



"A GREAT PLACE TO LIVE"

**MINUTES
PLANNING AND ZONING COMMISSION
WEDNESDAY, SEPTEMBER 18, 2019
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
REGULAR MEETING
6:30 P.M.**

CALL TO ORDER

Chairperson Larry Clark called the meeting to order at 6:39 p.m.

INVOCATION

Chairperson Larry Clark gave the invocation.

ROLL CALL

Larry Clark	Chairperson
Ron Holland	Vice-Chairperson
Cristy McCauley	Secretary
Robert Martinez-Merlo	Member
Karen Isbell	Member
Sharon Gehle	Member
And	
Randy Richards	Building Official
Jeannette Garcia	Planning and Zoning Coordinator
Mark Taylor	Council Liaison
With	
Kay Ivey, Member,	absent with notice

APPROVAL OF MINUTES

1. Consideration of July 17, 2019 Regular Meeting of the Watauga Planning and Zoning Commission Meeting Minutes

Secretary Cristy McCauley made a motion to approve the minutes of the meeting of July 17, 2019 as amended on New Business Items #2 and #3, striking Isbell from the ABSENT: line as she was present and voted aye on both items. Member Robert Martinez-Merlo seconded the motion with all members present voting aye.

AYES:	Martinez-Merlo, Holland, McCauley, Isbell, Gehle
NAYS:	None
ABSENT:	Ivey
ABSTAIN:	Clark

PUBLIC TESTIMONY

Members of the public are invited and encouraged to attend all public meetings of the City Council that are not closed to the public in accordance with the Texas Open Meetings Act. It is the desire of the City Council that citizens actively participate in the City's governance system and processes. Public input to the City Council is encouraged during the Public Testimony, Public Hearings, or Action Item sections of a meeting agenda. Individuals desiring to speak during Public Testimony shall be called upon to speak only after completing a Request to Speak form provided. The Request to Speak form for Public Testimony shall be submitted to the administrative staff prior to speaking. Individuals desiring to speak on an agenda item or during a public hearing shall submit the Request to Speak form prior to the introduction of that respective item by the Chair. Once the form is received by administrative staff, the individual shall be recognized and called upon by the Chair prior to speaking. Any public testimony must occur prior to formal action being taken by the Body. The Chair shall have the power to suspend citizen comments at any time during the meeting to preserve the order and efficiency of the meeting. Reasonable time limitations may be placed on public testimony by the presiding officer in order to conduct an efficient and effective public meeting.

ACTION ITEMS

1. Discussion and action on selection of officers.

a. Chairperson.

Member Karen Isbell nominated Larry Clark as Chairperson. All seconded to re-appoint Larry Clark as Chairperson. No other nominations were made and the motion carried unanimously with all present voting aye.

AYES: Martinez-Merlo, Holland, McCauley, Isbell, Gehle

NAYS: None

ABSENT: Ivey

ABSTAIN: Clark

b. Vice-Chairperson.

Secretary Cristy McCauley requested nomination of the Vice-Chairperson role stating she would like the opportunity to train under Chairperson Larry Clark. Member Sharon Gehle seconded the motion to appoint Cristy McCauley as Vice-Chairperson. No other nominations were made and the motion carried unanimously with all present voting aye.

AYES: Martinez-Merlo, Holland, McCauley, Isbell, Gehle

NAYS: None

ABSENT: Ivey

ABSTAIN: Clark

c. Secretary.

Cristy McCauley nominated Karen Isbell as Secretary and Member Isbell accepted with all seconding. No other nominations were made and the motion carried unanimously with all present voting aye.

AYES: Martinez-Merlo, Holland, McCauley, Isbell, Gehle
NAYS: None
ABSENT: Ivey
ABSTAIN: Clark

2. Report on Comprehensive Plan Update and Timeline by Planning & Zoning Liaison

Cristy McCauley, Planning & Zoning Liaison to the City Manager's Workgroup for the Comprehensive Plan Update, gave a brief update stating the workgroup was in the initial phases of the Comprehensive Plan. The consultant is to be updating the timeline. Chairperson Larry Clark requested the item continue to be placed on the agendas of upcoming meetings with an update to be given by the liaisons.

ADJOURNMENT

With there being no further business to discuss, Chairperson Larry Clark adjourned the meeting at 6:58 p.m.

APPROVED: this the 23 day of OCT. / OCTOBER, 2019.

SIGNED: this the 23 day of OCT, 2019.

Larry Clark /s/
APPROVED: Chairperson

Karen Isbell /s/
ATTEST: Member