

**MINUTES
WATAUGA CITY COUNCIL
REGULAR MEETING
CITY HALL, COUNCIL CHAMBER, 7105 WHITLEY ROAD
MONDAY, OCTOBER 11, 2021**

CALL TO ORDER

The Regular Meeting of the City Council was called to order at 7:01 p.m.

ROLL CALL

The meeting convened with the following members present:

Arthur L. Miner	Mayor
Andrew Neal	Mayor Pro Tem/Council Member Place 4
Pat Shelbourne	Council Member Place 1
Tom Snyder	Council Member Place 2
Lovie Downey	Council Member Place 3
Vacant	Council Member Place 5
Mark Taylor	Council Member Place 6
Jan Hill	Council Member Place 7

and

Robert Parker	Interim City Manager
Terri Johnson	Interim City Secretary
Samantha Ortega	Records Clerk
Marcia Reyna	Director of Human Resources and Civil Service
Sandra Gibson	Director of Finance
Paul Hackelman	Director of Public Works
Randy Richards	Building Official
Deby Woodard	Assistant Director of Finance
Bradley Fraley	Director of Technology and Communications
Caroline Kelley	City Attorney

INVOCATION

Pastor Castro Laredo, Victory Tabernacle Holiness Church, provided the invocation.

PLEDGE OF ALLEGIANCE

Mayor Miner led the pledge to the flags.

ANNOUNCEMENTS

Mayor Pro Tem Neal announced that the Watauga Fire Department was accepting nominations for children with medical issues who are unable to go trick-or-treating. Applications are due by Monday, October 18th.

He reported that a vaccination clinic will be held at Hector F. Garcia Community Center each Monday from 8 a.m. until Noon.

Neal also announced that there was a new business in Watauga: the El Mariachi Sabor de Mexico restaurant located on Rufe Snow Drive.

PRESENTATIONS

1. Presentation of Service Awards for City of Watauga Employees celebrating a milestone anniversary during the month of October 2021

Interim City Manager Robert Parker presented service awards to the following:

Ridley Campbell, City Marshal – 30 years
Dwayne Letart, Police Sergeant – 20 years
Danielle Bannick, Police Corporal – 10 years

Mayor Miner presented a service award to Police Chief/Interim City Manager Robert Parker for 25 years.

2. Presentation of a Proclamation Red Ribbon Campaign Week, October 23-29, 2021

Mayor Miner read the proclamation recognizing October 23-29, 2021, as Red Ribbon Campaign Week.

PUBLIC COMMENT

Kelly White, 6648 Starnes told the City Council that the property owners at the southwest corner of Starnes and Rufe Snow desired a curb but did not want a guardrail on their property. He also stated that he was in favor of extending the Park Zone on Starnes to the corner.

PUBLIC TESTIMONY FOR ACTION ITEMS

There was no public testimony for action items.

CONSENT AGENDA

Mayor Miner read the following consent agenda items:

1. **Consider action approving a resolution of the City Council of the City of Watauga, Texas adopting Written Investment Policies Standards Governing the City's Investment Practices; Adopting Authorized Broker/Dealers list for the City of Watauga; repealing conflicting resolutions; and providing an effective date**

RESOLUTION NO. 2021-046

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS ADOPTING WRITTEN INVESTMENT POLICIES AND STRATEGIES GOVERNING THE CITY'S INVESTMENT PRACTICES; DECLARING THE CITY COUNCIL HAS CONDUCTED AND COMPLETED ITS REVIEW OF SUCH POLICIES AND STRATEGIES; DECLARING THAT CHANGES TO THE INVESTMENT POLICIES AND STRATEGIES ARE RECORDED; AMENDING THE AUTHORIZED BROKER/DEALERS LIST IN THE CITY OF WATAUGA; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

2. **Consider action approving a resolution authorizing expenditures exceeding \$50,000 for Fiscal Year 2021-2022 procured by cooperative purchasing or interlocal agreements or which are exempt by law from competitive procurement; providing for repeal; providing for severability; and establishing an effective date**

