



AGENDA
WATAUGA CITY COUNCIL
REGULAR MEETING
MONDAY, JUNE 8, 2020
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:30 PM

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a **Regular City Council Meeting** of the City of Watauga, Texas will be held at which time the following subjects will be discussed and may be acted upon.

COVID-19 PRECAUTIONS

The operation of a municipality is an Essential Service. The Texas Governor's Order, with the guidance of DSHS Commissioner Dr. Hellerstedt, allows all persons in Texas to obtain essential services, but directs the public to do so by minimizing in-person contact with people who are not in the same household and direct the implementation of social distancing, good hygiene, environmental cleanliness and sanitation. Therefore, the following social distancing rules apply to the public attending this meeting:

- 1) Any member of the public attending the meeting shall maintain a six-foot distance from others (except for those you live in the same household). City Staff and City Officials shall practice social distancing to the extent able without interfering in the ability to carry out the essential governmental functions to be conducted at this meeting.
- 2) To enter City Hall to attend this meeting all persons must wear a face covering (i.e. a cloth mask that effectively covers the mouth and nose with more than one layer of fabric) or equivalent device.
- 3) Attendance in the Council Chamber will be limited to allow for the public in attendance to practice social distancing. Seating may be assigned.
- 4) Coughs and sneezes must be covered with a cloth or tissue, which should then be properly disposed of or washed, and shall not be exposed to others.
- 5) Public courtesies such as handshakes or other greetings shall be respectfully avoided.
- 6) Any member of the public approaching city representatives, whether they be city staff or elected or appointed officials must maintain six-foot social distancing.

Any person who fails to comply with the COVID-19 Precautions may be removed from the meeting.

EXPANDED OPPORTUNITY FOR PUBLIC COMMENT OR PUBLIC TESTIMONY:

The City shall continue to allow expanded opportunities for members of the public who do not attend to participate in Public Comment and Public Testimony. Such participation will be allowed when recognized upon the Mayor's announcement.

ANYONE WHO DOES NOT ATTEND BUT DESIRES TO COMMENT ON A MATTER NOT ON THE AGENDA OR TESTIFY ON A MATTER ON THE AGENDA AT THIS

MEETING MUST SEND THEIR COMMENT IN WRITING USING THE FORM AT www.cowtx.org/publiccomment NO LATER THAN ONE (1) HOUR PRIOR TO THE MEETING.

All written comments must comply with applicable decorum rules for comments made during a public meeting of the Watauga City Council to be read into the record. Up to three minutes shall be allotted for each written or oral comment to be read/spoken into the record of the meeting. All timely written comments will be read into the record of the meeting at the appropriate time during the meeting. While reasonable efforts will be taken to gather comments received within the hour prior to the meeting or received during the meeting, all such comments are considered untimely and may not be recognized and read during the meeting.

CALL TO ORDER (Council Members, City Staff, Members of the Public - when speaking during the meeting please speak directly into the microphones on the dais or podium)

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE United States and Texas Flags

ANNOUNCEMENTS

PRESENTATIONS

1. Presentation of Service Awards for City of Watauga Employees celebrating a milestone anniversary during the month of June 2020
Andrea Gardner, City Manager

PUBLIC TESTIMONY Members of the public are invited and encouraged to attend all public meetings of the City Council that are not closed to the public in accordance with the Texas Open Meetings Act. It is the desire of the City Council that citizens actively participate in the City's governance system and processes. Public input to the City Council is encouraged during the Public Testimony, Public Hearings, or Action Item sections of a meeting agenda. Individuals desiring to speak during Public Testimony shall be called upon to speak only after completing a Request to Speak form attached hereto as Annex E. The Request to Speak form for Public Testimony shall be submitted to the administrative staff prior to speaking. Individuals desiring to speak on an agenda item or during a public hearing shall submit the Request to Speak form prior to the introduction of that respective item by the Chair. Once the form is received by administrative staff, the individual shall be recognized and called upon by the Chair prior to speaking. Any public testimony must occur prior to formal action being taken by the City Council. The Chair shall have the power to suspend citizen comments at any time during the meeting to preserve the order and efficiency of the meeting. Reasonable time limitations may be placed on public testimony by the presiding officer in order to conduct an efficient and effective public meeting.

CONSENT AGENDA

All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate

discussion of these items.

