



**AGENDA**  
**WATAUGA CITY COUNCIL**  
**WORKSHOP MEETING**  
**MONDAY, OCTOBER 11, 2021**  
**CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD**  
**5:30 PM**

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a **City Council Workshop Meeting** of the City of Watauga, Texas will be held at which time the following subjects will be discussed and may be acted upon.

**CALL TO ORDER** (Council Members, City Staff, Members of the Public - when speaking during the meeting please speak directly into the microphones on the dais or podium)

**ROLL CALL**

**ANNOUNCEMENTS**

**PRESENTATIONS**

1. Discussion on parking of Recreation Vehicles.  
**Keith Hartman, Interim Chief of Police**
2. Presentation on Starnes Road at Rufe Snow Drive related to safety improvements and accident history  
**Paul Hackleman, Director of Public Works**  
**Keith Hartman, Interim Chief of Police**

**ADJOURNMENT**

**Meeting Notices and Reservation of Rights**

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions

for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the to address a subject matter on the agenda. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

## NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Terri Johnson, Interim City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on Friday, October 8, 2021, before 5:30 p.m., in accordance with Chapter 551 of the Texas Government Code.

  
Terri Johnson, Interim City Secretary





## AGENDA MEMORANDUM

**DATE:** October 4, 2021  
**TO:** Honorable City Council Members  
**FROM:** Keith Hartman, Interim Chief of Police  
**THROUGH:** Robert Parker, Interim City Manager  
**SUBJECT:** Discussion on parking of Recreation Vehicles.

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**BACKGROUND/INFORMATION:**

Requested by Council for workshop.

**FINANCIAL IMPLICATIONS:**

None

**RECOMMENDATION/ACTION DESIRED:**

None

**ATTACHMENTS/ SUPPORTING DOCUMENTATION:**

1. Code RV PP

**REVIEWED BY:**

Robert Parker, Interim City Manager  
Robert Parker, Interim City Manager  
Terri Johnson, Interim City Secretary

Approved - 10/4/2021  
Approved - 10/4/2021  
Final Approval - 10/4/2021

*Approved as to form for inclusion on Agenda*



# Code Enforcement



## City of Watauga Police Department Environmental Services Division



**Sergeant Kevin Mead #251**



# Code Enforcement



## Recreational Vehicles

SEC 40-211



- Current ordinance
- Compare Watauga ordinance to neighboring cities
- Discuss potential outcomes of changing ordinance



# Code Enforcement Recreational Vehicles



## SEC 40-211

- **Current ordinance states a Recreational Vehicle can be parked in the public roadway for not more than 3 consecutive hours.**
- **Loading/unloading**





# Recreational Vehicles



## Neighboring cities

| Watauga | North Richland Hills                                                                | Keller   | Haltom City |
|---------|-------------------------------------------------------------------------------------|----------|-------------|
| 3 hours |  | 72 hours | 24 hours    |



# Code Enforcement Recreational Vehicles



## Potential outcome and complaints

- Potential for unsightly complaints
- Sight obstruction for motorists
- Roadway obstruction for city and contract services
- Waste Connections bulk pickup
- Code Enforcement will be unable to determine when an RV was parked in roadway
- Guests living in Recreational Vehicles
- Ordinance extends to all manner of trailers
  - Utility, box, and fifth-wheel
- 232 Cases since October 1<sup>st</sup> 2020



# **Discussion on Recreational Vehicle ordinance**



## AGENDA MEMORANDUM

**DATE:** October 6, 2021

**TO:** Honorable City Council Members

**FROM:** Paul Hackleman, Director of Public Works  
Keith Hartman, Interim Chief of Police

**THROUGH:** Robert Parker, Interim City Manager

**SUBJECT:** Presentation on Starnes Road at Rufe Snow Drive related to safety improvements and accident history

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### **BACKGROUND/INFORMATION:**

The City of Watauga has received concerns regarding speeding and accidents on Starnes Road in the past.

On June 10, 2021, Public Works issued a Purchase Order (PO# 21-00926) for curb and sidewalk ramp improvements at the southwest corner of Starnes Road and Rufe Snow Drive to improve the turning radius and repair damaged concrete.

On July 13, 2021, the City Council approved an Interlocal Agreement (ILA) with Tarrant County Precinct through Commissioner Fickes' Office to place new paving markings on several streets throughout the City. Starnes Road was included in this ILA and included reducing the lane widths for Starnes Road as a traffic calming feature. This work was completed on September 14, 2021.

