’s Strategic Planning process.

In the first quarter of each calendar year, the governing body meets to review the City’s Strategic Plan that includes goals and action items for the upcoming fiscal year. Prior to the second quarter of the current calendar year, the governing body finalizes the City’s Strategic Plan by approval through a resolution. Under the current City Administration, the Executive Team will complete its own planning session during the second quarter of the calendar year and develop an Action Plan that provides detailed tasks for completion of the goals and action items assigned by the governing body.

Vision Statement

A Community that meets the needs of citizens by offering a high quality of life through transparent governance.

City Goals

The goals approved by the governing body are:

1. Establish an environment conducive to strong and sustainable economic development
2. Enhance a secure and safe City
3. Enhance quality of life through recreational, cultural and education services
4. Enhance responsible fiscal management and excellent governance
5. Sustain and enhance infrastructure network
6. Commitment to maintain a highly skilled, well trained, fairly compensated, customer service-oriented workforce

Strategic Initiatives

Planning Issue:

Maintain financial strength of the City

Strategic Initiatives:

1. Maintain sound fiscal management practices and review those practices, policies and procedures to ensure the City's bond rating is maintained or improved on an annual basis.
2. Continue to review and evaluate the City's potential to participate in the Opportunity Zones program on an annual basis.
3. Continue to seek grant opportunities for programs and projects on an annual basis.

Planning Issue:*Develop a sustainable economic development effort***Strategic Initiatives:**

1. Develop a tax abatement policy within two years.
2. Prepare and approve a ballot measure to return the ¼ cent sales tax to economic development use in May 2020 election.

Planning Issue:*Expand public safety through non-enforcement efforts***Strategic Initiatives:**

1. Evaluate lighting options that will create improvements in safety for Watauga residents and visitors within ten years.

Planning Issue:*Strengthen future planning***Strategic Initiatives:**

1. Complete an update to the Comprehensive Plan every ten years.
2. Conduct a review of City ordinances and develop a five-year schedule for updating ordinances within one year.
3. Complete ordinance rewrites within five years.
4. Prepare an ordinance to include on the May 2020 ballot, a General Obligation Bond proposition for the construction of a new Police Facility and Library.

5. Prepare and submit for Council consideration a permit process and any required ordinance revisions for Short Term Rental properties.
6. Prepare for further review a phase-in approach for a Street Maintenance Program and associated fee within 6 months.
7. Develop an on-line (website link) for a street maintenance program within seven years.
8. Improve the carbon footprint in the City within 10 years.
9. Review expansion options for the animal control facilities and operations within six years.
10. Improve the walkability and bicycling options in the City within ten years.
11. Evaluate the transition to hybrid or electric vehicles within ten years.
12. Continue to evaluate code compliance processes to improve the overall beautification of the City within three years.

Planning Issue:

Improve community involvement

Strategic Initiatives:

1. Conduct a citizen survey every three years.
2. Continue the Watauga 101 Citizens Academy annually.
3. Enhance citizen volunteer opportunities within six years.
4. Identify technological options that encourage citizen participation within 10 years.

Planning Issue:*Improve the City Brand***Strategic Initiatives:**

1. Develop a marketing strategy within one and half years.

Planning Issue:*Attract, retain and motivate qualified staff***Strategic Initiatives:**

1. Continue to review and revise the recruitment and retention strategy annually.
2. Evaluate the need to add personnel in the Information Technology Department during each annual budget cycle and Personnel Improvement Plan update.
3. Conduct an employee survey every three years.
4. Review and prepare a cost benefit analysis for a Paid Time Off program prior to September 2020.
5. Evaluate employee and dependent medical benefits and eligibility options prior to March 2020 to include a single forgiveness option for the proposed emergency room visit penalty.

“A Great Place to Live”



“Capp Smith Park located at 5800 Robin Drive and serving as a beautiful and relaxing backdrop for Watauga’s newest 55 Lot Subdivision with average home values of \$292,500.”

ORDINANCE REVIEW SCHEDULE FOR FY 2020



	ACTION
March 9, 2020	City Manager/City Council Authorization of Ordinance Review Schedule
March 23, 2020	Legal Analysis of Chapter 1 submitted to City Manager
March 30, 2020	City Manager Direction to Proceed to Revise Ch 1
April 13, 2020	Present to City Council
April 20, 2020	Draft Ordinance Ch 1 Submitted to City Manager/City Staff
April 27, 2020	Legal Analysis Chapters 2 & 4 Submitted to City Manager
May 4, 2020	City Manager Direction to Proceed to Revise Chapters 2 & 4
May 11, 2020	Consideration by Council for Ch 1 Ordinance Revisions
May 18, 2020	Draft of Ordinance Chapters 2 & 4 Submitted to City Manager/City Staff
June 1, 2020	Legal Analysis Chapter 115 Submitted to City Manager
June 15, 2020	City Manager Direction to Proceed to Revise Chapter 115
June 8, 2020	Consideration by Council for Chapters 2 & 4 Ordinance Revisions
July 13, 2020	Draft of Ordinance Ch 115 Submitted to City Manager/City Staff
August 10, 2020	Consideration by Council for Ch 115 Ordinance Revisions



AGENDA MEMORANDUM

DATE: January 14, 2020

TO: Honorable City Council Members

FROM: Andrea Gardner, City Manager

SUBJECT: Discuss and consider action on Chief Executive recommendation of applicant to serve on the Watauga Civil Service Commission

BACKGROUND/INFORMATION:

On January 14, 2020 the City's Human Resources/Civil Service Director received a verbal resignation from Mr. Bowman. The City advertised the vacancy on the Commission from January 17, 2020 through February 10, 2020. Two applications were received, reviewed and selected for interviews. Only one applicant was available to complete an interview.

The recommendation from the Chief Executive is to appoint Brian Downey to serve on the Civil Service Commission, filling the unexpired term ending on June 30, 2021 for Position One.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

City staff respectfully recommends the City Council approve the Position One Civil Service Commission appointment recommendation of the Chief Executive of the City for the unexpired term ending on June 30, 2021.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Civil Service Commission Press Release 011720
2. B. Downey Application
3. B. Downey Resume
4. Mary Stormer
5. Resignation for Mr. Bowman
6. Mar 9 2020

REVIEWED BY:



AGENDA MEMORANDUM

Marcia Reyna, Human Resources and Civil Service Director Approved - 2/25/2020

Macy Cotton, Legal Approved - 3/3/2020

George Hyde, Legal Approved - 3/3/2020

Andrea Gardner, City Manager Final Approval - 3/4/2020

Approved as to form for inclusion on Agenda

January 17, 2020



Bradley Fraley
City of Watauga
Phone: 817.514.5824
Fax: 817.514.3624

7105 Whitley Road
Watauga, TX 76148
wataugatx.org

Civil Service Commission

Watauga, Texas – The City of Watauga is accepting applications to fill a position on the Civil Service Commission. Per Chapter 143, Section 143.006 of Texas Local Government Code, the commission consists of three members appointed by the municipality's chief executive officer and confirmed by the governing body. Members serve staggered three-year terms with the term of one member expiring each year. If a vacancy occurs or if an appointee fails to qualify within 10 days after the date of appointment, the chief executive shall appoint a person to serve for the remainder of the unexpired term in the same manner as the original appointment.

(c) A person appointed to the commission must:

- (1) be of good moral character;
- (2) be a United States citizen;
- (3) be a resident of the municipality who has resided in the municipality for more than three years;
- (4) be over 25 years of age; and
- (5) not have held a public office within the preceding three years.

(c-1) Notwithstanding Subsection (c)(5), the municipality's chief executive may reappoint a commission member to consecutive terms. A commission member may not be reappointed to more than a third consecutive term unless the member's reappointment to a fourth or subsequent consecutive term is confirmed by a two-thirds majority of all the members of the municipality's governing body.

(c-2) Subsection (c)(5) does not prohibit the municipality's chief executive from appointing a former commission member to the commission if the only public office held by the former member within the preceding three years is membership on:

- (1) the commission; or

(2) the commission and the municipality's civil service board for employees other than police officers and firefighters through a joint appointment to the commission and board.

Section 7.01A of the City of Watauga Charter names the City Manager as the Chief Executive Officer of the City.

Section 143.006(a) requires the chief executive of the municipality to appoint the members of the commission.

Meetings are called as needed.

Applications are available at City Hall, 7105 Whitley Road, or on the City of Watauga web site at www.wataugatx.org. The position vacancy will be advertised through February 10, 2020. Completed applications must be submitted to the office of the City Secretary by the submittal deadline, February 10, 2020 at 5 p.m., for consideration.

For further information please contact the City Secretary's Office at cso@cowtx.org or 817.514.5825.



**HUMAN RESOURCES DEPARTMENT
INTEROFFICE CORRESPONDENCE**

DATE: January 16, 2020
TO: Andrea Gardner, Chief Executive and City Manager
FROM: Marcia Reyna, Human Resources & Civil Service Director
SUBJECT: Bernard Bowman's Resignation

A handwritten signature in blue ink, appearing to read 'Marcia Reyna', is written over the 'FROM' line of the header.

I received a voicemail from our Civil Service Commission Vice Chairman Bernard "Sarge" Bowman on Tuesday, January 14, 2020 at 10:46 a.m. advising that he had to resign from the Civil Service Commission. I saved the voicemail in the Human Resources Department file.



AGENDA MEMORANDUM

DATE: February 18, 2020

TO: Honorable City Council Members

FROM: Andrea Gardner, City Manager

THROUGH:

SUBJECT: Discuss and consider action on scheduling the annual Council/Staff Retreat

BACKGROUND/INFORMATION:

In September 2019, the Council held a Retreat to discuss planning topics and provide direction to the City Manager for fiscal year 2020 and beyond.

The dates for the Annual Retreat are proposed for July 31-August 2, 2020 or August 7 - August 9, 2020.

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

City respectfully recommends the City Council select a date for the Annual Council/Staff Retreat and provide desired topics for inclusion on the agenda.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Approved as to form for inclusion on Agenda



AGENDA MEMORANDUM

DATE: February 19, 2020

TO: Honorable City Council Members

FROM: Paul Hackleman, P.E., CFM, Director of Public Works

SUBJECT: Discussion and action on approval to authorize the City of Watauga to enter into a Construction Contract with Reliable Paving, Inc. in the amount of \$1,543,686.70 for the construction of Meadowlark Lane East, Paving, Drainage and Water Improvements from Heather Drive to Pebblebrook Drive pursuant to Bid # 20-001.

BACKGROUND/INFORMATION:

The purpose of this agenda item is for discussion and action on approval to authorize the City of Watauga to enter into a Construction Contract with Reliable Paving, Inc. in the amount of \$1,543,686.70 for the construction of Meadowlark Lane East, Paving, Drainage and Water Improvements from Heather Drive to Pebblebrook Drive for the base bid.

The Meadowlark Lane East, Paving, Drainage and Water Improvements Project is listed in the Capital Improvement Plan (CIP) Projects. The Approved 2017 Certificates of Obligation will provide funding for Meadowlark Lane East CIP Project. The project was advertised in the local newspaper on January 23, 2020 and January 30, 2020. Seven (7) bids for the construction of Meadowlark Lane East were received on February 14, 2020 from the following general contractors: Reliable Paving, Inc., Quality Excavation LTD, GRod Construction, LLC., Texas Bit, Stabile & Winn, Inc., McClendon Construction Co., Inc. and Joe Funk Construction, Inc.

For your reference, the bid tabulations for each contractor are attached to this memo. The bids ranged in price from \$1.5 million up to \$2.8 million for the base bid.

This project reconstructs Meadowlark Lane East from Heather Drive to Pebblebrook Drive. It constructs a new 8" diameter water line and a new 8" sanitary sewer line along its length. It also reconstructs affected curb inlets and storm drain at Meadowbrook Drive and abandons the two existing sanitary sewer lines.

The base bid is within the project budget.

Reliable Paving, Inc. of Arlington, Texas submitted the lowest responsive bid for the



AGENDA MEMORANDUM

construction of the project. References have been checked for Reliable Paving, Inc. and they are qualified to perform the work on this project. The contractor bid 240 calendar days to complete the project which should be complete in October 2020 pending weather delays or miscellaneous allowance revisions. Meadowlark Lane East shall be open to local residential traffic to homes but will be closed at times during the day to allow for the installation of infrastructures.

FINANCIAL IMPLICATIONS:

Construction Costs \$1,543,686.70

Funding is from 2017 Certificates of Obligation

RECOMMENDATION/ACTION DESIRED:

Authorize the City of Watauga to enter into a Construction Contract with Reliable Paving, Inc. in the amount of \$1,543,686.70 for the construction of Meadowlark Lane East, Paving, Drainage and Water Improvements from Heather Drive to Pebblebrook Drive.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Recommendation Letter - PR56297 Meadowlark Lane East -Construction Award Recommendation
2. Location Map - Meadowlark Lane East
3. Reliable Paving Bid Submittal - Meadowlark Lane East
4. Bid Tabulation - PR56297 Meadowlark Lane East

REVIEWED BY:

Macy Cotton, Legal

George Hyde, Legal

Sandra Gibson, CGFO, CGFM, Director of Finance

Paul Hackleman, P.E., CFM, Director of Public Works

Andrea Gardner, City Manager

Approved as to form for inclusion on Agenda

Approved - 2/26/2020

Approved - 3/2/2020

Approved - 3/3/2020

Approved - 3/4/2020

Final Approval - 3/4/2020

February 20, 2020

Mr. Paul Hackleman, P.E.
Public Works Director
City of Watauga
7800 Virgil Anthony Blvd.
Watauga, TX 76148-2456

Re: **CITY PROJECT NO. 20-001
MEADOWLARK LANE EAST—PAVING, DRAINAGE AND WATER
IMPROVEMENTS FROM HEATHER DRIVE TO PEBBLEBROOK DRIVE
RECOMMENDATION OF CONSTRUCTION CONTRACT AWARD
PR56297**

Dear Mr. Hackleman:

In accordance with the contract documents, we received seven (7) bids for the construction of the referenced project at 2:30 P.M., Friday, February 14, 2020, at the City of Watauga City Council Chambers. For your reference, we enclose a complete tabulation of the bids received at that time.

This project reconstructs Meadowlark Lane East from Heather Drive to Pebblebrook Drive. It constructs a new 8" diameter water line and a new 8" sanitary sewer line along its length. It also reconstructs affected curb inlets and storm drain at Meadowbrook Drive and abandons the two existing sanitary sewer lines. See the enclosed project location map.

We requested that Contractors bid the number of consecutive calendar days in the Bid Form. The Bids received are as follows:

Contractor	Base Amount Bid	Days Bid
1. Reliable Paving, Inc.	\$ 1,543,686.70	240
2. Quality Excavation LTD	\$ 1,702,463.00	270
3. GRod Construction, LLC.	\$ 1,788,413.50	210
4. Texas Bit	\$ 1,985,359.15	330
5. Stabile & Winn, Inc.	\$ 1,996,314.45	360
6. McClendon Construction Co., Inc.	\$ 2,073,843.95	295
7. Joe Funk Construction, Inc.	\$ 2,871,999.60	330

CITY PROJECT NO. 20-001
MEADOWLARK LANE EAST—PAVING, DRAINAGE AND WATER
IMPROVEMENTS FROM HEATHER DRIVE TO PEBBLEBROOK DRIVE
RECOMMENDATION OF CONSTRUCTION CONTRACT AWARD
Page 2

Reliable Paving, Inc. of Arlington, Texas submitted the lowest responsive bid for construction of the project. We have spoken to several of **Reliable Paving's** references. In my opinion, **Reliable Paving** is qualified to perform this contract and I recommend that the City of Watauga award this construction contract to **Reliable Paving, Inc.** in the amount of **\$1,543,686.70**.

Please call if we may provide additional assistance or information in this regard.

Respectfully submitted,
BURGESS & NIPLE, INC.
TBPELS FIRM REGISTRATION NO. F-10834

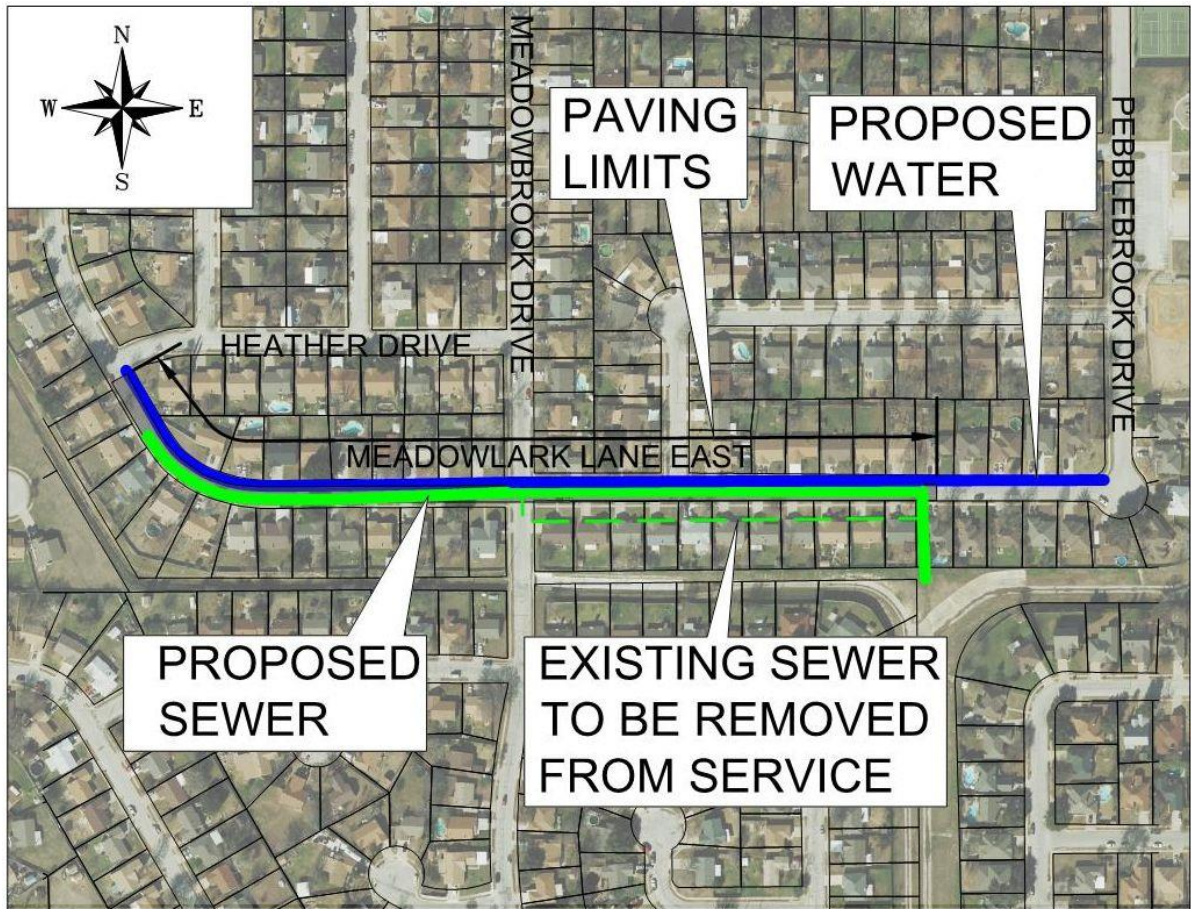


William D. Wendland, P.E.
Associate
Director, Fort Worth Public Sector

Attachments

Meadowlark Lane East

Project Location Map



BID FORM

TO: City of Watauga
Purchasing Department
7105 Whitley Road
Watauga, Texas 76148
817-514-5833

FOR: Meadowlark Lane East
Paving, Drainage and Water Improvements
Watauga, Texas

The undersigned, as bidder, declares that the only person or parties interested in this bid as principals are those named herein, that this bid is made without collusion with any other person, firm, or corporation; that he has carefully examined the form of Contract, Notice to Bidders, Specifications, and the Plans therein referred to, and has carefully examined the locations, conditions and classes of materials of the proposed work; and agrees that he will provide all the necessary labor, machinery, tools, apparatus, and other items incidental to construction, and will do all the work and furnish all the materials called for in the Contract and Specifications in the manner prescribed therein and according to the requirements of the Engineer as therein set forth.

It is understood that the following quantities of work to be done at unit prices are approximate only and are intended principally to serve as a guide in evaluating bids.

It is further agreed that the quantities of work to be done and materials to be furnished may be increased or diminished as may be considered necessary, in the opinion of the Engineer, to complete the work fully as planned and contemplated, and that all quantities of work, whether increased or decreased are to be performed at agreed prices set forth except as provided for in the Specifications.

It is further agreed that the contract is a unit price contract and unit prices are provided to allow for additional work. Prices may be increased to cover additional work ordered by the Engineer, but not shown on the plans or required by the Specifications, in accordance with the provisions of the General Conditions. Similarly, they may be decreased to cover deletion of work so ordered.

The contractor shall bid an amount of time for the work to be substantially complete on page 3 of the Bid Form.

The Contractor, as bidder, hereby proposes and agrees to furnish the work on a unit price Contract based on the construction plans for the following stipulated amounts:

BID FORM

ITEM NO.	DESCRIPTION OF ITEM	UNIT	BID QUANTITY	UNIT PRICE	COST
GENERAL BID ITEMS					
1	Prepare/Restore ROW	LS	1	\$ 123,000.00	\$ 123,000.00
2	Remove Existing Curb and Gutter	LF	2,418	\$ 6.00	\$ 14,508.00
3	Remove Existing Concrete Flatwork	SF	31,077	\$ 1.00	\$ 31,077.00
4	Remove Existing Top 2' of a Curb Inlet	EA	1	\$ 1,500.00	\$ 1,500.00
5	Remove Existing Curb Inlet	EA	3	\$ 900.00	\$ 2,700.00
6	Remove Existing 18" Storm Drain	LF	18	\$ 30.00	\$ 540.00
7	Project-Wide Miscellaneous Allowance	LS	1	\$ 125,000.00	\$ 125,000.00
	GENERAL BID ITEMS SUBTOTAL				\$ 298,325.00
WATER					
8	Remove Existing 8" Water Line	LF	223	\$ 9.40	\$ 2,096.20
9	Remove Existing 6" Water Line	LF	130	\$ 8.00	\$ 1,040.00
10	Salvage Existing Fire Hydrant	EA	2	\$ 500.00	\$ 1,000.00
11	Salvage Existing Gate Valve	EA	8	\$ 500.00	\$ 4,000.00
12	8" Dia. (DR-18) PVC Water Line	LF	2,070	\$ 48.00	\$ 99,360.00
13	6" Dia. (DR-18) PVC Water Line	LF	9	\$ 42.00	\$ 378.00
14	8" Gate Valve	EA	7	\$ 1,500.00	\$ 10,500.00
15	6" Gate Valve	EA	3	\$ 1,220.00	\$ 3,660.00
16	Fire Hydrant Assembly	EA	3	\$ 4,300.00	\$ 12,900.00
17	Fire Hydrant (Delivered to City)	EA	10	\$ 2,500.00	\$ 25,000.00
18	Ductile Iron Fittings for Water Line	TONS	1.5	\$ 4,450.00	\$ 6,675.00
19	Cut and Plug Existing 8/6" Water Line	EA	7	\$ 480.00	\$ 3,360.00
20	Connect to Existing 6"/8" Water Line	EA	6	\$ 3,000.00	\$ 18,000.00
21	Long Double Water Service	EA	15	\$ 1,300.00	\$ 19,500.00
22	Short Double Water Service	EA	8	\$ 1,250.00	\$ 10,000.00
23	Long Single Water Service	EA	1	\$ 1,250.00	\$ 1,250.00
24	Short Single Water Service	EA	3	\$ 1,250.00	\$ 3,750.00
25	Water Service Transfer	EA	27	\$ 500.00	\$ 13,500.00
26	Temporary 2" Dia. Water Line w/ temporary water service connections	LS	1	\$ 26,000.00	\$ 26,000.00
27	Temporary Pavement Replacement for Water Lines	LF	978	\$ 10.00	\$ 9,780.00
28	Remove and Replace Curb and Gutter	LF	30	\$ 70.00	\$ 2,100.00
29	Asphalt Pavement Replacement for Water Lines	LF	81	\$ 36.00	\$ 2,916.00
30	Trench Safety	LF	2,079	\$ 1.00	\$ 2,079.00
	WATER SUBTOTAL				\$ 278,844.20
SANITARY SEWER					
31	Remove Existing 10" San. Sewer Line	LF	65	\$ 23.50	\$ 1,527.50
32	Remove Existing 8"/6" San. Sewer Line	LF	55	\$ 23.50	\$ 1,292.50
33	Remove Existing SSMH	EA	7	\$ 800.00	\$ 5,600.00
34	Remove Existing SS Cleanout	EA	8	\$ 800.00	\$ 6,400.00
35	12" Dia. X 12'-4" Deep Concrete Piers	EA	16	\$ 2,150.00	\$ 34,400.00
36	12" Dia. (SDR-26) Sewer Line	LF	760	\$ 80.00	\$ 60,800.00
37	10" Dia. (SDR-26) Sewer Line	LF	50	\$ 58.00	\$ 2,900.00
38	8" Dia. (SDR-26) Sewer Line	LF	837	\$ 58.00	\$ 48,546.00
39	5' Dia. Sanitary Sewer Manhole	EA	4	\$ 4,600.00	\$ 18,400.00
40	4' Dia. Sanitary Sewer Manhole	EA	4	\$ 4,750.00	\$ 19,000.00
41	Extra Depth for 5' Dia. Sanitary Sewer Manhole	VLF	27	\$ 230.00	\$ 6,210.00
42	Extra Depth for 4' Dia. Sanitary Sewer Manhole	VLF	11	\$ 135.00	\$ 1,485.00
43	4" Dia. (SCH. 40) Sanitary Sewer Service Line	LF	1,138	\$ 14.00	\$ 15,932.00
44	Sanitary Sewer Service Transfers Incl. Cleanout, Tee & Double Cleanout	EA	38	\$ 550.00	\$ 20,900.00
45	Temporary Pavement Replacement for Sewer Lines	LF	2,105	\$ 10.00	\$ 21,050.00
46	Connect to Existing 12"/10" SS Line	EA	2	\$ 8,500.00	\$ 17,000.00
47	Connect to Existing 6"/8" SS Line	EA	1	\$ 2,350.00	\$ 2,350.00
48	Remove and Replace/Tunnel Under Existing Storm Drain at Sta. 8+64	LS	1	\$ 4,600.00	\$ 4,600.00
49	Pre CCTV Inspection	LF	2,358	\$ 1.50	\$ 3,537.00
50	Post CCTV Inspection	LF	1,647	\$ 1.50	\$ 2,470.50
51	Manhole Vacuum Testing	EA	8	\$ 430.00	\$ 3,440.00
52	Trench Safety	LF	1,647	\$ 2.00	\$ 3,294.00
	SANITARY SEWER SUBTOTAL				\$ 301,134.50

BID FORM

ITEM NO.	DESCRIPTION OF ITEM	UNIT	BID QUANTITY	UNIT PRICE	COST
STORM DRAIN					
53	18" Dia. ASTM C-76 CL. III RCP	LF	18	\$ 130.00	\$ 2,340.00
54	10' Standard Curb Inlet - Top Half	EA	1	\$ 2,500.00	\$ 2,500.00
55	10' Recessed Curb Inlet	EA	2	\$ 5,800.00	\$ 11,200.00
56	Connect to Existing 18" RCP	EA	2	\$ 750.00	\$ 1,500.00
57	Trench Safety (Drainage)	LF	18	\$ 12.00	\$ 216.00
STORM DRAIN SUBTOTAL					\$ 17,756.00
PAVING					
58	Unclassified Excavation	CY	2,713	\$ 18.00	\$ 48,834.00
59	Controlled Density Embankment	CY	271	\$ 10.00	\$ 2,710.00
60	6" Thk. Lime Stabilized Subgrade	SY	7,045	\$ 5.00	\$ 35,225.00
61	Lime for Stabilized Subgrade	TONS	117	\$ 204.00	\$ 23,868.00
62	6" Thk. Concrete Pavement	SY	6,640	\$ 46.00	\$ 305,440.00
63	6" Integral Curb	LF	2,243	\$ 2.00	\$ 4,486.00
64	5" Thick Concrete Driveways (Residential)	SF	12,382	\$ 8.00	\$ 99,056.00
65	4" Thk. Concrete Sidewalks	SF	11,639	\$ 5.00	\$ 58,195.00
66	ADA Ramps	EA	8	\$ 1,500.00	\$ 12,000.00
67	Sidewalk Footing incl. Z Bar Connection	LF	167	\$ 5.00	\$ 835.00
68	12" x 12" Concrete Header	LF	186	\$ 20.00	\$ 3,720.00
69	Remove and Replace Existing Brick Mailbox	EA	6	\$ 1,000.00	\$ 6,000.00
70	Remove Ex. Mailbox and Install New Cast Aluminum "Better Box"	EA	40	\$ 250.00	\$ 10,000.00
71	"New" Stop Sign	EA	4	\$ 250.00	\$ 1,000.00
72	4" Thick Topsoil & Solid Sodding	SY	2,593	\$ 6.00	\$ 15,558.00
73	Traffic Control Plan and Implementation	LS	1	\$ 16,000.00	\$ 16,000.00
74	Erosion Control	LS	1	\$ 3,500.00	\$ 3,500.00
75	Project Signs	EA	2	\$ 600.00	\$ 1,200.00
PAVING SUBTOTAL					\$ 647,827.00
BASE BID TOTAL					\$ 1,543,686.70

NUMBER OF CONSTRUCTION DAYS:
ENTER DAYS

240 CALENDAR Days

BID FORM

Bidder agrees that the Work will be substantially complete within the amount of calendar days bid on Page 3 of the Bid Form after the date when the Contract Times commence to run as provided in Paragraph 2.03 of the General Conditions, and will be completed and ready for final payment in accordance with Paragraph 14.07B of the General Conditions within an additional thirty (30) calendar days after the date of substantial completion.

It is understood that the Owner reserves the right to reject any and all bids.

The work proposed to be done shall be accepted when fully completed and finished in accordance with the Plans and Specifications to the satisfaction of the City of Watauga, Texas.

The undersigned certifies that the bid prices contained in this bid have been carefully checked and are submitted as correct and final.

