



AGENDA
WATAUGA ECONOMIC DEVELOPMENT CORPORATION
SPECIAL MEETING
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
TUESDAY, OCTOBER 12, 2021
6:00 PM

CALL TO ORDER

ROLL CALL

ANNOUNCEMENTS

PRESENTATIONS

1. Administration of Oaths of Office to newly appointed and re-appointed members of the Watauga Economic Development Corporation
Terri Johnson, Interim City Secretary
Arthur Miner, Mayor
2. Presentation of a proclamation to Sunrise Storage in recognition of their 25 year milestone anniversary
Lorenza Zavala, Administrative Assistant
Terri Johnson, Interim City Secretary
3. Presentation of a proclamation to Tony's Pizza and Pasta in recognition of their 20 year milestone anniversary
Lorenza Zavala, Administrative Assistant
Terri Johnson, Interim City Secretary
4. Presentation of a proclamation to Taco Bell in recognition of their 35 year milestone anniversary
Lorenza Zavala, Administrative Assistant
Terri Johnson, Interim City Secretary

PUBLIC COMMENT If speaking for an organization or group, the speaker should identify the group represented. If speaking during Public Comment (for matters not posted on that particular meeting's agenda), members of the City Council and Staff may only provide a statement of factual information in response to the inquiry or recite existing policy in response (e.g., to correct a factual misstatement made by the citizen or provide factual information

requested by the citizen). Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a future meeting. If necessary, the Chair will task the City Manager to respond to the citizen and report back to the City Council as soon as practicable. Such report to the City Council shall not constitute a meeting called by the City Council nor shall it constitute deliberation or formal action. Individual citizens addressing the City Council during Public Comment shall not exceed three (3) minutes in their comments; however, the Chair may extend or reduce the speaker's allotted time in order to conduct an efficient and effective public meeting. The time allotted shall not be donated to others desiring to speak. Public Comment is not established to engage in a conversation with the Council and no formal Council action will be taken.

PUBLIC TESTIMONY FOR ACTION ITEMS Only those persons who submit a completed Request to Speak form prior to the agenda item being introduced by the Chair will be allowed to speak on agenda items set for action (this doesn't include presentations or reports). The Chair shall ask each person requesting to speak to approach the podium when called to speak. Speakers time shall generally not exceed three (3) minutes in their comments and all comments must be germane to the specific agenda item being discussed; however, the Chair may extend or reduce the speaker's allotted time. Speakers shall not be permitted to donate their time to other speakers. Members of the City Council may ask questions or discuss the item directly with the citizen during the citizen's testimony if necessary. Any discussion between a Council member and the citizen will not count toward the time limit and Council Members are encouraged not to speak until the citizen has first utilized their allocated time.

PUBLIC HEARINGS / ACTION

ACTION ITEMS

1. Discuss and consider action regarding the acquisition of real property recorded as Watauga Addition Block 1 Lots 6, 7, 8 & 9, Watauga Addition Block 1 Lot 10 & 11 and Watauga Addition Block 1 Lot 12A; along with approximately .666 acres, Block 36, Lot 3, Browning Heights North Addition
Arthur Miner, Mayor

REPORTS FROM STAFF

1. Monthly Financial Report for the month of August 2021
Sandra Gibson, Director of Finance

EXECUTIVE SESSION The City Council will recess its open meeting and reconvene in executive session to discuss the following items pursuant to the below referenced section(s) of the Texas Government Code:

RECONVENE

The City Council will return to open session in the City Council Chamber for possible discussion and action as a result of the Executive Session as follows:

ITEMS OF EXECUTIVE SESSION DELIBERATION:

ADJOURNMENT

Meeting Notices and Reservation of Rights

The Watauga Economic Development Corporation Board of Directors may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the to address a subject matter on the agenda. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Terri Johnson, Interim City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on Friday,

October 8, 2021, before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.

Terri Johnson

Terri Johnson, Interim City Secretary





AGENDA MEMORANDUM

DATE: September 23, 2021

TO: Honorable City Council Members

FROM: Terri Johnson, Interim City Secretary

SUBJECT: Administration of Oaths of Office to newly appointed and re-appointed members of the Watauga Economic Development Corporation

BACKGROUND/INFORMATION:

The Mayor will administer the oaths of office.

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

The item does not require a recommendation.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Caroline Kelley, City Attorney

Terri Johnson, Interim City Secretary

Approved as to form for inclusion on Agenda

Approved - 10/5/2021

Final Approval - 10/5/2021



AGENDA MEMORANDUM

DATE: September 23, 2021

TO: Watauga Economic Development Corporation Directors

FROM: Lorenza Zavala, Administrative Assistant

SUBJECT: Presentation of a proclamation to Sunrise Storage in recognition of their 25 year milestone anniversary

BACKGROUND/INFORMATION:

Recognition of 25 year milestone anniversary.

