

**MINUTES  
WATAUGA CITY COUNCIL  
WORKSHOP MEETING  
CITY HALL COUNCIL CHAMBER  
7105 WHITLEY ROAD, WATAUGA, TX 76148  
WEDNESDAY, AUGUST 4, 2021  
5:30 PM**

**CALL TO ORDER**

The Workshop Meeting of the City Council was called to order at 5:31 p.m.

**ROLL CALL**

The meeting convened with the following members present:

|                 |                                                           |
|-----------------|-----------------------------------------------------------|
| Arthur L. Miner | Mayor                                                     |
| Andrew Neal     | Mayor Pro Tem/Council Member Place 4 (Absent with Notice) |
| Pat Shelbourne  | Council Member Place 1                                    |
| Tom Snyder      | Council Member Place 2 (Absent without Notice)            |
| Lovie Downey    | Council Member Place 3 (Absent with Notice)               |
| Juanita King    | Council Member Place 5                                    |
| Mark Taylor     | Council Member Place 6                                    |
| Jan Hill        | Council Member Place 7                                    |

and

|                 |                                             |
|-----------------|---------------------------------------------|
| Andrea Gardner  | City Manager/City Secretary                 |
| Raquel Guajardo | Deputy City Secretary                       |
| Sandra Gibson   | Director of Finance                         |
| Deby Woodard    | Assistant Director of Finance               |
| Marcia Reyna    | Director of Human Resources & Civil Service |
| Paul Hackleman  | Director of Public Works                    |
| Bradley Fraley  | Chief Information Officer                   |
| Shawn Fannan    | Fire Chief/Deputy City Attorney             |
| Robert Parker   | Chief of Police                             |
| Lana Ewell      | Library Director                            |

**ANNOUNCEMENTS**

Mayor Miner provided information regarding Tarrant County rental assistance. Information can be obtained by calling 817-850-7940 or at <https://getrenthelp.com>.

**PRESENTATIONS**

- 1. Presentation of the Fiscal Year 2021-2022 Proposed City Manager Budget - Departmental Budgets**

Ms. Gibson presented the item to Council. (Presentation is attached). The topics included the following:

Council Member Taylor inquired if the meter reading system will be replaced with smart meters. Ms. Gibson responded that it will be presented to Council at the next Strategic Planning Session as additional review with Council is needed.

Council Member Taylor and Council Member Selbourne both inquired regarding the Parks & Recreation Director position in which Ms. Gardner responded with a recommendation to allow the incoming City Manager to fill the position which should be filled mid-year. She also mentioned that the position was vacated by Mr. Torres who retired July 2020.

Council Member Shelbourne inquired regarding the contractual services increase outlined within the HR Department budget. Ms. Gibson and Ms. Woodard responded the increase was due to one-time employee and benefits survey.

Council Member Taylor asked if discontinuation of CivicEngage will interrupt text alerts. Mr. Fraley clarified that CivicEngage is a mobile app that is being discontinued by the vendor. The text alert system will not be disrupted as the service is provided by CivicReady.

Mayor Miner thanked IT staff for their hard work and dedication during COVID.

Council Member Taylor asked how many city positions are currently open in which Ms. Reyna responded at (10) positions are available. Mr. Hackleman added that even though (10) are posted, more positions are not posted as they are unfunded.

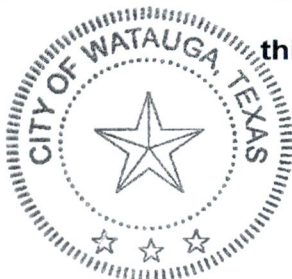
Council Member Hill stated that it was a great presentation as it answers all possible questions.

## ADJOURNMENT

Mayor Miner adjourned the meeting at 6:20 p.m.

APPROVED: this 23<sup>rd</sup> day of August, 2021.

SIGNED: this 24<sup>th</sup> day of September, 2021.



ATTEST

/s/ Terri Johnson

son  
Terri Johnson, Interim City Secretary

APPROVED

Arthur L. Miner /s/

Arthur L. Miner, Mayor