1. Consider action on a resolution by the City Council of the City of Watauga, Texas amending Policy 4.01 Performance Evaluations of the Personnel, Administration and Financial Policies and Procedures Manual regarding procedures for evaluating employees; providing for repeal; providing for severability; providing an effective date.
Marcia Reyna, Human Resources and Civil Service Director
Andrea Gardner, City Manager
2. Consideration and action on the Monthly Financial Report for the period ending April 30, 2020
Sandra Gibson, CGFO, CGFM, Director of Finance
Andrea Gardner, City Manager
3. Consider action on a Resolution of the City Council of the City of Watauga, Texas, authorizing the City Manager to negotiate and execute on behalf of the City an Interlocal Agreement for vehicle maintenance services by and between the City of Watauga, Texas and the Town of Trophy Club, Texas; providing for repeal; providing for severability; and providing for an effective date.
Paul Hackleman, P.E., CFM, Director of Public Works
Andrea Gardner, City Manager
4. Consider action on a Resolution of the City Council of the City of Watauga, Texas, approving an agreement for the development of property between 5613 Bowie LLC and the City of Watauga, Texas, and authorizing the City Manager of the City of Watauga to execute said agreement; providing for repeal; providing for severability; providing for an effective date.
Paul Hackleman, P.E., CFM, Director of Public Works
Andrea Gardner, City Manager
5. Consider action on a resolution by the City Council of the City of Watauga, Texas amending Policy 8.01 Holidays of the Personnel, Administration and Financial Policies and Procedures Manual regarding procedures for administering employee holidays; providing for repeal; providing for severability; providing an effective date.
Marcia Reyna, Human Resources and Civil Service Director
Andrea Gardner, City Manager
6. Consider action on a Resolution of the City Council of the City of Watauga, Texas, authorizing the City Manager to negotiate and execute on behalf of the City an Interlocal Agreement for vehicle maintenance services by and between the City of Watauga, Texas, and the City of Westlake, Texas; providing for repeal; providing for severability; and providing for an effective date.
Paul Hackleman, P.E., CFM, Director of Public Works
Andrea Gardner, City Manager
7. Consider action on a Resolution of the City Council of the City of Watauga, Texas,

authorizing the City Manager to negotiate and execute on behalf of the City an Interlocal Agreement for vehicle maintenance services by and between the City of Watauga, Texas and the City of Blue Mound, Texas; providing for repeal; providing for severability; and providing for an effective date.

Paul Hackleman, P.E., CFM, Director of Public Works

Andrea Gardner, City Manager

8. Consider action on a Resolution of the City Council of the City of Watauga, Texas, eliminating the Watauga Commercial Improvement Program (WCIP); providing for repeal; providing for a severability clause; and providing for an effective date.

Andrea Gardner, City Manager

9. Discuss and consider action to approve the budget for CARES Act to Tarrant County as required by the Interlocal Cooperation Agreement with Tarrant County

Andrea Gardner, City Manager

ACTION ITEMS

1. Discuss and consider action on a Resolution of the City Council of the City of Watauga, Texas, directing its designated officer to calculate an 8 percent voter-approval tax rate pursuant to Section 26.05, Tax Code; providing for repeal; providing for a severability clause; and providing for an effective date

George Hyde, Legal

Andrea Gardner, City Manager

2. Discuss and consider action on a Resolution of the City Council of the City of Watauga, Texas, approving Mayoral liaison appointments to City boards, commissions, and committees pursuant to Council Rules of Procedures Section 5.04; providing for repeal; providing for a severability clause; and providing for an effective date.

Mayor Arthur L. Miner

Andrea Gardner, City Manager

3. Discuss and consider action to appoint members to the Youth Advisory Council for the City of Watauga

Andrea Gardner, City Manager

4. Discuss and provide direction on the City of Watauga Council Rules of Procedure Manual

Mayor Arthur L. Miner

Andrea Gardner, City Manager

5. Consider and take action to select a Mayor Pro Tem per the City of Watauga Home Rule Charter

Mayor Arthur L. Miner

6. Discuss and provide direction on conducting an RFP (Request for Proposals) for bulk collection services within the City of Watauga

Andrea Gardner, City Manager

REPORTS

1. Report on HB 3834 Mandated Cyber Security Training
Bradley Fraley, Chief Information Officer
Andrea Gardner, City Manager

ITEMS FOR FUTURE CITY COUNCIL MEETINGS

EXECUTIVE SESSION / MEETING

The City Council will recess its open meeting and reconvene in executive session to discuss the following items pursuant to the below referenced section(s) of the Texas Government Code:

The City Council will convene in executive session pursuant to (Texas Open Meetings Act), Chapter 551 of the Texas Government Code, Section 551.071 consultation with City Attorney and 551.074 Deliberation regarding personnel matters, which allows the following:

1. to deliberate upon and seek the advice of the City Attorney regarding the duties of the Mayor, Mayor, Arthur L. Miner
Andrea Gardner, City Manager

RECONVENE

The City Council will return to open session in the City Council Chamber for possible discussion and action as a result of the Executive Session.

ITEMS OF EXECUTIVE SESSION DELIBERATION

ADJOURNMENT

Meeting Notices and Reservation of Rights

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the to address a subject matter on the agenda. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally

discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Andrea Gardner, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on Thursday, June 4, 2020, before 5:00 p.m., in accordance with Chapter 551 of the Texas Government Code.



Andrea Gardner, City Secretary