Receipt is hereby acknowledged of the following addenda to the contract documents:

Addendum No. 1 dated 2/7/2020
Addendum No. 2 dated _____
Addendum No. 3 dated _____

Received BA
Received _____
Received _____

Respectfully submitted,

or 2y

(Contractor)

By: CHARLES M. LONG - PRESIDENT

Title: PRESIDENT

Address: RELIABLE PAYMENT, INC

1903 N. DEXCO, ARLINGTON, TX. 76001

Phone: 817 467 0779

(SEAL)

If Bidder is Corporation

Date: 2/14/2020

ADDENDUM NO. 1
to the
CONTRACT DOCUMENTS
for
MEADOWLARK LANE EAST
CITY PROJECT NO. 20-001

CITY OF WATAUGA, TEXAS

This addendum MODIFIES the project bid date.

Previously, bids were due February 13, 2020 but the bid due date is hereby changed as follows: Sealed Bids will be received in the City of Watauga Purchasing Office until Friday, February 14, 2019 at 2:30 P.M. (Central Time) at which time they will be publicly opened and read aloud in the Council Chambers.

This Addendum, issued pursuant to the provisions of the Instructions to Bidders of the Contract Documents identified by heading above, is hereby made a part of said Documents and should be acknowledged in the space provided on Section 00 41 00 - Page 5 on the Bid Form by all persons submitting bids on the Project. Such acknowledgement also constitutes certification by the bidder that he has obtained corresponding acknowledgement of receipt by all of his subcontractors and suppliers.

Following are all current questions and their answers from the project advertisement website (CivCast).

1. **Question:** Can we bid just the utility's or will this be a turnkey bid?
 Answer: No, you can't just bid the utilities. We will issue one contract to one contractor for the entire project.

2. **Question:** Would you please post the pre-bid meeting sign in sheet? Thank you
 Answer: The sign-in sheet has been posted.

3. **Question:** Can the existing topsoil be stockpiled and saved for ares to receive sodding or does the topsoil have to be imported?
 Answer: As long as it is actually topsoil and not sand or some other material it would be ok to stockpile the existing topsoil - provided there is an area to store it.

4. **Question:** What is Bid Item # 17 for? 17. " Fire Hydrant (Delivered to City) 10 EA
 Answer: At the back of the specifications there is Section 01 11 01, Line Item Description of Proposed Work. See Page 4 of that Section where it describes the Bid Item in question.

The purpose of this bid item is for the Contractor to deliver additional new fire hydrants to the Public Works Department yard for their inventory and future use. The additional fire hydrants will not be used or installed in this project.

ADDENDUM NO. 1
to the
CONTRACT DOCUMENTS
for
MEADOWLARK LANE EAST
CITY PROJECT NO. 20-001

The last paragraph in the Line Item Description of Proposed Work section of the specifications for Bid Item No. 17 is probably misleading and the following words should be deleted: "for furnishing all materials, labor, tools, and appurtenances required". That sentence will now read: "The price bid per each in the Bid will be full compensation to complete the delivery of the fire hydrants to the City of Watauga or as directed by the Owner's Project Representative." This will be addressed in an addendum.

5. **Question:** Could the proposed 12" sewer follow the alignment of the existing 10" sewer line in the street? The plans currently show the proposed line to run 4' - 5' off of the centerline of the existing line which isn't ideal when you're 12' - 13' deep because that existing ditch will want to cave.

Answer: Yes. As long as there is no extra cost to the Owner involved, I will allow the proposed 12" sanitary sewer main to follow the existing sanitary sewer main's alignment from STA. 1+14.44 to STA. 8+74.41.

6. **Question:** Could we get Item # 43 - 4" Dia. (SCH. 40) Sanitary Sewer Service Line to pay per Each instead of by the Linear Foot?

Answer: No. Our standard method of payment for sanitary sewer services is by linear foot and we would like to keep it this way.

The pre-bid conference was held on January 30, 2020. Following are the questions and answers as we were able to record them at the pre-bid conference. Questions are in **bold**, answers or statements made at the meeting are in *italics* and clarifications are underlined.

A brief description of the project was given by William Wendland and then questions were taken from the audience.

1. *City is sending out temporary construction easement letters to residents.*
2. **What are the piers on the sheet 13 of the plans for?**
The piers are to stabilize the area during the trench excavation and will remain in place after sewer installation.
3. **Is the existing sewer going to stay in?**
Yes, both existing sanitary sewer lines will stay in the ground and will be abandoned in place.
4. **How will the existing sewer be abandoned?**
Sewer line will be abandoned by cutting and plugging the existing line. Manholes will be removed.
5. **Is the road widening?**
No, road is not being widened and will be constructed back in the same location.

ADDENDUM NO. 1
to the
CONTRACT DOCUMENTS
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MEADOWLARK LANE EAST
CITY PROJECT NO. 20-001

6. **When does the City want to get the project started?**
Bid date is being changed to February 14, 2020 and project will be on the March 9, 2020 City Council for an April construction start.
7. **Could the project start in May?**
The City wants to start as quick as possible, but the City can accommodate later starts for reasonable requests.
8. **How is the removal of existing pavement paid for?**
Existing pavement removal is paid for in the unclassified excavation bid item. City has not done any borings to determine existing pavement thickness, but asphalt pavement in the City is typically 5" thick. Pay Item No. 58: Unclassified Excavation includes the removal of existing asphalt paving within the limits of the street construction.
9. **How are we handling potential irrigation systems in resident's yards?**
Irrigation systems will be handled by a change order for each irrigation system encountered. This is addressed in the PLANS section of this addendum.
10. **Can the sewer line embedment detail be changed to ¾" rock until 6" over the pipe then a geotextile fabric separating the rock from the native?**
We will address in an addendum. This is addressed in the PLANS section of this addendum. See the attached "Sanitary Sewer Trench Embedment & Backfill Details".
11. **Does the storm drain embedment need geo-fabric wrapped all the way around or can it just be used to separate the layers?**
Question will be addressed in Addendum 1. Storm drain embedment shall remain as shown in plans with geotextile fabric wrap.
12. **Is there a bid item for the sanitary sewer line under the storm drain shown on sheet 14?**
Yes, there is a bid item. Pay Item No. 48 includes either the removal and replacement of the existing storm drain at the crossing or preserving and protecting the storm drain while going under.
13. **Can you clarify the bid item descriptions for items 27, 29, and 45?**
Clarification will be included in Addendum 1. This is addressed in the SPECIFICATIONS section of this addendum. See the attached "Temporary Pavement Replacement" detail for bid items 27 and 45. See the attached "Asphalt Pavement Replacement" detail for bid item 29.
14. **What will be the temporary repair over driveways?**
Driveways will be temporarily repaired with flex base to the surface. This is addressed in the PLANS section of this addendum. See the attached "Temporary Pavement Replacement" detail for temporary trench repair within private driveways.
15. **What are the Traffic Control Plan expectations for this project?**
Residents need access as much as possible. One lane of traffic must be kept open for local traffic, and residents must be kept aware of when they won't have access to their driveways.

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MEADOWLARK LANE EAST
CITY PROJECT NO. 20-001

16. **Where should mail go during mailbox downtime?**
There should not be a time the residents go without mail. City is still in the process of getting final approval from residents on mailbox replacement. The City is encouraging residents to not replace brick mailboxes and move to new mailbox. This is addressed in the PLANS section of this addendum.
17. **When tapping existing service will the City provide meters?**
Water for construction must be metered. The contractor will pay a deposit for this meter. During installation of the new water line, the residential meters need to be active. The City will not master meter and does not have an ordinance allowing for average billing with master metering. This is addressed in the PLANS section of this addendum.
18. **Who pays for material testing and construction staking?**
Contractor is responsible for material testing and construction staking. The City must approve of the third-party material testing lab utilized. The City will Bac-T test any new water lines. See "CONSTRUCTION NON-PAY ITEMS:" found at the end of Section 01 11 01 of the specifications.
19. **Is fly ash allowed in concrete mixes?**
No. The City of Watauga does not allow fly ash.
20. **Bid number of days?**
Contractor is to bid the number of consecutive calendar days on the Bid Form.

The Attendance list from the pre-bid meeting is attached to this Addendum.

SPECIFICATIONS

1. Section 00 11 13 Advertisement for Bids, page 1, Paragraphs 1 and 2 are hereby replaced as follows:

Sealed Bids for the construction of Meadowlark Lane East, Paving, Drainage and Water Improvements will be received in the City Purchasing Office located at City Hall, 7105 Whitley Road, Watauga, Texas 76148 until Friday, February 14, 2020 at 2:30 PM (local time) at which time they will be publicly opened and read aloud. Bids received after the closing date and time will not be considered.

**Bid # 20-001 Meadowlark Lane East, Paving, Drainage and Water Improvements
Opening Date: Friday, February 14, 2020 at 2:30 PM (local time)**

2. Section 00 73 43 Davis-Bacon Wage Rates is hereby deleted and replaced with the attached Section 00 73 43 Davis-Bacon Wage Rates. See attached.

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CITY PROJECT NO. 20-001

3. Section 01 11 01, **PAY ITEM NO. 17: FIRE HYDRANT (DELIVERED TO CITY):** Replace the last paragraph, which reads: "The price bid per each in the Bid will be full compensation for furnishing all materials, labor, tools, and appurtenances required to complete the delivery of the fire hydrants to the City of Watauga or as directed by the Owner's Project Representative" with "The price bid per each in the Bid will be full compensation to complete the delivery of the fire hydrants to the City of Watauga or as directed by the Owner's Project Representative".
4. Section 01 11 01, **PAY ITEM NO. 29: ASPHALT PAVEMENT REPLACEMENT FOR WATER LINES:** is replaced entirely with the following description:

PAY ITEM NO. 29: ASPHALT PAVEMENT REPLACEMENT FOR WATER LINES: Asphalt Pavement Replacement is to be utilized in the three (3) areas shown in the plans on sheet 12 that require removing existing asphalt during the process of installing the water service lines. These items shall include saw cutting, installing 2:27 concrete, prime and tack coat, and Type "D" HMAC Asphalt Pavement for a finished driving surface. All work shall be done in accordance with the details shown in the plans for "Asphalt Pavement Replacement", City of Watauga Standards, and NCTCOG Items 301 and 302.

Measurement and payment for Asphalt Pavement Replacement shall be by the linear foot, measured along the pipe centerline for furnishing all labor and materials to properly construct the Asphalt Pavement Replacement, complete in place, including the 2:27 concrete.

5. Section 01 11 01, **PAY ITEM NO. 36 THROUGH 38: PVC SEWER PIPE:** Add this paragraph after paragraph 1: "The unclassified trench excavation at all depths, embedment and backfill covered by this item shall be performed in accordance with the applicable portions of NCTCOG Item 504, "Open Cut-Backfill". Trench backfill shall be mechanically compacted in six-inch lifts.
6. Section 01 11 01, **PAY ITEM NO. 36 THROUGH 38: PVC SEWER PIPE:** In the last paragraph, add the following to the end of the sentence, ", including testing, excavation, embedment, and backfill." such that it now reads, "The item shall be measured and paid for per linear foot complete in place, including testing, excavation, embedment, and backfill."
7. Section 01 11 01, **PAY ITEM NO. 45: TEMPORARY PAVEMENT REPLACEMENT FOR SEWER LINES:** is replaced entirely with the following description:

PAY ITEM NO. 45: TEMPORARY PAVEMENT REPLACEMENT FOR SEWER LINES: Temporary Pavement Replacement shall be constructed in accordance with the

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CITY PROJECT NO. 20-001

details shown in the plans for "Temporary Pavement Replacement" and applicable provisions of NCTCOG Items 301 and 302.

Temporary Pavement Replacement will be measured and paid for per linear foot measured horizontally along the centerline of the proposed sanitary sewer main lines and service lines, which price shall cover the furnishing of all materials, labor, and tools required to complete the replacement at the locations indicated in the Plans or at such locations as directed by the Owner's Project Representative.

PLANS

1. Sheet 3: Replace General Note #15 such that the note will now read, "CONTRACTOR TO REMOVE AND REPLACE EXISTING MAILBOXES & PROVIDE TEMPORARY MAILBOXES DURING THE DURATION OF CONSTRUCTION UNLESS SHOWN OTHERWISE ON PLANS. NO SEPARATE PAY. BRICK MAIL BOXES SHOWN TO BE REMOVED AND REPLACED SHALL BE PAID FOR PER EACH INCLUDING THE BANDING OF, STORING, REPLACING, REPAIRING AND CONSTRUCTING OF NEW 24" SQUARE 6"-THICK CONCRETE FOUNDATIONS. REMAINING MAILBOXES SHALL BE REMOVED AND REPLACED WITH RUST PROOF POWDER COATED BLACK CAST ALUMINUM BETTERBOX MAILBOXES INCLUDING SLIDE OR FLAG ALERT, A 14" SQUARE 4"-THICK CONCRETE BASE, AND AN ADDRESS PLAQUE TO THE LOCATION SHOWN ON THE PLANS OR AS DIRECTED BY THE CITY'S PROJECT REPRESENTATIVE. ALL MAILBOXES ARE TO BE INSTALLED TO PROPER HEIGHT AND SET-BACK IN ACCORDANCE WITH USPS RECOMMENDATIONS."
2. Sheet 3: Replace General Note #16 such that the note will now read, "CONTRACTOR TO REMOVE AND REPLACE EXISTING SPRINKLER HEADS, SPRINKLER PIPE AND VALVES AS NECESSARY. THE EXISTING LINE WHEN FOUND SHALL BE CUT OFF FLUSH AND PLUGGED TEMPORARILY SO THE HOMEOWNER MAY CONTINUE TO USE THE SYSTEM. AFTER CONSTRUCTION IS COMPLETE THE SPRINKLER SYSTEM OUTSIDE OF THE CITY RIGHT-OF-WAY SHALL BE RESTORED TO A CONDITION EQUAL TO OR BETTER THAN THAT EXISTED PRIOR TO CONSTRUCTION BY A LICENSED IRRIGATOR. ANY SPRINKLER SYSTEM WITHIN THE CITY RIGHT-OF-WAY SHALL REMAIN PLUGGED AT THE RIGHT-OF-WAY. PAYMENT FOR RESTORATION WILL BE LIMITED TO COST PLUS AN ADDITIONAL 10% FOR OVERHEAD. CONTRACTOR SHALL SUBMIT TO THE CITY A LUMP SUM COST ACCOMPANIED BY A BREAKDOWN OF LABOR AND MATERIALS. UPON APPROVAL BY THE CITY, PAYMENT WILL BE MADE BY CHANGE ORDER AGAINST THE MISCELLANEOUS ALLOWANCE."

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CONTRACT DOCUMENTS
for
MEADOWLARK LANE EAST
CITY PROJECT NO. 20-001

3. Sheet 3: Add the following General Note #22: "FLY ASH IS NOT ALLOWED IN ANY CONCRETE MIX DESIGN."
4. Sheet 31: Add the attached detail, "TEMPORARY SERVICE CONNECTION".
5. Sheet 35: Add the attached detail, "TEMPORARY PAVEMENT REPLACEMENT".
6. Sheet 35: Add the attached detail, "ASPHALT PAVEMENT REPLACEMENT".
7. Sheet 36: Replace the "Sanitary Sewer" Trench Embedment & Backfill detail shown in figure 3M with the attached detail, "Sanitary Sewer Trench Embedment & Backfill Details".

This Addendum issued:

BURGESS & NIPLE, INC.
TBPELS FIRM REGISTRATION NO. F-10834



William D. Wendland

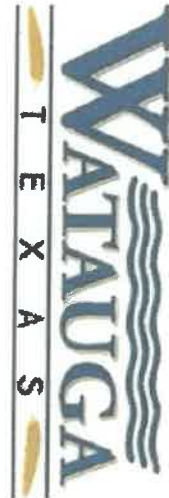
William D. Wendland, P.E.

February 7, 2020

Attachments

END OF ADDENDUM NO. 1

ADDENDUM NO. 1
to the
CONTRACT DOCUMENTS
for
MEADOWLARK LANE EAST
CITY PROJECT NO. 20-001



BURGESS & NIPLE
Engineers & Planners

PRE-BID MEETING SIGN-IN SHEET

Date: January 30, 2020

Time: 3:30 PM

RE: Meadowlark Lane East - Paving, Drainage & Water Improvements - 2020
City Project No. 20-001

NAME	FIRM	PHONE NUMBER	EMAIL
William D. Wendland	Burgess & Niple	C: 817-805-8183 O: 817-306-1444x6105	billy.wendland@burgessniple.com
Paul Heklemann	Public Works	817.514.5837	phacklemann@cowdtx.org
Wayne Jarvis	P.W.	652-715-6046	
Rae Torres	PACS	X 5830	shoretocase.org
JERRY HENDERSON	STABILE + WIND	817-847-2086	jerry@stablewind.com
Lyndon Smith	Burgess & Niple	817-306-1444 x 6105	lyndon.smith@burgessniple.com
Mike Moore	TEMA Construction	214-232-1772	more@temaconstruction.com
David Spauld	MSB Constructors	(817)-825-5952	DAVID@MSBConstructorsInc.com
Zach Irwin	Woodby Contractors Inc.	817. 483. 4787	z.irwin24@gmail.com
Justin Blair	Mellendon Const.	217. 895. 0066	jblair@mellendonconstruction.com
Deborah Ward			

P:\PR56297\Docs\Special\PR56297 Pre-Bid Conference - Attendee List.xlsx

DAVIS-BACON WAGE RATES

General Decision Number: TX20200026 01/03/2020

Superseded General Decision Number: TX20190026

State: Texas

Construction Type: Heavy

Counties: Johnson, Parker and Tarrant Counties in Texas.

Heavy Construction Projects (Including Water and Sewer Lines)

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.80 for calendar year 2020 applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.80 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2020. If this contract is covered by the EO and a classification considered necessary for performance of work on the contract does not appear on this wage determination, the contractor must pay workers in that classification at least the wage rate determined through the conformance process set forth in 29 CFR 5.5(a)(1)(ii) (or the EO minimum wage rate, if it is higher than the conformed wage rate). The EO minimum wage rate will be adjusted annually. Please note that this EO applies to the above-mentioned types of contracts entered into by the federal government that are subject to the Davis-Bacon Act itself, but it does not apply to contracts subject only to the Davis-Bacon Related Acts, including those set forth at 29 CFR 5.1(a)(2)-(60). Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

Modification Number	Publication Date
0	01/03/2020

* PLUM0146-002 05/01/2019

	Rates	Fringes
PLUMBER/PIPEFITTER.....	\$ 31.68	9.50

SUTX1990-041 06/01/1990

DAVIS-BACON WAGE RATES

	Rates	Fringes
CARPENTER.....	\$ 10.40	\$3.64
Concrete Finisher.....	\$ 9.81	
ELECTRICIAN.....	\$ 13.26	
Form Setter.....	\$ 7.86	
Laborers:		
Common.....	\$ 7.25	
Utility.....	\$ 8.09	
PAINTER.....	\$ 10.89	
Pipelayer.....	\$ 8.43	
Power equipment operators:		
Backhoe.....	\$ 11.89	3.30
Bulldozer.....	\$ 10.76	
Crane.....	\$ 13.16	3.30
Front End Loader.....	\$ 10.54	
Mechanic.....	\$ 10.93	
Scraper.....	\$ 10.00	
Reinforcing Steel Setter.....	\$ 10.64	
TRUCK DRIVER.....	\$ 7.34	

WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.

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Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is a victim of, domestic violence,

DAVIS-BACON WAGE RATES

sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (ii)).

The body of each wage determination lists the classification and wage rates that have been found to be prevailing for the cited type(s) of construction in the area covered by the wage determination. The classifications are listed in alphabetical order of ""identifiers"" that indicate whether the particular rate is a union rate (current union negotiated rate for local), a survey rate (weighted average rate) or a union average rate (weighted union average rate).

Union Rate Identifiers

A four letter classification abbreviation identifier enclosed in dotted lines beginning with characters other than ""SU"" or ""UAVG"" denotes that the union classification and rate were prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2014. PLUM is an abbreviation identifier of the union which prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. 07/01/2014 is the effective date of the most current negotiated rate, which in this example is July 1, 2014.

Union prevailing wage rates are updated to reflect all rate changes in the collective bargaining agreement (CBA) governing this classification and rate.

Survey Rate Identifiers

Classifications listed under the ""SU"" identifier indicate that no one rate prevailed for this classification in the survey and the published rate is derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As this weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SULA2012-007 5/13/2014. SU indicates the rates are survey rates based on a weighted average calculation of rates and are not majority rates. LA indicates the State of Louisiana. 2012 is the year of survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. 5/13/2014 indicates the survey completion date for the classifications and rates under that identifier.

Survey wage rates are not updated and remain in effect until a new survey is conducted.

Union Average Rate Identifiers

DAVIS-BACON WAGE RATES

Classification(s) listed under the UAVG identifier indicate that no single majority rate prevailed for those classifications; however, 100% of the data reported for the classifications was union data. EXAMPLE: UAVG-OH-0010 08/29/2014. UAVG indicates that the rate is a weighted union average rate. OH indicates the state. The next number, 0010 in the example, is an internal number used in producing the wage determination. 08/29/2014 indicates the survey completion date for the classifications and rates under that identifier.

A UAVG rate will be updated once a year, usually in January of each year, to reflect a weighted average of the current negotiated/CBA rate of the union locals from which the rate is based.

WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can be:

- * an existing published wage determination
- * a survey underlying a wage determination
- * a Wage and Hour Division letter setting forth a position on a wage determination matter
- * a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour Regional Office for the area in which the survey was conducted because those Regional Offices have responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator
U.S. Department of Labor

DAVIS-BACON WAGE RATES

200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

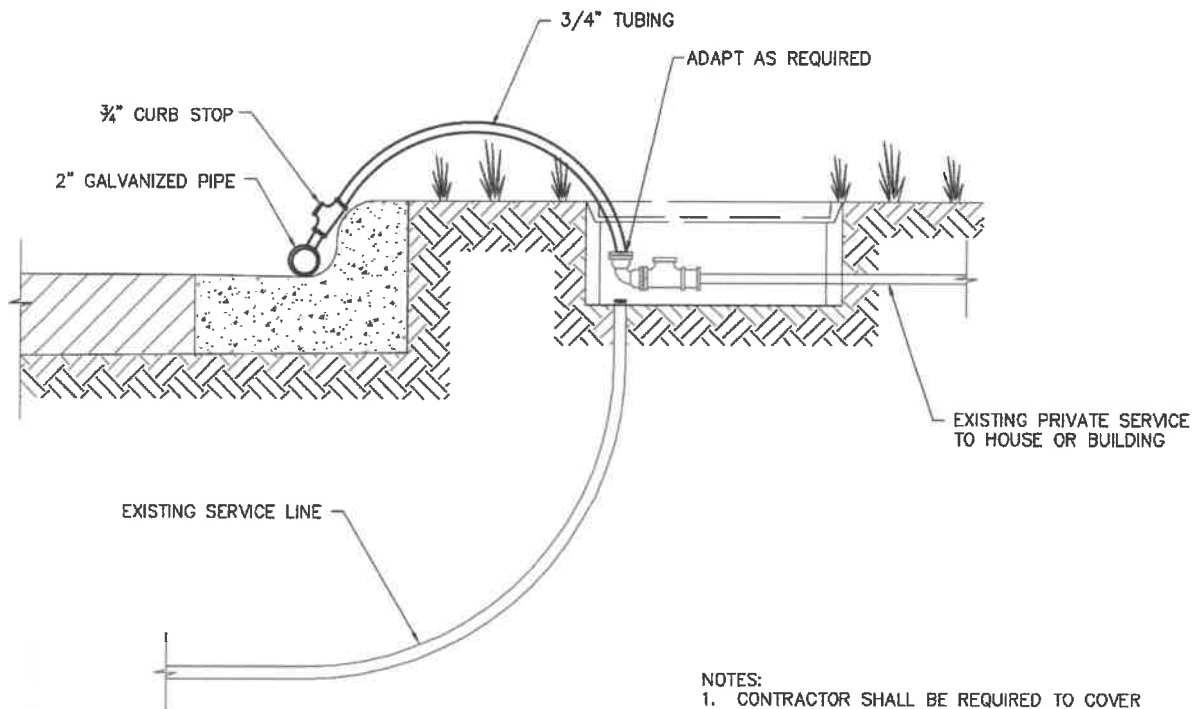
3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

END OF GENERAL DECISION

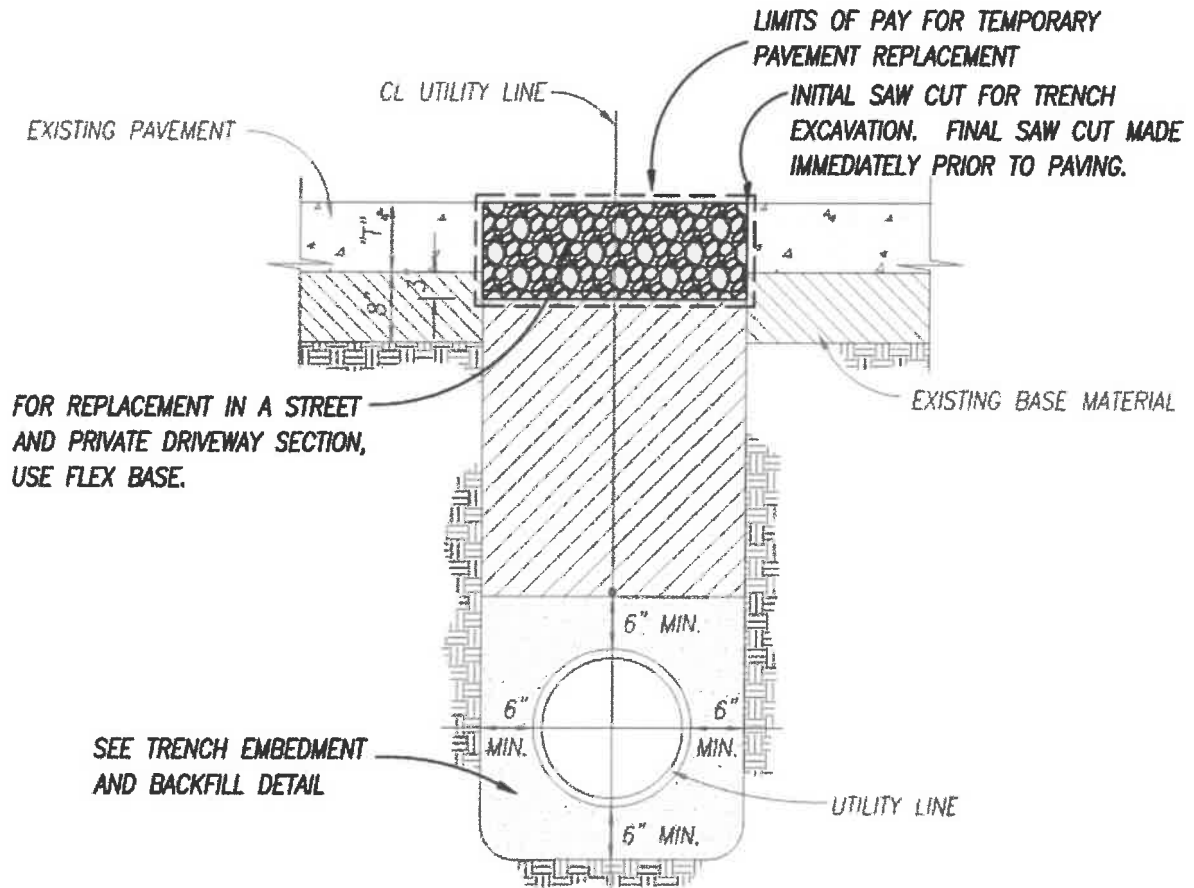
ADDENDUM NO. 1
to the
CONTRACT DOCUMENTS
for
MEADOWLARK LANE EAST
CITY PROJECT NO. 20-001



- NOTES:
1. CONTRACTOR SHALL BE REQUIRED TO COVER METER VAULT WITH PROTECTIVE GUARD.
 2. METER SHALL BE REMOVED BY THE CONTRACTOR. CONNECTION FROM BY-PASS TO PRIVATE SERVICE SHALL BE MADE BY CONTRACTOR.
 3. SERVICE MUST BE METERED

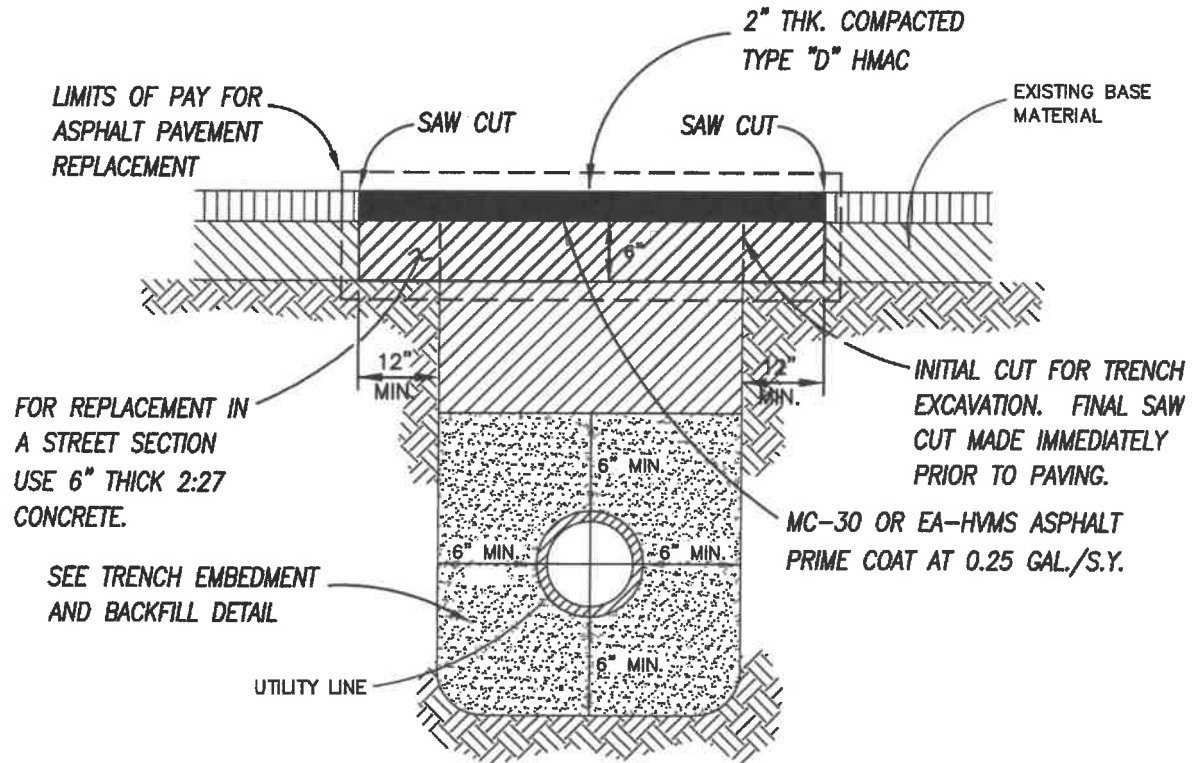
TEMPORARY SERVICE CONNECTION
NOT TO SCALE

ADDENDUM NO. 1
to the
CONTRACT DOCUMENTS
for
MEADOWLARK LANE EAST
CITY PROJECT NO. 20-001



TEMPORARY PAVEMENT REPLACEMENT
NOT TO SCALE

ADDENDUM NO. 1
to the
CONTRACT DOCUMENTS
for
MEADOWLARK LANE EAST
CITY PROJECT NO. 20-001



ASPHALT PAVEMENT REPLACEMENT
NOT TO SCALE

TRENCH EMBEDMENT & BACKFILL DETAILS



BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we RELIABLE PAVING, INC.

as principal, hereinafter called the "Principal," and **SURETEC INSURANCE COMPANY**, 1330 Post Oak Boulevard, Suite 1100, Houston, Tx 77056, as surety, hereinafter called the "Surety," are held and firmly bound unto CITY OF WATAUGA

as obligee, hereinafter called the Obligee, in the sum of Five Percent of the Greatest Amount Bid Percent (5 % %) of the Amount Bid by Principal for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the principal has submitted a bid for Project No. 20-001 for Meadowlark Lane East - Paving, Drainage and Water Improvements

NOW, THEREFORE, if the contract be timely awarded to the Principal and the Principal shall within such time as specified in the bid, enter into a contract in writing or, in the event of the failure of the Principal to enter into such Contract, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

PROVIDED, HOWEVER, neither Principal nor Surety shall be bound hereunder unless Obligee prior to execution of the final contract shall furnish evidence of financing in a manner and form acceptable to Principal and Surety that financing has been firmly committed to cover the entire cost of the project.