RESOLUTION NO. 2021-051

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS, AUTHORIZING EXPENDITURES EXCEEDING \$50,000 FOR FISCAL YEAR 2021-2022 PROCURED BY COOPERATIVE PURCHASING OR INTERLOCAL AGREEMENTS OR WHICH ARE EXEMPT BY LAW FROM COMPETITIVE PROCUREMENT; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

3. **Consider action approving a resolution authorizing purchases pursuant to certain cooperative purchasing programs and certain interlocal agreements for Fiscal Year 2021-2022; providing for repeal; providing for severability; and establishing an effective date**

RESOLUTION NO. 2021-050

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS AUTHORIZING PURCHASES PURSUANT TO CERTAIN COOPERATIVE PURCHASING PROGRAMS AND CERTAIN INTERLOCAL AGREEMENTS FOR FISCAL YEAR 2021-2022; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

- 4. Consider action authorizing the renewal of Property, Liability, and Worker's Compensation insurances through the TML Intergovernmental Risk Pool**
- 5. Consider action approving a resolution by the City Council of the City of Watauga, Texas providing for adoption of the Comprehensive Financial Management Policy Statements; providing for repeal; providing for severability; and providing an effective date**

RESOLUTION NO. 2021-045

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS PROVIDING FOR ADOPTION OF THE COMPREHENSIVE FINANCIAL MANAGEMENT POLICY STATEMENTS; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

- 6. Consider action to approve the meeting minutes of the September 13, 2021 City Council Regular Meeting and the September 27, 2021 City Council Special Meeting**
- 7. Consider action to approve the Monthly Financial Report for the period ending August 31, 2021**
- 8. Consider action approving a resolution by the City Council of the City of Watauga, Texas designating an official newspaper for fiscal year 2021-2022; providing for repeal; providing for severability; providing an effective date**

RESOLUTION NO. 2021-048

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS PURSUANT TO LOCAL GOVERNMENT CODE 52.004 REQUIRING THAT THE CITY OF WATAUGA, TEXAS DESIGNATE AN OFFICIAL NEWSPAPER FOR FISCAL YEAR 2021-2022; PROVIDING THAT ALL RESOLUTIONS IN CONFLICT HERewith ARE HEREBY REPEALED TO THE EXTENT THAT THEY ARE IN CONFLICT; PROVIDING A SAVINGS CLAUSE; PROVIDING AN EFFECTIVE DATE

9. **Consider action approving a resolution by the City Council of the City of Watauga, Texas amending Policy 6.05 On-Call and Call Back of the Personnel, Administration and Financial Policies and Procedures Manual; providing for repeal; providing for severability; and providing an effective date**

RESOLUTION NO. 2021-049

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS AMENDING POLICY 6.05 ON-CALL AND CALL BACK OF THE PERSONNEL, ADMINISTRATION AND FINANCIAL POLICIES AND PROCEDURES MANUAL; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

10. **Consider action approving the declaration of the Fall 2021 Personal Property List as surplus assets for disposition**
11. **Consider action authorizing the approval of the Interlocal Agreement for Street Maintenance services by and between the City of Watauga, Texas and Tarrant County, Texas**
12. **Consider action authorizing the renewal of Interlocal Agreement for the Joint Crime Victim Assistance Program for the Cities of North Richland Hills, Halton City, Richland Hills and Watauga, Texas**
13. **Consider action approving a resolution of the City Council of the City of Watauga, Texas adopting the voting system to be used in City elections; providing for repeal; providing for severability; and providing an effective date**

RESOLUTION NO. 2021-047

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS ADOPTING THE VOTING SYSTEM TO BE USED IN CITY ELECTIONS; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Council Member Hill made a motion to approve the consent agenda as presented. Motion was seconded by Council Member Downey. As there was no discussion, Mayor Miner called for the Council to vote. Motion carried 6-0-0-0.

Ayes: Shelbourne, Snyder, Downey, Neal, Taylor, Hill
Nays: None

Abstain: None
Absent: None

PUBLIC HEARINGS/ACTION

- 1. Public hearing to receive comments for or against a request for a zoning change from (LB) Local Business District to (C) Commercial District for property located at 6700 Denton Highway, being Block 23R of the Greenfield Village Addition, located north of Chapman Road and east of Denton Highway; and consider action on the Planning and Zoning Commission's final report and an ordinance authorizing a zoning map amendment for such property; changing the zoning classification of said property from Local Business (LB) District to Commercial (C) District; amending the zoning map; providing for repeal; providing for severability; providing a penalty and providing an effective date**

Building Official Randy Richards reviewed the proposed zoning change for the City Council.

