



**AGENDA**  
**YOUTH ADVISORY COUNCIL**  
**VIDEOCONFERENCE MEETING**  
**TUESDAY, SEPTEMBER 8, 2020**  
**7:00 PM**

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a **Youth Advisory Council Meeting** of the City of Watauga, Texas will be held at which time the following subjects will be discussed and may be acted upon.

If you wish to view-only, the meeting will be streamed “live” on our web-site at the normal location: <https://www.cowtx.org/1403/Agendas-and-Minutes>

If you wish to comment during the meeting, you may do so by registering using the form located at: <https://www.cowtx.org/comments>. You will have the option to join the virtual meeting and comment “live” at the appropriate time using a computer, Android device, iOS device and/or a phone. Or, you can provide your comments at the time of registration and they will be read into the record for you.

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**Youth Advisory Council - Comment Registration - September 8, 2020**

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Members of the public are invited and encouraged to attend all public meetings that are not closed to the public in accordance with the Texas Open Meetings Act. Public input is encouraged during Public Testimony, Public Hearings or Action sections of a meeting agenda. As authorized by the Executive Orders issued by the Texas Governor, the City and is making special provisions to allow the public to comment at this meeting. The meeting will be hosted using WEBEX. "Live" participation is limited. A person desiring to comment "live," during the meeting must register in advance using this form. Once registered, citizens will be provided with the meeting link information on a first come, first served basis until all slots have been filled.

Citizens may also provide their comments in writing. ALL COMMENTS MUST BE RECEIVED NO LATER THAN 1 HOUR PRIOR TO THE MEETING. All written comments must comply with applicable decorum rules for comments made during a public meeting of the City Council to be read into the record. Up to three minutes shall be allotted for each written comment to be read into the record of the meeting. All timely comments will be read into the record of the meeting at the appropriate time during the meeting.

While reasonable efforts will be taken to gather comments received within the hour prior to the meeting or received during the meeting, all such comments are considered untimely and may not be recognized and read during the meeting.

First Name\*

Last Name\*

Address1\*

“Live” meeting space is limited and will be provided on a first come, first served basis. If you select the “live” meeting option, the WEBEX meeting details will be emailed to you at the e-mail address you provide during registration. You will be responsible for ensuring that you are available in the WEBEX meeting at the time public testimony is requested and that you have a microphone or have called in via telephone so that your comments can be heard.

A copy of the agenda packet for this meeting may be obtained here: <https://www.cowtx.org/1403/Agendas-and-Minutes>. A recording of this meeting will be made available on-line at the city's website as soon as practicable after the meeting.

## **CALL TO ORDER**

## **ROLL CALL**

## **ANNOUNCEMENTS**

## **PRESENTATIONS**

1. Orientation for Youth Advisory Council Members  
**Andrea Gardner, City Manager**

## **ADJOURNMENT**

### **Meeting Notices and Reservation of Rights**

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the to address a subject matter on the agenda. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose

members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

## NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Andrea Gardner, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on Friday, September 4, 2020, before 5:00 p.m., in accordance with Chapter 551 of the Texas Government Code.



Andrea Gardner, City Secretary



**CITY OF WATAUGA, TEXAS**

**ORDINANCE NO. 2019-007**

**AN ORDINANCE OF THE CITY OF WATAUGA, TEXAS AMENDING CHAPTER 2 OF THE CITY OF WATAUGA CODE OF ORDINANCES; PROVIDING RULES AND REGULATIONS RELATED TO THE ESTABLISHMENT OF THE YOUTH ADVISORY COUNCIL; PROVIDING RULES AND REGULATIONS RELATED TO THE MEMBERSHIP, DUTIES, AND OPERATION OF SAID COUNCIL; PROVIDING FOR REPEAL; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Watauga recognizes that various boards, committees and councils are necessary and appropriate to assist the City with carrying out municipal functions in an efficient and responsive manner; and

**WHEREAS**, the City Council further recognizes the benefits of seeking input from and including the youth of the community in the development of city-wide policies and programs affecting the youth of the community; and

**WHEREAS**, the City Council desires to establish a Youth Advisory Council to assist with the development of said policies and programs, to provide insight into the matters affecting the youth of the City and to provide outreach to all youth of the community; and

**WHEREAS**, the City Council of the City of Watauga further desires to establish rules and regulations for the membership, duties and operation of such Youth Advisory Council; and

**WHEREAS**, the City Council finds this Ordinance to be reasonable and prudent and further finds this Ordinance necessary for the development of youth-oriented policies and programs and for the effective outreach to the youth of the community.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS:**

**I.**

The facts and recitations set forth in the preamble of this ordinance are hereby found to be true and correct and adopted herein for all purposes.

## **II.**

The City of Watauga Code of Ordinances is hereby amended by adding a new division 7 of article III of Chapter 2 to provide as follows:

### **“Chapter 2 - Administration**

. . . .

#### **Article III. Boards and Commissions**

. . . .

