



AGENDA
WATAUGA CITY COUNCIL
REGULAR MEETING
MONDAY, JULY 13, 2020
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:30 PM

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a **Regular City Council Meeting** of the City of Watauga, Texas will be held at which time the following subjects will be discussed and may be acted upon.

COVID-19 PRECAUTIONS

The operation of a municipality is an Essential Service. The Texas Governor's Order, with the guidance of DSHS Commissioner Dr. Hellerstedt, allows all persons in Texas to obtain essential services, but directs the public to do so by minimizing in-person contact with people who are not in the same household and direct the implementation of social distancing, good hygiene, environmental cleanliness and sanitation. Therefore, the following social distancing rules apply to the public attending this meeting:

- 1) Any member of the public attending the meeting shall maintain a six-foot distance from others (except for those you live in the same household). City Staff and City Officials shall practice social distancing to the extent able without interfering in the ability to carry out the essential governmental functions to be conducted at this meeting.
- 2) To enter City Hall to attend this meeting all persons must wear a face covering (i.e. a cloth mask that effectively covers the mouth and nose with more than one layer of fabric) or equivalent device.
- 3) Attendance in the Council Chamber will be limited to allow for the public in attendance to practice social distancing. Seating may be assigned.
- 4) Coughs and sneezes must be covered with a cloth or tissue, which should then be properly disposed of or washed, and shall not be exposed to others.
- 5) Public courtesies such as handshakes or other greetings shall be respectfully avoided.
- 6) Any member of the public approaching city representatives, whether they be city staff or elected or appointed officials must maintain six-foot social distancing.

Any person who fails to comply with the COVID-19 Precautions may be removed from the meeting.

EXPANDED OPPORTUNITY FOR PUBLIC COMMENT OR PUBLIC TESTIMONY:

The City shall continue to allow expanded opportunities for members of the public who do not attend to participate in Public Comment and Public Testimony. Such participation will be allowed when recognized upon the Mayor's announcement.

ANYONE WHO DOES NOT ATTEND BUT DESIRES TO COMMENT ON A MATTER NOT ON THE AGENDA OR TESTIFY ON A MATTER ON THE AGENDA AT THIS

MEETING MUST SEND THEIR COMMENT IN WRITING USING THE FORM AT www.cowtx.org/publiccomment NO LATER THAN ONE (1) HOUR PRIOR TO THE MEETING.

All written comments must comply with applicable decorum rules for comments made during a public meeting of the Watauga City Council to be read into the record. Up to three minutes shall be allotted for each written or oral comment to be read/spoken into the record of the meeting. All timely written comments will be read into the record of the meeting at the appropriate time during the meeting. While reasonable efforts will be taken to gather comments received within the hour prior to the meeting or received during the meeting, all such comments are considered untimely and may not be recognized and read during the meeting.

CALL TO ORDER (Council Members, City Staff, Members of the Public - when speaking during the meeting please speak directly into the microphones on the dais or podium)

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE United States and Texas Flags

ANNOUNCEMENTS

PRESENTATIONS

1. Presentation of Service Awards for City of Watauga Employees celebrating a milestone anniversary during the month of July 2020
Andrea Gardner, City Manager
2. Presentation of Proclamations recognizing July as Park and Recreation Month and September as Pulmonary Fibrosis Awareness Month.
Raquel Guajardo, Deputy City Secretary
Andrea Gardner, City Manager

PUBLIC TESTIMONY Members of the public are invited and encouraged to attend all public meetings of the City Council that are not closed to the public in accordance with the Texas Open Meetings Act. It is the desire of the City Council that citizens actively participate in the City's governance system and processes. Public input to the City Council is encouraged during the Public Testimony, Public Hearings, or Action Item sections of a meeting agenda. Individuals desiring to speak during Public Testimony shall be called upon to speak only after completing a Request to Speak form attached hereto as Annex E. The Request to Speak form for Public Testimony shall be submitted to the administrative staff prior to speaking. Individuals desiring to speak on an agenda item or during a public hearing shall submit the Request to Speak form prior to the introduction of that respective item by the Chair. Once the form is received by administrative staff, the individual shall be recognized and called upon by the Chair prior to speaking. Any public testimony must occur prior to formal action being taken by the City Council. The Chair shall have the power to suspend citizen comments at any time during the meeting to preserve the order and efficiency of the meeting. Reasonable time limitations may be placed on public testimony by the presiding officer in order to conduct an efficient and effective public meeting.

CONSENT AGENDA

All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items.

1. Consider action to accept the Watauga Crime Control and Prevention District Proposed Budget for the Fiscal Year 2020-2021
Sandra Gibson, CGFO, CGFM, Director of Finance
Andrea Gardner, City Manager
2. Consider action to set a public hearing date of August 10, 2020 for the Watauga Crime Control and Prevention District Budget for the Fiscal Year 2020-2021
Sandra Gibson, CGFO, CGFM, Director of Finance
3. Consider action on a resolution to rescind Resolution 06-08-28, designating the rights of the Mayor and the Mayor Pro Tem as having primary responsibility to execute checks on behalf of the City
Sandra Gibson, CGFO, CGFM, Director of Finance
Andrea Gardner, City Manager
George Hyde, Legal
4. Consider action on the meeting minutes for the Regular Meeting of the City Council held on August 12, 2019, the Regular Meeting of the City Council held on May 11, 2020, the Council Workshop held May 11, 2020, the Special Meeting of the City Council held on June 1, 2020, the Regular Meeting of the City Council held on June 8, 2020 and the Special Meeting of the City Council held on June 15, 2020, the Juneteenth Proclamation presentation held on June 19, 2020 and the PTSD Awareness Month Proclamation presentation held on June 26, 2020.
Raquel Guajardo, Deputy City Secretary
Andrea Gardner, City Manager
5. Consider action to amend Chapter 12, Fee Schedule, Section 12-2 of the City of Watauga Code of Ordinances to provide for the establishment of fees related to Certified Records and Deposition of Records
Sandra Gibson, CGFO, CGFM, Director of Finance
Andrea Gardner, City Manager
6. Consider action to approve the Monthly Financial Report for the period ending May 31, 2020
Sandra Gibson, CGFO, CGFM, Director of Finance
Andrea Gardner, City Manager
7. Consider action to approve the second (2nd) and final renewal term for Bid # 18-020 Parts: Water, Sewer & Utility
Sandra Gibson, CGFO, CGFM, Director of Finance
Deby Woodard, Assistant Director of Finance

Andrea Gardner, City Manager

PUBLIC HEARINGS / ACTION

1. Conduct a public hearing and consider action adopting an Ordinance of the City Council of the City of Watauga, Texas authorizing a zoning map amendment to the zoning ordinance affecting the property located at 6001 plum street, from local business (LB) to general business (GB); authorizing the issuance of a specific use permit (SUP), permitting a contractor, electrical/mechanical/plumbing facility with outside storage, as described in planning and zoning Case Z.20-01 to Meter Calibration Solutions, LLC. as the owner of property; providing for repeal; providing for severability; providing a penalty; providing an effective date; and containing other provisions relating to the subject. The property is located at 6001 Plum St., being Lot 12, Block 8 of the Original Town of Watauga, east of Denton Highway, west of Plum St. and north of Bowie St. The application was submitted by Adam Thompson

Randy Richards, CFM, Building Official

Paul Hackleman, P.E., CFM, Director of Public Works

Andrea Gardner, City Manager

ACTION ITEMS

1. Discuss and consider action to renew the contract for the purchase of health insurance with Blue Cross Blue Shield of Texas for all eligible employees
2. Discuss and consider action to adopt an Ordinance by the City Council of the City of Watauga, Texas, repealing Ordinance 2020-016, temporarily suspending enforcement of utility late fees on past due amounts and disconnect actions under sections 442.85, 42-88, and 12-42€-(f), Watauga Code of Ordinances; providing for repeal, providing for severability, and providing an effective date

Sandra Gibson, CGFO, CGFM, Director of Finance

Andrea Gardner, City Manager

3. Discuss and consider action adopting an Ordinance Amending the FY 2019-2020 Budget to decrease revenues and expenditures in the General Fund and Crime Control and Prevention District Fund; authorize transfers between departments in the General Fund; and authorize transfers from Equipment Replacement Fund

Sandra Gibson, CGFO, CGFM, Director of Finance

Andrea Gardner, City Manager

4. Discuss and consider direction on scheduling regular town hall meetings and the release of a weekly Mayor Message

Mayor Arthur L. Miner

Andrea Gardner, City Manager

5. Discuss and consider action on a resolution to nominate an individual(s) to serve as a TML Intergovernmental Risk Pool Board Trustee

Andrea Gardner, City Manager

6. Discuss and consider action on resolution to amend the bylaws for the Watauga Economic Development Corporation

Andrea Gardner, City Manager

7. Discuss and consider adopting a Resolution by the City Council of the City of Watauga, Texas in support of equality and justice.

Andrea Gardner, City Manager

ITEMS FOR FUTURE CITY COUNCIL MEETINGS

EXECUTIVE SESSION / MEETING

The City Council will recess its open meeting and reconvene in executive session to discuss the following items pursuant to the below referenced section(s) of the Texas Government Code:

The City Council will convene in executive session pursuant to (Texas Open Meetings Act), Chapter 551 of the Texas Government Code, Section 551.072 Deliberation regarding Real Property, which allows the following:

1. Pursuant to Section 551.071 and 551.074, to deliberate upon and seek the advice of the City Attorney regarding the duties of the City Manager

Andrea Gardner, City Manager

2. Pursuant to Section 551.071, deliberate upon and seek the advice of the City Attorney regarding the calling of the election to renew the Watauga Crime Control and Prevention District

George Hyde, Legal

Andrea Gardner, City Manager

3. Pursuant to Section 551.071 to deliberate upon and seek the advice of the City Attorney regarding Empower Texans Foundation, Inc. v. The City of Watauga, et al. Case No. 44:20-cv-00416-O filed in the U.S. District Court for the Northern District of Texas, Fort Worth Division.

George Hyde, Legal

Andrea Gardner, City Manager

4. Pursuant to Section 551.071 deliberate and seek the advice of the City Attorney regarding the ability to enforce or regulate the use of the City Seal, city logos and city trademarks

George Hyde, Legal

Andrea Gardner, City Manager

5. Pursuant to Section 551.071 and 551.074, to deliberate upon and seek the advice of

the City Attorney regarding the duties of Council Member Place 1, Danielle Tucker
Mayor Arthur L. Miner
Andrea Gardner, City Manager
George Hyde, Legal

RECONVENE

The City Council will return to open session in the City Council Chamber for possible discussion and action as a result of the Executive Session.

ITEMS OF EXECUTIVE SESSION DELIBERATION

1. Consider action to amend the Ordinance regarding Sections 2-2 and 2-3 of Chapter 2, Article I of the Code of Ordinances of the City of Watauga, Texas; prohibiting secretly recording certain oral and electronic communications of city employees and city officials; providing for severability; establishing a penalty; and providing an effective date

George Hyde, Legal
Andrea Gardner, City Manager

ADJOURNMENT

Meeting Notices and Reservation of Rights

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the to address a subject matter on the agenda. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose

members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Andrea Gardner, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on Friday, July 10, 2020, before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.



Andrea Gardner, City Secretary





AGENDA MEMORANDUM

DATE: June 16, 2020

TO: Honorable City Council Members

FROM: Andrea Gardner, City Manager

SUBJECT: Presentation of Service Awards for City of Watauga Employees
celebrating a milestone anniversary during the month of July 2020

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Marcia Reyna, Human Resources and Civil Service Director Approved - 6/16/2020

Andrea Gardner, City Manager

Final Approval - 6/19/2020

Approved as to form for inclusion on Agenda



AGENDA MEMORANDUM

DATE: June 17, 2020

TO: Honorable City Council Members

FROM: Raquel Guajardo, Deputy City Secretary

THROUGH: Andrea Gardner, City Manager

SUBJECT: Presentation of Proclamations recognizing July as Park and Recreation Month and September as Pulmonary Fibrosis Awareness Month.

BACKGROUND/INFORMATION:

Presentation of Proclamations recognizing July as Park and Recreation Month and September as Pulmonary Fibrosis Awareness Month.

FINANCIAL IMPLICATIONS:

None.

RECOMMENDATION/ACTION DESIRED:

City staff recommends the Mayor present the Proclamations in recognition of Park and Recreation Month and Pulmonary Fibrosis Awareness Month.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Park and Recreation Month Proclamation
2. Pulmonary Fibrosis Proclamation

REVIEWED BY:

Andrea Gardner, City Manager

Final Approval - 7/1/2020

Approved as to form for inclusion on Agenda



Proclamation

- Whereas,** parks and recreation programs are an integral part of communities throughout this country, including the City of Watauga, Texas; and
- Whereas,** our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and
- Whereas,** parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and
- Whereas,** parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and
- Whereas,** parks and recreation areas are fundamental to the environmental wellbeing of our community; and
- Whereas,** parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and
- Whereas,** our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and
- Whereas,** the U.S. House of Representatives has designated July as Parks and Recreation Month; and
- Whereas,** Watauga recognizes the benefits derived from parks and recreation resources

NOW, THEREFORE, I, Arthur L. Miner, Mayor of the City of Watauga, Texas, do hereby proclaim the month of July 2020 as

“PARK AND RECREATION MONTH”

and encourage all citizens to become active participants in the many fantastic programs offered through the City of Watauga's Parks and Community Services Department.

Proclaimed this the 13th day of July, 2020.

Arthur L. Miner, Mayor

ATTEST

Andrea Gardner, City Manager/Secretary



Proclamation

- Whereas,** pulmonary fibrosis is a serious disease that creates scarring (fibrosis) in the delicate lung tissue of affected patients causing progressive, incurable lung disease; and
- Whereas,** pulmonary fibrosis progresses quickly, often causing limited quality of life, disability and/or death within a few short years; and
- Whereas,** in many cases there is no identified cause of pulmonary fibrosis, which is referred to as idiopathic pulmonary fibrosis (IPF), and about 200,000 people in the United States are estimated to be affected by IPF; and
- Whereas,** pulmonary fibrosis is often misdiagnosed and under diagnosed, and a need has been identified to increase wide-ranging awareness and detection of this imperceptible disorder; and
- Whereas,** the Pulmonary Fibrosis Foundation will unify patients, caregivers, medical professionals, and the general public, by sharing and providing the latest information about advancements alongside all of the work still to be done within the global pulmonary fibrosis community; and
- Whereas,** established in 2000, the Pulmonary Fibrosis Foundation is a nonprofit organization that maintains a global mission to serve as the trusted resource for the pulmonary fibrosis community by raising awareness, providing disease education, and funding research. The Foundation works diligently to foster conversations and collaboration between everyone affected by pulmonary fibrosis, including those living with the disease, caregivers, the medical and research community, and the pharmaceutical industry.

NOW, THEREFORE, I, Arthur L. Miner, Mayor of the City of Watauga, Texas, do hereby proclaim the month of September 2020 as

“GLOBAL PULMONARY FIBROSIS AWARENESS MONTH”

and urge all community members to become informed and involved in the fight to eradicate this serious disease.

Proclaimed this the 13th day of July, 2020.

Arthur L. Miner, Mayor

ATTEST

Andrea Gardner, City Manager/Secretary



AGENDA MEMORANDUM

DATE: June 10, 2020

TO: Honorable City Council Members

FROM: Sandra Gibson, CGFO, CGFM, Director of Finance

THROUGH: Andrea Gardner, City Manager

SUBJECT: Consider action to accept the Watauga Crime Control and Prevention District Proposed Budget for the Fiscal Year 2020-2021

BACKGROUND/INFORMATION:

The required Public Hearing was held by the Watauga Crime Control and Prevention District Board on June 15, 2020 to allow for citizen input on the FY2020-2021 Proposed Budget in accordance with Local Government Code 363.204(a).

On July 6, 2020, per Sec. 363.204(d)(e), the Board took action on approval and adoption of the Watauga Crime Control and Prevention District Budget and provided approval to submit to City Council.

The Watauga Crime Control and Prevention District Budget as amended by the Board is attached for review and consideration.

FINANCIAL IMPLICATIONS:

Proposed Revenues of \$1,501,000 and appropriations in the amount of \$1,553,650. Proposed use of fund balance is \$52,650 and ending fund balance is estimated to be \$495,920.

RECOMMENDATION/ACTION DESIRED:

Staff respectfully requests action on the agenda item as presented.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. FY2020-2021 WCCPD PROPOSED BUDGET DOCUMENT

REVIEWED BY:

Sandra Gibson, CGFO, CGFM, Director of Finance
Andrea Gardner, City Manager

Approved as to form for inclusion on Agenda

Approved - 7/7/2020
Final Approval - 7/7/2020



POLICE DEPARTMENT



The mission of the Watauga Police Department is to provide the highest quality police services while safeguarding individual liberties and building positive community relationships.



CRIME CONTROL DISTRICT

PROPOSED BUDGET 2020-2021

SPECIAL REVENUE FUNDS

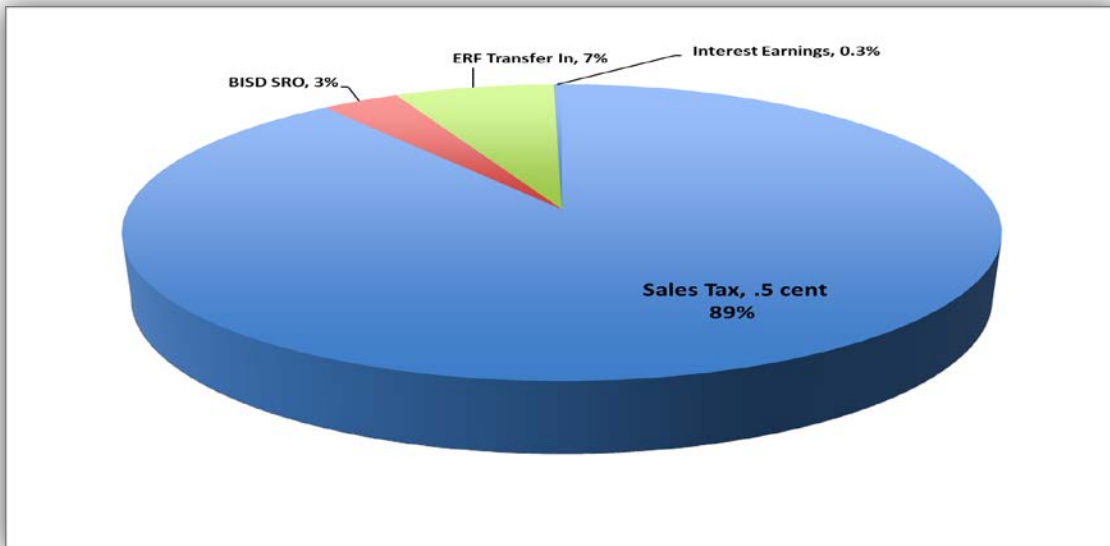
CRIME CONTROL DISTRICT – FUND 18

The Crime Control and Prevention District was established to account for a one-half cent sales tax increase approved by voters on March 23, 1996, for an initial five years. On May 5, 2001, voters extended the sales tax collection for ten more years. The purpose of the increase in sales tax is to enhance law enforcement in Watauga. The additional funding is used to add officers and purchase additional equipment and supplies for law enforcement purposes. A ten-year extension of the sales tax was passed during the November 2010 election.

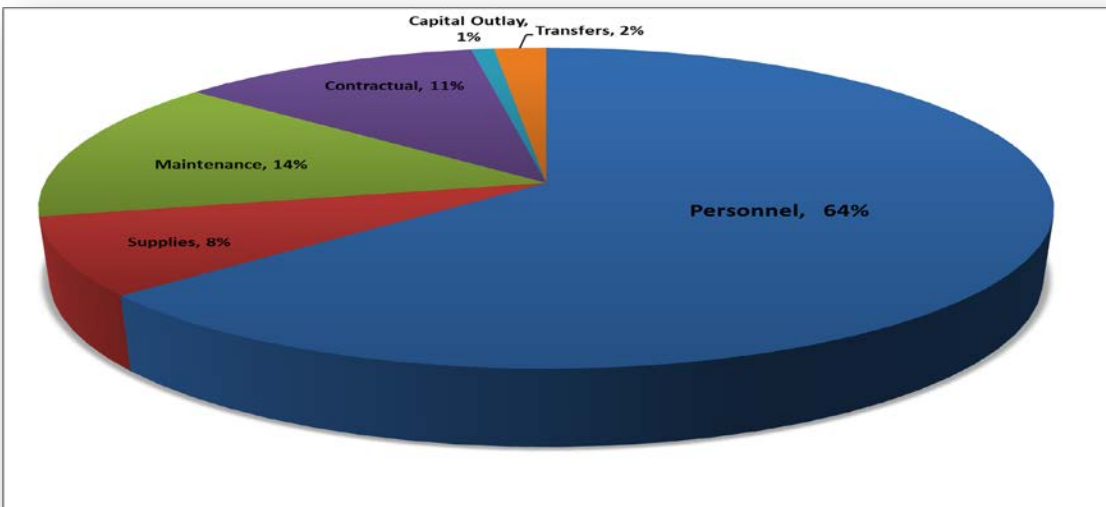
This is a Special Revenue Fund and is used to account for specific revenues that are legally restricted to expenditures for particular purposes. The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

Sales tax revenue for FY2020-2021 is forecasted to be \$1,347,000. Sales Tax revenues are projected to be approximately 11% lower than the FY2019-2020 original budget due to the financial impact of COVID-19.

Where Does the Money Come From?

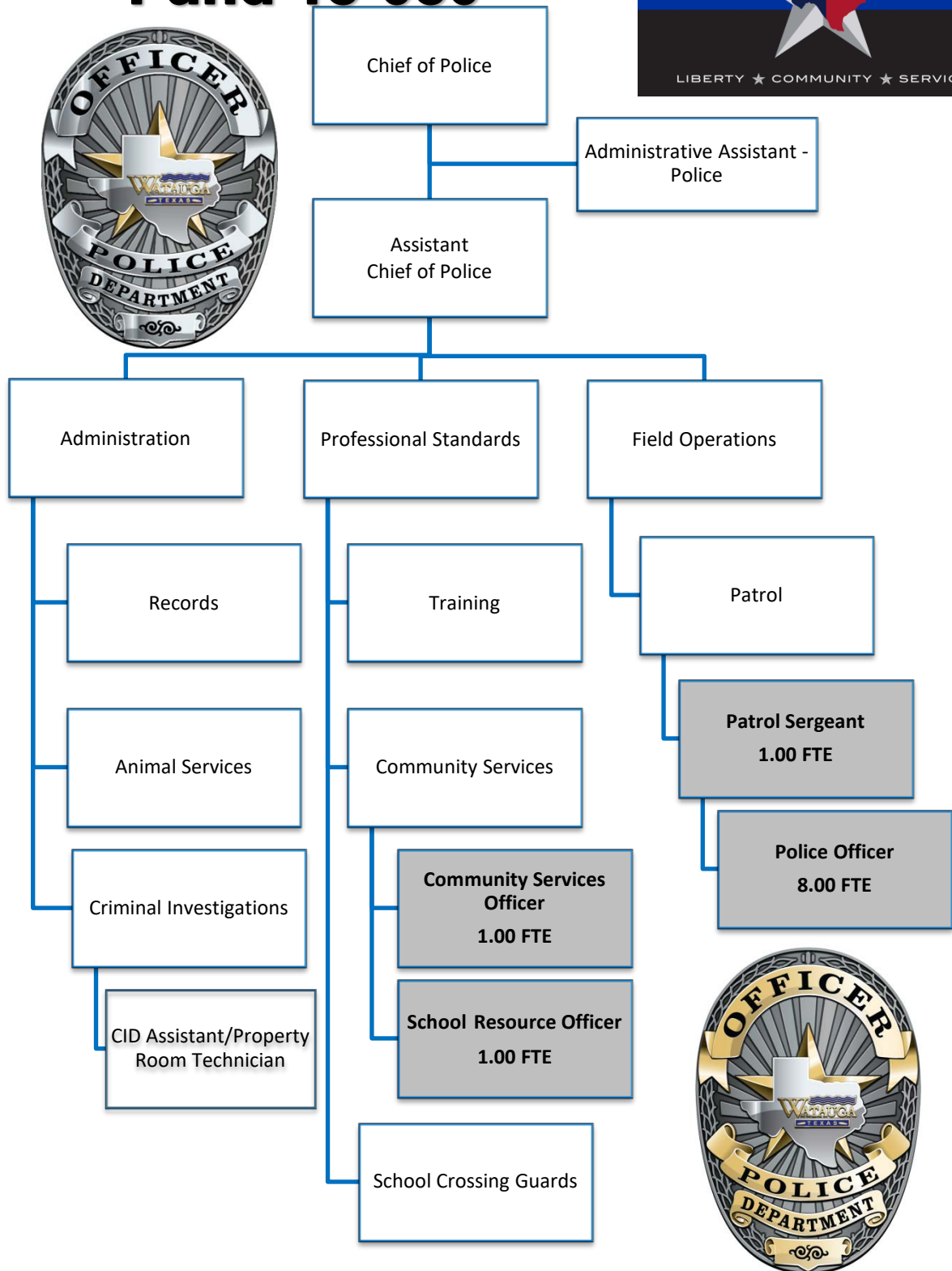


Where Does the Money Go?



Crime Control District

Fund 18-080



SPECIAL REVENUE FUNDS

CRIME CONTROL DISTRICT BUDGET SUMMARY - FUND 18 REVISED

	HISTORY	CURRENT BUDGET YEAR		BUDGET	%CHANGE
	2018-2019 Actual	2019-2020 Budget	2019-2020 Proposed Revised Budget	2020-2021 Budget	FY2020-2021 VS 2019-2020
Fund Balance, October 1	\$726,911	\$681,641	\$677,245	\$548,570	
<u>Revenues:</u>					
Sales Taxes	1,477,348	1,509,000	1,314,000	1,347,000	-10.7%
BISD SRO	0	49,000	24,500	49,000	0%
Transfer In From ERF	0	0	70,000	100,000	100%
Interest Earnings/Other	85,328	18,000	10,000	5,000	-72.2%
Operating Revenues	\$ 1,562,676	\$ 1,576,000	\$ 1,418,500	\$ 1,501,000	-4.76%
Total Available Resources	\$ 2,289,587	\$ 2,257,641	\$ 2,095,745	\$ 2,049,570	-9.2%
<u>Expenditures:</u>					
Operating Expenditures	1,555,855	1,658,370	1,508,175	1,510,650	-8.9%
Capital Outlay	12,487	17,000	9,000	13,000	-23.5%
Total Expenditures	1,568,341	1,675,370	1,517,175	1,523,650	-9.1%
<u>Operating Transfers-Out</u>					
To General Fund	29,000	30,000	30,000	30,000	0.0%
To Capital Projects	0	0	0	0	0.0%
To Internal Service Fund	15,000	0	0	0	0.0%
Total Operating Transfers-Out	44,000	30,000	30,000	30,000	0.0%
TOTAL OPERATING & TRANSFERS	\$ 1,612,341	\$ 1,705,370	\$ 1,547,175	\$ 1,553,650	-8.9%
Fund Balance, September 30	\$677,245	\$552,271	\$548,570	\$495,920	
CHANGE IN FUND BALANCE	(\$49,665)	(\$129,370)	(\$128,675)	(\$52,650)	
Fund Balance Policy Min @ 20%				\$308,130	

SPECIAL REVENUE FUNDS

DEPARTMENT: POLICE

DIVISION / ACTIVITY: WATAUGA CRIME CONTROL AND PREVENTION DISTRICT – FUND 18

LOCATION:

7101 Whitley Road
Watauga, Texas 76148

HOURS OF OPERATION:

24 hours a day

MISSION / PROGRAMS / SERVICES:

The mission of the Watauga Police Department is to provide the highest quality police services while safeguarding individual liberties and building positive community relationships. Our mandate is to reduce both crime and the fear of crime through training, technology and the implementation of the most modern and progressive resources available. The Watauga Police Department is responsible for all crime prevention, crime reports, crime investigations, traffic law enforcement, professional standards and animal services.

FY2019-2020 HIGHLIGHTS / ACHIEVEMENTS:

- Filled all vacancies and successfully trained all positions
- With the appropriate staffing revitalization of the bike patrol was possible
- Back filled specialized positions such as Traffic and CID
- Hosted Coffee with the Cops meetings at various local restaurants establishments
- Began community engagement with Civil Space for upgrading police facility

FY2020-2021 GOALS/ OBJECTIVES:

- Pursuing Re-Recognition status in the Texas Police Chiefs Association
- Enhance community outreach by meeting with local religious leaders
- Increase community events such as Snow Cones and Cops in an effort to engage more of the community
- Increase the usage of social media and web services such as Civil Space in order to obtain feedback and engagement of the community

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

The primary budget concern is the budget reduction due to the economic shortfall during the Covid-19 Pandemic. This shortfall will affect training opportunities and equipment replacement options.

The Pandemic is also creating an impact in the area of projections for the number of events and contacts in certain aspects of the department due to the unknown future of school resuming and the ability to host community gatherings.

SPECIAL REVENUE FUNDS

DEPARTMENT: POLICE						
DIVISION / ACTIVITY: WATAUGA CRIME CONTROL AND PREVENTION DISTRICT - FUND 18						
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 BUDGET	2019-2020 PROJECTED	2020-2021 BUDGET
Personnel	\$775,532	\$889,873	\$891,041	\$982,500	\$1,012,500	\$991,000
Supplies	\$127,289	\$148,808	\$141,659	\$147,500	\$116,500	\$122,500
Maintenance	\$172,581	\$206,498	\$214,256	\$198,500	\$218,250	\$223,000
Contractual/Sundry	\$198,809	\$288,071	\$308,898	\$329,870	\$160,925	\$174,150
Capital Outlay	\$48,365	\$28,807	\$12,488	\$17,000	\$9,000	\$13,000
Transfers	\$28,813	\$396,696	\$44,000	\$30,000	\$30,000	\$30,000
TOTAL	\$1,351,389	\$1,958,753	\$1,612,342	\$1,705,370	\$1,547,175	\$1,553,650
PERSONNEL						
Officer	9.00	8.00	8.00	8.00	8.00	8.00
Sergeant	1.00	1.50	1.50	1.00	1.00	1.00
Community Resources Officer	0.00	1.00	1.00	1.00	1.00	1.00
School Resource Officer (SRO)	1.00	1.00	1.00	1.00	1.00	1.00
CID Secretary/Property Tech	1.00	0.00	0.00	0.00	0.00	0.00
TOTAL	12.00	11.50	11.50	11.00	11.00	11.00
PERFORMANCE MEASURES / SERVICE LEVELS						
Input / Demand			Actual 18-19	Budget 19-20	Projected 19-20	Budget 20-21
Number of Sworn Police Officers				11.00	11.00	11.00
Efficiency Measures / Impact			Actual 18-19	Budget 19-20	Projected 19-20	Budget 20-21
M&O Budget per Capita			\$68.35	\$72.23	\$65.53	\$63.39
M&O Percentage of City Budget			3.74%	3.06%	2.78%	
Number of Sworn Officers Per 1000 Population from WCCPD			0.49	0.47	0.47	0.45
Effectiveness Measures / Outcomes						
	Goals	Actual 18-19	Budget 19-20	Projected 19-20	Budget 20-21	
SRO Presentations	1,3, 5	5	18	1	2	
SRO Student Contacts	1,3, 5	615	450	679	500	
Area School Events/Contacts	1,3, 5	10	10	18	18	
Explorer Post Meetings	1,3, 5	45	47	17	47	
Explorer Post Meetings Training Hours	1,3, 5	1,989	2,115	376	2,000	
Crime Prevention Training - Community Svc.	1, 3, 5	20	90	2	50	
Business Contacts - Community Svc.	1, 3, 4, 5	62	175	74	100	
Neighborhood Watch Mtgs - Community Svc.	1, 3, 5	0	35	0	10	
VIPS Hours	1, 2, 3, 5	3,000	2,600	1,317	2,000	
Town Hall Meetings	1, 2, 3, 4, 5	0	1	0	1	



SPECIAL REVENUE FUNDS

BUDGET CHANGES

Fiscal Year 2020-21 Compared to Fiscal Year 2019-20

DEPARTMENT: POLICE

DIVISION / ACTIVITY: CRIME CONTROL DISTRICT - FUND 18-080

DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
Personnel	Personnel Services		\$8,500	Benefits & Rentention Adjustments
Office Supplies	Supplies		(\$1,000)	Needs Analysis Adjustment
Wearing Apparel	Supplies		(\$5,000)	Needs Analysis Adjustment
Vehicle Fuels & Lubricants	Supplies		(\$10,000)	Needs Analysis Adjustment
Minor Tools & Apparatus	Supplies		(\$3,000)	Needs Analysis Adjustment
Educational Supplies	Supplies		(\$1,000)	Crossing Guards Program Elimination/ Needs Adjustment
Weapons/ Ammunition	Supplies		(\$5,000)	Needs Analysis Adjustment
Office Equipment	Maintenance		(\$1,000)	Needs Analysis Adjustment
Vehicle Maintenance	Maintenance		(\$4,000)	Needs Adjustment/ Historical Analysis
Software Maintenance	Maintenance		\$3,000	Axon Body Cameras Maintenance Increase
Software Maintenance	Maintenance		\$34,000	CAD/RMS Adjustment
Software Maintenance	Maintenance		(\$500)	Netmotion/ Misc. Adjustment
Software Maintenance	Maintenance		(\$7,000)	Vigilant Software Elimination
Communications	Contractual/Sundry		(\$11,000)	Needs Analysis Adjustment
Special Services	Contractual/Sundry		(\$5,500)	Needs Analysis Adjustment
Advertising	Contractual/Sundry		(\$1,500)	Needs Analysis Adjustment
Dues & Subscriptions	Contractual/Sundry		\$150	Various Dues Increases
Dues & Subscriptions	Contractual/Sundry		(\$8,000)	Lexipol Subscription Elimination
Dues & Subscriptions	Contractual/Sundry		\$6,500	PowerDMS Subscription Addition (Replaces Lexipol)
Lease/ Purchase Cost	Contractual/Sundry		(\$136,370)	No ERF Transfer
Computer Software	Capital Outlay		(\$4,000)	Historical Needs Analysis Adjustment
TOTALS:		\$0	(\$151,720)	

(\$151,720) NET INCREASE/DECREASE



AGENDA MEMORANDUM

DATE: June 10, 2020

TO: Honorable City Council Members

FROM: Sandra Gibson, CGFO, CGFM, Director of Finance

THROUGH: Andrea Gardner, City Manager

SUBJECT: Consider action to set a public hearing date of August 10, 2020 for the Watauga Crime Control and Prevention District Budget for the Fiscal Year 2020-2021

BACKGROUND/INFORMATION:

The Watauga Crime Control and Prevention District (WCCPD) Board held the required Public Hearing on June 15, 2020 to allow for citizen input on the FY2020-2021 Proposed Budget in accordance with Local Government Code, Sec. 363.204(a).

As required by Local Government Code, Sec. 363.204(d) and 363.204(e) the WCCPD Board took action on approval and adoption of the Watauga Crime Control and Prevention District Budget and provided approval to submit to City Council.

After the budget is accepted by City Council, a public hearing must be held not later than the 45th day before the date the fiscal year begins per Sec. 363.205(a). In order to meet this requirement, the Board should set the public hearing date for August 10, 2020. In addition, the governing Body must publish notice of the hearing not later than the 10th day before the date of the hearing.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend the Council take action on the item as presented.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Sandra Gibson, CGFO, CGFM, Director of Finance

Approved - 7/1/2020



AGENDA MEMORANDUM

Andrea Gardner, City Manager

Final Approval - 7/7/2020

Approved as to form for inclusion on Agenda



AGENDA MEMORANDUM

DATE: June 16, 2020

TO: Honorable City Council Members

FROM: Sandra Gibson, CGFO, CGFM, Director of Finance

THROUGH: Andrea Gardner, City Manager
George Hyde, Legal

SUBJECT: Consider action on a resolution to rescind Resolution 06-08-28, designating the rights of the Mayor and the Mayor Pro Tem as having primary responsibility to execute checks on behalf of the City

BACKGROUND/INFORMATION:

Council adopted Resolution No. 84-11-26 that provided for a signatory in the absence of either the Mayor or the Mayor Pro Tem and the City Secretary.

On August 28, 2006, the City Council approved Resolution No. 06-08-28 designating the rights of the Mayor and the Mayor Pro Tem as having primary responsibility to execute checks on behalf of the City.

In November 2019, the City Charter was amended by the voters of Watauga that provided for a change in Chief Executive Officer of the City, in accordance with Article VII, Section 7.01(C). The amendment to the charter necessitates that the City Council exercise its authority to rescind Resolution 06-08-28 in order to avoid a charter conflict. The attached resolution was prepared by the City Attorney's office.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

City staff respectfully recommends adoption of Resolution No. 2020-036, rescinding a prior resolution that designated the Mayor and Mayor Pro Tem as the primary signers on checks issued by the City.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Archive - Resolutions 06-08-28 - 8_28_2006
2. Resolution rescinding 06-08-28 Check Writing

REVIEWED BY:



AGENDA MEMORANDUM

Sandra Gibson, CGFO, CGFM, Director of Finance
Karrie Marling, Legal
George Hyde, Legal
Andrea Gardner, City Manager
Approved as to form for inclusion on Agenda

Approved - 7/1/2020
Approved - 7/2/2020
Approved - 7/10/2020
Final Approval - 7/10/2020

CITY OF WATAUGA, TEXAS
RESOLUTION NO. 06-08-28

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS PURSUANT TO ORDINANCE NO. 407 AND AMENDING RESOLUTION NO. 84-11-26 DESIGNATING THE RIGHTS OF THE MAYOR AND THE MAYOR PRO TEM AS HAVING PRIMARY RESPONSIBILITY TO EXECUTE CHECKS ON BEHALF OF THE CITY

WHEREAS, the Council adopted Ordinance No. 407 specifying that four individuals be authorized to sign checks, drafts and other city banking needs; and

WHEREAS, the Council adopted Resolution No. 84-11-26 that provides for a signatory in the absence of either the Mayor or the Mayor Pro Tem and the City Secretary.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS THAT:

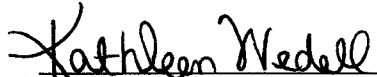
1. It shall be the primary obligation of the Mayor and the Mayor Pro Tem to co-sign checks, drafts and other banking need requirements on behalf of the City of Watauga.
2. The City Secretary shall make reasonable efforts to locate and notify the Mayor and Mayor Pro Tem when their signatures are required.
3. The City Secretary or in the event the City Secretary is not available as a signatory then the Finance Director, shall sign checks, drafts, or other banking requirements, only after reasonable efforts have been made to secure the signatures of the Mayor and Mayor Pro Tem.
4. In the event that the Mayor and Mayor Pro Tem are not available as a signatory, then the City Secretary and the Finance Director shall sign checks, drafts, or other banking requirements.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this the 28th day of August 2006.

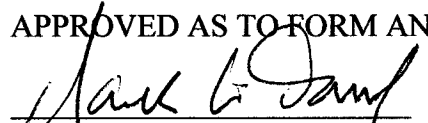
APPROVED:


Henry J. Jeffries, Mayor

ATTEST:


Kathleen Wedell, City Secretary

APPROVED AS TO FORM AND LEGALITY:


Mark G. Daniel, City Attorney

CITY OF WATAUGA, TEXAS
RESOLUTION NO. _____

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF
WATAUGA, TEXAS RESCINDING RESOLUTION NO. 06-08-28;
PROVIDING FOR THE EXECUTION OF CHECKS ON BEHALF OF
THE CITY; PROVIDING FOR SEVERABILITY; PROVIDING AN
EFFECTOVE DATE

WHEREAS, on August 28, 2006, the Council adopted Resolution No.06-08-28 providing that it shall be primary obligation of the Mayor and the Mayor Pro Tern to co-sign checks, drafts and other banking need requirements on behalf of the City of Watauga; and

WHEREAS, on or about November 5, 2019, a special election was held for the purpose of submitting to the qualified voters of the City of Watauga, certain propositions for amendments to the City of Watauga's Home Rule Charter; and

WHEREAS, at such election, a majority of the qualified voters who voted approved revisions to the powers and duties of its City Manager, as provided in Article VII, Section 7.01(C), including certain administrative powers and duties; and

WHEREAS, Resolution No. 06-08-28 conflicts with the administrative powers and duties given to the City Manager.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS:

I.

The facts and recitations set forth in the preamble of this Resolution are hereby found to be true and correct and adopted herein for all purposes.

II.

The City Council, as the governing body of the City of Watauga hereby rescinds Resolution 06-08-28 described in the preamble above. The authority to execute checks on behalf of the City shall be controlled by the City's Home Rule Charter.

III.

This Resolution shall be and is hereby cumulative of all other resolutions of the City of Watauga, Texas, and this Resolution shall not operate to repeal or affect any of such other resolutions, except insofar as the provisions thereof might be inconsistent or in conflict with the provisions for this Resolution, in which event such conflicting provisions, if any, in such other resolution or resolutions are hereby repealed.

IV.

If any section, subsection, sentence, clause, or phrase of this Resolution shall be for any reason be held to be invalid, such decision shall not affect the validity of the remaining portions of this Resolution.

V.

This Resolution shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon application of law and in accordance with Section 3.13 of the Charter of the City of Watauga, Texas.

PASSED AND ADOPTED by the City of Watauga City Council on this the 13th day of July 2020.

APPROVED:

ARTHUR L. MINER, MAYOR

ATTEST:

ANDREA GARDNER, CITY SECRETARY

APPROVED AS TO FORM AND LEGALITY:

GEORGE E. HYDE, CITY ATTORNEY



AGENDA MEMORANDUM

DATE: June 17, 2020

TO: Honorable City Council Members

FROM: Raquel Guajardo, Deputy City Secretary

THROUGH: Andrea Gardner, City Manager

SUBJECT: Consider action on the meeting minutes for the Regular Meeting of the City Council held on August 12, 2019, the Regular Meeting of the City Council held on May 11, 2020, the Council Workshop held May 11, 2020, the Special Meeting of the City Council held on June 1, 2020, the Regular Meeting of the City Council held on June 8, 2020 and the Special Meeting of the City Council held on June 15, 2020, the Juneteenth Proclamation presentation held on June 19, 2020 and the PTSD Awareness Month Proclamation presentation held on June 26, 2020.

BACKGROUND/INFORMATION:

Meeting minutes for August 12, 2019, May 11, 2020, June 1, 2020, June 8, 2020 and June 15, 2020, June 19, 2020 and June 26, 2020 are attached for action.

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

City staff respectfully recommends the City Council approve the meetings as presented.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. 8.12.2019 Regular Council Meeting Minutes
2. 5.11.2020 Council Workshop Meeting Minutes
3. 5.11.2020 Regular Council Meeting Minutes
4. 6.01.2020 Special Council Meeting Minutes
5. 6.08.2020 Regular Council Meeting Minutes
6. 6.15.2020 Special Council Meeting Minutes
7. 6.19.2020 Juneteenth Proclamation Presentation Minutes
8. 6.26.2020 PTSD Proclamation Presentation Minutes

REVIEWED BY:



AGENDA MEMORANDUM

Andrea Gardner, City Manager

Final Approval - 7/9/2020

Approved as to form for inclusion on Agenda

**MINUTES
WATAUGA CITY COUNCIL
REGULAR MEETING
MONDAY, AUGUST 12, 2019
COUNCIL CHAMBER
7105 WHITLEY ROAD
6:30 PM**

CALL TO ORDER

The Regular Meeting of the City Council was called to order at 6:33 p.m.

ROLL CALL

The City Council of the City of Watauga, Texas convened the Regular Meeting of the City Council with the following members present:

Mayor, Arthur L. Miner (Absent with notice)
Mayor Pro Tem/ Council Member Place 6, Mark Taylor
Council Member Place 1, Scott Prescher (Absent with notice)
Council Member Place 2, Tom Snyder
Council Member Place 3, Lovie Downey
Council Member Place 4, Andrew Neal
Council Member Place 5, Juanita King
Council Member Place 7, Kim Irving

and

Andrea Gardner, City Manager / City Secretary
Tara Rogers, Deputy City Secretary
Raquel Guajardo, Assistant to City Secretary
Robert Parker, Chief of Police
Sandra Gibson, Director of Finance
Paul Hackleman, Director of Public Works
Randy Richards, Building Official
Marcia Reyna, Director of Human Resources/Civil Service
Lana Ewell, Library Director
Sal Torres, Parks and Community Services Director
Bradley Fraley, Chief Information Officer/PIO
George Hyde, City Attorney

with

Andrew Friedman, SAMCO Capital Investments

INVOCATION

Chief Robert Parker gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Taylor led the pledge to the flags.

ANNOUNCEMENTS

Mayor Pro Tem Taylor encouraged residents to register to receive event and meeting notifications via the www.cowtx.org webpage. It was also announced that residents interested in serving on city boards, committees or commissions can complete and submit an online application.

PRESENTATIONS

1. Presentation of Service Awards for City of Watauga Employees celebrating a milestone

anniversary during the month of August 2019

Ms. Andrea Gardner presented five year service awards to Corporal Marshall McGee, Police Department, and Mr. Blake Pitarro, Public Works.

PUBLIC TESTIMONY

Mayor Pro Tem Taylor called for public testimony and introduced Ms. Kim Foster resident of 6505 Lampe Drive, Watauga, Texas.

Ms. Foster stated that the sidewalks are in deplorable condition and accessible ramps cannot be utilized. She asked if Council had discussed placing crossing guards on Watauga Road, as the school year will be starting soon. Ms. Foster also commented that the new Watauga Senior Center fees are upsetting.

Mayor Pro Taylor introduced Ms. Diane Garrett resident of 6608 Lampe Drive, Watauga, Texas.

Ms. Garrett asked for additional information regarding an \$80,000 debt that was discussed at a recent council meeting and if the debt was related to the splash pad project and if so, can grants be obtained to cover the cost.

CONSENT AGENDA

Mayor Pro Tem Taylor read through the following consent agenda items and requested Council to present any changes:

1. Consider action on the Financial Report for the quarter ended June 30, 2019
2. Consider action on the June 10, 2019 Council Regular Meeting Minutes and the July 8, 2019 Council Workshop Minutes
3. Consider action on a resolution of the City Council of the City of Watauga, Texas, authorizing the Mayor to execute the First Amendment and Renewal Agreement between Doliver Enterprises, LLC, dba HHW Solutions and the City of Watauga for the collection and recycling and/or disposal of household hazardous waste; and providing an effective date.
4. Consider action on First Renewal of Bid # 18-020 Parts: Water, Sewer & Utility as presented
5. Consider action on a resolution by the City Council of the City of Watauga, Texas providing for adoption of the Comprehensive Financial Management Policy Statements; providing that all resolutions in conflict herewith are hereby repealed to the extent that they are in conflict; providing a savings clause; providing an effective date
6. Consider action to approve a resolution adding Policy 14.04 Video Surveillance to the Personnel, Administration and Financial Policies and Procedures Manual
7. Consider action to approve the Quarterly Investment Report for the period ending June 30, 2019
8. Consider action to accept the Proposed Economic Development Corporation Budget for FY2019-2020 and to set a Public Hearing on August 26, 2019 to allow for citizen input
9. ~~Consider action on a resolution by the City Council of the City of Watauga, Texas authorizing the use of the City of Watauga name on the 2019 Tarrant County Pride Parade application; providing for repeal; providing a savings clause; and providing an effective date (Moved to Action Item # 1)~~
10. Consider action on approval to authorize the City of Watauga to enter into a Construction Contract with

the amount of \$644,518.65 for the construction of Capp Smith Park Lake Retaining Walls pursuant to

Council Member Neal made a motion to accept the consent agenda items as presented. Motion seconded by Council Member Snyder.

Council Member Irving asked for a friendly amendment to the motion to remove item #9 from the Consent Agenda. Both Council Member Neal and Council Member Snyder accepted the friendly amendment to the motion. Mayor Pro Tem Taylor announced that Consent Agenda Item #9 will be moved and will be identified as Action Item # 1.

As there was no additional discussion, Mayor Pro Tem Taylor called for the Council to vote. Motion passed 6-0-1-0.

AYES: Snyder, Downey, Neal, King, Taylor, Irving
NAYS: 0
ABSENT: Prescher
ABSTAIN: 0

PUBLIC HEARINGS/ACTION

1. **Planning and Zoning Case P 19-02:** Consider action on an application for a Final Plat of 5705 North Park Drive, Lots 2R-1 and 2R-2, Block 2, Northpark Village Addition of the J. Condra Survey, Abstract No. 309, being a re-plat of Lot 2R, Block 2, located on the north side of North Park Drive, west of Whitley Road and east of Denton Highway. The 1.65 acre lot, zoned GB (General Business), is proposed to be subdivided into 2 lots for future development. Pearson-Tyler II Inc., owner/applicant.

Mayor Pro Tem introduced Mr. Randy Richards, Building Official, who provided a brief presentation and stated that all platting requirements had been met under the Texas Local Government Code section 212.005. Mr. Richards also reported that 200 notices were sent and no responses were received.

Mayor Pro Tem Taylor called for public testimony and discussion from Council.

Mayor Pro Tem Taylor stated that he failed to officially open the Public Hearing. The Public Hearing was then opened at 7:00 p.m. and closed at 7:00 p.m.

2. **Planning and Zoning Case SUP-19-04:** Request for a Specific Use Permit to operate a Residential Child Care business in the home at 5237 Cedar View Court, Block 6 Lot 4 of the Parkside Addition - Pursuant to the Watauga Code of Ordinances, Article III, Section 22-80. The homeowner and applicant is Alicia Grant.

Mayor Pro Tem opened the Public Hearing at 7:01 p.m.

Mr. Richards, Building Official, provided a brief presentation and stated that on July 17, 2020, the Planning and Zoning Commission voted to forward the recommendation to Council for approval. Of the (20) notices sent to residents, there was (1) for, (1) against and (18) no

Mayor Pro Tem Taylor called for Council discussion. Council Member Irving addressed the applicant, Ms. Alicia Grant, to inquire of age of the children and anticipated group size. Ms. Grant responded that a total of (5) children, including one of her own, from the ages of 6 weeks to 5 years of age are anticipated to enroll.