FINANCIAL IMPLICATIONS:

None.

RECOMMENDATION/ACTION DESIRED:

No action required.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Terri Johnson, Interim City Secretary

Final Approval - 10/5/2021

Approved as to form for inclusion on Agenda



AGENDA MEMORANDUM

DATE: September 23, 2021

TO: Watauga Economic Development Corporation Directors

FROM: Lorenza Zavala, Administrative Assistant

SUBJECT: Presentation of a proclamation to Tony's Pizza and Pasta in recognition of their 20 year milestone anniversary

BACKGROUND/INFORMATION:

Recognition of 20 year milestone anniversary.

FINANCIAL IMPLICATIONS:

None.

RECOMMENDATION/ACTION DESIRED:

No action required.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Terri Johnson, Interim City Secretary

Final Approval - 10/5/2021

Approved as to form for inclusion on Agenda



AGENDA MEMORANDUM

DATE: September 23, 2021

TO: Watauga Economic Development Corporation Directors

FROM: Lorenza Zavala, Administrative Assistant

SUBJECT: Presentation of a proclamation to Taco Bell in recognition of their 35 year milestone anniversary

BACKGROUND/INFORMATION:

Recognition of 35 year milestone anniversary.

FINANCIAL IMPLICATIONS:

None.

RECOMMENDATION/ACTION DESIRED:

No action required.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Terri Johnson, Interim City Secretary

Final Approval - 10/5/2021

Approved as to form for inclusion on Agenda



AGENDA MEMORANDUM

DATE: October 4, 2021

TO: Watauga Economic Development Corporation Directors

FROM: Arthur Miner, Mayor

SUBJECT: Discuss and consider action regarding the acquisition of real property recorded as Watauga Addition Block 1 Lots 6, 7, 8 & 9, Watauga Addition Block 1 Lot 10 & 11 and Watauga Addition Block 1 Lot 12A; along with approximately .666 acres, Block 36, Lot 3, Browning Heights North Addition

BACKGROUND/INFORMATION:

First Baptist Church has offered this property to the Watauga Economic Development Corporation. It is necessary to have an appraisal of the property prepared prior to final action.

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Caroline Kelley, City Attorney

Terri Johnson, Interim City Secretary

Approved as to form for inclusion on Agenda

Approved - 10/5/2021

Final Approval - 10/5/2021



AGENDA MEMORANDUM

DATE: September 23, 2021
TO: Watauga Economic Development Corporation Directors
FROM: Sandra Gibson, Director of Finance
SUBJECT: Monthly Financial Report for the month of August 2021

BACKGROUND/INFORMATION:

The Monthly Financial Report for the month of August, 2021 is attached for the Board's review.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

This item does not require a recommendation as it is a presentation/report.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. EDC Monthly Financial Report -August 2021

REVIEWED BY:

