



AGENDA
WATAUGA CITY COUNCIL
REGULAR MEETING
MONDAY, SEPTEMBER 14, 2020
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:30 PM

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a **Regular City Council Meeting** of the City of Watauga, Texas will be held at which time the following subjects will be discussed and may be acted upon.

COVID-19 PRECAUTIONS

The operation of a municipality is an Essential Service. The Texas Governor's Order, with the guidance of DSHS Commissioner Dr. Hellerstedt, allows all persons in Texas to obtain essential services, but directs the public to do so by minimizing in-person contact with people who are not in the same household and direct the implementation of social distancing, good hygiene, environmental cleanliness and sanitation. Therefore, the following social distancing rules apply to the public attending this meeting:

- 1) Any member of the public attending the meeting shall maintain a six-foot distance from others (except for those you live in the same household). City Staff and City Officials shall practice social distancing to the extent able without interfering in the ability to carry out the essential governmental functions to be conducted at this meeting.
- 2) To enter City Hall to attend this meeting all persons must wear a face covering (i.e. a cloth mask that effectively covers the mouth and nose with more than one layer of fabric) or equivalent device.
- 3) Attendance in the Council Chamber will be limited to allow for the public in attendance to practice social distancing. Seating may be assigned.
- 4) Coughs and sneezes must be covered with a cloth or tissue, which should then be properly disposed of or washed, and shall not be exposed to others.
- 5) Public courtesies such as handshakes or other greetings shall be respectfully avoided.
- 6) Any member of the public approaching city representatives, whether they be city staff or elected or appointed officials must maintain six-foot social distancing.

Any person who fails to comply with the COVID-19 Precautions may be removed from the meeting.

EXPANDED OPPORTUNITY FOR PUBLIC COMMENT OR PUBLIC TESTIMONY:

The City shall continue to allow expanded opportunities for members of the public who do not attend to participate in Public Comment and Public Testimony. Such participation will be allowed when recognized upon the Mayor's announcement.

ANYONE WHO DOES NOT ATTEND BUT DESIRES TO COMMENT ON A MATTER NOT ON THE AGENDA OR TESTIFY ON A MATTER ON THE AGENDA AT THIS

MEETING MUST SEND THEIR COMMENT IN WRITING USING THE FORM AT <http://www.cowtx.org/Councilcomments> NO LATER THAN ONE (1) HOUR PRIOR TO THE MEETING.

All written comments must comply with applicable decorum rules for comments made during a public meeting of the Watauga City Council to be read into the record. Up to three minutes shall be allotted for each written or oral comment to be read/spoken into the record of the meeting. All timely written comments will be read into the record of the meeting at the appropriate time during the meeting. While reasonable efforts will be taken to gather comments received within the hour prior to the meeting or received during the meeting, all such comments are considered untimely and may not be recognized and read during the meeting.

CALL TO ORDER (Council Members, City Staff, Members of the Public - when speaking during the meeting please speak directly into the microphones on the dais or podium)

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE United States and Texas Flags

ANNOUNCEMENTS

PRESENTATIONS

1. Presentation of Service Awards for City of Watauga Employees celebrating a milestone anniversary during the month of September 2020
Andrea Gardner, City Manager

PUBLIC TESTIMONY Government Code Section 551.007(b) provides that a governmental body shall allow each member of the public who desires to address the body regarding an item on the agenda to address the body regarding the item at the meeting before or during the body's consideration of the item. The governing body is permitted to decide when during the meeting a member of the public speaks. The City Council encourages citizens to share their viewpoints on any item listed on the agenda. Questions raised to the Council during a meeting may be directed to the City Manager for prompt response, within a reasonable time, after the meeting. Individuals desiring to speak during Public Testimony shall be called upon to speak only after completing a Request to Speak form attached hereto as Annex E. The Request to Speak form must be completed truthfully and submitted to the administrative staff member prior to speaking. Once the form is received by administrative staff, the individual shall be recognized and called upon by the Chair prior to being allowed to speak. Reasonable time limitations may be placed on public testimony by the presiding officer in order to conduct an efficient and effective public meeting.

CONSENT AGENDA

All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items.

