

**MINUTES
WATAUGA LIBRARY BOARD
REGULAR MEETING
VIDEOCONFERENCE
THURSDAY, MARCH 11, 2021
6:00 PM**

CALL TO ORDER

Chairman Woodruff called the Library Board meeting held by videoconference to order at 6:00 p.m.

ROLL CALL

Kip Woodruff
Lindsey Neal
Kristen Chapman
Joy Don Baker
Carol Z. Coy
Henrietta Egenti
Sharon Subjeck

Chairperson/Place 7
Vice Chairperson/Place 1
Secretary/Place 6 (Absent with Notice)
Member/Place 2
Member/Place 3 (Absent without Notice)
Member/Place 4
Member/Place 5 (Absent with Notice)

and

Lana Ewell
Barbara Goss
Andrea Gardner
Art Miner
Jan Hill

Library Director
Senior Librarian - Youth Services
City Manager
Mayor
Council Liaison

ANNOUNCEMENTS

None.

REPORTS FROM STAFF

1. Report and discussion on the Watauga Library Operations

Ms. Ewell reported that operations were going well; preparations are being made for a soft open on April 5, 2021; and virtual programing is gathering momentum. Ms. Ewell also shared a patron email praising Ms. Goss' creativity and commitment to the community. Ms. Ewell further reported that the new consortium is coming along and evolving.

Vice Chair Neal asked for clarification regarding the soft open in which Ms. Ewell explained it would be by appointment with an allowance of 45 minutes in which staff will sanitize between each use. The appointments will be made using a phone call software and directions to use the software will be available the week prior to opening.

Ms. Gardner stated that CivicPlus could be used to schedule appointments in which Ms. Ewell responded that she would contact IT to explore the option.

Director Egenti inquired regarding notification to patrons about available activities. Ms. Ewell replied that activities will be held outside for social distancing and all activity information would be published.

2. Report and discussion on the Watauga Library Senior Youth Programming

Ms. Goss provided information to the board regarding online programming with the use of Beanstack. The Beanstack challenge is to engage and have residents become familiar with the program. Youth services and story time is being done through Facebook and WebEx. Ms. Goss also announced that a college program via WebEx will be held March 16, 2021, to cover the admissions process and how to pay for college. The program will also have breakout sessions with 30 schools to allow students and parents to ask questions.

Ms. Goss further reported on conducting Storytime in the park, Spring Break, and holiday cards sent to seniors during December 2020. Chairman Woodruff praised Ms. Goss for her innovation and service.

Vice Chair Neal commented that she has participated in these activities and is very proud of the services the library provides.

Chairman Woodruff inquired regarding Mayor Miner's and Council Member Hill's last visit to the library and thanked them and Ms. Gardner for their support.

PUBLIC COMMENT

Request to Speak forms were not received.

PUBLIC TESTIMONY FOR ACTION ITEMS

Request to Speak forms were not received.

ACTION ITEMS

1. Discuss and consider action on the Library Board Meeting Minutes for January 14, 2021

Vice Chair Neal made a motion to approve the January 14, 2021 meeting minutes as presented. The motion was seconded by Director Baker.

As there was no further discussion, Chairman Woodruff requested the vote be taken by a show of hands. Motion carried 4-0-0-3.

Ayes: Woodruff, Baker, Neal, Egenti

Nays: None

Abstain: None

Absent: Coy, Subjeck, Chapman

Ms. Ewell and Ms. Gardner notified the board that changing meeting days from Thursday to Tuesday would require an amendment to the bylaws. The item can be added to the next meeting agenda with support of at least two (2) board members. Chairman Woodruff, Vice Chair Neal, Director Egenti and Director Baker supported the item to be placed on the next meeting agenda for discussion.

Ms. Ewell stated that the next Library Board meeting is scheduled May 13, 2021.

Vice Chair Neal inquired regarding quorum requirements in which Chairman Woodruff responded that he would discuss with Mayor Miner and Ms. Gardner.

Ms. Gardner asked Mr. Woodruff to visit the City Secretary's Office to sign documents.

ADJOURNMENT

With no further business to discuss, Chairman Woodruff adjourned the meeting at 6:20 p. m.

APPROVED: this 13TH day of May, 2021.

SIGNED: this 13th day of May, 2021.

APPROVED:
Kip Woodruff/s/
Chairperson

ATTEST:

Kristen Chapman /s/

Kristen Chapman, Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office