

**MINUTES
WATAUGA CITY COUNCIL
REGULAR MEETING
MONDAY, MARCH 22, 2021
CITY HALL, COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:30 PM**

CALL TO ORDER

The Regular Meeting of the City Council was called to order at 6:35 p.m.

ROLL CALL

The City Council of the City of Watauga, Texas convened with the following members present:

Mayor, Arthur Miner
Mayor Pro Tem/Place 2, Tom Snyder
Council Place 1, Vacant
Council Place 3, Lovie Downey
Council Place 4, Andrew Neal
Council Place 5, Juanita King
Council Place 6, Mark Taylor
Council Place 7, Jan Hill

and

Andrea Gardner, City Manager/City Secretary
Raquel Guajardo, Deputy City Secretary
Samantha Ortega, Records Clerk
Sandra Gibson, Finance Director
Brad Fraley, Chief Information Officer
Robert Parker, Chief of Police
George Hyde, City Attorney

with

Jackie Gonzalez, Weaver & Tidwell, LLC
Leah Reeves, Weaver & Tidwell, LLC

INVOCATION

Michael Gerald, Pastor of The River Church, provided the invocation.

PLEDGE OF ALLEGIANCE

Mayor Miner led the pledge to the flags.

ANNOUNCEMENTS

Mayor Miner announced Wal-Mart communicated that COVID 19 vaccinations are available by appointment by calling 833-886-0023. Mayor Miner also mentioned that per the weekly Tarrant County call, Watauga is behind on the number of vaccinated citizens.

PRESENTATIONS

1. **Presentation of Proclamation in recognition of National Vietnam War Veterans Day.**

Mayor Miner read the proclamation recognizing National Vietnam War Veterans Day.

2. **Presentation of awards for Police Department Employees related to a critical incident.**

Chief Parker provided comments regarding the June 22, 2020 traffic stop and presented awards to Officer Hetler, Officer Branson, Officer Pickett, Detective Letart, Officer Davis and Officer Tank-Holland.

3. **Presentation by Margaret Somereve with Texas Coalition for Affordable Power to recognize the City of Watauga as a Founding Member of TCAP (20 years)**

Ms. Somereve read and provided details regarding the City's involvement in TCAP. Ms. Gardner accepted the award on behalf of the City of Watauga.

PUBLIC COMMENT

Mayor Miner called for Public Comment. Request to Speak forms were not received and there were no participants present requesting to speak.

PUBLIC TESTIMONY FOR ACTION ITEMS

Mayor Miner called for Public Testimony. Request to Speak forms were not received and there were no participants present requesting to speak.

CONSENT AGENDA

Mayor Miner read the following consent agenda items:

1. **Consider action to approve the meeting minutes of the Council Workshop held March 8, 2021; Regular Council Meeting held March 8, 2021; and the Ribbon Cutting Ceremony held March 12, 2021.**
2. **Consider action to approve the Monthly Financial Report for the period ending January 31, 2020**
3. **Consider action to approve a resolution to revise the Fiscal Year 2020-21 Classification Plan for general government employees; providing for repeal; providing for severability; providing an effective date**
4. **Consider action on a resolution authorizing the City of Watauga's continued participation with the Steering Committee of Cities served by Oncor and authorizing the payment of six cents per capita to the Steering Committee to fund regulatory and legal proceedings and activities related to Oncor Electric Delivery Company; Providing for Repeal; Providing for Severability; and Providing an Effective Date.**

5. **Consider action on a Professional Services Agreement between the City of Watauga, Texas and Burgess & Niple, Inc. for the Master Drainage Plan in a form to be approved by the City Attorney**
6. **Consider action to amend the Administrative Services Agreement between the WEDC and the City of Watauga**

Council Member Downey made a motion to approve the Consent Agenda Items to include the substituted March 8, 2021 meeting minutes. Mayor Pro Tem Snyder seconded the motion. Mayor Miner called for discussion and hearing none, called for the Council to vote. Motion carried 6-0-0-0.

Ayes: Snyder, Downey, Neal, King, Taylor, Hill
Nays: None
Abstain: None
Absent: None

ACTION ITEMS

1. **Discuss and consider action on a resolution to accept the Annual Audit and Single Audit for the period ending September 30, 2020; providing for repeal; providing for severability; and providing an effective date.**

Ms. Gibson presented a brief overview to Council and introduced Ms. Jackie Gonzalez and Ms. Leah Reeves, with Weaver & Tidwell, who reported an issuance of an unmodified opinion and that there were no material weaknesses or significant deficiencies. *(Presentation is attached to minutes)*

Council Member Taylor made a motion to accept the Audit Report for FY2019-20. Council Member Hill seconded the motion. Mayor Miner called for discussion and hearing none, called for the Council to vote. Motion carried 6-0-0-0.

Ayes: Snyder, Downey, Neal, King, Taylor, Hill
Nays: None
Abstain: None
Absent: None

2. **Discuss and consider action on an ordinance by the City Council of the City of Watauga, Texas amending chapters 22 and 12 of the City of Watauga, Texas Code of Ordinances; amending rules and regulations for occasional/garage and estate sales; amending fees associated therewith; providing for repeal; providing for severability; providing a penalty; and providing an effective date.**

Ms. Gibson provided a brief overview of the item to Council stating that garage sale permitting would be done online which would allow the fee to be reduced as the City will no longer provide signage.

