

MINUTES
WATAUGA ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
September 17, 2019
6:00 P.M.

DIRECTORS PRESENT:

Art Miner, President, Place 1
Amirali (A.J.) Fazalbhai, Place 2
Jan Hill, Place 3
Cheneya Cruze, Place 6

DIRECTORS ABSENT:

Becky Hartless, Secretary, Place 4
Mike Alexander, Place 5
Robert Gaffney, Place 7. Director Gaffney was present and observed the meeting from the audience but could not participate due to this meeting preceded the oath of office for his position.

CITY STAFF PRESENT:

Andrea Gardner, City Manager
Sandra Gibson, Finance Director
Deby Woodard, Assistant Finance Director
Denise Wilkinson, Economic Development Specialist

CALL TO ORDER:

President Miner called the meeting to order at 6:00 PM.

PUBLIC TESTIMONY:

No public testimony was received.

PRESENTATIONS

1. Presentation of Certificate of Congratulations for 15 Years of Business Service to Kip Woodruff Insurance. President Miner presented a Certificate of Congratulations to Mr. Kip Woodruff, owner of Kip Woodruff Insurance.
2. Presentation of Certificate of Congratulations for 15 Years of Business Service to Rufe Snow Farmers Market. Mr. Benton Gatewood, owner of Rufe Snow Farmers Market, was not able to attend the meeting. President Miner recognized the Business Anniversary and asked Staff to schedule a visit to Rufe Snow Farmers Market to present the Certificate.

REPORTS FROM STAFF

1. Monthly Financial Report for the period ending July 31, 2019
Ms. Gibson presented the Financial Report for the period ending July 31, 2019.

APPROVAL OF MINUTES:

1. Approval of July 16, 2019 Minutes

Ms. Hill motioned to approve the minutes of July 16, 2019 as presented. Ms. Cruze seconded the motion with all members present voting aye

AYES: Fazalbhair, Hill, Cruze
NAYS: None

PUBLIC HEARING

ACTION ITEMS

1. Discuss and consider action on a resolution of the Watauga Economic Development Corporation declaring the location for the Official Agenda and Public Notice Bulletin Board and the official email address for receiving Requests for Public Information

Ms. Gardner explained the purpose of the resolution. Ms. Hill motioned to approve the resolution as presented. Mr. Fazalbhair seconded the motion with all members present voting aye.

AYES: Fazalbhair, Hill, Cruze
NAYS: None

2. Discuss and provide direction to the City Manager on logo options for the Watauga Economic Development Corporation

Ms. Gardner presented four options for the board to consider. Discussion was held and the consensus was for Option 2 provided by MacKay Advertising and for Ms. Gardner to work with MacKay Advertising for full use of the logo.

ACTION ITEMS: (continued)

3. Discuss and consider action on a Request for Qualifications for Legal Services

The Board reviewed three Requests for Qualifications submittals. Ms. Gardner explained the process for choosing an attorney for the Corporation. After evaluations provided by the RFQ Committee were reviewed, and discussion was held by the Board, Ms. Hill motioned to reject all of the RFQ's submitted. Ms. Cruze seconded the motion with all members present voting aye.

AYES: Fazalbhair, Hill, Cruze
NAYS: None

ADJOURNMENT

With no further business to discuss, President Miner adjourned the meeting at 6:23 PM.

APPROVED: this the 15th day of October 2019.

SIGNED: this the 15th day of October 2019.

APPROVED: Arthur L. Miner /s/
Arthur L. Miner, President

ATTEST: Becky Hartless /s/
Secretary