### **FINANCIAL IMPLICATIONS:**

Depends on future path forward.

### **RECOMMENDATION/ACTION DESIRED:**

Direction or feedback from Council.

### **ATTACHMENTS/ SUPPORTING DOCUMENTATION:**

1. Agenda Memo - Striping 2020-21 - ILA - July 13-2021
2. PO 21-00926 GROD Const - Street

### **REVIEWED BY:**

Paul Hackleman, Director of Public Works  
Keith Hartman, Interim Chief of Police  
Robert Parker, Interim City Manager

Approved - 10/6/2021  
Approved - 10/6/2021  
Approved - 10/7/2021



## **AGENDA MEMORANDUM**

Terri Johnson, Interim City Secretary  
*Approved as to form for inclusion on Agenda*

Final Approval - 10/8/2021



## AGENDA MEMORANDUM

**DATE:** June 23, 2021

**TO:** Honorable City Council Members

**FROM:** Paul Hackleman, Director of Public Works

**THROUGH:** Andrea Gardner, City Manager

**SUBJECT:** Consideration of an Interlocal Agreement for pavement striping of Patsy Lane, Starnes Road, Indian Springs Road, Watauga Road and Chapman Road between Tarrant County and the City of Watauga

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### **BACKGROUND/INFORMATION:**

Tarrant County offers a program supporting cities with roadway striping. As part of this program, Tarrant County provides the equipment and labor required to perform roadway striping. The City must provide the plan and reimburse the material cost to the county.

The Public Works Department utilized the Interlocal Program in previous years for striping on numerous street with excellent results and would like to take advantage of the program once again for:

1. **Patsy Lane** - Watauga Road to Chapman Road
2. **Starnes Road** - Indian Springs Road to Rufe Snow Drive
3. **Indian Springs Road** - Starnes Road to Bursey Road
4. **Watauga Road** - Denton Hwy. to Rufe Snow Drive
- 5 **Chapman Road** - Whitley Road to Rufe Snow Drive

The Interlocal Cooperation Contracts Chapter 791 of the Texas Government Code provides legal authority for the parties to enter into this agreement.

Upon City Council approval, Tarrant County shall consider the Interlocal Agreement at their Commissioners Court. If approved, Tarrant County will plan and coordinate the work. The planning phase usually takes several months.

### **FINANCIAL IMPLICATIONS:**

Not to exceed \$7,000 - Funded in 2020 - 21 Budget 01-090-63480

### **RECOMMENDATION/ACTION DESIRED:**

Respectfully recommend the City Council approve the interlocal agreement with Tarrant County.



## AGENDA MEMORANDUM

### **ATTACHMENTS/ SUPPORTING DOCUMENTATION:**

1. Striping ILA - Tarrant County - Patsy Lane, Starnes Road, Indian Springs, Watauga Road, Chapman Road
2. Striping ILA Notice to Proceed - Tarrant County
3. Task Sheet - Tarrant County ILA Street Striping 2020-2021
4. GOVERNMENT CODE CHAPTER 791. INTERLOCAL COOPERATION CONTRACTS

### **REVIEWED BY:**

Paul Hackleman, Director of Public Works  
Karrie Marling, Legal  
George Hyde, Legal  
Deby Woodard, Assistant Director of Finance  
Andrea Gardner, City Manager  
Raquel Guajardo, Deputy City Secretary  
*Approved as to form for inclusion on Agenda*

Approved - 7/2/2021  
Approved - 7/6/2021  
Approved - 7/9/2021  
Approved - 7/9/2021  
Approved - 7/9/2021  
Final Approval - 7/9/2021



# PURCHASE ORDER

21-00926

Date: 06/10/2021

Vendor #: 12074

ISSUED TO: GROD CONSTRUCTION, LLC  
889 EAST ROCK ISLAND AVE  
BOYD, TX 76023-

SHIP TO: City of Watauga  
Attn:Public Works  
7800 Virgil Anthony Sr. Blvd  
Watauga, TX 76148