1. Consider action approving a resolution setting the City Observed Holiday Schedule for the 2021 Calendar Year; providing for repeal; providing for severability; providing an effective date
Marcia Reyna, Human Resources and Civil Service Director
Andrea Gardner, City Manager
2. Consider action approving a resolution by the City Council of the City of Watauga, Texas amending Policy 8.01 Holidays of the Personnel, Administration and Financial Policies and Procedures Manual regarding holidays for employees; providing for repeal; providing for severability; providing an effective date
Marcia Reyna, Human Resources and Civil Service Director
Andrea Gardner, City Manager
3. Consider adopting an Ordinance of the City of Watauga, Texas, amending the general budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020, approving supplemental appropriations; transferring various appropriations among accounts, authorizing the appropriate city officials to take action necessary to accomplish same; providing that this ordinance shall be cumulative of all ordinances; providing a severability clause; and providing an effective date.
Sandra Gibson, CGFO, CGFM, Director of Finance
Andrea Gardner, City Manager
4. Consider action to adopt an Ordinance by the City Council of the City of Watauga, Texas adopting the capital outlay plan for fiscal years 2021-2025; providing for repeal; providing a savings clause; providing an effective date
Sandra Gibson, CGFO, CGFM, Director of Finance
Andrea Gardner, City Manager
5. Consider action to declare the items shown on the 2020 Master Auction List as surplus personal property assets of the city approved for sale or disposition
Paul Hackleman, P.E., CFM, Director of Public Works
Andrea Gardner, City Manager
6. Consider action to approve the Quarterly Investment Report for the period ending June 30, 2020
Sandra Gibson, CGFO, CGFM, Director of Finance
Andrea Gardner, City Manager
7. Consider action to approve the Monthly Financial Report for the period ending July 31, 2020
Sandra Gibson, CGFO, CGFM, Director of Finance
Andrea Gardner, City Manager
8. Consider action approving a Resolution of the City Council of the City of Watauga, Texas adopting Written Investment Policies Standards Governing the City's Investment Practices; Amending Authorized Broker/Dealers list for the City of Watauga; repealing conflicting resolutions; and providing an effective date.
Sandra Gibson, CGFO, CGFM, Director of Finance
Andrea Gardner, City Manager
9. Discuss and consider action to approve the meeting minutes for the City Council 2020 Retreat held on August 1, 2020; City Council Budget Workshop held on August 5, 2020; and City Council Special Meeting held on August 5, 2020

Raquel Guajardo, Deputy City Secretary
Andrea Gardner, City Manager

PUBLIC HEARINGS / ACTION

1. **Planning and Zoning Case Z-20-02 with SUP:** Conduct a public hearing and consider action adopting an Ordinance of the City Council of the City of Watauga, Texas authorizing a zoning map amendment to the zoning ordinance affecting a portion of the property located in Regency Square Addition, Lot 1, commonly known as 6531 Watauga Road, from General Business (GB) to Commercial (C); authorizing the issuance of a specific use permit (SUP), for Frontier States Development Services, to allow a facility for the storage of ice and water for retail sale for individual or family use at 6527 Watauga Road, commonly known as 6531 Watauga Road being Lot 1 of the Regency Square Addition. The property is located west of Rufe Snow Drive. Tan B. Le, is the owner. and Mark Sellers is the authorized applicant.
Randy Richards, CFM, Building Official
Paul Hackleman, P.E., CFM, Director of Public Works
Andrea Gardner, City Manager
2. Conduct a Public Hearing on the Proposed Tax Rate of \$0.580404 per \$100 valuation for the Fiscal Year 2020-2021
Sandra Gibson, CGFO, CGFM, Director of Finance
Andrea Gardner, City Manager

ACTION ITEMS

1. Discuss and consider action to adopt an ordinance by the City Council of the City of Watauga, Texas adopting the Personnel Improvement Plan for Fiscal Years 2021-2025; providing for repeal; providing a savings clause; providing an effective date
Marcia Reyna, Human Resources and Civil Service Director
Andrea Gardner, City Manager
2. Discuss and consider action to approve a resolution to adopt the Fiscal Year 2020-21 Classification Plan for all employees; providing for repeal; providing for severability; providing an effective date
Marcia Reyna, Human Resources and Civil Service Director
Andrea Gardner, City Manager
3. Consider action to amend the Election Order calling for the General Election of Places 1, 2, 6 and 7 on the City of Watauga City Council to amend the early voting period as required by the Governor's Proclamation
Andrea Gardner, City Manager
4. Discuss and approve Mercury Communications as the awarded vendor of Request for Proposals Phone System; provide direction and authorization to the City Manager regarding the executing of a contract with Mercury Communications for a phone systems substantially like that which is presented to Council, once approved by the City Attorney as to legal form.
Bradley Fraley, Chief Information Officer
Deby Woodard, Assistant Director of Finance
Andrea Gardner, City Manager