Mayor Pro Tem called for additional Council discussion and hearing none, called for Public Testimony. Hearing none, Mayor Pro Tem Taylor closed the Public Hearing at 7:05 p.m.

3. Conduct Public Hearing on Watauga Crime Control & Prevention District proposed budget for 2019-2020 Fiscal Year

Mayor Pro Tem opened the Public Hearing at 7:05 p.m.

Ms. Sandra Gibson, Director of Finance, gave a brief overview of presented item.

Mayor Pro Tem Taylor called for Council discussion. Council Member Irving requested an explanation as to why the budget was slightly under. Ms. Gibson responded that it was largely due to salary savings and personnel costs.

With no other council discussion, Mayor Pro Tem Taylor called for public comments. Hearing none, Mayor Pro Tem Taylor closed the Public Hearing at 7:08 p.m.

ACTION ITEMS

1. Consider action on a resolution by the City Council of the City of Watauga, Texas authorizing the use of the City of Watauga name on the 2019 Tarrant County Pride Parade application; providing for repeal; providing a savings clause; and providing an effective date (*Formally Consent Agenda Item #9*)

Mayor Pro Tem Taylor introduced the item and asked Council Member Irving to provide questions or comments at this time.

Council Member Irving stated that approval of this item using the City of Watauga's name could give the appearance that one group is being preferred over another. Council Member Irving made a motion to deny the presented item. There was no second to the motion. Mayor Pro Tem Taylor announced that the motion died due to the lack of a second.

Council Member Neal made a motion to accept the item as presented. Motion seconded by Council Member Downey.

Council Member Downey commented that that Watauga name and logo are not trademarked and recommended that trademark discussion be scheduled in the future, as the issue had been presented to Ms. Gardner, City Manager. Ms. Gardner stated that a copy of a legal opinion provided by Mr. Mark Daniel, former City Attorney, was given to Council Member Downey.

Mr. Hyde stated that without additional information he is unable to provide a legal opinion at this time, except to say that there are specific prohibitions in trademarking governmental entity names. However, there are other forms of protections provided by the Texas Common Law related to the use of names by other entities which could create deception or interference with use. Mr. Hyde clarified that the application would be submitted using the city's name, not a third party applying under the

name of the city.

Council Member Irving stated that she was directly addressed by citizens stating that they were offended by use of the city's name. Council Member Downey stated that she also had members of the community approach her in support of this item and is the parent of a gay child. Council Member Irving responded that she respects the position of Council Member Downey; however, it is important to be diverse and fair to the community as a whole.

With no additional discussion, Mayor Pro Tem Taylor called for public comments. Hearing none, Mayor Pro Tem Taylor called for the Council vote. Motion passed 5-1-1-0.

AYES: Snyder, Downey, Neal, King, Taylor

NAYS: Irving

ABSENT: Prescher

ABSTAIN: 0

2. Discuss and consider action to approve an ordinance authorizing the issuance of "City of Watauga, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2019" in an amount not to exceed \$8,850,000.00; providing for the payment of said certificates by the levy of an ad valorem tax upon all taxable property within the City and further securing said certificates by a lien on and pledge of the pledged revenues of the system; providing the terms and conditions of said certificates and resolving other matters incident and relating to the issuance, payment, security, sale, and delivery of said certificates, including the approval and distribution of an official statement pertaining thereto; authorizing the execution of a paying agent/registrar agreement and an official bid form; complying with the requirements of the letter of representations previously executed with the depository trust company; authorizing the execution of any necessary engagement agreements with the City's Financial Advisors and/or Bond Counsel; and providing an effective date.

Ms. Gibson provided a brief overview of the item and introduced Mr. Andrew Friedman, SAMCO Capital Markets, who presented a summary to Council.

Mayor Pro Tem called for public comments and hearing none, called for a motion. Council Member Neal made a motion to accept the item as presented. Motion seconded by Council Member Snyder. As there was no further discussion, Mayor Pro Tem Taylor called for the Council to vote. Motion passed 5-1-1-0.

AYES: Snyder, Downey, Neal, King, Taylor

NAYS: Irving

ABSENT: Prescher

ABSTAIN: 0

The meeting was recessed at 7:37 p.m., and reconvened at 7:45 p.m.

3. Discuss and consider action to approve the purchase of health insurance with Blue Cross Blue Shield of Texas for all eligible employees

Ms. Marcia Reyna, Human Resources Director, provided an overview of the presented item.

Mayor Pro Tem Taylor called for public comments and hearing none, called for Council discussion.

Council Member Snyder made a motion to accept the item as presented. Motion seconded by Council Member Downey. As there was no further discussion, Mayor Pro Tem Taylor called for the Council to vote. Motion passed 6-0-1-0.

AYES: Snyder, Downey, Neal, King, Taylor, Irving
NAYS: 0
ABSENT: Prescher
ABSTAIN: 0

4. Consideration and action to adopt an Ordinance on **Planning and Zoning Case No. SUP-19-04**: Request for a Specific Use Permit to operate a Residential Child Care business in the home at 5237 Cedar View Court, Block 6 Lot 4 of the Parkside Addition - Pursuant to the Watauga Code of Ordinances, Article III, Section 22-80. The homeowner and applicant is Alicia Grant. {The following caption was read}

AN ORDINANCE OF THE CITY OF WATAUGA, TEXAS, GRANTING SPECIFIC USE PERMIT SUP-19-04: HOME CHILD CARE FACILITY; AUTHORIZING THE USE OF THE HOME AT 5237 CEDAR VIEW COURT AS A HOME CHILD CARE FACILITY; PROVIDING LIMITATIONS, RESTRICTIONS AND CONDITIONS ON SUCH SPECIFIC USE; AMENDING THE ZONING ORDINANCE OF THE CITY OF WATAUGA, TEXAS; PROVIDING A SAVINGS CLAUSE; ESTABLISHING A PENALTY; AND PROVIDING AN EFFECTIVE DATE.

Mayor Pro Tem Taylor called for public comments and hearing none, called for Council discussion. Council Member Irving made a motion to accept the item as presented. Motion seconded by Council Member Neal. As there was no further discussion, Mayor Pro Tem Taylor called for the Council to vote. Motion passed 6-0-1-0.

AYES: Snyder, Downey, Neal, King, Taylor, Irving
NAYS: 0
ABSENT: Prescher
ABSTAIN: 0

5. Discuss and consider action on **Planning and Zoning Case No. P 19-02**: Proposed Final Plat of 5705 North Park Drive, Lots 2R-1 and 2R-2, Block 2, Northpark Village Addition of the J. Condra Survey Abstract No. 309, being a re-plat of Lot 2R Block 2, located on the north side of North Park Drive west of Whitley Road and east of Denton Highway. The 1.65 acre lot, zoned GB (General Business), is proposed to be subdivided into 2 lots for future development. Pearson-Tyler II, Inc., owner/applicant.

Mayor Pro Tem Taylor called for public comments and hearing none, called for Council discussion. Council Member Irving made a motion to accept the item as presented. Motion seconded by Council Member King. As there was no further discussion, Mayor Pro Tem Taylor called for the Council to vote. Motion passed 6-0-1-0.

AYES: Snyder, Downey, Neal, King, Taylor, Irving
NAYS: 0
ABSENT: Prescher
ABSTAIN: 0

6. Discuss and consider action on appointments and reappointments to Planning and Zoning Commission

Mr. Paul Hackleman, Director of Public Works, provided a brief overview of the item.

Mayor Pro Tem Taylor called for public comments and hearing none, made a motion to appoint the following, as he is Council Liaison to the Planning and Zoning Commission:

Place 1 - Robert Martinez -Merlo - Reappointment to expire 2021

Place 3 - Larry Clark - Reappointment to expire 2021

Place 5 - Cristy McCauley - Reappointment to expire 2021

Place 7 - Sharon Gehle - New Appointment to expire 2021

Motion seconded by Council Member Neal. As there was no further discussion, Mayor Pro Tem Taylor called for the Council to vote. Motion passed 6-0-1-0.

AYES: Snyder, Downey, Neal, King, Taylor, Irving

NAYS: 0

ABSENT: Prescher

ABSTAIN: 0

7. Discuss and consider action on appointments and reappointments to Zoning Board of Adjustment

Mr. Paul Hackleman, Director of Public Works, was introduced and provided a brief overview of the item.

Mayor Pro Tem Taylor called for public comments and hearing none, turned the item over to Council Member Downey who serves as Council Liaison who recommended the following:

Place 1 - David Villafuerte - Reappointment

Place 3 - Pete Beierschmitt - Reappointment

Place 5 - Charles Mann - New Appointment

Alternate 1 - Mary Stormer

Alternate 2 - Damon Solko

Alternate 3 - Lissa Seija

Alternate 4 - Jan Hill

Motion seconded by Council Member Snyder. As there was no further discussion, Mayor Pro Tem Taylor called for the Council to vote. Motion passed 6-0-1-0.

AYES: Snyder, Downey, Neal, King, Taylor, Irving

NAYS: 0

ABSENT: Prescher

ABSTAIN: 0

8. Discuss and consider action on appointments and reappointments to the Watauga Economic Development Corporation Board and revise the term ending dates for certain Places on the Board

Ms. Gardner provided a brief overview of the item and introduced Council Member Neal, as he is the Council Liaison to present recommendations for the following positions:

Place 2 - Amirali Fazalbhai Completing an Unexpired Term until 2020

Place 5 - Michael Alexander

Place 6 - Cheneya Cruze

Place 7 - Robert Gaffney

Ms. Gardner presented amendments to the term month of the respective expiring year. Mr. Hyde stated that the amendments will reallocate the members into proper terms so that they are consistent with the bylaws and current statutes. Ms. Gardner commented that when a member was appointed to an unexpired term, they were appointed to a full (2) year term at that point and time which is an inaccurate appointment in terms of the expiration date which created positions not being in line with the others. This amendment will allow all positions to expire in August which is the term date provided in the bylaws.

Place 1 - Expiring August 31, 2021

Place 7 - Expiring August 31, 2021

Place 2 - Expiring August 31, 2020

Ms. Gardner clarified that the following changes are needed:

Place 1 - Not up for reappointment. Change from February 2021 to August 31, 2021

Place 2 - Currently Vacant. Change from October 31, 2020 to August 31, 2020

Motion seconded by Council Member King. As there was no further discussion, Mayor Pro Tem Taylor called for the Council to vote. Motion passed 5-0-1-0.

AYES: Snyder, Downey, Neal, King, Taylor

NAYS: Irving

ABSENT: Prescher

ABSTAIN: 0

9. Discuss and consider action to appoint two members of the City Council to serve on the City Manager's Facilities Workgroup

Ms. Gardner asked the City Council to appoint members to serve in the work group who will meet approximately twice per year.

Mayor Pro Tem called for public comments and hearing none, called for a motion. Council Member Irving nominated herself to be appointed. Motion seconded by Council Member Downey.

Mayor Pro Tem asked Ms. Gardner to provide an approximate time commitment. Ms. Gardner stated that it would be beneficial for members to be available during standard business hours.

As there was no further discussion, Mayor Pro Tem Taylor called for the Council to vote. The motion failed due to a lack of majority 3-3-1-0.

AYES: Snyder, Downey, Irving
NAYS: Taylor, King, Neal
ABSENT: Prescher
ABSTAIN: 0

Council Member Neal nominated Council Member Snyder and Council Member Downey. Motion was seconded by Council Member Snyder.

Mayor Pro Tem asked the nominated members if they are able to commit to daytime hours that may be needed for this appointment in which they responded in the affirmative. As there was no further discussion, Mayor Pro Tem Taylor called for the Council to vote. Motion passed 5-1-1-0.

AYES: Snyder, Downey, Neal, Taylor, King, Neal
NAYS: Irving
ABSENT: Prescher
ABSTAIN: 0

10. Discuss and consider direction on the 2019 Retreat Agenda

Ms. Gardner provided Council the opportunity to provide additional agenda items for the Council Retreat.

Mayor Pro Tem Taylor called for public comments and hearing none, called for a motion. Council Member Neal made a motion to accept the item as presented. Motion seconded by Council Member King. As there was no further discussion, Mayor Pro Tem Taylor called for the Council to vote. Motion passed 6-0-1-0.

AYES: Snyder, Downey, Neal, King, Taylor, Irving
NAYS: 0
ABSENT: Prescher
ABSTAIN: 0

11. Discuss and consider action on creating an Audit Committee

Ms. Gibson provided a brief overview of the item and invited Council to take part in the audit processes with anticipated meetings three to four times per year. The first meeting will be held the week of September 5, 2019.

Mayor Pro Tem Taylor called for public comments and hearing none, called for a motion. Council Member Taylor made a motion to accept the item as presented. Motion seconded by Council Member Snyder.

Council Member Neal inquired regarding terms. Ms. Gardner stated that council elections take care of that portion but that it would not change for staff. Mr. Hyde commented that a resolution can be brought back to the council to establish the skeleton of the committee.

As there was no further discussion, Mayor Pro Tem Taylor called for the Council to vote. Motion passed 6-0-1-0.

AYES: Snyder, Downey, Neal, King, Taylor, Irving

NAYS: 0
ABSENT: Prescher
ABSTAIN: 0

12. Discuss and consider action on nominating Council Members to serve on the Audit Committee

Ms. Gibson stated that the meeting will be held during the day or after hours, as needed. The meetings will include finance staff and external auditors.

Mayor Pro Tem Taylor called for public comments and hearing none, called for a motion.

Council Member Downey made a motion to nominate Mayor Pro Tem Taylor and Council Member Irving. Motion was seconded by Council Member Snyder. Mayor Pro Tem Taylor called for discussion. Council Member Irving did not accept the nomination. Mayor Pro Tem Taylor clarified that the motion would only include his nomination.

As there was no further discussion, Mayor Pro Tem Taylor called for the Council to vote. Motion passed 6-0-1-0.

AYES: Snyder, Downey, Neal, King, Taylor, Irving
NAYS: 0
ABSENT: Prescher
ABSTAIN: 0

Mayor Pro Tem Taylor called for a motion to appoint a member to the second position. Council Member Irving made a motion to nominate Council Member Neal. Motion seconded by Council Member Snyder. As there was no further discussion, Mayor Pro Tem Taylor called for the Council to vote. Motion passed 6-0-1-0.

AYES: Snyder, Downey, Neal, King, Taylor, Irving
NAYS: 0
ABSENT: Prescher
ABSTAIN: 0

13. Discuss and consider action on a resolution of the City Council of the City of Watauga, Texas, approving a City of Watauga Economic Development Grant Agreement for construction and installation of branding signs throughout the City of Watauga between the Watauga Economic Development Corporation and the City of Watauga, Texas and authorizing the Mayor of the City of Watauga to execute said agreement. *This is the first of two readings.*

Ms. Gardner provided a brief overview of the item and stated that during the required public hearing held July 16, 2019, no public comments were received. The WEDC Board approved the grant agreement by a vote of 3-2 to present to City Council for approval. Ms. Gardner stated that this reading is the first of two required by state law.

14. Discuss and consider action on a resolution of the City Council of the City of Watauga, Texas, approving a City of Watauga Economic Development Grant Agreement for construction and installation of branding signs throughout the City of Watauga between the Watauga Economic Development Corporation and the City of Watauga, Texas and authorizing the Mayor of the City of Watauga to execute said agreement. *This is the second of two readings.*

Mayor Pro Tem Taylor recited the second required reading and called for public comments. Hearing none, Mayor Pro Tem Taylor called for the Council to vote.

Council Member Neal made a motion to accept the item as presented. Motion seconded by Council Member Irving. As there was no further discussion, Mayor Pro Tem Taylor called for the Council to vote. Motion passed 6-0-1-0.

AYES: Snyder, Downey, Neal, King, Taylor, Irving

NAYS: 0

ABSENT: Prescher

ABSTAIN: 0

15. Discuss and consider action on a Staffing and Reimbursement Agreement between the Watauga Economic Development Corporation and the City of Watauga for personnel and services

Ms. Gardner stated that the item was recommended by the WEDC Board for presentation to the Council and was also approved by Mr. Hyde, City Attorney. The agreement allows for the recovery of expenditures that the city acquires on behalf of the corporation.

Mayor Pro Tem Taylor called for public comments and hearing none, called for a motion. Council Member Snyder made a motion to accept the item as presented. Motion seconded by Council Member Downey. As there was no further discussion, Mayor Pro Tem Taylor called for the Council to vote. Motion passed 6-0-1-0.

AYES: Snyder, Downey, Neal, King, Taylor, Irving

NAYS: 0

ABSENT: Prescher

ABSTAIN: 0

16. Discuss and consider action on an ordinance to establish a Youth Advisory Council and to provide rules and regulations for the Youth Advisory Council {The following caption was read}

AN ORDINANCE OF THE CITY OF WATAUGA, TEXAS AMENDING CHAPTER 2 OF THE CITY OF WATAUGA CODE OF ORDINANCES; PROVIDING RULES AND REGULATIONS RELATED TO THE ESTABLISHMENT OF THE YOUTH ADVISORY COUNCIL; PROVIDING RULES AND REGULATIONS RELATED TO THE MEMBERSHIP, DUTIES, AND OPERATION OF SAID COUNCIL; PROVIDING FOR REPEAL; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Mr. Torres gave a brief overview of the item.

Mayor Pro Tem Taylor called for public comments and hearing none, called for a motion. Council Member Neal made a motion to accept the item as presented. Motion seconded by Council Member King. As there was no further discussion, Mayor Pro Tem Taylor called for the Council to vote. Motion passed 6-0-1-0.

AYES: Snyder, Downey, Neal, King, Taylor, Irving

NAYS: 0

ABSENT: Prescher

ABSTAIN: 0

17. Discuss and consider action on adopting the Crime Control and Prevention District Budget for FY2019-20

Ms. Sandra Gibson presented a brief overview of the item.

Mayor Pro Tem Taylor called for public comments and hearing none, called for a motion. Council Member Irving made a motion to accept the item as presented. Motion seconded by Council Member Snyder. As there was no further discussion, Mayor Pro Tem Taylor called for the Council to vote. Motion passed 6-0-1-0.

AYES: Snyder, Downey, Neal, King, Taylor, Irving

NAYS: 0

ABSENT: Prescher

ABSTAIN: 0

ITEMS FOR FUTURE CITY COUNCIL MEETINGS

No items were presented.

EXECUTIVE SESSION

The City Council will convene in executive session pursuant to (Texas Open Meetings Act), Chapter 551 of the Texas Government Code, Section 551.071 to deliberate upon and seek the legal advice of its attorneys.

ITEMS OF EXECUTIVE SESSION DELIBERATION

1. Possible amendments to the City Charter in accordance with Texas Local Government Code Chapter 9 and other related laws.

Mayor Pro Tem Taylor recessed the regular council meeting for Executive Session at 8:47 p.m.

RECONVENE

The Regular City Council meeting reconvened at 9:32 p.m.

ADJOURNMENT

Mayor Pro Tem Taylor adjourned the Regular City Council meeting at 9:32 p.m.

APPROVED: _____ this the ____ day of _____ 2020

SIGNED: _____ this the ____ day of _____ 2020

ATTEST:

Arthur L. Miner, Mayor

Andrea Gardner, City Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office

**AGENDA
WATAUGA CITY COUNCIL
WORKSHOP MEETING
MONDAY, MAY 11, 2020
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
5:30 PM**

CALL TO ORDER

Council Workshop meeting was convened at 5:32 p.m.

ROLL CALL

The City Council of the City of Watauga, Texas, convened in Workshop, with the following members present:

Mayor, Arthur Miner
Mayor Pro Tem/ Council Member Place 6, Mark Taylor
Council Member Place 1, *Vacant*
Council Member Place 2, Tom Snyder
Council Member Place 3, Lovie Downey
Council Member Place 4, Andrew Neal
Council Member Place 5, Juanita King
Council Member Place 7, Kim Irving

and

Andrea Gardner, City Manager / City Secretary
Raquel Guajardo, Deputy City Secretary
George Hyde, City Attorney
Bradley Fraley, Chief Information Officer/PIO
Kevin Mead, Sergeant
James Parham, Lieutenant

PUBLIC TESTIMONY

No Public Testimony was given

PRESENTATIONS

1. Presentation and discussion on Code Enforcement Operations

Kevin Mead, Sergeant, provided an update regarding code operations, processes, and inspections and stated that in light of the COVID situation, letters were revised to express that the Code Department sympathetic during this difficult time.

Council expressed concerns regarding bulk pickup, communication with homeowners, abatements, pool maintenance violations, abandoned vehicles, commercial property violations and processes regarding citation for habitual offenders.

Mayor Miner read a citizen concern submitted by Gail Holbrook, 5721 Hanson Drive.
(The record will be filed with approved minutes)

ADJOURNMENT

The Workshop meeting was adjourned by the Mayor at 6:24 p.m.

APPROVED: _____ this _____ day of _____, 2020

SIGNED: _____ this _____ day of _____, 2020

APPROVED:

Arthur L. Miner, Mayor

ATTEST:

Andrea Gardner, City Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office

**WATAUGA CITY COUNCIL
REGULAR MEETING
MONDAY, MAY 11, 2020
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:30 PM**

CALL TO ORDER

The Regular Meeting of the City Council was called to order at 6:36 p.m.

ROLL CALL

The City Council of the City of Watauga, Texas convened the Regular Meeting of the City Council with the following members present:

Mayor, Arthur Miner
Mayor Pro Tem/ Council Member Place 6, Mark Taylor
Council Member Place 1, VACANT
Council Member Place 2, Tom Snyder
Council Member Place 3, Lovie Downey
Council Member Place 4, Andrew Neal
Council Member Place 5, Juanita King
Council Member Place 7, Kim Irving

and

Andrea Gardner, City Manager/ City Secretary
Raquel Guajardo, Deputy City Secretary
Sandra Gibson, Director of Finance
Paul Hackleman, Director of Public Works
Marcia Reyna, Director of Human Resources/ Civil Service
Bradley Fraley, Chief Information Officer/ PIO
George Hyde, City Attorney

INVOCATION

Pastor Lynn Nichols of Northside Nazarene Church gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Miner led the pledge to the flags.

ANNOUNCEMENTS

Mayor Miner announced that masks are not required for Council to wear during the meeting as protective guards are in place at the dais. However, in the event Council interacts with the audience and social distancing requirements cannot be maintained, masks are needed.

PRESENTATIONS

1. Presentation and recognition of FD Crew responding to House Fire on February 27, 2020.

Mayor Miner recognized and thanked the Fire Department for their hard work and dedication.

2. Presentation of Service Awards for City of Watauga Employees celebrating a milestone anniversary during the month of May 2020.

Ms. Gardner recognized Justin Todd, celebrating 10 years; Lupe Calvillo, celebrating 10 years; and Chris Gardner, celebrating 25 years.

3. Presentation of a Proclamation for Municipal Clerks Week celebrated the week of May 3 through May 9, 2020.

Mayor Miner read the proclamation recognizing Municipal Clerks Week and thanked staff for their hard work and dedication.

PUBLIC TESTIMONY

Mayor Miner called for public testimony.

Sean Hettenbach, 6516 Alta Vista Drive, Watauga, Texas, asked for clarification regarding social distancing and mask requirements in facilities.

Ms. Gardner and Mayor Miner responded that in the event social distancing cannot be maintained, masks should be worn.

CONSENT AGENDA

Mayor Miner read each of the following agenda items and asked Council to present any changes. Hearing none, Mayor Miner called for a motion.

Council Member Neal made a motion to accept the consent agenda items as presented. Motion seconded by Council Member King. As there was no further discussion, Mayor Miner called for the Council to Vote. Motion passed 6-0-0-0.

By show of right hand:

AYES: 6

NAYS: 0

ABSENT: 0

ABSTAIN: 0

1. Consider action on a Resolution by the City Council of the City of Watauga, Texas, approving a business retention project by the Watauga Economic Development Corporation for the installation and display of digital poster signage in the City of Watauga.

2. Consider action on a Resolution by the City Council of the City of Watauga, Texas Amending Policy 17.01 Volunteers of the Personnel, Administration and Financial

Policies and Procedures Manual regarding procedures for city volunteers; providing for repeal; providing for severability; providing an effective date

3. Consider action on a Resolution regarding City of Watauga participation in Tarrant County's Community Development Block Grant, Home Investment Partnership and Emergency Solutions Grand Consortium for the three-program year period, Fiscal Year 2021 through Fiscal Year 2023.

4. Consider action on applying for a Non-Competitive Inter Library Loan (ILL) Lending Reimbursement Grant through the Texas State Library and Archives Commission

5. Consider action on the April 13, 2020 Regular Council meeting and April 20, 2020 Special Meeting minutes

6. Consider action on the Monthly Financial Report for the period ending March 31, 2020

7. Consider action to appoint Mayor Oscar Trevino, North Richland Hills as the Regional Transportation Council Primary Representative and Council Member Tim Welch, North Richland Hills as the Alternate Representative

8. Consider action on the Quarterly Investment Report for the period ending March 31, 2020

9. Consider action to approve a resolution establishing a 401(a) governmental plan with Nationwide Financial Services

10. Consider action to approve a resolution authorizing continued participation with the Atmos Cities Steering Committee; and authorizing the payment of five cents per capita to the Atmos Cities Steering Committee to fund regulatory and related activities related to Atmos Energy Corporation

11. Consider action on a Resolution authorizing the City Manager to negotiate and execute on behalf of the City an agreement by and between the City of Watauga, Texas, and iChoosr, LLC; providing for repeal; providing for a severability clause; and providing for an effective date.

Mayor Miner announced that discussion of Action Items would be delayed, as the Council would recess into Executive Session to discuss the following item:

3. (§551.071) to deliberate upon, seek legal advice from and direct the City Attorney regarding the application of the City Charter, Texas Election Code, COVID-19 Executive Orders suspending certain state election laws, as they all apply and relate to the new City Council Place 1 vacancy.

The Regular Council meeting was recessed for Executive Session at 7:00 p.m.

The Regular Council meeting reconvened at 7:29 p.m.

Mayor Miner read the following public testimony submissions. *(The records will be filed with approved minutes).*

- Andra Dunn, 6516 Alta Vista Drive, Watauga
- Andrew Kirby, 6752 Hadley Drive, Watauga
- Jordan Livingston, 7132 Newcastle Pl, North Richland Hills
- Logan Evans, 8220 Meadowbrook Drive, Watauga
- Carson Wagley, 1214 Estrellas Drive, Watauga
- Christian Robinson, 6032 Rickee Drive, Watauga
- Gavin Tarin, 6632 Brookshire Trail, Watauga

Mayor Miner provided factual information in response to the public testimony submissions, as they were all related to the closure of the Watauga Skate Park. Mayor Miner commented that the fence was installed due to noncompliance.

Ms. Gardner stated that discussions with the Emergency Management Team will help determine next steps.

ACTION ITEMS

1. Acknowledgement of City Councilmember Scott Prescher's April 21, 2020 resignation as City Councilmember City Council Place 1 and his voluntary withdrawal from the November 2020 election effective April 28, 2020; discuss and consider action as provided by Section 3.05 of the City Charter to fill the vacancy on City Council by the appointment of a qualified person to fill the unexpired term of office for City Councilmember City Council Place 1 and conduct Oath of Office ceremony (as necessary).

Mayor Miner called for a motion. Council Member Neal made a motion to accept the item as presented. Motion seconded by Council Member Downey. Mayor Miner called for discussion. Mayor Pro Tem Taylor asked if the motion was only to accept the resignation or to fill the vacant position. Mr. Hyde responded that the requirement was met, as the resignation was accepted by the City Secretary and it becomes effective after eight (8) days.

Council Member Downey made a motion to appoint Ms. Danielle Tucker to Council Place 1. Motion seconded by Council Member Snyder.

Mr. Hyde provided direction, as there were two separate motions on the floor.

Council Member Neal accepted the friendly amendment made by Council Member Downey to appoint Danielle Tucker to Council Place 1. Motion seconded by Council Member Downey. As there was no further discussion, Mayor Miner called for the Council to Vote. Motion passed 6-0-0-0.

AYES: 6
NAYS: 0
ABSENT: 0
ABSTAIN: 0

2. Discuss and consider action to authorize the City Manager to complete the architectural agreement with Brandstetter Carroll Inc. for the fire station remodel

Mayor Miner called for public testimony. No Request to Speak were received.

Ms. Gardner provided a brief overview and stated that as result of the SAFER grant and hiring of additional personnel, remodeling of the station restroom facilities is needed. Based on the RFQ results, staff is recommending the award be provided to Brandstetter Carroll Inc.

Mayor Pro Tem Taylor made a motion to accept the item as presented. Motion seconded by Council Member Downey. As there was no further discussion, Mayor Miner called for the Council to Vote. Motion passed 6-0-0-0.

AYES: 6
NAYS: 0
ABSENT: 0
ABSTAIN: 0

3. Discuss and consider action on a resolution to deny the Distribution Cost Recovery Factor application filed by Oncor Electric Delivery Company

Mayor Miner called for public testimony. No Request to Speak were not received.

Ms. Gardner gave a brief over and recommended to deny the resolution and continue to negotiate a settlement.

Council Member Irving made a motion to accept the item as presented. Motion seconded by Council Member Downey. As there was no further discussion, Mayor Miner called for the Council to Vote. Motion passed 6-0-0-0.

AYES: 6
NAYS: 0
ABSENT: 0
ABSTAIN: 0

4. Discuss and consider action to create a strategic planning committee for the City of Watauga and appoint members of the City Council to serve on the Committee

Mayor Miner called for public testimony. No Request to Speak were received.

Mayor Miner called for a motion. Mayor Pro Tem Taylor made a motion to accept the item to allow the Mayor to exercise his authority under 3.06 of the City Charter to create

special subcommittees. Mayor Miner recommended himself for Place 1, Mayor Pro Tem Taylor for Place 2 and Council Member Snyder for Place 3.

Motion seconded by Council Member Downey. As there was no further discussion, Mayor Miner called for the Council to Vote. Motion passed 6-0-0-0.

AYES: 6
NAYS: 0
ABSENT: 0
ABSTAIN: 0

ITEMS FOR FUTURE CITY COUNCIL MEETINGS

Mayor Miner called for Council to present future agenda items.

Council Member Downey requested discussion seeking bids for bulk collection with other providers. Council Member Snyder supported the agenda item.

Council did not provide additional items.

EXECUTIVE SESSION / MEETING

Mayor Miner recessed the Regular Council meeting for Executive Session at 7:58 p.m. and announced the following:

The City Council will recess its open meeting and reconvene in executive session to discuss the following items pursuant to the below referenced section(s) of the Texas Government Code:

The City Council will convene in executive session pursuant to (Texas Open Meetings Act), Chapter 551 of the Texas Government Code, Section 551.074 Deliberation regarding Personnel Matters and Section 551.071 to consult with the City Attorney for legal advice which allows the following:

1. (§551.071) to deliberate upon, seek legal advice from and to direct the City Attorney in connection with Empower Texans Foundation, Inc. v. The City of Watauga, et al. filed in the U.S. District Court for the Northern District of Texas, Ft. Worth Division

2. (§§551.071; 551.074) To deliberate upon, seek legal advice from and direct the City Manager and City Attorney regarding the 2020-2021 additional duty goals assigned to Andrea Gardner, City Manager

RECONVENE

The Regular City Council meeting reconvened at 9:05 p.m.

ITEMS OF EXECUTIVE SESSION DELIBERATION

Mayor Miner announced that no action was taken regarding Executive Session Item #1:

1. (§551.071) to deliberate upon, seek legal advice from and to direct the City Attorney in connection with Empower Texans Foundation, Inc. v. The City of Watauga, et al. filed in the U.S. District Court for the Northern District of Texas, Ft. Worth Division

Mayor Miner called for a motion regarding Executive Item #2:

2. (§§551.071; 551.074) To deliberate upon, seek legal advice from and direct the City Manager and City Attorney regarding the 2020-2021 additional duty goals assigned to Andrea Gardner, City Manager

Mayor Pro Tem Taylor made a motion to approve the City Manager goals and evaluation as discussed in Executive Session to include Council Member evaluations, Staff Summary, and Annual Goals. Motion seconded by Council Member Snyder. As there was no further discussion, Mayor Miner called for the Council to Vote. Motion passed 6-0-0-0.

AYES: 6

NAYS: 0

ABSENT: 0

ABSTAIN: 0

ADJOURNMENT

Mayor Miner adjourned the meeting at 9:08 p.m.

APPROVED: _____ this the _____ day of _____ 2020

SIGNED: _____ this the _____ day of _____ 2020

Arthur L. Miner, Mayor

ATTEST:

Andrea Gardner, City Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office

**MINUTES
WATAUGA CITY COUNCIL
SPECIAL MEETING
MONDAY, JUNE 1, 2020
COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:30 PM**

CALL TO ORDER

The City Council of the City of Watauga, Texas convened at 6:51 p.m.

ROLL CALL

The City Council of the City of Watauga, Texas convened the Special Meeting of the City Council with the following members present:

Mayor Arthur L. Miner
Mayor Pro Tem/Council Member, Place 6 Mark Taylor
Council Member, Place 1 Danielle Tucker
Council Member, Place 2 Tom Snyder
Council Member, Place 3 Lovie Downey
Council Member, Place 4 Andrew Neal
Council Member, Place 5 Juanita King
Council Member, Place 7 Kim Irving

and

Andrea Gardner, City Manager/City Secretary
Raquel Guajardo, Deputy City Secretary
Sandra Gibson, Director of Finance
Paul Hackleman, Director of Public Works
Bradley Fraley, Chief Information Officer/PIO

with

Andrew Friedman, SAMCO Capital

ANNOUNCEMENTS

Mayor Pro Tem Taylor announced that various board, committees and commissions have vacancies and those interested in applying can apply via www.cowtx.org.

Mayor Miner encouraged citizens to attend and speak at meetings held by City Council.

PUBLIC TESTIMONY

Mayor Miner called for public testimony. Request to Speak forms were not received.

ACTION ITEMS

1. **Discuss and consider action to authorize the City Manager to execute an Interlocal Cooperation Agreement with Tarrant County for municipal direct expense funding.**

Ms. Gardner provided a brief overview of the presented item.

Mayor Pro Tem Taylor made a motion to approve the item as presented. Motion seconded by Council Member Irving. Mayor Miner called for discussion and hearing none, called for the Council to vote. Motion passed 7-0-0-0.

2. **Discuss and provide direction on a possible debt issuance for continuation of Capital Improvement Plan projects and Capital Outlay Plan equipment and vehicles.**

Ms. Gibson provided a brief summary of the presented item and introduced Mr. Andrew Friedman, SAMCO Capital, who commented on the following:

- Equipment match is appropriate
- Assume zero growth moving forward
- Many cities are experiencing double digit growth
- There is cushion to absorb COVID impacts that would not generate an increase
- Resolution of intent to borrow funds scheduled June 15, 2020
- Bids for debt scheduled August 24, 2020
- Current rate of 2.5% on a 20 year debt

Ms. Gardner asked Mr. Friedman to explain maintenance and operations and debt service tax rates. Mr. Friedman responded that these projects could be funded without increasing the total tax rate.

Council Member Neal requested a Whitley Road Phase 4 project update. Ms. Gibson stated that the street portion would be funded by this debt, as 1.3 million would be added to previous funds. Mr. Hackleman explained pricing of project was lower a few years ago and the plan is to repair the portion just south of Hightower.

Council Member Downey commented regarding the fire station project. She stated that the City was awarded the SAFER Grant and there are currently (10) Firefighters on day shift and (11) Firefighters on night shift. Council Member Downey understands that citizens do not agree with funds being used now, however, the project is needed as it provides adequate facilities for fire station staff, including appropriate decontamination that could prevent potential legal

issues.

Council was asked to individually provide direction to the City Manager and responded with the following:

Council Member, Place 1 Danielle Tucker	Proceed
Council Member, Place 2 Tom Snyder	Proceed
Council Member, Place 3 Lovie Downey	Proceed
Council Member, Place 4 Andrew Neal	Proceed
Council Member, Place 5 Juanita King	Proceed
Mayor Pro Tem / Place 6 Mark Taylor	Proceed
Council Member, Place 7 Kim Irving	Proceed

3. **Discuss and consider action on a Resolution of the City Council of the City of Watauga, Texas, designating Sandra Gibson, Deby Woodard, and Kimberly Rupkalvis as City of Watauga representatives to ensure compliance with Section 26.17, Tax Code; providing for repeal; providing for a severability clause; and providing for an effective date.**

Mayor Miner called for public testimony. Request to Speak forms were not received.

Ms. Gibson provided a brief summary of the item and stated that legislative session requires the City to provide updates on city tax information for citizen review.

Council Member Irving made a motion to approve the item as presented. Motion seconded by Council Member Neal. Mayor Miner called for discussion and hearing none, called for the Council to vote. Motion passed 7-0-0-0.

ADJOURNMENT

Mayor Miner adjourned the meeting at 7:22 p.m.

APPROVED: _____ this _____ day of _____, 2020

SIGNED: _____ this _____ day of _____, 2020

APPROVED:

Arthur L. Miner, Mayor

ATTEST:

Andrea Gardner, City Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office

**MINUTES
WATAUGA CITY COUNCIL
REGULAR MEETING
MONDAY, JUNE 8, 2020
CITY HALL, COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:30 PM**

CALL TO ORDER

The Regular Meeting of the City Council was called to order at 6:30 p.m.

ROLL CALL

The City Council of the City of Watauga, Texas convened with the following members present:

Arthur Miner, Mayor
Mark Taylor, Mayor Pro Tem/ Council Member Place 6
Council Member Place 1, Danielle Tucker
Council Member Place 2, Tom Snyder
Council Member Place 3, Lovie Downey
Council Member Place 4, Andrew Neal
Council Member Place 5, Juanita King
Council Member Place 7, Kim Irving

and

Andrea Gardner, City Manager/ City Secretary
Raquel Guajardo, Deputy City Secretary
Sandra Gibson, Director of Finance
Paul Hackleman, Director of Public Works
Marcia Reyna, Director of Human Resources/ Civil Service
Lana Ewell, Library Director
Bradley Fraley, Chief Information Officer/ PIO
George Hyde, City Attorney

with

Abel Moreno, Waste Connections, Inc.
Norm Bulaich, Waste Connections, Inc.

INVOCATION

Pastor Stevens of Victory Tabernacle Holiness Church gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Miner let the pledge to the flags.

ANNOUNCEMENTS

Council Member Neal announced the Watauga Fire Department is distributing free life jackets for children Monday - Friday, 8 a.m. to 5:00 p.m., at the Fire Department. Also, the Juneteenth Proclamation will be presented on June 15, 2020, and the PTSD Awareness Proclamation will be presented on June 26, 2020.

Mayor Miner expressed his appreciation to citizens present at the meeting.

PRESENTATIONS

1. Presentation of Service Awards for City of Watauga Employees celebrating a milestone anniversary during the month of June 2020

Ms. Gardner recognized Ms. Alicia Johnson, Animal Control and Mr. Ty Cobb, Public Works, for 20 years of service. Mr. Alex Cobb, Public Works, was recognized for 5 years of service.

PUBLIC TESTIMONY

Mayor Miner called for public testimony. Request to Speak forms were not received.

CONSENT AGENDA

Mayor Miner read through the following consent agenda items and requested Council to present any changes. Council Member Downey requested consent agenda items #3, #6, #7, be moved to the Action Item portion of the agenda. Mayor Miner announced the following changes: Consent Agenda Item #3 moved to Action Item #1; Consent Agenda Item #6 moved to Action Item #2; Consent Agenda Item #7 moved to Action Item #3. The original action items will be identified numerically to accommodate the newly added items.

1. Consider action on a resolution by the City Council of the City of Watauga, Texas amending Policy 4.01 Performance Evaluations of the Personnel, Administration and Financial Policies and Procedures Manual regarding procedures for evaluating employees; providing for repeal; providing for severability; providing an effective date.
2. Consideration and action on the Monthly Financial Report for the period ending April 30, 2020
3. ~~Consider action on a Resolution of the City Council of the City of Watauga, Texas, authorizing the City Manager to negotiate and execute on behalf of the City an Interlocal Agreement for vehicle maintenance services by and between the City of Watauga, Texas and the Town of Trophy Club, Texas; providing for repeal; providing for severability; and providing for an effective date (Moved to Action Item #1)~~

4. Consider action on a Resolution of the City Council of the City of Watauga, Texas, approving an agreement for the development of property between 5613 Bowie LLC and the City of Watauga, Texas, and authorizing the City Manager of the City of Watauga to execute said agreement; providing for repeal; providing for severability; providing for an effective date.
5. Consider action on a resolution by the City Council of the City of Watauga, Texas amending Policy 8.01 Holidays of the Personnel, Administration and Financial Policies and Procedures Manual regarding procedures for administering employee holidays; providing for repeal; providing for severability; providing an effective date.
6. ~~Consider action on a Resolution of the City Council of the City of Watauga, Texas, authorizing the City Manager to negotiate and execute on behalf of the City an Interlocal Agreement for vehicle maintenance services by and between the City of Watauga, Texas, and the City of Westlake, Texas; providing for repeal; providing for severability; and providing for an effective date (Moved to Action Item #2)~~
7. ~~Consider action on a Resolution of the City Council of the City of Watauga, Texas, authorizing the City Manager to negotiate and execute on behalf of the City an Interlocal Agreement for vehicle maintenance services by and between the City of Watauga, Texas and the City of Blue Mound, Texas; providing for repeal; providing for severability; and providing for an effective date (Moved to Action Item #3)~~
8. Consider action on a Resolution of the City Council of the City of Watauga, Texas, eliminating the Watauga Commercial Improvement Program (WCIP); providing for repeal; providing for a severability clause; and providing for an effective date.
9. Discuss and consider action to approve the budget for CARES Act to Tarrant County as required by the Interlocal Cooperation Agreement with Tarrant County

Council Member Neal made a motion to accept the consent agenda items as amended. Motion seconded by Council Member Snyder. As there was no additional discussion, Mayor Miner called for the Council to vote. Motion passed 7-0-0-0.

AYES:7
NAYS: 0
ABSENT: 0
ABSTAIN: 0

ACTION ITEMS

1. Consider action on a Resolution of the City Council of the City of Watauga, Texas, authorizing the City Manager to negotiate and execute on behalf of the City an Interlocal Agreement for vehicle maintenance services by and between the City of Watauga, Texas and the Town of Trophy Club, Texas; providing for repeal; providing for severability; and providing for an effective date (Formally Consent Item #3)

Mayor Miner called for public comments. Request to Speak forms were not received.

Council Member Downey asked Ms. Gardner to provide background on this item. Ms. Gardner responded that per Council's request, additional revenue streams were sought, and the agreement would generate revenue that could assist with the shortfall experienced due to COVID-19.

Council Member Andrew Neal made a motion to accept the item as presented. Motion seconded by Council Member King.

Mayor Miner called for discussion. Council Member Neal commended staff for securing agreements with three municipalities and speaks to the abilities of fleet management and the great work staff can accomplish. Mayor Pro Tem Taylor asked if there is a plan to approach other cities for a similar agreement. Ms. Gardner responded that the three (3) agreements is the limit for the City at this time, however, others could be considered as long as the revenue generated exceeds the costs necessary to provide said services to other communities. Future agreements will be handled on a case by case basis.

As there was no additional discussion, Mayor Miner called for the Council to vote. Motion passed 6-1-0-0. *By show of hands (Due to technical issues)*

AYES: Snyder, Downey, Neal, King, Taylor, Irving

NAYS: Tucker

ABSENT: 0

ABSTAIN: 0

2. Consider action on a Resolution of the City Council of the City of Watauga, Texas, authorizing the City Manager to negotiate and execute on behalf of the City an Interlocal Agreement for vehicle maintenance services by and between the City of Watauga, Texas, and the City of Westlake, Texas; providing for repeal; providing for severability; and providing for an effective date (Formally Consent Agenda Item #6)

Mayor Miner called for public comments. Request to Speak forms were not received.

As Ms. Gardner provided the background of this item previously, Mayor Miner called for discussion.

Council Member Andrew Neal made a motion to accept the item as presented. Motion

seconded by Council Member King. As there was no additional discussion, Mayor Miner called for the Council to vote. Motion passed 6-1-0-0.

AYES: Snyder, Downey, Neal, King, Taylor, Irving
NAYS: Tucker
ABSENT: 0
ABSTAIN: 0

3. Consider action on a Resolution of the City Council of the City of Watauga, Texas, authorizing the City Manager to negotiate and execute on behalf of the City an Interlocal Agreement for vehicle maintenance services by and between the City of Watauga, Texas and the City of Blue Mound, Texas; providing for repeal; providing for severability; and providing for an effective date (*Formally Consent Agenda Item #7*)

As Ms. Gardner provided the background of this item previously, Mayor Miner called for discussion.

Mayor Pro Tem Taylor made a motion to accept the item as presented. Motion seconded by Council Member Tucker. As there was no additional discussion, Mayor Miner called for the Council to vote. Motion passed 7-0-0-0.

AYES: Tucker, Snyder, Downey, Neal, King, Taylor, Irving
NAYS: 0
ABSENT: 0
ABSTAIN: 0

4. Discuss and consider action on a Resolution of the City Council of the City of Watauga, Texas, directing its designated officer to calculate an 8 percent voter-approval tax rate pursuant to Section 26.05, Tax Code; providing for repeal; providing for a severability clause; and providing for an effective date

Mr. Hyde, City Attorney stated that the resolution was amended prior to the meeting to state the following:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS, DIRECTING ITS DESIGNATED OFFICER TO CALCULATE THE VOTER-APPROVAL TAX RATE IN THE MANNER PROVIDED FOR A SPECIAL TAXING UNIT AS PROVIDED IN TEXAS TAX CODE SECTION 26.04(C)(2); PROVIDING FOR REPEAL; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

The last (3) Whereas statements were changed to the following:

WHEREAS, the City Council of the City of Watauga finds that by using this statutory ability to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit as provided in Texas Tax Code 26.04(c)(2) allows for more flexibility to adopt an appropriate tax rate for the city under the circumstances and will benefit the City of Watauga and its residents in light of the economic downturn in response to COVID-19; and

WHEREAS, the City Council of the City of Watauga finds that the designated officer should be directed to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit because the city is located in an area declared a disaster area during the current tax year by the governor and by the president of the United States as provided by 26.04(c-1) of the Texas Tax Code; and,

WHEREAS, the City Council of the City of Watauga finds that directing the designated officer to calculate the voter-approval tax rate does not require the city to adopt any particular tax rate and may adopt a tax rate less than, equal to, or more than the voter-approval tax rate as provided by law.

Mayor Miner called for public comments.

Mr. Paul Hopkins, 7509 Meadowbrook Drive, commented that in response to an email received Saturday, June 6, 2020, he understands that the County appraises Watauga properties. Mr. Hopkins stated that the correct rate to use is the lowest rate possible, as he does not want citizens burdened with the higher tax rate. Mr. Hyde clarified that the corrected resolution only speaks to setting the voter election threshold.

Ms. Mary Stormer, 6545 Old Mill Circle, remarked that a neighbor lost his job and had to relocate. Ms. Stormer stated that residents on social security will not receive an increase and does not know what the City has done to help those that are unemployed. She also commented that if new homes are built it would cause additional revenue in generated taxes. Ms. Stormer asked that consent items be moved to action items to allow for public comment.

Council Member Tucker commented that citizens are concerned that they will be taxed out of their homes and are requesting assurance that it will not occur. Mayor Pro Tem Taylor stated that if the appraised value increases and the tax rate stays the same or decreases and increase to the total taxes can still occur.

Council Member Neal made a motion to accept the item as presented. Motion seconded by Council Member King. Council Member Neal made an amendment to the motion to accept the substituted resolution. Amended motion seconded by Council Member King.

As there was no additional discussion, Mayor Miner called for the Council to vote. Motion passed 7-0-0-0.

AYES: Tucker, Snyder, Downey, Neal, King, Taylor, Irving
NAYS: 0
ABSENT: 0
ABSTAIN: 0

5. Discuss and consider action on a Resolution of the City Council of the City of Watauga, Texas, approving Mayoral liaison appointments to City boards, commissions, and committees pursuant to Council Rules of Procedures Section 5.04; providing for repeal; providing for a severability clause; and providing for an

effective date

Mayor Miner called for public comments.

Mary Stormer, 6545 Old Mill Circle, stated that she is impressed with the presented selections.

Mayor Miner announced a change to the Watauga Economic Development Corporation appointment, as Council Member Downey will serve as Primary Liaison and Council Juanita King will serve as Alternate Liaison. The appointments are as follows:

Board/Committee/Commission Name	Primary Liaison	Alternate Liaison
Board of Appeals	Neal	Miner
Charter Review Commission	Taylor	Irving
Library Board	Miner	King
Planning & Zoning Commission	Snyder	Taylor
Zoning Board of Adjustment	Neal	Miner
Animal Services Advisory	King	Miner
Civil Service Commission	Downey	Snyder
Watauga Economic Development Corporation	Downey	King
Parks Advisory Board	Taylor	Miner
Youth Advisory Council	Irving	Downey

Council Member Taylor made a motion to accept the amended item. Motion seconded by Council Member Tucker. As there was no additional discussion, Mayor Miner called for the Council to vote. Motion passed 7-0-0-0.

AYES: Tucker, Snyder, Downey, Neal, King, Taylor, Irving

NAYS: 0

ABSENT: 0

ABSTAIN: 0

6. Discuss and consider action to appoint members to the Youth Advisory Council for the City of Watauga

Mayor Miner called for public comments.

Ms. Mary Stormer, 6545 Old Mill Circle, withdrew her request to speak.

Ms. Gardner gave a brief summary regarding received applications for youth appointments and recommended Gavin Darin and Journey Wallace.

Council Member Downey made a motion to accept the item as presented. Motion seconded by Council Member Irving. As there was no additional discussion, Mayor Miner called for the Council to vote. Motion passed 7-0-0-0.

AYES: Tucker, Snyder, Downey, Neal, King, Taylor, Irving

NAYS: 0
ABSENT: 0
ABSTAIN: 0

7. Discuss and provide direction on the City of Watauga Council Rules of Procedure Manual

Mayor Miner called for public comments.

Ms. Mary Stormer, 6545 Old Mill Circle, stated that the manual language appears to be that of a dictatorship and feels that it is over-structured and designed to make up for past issues.

Mayor Miner proposed the addition that Council reimburse costs for events that they confirm for but do not attend. Mayor Miner asked Council to provide direction to staff to add the proposed language.

