



AGENDA
WATAUGA PARKS ADVISORY BOARD
REGULAR MEETING
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
WEDNESDAY, MARCH 9, 2022
2:00 PM

CALL TO ORDER

ROLL CALL

ANNOUNCEMENTS

PRESENTATIONS

1. Recieve update on Parks, Recreation, and Senior Services

Chad Stephens, Interim Parks & Community Services Director

PUBLIC COMMENT Individual citizens addressing the Parks Advisory Board during Public Comment shall not exceed three (3) minutes in their comments; however, the Chair may extend or reduce the speaker's allotted time in order to conduct an efficient and effective public meeting. The time allotted shall not be donated to others desiring to speak. Public Comment is not established to engage in a conversation with the Board and no formal action will be taken.

PUBLIC TESTIMONY FOR ACTION ITEMS Only those persons who submit a completed Request to Speak form prior to the agenda item being introduced by the Chair will be allowed to speak on agenda items set for action (this doesn't include presentations or reports). The Chair shall ask each person requesting to speak to approach the podium when called to speak. Speakers will be allotted three (3) minutes for their comments and all comments must be germane to the specific agenda item being discussed; however, the Chair may extend or reduce the speaker's allotted time. Speakers shall not be permitted to donate their time to other speakers.

ACTION ITEMS

1. Consider action to approve the Parks Advisory Board Meeting minutes for January 5, 2022

Chad Stephens, Interim Parks & Community Services Director

2. Discuss and consider action on electing a Vice-Chair to the board

Arthur Miner, Mayor

3. Discuss and provide direction on a pilot program for doggy bags in Foster Village Park.
Chad Stephens, Interim Parks & Community Services Director
4. Discuss and provide direction on participating in the 2022 North Texas Cleanup Challenge.
Chad Stephens, Interim Parks & Community Services Director

ADJOURNMENT

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825 OR FAX (817) 514-3625 FOR FURTHER INFORMATION.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on March 4, 2022, before 1:00 p.m., in accordance with Chapter 551 of the Texas Government Code.


Linda Proskey, City Secretary





AGENDA MEMORANDUM

DATE: March 1, 2022
TO: Honorable City Council Members
FROM:
THROUGH: Chad Stephens, Interim Parks & Community Services Director
SUBJECT: Recieve update on Parks, Recreation, and Senior Services

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

none

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. 315-military-moms5
2. ted-military
3. 11-4-10 Brockport Hometown Heros 30x72 with bleed copy
4. Parks Rec and Senior Services Status Report-March 2 , 2021

REVIEWED BY:

Chad Stephens, Interim Parks & Community Services Director	Approved - 3/2/2022
Sandra Gibson, Director of Finance	Approved - 3/2/2022
David Berman, City Attorney	Approved - 3/2/2022
Joshua Jones, City Manager	Approved - 3/4/2022
Linda Proskey, City Secretary	Final Approval - 3/4/2022

Approved as to form for inclusion on Agenda



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 300 Wood Street, Syracuse, NY 13201 Tel: 315.421.2332 Fax: 315.421.1948	315 Military Moms	TAKE NOTHING FOR GRANTED. PLEASE CHECK PROOF CAREFULLY. Illustrations are a reasonable representation of ink colors on banner fabrics. All monitors display differently, therefore a free color match sample is available upon request. We are not responsible for any errors after approval.
	EDIT #: 5	DATE: 4-22-21
	SIZE: 28" x 60"	
	FABRIC: MAINSTREET	
	INKS: DIGITAL	
POCKETS: STANDARD 3.25"		



Hometown Hero

**Jason Cliff
US Marine**



BROCKPORT

**Sponsored by
Northside Service**

Parks Rec and Senior Services Status Report

Parks Advisory Board Meeting-March 2, 2021

Park Maintenance:

1. Department staff continued with routine services for the maintenance of grounds and facilities.
2. The grounds maintenance contractor has started some pruning of perennials and landscape bed mulching.

Current Park Projects:

1. Capp Smith Picnic Pavilion project was approved by council on February 14, 2022.
A purchase order has been issued and is currently awaiting a start date by contractor.
Anticipated completion date is late May to early June of 2022.
2. Trash Free Texas (Trash Free Waters) project is online and available for adoption. Additional sites can be added as they are identified. We will be updating our social media and web pages with the information.