5. Discuss and consider action approving a resolution by the City Council of the City of Watauga authorizing the continuation of the park vista public improvement district established January 1999 as provided by Chapter 372 of the Local Government Code; describing the method of assessment; providing that all resolutions in conflict herewith are hereby repealed to the extent that they are in conflict, providing a savings clause; providing an effective date.
Sandra Gibson, CGFO, CGFM, Director of Finance
Andrea Gardner, City Manager
6. Discuss and consider action adopting an ordinance by the City Council of the city of Watauga, Texas levying assessment for use and support of the park vista public improvement district of the City of Watauga, Texas for the 2020-2021 fiscal year, providing that all ordinance in conflict herewith are hereby repealed to the extent that they are in conflict; providing a savings clause; providing an effective date.
Sandra Gibson, CGFO, CGFM, Director of Finance
Andrea Gardner, City Manager
7. Discuss and consider action adopting an ordinance by the City Council of the City of Watauga, Texas adopting and approving a budget for the fiscal year beginning October 1, 2020 and ending September 30, 2021 in accordance with the Home Rule Charter of the City of Watauga; providing for the appropriation of funds in the budget; providing that all ordinance in conflict herewith are hereby repealed to the extent they they are in conflict; providing a savings clause; providing an effective date.
Sandra Gibson, CGFO, CGFM, Director of Finance
Andrea Gardner, City Manager
8. Discuss and consider action adopting an ordinance by the City Council of the city of Watauga, Texas levying ad valorem taxes for use and support of the municipal government of the City of Watauga, Texas for the 2020-2021 Fiscal Year; providing for apportioning each levy for specific purposes; providing for the statement required by section 26.05(b) of the Property Tax Code; providing for the date when taxes shall become delinquent if not paid; providing that all ordinances in conflict herewith are hereby repealed to the extent that they are in conflict; providing a savings clause; providing an effective date and levying ad valorem taxes for Fiscal Year October 1, 2020 through September 30, 2021 in the amount of \$0.580404 per \$100 of assessed value, comprised of \$0.400696 on each \$100,00 valuation of property for maintenance and support of the general government and in the amount of \$0.179708 on each \$100.00 valuation of property for the Interest and Sinking Fund.
Sandra Gibson, CGFO, CGFM, Director of Finance
Andrea Gardner, City Manager
9. Discuss and consider action adopting an ordinance of the City Council of the City of Watauga adopting and approving a property tax increase reflected in the budget for the City of Watauga for fiscal year beginning October 1, 2020 and ending September 30, 2021, in accordance with Teas Local Government Code Section 102.007; providing that all ordinances in conflict herewith are hereby repealed to the extent that they are in conflict; providing a savings clause; providing an effective date.
Sandra Gibson, CGFO, CGFM, Director of Finance
Andrea Gardner, City Manager
10. Discuss and consider action to approve the purchase and installation of UV lights in the

existing central HVAC units for all City buildings from A & G Services in response to COVID-19 to reduce the possible spread of the virus within city facilities and authorize the City Manager to execute all documents necessary to complete the project

Paul Hackleman, P.E., CFM, Director of Public Works

Sandra Gibson, CGFO, CGFM, Director of Finance

Deby Woodard, Assistant Director of Finance

Clint Harmon

11. Discuss and consider action to approve a resolution approving a negotiated settlement between the Atmos Cities Steering Committee and Atmos Energy Corporation, Mid-Tex Division regarding the Company's 2020 Rate Review Mechanism Filing; declaring existing rates to be unreasonable; adopting tariffs that reflect rate adjustments consistent with the negotiated settlement; finding the rates to be set by the attached settlement tariffs to be just and reasonable and in the public interest; approving an attached exhibit establishing a benchmark for pensions and retiree medical benefits; approving an attached exhibit regarding amortization of regulatory liability; requiring the Company to reimburse ACSC's reasonable ratemaking expenses; determining that this resolution was passed in accordance with the requirements of the Texas Open Meetings Act; adopting a savings clause; declaring an effective date; and requiring delivery of this resolution to the Company and the ACSC's legal counsel

Andrea Gardner, City Manager

12. Discuss and take action on authorizing the City Manager to submit the official ballot for places 1-4 of the Texas Municipal League Intergovernmental Risk Pool Board of Trustees

Andrea Gardner, City Manager

13. Discuss and consider action on a Resolution of the City Council of the City of Watauga, Texas, approving Mayoral liaison appointments to City boards, commissions, and committees pursuant to Council Rules of Procedures Section 5.04; providing for repeal; providing for a severability clause; and providing for an effective date

Mayor Arthur L. Miner

ITEMS FOR FUTURE CITY COUNCIL MEETINGS

ADJOURNMENT

Meeting Notices and Reservation of Rights

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the to address a subject matter on the agenda. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and

constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Andrea Gardner, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on Wednesday, September 11, 2020, before 5:00 p.m., in accordance with Chapter 551 of the Texas Government Code.



Andrea Gardner, City Secretary