The consensus of the Council was to proceed with the addition of the language recommended by Mayor Miner. Ms. Gardner stated that the Strategic Planning Committee could be presented the item to review.

Council directed the item be referred to the Strategic Planning Committee for review and returned to Council for action at a future meeting.

8. Consider and take action to select a Mayor Pro Tem per the City of Watauga Home Rule Charter

Mayor Miner called for public comments.

Ms. Mary Stormer, 6545 Old Mill Circle, asked if there were special requirements for the Mayor Pro Tem Position. Mayor Miner responded that you have to be a current council member and receive the required votes.

Mayor Miner called for nominations. Mayor Pro Tem Taylor nominated Council Member Snyder.

Council Member Downey made a motion to accept the nomination. Motion seconded by Council Member Tucker. Motion passed 5-2-0-0.

AYES: Tucker, Snyder, Downey, Taylor, Irving
NAYS: Neal, King
ABSENT: 0
ABSTAIN: 0

9. Discuss and provide direction on conducting an RFP (Request for Proposals) for bulk collection services within the City of Watauga

Mayor Miner called for public comments. Request to Speak forms were not received.

Ms. Gardner presented a brief update of the item and did not recommend moving forward with a new RFP.

Mr. Abel Moreno, Waste Connection District Manager, stated that he is committed to serving the City of Watauga. Mr. Moreno provided information regarding DOT regulations for weight and hours worked by drivers and addressed Council concerns.

Mayor Miner asked Council to provide direction. The consensus of the Council was to not conduct an RFP at this time.

REPORTS

1. Report on HB 3834 Mandated Cyber Security Training

Brad Fraley provided an update and reported that as of June 5, 2020, out of 222 users all but (10) have completed training. The (10) included appointed positions and Council Member Place 1. Council Member Tucker stated that she will complete the training by June 9, 2020.

ITEMS FOR FUTURE CITY COUNCIL MEETINGS

Mayor Miner addressed the Council regarding future agenda items. No items were presented at this time.

Mayor Miner stated that all board members that had not completed the HB3834 Mandated Cyber Security Training would be removed from their positions.

EXECUTIVE SESSION / MEETING

Mayor Miner adjourned the Regular Council meeting at 8:22 p.m.

The City Council will convene in executive session pursuant to (Texas Open Meetings Act), Chapter 551 of the Texas Government Code, Section 551.071 consultation with City Attorney and 551.074 Deliberation regarding personnel matters, which allows the following:

1. to deliberate upon and seek the advice of the City Attorney regarding the duties of the Mayor, Mayor, Arthur L. Miner

RECONVENE

Mayor Miner reconvened the regular meeting at 8:46 p.m. No action was taken on the items discussed in the Executive Session.

ADJOURNMENT

Mayor Miner adjourned the meeting at 8:46 p.m.

APPROVED: _____ this _____ day of _____, 2020

SIGNED: _____ this _____ day of _____, 2020

APPROVED:

Arthur L. Miner, Mayor

ATTEST:

Andrea Gardner, City Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office

**MINUTES
WATAUGA CITY COUNCIL
SPECIAL MEETING
COUNCIL CHAMBER, 7105 WHITLEY
MONDAY, JUNE 15, 2020
ROAD 6:30 PM**

CALL TO ORDER

The Special Meeting of the City Council was called to order at 6:32 pm.

ROLL CALL

The City Council of the City of Watauga, Texas convened the Special Meeting of the City Council with the following members present:

Mayor, Arthur L. Miner
Mayor Pro Tem/ Council Member Place 2, Tom Snyder
Council Member Place 1, Danielle Tucker
Council Member Place 3, Lovie Downey
Council Member Place 4, Andrew Neal
Council Member Place 5, Juanita King (absent with notice)
Council Member Place 6, Mark Taylor
Council Member Place 7, Kim Irving

and

Andrea Gardner, City Manager/ City Secretary
Raquel Guajardo, Deputy City Secretary
Sandra Gibson, Director of Finance
Bradley Fraley, Chief Information Officer/ PIO

with

Andrew Friedman, SAMCO Capital

INVOCATION

Chaplain Dennis Serratt, Watauga Police Department gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Miner let the pledge to the flags.

PUBLIC TESTIMONY

Comments received from Ms. Mary Stormer were read into the record by Mayor Miner. (*Documents will be recorded with approved minutes.*)

Ms. Gardner responded to the comments stating the ambulance was ordered via the SAFER grant that was presented and approved by Council. The purchase would allow the City to provide services to the unincorporated portions of Tarrant County and in doing so, would generate revenue. Ms. Gardner further stated the item is not part of the bond package being presented at this time. Also, Council was notified prior to accepting the grant award, that the fire station would require remodeling as there are not adequate facilities to accommodate the addition of personnel. The architectural firm was hired in May 2020 and the estimated costs will not be known until the designs are completed. Ms. Gardner also stated that Ms. Deby Woodard, Assistant Finance Director, negotiated a fee at 8 percent.

Council Member Tucker requested a walk-through of the fire station with the architect during the project to better address citizen inquires. Mayor Miner informed Council Member Tucker that during public testimony, only corrections of factual inaccuracies can occur and a request to meet with the architect can be made at a later date.

No other comments were made by Council.

Mayor Miner stated that the additional email submitted by Ms. Mary Stormer would be recorded into the minutes but not read aloud at this time. (*Document will be recorded with approved minutes.*)

ACTION ITEMS

- 1. Discuss and consider action on Chief Executive recommendation of applicant to serve on the Watauga Civil Service Commission for a term ending on June 30, 2022**

Ms. Gardner gave a brief overview of the item and recommended Mr. Joe Bailey for Place 2 for a term expiring June 2023.

Mayor Miner called for a motion. Mayor Pro Tem Snyder made a motion to accept the nominee. Motion was seconded by Council Member Downey. With no additional comments or discussion, Mayor Miner called for a vote. Motion passed 6-0-1-0.

By show of hands:

AYES: Neal, Tucker, Downey, Taylor, Snyder, Irving
NAYS: None
ABSENT: King
ABSTAIN: None

- 2. Consideration and approval of a Resolution by the City Council of the City of Watauga, Texas authorizing and approving publication of Notice of Intention to issue Certificates of Obligation; complying with the requirements contained in Securities and Exchange Commission Rule 15c2-12; and providing an effective date**

Mayor Miner called for public testimony. Request to Speak forms were not received.

Mr. Andrew Friedman, SAMCO, was introduced to present to Council and gave a brief overview of the item.

Mayor Miner called for a motion. Mayor Pro Tem Snyder made a motion to accept the item as presented. Motion was seconded by Council Member Irving.

Mayor Miner called for discussion. Council Member Neal inquired if the bond market is currently favorable for the City. Mr. Friedman responded that approximately 2.25% is due to the decreases in interest rates and below inflation rate.

With no additional comments or discussion, Mayor Miner called for a vote. Motion passed 5-1-1-0.

By show of hands:

AYES: Neal, Downey, Taylor, Snyder, Irving

NAYS: Tucker

ABSENT: King

ABSTAIN: None

ANNOUNCEMENTS

Mayor Minor stated that the Juneteenth Proclamation will be issued on June 19, 2020 at 1:00 p.m., in the lobby of City Hall.

Council Member Taylor stated that information regarding the iChoosr LLC program (Texas Power to Switch) is available via www.cowtx.org.

ADJOURNMENT

Mayor Miner adjourned the meeting at 6:51 PM.

APPROVED: this the _____ day of _____ 2020

SIGNED: this the _____ day of _____ 2020

Arthur L. Miner, Mayor

ATTEST:

Andrea Gardner, City Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office

**MINUTES
WATAUGA CITY COUNCIL
PTSD AWARENESS MONTH PROCLAMATION
CAPP SMITH PARK VETERAN'S MEMORIAL
5800 ROBIN DRIVE, WATAUGA, TX 76148
JUNE 26, 2020
9:00 AM**

The following members of the Watauga City Council attended a presentation of the PTSD Awareness Month Proclamation on June 26, 2020:

Arthur Miner	Mayor
Lovie Downey	Council Member Place 3
Andrew Neal	Council Member Place 4
Mark Taylor	Council Member Place 6

and

Andrea Gardner	City Manager/City Secretary
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There was no discussion or debate by the members present and no action was taken on any City business at this event.

APPROVED:	this the	day of	, 2020
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SIGNED:	this the	day of	, 2020
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APPROVED:

Arthur L. Miner, Mayor

ATTEST:

Andrea Gardner, City Secretary



AGENDA MEMORANDUM

DATE: June 24, 2020

TO: Honorable City Council Members

FROM: Sandra Gibson, CGFO, CGFM, Director of Finance

THROUGH: Andrea Gardner, City Manager

SUBJECT: Consider action to amend Chapter 12, Fee Schedule, Section 12-2 of the City of Watauga Code of Ordinances to provide for the establishment of fees related to Certified Records and Deposition of Records

BACKGROUND/INFORMATION:

Local Governments have broad authority to implement user fees that reasonably cover the costs of their operations. In accordance with Local Government Code Section 552.261, the attached ordinance provides for the establishment of fees for Certified Records requested through the Public Information Act. The City is currently not recovering the cost of providing these documents.

It is recommended that the City charge the same fee established by Tarrant County for certified records which is \$75.00 for in state, and \$100 for out of state certified copies/records. In addition, it is recommended the City charge \$75.00 to complete deposition of records at a flat fee of \$75.00

FINANCIAL IMPLICATIONS:

The City would recover costs associated with providing certified copies/records.

RECOMMENDATION/ACTION DESIRED:

City staff respectfully recommends the Council approve Ordinance No. 2020-023, amending the City's Fee Schedule.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. 2020 Chapter 12 Fee Ordinance Update 12-2

REVIEWED BY:

Sandra Gibson, CGFO, CGFM, Director of Finance

Approved - 6/30/2020



AGENDA MEMORANDUM

Karrie Marling, Legal

George Hyde, Legal

Andrea Gardner, City Manager

Approved as to form for inclusion on Agenda

Approved - 7/2/2020

Approved - 7/10/2020

Final Approval - 7/10/2020

CITY OF WATAUGA, TEXAS
ORDINANCE NO. 2020-023

AN ORDINANCE OF THE CITY OF WATAUGA, TEXAS
AMENDING CHAPTER 12 OF THE CITY OF WATAUGA
CODE OF ORDINANCES; AMENDING THE FEE SCHEDULE;
PROVIDING FOR REPEAL; PROVIDING FOR
SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Watauga has studied the cost of providing city services and enforcing regulations; and

WHEREAS, the City of Watauga has identified certain services that are currently not being covered by the existing fees; and

WHEREAS, the City Council of the Watauga finds that the fees established herein do not exceed the amount reasonably necessary to provide the services to which they are related; and

WHEREAS, the City Council of the City of Watauga finds that the fees and rates described herein are necessary to provide for the services to which they related; and

WHEREAS, the City Council finds that it is necessary to amend its fee schedule in order to more effectively provide services to the residents of the City of Watauga;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Watauga, Texas as follows:

I.

The foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact.

II.

The City of Watauga Code of Ordinances is hereby amended by adding new subsections 12-2(p), 12-2(q), 12-2(r) to Chapter 12 to provide as follows:

“Chapter 12 - FEE SCHEDULE

Sec. 12-2. - Chapter 2, Administration and miscellaneous fees.

.

- (p) *Certified Records Fee (In State)*. . . \$75.00
- (q) *Certified Records Fee, (Out of State)* \$100.00
- (r) *Deposition of Records Fee* \$75.00

III.

This Ordinance shall be and is hereby cumulative of all other ordinances of the City of Watauga, Texas, and this ordinance shall not operate to repeal or affect any of such other ordinances, except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinances, in which event such conflicting provisions, if any, in such other ordinance(s) are hereby repealed.

IV.

In the event any clause, phrase, provision, sentence or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Watauga, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

V.

This Ordinance shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon application of law and in accordance with Sections 3.11 and 3.13 of the Charter of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this the 13th day of July, 2020.

APPROVED:

ARTHUR L. MINER, MAYOR

ATTEST:

ANDREA GARDNER, CITY SECRETARY

APPROVED AS TO FORM AND LEGALITY:

GEORGE E. HYDE, CITY ATTORNEY



AGENDA MEMORANDUM

DATE: June 24, 2020

TO: Honorable City Council Members

FROM: Sandra Gibson, CGFO, CGFM, Director of Finance

THROUGH: Andrea Gardner, City Manager

SUBJECT: Consider action to approve the Monthly Financial Report for the period ending May 31, 2020

BACKGROUND/INFORMATION:

Attached is the monthly report for the period ending May 31, 2020 for Council review and approval.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Respectfully request the Council approve item as presented.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Council Report - May 2020 to Council July 13 2020sg

REVIEWED BY:

Sandra Gibson, CGFO, CGFM, Director of Finance

Andrea Gardner, City Manager

Approved as to form for inclusion on Agenda

Approved - 7/6/2020

Final Approval - 7/7/2020



Monthly Financial Report Fiscal 2019-2020

For the period ending May 31, 2020

Sales Tax

The City's sales tax distribution from the State Comptroller received in June, 2020 for sales tax receipts from April, 2020 are reflected below. The State Comptroller reports that total monthly net payments statewide are 11.10% lower than prior year payments. The City of Watauga's sales tax receipts have decreased 23.53% compared to prior year for the same period. For the May report, sales tax receipts are forecasted at an estimated 18% decline from prior year due to the continuation of pandemic related restrictions put in place on Watauga businesses. The City will receive the distribution for May, 2020 sales tax receipts on July 10, 2020.

SALES TAX RECEIPTS COMPARISONS APR 2019 vs. APR 2020 RECEIVED FROM COMPTROLLER - JUNE FISCAL YEAR 2019-2020

Sales Tax Receipts for the Month:

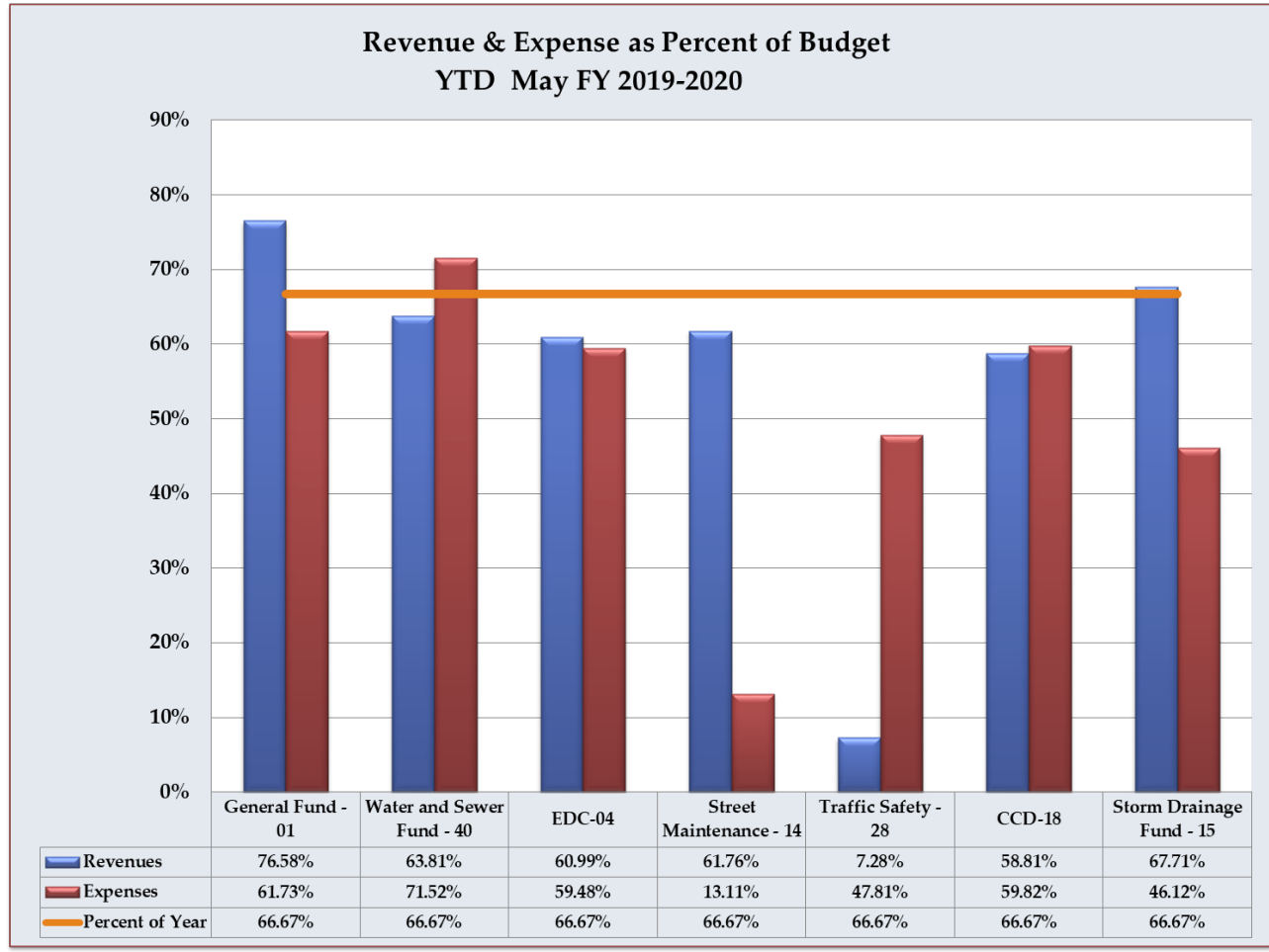
City	APRIL 2020 Sales	APRIL 2019 Sales	\$ Change	% Change
Richland Hills	\$ 495,018.38	\$ 419,736.46	\$ 75,281.92	17.94%
Keller	\$ 1,022,568.37	\$ 876,039.81	\$ 146,528.56	16.73%
Colleyville	\$ 479,770.26	\$ 449,107.45	\$ 30,662.81	6.83%
Saginaw	\$ 454,158.45	\$ 441,118.55	\$ 13,039.90	2.96%
N. Richland Hills	\$ 1,186,417.03	\$ 1,170,691.75	\$ 15,725.28	1.34%
Haltom City	\$ 978,951.98	\$ 1,032,292.52	\$ (53,340.54)	-5.17%
Euless	\$ 1,369,153.87	\$ 1,496,050.86	\$ (126,896.99)	-8.48%
Bedford	\$ 842,552.09	\$ 923,585.58	\$ (81,033.49)	-8.77%
Roanoke	\$ 1,347,010.75	\$ 1,513,490.34	\$ (166,479.59)	-11.00%
Fort Worth	\$ 11,555,104.41	\$ 13,330,827.45	\$ (1,775,723.04)	-13.32%
Southlake	\$ 1,959,032.22	\$ 2,441,551.72	\$ (482,519.50)	-19.76%
Watauga	\$ 280,924.94	\$ 367,351.85	\$ (86,426.91)	-23.53%
Hurst	\$ 855,847.16	\$ 1,180,143.08	\$ (324,295.92)	-27.48%
Grapevine	\$ 2,044,567.89	\$ 3,737,744.15	\$ (1,693,176.26)	-45.30%

Source: State Comptroller

City Collections only - not Special Purpose Districts or Transit

Financial Highlights

Through May, 2020, the City is 67% through the fiscal year. Revenue and expenses are reflected in the chart below and details of each fund's revenues and expenditures are attached.



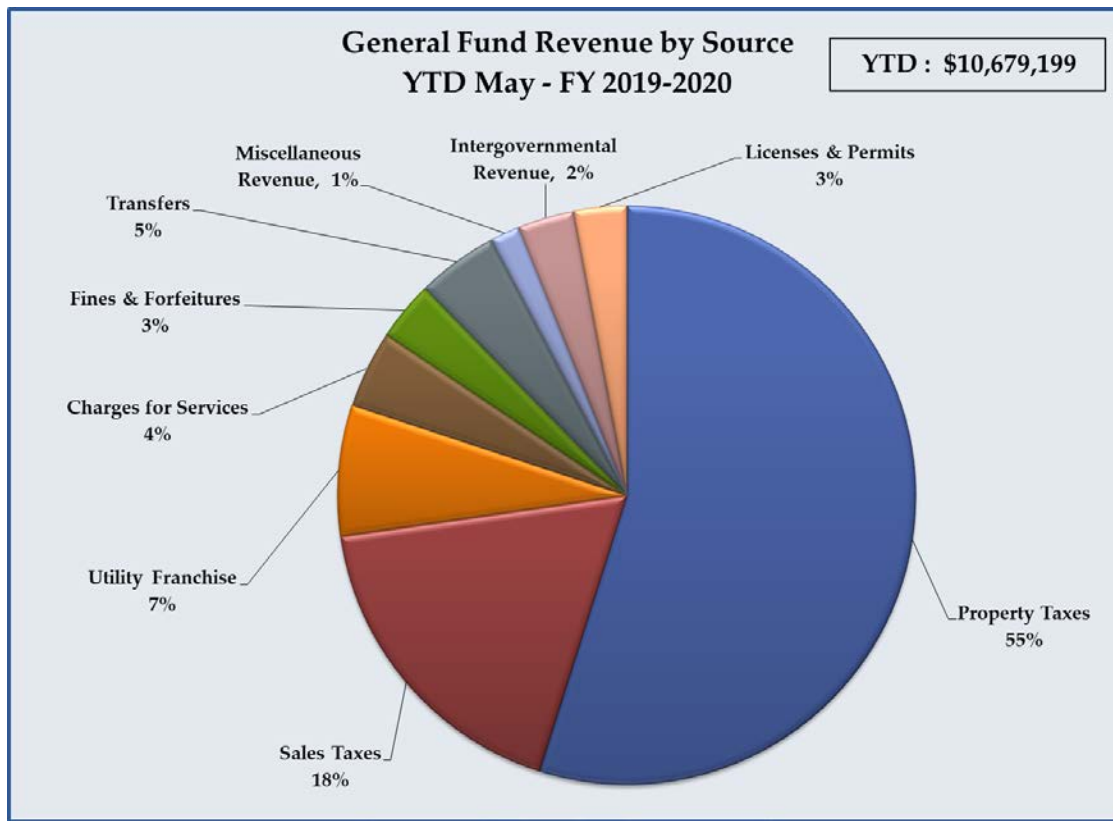
General Fund

Revenues – Year-to-date revenues represent 76.6% of budget collected, or \$10,679,199. All categories of revenues except for intergovernmental and transfers were down for the month of May, 2020, due to COVID-19 restrictions on local businesses and on City programs and facilities.

Property Tax – Through May, 2020, the City has received 95% of budgeted property taxes and receipts are in line with expectations at this time. The majority of property tax revenues are received in December and January.

Utility Franchise Revenue - The majority of franchise receipts are received on a quarterly basis. The City has received \$781,924, or 84% in budgeted franchise fee revenues through May, 2020. The year-to-date decrease in comparison to last year's receipts is \$50,163, or 6% lower than last year. The decline is attributed to HB 1152 legislative action that was effective January, 2020 and eliminated the lower of telecommunications or cable franchise fees for providers of these services.

Licenses and Permits - License and permit fees are at 59.8% of budget collected, an increase of \$23,441 over prior year. Through March, the City had experienced increases over last year's collections in the categories of building permits, electrical permits, and rental property permit receipts. May activity was down \$9,235, or 24% in comparison to last fiscal year.



Charges for Services - Charges for Services revenues are at 52.5% of budget collected. Charges for services include recreation fees, ambulance services, garbage collection fees and animal adoption fees. For the month of May, this revenue category is down \$13,706, or 25% lower in comparison to last year.

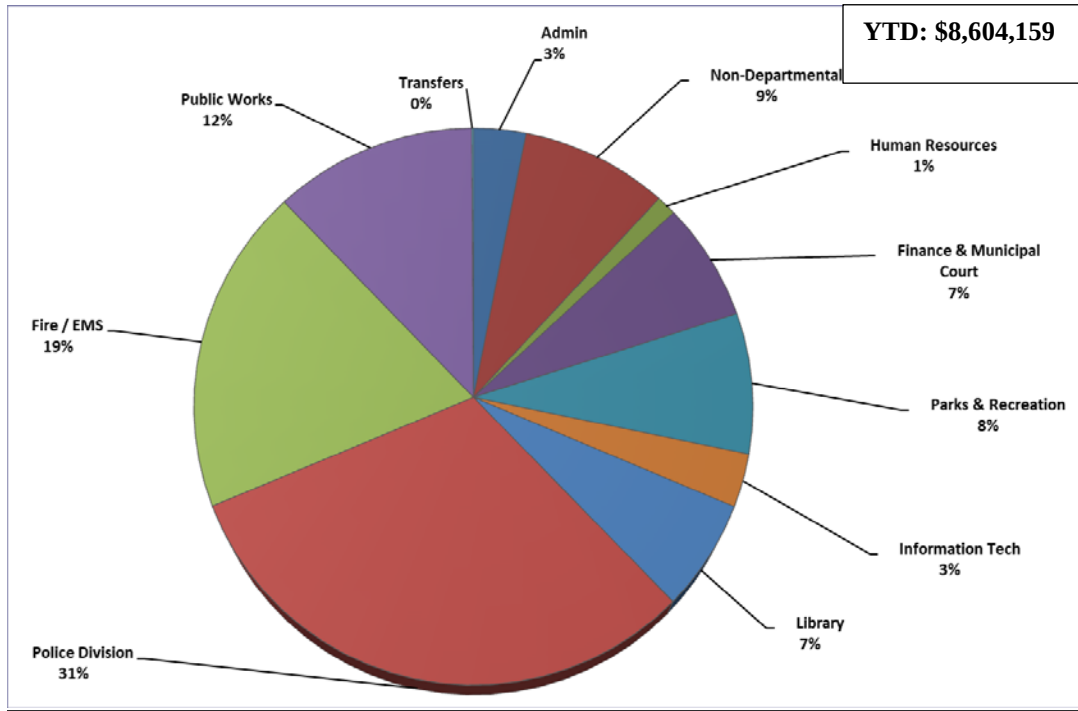
Fines and Forfeitures - Fines and Forfeitures are at 57.5% of budget which is \$72,097, or 26% higher than last year's collections. Citations were trending upwards this fiscal year through the middle of March due to additional personnel assigned to traffic enforcement this fiscal year. May fine and warrant receipts were down \$30,166, or 57% lower in comparison to last year due to fewer citations.

Miscellaneous Revenue - Miscellaneous revenues include Interest earnings, rental of recreational facilities, and other revenue. These receipts total \$176,350 which is 36.9% of budgeted revenues. Interest income is expected to end the year lower than budget expectations due to the decline in interest yield in the City's investment and money market accounts. May receipts declined by \$9,217, or 33.6% in comparison to last year.

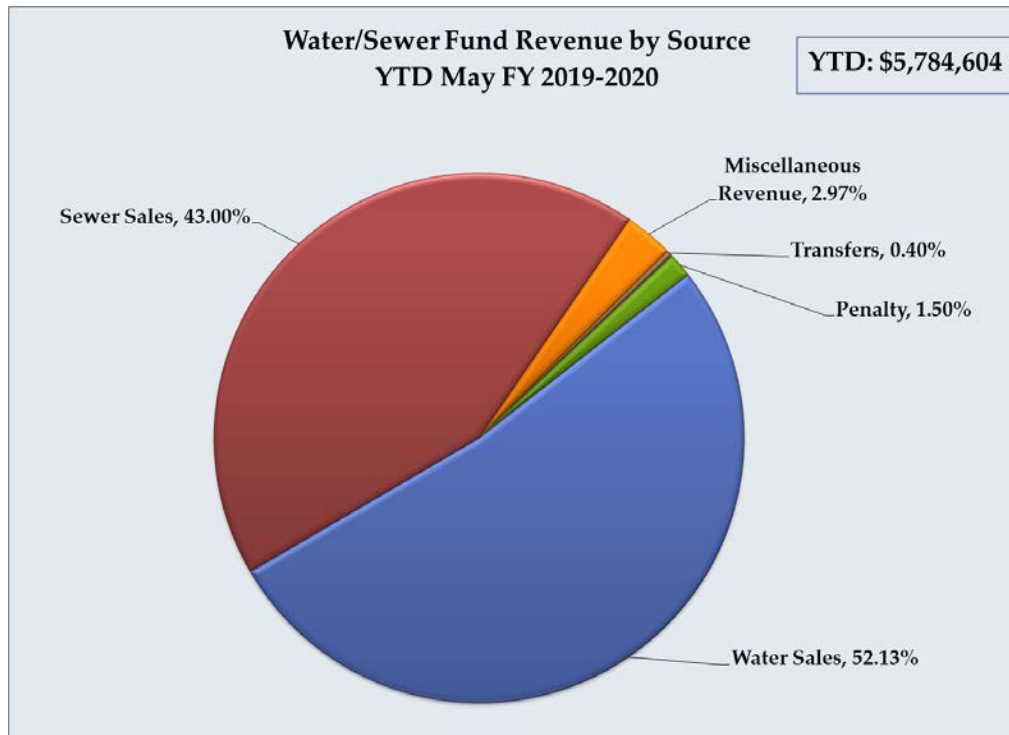
Intergovernmental Revenue and Transfers - Intergovernmental Revenue include transfers from other funds for services the general fund provides and payments in lieu of taxes from the enterprise funds. Currently these revenues are on target with Intergovernmental at 67% of budget and Transfers at 67% of budget.

Expenses - General fund expenses are at 62.1% of budget expended and total \$8,604,159 for the year. Expenditures are 4.6% higher in comparison to the prior year, due in large part to the Park Department's expenditures being moved to the general fund this fiscal year, and fewer police department vacancies this year in comparison to prior year. In March, due to the COVID-19 pandemic and expected financial impact, expense reductions were put in place to help offset the expected revenue losses in future months. These measures include a hiring freeze, ceasing all discretionary spending, and discontinuing lease payments to the equipment replacement fund for the remainder of the year.

GENERAL FUND EXPENDITURES BY DEPARTMENT



Water and Sewer Fund

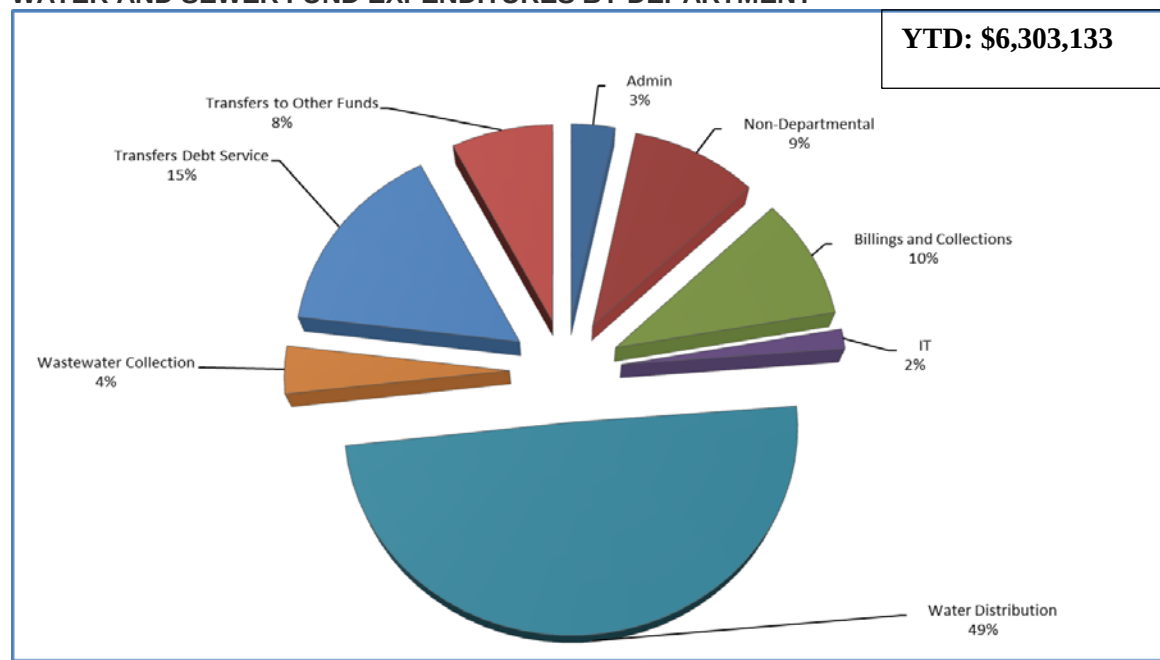


Total water and sewer revenues are 3% below target and are currently at 64% of budgeted revenues through May, 2020. Water sales are at 63.6% of budgeted revenues and Sewer revenues are at 65% of budget.

Miscellaneous Sales and Penalties- Miscellaneous sales include penalty revenue, EPA revenue, service charges, returned check fees, and damaged/tampering fees. This category of revenue is at 77% of budget collected. A decrease of \$25,863 in penalty fees occurred during the month of April and May due to the City not assessing penalties for late payments due to COVID-19.

Expenses – Year-to-date expenses in the Water/Sewer fund are in line with budget expectations and are currently at 71.5%. All departments except for transfers to debt service are under budget at this time. Transfers to Debt Service are at 91.9% of budget due to the payments that were due and paid on February 1, 2020. The remainder of debt service payments are due in August, 2020. Wastewater expenditures are down \$208,873, or 11.4% from last year due in part to lower wholesale wastewater costs from the City of Ft. Worth and less rainfall that contributes to inflow and infiltration expenses. The breakdown of expenses by department is shown below:

WATER AND SEWER FUND EXPENDITURES BY DEPARTMENT



Storm Drain Fund – Revenues represent 66.9% of budget collected. Expenses are at 46% of budget in this fund through May, 2020. Capital projects budgeted this year include Capp Smith wall repair, Whitley Road phase 2 and phase 3, of which expenditures total \$1,627,658 through May, 2020.

Special Revenue Funds - In the **Street Maintenance Fund**, revenues are at 61.8% of budget collected and expenses are at 13.1% of budget. Street projects will begin later this fiscal year. The **Watauga Crime Control and Prevention District** has collected 58.8% of total revenues and is at 59.8% of budget expended. The **Watauga Economic Development Corporation Fund** has collected 61% of sales tax revenues and is at 59.5% of budget expended through May, 2020. The **Traffic Safety Fund** will not collect any revenues this year due to the photographic enforcement program discontinuation by HB1631, but the fund received \$2,089 of investment income or 7.28% of budget year-to-date and expenditures are at 47.8% of budget at this time. Traffic personnel are budgeted in this fund.

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2020
For the period ending May 31, 2020 (3rd FY Qtr.)

GENERAL FUND - 01

REVENUE:	CURRENT BUDGET	5/31/2020 YTD ACTUAL	% USED	% REMAINING	5/31/2019 YTD ACTUAL	\$ CHG 20 vs 19	% CHG 20 vs 19
TAXES							
AD VALOREM	6,120,000	5,803,184	94.82%	5.18%	5,386,978	416,206	7.73%
Delinquent	26,000	32,906	126.56%	-26.56%	22,121	10,784	48.75%
Penalty & Interest	27,000	25,810	95.59%	4.41%	22,527	3,283	14.57%
SALES TAX	3,107,000	1,904,012	61.28%	38.72%	2,018,059	(114,047)	-5.65%
UTILITY FRANCHISE	932,000	781,924	83.90%	16.10%	832,088	(50,163)	-6.03%
LICENSES & PERMITS	529,000	316,246	59.78%	40.22%	292,805	23,441	8.01%
INTERGOVERNMENTAL REVENUE	502,600	336,408	66.93%	33.07%	305,918	30,490	9.97%
CHARGES FOR SERVICES	877,000	460,855	52.55%	47.45%	486,612	(25,757)	-5.29%
FINES & FORFEITURES	617,900	355,299	57.50%	42.50%	283,202	72,097	25.46%
MISCELLANEOUS INCOME	478,200	176,350	36.88%	63.12%	221,919	(45,569)	-20.53%
OPERATING TRANSFERS IN	727,792	486,205	66.81%	33.19%	350,044	136,161	38.90%
TOTAL REVENUE	\$13,944,492	\$10,679,199	76.58%	23.42%	\$10,222,273	\$456,926	4.47%
ADMINISTRATION	449,585	268,808	59.79%	40.21%	194,668	74,140	38.09%
HUMAN RESOURCES	165,175	101,905	61.69%	38.31%	102,667	(762)	-0.74%
BUILDINGS - PW	823,000	461,135	56.03%	43.97%	495,140	(34,005)	-6.87%
FINANCE	470,440	320,785	68.19%	31.81%	323,267	(2,481)	-0.77%
MUNICIPAL COURT - FIN	436,750	279,548	64.01%	35.99%	261,145	18,403	7.05%
DEVELOPMENTAL SERVICES - PW	205,555	137,284	66.79%	33.21%	108,522	28,762	26.50%
LIBRARY	998,400	548,376	54.93%	45.07%	617,628	(69,252)	-11.21%
PARKS AND RECREATION	1,340,550	703,623	52.49%	47.51%	453,302	250,321	55.22%
POLICE	4,022,700	2,664,352	66.23%	33.77%	2,313,643	350,709	15.16%
FIRE/EMS	2,692,725	1,643,805	61.05%	38.95%	1,663,509	(19,704)	-1.18%
PUBLIC WORKS - STREETS	606,650	313,809	51.73%	48.27%	334,514	(20,705)	-6.19%
FLEET MANAGEMENT - PW	198,450	129,767	65.39%	34.61%	129,676	91	0.07%
NON-DEPARTMENTAL	1,137,666	756,393	66.49%	33.51%	824,446	(68,053)	-8.25%
INFORMATION TECHNOLOGY	378,560	266,237	70.33%	29.67%	290,208	(23,970)	-8.26%
ECONOMIC DEVELOPMENT	-	0	0.00%	100.00%	58,073	(58,072)	-100.00%
TRANSFERS TO OTHER FUNDS	12,500	8,334	66.67%	33.33%	51,980	(43,646)	-83.97%
TOTAL EXPENDITURES	\$13,938,706	\$8,604,159	61.73%	38.27%	\$8,222,386	\$381,773	4.64%
EXCESS REVENUE OVER (UNDER) EXPENDITURES	\$5,786	\$2,075,040			\$1,999,887	\$75,152.65	

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
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WATER & SEWER - 40

REVENUE:	CURRENT BUDGET	5/31/2020 YTD ACTUAL	% USED	% REMAINING	5/31/2019 YTD ACTUAL	\$ CHG 20 vs 19	% CHG 20 vs 19
WATER SALES	4,745,000	3,015,686	63.56%	36.44%	2,584,921	430,765	16.66%
SEWER SALES	3,825,000	2,487,270	65.03%	34.97%	2,307,786	179,485	7.78%
MISCELLANEOUS	211,000	162,840	77.18%	22.82%	139,298	23,541	16.90%
PENALTY	205,000	86,509	42.20%	57.80%	112,372	(25,863)	-23.02%
INTEREST	50,000	8,484	16.97%	83.03%	26,521	(18,037)	-68.01%
TRANSFERS	30,000	23,248	-	-	-	23,248	0.00%
TAP FEES	-	566	-	-	1,250	(684)	0.00%
SALE OF ASSETS	-	-	-	-	-	-	-
TOTAL REVENUE	\$9,066,000	\$5,784,603	63.81%	36.19%	\$5,172,148	\$612,455	11.84%
ADMINISTRATIVE	152,850	101,045	66.11%	33.89%	176,221	(75,175)	-42.66%
NON-DEPARTMENTAL	684,830	465,279	67.94%	32.06%	419,306	45,973	10.96%
BILLING & COLLECTIONS	526,700	327,141	62.11%	37.89%	310,981	16,160	5.20%
MGT. INFO SYSTEMS	78,050	53,554	68.62%	31.38%	49,500	4,055	8.19%
WATER DISTRIBUTION	2,749,200	1,811,961	65.91%	34.09%	1,854,222	(42,261)	-2.28%
WASTEWATER COLLECTION	2,531,950	1,622,928	64.10%	35.90%	1,831,800	(208,873)	-11.40%
TRANSFERS	2,090,000	1,921,225	91.92%	8.08%	1,701,962	219,263	12.88%
TOTAL EXPENDITURES	\$8,813,580	\$6,303,133	71.52%	28.48%	\$6,343,991	(\$40,858)	-0.64%
EXCESS REVENUE OVER (UNDER) EXPENDITURES	\$252,420	(\$518,530)			(\$1,171,843)	\$653,314	

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
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For the period ending May 31, 2020 (3rd FY Qtr.)

DEBT SERVICE FUND - 03

REVENUE:	CURRENT BUDGET	5/31/2020 YTD ACTUAL	% USED	% REMAINING	5/31/2019 YTD ACTUAL	\$ CHG 20 vs 19	% CHG 20 vs 19
TAXES							
AD VALOREM	2,628,000	2,496,598	95.00%	5.00%	2,320,114	\$176,484	7.61%
Delinquent	12,000	14,171	118.09%	-18.09%	9,601	\$4,570	47.60%
Penalty & Interest	10,000	10,074	100.74%	-0.74%	8,495	\$1,579	18.59%
INTEREST EARNINGS	15,500	10,828	69.86%	30.14%	13,734	(\$2,906)	-21.16%
OTHER FINANCING SOURCES	-	0	-	-	0	\$0	-
OPERATING TRANSFERS IN	100,178	66,785	66.67%	33.33%	0	\$66,785	-
TOTAL REVENUE	\$2,765,678	\$2,598,456	93.95%	6.05%	\$2,351,944	\$246,512	10.48%
 Contractual & Sundry	 2,642,003	 2,349,912	 88.94%	 11.06%	 2,190,883	 \$159,029	 7.26%
TOTAL EXPENDITURES	\$2,642,003	2,349,912	88.94%	11.06%	2,190,883	\$159,029	7.26%
 EXCESS REVENUE OVER (UNDER) EXPENDITURES	 \$123,675.00	 \$248,544			 \$161,061	 \$87,483	

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
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For the period ending May 31, 2020 (3rd FY Qtr.)

STORM DRAIN FUND - 15

REVENUE:	CURRENT BUDGET	5/31/2020 YTD ACTUAL	% USED	% REMAINING	5/31/2019 YTD ACTUAL	\$ CHG 20 vs 19	% CHG 20 vs 19
USERS FEE	1,470,000	982,865	66.86%	33.14%	979,385	3,480	0.36%
OTHER REVENUE	-	-	-	-	-	-	-
INTEREST INCOME	55,000	49,729	90.42%	9.58%	69,658	(19,929)	-28.61%
			-	-		-	-
TOTAL REVENUE	\$1,525,000	\$1,032,594	67.71%	32.29%	\$1,049,043	(\$16,449)	-1.57%
 PERSONNEL	501,300	302,720	60.39%	39.61%	\$287,144	15,577	5.42%
SUPPLIES	38,650	7,642	19.77%	80.23%	\$9,625	(1,983)	-20.60%
MAINTENANCE	56,500	9,800	17.35%	82.65%	\$6,782	3,018	0.00%
CONTRACTUAL & SUNDRY	167,880	86,398	51.46%	48.54%	\$90,358	(3,959)	-4.38%
CAPITAL	3,679,518	1,627,658	44.24%	55.76%	\$6,646	1,621,012	0.00%
TRANSFERS TO OTHER FUNDS	73,500	49,143	66.86%	33.14%	\$69,636	(20,493)	-29.43%
 TOTAL EXPENDITURES	\$4,517,348	\$2,083,362	46.12%	53.88%	\$470,191	\$1,613,171	343.09%
 EXCESS REVENUE OVER (UNDER) EXPENDITURES	 (\$2,992,348)	 (\$1,050,768)			 \$578,852	 (\$1,629,620)	

100.00%

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2020
For the period ending May 31, 2020 (3rd FY Qtr.)

STREET MAINTENANCE FUND - 14

	CURRENT BUDGET	5/31/2020 YTD ACTUAL	% USED	% REMAINING	5/31/2019 YTD ACTUAL	\$ CHG 20 vs 19	% CHG 20 vs 19
REVENUE:							
SALES TAX	759,000	468,770	61.76%	38.24%	497,265	(28,495)	-5.7%
INTEREST EARNINGS	10,000	7,145	-	-	21,922	(14,777)	-67.4%
INTEREST/ESCROW	-	-	-	-	-	0	-
CONTRIBUTIONS/OTHER	-	-	-	-	-	0	-
TOTAL REVENUE	\$ 769,000	\$475,915	61.76%	38.24%	519,187	(\$43,272)	-8.33%
MAINTENANCE	100,000	60,105	60.10%	39.90%	55,607	4,498	0.0%
CONTRACTUAL & SUNDRY	8,000	850	10.63%	89.38%	595	255	0.0%
CAPITAL OUTLAY	800,000	58,049	7.26%	92.74%	198,742	(140,693)	-70.8%
TOTAL EXPENDITURES	908,000	119,004	13.11%	86.89%	254,943	(\$135,939)	-53.3%
EXCESS REVENUE OVER (UNDER) EXPENDITURES	(\$139,000)	\$356,911			\$264,244	\$92,667	

100.00%

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2020
For the period ending May 31, 2020 (3rd FY Qtr.)

CRIME CONTROL DISTRICT - 18

REVENUE:	CURRENT BUDGET	5/31/2020 YTD ACTUAL	% USED	% REMAINING	5/31/2019 YTD ACTUAL	\$ CHG 20 vs 19	% CHG 20 vs 19
SALES TAX	1,509,000	918,854	60.89%	39.11%	987,508	(68,654)	-6.95%
INTEREST EARNING/OTHER	67,000	8,064	12.04%	87.96%	77,976	(69,913)	-89.66%
			-	-		-	-
TOTAL REVENUE	\$1,576,000	\$926,918	58.81%	41.19%	\$1,065,484	(\$138,566)	-13.01%
 PERSONNEL SERVICES	982,500	688,443	70.07%	29.93%	\$598,013	90,430	15.12%
SUPPLIES	147,500	62,409	42.31%	57.69%	\$79,762	(17,353)	-21.76%
MAINTENANCE	198,500	145,909	73.51%	26.49%	\$135,471	10,438	7.70%
CONTRACTUAL & SUNDRY	329,870	97,222	29.47%	70.53%	\$214,405	(117,184)	-54.66%
TRANSFERS	30,000	20,369	67.90%	32.10%	\$29,600	(9,231)	-31.19%
CAPITAL OUTLAY	17,000	5,750	33.82%	66.18%	\$230	5,520	0.00%
 TOTAL EXPENDITURES	1,705,370	1,020,102	59.82%	40.18%	\$1,057,482	(\$37,380)	-3.53%
 EXCESS REVENUE OVER (UNDER) EXPENDITURES	(\$129,370)	(\$93,185)			\$ 8,002	(\$101,186)	

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2020
For the period ending May 31, 2020 (3rd FY Qtr.)

WATAUGA ECONOMIC DEVELOPMENT CORP - 04

REVENUE:	CURRENT BUDGET	5/31/2020 YTD ACTUAL	% USED	% REMAINING	5/31/2019 YTD ACTUAL	\$ CHG 20 vs 19	% CHG 20 vs 19
SALES TAX	764,000	468,781	61.36%	38.64%	498,021	(29,241)	-5.87%
INTEREST EARNINGS	10,000	3,274	32.74%	67.26%	13,863	(10,590)	-76.39%
INTEREST/ESCROW	-	-	-	-	-	-	-
CONTRIBUTIONS/OTHER	-	-	-	-	-	-	-
TOTAL REVENUE	\$774,000	\$472,054	60.99%	39.01%	\$511,885	(39,830)	-7.78%
PERSONNEL SERVICES	-	(0)	0.00%	100.00%	273,844	(273,844)	-100.00%
NON-DEPARTMENTAL	-	-	0.00%	100.00%	12,534	(12,534)	-100.00%
SUPPLIES	2,200	324	14.71%	85.29%	18,488	(18,164)	-98.25%
MAINTENANCE	4,000	-	0.00%	100.00%	27,043	(27,043)	-100.00%
CONTRACTUAL & SUNDRY	148,450	75,064	50.56%	49.44%	66,172	8,892	13.44%
TRANSFERS	294,470	196,212	66.63%	33.37%	34,193	162,020	473.84%
CAPITAL OUTLAY	7,500	-	0.00%	100.00%	5,500	(5,500)	0.00%
TOTAL EXPENDITURES	456,620	271,600	59.48%	40.52%	\$ 437,774	(166,174)	-37.96%
EXCESS REVENUE OVER (UNDER) EXPENDITURES	\$317,380	\$200,455			\$74,111	\$126,344	

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2020
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Traffic Safety - 28

	CURRENT BUDGET	5/31/2020 YTD ACTUAL	% USED	% REMAINING	5/31/2019 YTD ACTUAL	\$ CHG 20 vs 19	% CHG 20 vs 19
REVENUE:							
FINES & FORFEITURES	-	-	0.00%	100.00%	740,954	(740,954)	-100.00%
INTEREST	28,700	2,089	7.28%	92.72%	1,989	100	-
		-	-	-	-	-	-
TOTAL REVENUE	28,700	2,089	7.28%	192.72%	742,942	(740,853)	-99.72%
PERSONNEL SERVICES	374,930	180,050	48.02%	51.98%	104,638	75,412	72.07%
SUPPLIES	4,500	1,364	30.31%	69.69%	100	1,264	0.00%
CONTRACTUAL & SUNDRY	1,500	705	47.00%	53.00%	121,789	(121,084)	-99.42%
CAPITAL OUTLAY	-	-	0.00%	100.00%	-	-	0.00%
TOTAL EXPENDITURES	380,930	182,119	47.81%	52.19%	226,527	(44,408)	-19.60%
EXCESS REVENUE OVER (UNDER) EXPENDITURES	(\$352,230)	(\$180,030)			\$516,416	(\$696,446)	

100.00%



AGENDA MEMORANDUM

DATE: June 26, 2020

TO: Honorable City Council Members

FROM: Sandra Gibson, CGFO, CGFM, Director of Finance
Deby Woodard, Assistant Director of Finance

THROUGH: Andrea Gardner, City Manager

SUBJECT: Consider action to approve the second (2nd) and final renewal term for Bid # 18-020 Parts: Water, Sewer & Utility

BACKGROUND/INFORMATION:

On Wednesday, July 11, 2018 sealed bids were received and opened for Bid # 18-020 Parts: Water, Sewer and Utility for the purchase of miscellaneous parts on an as needed basis. Bid documents were sent to nineteen (19) vendors and responses were received from four (4) vendors: Atlas Utility, Core and Main, Ferguson Waterworks, and Texas Water Products.

