AGENDA
WATAUGA CIVIL SERVICE COMMISSION MEETING
REGULAR MEETING
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
MONDAY, JANUARY 17, 2022
6:30 PM

CALL TO ORDER When speaking during the meeting please speak directly into the microphones on the dais or podium)

ROLL CALL

INVOCATION

ANNOUNCEMENTS

PUBLIC COMMENT If speaking for an organization or group, the speaker should identify the group represented. If speaking during Public Comment (for matters not posted on that particular meeting's agenda), members of the City Council, Board/Commission members and Staff may only provide a statement of factual information in response to the inquiry or recite existing policy in response (e.g., to correct a factual misstatement made by the citizen or provide factual information requested by the citizen). Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a future meeting. If necessary, the Chair will task the City Manager to respond to the citizen and report back to the City Council or Board/Commission as soon as practicable. Such report to the City Council or Board/Commission shall not constitute a meeting called by the City Council nor shall it constitute deliberation or formal action. Individual citizens addressing the City Councilor Board/Commission during Public Comment shall not exceed three (3) minutes in their comments; however, the Chair may extend or reduce the speaker's allotted time in order to conduct an efficient and effective public meeting. The time allotted shall not be donated to others desiring to speak. Public Comment is not established to engage in a conversation with the Council or Board/Commission and no formal Council Board/ Commission action will be taken.

PUBLIC TESTIMONY FOR ACTION ITEMS Only those persons who submit a completed Request to Speak form prior to the agenda item being introduced by the Chair will be allowed to speak on agenda items set for action (this doesn't include presentations or reports). The Chair shall ask each person requesting to speak to approach the podium when called to speak. Speakers time shall generally not exceed three (3) minutes in their comments and all comments must be germane to the specific agenda item being discussed; however, the Chair may extend

or reduce the speaker's allotted time. Speakers shall not be permitted to donate their time to other speakers. Members of the City Council may ask questions or discuss the item directly with the citizen during the citizen's testimony if necessary. Any discussion between a Council member and the citizen will not count toward the time limit and Council Members are encouraged not to speak until the citizen has first utilized their allocated time.

ACTION ITEMS

1. Discuss and consider action to approve the minutes from the Civil Service Commission meeting on November 9, 2021

2. Discuss and consider action to appoint a Civil Service Director

3. Discussion and action on electing a Civil Service Commission Chairman and Vice Chairman as required by Local Government Code Chapter 143, Section 143.006(e)

4. Discuss and consider action to approve and certify the Watauga Police Sergeant Promotional Exam Eligibility List created on December 6, 2021.

5. Discuss and consider action to approve and certify the Watauga Police Corporal Promotional Exam Eligibility List created on December 8, 2021.

ADJOURNMENT

Meeting Notices and Reservation of Rights

The Civil Service Commission may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the to address a subject matter on the agenda. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of

any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, (817) 514-5812 OR FAX (817) 281-1991 FOR FURTHER INFORMATION.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on JANUARY 14, 2022, before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.

Linda Proskey, City Secretary

MINUTES
WATAUGA CIVIL SERVICE COMMISSION MEETING
TUESDAY, NOVEMBER 9, 2021
6:00 PM

CALL TO ORDER

The Civil Service Commission Meeting of the City of Watauga, Texas was called to order at 6:31 p.m., by Chairman Bailey.

ROLL CALL

The Civil Service Commission of the City of Watauga, Texas convened the meeting with the following members present:

Joe Bailey	Chairman
Barry Sullivan	Vice Chairman
Brian Downey	Member
and	
Robert Parker	Interim City Manager / Police Chief
Shawn Fannan	Fire Chief
Corie Wood	Interim Civil Service Director

INVOCATION

Chairman Bailey provided the invocation.

ANNOUNCEMENTS

Chief Fannan announced that on November 4, 2021 the Watauga Fire Department was recognized by the Texas Fire Marshalls Committee as a Department that was awarded the 2020 Achievement of Excellence Gold Level Award.

Chief Hartman wished everyone a Happy Thanksgiving.

Chief Parker thanks all Police and Firefighters for the excellent job they have continued to do during all the adversity. He recognized Veterans and thanked them for their service. He wished everyone a Happy Thanksgiving. He thanked the Citizens of Watauga for their support.

