



AGENDA
WATAUGA CITY COUNCIL
VIDEOCONFERENCE MEETING
MONDAY, FEBRUARY 8, 2021
6:30 PM

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a **Regular City Council Meeting** of the City of Watauga, Texas will be held at which time the following subjects will be discussed and may be acted upon.

If you wish to comment during the meeting, you may do so by registering using the form located at: <https://www.cowtx.org/comments>. You will have the option to join the virtual meeting and comment "live" at the appropriate time using a computer, Android device, iOS device and/or a phone. Or, you can provide your comments for public comment or items for action at the time of registration and they will be read into the record for you.

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City Council Meeting Registration - February 8, 2021

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This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a Regular City Council Meeting of the City of Watauga, Texas will be held at which time the following subjects will be discussed and may be acted upon.

Members of the public are invited and encouraged to attend all public meetings that are not closed to the public in accordance with the Texas Open Meetings Act. Public input is encouraged during Public Testimony, Public Hearings or Action sections of a meeting agenda. As authorized by the Executive Orders issued by the Texas Governor, the City is making special provisions to allow the public to comment at this meeting. The meeting will be hosted using WEBEX. "Live" participation is limited. A person desiring to comment "live," during the meeting must register in advance using this form. Once registered, citizens will be provided with the meeting link information on a first come, first served basis until all slots have been filled.

Citizens may also provide their comments in writing. ALL COMMENTS MUST BE RECEIVED NO LATER THAN 1 HOUR PRIOR TO THE MEETING. All written comments must comply with applicable decorum rules for comments made during a public meeting of the City Council to be read into the record. Up to three minutes shall be allotted for each written comment to be read into the record of the meeting. All timely comments will be read into the record of the meeting at the appropriate time during the meeting.

While reasonable efforts will be taken to gather comments received within the hour prior to the meeting or received during the meeting, all such comments are considered untimely and may not be recognized and read during the meeting.

First Name*

Last Name*

Address1*

"Live" meeting space is limited and will be provided on a first come, first served basis. If you select the "live" meeting option, the WEBEX meeting details will be emailed to you at the e mail address you provide during registration. You will be responsible for ensuring that you are

available in the WEBEX meeting at the time public testimony is requested and that you have a microphone or have called in via telephone so that your comments can be heard.

A copy of the agenda packet for this meeting may be obtained here: <https://www.cowtx.org/1403/Agendas-and-Minutes>. A recording of this meeting will be made available on-line at the city's website as soon as practicable after the meeting.

CALL TO ORDER (Council Members, City Staff, Members of the Public - when speaking during the meeting please speak directly into the microphones on the dais or podium)

ROLL CALL

INVOCATION

ANNOUNCEMENTS

PRESENTATIONS

1. Presentation of Service Awards for City of Watauga Employees celebrating a milestone anniversary during the month of February 2021
Andrea Gardner, City Manager
2. Presentation of Proclamations for City of Watauga Businesses celebrating milestone anniversaries during the month of February 2021
Raquel Guajardo, Deputy City Secretary
Andrea Gardner, City Manager

PUBLIC COMMENT If speaking for an organization or group, the speaker should identify the group represented. If speaking during Public Comment (for matters not posted on that particular meeting's agenda), members of the City Council and Staff may only provide a statement of factual information in response to the inquiry or recite existing policy in response (e.g., to correct a factual misstatement made by the citizen or provide factual information requested by the citizen). Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a future meeting. If necessary, the Chair will task the City Manager to respond to the citizen and report back to the City Council as soon as practicable. Such report to the City Council shall not constitute a meeting called by the City Council nor shall it constitute deliberation or formal action. Individual citizens addressing the City Council during Public Comment shall not exceed three (3) minutes in their comments; however, the Chair may extend or reduce the speaker's allotted time in order to conduct an efficient and effective public meeting. The time allotted shall not be donated to others desiring to speak. Public Comment is not established to engage in a conversation with the Council and no formal Council action will be taken.

PUBLIC TESTIMONY FOR ACTION ITEMS Only those persons who submit a completed Request to Speak form prior to the agenda item being introduced by the Chair will be allowed to speak on agenda items set for action (this doesn't include presentations or reports). The Chair shall ask each person requesting to speak to approach the podium when called to speak. Speakers time shall generally not exceed three (3) minutes in their comments and all comments must be germane to the specific agenda item being discussed; however, the Chair may extend or reduce the speaker's allotted time. Speakers shall not be permitted to donate their time to other speakers. Members of the City Council may ask questions or discuss the item directly with the citizen during the citizen's testimony if necessary. Any discussion between a Council member and the citizen will not count toward the time limit and Council Members are encouraged not to speak until the citizen has first utilized their allocated time.

CONSENT AGENDA

All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items.