Terri Johnson, Interim City Secretary

Final Approval - 10/5/2021

Approved as to form for inclusion on Agenda



AGENDA MEMORANDUM

DATE: September 28, 2021

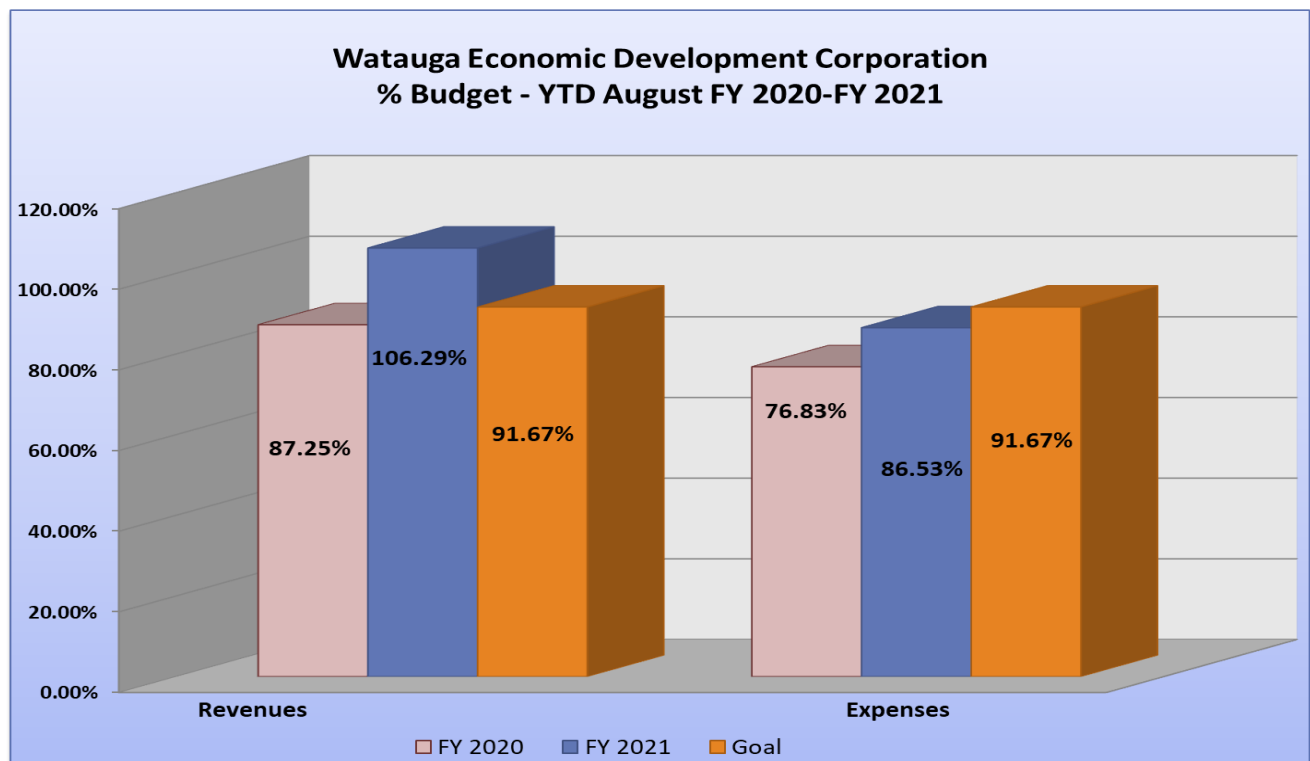
TO: Watauga Economic Development Board

FROM: Sandra Gibson, Director of Finance

SUBJECT: Financial Report for the Month of August, 2021

The attached report and below graph represent the results of transactions through August, 2021 which is the 11th month of the fiscal year and is 92% through the FY2020-FY2021 budget.

The EDC sales tax distribution for the month of July, 2021 was received Friday, September 10th in the amount of \$73,158, reflecting an increase of 27% from last year's distribution. The August sales tax distribution will be received October 8th. Last year's sales tax distribution was significantly down due to the restrictions in place due to COVID-19. Sales tax receipts for the year are trending 18% over prior year. Total year-to-date revenues are \$792,693 which is 106% of budget collected through and total year-to-date expenditures are \$433,727 which is 87% of the budget expended for the year.





CITY OF WATAUGA BUDGET TO ACTUAL COMPARISON FISCAL YEAR 2021 For the period ending August 31, 2021 (4th FY Qtr.)							
WATAUGA ECONOMIC DEVELOPMENT CORP - 04							
	CURRENT BUDGET	8/31/2021 YTD ACTUAL	% USED	% REMAINING	8/31/2020 YTD ACTUAL	\$ CHG 21 vs 20	% CHG 21 vs 20
REVENUE:							
SALES TAX	705,000	791,927	112.33%	-12.33%	670,574	121,352	18.10%
INTEREST EARNINGS	5,000	767	15.33%	84.67%	4,779	(4,012)	-83.96%
INTEREST/ESCROW	-	-	-	-	-	0	-
CONTRIBUTIONS/OTHER	35,800	-	-	-	-	0	-
TOTAL REVENUE	\$745,800	\$792,693	106.29%	-6.29%	\$675,353	117,340	17.37%
PERSONNEL SERVICES	-	-	0.00%	0.00%	-	-	0.00%
NON-DEPARTMENTAL	-	-	0.00%	0.00%	-	-	0.00%
SUPPLIES	1,085	967	89.15%	10.85%	434	533	122.76%
MAINTENANCE	-	-	0.00%	0.00%	-	-	0.00%
CONTRACTUAL & SUNDRY	117,875	75,916	64.40%	35.60%	80,549	(4,633)	-5.75%
TRANSFERS	379,784	356,844	93.96%	6.04%	269,831	87,013	32.25%
CAPITAL OUTLAY	2,500	-	0.00%	100.00%	-	-	0.00%
TOTAL EXPENDITURES	501,244	433,727	86.53%	13.47%	\$ 350,814	82,913	23.63%
EXCESS REVENUE OVER (UNDER)							
EXPENDITURES	\$244,556	\$358,966			\$324,540	\$34,427	