



**AGENDA
WATAUGA CITY COUNCIL
MONDAY, APRIL 13, 2020
6:30 PM**

The meeting will be held via videoconference using WEBEX.

If you wish to view-only, the meeting will be streamed “live” on our web-site at the normal location: <https://www.cowtx.org/1403/Agendas-and-Minutes>

If you wish to comment during the meeting, you may do so by registering using the form located at: <https://www.cowtx.org/comments>. You will have the option to join the virtual meeting and comment “live” at the appropriate time using a computer, Android device, iOS device and/or a phone. Or, you can provide your comments at the time of registration and they will be read into the record for you.

The screenshot shows the Watauga City Council website. At the top, there is a navigation bar with an "EMERGENCY ALERT" button and a link to "COVID-19 Emergency Update Information". Below the navigation bar, there is a sidebar menu with links to various services: Comprehensive Plan Update, Conducting Elections, Welcome Info, Transparency, Forms, Mobile Apps, On-line Payment Center, Public Works Construction Updates, Rufe Snow Improvement Project, Strategic Planning, Street Sweeper Schedule, West Nile Virus, and Disclaimers. The main content area is titled "Form Center" and contains a search bar for forms, a category selector, and a "Sign in to Save Progress" button. Below this, there is a section titled "City Council - April 13, 2020 Comment Registration" which includes a "Sign in to Save Progress" button. The text in this section states: "Members of the public are invited and encouraged to attend all public meetings that are not closed to the public in accordance with the Texas Open Meetings Act. Public input is encouraged during Public Testimony, Public Hearings or Action sections of a meeting agenda. As authorized by the Executive Orders issued by the Texas Governor; the City is making special provisions to allow the public to comment at this meeting. The meeting will be hosted using WEBEX. 'Live' participation is limited. A person desiring to comment 'live,' during the meeting must register in advance using this form. Once registered, citizens will be provided with the meeting link information on a first come, first served basis until all slots have been filled. Citizens may also provide their comments in writing. ALL COMMENTS MUST BE RECEIVED NO LATER THAN 1 HOUR PRIOR TO THE MEETING. All written comments must comply with applicable decorum rules for comments made during a public meeting of the Watauga City Council to be read into the record. Up to three minutes shall be allotted for each written comment to be read into the record of the meeting. All timely comments will be read into the record of the meeting at the appropriate time during the meeting. While reasonable efforts will be taken to gather comments received within the hour prior to the meeting or received during the meeting, all such comments are considered untimely and may not be recognized and read during the meeting." At the bottom of the form, there are input fields for "First Name*" and "Last Name*", and a "Enable Google" button.

“Live” meeting space is limited and will be provided on a first come, first served basis. If you select the “live” meeting option, the WEBEX meeting details will be emailed to you at the e-mail address you provide during registration. You will be responsible for ensuring that you are available in the WEBEX meeting at the time public testimony is requested and that you have a microphone or have called in via telephone so that your comments can be heard.

A copy of the agenda packet for this meeting may be obtained here:

<https://www.cowtx.org/1403/Agendas-and-Minutes>. A recording of this meeting will be made available on-line at the city's website as soon as practicable after the meeting.

CALL TO ORDER

ANNOUNCEMENTS

PUBLIC TESTIMONY Members of the public are invited and encouraged to attend all public meetings of the Watauga City Council that are not closed to the public in accordance with the Texas Open Meetings Act. It is the desire of the City Council that citizens actively participate in the City's governance system and processes. Public input to the City Council is encouraged during the Public Testimony, Public Hearings, or Action Item sections of a meeting agenda. As authorized by the Executive Orders issued by the Texas Governor; the City is making special provisions to allow the public to comment at this meeting. ANYONE WHO DESIRES TO MAKE A COMMENT, AT THIS MEETING, WHETHER IT PERTAINS TO ANY ITEM ON THIS AGENDA, IT IS INTENDED TO BE MADE DURING ANY PUBLIC HEARING CONDUCTED AT THIS MEETING, OR OTHERWISE, MUST EITHER SEND THEIR COMMENT IN WRITING TO "comments@cowtx.org" NO LATER THAN one (1) hour prior to the meeting or ATTEND THE MEETING USING THE INFORMATION PROVIDED ABOVE AND SPEAK WHEN CALLED UPON. All written comments must comply with applicable decorum rules for comments made during a public meeting of the Watauga City Council to be read into the record. Up to three minutes shall be allotted for each written or oral comment to be read/spoken into the record of the meeting. All timely written comments will be read into the record of the meeting at the appropriate time during the meeting.