BILL TO: 7105 Whitley Road  
Watauga, TX 76148  
(817) 514-5800

| ITEM | UNITS | DESCRIPTION                                    | UNIT PRICE | GL ACCOUNT NUMBER     | EXTENDED AMOUNT |
|------|-------|------------------------------------------------|------------|-----------------------|-----------------|
| 1    | 0     | 6633 RIDGETOP REMV/REPLC CONCRETE              | 0.00       | 14-090-63210          | 7,087.67        |
| 2    | 0     | SW CORNER STARNES RUF SNOW REMV/REPLC CONCRETE | 0.00       | 14-090-63210          | 5,425.84        |
| 3    | 0     | 6469 GREEN RIDGE DR REMV/REPLC CONCRETE        | 0.00       | 14-090-63210 12990    | 12,455.00       |
| 4    | 0     | 6036 HARRISON WAY REMV/REPLC CONCRETE          | 0.00       | 14-090-63210          | 2,914.33        |
| 5    | 0     | SOD REPLACEMENT FOR MULTIPLE REPAIRS           | 0.00       | 14-090-63210          | 4,285.00        |
| 6    | 0     | 5837 CONCORD REMV/REPLC CONCRETE               | 0.00       | 14-090-63210          | 2,530.00        |
| 7    | 0     | 7928 HUNTERS GLEN RMV/RPLC CONCRETE            | 0.00       | 14-090-63210          | 6,434.00        |
| 8    | 0     | 6520 BROOKDALE REMV/REPLC CONCRETE             | 0.00       | 14-090-63210 15470.67 | 14,020.67       |

GENERAL REPAIRS 2020-2021

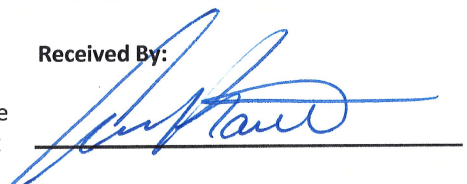
Pay in Full  
\$ 33,266.51 AK

Authorized By: AARON KAUT Date: 06/10/2021

Purchasing Agent: Jennifer Walls

|            |           |
|------------|-----------|
| SUBTOTAL:  |           |
| TOTAL TAX: | 0.00      |
| SHIPPING:  | 0.00      |
| TOTAL      | 55,152.51 |

All Purchase Orders issued by the City of Watauga are subject to the "Standard Terms and Conditions" as posted on the City web site at [www.cowtx.org/purchasing/terms.pdf](http://www.cowtx.org/purchasing/terms.pdf). Vendor agrees to be bound by these Standard Terms and Conditions. If you do not have access to the City's website, please contact the City of Watauga Purchasing Department at 817-514-5833 and a copy will be either faxed or mailed to you.

Received By: 

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**Project:** General Repairs 2020-2021  
**Owner:** City Of Watauga  
**General Contractor:** GRod Construction, LLC  
**Sub-Contractor:** \_\_\_\_\_  
**Engineer:** \_\_\_\_\_  
**Project #:** 21-00926  
**Estimate #:** 21-00926-002  
**From:** September 1, 2021  
**To:** September 30, 2021

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#### Summary of Payment Estimate Values From Attached Tabulations

|                                               |    |           |
|-----------------------------------------------|----|-----------|
| <b>Original Contract Amount:</b>              | \$ | 52,852.51 |
| <b>Approved Change Orders:</b>                | \$ | -         |
| <b>Current Contract Amount:</b>               | \$ | 52,852.51 |
| <b>Value of Work Performed to Date:</b>       | \$ | 52,852.51 |
| <b>0% Retainage:</b>                          | \$ | -         |
| <b>Amount of Previous Payments:</b>           | \$ | 18,966.00 |
| <b>Balance Due This Estimate:</b>             | \$ | 33,886.51 |
| <b>Percentage of Contract Value Complete:</b> |    | 100%      |

|                                                     |     |    |
|-----------------------------------------------------|-----|----|
| <b>Original Contract Time:</b>                      | 180 | CD |
| <b>Additional Time with Approved Change Orders:</b> | 0   | CD |
| <b>Current Contract Time:</b>                       | 180 | CD |
| <b>Contract Time Charged:</b>                       | 0   | CD |
| <b>Percentage of Contract Time Used:</b>            | 0%  |    |

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The undersigned Contractor certifies that all work, including materials on hand, covered by this Periodical Payment has been completed and delivered and stored in accordance with the Contract Documents, that all amounts have been paid by him for work, mat

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**Contractor Signature:** Carlos  
Digitally signed by Carlos  
DN: cn=Carlos, o=GRod Construction LLC,  
ou=Rangel,  
email=carlos.rangel@grodconstruction.com,  
c=US  
Date: 2021.09.28 13:51:38 -0500