SIGNED, sealed and dated this 11th day of February, 2020.

RELIABLE PAVING, INC.

(Principal)

BY: 

TITLE: CHARLES M. LOWRY - PRESIDENT

SureTec Insurance Company

BY: 

Sophinie Hunter , Attorney-in-Fact

SureTec Insurance Company

LIMITED POWER OF ATTORNEY

Know All Men by These Presents, That SURETEC INSURANCE COMPANY (the "Company"), a corporation duly organized and existing under the laws of the State of Texas, and having its principal office in Houston, Harris County, Texas, does by these presents make, constitute and appoint

Don E. Cornell, Ricardo J. Reyna, Sophinie Hunter, Robbi Morales,
Kelly A. Westbrook, Tina McEwan, Joshua Saunders, Tonie Petranek

its true and lawful Attorney-in-fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings or other instruments or contracts of suretyship to include waivers to the conditions of contracts and consents of surety for, providing the bond penalty does not exceed

Five Million and 00/100 Dollars (\$5,000,000.00)

and to bind the Company thereby as fully and to the same extent as if such bond were signed by the CEO, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolutions of the Board of Directors of the SureTec Insurance Company:

Be it Resolved, that the President, any Vice-President, any Assistant Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

Attorney-in-Fact may be given full power and authority for and in the name of and of behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements or indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed and effected by the Corporate Secretary.

Be it Resolved, that the signature of any authorized officer and seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signature or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached. (Adopted at a meeting held on 20th of April, 1999.)

In Witness Whereof, SURETEC INSURANCE COMPANY has caused these presents to be signed by its CEO, and its corporate seal to be hereto affixed this 29th day of March, A.D. 2019.

SURETEC INSURANCE COMPANY

By:

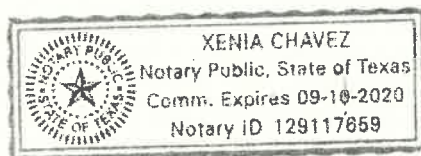
John Knox Jr., CEO

State of Texas
County of Harris

ss:



On this 29th day of March, A.D. 2019 before me personally came John Knox Jr., to me known, who, being by me duly sworn, did depose and say, that he resides in Houston, Texas, that he is CEO of SURETEC INSURANCE COMPANY, the company described in and which executed the above instrument; that he knows the seal of said Company; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said Company; and that he signed his name thereto by like order.



Xenia Chavez, Notary Public
My commission expires September 10, 2020

I, M. Brent Beaty, Assistant Secretary of SURETEC INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Company, which is still in full force and effect; and furthermore, the resolutions of the Board of Directors, set out in the Power of Attorney are in full force and effect.

Given under my hand and the seal of said Company at Houston, Texas this 11th day of February, 2020, A.D.

M. Brent Beaty, Assistant Secretary

Any instrument issued in excess of the penalty stated above is totally void and without any validity.
For verification of the authority of this power you may call (713) 812-0800 any business day between 8:30 am and 5:00 pm CST.

SureTec Insurance Company

IMPORTANT NOTICE **Statutory Complaint Notice/Filing of Claims**

To obtain information or make a complaint: You may call the Surety's toll free telephone number for information or to make a complaint or file a claim at: 1-866-732-0099. You may also write to the Surety at:

SureTec Insurance Company
9737 Great Hills Trail, Suite 320
Austin, TX 78759

You may contact the Texas Department of Insurance to obtain information on companies, coverage, rights or complaints at 1-800-252- 3439. You may write the Texas Department of Insurance at:

PO Box 149104
Austin, TX 78714-9104
Fax#: 512-490-1007
Web: <http://www.tdi.texas.gov>
Email: ConsumerProtection@tdi.texas.gov

PREMIUM OR CLAIMS DISPUTES: Should you have a dispute concerning your premium or about a claim, you should contact the Surety first. If the dispute is not resolved, you may contact the Texas Department of Insurance.

MEADOWLARK LANE EAST
BID TABULATIONBids Opened
February 14, 2020
2:30 PM

				Engineer's Estimate		#1 Reliable Paving, Inc.			#2 Quality Excavation LTD			#3 GRod Construction, LLC.			#4 Texas Bit		
ITEM NO.	DESCRIPTION OF ITEM	UNIT	BID QUANTITY	UNIT PRICE	COST	UNIT PRICE	AMOUNT	Ratio to Engineer	UNIT PRICE	AMOUNT	Ratio to Engineer	UNIT PRICE	AMOUNT	Ratio to Engineer	UNIT PRICE	AMOUNT	Ratio to Engineer
GENERAL BID ITEMS																	
1	Prepare/Restore ROW	LS	1	\$ 40,000.00	\$ 40,000.00	\$ 123,000.00	\$ 123,000.00	3.08	\$ 133,632.00	\$ 133,632.00	3.34	\$ 19,000.00	\$ 19,000.00	0.48	\$ 55,210.00	\$ 55,210.00	1.38
2	Remove Existing Curb and Gutter	LF	2418	\$ 5.00	\$ 12,090.00	\$ 6.00	\$ 14,508.00	1.20	\$ 7.00	\$ 16,926.00	1.40	\$ 7.00	\$ 16,926.00	1.40	\$ 3.25	\$ 7,858.50	0.65
3	Remove Existing Concrete Flatwork	SF	31077	\$ 2.00	\$ 62,154.00	\$ 1.00	\$ 31,077.00	0.50	\$ 1.00	\$ 31,077.00	0.50	\$ 1.50	\$ 46,615.50	0.75	\$ 0.75	\$ 23,307.75	0.38
4	Remove Existing Top 2' of a Curb Inlet	EA	1	\$ 2,500.00	\$ 2,500.00	\$ 1,500.00	\$ 1,500.00	0.60	\$ 960.00	\$ 960.00	0.38	\$ 400.00	\$ 400.00	0.16	\$ 2,167.00	\$ 2,167.00	0.87
5	Remove Existing Curb Inlet	EA	3	\$ 1,500.00	\$ 4,500.00	\$ 900.00	\$ 2,700.00	0.60	\$ 1,200.00	\$ 3,600.00	0.80	\$ 250.00	\$ 750.00	0.17	\$ 1,410.00	\$ 4,230.00	0.94
6	Remove Existing 18" Storm Drain	LF	18	\$ 20.00	\$ 360.00	\$ 30.00	\$ 540.00	1.50	\$ 15.00	\$ 270.00	0.75	\$ 36.00	\$ 648.00	1.80	\$ 20.60	\$ 370.80	1.03
7	Project-Wide Miscellaneous Allowance	LS	1	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	1.00	\$ 125,000.00	\$ 125,000.00	1.00	\$ 125,000.00	\$ 125,000.00	1.00	\$ 125,000.00	\$ 125,000.00	1.00
GENERAL BID ITEMS SUBTOTAL					\$ 246,604.00		\$ 298,325.00	1.21		\$ 311,465.00	1.26		\$ 209,339.50	0.85		\$ 218,144.05	0.88
W A T E R																	
8	Remove Existing 8" Water Line	LF	223	\$ 18.00	\$ 4,014.00	\$ 9.40	\$ 2,096.20	0.52	\$ 17.00	\$ 3,791.00	0.94	\$ 9.00	\$ 2,007.00	0.50	\$ 14.10	\$ 3,144.30	0.78
9	Remove Existing 6" Water Line	LF	130	\$ 16.00	\$ 2,080.00	\$ 8.00	\$ 1,040.00	0.50	\$ 16.00	\$ 2,080.00	1.00	\$ 9.00	\$ 1,170.00	0.56	\$ 14.10	\$ 1,833.00	0.88
10	Salvage Existing Fire Hydrant	EA	2	\$ 325.00	\$ 650.00	\$ 500.00	\$ 1,000.00	1.54	\$ 450.00	\$ 900.00	1.38	\$ 910.00	\$ 1,820.00	2.80	\$ 541.70	\$ 1,083.40	1.67
11	Salvage Existing Gate Valve	EA	8	\$ 175.00	\$ 1,400.00	\$ 500.00	\$ 4,000.00	2.86	\$ 250.00	\$ 2,000.00	1.43	\$ 270.00	\$ 2,160.00	1.54	\$ 108.35	\$ 866.80	0.62
12	8" Dia. (DR-18) PVC Water Line	LF	2070	\$ 65.00	\$ 134,550.00	\$ 48.00	\$ 99,360.00	0.74	\$ 38.00	\$ 78,660.00	0.58	\$ 45.00	\$ 93,150.00	0.69	\$ 82.25	\$ 170,257.50	1.27
13	6" Dia. (DR-18) PVC Water Line	LF	9	\$ 43.00	\$ 387.00	\$ 42.00	\$ 378.00	0.98	\$ 100.00	\$ 900.00	2.33	\$ 31.00	\$ 279.00	0.72	\$ 75.75	\$ 681.75	1.76
14	8" Gate Valve	EA	7	\$ 1,750.00	\$ 12,250.00	\$ 1,500.00	\$ 10,500.00	0.86	\$ 1,500.00	\$ 10,500.00	0.86	\$ 1,750.00	\$ 12,250.00	1.00	\$ 1,733.45	\$ 12,134.15	0.99
15	6" Gate Valve	EA	3	\$ 1,600.00	\$ 4,800.00	\$ 1,220.00	\$ 3,660.00	0.76	\$ 2,000.00	\$ 6,000.00	1.25	\$ 1,300.00	\$ 3,900.00	0.81	\$ 1,405.40	\$ 4,216.20	0.88
16	Fire Hydrant Assembly	EA	3	\$ 4,500.00	\$ 13,500.00	\$ 4,300.00	\$ 12,900.00	0.96	\$ 2,900.00	\$ 8,700.00	0.64	\$ 3,200.00	\$ 9,600.00	0.71	\$ 5,417.00	\$ 16,251.00	1.20
17	Fire Hydrant (Delivered to City)	EA	10	\$ 1,500.00	\$ 15,000.00	\$ 2,500.00	\$ 25,000.00	1.67	\$ 2,700.00	\$ 27,000.00	1.80	\$ 2,650.00	\$ 26,500.00	1.77	\$ 2,275.15	\$ 22,751.50	1.52
18	Ductile Iron Fittings for Water Line	TONS	2	\$ 5,000.00	\$ 7,500.00	\$ 4,450.00	\$ 6,675.00	0.89	\$ 3,225.00	\$ 4,837.50	0.65	\$ 3,200.00	\$ 4,800.00	0.64	\$ 6,500.40	\$ 9,750.60	1.30
19	Cut and Plug Existing 8/6" Water Line	EA	7	\$ 725.00	\$ 5,075.00	\$ 480.00	\$ 3,360.00	0.66	\$ 1,300.00	\$ 9,100.00	1.79	\$ 500.00	\$ 3,500.00	0.69	\$ 541.70	\$ 3,791.90	0.75
20	Connect to Existing 6" Water Line	EA	6	\$ 2,500.00	\$ 15,000.00	\$ 3,000.00	\$ 18,000.00	1.20	\$ 2,700.00	\$ 16,200.00	1.08	\$ 1,000.00	\$ 6,000.00	0.40	\$ 5,417.00	\$ 32,502.00	2.17
21	Long Double Water Service	EA	15	\$ 2,275.00	\$ 34,125.00	\$ 1,300.00	\$ 19,500.00	0.57	\$ 2,800.00	\$ 42,000.00	1.23	\$ 1,500.00	\$ 22,500.00	0.66	\$ 2,383.50	\$ 35,752.50	1.05
22	Short Double Water Service	EA	8	\$ 2,200.00	\$ 17,600.00	\$ 1,250.00	\$ 10,000.00	0.57	\$ 2,200.00	\$ 17,600.00	1.00	\$ 1,300.00	\$ 10,400.00	0.59	\$ 1,733.45	\$ 13,867.60	0.79
23	Long Single Water Service	EA	1	\$ 2,200.00	\$ 2,200.00	\$ 1,250.00	\$ 1,250.00	0.57	\$ 2,800.00	\$ 2,800.00	1.27	\$ 1,400.00	\$ 1,400.00	0.64	\$ 2,167.00	\$ 2,167.00	0.99
24	Short Single Water Service	EA	3	\$ 1,600.00	\$ 4,800.00	\$ 1,250.00	\$ 3,750.00	0.78	\$ 2,200.00	\$ 6,600.00	1.38	\$ 950.00	\$ 2,850.00	0.59	\$ 1,408.40	\$ 4,225.20	0.88
25	Water Service Transfer	EA	27	\$ 1,000.00	\$ 27,000.00	\$ 500.00	\$ 13,500.00	0.50	\$ 250.00	\$ 6,750.00	0.25	\$ 700.00	\$ 18,900.00	0.70	\$ 866.70	\$ 23,400.90	0.87
26	Temporary 2" Dia. Water Line w/ temporary water service connections	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 26,000.00	\$ 26,000.00	5.20	\$ 19,000.00	\$ 19,000.00	3.80	\$ 31,000.00	\$ 31,000.00	6.20	\$ 47,670.00	\$ 47,670.00	9.53
27	Temporary Pavement Replacement for Water Lines	LF	978	\$ 10.00	\$ 9,780.00	\$ 10.00	\$ 9,780.00	1.00	\$ 10.00	\$ 9,780.00	1.00	\$ 12.00	\$ 11,736.00	1.20	\$ 5.40	\$ 5,281.20	0.54
28	Remove and Replace Curb and Gutter	LF	30	\$ 35.00	\$ 1,050.00	\$ 70.00	\$ 2,100.00	2.00	\$ 47.00	\$ 1,410.00	1.34	\$ 40.00	\$ 1,200.00	1.14	\$ 162.50	\$ 4,875.00	4.64
29	Asphalt Pavement Replacement for Water Lines	LF	81	\$ 30.00	\$ 2,430.00	\$ 36.00	\$ 2,916.00	1.20	\$ 49.00	\$ 3,969.00	1.63	\$ 40.00	\$ 3,240.00	1.33	\$ 109.40	\$ 8,861.40	3.65
30	Trench Safety	LF	2079	\$ 2.00	\$ 4,158.00	\$ 1.00	\$ 2,079.00	0.50	\$ 1.00	\$ 2,079.00	0.50	\$ 3.00	\$ 6,237.00	1.50	\$ 0.05	\$ 103.95	0.03
WATER SUBTOTAL					\$ 324,349.00		\$ 278,844.20	0.86		\$ 282,656.50	0.87		\$ 276,599.00	0.85		\$ 425,468.85	1.31
S A N I T A R Y S E W E R																	
31	Remove Existing 10" San. Sewer Line	LF	65	\$ 16.00	\$ 1,040.00	\$ 23.50	\$ 1,527.50	1.47	\$ 25.00	\$ 1,625.00	1.56	\$ 20.00	\$ 1,300.00	1.25	\$ 14.10	\$ 916.50	0.88
32	Remove Existing 8" San. Sewer Line	LF	55	\$ 16.00	\$ 880.00	\$ 23.50	\$ 1,292.50	1.47	\$ 25.00	\$ 1,375.00	1.56	\$ 20.00	\$ 1,100.00	1.25	\$ 14.10	\$ 775.50	0.88
33	Remove Existing SSMH	EA	7	\$ 1,500.00	\$ 10,500.00	\$ 800.00	\$ 5,600.00	0.53	\$ 1,150.00	\$ 8,050.00	0.77	\$ 1,500.00	\$ 10,500.00	1.00	\$ 1,083.00	\$ 7,581.00	0.72
34	Remove Existing SS Cleanout	EA	8	\$ 500.00	\$ 4,000.00	\$ 800.00	\$ 6,400.00	1.60	\$ 400.00	\$ 3,200.00	0.80	\$ 260.00	\$ 2,080.00	0.52	\$ 108.35	\$ 866.80	0.22
35	12" Dia. X 12'-4" Deep Concrete Piers	EA	16	\$ 500.00	\$ 8,000.00	\$ 2,150.00	\$ 34,400.00	4.30	\$ 995.00	\$ 15,920.00	1.99	\$ 1,500.00	\$ 24,000.00	3.00	\$ 2,166.85	\$ 34,669.60	4.33
36	12" Dia. (SDR-26) Sewer Line	LF	760	\$ 75.00	\$ 57,000.00	\$ 80.00	\$ 60,800.00	1.07	\$ 100.00	\$ 76,000.00	1.33	\$ 100.00	\$ 76,000.00	1.33	\$ 155.95	\$ 118,522.00	2.08
37	10" Dia. (SDR-26) Sewer Line	LF	50	\$ 70.00	\$ 3,500.00	\$ 58.00	\$ 2,900.00	0.83	\$ 120.00	\$ 6,000.00	1.71	\$ 120.00	\$ 6,000.00	1.71	\$ 150.55	\$ 7,527.50	2.15
38	8" Dia. (SDR-26) Sewer Line	LF	837	\$ 65.00	\$ 54,405.00	\$ 58.00	\$ 48,546.00	0.89	\$ 87.00	\$ 72,819.00	1.34	\$ 86.00	\$ 71,982.00	1.32	\$ 137.55	\$ 115,129.35	2.12
39	5' Dia. Sanitary Sewer Manhole	EA	4	\$ 6,000.00	\$ 24,000.00	\$ 4,600.00	\$ 18,400.00	0.77	\$ 5,100.00	\$ 20,400.00	0.85	\$ 7,500.00	\$ 30,000.00	1.25	\$ 10,836.00	\$ 43,336.00	1.81
40	4' Dia. Sanitary Sewer Manhole	EA	4	\$ 5,000.00	\$ 20,000.00	\$ 4,750.00	\$ 19,000.00	0.95	\$ 2,800.00	\$ 11,200.00	0.56	\$ 6,000.00	\$ 24,000.00	1.20	\$ 6,175.40	\$ 24,701.60	1.24
41	Extra Depth for 5' Dia. Sanitary Sewer Manhole	VL	27	\$ 250.00	\$ 6,750.00	\$ 230.00	\$ 6,210.00	0.92	\$ 430.00	\$ 11,610.00	1.72	\$ 700.00	\$ 18,900.00	2.80	\$ 292.50	\$ 7,897.50	1.17
42	Extra Depth for 4' Dia. Sanitary Sewer Manhole	VL	11	\$ 200.00	\$ 2,200.00	\$ 135.00	\$ 1,485.00	0.68	\$ 250.00	\$ 2,750.00	1.25	\$ 500.00	\$ 5,500.00	2.50	\$ 195.00	\$ 2,145.00	0.98
43	4" Dia. (SCH. 40) Sanitary Sewer Service Line	LF	1138	\$ 20.00	\$ 22,760.00	\$ 14.00	\$ 15,932.00	0.70	\$ 20.00	\$ 22,760.00	1.00	\$ 80.00	\$ 91,040.00	4.00	\$ 81.25	\$ 92,462.50	4.06
44	Sanitary Sewer Service Transfers Incl. Cleanout, Tee & Double Cleanout	EA	38	\$ 2,000.00	\$ 76,000.00	\$ 550.00	\$ 20,900.00	0.28	\$ 375.00	\$ 14,250.00	0.19	\$ 350.00	\$ 13,300.00	0.18	\$ 650.05	\$ 24,701.90	0.33
45	Temporary Pavement Replacement for Sewer Lines	LF	2105	\$ 10.00	\$ 21,050.00	\$ 10.00	\$ 21,050.00	1.00	\$ 10.30	\$ 21,681.50	1.03	\$ 12.00	\$ 25,260.00	1.20	\$ 6.50	\$ 13,682.50	0.65
46	Connect to Existing 12"/10" SS Line	EA	2	\$ 2,000.00	\$ 4,000.00	\$ 8,500.00	\$ 17,000.00	4.25	\$ 900.00	\$ 1,800.00	0.45	\$ 1,000.00	\$ 2,000.00	0.50	\$ 487.55	\$ 975.10	0.24
47	Connect to Existing 6" SS Line	EA	1	\$ 2,000.00	\$ 2,000.00	\$ 2,350.00	\$ 2,350.00	1.18	\$ 1,500.00	\$ 1,500.00	0.75	\$ 1,000.00	\$ 1,000.00	0.50	\$ 460.45	\$ 460.45	0.23
48	Remove and Replace/Tunnel Under Existing Storm Drain at Sta. 8+64	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 4,600.00	\$ 4,600.00	1.84	\$ 19,500.00	\$ 19,500.00	7.80	\$ 15,000.00	\$ 15,000.00	6.00	\$ 4,875.00	\$ 4,875.00	1.95
49	Pre CCTV Inspection	LF	2358	\$ 2.00	\$ 4,716.00	\$ 1.50	\$ 3,537.00	0.75	\$ 2.00	\$ 4,716.00	1.00	\$ 2.00	\$ 4,716.00	1.00	\$ 5.40	\$ 12,733.20	2.70
50	Post CCTV Inspection	LF	1647	\$ 2.00	\$ 3,294.00	\$ 1.50	\$ 2,470.50	0.75	\$ 2.00	\$ 3,294.00	1.00	\$ 2.00	\$ 3,294.00	1.00	\$ 5.40	\$ 8,893.80	2.70
51	Manhole Vacuum Testing	EA	8	\$ 1,000.00	\$ 8,000.00	\$ 430.00	\$ 3,440.00	0.43	\$ 500.00	\$ 4,000.00	0.50	\$ 350.00	\$ 2,800.00	0.35	\$ 162.50	\$ 1,300.00	0.16
52	Trench Safety	LF	1647	\$ 2.00	\$ 3,294.00	\$ 2.00	\$ 3,294.00	1.00	\$ 2.00	\$ 3,294.00	1.00	\$ 7.00	\$ 11,529.00	3.50	\$ 1.10	\$ 1,811.70	0.55
SANITARY SEWER SUBTOTAL					\$ 339,889.00		\$ 301,134.50	0.89		\$ 327,744.50	0.96		\$ 441,301.00	1.30		\$ 525,964.50	1.55