PUBLIC COMMENT

None

PUBLIC TESTIMONY FOR ACTION ITEMS

None

ACTION ITEMS

1. Discuss and consider action to appoint an Interim Civil Service Director.

   Barry Sullivan made a motion to appoint Corie Wood as Interim Civil Service Director, Brian Downey seconded the motion, which passed as follows:

   AYES: Sullivan, Downey, Bailey
   NAYS: None
   ABSENT: None
   ABSTAIN: None

2. Discuss and consider action to approve the minutes from the Civil Service Commission Meeting on August 24, 2021.

   Barry Sullivan made a motion to approve the minutes from the Civil Service Commission Meeting on August 24, 2021. Brian Downey seconded the motion, which passed as follows:

   AYES: Sullivan, Downey, Bailey
   NAYS: None
   ABSENT: None
   ABSTAIN: None

3. Discuss and consider action to approve and certify the Watauga Police Department Entrance Exam Eligibility List created on November 3, 2021.

   Brian Downey made a motion to approve the updated Watauga Police Department Entrance Exam Eligibility List. Barry Sullivan seconded the motion, which passed as follows:

   AYES: Sullivan, Downey, Bailey
   NAYS: None
   ABSENT: None
   ABSTAIN: None

4. Discuss and consider action to approve and certify the Watauga Fire Department Entrance Exam Eligibility List created on November 3, 2021.

   Brian Downey made a motion to approve and certify the Watauga Fire Department Entrance Exam Eligibility List created on November 3, 2021. Barry Sullivan seconded the motion, which passed as follows:

AYES: Sullivan, Downey, Bailey

NAYS: None

ABSENT: None

ABSTAIN: None

ANNOUNCEMENTS

Chief Parker announced that in early December there is a Promotional Exam for Police Corporal and Police Sergeant which will be followed by an Evaluation Board for each h after a ten-day period. Will meet with the Civil Service Commission again in late December or early January. There is a competitive list for those tests. Barry Sullivan asked how many Officers are being hired. Chief Parker stated there are currently two funded, unfilled positions with expected upcoming departures. In January or February, it is possible to hire four to five or more new hires.

ADJOURNMENT

With no further business to discuss, Chairman Bailey adjourned the meeting at 6:45 p.m

APPROVED: this _____ day of _____, _____

SIGNED: this _____ day of _____, _____

APPROVED:

_____

Joe Bailey, Chairman

ATTEST:

_____

Corie Wood,
Interim Civil Service Director

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office

POLICE SERGEANT PROMOTIONAL ELIGIBILITY LIST

Written Examination
Date: Monday, December 6, 2021

Assessment Center
Date: Wednesday, December 14, 2021

Location: Watauga Police Department Training Room, 7101 Whitley Road, Watauga, TX 76148

In accordance with the Watauga Police Department's Alternate Promotion System adopted on November 8, 2018, below are the results of a promotional written examination for the position of Police Sergeant administered on December 6, 2021, and assessment center administered on December 14, 2021.

Candidate Identifier	Written Exam Score	Total Points for Written Exam (50%)	Assessment Center Score	Total Points for Assessment Center (50%)	Seniority Points	TCOLE Points	Total
3292	80	40.00	84.60	42.30	9	6	97.30
4886	86	43.00	86.10	43.05	6	4	96.05
8445	78	39.00	72.45	36.23	10	4	89.23

Juliet Rodriguez
Human Resources & Civil Service Director
City of Watauga
Posted on 01/17/2022

POLICE CORPORAL PROMOTIONAL ELIGIBILITY LIST

Written Examination
Date: Wednesday, December 8, 2021

Assessment Center
Date: Friday, December 17, 2021

Location: Watauga Police Department Training Room, 7101 Whitley Road, Watauga, TX 76148

In accordance with the Watauga Police Department's Alternate Promotion System adopted on November 8, 2018, below are the results of a promotional written examination for the position of Police Corporal administered on December 8, 2021 and assessment center administered on December 17, 2021.

Candidate Identifier	Written Exam Score	Total Points for Written Exam (50%)	Assessment Center Score	Total Points for Assessment Center (50%)	Seniority Points	TCOLE Points	Total
8043	81	40.50	79.18	39.59	10	6	96.09
2042	77	38.50	86.15	43.08	4	2	87.58
3241	78	39.00	69.23	34.62	9	4	86.62

Juliet Rodriguez
Human Resources & Civil Service Director
City of Watauga
Posted on 01/17/2022