While reasonable efforts will be taken to gather comments received within the hour prior to the meeting or received during the meeting, all such comments are considered untimely and may not be recognized and read during the meeting. The City is further not responsible for internet connection speeds or any other technologic interference which may occur which impairs any member of the public from attending or participating in this meeting.

PRESENTATIONS

1. Presentation of Service Awards for City of Watauga Employees celebrating a milestone anniversary during the month of April 2020
Andrea Gardner, City Manager
2. Presentation on Tarrant County Census 2020 - You Count!
Randy Richards, CFM, Building Official
Paul Hackleman, P.E., CFM, Director of Public Works
Andrea Gardner, City Manager
3. Presentation of a Proclamation to recognize Child Abuse Prevention Month
Raquel Guajardo, Deputy City Secretary
Andrea Gardner, City Manager

CONSENT AGENDA

All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items.

1. Consider action to adopt a Resolution by the City Council of the City of Watauga, Texas adopting the Watauga Economic Development Corporation Strategic Plan for the fiscal year 2020-2025; providing that all resolutions in conflict herewith are hereby repealed to the extent that they are in conflict; providing a savings clause; providing an effective date.

Andrea Gardner, City Manager

2. Consider action to adopt a Resolution by the City Council of the City of Watauga, Texas approving the advanced funding agreement between the City of Watauga, Texas and the Texas Department of Transportation for the Green Ribbon Program; providing for Severability, providing an effective date (for right-of-way landscaping improvements from North Tarrant Parkway to Watauga Road along Highway US377)

Paul Hackleman, P.E., CFM, Director of Public Works

Andrea Gardner, City Manager

3. Consider action to adopt an Ordinance by the City Council of the City of Watauga, Texas appointing J. Stewart Bass pursuant to Section 30.00006 of the Texas Government Code, Section 8.02 of the Watauga City Charter, and Sections 24-29, 24-30, 24-31, and 24-32 of the Watauga Code of Ordinances, to serve a Municipal Court Judge of the Municipal Court of Record for the City of Watauga; providing that all ordinances in conflict herewith are hereby repealed to the extent that they are in conflict; providing a savings clause; providing an effective date

Sandra Gibson, CGFO, CGFM, Director of Finance

Andrea Gardner, City Manager

4. Consider action to adopt an Ordinance by the City Council of the City of Watauga, Texas appointing Lorraine Irby pursuant to section 30.00006 and 30.00008 of the Texas Government Code to serve the Alternate Municipal Court Judge of the Municipal Court of Record for the City of Watauga; providing that all ordinances in conflict herewith are hereby repealed to the extent that they are in conflict; providing a savings clause; providing an effective date

Sandra Gibson, CGFO, CGFM, Director of Finance

5. Consider action to adopt an Ordinance of the City of Watauga, Texas amending Chapter 40, Section 40-122 of Watauga Code of Ordinances regulating permitted vehicular speed in school zones; providing that all ordinances in conflict herewith are hereby repealed to the extent that they are in conflict; providing a savings clause; providing an effective date

Paul Hackleman, P.E., CFM, Director of Public Works
Andrea Gardner, City Manager

6. Consider action on an Ordinance by the City Council of the City of Watauga, Texas adopting Sections 2-2 and 2-3 of Chapter 2, Article I of the Code of Ordinances of the City of Watauga, Texas; prohibiting secretly recording certain oral and electronic communications of city employees and city officials; providing for severability; establishing a penalty; and providing an effective date

Andrea Gardner, City Manager

7. Consider action on the March 9, 2020 Regular Council meeting minutes and the March 23, 2020, Special Council meeting minutes.