2/20/2020 11:18 AM

**MEADOWLARK LANE EAST
BID TABULATION**

				Engineer's Estimate		#5 Stable & Winn, Inc.			#6 McClendon Construction Co., Inc.			#7 Joe Funk Construction, Inc.		
ITEM NO.	DESCRIPTION OF ITEM	UNIT	BID QUANTITY	UNIT PRICE	COST	UNIT PRICE	AMOUNT	Ratio to Engineer	UNIT PRICE	AMOUNT	Ratio to Engineer	UNIT PRICE	AMOUNT	Ratio to Engineer
	GENERAL BID ITEMS													
1	Prepare/Restore ROW	LS	1	\$ 40,000.00	\$ 40,000.00	\$ 75,000.00	\$ 75,000.00	1.88	\$ 79,450.00	\$ 79,450.00	1.99	\$ 39,325.00	\$ 39,325.00	0.98
2	Remove Existing Curb and Gutter	LF	2418	\$ 5.00	\$ 12,090.00	\$ 3.00	\$ 7,254.00	0.60	\$ 5.50	\$ 13,299.00	1.10	\$ 15.60	\$ 37,720.80	3.12
3	Remove Existing Concrete Flatwork	SF	31077	\$ 2.00	\$ 62,154.00	\$ 1.00	\$ 31,077.00	0.50	\$ 2.00	\$ 62,154.00	1.00	\$ 3.25	\$ 101,000.25	1.63
4	Remove Existing Top 2' of a Curb Inlet	EA	1	\$ 2,500.00	\$ 2,500.00	\$ 2,200.00	\$ 2,200.00	0.88	\$ 2,200.00	\$ 2,200.00	0.88	\$ 1,105.00	\$ 1,105.00	0.44
5	Remove Existing Curb Inlet	EA	3	\$ 1,500.00	\$ 4,500.00	\$ 1,400.00	\$ 4,200.00	0.93	\$ 1,450.00	\$ 4,350.00	0.97	\$ 1,625.00	\$ 4,875.00	1.08
6	Remove Existing 18" Storm Drain	LF	18	\$ 20.00	\$ 360.00	\$ 21.00	\$ 378.00	1.05	\$ 20.00	\$ 360.00	1.00	\$ 26.00	\$ 468.00	1.30
7	Project-Wide Miscellaneous Allowance	LS	1	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	1.00	\$ 125,000.00	\$ 125,000.00	1.00	\$ 125,000.00	\$ 125,000.00	1.00
	GENERAL BID ITEMS SUBTOTAL				\$ 246,604.00		\$ 245,109.00	0.99		\$ 286,813.00	1.16		\$ 309,494.05	1.26
	W A T E R													
8	Remove Existing 8" Water Line	LF	223	\$ 18.00	\$ 4,014.00	\$ 14.00	\$ 3,122.00	0.78	\$ 15.00	\$ 3,345.00	0.83	\$ 32.80	\$ 7,314.40	1.82
9	Remove Existing 6" Water Line	LF	130	\$ 16.00	\$ 2,080.00	\$ 14.00	\$ 1,820.00	0.88	\$ 15.00	\$ 1,950.00	0.94	\$ 32.80	\$ 4,264.00	2.05
10	Salvage Existing Fire Hydrant	EA	2	\$ 325.00	\$ 650.00	\$ 550.00	\$ 1,100.00	1.69	\$ 500.00	\$ 1,000.00	1.54	\$ 455.00	\$ 910.00	1.40
11	Salvage Existing Gate Valve	EA	8	\$ 175.00	\$ 1,400.00	\$ 110.00	\$ 880.00	0.63	\$ 100.00	\$ 800.00	0.57	\$ 195.00	\$ 1,560.00	1.11
12	8" Dia. (DR-18) PVC Water Line	LF	2070	\$ 65.00	\$ 134,550.00	\$ 81.00	\$ 167,670.00	1.25	\$ 85.00	\$ 175,950.00	1.31	\$ 70.50	\$ 145,935.00	1.08
13	6" Dia. (DR-18) PVC Water Line	LF	9	\$ 43.00	\$ 387.00	\$ 75.00	\$ 675.00	1.74	\$ 79.00	\$ 711.00	1.84	\$ 64.00	\$ 576.00	1.49
14	8" Gate Valve	EA	7	\$ 1,750.00	\$ 12,250.00	\$ 1,800.00	\$ 12,600.00	1.03	\$ 1,700.00	\$ 11,900.00	0.97	\$ 2,340.00	\$ 16,380.00	1.34
15	6" Gate Valve	EA	3	\$ 1,600.00	\$ 4,800.00	\$ 1,500.00	\$ 4,500.00	0.94	\$ 1,400.00	\$ 4,200.00	0.88	\$ 1,820.00	\$ 5,460.00	1.14
16	Fire Hydrant Assembly	EA	3	\$ 4,500.00	\$ 13,500.00	\$ 5,500.00	\$ 16,500.00	1.22	\$ 5,250.00	\$ 15,750.00	1.17	\$ 7,150.00	\$ 21,450.00	1.59
17	Fire Hydrant (Delivered to City)	EA	10	\$ 1,500.00	\$ 15,000.00	\$ 2,300.00	\$ 23,000.00	1.53	\$ 2,100.00	\$ 21,000.00	1.40	\$ 4,550.00	\$ 45,500.00	3.03
18	Ductile Iron Fittings for Water Line	TONS	2	\$ 5,000.00	\$ 7,500.00	\$ 7,500.00	\$ 11,250.00	1.50	\$ 6,000.00	\$ 9,000.00	1.20	\$ 7,312.50	\$ 10,968.75	1.46
19	Cut and Plug Existing 8/6" Water Line	EA	7	\$ 725.00	\$ 5,075.00	\$ 550.00	\$ 3,850.00	0.76	\$ 500.00	\$ 3,500.00	0.69	\$ 1,950.00	\$ 13,650.00	2.69
20	Connect to Existing 6"/8" Water Line	EA	6	\$ 2,500.00	\$ 15,000.00	\$ 5,500.00	\$ 33,000.00	2.20	\$ 5,500.00	\$ 33,000.00	2.20	\$ 1,950.00	\$ 11,700.00	0.78
21	Long Double Water Service	EA	15	\$ 2,275.00	\$ 34,125.00	\$ 2,500.00	\$ 37,500.00	1.10	\$ 2,350.00	\$ 35,250.00	1.03	\$ 2,860.00	\$ 42,900.00	1.26
22	Short Double Water Service	EA	8	\$ 2,200.00	\$ 17,600.00	\$ 1,900.00	\$ 15,200.00	0.86	\$ 1,750.00	\$ 14,000.00	0.80	\$ 2,600.00	\$ 20,800.00	1.18
23	Long Single Water Service	EA	1	\$ 2,200.00	\$ 2,200.00	\$ 2,300.00	\$ 2,300.00	1.05	\$ 2,150.00	\$ 2,150.00	0.98	\$ 2,340.00	\$ 2,340.00	1.06
24	Short Single Water Service	EA	3	\$ 1,600.00	\$ 4,800.00	\$ 1,600.00	\$ 4,800.00	1.00	\$ 1,450.00	\$ 4,350.00	0.91	\$ 1,820.00	\$ 5,460.00	1.14
25	Water Service Transfer	EA	27	\$ 1,000.00	\$ 27,000.00	\$ 875.00	\$ 23,625.00	0.88	\$ 800.00	\$ 21,600.00	0.80	\$ 910.00	\$ 24,570.00	0.91
26	Temporary 2" Dia. Water Line w/ temporary water service connections	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 55,000.00	\$ 55,000.00	11.00	\$ 44,000.00	\$ 44,000.00	8.80	\$ 35,100.00	\$ 35,100.00	7.02
27	Temporary Pavement Replacement for Water Lines	LF	978	\$ 10.00	\$ 9,780.00	\$ 5.00	\$ 4,890.00	0.50	\$ 5.00	\$ 4,890.00	0.50	\$ 58.80	\$ 57,506.40	5.88
28	Remove and Replace Curb and Gutter	LF	30	\$ 35.00	\$ 1,050.00	\$ 150.00	\$ 4,500.00	4.29	\$ 150.00	\$ 4,500.00	4.29	\$ 39.00	\$ 1,170.00	1.11
29	Asphalt Pavement Replacement for Water Lines	LF	81	\$ 30.00	\$ 2,430.00	\$ 101.00	\$ 8,181.00	3.37	\$ 101.00	\$ 8,181.00	3.37	\$ 91.00	\$ 7,371.00	3.03
30	Trench Safety	LF	2079	\$ 2.00	\$ 4,158.00	\$ 0.05	\$ 103.95	0.03	\$ 0.05	\$ 103.95	0.03	\$ 1.30	\$ 2,702.70	0.65
	WATER SUBTOTAL				\$ 324,349.00		\$ 436,066.95	1.34		\$ 421,130.95	1.30		\$ 485,588.25	1.50
	SANITARY SEWER													
31	Remove Existing 10" San. Sewer Line	LF	65	\$ 16.00	\$ 1,040.00	\$ 14.00	\$ 910.00	0.88	\$ 15.00	\$ 975.00	0.94	\$ 58.80	\$ 3,822.00	3.68
32	Remove Existing 8"/ 6" San. Sewer Line	LF	55	\$ 16.00	\$ 880.00	\$ 14.00	\$ 770.00	0.88	\$ 15.00	\$ 825.00	0.94	\$ 58.80	\$ 3,234.00	3.68
33	Remove Existing SSMH	EA	7	\$ 1,500.00	\$ 10,500.00	\$ 1,100.00	\$ 7,700.00	0.73	\$ 1,150.00	\$ 8,050.00	0.77	\$ 2,600.00	\$ 18,200.00	1.73
34	Remove Existing SS Cleanout	EA	8	\$ 500.00	\$ 4,000.00	\$ 110.00	\$ 880.00	0.22	\$ 100.00	\$ 800.00	0.20	\$ 195.00	\$ 1,560.00	0.39
35	12" Dia. X 12'-4" Deep Concrete Piers	EA	16	\$ 500.00	\$ 8,000.00	\$ 2,200.00	\$ 35,200.00	4.40	\$ 2,000.00	\$ 32,000.00	4.00	\$ 1,950.00	\$ 31,200.00	3.90
36	12" Dia. (SDR-26) Sewer Line	LF	760	\$ 75.00	\$ 57,000.00	\$ 155.00	\$ 117,800.00	2.07	\$ 162.00	\$ 123,120.00	2.16	\$ 109.50	\$ 83,220.00	1.46
37	10" Dia. (SDR-26) Sewer Line	LF	50	\$ 70.00	\$ 3,500.00	\$ 149.00	\$ 7,450.00	2.13	\$ 157.00	\$ 7,850.00	2.24	\$ 96.50	\$ 4,825.00	1.38
38	8" Dia. (SDR-26) Sewer Line	LF	837	\$ 65.00	\$ 54,405.00	\$ 136.00	\$ 113,832.00	2.09	\$ 139.00	\$ 116,343.00	2.14	\$ 83.50	\$ 69,889.50	1.28
39	5' Dia. Sanitary Sewer Manhole	EA	4	\$ 6,000.00	\$ 24,000.00	\$ 11,350.00	\$ 45,400.00	1.89	\$ 11,000.00	\$ 44,000.00	1.83	\$ 7,800.00	\$ 31,200.00	1.30
40	4' Dia. Sanitary Sewer Manhole	EA	4	\$ 5,000.00	\$ 20,000.00	\$ 6,450.00	\$ 25,800.00	1.29	\$ 5,950.00	\$ 23,800.00	1.19	\$ 7,150.00	\$ 28,600.00	1.43
41	Extra Depth for 5' Dia. Sanitary Sewer Manhole	VL	27	\$ 250.00	\$ 6,750.00	\$ 270.00	\$ 7,290.00	1.08	\$ 300.00	\$ 8,100.00	1.20	\$ 455.00	\$ 12,285.00	1.82
42	Extra Depth for 4' Dia. Sanitary Sewer Manhole	VL	11	\$ 200.00	\$ 2,200.00	\$ 180.00	\$ 1,980.00	0.90	\$ 200.00	\$ 2,200.00	1.00	\$ 455.00	\$ 5,005.00	2.28
43	4" Dia. (SCH. 40) Sanitary Sewer Service Line	LF	1138	\$ 20.00	\$ 22,760.00	\$ 81.00	\$ 92,178.00	4.05	\$ 80.00	\$ 91,040.00	4.00	\$ 97.80	\$ 111,296.40	4.89
44	Sanitary Sewer Service Transfers Incl. Cleanout, Tee & Double Cleanout	EA	38	\$ 2,000.00	\$ 76,000.00	\$ 650.00	\$ 24,700.00	0.33	\$ 625.00	\$ 23,750.00	0.31	\$ 520.00	\$ 19,760.00	0.26
45	Temporary Pavement Replacement for Sewer Lines	LF	2105	\$ 10.00	\$ 21,050.00	\$ 6.00	\$ 12,630.00	0.60	\$ 6.00	\$ 12,630.00	0.60	\$ 71.80	\$ 151,139.00	7.18
46	Connect to Existing 12"/10" SS Line	EA	2	\$ 2,000.00	\$ 4,000.00	\$ 475.00	\$ 950.00	0.24	\$ 450.00	\$ 900.00	0.23	\$ 3,900.00	\$ 7,800.00	1.95
47	Connect to Existing 6"/8" SS Line	EA	1	\$ 2,000.00	\$ 2,000.00	\$ 450.00	\$ 450.00	0.23	\$ 425.00	\$ 425.00	0.21	\$ 3,445.00	\$ 3,445.00	1.72
48	Remove and Replace/Tunnel Under Existing Storm Drain at Sta. 8+64	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 4,900.00	\$ 4,900.00	1.96	\$ 4,500.00	\$ 4,500.00	1.80	\$ 12,350.00	\$ 12,350.00	4.94
49	Pre CCTV Inspection	LF	2358	\$ 2.00	\$ 4,716.00	\$ 5.00	\$ 11,790.00	2.50	\$ 5.00	\$ 11,790.00	2.50	\$ 6.50	\$ 15,327.00	3.25
50	Post CCTV Inspection	LF	1647	\$ 2.00	\$ 3,294.00	\$ 5.00	\$ 8,235.00	2.50	\$ 5.00	\$ 8,235.00	2.50	\$ 6.50	\$ 10,705.50	3.25
51	Manhole Vacuum Testing	EA	8	\$ 1,000.00	\$ 8,000.00	\$ 150.00	\$ 1,200.00	0.15	\$ 150.00	\$ 1,200.00	0.15	\$ 1,625.00	\$ 13,000.00	1.63
52	Trench Safety	LF	1647	\$ 2.00	\$ 3,294.00	\$ 1.00	\$ 1,647.00	0.50	\$ 1.00	\$ 1,647.00	0.50	\$ 1.30	\$ 2,141.10	0.65
	SANITARY SEWER SUBTOTAL				\$ 339,889.00		\$ 523,692.00	1.54		\$ 524,180.00	1.54		\$ 640,004.50	1.88

**MEADOWLARK LANE EAST
BID TABULATION**

Bids Opened
February 14, 2020
2:30 PM

				Engineer's Estimate		#1 Reliable Paving, Inc.			#2 Quality Excavation LTD			#3 GRod Construction, LLC.			#4 Texas Bit		
ITEM NO.	DESCRIPTION OF ITEM	UNIT	BID QUANTITY	UNIT PRICE	COST	UNIT PRICE	AMOUNT	Ratio to Engineer	UNIT PRICE	AMOUNT	Ratio to Engineer		AMOUNT	Ratio to Engineer	UNIT PRICE	AMOUNT	Ratio to Engineer
STORM DRAIN																	
53	18" Dia. ASTM C-76 CL. III RCP	LF	18	\$ 110.00	\$ 1,980.00	\$ 130.00	\$ 2,340.00	1.18	\$ 120.00	\$ 2,160.00	1.09	\$ 300.00	\$ 5,400.00	2.73	\$ 216.70	\$ 3,900.60	1.97
54	10" Standard Curb Inlet - Top Half	EA	1	\$ 3,000.00	\$ 3,000.00	\$ 2,500.00	\$ 2,500.00	0.83	\$ 3,300.00	\$ 3,300.00	1.10	\$ 4,500.00	\$ 4,500.00	1.50	\$ 5,417.00	\$ 5,417.00	1.81
55	10" Recessed Curb Inlet	EA	2	\$ 6,000.00	\$ 12,000.00	\$ 5,600.00	\$ 11,200.00	0.93	\$ 5,000.00	\$ 10,000.00	0.83	\$ 5,000.00	\$ 10,000.00	0.83	\$ 6,500.00	\$ 13,000.00	1.08
56	Connect to Existing 18" RCP	EA	2	\$ 2,500.00	\$ 5,000.00	\$ 750.00	\$ 1,500.00	0.30	\$ 500.00	\$ 1,000.00	0.20	\$ 1,500.00	\$ 3,000.00	0.60	\$ 2,058.45	\$ 4,116.90	0.82
57	Trench Safety (Drainage)	LF	18	\$ 5.00	\$ 90.00	\$ 12.00	\$ 216.00	2.40	\$ 2.00	\$ 36.00	0.40	\$ 20.00	\$ 360.00	4.00	\$ 1.10	\$ 19.80	0.22
STORM DRAIN SUBTOTAL					\$ 22,070.00		\$ 17,756.00	0.80		\$ 16,496.00	0.75		\$ 23,260.00	1.05		\$ 26,454.30	1.20
PAVING																	
58	Unclassified Excavation	CY	2713	\$ 30.00	\$ 81,390.00	\$ 18.00	\$ 48,834.00	0.60	\$ 28.00	\$ 75,964.00	0.93	\$ 35.00	\$ 94,955.00	1.17	\$ 20.15	\$ 54,666.95	0.67
59	Controlled Density Embankment	CY	271	\$ 15.00	\$ 4,065.00	\$ 10.00	\$ 2,710.00	0.67	\$ 90.00	\$ 24,390.00	6.00	\$ 66.00	\$ 17,886.00	4.40	\$ 3.80	\$ 1,029.80	0.25
60	6" Thk. Lime Stabilized Subgrade	SY	7045	\$ 5.00	\$ 35,225.00	\$ 5.00	\$ 35,225.00	1.00	\$ 7.00	\$ 49,315.00	1.40	\$ 9.00	\$ 63,405.00	1.80	\$ 5.00	\$ 35,225.00	1.00
61	Lime for Stabilized Subgrade	TONS	117	\$ 200.00	\$ 23,400.00	\$ 204.00	\$ 23,868.00	1.02	\$ 183.00	\$ 21,411.00	0.92	\$ 210.00	\$ 24,570.00	1.05	\$ 169.00	\$ 19,773.00	0.85
62	6" Thk. Concrete Pavement	SY	6640	\$ 55.00	\$ 365,200.00	\$ 46.00	\$ 305,440.00	0.84	\$ 51.00	\$ 338,640.00	0.93	\$ 52.00	\$ 345,280.00	0.95	\$ 60.24	\$ 399,993.60	1.10
63	6" Integral Curb	LF	2243	\$ 3.50	\$ 7,850.50	\$ 2.00	\$ 4,486.00	0.57	\$ 4.00	\$ 8,972.00	1.14	\$ 5.00	\$ 11,215.00	1.43	\$ 3.05	\$ 6,841.15	0.87
64	5" Thick Concrete Driveways (Residential)	SF	12382	\$ 6.50	\$ 80,483.00	\$ 8.00	\$ 99,056.00	1.23	\$ 6.00	\$ 74,292.00	0.92	\$ 7.00	\$ 86,674.00	1.08	\$ 6.20	\$ 76,768.40	0.95
65	4" Thk. Concrete Sidewalks	SF	11639	\$ 6.00	\$ 69,834.00	\$ 5.00	\$ 58,195.00	0.83	\$ 5.00	\$ 58,195.00	0.83	\$ 6.00	\$ 69,834.00	1.00	\$ 5.50	\$ 64,014.50	0.92
66	ADA Ramps	EA	8	\$ 2,000.00	\$ 16,000.00	\$ 1,500.00	\$ 12,000.00	0.75	\$ 1,900.00	\$ 15,200.00	0.95	\$ 1,500.00	\$ 12,000.00	0.75	\$ 1,919.25	\$ 15,354.00	0.96
67	Sidewalk Footing incl. Z Bar Connection	LF	167	\$ 12.00	\$ 2,004.00	\$ 5.00	\$ 835.00	0.42	\$ 20.00	\$ 3,340.00	1.67	\$ 12.00	\$ 2,004.00	1.00	\$ 10.80	\$ 1,803.60	0.90
68	12" x 12" Concrete Header	LF	186	\$ 12.00	\$ 2,232.00	\$ 20.00	\$ 3,720.00	1.67	\$ 32.00	\$ 5,952.00	2.67	\$ 14.00	\$ 2,604.00	1.17	\$ 10.05	\$ 1,869.30	0.84
69	Remove and Replace Existing Brick Mailbox	EA	6	\$ 2,500.00	\$ 15,000.00	\$ 1,000.00	\$ 6,000.00	0.40	\$ 1,300.00	\$ 7,800.00	0.52	\$ 1,800.00	\$ 10,800.00	0.72	\$ 2,210.00	\$ 13,260.00	0.88
70	Remove Ex. Mailbox and Install New Cast Aluminum "Better Box"	EA	40	\$ 600.00	\$ 24,000.00	\$ 250.00	\$ 10,000.00	0.42	\$ 300.00	\$ 12,000.00	0.50	\$ 350.00	\$ 14,000.00	0.58	\$ 904.60	\$ 36,184.00	1.51
71	"New" Stop Sign	EA	4	\$ 500.00	\$ 2,000.00	\$ 250.00	\$ 1,000.00	0.50	\$ 600.00	\$ 2,400.00	1.20	\$ 650.00	\$ 2,600.00	1.30	\$ 406.30	\$ 1,625.20	0.81
72	4" Thick Topsoil & Solid Sodding	SY	2593	\$ 13.00	\$ 33,709.00	\$ 6.00	\$ 15,558.00	0.46	\$ 10.00	\$ 25,930.00	0.77	\$ 19.00	\$ 49,267.00	1.46	\$ 13.05	\$ 33,838.65	1.00
73	Traffic Control Plan and Implementation	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 16,000.00	\$ 16,000.00	3.20	\$ 30,000.00	\$ 30,000.00	6.00	\$ 25,000.00	\$ 25,000.00	5.00	\$ 22,687.00	\$ 22,687.00	4.54
74	Erosion Control	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 3,500.00	\$ 3,500.00	1.40	\$ 9,000.00	\$ 9,000.00	3.60	\$ 4,500.00	\$ 4,500.00	1.80	\$ 3,580.70	\$ 3,580.70	1.43
75	Project Signs	EA	2	\$ 600.00	\$ 1,200.00	\$ 600.00	\$ 1,200.00	1.00	\$ 650.00	\$ 1,300.00	1.08	\$ 660.00	\$ 1,320.00	1.10	\$ 406.30	\$ 812.60	0.68
PAVING SUBTOTAL					\$ 771,092.50		\$ 647,627.00	0.84		\$ 764,101.00	0.99		\$ 837,914.00	1.09		\$ 789,327.45	1.02
BASE BID TOTAL					\$ 1,704,004.50		\$ 1,543,686.70	0.91		\$ 1,702,463.00	1.00		\$ 1,788,413.50	1.05		\$ 1,985,359.15	1.17

NUMBER OF CONSTRUCTION DAYS: 270 CONSECUTIVE CALENDAR DAYS 240 CONSECUTIVE CALENDAR DAYS 270 CONSECUTIVE CALENDAR DAYS 210 CONSECUTIVE CALENDAR DAYS 330 CONSECUTIVE CALENDAR DAYS

**MEADOWLARK LANE EAST
BID TABULATION**

Bids Opened
February 14, 2020
2:30 PM

				Engineer's Estimate		#5 Stabile & Winn, Inc.			#6 McClendon Construction Co., Inc.			#7 Joe Funk Construction, Inc.		
ITEM NO.	DESCRIPTION OF ITEM	UNIT	BID QUANTITY	UNIT PRICE	COST	UNIT PRICE	AMOUNT	Ratio to Engineer	UNIT PRICE	AMOUNT	Ratio to Engineer	UNIT PRICE	AMOUNT	Ratio to Engineer
STORM DRAIN														
53	18" Dia. ASTM C-76 CL. III RCP	LF	18	\$ 110.00	\$ 1,980.00	\$ 217.00	\$ 3,906.00	1.97	\$ 225.00	\$ 4,050.00	2.05	\$ 97.50	\$ 1,755.00	0.89
54	10' Standard Curb Inlet - Top Half	EA	1	\$ 3,000.00	\$ 3,000.00	\$ 5,500.00	\$ 5,500.00	1.83	\$ 5,500.00	\$ 5,500.00	1.83	\$ 6,500.00	\$ 6,500.00	2.17
55	10' Recessed Curb Inlet	EA	2	\$ 6,000.00	\$ 12,000.00	\$ 6,500.00	\$ 13,000.00	1.08	\$ 6,500.00	\$ 13,000.00	1.08	\$ 11,700.00	\$ 23,400.00	1.95
56	Connect to Existing 18" RCP	EA	2	\$ 2,500.00	\$ 5,000.00	\$ 2,100.00	\$ 4,200.00	0.84	\$ 1,900.00	\$ 3,800.00	0.76	\$ 3,250.00	\$ 6,500.00	1.30
57	Trench Safety (Drainage)	LF	18	\$ 5.00	\$ 90.00	\$ 1.00	\$ 18.00	0.20	\$ 1.00	\$ 18.00	0.20	\$ 130.00	\$ 2,340.00	26.00
STORM DRAIN SUBTOTAL					\$ 22,070.00		\$ 26,624.00	1.21		\$ 26,368.00	1.19		\$ 40,495.00	1.83
PAVING														
58	Unclassified Excavation	CY	2713	\$ 30.00	\$ 81,390.00	\$ 35.00	\$ 94,955.00	1.17	\$ 41.00	\$ 111,233.00	1.37	\$ 32.80	\$ 88,986.40	1.09
59	Controlled Density Embankment	CY	271	\$ 15.00	\$ 4,065.00	\$ 10.00	\$ 2,710.00	0.67	\$ 26.00	\$ 7,046.00	1.73	\$ 52.00	\$ 14,092.00	3.47
60	6" Thk. Lime Stabilized Subgrade	SY	7045	\$ 5.00	\$ 35,225.00	\$ 3.50	\$ 24,657.50	0.70	\$ 5.50	\$ 38,747.50	1.10	\$ 31.50	\$ 221,917.50	6.30
61	Lime for Stabilized Subgrade	TONS	117	\$ 200.00	\$ 23,400.00	\$ 185.00	\$ 21,645.00	0.93	\$ 170.00	\$ 19,890.00	0.85	\$ 279.50	\$ 32,701.50	1.40
62	6" Thk. Concrete Pavement	SY	6640	\$ 55.00	\$ 365,200.00	\$ 49.50	\$ 328,680.00	0.90	\$ 49.00	\$ 325,360.00	0.89	\$ 78.30	\$ 519,912.00	1.42
63	6" Integral Curb	LF	2243	\$ 3.50	\$ 7,850.50	\$ 3.00	\$ 6,729.00	0.86	\$ 5.00	\$ 11,215.00	1.43	\$ 23.40	\$ 52,486.20	6.69
64	5" Thick Concrete Driveways (Residential)	SF	12382	\$ 6.50	\$ 80,483.00	\$ 8.00	\$ 99,056.00	1.23	\$ 9.00	\$ 111,438.00	1.38	\$ 17.20	\$ 212,970.40	2.65
65	4" Thk. Concrete Sidewalks	SF	11639	\$ 6.00	\$ 69,834.00	\$ 7.50	\$ 87,292.50	1.25	\$ 7.50	\$ 87,292.50	1.25	\$ 7.80	\$ 90,784.20	1.30
66	ADA Ramps	EA	8	\$ 2,000.00	\$ 16,000.00	\$ 2,500.00	\$ 20,000.00	1.25	\$ 2,500.00	\$ 20,000.00	1.25	\$ 1,820.00	\$ 14,560.00	0.91
67	Sidewalk Footing incl. Z Bar Connection	LF	167	\$ 12.00	\$ 2,004.00	\$ 12.00	\$ 2,004.00	1.00	\$ 14.00	\$ 2,338.00	1.17	\$ 26.00	\$ 4,342.00	2.17
68	12" x 12" Concrete Header	LF	186	\$ 12.00	\$ 2,232.00	\$ 10.00	\$ 1,860.00	0.83	\$ 17.00	\$ 3,162.00	1.42	\$ 46.80	\$ 8,704.80	3.90
69	Remove and Replace Existing Brick Mailbox	EA	6	\$ 2,500.00	\$ 15,000.00	\$ 1,000.00	\$ 6,000.00	0.40	\$ 950.00	\$ 5,700.00	0.38	\$ 1,105.00	\$ 6,630.00	0.44
70	Remove Ex. Mailbox and Install New Cast Aluminum "Better Box"	EA	40	\$ 600.00	\$ 24,000.00	\$ 550.00	\$ 22,000.00	0.92	\$ 475.00	\$ 19,000.00	0.79	\$ 455.00	\$ 18,200.00	0.76
71	"New" Stop Sign	EA	4	\$ 500.00	\$ 2,000.00	\$ 775.00	\$ 3,100.00	1.55	\$ 700.00	\$ 2,800.00	1.40	\$ 845.00	\$ 3,380.00	1.69
72	4" Thick Topsoil & Solid Sodding	SY	2593	\$ 13.00	\$ 33,709.00	\$ 9.50	\$ 24,633.50	0.73	\$ 10.00	\$ 25,930.00	0.77	\$ 15.60	\$ 40,450.80	1.20
73	Traffic Control Plan and Implementation	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 16,500.00	\$ 16,500.00	3.30	\$ 17,250.00	\$ 17,250.00	3.45	\$ 32,500.00	\$ 32,500.00	6.50
74	Erosion Control	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00	0.80	\$ 5,450.00	\$ 5,450.00	2.18	\$ 28,600.00	\$ 28,600.00	11.44
75	Project Signs	EA	2	\$ 600.00	\$ 1,200.00	\$ 500.00	\$ 1,000.00	0.83	\$ 750.00	\$ 1,500.00	1.25	\$ 2,600.00	\$ 5,200.00	4.33
PAVING SUBTOTAL					\$ 771,092.50		\$ 764,822.50	0.99		\$ 815,352.00	1.06		\$ 1,396,417.80	1.81
BASE BID TOTAL					\$ 1,704,004.50		\$ 1,996,314.45	1.17		\$ 2,073,843.95	1.22		\$ 2,871,999.60	1.69

NUMBER OF CONSTRUCTION DAYS:

270 CONSECUTIVE CALENDAR DAYS

360 CONSECUTIVE CALENDAR DAYS

295 CONSECUTIVE CALENDAR DAYS

330 CONSECUTIVE CALENDAR DAYS



AGENDA MEMORANDUM

DATE: February 19, 2020

TO: Honorable City Council Members

FROM: Paul Hackleman, P.E., CFM, Director of Public Works
Sal Torres, Parks and Community Services Director

SUBJECT: Discussion and action on approval to authorize the City of Watauga to enter into a Construction Contract with Cole Construction, Inc. for the construction of Capp Smith Park Splash Pad Site Improvements

BACKGROUND/INFORMATION:

On June 18, 2019, the WEDC conducted a public hearing in compliance with Texas Local Government Code and took action to recommend approval of the City of Watauga Economic Development Grant Agreement for the construction of the splashpad project. On July 8, 2019, the City Council approved Resolution No. 2019-004 authorizing the grant agreement.

A bid announcement for the site preparation work (Bid # 20-003) was prepared and advertised on January 30, 2020 as required by Texas Local Government Code. All sealed bids were due by 2:00 pm on February 14, 2020. The received bids were opened and read aloud on February 14, 2020. The bid tabulation is attached for Council review.

Cole Construction, Inc. was the lowest responsive bid in the amount of \$520,568.00 and bid 84 working days. AUI Partners, LLC, GRod Construction, LLC, and Ratliff Hardscape, Ltd. also bid on the project.

The project consist of expanding the existing parking lot, drainage improvements, utility connections, trail improvements, and pad site preparation.

On February 25, 2020, the WEDC approved recommending to the City Council the bid award. Per the Grant Agreement, the Watauga Economic Development Corporation has agreed to pay a portion of the debt service in the amount of approximately \$80,000 per year for the splashpad project.

FINANCIAL IMPLICATIONS:

The 2019-2020 Budget has funding for this project.



AGENDA MEMORANDUM

RECOMMENDATION/ACTION DESIRED:

Authorize the City of Watauga to enter into a Construction Contract with Cole Construction, Inc. for the construction of Capp Smith Park Splash Pad Site Improvements

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Cole Construction Bid Submittal
2. Recommendation Letter - Capp Smith Park Splash Pad - Letter Only
3. Project Schematic - Capp Smith Park Splash Pad
4. Watauga Splash Pad - As-Read Bid Results
5. Bid Tabulation - Capp Smith Park - Splash Pad
6. Advertisement - Splash Pad Site - Star Telegram

REVIEWED BY:

George Hyde, Legal
Sandra Gibson, CGFO, CGFM, Director of Finance
Paul Hackleman, P.E., CFM, Director of Public Works
Sal Torres, Parks and Community Services Director
Andrea Gardner, City Manager
Approved as to form for inclusion on Agenda

Approved - 3/2/2020
Approved - 3/3/2020
Approved - 3/4/2020
Approved - 3/4/2020
Final Approval - 3/4/2020

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Cole Construction, Inc.
10315 Alta Vista Rd
Fort Worth TX 76244

SURETY:

(Name, legal status and principal place of business)

RLI Insurance Company
9025 N. Lindbergh Drive
Peoria IL 61615

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

OWNER:

(Name, legal status and address)

City of Watauga

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

TX

BOND AMOUNT: \$ 5% Five Percent of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

Capp Smith Park Splash Pad Utility & Paving Improvement

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 13th day of February, 2020

Cole Construction, Inc.

(Principal)

(Seal)

By:

(Title)

RLI Insurance Company

(Surety)

(Seal)

By:

(Title) Teuta Luri

Attorney-in-Fact

(Witness)

(Witness)

POWER OF ATTORNEY

RLI Insurance Company Contractors Bonding and Insurance Company

9025 N. Lindbergh Dr. Peoria, IL 61615
Phone: 800-645-2402

Know All Men by These Presents:

That this Power of Attorney is not valid or in effect unless attached to the bond which it authorizes executed, but may be detached by the approving officer if desired.

That **RLI Insurance Company and/or Contractors Bonding and Insurance Company**, each an Illinois corporation, (separately and together, the "Company") do hereby make, constitute and appoint:

Steven R. Foster, Jack M. Crowley, Deborah English, Luke J. Nolan Jr., Daphne Massey, Teuta Luri, Julie M. Decker, Joshua Sanford, Laurie Pflug, jointly or severally

in the City of Dallas, State of Texas its true and lawful Agent(s) and Attorney(s) in Fact, with full power and authority hereby conferred, to sign, execute, acknowledge and deliver for and on its behalf as Surety, in general, any and all bonds and undertakings in an amount not to exceed Twenty Five Million Dollars (\$25,000,000.00) for any single obligation.

The acknowledgment and execution of such bond by the said Attorney in Fact shall be as binding upon the Company as if such bond had been executed and acknowledged by the regularly elected officers of the Company.

RLI Insurance Company and/or Contractors Bonding and Insurance Company, as applicable, have each further certified that the following is a true and exact copy of a Resolution adopted by the Board of Directors of each such corporation, and is now in force, to-wit:

"All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or Agents who shall have authority to issue bonds, policies or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

IN WITNESS WHEREOF, the **RLI Insurance Company and/or Contractors Bonding and Insurance Company**, as applicable, have caused these presents to be executed by its respective Vice President with its corporate seal affixed this 8th day of January, 2020.



**RLI Insurance Company
Contractors Bonding and Insurance Company**

By: Barton W. Davis

Barton W. Davis

Vice President

State of Illinois
County of Peoria

} SS

On this 8th day of January, 2020, before me, a Notary Public, personally appeared Barton W. Davis, who being by me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of the **RLI Insurance Company and/or Contractors Bonding and Insurance Company** and acknowledged said instrument to be the voluntary act and deed of said corporation.

By: Gretchen L. Johnigk

Gretchen L. Johnigk

Notary Public



CERTIFICATE

I, the undersigned officer of **RLI Insurance Company and/or Contractors Bonding and Insurance Company**, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable; and furthermore, that the Resolution of the Company as set forth in the Power of Attorney, is now in force. In testimony whereof, I have hereunto set my hand and the seal of the **RLI Insurance Company and/or Contractors Bonding and Insurance Company** this 13 day of February, 2020

**RLI Insurance Company
Contractors Bonding and Insurance Company**

By: Jeffrey D. Dick

Jeffrey D. Dick

Corporate Secretary

SPECIFICATIONS AND CONTRACT DOCUMENTS

CITY PROJECT NO. 20-003 for

**CAPP SMITH PARK SPLASH PAD
STAGE I ~ STORM DRAIN AND UTILITY IMPROVEMENTS
STAGE II ~ PAVING IMPROVEMENTS
2020**



OWNER

City of Watauga
7105 Whitley Rd.
Watauga, TX 76148



William D. Wendland

1/22/2020

BURGESS & NIPLE
Engineers ■ Planners

3950 Fossil Creek Blvd., Suite 210
Fort Worth, Texas 76137
(817) 306-1444 fax (817) 306-1555
TBPE FIRM REGISTRATION NO. F-10834

Burgess & Niple Project Number 56615

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**NOTICE
INVITATION TO BID**

Sealed Bids for the construction of Capp Smith Park Splash Pad, Paving, Drainage and Water Improvements will be received in the City Purchasing Office located at City Hall, 7105 Whitley Road, Watauga, Texas 76148 until Thursday, February 13, 2020 at 2:00 PM (local time) at which time they will be publicly opened and read aloud. Bids received after the closing date and time will not be considered.