This bid is utilized by Finance - Utility Billing and Public Works Departments on an as-needed basis.

Bid # 18-020 was approved by Council on August 20, 2018 as indicated to Atlas Utility, Core and Main, Ferguson Waterworks, and Texas Water Products for the initial one-year term through August 19, 2019.

The bid contains the option for renewals of two additional one-year terms. The first renewal term was presented and awarded by Council on August 12, 2019 with minor manufacturer increases. The first renewal term was through August 19, 2020.

Finance has contacted all vendors regarding the second and final renewal term. Atlas Utility and Texas Water Products have agreed to renew with no increases requested.

Due to manufacturer increases, Core and Main requested a 3% increase on Ford products, 3% and 25% increase on specific Oatey/Cherne products, and a 5% and 8% increase on specific AFC products. Ferguson Waterworks has requested a 4.3%, 9% and 209% increase on specific Mueller products.

Upon Council approval, Bid # 18-020 Parts: Water, Sewer and Utility will be extended



AGENDA MEMORANDUM

with the increases as indicated for the second and final renewal term through August 19, 2021.

FINANCIAL IMPLICATIONS:

Funds are budgeted and available for the various departments.

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend Council take action on the item as presented.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Renewal 2-18-020 Parts - Water Sewer and Utilities
2. Atlas Utility 2nd Renewal
3. Atlas Utility 1295 Form
4. Texas Water Products 2nd Renewal
5. Texas Water Products 1295 Form
6. Core & Main 2nd Renewal
7. Core & Main 1295 Form
8. Ferguson Waterworks 2nd Renewal
9. Ferguson Waterworks 1295 Form

REVIEWED BY:

Sandra Gibson, CGFO, CGFM, Director of Finance

Karrie Marling, Legal

George Hyde, Legal

Andrea Gardner, City Manager

Approved as to form for inclusion on Agenda

Approved - 7/1/2020

Approved - 7/2/2020

Approved - 7/10/2020

Final Approval - 7/10/2020

BID# 18-020 - PARTS: SEWER, WATER and UTILITES
RENEWAL #2 - July 13, 2020

Item #	Item Description	QTY		Atlas Utility Supply Company			Core & Main LP			Ferguson Waterworks			Texas Water Products		
				Unit	Extended	Brand/Part Number	Unit	Extended	Brand/Part Number	Unit	Extended	Brand/Part Number	Unit	Extended	Brand/Part Number
1	M-25 Badger Meter (5/8" x 3/4")	800	ea	\$70.50	\$56,400.00	Badger M25	NO BID			NO BID			NO BID		
2	Jumbo Meter Box #DFW 1600.21.1. Black Lid (no reader lid) (16 x 22 x 12)	100	ea	\$29.35	\$2,935.00	DFW1600.12.1	\$28.20	\$2,820.00	DFW1600.12.1	\$27.49	\$2,749.00	DFW	\$29.80	\$2,980.00	DFW PLASTICS
3	Jumbo Meter Box #DFW 1500.21.1. Black Lid (no reader lid) (16 x 22 x 12)	20	ea	\$29.35	\$587.00	DFW1600.12.1	\$28.20	\$564.00	DFW1600.12.1	\$27.49	\$549.80	DFW	\$29.80	\$596.00	DFW PLASTICS
4	Meter Lid - #DFW1500.1 - Solid (No Reader Lid)	100	ea	\$11.35	\$1,135.00	DFW1500.1.LID	\$10.14	\$1,014.00	DFW1500.1.LID	\$10.09	\$1,009.00	DFW	\$10.75	\$1,075.00	DFW PLASTICS
5	Meter Box - #DFW1200.1 - Meter Box w/Solid Lid	7	ea	\$15.75	\$110.25	DFW1200.12.1	\$14.94	\$104.58	DFW1200.12.1	\$14.90	\$104.30	DFW	\$15.80	\$110.60	DFW PLASTICS
6	Meter Lid - DFW1200.1 - Solid Lid (No Reader Lid)	15	ea	\$6.75	\$101.25	DFW1200.1.LID	\$6.15	\$92.25	DFW1200.1.LID	\$7.84	\$117.60	DFW	\$7.50	\$112.50	DFW PLASTICS
7	Concrete Meter Box Lid - DFW 39C-1 (14 3/8 x 16 3/8)	30	ea	\$33.50	\$1,005.00	DFW39C.1 poly-lid retrofit concrete box	\$32.05	\$961.50	DFW39C-1- LID	\$30.34	\$910.20	DFW	\$33.90	\$1,017.00	DFW PLASTICS
8	Solid Plastic Meter Box Lid #DFWA2C-1 Intercontinental Rectangular (18 3/8 x 13 3/8)	25	ea	\$49.50	\$1,237.50	Lid #DFWA2C-1	\$40.77	\$1,019.25	DFWA2C-1 CUSTOM-LID	\$44.00	\$1,100.00	DFW	\$43.10	\$1,077.50	DFW PLASTICS
9	Meter w/Test Plug (2") - Badger	5	ea	\$595.00	\$2,975.00	Badger 2" Model:M-170	NO BID			NO BID			NO BID		
10	Meter Spud Adapter - Short. Ford #C38-23-1.625	100	ea	\$8.50	\$850.00	Ford #C38-23-1.625	\$8.45	\$845.00	FORD C38-23-1.625-NL	\$8.55	\$855.00	FORD	\$8.60	\$860.00	FORD/C38-23-1.625-NL
11	Meter Spud Adapter - Medium. Ford #C38-23-2	30	ea	\$8.50	\$255.00	Ford #C38-23-2	\$8.45	\$253.50	FORD C38-23-2-NL	\$8.55	\$256.50	FORD	\$8.60	\$258.00	FORD/C38-23-2-NL
12	Meter Spud Adapter - Long. Ford #C38-23-2.5	30	ea	\$8.50	\$255.00	Ford #C38-23-2.5	\$8.45	\$253.50	FORD C38-23-2.5-NL	\$8.55	\$256.50	FORD	\$8.60	\$258.00	FORD/C38-23-2.5-NL
13	Short Riser Ford #VB42-7W	5	ea	\$84.00	\$420.00	Ford #VB42-7W	\$83.72	\$418.60	FORD VB42-7W-NL	\$84.55	\$422.75	FORD	\$84.75	\$423.75	FORD/VB42-7W-NL
14	Tall Riser Ford #VB42-12W	5	ea	\$87.85	\$439.25	#VB42-12W	\$87.46	\$437.30	FORD VB42-12W-NL	\$88.35	\$441.75	FORD	\$88.55	\$442.75	FORD/VB42-12W-NL
15	Setter - Ford #VB72-7W-11-33	1	ea	\$95.85	\$95.85	Ford #VB72-7W-11-33	\$95.42	\$95.42	FORD VB72-7W-11-33-NL	\$96.40	\$96.40	FORD	\$96.60	\$96.60	FORD/VB72-7W-11-33-NL
16	Ball Valve Straight Curb Stop. Ford #B11-233W (5/8" X 3/4" X 3/4")	30	ea	\$29.00	\$870.00	Ford #B11-233W	\$29.26	\$877.80	FORD B11-233W-NL	\$29.55	\$886.50	FORD	\$29.65	\$889.50	FORD/B11-233W-NL
17	Angle Ball Valve 90 - Degree Curb Stop. Ford #BA13-232W (5/8" X 3/4 X 3/4")	30	ea	\$32.00	\$960.00	Ford #BA13-232W	\$32.83	\$984.90	FORD BA13-232W-NL	\$33.15	\$994.50	FORD	\$33.25	\$1,995.00	FORD/B11-232W-NL
18	PVC 22-bend Coupling (4" x 4")	5	ea	\$8.65	\$43.25	GPK	\$5.87	\$29.35	VARIES	\$6.80	\$34.00	MULTIFITTING	\$6.10	\$30.50	MULTI-FITTING
19	PVC 45-degree Coupling (4" x 4")	25	ea	\$8.65	\$216.25	GPK	\$5.87	\$146.75	VARIES	\$6.80	\$170.00	MULTIFITTING	\$6.10	\$152.50	MULTI-FITTING
20	PVC 22-bend Coupling (6" x 6")	4	ea	\$17.00	\$68.00	GPK	\$11.55	\$46.20	VARIES	\$13.35	\$53.40	MULTIFITTING	\$12.00	\$48.00	MULTI-FITTING
21	PVC 45-degree Coupling (6" x 6")	5	ea	\$17.55	\$87.75	GPK	\$11.92	\$59.60	VARIES	\$13.75	\$68.75	MULTIFITTING	\$12.40	\$62.00	MULTI-FITTING
22	PVC 22-degree Coupling (8" x 8")	4	ea	\$49.00	\$196.00	GPK	\$33.66	\$134.64	VARIES	\$38.85	\$155.40	MULTIFITTING	\$34.95	\$139.80	MULTI-FITTING
23	PVC Tees (6" x 6" x 4")	1	ea	\$29.40	\$29.40	GPK	\$19.94	\$19.94	VARIES	\$23.00	\$23.00	MULTIFITTING	\$20.75	\$20.75	MULTI-FITTING
24	PVC Tees (8" x 8" x 4")	1	ea	\$45.40	\$45.40	GPK	\$30.80	\$30.80	VARIES	\$35.55	\$35.55	MULTIFITTING	\$32.00	\$32.00	MULTI-FITTING
25	PVC Tees (6" x 6" x 6")	1	ea	\$30.00	\$30.00	GPK	\$23.39	\$23.39	VARIES	\$27.00	\$27.00	MULTIFITTING	\$24.30	\$24.30	MULTI-FITTING
26	PVC Rubber Sewer Boot (3" x 3")	10	ea	\$5.00	\$50.00	GPK	\$3.02	\$30.20	VARIES	\$3.28	\$29.50	FERNCO	\$4.35	\$43.50	FERNCO
27	Rubber Sewer Boot (3" concrete x 4" PVC)	24	ea	\$13.35	\$320.40	GPK	\$4.06	\$97.44	VARIES	\$4.39	\$94.80	FERNCO	\$4.75	\$114.00	FERNCO
28	PVC Rubber Sewer Boot (3" x 4")	10	ea	\$20.50	\$205.00	GPK	\$4.06	\$40.60	VARIES	\$4.39	\$39.50	FERNCO	\$4.75	\$47.50	FERNCO
29	Rubber Sewer Boot (6" clay x 6" PVC)	10	ea	\$13.55	\$135.50	IS102-66 6X6 CLAY TO CI/PVC	\$7.00	\$70.00	VARIES	\$7.85	\$78.50	FERNCO	\$9.35	\$93.50	FERNCO
30	PVC Rubber Sewer Boot (8" x 8")	10	ea	\$20.50	\$205.00	IS156-88 8X8 CI/PVC TO CI/PVC	\$10.84	\$108.40	VARIES	\$12.05	\$120.50	FERNCO	\$14.95	\$149.50	FERNCO
31	Rubber Sewer Boot (8" clay x 8" PVC)	5	ea	\$22.25	\$111.25	IS102-88 8X8 CLAY TO CI/PVC	\$10.84	\$54.20	VARIES	\$12.05	\$60.25	FERNCO	\$14.20	\$71.00	FERNCO

Item #	Item Description	QTY		Atlas Utility Supply Company			Core & Main LP			Ferguson Waterworks			Texas Water Products		
				Unit	Extended	Brand/Part Number	Unit	Extended	Brand/Part Number	Unit	Extended	Brand/Part Number	Unit	Extended	Brand/Part Number
32	Rubber Clean Out Caps w/Band (4")	10	ea	\$3.00	\$30.00	ISSC-400 4 SEAL CAPS	\$3.00	\$30.00	VARIES	\$2.67	\$24.00	FERNCO	\$2.45	\$24.50	FERNCO
33	Rubber Clean Out Caps w/Band (3")	10	ea	\$2.40	\$24.00	ISSC-300 3 SEAL CAPS	\$2.50	\$25.00	VARIES	\$2.06	\$18.50	FERNCO	\$1.95	\$19.50	FERNCO
34	Liquid Tracing Dye (Sewer Dye) Yellow (per 16oz. bottles)	10	ea	NO BID			\$18.75	\$187.50	VARIES	\$23.50	\$235.00	KINGSCOTE	\$17.45	\$174.50	NORLAB, INC.
35	Quadex 50lb Hydra-Plug Waterstop (5 gallon bucket)	10	ea	NO BID			\$36.00	\$360.00	QUADEX	\$31.35	\$313.50	PROSELECT	\$40.00	\$400.00	QUADEX
36	Cherne Gripper Plugs with Wingnut (6")	30	ea	NO BID			\$14.88	\$446.40	CHERNE	\$15.05	\$451.50	CHERNE	\$21.00	\$630.00	CHERNE
37	Sewer Manhole Rainguards (24")	30	ea	\$42.00	\$1,260.00	RSWV24 24" RAINSTOPPER WITH VENT HOLE	\$29.25	\$877.50	VARIES	\$36.40	\$1,092.00	LF MANUFACTURING	\$38.00	\$1,140.00	KNUTSON
38	Sewer Manhole Lids - with logo (24")	20	ea	\$205.00	\$4,100.00	V1342C71LID D	\$177.10	\$3,542.00	BHFI	\$193.15	\$3,863.00	BASS & HAYS	\$162.00	\$3,240.00	BASS & HAYS
39	Sewer Manhole Rings (24")	20	ea	\$190.50	\$3,810.00	V1324RING	\$165.29	\$3,305.80	BHFI	\$180.30	\$3,606.00	BASS & HAYS	\$162.00	\$3,240.00	BASS & HAYS
40	Sewer Manhole Rings (30")	5	ea	\$210.00	\$1,050.00	VRM30RING	\$181.29	\$906.45	BHFI	\$197.75	\$988.75	BASS & HAYS	\$188.35	\$941.75	BASS & HAYS
41	Sewer Manhole Lids - with logo (30")	5	ea	\$205.00	\$1,025.00	VRM30LID72	\$175.18	\$875.90	BHFI	\$191.05	\$955.25	BASS & HAYS	\$205.00	\$1,025.00	BASS & HAYS
42	Bolt Down Manhole Lid & Rings - with Logo (24")	5	ea	\$432.00	\$2,160.00	V2342WTC01 No Logo	\$375.57	\$1,877.85	BHFI	\$391.85	\$1,959.25	NO LOGO	\$470.00	\$2,350.00	BASS & HAYS
43	Bolt Down Manhole Lid & Rings - with Logo (30")	5	ea	\$460.00	\$2,300.00	VRM30WTBF-12	\$399.48	\$1,997.40	BHFI	\$416.80	\$2,084.00	BASS & HAYS	\$375.00	\$1,875.00	BASS & HAYS
44	Sewer Pipe (10") (per stick)	1	ea	NO BID			\$87.92	\$87.92	VARIES - 14FT	\$71.82	\$71.82	DIAMOND	\$76.86	\$76.86	14' JT./VARIOUS
45	Sewer Pipe (12") (per stick)	1	ea	NO BID			\$126.00	\$126.00	VARIES - 14FT	\$102.76	\$102.76	DIAMOND	\$110.46	\$110.46	14' JT./VARIOUS
46	Mueller # H-15403 Brass Fitting - no lead (1/2" compression x compression)	10	ea	NO BID			\$16.55	\$165.50	FORD C44-11-NL	\$17.70	\$177.00	MUELLER	\$16.75	\$167.50	FORD/C44-11G-NL
47	Mueller # H-15451 Brass Fitting - no lead (3/4" female x compression)	5	ea	NO BID			\$13.69	\$68.45	FORD C14-33-W-NL	\$14.35	\$71.75	MUELLER	\$13.85	\$69.25	FORD/C14-33G-NL
48	Mueller # H-15530 Brass Fitting - no lead (3/4" 90-degree compression x male)	5	ea	NO BID			\$13.18	\$65.90	FORD L84-33-Q-NL	\$13.08	\$60.50	MUELLER	\$14.45	\$72.25	FORD/L14-33G-NL
49	Ford # C38-23-2.5 Straight Meter Coupling no lead (2 1/2")	5	ea	\$8.50	\$42.50	Ford # C38-23-2.5	\$8.45	\$42.25	FORD C38-23-2.5-NL	\$8.55	\$42.75	FORD	\$8.60	\$43.00	FORD/C38-23-2.5-NL
50	Ford # C38-23-3 Straight Meter Coupling (3") no lead	2	ea	\$10.00	\$20.00	Ford # C38-23-3	\$10.24	\$20.48	FORD C38-23-3-NL	\$10.35	\$20.70	FORD	\$10.40	\$20.80	FORD/C38-23-3NL
51	Ford # C38-23-1.625 Short Meter Coupling no lead	50	ea	\$8.50	\$425.00	Ford # C38-23-1.625	\$8.45	\$422.50	FORD C38-23-1.625-NL	\$8.55	\$427.50	FORD	\$8.60	\$430.00	FORD/C38-23-1.625-NL
52	Anchor Coupling Adapter (6" x 18") - MJ Fitting	20	ea	NO BID			\$163.47	\$3,269.40	VARIES - DOMESTIC	\$156.35	\$3,127.00	TYLER UNION	\$159.00	\$3,180.00	TYLER/STAR-DOMESTIC
53	Mueller # B-24350 Brass Stop - no lead (3/4" compression x swivel stop)	10	ea	NO BID			\$39.10	\$391.00	FORD B43-232W-Q-NL	\$58.40	\$584.00	MUELLER	\$40.50	\$405.00	FORD/B43-232WG-NL
54	Mueller # B-24351 Brass Stop - no lead (3/4" female x swivel stop)	10	ea	NO BID			\$32.47	\$324.70	FORD B13-232W-NL	\$51.90	\$519.00	MUELLER	\$53.85	\$538.50	FORD/B41-232W-NL
55	Mueller # H-15403 Brass Fitting - no lead (3/4" compression x compression)	20	ea	NO BID			\$15.85	\$317.00	FORD C44-33-Q-NL	\$15.30	\$306.00	MUELLER	\$18.20	\$364.00	FORD/C44-33G-NL
56	Mueller # H-15526 90-degree Brass Fitting no lead (3/4" compression x compression)	10	ea	NO BID			\$18.94	\$189.40	FORD L44-33-Q-NL	\$20.32	\$188.00	MUELLER	\$20.75	\$207.50	FORD/L44-33G-NL
57	Mueller # B-25170 Brass Stop - no lead (1" female x 3/4" compression)	24	ea	NO BID			\$57.09	\$1,370.16	FORD B41-344W-Q-NL	\$59.73	\$1,326.00	MUELLER	\$63.20	\$1,516.80	FORD/B41-334WG-NL
58	Mueller # B-25146 Brass Stop - no lead (3/4" compression x compression)	20	ea	NO BID			\$54.85	\$1,097.00	FORD B44-333W-Q-NL	\$62.78	\$1,255.60	MUELLER	\$61.35	\$1,227.00	FORD/B44-33WG-NL
59	Mueller # H-15451 Brass Fitting - no lead (3/4" female x compression)	10	ea	NO BID			\$13.69	\$136.90	FORD C14-33-Q-NL	\$13.40	\$134.00	MUELLER	\$13.85	\$138.50	FORD/C14-33G-NL
60	Mueller # B-24265 90-degree Curb Stop for setter - no lead	25	ea	NO BID			\$55.41	\$1,385.25	FORD BA13-332W-NL	\$55.70	\$1,392.50	MUELLER	\$34.15	\$853.75	FORD/BA13-232W-NL
61	Mueller # H-15533 Brass Fitting 90-degree no lead (3/4" compression x female)	30	ea	NO BID			\$18.46	\$553.80	FORD L14-33-Q-NL	\$19.40	\$585.00	MUELLER	\$18.70	\$561.00	FORD/L14-33G-NL
62	Mueller # H-15428 Brass Fitting - no lead (1" male x 3/4" compression)	10	ea	NO BID			\$14.21	\$142.10	FORD C84-43-Q-NL	\$13.65	\$136.50	MUELLER	\$14.70	\$147.00	FORD/C84-43G-NL
63	Mueller # H-15528 Brass Fitting 45-degree no lead (compression x compression)	5	ea	NO BID			\$23.08	\$115.40	FORD LA44-33-Q-NL	\$34.60	\$173.00	MUELLER	\$23.90	\$119.50	FORD/LA44-33G-NL
64	Mueller # B-24350 Brass Swivel Stop no lead (1" compression x swivel stop)	10	ea	NO BID			\$88.49	\$884.90	FORD B43-444W-Q-NL	\$86.35	\$863.50	MUELLER	\$90.50	\$905.00	FORD/B43-444WG-NL

Item #	Item Description	QTY		Atlas Utility Supply Company			Core & Main LP			Ferguson Waterworks			Texas Water Products		
				Unit	Extended	Brand/Part Number	Unit	Extended	Brand/Part Number	Unit	Extended	Brand/Part Number	Unit	Extended	Brand/Part Number
65	Mueller # H-15451 Brass Fitting - no lead (3/4" compression x 1" female)	10	ea	NO BID			\$16.28	\$162.80	FORD C14-43-Q-NL	\$15.70	\$157.00	MUELLER	\$16.85	\$168.50	FORD/C14-343G-NL
66	Mueller # H-15403 Brass Fitting - no lead (1" compression x 3/4" compression)	3	ea	NO BID			\$17.02	\$51.06	FORD C44-34-Q-NL	\$18.27	\$50.70	MUELLER	\$18.65	\$55.95	FORD/C44-34G-NL
67	Mueller # H-15528 Brass Fitting 45-degree no lead (1" compression x compression)	24	ea	NO BID			\$40.05	\$961.20	FORD LA44-44-Q-NL	\$41.55	\$997.20	MUELLER	\$41.45	\$994.80	FORD/LA44-44G-NL
68	Mueller # H-15534 Brass Fitting 45-degree no lead (1" compression x female)	5	ea	NO BID			\$40.49	\$202.45	FORD LA14-44-Q-NL	\$39.00	\$195.00	MUELLER	\$41.90	\$209.50	FORD/LA14-44G-NL
69	Mueller # B-20200 Brass Stop - no lead (1" female x female)	10	ea	NO BID			\$71.26	\$712.60	FORD B11-444W-NL	\$69.50	\$695.00	MUELLER	\$73.05	\$730.50	FORD/B11-444W-NL
70	Mueller # H-15403 Brass Fitting - no lead 1" compression x compression	30	ea	NO BID			\$16.76	\$502.80	FORD C44-44-Q-NL	\$18.05	\$501.00	MUELLER	\$18.35	\$550.50	FORD/C44-44
71	Mueller # B-25146 Brass Stop - no lead (1" compression x compression)	20	ea	NO BID			\$81.60	\$1,632.00	FORD B44-444W-Q-NL	\$89.96	\$1,799.20	MUELLER	\$89.35	\$1,787.00	FORD/B44-444WG-NL
72	Mueller # B-25170 Brass Stop - no lead (1" compression x female)	5	ea	NO BID			\$79.33	\$396.65	FORD B41-444W-Q-NL	\$77.40	\$387.00	MUELLER	\$81.25	\$406.25	FORD/B41-444WG-NL
73	Mueller # H-15526 90-degree Brass Fitting no lead (1" compression x compression)	25	ea	NO BID			\$24.33	\$608.25	FORD L44-44-Q-NL	\$26.11	\$603.75	MUELLER	\$26.65	\$666.25	FORD/L44-44G-NL
74	Mueller # H-15451 Brass Fitting - no lead (1" compression x female)	20	ea	NO BID			\$18.58	\$371.60	FORD C14-44-Q-NL	\$19.20	\$384.00	MUELLER	\$18.80	\$376.00	FORD/C14-44G-NL
75	Mueller # B-24350 Brass Straight Stop no lead (1" compression x swivel)	5	ea	NO BID			\$88.49	\$442.45	FORD B43-444W-Q-NL	\$86.35	\$431.75	MUELLER	\$90.50	\$905.00	FORD/B43-444WG-NL
76	Mueller # B-20200 Brass Stop - no lead (1 1/2" female x female)	2	ea	NO BID			\$143.99	\$287.98	FORD B11-666W-NL	\$141.70	\$283.40	MUELLER	\$146.70	\$293.40	FORD/B11-666W-NL
77	Mueller # H-15428 Brass Fitting - no lead (1 1/2" male x compression)	2	ea	NO BID			\$42.21	\$84.42	FORD C84-66-Q-NL	\$41.00	\$82.00	MUELLER	\$42.75	\$85.50	FORD/C84-66G-NL
78	Mueller # B-24276 Brass Curb Stop 90-degree no lead (2" compression x flange)	2	ea	NO BID			\$267.67	\$535.34	FORD BFA43-777W-Q-NL	\$277.30	\$513.00	MUELLER	\$293.05	\$586.10	FORD/BFA43-777WG-NL
79	Mueller # H-15403 Brass Coupling - no lead (2" compression x compression)	10	ea	NO BID			\$81.90	\$819.00	FORD C44-77-Q-NL	\$79.50	\$795.00	MUELLER	\$82.90	\$829.00	FORD/C44-77G-NL
80	Mueller # H-15364 Brass U-Branch - no lead (1" male x 3/4")	10	ea	NO BID			\$63.22	\$632.20	MUELLER H15364N	\$65.32	\$653.20	MUELLER	\$34.05	\$340.50	FORD/U88-43-6.5-NL
81	Ford # VB42-7W Brass Riser	5	ea	\$84.00	\$420.00	Ford # VB42-7W	\$83.72	\$418.60	FORD VB42-7W-NL	\$84.55	\$422.75	FORD	\$84.75	\$423.75	FORD/VB42-7W-NL
82	Water Pipe C-900 (16") (per stick)	1	ea	NO BID			\$710.00	\$710.00	VARIES- 20FT	\$652.00	\$652.00	DIAMOND	\$560.80	\$560.80	VARIOUS
83	45-degree Cast Iron Mechanical Joint (6")	2	ea	NO BID			\$93.41	\$186.82	VARIES - DOMESTIC	\$89.35	\$178.70	TYLER UNION	\$91.00	\$182.00	TYLER/STAR-DOMESTIC
84	Cast Iron Tee (6") MJ x MJ x Flanged	2	ea	NO BID			\$177.48	\$354.96	VARIES - DOMESTIC	\$169.75	\$339.50	TYLER UNION	\$173.00	\$346.00	TYLER/STAR-DOMESTIC
85	Cast Iron Reducer (8" x 6") MJ Fitting	2	ea	NO BID			\$108.98	\$217.96	VARIES - DOMESTIC	\$104.20	\$208.40	TYLER UNION	\$106.00	\$212.00	TYLER/STAR-DOMESTIC
86	Cast Iron Anchor 90-degree (8") - MJ Fitting	2	ea	NO BID			\$555.78	\$1,111.56	VARIES - DOMESTIC	\$373.75	\$747.50	TYLER UNION	\$162.00	\$324.00	TYLER/STAR-DOMESTIC
87	Cast Iron Anchor 45-degree (8") - MJ Fitting	1	ea	NO BID			NO BID			NO BID			\$129.00	\$129.00	TYLER/STAR-DOMESTIC
88	Cast Iron Tee (8") MJ x MJ x Flange	1	ea	NO BID			\$325.38	\$325.38	VARIES - DOMESTIC	\$311.20	\$311.20	TYLER UNION	\$318.00	\$318.00	TYLER/STAR-DOMESTIC
89	Cast Iron Straight Anchor (4") MJ Fitting	2	ea	NO BID			\$115.20	\$230.40	VARIES - DOMESTIC	\$110.15	\$220.30	TYLER UNION	\$112.00	\$224.00	TYLER/STAR-DOMESTIC
90	Cast Iron Tee (8" x 8" x 6") MJ x MJ x Flange	2	ea	NO BID			\$224.97	\$449.94	VARIES - DOMESTIC	\$215.15	\$430.30	TYLER UNION	\$219.00	\$438.00	TYLER/STAR-DOMESTIC
91	Cast Iron Tee (4" x 4" x 4") MJ x MJ x Flange	2	ea	NO BID			\$126.10	\$252.20	VARIES - DOMESTIC	\$120.60	\$241.20	TYLER UNION	\$123.00	\$246.00	TYLER/STAR-DOMESTIC
92	Cast Iron Tee (6" x 6" x 4") MJ x MJ x Flange	2	ea	NO BID			\$181.38	\$362.76	VARIES - DOMESTIC	\$175.50	\$347.00	TYLER UNION	\$177.00	\$354.00	TYLER/STAR-DOMESTIC
93	4"x 4" Cast Iron 90-degree - MJ Fitting	2	ea	NO BID			\$71.61	\$143.22	VARIES - DOMESTIC	\$68.45	\$136.90	TYLER UNION	\$70.00	\$140.00	TYLER/STAR-DOMESTIC
94	4" x 4" Cast Iron 45-degree MJ Fitting	2	ea	NO BID			\$59.94	\$119.88	VARIES - DOMESTIC	\$57.30	\$114.60	TYLER UNION	\$58.00	\$116.00	TYLER/STAR-DOMESTIC
95	Cast Iron Cap with Bolts & Gaskets (8")	2	ea	NO BID			\$97.31	\$194.62	VARIES - DOMESTIC	\$93.25	\$186.50	TYLER UNION	\$95.00	\$190.00	TYLER/STAR-DOMESTIC
96	Cast Iron Cap with Bolts & Gaskets (6")	2	ea	NO BID			\$67.73	\$135.46	VARIES - DOMESTIC	\$65.00	\$130.00	TYLER UNION	\$65.00	\$130.00	TYLER/STAR-DOMESTIC
97	Cast Iron Cap with Bolts & Gaskets (12")	1	ea	NO BID			\$171.25	\$171.25	VARIES - DOMESTIC	\$162.10	\$162.10	TYLER UNION	\$165.00	\$165.00	TYLER/STAR-DOMESTIC
98	Cast Iron Cap with Bolts & Gaskets (4")	2	ea	NO BID			\$52.16	\$104.32	VARIES - DOMESTIC	\$48.05	\$96.10	TYLER UNION	\$51.00	\$102.00	TYLER/STAR-DOMESTIC

Item #	Item Description	QTY		Atlas Utility Supply Company			Core & Main LP			Ferguson Waterworks			Texas Water Products		
				Unit	Extended	Brand/Part Number	Unit	Extended	Brand/Part Number	Unit	Extended	Brand/Part Number	Unit	Extended	Brand/Part Number
99	GT-205 - 3/4" Setter Gaskets	100	ea	NO BID			\$1.00	\$100.00	FORD (MLS)	\$0.93	\$93.00	FORD	\$1.05	\$105.00	FORD/GT-205
100	Double Banded Brass Saddle (8") 1" tap - CC Thread	5	ea	\$110.00	\$550.00	Ford 202B	\$111.22	\$556.10	FORD 202B-962-CC4	\$112.10	\$560.50	MUELLER	\$148.90	\$744.50	FORD-202BSD
101	Double Banded Brass Saddle (10") 1" tap - CC Thread	5	ea	\$136.00	\$680.00	Ford 202B	\$137.78	\$688.90	FORD 202B-1212-CC4	\$138.90	\$694.50	MUELLER	\$184.50	\$922.50	FORD-202BSD
102	Double Banded Brass Saddle (12") 1" tap - CC Thread	2	ea	\$160.00	\$320.00	Ford 202B	\$161.26	\$322.52	FORD 202B-1438-CC4	\$162.55	\$325.10	MUELLER	\$205.15	\$410.30	FORD-202BSD
103	Mechanical Joint Gland Packs/Bolts (pack) (4") - Regular Domestic	10	ea	NO BID			\$18.68	\$186.80	VARIES - DOMESTIC	\$19.30	\$193.00	TYLER UNION	\$18.30	\$183.00	TYLER/STAR-DOMESTIC
104	Mechanical Joint Bolt & Gasket Pack (12")	3	ea	NO BID			\$26.47	\$79.41	VARIES - DOMESTIC	\$26.25	\$78.75	TYLER UNION	\$38.00	\$114.00	TYLER/STAR-DOMESTIC
105	Mechanical Joint Bolt & Gasket Pack (6")	10	ea	NO BID			\$17.13	\$171.30	VARIES- DOMESTIC	\$15.75	\$157.50	TYLER UNION	\$22.00	\$220.00	TYLER/STAR-DOMESTIC
106	Brass Nipples (1 1/2") 2" Long	15	ea	NO BID			\$5.04	\$75.60	MATCO	\$3.90	\$58.50	MERIT	\$4.25	\$63.75	MERIT/MATCO-NORCA
107	Brass Nipples (1 1/2") 4" Long	15	ea	NO BID			\$9.04	\$135.60	MATCO	\$7.05	\$105.75	MERIT	\$7.60	\$114.00	MERIT/MATCO-NORCA
108	Brass Couplings FIPT - no lead (1" female)	3	ea	NO BID			\$4.03	\$12.09	MATCO	\$3.45	\$10.35	MERIT	\$3.70	\$11.10	MERIT/MATCO-NORCA
109	Brass Couplings FIPT - no lead (3/4" female)	15	ea	NO BID			\$2.65	\$39.75	MATCO	\$2.30	\$34.50	MERIT	\$2.45	\$36.75	MERIT/MATCO-NORCA
110	Brass Nipples - no lead (2" x 6")	5	ea	NO BID			\$17.17	\$85.85	MATCO	\$13.30	\$66.50	MERIT	\$14.45	\$72.25	MERIT/MATCO-NORCA
111	Brass Nipples - no lead (1 1/2") 2" Long	5	ea	NO BID			\$5.04	\$25.20	MATCO	\$3.90	\$19.50	MERIT	\$4.25	\$21.25	MERIT/MATCO-NORCA
112	Brass Nipples - no lead (1 1/2") 4" Long	5	ea	NO BID			\$9.04	\$45.20	MATCO	\$7.05	\$35.25	MERIT	\$7.60	\$38.00	MERIT/MATCO-NORCA
113	Brass 90-degree Bend - no lead (1 1/2")	2	ea	NO BID			\$10.04	\$20.08	MATCO	\$11.95	\$23.90	MERIT	\$12.75	\$25.50	MERIT/MATCO-NORCA
114	Brass Couplings - no lead (2")	5	ea	NO BID			\$14.08	\$70.40	MATCO	\$32.15	\$160.75	MERIT	\$13.30	\$66.50	MERIT/MATCO-NORCA
115	Drop-in Flange Meter Gasket (1 1/2")	20	ea	NO BID			\$0.75	\$15.00	VARIES	\$0.60	\$12.00	EGW	\$0.85	\$17.00	EGW
116	Drop-in Flange Meter Gasket (2")	20	ea	NO BID			\$0.85	\$17.00	VARIES	\$0.70	\$14.00	EGW	\$0.90	\$18.00	EGW
117	Stainless Ford Clamp (6" PVC/Cast Iron) 1'	10	ea	NO BID			\$77.16	\$771.60	FORD FS1-724-12.5	\$109.05	\$1,090.50	FORD	\$112.45	\$1,124.50	FORD-FS1-724-12.5
118	Stainless Ford Clamp 8" PVC/Cast Iron) 1'	10	ea	NO BID			\$90.71	\$907.10	FORD FS1-939-12.5	\$128.20	\$641.00	FORD	\$132.20	\$1,322.00	FORD-FS1-939-12.2
119	Stainless Ford Clamp (6" Asbestos/Concrete) 1'	10	ea	NO BID			\$77.16	\$771.60	FORD FS1-745-12.5	\$109.05	\$1,090.50	FORD	\$112.45	\$1,124.50	FORD-FS1-745-12.5
120	Stainless Ford Clamp 8" Asbestos/Concrete	5	ea	NO BID			\$90.71	\$453.55	FORD FS1-967-12.5	\$128.20	\$641.00	FORD	\$132.20	\$661.00	FORD FS1-967-12.5
121	Ford Clamp (8" tapped) 1'	5	ea	NO BID			\$113.04	\$565.20	FORD FS1-939-12.5-CC4	\$159.75	\$798.75	FORD	\$168.25	\$841.25	FORD FS1-939-12.5-CC4
122	Ford Clamp (4" Cast Iron) 1'	10	ea	NO BID			\$68.07	\$680.70	FORD FS1-514-12.5	\$90.70	\$907.00	FORD	\$93.55	\$935.50	FORD-FS1-514-12.5
123	Ford Clamp (12" Cast Iron)	5	ea	NO BID			\$141.72	\$708.60	FORD FS1-1350-12.5	\$200.25	\$1,001.25	FORD	\$206.45	\$1,032.25	FORD-FS1-13.50-12.5
124	Stainless Ford Clamp (6" PVC/Cast Iron) 2'	10	ea	NO BID			\$169.30	\$1,693.00	FORD FS1-724-24	\$239.25	\$2,392.50	FORD	\$246.65	\$2,466.50	FORD FS1-724-24
125	Stainless Ford Clamp (8" PVC/Cast Iron) 2'	10	ea	NO BID			\$189.70	\$1,897.00	FORD FS1-939-24	\$268.05	\$2,680.50	FORD	\$276.35	\$2,763.50	FORD-FS1-939-24
126	Stainless Ford Clamp (6" Asbestos/Concrete) 2'	10	ea	NO BID			\$169.30	\$1,693.00	FORD FS1-745-24	\$239.25	\$2,392.50	FORD	\$246.65	\$2,466.50	FORD-FS1-745-24
127	Stainless Ford Clamp (8" Asbestos/Concrete) 2'	5	ea	NO BID			\$189.70	\$948.50	FORD FS1-967-24	\$268.05	\$1,340.25	FORD	\$276.35	\$1,381.75	FORD-FS1-967-24
128	Ford Clamp (8"tapped) 2'	5	ea	NO BID			\$212.00	\$1,060.00	FORD FS1-939-24-CC4	\$313.25	\$1,566.25	FORD	\$315.55	\$1,577.75	FORD-FS1-939-24-CC4
129	Ford Clamp (4" Cast Iron) 2'	10	ea	NO BID			\$144.46	\$1,444.60	FORD FS1-514-24	\$204.15	\$2,041.50	FORD	\$210.45	\$2,104.50	FORD-FS1-514-24
130	Ford Clamp (12" Cast Iron) 2'	5	ea	NO BID			\$307.18	\$1,535.90	FORD FS1-1350-24	\$429.90	\$2,149.50	FORD	\$447.55	\$2,237.75	FORD-FS1-1350-24
131	Flanged Gasket with Holes (4")	6	ea	NO BID			\$1.50	\$9.00	VARIES	\$3.00	\$18.00	FWW	\$1.65	\$9.90	EGW
132	Flanged Gasket with Holes (6")	6	ea	NO BID			\$2.00	\$12.00	VARIES	\$3.25	\$19.50	FWW	\$2.65	\$15.90	EGW

Item #	Item Description	QTY		Atlas Utility Supply Company			Core & Main LP			Ferguson Waterworks			Texas Water Products		
				Unit	Extended	Brand/Part Number	Unit	Extended	Brand/Part Number	Unit	Extended	Brand/Part Number	Unit	Extended	Brand/Part Number
133	Rubber Meter Washers (3/4" x 1/8") (per bag/100)	40	bag/100	NO BID			\$8.00	\$320.00	VARIES	\$10.65	\$426.00	EGW	\$16.00	\$640.00	EGW
134	Rubber Meter Washers (3/4" x 1/16") (per bag/100)	40	bag/100	NO BID			\$8.00	\$320.00	VARIES	\$9.30	\$372.00	EGW	\$16.00	\$640.00	EGW
135	Fiber Washers 1/8" (per bag/100)	5	bag/100	NO BID			\$15.00	\$75.00	VARIES	\$14.80	\$74.00	EGW	\$16.00	\$80.00	EGW
136	Waterous Fire Hydrant Extension (24")	2	ea	NO BID			\$307.80	\$615.60	AFC OR HRP	\$291.40	\$582.80	AFC	\$360.00	\$720.00	HRPI
137	Waterous Fire Hydrant Extension (12")	2	ea	NO BID			\$238.08	\$476.16	AFC OR HRP	\$221.90	\$443.80	AFC	\$280.00	\$560.00	HRPI
138	Waterous Fire Hydrant Extension (36")	2	ea	NO BID			\$367.20	\$734.40	AFC OR HRP	\$343.00	\$686.00	AFC	\$430.00	\$860.00	HRPI
139	Waterous Fire Hydrant Extension (48")	2	ea	NO BID			\$415.80	\$831.60	AFC OR HRP	\$392.55	\$785.10	AFC	\$495.00	\$990.00	HRPI
140	PVC Stargrip Megaplugs(4")	2	ea	NO BID			\$21.45	\$42.90	VARIES - DOMESTIC	\$21.75	\$43.50	TYLER UNION	\$24.00	\$48.00	STAR
141	Stargrip Megaplugs (12")	2	ea	NO BID			\$79.70	\$159.40	VARIES - DOMESTIC	\$77.50	\$155.00	TYLER UNION	\$75.00	\$150.00	STAR
142	Waterous NST Fire Hydrant with 6" Mechanical/Joint shoe - 5ft barrel depth	3	ea	\$1,595.00	\$4,785.00	M&H Hydrant 5' Bury	\$1,785.00	\$5,355.00	AFC-WATEROUS	\$1,633.70	\$4,901.10	AFC	NO BID		
143	Waterous NST Fire Hydrant with 6" Mechanical/Joint shoe - 4ft barrel depth	3	ea	\$1,525.00	\$4,575.00	M&H Hydrant 4' Bury	\$1,650.00	\$4,950.00	AFC-WATEROUS	\$1,561.20	\$4,683.60	AFC	NO BID		
144	Beckson Handheld Pump with 6ft. Hose	4	ea	\$32.00	\$128.00	Same Part Listed	\$30.00	\$120.00	BECKSON	\$26.15	\$104.60	BECKSON	\$30.50	\$122.00	
145	Rapture Curb Key Turn Off - Heavy Duty (4ft)	2	ea	NO BID			\$30.00	\$60.00	RAPTOR	\$23.95	\$47.90	RAPTOR	NO BID		
146	4150 KA Masterlock Keyes Alike #43122 Master Q # 7270271	300	ea	NO BID			\$5.35	\$1,605.00	MASTER LOCK	\$6.00	\$1,800.00	MASTERLOCK	\$8.95	\$2,685.00	MASTER LOCK 4150KA

NOTES:

Core & Main: "Varies" implies that multiple brands may be chosen based on cost and availability. For the City of Watauga, the pricing will remain the same regardless of the brand supplied.

Texas Water Products: states on Water Pipe C-900 (per stick) 16" "Various" implies that multiple brands may be chosen based on cost and availability. For the City of Watauga, the pricing will remain the same regardless of the brand supplied.



July 13, 2020

Atlas Utility Supply Company
2301 Carson Street
Fort Worth, TX 76117

Attn: Mr. David Johnson

Subject: Notification of Contract Renewal (2nd and final) for Parts: Water, Sewer and Utilities for City of Watauga Bid No. 18-020.

Dear Mr. Johnson,

The City of Watauga is providing notification of contract renewal, pending City Council approval, for "Parts: Water, Sewer and Utilities for City of Watauga Bid No. 18-020". This renewal shall become effective August 20, 2020 pending City Council approval (CC Award date 7-13-2020). Your company has not requested an increase in contract rates at this renewal. Therefore, all pricing, terms and conditions shall remain in effect per the original award.

The terms and conditions proposed and accepted in the renewal agreement are as follows:

Line Items Awarded:	Line Item(s): 1 and 9.
Payment Terms:	Net 30 days (Unless otherwise noted – such as pre- and/or partial payment)
Method of Payment:	Shall be made by purchasing card or purchase order.
Delivery Terms:	FOB Destination
Delivery Locations:	As directed on purchase orders or departments.
Term of Contract:	Shall be effective for twelve months from date of renewal.
City Contact:	Jennifer Walls
Send all billing to:	City of Watauga Finance Department 7105 Whitley Rd. Watauga, TX 76148
Other Charges:	The City of Watauga is a tax exempt municipality and is exempt from all federal, state, and local sales taxes.

All other specifications, terms and conditions shall be as provided in the original procurement documents. No other attachments to or in response to this agreement will be accepted unless approved in writing by the Finance Department or an authorized representative of the City of Watauga.

Thank you for participating in our procurement process. Please call 817-514-5733 with any questions.

Sincerely,

Jennifer Walls
Financial Services Technician II
City of Watauga
7105 Whitley Rd.
Watauga, TX 76148
jwalls@wataugatx.org

Contract Renewal Accepted:

Signed: _____ Date: _____

Andrea Gardner
City Manager

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2020-635148

Date Filed:
06/22/2020

Date Acknowledged:

6/23/2020

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

ATLAS UTILITY SUPPLY CO
HALTOM, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Watauga, Texas

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

18-020 Parts
18-020 Parts: Water, Utility and Sewer #2

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	David, Johnson	Haltom, TX United States	X	

5 Check only if there is NO Interested Party. ☐

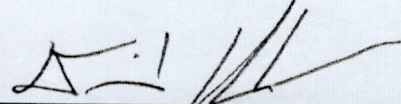
6 UNSWORN DECLARATION

My name is David Johnson, and my date of birth is 07/09/1987

My address is 2301 Carson Street Haltom TX 76117 U.S.A.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Tarrant County, State of Texas, on the 22nd day of June, 2020.
(month) (year)



Signature of authorized agent of contracting business entity
(Declarant)



July 13, 2020

Texas Water Products, Inc.
5825 E. Berry St.
Fort Worth, TX 76119

Attn: Mr. Nicolas Ocura

Subject: Notification of Contract Renewal (2nd and final term) for Parts: Water, Sewer and Utilities for City of Watauga Bid No. 18-020.

Dear Mr. Ocura,

The City of Watauga is providing notification of contract renewal, pending City Council approval, for "Parts: Water, Sewer and Utilities for City of Watauga Bid No. 18-020". This renewal shall become effective August 20, 2020 pending City Council approval (CC Award date 7-13-2020). Your company has not requested an increase in contract rates at this renewal. Therefore, all pricing, terms and conditions shall remain in effect per the original award.

The terms and conditions proposed and accepted in the renewal agreement are as follows:

Line Items Awarded:	Line Item(s): 60, 80, 82, 86, 87, 96, 103, 114, 140 and 141.
Payment Terms:	Net 30 days (Unless otherwise noted – such as pre- and/or partial payment)
Method of Payment:	Shall be made by purchasing card or purchase order.
Delivery Terms:	FOB Destination
Delivery Locations:	As directed on purchase orders or departments.
Term of Contract:	Shall be effective for twelve months from date of renewal.
City Contact:	Jennifer Walls
Send all billing to:	City of Watauga Finance Department 7105 Whitley Rd. Watauga, TX 76148
Other Charges:	The City of Watauga is a tax exempt municipality and is exempt from all federal, state, and local sales taxes.

All other specifications, terms and conditions shall be as provided in the original procurement documents. No other attachments to or in response to this agreement will be accepted unless approved by the Finance Department or an authorized representative of the City of Watauga.

Thank you for participating in our procurement process. Please call 817-514-5733 with any questions.

Sincerely,

Jennifer Walls
Financial Services Technician II
City of Watauga
7105 Whitley Rd.
Watauga, TX 76148
jwalls@wataugatx.org

Contract Renewal Accepted:

Signed: _____ Date: _____
Andrea Gardner
City Manager

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2020-634491

Date Filed:
06/19/2020

Date Acknowledged:

6/23/2020

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Texas Water Products, Inc.
Fort Worth, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Watauga

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

Contract #18-020
Parts: Water, Utility and Sewer #2

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	City of Watauga	Watauga, TX United States	X	

5 Check only if there is NO Interested Party.

☐

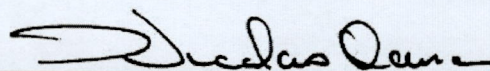
6 UNSWORN DECLARATION

My name is Nicolas Ocura, and my date of birth is June 9, 1967.

My address is 5825 E. Berry St., Fort Worth, TX, 76119, USA.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Tarrant County, State of Texas, on the 19 day of June, 2020.
(month) (year)



Signature of authorized agent of contracting business entity
(Declarant)



July 13, 2020

Core and Main
5825 E. Berry St.
Fort Worth, TX 76119

Attn: Mr. Sessions,

Subject: Notification of Contract Renewal (2nd and final term) for Parts: Water, Sewer and Utilities for City of Watauga
Bid No. 18-020.

Dear Mr. Sessions,

The City of Watauga is providing notification of contract renewal, pending City Council approval, for "Parts: Water, Sewer and Utilities for City of Watauga Bid No. 18-020". This renewal shall become effective August 20, 2020 pending City Council approval (CC Award date 7-13-2020). Your company has requested an increase of three percent (3%) on Ford products, a three percent (3%) and twenty five percent (25%) on specific products for Oatey/Cherne, and a five percent (5%) and eight percent (8%) on specific products for AFC (see attached list) at this renewal. These are due to manufacturer increases. All terms and conditions shall remain in effect per the original award.

The terms and conditions proposed and accepted in the renewal agreement are as follows:

Line Items Awarded:	Line Item(s): 6, 8, 10, 13-25, 29-31, 34, 36-37, 40-42, 46-47, 49-51, 53-55, 59, 61-65, 67-69, 72, 74-77, 79, 81, 100-102, 113, 117-134, 136-139, 142-143.
Payment Terms:	Net 30 days (Unless otherwise noted – such as pre- and/or partial payment)
Method of Payment:	Shall be made by purchasing card or purchase order.
Delivery Terms:	FOB Destination
Delivery Locations:	As directed on purchase orders or departments.
Term of Contract:	Shall be effective for twelve months from date of renewal.
City Contact:	Jennifer Walls
Send all billing to:	City of Watauga Finance Department 7105 Whitley Rd. Watauga, TX 76148
Other Charges:	The City of Watauga is a tax exempt municipality and is exempt from all federal, state, and local sales taxes.

All other specifications, terms and conditions shall be provided in the original procurement documents. No other attachments to or in response to this agreement will be accepted unless approved in writing by the Finance Department or an authorized representative of the City of Watauga.

Thank you for participating in our procurement process. Please call 817-514-5733 with any questions.

Sincerely,

Jennifer Walls
Financial Services Technician II
City of Watauga
7105 Whitley Rd.
Watauga, TX 76148
jwalls@wataugatx.org

Contract Renewal Accepted:

Signed: _____ Date: _____

Andrea Gardner

2 of 2

6/26/2020

Agenda Page 101 of 216

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 2

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1. Name of business entity filing form, and the city, state and country of the business entity's place of business.