**Date Signed:** 09/28/2021

**Printed Name:** Carlos Rangel

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**Owner's Representative:** 

**Date Signed:** 9/30/21

**Printed Name:** AARON KAUT

Invoice # 21-00926-002  
Invoice Date: 08/31/2021  
Dates Submitted:  
PO: 21-00926  
General Repairs 2020-2021

GRod Construction, LLC  
889 E. Rock Island Avenue  
Boyd, TX 76023  
USA

| Owner Code                  | Description                            | Contract Quantities | Unit | Unit Price                       | Contract Amount | Previous Quantities | Current Quantities | Quantities to Date | Current Amount | Amount to Date | % Complete |
|-----------------------------|----------------------------------------|---------------------|------|----------------------------------|-----------------|---------------------|--------------------|--------------------|----------------|----------------|------------|
| <b>BASE BID PROJECT</b>     |                                        |                     |      |                                  |                 |                     |                    |                    |                |                |            |
| 1                           | 7928 Hunters Glen                      | 1.000               | LS   | 6,434.00                         | \$ 6,434.00     | 1                   |                    | 1                  | \$ -           | \$ 6,434.00    | 100%       |
| 2                           | 6469 Green Ridge Dr.                   | 1.000               | LS   | 12,990.00                        | \$ 12,990.00    |                     | 1                  | 1                  | \$ 12,990.00   | \$ 12,990.00   | 100%       |
| 3                           | 6633 Ridgetop                          | 1.000               | LS   | 7,087.67                         | \$ 7,087.67     | 1                   |                    | 1                  | \$ -           | \$ 7,087.67    | 100%       |
| 4                           | 6520 Brook Dale                        | 1.000               | LS   | 15,470.67                        | \$ 15,470.67    |                     | 1                  | 1                  | \$ 15,470.67   | \$ 15,470.67   | 100%       |
| 5                           | 5837 Concord                           | 1.000               | LS   | 2,530.00                         | \$ 2,530.00     | 1                   |                    | 1                  | \$ -           | \$ 2,530.00    | 100%       |
| 6                           | 6036 Harrison Way                      | 1.000               | LS   | 2,914.33                         | \$ 2,914.33     | 1                   |                    | 1                  | \$ -           | \$ 2,914.33    | 100%       |
| 7                           | SW Corner of Starnes and Rufe Snow Dr. | 1.000               | LS   | 5,425.84                         | \$ 5,425.84     |                     | 1                  | 1                  | \$ 5,425.84    | \$ 5,425.84    | 100%       |
| 40                          |                                        |                     | LF   |                                  | \$ -            |                     |                    | 0                  | \$ -           | \$ -           | #DIV/0!    |
| 15                          |                                        |                     |      |                                  | \$ -            |                     |                    | 0                  | \$ -           | \$ -           | #DIV/0!    |
|                             |                                        |                     |      | <b>BASE BID SUBTOTAL</b>         | \$ 52,852.51    |                     |                    |                    | \$ 33,886.51   | \$ 52,852.51   | 100%       |
| Owner Code                  | Description                            | Contract Quantities | Unit | Unit Price                       | Contract Amount | Previous Quantities | Current Quantities | Quantities to Date | Current Amount | Amount to Date | % Complete |
| <b>**CHANGE ORDER # 1**</b> |                                        |                     |      |                                  |                 |                     |                    |                    |                |                |            |
|                             |                                        |                     |      |                                  |                 |                     |                    |                    |                |                |            |
|                             |                                        |                     |      | <b>CHANGE ORDER # 1 SUBTOTAL</b> | \$ -            |                     |                    | 0                  | \$ -           | \$ -           | #DIV/0!    |
|                             |                                        |                     |      |                                  |                 |                     |                    |                    | \$ -           | \$ -           | #DIV/0!    |

**Totals:** \$ 52,852.51 \$ 33,886.51 \$ 52,852.51 100%

Original Contract Amount \$ 52,852.51  
Change Order Amount \$ -  
Total Contract \$ 52,852.51

Work Completed to Date \$ 52,852.51  
Stored Material \$ -  
Total Complete/Stored/Pending \$ 52,852.51  
Less Retainage 0% \$ -  
Total (Less Retainage) \$ 52,852.51  
Adjustments \$ -  
Less Previously Requested \$ 18,966.00  
Amount Due This Request \$ 33,886.51

Approved By: Carlos Rangel Contractor  
Approved By: \_\_\_\_\_ Owner  
Approved By: \_\_\_\_\_ Engineer