**Bid # 20-003 Capp Smith Park Splash Pad, Paving, Drainage and Water Improvements
Opening Date: Thursday, February 13, 2020 at 2:00 PM (local time)**

The work covered by the Contract Documents includes the following: Construction of Paving, Drainage and Water Improvements in the City of Watauga, Texas, together with the necessary appertaining work.

Complete Contract Documents may be examined without charge or deposit from the engineer, William D. Wendland, P.E. at Burgess & Niple, 3950 Fossil Creek Blvd., Suite 210, Fort Worth, Texas 76137. The Contract Documents may be purchased at the same location for a non-refundable cost of \$200.00. Make checks payable to "BURGESS & NIPLE". Complete Contract Documents have also been provided to CivCast USA for immediate download. Please go to <http://www.civcastusa.com/>. The Project ID is "19463-56615". Prospective Bidders shall address written inquiries through the project's CivCast website, which will be utilized for all responses, including addenda.

Attention to the Bidders is called to the Instructions to Bidders, which are included in the proposed Contract Documents.

A non-mandatory pre-bid conference will be held Thursday, January 30, 2020 at 2:00 PM (local time) at City of Watauga Council Chambers, 7105 Whitley Road, Watauga, Texas 76148.

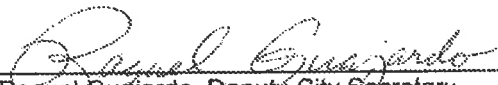
Questions pertaining to this bid will be received until Wednesday, February 5, 2020 at 5:00 PM (local time).

Successful Bidders shall be required to comply with all laws pertaining to minimum wage and discrimination of persons. Minimum rates of pay to all laborers and mechanics on the project must not be less than as provided in the Wage Rate Schedule, and wage provisions must particularly comply with all other applicable wage laws of the State of Texas.

The City reserves the right to reject any and all Bids or to increase or decrease or omit any item or items and/or award to the lowest responsive and responsible Bidder. The City of Watauga also reserves the right to waive any informalities or irregularities in the Bidding.

Published: **Thursday, January 23, 2020**
Thursday, January 30, 2020

I, Raquel Guajardo, Deputy City Secretary for the City of Watauga, Texas hereby certify that this notice of solicitation was posted on the above dates on the official bulletin board at City Hall, 7105 Whitley Road, Watauga, Texas 76148.


Raquel Guajardo, Deputy City Secretary

City Project No. 20-003 Capp Smith Park Splash Pad
Burgess & Niple PR56615



Advertisement For Bids
00 11 13 - Page 1 of 1

ADDENDA TO CONTRACT

All addenda that are posted for this project shall be filed behind this cover sheet and acknowledged on Section 00 41 00, "Bid Form," and Section 00 52 00, "Agreement."

INSTRUCTIONS TO BIDDERS

I-1. DEFINED TERMS

Terms used in these Instructions to Bidders which are defined in the Standard General Conditions of the Construction Contract (EJCDC C-700, Copyright © 2007) have the meanings assigned to them in the General Conditions. The term "Bidder" means one that submits a bid directly to Owner, as distinct from a sub-bidder, who submits a bid to a Bidder. The term "Successful Bidder" means the lowest, qualified, responsible and responsive Bidder to whom Owner (on the basis of Owner's evaluation as hereinafter provided) makes an award. The term "Bidding Documents" includes the Advertisement or Invitation to Bid, Instructions to Bidders, the Bid Form, and the proposed Contract Documents (including all Addenda issued prior to receipt of Bids).

I-2. COPIES OF BIDDING DOCUMENTS

2.1 Complete sets of the Bidding Documents in the number and for the deposit sum, if any, stated in the advertisement or invitation to bid may be obtained from the Issuing Office.

2.2 Complete sets of Bidding Documents must be used in preparing Bids; neither Owner nor Engineer assumes any responsibility for errors or misinterpretations resulting from the use of incomplete sets of Bidding Documents.

2.3 Owner and Engineer, in making copies of Bidding Documents available on the above terms, do so only for the purpose of obtaining Bids on the Work and do not confer a license or grant for any other use.

I-3. QUALIFICATIONS OF BIDDERS

To demonstrate qualifications to perform Work, each Bidder must be prepared to submit within five (5) days of Owner's request written evidence, such as financial data, previous experience, present commitments and other such data as may be called for below (or in the Supplementary Instructions). Each Bid must contain evidence of Bidder's qualification to do business in the jurisdiction where the Project is located or covenant to obtain such qualification prior to award of the contract.

I-4. EXAMINATION OF CONTRACT DOCUMENTS AND SITE

4.1 It is the responsibility of each Bidder before submitting a Bid to (a) examine the Contract Documents thoroughly, (b) visit the site to become familiar with local conditions that may affect cost, progress, performance or furnishing of the Work, (c) consider federal, state and local Laws and Regulations that may affect cost, progress, performance or furnishing of the Work, (d) study and carefully correlate Bidder's observations with the Contract Documents, and (e) notify Engineer of all conflicts, errors or discrepancies in the Contract Documents.

4.2 Reference is made to the Supplementary Conditions for identification of:

4.2.1 Those reports of explorations and tests of subsurface conditions at the site which have been utilized by Engineer in preparation of the Contract Documents. Bidder may rely upon the accuracy of technical data contained in such reports but not upon nontechnical data, interpretations or

INSTRUCTIONS TO BIDDERS

opinions contained therein or for the completeness thereof for the purposes of bidding or construction.

4.2.2 Those drawings of physical conditions in or relating to existing surface and subsurface conditions (except Underground Facilities) which are at or contiguous to the site which have been utilized by Engineer in preparation of the Contract Documents. Bidder may rely upon the accuracy of the technical data contained in such drawings but not upon the completeness thereof for the purposes of bidding or construction.

4.2.3 Copies of such reports and drawings will be made available by Owner to any Bidder on request. Those reports and drawings are not part of the Contract Documents, but the technical data contained therein upon which Bidder is entitled to rely as provided in Paragraphs 4.2.1 and 4.2.2 are incorporated therein by reference. Such technical data has been identified and established in the Supplementary Conditions.

4.3 Information and data reflected in the Contract Documents with respect to Underground Facilities at or contiguous to the site is based upon information and data furnished to Owner and Engineer by owners of such Underground Facilities or others, and Owner does not assume responsibility for the accuracy or completeness thereof unless it is expressly provided otherwise in the Supplementary Conditions.

4.4 Provisions concerning responsibilities for the adequacy of data furnished to prospective Bidders on subsurface conditions, Underground Facilities and other physical conditions, and possible changes in the Contract Documents due to differing conditions appear in Paragraphs 4.2 and 4.3 of the General Conditions.

4.5 Before submitting a Bid, each Bidder will, at Bidder's own expense, make or obtain any additional examinations, investigations, explorations, tests and studies and obtain any additional information and data which pertain to the physical conditions (surface, subsurface and Underground Facilities) at or contiguous to the site or otherwise which may affect cost, progress, performance or furnishing of the Work and which Bidder deems necessary to determine its Bid for performing and furnishing the Work in accordance with the time, price and other terms and conditions of the Contract Documents.

4.6 On request in advance, Owner will provide each Bidder access to the site to conduct such explorations and tests as each Bidder deems necessary for submission of a Bid. Bidder shall fill all holes, clean up and restore the site to its former condition upon completion of such explorations.

4.7 The lands upon which the Work is to be performed, rights-of-way and easements for access thereto and other lands designated for use by Contractor in performing the Work are identified in the Contract Documents. All additional lands and access thereto required for temporary construction facilities or storage of materials and equipment are to be provided by Contractor. Easements for permanent structures or permanent changes in existing structures are to be obtained and paid for by Owner unless otherwise provided in the Contract Documents.

4.8 The submission of a Bid will constitute an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article 4, that without exception the Bid is

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premised upon performing and furnishing the Work required by the Contract Documents and such means, methods, techniques, sequences or procedures of construction as may be indicated in or required by the Contract Documents, and that the Contract Documents are sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

I-5. INTERPRETATIONS AND ADDENDA

5.1 All questions about the meaning or intent of the Contract Documents are to be directed to Engineer. Interpretations or clarifications considered necessary by Engineer in response to such questions will be issued by Addenda mailed or delivered to all parties recorded by Engineer as having received the Bidding Documents. Questions received less than five (5) days prior to the date for opening of Bids may not be answered. Only questions answered by formal written Addenda will be binding. Oral and other interpretations or clarifications will be without legal effect, non-authoritative and non-binding.

5.2 Addenda may also be issued to modify the Bidding Documents as deemed advisable by Owner or Engineer.

5.3 Questions pertaining to this Bid will be received until Wednesday, February 5, 2020 at 5:00 PM (local time).

I-6. CONTRACT TIME

The time for Substantial Completion is to be inserted in the Bid Form by the Bidder.

I-7. LIQUIDATED DAMAGES

Provisions for liquidated damages, if any, are set forth in the Agreement.

I-8. SUBSTITUTE OR "OR-EQUAL" ITEMS

The Contract, if awarded, will be on the basis of materials and equipment described in the Drawings or specified in the Specifications without consideration of possible substitute or "or equal" items. Whenever it is indicated in the Drawings or specified in the Specifications that a substitute or "or- equal" item of material or equipment may be furnished or used by Contractor if acceptable to Engineer, application for such acceptance will not be considered by Engineer until after the Effective Date of the Agreement. The procedure for submission of any such application by Contractor and consideration by Engineer is set forth in Paragraphs 6.7.1, 6.7.2 and 6.7.3 of the General Conditions and may be supplemented in the General Requirements.

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I-9. SUBCONTRACTORS, SUPPLIERS AND OTHERS

9.1 In contracts where the Contract Price is on the basis of Cost-of-the-Work Plus a Fee, the apparent Successful Bidder, prior to the Notice of Award, shall identify in writing to Owner those portions of the Work that such Bidder proposes to subcontract and after the Notice of Award may only subcontract other portions of the Work with Owner's written consent.

9.2 No Contractor shall be required to employ any Subcontractor, Supplier, other person or organization against whom Contractor has reasonable objection.

I-10. BID FORM

10.1 The Bid Form is included with the Bidding Documents; additional copies may be obtained from Engineer (or the issuing office).

10.2 All blanks on the Bid Form must be completed electronically and printed.

10.3 Bids by corporations must be executed in the corporate name and signed by a partner or a vice-president (or other corporate officer accompanied by evidence of authority to sign) and the corporate seal must be affixed and attested by the secretary or an assistant secretary. The corporate address and state of incorporation must be shown below the signature.

10.4 Bids by partnerships must be executed in the partnership name and signed by a partner, whose title must appear under the signature and the official address of the partnership must be shown below the signature.

10.5 All names must be typed or printed below the signature.

10.6 The Bid shall contain an acknowledgment of receipt of all Addenda (the numbers of which must be filled in on the Bid Form).

10.7 The address and telephone number for communications regarding the Bid must be shown.

I-11. SUBMISSION OF BIDS

Bids are to be submitted to the City of Watauga City Hall, Purchasing Department, 7105 Whitley Road, Watauga, Texas 76148 and shall be enclosed in an opaque sealed envelope, marked with the Project title (and, if applicable, the designated portion of the Project for which the Bid is submitted) and name and address of the Bidder and accompanied by other required documents. If the Bid is sent through the mail or other delivery system the sealed envelope shall be enclosed in a separate envelope with the notation "BID ENCLOSED" on the face of it.

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I-12. MODIFICATION AND WITHDRAWAL OF BIDS

12.1 Bids may be modified or withdrawn by an appropriate document duly executed (in the manner that a Bid must be executed) and delivered to the place where Bids are to be submitted at any time prior to the opening of Bids.

I-13. OPENING OF BIDS

Bids will be opened as indicated in the Advertisement to Bid. An abstract of the amounts of the base Bids and major alternates (if any) will be made available to Bidders after the opening of Bids.

I-14. BIDS TO REMAIN SUBJECT TO ACCEPTANCE

All bids will remain subject to acceptance for sixty (60) days after the day of the Bid opening, but Owner may, in its sole discretion, release any Bid prior to that date.

I-15. AWARD OF CONTRACT

15.1 Owner reserves the right to reject any and all Bids, to waive any and all informalities not involving price, time or changes in the Work, and the right to disregard all nonconforming, nonresponsive, unbalanced or conditional Bids. Also, Owner reserves the right to reject the Bid of any Bidder if Owner believes that it would not be in the best interest of the Project to make an award to that Bidder, whether because the Bid is not responsive, or the Bidder is unqualified or of doubtful financial ability or fails to meet any other pertinent standard or criteria established by Owner. Discrepancies in the multiplication of units of Work and unit prices will be resolved in favor of the unit prices. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum.

15.2 In evaluating Bids, Owner will consider the qualifications of the Bidders, whether or not the Bids comply with the prescribed requirements, and such alternates, unit prices and other data, as may be requested in the Bid Form or prior to the Notice of Award.

15.3 Owner may consider the qualifications and experience of Subcontractors, Suppliers, and other persons and organizations proposed for those portions of the Work as to which the identity of Subcontractors, Suppliers, and other persons and organizations must be submitted as provided in the Supplementary Conditions. Owner also may consider the operating costs, maintenance requirements, performance data and guarantees of major items of materials and equipment proposed for incorporation in the Work when such data is required to be submitted prior to the Notice of Award.

15.4 Owner may conduct such investigations as Owner deems necessary to assist in the evaluation of any Bid and to establish the responsibility, qualifications and financial ability of Bidders, proposed Subcontractors, Suppliers and other persons and organizations to perform and furnish the Work in accordance with the Contract Documents to Owner's satisfaction within the prescribed time.

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15.5 If the contract is to be awarded, it will be awarded to the lowest responsive and responsible Bidder whose evaluation by Owner indicates to Owner that the award will be in the best interests of the Project and the City.

15.6 If the contract is to be awarded, Owner will give the Successful Bidder a Notice of Award within sixty (60) days after the day of the Bid opening.

I-16. SIGNING OF AGREEMENT

When Owner gives a Notice of Award to the Successful Bidder, it will be accompanied by the required number of unsigned counterparts of the Agreement with all other written Contract Documents attached. Within fifteen (15) days thereafter Contractor shall sign and deliver the required number of counterparts of the Agreement. Within ten (10) days thereafter Owner shall deliver one (1) fully signed counterpart to Contractor. Each counterpart is to be accompanied by a complete set of the Drawings with appropriate identification.

I-17. BID SECURITY

A bid security is required.

Each Contractor submitting a Bid shall accompany his Bid with either a certified or cashier's check payable to the City of Watauga, upon a national or state bank, or a Bid Bond from a reliable surety company authorized to do business in the State of Texas, in an amount of not less than five (5) percent of the total amount bid, payable without recourse to the City of Watauga, as a guarantee that the selected Bidder will comply with the terms set forth in the Bid and as stated in the Invitation to Bid and in the Supplementary Conditions.

The bid security of the successful Bidder will be retained until the Bidder has executed the Agreement and furnished the required Contract Security, whereupon checks furnished as bid security will be returned; if the Bidder fails to execute and deliver the Agreement and furnish the required Contract Security within ten (10) days of the Notice of Award, Owner may annul the Notice of Award and the bid security of that Bidder will be forfeited. The bid security of any Bidder whom Owner believes to have a reasonable chance of receiving the award may be retained by Owner until the seventh (7th) day after the executed Agreement is delivered by Owner to Contractor and the required Contract Security is furnished but not to exceed sixty (60) days after the Bid opening. Checks furnished as bid security by other Bidders will be returned within sixty (60) days of the Bid opening.

I-18. STANDARD TERMS AND CONDITIONS

18.1 The City of Watauga requires that the following standard terms and conditions pertain to this project. These may only be superseded, in whole or in part, by the General Instructions and Information, Scope of Work, or data contained herein.

18.2 **Agreement:** This Bid, when properly accepted by the City, shall constitute a contract equally binding between the successful Bidder and the City. No different or additional terms shall become a part of this contract with the exception of change orders issued by the City.

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18.3 Contract Administration: Under this contract, the City of Watauga may appoint a Contract Administrator with designated responsibility to insure compliance with contract requirements. This includes, but is not limited to, acceptance, inspection, actual performance testing, and delivery. Actual performance testing shall be accomplished with the assistance and resources of the vendor. The Contract Administrator shall serve as liaison between the using department and the successful Bidder. Purchasing shall be kept informed of any adverse situations relating to the award of this Bid.

18.4 Alternate Award: The City of Watauga reserves the right to award a Bidder as an “alternate award”. The alternate Bidder’s Bid shall remain in effect for the term of the awarded contract. Should the primary Bidder become unable or unwilling to complete the contract term; the alternate Bidder will be notified in writing of their official contract and start date. All terms and conditions of the original Bid will remain in effect.

18.5 Identical Bids: In the event of two or more identical low Bids, the contract shall be awarded as prescribed by Texas Local Government Code Chapter 271, subchapter Z, Section 271.901.

18.6 Pricing: Price(s) bid must be held firm for sixty (60) days to allow for evaluation and approval unless otherwise noted in the bid documents.

18.7 Payment: Will be made upon receipt of goods/completion of services and acceptance by the City and receipt of valid invoice. All payment terms shall be net 30 and shall be made on approved invoices in accordance with the Texas Prompt Payment Act.

18.8 Delivery or Contract Completion Date: Bidder shall provide a delivery or contract completion date if requested on Bid Response Form. This date may, where time is of the essence, determine the award. If the successful Bidder accepts the City’s order, but does not deliver in the specified time, thereby causing penalties, fees or other actual expenses to the City, the City reserves the right to pass along these expenses to Bidder. Consistent failure to meet delivery promises without valid reason may be cause for removal from the Bidder’s list. When delivery delays can be foreseen, the Bidder shall give prior notice to Purchasing which shall have the right to extend the delivery due date if reasons for delay appear acceptable. Default in promised delivery, without acceptable reasons, or failure to meet specifications, authorizes the City to purchase the goods elsewhere, and charge any increase in cost and handling to the defaulting Bidder.

18.9 Correspondence: The Bid Number must appear on all correspondence, inquiries, etc., pertaining to the Bid.

18.10 Funding: The City of Watauga is a home-rule, municipal, government operated and funded on October 1st to September 30th fiscal year; accordingly, the City reserves the right to terminate, without liability to the City, any contract for which funding is not available.

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18.11 Assignment: The successful Bidder shall not assign, sell, transfer, or convey this contract in whole or in part, without the prior written consent of the City of Watauga. Such consent shall not relieve the assignor of liability in the event of default by the assignee.

18.12 Liens: The successful Bidder agrees to and shall indemnify and save harmless the City against any and all liens and encumbrances for all labor, goods, and services which may be provided under the City's request, by seller or seller's vendor(s). Upon request, a proper release for all liens, or satisfactory evidence of freedom from liens, shall be delivered to the City.

18.13 Audit: The City of Watauga reserves the right to audit the records, as it pertains to this Bid, and performance of the successful Bidder during the term of the contract and for three (3) years after the contract is completed.

18.14 Insurance: The City of Watauga requires Bidder(s) to carry the minimum insurance as required by state law and these specifications.

18.15 Protest:

18.15.1 All protests regarding the Bid solicitation process must be submitted in writing to the City Purchasing Office within five (5) working days following the opening of Bids. This includes all protests relating to advertising of bid notices, deadlines, bid opening, and all other related procedures under the Local Government Code, as well as any protest relating to alleged improprieties with the bidding process.

18.15.2 This limitation does not include protests relating to staff recommendations as to award of this Bid. Protests relating to staff recommendations may be directed to the City Council by contacting the City Secretary.

18.15.3 Failure to protest within the time allotted shall constitute a waiver of any protest.

18.16 Late Bids: Bids will not be accepted after the date and time indicated. The City of Watauga is not responsible for the lateness of mail, carrier, courier, or any other form of delivery service chosen by the bidder.

18.17 Altering Bids: Bid cannot be altered or amended after submission deadline. Any interlineations, alteration, or erasure made before submission deadline, must be initialed by the signer of the Bid, guaranteeing authenticity.

18.18 Presentation of Bids: No oral, telegraphic, telephonic, or facsimile Bids will be considered unless otherwise noted.

18.19 Modifications and Amendments: The City shall have the right to modify this order subject to adjustment(s) in the price in accordance with the applicable provisions of the purchase order, if any, or pursuant to mutual agreements. No agreement or understanding to modify this order shall be binding on the City unless it is in writing and signed by the authorized representative of the City.

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18.20 Exceptions, Substitutions and Deviations: Bidders taking exception to the specifications indicated herein must be clearly stated on attached sheets. The absence of such exceptions shall indicate that Bidder has not taken exceptions and items offered are in strict compliance with the specifications and successful Bidder(s) will be held responsible thereof. The City reserves the right to accept any and/or all of the exception(s), substitution(s), or deviation(s) as deemed to be in the best interest of the City. Bidders will not be allowed to make unauthorized substitutions after award is made.

18.21 Bidder Shall: Defend, indemnify, and save harmless the City, and all its officers, agents, and employees from all suits, actions, or other claims of any character, name, and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property because of any negligent act or fault of the bidder, or of any agent, employee, subcontractor, or supplier in the execution of, or performance under, any contract which may result from proposed award. Bidder indemnifies and will indemnify and save harmless the City from liability, claim, or demand on their part, agents, servants, customers, and/or employees whether such liability, claim, or demand arise from event or casualty happening or within the occupied premises themselves or happening upon or in any of the halls, elevators, entrances, stairways, or approaches of or to the facilities within which the occupied premises are located. Bidder shall pay any judgment with costs that may be obtained against the City growing out of such injury or damages.

18.22 Compliance with Laws: Bidder shall give all notices and comply with all federal, state, and local laws, ordinances, rules and regulations, and lawful orders of any public authority bearing on the performance of the services. This agreement and the rights and obligations of the parties hereto shall be interpreted, construed and enforces in accordance with the laws of the State of Texas. The Bidder warrants and covenants to the City that all services will be performed in compliance with all applicable federal, state, county, and city health and safety codes, rules and ordinances including, but not limited to, the Texas Industrial Safety and Health Act, and the Workers Right to Know Law.

18.23 Historically Underutilized Businesses (HUB): HUB businesses are strongly encouraged to participate in all purchasing activities of the City. While this is an important goal of the City, it may not necessarily be a determining factor in the award criteria, except where required by state or city laws, ordinances, statutes, etc. If an HUB goal has been established for the Bid, the applicable documents must be submitted within five business days after the Bid opening date, exclusive of the Bid opening date.

18.24 Payment, Performance, and Maintenance Bonds: When Payment, Performance, and/or Maintenance Bonds are required, the Bidder must provide the bonds, in the amounts and on the conditions required, within fourteen (14) business days after notification of award, or as otherwise required by the specifications.

18.25 Wages: Bidder shall comply with all applicable provisions of the Federal Fair Labor Standards Act (FLSA), and shall indemnify, defend, and hold harmless the City, its officers, employees, and agents from any and all liability, including but not limited to, wages, overtime pay, Social Security, unemployment, Federal Income Withholding Taxes, liquidated damages,

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penalties, court costs, and attorney's fees arising under any wage and hour law, including but not limited to, FLSA, for work performed by bidder employees for which the City may be found jointly or solely liable. In the advent of a Public Works project, the City and the contract are also governed by the Davis-Bacon prevailing wage rate.

18.26 Termination of Contract: This contract shall remain in effect until contract expires, delivery and acceptance of products and/or performance of services ordered. The contract may also be terminated by either party with thirty (30) days written notice prior to any cancellation. The City reserves the right to award the canceled contract to next lowest Bidder as it deems to be in the best interest of the City.

18.27 Termination for Default:

18.27.1 The City of Watauga reserves the right to enforce the performance of this contract in any manner prescribed by law or deemed to be in the best interest of the City in the event of breach or default of this contract. The City reserves the right to terminate the contract immediately in the event the successful Bidder fails to do any of the following:

- Meet schedules
- Make payment of any fees
- Perform in accordance with these specifications
- Keep equipment functional

18.27.2 In the event the successful Bidder shall fail to perform, keep, or observe any of the terms and conditions, the City shall give the Bidder written notice of such default. If said default is not remedied to the satisfaction and approval of the City within ten (10) working days of receipt of such notice by Bidder, default shall be declared, and all the Bidder's rights shall terminate. The Bidder, in submitting this Bid, agrees that the City shall not be liable to persecution for damages in the event that the City declares the Bidder in default.

18.28 Termination for Convenience: This contract may be cancelled or terminated at any time by giving vendor thirty (30) days written notice. Bidder may be entitled to payment for services actually performed; to the extent said services are satisfactory.

18.29 Termination for Insolvency: The City may terminate this contract/agreement forthwith if any of the following occur:

- Insolvency of Bidder: Bidder shall be deemed to be insolvent if it has ceased to pay its debts for at least sixty (60) days in the ordinary course of business, whether or not a petition has been filed under the Federal Bankruptcy Code and whether or not is insolvent within the meaning of such laws.
- The filing of a voluntary or involuntary petition regarding Bidder under the Federal Bankruptcy Code
- The appointment of a receiver or trustee for Bidder
- The execution by Bidder of a general assignment for the benefit of creditor

18.30 Termination Without Cause: The City shall have the right to terminate the contract, in whole or in part, without cause any time upon thirty (30) days prior written notice. Upon receipt of

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a notice of termination, the Bidder shall promptly cease placing orders and all further work pursuant to the contract, with such exceptions, if any, specified in the notice of termination. The City shall pay the Bidder, to the extent funds are appropriated or otherwise legally available for such purposes, for all goods delivered and services performed, and obligations incurred prior to the date of termination in accordance with the terms hereof.

18.31 Waiver: No waiver by either party of any breach or any provision of this contract shall constitute a waiver of any other breach or of such provision. Failure of either party to enforce at any time, or from time to time, any provision of this contract shall not be construed as a waiver thereof.

18.32 Severability: If any provision of the contract or the applicable thereof to any person or circumstances is held invalid, the remainder of this contract and the application of such provision to other persons or circumstances shall not be affected.

18.33 Testing: The City of Watauga reserves the right to test equipment, supplies, material, and goods for quality, compliance with specifications, and ability to meet the needs of the user. Demonstration units must be available for review upon request. Should the goods or services fail to meet requirements and/or be unavailable for evaluation, the bid is subject to rejection.

18.34 Remedies: The successful Bidder and the City of Watauga agree that each party have all rights, duties, and remedies available as stated in the Uniform Commercial Code.

18.35 Venue: This agreement will be governed and construed according to the laws of the State of Texas. This agreement is performable in the City of Watauga, Tarrant County, Texas.

18.36 Silence of Specifications: The apparent silence of specifications as to any detail, or the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial products and practices are to prevail and that only material and workmanship of the finest quality are to be used. All interpretations of the specifications in this bid shall be made on the basis of this statement. The items furnished under this contract shall be new, unused, of the latest product in production to commercial trade, and shall be of the highest quality as to materials used and workmanship. Manufacturer furnishing these shall be experienced in design and construction of such items and shall be an established supplier of the item bid.

18.37 No Bids: If Bidder does not wish to bid at this time but wishes to remain on the bid list for this product/service, please submit a “no bid” form by the same time and at the same location as stated for bidding. If response is not received in the form of a “bid” or “no bid” for three consecutive requests, vendor shall be removed from the bid list. If however, you choose to “no bid” this product and/or service and wish to remain on bid list for other commodities and/or services, please state particular product and/or service under which you wish to be classified. The City of Watauga is very conscious and extremely appreciative of the time and effort you have expended to submit a bid. We would appreciate you indicating on your “no bid” response any requirements of this bid request, which may have influenced your decision to “no bid”.

18.38 F.O.B. / Damage: Bids shall be F.O.B. inside delivery and shall include all delivery and packaging costs. The City of Watauga assumes no liability for goods delivered in damaged or

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unacceptable condition. The successful Bidder shall handle all claims with carriers, and in case of damaged goods, shall ship replacement goods immediately upon notification of damage by the City.

18.39 Destination Charges: All products offered shall be F.O.B. City of Watauga. All applicable freight and delivery charges (if applicable) shall be a separate line item and included in the total bid price.

18.40 Packaging: Unless otherwise indicated, items will be new, unused, and in first class condition in containers suitable for damage-free delivery and storage. The cost of all special packaging, box crating, or cartage shall be included in the pricing specified on the response unless otherwise specifically stated in the City's request. All packaging, crating, or other debris resulting from delivery or set-up of the commodity purchased shall be removed and properly disposed of by the successful Bidder.

18.41 Bid Openings

18.41.1 All Bids submitted will be read or acknowledged at the City's regularly scheduled opening for the designated project. However, the reading of a Bid at Bid Opening should not be construed as a comment on the responsiveness of such Bid or as any indication that the City accepts such Bid as responsive.

18.41.2 The City will make a determination as to the responsiveness of Bids submitted based upon compliance with all applicable laws, City of Watauga purchasing guidelines, and project documents, including but not limited to, the project specifications and contract documents. The City will notify the successful Bidder upon award of the contract and, according to state law all Bids received will be available for inspection at that time.

18.42 Terms: The terms and conditions of the Bid will be considered when evaluating for award. The City will compute and consider prompt payment discounts, if any, offered by a Bidder in determining the low Bid.

18.43 Pre-Printed Terms and Conditions / Bidders Contract Documents: Bidders pre-printed terms and conditions or restrictions commonly appearing or attached with the Bid and/or Bidder's specification material and contract documents will be disregarded in the absence of a noticeable written statement from Bidder that all or a particular portion of such writing are in addition to or supersede the City terms and conditions. Even with a written statement from Bidder, City's terms and conditions may prevail.

18.44 Right of Inspection: City shall have the right to inspect the goods upon delivery before accepting them. Bidder shall be responsible for all charges for the return to Bidder of any goods rejected as being nonconforming under the specifications.

18.45 Products: Supplied under this contract shall be subject to the City's approval. Product(s) found defective or not meeting specifications shall be picked up and replaced by the Bidder within ten (10) working days at no expense to the City. If product is not picked up within twenty (20)

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working days after notification, the item shall become a donation to the City of Watauga for disposition.