#### **Division 7. Youth Advisory Council**

##### **Section 2-161. Creation; purpose; duties.**

- (a) There is hereby created the Youth Advisory Council. The purpose of the Youth Advisory Council is to serve as a liaison between the city council and the youth of the community on issues related to youth. The Youth Advisory Council shall serve as an advisory body to the city on matters relating to youth.
- (b) The Youth Advisory Council shall have the following powers and duties:
  - (1) Develop a draft of bylaws and submit same to city council for approval.
  - (2) Maintain and comply with said bylaws.
  - (3) Identify areas of improvement relating to youth, including the development of programs and services that empower, support and inform youth, create a family friendly community and enable and encourage youth to be productive members of the community.
  - (4) Study and investigate important issues that relate to youth and advise city council and city staff on same.
  - (5) Work with city council and city staff to develop and implement policies that focus on youth.
  - (6) Facilitate the planning and organization of community events and meetings related to youth.
  - (7) Build partnerships with individuals, groups and organizations that impact both youth and families.
  - (8) Partner with individuals, groups and organizations in the planning and implementation of services and opportunities that impact both youth and families.
  - (9) Submit a written report to city council on the status of its activities by January 31 of each year.
  - (10) Submit a written report to city council of its activities and an annual plan of its upcoming activities for the ensuing term by May 31 of each year.
  - (11) Carry out and implement directives from the mayor, city council and city staff.

**Section 2-162. Composition; appointment of members; terms of office.**

- (a) The Youth Advisory Council will consist of at least five (5) members who represent the diversity of thought and experience of the Watauga youth. The five (5) members must be enrolled and attending classes in 8<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup> or 12<sup>th</sup> grade at the time of appointment. Additionally, each must meet at least one (1) of the following qualifications:
  - (1) Reside in the City of Watauga.
  - (2) Reside within the boundaries of Birdville Independent School District or the Keller Independent School District.
  - (3) Attend a state recognized school or homeschool within the City of Watauga.
- (b) The initial members and subsequent members shall be appointed by the city council.
- (c) City staff shall develop an application process to be approved by the city council to assist with the appointment of all members other than the initial members.
- (d) Each member of the Youth Advisory Council shall serve for a one-year term and may be reappointed for consecutive terms, provided such member meets the qualification requirements set forth in section 2-162(a) of this Code at the time of reappointment.

**Section 2-163. Officers.**

- (a) At the first meeting following the organizational meeting for the initial members of the Youth Advisory Council at which a quorum is present, the members of said council shall elect the following officers to serve for the duration of the term of office:
  - (1) Chair, to be responsible for running meetings, developing agenda items and assisting all officers with their duties.
  - (2) Vice Chair, to be responsible for running meetings when the chair is not present and assisting all officers with their duties.
  - (3) Secretary, to be responsible for taking minutes and ensuring the Youth Advisory Council city staff liaisons and city council are provided minutes.
  - (4) Historian, to be responsible for keeping track of the history of the council, including event documentation, photography, social media and website content submittal.
- (b) Subsequent officers shall be elected each year following the appointment of new members.

**Section 2-164. Meetings and records.**

- (a) The Youth Advisory Council shall meet once each month at a regularly established time and date. All meetings of the council shall be conducted consistent with the City of Watauga Charter and the City of Watauga Municipal Code. Committees of the Youth Advisory Council may meet at any time.
- (b) A quorum will consist of a simple majority of members.
- (c) The Youth Advisory Council meeting shall be open to the public; however, compliance with the Texas Open Meetings Act shall not be required.
- (d) All Youth Advisory Council records shall be made publicly available, subject to the Public Information Act and applicable state law.
- (e) The Youth Advisory Council records shall be subject to the records retention policy of the City.

**Section 2-165. City council liaison; liaison staff member; adult advisors.**

- (a) The city council shall designate one of its members to serve as a liaison to the Youth Advisory Council.
- (b) The city manager shall appoint a staff member to attend the meetings of the Youth Advisory Council and to serve as an advisor to and liaison between the Youth Advisory Council and the city council.
- (c) The city council shall appoint no less than two (2) adult advisors to the Youth Advisory Council. Such advisors shall serve terms commensurate with the terms of the Youth Advisory Council members and must meet the following qualifications:
  - a. residency within the city limits of the City of Watauga;
  - b. 21 years of age or older;
  - c. no criminal record (other than class c moving violations); and,
  - d. a background in volunteering, teaching or municipal government operations.

**Section 2-166. Assistance by city staff; use of city resources.**

Subject to the approval of the city manager, the facilities and personnel of the city shall be made available to assist the Youth Advisory Council in carrying out its functions.”

**III.**

This Ordinance shall be and is hereby cumulative of all Ordinances of the City of Watauga, Texas, and this Ordinance shall not operate to repeal or affect any such other Ordinances except insofar as the provision thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event, such conflicting provisions, if any, in such Ordinance or Ordinances are hereby repealed.

**IV.**

If any section, sub-section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

**V.**

This Ordinance shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon application of law and in accordance with Sections 3.11 and 3.13 of the Charter of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this the 12<sup>th</sup>  
day of August 2019.

APPROVED:

\_\_\_\_\_  
ARTHUR L. MINER, Mayor

ATTEST:

\_\_\_\_\_  
ANDREA GARDNER, City Secretary

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
GEORGE E. HYDE, Interim City Attorney