1. Consider action to approve the Monthly Financial Report for the period ending December 31, 2020
Sandra Gibson, Director of Finance
Andrea Gardner, City Manager
2. Consider action to approve the Quarterly Investment Report for the period ending December 31, 2020
Sandra Gibson, Director of Finance
Andrea Gardner, City Manager
3. Consider action to approve update to Watauga Public Library's proposed Interlibrary Loan Policy.
Lana Ewell, Director of Library Services
George Hyde, Legal
Andrea Gardner, City Manager
Raquel Guajardo, Deputy City Secretary
4. Consider action on a Resolution authorizing continued participation with the Atmos Cities Steering Committee; and authorizing the payment of five cents per capita to the Atmos Cities Steering Committee to fund regulatory and related activities related to Atmos Energy Corporation; providing for repeal; providing a savings clause; providing an effective date
Andrea Gardner, City Manager

5. Consider action to approve the meeting minutes for the Council Workshop held January 25, 2021 and Regular Council Meeting held January 25, 2021
Raquel Guajardo, Deputy City Secretary
Andrea Gardner, City Manager
6. Consider action to adopt a resolution by the City Council of the City of Watauga, Texas adopting a Succession Planning Program; providing for repeal; providing a savings clause; providing an effective date
Marcia Reyna, Human Resources and Civil Service Director
Andrea Gardner, City Manager

PUBLIC HEARINGS / ACTION

1. Conduct the first public hearing to receive testimony and comments from members of the public regarding the City's Code of Ordinances, Article IV, Division 2, Section 28, Curfew for Minors
Robert Parker, Chief of Police
Andrea Gardner, City Manager
2. Conduct a public hearing and consider action to declare City Council Place 1 vacant on the basis that the candidate elected to the office failed to attend three consecutive regularly scheduled meetings of the City Council without being excused in violation of Section 3.05 of the Watauga City Charter and take action to fill the vacancy as required by the City Charter
Arthur Miner, Mayor
George Hyde, Legal

ACTION ITEMS

1. Discuss and consider action to authorize the Watauga Library to provide notice of intent to terminate the interlocal agreement between the City of Watauga and the City of Fort Worth for library services effective September 30, 2021
Lana Ewell, Director of Library Services
Andrea Gardner, City Manager
2. Consider action approving a professional services agreement between the City of Watauga, Texas and Burgess & Niple, Inc. for construction of Park Vista Park
Paul Hackleman, Director of Public Works
Andrea Gardner, City Manager
3. Discuss and consider action to approve an Ordinance by the City Council of the City of Watauga, Texas calling for a Special Election to be held in said city on the 1st day of May 2021, for the election to fill a vacancy that exists in the unexpired term of City Council Member Place 1; providing for a joint election agreement with Tarrant County;

setting the date, place and time of said election; and other provisions otherwise incidental to such ordinance in accordance with the Texas Election Laws and Articles III And IV of the City of Watauga Home Rule Charter; providing that all ordinances in conflict herewith are hereby repealed to the extent that they are in conflict; providing a savings clause, providing an effective date

George Hyde, Legal

4. Discuss and consider action on WEDC Board appointments

Arthur Miner, Mayor

5. Discuss and consider action to require Planning & Zoning and Zoning Board of Adjustment members to attend the February 2021 Land Use Fundamentals Workshop provided by City Hall Essentials, LLC

Arthur Miner, Mayor

6. Discuss and consider action to adopt a Resolution by the City Council of the City of Watauga, Texas amending Policy 8.03 Sick Leave in the Personnel, Administration and Financial Policies and Procedures Manual regarding the Well Pay Incentive Program; providing for repeal; providing for severability; providing an effective date

Marcia Reyna, Human Resources and Civil Service Director

Andrea Gardner, City Manager

7. Discuss and consider action to authorize the City Manager to provide notification to the Texas Department of Housing and Community Affairs (TDHCA) of the City's intent to submit an application under the Texas Emergency Mortgage Assistance Program (TEMAP)

Andrea Gardner, City Manager

ITEMS FOR FUTURE CITY COUNCIL MEETINGS

EXECUTIVE SESSION The City Council will recess regular session and convene into executive session pursuant to Texas Government Code Chapter 551 which allows for the following:

1. § 551.071 and .074, to deliberate upon and seek necessary legal advice regarding the annual performance evaluation of Andrea Gardner, City Manager

Marcia Reyna, Human Resources and Civil Service Director

Andrea Gardner, City Manager

2. § 551.071 to deliberate upon and seek necessary legal advice from the City Attorney regarding Public Hearing / Action Item 2, regarding declaring a vacancy and related local and state law, if necessary

George Hyde, Legal

RECONVENE

The City Council will return to open session in the City Council Chamber for possible discussion and action as a result of the Executive Session.

ITEMS OF EXECUTIVE SESSION DELIBERATION

ADJOURNMENT

Meeting Notices and Reservation of Rights

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the to address a subject matter on the agenda. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES

MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Andrea Gardner, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on Friday, February 5, 2021, before 5:00 p.m., in accordance with Chapter 551 of the Texas Government Code.



Andrea Gardner, City Secretary