18.46 Warranty: Guarantees and warranties shall be attached as a part of the Bid as they shall be a consideration in awarding the contract. The successful Bidder shall warrant that all products/services shall conform to the proposed specifications and/or all warranties as stated in the Uniform Commercial Code and be free from all defects in material, workmanship, and title. If any of the work in accordance with this Bid is found to not be in accordance with the requirements of the documents, the Bidder shall correct such work promptly after receipt of written notice from the City, Architect, Engineer, or other entity as the Bid documents may provide. This obligation shall survive acceptance of the work under the contract and termination of this contract. If supplier fails within a reasonable time after written notice, to correct defective work, to remove and replace rejected work, or supplier fails to comply with any provision in the contract document, either the City or its designee may, after ten (10) days written notice to Bidder, correct and remedy any such deficiency and bill said Bidder for actual expenses incurred.

18.47 Manufacturer's Standard Warranty: Will be required in writing with delivery of product. If this Bid involves the lease or purchase of machinery and equipment that may be subject to future recalls, the supplier agrees to notify the City of any such recall.

18.48 Design, Strength, and Quality: Of materials must conform to the highest standards of manufacturing practice.

18.49 Purchase Order: The City of Watauga shall generate a purchase order to the successful Bidder. The purchase order number must appear on all itemized packing slips and invoices. The City will not be responsible for any orders placed and/or delivered without a valid purchase order.

18.50 Packing Slips: Or other suitable documents shall accompany the commodity(s) and shall show:

- Name and billing address of company
- Name and address of receiving department and/or delivery location
- City of Watauga purchase order number
- Descriptive information as to the item(s) delivered, including product code, item number, quantity, number of units, etc.

18.51 Change Orders: No oral statement of any person shall modify or otherwise change, or effect the terms, conditions, or specifications stated in the resulting contract. All change orders to the contract will be made by the City of Watauga in writing. Purchasing shall be informed at all times of any change orders.

18.52 Title and Risk of Loss: The title and risk of loss of goods shall not pass to the City of Watauga until the City actually receives and takes possession of the goods at the point(s) of delivery, after inspection and the acceptance of goods.

18.53 Conflict of Interest: No public official shall have interest in this contract, in accordance with the Texas Local Government Code Subtitle C, Chapter 171. Bidders will be required to submit a Conflict of Interest Questionnaire, stating that no officer or employee of the City has, or

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will have; during the said term of this contract any prohibited interest as defined. The Bidder understands that any existence of a prohibited interest at any time during the term of contract will render the contract voidable.

18.54 Disclosure of Interest: Pursuant to Chapter 176 of the Texas Local Government Code, a person, or agent of a person, who contracts or seeks to contract for the sale or purchase of property, goods, or services with the City of Watauga must file a completed Conflict of Interest Questionnaire which is included in this solicitation or available at www.ethics.state.tx.us. The Conflict of Interest Questionnaire must be filed with the City of Watauga no later than the seventh (7th) business day after the person or agent begins contract discussions or negotiations with the City or submits to the City an application, response to a Request for Proposal or Bid, correspondence, or writing related to a potential agreement. An updated Conflict of Interest Questionnaire must be filed in accordance with Chapter 176 of the Local Government Code. An offense under Chapter 176 is a Class C misdemeanor.

18.55 Certificate of Interested Parties:

18.55.1 In 2015 the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code and applies to all contracts entered into on or after January 1, 2016. The law states that a governmental entity may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity at the time the business entity submits the signed contract to the governmental entity. The law applies to all contracts/purchases of a governmental entity that require action or vote by the governing body of the entity.

18.55.2 With regards to the City of Watauga, a Bidder that is awarded a contract or purchase that is greater than \$50,000 is required to electronically create a Form 1295 through the Texas Ethics Commission website (<https://www.ethics.state.tx.us>) and submit a signed declaration copy of the form to the City. A contract, including City-issued purchase order, will not be enforceable or legally binding until the City receives and acknowledges receipt of the properly completed Form 1295 from the vendor.

18.56 Prohibition of Boycott of Israel:

18.56.1 House Bill 89, effective September 1, 2017, amended the Texas Government Code to add Chapter 2270, Prohibition on contracts with companies boycotting Israel. Effective September 1, 2017, a state agency and a political subdivision (which includes a city) may not enter a contract with a company for goods or services unless the contract contains a written verification from the company that (a) it does not boycott Israel, and (b) will not boycott Israel during the term of the contract.

18.56.2 “Boycott Israel” is defined to mean refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business with Israel or in an Israel-controlled territory, but does not include an action made for ordinary business purposes.

INSTRUCTIONS TO BIDDERS

18.56.3 “Company” is defined to mean a for-profit sole proprietorship, or limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company, or affiliate of those entities or business associations that exists to make a profit.

18.57 Senate Bill 252:

18.57.1 Senate Bill 252, effective September 1, 2017, prohibits governmental contracts with a company doing business with Iran, Sudan, or a foreign terrorist organization. Senate Bill 252 amended the Texas Government Code to add Chapter 2252, Prohibition on contracts with certain companies. This Bill prohibits state agencies from contracting with or investing in companies that do business with Iran or designated foreign terrorist organizations.

18.57.2 “Foreign terrorist organization” means an organization designated as a foreign terrorist organization by the United States Secretary of State as authorized by 8 U.S.C. Section 1189.

18.57.3 “Government contracts” means a contract awarded by a governmental entity for general construction, an improvement, a service, or a public works project or for a purchase of supplies, materials, or equipment. The term includes a contract to obtain a professional or consulting service subject to Chapter 2254.

18.58 Ethics: Bidder shall not offer or accept gifts or anything of value nor enter into any business arrangement with any employee, official, or agent of the City. The City may, by written notice to the successful Bidder, cancel this contract without liability to the Bidder if it is determined by the City that gratuities or bribes in the form of entertainment, gifts, or otherwise, were offered or given by the Bidder, its agents, or its representatives to any City officer, employee, or elected representative with respect to the performance of this contract. In addition, the successful Bidder shall be subject to penalties as stated in Title 8 of the Texas Penal Code.

18.59 Disability: In accordance with the provisions of the Americans With Disabilities Act of 1990 (ADA), Bidder warrants that it and any and all of its subcontractors will not unlawfully discriminate on the basis of disability in the provision of services to general public, nor in the availability, terms, and/or conditions of employment for applicants for employment with, or employees of vendor or any of its subcontractors. Bidder warrants it will fully comply with ADA’s provisions and any other applicable federal, state, and local laws concerning disability and will defend, indemnify and hold the City harmless against any claims or allegations asserted by third parties or subcontractors against the City arising out of Bidder’s and/or its subcontractor’s alleged failure to comply with the above-referenced laws concerning disability discrimination in the performance of this contract.

18.60 Employment Eligibility Verification: Bidder warrants that it fully complies with all federal, state, county, and/or city statutes and regulations regarding the employment of aliens and others, and that all its employees performing work with the City meet the citizenship, or alien status requirements set forth in federal, state, county, and/or city statutes and regulations. Bidder shall indemnify, defend, and hold harmless the City, its officers, agents, and employees from and against any other liability which may be assessed against vendor or City in connection with any

INSTRUCTIONS TO BIDDERS

alleged violation of any federal, state, county, and/or city statutes or regulations pertaining to the eligibility for employment of any persons performing work hereunder.

18.61 Nondiscrimination: Bidder certifies and agrees that all persons employed by it, its affiliates, subsidiaries, or holding companies are and will be treated equally without regard to or because of race, color, religion, ancestry, national origin, sex, age, physical or mental handicap, in compliance with all applicable federal and state anti-discrimination laws and regulations. Bidders shall certify to and comply with EEO regulations.

18.62 No Third-party Beneficiary: For purposes of this contract, including its intended operation and effect, the parties to this contract specifically agree and contract that: (1) the agreement only affects matters/disputes between the parties to this contract, and is in no way intended by the parties to benefit or otherwise affect any third person or entity, notwithstanding the fact that such third person or entity may be in a contractual relationship with the City or Bidder or both; and (2) the terms of this contract are not intended to release either by contract or operation of law, any third person or entity from obligations owing by them to either the City or Bidder.

18.63 Minimum Standards for Responsible Prospective Bidders: A prospective Bidder must affirmatively demonstrate a Bidder's responsibility. The City of Watauga may request representation and other information sufficient to determine Bidder's ability to meet these minimum standards including but not limited to:

- Have adequate financial resources, or the ability to obtain such resources as required
- Be able to comply with the required or proposed delivery schedule
- Have satisfactory record of performance
- Have a satisfactory record of integrity and ethics
- Not have any outstanding taxes, child support, or other indebtedness to the State of Texas or the City
- Be otherwise qualified and eligible to receive an award

18.64 Award:

18.64.1 The City may award contract to either the lowest responsible Bidder or to the Bidder who provides goods or services at the Best Value. Until final award of the contract, the City reserves the right to reject any or all Bids, to waive technicalities, or propose to do the work otherwise in the best interest of the City.

18.64.2 The City will award contract(s) for goods or services to the lowest responsible bidder that represents the "best value" to the City, price and other factors considered. When determining the best value the City may consider the following per Local Government Code Chapter 252.043:

- The purchase price
- Reputation of the bidder and of the bidder's goods or services
- Quality of the bidder's goods or services
- Extent to which the goods or services meet the City's needs
- Bidder's past relationship with the City

INSTRUCTIONS TO BIDDERS

- Impact on the ability of the City to comply with laws and rules relating to contracting with Historically Underutilized Businesses and non-profit organizations employing persons with disabilities
- Total long-term cost to the City to acquire the bidder's goods or services
- Any relevant criteria specifically listed in the request for bid or proposal

18.65 Non-resident Bidders: Texas Government Code, chapter 2252: non-resident Bidders. Texas law prohibits cities and governmental entities from awarding contracts to a non-resident unless the amount of such Bid is lower than the lowest Bid by a Texas resident by the amount a Texas resident would be required to underbid in the non-resident Bidder's state.

18.66 Withdrawal: A Bid may not be withdrawn or cancelled by the Bidder without permission of the City for a period of sixty (60) days following the date designated for receipt of Bids, and Bidder so agrees upon submittal of their Bid.

18.67 Review of Documents: Bidders are expected to examine, making all necessary investigations required to be fully and thoroughly informed as to all difficulties that may be encountered in the complete execution of all work in accordance with the contract documents. Each Bidder shall examine all specifications, requirements and other data or instructions pertaining to the work. Bidders shall promptly notify the City of Watauga of any omission, ambiguity, inconsistency or error that they may discover upon examination of the documents. The City assumes no responsibility for any errors or misrepresentations that result from incomplete Bids. No plea of ignorance of conditions that exist, or difficulties or conditions concerning the work to be performed, or execution of the work shall be accepted as an excuse for any failure or omission on the part of specifications documents governing the work. The Bidder(s) awarded the contract shall not be allowed any extra compensation by reason of any matter or aspect prior to the bidding.

18.68 Ownership of Documents: Original documents, including plans, designs, and notes developed in connection with services or commodities provided hereunder belong to, and shall remain the property of the City. The vendor may receive reproducible copies of such documents upon request. Some of these documents, if patented, trade secrets or proprietary in any way, and are so noted in the bid, may not be a subject to the Texas Open Records Act, Chapter 252, Subchapter C, Section 252.048 (Vernon's Texas Codes Annotated).

18.69 Proprietary Information: All material submitted to the City of Watauga becomes public property and is subject to the Texas Open Records Act upon receipt. If a Bidder does not desire proprietary information in the Bid to be disclosed, each page must be identified and marked proprietary at the time of submittal. The City will, to the extent allowed by law, endeavor to protect such information from disclosure. The final decision as to what information must be disclosed, however, lies with the Texas Attorney General. Failure to identify proprietary information will result in all unmarked sections being deemed non-proprietary and available upon public request.

18.70 Default:

18.70.1 The City of Watauga reserves the right to enforce the performance of the contract in any manner prescribed by law or deemed to be in the best interest of the City in

INSTRUCTIONS TO BIDDERS

the event of breach or default of this contract. The City of Watauga reserves the right to terminate the contract immediately in the event the successful Bidder fails to:

1. Substantially meet delivery or completion schedules
2. Otherwise, substantially perform in accordance with the accepted bid

18.70.2 Breach of contractor or default authorizes the City to award to another Bidder, purchase elsewhere and charge the full increase in cost and handling to the defaulting party.

18.71 Addendum:

18.71.1 Any interpretations, corrections, changes or any other clarifications to this Bid document will be issued in the form of written addenda. The City, its agents and employees shall not be responsible for any information given by way of verbal communication.

18.71.2 Addenda shall be sent to all who are known to have received a copy of the Bid. Bidders shall acknowledge receipt of all addenda. Interpretations, corrections, or changes to the Bid made in any other manner are not binding upon the City of Watauga, and Bidders shall not rely upon such interpretations, corrections, or changes.

18.71.3 Oral explanations or instructions given before the award of the contract are not binding. It is the sole responsibility of the Bidder to ensure that all available information has been received prior to submission. The City will not be held liable for any addenda information not received by Bidder.

18.72 **Tax Exempt:** The City of Watauga is exempt from Federal Excise and State Sales Tax; therefore, tax must not be added to Bid. A tax-exempt form shall be furnished to the successful Bidder upon request. Under no circumstances shall the City of Watauga be liable to pay taxes for which the City has an exemption.

18.73 **Price Fixing/Collusion:** In submitting a Bid to this request, the Bidder thereby certifies that the Bidder has not participated in nor been party to any collusion, price fixing, or any other agreements with any company, firm, or person concerning the pricing on the enclosed Bidder.

18.74 **Bid Ambiguity:** Any ambiguity in the Bid as a result of omission, error, lack of clarity or non-compliance by the Bidder with the specifications, instructions, and all conditions of Bidder shall be construed in the favor of the City. The City reserves the right to request additional information or clarification from Bidders, or to allow corrections of errors or omissions.

18.75 **Force Majeure:** Neither party shall be required to perform any term, condition or covenant in this contract so long as such performances are delayed or prevented by force majeure, which shall mean acts of God, strikes, lockouts, material or labor performance restrictions by any governmental authority, civil riots, floods, and any other cause not reasonably within the control of the party required to perform and which by the exercise of due diligence said party is unable, wholly or in part, to prevent or overcome.

INSTRUCTIONS TO BIDDERS

18.76 Taxes, Unemployment Benefits, Etc.: The successful Bidder hereby accepts exclusive liability for, and agrees to indemnify the City against liability for the payment of any and all contributions or taxes for unemployment insurance, old age pensions or annuities or other purposes now or hereafter imposed by the Government of the United States and/or by the Government of any State of the United States, which are in whole or in part measured by and/or based upon the wages, salaries, or other remuneration paid to persons employed by the successful Bidder on work in connection with this contract.

ADDENDUM NO. 1
to the
CONTRACT DOCUMENTS
for
CAPP SMITH PARK SPLASH PAD
CITY PROJECT NO. 20-003

CITY OF WATAUGA, TEXAS

This addendum MODIFIES the project bid date.

Previously, bids were due February 13, 2020 but the bid due date is hereby changed as follows: Sealed Bids will be received in the City of Watauga Purchasing Office until Friday, February 14, 2020 at 2:00 P.M. (Central Time) at which time they will be publicly opened and read aloud in the Council Chambers.

This Addendum, issued pursuant to the provisions of the Instructions to Bidders of the Contract Documents identified by heading above, is hereby made a part of said Documents and should be acknowledged in the space provided on Section 00 41 00 - Page 3 on the Bid Form by all persons submitting bids on the Project. Such acknowledgement also constitutes certification by the bidder that he has obtained corresponding acknowledgement of receipt by all of his subcontractors and suppliers.

Following are all current questions and their answers from the project advertisement website (CivCast).

1. **Question:** What is the retention percentage?
 Answer: See Article 14.02 of the Supplementary Conditions. For contracts with a total value of less than \$400,000, the retainage is 10%. For all other contracts, the retainage is 5%.
2. **Question:** Please provide Davis-Bacon Wage scale applicable to this project.
 Answer: These will be provided in Addendum No. 1.
3. **Question:** Please confirm certified payroll reports are not required for this project.
 Answer: Yes, certified payroll reports are not required for this project.
4. **Question:** Bid Form Construction Duration. Please confirm we are to submit two (2) calendar day durations. One duration for the work identified as Stage 1 on page 3 of 22 in the drawings, and one duration for the work identified as Stage 2.
 Answer: No. You are to submit one number of calendar days for the construction duration on the Bid Form. This will be the total time to complete Stage I and Stage II construction, without the time for the splash pad vendor between those stages.

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5. **Question:** What is the anticipated duration of the splash pad rough-in (Step 10 in the staging sequence)?
Answer: Please assume 60 calendar days for the splash pad vendor.
6. **Question:** Confirm splash pad contractor will install safety fence/barriers at the completion of Step 10.
Answer: The splash pad contractor will not install safety fences. The installation and maintenance of all necessary safety fences and barriers are a part of this contract. This will be further explained in Addendum No. 1.
7. **Question:** Is GC responsible for maintaining SW3P for the site during Step 10?
Answer: Yes. This will be further explained in Addendum No. 1.
8. **Question:** Has the splash pad contractor been selected? If not, when will this occur?
Answer: Yes. The splash pad contractor, who is Kraftsman, has been awarded a contract already.
9. **Question:** Would you please post the pre-bid meeting sign in sheet? thank you!
Answer: The sign-in sheet has been posted.

The pre-bid conference was held on January 30, 2020. Following are the questions and answers as we were able to record them at the pre-bid conference. Questions are in **bold**, answers or statements made at the meeting are in *italics* and clarifications are underlined.

Questions were taken from the audience.

1. **How long will the splash pad contractor take?**
Bidders should assume 60 days. We will have monthly construction meetings with the contractor and will invite the splash pad contractor to those meetings as well to ensure coordination of time.
2. **What is the percent retainage?**
For contracts with a total value of less than \$400,000, the retainage is 10%. For all other contracts, the retainage is 5%.
3. **What are the Davis-Bacon wage rates?**
The Davis-Bacon wage rates are in the specifications but they recently changed so we will issue the new version in an addendum. However, very little changed.
4. **What do we deliver to Watauga for our bid?**
You will fill in the Bid Form spreadsheet and sign the back of the Bid Form. Don't forget to acknowledge the addenda and include your bid security.

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5. **What about permits?**
Permits will be required from the City but all fees will be waived.
6. **What about tree protection and perimeter fencing?**
Fencing is needed and that will be addressed in an addendum.
7. **The boring logs say one bore was fill material and the other was in limestone. Do you have any idea what we will encounter when we bore the electrical service across the parking lot?**
No. But we had no problems with the last project we did. Everything was dig-able.
8. **Who pays for construction material testing?**
The Contractor does. As long as the testing firm is professional, there shouldn't be an issue with who the Contractor chooses for this. We want reports sent to the City inspector and the Engineer.
9. **What are the work hours?**
7:00AM – 7:00PM. We would ask that if you are near residences that you don't start up large equipment until 8:00AM. There will be after-hour charges if an inspector needs to work overtime on the project.
10. *A brief description of the project was given by William Wendland as he went through the plans sheet-by-sheet.*
11. **Where is the irrigation?**
There are no sprinklers where the actual splash pad is going. But going west, there are sprinklers. There's a control box on the north side of the playground. There's a sewer manhole as well. There is some irrigation in the area of the excavation limits. The City will cap those lines when the contractor determines the excavation limits.
12. *When Addendum 1 is issued, it will include the sign-in sheet.*
13. *We will postpone the bid opening one day to February 14, 2020 at 2:00 (same time).*

The Attendance list from the pre-bid meeting is attached to this Addendum.

ADDENDUM NO. 1
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SPECIFICATIONS

1. Section 00 11 13 Advertisement for Bids, page 1, Paragraphs 1 and 2 are hereby replaced as follows:

Sealed Bids for the construction of Capp Smith Park Splash Pad, Paving, Drainage and Water Improvements will be received in the City Purchasing Office located at City Hall, 7105 Whitley Road, Watauga, Texas 76148 until Friday, February 14, 2020 at 2:00 PM (local time) at which time they will be publicly opened and read aloud. Bids received after the closing date and time will not be considered.

**Bid # 20-003 Capp Smith Park Splash Pad, Paving, Drainage and Water Improvements
Opening Date: Friday, February 14, 2020 at 2:00 PM (local time)**

2. Section 00 41 00 Bid Form: For the irrigation work, the bidder must include the licensed irrigator's name, license number, business address, current business telephone number(s), and the statement: "Irrigation in Texas is regulated by the Texas Commission On Environmental Quality (TCEQ) (MC-178), P.O. Box 13087, Austin, Texas 78711-3087. TCEQ's web site is: www.tceq.state.tx.us." Remove and replace Page 3 of the Bid Form with the attached Page 3.
3. Section 00 73 43 Davis-Bacon Wage Rates is hereby deleted and replaced with the attached Section 00 73 43 Davis-Bacon Wage Rates. See attached.
4. Section 01 11 01: **PAY ITEM NO. 1: STAGE I MOBILIZATION AND STAGE II DEMOBILIZATION:** Replace paragraph 1 to read as follows: This pay item includes the mobilization for Stage I and the demobilization of Stage II. Mobilization shall include the transportation of the contractor's personnel, equipment, and operating supplies to the site, premiums paid for performance and payment bonds, relocation of necessary general facilities for the contractor's operation from one location to another location on the site and installation of site perimeter fencing. Site perimeter fencing shall be provided around the entire work area such that no pedestrians can enter. Fences shall be erected prior to moving construction equipment onto any area designated for protection. The fences shall be staked or marked out on the ground by the Contractor and approved by the Engineer before any fence is installed. Along the east side, a post-driven temporary 6' chain link fence that complies with ASTM A392-06 standards shall be installed behind the existing curb line. Along the north, west and south sides, a 4' tall orange plastic construction safety fence shall be installed along the limits of the silt fence shown on sheet 5 utilizing 5' metal T-posts placed at 6' maximum centers. The contractor shall keep the fences in good condition during the entire construction time period, which includes the time when the contractor demobilizes for Stage I and the splash pad contractor begins work.

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Replace paragraph 3 to read as follows: This pay item also includes the demobilization for Stage II. Demobilization shall include the transportation of the contractor's personnel, equipment, and operating supplies away from the site including disassembly, site cleanup, removal of all buildings and/or facilities assembled at the site and removal of the site perimeter fencing for this contract. Mobilization and demobilization do not include activities for specific items of work that are for which payment is provided elsewhere in the contract.

5. Section 01 11 01: Add the following two (2) non-pay item descriptions to the end of the section:

NON-PAY ITEM: PRE-CONSTRUCTION VIDEO: The Contractor will be required to produce a pre-construction video and to provide a copy to the City. No separate payment will be made for this item. The video will be considered subsidiary to the various items bid.

NON-PAY ITEM: PUBLIC MEETING: The Contractor is required to attend up to one (1) public meeting prior to start of construction, in addition to the pre-construction meeting. No separate payment will be made for this item.

PLANS

1. Sheet 3: Add the following General Note #22: "FLY ASH IS NOT ALLOWED IN ANY CONCRETE MIX DESIGN."
2. Sheet 17: Add the following note: "Irrigation in Texas is regulated by the Texas Commission on Environmental Quality (TCEQ), MC-178, P.O. Box 13087, Austin, Texas 78711-3087. TCEQ's website is: www.tceq.state.tx.us."

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This Addendum issued:

BURGESS & NIPLE, INC.
TBPELS FIRM REGISTRATION NO. F-10834



February 7, 2020

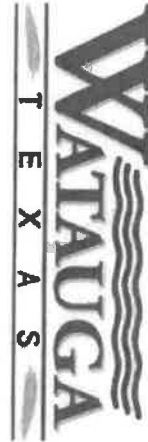
William D. Wendland

William D. Wendland, P.E.

Attachments

END OF ADDENDUM NO. 1

ADDENDUM NO. 1
to the
CONTRACT DOCUMENTS
for
CAPP SMITH PARK SPLASH PAD
CITY PROJECT NO. 20-003



BURGESS & NIPLE
Engineers & Planners

PRE-BID MEETING SIGN-IN SHEET

Date: January 30, 2020

Time: 2:00 PM

RE: Capp Smith Park Splash Pad Stage I & Stage II - 2020
City Project No. 20-003

NAME	FIRM	PHONE NUMBER	EMAIL
William D. Wendland	Burgess & Niple	C: 817-805-6183 O: 817-306-1446/105 Ext: 304, 4266	bill.wendland@burgessniple.com
John L. Ingram	ICOL	817-913-2444	john.ingram@icoldirect.com
Julie A. Ingram	ICOL	817-913-2444	julie.ingram@icoldirect.com
Corey Raper	Ratiff Landscape	817-692-3500	bratiff@ratiff.com
David Stanfield	MSB Constructors	(817)-825-5952	David@MSBConstructorsInc.com
Rice Alumbaugh	Totthoff Civil Constructors	C: 817-333-2827 H: 817-561-2827	Brice@FUCivil.com
Christopher	City of Watauga	817-861-2423	stephen@co.wa.tx.us
Ed Newman	Burgess & Niple	817-306-1444	enewman@bunip.com
Darrell W. Davidson	COUD	817-514-5833	davidson@co.wa.tx.us
Paul Hackleman	Public Works	817-514-5837	phackleman@co.wa.tx.us

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Page 1

BID FORM

TO: City of Watauga
Purchasing Department
7105 Whitley Road
Watauga, Texas 76148
817-514-5833

FOR: Capp Smith Park Splash Pad
Paving, Drainage and Water Improvements
Watauga, Texas

The undersigned, as bidder, declares that the only person or parties interested in this bid as principals are those named herein, that this bid is made without collusion with any other person, firm, or corporation; that he has carefully examined the form of Contract, Notice to Bidders, Specifications, and the Plans therein referred to, and has carefully examined the locations, conditions and classes of materials of the proposed work; and agrees that he will provide all the necessary labor, machinery, tools, apparatus, and other items incidental to construction, and will do all the work and furnish all the materials called for in the Contract and Specifications in the manner prescribed therein and according to the requirements of the Engineer as therein set forth.

It is understood that the following quantities of work to be done at unit prices are approximate only and are intended principally to serve as a guide in evaluating bids.

It is further agreed that the quantities of work to be done and materials to be furnished may be increased or diminished as may be considered necessary, in the opinion of the Engineer, to complete the work fully as planned and contemplated, and that all quantities of work, whether increased or decreased are to be performed at agreed prices set forth except as provided for in the Specifications.

It is further agreed that the contract is a unit price contract and unit prices are provided to allow for additional work. Prices may be increased to cover additional work ordered by the Engineer, but not shown on the plans or required by the Specifications, in accordance with the provisions of the General Conditions. Similarly, they may be decreased to cover deletion of work so ordered.

The contractor shall bid an amount of time for the work to be substantially complete on page 2 of the Bid Form.

The Contractor, as bidder, hereby proposes and agrees to furnish the work on a unit price Contract based on the construction plans for the following stipulated amounts:

BID FORM

ITEM NO.	DESCRIPTION OF ITEM	UNIT	BID QUANTITY	UNIT PRICE	COST
1	Stage I Mobilization and Stage II Demobilization	LS	1	\$ 18,000.00	\$ 18,000.00
2	Stage I Demobilization and Stage II Remobilization	LS	1	\$ 18,000.00	\$ 18,000.00
3	Prepare and Restore Park Area	LS	1	\$ 8,000.00	\$ 8,000.00
4	Remove Existing 18" Concrete Headwall	EA	2	\$ 700.00	\$ 1,400.00
5	Remove Existing Curb and Gutter	LF	89	\$ 8.00	\$ 712.00
6	Remove Existing Concrete Flatwork	SF	2515	\$ 2.20	\$ 5,533.00
7	Remove Existing Tree/Shrubs	LS	13	\$ 220.00	\$ 2,860.00
8	Remove Existing 4" Meter Irrigation Concrete Vault	LS	1	\$ 800.00	\$ 800.00
9	Remove Existing Wooden Structure	LS	1	\$ 5,000.00	\$ 5,000.00
10	24" Dia. (ASTM C-76) Cl. III RCP Storm Drain, Incl. Exc., Emb., & Bkfl.	LF	360	\$ 74.00	\$ 26,640.00
11	18" Dia. (ASTM C-76) Cl. III RCP Storm Drain, Incl. Exc., Emb., & Bkfl.	LF	162	\$ 69.00	\$ 11,178.00
12	8" Dia. (C-900) PVC Storm Drain Stub Out and Plug	LS	1	\$ 2,000.00	\$ 2,000.00
13	4' Square Storm Drain Vault	EA	4	\$ 5,200.00	\$ 20,800.00
14	Connect to Existing 24" RCP Storm Drain	EA	1	\$ 900.00	\$ 900.00
15	Connect to Existing 18" RCP Storm Drain	EA	4	\$ 800.00	\$ 3,200.00
16	2' Square Storm Drop Inlet without Wings	EA	1	\$ 4,200.00	\$ 4,200.00
17	2' Square Storm Grate Inlet	EA	1	\$ 2,400.00	\$ 2,400.00
18	4' Square Storm Drop Inlet with 4' Wings	EA	1	\$ 6,400.00	\$ 6,400.00
19	Drainage Trench Safety	LF	522	\$ 10.00	\$ 5,220.00
20	2" Dia. (Sch. 40) Water Line	LF	290	\$ 9.00	\$ 2,610.00
21	2" Gate Valve	EA	1	\$ 200.00	\$ 200.00
22	Tap Existing 16" Dia. Ductile Iron Water Line with a 2" Dia. Tap	EA	1	\$ 6,600.00	\$ 6,600.00
23	Detector Check Vault Including Appurtenances	EA	1	\$ 12,000.00	\$ 12,000.00
24	4" Dia. (Sch. 40) Water Line	LF	56	\$ 54.00	\$ 3,024.00
25	4" Gate Valve	EA	2	\$ 440.00	\$ 880.00
26	16" X 6" Tapping Saddle and 4" Tapping Gate Valve	EA	1	\$ 6,600.00	\$ 6,600.00
27	Irrigation Meter Vault Including Appurtenances	EA	2	\$ 10,600.00	\$ 21,200.00
28	Connect to Existing 4" Water Line	EA	1	\$ 460.00	\$ 460.00
29	Connect to Existing 16" Dia. Water Line	EA	2	\$ 1,600.00	\$ 3,200.00
30	Install Irrigation System	LS	1	\$ 15,600.00	\$ 15,600.00
31	Fill Swale and Rough Site Grading	LS	1	\$ 16,000.00	\$ 16,000.00
32	Moisture Conditioning for Splash Pad (includes 2 ft. thk. Flex Base Installation)	LS	1	\$ 56,400.00	\$ 56,400.00
33	Unclassified Excavation	CY	377	\$ 9.00	\$ 3,393.00
34	Controlled Density Embankment	CY	190	\$ 16.00	\$ 3,040.00
35	6" Lime Stabilized Subgrade	SY	1226	\$ 14.00	\$ 17,164.00
36	Lime for Stabilized Subgrade	TON	21	\$ 200.00	\$ 4,200.00
37	6" Curb and 24" Gutter (6" Thick Gutter)	LF	50	\$ 36.00	\$ 1,800.00
38	6" Integral Curb	LF	365	\$ 6.00	\$ 2,190.00
39	4" Thk. Concrete Sidewalks	SF	6334	\$ 5.00	\$ 31,670.00
40	5" Thk. Reinforced Concrete Pavement	SY	532	\$ 57.00	\$ 30,324.00
41	6" Thk. Reinforced Concrete Pavement	SY	700	\$ 60.00	\$ 42,000.00
42	ADA Ramps (all sizes)	EA	4	\$ 1,600.00	\$ 6,400.00
43	Concrete Wheel Stop	EA	7	\$ 130.00	\$ 910.00
44	Concrete Header	LF	61	\$ 24.00	\$ 1,464.00
45	Pavement Markings	LS	1	\$ 1,400.00	\$ 1,400.00
46	Solid Sodding with Bermuda/St. Augustine Grass including 4" Thk. Topsoil	SY	2498	\$ 5.00	\$ 12,490.00
47	Adjust SS Manhole Lid to Finished Grade	EA	1	\$ 740.00	\$ 740.00
48	Erosion Control Plan and Maintenance	LS	1	\$ 3,200.00	\$ 3,200.00
49	Construction Entrance	EA	1	\$ 2,000.00	\$ 2,000.00
50	Silt Fence	LF	885	\$ 3.60	\$ 3,186.00
51	Inlet Protection	EA	4	\$ 150.00	\$ 600.00
52	Project Signs	EA	1	\$ 780.00	\$ 780.00
53	Site Electrical	LS	1	\$ 13,600.00	\$ 13,600.00
54	Miscellaneous Allowance	LS	1	\$ 50,000.00	\$ 50,000.00
BASE BID TOTAL					\$ 520,568.00

City Project No. 20-003

Capp Smith Park Splash Pad, Paving, Drainage and Water

Burgess & Niple PR56615

Phase I: 38 Working Days Phase II: 46 Working Days, Total Days Bid: 84 Working Days

NUMBER OF CONSTRUCTION DAYS:

Bid Form

00 41 00 - Page 2 of 3

BID FORM

Bidder agrees that the Work will be substantially complete within the amount of calendar days bid on Page 2 of the Bid Form after the date when the Contract Times commence to run as provided in Paragraph 2.03 of the General Conditions, and will be completed and ready for final payment in accordance with Paragraph 14.07B of the General Conditions within an additional thirty (30) calendar days after the date of substantial completion.

