



AGENDA
WATAUGA CITY COUNCIL
REGULAR MEETING
MONDAY, SEPTEMBER 13, 2021
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:30 PM

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a **Regular City Council Meeting** of the City of Watauga, Texas will be held at which time the following subjects will be discussed and may be acted upon.

CALL TO ORDER (Council Members, City Staff, Members of the Public - when speaking during the meeting please speak directly into the microphones on the dais or podium)

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE United States and Texas Flags

ANNOUNCEMENTS

PRESENTATIONS

1. Presentation of Service Awards for City of Watauga Employees celebrating a milestone anniversary during the month of September 2021
Marcia Reyna, Human Resources and Civil Service Director
2. Presentation of a Proclamation recognizing September as Senior Center Month
Andrea Gardner, City Manager

PUBLIC COMMENT If speaking for an organization or group, the speaker should identify the group represented. If speaking during Public Comment (for matters not posted on that particular meeting's agenda), members of the City Council and Staff may only provide a statement of

factual information in response to the inquiry or recite existing policy in response (e.g., to correct a factual misstatement made by the citizen or provide factual information requested by the citizen). Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a future meeting. If necessary, the Chair will task the City Manager to respond to the citizen and report back to the City Council as soon as practicable. Such report to the City Council shall not constitute a meeting called by the City Council nor shall it constitute deliberation or formal action. Individual citizens addressing the City Council during Public Comment shall not exceed three (3) minutes in their comments; however, the Chair may extend or reduce the speaker's allotted time in order to conduct an efficient and effective public meeting. The time allotted shall not be donated to others desiring to speak. Public Comment is not established to engage in a conversation with the Council and no formal Council action will be taken.

PUBLIC TESTIMONY FOR ACTION ITEMS Only those persons who submit a completed Request to Speak form prior to the agenda item being introduced by the Chair will be allowed to speak on agenda items set for action (this doesn't include presentations or reports). The Chair shall ask each person requesting to speak to approach the podium when called to speak. Speakers time shall generally not exceed three (3) minutes in their comments and all comments must be germane to the specific agenda item being discussed; however, the Chair may extend or reduce the speaker's allotted time. Speakers shall not be permitted to donate their time to other speakers. Members of the City Council may ask questions or discuss the item directly with the citizen during the citizen's testimony if necessary. Any discussion between a Council member and the citizen will not count toward the time limit and Council Members are encouraged not to speak until the citizen has first utilized their allocated time.

CONSENT AGENDA All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items.

1. Consider action to approve a resolution to adopt the Fiscal Year 2021-22 Classification Plan for all employees; providing for repeal; providing for severability; providing an effective date
Marcia Reyna, Human Resources and Civil Service Director
2. Consider action to approve an Interlocal Agreement between the City of Watauga, City of North Richland Hills, City of Haltom City, and City of Richland Hills regarding Teen Court (Northeast Tarrant Teen Court)
Sandra Gibson, Director of Finance
3. Consider action to approve the meeting minutes of the August 9, 2021 City Council Workshop; August 9, 2021 City Council Regular Meeting; August 16, 2021 City Council Special Meeting; August 23, 2021 City Council Workshop; and August 23, 2021 City Council Regular Meeting.
Andrea Gardner, City Manager

4. Consider action to adopt an Ordinance by the City Council of the City of Watauga, Texas adopting the Capital Outlay Plan for fiscal years 2022-2026; providing for repeal; providing a savings clause; and providing an effective date
Sandra Gibson, Director of Finance
Andrea Gardner, City Manager
5. Consider action to adopt an ordinance by the City Council of the City of Watauga, Texas adopting the Personnel Improvement Plan for Fiscal Years 2022-2026; providing for repeal; providing a savings clause; providing an effective date
Marcia Reyna, Human Resources and Civil Service Director
Andrea Gardner, City Manager
6. Consider action to adopt a Resolution by the City Council of the City of Watauga, Texas amending Policy 6.04, Classification and Compensation Plan, of the Personnel, Administration and Financial Policies and Procedures Manual; providing for repeal; providing for severability; and providing an effective date
Marcia Reyna, Human Resources and Civil Service Director
Andrea Gardner, City Manager

PUBLIC HEARINGS / ACTION

1. Public hearing to receive comments for or against a request for a zoning change from (LB) Local Business District to (C) Commercial District for property located at 6700 Denton Highway, being Block 23R of the Greenfield Village Addition, located north of Chapman Road and east of Denton Highway; and consider action on the Planning and Zoning Commission's final report and an ordinance authorizing a zoning map amendment for such property; changing the zoning classification of said property from Local Business (LB) District to Commercial (C) District; amending the zoning map; providing for repeal; providing for severability; providing a penalty and providing an effective date
Randy Richards, Building Official
Paul Hackleman, Director of Public Works
Andrea Gardner, City Manager
2. Public hearing to receive comments for or against proposed text amendments to the City's zoning chapter allowing for the location of packaged liquor stores in General Business (GB) and Commercial (C) Districts pursuant to a specific use permit; providing spacing requirements between such stores; providing spacing requirements between such stores and other land uses; and consider action on Planning and Zoning's final report and an ordinance providing zoning rules and regulations for packaged liquor stores, providing for repeal; providing for severability; providing a penalty and providing an effective date
Paul Hackleman, Director of Public Works
Randy Richards, Building Official
Andrea Gardner, City Manager