Core & Main LP
Richland Hills, TX United States

Certificate Number:
2020-636492

Date Filed:
06/24/2020

2. Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Watauga

Date Acknowledged:

3. Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

18-020

Parts: Water, Utility and Sewer #2

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Core & Main Intermediate GP, LLC	ST LOUIS, MO United States	X	
	Mazzarella, Kathleen	ST LOUIS, MO United States	X	
	Zrebick, J.L.	ST LOUIS, MO United States	X	
	Witkowski, Mark R.	ST LOUIS, MO United States	X	
	Sleeper, Nathan	ST LOUIS, MO United States	X	
	Schaller, John	ST LOUIS, MO United States	X	
	Rorick, Ian	ST LOUIS, MO United States	X	
	Newman, Margaret	ST LOUIS, MO United States	X	
	LeClair, Stephen O.	ST LOUIS, MO United States	X	
	Gipson, Dennis	ST LOUIS, MO United States	X	
	Cowles, Bradford A.	ST LOUIS, MO United States	X	
	Castellano, James	ST LOUIS, MO United States	X	
	Berger, James	ST LOUIS, MO United States	X	



July 13, 2020

Ferguson Waterworks
7982 N Hwy 69
Tyler, TX 75706

Attn: Mr. Steven Schwartz

Subject: Notification of Contract Renewal (2nd and final term) for Parts: Water, Sewer and Utilities for City of Watauga Bid No. 18-020.

Dear Mr. Schwartz,

The City of Watauga is providing notification of contract renewal, pending City Council approval, for "Parts: Water, Sewer and Utilities for City of Watauga Bid No. 18-020". This renewal shall become effective August 20, 2020 pending City Council approval (CC Award date 7-13-2020). Your company has requested an increase of 4.3%, 9%, and a 209% increase for specific Mueller products (see attached list) at this renewal. This is due to manufacturer increases. All terms and conditions shall remain in effect per the original award.

The terms and conditions proposed and accepted in the renewal agreement are as follows:

Line Items Awarded:	Line Item(s): 2-5, 7, 26-28, 32-33, 35, 44-45, 48, 52, 56-58, 66, 70-71, 73, 78, 83-85, 88-99, 104-112, 115-116, 135, 144-146.
Payment Terms:	Net 30 days (Unless otherwise noted – such as pre- and/or partial payment)
Method of Payment:	Shall be made by purchasing card or purchase order.
Delivery Terms:	FOB Destination
Delivery Locations:	As directed on purchase orders or departments.
Term of Contract:	Shall be effective for twelve months from date of renewal.
City Contact:	Jennifer Walls
Send all billing to:	City of Watauga Finance Department 7105 Whitley Rd. Watauga, TX 76148
Other Charges:	The City of Watauga is a tax exempt municipality and is exempt from all federal, state, and local sales taxes.

All other specifications, terms and conditions shall be as provided in the original procurement documents. No other attachments to or in response to this agreement will be accepted unless approved in writing by the Finance Department or an authorized representative of the City of Watauga.

Thank you for participating in our procurement process. Please call 817-514-5733 with any questions.

Sincerely,

Jennifer Walls
Financial Services Technician II
City of Watauga
7105 Whitley Rd.
Watauga, TX 76148
jwalls@wataugatx.org

Contract Renewal Accepted:

Signed: _____ Date: _____

Andrea Gardner
City Manager

1 of 1



AGENDA MEMORANDUM

DATE: June 18, 2020

TO: Honorable City Council Members

FROM: Randy Richards, CFM, Building Official
Paul Hackleman, P.E., CFM, Director of Public Works

SUBJECT: Conduct a public hearing and consider action adopting an Ordinance of the City Council of the City of Watauga, Texas authorizing a zoning map amendment to the zoning ordinance affecting the property located at 6001 plum street, from local business (LB) to general business (GB); authorizing the issuance of a specific use permit (SUP), permitting a contractor, electrical/mechanical/plumbing facility with outside storage, as described in planning and zoning Case Z.20-01 to Meter Calibration Solutions, LLC. as the owner of property; providing for repeal; providing for severability; providing a penalty; providing an effective date; and containing other provisions relating to the subject. The property is located at 6001 Plum St., being Lot 12, Block 8 of the Original Town of Watauga, east of Denton Highway, west of Plum St. and north of Bowie St. The application was submitted by Adam Thompson

BACKGROUND/INFORMATION:

Written notice of the public hearing held by the Planning and Zoning Committee on the propose change was sent to all owners of property, or to the person rendering the same for city taxes, affected by such proposed changes of classification, and to all owners of property, or to the person rendering the same for city taxes located within 200 feet of any property affected thereby. Of the 14 notices sent, 13 did not reply and 1 did not object.

The Public Hearing Notice was duly posted and published by the City Secretary's Office on June 26, 2020 in the Fort Worth Star Telegram.

Meter Calibration Solutions LLC is requesting an amendment to the zoning ordinance from Local Business (LB) to General Business (GB) with a specific use permit (SUP) to allow Contractor outside storage at 6001 Plum St. This amendment under the SUP granted to the owner is not a permanent change in the zoning of the property.



AGENDA MEMORANDUM

This business provides fuel pump calibration services for gas stations and is looking to add parts and equipment supply for their clients. Additionally, a new 6' stockade fence has been installed to provide screening of parts, equipment and vehicles.

FINANCIAL IMPLICATIONS:

NA

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend the Council consider the comments received during the public hearing and the recommendation of the Planning Commission at the June 17, 2020 P&Z meeting prior to taking action to Approve Ordinance No. 2020-024.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Fort Worth Star Telegram Publication - June 26 2020
2. Public Notices Mailed - Response Forms Received
3. PZ Recommendation to Council - June 17 2020
4. Z 20-01 With SUP Application
5. Exhibit "A" - Survey Plat
6. Permit Receipt
7. Exhibit C - Site Plan
8. Exhibit D Zoning Change with SUP. 20-01 - Responses - FINAL REVISION
9. Exhibit E PZ Recommendation to Council - June 17 2020
10. Exhibit F Fort Worth Star Telegram Publication - CC Public Hearing Notice - July 13, 2020
11. Exhibit A Warranty Deed 6001 Plum St
12. Exhibit B 20-01 Application
13. 2020.07.10 Final Zoning Ordinance

REVIEWED BY:

Randy Richards, CFM, Building Official

Paul Hackleman, P.E., CFM, Director of Public Works

Karrie Marling, Legal

George Hyde, Legal

Andrea Gardner, City Manager

Approved as to form for inclusion on Agenda

Approved - 7/8/2020

Approved - 7/8/2020

Approved - 7/8/2020

Approved - 7/10/2020

Final Approval - 7/10/2020

psc employment

Situations/employment wanted

PERMANENT COOK/ HOUSEKEEPER NEEDED. Family ranch in Kopperl, TX needs live in/live out experienced cook with housekeeping responsibilities. Workload dependent on family presence at the ranch. Monday-Friday with weekend work as needed. Pay/benefits based on experience. Position includes a 3 bed 2 bath house with all utilities paid. Serious inquiries call 432-686-5926.

Legals classified

Legals & public notices

CITY OF RICHLAND HILLS ORDINANCE NO. 1408-20
ORDINANCE AMENDING CHAPTER 90 OF THE CITY CODE, AS AMENDED, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF RICHLAND HILLS, BY CHANGING THE ZONING OF CERTAIN PROPERTIES, SPECIFICALLY LOT 2R-1, BLOCK 1, MAY-FIELD ADDITION, AN ADDITION TO THE CITY OF RICHLAND HILLS, TARRANT COUNTY, TEXAS, CURRENTLY ZONED AS MIXED USE (MX), TO PLANNED DEVELOPMENT (PD) TO ALLOW FOR ADDITIONAL USES AND DESIGN REQUIREMENTS; PROVIDING FOR THE AMENDMENT OF THE OFFICIAL ZONING MAP TO REFLECT SUCH CHANGES; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE, PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE. NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS:

PENALTY - Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this Ordinance shall be fined not more than Two Thousand Dollars (\$2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense. In addition, any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this Ordinance may be subjected to such civil penalties as authorized by law.

PUBLICATION - The City Secretary is hereby directed to publish in the official newspaper of the City the caption, penalty clause, publication clause, and effective date clause of this ordinance as required by law.

EFFECTIVE DATE - This ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

Passed and approved this 22nd day of June 2020
/s/ Edward Lopez, Mayor
Attest: Cathy Bourg, City Secretary

WORTH STAR-TELEGRAM CLASSIFIEDS
Hire, Sell & Buy

Legals & public notices

CITY OF RICHLAND HILLS ORDINANCE NO. 1410-20
ORDINANCE AMENDING CHAPTER 90 OF THE CITY CODE, AS AMENDED, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF RICHLAND HILLS, BY AMENDING SECTION 6.02.01 TO REQUIRE FIRE CODE COMPLIANCE WHEN OBTAINING A CERTIFICATE OF OCCUPANCY A REQUIRING CERTIFICATES OF OCCUPANCY FOR CHANGES IN TENANTS OR OWNERSHIP IN NONRESIDENTIAL BUILDINGS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE, PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE. NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS:

PENALTY - Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this ordinance shall be fined not more than Two Thousand Dollars (\$2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense. In addition, any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this ordinance may be subjected to such civil penalties as authorized by law.

PUBLICATION - The City Secretary is hereby directed to publish in the official newspaper of the City the caption, penalty clause, publication clause, and effective date clause of this ordinance as required by law.

EFFECTIVE DATE - This ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

Passed and approved this 22nd day of June 2020
/s/ Edward Lopez, Mayor
Attest: Cathy Bourg, City Secretary

CITY OF RICHLAND HILLS ORDINANCE NO. 1411-20
ORDINANCE OF THE CITY OF RICHLAND HILLS, TEXAS, AMENDING CHAPTER 38 OF THE CODE OF ORDINANCES BY ADDING ARTICLE VII OUTDOOR BURNING, PROHIBITING OUTDOOR BURNING IN THE CITY, AND PROVIDING CERTAIN EXCEPTIONS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY FOR VIOLATIONS THEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE. NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS:

PENALTY - Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this article shall be fined in accordance with the general penalty provision found in Section 1-14 of this code. Each day that a violation is permitted to exist shall constitute

Legals & public notices

a separate offense. Any person, firm, or corporation who violates, disobeys, omits, neglects, or refuses to comply with or who resists the enforcement of any of the provisions of this ordinance shall be fined not more than Five Hundred Dollars (\$500.00) for each offense.

That all rights and remedies of the City of Richland Hills are expressly saved as to any and all violations of the provisions of the City's outdoor burning regulations which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such Ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

PUBLICATION - The City Secretary is hereby directed to publish in the official newspaper of the City the caption, penalty clause, publication clause, and effective date clause of this ordinance as required by law.

EFFECTIVE DATE - The City Secretary is directed to publish in the official newspaper of the City, the caption, penalty clause, savings clause, publication clause and effective date clause of this ordinance one time as authorized by Chapter 5, Section 5.02(c) of the Charter of the City of Richland Hills.

Passed and approved this 22nd day of June 2020
/s/ Edward Lopez, Mayor
Attest: Cathy Bourg, City Secretary

CITY OF SAGINAW ORDINANCE NO. 2020-12
(NORTHWEST CORNER BLUE MOUND ROAD (HWY 156) AND EAST MCLEROY BOULEVARD)
AN ORDINANCE AMENDING ORDINANCE NO. 2002-04, AS AMENDED, THE ZONING ORDINANCE OF THE CITY OF SAGINAW, TEXAS, BY CHANGING THE ZONING CLASSIFICATION OF APPROXIMATELY 76.613 ACRES OF LAND OUT OF THE J. WALKER SURVEY, ABSTRACT 1602, TRACTS 3C AND 3E, AND THE J.A. BRADFORD SURVEY, ABSTRACT 183, TRACTS 1K AND 1, LOCATED AT THE NORTHWEST CORNER OF BLUE MOUND ROAD (HWY 156) AND EAST MCLEROY BOULEVARD FROM COMMUNITY COMMERCIAL (CC) AND MULTIFAMILY (MF1) TO COMMUNITY COMMERCIAL (CC) (20.308 ACRES), MULTIFAMILY (MF2) (44.993 ACRES) AND LIGHT INDUSTRIAL (LI) (7.311 ACRES) AND REVISING THE OFFICIAL ZONING MAP IN ACCORDANCE THEREWITH; BY AMENDING THE COMPREHENSIVE LAND USE PLAN RELATING TO SAID PROPERTY; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE. SECTION 9.

Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this ordinance shall be fined not

CALL 817.332.3333 & Place Your Ad NOW

Legals & public notices

more than Two Thousand Dollars (\$2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense. PASSED AND APPROVED ON THIS 16TH DAY OF JUNE, 2020.
MAYOR TODD FLIPPO

DEPARTMENT OF HOMELAND SECURITY FEDERAL EMERGENCY MANAGEMENT AGENCY
Proposed Flood Hazard Determinations for the City of Crowley, Tarrant County, Texas, Case No. 20-06-0069P. The Department of Homeland Security's Federal Emergency Management Agency (FEMA) solicits technical information or comments on proposed flood hazard determinations for the Flood Insurance Rate Map (FIRM), and where applicable, the Flood Insurance Study (FIS) report for your community. These flood hazard determinations may include the addition or modification of Base Flood Elevations, base flood depths, Special Flood Hazard Area boundaries or zone designations, or the regulatory floodway. The FIRM and, if applicable, the FIS report have been revised to reflect these flood hazard determinations through issuance of a Letter of Map Revision (LOMR), in accordance with Title 44, Part 65 of the Code of Federal Regulations. These determinations are the basis for the floodplain management measures that your community is required to adopt or show evidence of having in effect to qualify or remain qualified for participation in the National Flood Insurance Program. For more information on the proposed flood hazard determinations and information on the statutory 90-day period provided for appeals, please visit FEMA's website at www.fema.gov/plan/prevent/fhm/bfe, or call the FEMA Map Information Exchange (FMIX) toll free at 1-877-FEMA MAP (1-877-336-2627).

FirstService Residential is soliciting bids for an upcoming Maintenance Contract within Public Improvement District #7
RFP # 08012020 - 057
DATE ISSUED: 06/12/2020
DATE CLOSED: 06/26/2020
AT NOON
RFP posted to <http://heritagelifehoa.com/pid-7>
CONTACT INFO: Logan.Baragan
a@fsresidential.com

Notice of Deadline to File as a Candidate for the Benbrook Library Board of Trustees

Application for a Place on the Ballot

There are two positions on the November ballot for trustees with the Benbrook Library District. Trustees serve two-year staggered terms.

The Role of the Trustee
Trustees are involved in the overseeing of the library's operation and growth, including budget, policies, and scope. Board of Trustees meetings are usually scheduled for the third Monday of each month and the public is always welcome to attend.

Candidate applications may be filed for the two positions on the ballot during the filing window:

Start Date: July 18, 2020

End Date: August 17, 2020

Candidate packets are available in the library and on the library's website at www.benbrooklib.org

Legals & public notices

rary.org/library-governance-3281/location/benbrook. The library's address is 1065 Mercedes Street, Benbrook, TX 76126.

Completed applications must be received (per mail or in-person) no later than 5:00 PM August 17, 2020.

Prospective candidates must be:

- Over 18 years of age
 - Registered to Vote
 - Resident of the City of Benbrook (continuously for one year prior to election)
 - No Felony Convictions
- Please see the library director for additional information.

NOTICE OF PUBLIC HEARING WATAUGA CITY COUNCIL CITY HALL COUNCIL CHAMBER 7105 WHITLEY ROAD, WATAUGA, TEXAS 76148 JULY 13, 2020 6:30 P.M.

Notice is hereby given of a public hearing to be held in the City of Watauga Council Chambers located at 7105 Whitley Road, on Monday, July 13, 2020 at 6:30 p.m. during the regular City Council meeting, for the purpose of hearing the following case:

Z. 20-01 with SUP: Consider request for a zoning change from Local Business (LB) to General Business (GB) with a Specific Use Permit (SUP) for Meter Calibration Solutions, LLC, to allow Contractor facility with outside storage, at 6001 Plum St., being Lot 12, Block 8 of the Original Town of Watauga. The property is located east of Denton Highway, west of Plum St. and north of Bowie St. Adam Thompson, owner/applciant.

Published on Friday, June 26, 2020, in the Star Telegram, Legal Notices Section.

I, Andrea Gardner, City Secretary for the City of Watauga, Texas, hereby certify that this notice was posted on the official bulletin board at City Hall, 7105 Whitley Road, Watauga, Texas, on Friday, June 26, 2020 before 6:30 p.m., in accordance with Chapter 551 of the Texas Government Code.

/s/Andrea Gardner
City Secretary

NOTICE OF SALE LIVE OAK CREEK MUNICIPAL UTILITY DISTRICT NO. 1 OF TARRANT COUNTY (A Political Subdivision of the State of Texas Located within Tarrant County, Texas)

\$4,330,000
Unlimited Tax Utility Bonds, Series 2020
Bids to be Submitted: 10:00 A.M., Central Time
Bids to be Opened: 12:00 P.M., Central Time
Tuesday, July 7, 2020

Place and Time of Sale: The Board of Directors (the "Board") of Live Oak Creek Municipal Utility District No. 1 of Tarrant County (the "District") will receive and publicly read bids for the purchase of the Bonds at a Board meeting to be held on Tuesday, July 7, 2020 at 12:00 P.M., Central Time. Said meeting will be take place via telephonic conference in accordance with Texas Government Code, Section 551.125, as amended, and as modified by the temporary suspension of various provisions thereof effective March 16, 2020, by the Governor of Texas in accordance with the Texas Disaster Act of 1975, all as related to the Governor's proclamation on March 13, 2020, concerning the COVID-19 pandemic. The conference call-in

ZONING CHANGE W/ SUP. 20-01

<u>NAME</u>	<u>ADDRESS</u>	<u>RESPONSE</u>
Meter Calibration Solutions LLC Watauga Addition	6001 Plum St Block 8 Lot 12	_____
Murphy Dave Watauga Addition	6004 Plum St Block 5 Lot 10-13	<u>Approve 06082020</u>
LRGN LLC Watauga Addition	5930 Plum St Block 6 Lot AR	_____
Norwood Plaza LLC Watauga Addition	5937 Plum St Block 7 Lot BR1	_____
Racetrac Petroleum Watauga Addition	5932 Denton Hwy Block 7 Lot AR1	_____
Velasco Investments Corp Watauga Addition	6000 Denton Hwy Block 8 Lot 7R	_____
5613 Blowie LLC Watauga Addition	5613 Bowie Block 8 Lot 10R	_____
Soto, Manuel Old Town Watauga Addition	5632 Lamar St Block 5 Lot 7R	_____
Jones Steve A & Della M Old Town Watauga Addition	5628 Lamar St Block 5 Lot 8R	_____
Le Thanh & Kelly Old Town Watauga Addition	5624 Lamar St Block 5 Lot 9R	_____
Ishak Ashraf Z Watauga Addition	5600 Lamar St Block 8 Lot 1 & 2	_____
Rashdan Kalid Watauga Addition	5612 Lamar St Block 8 Lot 3	_____
Ross Evelyn B Est Watauga Addition	5608 Lamar St Block 8 Lot 4	_____

City of Watauga
Development Services
7800 Virgil R. Anthony Sr. Blvd.
Watauga, TX 76148
<http://www.wataugatx.org>

Ross George E
Watauga Addition

6008 Denton Hwy
Block 17 Lot PT 1

14 Notices were mailed out:

1 Do Not Object _____ Does Object 13 Did Not Reply.

City of Watauga
Development Services
7800 Virgil R. Anthony Sr. Blvd.
Watauga, TX 76148
<http://www.wataugatx.org>

To: City of Watauga, Texas

From:

Dave Murphy
6004 Plum St.

(Address of Your Property that Could Be Impacted by this Request)

RE: **Z. 20-01 with SUP:** Consider request for a zoning change from Local Business (LB) to General Business (GB) with a Specific Use Permit (SUP) for Meter Calibration Solutions LLC, to allow Contractor outside storage, at 6001 Plum St., being Lot 12, Block 8 of the Original Town of Watauga. The property is located east of Denton Highway, west of Plum St. and north of Bowie St. Adam Thompson, owner/applicant.



I RECOMMEND APPROVAL OF THE REQUEST



I RECOMMEND DENIAL OF THE REQUEST

Comments: _____

Dave Murphy

Printed Name

Dave Murphy

Signature

06-08-2020

Date

City of Watauga
Development Services
7800 Virgil R. Anthony Sr. Blvd.
Watauga, TX 76148
<http://www.wataugatx.org>





PLANNING AND ZONING COMMISSION
RECOMMENDATION TO COUNCIL

PLANNING AND ZONING MEETING: June 17, 2020

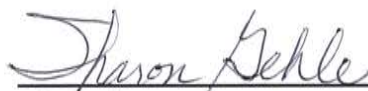
PLANNING AND ZONING CASE NO: Planning & Zoning Case Z. 20-01 with SUP

Consideration and action of case **Z. 20-01 with SUP**: Request for a zoning change for Meter Calibration Solutions LLC from Local Business (LB) to General Business (GB) with a Specific Use Permit (SUP) to allow Contractor outside storage at 6001 Plum St. being described as Lot 12, Block 8 of the Original Town of Watauga Addition.

RECOMMEND APPROVAL OR DENIAL:
APPROVAL X DENIAL

COMMENTS:

(REQUIRED FOR DISAPPROVALS)


Secretary


Larry Clark – Chairman



Planning & Zoning Application

CASE NO. Z. 20-01 w/sup

P&Z Fee: \$1200.00
Date Paid: 2/25/2020
Receipt #: 20-00178

SELECT ZONING APPLICATION TYPE:

☒ Zoning Change

☐ Specific Use Permit

☐ Planned Development

PROPOSED USE OF PROPERTY: Office Use and outside Storage of Vehicle with Equipment

EXISTING USE OF PROPERTY: Office Use

ZONING INFORMATION: From Existing LB District to Proposed GB District

PROPERTY ADDRESS: 6001 Plum St Watauga Tx 76148

Legal Description: (Abstract) _____ (Tract) _____ (Block) 8 (Lot) 12

(Survey) _____ (Addition) Original Town of Watauga

IF PROPERTY IS NOT PLATTED, PLEASE PROVIDE METES AND BOUNDS DESCRIPTION.

COMPLIANCE OF PROPOSED PROJECT TO THE CITY OF WATAUGA COMPREHENSIVE USE PLAN: If Yes then skip to next section of application if No then provide answers to the questions below:

- ☐ Will the proposed change enhance the site and the surrounding area? Yes No
- ☐ Is the necessary infrastructure already in place? Yes No (if not, explain in narrative)
- ☐ Is the proposed change a better use than that is recommended by Future Land Use Plan/Map? Yes No (if yes, explain in narrative)
- ☐ Will the proposed use impact adjacent residential areas in a negative manner or may it enhance it? Yes No
- ☐ Are uses adjacent to proposed use similar in nature in terms of appearance, hours of operation, and other general aspects of compatibility? Yes No
- ☐ Does the proposed use present a significant benefit to public health, safety and welfare of community? Yes No

OWNER INFORMATION: NAME: Adam Thompson

(Please Print)

ADDRESS: 6001 Plum St Watauga Tx 76148

PHONE: (817) 210-6460 EMAIL: info@mcsPetrolevm.com

For additional owners, please include additional copies of this page. The property owner may sign the application or submit a notarized letter of authorization.



Planning & Zoning Application

REPRESENTATIVE/AGENT INFORMATION: NAME: Adam Thompson
(Please Print)
BUSINESS NAME (If applicable): MCS Petroleum President
(Title)
BUSINESS ADDRESS: 6001 Plum St Watauga Tx 76148
PHONE: (817) 210-6460 EMAIL: info@mcs petroleum.com

*I have read the completed application and know the same is true and correct and hereby agree that if a permit is issued all provisions of the City Ordinances and State Laws will be complied with whether herein specified or not. I agree to comply with all property restrictions. I am the owner of the property or the duly authorized agent.

*Submittal of false information or omission as required by this application may result in any permit, license, or approval being revoked.

*Signatures certify that all information provided is true and correct.

*Application will be considered filed when project is set on an appropriate agenda.

Adam Thompson 2-13-2020 [Signature]
Owner Name (Print) Date Owner Signature

Agent Name (Print) Date Agent Signature

APPLICATION SUBMITTAL REQUIREMENTS

- ☐ Ten (10) folded copies of 24"x36" of a Site Plan (Technical requirements provided on separate sheet), Landscaping Plan, Elevations in color and one digital (PDF) copy of zoning exhibit.
- ☐ The following items are required with all types of applications:
- ☒ Planning and Zoning Application form.
- ☒ Application fee of \$600 – Zoning Change; \$600 – Planned Development; \$600 – Specific Use Permit, plus costs incurred by the City for postage, mailing, copying and other related expenses. This is non-refundable.
- ☐ One 11"x17" copy of subdivision plat (if the property is platted).
- ☐ One digital (PDF) copy of subdivision plat (if property is platted).
- ☐ If request is for (i) a portion of a platted lot, or (ii) an un-platted lot, surveyed site boundary dimensions (metes and bounds) and gross acreage determined by licensed surveyor must be provided electronically in Microsoft Word format and in paper copy.
- ☐ Additional information may be requested by the Development Review Team if deemed essential for review and consideration by Planning and Zoning Commission and City Council.
- ☐ Written narrative explaining in detail the proposal.

OFFICE USE ONLY: CASE APPROVED BY:

PLANNING & ZONING COMMISSION: ☒ Yes _____ No _____
CITY COUNCIL: _____ Yes _____ No _____
ADDITIONAL P&Z FEE: _____ RECEIPT #: _____

DATE: June 17, 2020
DATE: _____
DATE: _____



Permit Receipt

Receipt No.: 20-00178

received from

Business Owner
Business Owner
0000 Business
Watauga, TX 76148

Receipt No.: 20-00178
Receipt Date: 02/25/2020
Receipt Time: 10:17 AM
Payment Method: Credit Card
Project ID #: 20-00233
Project Type: Planning and Zoning
Address: 6001 Plum St.

Transactions

Fee type	Amount
Rezoning Fee	\$ 600.00
Specific Use Permit	600.00

Amount Paid \$ 1,200.00

received by

Jeannette Garcia
Development Services
7800 Virgil Anthony Blvd.
Watauga, TX 76148-2456
(817) 514-5827 Phone
(817) 514-3627 Fax
jgarcia@wataugatx.org

Account Summary

01-000-31550	\$ 600.00
01-000-31580	600.00

ZONING CHANGE W/ SUP. 20-01

<u>NAME</u>	<u>ADDRESS</u>	<u>RESPONSE</u>
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14 Notices were mailed out:

1 Do Not Object _____ Does Object 13 Did Not Reply.

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7800 Virgil R. Anthony Sr. Blvd.
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To: City of Watauga, Texas

From:

Dave Murphy
6004 Plum St.

(Address of Your Property that Could Be Impacted by this Request)

RE: **Z. 20-01 with SUP:** Consider request for a zoning change from Local Business (LB) to General Business (GB) with a Specific Use Permit (SUP) for Meter Calibration Solutions LLC, to allow Contractor outside storage, at 6001 Plum St., being Lot 12, Block 8 of the Original Town of Watauga. The property is located east of Denton Highway, west of Plum St. and north of Bowie St. Adam Thompson, owner/applicant.



I RECOMMEND APPROVAL OF THE REQUEST



I RECOMMEND DENIAL OF THE REQUEST

Comments: _____

Dave Murphy

Printed Name

Dave Murphy

Signature

06-08-2020

Date

City of Watauga
Development Services
7800 Virgil R. Anthony Sr. Blvd.
Watauga, TX 76148
<http://www.wataugatx.org>





PLANNING AND ZONING COMMISSION
RECOMMENDATION TO COUNCIL

PLANNING AND ZONING MEETING: June 17, 2020

PLANNING AND ZONING CASE NO: Planning & Zoning Case Z. 20-01 with SUP

Consideration and action of case **Z. 20-01 with SUP**: Request for a zoning change for Meter Calibration Solutions LLC from Local Business (LB) to General Business (GB) with a Specific Use Permit (SUP) to allow Contractor outside storage at 6001 Plum St. being described as Lot 12, Block 8 of the Original Town of Watauga Addition.

RECOMMEND APPROVAL OR DENIAL:
APPROVAL *X* DENIAL

COMMENTS:

(REQUIRED FOR DISAPPROVALS)

Theron Gehle
Secretary

Larry O. Clark
Larry Clark – Chairman

psc employment

situations/employment wanted

PERMANENT COOK/ HOUSEKEEPER NEEDED. Family ranch in Kopperl, TX needs live in/live out experienced cook with housekeeping responsibilities. Workload dependent on family presence at the ranch. Monday-Friday with weekend work as needed. Pay/benefits based on experience. Position includes a 3 bed 2 bath house with all utilities paid. Serious inquiries call 432-686-5926.

legals classified

legals & public notices

CITY OF RICHLAND HILLS ORDINANCE NO. 1408-20
ORDINANCE AMENDING CHAPTER 90 OF THE CITY CODE, AS AMENDED, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF RICHLAND HILLS, BY CHANGING THE ZONING OF CERTAIN PROPERTIES, SPECIFICALLY LOT 2R-1, BLOCK 1, MAY-FIELD ADDITION, AN ADDITION TO THE CITY OF RICHLAND HILLS, TARRANT COUNTY, TEXAS, CURRENTLY ZONED AS MIXED USE (MX), TO PLANNED DEVELOPMENT (PD) TO ALLOW FOR ADDITIONAL USES AND DESIGN REQUIREMENTS; PROVIDING FOR THE AMENDMENT OF THE OFFICIAL ZONING MAP TO REFLECT SUCH CHANGES; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE, PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE. NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS:

PENALTY - Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this Ordinance shall be fined not more than Two Thousand Dollars (\$2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense. In addition, any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this Ordinance may be subjected to such civil penalties as authorized by law.

PUBLICATION - The City Secretary is hereby directed to publish in the official newspaper of the City the caption, penalty clause, publication clause, and effective date clause of this ordinance as required by law.

EFFECTIVE DATE - This ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

Passed and approved this 22nd day of June 2020

/s/ Edward Lopez, Mayor

Attest: Cathy Bourg, City Secretary

legals & public notices

CITY OF RICHLAND HILLS ORDINANCE NO. 1410-20
ORDINANCE AMENDING CHAPTER 90 OF THE CITY CODE, AS AMENDED, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF RICHLAND HILLS, BY AMENDING SECTION 6.02.01 TO REQUIRE FIRE CODE COMPLIANCE WHEN OBTAINING A CERTIFICATE OF OCCUPANCY A REQUIRING CERTIFICATES OF OCCUPANCY FOR CHANGES IN TENANTS OR OWNERSHIP IN NONRESIDENTIAL BUILDINGS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE, PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE. NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS:

PENALTY - Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this ordinance shall be fined not more than Two Thousand Dollars (\$2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense. In addition, any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this ordinance may be subjected to such civil penalties as authorized by law.

PUBLICATION - The City Secretary is hereby directed to publish in the official newspaper of the City the caption, penalty clause, publication clause, and effective date clause of this ordinance as required by law.

EFFECTIVE DATE - This ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

Passed and approved this 22nd day of June 2020

/s/ Edward Lopez, Mayor

Attest: Cathy Bourg, City Secretary

legals & public notices

a separate offense. Any person, firm, or corporation who violates, disobeys, omits, neglects, or refuses to comply with or who resists the enforcement of any of the provisions of this ordinance shall be fined not more than Five Hundred Dollars (\$500.00) for each offense.

That all rights and remedies of the City of Richland Hills are expressly saved as to any and all violations of the provisions of the City's outdoor burning regulations which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such Ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

PUBLICATION - The City Secretary is hereby directed to publish in the official newspaper of the City the caption, penalty clause, publication clause, and effective date clause of this ordinance as required by law.

EFFECTIVE DATE - The City Secretary is directed to publish in the official newspaper of the City, the caption, penalty clause, savings clause, publication clause and effective date clause of this ordinance one time as authorized by Chapter 5, Section 5.02(c) of the Charter of the City of Richland Hills.

Passed and approved this 22nd day of June 2020

/s/ Edward Lopez, Mayor

Attest: Cathy Bourg, City Secretary

legals & public notices

more than Two Thousand Dollars (\$2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense. PASSED AND APPROVED ON THIS 16TH DAY OF JUNE, 2020. MAYOR TODD FLIPPO

DEPARTMENT OF HOMELAND SECURITY FEDERAL EMERGENCY MANAGEMENT AGENCY

Proposed Flood Hazard Determinations for the City of Crowley, Tarrant County, Texas, Case No. 20-06-0069P. The Department of Homeland Security's Federal Emergency Management Agency (FEMA) solicits technical information or comments on proposed flood hazard determinations for the Flood Insurance Rate Map (FIRM), and where applicable, the Flood Insurance Study (FIS) report for your community. These flood hazard determinations may include the addition or modification of Base Flood Elevations, base flood depths, Special Flood Hazard Area boundaries or zone designations, or the regulatory floodway. The FIRM and, if applicable, the FIS report have been revised to reflect these flood hazard determinations through issuance of a Letter of Map Revision (LOMR), in accordance with Title 44, Part 65 of the Code of Federal Regulations. These determinations are the basis for the floodplain management measures that your community is required to adopt or show evidence of having in effect to qualify or remain qualified for participation in the National Flood Insurance Program. For more information on the proposed flood hazard determinations and information on the statutory 90-day period provided for appeals, please visit FEMA's website at www.fema.gov/plan/prevent/fhm/bfe, or call the FEMA Map Information Exchange (FMIX) toll free at 1-877-FEMA MAP (1-877-336-2627).

FirstService Residential is soliciting bids for an upcoming Maintenance Contract within Public Improvement District #7
RFP # 08012020 - 057
DATE ISSUED: 06/12/2020
DATE CLOSED: 06/26/2020
AT NOON
RFP posted to <http://heritagelifehoa.com/pid-7>
CONTACT INFO: Logan.Baragan
a@fsresidential.com

Notice of Deadline to File as a Candidate for the Benbrook Library Board of Trustees
Application for a Place on the Ballot
There are two positions on the November ballot for trustees with the Benbrook Library District. Trustees serve two-year staggered terms.

The Role of the Trustee
Trustees are involved in the overseeing of the library's operation and growth, including budget, policies, and scope. Board of Trustees meetings are usually scheduled for the third Monday of each month and the public is always welcome to attend.

Candidate applications may be filed for the two positions on the ballot during the filing window:
Start Date: July 18, 2020
End Date: August 17, 2020
Candidate packets are available in the library and on the library's website at www.benbrooklib.org

legals & public notices

[rary.org/library-governance-3281/location/benbrook](http://www.library-governance-3281/location/benbrook). The library's address is 1065 Mercedes Street, Benbrook, TX 76126.
Completed applications must be received (per mail or in-person) no later than 5:00 PM August 17, 2020.
Prospective candidates must be:
-Over 18 years of age
-Registered to Vote
-Resident of the City of Benbrook (continuously for one year prior to election)
-No Felony Convictions
Please see the library director for additional information.

NOTICE OF PUBLIC HEARING WATAUGA CITY COUNCIL CITY HALL COUNCIL CHAMBER 7105 WHITLEY ROAD, WATAUGA, TEXAS 76148 JULY 13, 2020 6:30 P.M.

Notice is hereby given of a public hearing to be held in the City of Watauga Council Chambers located at 7105 Whitley Road, on Monday, July 13, 2020 at 6:30 p.m. during the regular City Council meeting, for the purpose of hearing the following case:
Z. 20-01 with SUP: Consider request for a zoning change from Local Business (LB) to General Business (GB) with a Specific Use Permit (SUP) for Meter Calibration Solutions, LLC, to allow Contractor facility with outside storage, at 6001 Plum St., being Lot 12, Block 8 of the Original Town of Watauga. The property is located east of Denton Highway, west of Plum St. and north of Bowie St. Adam Thompson, owner/applciant.
Published on Friday, June 26, 2020, in the Star Telegram, Legal Notices Section.
I, Andrea Gardner, City Secretary for the City of Watauga, Texas, hereby certify that this notice was posted on the official bulletin board at City Hall, 7105 Whitley Road, Watauga, Texas, on Friday, June 26, 2020 before 6:30 p.m., in accordance with Chapter 551 of the Texas Government Code.
/s/Andrea Gardner
City Secretary

NOTICE OF SALE LIVE OAK CREEK MUNICIPAL UTILITY DISTRICT NO. 1 OF TARRANT COUNTY (A Political Subdivision of the State of Texas Located within Tarrant County, Texas) \$4,330,000

Unlimited Tax Utility Bonds, Series 2020
Bids to be Submitted: 10:00 A.M., Central Time
Bids to be Opened: 12:00 P.M., Central Time
Tuesday, July 7, 2020
Place and Time of Sale: The Board of Directors (the "Board") of Live Oak Creek Municipal Utility District No. 1 of Tarrant County (the "District") will receive and publicly read bids for the purchase of the Bonds at a Board meeting to be held on Tuesday, July 7, 2020 at 12:00 P.M., Central Time. Said meeting will be take place via telephonic conference in accordance with Texas Government Code, Section 551.125, as amended, and as modified by the temporary suspension of various provisions thereof effective March 16, 2020, by the Governor of Texas in accordance with the Texas Disaster Act of 1975, all as related to the Governor's proclamation on March 13, 2020, concerning the COVID-19 pandemic. The conference call-in

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Mary Louise Nicholson
 Mary Louise Nicholson

Lawyer's Title GF# 19013919WZ1

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

Warranty Deed with Vendor's Lien

Date: September 25, 2019

Grantor: Beaver Force Property Services, LLC, a Texas Limited Liability Company

Grantor's Mailing Address:

Beaver Force Property Services, LLC
9721 McRibee Dr
Fort Worth, TX 76244

Grantee: Meter Calibration Solutions, LLC, a Texas Limited Liability Company

Grantee's Mailing Address:

Meter Calibration Solutions, LLC
11001 Plum St
Watauga, TX 76148

Consideration:

Cash and a note of even date executed by Grantee and payable to the order of Branch Banking and Trust Company in the principal amount of ONE HUNDRED SIXTY THOUSAND AND NO/100 DOLLARS (\$160,000.00). The note is secured by a first and superior vendor's lien and superior title retained in this deed in favor of Branch Banking and Trust Company and by a first-lien deed of trust of even date from Grantee to Scott A. Asmus, trustee.

Property (including any improvements):

Being Lot 12, Block 8, of Original Town of Watauga, an addition to the City of Watauga, Tarrant County, Texas, according to the plat thereof recorded in Volume 106, Page 25, Plat Records, Tarrant County, Texas.

Reservations from Conveyance:

None

Exceptions to Conveyance and Warranty:

Liens described as part of the Consideration and any other liens described in this deed as being either assumed or subject to which title is taken; validly existing easements, rights-of-way, and prescriptive rights, whether of record or not; all presently recorded and validly existing instruments, other than conveyances of the surface fee estate, that affect the Property; and taxes for 2019, which Grantee assumes and agrees to pay, but not subsequent assessments for that and prior years due to change in land usage, ownership, or both, the payment of which Grantor assumes.

Grantor, for the Consideration and subject to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any way belonging, to have and to hold it to Grantee and Grantee's heirs, successors, and assigns forever. Grantor binds Grantor and Grantor's heirs and successors to warrant and forever defend all and singular the Property to Grantee and Grantee's heirs, successors, and assigns against every person whomsoever lawfully claiming or to claim the same or any part thereof, except as to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty.

The vendor's lien against and superior title to the Property are retained until each note described is fully paid according to its terms, at which time this deed will become absolute.

Branch Banking and Trust Company, at Grantee's request, has paid in cash to Grantor that portion of the purchase price of the Property that is evidenced by the note. The first and superior vendor's lien against and superior title to the Property are retained for the benefit of Branch Banking and Trust Company and are transferred to Branch Banking and Trust Company without recourse against Grantor.

When the context requires, singular nouns and pronouns include the plural.

Beaver Force Property Services, LLC, a Texas
Limited Liability Company,



Christian Cervantes, Managing Member

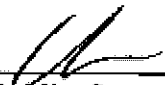
STATE OF TEXAS)

COUNTY OF TARRANT)

Before me, Kimberly A. Mills, on this day personally appeared Christian Cervantes,

proved to me through Texas Driver's License to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that Christian Cervantes executed the same as the act of Beaver Force Property Services, LLC, a Texas Limited Liability Company, as its Managing Member, for the purposes and consideration therein expressed.

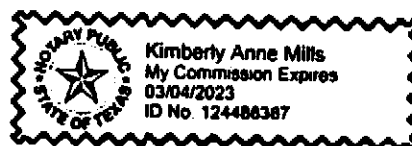
Given under my hand and seal of office this 25 day of September 2019.


Notary Public, State of Texas

My commission expires: 3/4/2023

PREPARED IN THE OFFICE OF:

LAW OFFICE OF KIMBERLY A MILLS, PLLC
416-B KELLER PARKWAY
KELLER, TX 76248
Tel: (817) 581-8222
Fax: (817) 549-0058



AFTER RECORDING RETURN TO:

Meter Calibration Solutions, LLC

6001 Plum St
Watauga, Tx 76148



Planning & Zoning Application

CASE NO. Z. 20-01 w/sup

P&Z Fee: \$1200.00
Date Paid: 2/25/2020
Receipt #: 20-00178

SELECT ZONING APPLICATION TYPE:

☒ Zoning Change

☐ Specific Use Permit

☐ Planned Development

PROPOSED USE OF PROPERTY: Office Use and outside Storage of Vehicle with Equipment

EXISTING USE OF PROPERTY: Office Use

ZONING INFORMATION: From Existing LB District to Proposed GB District

PROPERTY ADDRESS: 6001 Plum St Watauga Tx 76148

Legal Description: (Abstract) _____ (Tract) _____ (Block) 8 (Lot) 12

(Survey) _____ (Addition) Original Town of Watauga

IF PROPERTY IS NOT PLATTED, PLEASE PROVIDE METES AND BOUNDS DESCRIPTION.

COMPLIANCE OF PROPOSED PROJECT TO THE CITY OF WATAUGA COMPREHENSIVE USE PLAN: If Yes then skip to next section of application if No then provide answers to the questions below:

- ☐ Will the proposed change enhance the site and the surrounding area? Yes No
- ☐ Is the necessary infrastructure already in place? Yes No (if not, explain in narrative)
- ☐ Is the proposed change a better use than that is recommended by Future Land Use Plan/Map? Yes No (if yes, explain in narrative)
- ☐ Will the proposed use impact adjacent residential areas in a negative manner or may it enhance it? Yes No
- ☐ Are uses adjacent to proposed use similar in nature in terms of appearance, hours of operation, and other general aspects of compatibility? Yes No
- ☐ Does the proposed use present a significant benefit to public health, safety and welfare of community? Yes No

OWNER INFORMATION: NAME: Adam Thompson

(Please Print)

ADDRESS: 6001 Plum St Watauga Tx 76148

PHONE: (817) 210-6460 EMAIL: info@mcspetroleum.com

For additional owners, please include additional copies of this page. The property owner may sign the application or submit a notarized letter of authorization.



Planning & Zoning Application

REPRESENTATIVE/AGENT INFORMATION: NAME: Adam Thompson
(Please Print)
BUSINESS NAME (If applicable): MCS Petroleum President
(Title)
BUSINESS ADDRESS: 6001 Plum St Watauga Tx 76148
PHONE: (817) 210-6460 EMAIL: info@mcs petroleum.com

*I have read the completed application and know the same is true and correct and hereby agree that if a permit is issued all provisions of the City Ordinances and State Laws will be complied with whether herein specified or not. I agree to comply with all property restrictions. I am the owner of the property or the duly authorized agent.

*Submittal of false information or omission as required by this application may result in any permit, license, or approval being revoked.

*Signatures certify that all information provided is true and correct.

*Application will be considered filed when project is set on an appropriate agenda.

Adam Thompson

Owner Name (Print)

2-18-2020

Date

[Signature]

Owner Signature

Agent Name (Print)

Date

Agent Signature

APPLICATION SUBMITTAL REQUIREMENTS

- ☐ Ten (10) folded copies of 24"x36" of a Site Plan (Technical requirements provided on separate sheet), Landscaping Plan, Elevations in color and one digital (PDF) copy of zoning exhibit.
- ☐ The following items are required with all types of applications:
- ☒ Planning and Zoning Application form.
- ☒ Application fee of \$600 – Zoning Change; \$600 – Planned Development; \$600 – Specific Use Permit, plus costs incurred by the City for postage, mailing, copying and other related expenses. This is non-refundable.
- ☐ One 11"x17" copy of subdivision plat (if the property is platted).
- ☐ One digital (PDF) copy of subdivision plat (if property is platted).
- ☐ If request is for (i) a portion of a platted lot, or (ii) an un-platted lot, surveyed site boundary dimensions (metes and bounds) and gross acreage determined by licensed surveyor must be provided electronically in Microsoft Word format and in paper copy.
- ☐ Additional information may be requested by the Development Review Team if deemed essential for review and consideration by Planning and Zoning Commission and City Council.
- ☐ Written narrative explaining in detail the proposal.

OFFICE USE ONLY: CASE APPROVED BY:

PLANNING & ZONING COMMISSION: ☒ Yes ☐ No

CITY COUNCIL: ☐ Yes ☐ No

ADDITIONAL P&Z FEE: _____ RECEIPT #: _____

DATE: June 17, 2020

DATE: _____

DATE: _____

CITY OF WATAUGA, TEXAS
ORDINANCE NO.2020-024

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS AUTHORIZING A ZONING MAP AMENDMENT TO THE ZONING ORDINANCE AFFECTING THE PROPERTY LOCATED AT 6001 PLUM STREET, FROM LOCAL BUSINESS (LB) TO GENERAL BUSINESS (GB); AUTHORIZING THE ISSUANCE OF A SPECIFIC USE PERMIT (SUP), PERMITTING A CONTRACTOR, ELECTRICAL/MECHANICAL/PLUMBING FACILITY WITH OUTSIDE STORAGE, AS DESCRIBED IN PLANNING AND ZONING CASE Z.20-01 TO METER CALIBRATION SOLUTIONS, LLC. AS THE OWNER OF PROPERTY; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; PROVIDING A PENALTY; PROVIDING AN EFFECTIVE DATE; AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.

WHEREAS, Meter Calibration Solutions, LLC. owns the Property addressed as 6001 Plum Street, located in the City of Watauga, Tarrant County, Texas, such real property being more particularly described in **Exhibit “A”** attached hereto and fully incorporated herein for all purposes; and

WHEREAS, for purposes of this Ordinance, Meter Calibration Solutions, LLC. shall be known as the “Owner”, and the property described in **Exhibit “A”** attached hereto and made a part hereof for all purposes shall be known as the “Property”; and

WHEREAS, the Property is presently zoned with the classification of Local Business (LB) district pursuant to Ordinance No. 1658 adopted on April 23, 2018; and

WHEREAS, under Section 115 of the City of Watauga Code of Ordinances the City of Watauga, Texas has adopted a comprehensive Zoning Code providing for the development of the City (hereinafter “Zoning Code”); and

WHEREAS The city council, pursuant to Section 115-33(a), by an affirmative vote and after public hearing and proper notice to all parties affected have been made, and after recommendations from the planning and zoning commission that the use is in general conformance with the master plan of the city and containing such requirements and safeguards as are necessary to protect adjoining property, may authorize the location of specific uses in certain districts; and

WHEREAS the specific use permit granted to the Owner of a property shall be considered as an amendment to the zoning ordinance as applicable to such property under construction but shall not be considered as being a permanent change in zoning; and

WHEREAS in the event the building, premise, or land use under the specific use permit is voluntarily vacated by the Owner for a period of no less than six months, or if such building, premise, or land is more than 50 percent destroyed by fire or other cause, the use of the same shall thereafter conform to the regulations of the original zoning; and

WHEREAS, the Owner of the Property has made proper application to the Planning and Zoning Commission, in accordance with Section 115-33(h), to change the zoning classification of the Property from Local Business (LB) to General Business (GB) and for a specific use permit (SUP) authorizing the use of said Property as Contractor, Electrical/Mechanical/Plumbing Facility with Outside Storage; (**Exhibit “B”** attached hereto and fully incorporated herein for all purposes); and

WHEREAS, in granting a specific use permit, the city council may impose requirements and safeguards as are necessary to protect adjoining property regarding certain uses of land located within the City which shall be complied with by the Owner; and

WHEREAS, the Planning and Zoning Commission has determined, pursuant to Section 115-85c 2,5,7, and 12, that certain conditions and special regulations are imposed for the issuance of this SUP to the Owner; and

WHEREAS, the Planning and Zoning Commission has studied the Property to confirm compliance with the conditions and special regulations associated with the proposed zoning amendment and granting of a SUP; and

WHEREAS, such application, and the required accompanying Site Plan, was presented to and approved by the Planning and Zoning Commission as Planning and Zoning Case Z.20-01 with Specific Use Permit on June 8, 2020, (**Exhibit “C”** attached hereto and fully incorporated herein for all purposes); and

WHEREAS written notice of the Planning Zoning public hearing on the proposed changes was sent to all owners of property, or to the person rendering the same for city taxes, affected by such proposed changes of classification, and to all owners of property, or to the person rendering the same for city taxes located within 200 feet of the Property affected thereby, in accordance with Section 115-35(c)(3)(b) (**Exhibit “D1”** attached hereto and fully incorporated herein for all purposes); of the 14 notices sent, 13 did not reply and 1 did not object; and

WHEREAS, the City of Watauga Planning and Zoning Commission and the Director of Planning have issued a recommendation regarding the zoning classification of Property (**Exhibit “E”** attached hereto and fully incorporated herein for all purposes), and

WHEREAS, The City of Watauga published, in its designated newspaper of general circulation, legal notice of the public hearing and the consideration of the application for zoning change for the Property and the request for SUP for the Owner and provided all notices as required by law to adjacent property owners (**Exhibit “F”** attached hereto and fully incorporated herein for all purposes); and,

WHEREAS, the City Council of the City of Watauga, Texas has considered the application and the materials presented referenced herein and now deems it appropriate to grant such requested map amendment to the zoning classification and approve the issuance of such SUP.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Watauga, Texas that:

I.

The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

II.

The zoning classification of the Property is hereby amended from Local Business (LB) to General Business (GB).

