



AGENDA
ANIMAL SERVICES ADVISORY COMMITTEE
REGULAR MEETING
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
WEDNESDAY, SEPTEMBER 2, 2020
12:00 PM

CALL TO ORDER

PUBLIC TESTIMONY Members of the public are invited and encouraged to attend all public meetings of the City Council that are not closed to the public in accordance with the Texas Open Meetings Act. It is the desire of the City Council that citizens actively participate in the City's governance system and processes. Public input to the City Council is encouraged during the Public Testimony, Public Hearings, or Action Item sections of a meeting agenda. Individuals desiring to speak during Public Testimony shall be called upon to speak only after completing a Request to Speak form provided. The Request to Speak form for Public Testimony shall be submitted to the administrative staff prior to speaking. Individuals desiring to speak on an agenda item or during a public hearing shall submit the Request to Speak form prior to the introduction of that respective item by the Chair. Once the form is received by administrative staff, the individual shall be recognized and called upon by the Chair prior to speaking. Any public testimony must occur prior to formal action being taken by the Body. The Chair shall have the power to suspend citizen comments at any time during the meeting to preserve the order and efficiency of the meeting. Reasonable time limitations may be placed on public testimony by the presiding officer in order to conduct an efficient and effective public meeting.

APPROVAL OF MINUTES

1. Approval of minutes from Animal Services Advisory Meeting held on June 17, 2020.

REPORTS

1. Update on Clear the Shelter 2020

NEW BUSINESS

1. Discussion and Action on a reduced fee for senior citizens. Animal adoption fee is \$80.00 currently. Action would approve the reduction for the adoption fee to \$40.00.
2. Discussion and Action on implementing Forever Hope Animal Adoption Program for special needs pets.

ADJOURNMENT

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Andrea Gardner, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on Friday, August 28, 2020 before 5:00 p.m., in accordance with Chapter 551 of the Texas Government Code.



Andrea Gardner, City Secretary





AGENDA MEMORANDUM

DATE: August 27, 2020

TO: Animal Services Advisory Committee Member

FROM: Raquel Guajardo, Deputy City Secretary

SUBJECT: Approval of minutes from Animal Services Advisory Meeting held on June 17, 2020.

BACKGROUND/INFORMATION:

The minutes from the Animal Services Advisory Committee Meeting on June 17, 2020 are being presented for your consideration and approval.

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

It is respectfully requested that the Animal Services Advisory Committee consider the approval of the minutes from the June 17, 2020 meeting.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. ASACMIN 061720 PDF

REVIEWED BY:

Andrea Gardner, City Manager

Final Approval - 8/28/2020

Approved as to form for inclusion on Agenda

**MINUTES
ANIMAL SERVICES ADVISORY COMMITTEE
REGULAR MEETING
JUNE 17, 2020
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
12:00 PM**

MEMBERS PRESENT

Pam Burney
Dr. Karen Metzler
Alex Magee
Lieutenant James Parham

Chairperson
Vice-Chairperson (Absent with Notice)
Secretary
Member

and

Council Member Juanita King
Raquel Guajardo

Council Liaison
Deputy City Secretary

CALL TO ORDER

Chairman Burney called to order at 12:02 p.m.

PUBLIC TESTIMONY

Requests to Speak forms were not received.

APPROVAL OF MINUTES

1. Approval of minutes from Animal Services Advisory Meeting held on December 17, 2019

Secretary Magee made a motion to accept the minutes as presented. Lieutenant Parham seconded the motion. Motion carried.

REPORTS

No reports were presented.

NEW BUSINESS

1. Discuss and possible action on a recommendation of adding the definition Animal Services Center to the City Ordinances to read "Animal Services Center is a Designated facility operated by the City of Watauga, responsible for the care and housing of animals held under provisions of this chapter."

Secretary Magee gave a brief overview of the item and stated that the goal is to have more clearly defined ordinance descriptions.

Lieutenant Parham made a motion to accept the item as presented. Secretary Magee seconded the motion. Motion carried.

2. Discuss and possible action on a recommendation of adding the definition Animal Control Officer to our City ordinance to read "Animal Control Officer- Is a person designated by the Chief of Police whose purpose is the care and control off all animals within the city limits. This person enforces city ordinances and state laws pertaining to the care and control of animals."