Mayor Miner opened the Public Hearing at 7:25 p.m. and with no one coming forward to speak, he closed the Public Hearing at 7:26 p.m.

The motion was made by Council Member Taylor to approve the zoning change as presented and adopt the Ordinance. The motion was seconded by Council Member Downey and passed with the unanimous vote of the Council. Vote was 6-0-0-0.

Ayes: Shelbourne, Snyder, Downey, Neal, Taylor, Hill
Nays: None
Abstain: None
Absent: None

ORDINANCE NO. 2021- 045

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS AUTHORIZING A ZONING MAP AMENDMENT FOR THE PROPERTY DESCRIBED AS GREENFIELD VILLAGE ADDITION, BLOCK 23R AND ADDRESSED AS 6700 DENTON HIGHWAY; CHANGING THE ZONING CLASSIFICATION OF SAID PROPERTY FROM LOCAL BUSINESS (LB) DISTRICT TO COMMERCIAL (C) DISTRICT; AMENDING THE ZONING MAP; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; PROVIDING A PENALTY; AND PROVIDING AN EFFECTIVE DATE

- 2. Public hearing to receive comments for or against proposed text amendments to the City's zoning chapter allowing for the location of**

packaged liquor stores in General Business (GB) and Commercial (C) Districts pursuant to a specific use permit; providing spacing requirements between such stores; providing spacing requirements between such stores and other land uses; and consider action on Planning and Zoning's final report and an ordinance providing zoning rules and regulations for packaged liquor stores, providing for repeal; providing for severability; providing a penalty and providing an effective date

Building Official Richards reviewed these proposed text amendments to the City's zoning chapter allowing for the location of retail liquor stores. He explained that upon the City Secretary's certification of a petition received from the citizens, the City Council called for a Special Election to consider the proposition of allowing the legal sale of all alcohol. The election will be held November 2, 2021.

The Mayor opened the Public Hearing at 7:30 p.m. and with no one coming forward to speak, he closed the Public Hearing at 7:31 p.m.

Council Member Downey made the motion to approve the Ordinance with the amendment to require a drive-thru lane. The motion was seconded by Council Member Snyder.

Following discussion of the requirement for a drive-through, the Mayor called for the vote. The motion carried with a vote of 5-1-0-0.

Ayes: Shelbourne, Snyder, Downey, Neal, Hill

Nays: Taylor

Abstain: None

Absent: None

ORDINANCE NO. 2021-046

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS; AMENDING THE ZONING CHAPTER OF THE CITY OF WATAUGA, TEXAS CODE OF ORDINANCES; PROVIDING RULES AND REGULATIONS FOR PACKAGED LIQUOR STORES; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; PROVIDING A PENALTY; AND PROVIDING AN EFFECTIVE DATE.

3. **Public Hearing to receive comments for or against a request for a re-plat to allow for Bursey Road Townhome Development, commonly known as 5900 Bursey Rd., Lots 1, 2 and 3, Block 1, Huffman Addition to be subdivided into 61 lots for residential townhomes. The subject property is located on the south side of Bursey Road, east of Whitley Road and west of Indian Springs Road; and consider action on approval of the re-plat**

Building Official Richards presented this item and reported that the Planning & Zoning Commission held a public hearing on September 24, 2021.

Mayor Miner opened the Public Hearing at 7:42 p.m. No one spoke on this item and the Mayor closed the Public Hearing at 7:43 p.m.

Upon motion by Council Member Hill and a second by Council Member Downey, the Council voted unanimously to approve the re-plat to allow for Bursey Road Townhome Development, commonly known as 5900 Bursey Road, Watauga. Vote: 6-0-0-0

Ayes: Shelbourne, Snyder, Downey, Neal, Taylor, Hill

Nays: None

Abstain: None

Absent: None

ACTION ITEMS

- 1. Presentation by SAMCO Capital Markets, the City's Financial Advisor, regarding a refunding opportunity for interest rate savings on current outstanding debt and authorizing the City's Financial Advisor, Bond Counsel and staff to proceed if certain savings targets are reached and other matters related thereto**

Mayor Miner announced that City Staff requested this item be postponed until the next Regular City Council Meeting.