III.

The specific use permitted to the Owner by this Ordinance is Contractor, Electrical/Mechanical/Plumbing Facility with Outside Storage, pursuant to Section 115-85. If the use authorized by the Specific Use Permit granted is not commenced within one (1) year from the date of issuance for this permit, then this permit shall become void, provided that such limitation may be extended upon application by the owner of such property to the City Council of the City of Watauga.

IV.

The Zoning District Map of City of Watauga, Texas shall be revised and amended to show the zoning classification of the Property as provided in Section II hereof and the specific use permitted on the Property as provided in Section III hereof, with the appropriate reference thereon to the number and effective date of this Ordinance and a brief description of the nature of the changes.

V.

This Ordinance shall be and is hereby cumulative of all other ordinances of the City of Watauga, Texas, and this Ordinance shall not operate to repeal or affect any of such other ordinances, except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event such conflicting provisions, if any, in such other ordinance(s) are hereby repealed. However, to the extent this Ordinance represents any deviation from the 2016 Future Land Use Plan of the City of Watauga City Comprehensive Plan, such map is hereby amended to conform with this Ordinance.

VI.

If any section, sub-section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

VII.

Any person who violates, or any person who causes or allows another person to violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine in accordance with the general penalty provision found in section 1-7. Each occurrence of any

violation of this Ordinance shall constitute a separate offense. Each day in which any violation of this Ordinance occurs shall constitute a separate offense.

VIII.

This Ordinance shall become effective and be in full force and effect from and after the date of passage and adoption by the City Council and upon approval thereof by the Mayor of the City of Watauga, Texas and publication hereof as prescribed by law.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this, the ____ day of _____, 2020.

APPROVED:

ARTHUR L. MINER, MAYOR

ATTEST:

ANDREA GARDNER, CITY SECRETARY

APPROVED AS TO FORM AND LEGALITY:

GEORGE HYDE, CITY ATTORNEY
Russell Rodriguez Hyde Bullock LLP

EXHIBIT “A”

EXHIBIT “B”

EXHIBIT “C”

EXHIBIT “D”

EXHIBIT E

EXHIBIT F



AGENDA MEMORANDUM

DATE: June 19, 2020

TO: Honorable City Council Members

FROM: Marcia Reyna, Human Resources and Civil Service Director

SUBJECT: Discuss and consider action to renew the contract for the purchase of health insurance with Blue Cross Blue Shield of Texas for all eligible employees

BACKGROUND/INFORMATION:

The City of Watauga received a rate pass from Blue Cross Blue Shield of Texas (BCBSTX), its current provider for employee health insurance. A rate pass means that for Fiscal Year 2020-21 medical insurance rates will remain the same without an increase. Plan structures will also remain the same. City Administration decided not to issue a Request for Proposal (RFP) on health insurance this year in order to avoid poor credibility by changing carriers for a fourth year in a row.

At the direction of Council, the City will be implementing the following cost control measures:

1. Adding a Tobacco User Surcharge of \$25.00 for Tobacco Users. If an employee completes a Tobacco Cessation Program the surcharge can be waived. Employee will complete an affidavit to certify participation and provide proof of completion.
2. Not allowing spouses on the City's plan if they are eligible for health insurance coverage through an employer. Employee will complete an affidavit to certify the information.

Future cost control measures may include reviewing plan designs, incentivizing participation in the City's wellness program and reducing the City's subsidy on plans. Attached are the renewal documents indicating there are no changes to plan designs or rates. Also, attached are the proposed health insurance rates which mirror that of FY2019-20.

FINANCIAL IMPLICATIONS:

The City anticipates to pay about \$1,035,000 for employee health insurance in FY 2020-21 if Council approves the continued purchase of health insurance with Blue Cross Blue Shield of Texas. This amount is an estimate and is dependent on employee



AGENDA MEMORANDUM

enrollment and the plan elected by the employee.

RECOMMENDATION/ACTION DESIRED:

It is respectfully requested that City Council consider action to approve the purchase of health insurance with Blue Cross Blue Shield of Texas for all eligible employees.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. FY2020-21 Employee Healthcare Insurance Rates
2. 2020 City of Watauga BA1 PPO 1000 med HS
3. 2020 City of Watauga BA2 PPO 3500 med HS
4. 2020 City of Watauga BA3 HSA 2500 med HS
5. TX FI City of Watauga BPA (unsigned) effective 10-01-2020

REVIEWED BY:

Karrie Marling, Legal

George Hyde, Legal

Sandra Gibson, CGFO, CGFM, Director of Finance

Andrea Gardner, City Manager

Approved as to form for inclusion on Agenda

Approved - 7/8/2020

Approved - 7/10/2020

Approved - 7/10/2020

Final Approval - 7/10/2020



FY 2020-21 HEALTHCARE RATES

BCBSTX (Medical)			
3500 PPO Plan	Monthly Premium	Employee Contribution	City Contribution
Coverage Type	Base Plan		
Employee	\$ 576.45	\$ -	\$ 576.45
EE + Spouse	\$ 1,187.50	\$ 568.60	\$ 618.90
EE + Child	\$ 1,141.38	\$ 478.93	\$ 662.45
Family	\$ 1,735.11	\$ 987.38	\$ 747.73
2500 HDHP Plan	Monthly Premium	Employee Contribution	City Contribution
Coverage Type	Buy Up Plan		
Employee	\$ 634.54	\$49.31	\$ 585.23
EE + Spouse	\$ 1,307.19	\$661.96	\$ 645.23
EE + Child	\$ 1,256.44	\$572.27	\$ 684.17
Family	\$ 1,910.01	\$1,136.75	\$ 773.26
1000 PPO Plan	Monthly Premium	Employee Contribution	City Contribution
Coverage Type	Premium Plan		
Employee	\$ 712.27	\$ 136.19	\$ 576.08
EE + Spouse	\$ 1,506.14	\$ 970.62	\$ 535.52
EE + Child	\$ 1,410.33	\$ 907.64	\$ 502.69
Family	\$ 2,143.98	\$ 1,718.45	\$ 425.53

BCBSTX (Medical)			
3500 PPO Plan	Bi-Weekly Premium	Employee Contribution	City Contribution
Coverage Type	Base Plan		
Employee	\$ 266.05	\$ -	\$ 266.05
EE + Spouse	\$ 548.08	\$ 262.43	\$ 285.65
EE + Child	\$ 526.79	\$ 221.04	\$ 305.75
Family	\$ 800.82	\$ 455.71	\$ 345.11
2500 HDHP Plan	Bi-Weekly Premium	Employee Contribution	City Contribution
Coverage Type	Buy Up Plan		
Employee	\$ 292.86	\$ 22.76	\$ 270.11
EE + Spouse	\$ 603.32	\$ 305.52	\$ 297.80
EE + Child	\$ 579.90	\$ 264.12	\$ 315.77
Family	\$ 881.54	\$ 524.65	\$ 356.89
1000 PPO Plan	Bi-Weekly Premium	Employee Contribution	City Contribution
Coverage Type	Premium Plan		
Employee	\$ 328.74	\$ 62.86	\$ 265.88
EE + Spouse	\$ 695.14	\$ 447.98	\$ 247.16
EE + Child	\$ 650.92	\$ 418.91	\$ 232.01
Family	\$ 989.53	\$ 793.13	\$ 196.40

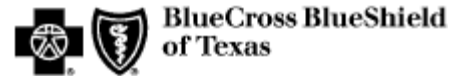
United Healthcare (Dental)			
PPO PLAN			
Coverage Type	Monthly Premium	Employee Contribution	City Contribution
Employee	\$ 30.90	\$ -	\$ 30.90
EE + Spouse	\$ 57.78	\$ 27.63	\$ 30.15
EE + Child	\$ 68.32	\$ 38.46	\$ 29.86
Family	\$ 90.34	\$ 61.09	\$ 29.25
DMO PLAN			
Coverage Type	Monthly Premium	Employee Contribution	City Contribution
Employee	\$ 11.68	\$ -	\$ 11.68
EE + Spouse	\$ 22.99	\$ 11.62	\$ 11.37
EE + Child	\$ 30.64	\$ 19.48	\$ 11.16
Family	\$ 41.96	\$ 31.11	\$ 10.85

United Healthcare (Dental)			
PPO PLAN			
Coverage Type	Bi-Weekly Premium	Employee Contribution	City Contribution
Employee	\$ 14.26	\$ -	\$ 14.26
EE + Spouse	\$ 26.67	\$ 12.75	\$ 13.92
EE + Child	\$ 31.53	\$ 17.75	\$ 13.78
Family	\$ 41.70	\$ 28.20	\$ 13.50
DMO PLAN			
Coverage Type	Bi-Weekly Premium	Employee Contribution	City Contribution
Employee	\$ 5.39	\$ -	\$ 5.39
EE + Spouse	\$ 10.61	\$ 5.36	\$ 5.25
EE + Child	\$ 14.14	\$ 8.99	\$ 5.15
Family	\$ 19.37	\$ 14.36	\$ 5.01

United Healthcare (Vision)			
Coverage Type	Monthly Premium	Employee Contribution	City Contribution
Employee	\$ 6.07	\$ -	\$ 6.07
EE + Spouse	\$ 13.05	\$ 7.94	\$ 5.11
EE + Child	\$ 13.05	\$ 7.94	\$ 5.11
Family	\$ 13.05	\$ 7.94	\$ 5.11

United Healthcare (Vision)			
Coverage Type	Bi-Weekly Premium	Employee Contribution	City Contribution
Employee	\$ 2.80	\$ -	\$ 2.80
EE + Spouse	\$ 6.02	\$ 3.66	\$ 2.36
EE + Child	\$ 6.02	\$ 3.66	\$ 2.36
Family	\$ 6.02	\$ 3.66	\$ 2.36

PPO Insured/Cost Standard with Network Deductible and Split Copay



BENEFIT HIGHLIGHTS Prepared for

City of Watauga

Funding: ☒ Fully Insured ☐ Cost

Effective Date: 10/01/2020

BA# 0001

Prepared by: Tyler Hodshire Ext.

2174772170

BlueChoice Network

This is a general summary of your benefits. Please refer to your Summary of Benefits and Coverage (SBC), or you may request a copy of the policy or plan document for additional details and a description of the plan requirements and benefit design. This plan does not cover all health care expenses. Please carefully review the plan's limitations and exclusions.

Overall Payment Provisions

In-Network Benefits

Out-of-Network Benefits

Deductibles

Per-admission Deductible
Calendar Year Deductible
Applies to all Eligible Expenses, unless otherwise indicated, except Inpatient Hospital Expenses
Three-month Deductible carryover applies***
Deductible credit from prior carrier (applied on initial group enrollment only)

None
\$1,000 Individual /
\$2,000 Family

None
\$2,000 Individual /
\$4,000 Family

No
Yes

No
Yes

Out-of-Pocket Maximum

Standard (2014 forward)

\$4,500 Individual /
\$9,000 Family

\$8,000 Individual /
\$16,000 Family

Deductible applies to Out-of-Pocket
Copayment applies to Out-of-Pocket

Yes – no option
Yes – no option

Yes**
Yes**

** Copayment amounts and per admission deductibles are applied but will continue to be required after the benefit percentage increases to 100%.

Network Deductible & Out-of-Pocket
will only apply toward Network
Deductible & Out-of-Pocket Maximum

Out-of-Network Deductible & Out-
of-Network Out-of-Pocket **will only**
apply toward Out-of-Network
Deductible & Out-of-Network Out-
of-Pocket Maximum

Credit for Out-of-Pocket Maximum from prior carrier (applied on initial group enrollment only)

Yes

Yes

Copayment Amounts Required

Physician office visit/consultation:
Primary Care Copayment Amount for office visit/consultation when services rendered by a Family Practitioner, OB/GYN, Pediatrician, Behavioral Health Practitioner, or Internist and Physician Assistant or Advanced Practice Nurse who works under the supervision of one of these listed physicians
Specialty Care Copayment Amount for office visit/consultation when services rendered by a Specialty Care Provider
Refer to Medical/Surgical Expenses section for more information
Urgent Care center visit
Refer to Urgent Care section for more information
Outpatient Hospital Emergency Room/Treatment Room visit
Refer to Emergency Room/Treatment Room section for more information

\$30 Primary Care Copayment

\$30 Specialty Care Copayment

\$50 Copayment Amount

\$100 Copayment Amount

\$100 Copayment Amount

Maximum Lifetime Benefits

Per Participant

Unlimited

Inpatient Hospital Expenses

Inpatient Hospital Expenses

All services must be preauthorized

All usual Hospital services and supplies, including semiprivate room, intensive care, and coronary care units

Penalty for failure to preauthorize services

For Inpatient Facility Services, Blue Cross Blue Shield of TX or the Host Blue's Participating Provider is required to obtain preauthorization. If preauthorization is not obtained, the Participating Provider will be sanctioned based on Blue Cross Blue Shield of TX or the Host Blue's contractual agreement with the

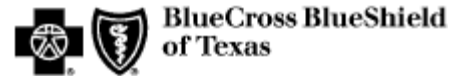
80% of Allowable Amount after
Deductible

None

50% of Allowable Amount after
Deductible

\$250

PPO Insured/Cost Standard with Network Deductible and Split Copay



BENEFIT HIGHLIGHTS *Prepared for* City of Watauga

Funding: ☒ Fully Insured ☐ Cost

Effective Date: 10/01/2020

BA# 0001

Prepared by: Tyler Hodshire Ext.

2174772170

BlueChoice Network

Provider, therefore the member will be held harmless for the Provider sanction

Medical/Surgical Expenses

Medical / Surgical Expenses

Services performed during the office visit/consultation when rendered by a Primary Care Provider, including lab and x-ray (does not include Certain Diagnostic Procedures and surgical services)

Services performed during the office visit/consultation when services rendered by a Specialty Care Provider, including lab & x-ray (does not include Certain Diagnostic Procedures and surgical services)

-Lab & x-ray in other outpatient facilities (excluding Certain Diagnostic Procedures)

-Physician surgical services performed in any setting

100% of Allowable Amount after
\$30 Primary Care Copayment**

50% of Allowable Amount after
Deductible

100% of Allowable Amount after
\$30 Specialty Care Copayment

50% of Allowable Amount after
Deductible

100% of Allowable Amount

50% of Allowable Amount after
Deductible

80% of Allowable Amount after
Deductible

50% of Allowable Amount after
Deductible

** Primary Care/Specialty Care copayments are defined in the Overall Payment Provisions section in this document.

Medical / Surgical Expenses, cont.

In-Network Benefits

Out-of-Network Benefits

-Physician inpatient hospital visits

80% of Allowable Amount after
Deductible

60% of Allowable Amount after
Deductible

-Certain Diagnostic Procedures; such as Bone Scan, Cardiac Stress Test, CT Scan (with or without contrast), MRI, Myelogram, PET Scan

80% of Allowable Amount after
Deductible

60% of Allowable Amount after
Deductible

-Home Infusion Therapy (Services must be preauthorized)

80% of Allowable Amount after
Deductible

60% of Allowable Amount after
Deductible

-All other outpatient services and supplies

80% of Allowable Amount after
Deductible

60% of Allowable Amount after
Deductible

Virtual Visit MDLIVE (standard offering)

Note: Must mirror PCP office visit benefit

Medical & Behavioral Health

Medical

100% of Allowable Amount after \$30
Copayment Amount

50% of Allowable Amount after
Deductible

Note: Behavioral Health benefit must mirror benefit under Mental Health and Substance Use Disorder

Behavioral Health

100% of Allowable Amount after \$30
Copayment Amount

50% of Allowable Amount after
Deductible

Note: Behavioral Health Virtual Visit applies to MHP

In Vitro Fertilization Services

Decline

Extended Care Expenses

Extended Care Expenses

All services must be preauthorized

Skilled Nursing Facility

Home Health Care

Hospice Care

80% of Allowable Amount

50% of Allowable Amount after
Deductible

Limited to 60 day maximum each Year*

Limited to 60 visit maximum each Year*

Unlimited

Special Provisions Expenses

Mental Health (Serious Mental Illness (SMI) included) and Chemical Dependency (Substance Use Disorder)

Inpatient Services

Inpatient Chemical Dependency treatment must be provided in a
Chemical Dependency/Residential Treatment Center (RTC)

-Hospital services (facility)

80% of Allowable Amount after
Deductible

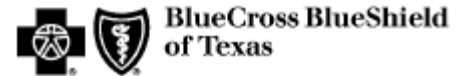
50% of Allowable Amount after
Deductible

-Physician services

80% of Allowable Amount after
Deductible

50% of Allowable Amount after
Deductible

PPO Insured/Cost Standard with Network Deductible and Split Copay



Penalty for failure to preauthorize services <i>Preauthorization required for inpatient, residential treatment centers (RTC), partial hospital program admissions, and certain outpatient professional services</i> Outpatient Services -Services performed during office visit/consultation when rendered by a Primary Care Provider (does not include psychological testing) -All outpatient services and psychological testing	None 100% of Allowable Amount after \$30 Primary Care Copayment Amount 80% of Allowable Amount after Deductible	\$250 50% of Allowable Amount after Deductible 50% of Allowable Amount after Deductible
Emergency Room/Treatment Room Accidental Injury & Emergency Care -Facility charges -Physician charges Non-Emergency Care -Facility charges -Physician charges	80% of Allowable Amount after \$100 Copayment Amount (Copayment Amount waived if admitted, Inpatient Hospital Expenses will apply) 80% of Allowable Amount after Deductible 80% of Allowable Amount after \$100 Copayment Amount (Copayment Amount waived if admitted, Inpatient Hospital Expenses will apply) 80% of Allowable Amount after Deductible	50% of Allowable Amount after \$100 Copayment Amount & Deductible (Copayment Amount waived if admitted, Inpatient Hospital Expenses will apply) 50% of Allowable Amount after Deductible
Urgent Care Services Urgent Care center visit, including lab & x-ray services (does not include Certain Diagnostic Procedures and surgical services) Certain Diagnostic Procedures: Bone Scan, Cardiac Stress Test, CT Scan (with or without contrast), MRI, Myelogram, PET Scan, surgical procedures and all other services and supplies	100% of Allowable Amount after \$50 Copayment Amount 80% of Allowable Amount after Deductible	50% of Allowable Amount after Deductible 50% of Allowable Amount after Deductible

* Benefits used In-Network and Out-of-Network will apply toward satisfying any Annual Maximum benefits indicated

Special Provisions Expenses, cont.

In-Network Benefits

Out-of-Network Benefits

Ground and Air Ambulance Services

80% of Allowable Amount after Deductible

Preventive Care

Routine annual physical examinations, well-baby care exams, immunizations 6 years of age & over, and any other preventive health services as determined by USPSTF

100% of Allowable Amount

50% of Allowable Amount after Deductible

Immunizations for Dependent children through the date of the child's 6th birthday

100% of Allowable Amount

100% of Allowable Amount

Speech and Hearing Services

Services to restore loss of or correct an impaired speech or hearing function
Hearing Aids

Covered same as any other sickness

Covered same as any other sickness

80% of Allowable Amount after Deductible

50% of Allowable Amount after Deductible

Hearing Aid Maximum

Hearing aids are subject to 1 per ear per 36 month period

Organ and Tissue Transplant Services

Covered same as any other sickness
Refer to benefit booklet for details

Covered same as any other sickness
Refer to benefit booklet for details

Physical Medicine Services

Physical Medicine Services (includes, but is not limited to physical, occupational, and manipulative therapy)

100% of Allowable Amount after \$30 Primary Care Copayment

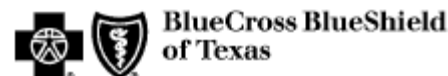
50% of Allowable Amount after Deductible

Maximum

Limited to 35 visits each Year*

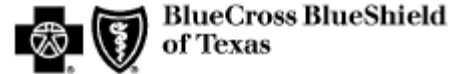
* Benefits used In-Network and Out-of-Network will apply toward satisfying any Annual Maximum benefits indicated

PPO Insured/Cost Standard with Network Deductible and Split Copay



Pharmacy Benefits		Participating Pharmacy*	Non-Participating Pharmacy (member files claim)
Drug List**		Enhanced	
Compound Drugs		Not Covered	
Non-sedating antihistamine (NSA) drugs and combination medications containing a non-sedating antihistamine and decongestant		Exclude Prescription Strength NSA's	
Proton Pump Inhibitors NOTE: For the Performance drug list, coverage will be based on the drug list. Customization is not allowed.		Generics coverage only	
Prescribed over-the-counter (OTC) medications		Not covered Exclude prescription orders for which there is an OTC product available with the same active ingredient(s) in the same strength (standard exclusion). Cover Omeprazole 20 mg Yes	
Prescription Drug Deductible***		None	
Prescription Drug Out-of-Pocket Maximum		All benefits, including prescription drug benefits (retail and mail service) apply to the Out-of-Pocket Maximum shown on page 1.	
Vaccinations obtained through Pharmacies****		ACA vaccines, including flu covered at pharmacies participating in Prime's Vaccination Network only: Zero Copayment Deductible does not apply (No OON Benefits)	
Retail Pharmacy (Copayment amounts are based on a 30-day supply. With appropriate prescription order, up to a 90-day supply is available. Copayment amounts apply to Out-of-Pocket Maximum.)			
3 Tier			
Generic Drug		\$10 Copayment Amount	50%: of Allowable Amount minus copay OR deductible
Preferred Name Brand		\$25 Copayment Amount	50%: of Allowable Amount minus copay OR deductible
Non-Preferred Brand Name		\$50 Copayment Amount	50%: of Allowable Amount minus copay OR deductible
Specialty Drugs†		Mandatory Specialty applies (standard): Only available at in-network benefit level through specialty pharmacy network provider. All other pharmacies will be payable at the non-participating pharmacy benefit level.	
Preferred Pharmacy Retail Network Differential NOTE: Choose a differential only if Preferred Pharmacy Retail Network was selected above.		☒ N/A (Select if not using the Preferred Pharmacy Retail Network) ☐ Flat ☐ Add'l \$5 generic/\$10 preferred and non-preferred brand member cost share ☐ Add'l \$10 generic/\$20 preferred and non-preferred brand member cost share ☐ Percent ☐ Add'l 5% generic/10% preferred and non-preferred brand member cost share ☐ Add'l 10% generic/10% preferred and non-preferred brand member cost share ☐ Mixed ☐ Add'l \$5 generic/10% preferred and non-preferred brand member cost share ☐ Add'l \$10 generic/10% preferred and non-preferred brand member cost share ☐ Other (explain)	
Mail Order Program (Copayment amounts are based on a 30-day supply. With appropriate prescription order, up to a 90-day supply is available. Copayment amounts apply to Out-of-Pocket Maximum.)		Yes	

PPO Insured/Cost Standard with Network Deductible and Split Copay



3 Tier

Generic Drug

\$25 Copayment Amount

Preferred Brand Name Drug

\$62.50 Copayment Amount

Non-Preferred Brand Name Drug

\$125 Copayment Amount

MAC 2 - Rx Enhanced-Members electing to purchase Brand Name Drugs when "Brand Medically Necessary" is not indicated and a Generic equivalent is available, will be required to pay the difference between the cost of the Generic and Brand Name Drug, plus the applicable Copayment Amount. If "Brand Medically Necessary" is indicated on the prescription, the member will pay the Brand Name Copayment Amount.

* To locate a preferred/participating pharmacy in your area, go to myprime.com or contact customer service at the phone number on the back of your identification card.

**The drug lists are available at: bcbstx.com/member/rx_drugs.html

*** Three-month Deductible carryover does not apply to prescription drug deductible.

****Select Participating Pharmacies have been contracted to provide vaccination services. Each pharmacy may have age, scheduling, or other requirements that will apply. **Benefit does not include childhood immunizations, subject to state regulations.**

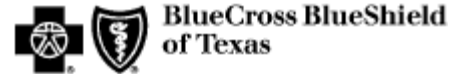
†For more information on the specialty drug program, call (877)627-6337.

Diabetes Supplies are available under the Prescription Drug benefits of your plan. Diabetic Supplies include insulin and insulin analog preparations, insulin syringes necessary for self-administration, prescriptive and non-prescriptive oral agents, all required test strips and tablets which test for glucose, ketones, and protein, lancets and lancet devices, biohazard disposable containers, glucagon emergency kits, and other injection aids. All provisions of this portion of the plan will apply including Copayment Amounts and any pricing differences that may apply to the items dispensed.

Standard UM Programs (prior authorization and step therapy) and exclusions apply, including auto updates and FastPath.

Note: To confirm standard benefits, refer to the Pharmacy page on Product Central on FYIBlue.

**PPO Insured/Cost Standard with
Network Deductible and Split Copay**



EMPLOYER INFORMATION

RATES

Plan I - Two Rate Structure

Employee Only	\$
Employee + Dependent(s)	\$

Plan I - Three Rate Structure

Employee Only	\$
Employee + 1 Dependent	\$
Employee + 2 or more Dependents	\$

Plan I - Four Rate Structure

Employee Only	\$712.27
Employee + Child(ren)	\$1410.33
Employee + Spouse	\$1506.14
Employee + Family	\$2143.98

The above proposed rates are projected to be effective for the 12-month period beginning on the effective date of group coverage. Changes in enrollment and contribution will be addressed as stated in the Benefit Program Application (BPA).

Group Executive Name and Title
(Please type or print)

Signature

Date

Agent of Record Name
(Please print or type)

Signature

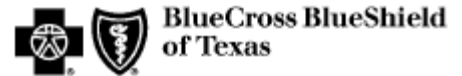
Date

BCBSTX Representative Name
(Please print or type)

Signature

Date

PPO Insured/Cost Standard with Network Deductible and Split Copay



BENEFIT HIGHLIGHTS Prepared for

City of Watauga

Funding: ☒ Fully Insured ☐ Cost

Effective Date: 10/01/2020

BA# 0002

Prepared by: Tyler Hodshire Ext.

2174772170

BlueChoice Network

This is a general summary of your benefits. Please refer to your Summary of Benefits and Coverage (SBC), or you may request a copy of the policy or plan document for additional details and a description of the plan requirements and benefit design. This plan does not cover all health care expenses. Please carefully review the plan's limitations and exclusions.

Overall Payment Provisions

In-Network Benefits

Out-of-Network Benefits

Deductibles

Per-admission Deductible
Calendar Year Deductible
Applies to all Eligible Expenses, unless otherwise indicated, except Inpatient Hospital Expenses
Three-month Deductible carryover applies***
Deductible credit from prior carrier (applied on initial group enrollment only)

None
\$3,500 Individual /
\$7,000 Family

None
\$7,000 Individual /
\$14,000 Family

No
Yes

No
Yes

Out-of-Pocket Maximum

Standard (2014 forward)

\$6,600 Individual /
\$13,200 Family

\$12,000 Individual /
\$24,000 Family

Deductible applies to Out-of-Pocket
Copayment applies to Out-of-Pocket

Yes – no option
Yes – no option

Yes**
Yes**

** Copayment amounts and per admission deductibles are applied but will continue to be required after the benefit percentage increases to 100%.

Network Deductible & Out-of-Pocket
will only apply toward Network
Deductible & Out-of-Pocket Maximum

Out-of-Network Deductible & Out-
of Network Out-of-Pocket **will only**
apply toward Out-of-Network
Deductible & Out-of-Network Out-
of-Pocket Maximum

Credit for Out-of-Pocket Maximum from prior carrier (applied on initial group enrollment only)

Yes

Yes

Copayment Amounts Required

Physician office visit/consultation:
Primary Care Copayment Amount for office visit/consultation when services rendered by a Family Practitioner, OB/GYN, Pediatrician, Behavioral Health Practitioner, or Internist and Physician Assistant or Advanced Practice Nurse who works under the supervision of one of these listed physicians
Specialty Care Copayment Amount for office visit/consultation when services rendered by a Specialty Care Provider
Refer to Medical/Surgical Expenses section for more information
Urgent Care center visit
Refer to Urgent Care section for more information

\$30 Primary Care Copayment

\$50 Specialty Care Copayment

\$25 Copayment Amount

Maximum Lifetime Benefits

Per Participant

Unlimited

Inpatient Hospital Expenses

Inpatient Hospital Expenses

All services must be preauthorized

All usual Hospital services and supplies, including semiprivate room, intensive care, and coronary care units

Penalty for failure to preauthorize services

For Inpatient Facility Services, Blue Cross Blue Shield of TX or the Host Blue's Participating Provider is required to obtain preauthorization. If preauthorization is not obtained, the Participating Provider will be sanctioned based on Blue Cross Blue Shield of TX or the Host Blue's contractual agreement with the Provider, therefore the member will be held harmless for the Provider sanction

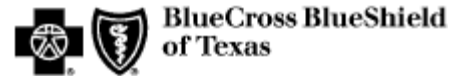
80% of Allowable Amount after
Deductible

None

50% of Allowable Amount after
Deductible

\$250

PPO Insured/Cost Standard with Network Deductible and Split Copay



BENEFIT HIGHLIGHTS Prepared for City of Watauga

Funding: ☒ Fully Insured ☐ Cost

Effective Date: 10/01/2020

BA# 0002

Prepared by: Tyler Hodshire Ext.

2174772170

BlueChoice Network

Medical/Surgical Expenses

Medical / Surgical Expenses

Services performed during the office visit/consultation when rendered by a Primary Care Provider, including lab and x-ray (does not include Certain Diagnostic Procedures and surgical services)

Services performed during the office visit/consultation when services rendered by a Specialty Care Provider, including lab & x-ray (does not include Certain Diagnostic Procedures and surgical services)

-Lab & x-ray in other outpatient facilities (excluding Certain Diagnostic Procedures)

-Physician surgical services performed in any setting

100% of Allowable Amount after
\$30 Primary Care Copayment**

50% of Allowable Amount after
Deductible

100% of Allowable Amount after
\$50 Specialty Care Copayment

50% of Allowable Amount after
Deductible

100% of Allowable Amount

50% of Allowable Amount after
Deductible

80% of Allowable Amount after
Deductible

50% of Allowable Amount after
Deductible

** Primary Care/Specialty Care copayments are defined in the Overall Payment Provisions section in this document.

Medical / Surgical Expenses, cont.

In-Network Benefits

Out-of-Network Benefits

-Physician inpatient hospital visits

80% of Allowable Amount after
Deductible

50% of Allowable Amount after
Deductible

-Certain Diagnostic Procedures; such as Bone Scan, Cardiac Stress Test, CT Scan (with or without contrast), MRI, Myelogram, PET Scan

80% of Allowable Amount after
Deductible

50% of Allowable Amount after
Deductible

-Home Infusion Therapy (Services must be preauthorized)

80% of Allowable Amount after
Deductible

50% of Allowable Amount after
Deductible

-All other outpatient services and supplies

80% of Allowable Amount after
Deductible

50% of Allowable Amount after
Deductible

Virtual Visit MDLIVE (standard offering)

Note: Must mirror PCP office visit benefit

Medical & Behavioral Health

Medical

Note: Behavioral Health benefit must mirror benefit under Mental Health and Substance Use Disorder

Behavioral Health

Note: Behavioral Health Virtual Visit applies to MHP

100% of Allowable Amount after \$30
Copayment Amount

50% of Allowable Amount after
Deductible

100% of Allowable Amount after \$30
Copayment Amount

50% of Allowable Amount after
Deductible

In Vitro Fertilization Services

Decline

Extended Care Expenses

Extended Care Expenses

All services must be preauthorized

Skilled Nursing Facility

Home Health Care

Hospice Care

80% of Allowable Amount

50% of Allowable Amount after
Deductible

Limited to 60 day maximum each Year*

Limited to 60 visit maximum each Year*

Unlimited

Special Provisions Expenses

Mental Health (Serious Mental Illness (SMI) included) and Chemical Dependency (Substance Use Disorder)

Inpatient Services

Inpatient Chemical Dependency treatment must be provided in a
Chemical Dependency/Residential Treatment Center (RTC)

-Hospital services (facility)

80% of Allowable Amount after
Deductible

50% of Allowable Amount after
Deductible

-Physician services

80% of Allowable Amount after
Deductible

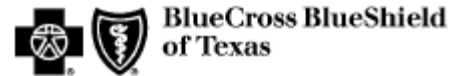
50% of Allowable Amount after
Deductible

Penalty for failure to preauthorize services

None

\$250

PPO Insured/Cost Standard with Network Deductible and Split Copay



<i>Preauthorization required for inpatient, residential treatment centers (RTC), partial hospital program admissions, and certain outpatient professional services</i> Outpatient Services -Services performed during office visit/consultation when rendered by a Primary Care Provider (does not include psychological testing) -All outpatient services and psychological testing			100% of Allowable Amount after \$30 Primary Care Copayment Amount 80% of Allowable Amount after Deductible	50% of Allowable Amount after Deductible 50% of Allowable Amount after Deductible
Emergency Room/Treatment Room Accidental Injury & Emergency Care -Facility charges -Physician charges Non-Emergency Care -Facility charges -Physician charges			80% of Allowable Amount after Deductible (Copayment Amount waived if admitted, Inpatient Hospital Expenses will apply) 80% of Allowable Amount after Deductible 80% of Allowable Amount after Deductible 80% of Allowable Amount after Deductible	
Urgent Care Services Urgent Care center visit, including lab & x-ray services (does not include Certain Diagnostic Procedures and surgical services) Certain Diagnostic Procedures: Bone Scan, Cardiac Stress Test, CT Scan (with or without contrast), MRI, Myelogram, PET Scan, surgical procedures and all other services and supplies			100% of Allowable Amount after \$25 Copayment Amount 80% of Allowable Amount after Deductible	50% of Allowable Amount after Deductible 50% of Allowable Amount after Deductible

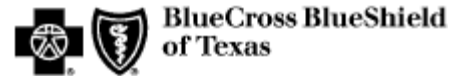
* Benefits used In-Network and Out-of-Network will apply toward satisfying any Annual Maximum benefits indicated

Special Provisions Expenses, cont.

	In-Network Benefits	Out-of-Network Benefits
Ground and Air Ambulance Services	80% of Allowable Amount after Deductible	
Preventive Care		
Routine annual physical examinations, well-baby care exams, immunizations 6 years of age & over, and any other preventive health services as determined by USPSTF	100% of Allowable Amount	50% of Allowable Amount after Deductible
Immunizations for Dependent children through the date of the child's 6 th birthday	100% of Allowable Amount	100% of Allowable Amount
Speech and Hearing Services		
Services to restore loss of or correct an impaired speech or hearing function	Covered same as any other sickness	Covered same as any other sickness
Hearing Aids	80% of Allowable Amount after Deductible	50% of Allowable Amount after Deductible
Hearing Aid Maximum	Hearing aids are subject to 1 per ear per 36 month period	
Organ and Tissue Transplant Services		
	Covered same as any other sickness Refer to benefit booklet for details	Covered same as any other sickness Refer to benefit booklet for details
Physical Medicine Services		
Physical Medicine Services (includes, but is not limited to physical, occupational, and manipulative therapy)	100% of Allowable Amount after \$30 Primary or \$50 Specialist Copayment Amount	50% of Allowable Amount after Deductible
Maximum	Limited to 35 visits each Year*	

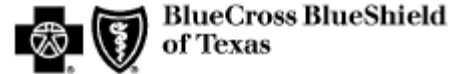
* Benefits used In-Network and Out-of-Network will apply toward satisfying any Annual Maximum benefits indicated

PPO Insured/Cost Standard with Network Deductible and Split Copay



Pharmacy Benefits		Participating Pharmacy*	Non-Participating Pharmacy (member files claim)
Pharmacy Network		Broad Advantage (includes CVS)	
Drug List**		Enhanced	
Compound Drugs		Not Covered	
Non-sedating antihistamine (NSA) drugs and combination medications containing a non-sedating antihistamine and decongestant		Exclude Prescription Strength NSA's	
Proton Pump Inhibitors NOTE: For the Performance drug list, coverage will be based on the drug list. Customization is not allowed.		Generics coverage only	
Prescribed over-the-counter (OTC) medications		Not covered Exclude prescription orders for which there is an OTC product available with the same active ingredient(s) in the same strength (standard exclusion). Cover Omeprazole 20 mg Yes	
Prescription Drug Deductible***		None	
Prescription Drug Out-of-Pocket Maximum		All benefits, including prescription drug benefits (retail and mail service) apply to the Out-of-Pocket Maximum shown on page 1.	
Vaccinations obtained through Pharmacies****		ACA vaccines, including flu covered at pharmacies participating in Prime's Vaccination Network only: Zero Copayment Deductible does not apply (No OON Benefits)	
Retail Pharmacy (Copayment amounts are based on a 30-day supply. With appropriate prescription order, up to a 90-day supply is available. Copayment amounts apply to Out-of-Pocket Maximum.)			
3 Tier			
Generic Drug		\$10 Copayment Amount	50%: of Allowable Amount minus copay OR deductible
Preferred Name Brand		\$25 Copayment Amount	50%: of Allowable Amount minus copay OR deductible
Non-Preferred Brand Name		\$50 Copayment Amount	50%: of Allowable Amount minus copay OR deductible
Specialty Drugs†		Mandatory Specialty applies (standard): Only available at in-network benefit level through specialty pharmacy network provider. All other pharmacies will be payable at the non-participating pharmacy benefit level.	
Preferred Pharmacy Retail Network Differential NOTE: Choose a differential only if Preferred Pharmacy Retail Network was selected above.		☒ N/A (Select if not using the Preferred Pharmacy Retail Network) ☐ Flat ☐ Add'l \$5 generic/\$10 preferred and non-preferred brand member cost share ☐ Add'l \$10 generic/\$20 preferred and non-preferred brand member cost share ☐ Percent ☐ Add'l 5% generic/10% preferred and non-preferred brand member cost share ☐ Add'l 10% generic/10% preferred and non-preferred brand member cost share ☐ Mixed ☐ Add'l \$5 generic/10% preferred and non-preferred brand member cost share ☐ Add'l \$10 generic/10% preferred and non-preferred brand member cost share ☐ Other (explain)	
Mail Order Program (Copayment amounts are based on a 30-day supply. With appropriate prescription order, up to a 90-day supply is available. Copayment amounts apply to Out-of-Pocket Maximum.)		Yes	

PPO Insured/Cost Standard with Network Deductible and Split Copay



3 Tier

Generic Drug

Preferred Brand Name Drug

Non-Preferred Brand Name Drug

\$25 Copayment Amount

\$62.50 Copayment Amount

\$125 Copayment Amount

MAC 2 - Rx Enhanced-Members electing to purchase Brand Name Drugs when "Brand Medically Necessary" is not indicated and a Generic equivalent is available, will be required to pay the difference between the cost of the Generic and Brand Name Drug, plus the applicable Copayment Amount. If "Brand Medically Necessary" is indicated on the prescription, the member will pay the Brand Name Copayment Amount.

* To locate a preferred/participating pharmacy in your area, go to myprime.com or contact customer service at the phone number on the back of your identification card.

**The drug lists are available at: bcbstx.com/member/rx_drugs.html

*** Three-month Deductible carryover does not apply to prescription drug deductible.

****Select Participating Pharmacies have been contracted to provide vaccination services. Each pharmacy may have age, scheduling, or other requirements that will apply. **Benefit does not include childhood immunizations, subject to state regulations.**

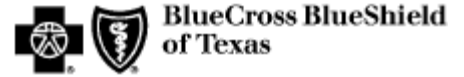
†For more information on the specialty drug program, call (877)627-6337.

Diabetes Supplies are available under the Prescription Drug benefits of your plan. Diabetic Supplies include insulin and insulin analog preparations, insulin syringes necessary for self-administration, prescriptive and non-prescriptive oral agents, all required test strips and tablets which test for glucose, ketones, and protein, lancets and lancet devices, biohazard disposable containers, glucagon emergency kits, and other injection aids. All provisions of this portion of the plan will apply including Copayment Amounts and any pricing differences that may apply to the items dispensed.

Standard UM Programs (prior authorization and step therapy) and exclusions apply, including auto updates and FastPath.

Note: To confirm standard benefits, refer to the Pharmacy page on Product Central on FYIBlue.

**PPO Insured/Cost Standard with
Network Deductible and Split Copay**



EMPLOYER INFORMATION

RATES

Plan I - Two Rate Structure

Employee Only	\$
Employee + Dependent(s)	\$

Plan I - Three Rate Structure

Employee Only	\$
Employee + 1 Dependent	\$
Employee + 2 or more Dependents	\$

Plan I - Four Rate Structure

Employee Only	\$576.45
Employee + Child(ren)	\$1141.38
Employee + Spouse	\$1187.50
Employee + Family	\$1735.11

The above proposed rates are projected to be effective for the 12-month period beginning on the effective date of group coverage. Changes in enrollment and contribution will be addressed as stated in the Benefit Program Application (BPA).

Group Executive Name and Title
(Please type or print)

Signature

Date

Agent of Record Name
(Please print or type)

Signature

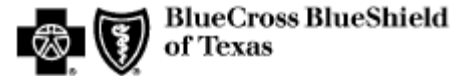
Date

BCBSTX Representative Name
(Please print or type)

Signature

Date

BlueEdge HSA Insured – Aggregate with Network Deductible



BENEFIT HIGHLIGHTS *Prepared for City of Watauga*

Effective Date: 10/01/2020

BA# 0003

Prepared by: Tyler Hodshire Ext.

2174772170

BlueChoice Network

****This is a general summary of your benefits.** Please refer to your Summary of Benefits and Coverage (SBC), or you may request a copy of the policy or plan document for additional details and a description of the plan requirements and benefit design. This plan does not cover all health care expenses. Please carefully review the plan's limitations and exclusions.

Overall Payment Provisions	In-Network Benefits	Out-of-Network Benefits
----------------------------	---------------------	-------------------------

Deductible

Calendar Year Deductible
Applies to all Eligible Expenses (unless otherwise indicated)
Applies to Out-of-Pocket Maximum
Family coverage: The entire family Deductible must be satisfied before benefits are available under the Plan.
Deductible credit from prior carrier (applied on initial group enrollment only)

\$2,500 Employee Only **or**
\$5,000 Family

\$5,000 Employee Only **or**
\$10,000 Family

Yes

Yes

Out-of-Pocket Maximum

Standard (2014 forward)

\$2,500 Individual /
\$5,000 Family

\$10,000 Individual /
\$20,000 Family

Deductible applies to Out-of-Pocket

Yes – no option

Yes

Network Deductible & Out-of-Pocket **will only** apply toward Network Deductible & Out-of-Pocket Maximum

Out-of-Network Deductible & Out-of-Network Out-of-Pocket **will only** apply toward Out-of-Network Deductible & Out-of-Network Out-of-Pocket Maximum

Credit for Out-of-Pocket Maximum from prior carrier (applied on initial group enrollment only)

Yes

Yes

Maximum Lifetime Benefits

Per Participant

BlueEdge CDHP Health Savings Account

CDHP Prefix / EIC code: _____

Order of Payment (CDHP Stacking)

Unlimited

Stack #1: HSA
Stack #2: Select from drop down
Stack #3: Select from drop down
Stack #4: Select from drop down
Stack #5: Select from drop down
Stack #6: Select from drop down

Inpatient Hospital Expenses

Inpatient Hospital Expenses

All services must be preauthorized

Inpatient Hospital Expenses

Each admission must be preauthorized

All usual Hospital services and supplies, including semiprivate room, intensive care, and coronary care units

Penalty for failure to preauthorize services

For Inpatient Facility Services, Blue Cross Blue Shield of TX or the Host Blue's Participating Provider is required to obtain preauthorization. If preauthorization is not obtained, the Participating Provider will be sanctioned based on Blue Cross Blue Shield of TX or the Host Blue's contractual agreement with the Provider, therefore the member will be held harmless for the Provider sanction.

100% of Allowable Amount after Deductible

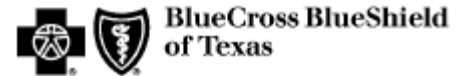
50% of Allowable Amount after Deductible

None

\$250

BlueCross BlueShield
of Texas

BlueEdge HSA Insured – Aggregate with Network Deductible



Extended Care Expenses

In-Network Benefits

Out-of-Network Benefits

Extended Care Expenses

All services must be preauthorized

Skilled Nursing Facility
Home Health Care
Hospice Care

100% of Allowable Amount after Deductible

Limited to 60 day maximum each Year*
Limited to 60 visit maximum each Year*
Unlimited

50% of Allowable Amount after Deductible

Special Provisions Expenses

Mental Health (Serious Mental Illness (SMI) included) and Chemical Dependency (Substance Use Disorder)

Inpatient Services

Inpatient Chemical Dependency treatment must be provided in a Chemical Dependency/Residential Treatment Center (RTC)

-Hospital services (facility)

-Physician services

100% of Allowable Amount after Deductible

100% of Allowable Amount after Deductible

50% of Allowable Amount after Deductible

50% of Allowable Amount after Deductible

Penalty for failure to preauthorize services

Preauthorization required for inpatient, residential treatment centers (RTC), partial hospital program admissions, and certain outpatient professional services

None

\$250

Outpatient Services

-Services performed during Physician office visit/consultation (does not include psychological testing)

-All outpatient services and psychological testing

100% of Allowable Amount after Deductible

100% of Allowable Amount after Deductible

50% of Allowable Amount after Deductible

50% of Allowable Amount after Deductible

Emergency Room/Emergency Treatment Room

Accidental Injury & Emergency Care

-Facility charges
-Physician charges

100% of Allowable Amount after Deductible
100% of Allowable Amount after Deductible

Non-Emergency Care

-Facility charges
-Physician charges

100% of Allowable Amount after Deductible

100% of Allowable Amount after Deductible

50% of Allowable Amount after Deductible

50% of Allowable Amount after Deductible

Urgent Care Services

Urgent Care center visit, including lab & x-ray services

100% of Allowable Amount after Deductible

50% of Allowable Amount after Deductible

Certain Diagnostic Procedures; such as Bone Scan, Cardiac Stress Test, CT Scan (with or without contrast), MRI, Myelogram, PET Scan, surgical procedures and all other services and supplies

100% of Allowable Amount after Deductible

50% of Allowable Amount after Deductible

Ground and Air Ambulance Services

100% of Allowable Amount after Deductible

Preventive Care

Routine annual physical examinations, well-baby care exams, immunizations, and any other preventive health services as determined by USPSTF

100% of Allowable Amount

50% of allowable Amount after Deductible

Immunizations for dependent children through the date of the child's 6th birthday

100% of Allowable Amount

100% of Allowable Amount

* Benefits used In-Network and Out-of-Network will apply toward satisfying any Annual Maximum benefits indicated.

Special Provisions Expenses, cont.

In-Network Benefits

Out-of-Network Benefits

Speech and Hearing Services

Services to restore loss of or correct an impaired speech or hearing function
Hearing Aids

Covered same as any other sickness

Covered same as any other sickness

100% of Allowable Amount after Deductible

50% of Allowable Amount after Deductible

Hearing aids are subject to 1 per ear per 36 month period

Hearing Aid Maximum

Organ and Tissue Transplant Services

All services must be preauthorized

Covered same as any other sickness
Refer to benefit booklet for details

Covered same as any other sickness
Refer to benefit booklet for details

Physical Medicine Services

Physical Medicine Services (includes, but is not limited to physical, occupational, and manipulative therapy)

100% of Allowable Amount after Deductible

50% of Allowable Amount after Deductible

Maximum

Limited to 35 visit maximum each Year*

* Benefits used In-Network and Out-of-Network will apply toward satisfying any Annual Maximum benefits indicated.

Pharmacy Benefits

Participating Pharmacy*

Non-Participating Pharmacy (member files claim)

Prime Therapeutics

Drug List**

Enhanced

Compound Drugs

Not Covered

Non-sedating antihistamine (NSA) drugs and combination medications containing a non-sedating antihistamine and decongestant

Exclude prescription strength NSA's

Proton Pump Inhibitors

NOTE: For the Performance drug list, coverage will be based on the drug formulary. Customization is not allowed.

Generics coverage only

Prescription medications even if they have over-the-counter (OTC) equivalents

Not covered

Exclude prescription orders for which there is an OTC product available with the same active ingredient(s) in the same strength (standard exclusion).

Cover Omeprazole 20 mg Yes

Deductible and Out of Pocket Accums-Integrated is the Standard option for HSA.

Integrated RX Accum

The drug deductible and Out-of-Pocket is the same as the medical Deductible and /Out-of-Pocket. All benefits, including prescription drug benefits (retail and mail order) must apply to the plan's overall Deductible and Out-of-Pocket Maximum.

Vaccinations obtained through Pharmacies***

ACA vaccines, including flu, covered at pharmacies participating in Prime's Vaccination Network only:
Zero Copayment

Deductible does not apply (No OON Benefits)

Specialty Drugs†

Available at ANY retail pharmacy.

NOTE: For the Performance drug list, coverage will be based on the drug formulary. Customization is not allowed.

Retail Pharmacy

(Benefit payments are based on a 30-day supply. With appropriate prescription order, up to a 90-day supply is available.)

100% of Allowable Amount after Deductible

Note: Three-month Deductible carryover does not apply to prescription drug deductible.

Preferred Pharmacy Retail Network Differential

☒ N/A (Select if not using the Preferred Pharmacy Retail Network)

☐ Flat

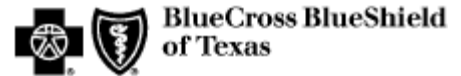
☐ Additional \$5 generic/\$10 preferred and non-preferred brand member cost share

☐ Additional \$10 generic/\$20 preferred and non-preferred brand member cost share

☐ Percent

NOTE: Choose a differential only if Preferred Pharmacy Retail Network was selected above.

BlueEdge HSA Insured – Aggregate with Network Deductible



	☐ Additional 5% generic/10% preferred and non-preferred brand member cost share ☐ Additional 10% generic/10% preferred and non-preferred brand member cost share ☐ Mixed ☐ Additional \$5 generic/10% preferred and non-preferred brand member cost share ☐ Additional \$10 generic/10% preferred and non-preferred brand member cost share ☐ Other (explain)
Mail Order Program (Benefit payments are based on a 30-day supply. With appropriate prescription order, up to a 90-day supply is available.) Note: Three-month Deductible carryover does not apply to prescription drug deductible.	100% of Allowable Amount after Deductible

MAC 1 - No Penalty – Member pays no more than the applicable Generic, Preferred Drug, or Non-Preferred Drug Copayment. Product selection is permitted, even when generic equivalents are available.