Lieutenant Parham made a motion to accept the item as presented. Secretary Magee seconded the motion. Motion carried.

3. Discuss and take action on selecting a future meeting date for 2020.

Secretary Magee reported that due to the cancellation of a meeting because COVID concerns, scheduling of an additional meeting is required.

Secretary Magee made a motion for a meeting to be scheduled September 2, 2020 at 12:00 p.m. Lieutenant Parham seconded the motion. Motion carried.

ADJOURNMENT

With there being no further business to conduct, Chairman Burney adjourned the meeting at 12:10 p.m.

APPROVED: this _____ day of _____, 2020

SIGNED: this _____ day of _____, 2020

ATTEST:

APPROVED:

Alex Magee, Secretary

Pam Burney, Chairperson

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office



AGENDA MEMORANDUM

DATE: August 26, 2020
TO: Animal Services Advisory Committee Member
FROM: Alex Magee, Animal Services Supervisor
SUBJECT: Update on Clear the Shelter 2020

BACKGROUND/INFORMATION:

Watauga Animal Services participated in Clear the Shelter this year. The event is from August 24th through August 29th and several animals have already been adopted.

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Robert Parker, Chief of Police

Final Approval - 8/28/2020

Approved as to form for inclusion on Agenda



AGENDA MEMORANDUM

DATE: August 26, 2020

TO: Animal Services Advisory Committee Member

FROM: Alex Magee, Animal Services Supervisor

SUBJECT: Discussion and Action on a reduced fee for senior citizens. Animal adoption fee is \$80.00 currently. Action would approve the reduction for the adoption fee to \$40.00.

BACKGROUND/INFORMATION:

The animal adoption fee would include sterilization, vaccinations, microchip, dewormer and heartworm test for dogs over 6 months of age. The reduced fee will provide seniors with a lower cost adoption option and help animals get into homes.

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

Animal Services is seeking action on this item to better serve senior citizens in Watauga.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. 1

REVIEWED BY:

Robert Parker, Chief of Police

Final Approval - 8/28/2020

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SENIOR ADULT *love program*

Watauga Animal Services Reduced Adoption Fee for Senior Adults
(65 years of age and older)

\$40 Adoption Fee

Includes: pet sterilization, vaccinations, deworming, microchip, and pet supplies



AGENDA MEMORANDUM

DATE: August 26, 2020

TO: Animal Services Advisory Committee Member

FROM: Alex Magee, Animal Services Supervisor

SUBJECT: Discussion and Action on implementing Forever Hope Animal Adoption Program for special needs pets.

BACKGROUND/INFORMATION:

The Forever Hope Program will waive adoptions fees for animals with special needs and animals over ten years of age. Waiving these fees will help adopters afford additional costs the animals may have do to disability or medical issues.

FINANCIAL IMPLICATIONS:

Will likely reduce the expenses incurred through medical costs. There will most likely not be a fiscal impact.

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. 3

REVIEWED BY:

Robert Parker, Chief of Police

Final Approval - 8/28/2020

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Forever Hope

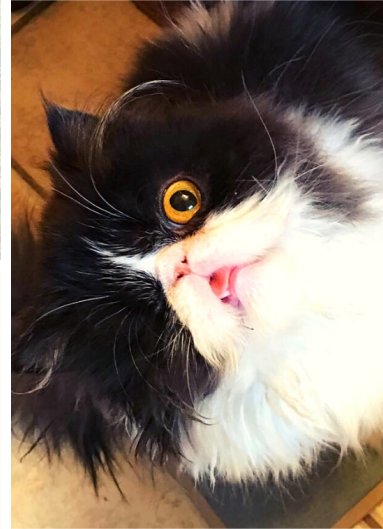
Adoption Program For
Special Needs Pets

Adoption Fee Waived For Pets That Are:

- Heartworm positive dogs
- Blind or missing 1 or both eyes
- Missing a limb
- Deaf
- 10+ years of age

Adoption Includes:

- Sterilization
- Vaccinations,
including rabies
- Deworming
- Microchip



Watauga Animal Services

5203 Watauga Road, Watauga, TX 76137 (817)656-9614