- 2. Discuss and consider action approving Ordinance amending Chapters 6 and 20 of the Watauga Code of Ordinances; repealing duplicative language and providing for cross references to certain boards; providing for repeal; providing for severability; and providing an effective date**

This item was presented by City Attorney Caroline Kelley.

Upon motion by Council Member Shelbourne and seconded by Council Member Neal, the City Council voted unanimously to approve this item as presented. Vote: 6-0-0-0

Ayes: Shelbourne, Snyder, Downey, Neal, Taylor, Hill

Nays: None

Abstain: None

Absent: None

ORDINANCE NO. 2021-047

AN ORDINANCE OF THE CITY OF WATAUGA, TEXAS, AMENDING CHAPTERS 6 AND 20 OF THE CODE OF ORDINANCES OF THE CITY OF WATAUGA, TEXAS; REPEALING DUPLICATIVE LANGUAGE AND PROVIDING CROSS REFERENCES TO CERTAIN BOARDS; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

3. Discuss and consider possible action to rescind Resolution No. 2021-004 and eliminate regular Council meetings on the 4th Monday of each month.

Mayor Miner presented the item and following a lengthy discussion of the pros and cons for eliminating the 4th Monday regular City Council meetings, City Attorney Kelley read a proposed resolution rescinding Resolution No. 2021-004.

Council Member Shelbourne made the motion to rescind Resolution No. 2021-004 and eliminate the 4th Monday regular City Council meetings. The motion was seconded by Council Member Downey. The Mayor voted to break the 3-3 tie and motion failed. Final Vote: 3-4-0-0.

Ayes: Shelbourne, Snyder, Downey
Nays: Neal, Taylor, Hill, Miner
Abstain: None
Absent: None

4. Discuss and consider action to appoint a City Secretary

Marcia Reyna, Director of Human Resources and Civil Service, presented this item for consideration by the City Council. She reported that an offer was made and accepted by Linda Proskey to become the City of Watauga's City Secretary.

The motion was made by Council Member Shelbourne to appoint Linda Proskey as the City Secretary for the City of Watauga. The motion was seconded by Mayor Pro Tem Neal. There was no further discussion and Mayor Miner called for the vote. Motion carried 6-0-0-0.

Ayes: Shelbourne, Snyder, Downey, Neal, Taylor, Hill
Nays: None
Abstain: None
Absent: None

REPORTS

1. **Receive report from Mayor Miner regarding the creation of a special subcommittee of the City Council, the City Attorney Search Subcommittee, and appointment of members to same**

Mayor Miner appointed himself, Council Member Taylor, and Mayor Pro Tem Neal to the City Attorney Search Subcommittee. He named Council Member Hill as an alternate member.

ITEMS FOR FUTURE AGENDAS

Council Member Snyder asked that there be a discussion of the agenda postings.

EXECUTIVE SESSION

1. **Pursuant to Texas Government Code Section 551.071 and 551.087, to seek legal advice regarding and to discuss economic incentives for Smiley Transportation Corp and Wetzel Consultants, LLC**

Mayor Miner announced that the City Council of the City of Watauga would go into Executive Session at 8:11 p.m.

RECONVENE

Mayor Miner reconvened the Regular Meeting after returning from Executive Session at 8:55 p.m.

ITEMS OF EXECUTIVE SESSION DELIBERATION

1. **Discuss and consider action on a Chapter 380 Economic Development Agreement between the City of Watauga and Smiley Transportation Corp and Wetzel Consultants, LLC**

Mayor Miner announced that no action would be taken on this item at this time.

ADJOURNMENT

With no further business at hand, Mayor Miner adjourned the meeting at 8:55 p.m.

APPROVED: this 8th day of November, 2021.

SIGNED: this 9th day of November, 2021.



ATTEST:

(Linda Proskey /s/)

Linda Proskey, City Secretary

APPROVED:

Arthur L. Miner /s/
Arthur L. Miner, Mayor

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office