* To locate a preferred/ participating pharmacy in your area, go to myprime.com or contact customer service at the phone number on the back of your identification card.

**The drug lists are available at: bcbstx.com/member/rx_drugs.html

***Select Participating Pharmacies have been contracted to provide vaccination services. Each pharmacy may have age, scheduling, or other requirements that will apply. **Benefit does not include childhood immunizations, subject to state regulations.**

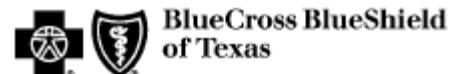
†For more information on the specialty drug program, call (877)627-6337.

Diabetes Supplies are available under the Prescription Drug benefits of your plan. Diabetic Supplies include insulin and insulin analog preparations, insulin syringes necessary for self-administration, prescriptive and non-prescriptive oral agents, all required test strips and tablets which test for glucose, ketones, and protein, lancets and lancet devices, biohazard disposable containers, glucagon emergency kits, and other injection aids. All provisions of this portion of the plan will apply including Copayment Amounts and any pricing differences that may apply to the items dispensed.

Standard UM Programs (prior authorization and step therapy) and exclusions apply, including auto updates and FastPath.

Note: To confirm standard benefits, refer to the Pharmacy page on Product Central on FYIBlue.

BlueEdge HSA Insured – Aggregate with Network Deductible



± Please be reminded that Health Savings Accounts(HSA's) have tax and legal ramifications. Blue Cross and Blue Shield of Texas does not provide legal or tax advice, and nothing herein should be construed as legal or tax advice. These materials, and any tax-related statements in them, are not intended or written to be used, and cannot be used or relied on, for the purpose of avoiding tax penalties. Tax-related statements, if any, may have been written in connection with the promotion or marketing of the transaction(s) or matter(s) addressed by these materials. You should seek advice based on your particular circumstances from an independent tax advisor regarding the tax consequences of specific health insurance plans or products.

EMPLOYER INFORMATION RATES

Plan I - Two Rate Structure

Employee Only	\$
Employee + Dependent(s)	\$

Plan I – Three Rate Structure

Employee Only	\$
Employee + 1 Dependent	\$
Employee + 2 or more Dependents	\$

Plan I – Four Rate Structure

Employee Only	\$634.54
Employee + Child(ren)	\$1256.44
Employee + Spouse	\$1307.19
Employee + Family	\$1910.01

The above proposed rates are projected to be effective for the 12-month period beginning on the effective date of group coverage. Changes in enrollment and contribution will be addressed as stated in the Benefit Program Application (BPA).

Group Executive Name and Title
(Please type or print)

Signature

Date

Agent of Record Name
(Please print or type)

Signature

Date

BCBSTX Representative Name
(Please print or type)

Signature

Date



**BlueCross BlueShield
of Texas**

1001 E. Lookout Drive
Richardson, Texas 75082

**BENEFIT PROGRAM APPLICATION ("BPA")
Blue Cross and Blue Shield of Texas (herein called BCBSTX/HMO)
LARGE GROUP PLANS**

Account Status: ☐ New ☒ Existing with Changes

Off Cycle Change: ☐ Yes ☒ No ☐ Former BCBSTX ASO converting to fully insured

Account Number (6-digits): 272230 Group Number(s): 272230, 272231 Section Number(s): ALL

Contract Effective Date: 10/01/2020 Contract Anniversary Date: 10/01

Legal Account Name: City of Watauga

(Specify the employer or the employee trust applying for coverage. An employee benefit plan may not be named)

☒ **NO CHANGES**

GROUP INFORMATION

Employer Identification Number ("EIN"): _____ SIC: _____ Nature of Business: _____

Primary (Mailing) Address: _____

City: _____ State: _____ Zip: _____

Administrative Contact: _____ Title: _____

Phone: _____ Fax: _____ Email: _____

Blue Access for Employers (BAE) Contact: _____

The BAE Contact is an employee of the account who is authorized by the employer to access and maintain the account in BAE.

Title: _____ Phone: _____ Fax: _____ Email: _____

Administrative Contact (if different from Primary): _____ Title: _____

Phone: _____ Fax: _____ Email: _____

Physical Address (if different from Primary - required): _____

City: _____ State: _____ Zip: _____ Contact: _____

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Billing Address (if different from Primary): _____

City: _____ State: _____ Zip: _____ Billing Contact: _____

Title: _____ Phone: _____ Fax: _____ Email: _____

Do you cover any wholly-owned subsidiary or affiliated companies? ☐ Yes ☐ No If yes, please list below:

Subsidiary Companies to be covered: _____ Subsidiary Address: _____

City: _____ State: _____ Zip: _____ Contact: _____

Title: _____ Phone: _____ Fax: _____ Email: _____

Affiliated Companies to be covered: _____ Location(s): _____

ERISA Regulated Group Health* Plan: ☐ Yes ☐ No

If Yes, is ERISA Plan Year* a period of 12 months beginning on the Anniversary Date specified above? ☐ Yes ☐ No

If No, please specify your ERISA Plan Year: Beginning Date ___/___/___ End Date ___/___/___ (month/day/year)

ERISA Plan Administrator*: _____ Plan Administrator's Address: _____

If you maintain that ERISA is not applicable to your group health plan, please give legal reason for exemption:

- ☐ Federal Governmental plan (e.g., the government of the United States or agency of the United States)
- ☐ Non-Federal Governmental plan (e.g., the government of the State, an agency of the state, or the government of a political subdivision, such as a county or agency of the State)
- ☐ Church plan (complete and attach a Medical Loss Ratio Assurance form)
- ☐ Other; please specify: _____

Is your Non-ERISA Plan Year a period of 12 months beginning on the Anniversary Date specified above? ☐ Yes ☐ No

If no, please specify your Non-ERISA Plan Year: Beginning Date ___/___/___ End Date ___/___/___ (month/day/year)

For more information regarding ERISA, contact your Legal Advisor.

*All as defined by ERISA and/or other applicable law/regulations

☒ NO CHANGES	PRODUCER OF RECORD INFORMATION
---	---------------------------------------

1. *Producer/Agency** name to whom commissions are to be paid: _____

Producer Number of ☐ Producer or ☐ Agency: _____

Street Address: _____ City: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

Is Producer/Agency appointed with BCBSTX/HMO? ☐ Yes ☐ No Affiliated with General Agent? ☐ Yes ☐ No

2. *Producer/Agency** name to whom commissions are to be paid: _____

Producer Number of ☐ Producer or ☐ Agency: _____

Street Address: _____ City: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

Is Producer/Agency appointed with BCBSTX/HMO? ☐ Yes ☐ No Affiliated with General Agent? ☐ Yes ☐ No

If commission split, designate percentage for each Producer/agency **Note:** total commissions paid must equal 100%

Producer/Agency 1: _____% Producer/Agency 2: _____%

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3. Writing Producer's Name (please print): _____

Producer Number: _____ Phone: _____ Email: _____

Writing Producer's Signature: _____ Date: _____

* The producer or agency name(s) above to whom commissions are to be paid must exactly match the name(s) on the appointment application(s).

** If commissions are split, please provide the information requested above on both producers/agencies. BOTH must be appointed to do business with BCBSTX/HMO.

4. General Agent (GA) Override? ☐ Yes ☐ No General Agent Name: _____

BCBSTX GA#: _____ Email: _____

Address: _____ City: _____ Zip: _____

Health Override Amount (if applicable): _____ Dental Override Amount (if applicable): _____

If applicable, effective _____, the named producer(s) or agency(ies) is/are recognized as Employer's Producer of Record (POR), to act as representative in negotiations with and to receive commissions from Blue Cross and Blue Shield of Texas, a division of Health Care Service Corporation (HCSC), a Mutual Legal Reserve Company, and HCSC subsidiaries for employer's employee benefit programs. This statement rescinds any and all previous POR appointments for employer. The POR is authorized to perform membership transactions on behalf of employer. This appointment will remain in effect until withdrawn or superseded in writing by employer.

General Agent's Signature: _____ Date: _____

☒ NO CHANGES

SCHEDULE OF ELIGIBILITY

1. **Standard Eligibility Provisions:**

Eligible Employee/Subscriber means an employee who works on a full-time basis, who usually works at least 30 hours a week, and who otherwise meets the Participation Criteria established by an employer. The term includes a sole proprietor, a partner, and an independent contractor, if the individual is included as an employee under a Health Benefit Plan of a large employer regardless of the number of hours the sole proprietor, partner, or independent contractor works weekly, but only if the plan includes at least two other eligible employees who work on a full-time basis and who usually work at least 30 hours a week. Participation Criteria means any criteria or rules established by a large employer to determine the employees who are eligible for enrollment or continued enrollment under the terms of a Health Benefit Plan. The Participation Criteria may not be based on Health Status Related Factors.

(HMO only) the Eligible Subscriber must reside, live or work in the Service Area.

2. **Other Eligibility Provisions (check all that apply):**

- ☐ Retiree of the employer.
☐ Part-time employee of the employer.
☐ Other: _____

Are any classes of employees to be excluded from coverage? ☐ Yes ☐ No

If yes, please identify the classes and describe the exclusion: _____

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Domestic Partners covered: ☐ Yes ☐ No

A Domestic Partner means a person with whom the employee has entered into a domestic partnership in accordance with the employer's plan guidelines. The employer is responsible for providing notice of possible tax implications to those covered employees with Domestic Partners.

Are Domestic Partners eligible for continued coverage equivalent to COBRA continuation? ☐ Yes ☐ No

3. All current and new Employees must satisfy the substantive eligibility criteria and required waiting period in order for coverage to become effective. Covered Dependents do not have to satisfy a waiting period to become effective, but in no instance shall a Dependent be covered prior to the Employee's effective date.

If a person is added to the Policy and it is later determined that the Policyholder reported a coverage date earlier than what would apply to the Employee or dependent, based on the Waiting Period and eligibility conditions the Policyholder provided to the Plan, the Plan reserves the right to retroactively adjust the coverage date for such person.

What is the effective date for a newly eligible person who becomes effective after the employer's initial enrollment? (No effective date may exceed ninety-one (91) calendar days from the date that an individual becomes eligible for coverage, unless permitted by applicable law.)

- ☐ The date of employment (date of hire).
☐ The ____ day (standard is 1st or 15th) of the month following the date of employment.
☐ The ____ day (standard is 1st or 15th) of the month following ____ days (select 0, 30 or 60 days) of employment.
☐ The ____ day (standard is 1st or 15th) of the month following ____ month(s) (select 1 or 2 months) of employment.

Substantive Eligibility Criteria (Optional):

Provide a representation below regarding the terms of any eligibility conditions (other than any applicable waiting period already reflected above) imposed before an individual is eligible to become covered under the terms of the plan. If any of these eligibility conditions change, you are required to submit a new BPA to reflect that new information.

Check all that apply:

- ☐ An Orientation Period that:
- 1) Does not exceed one month (calculated by adding one calendar month and subtracting one calendar day from an employee's start date); and
 - 2) If used in conjunction with a waiting period, the waiting period begins on the first day after the orientation period.
- ☐ A Cumulative hours of service requirement that does not exceed 1200 hours
- ☐ An hours-of-service per period (or full-time status) requirement for which a Measurement period is used to determine the status of variable-hour employees, where the measurement period:
- 1) Starts between the employee's date of hire and the first day of the following month;
 - 2) Does not exceed 12 months; and
 - 3) Taken together with other eligibility conditions does not result in coverage becoming effective later than 13 months from the employee's start date plus the number of days between a start date and the first day of the next calendar month (if start day is not the first day of the month).
- ☐ Other substantive eligibility criteria not described above; please describe:

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(HMO only) What is the effective date of coverage for a Newly Eligible Employee who becomes effective after the Employer's initial enrollment date? (No effective date may exceed ninety-one (91) calendar days from the date that an individual becomes eligible for coverage, unless permitted by applicable law.)

- ☐ The 1st day of the month following the date of employment (date of hire).
☐ The 1st day of the month following _____ days (select 0, 30 or 60 days) of employment.
☐ The 1st day of the month following _____ month(s) (select 1 or 2 months) of employment.

4. Are there multiple new hire waiting periods? ☐ Yes ☐ No
If yes, attach eligibility and contribution details for each section.

Is the waiting period requirement to be waived on initial group enrollment?
Health ☐ Yes ☐ No ☐ N/A Dental ☐ Yes ☐ No ☐ N/A

5. **The minimum standard limiting age for covered Dependent children is twenty-six (26) years.** Hereafter, a Dependent child, child or children means a natural child, a stepchild, a medical support order child, an eligible foster child, an adopted child (including a child for whom the employee or their spouse is a party in a suit in which the adoption of the child is sought) regardless of presence or absence of a child's financial dependency, residency, student status, employment status, marital status, eligibility for other coverage or any combination of those factors. To be eligible for coverage, a child of an employee's child must also be dependent upon employee for federal income tax purposes at the time application for coverage is made.

☒ **NO CHANGES**

CURRENT ELIGIBILITY INFORMATION

Total number of Employees/Subscribers:

1. on payroll _____
2. on COBRA continuation coverage _____
3. with retiree coverage (if applicable) _____
4. who work part-time _____
5. serving the new hire waiting period _____
6. declining because of other **group** coverage (e.g., other commercial group coverage, Medicare, Medicaid, TRICARE/Champus) _____
7. declining coverage (not covered elsewhere) _____

☐ **NO CHANGES**

(HMO only) LEGISLATIVE ELECTIONS

The following mandated benefit offers are made by HMO in compliance with Texas regulations. Please mark your acceptance or declination. Acceptance may result in a rate adjustment.

In Vitro Fertilization Services

Authorized Company Official's Initials: _____

- ☐ **Accept** – If accepted, benefits for In Vitro Fertilization Services will be provided to the same extent as benefits provided for other pregnancy related procedures. **(Note: If selected an additional charge will be added to your rates.)**
- ☐ **Decline** – If declined, no benefits are available.

Speech and Hearing Services

Authorized Company Official's Initials: _____

- ☐ **Accept** – Benefits are paid same as any other illness.
- ☐ **Decline** – If declined, medically necessary speech therapy is covered on an outpatient basis only. Hearing aid benefit is limited to 1 hearing aid per ear every 36 months.

Development Delay – Certain therapies for children with developmental delays are already included in the HMO plans.

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☒ **NO CHANGES**

(Non-HMO only) LEGISLATIVE ELECTIONS

The following mandated benefit offers are made in compliance with Texas regulations. Please mark your acceptance or declination.

In Vitro Fertilization Services: Benefits for Medical-Surgical Expense incurred for in vitro fertilization procedures will be the same as for maternity care, provided specific requirements are met.

- ☐ **Accept** – If accepted, benefits for In Vitro Fertilization Services will be provided to the same extent as benefits provided for other pregnancy related procedures. **(Note: If selected an additional charge will be added to your rates.)**
- ☐ **Decline** – If declined, no benefits are available for these services.

Speech and Hearing Services: Benefits are available for the services of a physician or other provider to restore loss of or correct an impaired speech or hearing function. This benefit includes coverage for hearing aids.

- ☐ **Accept** – If accepted, benefits are available for medically necessary services to restore loss of or correct an impaired speech or hearing function, with no benefit maximum on hearing aids.
- ☐ **Decline** – If declined, benefits are available for medically necessary services to restore loss of or correct an impaired speech or hearing function; however, benefits for hearing aids are limited to 1 hearing aid per ear every 36 months.

Development Delay – Certain therapies for children with developmental delays are already included in the Non-HMO plans.

☒ **NO CHANGES**

LINES OF BUSINESS
(Check all applicable products)

Managed Health Care Coverage:

☐ Single Option:
Plan _____

☐ HMO*
Plan _____

☐ Dual Option:
Plan 1 _____ Select Product
Plan 2 _____ Select Product

Additional Benefit Options:

- ☐ Prescription Drug Program _____
- ☐ Inpatient Mental Health Care (Select DME)
- ☐ Durable Medical Equipment Select DME

☒ Triple Option:
Plan 1 \$1000 PPO
Plan 2 \$3500 PPO
Plan 3 \$2500 HSA

See HMO Legislative Elections for In-Vitro Fertilization and Speech and Hearing Services options.

Fourth Option:
Plan 1 _____ Select Product
Plan 2 _____ Select Product
Plan 3 _____ Select Product
Plan 4 _____ Select Product

100% of eligible employees must reside, live or work in the service area. The HMO service area includes all counties in Texas.

***If only HMO health plan selected, please complete the HMO Non-Network Plan Certification (item 2) in the OTHER PROVISIONS section of this BPA.**

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If BlueEdge HCA Plan(s) are selected, the HCA BPA with HCA Administrative Services Agreement must be completed, signed and submitted.

BlueMax Advantage

☐ Graduated dental benefit max

☐ Enhanced dental benefits

If BlueEdgeSM HSA/HDHP Plan is selected, provide name of HSA Administrator or trustee: _____

Vendor: **Other**)

☐ **Life & Disability** (if checked, attach separate application for those coverages)

COMMENTS: _____

☐ **BlueEdgeSM FSA**(Vendor: **Select Vendor**)

☐ **Blue Directions** (Private Exchange)

If Blue Directions is selected, the Blue Directions Addendum is attached and made part of the Policy.

Health Care Management Services:

☒ Wellbeing Management.

☐ Blue Care Connection Standard Package

☐ Blue Care Connection Enhanced Package (additional fee applies)

In-Hospital Indemnity Plan:

☐ IHI

DENTAL BENEFIT PLANS:

Employer-Paid Dental

☐ Plan _____

☐ Dual Option: Plan 1 _____ Plan 2 _____

Voluntary Group Dental

Plan _____

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☐ **NO CHANGES**
ACCOUNT EXPERIENCE – NEW GROUPS ONLY

- Has there been a significant change in the claims experience previously provided?
- ☐ No – skip the rest of this (Account Experience) section
 ☐ Yes – Please answer the below questions to the best of your knowledge. Note: any changes indicated below may impact rates and will require Underwriter approval. “Participant” means all Eligible Employees, Dependents, Retirees and COBRA Continuant.s.
1. Has any Participant received more than \$20,000 in medical benefits during the last 12 months?

☐ Yes ☐ No
2. Is any Participant expected to have claims in excess of \$20,000 during the next 12 months?

☐ Yes ☐ No
3. Is any Participant mentally or physically handicapped or disabled or not actively at work?

☐ Yes ☐ No
4. Has any Participant been diagnosed as having a high-risk condition?

☐ Yes ☐ No

If any question is answered “yes,” details must be provided below:

Participant Age	Diagnosis or Nature of the Disorder	Dates of Treatment	\$ Amount of Claims	Prognosis/Current Treatment

RATES

For the current year’s premium and rate information, refer to the accepted finalized new group rates letter (“Letter”) or the renewal exhibit (“Exhibit”) for complete details. The Letter, or Exhibit, shall be incorporated by reference and made part of the BPA and Group Administration Document.

☒ **NO CHANGES**
FUNDING / CONTRIBUTION

FUNDING ARRANGEMENT:

- ☐ Premium – Prospective
- ☐ **(Non-HMO only)** Premium – Prospective Retention (Retro Contingent)
- ☐ **(Non-HMO only) Alternative Funding Minimum Premium Program – Prospective Minimum Premium (Retro Contingent)** The standard premium and rate information does not apply to alternative funding programs. All information regarding premiums and the payments thereof for alternative funding programs can be found in the mutually agreed upon alternative funding agreement between the employer and BCBSTX.

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STANDARD PREMIUM INFORMATION

1. Premium Period:

- ☐ The first day of each calendar month through the last day of each calendar month.
- ☐ The 15th day of each calendar month through the 14th day of the next calendar month.
- ☐ 15/16 Day Rule – premiums will be billed for the entire month for Participants with effective dates on the 1st through the 15th day of the month. Premiums will not be billed for the month when the Participant's effective date falls on the 16th day through the end of the month.

2. The contribution of premium to be paid by the employer is:

PRODUCT	Employee Only	Employee/Child(ren)	Employee/Spouse	Employee/Family
HEALTH				
Plan 1	% or \$	% or \$	% or \$	% or \$
Plan 2	% or \$	% or \$	% or \$	% or \$
Plan 3	% or \$	% or \$	% or \$	% or \$
DENTAL	% or \$	% or \$	% or \$	% or \$
Plan 1	% or \$	% or \$	% or \$	% or \$
Plan 2	% or \$	% or \$	% or \$	% or \$

3. Grace Period (**HMO only**): thirty (30) days – standard

4. Prior written notification by BCBSTX/HMO to Employer for change of premium rates is 60 days

5. Additional Information/Comments: _____

☒ **NO CHANGES****BILLING SPECIFICATIONS**

Employees Listed: ☐ alphabetically ☐ by location
 If by location, list locations including location numbers if applicable: _____

Sort by: ☐ Unique Identification Number (standard) ☐ Social Security Number

Billing format:

(complete only if special billing requirements are needed)

- ☐ Benefit Agreement
- ☐ Also Page Break
- ☐ Categories
- ☐ Multiple Billing Profiles

Explanation: _____

Premium Delay:

(Underwriter approval required for options other than zero day delay)

- ☐ Zero day delay (standard)
- ☐ 30 day delay
- ☐ 60 day delay
- ☐ 90 day delay

☒ **NO CHANGES****ID CARD DELIVERY**

Mail ID Cards to:

- ☐ Account
- ☐ Member's homes (standard)

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1. **Electronic Issuance:** The Employer consents to receive, via an electronic file or access to an electronic file, any Certificate Booklet and SBC provided by BCBSTX/HMO to the Employer for delivery to each employee. The Employer further agrees that it is solely responsible for providing each Employee access to the most current version of any E-file Certificate Booklet, amendment, or other revised form provided by BCBSTX/HMO, or to provide a paper copy of the same to an Employee upon request. The Employer is solely responsible and holds BCBSTX/HMO harmless from any misuse of the E-file provided by BCBSTX/HMO. By providing your consent, you agree to the electronic delivery of your insurance documents. You can go back to paper delivery at any time with no penalty. Your consent will be valid until it is withdrawn up to and including through policy renewals. To change your preferences, contact your Account Executive. Your documents can be viewed or printed using your computer or mobile device that supports most versions of Internet Explorer, Chrome and Firefox.

- ☐ Accept – Employer consents to receive electronic versions of certificate-booklets and SBC for covered Employees.
- ☐ Decline – Employer does not consent to receive electronic versions of certificate-booklets for covered Employees or the Contract and desires BCBSTX/HMO to print and distribute hard copy versions.

Authorized Company Official's Initials: _____ Date: _____

2. **(HMO only)** HMO Non-Network Plan Certification:

The Texas Insurance Code mandates HMOs whose network-based delivery system of coverage is the only health benefit coverage being offered under an employer's health benefit plan must offer all Eligible Subscribers the opportunity to obtain other health coverage through a non-network plan at the time of enrollment and at least annually.

The non-network coverage required by law may be provided through a point-of-service contract, a preferred provider benefit plan, or any coverage arrangement that allows an employee to access services outside the HMO's or limited provider network's delivery network. New and renewing groups who refuse to offer or certify that they offered a non-network plan concurrent with the HMO-only will not be allowed to purchase or renew coverage through BCBSTX/HMO. To comply with the provisions of this mandate, BCBSTX/HMO requests employer groups certify a non-network plan will be offered to Eligible Subscribers.

Describe Non-Network Product Offered: _____

Authorized Company Official's Initials: _____

3. **EHB Election:**

Employer elects EHBs based on the following:

- ☐ 1. EHBs based on a HCSC state benchmark:
- | | |
|-------------------------------------|-----------------------------------|
| ☐ Illinois | ☐ Oklahoma |
| ☐ Montana | ☐ Texas |
| ☐ New Mexico | |

- ☐ 2. EHBs based on benchmark of a state other than IL, MT, NM, OK and TX
If so, indicate the state's benchmark that Employer elects: _____

In the absence of an affirmative selection by Employer of its EHBs, then Employer is deemed to have elected the EHBs based on the BCBSTX benchmark plan.

4. This BPA is incorporated into and made a part of the Contract entered into and agreed upon by BCBSTX/HMO and the account.
5. Changes in state or federal law or regulations or interpretations thereof may change the terms and conditions of coverage.

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6. **Reimbursement:** It is understood and agreed that in the event BCBSTX makes a recovery on a third-party liability claim, BCBSTX will retain twenty five percent (25%) of any recovered amounts, other than recovery amounts received as a result of, or associated with, any Workers' Compensation Law.
7. **Third Party Recovery Vendors and Law Firms Provisions (other than Reimbursement Services):** Employer will pay no more than 25% of any recovered amount made by the BCBSTX's Third Party Recovery Vendor or up to 25% of any recovered amount will be deducted from the amount distributed according to established allocation processes. Employer will pay no more than 35% of any recovered amount made by BCBSTX's third party law firm or up to 35% of any recovered amount will be deducted from the amount distributed according to established allocation processes.

ADDITIONAL PROVISIONS:

- A. **Grandfathered Health Plans:** Employer shall provide BCBSTX with written notice prior to renewal (and during the plan year, at least 60 days advance written notice) of any changes in its Contribution Rate Based on Cost of Coverage or Contribution Rate Based on a Formula towards the cost of any tier of coverage for any class of Similarly Situated Individuals as such terms are described in applicable regulations. Any such changes (or failure to provide timely notice thereof) can result in retroactive and/or prospective changes by BCBSTX to the terms and conditions of coverage. In no event shall BCBSTX be responsible for any legal, tax or other ramifications related to any benefit package of any group health insurance coverage (each hereafter a "plan") qualifying as a "grandfathered health plan" under the Affordable Care Act and applicable regulations or any representation regarding any plan's past, present and future grandfathered status. The grandfathered health plan form ("Form"), if any, shall be incorporated by reference and part of the BPA and Group Policy, and Employer represents and warrants that such Form is true, complete and accurate. If Employer fails to timely provide BCBSTX with any requested grandfathered health plan information, BCBSTX may make retroactive and/or prospective changes to the terms and conditions of coverage, including changes for compliance with state or federal laws or regulations or interpretations thereof.
- B. **Retiree Only Plans and/or Excepted Benefits:** If the BPA includes any retiree only plans and/or excepted benefits, then Employer represents and warrants that one or more such plans is not subject to some or all of the provisions of Part A (Individual and Group Market Reforms) of Title XXVII of the Public Health Service Act (and/or related provisions in the Internal Revenue Code and Employee Retirement Income Security Act) (an "exempt plan status"). Any determination that a plan does not have exempt plan status can result in retroactive and/or prospective changes by BCBSTX to the terms and conditions of coverage. In no event shall BCBSTX be responsible for any legal, tax or other ramifications related to any plan's exempt plan status or any representation regarding any plan's past, present and future exempt plan status.
- C. Employer shall indemnify and hold harmless BCBSTX and its directors, officers and employees against any and all loss, liability, damages, fines, penalties, taxes, expenses (including attorneys' fees and costs) or other costs or obligations resulting from or arising out of any claims, lawsuits, demands, governmental inquiries or actions, settlements or judgments brought or asserted against BCBSTX in connection with (a) any plan's grandfathered health plan status, (b) any plan's exempt plan status, (c) any directions, actions and interpretations of the Employer, and/or (d) any provision of inaccurate information, and/or (f) Employer's selection of Essential Health Benefit ("EHB") benchmark for the purpose of ACA. Changes in state or federal law or regulations or interpretations thereof may change the terms and conditions of coverage.

The provisions of paragraphs A-C (directly above) shall be in addition to (and do not take the place of) the other terms and conditions of coverage and/or administrative services between the parties.

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ACA FEE NOTICE: ACA established a number of taxes and fees that will affect our customers and their benefit plans. One of those fees is: the Annual Fee on Health Insurers or “Health Insurer Fee.”

Section 9010(a) of ACA requires that “covered entities” providing health insurance (“health insurers”) pay an annual fee to the federal government, commonly referred to as the Health Insurer Fee. The amount of this fee for a given calendar year will be determined by the federal government and may use a formula based in part on a health insurer’s net premiums written with respect to health insurance on certain health risk during the preceding calendar year. This fee may be used to help fund premium tax credits and cost-sharing subsidies offered to certain individuals who purchase coverage on health insurance exchanges.

In addition, ACA Section 1341 and/or other applicable laws may provide for the establishment of a temporary reinsurance program(s) that may be funded by reinsurance contributions or other amounts (collectively, the “Reinsurance Fees or Amounts”) collected from health insurance issuers and/or self-funded group health plans. Federal and/or state governments may provide information as to how these Reinsurance Fees or Amounts are calculated. Federal regulations may establish a flat per member per month fee. The temporary reinsurance programs funded by these Reinsurance Fees or Amounts may be used to help stabilize premiums in the individual or other markets.

Your premium, which already accounts for current applicable federal and state taxes, includes the effects of the Health Insurer Fees and Reinsurance Fees or Amounts, if any. These rates may be adjusted on an annual basis for any incremental changes in Health Insurer Fees and Reinsurance Fees or Amounts, if any.

Notwithstanding anything in the Policy or Renewal(s) to the contrary, BCBSTX reserves the right to revise our charge for the cost of coverage (premium or other amounts) at any time if any local, state or federal legislation, regulation, rule or guidance (or amendment or clarification thereto) is enacted or becomes effective/implemented, which would require BCBSTX to pay, submit or forward, on its own behalf or on the Policyholder’s behalf, any additional tax, surcharge, fee, or other amount (all of which may be estimated, allocated or pro-rated amounts).

Renewals Only: (For the purposes of this Contract, the term “existing BPA” includes, if applicable, the initial Schedule of Specifications and/or Group Agreement signed by the Employer, and any subsequent Schedules of Specifications and/or Group Agreements and amendments thereto.) If this BPA is blank, it is intentional, and this BPA is an addendum to the existing BPA. In such case, all terms of the existing BPA as amended from time to time shall remain in force and effect. However, beginning with the Employer’s first renewal date on or after September 23, 2010, the provisions of paragraphs A-C (above) shall be part of (and be in addition to) the terms of the existing BPA as amended from time to time.

Summary of Benefits and Coverage (“SBC”): The SBC Addendum is attached and made a part of the Contract. BCBSTX will create the SBC (only for benefits BCBSTX insures under the Contract) and provide the SBC to the Employer in electronic format. If the Employer approves of the content, Employer will then distribute the SBC to participants and beneficiaries (or hire a third party to distribute) as required by law. If the Employer would like changes to the SBC, it will promptly notify BCBSTX. BCBSTX will also distribute the SBC to participants and beneficiaries via regular hardcopy mail or electronically in response to occasional requests received directly from individuals. All other distribution is the responsibility of the Employer.

The City of Watauga is renewing effective 10/01/2020 with no changes.

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UNDERSTAND AND AGREE THAT:

1. BCBSTX reserves the right to take any or all of the following actions:
a) Initial rates for new groups will be finalized for the effective date of the policy based on the enrolled participation and employer contribution levels; b) after the policy effective date the group will be required to maintain a minimum employer contribution of 50%, and at least a 75% participation of eligible employees. In the event the group is unable to maintain the contribution and participation requirements, then the rates will be adjusted accordingly; and/or c) non-renew or discontinue coverage if the 50% minimum employer contribution is not met and/or less than 75% of eligible employees are enrolled for coverage or six consecutive months.

BCBSTX reserves the right to change premium rates when a substantial change occurs in the number or composition of subscribers covered. A substantial change will be deemed to have occurred when the number of Employees/Subscribers covered changes by ten percent (10%) or more over a thirty (30) day period or twenty five percent (25%) or more over a ninety (90) day period.

Employer will promptly notify BCBSTX of any change in participation and Employer contribution.
2. Producer Statement (if applicable): I certify that I have reviewed all enrollment materials. I have also advised the employer that I have no authority to bind these coverages, to alter the terms of the Contract(s), this BPA or enrollment material in any manner or to adjust any claims for benefits under the Contract(s).
3. BCBSTX/HMO will report the value of all remuneration by BCBSTX/HMO to ERISA plans with 100 or more participants for use in preparation of ERISA Form 5500 schedules. Reporting will also be provided upon request to non-ERISA plans or plans with fewer than 100 participants. Reporting will include base commissions, bonuses, incentives, or other forms of remuneration for which your agent/consultant is eligible for the sale or renewal of self-funded and/or insured products.
4. The undersigned person represents that he/she is authorized and responsible for purchasing coverage on behalf of the employer. It is understood that the actual terms and conditions of coverage are those contained in the Contract into which this BPA shall be incorporated at the time of acceptance by BCBSTX/HMO. Upon acceptance, BCBSTX/HMO shall issue a Contract to the employer and the employer shall be referred to as the "Employer or Contract holder" (Non-HMO) and "Group" (HMO) in the Contract.
5. The Employer's Benefit Program Application must pre-date the requested effective date and be received at BCBSTX at its Home Office no less than thirty (30) days prior to the requested effective date.

Eric Thomas

Authorized BCBSTX/HMO Representative

Title

Date

Agent Representative (if applicable)

Signature of Authorized Purchaser

Title

Date

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PROXY (OPTIONAL)

The undersigned hereby appoints the Board of Directors of Health Care Service Corporation, a Mutual Legal Reserve Company, or any successor thereof ("HCSC"), with full power of substitution, and such persons as the Board of Directors may designate by resolution, as the undersigned's proxy to act on behalf of the undersigned at all meetings of members of HCSC (and at all meetings of members of any successor of HCSC) and any adjournments thereof, with full power to vote on behalf of the undersigned on all matters that may come before any such meeting and any adjournment thereof. The annual meeting of members is scheduled to be held each year in the corporate headquarters on the last Tuesday of October at 12:30 p.m. Special meetings of members may be called pursuant to notice provided to the member not less than 30 nor more than 60 days prior to such meetings. This proxy shall remain in effect until revoked in writing by the undersigned at least 20 days prior to any meeting of members or by attending and voting in person at any annual or special meeting of members.

HCSC pays indemnification or advances expenses to directors, officers, employees or agents consistent with HCSC's bylaws then in force and as otherwise required by applicable law.

Group No.: 272230 By: _____

Print Signer's Name Here



Signature and Title

Group Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Dated this _____ day of _____
Month Year



BlueCross BlueShield of Texas

TEXAS DEPARTMENT OF INSURANCE REQUIRED DISCLOSURE STATEMENT FOR ALL CONSUMER CHOICE BENEFIT PLANS ISSUED IN TEXAS

Under Texas law, HMOs are permitted to market “Consumer Choice” plans, which do not have to comply with one or more state coverage requirements. They must also offer a plan that does comply with all state requirements. HMOs are required by law to obtain signatures of consumers showing they have been given this choice.

I have been informed that the consumer choice plan that I am being offered does not include all of the health benefits usually required by Texas law. I understand that the following benefits are either excluded from the plan or provided at a reduced level:

Description of the State Requirements Reduced or Excluded	Benefit Reduced	Benefit Excluded
Copayments Section 11.506(2)(A), Subchapter F, Title 28 Texas Insurance Code: A reasonable copayment option may not exceed 50 percent of the total cost of services provided. A basic health care service HMO may not impose copayment charges on any enrollee in any calendar year, when the copayments made by the enrolled in that calendar year total 200 percent of the total annual premium cost which is required to be paid by or on behalf of that enrollee. The limitation only applies if the enrollee demonstrates that copayments in that amount have been paid that year.	For some services and supplies, this plan may include cost-sharing that exceeds the limits imposed by the mandated.	
Deductibles Section 11.506(2)(B), Subchapter F, Title 28 Texas Insurance Code: A deductible must be for specific dollar amount of the cost of the basic, limited or single health care service. Except for a consumer choice benefit plan, an HMO may not charge a deductible for services received in the HMO’s delivery network, except in cases involving emergency care and services that are not available in the HMO’s delivery network.	Deductibles may apply to some services provided by HMO Participating Providers in the HMO service area. Deductibles may apply to Professional Services, Inpatient Hospital Services, Outpatient Facility Services, Outpatient Lab and X-Ray Services, Rehabilitation Services, Maternity Care and Family Planning, Behavioral Health Services, Emergency and Ambulance Services, Extended Care Services, some Preventive Care Services, Dental Surgical Procedures, Cosmetic, Reconstructive or Plastic Surgery, Allergy Care, Diabetes Care, Prosthetic Appliances, Orthotic Devices, Durable Medical Equipment, Hearing Aids and Prescription Drugs.	

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an Independent Licensee of the Blue Cross and Blue Shield Association



BlueCross BlueShield of Texas

I understand that I may get more information about consumer choice plans from the Texas Department of Insurance (TDI) by visiting the TDI website at <http://tdi.texas.gov/consumer/consumerchoice.html> or by calling the TDI Consumer Help Line at 1-800-252-3439.

Signature of Applicant

Name of Applicant (print name)

Name of Business (if applicable)

Address

City

State

Zip

Date

Note: The HMO issuing the policy must keep this disclosure statement and provide it to the commissioner of Insurance on request. **You have the right to a copy of this written disclosure free of charge.** You must sign a new disclosure statement when you buy a consumer choice plan and each time your policy renews.

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an Independent Licensee of the Blue Cross and Blue Shield Association



AGENDA MEMORANDUM

DATE: May 21, 2020

TO: Honorable City Council Members

FROM: Sandra Gibson, CGFO, CGFM, Director of Finance

THROUGH: Andrea Gardner, City Manager

SUBJECT: Discuss and consider action to adopt an Ordinance by the City Council of the City of Watauga, Texas, repealing Ordinance 2020-016, temporarily suspending enforcement of utility late fees on past due amounts and disconnect actions under sections 442.85, 42-88, and 12-42€-(f), Watauga Code of Ordinances; providing for repeal, providing for severability, and providing an effective date

BACKGROUND/INFORMATION:

On March 17, 2020, the Mayor executed an Executive Order declaring a disaster. On March 23, 2020, the City Council extended the executive order indefinitely.

On April 20, 2020, the City Council determined it to be in the best interest of the City to temporarily suspend disconnection of water and sewer utility services due to the anticipated economic impact to residents and businesses and the ruling issued by the Public Utility Commission and the Texas Municipal League. The ordinance provided for the temporary suspension of penalties and late fees for accounts that became delinquent after the emergency declaration.

The Governor of the State of Texas has opened up a large portion of the non-essential businesses in the State through his Open Texas Plan, thus City Administration recommends reinstatement of all utility fees and disconnection procedures and charges associated with disconnects.

FINANCIAL IMPLICATIONS:

Many utility accounts have become severely delinquent. The Utility Department will set up payment arrangements with customers that are behind in payments of utility bills. It is the responsibility of the customer to reach out to the Utility Billing office to set up payment arrangements.



AGENDA MEMORANDUM

RECOMMENDATION/ACTION DESIRED:

City staff respectfully recommends the City Council approve Ordinance No. 2020-20 reinstating utility fees and disconnections.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Ordinance 2020-020 Repealing Ordinance 2020-016, Reinstating Utility Fees and Disconnections

REVIEWED BY:

Sandra Gibson, CGFO, CGFM, Director of Finance
Karrie Marling, Legal
George Hyde, Legal
Sandra Gibson, CGFO, CGFM, Director of Finance
Andrea Gardner, City Manager
Approved as to form for inclusion on Agenda

Approved - 6/19/2020
Approved - 6/29/2020
Approved - 7/10/2020
Approved - 7/10/2020
Final Approval - 7/10/2020

CITY OF WATAUGA, TEXAS
ORDINANCE NO. 2020-020

AN ORDINANCE BY THE CITY COUNCIL OF THE
CITY OF WATAUGA, TEXAS, REPEALING
ORDINANCE 2020-016, TEMPORARILY SUSPENDING
ENFORCEMENT OF UTILITY LATE FEES ON PAST
DUE AMOUNTS AND DISCONNECT ACTIONS
UNDER SECTIONS 442.85, 42-88, and 12-42€-(f),
WATAUGA CODE OF ORDINANCES; PROVIDING
FOR REPEAL, PROVIDING FOR SEVERABILITY, AND
PROVIDING AN EFFECTIVE DATE

WHEREAS, In response to the COVID-19 pandemic, on March 17, 2020, Mayor Arthur Miner proclaimed and declared, pursuant to the authority conferred upon the Mayor by the Watauga City Charter and Texas Government Code § 418.108, a local state of disaster within the City of Watauga, Texas, which was continued indefinitely by the City Council on March 23, 2020; and,

WHEREAS, on March 26, 2020, the Public Utility Commission of Texas ordered exceptions to its rules for electric, water, and sewer utilities, prohibiting the assessment of late fees and disconnection of customers when they cannot pay their utility bills; and

WHEREAS, the economic downturn that resulted from the COVID-19 pandemic made it difficult for many residents of Watauga to pay their bills and continue to care for themselves and their families for a period of time; and

WHEREAS, on April 20, 2020, City Council enacted Ordinance No. 2020-016 temporarily suspending utility bill payments and waived disconnection of service and any related fees pursuant to their authority under Section 552.001(b), Local Government Code, ; and

WHEREAS, the City Council finds that the temporary suspension of utility bill payments and disconnection fees established by Sections 42-85, 42-88, Watauga Code of Ordinances and their related fees found in Sections 12-42(e) and (f), Watauga Code of Ordinances, has served to protect the interest of the municipality, but is no longer necessary as disaster recovery is underway.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Watauga, Texas as follows:

I.

The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

II.

The City Council of the City of Watauga hereby repeals Ordinance No. 2016, thereby reinstating all utility late fees on past due accounts and utility disconnection actions for non-payment provided for in the City of Watauga Code of Ordinances, Sections 42-85 and 42-88, and Sections 12-42(e) and (f) that were temporarily suspended in response to the COVID-19 disaster.

III.

This Ordinance shall be and is hereby cumulative of all other ordinances of the City of Watauga, Texas and this Ordinance shall not operate to repeal or affect any of such other ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event such conflicting provisions, if any, in such other Ordinances or Ordinances are hereby repealed.

IV.

If any section, sub-section, sentence, clause, or phrase of this Ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

V.

This Ordinance shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon approval thereof by the Mayor of the City of Watauga, Texas, and publication hereof as prescribed by law.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this,
the ____ day of April 2020.

APPROVED:

ARTHUR L. MINER, MAYOR

ATTEST:

ANDREA GARDNER, CITY SECRETARY

APPROVED AS TO FORM AND LEGALITY:

GEORGE HYDE, CITY ATTORNEY
Russell Rodriguez Hyde & Bullock LLP



AGENDA MEMORANDUM

DATE: June 10, 2020

TO: Honorable City Council Members

FROM: Sandra Gibson, CGFO, CGFM, Director of Finance

THROUGH: Andrea Gardner, City Manager

SUBJECT: Discuss and consider action adopting an Ordinance Amending the FY 2019-2020 Budget to decrease revenues and expenditures in the General Fund and Crime Control and Prevention District Fund; authorize transfers between departments in the General Fund; and authorize transfers from Equipment Replacement Fund

BACKGROUND/INFORMATION:

Section 102.010 of the Local Government Code authorizes the City Council of the City of Watauga to make changes in the Fiscal Year 2019-2020 budget for municipal purposes. Furthermore, Article IX, Subsection 9.04C and 9.04D of the City Charter authorizes the City Council to reduce one or more appropriations, when determined by the city manager that the revenues available will be insufficient to meet the amount appropriated and authorizes the City Council to transfer part or all of any unencumbered appropriation balance among programs within a department, division, or office or, upon written request by the city manager.

Due to the financial impact COVID-19 is expected to have on City finances, in March of this year, the City Manager took steps to decrease spending to include:

- 1) Implementing a hiring freeze for all positions except for public safety;
- 2) Eliminating all discretionary spending;
- 3) Directing staff to reduce expenditure budgets to the greatest extent possible without reducing service levels.

The General Fund and sales tax funds are expected to experience the biggest revenue shortfalls. The attached proposed ordinance decreases revenues and expenditures in the FY2019-2020 budget and provides for transfers within departments in the General Fund and transfers from the Equipment Replacement Fund to the General Fund and Crime Control District fund. The Crime Control and Prevention District Board approved the CCD budget amendments on July 6, 2020.



AGENDA MEMORANDUM

This budget adjustment does not reflect any relief the City may receive through the CARES Act Relief Funds.

FINANCIAL IMPLICATIONS:

Decreased revenues and expenditures due to expected financial impact of COVID-19 as listed in Attachment A. Some line items including attorney fees and personnel expenditures were increased to cover forecasted expenditures. These are also included in this budget amendment and are covered by budget savings within the department, or transfers from budget savings in other departments within the general fund.

RECOMMENDATION/ACTION DESIRED:

City staff respectfully recommends the Council review and approve Ordinance 2020-22, amending the FY 2019-2020 Budget for the General Fund and Watauga Crime Control & Prevention District Budgets and authorize the stated transfers.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Budget Amendment Ordinance 9.04CD Budget 2019-2020
2. Attachment A - GF, CCD, ERF- Budget Adjustment backup for Council Agenda
FINAL

REVIEWED BY:

Sandra Gibson, CGFO, CGFM, Director of Finance
Karrie Marling, Legal
George Hyde, Legal
Sandra Gibson, CGFO, CGFM, Director of Finance
Andrea Gardner, City Manager

Approved - 7/7/2020
Approved - 7/8/2020
Approved - 7/10/2020
Approved - 7/10/2020
Final Approval - 7/10/2020

Approved as to form for inclusion on Agenda

ORDINANCE NO. 2020-022

AN ORDINANCE OF THE CITY OF WATAUGA, TEXAS, AMENDING THE GENERAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020; REDUCING CERTAIN APPROPRIATIONS; TRANSFERRING VARIOUS APPROPRIATIONS AMONG ACCOUNTS; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO TAKE ACTION NECESSARY TO ACCOMPLISH SAME; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on September 9, 2019, the City Council of the City of Watauga, Texas, passed, adopted and approved the City of Watauga, Texas, General Budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020 ("Fiscal Year 2019-2020); and

WHEREAS, Section 102.010 of the Local Government Code authorizes the City Council of the City of Watauga to make changes in the Fiscal Year 2019-2020 budget for municipal purposes; and

WHEREAS, Article IX, Subsection 9.04C of the City Charter authorizes the City Council to reduce one or more appropriations, when determined by the city manager that the revenues available will be insufficient to meet the amount appropriated; and

WHEREAS, Article IX, Subsection 9.04D of the City Charter authorizes the City Council to transfer part or all of any unencumbered appropriation balance among programs within a department, division, or office or, upon written request by the city manager, the City Council may, by ordinance, transfer part or all of any unencumbered appropriation balance from one department, office or agency to another; and

WHEREAS, in accordance with state law and the City Charter, the City Council is of the opinion that the budget should be amended;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS, THAT:

SECTION 1.

The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

SECTION 2.

The General Budget of the City of Watauga, Texas, for Fiscal Year 2019-2020, be and is hereby amended as set forth in Exhibit "A," which is attached hereto and incorporated herein by reference.

SECTION 3.

The appropriate officials are hereby authorized and directed to take those steps necessary to accomplish such amendment and to cause the same to be duly reflected in the records of the City.

SECTION 4.

This ordinance shall be and is hereby cumulative of all other ordinances of the City of Watauga, Texas and this Ordinance shall not operate to repeal or affect any such other ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which such event conflicting provisions of this Ordinance, in which such event conflicting provisions, if any, in such other ordinance or ordinances are hereby repealed.

SECTION 5.

If any section, subsection, sentence, clause, or phrase of this Ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

SECTION 6.

This Ordinance shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon application of law and in accordance with Sections 3.11 and 3.13 of the Charter of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this ____ day of ____, _____.