3. Public Hearing on the proposed ad valorem tax rate of \$0.580400 per \$100 of assessed value for the tax year 2021, comprised of \$0.395445 on each \$100 valuation of property for maintenance and support of the general government and in the amount of \$0.184955 on each \$100 valuation of property for the Interest and Sinking Fund
Sandra Gibson, Director of Finance
4. Public Hearing on proposed changes to the City's user fees and charges for services
Sandra Gibson, Director of Finance

ACTION ITEMS

1. Discuss and consider action to appoint an interim City Secretary
Marcia Reyna, Human Resources and Civil Service Director
Arthur Miner, Mayor
2. Consider action on a resolution to adopt a Records Management Program to include the Texas Library and Archives Commission Records Retention Schedules
Andrea Gardner, City Manager
Samantha Ortega, CSO
Marcia Reyna, Human Resources and Civil Service Director
3. Acknowledgement of City Councilmember Juanita King's August 23, 2021 resignation as City Councilmember City Council Place 5
Andrea Gardner, City Manager
Mayor Arthur L. Miner
4. Discuss and consider action adopting an ordinance by the City Council of the City of Watauga, Texas approving and adopting a budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022; providing for the appropriation of funds in the budget; providing for repeal; providing for severability; and providing an effective date
Sandra Gibson, Director of Finance
Andrea Gardner, City Manager
5. Discuss and consider action adopting an ordinance by the City Council of the City of Watauga, Texas approving the Fiscal Year 2021-2022 Annual Service Plan Update and 2021 Assessment Roll for the Park Vista Public Improvement District of the City of Watauga, Texas; providing for repeal; providing for severability and providing an effective date
Sandra Gibson, Director of Finance
Andrea Gardner, City Manager
6. Discuss and consider action adopting an ordinance by the City Council of the City of Watauga, Texas levying ad valorem taxes for the 2021 Tax Year for use and support of the municipal government of the City of Watauga, Texas for the 2021-2022 Fiscal Year; apportioning each levy for specific purposes; providing the date when taxes shall be

due and timely paid; providing for repeal; providing for severability; providing an effective date; and levying ad valorem taxes for Fiscal Year October 1, 2021 through September 30, 2022 in the amount of \$0.580400 per \$100 of assessed value, comprised of \$0.395445 on each \$100 valuation of property for maintenance and support of the general government and in the amount of \$0.184955 on each \$100 valuation of property for the Interest and Sinking Fund

Sandra Gibson, Director of Finance

Andrea Gardner, City Manager

7. Discuss and consider action adopting an ordinance of the City Council of the City of Watauga, Texas, ratifying a property tax increase reflected in the City of Watauga budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022, in accordance with Texas Local Government Code Section 102.007; providing for repeal; providing for severability; and providing an effective date

Sandra Gibson, Director of Finance

Andrea Gardner, City Manager

8. Discuss and consider action on an ordinance of the City of Watauga, Texas, amending Chapter 16 and Chapter 12 of the Code of Ordinances of the City of Watauga, Texas; amending the fee schedule and rules and regulations related to fees; providing for repeal; providing for severability; and providing an effective date

9. Consider action on the resignation of Library Board Member Carol Coy

Terri Johnson, City Secretary

Arthur Miner, Mayor

REPORTS

1. Receive report from Mayor Miner regarding the creation of a special subcommittee of City Council, the City Secretary Search Subcommittee, and appointment of members to same

Marcia Reyna, Human Resources and Civil Service Director

Arthur Miner, Mayor

ITEMS FOR FUTURE AGENDAS

EXECUTIVE SESSION The City Council will recess its open meeting and reconvene in executive session to discuss the following items pursuant to the below referenced section(s) of the Texas Government Code:

1. Pursuant to Texas Government Code Section 551.071 to seek legal advice regarding City Council Place 5 vacancy

Andrea Gardner, City Manager

2. Pursuant to Texas Government Code Sections 551.071 and 551.087, to seek legal advice regarding and to discuss economic incentives for Smiley Transportation Corp and Wetzel Consultants, LLC

Andrea Gardner, City Manager

3. Pursuant to Texas Government Code Section 551.071 to seek legal advice regarding the City's obligations related to the Park Vista Public Improvement District

Caroline Kelley, Attorney

RECONVENE The City Council will return to open session in the City Council Chamber for possible discussion and action as a result of the Executive Session.

ITEMS OF EXECUTIVE SESSION DELIBERATION

1. Discuss and consider action on a Chapter 380 Economic Development Agreement between the City of Watauga and Smiley Transportation Corp and Wetzel Consultants, LLC

Andrea Gardner, City Manager

ADJOURNMENT

Meeting Notices and Reservation of Rights

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the to address a subject matter on the agenda. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas

Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Terri Johnson, Interim City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on September 10, 2021, before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.


Terri Johnson, Interim City Secretary