Council Member Neal made a motion to approve the item as presented. Mayor Pro Tem Snyder seconded the motion. Mayor Miner called for discussion and hearing none, called for the Council to vote. Motion carried 6-0-0-0.

Ayes: Snyder, Downey, Neal, King, Taylor, Hill

Nays: None

Abstain: None

Absent: None

3. Discuss and provide direction to the City Manager on regarding providing relief for local businesses and residents of Watauga due to higher water consumption and necessary repairs requiring a permit related to the winter storm of 2021

Ms. Gibson presented the item to Council and addressed all questions.

Regarding the Winter Average, the consensus of Council was to apply the normal process/calculation.

In regards to Water Adjustments, the direction of Council is as follows:

- Council Member Hill: Handle extreme cases up to 2x the normal adjustment
- Council Member Taylor: Expressed concern about forgiveness of charges because the City "ultimately the customers" will pay for the consumption.
- Council Member King: Case by case basis
- Council Member Neal: City staff to use discretion in issuing credits and raise ceiling to \$500 max
- Council Member Downey: Case by case basis and raise ceiling to \$500 max
- Mayor Pro Tem Snyder: Case by case basis and raise to \$500 max only based on those that contacted the City.

4. Discuss and consider action on a Print Management Solution from Xerox Business Solutions Southwest

Mr. Fraley presented the item to Council and addressed all questions.

Council Member Neal made a motion to approve the item as presented. Mayor Pro Tem Snyder seconded the motion. Mayor Miner called for further discussion and hearing none, called for the Council to vote. Motion carried 6-0-0-0.

Ayes: Snyder, Downey, Neal, King, Taylor, Hill

Nays: None

Abstain: None

Absent: None

5. Discuss and consider action to cancel the May 10, 2021 Workshop and Regular City Council Meetings

Mayor Miner presented the item to Council stating that Ms. Gardner not be present at May 10, 2021 meeting as she is attending a conference in which a grant was received. Mayor Miner further stated that Ms. Gardner will be present for the canvass of votes tentatively scheduled May 6, 2021.

Council Member Taylor stated that the May 10th meeting should continue.

Council Member Downey stated her preference in having the City Manager/City

Secretary attend the meeting and therefore, the May 10th meeting should be canceled.

Council Member Neal commented that the meeting should be canceled as going forward without City Manager/City Secretary is not prudent.

Council Member Neal made a motion to approve the item as presented. Council Member King seconded the motion. Mayor Miner called for further discussion and hearing none, called for the Council to vote. Motion carried 5-1-0-0.

Ayes: Snyder, Downey, Neal, King, Hill

Nays: Taylor

Abstain: None

Absent: None

ITEMS FOR FUTURE AGENDAS

None requested.

EXECUTIVE SESSION

Mayor Miner recessed the Regular Meeting to convene in Executive Session at 8:04 p.m., to discuss the following items:

1. **Section 551.071 and 551.072, to deliberate, seek legal advice and direct City Administration regarding the sale or disposition of real property located at 6405 N. Stardust Watauga, TX**
2. **§ 551.071 and .074, to deliberate upon and seek necessary legal advice regarding the duties of, and annual performance evaluation of Andrea Gardner, City Manager**

RECONVENE

Mayor Miner reconvened the Regular Meeting in open session at 9:19 p.m.

ITEMS OF EXECUTIVE SESSION DELIBERATION

1. **Section 551.071 and 551.072, to deliberate, seek legal advice and direct City Administration regarding the sale or disposition of real property located at 6405 N. Stardust Watauga, TX**

Mayor Miner announced that no action was taken.

2. **§ 551.071 and .074, to deliberate upon and seek necessary legal advice regarding the duties of, and annual performance evaluation of Andrea Gardner, City Manager**

Mayor Miner called for a motion.

Council Member Downey made a motion to authorize the Mayor to execute the amended contract and accept the annual goals of the City Manager. Council Member Hill seconded the motion. Mayor Miner called for further discussion and hearing none, called for the Council to vote. Motion carried 6-0-0-0.

Ayes: Snyder, Downey, Neal, King, Taylor, Hill
Nays: None
Abstain: None
Absent: None

ADJOURNMENT

Mayor Miner adjourned the meeting at 11:01 p.m.

APPROVED:

this 12TH day of APRIL, 2021

SIGNED:

this 15TH day of APRIL, 2021

APPROVED:

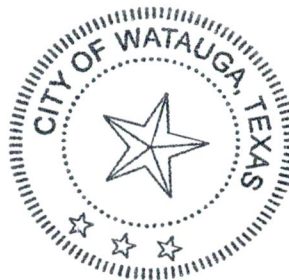
Arthur L. Miner /s/

Arthur L. Miner, Mayor

ATTEST:

Andrea Gardner /s/

Andrea Gardner, City Secretary



NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office