



AGENDA
WATAUGA CITY COUNCIL
SPECIAL MEETING
MONDAY, OCTOBER 4, 2021
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:00 PM

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a **Special City Council Meeting** of the City of Watauga, Texas will be held at which time the following subjects will be discussed and may be acted upon.

CALL TO ORDER (Council Members, City Staff, Members of the Public - when speaking during the meeting please speak directly into the microphones on the dais or podium)

ROLL CALL

INVOCATION

ANNOUNCEMENTS

EXECUTIVE SESSION The City Council will recess its open meeting and reconvene in executive session to discuss the following items pursuant to the below referenced section(s) of the Texas Government Code:

1. Personnel Matters - Deliberate the appointment or employment and compensation of a City Secretary (Texas Government Code, Sec. 551.074)
Marcia Reyna, Human Resources and Civil Service Director
2. Personnel Matters - Deliberate the appointment or employment and compensation of a City Manager (Texas Government Code, Sec. 551.074)
Marcia Reyna, Human Resources and Civil Service Director

RECONVENE

The City Council will return to open session in the City Council Chamber for possible discussion and action as a result of the Executive Session as follows:

ITEMS OF EXECUTIVE SESSION DELIBERATION

1. Consideration and possible action regarding the appointment or employment and compensation of a City Secretary
Marcia Reyna, Human Resources and Civil Service Director
2. Consideration and possible action regarding the appointment or employment and compensation of a City Manager
Marcia Reyna, Human Resources and Civil Service Director

ADJOURNMENT

Meeting Notices and Reservation of Rights

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the to address a subject matter on the agenda. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Terri Johnson, Interim City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on Friday, October 1, 2021, before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.



Terri Johnson, Interim City Secretary





AGENDA MEMORANDUM

DATE: September 30, 2021

TO: Honorable City Council Members

FROM: Marcia Reyna, Human Resources and Civil Service Director

THROUGH: Arthur Miner, Mayor

SUBJECT: Personnel Matters - Deliberate the appointment or employment and compensation of a City Secretary (Texas Government Code, Sec. 551.074)

BACKGROUND/INFORMATION:

The City Secretary Search Sub-Committee met on Friday, September 24, 2021 to review the applications received for the City Secretary position. The Committee has selected candidates for interview. The first round of interviews were held during a special City Council Meeting on Monday, September 27, 2021. The second round of interviews will be held during a special City Council Meeting on Monday, October 4, 2021.

FINANCIAL IMPLICATIONS:

The City Secretary position has been budgeted in the FY2021-22 budget.

RECOMMENDATION/ACTION DESIRED:

City staff requests that the City Council conduct interviews for the position of City Secretary.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Marcia Reyna, Human Resources and Civil Service Director	Approved - 9/30/2021
Caroline Kelley, City Attorney	Approved - 10/1/2021
Robert Parker, Interim City Manager	Approved - 10/1/2021
Terri Johnson, Interim City Secretary	Final Approval - 10/1/2021

Approved as to form for inclusion on Agenda



AGENDA MEMORANDUM

DATE: September 30, 2021

TO: Honorable City Council Members

FROM: Marcia Reyna, Human Resources and Civil Service Director

THROUGH: Arthur Miner, Mayor

SUBJECT: Personnel Matters - Deliberate the appointment or employment and compensation of a City Manager (Texas Government Code, Sec. 551.074)

BACKGROUND/INFORMATION:

The City Manager Search Sub-Committee met on Friday, October 4, 2021 to review the applications received for the City Manager position. The Committee has identified candidates for interview. The City Council will discuss the selected candidates in preparation for interviews.

FINANCIAL IMPLICATIONS:

The City Manager position is budgeted in the FY2021-22 budget.

RECOMMENDATION/ACTION DESIRED:

City staff requests that the City Council conduct interviews for the position of City Manager.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Marcia Reyna, Human Resources and Civil Service Director	Approved - 9/30/2021
Caroline Kelley, City Attorney	Approved - 10/1/2021
Robert Parker, Interim City Manager	Approved - 10/1/2021
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AGENDA MEMORANDUM

DATE: September 30, 2021

TO: Honorable City Council Members

FROM: Marcia Reyna, Human Resources and Civil Service Director

THROUGH: Arthur Miner, Mayor

SUBJECT: Consideration and possible action regarding the appointment or employment and compensation of a City Secretary

BACKGROUND/INFORMATION:

The City Secretary Search Sub-Committee met on Friday, September 24, 2021 to review the applications received for the City Secretary position. The Committee has selected candidates for interview. The first round of interviews were held during a special City Council Meeting on Monday, September 27, 2021. The second round of interviews will be held during a special City Council Meeting on Monday, October 4, 2021.

FINANCIAL IMPLICATIONS:

The City Secretary position has been budgeted in the FY2021-22 budget.

RECOMMENDATION/ACTION DESIRED:

City Staff requests that Council take possible action on item discussed in Executive Session.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Marcia Reyna, Human Resources and Civil Service Director	Approved - 9/30/2021
Caroline Kelley, City Attorney	Approved - 10/1/2021
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DATE: September 30, 2021

TO: Honorable City Council Members

FROM: Marcia Reyna, Human Resources and Civil Service Director

THROUGH: Arthur Miner, Mayor

SUBJECT: Consideration and possible action regarding the appointment or employment and compensation of a City Manager

BACKGROUND/INFORMATION:

The City Manager Search Sub-Committee met on Friday, October 4, 2021 to review the applications received for the City Manager position. The Committee has identified candidates for interview. The City Council will discuss the selected candidates in preparation for interviews.

FINANCIAL IMPLICATIONS:

The City Manager position is budgeted in the FY2021-22 budget.

RECOMMENDATION/ACTION DESIRED:

City Staff requests that Council take possible action on item discussed in Executive Session.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Marcia Reyna, Human Resources and Civil Service Director	Approved - 10/1/2021
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