It is understood that the Owner reserves the right to reject any and all bids.

The work proposed to be done shall be accepted when fully completed and finished in accordance with the Plans and Specifications to the satisfaction of the City of Watauga, Texas.

The undersigned certifies that the bid prices contained in this bid have been carefully checked and are submitted as correct and final.

Receipt is hereby acknowledged of the following addenda to the contract documents:

Addendum No. 1 dated 2/7/2020
Addendum No. 2 dated _____
Addendum No. 3 dated _____

Received _____
Received _____
Received _____

Respectfully submitted,

Cole Construction Inc.

(Contractor)

By: _____

Title: President

Address: 10315 Alta Vista Rd Fort Worth TX 76244

Phone: 817-431-9636

(SEAL)

If Bidder is Corporation

Date:

Irrigation in Texas is regulated by the Texas Commission on Environmental Quality (TCEQ), MC-178, P.O. Box 13087, Austin, Texas 78711-3087. TCEQ's website is: www.tceq.state.tx.us.

Irrigator's Name: Kenneth Thorne, President

Irrigator's License Number: Texas License #2373

Irrigator's Business Address: 10315 Alta Vista Rd Fort Worth TX 76244

Irrigator's Current Business Telephone Number(s): 817-431-9636 Cell: 817-825-3860

DAVIS-BACON WAGE RATES

General Decision Number: TX20200026 01/03/2020

Superseded General Decision Number: TX20190026

State: Texas

Construction Type: Heavy

Counties: Johnson, Parker and Tarrant Counties in Texas.

Heavy Construction Projects (Including Water and Sewer Lines)

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.80 for calendar year 2020 applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.80 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2020. If this contract is covered by the EO and a classification considered necessary for performance of work on the contract does not appear on this wage determination, the contractor must pay workers in that classification at least the wage rate determined through the conformance process set forth in 29 CFR 5.5(a)(1)(ii) (or the EO minimum wage rate, if it is higher than the conformed wage rate). The EO minimum wage rate will be adjusted annually. Please note that this EO applies to the above-mentioned types of contracts entered into by the federal government that are subject to the Davis-Bacon Act itself, but it does not apply to contracts subject only to the Davis-Bacon Related Acts, including those set forth at 29 CFR 5.1(a)(2)-(60). Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

Modification Number	Publication Date
0	01/03/2020

* PLUM0146-002 05/01/2019

	Rates	Fringes
PLUMBER/PIPEFITTER.....	\$ 31.68	9.50

SUTX1990-041 06/01/1990		

DAVIS-BACON WAGE RATES

	Rates	Fringes
CARPENTER.....	\$ 10.40	\$3.64
Concrete Finisher.....	\$ 9.81	
ELECTRICIAN.....	\$ 13.26	
Form Setter.....	\$ 7.86	
Laborers:		
Common.....	\$ 7.25	
Utility.....	\$ 8.09	
PAINTER.....	\$ 10.89	
Pipelayer.....	\$ 8.43	
Power equipment operators:		
Backhoe.....	\$ 11.89	3.30
Bulldozer.....	\$ 10.76	
Crane.....	\$ 13.16	3.30
Front End Loader.....	\$ 10.54	
Mechanic.....	\$ 10.93	
Scraper.....	\$ 10.00	
Reinforcing Steel Setter.....	\$ 10.64	
TRUCK DRIVER.....	\$ 7.34	

WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is a victim of, domestic violence,

DAVIS-BACON WAGE RATES

sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (ii)).

The body of each wage determination lists the classification and wage rates that have been found to be prevailing for the cited type(s) of construction in the area covered by the wage determination. The classifications are listed in alphabetical order of ""identifiers"" that indicate whether the particular rate is a union rate (current union negotiated rate for local), a survey rate (weighted average rate) or a union average rate (weighted union average rate).

Union Rate Identifiers

A four letter classification abbreviation identifier enclosed in dotted lines beginning with characters other than ""SU"" or ""UAVG"" denotes that the union classification and rate were prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2014. PLUM is an abbreviation identifier of the union which prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. 07/01/2014 is the effective date of the most current negotiated rate, which in this example is July 1, 2014.

Union prevailing wage rates are updated to reflect all rate changes in the collective bargaining agreement (CBA) governing this classification and rate.

Survey Rate Identifiers

Classifications listed under the ""SU"" identifier indicate that no one rate prevailed for this classification in the survey and the published rate is derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As this weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SULA2012-007 5/13/2014. SU indicates the rates are survey rates based on a weighted average calculation of rates and are not majority rates. LA indicates the State of Louisiana. 2012 is the year of survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. 5/13/2014 indicates the survey completion date for the classifications and rates under that identifier.

Survey wage rates are not updated and remain in effect until a new survey is conducted.

Union Average Rate Identifiers

DAVIS-BACON WAGE RATES

Classification(s) listed under the UAVG identifier indicate that no single majority rate prevailed for those classifications; however, 100% of the data reported for the classifications was union data. EXAMPLE: UAVG-OH-0010 08/29/2014. UAVG indicates that the rate is a weighted union average rate. OH indicates the state. The next number, 0010 in the example, is an internal number used in producing the wage determination. 08/29/2014 indicates the survey completion date for the classifications and rates under that identifier.

A UAVG rate will be updated once a year, usually in January of each year, to reflect a weighted average of the current negotiated/CBA rate of the union locals from which the rate is based.

WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can be:

- * an existing published wage determination
- * a survey underlying a wage determination
- * a Wage and Hour Division letter setting forth a position on a wage determination matter
- * a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour Regional Office for the area in which the survey was conducted because those Regional Offices have responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator
U.S. Department of Labor

DAVIS-BACON WAGE RATES

200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

END OF GENERAL DECISION



Watauga - Capp Smith Park Splash Pad, Paving, Drainage and Water Improvements
Burgess & Niple, Inc.

Bid

[Summary](#) [Docs](#) (5) [Q/A](#) (9) [Plan Holders](#) (28) [Order Plans](#) [Start Tracking](#)

Q/A

☐ Send me email alerts for new questions and answers on this project.

[Ask Question](#) [Download Q/A](#)

The deadline to ask questions is 2/05/2020 5:00 PM CST

1

What is the retention percentage?

1/27/2020 - 7 days ago

2

Please provide Davis-Bacon Wage scale applicable to this project.

1/27/2020 - 7 days ago

3

Please confirm certified payroll reports are not required for this project.

1/27/2020 - 7 days ago

4

Bid Form Construction Duration. Please confirm we are to submit two (2) calendar day durations. One duration for the work identified as Stage 1 on page 3 of 22 in the drawings, and one duration for the work identified as Stage 2.

1/27/2020 - 7 days ago

5

What is the anticipated duration of the splash pad rough-in (Step 10 in the staging sequence)?

1/27/2020 - 7 days ago

6

Confirm splash pad contractor will install safety fence/barriers at the completion of Step 10.

1/27/2020 - 7 days ago

7

Is GC responsible for maintaining SW3P for the site during Step 10?

1/27/2020 - 7 days ago

8

Has the splash pad contractor been selected? If not, when will this occur?

1/27/2020 - 7 days ago

9

Would you please post the pre-bid meeting sign in sheet? thank you!

1/31/2020 - 3 days ago

A

The sign-in sheet has been posted.

1/31/2020 - 3 days ago

BURGESS & NIPLE

3950 Fossil Creek Blvd., Suite 210 | Fort Worth, TX 76137 | 817.306.1444

February 19, 2020

Mr. Paul Hackleman, P.E.
Public Works Director
City of Watauga
7800 Virgil Anthony Blvd.
Watauga, TX 76148-2456

Re: **CITY PROJECT NO. 20-003**
CAPP SMITH PARK SPLASH PAD
STAGE I ~ STORM DRAIN AND UTILITY IMPROVEMENTS
STAGE II ~ PAVING IMPROVEMENTS
RECOMMENDATION OF CONSTRUCTION CONTRACT AWARD
PR56615

Dear Mr. Hackleman:

In accordance with the contract documents, we received four (4) bids for the construction of the referenced project at 2:00 P.M., Friday, February 14, 2020, at the City of Watauga City Council Chambers. For your reference, we enclose a complete tabulation of the bids received at that time.

This project constructs storm drain, utilities, parking, and trails at Capp Smith Park for the purpose of supporting the splash pad. The project also provides the foundation for the splash pad. See the enclosed project location map.

We requested that Contractors bid the number of consecutive calendar days in the Bid Form. The Bids received are as follows:

Contractor	Amount Bid	Days Bid
1. Cole Construction, Inc.	\$ 520,568.00	84*
2. AUI Partners, LLC	\$ 579,682.10	100
3. GRod Construction, LLC.	\$ 595,777.00	120
4. Ratliff Hardscape, Ltd.	\$ 894,156.77	150

*Contractor bid working days

CITY PROJECT NO. 20-003
CAPP SMITH PARK SPLASH PAD
STAGE I ~ STORM DRAIN AND UTILITY IMPROVEMENTS
STAGE II ~ PAVING IMPROVEMENTS
RECOMMENDATION OF CONSTRUCTION CONTRACT AWARD
Page 2

Cole Construction, Inc. of Fort Worth, Texas submitted the lowest responsive bid for construction of the project. We have spoken to several of **Cole Construction's** references. In my opinion, **Cole Construction** is qualified to perform this contract and I recommend that the City of Watauga award this construction contract to **Cole Construction, Inc.** in the amount of **\$520,568.00.**

Please call if we may provide additional assistance or information in this regard.

Respectfully submitted,
BURGESS & NIPLE, INC.
TBPELS FIRM REGISTRATION NO. F-10834

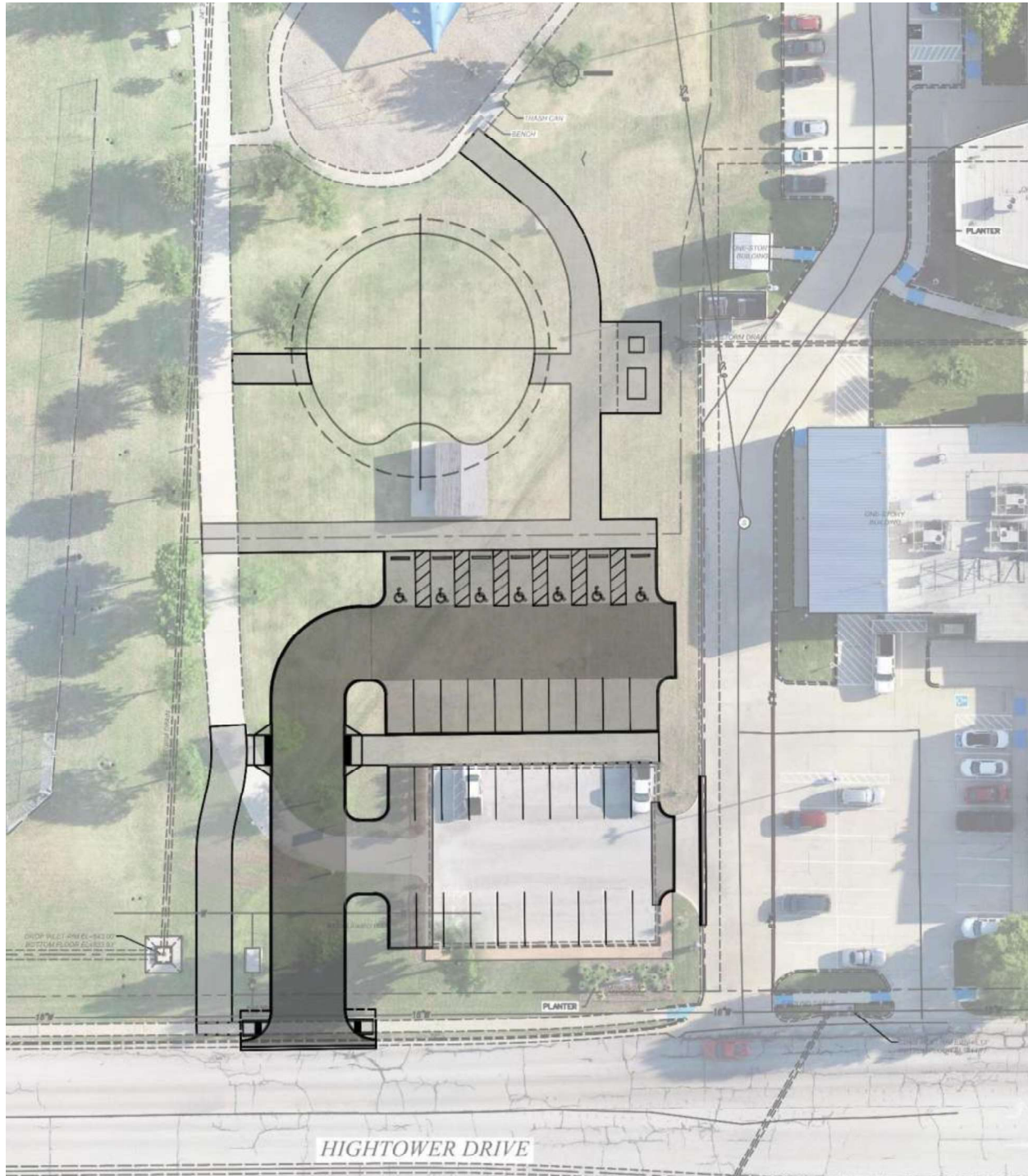


William D. Wendland, P.E.
Associate
Director, Fort Worth Public Sector

Attachments

Capp Smith Park Splash Pad

Project Location Map





**CAPP SMITH PARK SPLASH PAD
AS-READ BID RESULTS**

Bids Opened:
February 14, 2020
2:00 PM

CONTRACTOR	Ack. 1 Addendum	Bid Bond	Days Bid	Total Amount Bid
Cole Construction Inc.	✓	✓	84	\$ 520,568.00
AUI Partners, LLC	✓	✓	100	\$ 579,682.10
GRod Construction, LLC	✓	✓	120	\$ 595,777.00
Ratliff Hardscape, Ltd.	✓	✓	150	\$ 884,156.77

CAPP SMITH PARK SPLASH PAD
BID TABULATION

Bids Opened
February 14, 2020
2:00 PM

ITEM NO.	DESCRIPTION OF ITEM	UNIT	BID QUANTITY	Engineer's Estimate			#1 Cole Construction, Inc.			#2 AUI Partners, LLC			#3 GRed Construction, LLC			#4 Ratliff Hardscape, Ltd.		
				UNIT PRICE	COST		UNIT PRICE	AMOUNT	Ratio to Engineer	UNIT PRICE	AMOUNT	Ratio to Engineer	UNIT PRICE	AMOUNT	Ratio to Engineer	UNIT PRICE	AMOUNT	Ratio to Engineer
1	Stage I Mobilization and Stage II Demobilization	LS	1	\$ 5,000.00	\$ 5,000.00		\$ 18,000.00	\$ 18,000.00	3.60	\$ 5,565.42	\$ 5,565.42	1.11	\$ 32,000.00	\$ 32,000.00	6.40	\$ 64,220.00	\$ 64,220.00	12.84
2	Stage I Demobilization and Stage II Remobilization	LS	1	\$ 5,000.00	\$ 5,000.00		\$ 18,000.00	\$ 18,000.00	3.60	\$ 5,565.42	\$ 5,565.42	1.11	\$ 28,000.00	\$ 28,000.00	5.60	\$ 21,450.00	\$ 21,450.00	4.29
3	Prepare and Restore Park Area	LS	1	\$ 15,000.00	\$ 15,000.00		\$ 8,000.00	\$ 8,000.00	0.53	\$ 6,590.85	\$ 6,590.85	0.44	\$ 6,500.00	\$ 6,500.00	0.43	\$ 86,450.00	\$ 86,450.00	5.76
4	Remove Existing 18" Concrete Headwall	EA	2	\$ 650.00	\$ 1,300.00		\$ 700.00	\$ 1,400.00	1.08	\$ 695.68	\$ 1,391.36	1.07	\$ 500.00	\$ 1,000.00	0.77	\$ 2,600.00	\$ 5,200.00	4.00
5	Remove Existing Curb and Gutter	LF	89	\$ 10.00	\$ 890.00		\$ 8.00	\$ 712.00	0.80	\$ 20.87033	\$ 1,857.46	2.09	\$ 9.00	\$ 801.00	0.90	\$ 19.50	\$ 1,735.50	1.95
6	Remove Existing Concrete Flatwork	SF	2515	\$ 2.00	\$ 5,030.00		\$ 2.20	\$ 5,533.00	1.10	\$ 2,087.308	\$ 5,246.58	1.04	\$ 2.00	\$ 5,030.00	1.00	\$ 15.60	\$ 39,234.00	7.80
7	Remove Existing Tree/Shrubs	LS	13	\$ 2,000.00	\$ 26,000.00		\$ 220.00	\$ 2,860.00	0.11	\$ 626.11	\$ 8,139.43	0.31	\$ 180.00	\$ 2,340.00	0.09	\$ 4,550.00	\$ 9,150.00	2.28
8	Remove Existing 4" Meter Irrigation Concrete Vault	LS	1	\$ 2,500.00	\$ 2,500.00		\$ 800.00	\$ 800.00	0.32	\$ 2,921.85	\$ 2,921.85	1.17	\$ 1,500.00	\$ 1,500.00	0.60	\$ 2,860.00	\$ 2,860.00	1.14
9	Remove Existing Wooden Structure	LS	1	\$ 10,000.00	\$ 10,000.00		\$ 5,000.00	\$ 5,000.00	0.50	\$ 4,174.07	\$ 4,174.07	0.42	\$ 8,500.00	\$ 8,500.00	0.85	\$ 7,150.00	\$ 7,150.00	0.72
10	24" Dia. (ASTM C-76) CI III RCP Storm Drain, Incl. Exc. Emb. & Bkfl.	LF	360	\$ 100.00	\$ 36,000.00		\$ 74.00	\$ 26,640.00	0.74	\$ 117.52361	\$ 42,344.50	1.18	\$ 85.00	\$ 30,600.00	0.85	\$ 144.93	\$ 52,174.80	1.45
11	18" Dia. (ASTM C-76) CI III RCP Storm Drain, Incl. Exc. Emb. & Bkfl.	LF	162	\$ 85.00	\$ 13,770.00		\$ 69.00	\$ 11,178.00	0.81	\$ 85.6379	\$ 13,873.34	1.01	\$ 82.00	\$ 13,284.00	0.98	\$ 117.43	\$ 19,023.66	1.38
12	8" Dia. (C-500) PVC Storm Drain Stub Out and Plug	LS	1	\$ 500.00	\$ 500.00		\$ 2,000.00	\$ 2,000.00	4.00	\$ 556.54	\$ 556.54	1.11	\$ 1,500.00	\$ 1,500.00	3.00	\$ 1,822.86	\$ 1,822.86	3.65
13	4" Square Storm Drain Vault	EA	4	\$ 5,000.00	\$ 20,000.00		\$ 5,200.00	\$ 20,800.00	1.04	\$ 4,382.77	\$ 17,531.08	0.88	\$ 4,200.00	\$ 16,800.00	0.84	\$ 7,020.34	\$ 28,081.36	1.40
14	Connect to Existing 24" RCP Storm Drain	EA	1	\$ 1,200.00	\$ 1,200.00		\$ 900.00	\$ 900.00	0.75	\$ 2,087.03	\$ 2,087.03	1.74	\$ 950.00	\$ 950.00	0.79	\$ 1,030.06	\$ 1,030.06	0.86
15	Connect to Existing 18" RCP Storm Drain	EA	4	\$ 1,000.00	\$ 4,000.00		\$ 800.00	\$ 3,200.00	0.80	\$ 556.5425	\$ 2,226.17	0.56	\$ 950.00	\$ 3,800.00	0.95	\$ 1,030.06	\$ 4,120.24	1.03
16	2" Square Storm Drop Inlet without Wings	EA	1	\$ 2,500.00	\$ 2,500.00		\$ 4,200.00	\$ 4,200.00	1.68	\$ 4,794.61	\$ 4,794.61	1.92	\$ 3,200.00	\$ 3,200.00	1.28	\$ 4,250.48	\$ 4,250.48	1.70
17	2" Square Storm Drop Inlet	EA	1	\$ 2,500.00	\$ 2,500.00		\$ 2,400.00	\$ 2,400.00	0.96	\$ 2,397.30	\$ 2,397.30	0.96	\$ 3,000.00	\$ 3,000.00	1.20	\$ 2,458.54	\$ 2,458.54	0.98
18	14" Square Storm Drop Inlet with 4" Wings	EA	1	\$ 5,000.00	\$ 5,000.00		\$ 6,400.00	\$ 6,400.00	1.28	\$ 5,356.72	\$ 5,356.72	1.07	\$ 4,850.00	\$ 4,850.00	0.97	\$ 8,023.31	\$ 8,023.31	1.60
19	Drainage Trench Safety	LF	522	\$ 2.00	\$ 1,044.00		\$ 10.00	\$ 5,220.00	5.00	\$ 2,782.7	\$ 1,452.57	1.39	\$ 3.00	\$ 1,566.00	1.50	\$ 0.16	\$ 83.52	0.08
20	2" Dia. (Sch. 40) Water Line	LF	290	\$ 20.00	\$ 5,800.00		\$ 9.00	\$ 2,610.00	0.45	\$ 36,175.24	\$ 10,490.82	1.81	\$ 18.00	\$ 5,220.00	0.90	\$ 37.22	\$ 10,793.80	1.86
21	2" Gate Valve	EA	1	\$ 500.00	\$ 500.00		\$ 200.00	\$ 200.00	0.40	\$ 1,182.65	\$ 1,182.65	2.37	\$ 850.00	\$ 850.00	1.70	\$ 848.29	\$ 848.29	1.70
22	Tap Existing 16" Dia. Ductile Iron Water Line with a 2" Dia. Tap	EA	1	\$ 1,500.00	\$ 1,500.00		\$ 6,600.00	\$ 6,600.00	4.40	\$ 3,756.66	\$ 3,756.66	2.50	\$ 2,300.00	\$ 2,300.00	1.53	\$ 1,625.00	\$ 1,625.00	1.08
23	Detector Check Vault Including Appurtenances	EA	1	\$ 20,000.00	\$ 20,000.00		\$ 12,000.00	\$ 12,000.00	0.60	\$ 8,765.54	\$ 8,765.54	0.44	\$ 9,500.00	\$ 9,500.00	0.48	\$ 7,809.05	\$ 7,809.05	0.39
24	4" Dia. (Sch. 40) Water Line	LF	56	\$ 25.00	\$ 1,400.00		\$ 54.00	\$ 3,024.00	2.16	\$ 30,560.2	\$ 1,711.37	1.22	\$ 43.00	\$ 2,408.00	1.72	\$ 38.15	\$ 2,136.40	1.53
25	4" Gate Valve	EA	2	\$ 750.00	\$ 1,500.00		\$ 440.00	\$ 880.00	0.59	\$ 1,947.895	\$ 3,895.79	2.80	\$ 1,100.00	\$ 2,200.00	1.47	\$ 1,110.05	\$ 2,220.10	1.48
26	16" X 6" Tapping Saddle and 4" Tapping Gate Valve	EA	1	\$ 2,000.00	\$ 2,000.00		\$ 6,600.00	\$ 6,600.00	3.30	\$ 5,426.29	\$ 5,426.29	2.71	\$ 4,450.00	\$ 4,450.00	2.23	\$ 5,034.42	\$ 5,034.42	2.52
27	Irrigation Meter Vault Including Appurtenances	EA	2	\$ 20,000.00	\$ 40,000.00		\$ 10,600.00	\$ 21,200.00	0.53	\$ 18,447.98	\$ 36,895.96	0.92	\$ 15,000.00	\$ 30,000.00	0.75	\$ 21,344.15	\$ 42,688.30	1.06
28	Connect to Existing 4" Water Line	EA	1	\$ 500.00	\$ 500.00		\$ 460.00	\$ 460.00	0.92	\$ 1,391.36	\$ 1,391.36	2.78	\$ 1,500.00	\$ 1,500.00	3.00	\$ 650.00	\$ 650.00	1.30
29	Connect to Existing 16" Dia. Water Line	EA	2	\$ 1,500.00	\$ 3,000.00		\$ 1,600.00	\$ 3,200.00	1.07	\$ 1,391.355	\$ 2,782.71	0.93	\$ 2,200.00	\$ 4,400.00	1.47	\$ 1,950.00	\$ 3,900.00	1.90
30	Install Irrigation System	LS	1	\$ 10,000.00	\$ 10,000.00		\$ 15,600.00	\$ 15,600.00	1.56	\$ 34,783.88	\$ 34,783.88	3.48	\$ 21,000.00	\$ 21,000.00	2.10	\$ 39,321.10	\$ 39,321.10	3.93
31	Fill Swale and Rough Site Grading	LS	1	\$ 5,000.00	\$ 5,000.00		\$ 16,000.00	\$ 16,000.00	3.20	\$ 9,043.81	\$ 9,043.81	1.81	\$ 7,600.00	\$ 7,600.00	1.52	\$ 13,704.60	\$ 13,704.60	2.74
32	Moisture Conditioning for Splash Pad (includes 2 ft. thk. Flex Base Installation)	LS	1	\$ 20,000.00	\$ 20,000.00		\$ 58,400.00	\$ 58,400.00	2.92	\$ 42,798.09	\$ 42,798.09	2.14	\$ 48,000.00	\$ 48,000.00	2.40	\$ 88,165.50	\$ 88,165.50	3.41
33	Unclassified Excavation	CY	377	\$ 16.00	\$ 6,032.00		\$ 9.00	\$ 3,393.00	0.56	\$ 21,465	\$ 8,092.12	1.34	\$ 51.00	\$ 19,227.00	3.19	\$ 12.03	\$ 4,535.31	0.75
34	Controlled Density Embankment	CY	190	\$ 16.00	\$ 3,040.00		\$ 16.00	\$ 3,040.00	1.00	\$ 20,870.3	\$ 3,965.36	1.30	\$ 30.00	\$ 5,700.00	1.88	\$ 12.03	\$ 2,285.70	0.75
35	6" Lime Stabilized Subgrade	SY	1226	\$ 18.00	\$ 22,068.00		\$ 14.00	\$ 17,164.00	0.78	\$ 12,522.194	\$ 15,352.21	0.70	\$ 18.00	\$ 22,068.00	1.00	\$ 10.40	\$ 12,750.40	0.58
36	Lime for Stabilized Subgrade	TON	21	\$ 200.00	\$ 4,200.00		\$ 200.00	\$ 4,200.00	1.00	\$ 257,400.4	\$ 5,405.41	1.29	\$ 225.00	\$ 4,725.00	1.13	\$ 260.00	\$ 5,460.00	1.30
37	6" Curb and 24" Gutter (6" Thick Gutter)	LF	50	\$ 35.00	\$ 1,750.00		\$ 36.00	\$ 1,800.00	1.03	\$ 57,101.2	\$ 2,855.06	1.63	\$ 40.00	\$ 2,000.00	1.14	\$ 45.50	\$ 2,275.00	1.30
38	6" Integral Curb	LF	365	\$ 3.00	\$ 1,095.00		\$ 6.00	\$ 2,190.00	2.00	\$ 7,875.45	\$ 2,874.54	2.63	\$ 5.00	\$ 1,825.00	1.67	\$ 7.80	\$ 2,847.00	2.60
39	4" Thk. Concrete Sidewalks	SF	6334	\$ 7.00	\$ 44,338.00		\$ 5.00	\$ 31,670.00	0.71	\$ 8,389.967	\$ 53,141.42	1.20	\$ 6.00	\$ 38,004.00	0.86	\$ 5.20	\$ 32,936.80	0.74
40	5" Thk. Reinforced Concrete Pavement	SY	532	\$ 60.00	\$ 31,920.00		\$ 57.00	\$ 30,324.00	0.95	\$ 59,715.8	\$ 31,768.81	1.00	\$ 50.00	\$ 26,500.00	0.83	\$ 52.65	\$ 28,009.80	0.88
41	6" Thk. Reinforced Concrete Pavement	SY	700	\$ 55.00	\$ 38,500.00		\$ 60.00	\$ 42,000.00	1.09	\$ 62,889.26	\$ 44,022.48	1.14	\$ 55.00	\$ 38,500.00	1.00	\$ 57.20	\$ 40,040.00	1.04
42	ADA Ramps (all sizes)	EA	4	\$ 2,000.00	\$ 8,000.00		\$ 1,600.00	\$ 6,400.00	0.80	\$ 1,395.877	\$ 5,583.51	0.70	\$ 1,200.00	\$ 4,800.00	0.60	\$ 1,300.00	\$ 5,200.00	0.65
43	Concrete Wheel Stop	EA	7	\$ 250.00	\$ 1,750.00		\$ 130.00	\$ 910.00	0.52	\$ 54.86	\$ 384.02	0.22	\$ 100.00	\$ 700.00	0.40	\$ 71.50	\$ 500.50	0.29
44	Concrete Header	LF	61	\$ 30.00	\$ 1,830.00		\$ 24.00	\$ 1,464.00	0.80	\$ 22,809.180	\$ 1,391.36	0.76	\$ 12.00	\$ 732.00	0.40	\$ 26.00	\$ 1,586.00	0.87
45	Pavement Markings	LS	1	\$ 3,000.00	\$ 3,000.00		\$ 1,400.00	\$ 1,400.00	0.47	\$ 2,608.79	\$ 2,608.79	0.87	\$ 4,500.00	\$ 4,500.00	1.50	\$ 3,250.00	\$ 3,250.00	1.08
46	Solid Sodding with Bermuda/St. Augustine Grass including 4" Thk. Topsoil	SY	2488	\$ 10.00	\$ 24,980.00		\$ 5.00	\$ 12,490.00	0.50	\$ 5,598.76	\$ 13,913.55	0.56	\$ 11.50	\$ 28,727.00	1.15	\$ 18.74	\$ 46,812.52	1.87
47	Adjust SS Manhole Lid to Finished Grade	EA	1	\$ 750.00	\$ 750.00		\$ 740.00	\$ 740.00	0.99	\$ 2,087.03	\$ 2,087.03							

legals & public notices

NOTICE INVITATION TO BID
Sealed Bids for the construction of Capp Smith Park Splash Pad, Paving, Drainage and Water Improvements will be received in the City Purchasing Office located at City Hall, 7105 Whitley Road, Watauga, Texas 76148 until Thursday, February 13, 2020 at 2:00 PM (local time) at which time they will be publicly opened and read aloud. Bids received after the closing date and time will not be considered. **Bid # 20-003 Capp Smith Park Splash Pad, Paving, Drainage and Water Improvements**
Opening Date: Thursday, February 13, 2020 at 2:00 PM (local time)

The work covered by the Contract Documents includes the following: Construction of Paving, Drainage and Water Improvements in the City of Watauga, Texas, together with the necessary appertaining work. Complete Contract Documents may be examined without charge or deposit from the engineer, William D. Wendland, P.E. at Burgess & Niple, 3950 Fossil Creek Blvd., Suite 210, Fort Worth, Texas 76137. The Contract Documents may be purchased at the same location for a non-refundable cost of \$200.00. Make checks payable to "BURGESS & NIPLE". Complete Contract Documents have also been provided to CivCast USA for immediate download. Please go to <http://www.civcastusa.com/>. The Project ID is "19463-56615". Prospective Bidders shall address written inquiries through the project's CivCast website, which will be utilized for all responses, including addenda.