APPROVED:

Arthur L. Miner, Mayor

ATTEST:

Andrea Gardner, City Secretary

APPROVED AS TO FORM AND LEGALITY:

George Hyde, City Attorney



ATTACHMENT A

Budget Amendment Summary

	ORIGINAL	PROJECTED/PROPOSED	INCREASE/(DECREASE)	TRANSFER BETWEEN	DESCRIPTION
	2019-2020 Total Budget	2019-2020 PROJECTED	Amendment (Change)	DEPARTMENTS	
Fund: 01 - GENERAL FUND					
Department: 000 - 000-CONSOLIDATED					
30 - TAXES	\$ 9,300,000	\$ 9,050,500	\$ (249,500)		Sales Tax Decline Forecast
31 - PERMITS & LICENSES	\$ 529,000	\$ 495,500	\$ (33,500)		Building permits down
32 - FINES & FORFEITURES	\$ 617,900	\$ 514,000	\$ (103,900)		Forecast lower than budgeted
33 - CHARGES FOR SERVICES	\$ 877,000	\$ 708,200	\$ (168,800)		Program Revenues decline
34 - FRANCHISE FEES	\$ 932,000	\$ 885,000	\$ (47,000)		Legislative Change effective 1/2020
35 - INTERGOVERNMENTAL	\$ 502,600	\$ 502,600	\$ -		
36 - MISCELLANEOUS	\$ 458,200	\$ 355,100	\$ (103,100)		Interest Income/Recreation
39 - TRANSFERS IN	\$ 727,792	\$ 827,792	\$ 100,000		Xfer from Internal Service Fund, Fund 22
Department: 000 - 000-CONSOLIDATED Total:	\$ 13,944,492	\$ 13,338,692	\$ (605,800)		
Department: 010 - CITY SECRETARY OFFICE					
40 - PERSONNEL SERVICES	\$ 116,500	\$ 137,118	\$ 20,618		Contract Change
50 - SUPPLIES	\$ 1,100	\$ 1,100	\$ -		
70 - CONTRACTUAL/SUNDRY	\$ 10,625	\$ 7,955	\$ (2,670)		Decrease travel/training, various
Department: 010 - CITY SECRETARY OFFICE Total:	\$ 128,225	\$ 146,173	\$ 17,948	\$ 17,948	xfer savings from 01-011 (10,214) & 01-015 (7,734)
Department: 011 - HUMAN RESOURCES					
40 - PERSONNEL SERVICES	\$ 125,500	\$ 125,187	\$ (313)		Decrease various
50 - SUPPLIES	\$ 2,200	\$ 2,448	\$ 248		Decrease various
60 - MAINTENANCE	\$ 500	\$ 10	\$ (490)		Decrease various
70 - CONTRACTUAL/SUNDRY	\$ 36,975	\$ 27,316	\$ (9,659)		Decrease training, travel
Department: 011 - HUMAN RESOURCES Total:	\$ 165,175	\$ 154,961	\$ (10,214)	\$ (10,214)	xfer savings to 01-010
Department: 013 - DEVELOPMENT SERVICES DIVISION					
40 - PERSONNEL SERVICES	\$ 157,600	\$ 125,886	\$ (31,714)		Position Elimination
50 - SUPPLIES	\$ 8,800	\$ 6,100	\$ (2,700)		Decrease various
60 - MAINTENANCE	\$ 4,700	\$ 4,700	\$ -		
70 - CONTRACTUAL/SUNDRY	\$ 34,455	\$ 99,095	\$ 64,640		Inspection Fees (Contract)
Department: 013 - DEVELOPMENT SERVICES DIVISION Total:	\$ 205,555	\$ 235,781	\$ 30,226	\$ 30,226	xfer savings from 01-090
Department: 015 - CITY MANAGER					
40 - PERSONNEL SERVICES	\$ 306,000	\$ 307,697	\$ 1,697		Position elimination/Contract change
50 - SUPPLIES	\$ 400	\$ 150	\$ (250)		Decrease various
70 - CONTRACTUAL/SUNDRY	\$ 14,960	\$ 3,580	\$ (11,380)		Travel, Training
Department: 015 - CITY MANAGER Total:	\$ 321,360	\$ 311,427	\$ (9,933)	\$ (7,734)	xfer savings to 01-010
Department: 020 - NON-DEPARTMENTAL					
40 - PERSONNEL SERVICES	\$ 111,000	\$ 56,000	\$ (55,000)		Decrease separation pay line item
50 - SUPPLIES	\$ 47,800	\$ 39,700	\$ (8,100)		Decrease various
60 - MAINTENANCE	\$ 500	\$ 100	\$ (400)		Decrease admin vehicle expense
70 - CONTRACTUAL/SUNDRY	\$ 978,366	\$ 1,153,300	\$ 174,934		Attorney Fee increase \$270,000, xfer to ERF elimination (\$85,866), various decrease
Department: 020 - NON-DEPARTMENTAL Total:	\$ 1,137,666	\$ 1,249,100	\$ 111,434	\$ 111,434	xfer from 01-070
Department: 030 - MUNICIPAL COURT DIVISION					
40 - PERSONNEL SERVICES	\$ 335,700	\$ 322,573	\$ (13,127)		Position not filled remainder of year
50 - SUPPLIES	\$ 5,100	\$ 3,150	\$ (1,950)		Decrease various
60 - MAINTENANCE	\$ 3,000	\$ 2,300	\$ (700)		Decrease uniform maintenance
70 - CONTRACTUAL/SUNDRY	\$ 92,950	\$ 108,600	\$ 15,650		Attorney Fee increase
Department: 030 - MUNICIPAL COURT DIVISION Total:	\$ 436,750	\$ 436,623	\$ (127)		
Department: 040 - FINANCE					
40 - PERSONNEL SERVICES	\$ 381,600	\$ 347,108	\$ (34,492)		Position not filled
50 - SUPPLIES	\$ 5,700	\$ 2,000	\$ (3,700)		Decrease office supplies, publications, wearing apparel
70 - CONTRACTUAL/SUNDRY	\$ 80,300	\$ 76,700	\$ (3,600)		Decrease travel, training
80 - CAPITAL OUTLAY	\$ 2,840	\$ 1,200	\$ (1,640)		Decrease various
Department: 040 - FINANCE Total:	\$ 470,440	\$ 427,008	\$ (43,432)		
Department: 050 - INFORMATION TECHNOLOGY					
40 - PERSONNEL SERVICES	\$ 154,400	\$ 153,650	\$ (750)		Decrease various
50 - SUPPLIES	\$ 43,600	\$ 32,305	\$ (11,295)		Computer supplies decrease
60 - MAINTENANCE	\$ 131,135	\$ 128,235	\$ (2,900)		Decrease various
70 - CONTRACTUAL/SUNDRY	\$ 49,425	\$ 47,400	\$ (2,025)		Decrease various
Department: 050 - INFORMATION TECHNOLOGY Total:	\$ 378,560	\$ 361,590	\$ (16,970)		



ATTACHMENT A

Budget Amendment Summary

	ORIGINAL	PROJECTED/PROPOSED	INCREASE/(DECREASE)	TRANSFER BETWEEN	DESCRIPTION
	2019-2020	2019-2020			
	Total Budget	PROJECTED	Amendment (Change)	DEPARTMENTS	

Department: 060 - LIBRARY

40 - PERSONNEL SERVICES	\$ 733,600	\$ 668,545	\$ (65,055)		Hiring Freeze - 3 positions
50 - SUPPLIES	\$ 152,650	\$ 122,850	\$ (29,800)		Publications, educational supplies, various decreases
60 - MAINTENANCE	\$ 25,550	\$ 10,400	\$ (15,150)		Office equipment, book repair decrease
70 - CONTRACTUAL/SUNDRY	\$ 86,600	\$ 71,900	\$ (14,700)		Decrease various

Department: 060 - LIBRARY Total: \$ 998,400 \$ 873,695 \$ (124,705)

Department: 070 - RECREATION

40 - PERSONNEL SERVICES	\$ 520,900	\$ 475,122	\$ (45,778)		Summer Camp Program savings, event overtime
50 - SUPPLIES	\$ 29,150	\$ 20,666	\$ (8,484)		Decrease various due to program/event cancellations
60 - MAINTENANCE	\$ 9,400	\$ 9,405	\$ 5		
70 - CONTRACTUAL/SUNDRY	\$ 154,950	\$ 80,075	\$ (74,875)		Program savings (athletic instructors, events)
80 - CAPITAL OUTLAY	\$ 7,650	\$ 7,650	\$ -		

Department: 070 - RECREATION Total: \$ 722,050 \$ 592,918 \$ (129,132) \$ (111,434) xfer to 01-020

Department: 075 - PARKS DEPARTMENT

40 - PERSONNEL SERVICES	\$ 423,800	\$ 430,234	\$ 6,434		Separation pay, various
50 - SUPPLIES	\$ 61,600	\$ 52,615	\$ (8,985)		Decrease various
60 - MAINTENANCE	\$ 61,700	\$ 49,700	\$ (12,000)		Decrease Parks Maintenance, various
70 - CONTRACTUAL/SUNDRY	\$ 71,400	\$ 56,123	\$ (15,278)		Decrease travel, training, rental of equipment, etc.

Department: 075 - PARKS DEPARTMENT Total: \$ 618,500 \$ 588,672 \$ (29,829)

Department: 080 - POLICE

40 - PERSONNEL SERVICES	\$ 3,287,600	\$ 3,250,493	\$ (37,107)		Vacancy (now filled)
50 - SUPPLIES	\$ 47,500	\$ 33,800	\$ (13,700)		Decrease wearing apparel, vehicle fuel/parts, ACO
60 - MAINTENANCE	\$ 6,000	\$ 2,200	\$ (3,800)		Decrease various
70 - CONTRACTUAL/SUNDRY	\$ 681,600	\$ 675,256	\$ (6,344)		Decrease travel, training, various

Department: 080 - POLICE Total: \$ 4,022,700 \$ 3,961,749 \$ (60,951)

Department: 085 - FIRE/MIS

40 - PERSONNEL SERVICES	\$ 2,384,400	\$ 2,401,558	\$ 17,158		Separation payout (retirement)
50 - SUPPLIES	\$ 118,850	\$ 110,850	\$ (8,000)		Decrease various
60 - MAINTENANCE	\$ 58,580	\$ 53,980	\$ (4,600)		Decrease various
70 - CONTRACTUAL/SUNDRY	\$ 130,895	\$ 117,945	\$ (12,950)		Decrease shared services

Department: 085 - FIRE/MIS Total: \$ 2,692,725 \$ 2,684,333 \$ (8,392)

Department: 090 - PUBLIC WORKS

40 - PERSONNEL SERVICES	\$ 520,100	\$ 425,998	\$ (94,102)		Hiring Freeze - 3 street positions
50 - SUPPLIES	\$ 32,100	\$ 29,400	\$ (2,700)		Decrease various
60 - MAINTENANCE	\$ 31,100	\$ 28,600	\$ (2,500)		Decrease various
70 - CONTRACTUAL/SUNDRY	\$ 23,350	\$ 19,850	\$ (3,500)		Decrease travel/training

Department: 090 - PUBLIC WORKS Total: \$ 606,650 \$ 503,848 \$ (102,802) \$ (30,226) Xfer to 01-013

Department: 097 - FLEET MAINTENANCE

40 - PERSONNEL SERVICES	\$ 161,150	\$ 163,964	\$ 2,814		
50 - SUPPLIES	\$ 21,000	\$ 18,700	\$ (2,300)		Decrease various
60 - MAINTENANCE	\$ 2,500	\$ 2,500	\$ -		
70 - CONTRACTUAL/SUNDRY	\$ 13,800	\$ 10,650	\$ (3,150)		Decrease Training/Travel, various

Department: 097 - FLEET MAINTENANCE Total: \$ 198,450 \$ 195,814 \$ (2,636)

Department: 098 - BUILDING MAINTENANCE

40 - PERSONNEL SERVICES	\$ 382,600	\$ 383,664	\$ 1,064		
50 - SUPPLIES	\$ 27,000	\$ 24,700	\$ (2,300)		Decrease various
60 - MAINTENANCE	\$ 87,500	\$ 83,500	\$ (4,000)		Electrical equip. maintenance decrease
70 - CONTRACTUAL/SUNDRY	\$ 325,900	\$ 313,930	\$ (11,970)		Decrease electricity, travel, training, rental of equip.

Department: 098 - BUILDING MAINTENANCE Total: \$ 823,000 \$ 805,794 \$ (17,206)

Department: 999 - TRANSFERS

99 - TRANSFERS	\$ 12,500	\$ 12,500	\$ -		
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Department: 999 - TRANSFERS Total: \$ 12,500 \$ 12,500

Total Revenues \$ 13,944,492 \$ 13,338,692 \$ (605,800)

Total Expenses \$ 13,938,706 \$ 13,541,985 \$ (396,721)

Impact on Fund Balance \$ (5,786) \$ (203,293)



ATTACHMENT A

Budget Amendment Summary

ORIGINAL	PROJECTED/PROPOSED	INCREASE/(DECREASE)	TRANSFER BETWEEN	DESCRIPTION
2019-2020 Total Budget	2019-2020 PROJECTED	Amendment (Change)	DEPARTMENTS	

Fund: 18 - CRIME CONTROL

Revenues				
30 - TAXES	\$ 1,509,000	\$ 1,314,000	\$ (195,000)	Sales Tax Decline
36 - MISCELLANEOUS	\$ 67,000	\$ 34,500	\$ (32,500)	School Resource Officer/Interest Income decrease
39 - TRANSFERS IN	\$ -	\$ 70,000	\$ 70,000	Xfer from Internal Service Fund, Fund 22
Department: 000 - 000-CONSOLIDATED Total:	\$ 1,576,000	\$ 1,418,500	\$ (157,500)	
Expenses				
Department: 080 - POLICE				
40 - PERSONNEL SERVICES	\$ 982,500	\$ 1,012,500	\$ 30,000	Holiday pay/additional hours increase/Overtime
50 - SUPPLIES	\$ 147,500	\$ 116,500	\$ (31,000)	Office, Wearing apparel, Fuel/Parts, Educational/Ammo
60 - MAINTENANCE	\$ 198,500	\$ 218,250	\$ 19,750	Software increase
70 - CONTRACTUAL	\$ 329,870	\$ 160,925	\$ (168,945)	Eliminate xfer to ERF, various
80 - CAPITAL OUTLAY	\$ 17,000	\$ 9,000	\$ (8,000)	Decrease various
Department: 999 - TRANSFERS				
99 - TRANSFERS	\$ 30,000	\$ 30,000	\$ -	
Department: 999 - TRANSFERS Total:	\$ 30,000	\$ 30,000		
Department: 080 - POLICE TOTAL	\$ 1,705,370	\$ 1,547,175	\$ (158,195)	
Total Revenues				
	\$ 1,576,000	\$ 1,418,500	\$ (157,500)	
Total Expenses				
	\$ 1,705,370	\$ 1,547,175	\$ (158,195)	
Impact on Fund Balance	\$ (129,370)	\$ (128,675)		



Budget Amendment Summary

ORIGINAL	PROJECTED/PROPOSED	INCREASE/(DECREASE)	TRANSFER BETWEEN	DESCRIPTION
2019-2020	2019-2020			
Total Budget	PROJECTED	Amendment (Change)	DEPARTMENTS	

Fund: 22 - INTERNAL SERVICE

Revenues

33 - PAYMENT FROM CCD	\$	136,370	\$	-	\$	(136,370)	Lease payment eliminated - COVID
33 - PAYMENT FROM GENERAL FUND	\$	85,866	\$	-	\$	(85,866)	Lease payment eliminated - COVID
	\$	222,236	\$	-	\$	(222,236)	

Expense

Department: 999 - TRANSFERS

99 - TRANSFER TO CCD	\$	-	\$	70,000	\$	70,000	Transfer Fund balance reserves to balance budget
99 - TRANSFER FROM GENERAL FUND	\$	-	\$	100,000	\$	100,000	Transfer Fund balance reserves to balance budget
					\$	-	
Department: 999 - TRANSFERS Total:	\$	-	\$	170,000	\$	170,000	



AGENDA MEMORANDUM

DATE: June 12, 2020

TO: Honorable City Council Members

FROM: Mayor Arthur L. Miner

SUBJECT: Discuss and consider direction on scheduling regular town hall meetings and the release of a weekly Mayor Message

BACKGROUND/INFORMATION:

A Standard Operating Procedure was made effective on July 26, 2019 to detail the process required for Citizen Engagement Events/Activities that applies to all City employees, elected and appointed officials. The SOP was reviewed and approved by the City Attorney in direct response to legal/ethical matter related to such events near or during an "election season".

The SOP was sent to all Department Heads, CSO staff and Council Members (as blind copy recipients) on July 26, 2019.

With the issuance of a Disaster Declaration by the Mayor and authorized to continue by the City Council, the Mayor began conducting weekly update videos and regular Town Hall Meetings. City Administration received a complaint regarding the Town Hall Meetings. City Administration notified the Mayor of the complaint and provided a copy of SOP CMO-008. The Mayor requested the matter be placed on the next agenda for Council consideration.

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

City staff respectfully recommends the City Council discuss the matters presented and provide direction.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. CMO SOP 008 - Scheduling Events
2. Political Advertising per Texas Ethics Commission

REVIEWED BY:

Karrie Marling, Legal

Approved - 6/30/2020



AGENDA MEMORANDUM

George Hyde, Legal
Andrea Gardner, City Manager
Approved as to form for inclusion on Agenda

Approved - 7/10/2020
Final Approval - 7/10/2020

STANDARD OPERATING PROCEDURE (SOP)		
CITY OF WATAUGA	NUMBER	CMO-008
SUBJECT: CITIZEN ENGAGEMENT EVENTS/ACTIVITIES	PAGES	1
PREPARED BY: CITY MANAGER'S OFFICE	EFFECTIVE DATE	7/26/19

APPLICABILITY:

This procedure applies to all City Employees, elected and appointed officials.

PURPOSE:

The mayor-council-manager form of government has been set up in Watauga by the City Charter. City Charter Section 7.01(A) acknowledges that the City Manager shall be the chief administrative officer of the city and shall be responsible to the council for the administration of all the affairs of the city.

This policy enables the City Manager to carry out the desires of the Council expressed during the workshops held on November 29, 2018 and December 4, 2018 regarding citizen/public engagement. To ensure compliance with City Charter provisions, the Texas Open Meetings Act and Texas Election Code, this policy sets out rules which shall be followed when the use of political subdivision resources are utilized to carry out citizen/public engagement meeting, event or activity. Adhering to this policy is intended to eliminate risk otherwise present that acts by employees, appointed and elected officials will otherwise violate state and local laws.

PROCEDURE:

1. Meetings, events or activities that provide a social opportunity for elected city officials to engage with the public shall be scheduled through the City Manager in writing with a minimum of two (2) weeks advance notice if City resources of any type (ie. city facilities, city staff, and city social media platforms) are utilized to schedule, promote or hold the event or conduct the activity.
2. Council shall not direct city employees to perform duties or functions associated with the scheduled event.
3. Such meetings, events or activities shall not be scheduled more frequent than quarterly and shall not be scheduled within three months of an upcoming local election.

4. A possible quorum notice shall be published and serve as the notice to the public and City Council that such event has been scheduled.
5. Effective September 1, 2019, Texas law defines "deliberation" to include any verbal or written exchange between a quorum of a governmental body, or between a quorum of a governmental body and another person, concerning any issue within the jurisdiction of the governmental body. Tex. Gov't. Code. §551.001(2), as amended.
6. Effective September 1, 2019, Texas law criminally prohibits a member of a governmental body from knowingly engaging in at least one communication among a series of communications that each occur outside of a meeting authorized by this chapter and that concern an issue within the jurisdiction of the governmental body in which the members engaging in the individual communications constitute fewer than a quorum of members but the members engaging in the series of communications constitute a quorum of members; and knew at the time the member engaged in the communication that the series of communications: involved or would involve a quorum; and would constitute a deliberation once a quorum of members engaged in the series of communications. Tex. Gov't. Code. § 551.143, as amended.
7. Members of the City Council shall remain diligent to the number of council members engaged in any deliberation and the number present at any meeting, event or activity and shall keep a list of topics discussed with the public during any meeting, event or activity as necessary to prepare minutes from any such deliberation and provide the list to the City Secretary within 3 business days of the event for meeting minute preparation to comply with Texas law.
8. The City Secretary or designee shall prepare summary minutes and include the possible quorum minutes on a future agenda for Council consideration for approval.
9. Texas Government Code section 551 (Texas Open Meetings Act, referred to herein as the "Act") shall be followed as section 551.001 includes "informal meetings of a quorum of members of a governmental body are also subject to the Act".
10. No deliberation as defined by the Act shall occur during the events without minutes being prepared.
11. If a city employee isn't present for the meeting, the member of Council requesting the event shall ensure the city facility is locked and secured at the conclusion of the event.

12. The Council shall recognize that such events may create circumstances described by section 551.001(4)(B) that subject the governmental body to the Act when it merely listens to a third party speak.
13. City Council members shall review the attached brochure (Political Advertising per Texas Ethics Commission) from the Texas Ethics Commission and abide by the regulations when the use of any city resource is involved.

Violations of the law often occur because someone finds it irresistible to wrap up a factual explanation with a motivational slogan such as:

IT PAYS TO INVEST IN THE FUTURE.

or

IT'S TIME TO MOVE AHEAD.

Another common misstep is to include "calls to action" such as:

LET'S BUILD A BETTER CITY.

or

SHOW THAT YOU CARE ABOUT OUR FUTURE.

Remember: No matter how much factual information about the purposes of a measure election is in a communication, *any amount* of advocacy is impermissible.

★ A violation of the prohibition is a **Class A misdemeanor**. This means that a violation could lead to criminal prosecution. Also, the Ethics Commission has authority to impose fines for violations of section 255.003.

Another provision of the Texas Election Code prohibits an officer or employee of a political subdivision from using or authorizing the use of an internal mail system to distribute political advertising. An internal mail system is a system operated by a political subdivision to deliver written documents to its officers or employees. A violation of this prohibition could also lead to the imposition of fines by the Ethics Commission or to criminal prosecution.

Although you may not use political subdivision resources for political advertising, you are free to campaign for or against a proposition on your own time and with your own resources. If you do plan to become involved in a campaign, you should educate yourself about filing requirements and about the rules regarding disclosures on political advertising.

Information is available from the Texas Ethics Commission by phone at (512) 463-5800 or on the Ethics Commission's web site at <https://www.ethics.state.tx.us>.

A Short Guide to the Prohibition Against Using Political Subdivision Resources For Political Advertising In Connection With An Election



Texas Ethics Commission
P. O. Box 12070
Austin, Texas 78711-2070

(512) 463-5800
Fax (512) 463-5777

Visit us at <https://www.ethics.state.tx.us> on the Internet.

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Revised October 13, 2017

A Short Guide to the Prohibition Against Using Political Subdivision Resources For Political Advertising In Connection With An Election

No matter how enthusiastic you are about an election, it is important to remember that the Texas Election Code prohibits the use of political subdivision resources to produce or distribute political advertising in connection with an election. Section 255.003 of the Election Code provides as follows:

- An officer or employee of a political subdivision may not spend or authorize the spending of public funds for political advertising.
- This section does not apply to a communication that factually describes the purposes of a measure if the communication does not advocate passage or defeat of the measure.
- A person who violates this section commits an offense. An offense under this section is a Class A misdemeanor.

New legislation effective September 1, 2009, further clarifies that an officer or employee of a political subdivision may not spend or authorize the spending of public funds for a communication describing a measure if the communication contains information that:

- (1) the officer or employee knows is false; and
- (2) is sufficiently substantial and important as to be reasonably likely to influence a voter for or against the measure.

To understand the practical significance of this prohibition, it is useful to look at some of the specific words and phrases used in the law.

“Political advertising” means

- (1) a communication supporting or opposing a candidate for nomination or election to a public office or office of a political party, a political party, a public officer, that: (A) in return for consideration, is published in a newspaper, magazine, or other periodical or is broadcast by radio or television; or (B) appears: (i) in a pamphlet, circular, flier, billboard or other sign, bumper sticker, or similar form of written communication; or (ii) on an Internet website; and
- (2) a communication that advocates passage or defeat of a measure, and that: (A) in return for consideration, is published in a newspaper, magazine, or other periodical or is broadcast by radio or television; or (B) appears: (i) in a pamphlet, circular, flier, billboard or other sign, bumper sticker, or similar form of written communication; or (ii) on an Internet website.

Newsletter of Public Officer of a Political Subdivision. The Ethics Commission adopted a rule providing guidelines for when a newsletter of a public officer of a political subdivision is not political advertising. Texas Ethics Commission Rule 26.2 provides as follows:

For purposes of section 255.003 of the Election Code, a newsletter of a public officer of a political subdivision is not political advertising if:

- (1) It includes no more than two pictures of a public officer per page and if the total amount of area covered by the pictures is no more than 20 percent of the page on which the pictures appear;
- (2) It includes no more than eight personally phrased references (such as the public officer’s name, “I”, “me”, “the city council member”) on a page that is 8 ½” x 11” or larger, with a reasonable reduction in the number of such personally phrased references in pages smaller than 8 ½” x 11”; and
- (3) When viewed as a whole and in the proper context:

- (A) is informational rather than self-promotional;
- (B) does not advocate passage or defeat of a measure; and
- (C) does not support or oppose a candidate for nomination or election to a public office or office of political party, a political party, or a public officer.

The prohibition applies to any **“officer or employee of a political subdivision.”** In other words, if an officer or employee of a political subdivision makes a decision to use political subdivision resources in violation of the prohibition, the employee could be fined by the Ethics Commission or held criminally liable. School board members, as “officers” of a school district, are also subject to the prohibition.

★ The prohibition applies to **“spending or authorizing the spending of public funds”** for political advertising. Not only does this mean that the political subdivision may not purchase or authorize the purchase of new materials for use in creating political advertising, it also means that a political subdivision would violate the prohibition by using existing paper and machinery to generate, display, or distribute political advertising.

Also, it is not permissible to use or authorize the use of the paid time of an employee of a political subdivision to create or distribute political advertising.

★ The prohibition does not apply to **“a communication that factually describes the purposes”** of a measure election. In other words, it is permissible to use the resources of a political subdivision to produce explanatory material about what is at stake in a measure election. However, the communication may not contain information that an officer or employee of a political subdivision knows is false. The information must not be sufficiently substantial and important, such that it would be reasonably likely to influence a voter to vote a certain way.



AGENDA MEMORANDUM

DATE: July 1, 2020

TO: Honorable City Council Members

FROM: Andrea Gardner, City Manager

SUBJECT: Discuss and consider action on a resolution to nominate an individual(s) to serve as a TML Intergovernmental Risk Pool Board Trustee

BACKGROUND/INFORMATION:

On June 26, 2020, the City received a letter of notice from the TML Intergovernmental Risk Pool notifying of the opportunity to submit nominations for places 1, 2, 3 and 4 on the Risk Pool Board.

Terms for Trustees in Places 1-4 will expire October 1, 2020. Place 5 is an appointed public member and is not elected. Places 1, 2, 3 and 4 are currently being held by the following individuals:

Place 1,	Robert T. Herrera,	City Manager,	Cibola
Place 2,	John W. Fullen,	Chair, Mayor,	Henderson
Place 3,	Jeffrey Snyder,	City Manager,	Plainview
Place 4,	Robert S. Hauck, City Manager, Tomball		

In accordance with Section 6 of the Pool Bylaws, any Employer Member may submit the name of a qualified person to be considered for the position of Trustee. All Nominations must reach the Board by Wednesday, August 12, 2020. Each Board Member is elected to a designated place on the Board and all nominations must show one of the Places, 1 through 4, for which the nomination is made. There are no residency or other requirements applicable to any place. Nominees must include a short biographical sketch. The Board Secretary will distribute a ballot to each member by August 17, 2020.

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

City staff respectfully recommends the City Council take action, if desired, to nominate by resolution an individual(s) to serve on the TML Intergovernmental Risk Pool Board.



AGENDA MEMORANDUM

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. TMLIRP Board Nominations 2020
2. Resolution TML IRP Nominations

REVIEWED BY:

Karrie Marling, Legal

George Hyde, Legal

Andrea Gardner, City Manager

Approved as to form for inclusion on Agenda

Approved - 7/7/2020

Approved - 7/10/2020

Final Approval - 7/10/2020

Current Texas Municipal League Intergovernmental Risk Pool Board of Trustee Members and the date their terms expire include:

Place 2 (Oct. 1, 2020)

John W. Fullen, Chair
Mayor, City of Henderson

Place 9 (Oct. 1, 2022)

Andres Garza, Jr.
City Manager, City of Wharton

Place 11 (Oct. 1, 2022)

Randy Criswell, Vice Chair
City Manager, City of Canyon

Place 10 (Oct. 1, 2022)

Carol Loughlin
Appointed Public Member

Place 1 (Oct. 1, 2020)

Robert T. Herrera
City Manager, City of Cibolo

Place 12 (Oct. 1, 2024)

Bert Lumbreras
City Manager, City of San Marcos

Place 3 (Oct. 1, 2020)

Jeffrey Snyder
City Manager, City of Plainview

Place 13 (Oct. 1, 2024)

Byron Black
Chair, Central Appraisal District of Johnson
County
Former Mayor, City of Burleson

Place 4 (Oct. 1, 2020)

Robert S. Hauck
City Manager, City of Tomball

Place 14 (Oct. 1, 2024)

David J. Harris
City Administrator, City of Balcones Heights

Place 5 (Oct. 1, 2020)

Leo Montalvo
Appointed Public Member

Place 15 (Oct. 1, 2024)

Rickey Childers
Appointed Public Member

Place 6 (Oct. 1, 2022)

Mary Gauer
Executive Board, Central Texas Council of
Governments
Former Mayor, City of Harker Heights

TML Representative

Henry Wilson
Mayor, City of Hurst

Place 7 (Oct. 1, 2022)

Mary Dennis
Mayor, City of Live Oak

TML Representative

Bennett Sandlin
Executive Director, Texas Municipal League

Place 8 (Oct. 1, 2022)

Larry Melton
Board, Odessa Housing Authority
Former Mayor, City of Odessa

**TML MultiState Intergovernmental
Employee Benefits Pool Representative**

Mike Smith
City Manager, City of Jacksboro

CITY OF WATAUGA, TEXAS
RESOLUTION NO. 2020-038

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS, APPROVING NOMINATIONS TO THE TML INTERGOVERNMENTAL RISK POOL BOARD PURSUANT TO THE TML INTERGOVERNMENTAL RISK POOL BYLAWS; PROVIDING FOR REPEAL; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 4 of the TML Intergovernmental Risk Pool Bylaws sets forth that each member of the Board must be either an employee or official of the governing body of an Employer Member of the Fund at the time the Board member is elected or appointed; and

WHEREAS, the City Council of the City of Watauga, Texas, finds that the nomination(s) of the following individual(s) are valid and benefit the City of Watauga, and therefore approve of those nominations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS THAT:

I.

The facts and recitations set forth in the preamble of this ordinance are hereby found to be true and correct and adopted herein for all purposes.

II.

The City Council of the City of Watauga finds that the following individuals are hereby approved as nominations to serve on the TML Intergovernmental Risk Pool Board:

III.

This Resolution shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City of Watauga City Council.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this the 13th day of July 2020.

APPROVED:

ARTHUR L. MINER, MAYOR

ATTEST:

ANDREA GARDNER, CITY SECRETARY

APPROVED AS TO FORM AND LEGALITY:

GEORGE HYDE, CITY ATTORNEY
Russell Rodriguez Hyde & Bullock, LLP

CITY OF WATAUGA, TEXAS
RESOLUTION NO. 2020-039

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS APPROVING AMENDMENTS TO THE BYLAWS OF WATAUGA ECONOMIC DEVELOPMENT CORPORATION AND RECOMMENDING RATIFICATION; REPEALING ALL RESOLUTIONS AND PROVISIONS IN CONFLICT HERewith; PROVIDING THAT ALL RESOLUTIONS IN CONFLICT HERewith ARE HEREBY REPEALED TO THE EXTENT THAT THEY ARE IN CONFLICT; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 501.064 of the Texas Local Government Code (formerly Article 5190.6, Section 13 V.A.T.S.), requires that amendments to bylaws of a corporation created pursuant to the Development Corporation Act of 1979 be approved by the governing body (City Council).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Watauga, Texas that:

I.

The bylaws of the Watauga Economic Development Corporation as amended are hereby approved and adopted by the City Council of the City of Watauga, Texas as reflected in “EXHIBIT A” attached hereto, pending ratification by the Watauga Economic Development Corporation.

II.

This Resolution shall be and is hereby cumulative of all other resolutions of the City of Watauga, Texas and this resolution shall not operate to repeal or affect any such other resolutions except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this resolution, in which event such conflicting provisions, if any, in such other resolution or resolutions are hereby repealed.

III.

If any section, subsection, sentence, clause or phrase of this resolution shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portions of this resolution.

IV.

This resolution shall become effective and be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon approval thereof by the Mayor of the City of Watauga, Texas and publication hereof as prescribed by law.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas on this 13th day of July 2020.

APPROVED:

Arthur L. Miner, Mayor

ATTEST:

Andrea Gardner, City Secretary

APPROVED AS TO FORM AND LEGALITY:

George Hyde, City Attorney

WATAUGA ECONOMIC DEVELOPMENT CORPORATION
BYLAWS AMENDED JULY 2020

ARTICLE ONE: POWERS & PURPOSES

1.01 In order to implement the purposes for which the Corporation was formed as set forth in the Articles of Incorporation, the Corporation is organized exclusively for the purposes of benefitting and accomplishing public purposes of, and to act on behalf of the City of Watauga, Texas and the specific purposes for which the Corporation is organized and may issue bonds on behalf of the City of Watauga, Texas for the promotion and development of commercial, industrial and manufacturing enterprises to promote and encourage employment and public welfare, pursuant Chapter 501-505 of the Local Government Code, as now or hereafter amended.

1.02 The Corporation is not a political subdivision or political corporation of the State of Texas within the meaning of its constitution, and no agreements, bonds, debts, or obligations or the lending of credit, or grant of public money or anything of value, of or by the City of Watauga, Texas or any other political corporation, subdivision, or agency of the State of Texas, or a pledge of faith and credit of any of them.

1.03 The registered office of the corporation is located at 7105 Whitley Road, Watauga, Texas 76148, and the name of the registered agent of the corporation at such address is Andrea Gardner, City Manager. The principal office for the transaction of the business of the corporation is located at 7105 Whitley Road, Watauga, Texas 76148.

ARTICLE TWO: DIRECTORS

Powers

2.01 The Directors shall act only as a board, and an individual Director shall have no power to act for the corporation. All corporate powers of the corporation shall be exercised by the Board of Directors or under its authority. The business and affairs of the corporation shall be controlled by the Board of Directors, subject, however, to such limitations as are imposed by law, the Articles of Incorporation or these Bylaws. The Board of Directors may, by contract or otherwise, give general or limited or special power and authority to the officers and employees of the corporation to transact the general business or any special business of the corporation and may give powers of attorney to agents of the corporation to transact any special business requiring such authorization.

2.02 The Directors shall appoint and consent to the City Attorney for the City of Watauga to also serve as the General Counsel for the Corporation.

Qualification and Number of Directors

2.03 Each Director must be a resident of the City of Watauga at the time of appointment and maintain that residency during entire tenure on the Board. The authorized number of Directors of this corporation shall be seven (7). The place numbers for the seven (7) Directors

shall be known as Place 1, Place 2, Place 3, Place 4, Place 5, Place 6 and Place 7.

Appointment and Term

2.04 The Directors shall be appointed by the Watauga City Council and serve at the pleasure of the Watauga City Council. A director is appointed to hold a position for two (2) year terms. The terms of Director Position 1, Director Position 3, Director Position 5 and Director Position 7 directors shall expire in August of each odd-numbered. The terms of Director Position 2, Director Position 4 and Director Position 6 shall expire in August of each even-numbered year.

2.05 Board Membership shall comply with Texas Local Government Code Subchapter B Sections 501.051, 505.052 and 505.053, with the exception that the number of members from the City's governing body serving as a Director/Board of the WEDC shall be limited to three.

2.06 Board members, who also serve on the governing body of the City, shall cease to serve on Board of Directors at the time they cease to serve on the City Council; likewise any board member who is also an employee of the City of Watauga shall cease to serve on the Board of Directors at the conclusion of their employment.

Vacancies

2.07 Vacancies on the Board of Directors may be filled by a majority vote of the Watauga City Council at a regular meeting or special meeting called for that purpose. A vacancy occurring on the Board of Directors may be filled by the City Council at any time. Any Director appointed by the City Council shall serve the remainder of the term of appointment of their predecessor. Nothing in this provision should be construed to prevent such a successor from being appointed and serving one or more subsequent terms.

Removal of Directors

2.08 The entire Board of Directors or any individual Director may be removed from their Director position with or without cause by majority vote of the Watauga City Council, and a successor may then and there be elected to fill the vacancy thus created.

Place of Meetings

2.09 All meetings of the Board of Directors shall be held at the principal offices of the Corporation or at such other location as the Board of Directors may designate, within the City limits of Watauga.

Annual Meetings

2.10 The annual meeting of the corporation shall be held in the month of March each year. At such meetings, officers shall be appointed, reports of the corporation's affairs shall be considered, and any other business may be transacted which falls within the power of the Directors. All provisions herein pertaining to the Board of Directors meetings shall also apply to the annual meeting.

Regular Meetings

2.11 Regular meetings of the Board of Directors shall be held on the third Tuesday of each month between annual meetings of the corporation, and at such dates and times as the Directors may determine. Meetings shall be held no less than quarterly.

Roberts Rules of Order shall be used to conduct and govern meetings. The City of Watauga Council Rules of Procedure apply to the Board. Any action taken by the board which evidences the desired intent to approve, disapprove, or table an agenda item shall not be subject to challenge on the basis of an alleged procedural violation regarding the manner in which the meeting was conducted. All meetings shall be conducted in accordance with the Texas Open Meetings Act, Government Code Chapter 551, as now or hereafter amended.

Special Meetings - Call and Notices

2.10 Special meetings of the Board of Directors for any purpose shall be called at any time by the President or, if the President is absent or unable or refuses to act, by any two Directors. Written notices of the special meetings, stating the time and place and in general terms the purpose or purposes thereof, shall be mailed, electronically mailed or personally delivered to each Director not later than the day before the day appointed for the meeting. All meetings shall be conducted in accordance with the Texas Open Meetings Act, Government Code Chapter 551, as now or hereafter amended.

Attendance

2.11 Attendance at the Board meetings is required of each Director and the attendance record of each Director shall be submitted to the Council prior to any reappointment to the Board. Absences which are considered by Council to indicate the inability or unwillingness to fulfill the duties of the Director may result in the removal and the replacement of the Director as provided in section 2.08 of these bylaws.

Quorum

2.12 A majority of the authorized number of Directors shall be necessary to constitute a quorum for the transaction of business, except to adjourn or recess a meeting. Every act or decision done or made by a majority of the Directors present shall be regarded as the act of the Board of Directors, unless a greater number is required by law or by the Articles of Incorporation. Each Director who is present at a meeting will be deemed to have assented to any action taken at the meeting unless the Director's dissent to the action is entered in the minutes of the meeting.

Board Action

2.13 Any action required or permitted to be taken by the Board of Directors must be taken pursuant to a lawfully convened meeting.

Adjournment - Notice

2.14 A quorum of the Directors may adjourn or recess any Directors' meeting to meet

again at a stated hour on a stated day. In the absence of a quorum, a majority of the Directors present at any Directors' meeting, either regular or special, may adjourn or recess from time to time until the time fixed for the next regular meeting of the Board. All meetings of the Board of Directors shall be conducted in accordance with the Texas Open Meetings Act, Government Code Chapter 551, as now or hereafter amended.

Conduct of Meetings

2.15 The President or, in the President's absence, the Vice President, or in the absence of both, any Director selected by the Directors present, shall preside at the meeting of the Board of Directors. The President, or presiding officer in the absence of the President, shall not make motions and shall vote only in case of a tie. The Secretary of the corporation or, in the Secretary's absence, any person appointed by the presiding officer, shall act as Secretary of the Board of Directors' meetings.

Power of Eminent Domain

2.16 The corporation may exercise the power of eminent domain only on approval of the action by the Watauga City Council. The power must be exercised with and subject to the laws applicable to the City of Watauga.

Liability

2.17 The corporation, individual Directors, the City of Watauga, the individual Watauga City Council Members, employees of the City of Watauga or of the Corporation are not liable for damages arising from governmental function of the corporation or the City of Watauga.

Indemnification of Directors and Officers

2.18 The Board of Directors may authorize the corporation to indemnify and/or pay expenses incurred by, or to satisfy a judgment or settle a claim or pay a fine rendered or levied against present or former Directors, officers, employees or agents of this corporation based upon his or her action as a director, officer, employee or agent of the corporation as authorized by State law.

ARTICLE THREE: OFFICERS

Title and Appointment

3.01 The officers of the corporation shall be a President, one or more Vice Presidents, Secretary, and such assistants and other officers as the Watauga City Council deems necessary to carry out the business and purposes of the corporation. All officers shall be appointed by and hold office at the pleasure of the Board of Directors.

Powers and Duties of Officers

3.02 The officers of the corporation shall have the powers and duties generally ascribed

to the respective offices and such additional authority or duty as may from time to time be established by the Board of Directors. The Secretary is encouraged to furnish to new members the telephone numbers of other WEDC board members and staff, the governing regulations, and any other pertinent information concerning the WEDC to the new board member within seven (7) days of the new director's appointment.

ARTICLE FOUR: FISCAL PROVISIONS

401 The Corporation shall review and upon approval by the Board submit monthly financial reporting in a format utilized by the City of Watauga. All books and records of the Corporation shall be maintained by the City's Finance Department in accordance with Section 501.073 of the Texas Local Government Code. The Watauga City Council and the Corporation acknowledge and agree that the management of the Corporation's financial records shall be administered by the City pursuant to the terms of the Financial Services Agreement.

402 All expenditures of the Corporation shall be preapproved by the City Council in accordance with Texas Local Government Code Chapter 501, Subchapter A. The Corporation shall have its records and accounts audited annually and shall have an annual financial statement prepared based on the audit. The audit shall be completed by the same independent auditor selected by the City Council of Watauga who is selected to conduct the City of Watauga's annual fiscal audit.

403 The corporate fiscal year shall begin October 1st and end September 30th of each year. The Executive Director shall annually prepare each year an itemized budget to cover the proposed expenditures of the Corporation for the upcoming fiscal year. The proposed itemized budget shall be submitted to the Board the 60th day prior to the budget being considered by the Board. Once approved by the Board, the board shall submit the its proposed Corporate itemized budget to the City Secretary, for record and placement on the Council agenda, for consideration and approval by the City of Watauga City Council. All expenditures shall be identified as either routine or contingent, and all routine expenditures shall be considered approved in accordance with Section 501.073 without further action by the City Counsel. All contingent expenditures must be preapproved by the City Council before any funds are disbursed. The itemized budget shall also provide as clear a comparison as practicable between expenditures included in the proposed budget and actual expenditures for the same or similar purposes made for the preceding year. The budget must show as definitively as possible each of the projects for which expenditures are set up in the budget and the estimated amount of money carried in the budget for each project. The budget must contain a complete financial statement of the Corporation that shows (1) the outstanding obligations of the Corporation; (2) the cash on hand to the credit of each fund; (3) the funds received from all sources during the preceding year; and (5) the estimated revenue available to cover the Corporate itemized budget. The Corporation shall provide notice of the date, time and location of the City Council's consideration of the Corporate itemized budget on the Corporation's website.

404 Temporary or idle funds of the Watauga Economic Development Corporation which are

undesignated, may be invested in any legal manner authorized by the Public Funds Investment Act and authorized by the Corporation's approved Investment Policy. The Corporation's Investment Policy must be reviewed and approved annually by the Board of Directors.

ARTICLE FIVE: EXECUTION OF INSTRUMENTS

5.01 The Board of Directors may, in its discretion, authorize an officer or officers, or other person or persons, to execute any corporate instrument or document, or to sign the corporate name without limitation, except where otherwise provided by law and such execution or signature shall be binding on the corporation.

ARTICLE SIX: RECORDS AND REPORTS

Inspection of Books and Records

6.01 The corporation shall keep at the principal place of business a book of minutes of all meetings, adequate business records and notices of all its transactions.

6.02 All books and records of the corporation shall be open to inspection to the extent expressly provided by the Texas Open Records Act, Chapter 551 of the Government Code, as now or hereafter amended, and not otherwise. All books and records may be examined by Directors and Watauga City Council members at reasonable times.

ARTICLE SEVEN: AMENDMENT OF BYLAWS

Amendment of Bylaws

7.01 The power to alter, amend, or repeal these bylaws is vested in the Directors, subject to the approval of the City Council or changes in State law.

ARTICLE EIGHT: MISCELLANEOUS PROVISIONS

Legal Authorities Governing Construction of Bylaws

8.01 The Bylaws shall be construed in accordance with the laws of the State of Texas. All references in the Bylaws to statutes, regulations, or other sources of legal authority shall refer to the authorities cited, or their successors, as they may be amended from time to time. It is expressly provided that the provisions of Chapter 501-505 of the Local Government Code, as now or hereafter amended, are incorporated within these Bylaws by reference. In the event of any conflict between the applicable provisions of such Act and these Bylaws, then the applicable provisions of such Act shall control.

Legal Construction

8.02 If any Bylaw provision is held to be invalid, illegal or unenforceable in any respect,

the invalidity, illegality or unenforceability shall not affect any other provision and the Bylaws shall be construed as if the invalid, illegal, or unenforceable provision had not been included in the Bylaws.

Effective Date

These Bylaws, and any subsequent amendments hereto, shall be effective as of and from the date on which approval has been given by both the Board of Directors and the City Council of the City of Cleveland, Texas.

CERTIFICATE OF SECRETARY

I, the undersigned, certify that I am the elected and acting secretary of the Watauga Economic Development Corporation, a Texas corporation; and the preceding bylaws, comprising ____ pages, constitute a true and complete copy of the bylaws of the corporation as amended at a meeting of the board of directors of the corporation held on the ____ day of _____ 2020.

I have subscribed my name and affixed the seal of the corporation on this the ____ day of _____ 2020.

WATAUGA ECONOMIC DEVELOPMENT CORPORATION

By: _____
Secretary

[Seal]

Approved by City Council on _____ day of _____, 2020.



AGENDA MEMORANDUM

DATE: July 10, 2020

TO: Honorable City Council Members

FROM: Andrea Gardner, City Manager

SUBJECT: Discuss and consider adopting a Resolution by the City Council of the City of Watauga, Texas in support of equality and justice.

BACKGROUND/INFORMATION:

The attachment is a City Staff initiated message to the public regarding the City's sustaining position in support of equality and justice.

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

City staff respectfully recommends approval of Resolution No. 2020-040, to show support of equality and justice.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. 2020.06.29 Equality and Justice resolution final

REVIEWED BY:

Andrea Gardner, City Manager

Final Approval - 7/10/2020

Approved as to form for inclusion on Agenda

CITY OF WATAUGA, TEXAS
RESOLUTION NO. 2020-040

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF
WATAUGA, TEXAS IN SUPPORT OF EQUALITY AND JUSTICE.

WHEREAS, The City of Watauga City Council and The City of Watauga Police Department seek to prevent and prohibit all discriminatory practices based on race, color, creed, ancestry, national origin, sex, sexual orientation, gender identity, disability, age, marital status or status with regard to public assistance; and

WHEREAS, an inclusive and safe community requires open communication, diverse perspectives, and a foundation built on trust; and

WHEREAS, the City of Watauga Police Department is committed to building trust and accountability, and creating an equitable, inclusive community where people of all races and creeds feel safe; and

WHEREAS, we recognize that the recent deaths of Botham Jean, Jonathan Paul, Atatiana Jefferson, Ahmaud Arbery, Breonna Taylor, Mike Ramos, and George Floyd are part of an unfortunate horrific history of violence performed against black Americans in the United States; and

WHEREAS, thousands of people locally, nationally, and internationally are speaking in opposition to patterns of systemic and institutional racism which is often a matter of life or death for people of color; and

WHEREAS, the First Amendment of the US Constitution reserves the right of the people to peaceably assemble and petition the government for a redress of grievances which has resulted in positive civil disobedience throughout American history; and

WHEREAS, the City of Watauga stands with those that peacefully protest acts that have led to unequal treatment and unjust deaths of all Americans; and

WHEREAS, every Watauga citizen has the opportunity and responsibility to a peaceful protest to listen, to learning from, and to act in support of those in our community who are most impacted by racial inequities; and

WHEREAS, law enforcement officials take an oath to protect, to serve the community, and are deeply committed to a career serving the public, the small percentage of those officers that tarnish the profession, should not diminish the admirable attributes of the profession as a whole; and

WHEREAS, everyone who lives in Watauga deserves the commitment by its municipal leaders and law enforcement officers to care, listen, and respond to the needs of all citizens.

WHEREAS, on June 8, 2020 the Tarrant County Black Democrats Organization issued a press release outlining their concerns relating to law enforcement interactions and engagement with Black Americans; and

WHEREAS, patterns of systemic and institutional racism are not a political issue, but a human issue, and that all citizens are entitled to equal protection under the law; and

WHEREAS, the Mayor, Watauga City Council, Watauga City Manager and the Watauga Police Department wish to affirmatively express their commitment to equality and justice for all.

NOW, THEREFORE, BE IT RESOLVED by the City of Watauga City Council that the City endorses the affirmative efforts of organizations to work together to achieve equality and justice for our citizens, expresses its continued support of its commitment to inclusiveness and safety for all citizens and visitors to our community, and expresses its support and full confidence in the City of Watauga's Police Department in passage of this Resolution.

PASSED AND ADOPTED this the 13th day of July 2020.

APPROVED:

ARTHUR L. MINER, MAYOR

ATTEST:

ANDREA GARDNER, CITY SECRETARY

APPROVED AS TO FORM AND LEGALITY:

GEORGE E. HYDE, CITY ATTORNEY



AGENDA MEMORANDUM

DATE: June 19, 2020

TO: Honorable City Council Members

FROM: Andrea Gardner, City Manager

SUBJECT: Pursuant to Section 551.071 and 551.074, to deliberate upon and seek the advice of the City Attorney regarding the duties of the City Manager

BACKGROUND/INFORMATION:

The City Council will convene in executive session pursuant to (Texas Open Meetings Act), Chapter 551 of the Texas Government Code, Section 551.074 Personnel Matters; Closed Meeting, which allows the following:

Deliberation of the duties of the City Manager in a closed meeting

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Karrie Marling, Legal

George Hyde, Legal

Andrea Gardner, City Manager

Approved as to form for inclusion on Agenda

Approved - 6/29/2020

Approved - 7/10/2020

Final Approval - 7/10/2020



AGENDA MEMORANDUM

DATE: June 19, 2020

TO: Honorable City Council Members

FROM: George Hyde, Legal

SUBJECT: Pursuant to Section 551.071, deliberate upon and seek the advice of the City Attorney regarding the calling of the election to renew the Watauga Crime Control and Prevention District

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

George Hyde, Legal

Andrea Gardner, City Manager

Approved as to form for inclusion on Agenda

Approved - 7/10/2020

Final Approval - 7/10/2020



AGENDA MEMORANDUM

DATE: July 10, 2020

TO: Honorable City Council Members

FROM: George Hyde, Legal

SUBJECT: Pursuant to Section 551.071 to deliberate upon and seek the advice of the City Attorney regarding Empower Texans Foundation, Inc. v. The City of Watauga, et al. Case No. 44:20-cv-00416-O filed in the U.S. District Court for the Northern District of Texas, Fort Worth Division.

BACKGROUND/INFORMATION:

Pending litigation

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Andrea Gardner, City Manager

Final Approval - 7/10/2020

Approved as to form for inclusion on Agenda



AGENDA MEMORANDUM

DATE: June 23, 2020

TO: Honorable City Council Members

FROM: George Hyde, Legal

SUBJECT: Pursuant to Section 551.071 deliberate and seek the advice of the City Attorney regarding the ability to enforce or regulate the use of the City Seal, city logos and and city trademarks

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

George Hyde, Legal

Andrea Gardner, City Manager

Approved as to form for inclusion on Agenda

Approved - 7/10/2020

Final Approval - 7/10/2020



AGENDA MEMORANDUM

DATE: July 8, 2020

TO: Honorable City Council Members

FROM: George Hyde, Legal

THROUGH: Andrea Gardner, City Manager

SUBJECT: Discuss and consider the adoption of an Ordinance by the City Council of the City of Watauga, Texas adopting sections 2-2 and 2-3 of chapter 2, article i of the Code of Ordinances of the City of Watauga, Texas; prohibiting surreptitiously recording oral and electronic communications of city officials, employees or volunteers; repealing Ordinance no. 2020-013, enacted April 13, 2020, in its entirety; providing for severability; establishing a penalty; and providing an effective date.

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

City staff respectfully recommends the City Council adopt an ordinance based on legal direction and options provided in closed session.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

George Hyde, Legal

Andrea Gardner, City Manager

Approved as to form for inclusion on Agenda

Approved - 7/10/2020

Final Approval - 7/10/2020