Raquel Guajardo, Deputy City Secretary

Andrea Gardner, City Manager

8. Consider action to authorize the City Manager to execute a Buy Board contract with the Playground, Shade and Surfacing Depot, LLC for completion of the Capp Smith Park Bench project

Sal Torres, Parks and Community Services Director

Andrea Gardner, City Manager

9. Consider action to approve the Monthly Financial Report for the period ending February 29, 2020

Sandra Gibson, CGFO, CGFM, Director of Finance

Andrea Gardner, City Manager

10. Consider action to adopt a Resolution by the City Council of the City of Watauga, Texas approving a professional services agreement between the City of Watauga, Texas and Burgess & Niple, Inc. for construction on Whitley Road 4; providing for repeal; providing for severability; providing an effective date
Paul Hackleman, P.E., CFM, Director of Public Works
Andrea Gardner, City Manager
11. Consider action to adopt of a Resolution by the City Council of the City of Watauga, Texas approving the purchase of Three 2020 Police Package Chevrolet Tahoes from Caldwell County Chevrolet; providing for repeal; providing for severability; providing an effective date
Paul Hackleman, P.E., CFM, Director of Public Works
Robert Parker, Chief of Police
12. Consider action to adopt a Resolution by the City Council of the City of Watauga, Texas approving amendments to the bylaws of Watauga Economic Development Corporation; repealing all resolutions and provisions in conflict herewith; providing that all resolutions in conflict herewith are hereby repealed to the extent that they are in conflict; providing for a savings clause; providing for an effective date
Andrea Gardner, City Manager

PUBLIC HEARINGS / ACTION

1. Conduct a public hearing to receive input on community needs and project selection relative to funds to be received in the 46th Year of Tarrant County's Community Development Block Grant (CDBG) Program
Paul Hackleman, P.E., CFM, Director of Public Works
Andrea Gardner, City Manager
2. Conduct a public hearing on Planning and Zoning Commission Case 20-01, recommendation from the City Manager's Work Group and Planning & Zoning Commission for amendment to the City of Watauga 2016 Comprehensive Plan
Randy Richards, CFM, Building Official
Paul Hackleman, P.E., CFM, Director of Public Works
Andrea Gardner, City Manager

ACTION ITEMS

1. Discuss and consider action to schedule a Council Meet & Greet Ice Cream Social in May 2020
Council Member Scott Prescher
Andrea Gardner, City Manager
Mayor Arthur L. Miner

2. Discuss and consider action on an Engineering Contract with Burgess Niple, Inc. for the design and construction administration of 46th Year Community Development Block Grant (CDBG) Project
Paul Hackleman, P.E., CFM, Director of Public Works
Andrea Gardner, City Manager
3. Discuss and consider action to adopt a Resolution by the City Council of the City of Watauga, Texas amending Policy 3.01 Recruitment of the Personnel, Administration and Financial Policies and Procedures Manual regarding procedures for recruiting city personnel; providing for repeal; providing for severability; providing an effective date
Marcia Reyna, Human Resources and Civil Service Director
Andrea Gardner, City Manager
4. Discuss and consider action to appoint a member to Place 4 on the Watauga Economic Development Corporation Board to serve an unexpired term ending on August 31, 2020
Andrea Gardner, City Manager
5. Discussion and action on Resolution by the City Council of the City of Watauga, Texas approving updates to the Comprehensive Plan; providing for severability; and providing an effective date
Randy Richards, CFM, Building Official
Paul Hackleman, P.E., CFM, Director of Public Works
Andrea Gardner, City Manager

REPORTS

1. Report on the projected financial impact of COVID-19
Sandra Gibson, CGFO, CGFM, Director of Finance
Andrea Gardner, City Manager

ITEMS FOR FUTURE CITY COUNCIL MEETINGS

EXECUTIVE SESSION / MEETING

The City Council will recess its open meeting and reconvene in executive session to discuss the following items pursuant to the below referenced section(s) of the Texas Government Code:

The City Council will convene in executive session pursuant to (Texas Open Meetings Act), Chapter 551 of the Texas Government Code, Section 551.074 Personnel Matters and Section 551.071 Consultation with Attorney, which allow the following:

1. To deliberate upon the annual performance evaluation and updates to the City Manager employment agreement with Andrea Gardner, City Manager, and to seek legal advice of its attorney regarding contract terms
Marcia Reyna, Human Resources and Civil Service Director

RECONVENE

The City Council will return to open session in the City Council Chamber for possible discussion and action as a result of the Executive Session.

ITEMS OF EXECUTIVE SESSION DELIBERATION

1. Discuss and consider action on amendments to the City Manager employment agreement between the City and Andrea Gardner
Marcia Reyna, Human Resources and Civil Service Director

ADJOURNMENT

Meeting Notices and Reservation of Rights

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the to address a subject matter on the agenda. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in

discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Andrea Gardner, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on Thursday, April 9, 2020 before 5:00 p.m., in accordance with Chapter 551 of the Texas Government Code.



Andrea Gardner, City Secretary