Attention to the Bidders is called to the Instructions to Bidders, which are included in the proposed Contract Documents. A non-mandatory pre-bid conference will be held Thursday, January 30, 2020 at 2:00 PM (local time) at City of Watauga Council Chambers, 7105 Whitley Road, Watauga, Texas 76148. Questions pertaining to this bid will be received until Wednesday, February 5, 2020 at 5:00 PM (local time).

Successful Bidders shall be required to comply with all laws pertaining to minimum wage and discrimination of persons. Minimum rates of pay to all laborers and mechanics on the project must not be less than as provided in the Wage Rate Schedule, and wage provisions must particularly comply with all other applicable wage laws of the State of Texas.

The City reserves the right to reject any and all Bids or to increase or decrease or omit any item or items and/or award to the lowest responsive and responsible Bidder. The City of Watauga also reserves the right to waive any informalities or irregularities in the Bidding.

Published:
Thursday, January 23, 2020
Thursday, January 30, 2020
I, Raquel Guajardo, Deputy City Secretary for the City of Watauga, Texas hereby certify that this notice of solicitation was posted on the above dates on the official bulletin board at City Hall, 7105 Whitley Road, Watauga, Texas 76148. /s/ Raquel Guajardo
Deputy City Secretary

NOTICE INVITATION TO BID
Sealed Bids for the construction of Meadowlark Lane East, Paving, Drainage and Water Improvements will be received in the City Purchasing Office located at City Hall, 7105 Whitley Road, Watauga, Texas 76148 until Thursday, February 13, 2020 at 2:30 PM (local time) at which time they will be publicly opened and read aloud. Bids received after the closing date and time will not be considered. **Bid # 20-001 Meadowlark Lane East, Paving, Drainage and Water Improvements**
Opening Date: Thursday, February 13, 2020 at 2:30 PM (local time)

The work covered by the Contract Documents includes the following: Construction of Paving, Drainage and Water Improvements in the City of Watauga, Texas, together with the necessary appertaining work.

Complete Contract Documents may be examined without charge or deposit from the engineer, William D. Wendland, P.E. at Burgess & Niple, 3950 Fossil Creek Blvd., Suite 210, Fort Worth, Texas 76137. The Contract Documents may be purchased at the same location for a non-refundable cost of \$200.00. Make checks payable to "BURGESS & NIPLE". Complete Contract Documents have also been provided to CivCast USA for immediate download. Please go to <http://www.civcastusa.com/>. The Project ID is "19463-56297". Prospective Bidders shall address written inquiries through the project's CivCast website, which will be utilized for all responses, including addenda.

Attention to the Bidders is called to the Instructions to Bidders, which are included in the proposed Contract Documents. A non-mandatory pre-bid conference will be held Thursday, January 30, 2020 at 3:30 PM (local time) at City of Watauga Council Chambers, 7105 Whitley Road, Watauga, Texas 76148. Questions pertaining to this bid will be received until Wednesday, February 5, 2020 at 5:00 PM (local time).

Successful Bidders shall be required to comply with all laws pertaining to minimum wage and discrimination of persons. Minimum rates of pay to all laborers and mechanics on the project must not be less than as provided in the Wage Rate Schedule, and wage provisions must particularly comply with all other applicable wage laws of the State of Texas.

The City reserves the right to reject any and all Bids or to increase or decrease or omit any item or items and/or award to the lowest responsive and responsible Bidder. The City of Watauga also reserves the right to waive any informalities or irregularities in the Bidding.

Published:
Thursday, January 23, 2020
Thursday, January 30, 2020
I, Raquel Guajardo, Deputy City Secretary for the City of Watauga, Texas hereby certify that this notice of solicitation was posted on the above dates on the official bulletin board at City Hall, 7105 Whitley Road, Watauga, Texas 76148. /s/ Raquel Guajardo
Deputy City Secretary

NOTICE OF PUBLIC HEARING
Public hearings will be held by the Planning and Zoning Commission of Arlington, Texas in the Council Chamber, 1st Floor at City Hall, 101 West Abram Street, Arlington, Texas on dates indicated below no earlier than 5:30 o'clock p.m. and by the City Council of Arlington, Texas on dates indicated below no earlier than 6:30 o'clock p.m. at which times interested parties and citizens shall have an opportunity to be heard concerning proposed amendments, supplements, changes, modifications and/or repeals to the "Zoning" Chapter of the Arlington City Code of 1987, as specified herein below:

1. Zoning Case PD19-9R1
Planning & Zoning: 2/19/2020
City Council: 3/17/2020

legals & public notices

General location: 4650 Matlock Road, generally located north of West Bardin Road and west of Matlock Road.
Application to revise the previously approved development plan on approximately 5.089 acres zoned Planned Development (PD) for limited Residential-Family 22 (RFM-22) and limited Community Commercial (CC) uses, with a Development Plan.
For further information, go to https://www.arlingtontx.gov/city-hall/departments/planning-development-services/land-development/zoning_unified_development_code
To be published on Thursday, January 30, 2020

NOTICE OF SALE
Notice is hereby given that a public sale will be held at Mini U Storage (Formerly All Star Self Storage), 786 E. FM 1187, Crowley, TX 76036 on February 14, 2020 at 10:30am to satisfy a landlord's lien on the property stored at the address above in the units listed pursuant to Texas Property Code, Chapter 59.

Tenants notated the inventories listed at the time of rental. Landlord makes no representation or warranty that the units contain said inventories.
Berry, Michael A006 Electrical Material
Jacobs, Josh 0112 Misc. Household, Personal Effects
Hawkins, Gerald 0213 Misc. Household, Personal Effects
May, Sarah 0042 Misc. Household, Personal Effects
May, Sarah 0097 Misc. Household
Medrano, Andrew 0052 Misc. Household
Guadalupe 0324 Misc. Household
Moxley, Carol 0905 Misc. Household/Tools
Singleton, Donovan 0816 Misc. Household
Cacy, Corey 1004 Misc. Household
Wilbanks, James 0089 Misc. Household
Mcgowan, John 0548 Misc. Household
Moxley, Carol 0913 Misc. Household

Valley, Melanie Gober 0026 Misc. Household
All units must be paid for at the time of sale. Cash only will be accepted. No one under the age of 18 is allowed to attend the sale. Each person attending must sign in and agree to follow all Rules and Regulations of the sale. The landlord reserves the right to bid at the sale. All purchased goods are sold "as is" and must be removed within 48 hours following the sale. Shelving is property of landlord; do not remove unless authorized. Buyers must provide a current, original or a photocopy of their original resale permit at time of sale in lieu of sales tax. This sale is subject to cancellation in the event of settlement between landlord and obligated party.

NOTICE OF SALE
Notice is hereby given that a public sale will be held at Mini U Storage (Formerly Extra Space Storage), 7812 S. Cooper St Arlington, TX 76001 on Friday, February 14, 2020 at 12:30PM to satisfy a landlord's lien on the property stored at the address above in the units listed pursuant to Texas Property Code, Chapter 59. Tenants notated the inventories listed at the time of rental. Landlord makes no representation or warranty that the units contain said inventories.
Brenda Elkiner Jones 01156 Misc Household, Personal Effects
Ryan Jones 01030 Household
Tony Gibson 00955 Misc Household, Personal Effects
Christopher Hodge 00965 Misc Household, Personal Effects
Kyle Helm 00970 Misc Household, Personal Effects
Kyle Helm 00610 Misc Household, Personal Effects
C Michelle Darden 00945 Misc Household, Personal Effects
Azmaveth Velasquez 01036 Misc Household
Dominique Ayers 00924 Misc Household
Gary Scott 00810 Misc Household

All units must be paid for at the time of sale. Cash only will be accepted. No one under the age of 18 is allowed to attend the sale. Each person attending must sign in and agree to follow all Rules and Regulations of the sale. The landlord reserves the right to bid at the sale. All purchased goods are sold "as is" and must be removed within 48 hours following the sale. Shelving is property of landlord; do not remove unless authorized. Buyers must provide a current, original or a photocopy of their original resale permit at time of sale in lieu of sales tax. This sale is subject to cancellation in the event of settlement between landlord and obligated party.

NOTICE TO THE REGISTERED OWNER AND/OR LIENHOLDERS OF THE FOLLOWING VEHICLE
Make and Year: 19 Vanguard Trailer
License Plate: 693048 IL
Vehicle ID: 5V8VCS329LT003048
Color: White
Removed From: 721 111 th St. Arlington, Texas
Total Charges: \$457.40
Auction Date: 03/05/2020
You are hereby informed that the above described motor vehicle in our custody at Kelly McKnight Wrecker Service, Inc. at 1108 Harrison Ave., Arlington TX. Telephone number 817-265-1336. If the described motor vehicle is not reclaimed, they shall be reported to the Arlington Police Dept as abandoned and subject to public auction.
This notice is given in compliance to the Vehicle Storage Facility Act 6657-9a Chapter 79, 9b

NOTICE TO THE REGISTERED OWNER AND/OR LIENHOLDERS OF THE FOLLOWING VEHICLE
Make and Year: Trailer
License Plate: NA
Vehicle ID: NA
Color: black
Removed From: 1000 SW Green Oaks
Arlington, Texas
Total Charges: \$566.20
Auction Date: 03/05/2020
You are hereby informed that the above described motor vehicle in our custody at Kelly McKnight Wrecker Service, Inc. at 1108 Harrison Ave., Arlington TX. Telephone number 817-265-1336. If the described motor vehicle is not reclaimed, they shall be reported to the Arlington Police Dept as abandoned and subject to public auction.
This notice is given in compliance to the Vehicle Storage Facility Act 6657-9a Chapter 79, 9b

NOTICE TO THE REGISTERED OWNERS AND/OR LIENHOLDERS OF THE FOLLOWING DESCRIBED MOTOR VEHICLES SCHEDULED TO BE SOLD AT THE NEXT ASSIGNED PUBLIC AUCTION.
YEAR MAKE MODEL VIN NUMBER
2003 ACURA 4DR
2HNYD18633H546405
2004 ACURA 4DR
JH4CL968X4C044306
2009 ACURA 4DR
19UUA86549A006652
2002 BMW 4DR
WBAGL63452DP57069
2007 BMW 4DR
WBABA33527K76721
2007 BMW 4DR
WBABA33577K7X0588
1997 BUICK 4DR
1G4HP52K3VH485197
2001 BUICK 4DR
2G4WS52J011233921

legals & public notices
2003 BUICK 4DR
2G4WS52J631184212
1998 CADILLAC 4DR
1G6KD54Y6WU076243
2006 CADILLAC 4DR
1G6KD57Y06U122125
2008 CADILLAC 4DR
1G6DS57V080202197
2019 CARRYALL TRLR
4YVMBU0810K0K28664
1976 CHEVROLET 2DR
CC11462158105
1991 CHEVROLET 2DR
1GDCD14K4M2156439
1993 CHEVROLET 4DR
1G1BL53E9PR135478
1993 CHEVROLET 4DR
1G1LT5340PY160352
1999 CHEVROLET 2DR
2GCEK19T3XJ122482
2000 CHEVROLET 4DR
1Y1SK5281Y2406777
2000 CHEVROLET 4DR
1GCCS19W5Y8164412
2001 CHEVROLET 4DR
1GNEC13TX1J151116
2001 CHEVROLET 4DR
3GNFK16771G229727
2001 CHEVROLET 4DR
3GNFK16791G239076
2003 CHEVROLET 4DR
1GNEC13V83R1L7729
2004 CHEVROLET 4DR
1G1Z525F04F180110
2005 CHEVROLET 4DR
2CNLD63F556162762
2005 CHEVROLET 2DR
2GCEC19V751188108
2005 CHEVROLET 4DR
1G1JC52F857149242
2007 CHEVROLET 4DR
1GNDV3312XJ124047
2007 CHEVROLET 4DR
1G1AK55F577204604
2009 CHEVROLET 4DR
1G1Z5H57B79F227869
2010 CHEVROLET 4DR
2G1WB5EKA1A144019
2010 CHEVROLET 4DR
2CNALBEW9A6391609
2010 CHEVROLET 2DR
2G1FA1E1V9A020755
2011 CHEVROLET 4DR
1G1ZAE5UE5BF159795
2011 CHEVROLET 4DR
1G1PE5S99B7110444
2012 CHEVROLET 4DR
1G1PE5S8C7235352
2014 CHEVROLET 4DR
3GCUKREC6GE6154959
2007 CHRYSLER 4DR
3A4FY58B57F202193
2007 CHRYSLER 4DR
2CK3A63H67H22208
2000 DODGE 4DR
1B3CE46C3YD817588
2001 DODGE 2DR
3B7HC13YX1G748916
2005 DODGE 2DR
1D7HE48K655232010
2007 DODGE 4DR
1D8HD38K97F566937
2009 DODGE 4DR
1B3LC56B9N55220
2013 DODGE 2DR
2C3CDYAG6DH613371
2013 DODGE 4DR
1C3CDZCG3DN72844
1993 FORD 4DR
1FDEE142HPHA19587
1998 FORD 2DR
1FTZX0765WKA58745
1999 FORD 4DR
1FMRU17L8X0R0080
1999 FORD 4DR
1FMZU34E2XA26782
2000 FORD 4DR
2FAPF73W2YX176895
2001 FORD 4DR
1FMEU15L61B25681
2001 FORD 4DR
1FMRU17LX1L883355
2003 FORD 4DR
1FMRZU7K393R0351
2003 FORD 4DR
1FTRX17293NB88914
2003 FORD 4DR
1FMFU17L83LA97161
2003 FORD 4DR
1FAFP53U03A119592
2003 FORD 4DR
1FTRW07653KD04630
2005 FORD 4DR
1FMZU63K052A52156
2005 FORD 4DR
2FMDA51685BA44568
2005 FORD 2DR
1FTYR10D75PB05716
2006 FORD 4DR
1FMPU15506LA20653
2006 FORD 4DR
1FMPU17576LA61892
2007 FORD 4DR
3FAHP08XK7R276848
2007 FORD 4DR
1FMYU03137KB19571
2007 FORD 4DR
1FAFP53U17A189642
2008 FORD 2DR
1ZVHT80NS58169513
2009 FORD 4DR
1FAHP37N89W116886
2009 FORD 4DR
3FAHP07Z19R112134
2010 FORD 4DR
3FAHP0JA7AR405169
2011 FORD 4DR
1FAHP2EW7BG125858
2012 FORD 4DR
1FAHP3F29CL476412
2016 FORD 4DR
3FADPA4EJ2GM169388
1986 GMC 2DR
1GTEC14H7GJ520722
2000 GMC 2DR
1GTCG29U3Y06716
2000 GMC 4DR
1GKCS13W1Y2284255
2003 GMC 4DR
1GKEC13V13R146454
2006 GMC 4DR
1GKFK66U56J125133
2010 GMC 4DR
1GKLRNED5A1G0371
1999 GREAT DANE 2DR
1PNV532B3XHD24664
1991 HONDA 4DR
JHMEE2757MS007380
1995 HONDA 4DR
JHMCDD5661SC019246
1996 HONDA 2DR
1HGEJ8242TL027450
1998 HONDA 2DR
1HGEJ8242WL043250
2000 HONDA 4DR
JHMC65664Y032024
2001 HONDA 4DR
JHME516551S010472
2002 HONDA 2DR
1HGMEM225X2L041334
2004 HONDA 4DR
2HGES26704H570096
2004 HONDA 4DR
JHLRD78894C018647
2005 HONDA 4DR
5FNRL38415B136377
2005 HONDA 4DR
2HGES16375H586093
2006 HONDA 4DR
1HGFA16816L061358
2008 HONDA 4DR
1HGPC36848A054917
2015 HONDA 4DR
19XFB2F51FE046049
2017 HONDA 4DR
19XFC2F56HE029263
2006 HONDA 4DR
KMHDN46D66U2A070
2007 HUNDAI 4DR
KMHDU46D87U048867
2008 HUNDAI 4DR
KMHCN46C28U177446
2009 HUNDAI 4DR
5NPET46C19H427631
2013 HUNDAI 4DR
KMHGC4DD5DU221419
1999 INFINITI 4DR
JN4RAR05Y1E022270
2005 INFINITI 4DR
JNKCVC51E03M331047
2003 INFINITI 4DR
JNKCVC51E95M212724
1994 INTERNATIONAL 2DR
457PT9J17PC011621
2004 INTERNATIONAL TRLR
1HTMMAAL74H674807
1998 ISUZU 4DR
452CK58W6W4525433
2010 JEEP 4DR
1J4RG467AC113237
2015 JEEP 4DR
1C4RJGAG1F721805
2007 KAWASAKI MC
JKAEXMF177DA30007
2005 KIA 4DR
KNAFE161255108516
2006 KIA 4DR
KNDJC733065638125
2006 KIA 4DR
KNDJD733065619331
2008 KIA 4DR
KNAFE121285507890
2012 KIA 4DR
5XKGM4A78C063548
2012 KIA 4DR
KNAGM4AD9C5021705
1999 LEXUS 4DR
JT8BD68S9X0083376
2002 MERCEDES 2DR
WDBRN47182A256350
2005 MERCEDES 4DR
WDBRF40J05F638290
2000 MERCURY 4DR
4M2ZU86P8YU115253
2001 MITSUBISHI 4DR

legals & public notices
2007 MITSUBISHI 4DR
JA3AY26C31U030158
2007 MITSUBISHI 4DR
JA4MS31X557U013459
2000 NISSAN 4DR
JN1CA31D3Y7543823
2002 NISSAN 4DR
3N1AB51A92L729951
2002 NISSAN 4DR
1N4AL11D42C121866
2003 NISSAN 4DR
3N1CB51D33L785694
2003 NISSAN 4DR
JN8AZ08T53W109679
2004 NISSAN 4DR
1N4BA41E24C890163
2004 NISSAN 4DR
3N1CB51D44L904032
2004 NISSAN 4DR
1N4BA41E4XC911874
2005 NISSAN 4DR
1N4AL11D95C185289
2005 NISSAN 4DR
1N4BA41E15S815343
2006 NISSAN 4DR
3N1CB51D96L576447
2008 NISSAN 4DR
1N4AL21E8XC250153
2009 NISSAN 4DR
JN8AS58T19W321571
2011 NISSAN 4DR
3N1CB51D96L576447
2012 NISSAN 4DR
3N1CN7AP9CL860346
2012 NISSAN 4DR
1N4AL2AP5CN479127
2013 NISSAN 4DR
1N4AL3AP8DN535018
2015 NISSAN 4DR
1N4AL3AP8FN391473
1987 OLDSMOBILE 2DR
1G3GR1199HP330643
1989 OLDSMOBILE 4DR
1G3CW54C6K1337363
2005 PONTIAC 4DR
2G2WP522X51184056
2007 PONTIAC 4DR
1G2ZH58NX74151013
2008 PONTIAC 4DR
1G2ZH57N484195799
2009 PONTIAC 4DR
1G2ZJ57B494247430
2009 PONTIAC 2DR
1G2AS18H09T138967
2019 RAM 4DR
1C6RRD8TKN924147
2006 SAAB 4DR
Y53FD49Y861108425
2000 SATURN 4DR
1G8JUS2F0Y621110
2002 SATURN 4DR
1G8ZK52702Z167184
2007 SATURN 4DR
5G6ZCZ3Z8T0R0959
2007 SATURN 4DR
1G8A1J55F7Z115149
2005 SCION 2DR
JTKDE177050047914
2008 SCION 2DR
JTKDE167380241049
2013 SCION 4DR
JTKKUPB46D1030179
2007 SUZUKI 4DR
JS3T9411T130179
2008 SUZUKI 4DR
JS2YCA17585100354
2016 TAO SCO
L9NTELKE3G1200028
1995 TOYOTA 4DR
4T1GB10E2SU049332
1996 TOYOTA 4DR
JTBG12K9T0392059
1998 TOYOTA 4DR
4T1BF28K1U0067471
2001 TOYOTA 4DR
1NXBR12E412488002
2004 TOYOTA 4DR
5TDZT34A545213709
2005 TOYOTA 4DR
4T1BK36B65U006295
2005 TOYOTA 4DR
1NXBR32E652498502
2006 TOYOTA 4DR
1NXBR32E562700473
2007 TOYOTA 4DR
JTDKB20U08706201
2008 TOYOTA 4DR
JTEUJ14R38K005750
2008 TOYOTA 2DR
4T1CE30P48U764382
2010 TOYOTA 4DR
JTDKN3DU2A5221175
2006 TRAILER TRLR
17XFP081461068600
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legals & public notices

legals & public notices
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AGENDA MEMORANDUM

DATE: February 20, 2020

TO: Honorable City Council Members

FROM: Paul Hackleman, P.E., CFM, Director of Public Works

THROUGH: Andrea Gardner, City Manager

SUBJECT: Discuss and consider action on a Single Lane Roundabout at the intersection of Whitley Road and Hightower Drive, incorporating this into the Capital Improvement Plan (CIP).

BACKGROUND/INFORMATION:

At the May 13, 2019 Council Meeting, information was presented by Burgess & Niple illustrating the advantages of Roundabouts. Data supports that properly designed roundabouts are much safer than signalized intersections, reducing delays, noise vehicle emissions and maintenance costs.

Designs that allow for single lane traffic at present may have the ability to add lanes for future traffic at a later date. Some of the advantages of roundabouts are;

1. Fewer injuries, with serious injuries or fatalities being rare.
2. Lower speeds and less severe collision angles reduce the number of conflict points from 32 to 8.
3. Enhanced pedestrian safety by relocating crosswalks further away from the roundabout where the number of directions of traffic are reduced.

Should Council choose to support a roundabout, the designed lane width and radius will take into consideration the ability of allowing Watauga Fire Equipment to move safely through the intersection.

The Whitley Road 4 CIP project is pending the engineering design phase based on the outcome of this agenda item. If the roundabout is approved, Whitley Road 4 will have its limits changes to stay in budget. Whitley Road 4 is currently planned from Hightower Drive to Oakhill Drive. Approval of the roundabout affects these project



AGENDA MEMORANDUM

limits or needs additional funding.

FINANCIAL IMPLICATIONS:

The Whitley Road Capital Improvement Plan (CIP) would be expanded to include the roundabout which would increase the Whitley Road CIP Cost, to be determined.

RECOMMENDATION/ACTION DESIRED:

City staff recommends the Council provide direction on a Single Lane Roundabout at the intersection of Whitley Road and Hightower Drive, incorporating this into the Capital Improvement Plan (CIP).

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

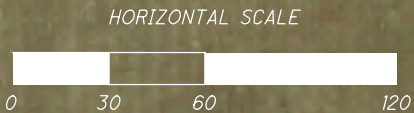
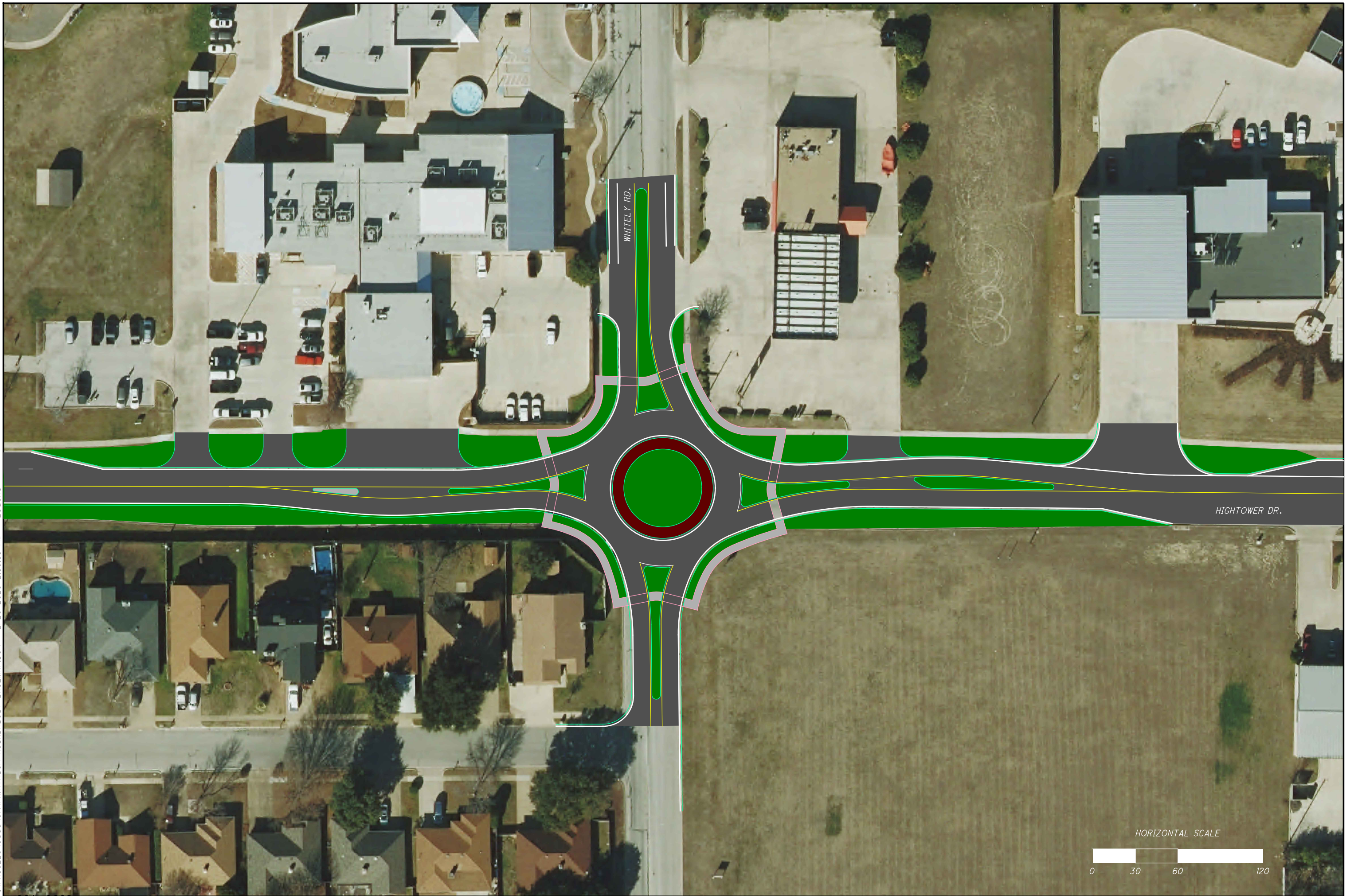
1. Roundabout - Example - Watauga Design-000_20200226

REVIEWED BY:

Paul Hackleman, P.E., CFM, Director of Public Works
Andrea Gardner, City Manager

Approved - 2/27/2020
Final Approval - 2/27/2020

Approved as to form for inclusion on Agenda





AGENDA MEMORANDUM

DATE: February 21, 2020

TO: Honorable City Council Members

FROM: Marcia Reyna, Human Resources and Civil Service Director

THROUGH: Andrea Gardner, City Manager

SUBJECT: To deliberate upon the annual performance evaluation of Andrea Gardner, City Manager and to seek the advice of its attorney regarding contract terms

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Marcia Reyna, Human Resources and Civil Service Director Approved - 2/25/2020

Macy Cotton, Legal Approved - 2/25/2020

George Hyde, Legal Approved - 2/25/2020

Andrea Gardner, City Manager Final Approval - 2/25/2020

Approved as to form for inclusion on Agenda