Future Park Projects:

1. Tree planting project at Capp Smith Park is still under design for the irrigation portion.
2. Informational sign artwork is currently under design.
3. Capp Smith lake fish stocking has not been scheduled yet. The fish supplier has not been able to give us a set date for when catchable fish will be ready other than sometime in the April-May timeframe.

Community Center:

1. Facility usage and rentals have continued to increase.
2. We have continued to be more proactive in our management and use of social media.

Special Events:

1. Watauga Fest is scheduled for May 19-22. Bands will be Friday and Saturday night.
2. Daddy Daughter Dance took place on February 11. Approximately 150 people attended.
3. Yard of the Month program will start in April. The procedure for submitting nominations, judging nominations, and awarding a winner will be provided to the PAB once it is finished.

Senior Center:

1. Seniors participate in weekly bingo, volleyball, flyers, bean bag baseball, quilting and table games.
2. Weekly TAFB Store Partner Food Distribution. Every Monday, Wednesday, and Friday, our senior volunteers pick up food from Aldi, Kroger, and Sprouts and then distribute it at the senior center.

3. Monthly Tarrant Area Food Bank Senior Share distribution. TAFB delivers a big truck load of vegetables, meat, dairy, and some canned goods every second Friday of the month. The food is then distributed at the senior center. Remaining food is sent to CEC to be distributed to families in need.
4. Weekly Meals on Wheels are served Monday-Thursday.
 - A. Sealed 3-part portioned container meals are provided 4 days per week.
 - B. Container includes entrée w/ two sides, bread/tortilla, fruit, and milk carton.
 - C. Breakfast can be ordered as well.

During inclement weather, Meals on Wheels will provide a box of shelf stable meals to those that have been eating the regular hot daily meals.
5. Every Friday, the Seniors Programmer provides some type of meal for Fun Food Day. The Seniors Programmer is currently looking into donations or discounted meals for seniors at local restaurants and fast-food establishments.

Additional Updates

1. The duck population increases every year during the wintertime. Ducks migrate from the north and overwinter at Capp Smith Park. We do not coordinate with TPWD on the management of the duck population. If there was not enough food, they would seek out a new site to feed at.
2. The storage sheds at the Hector F. Garcia Community Center will be torn down once public works can get it on schedule.
3. The FY 2021/22 budget did not include funding for summer camp positions. We do not have any plans to run a summer camp this year unless we are approached by an outside organization. The organization that ran a summer camp last year has not requested the use of our facility this year.
4. We have a source for the Hometown Hero program banners. Each banner will cost approximately \$125 for 18"X45". Spring loaded bracket sets are approximately \$150.
5. We are currently working to try and find additional volunteer opportunities for citizens within Parks and Recreation.



**MINUTES
WATAUGA PARKS ADVISORY BOARD
REGULAR MEETING
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
WEDNESDAY, JANUARY 5TH, 2022
2:00 PM**

CALL TO ORDER

Chairperson Andra Dunn called the meeting to order at 2:21 p.m.

ROLL CALL

Jim McDonald	Place 1 (Absent with notice)
Andra Dunn	Place 2
Natasha Havrda	Place 3
Tim Bobseine	Place 4
Lindy Riggall	Place 5 (Absent without notice)

And

Jan Hill	Primary Council Liaison
Linda Proskey	City Secretary
Chad Stephens	Interim Parks and Recreation Director

ANNOUNCEMENTS

No announcements were made.

PRESENTATIONS

1. Swear-in new Board members.

City Secretary, Linda Proskey administered the Oath of Office to the following:

- Place 3, Natasha Havrda

PUBLIC COMMENT

Requests for public comment were not received.

PUBLIC TESTIMONY FOR ACTION ITEMS

Requests for public testimony were not received.

REPORTS

1. **Receive update on Parks, Recreation and Senior Services:**

Interim Director Chad Stephens presented this item to the board and explained ongoing and upcoming events at the Hector Garcia Recreation Center and City Parks that included:

- Success of the 01 Dec holiday tree lighting ceremony
- Success of the Watauga Holiday decorating competition
- Wataugafest celebration dates have been formalized to occur 19-22 May 2022
- Irrigation expansion design for additional trees at city parks is ongoing
- The swing set repair adjacent to the new Capp Smith Park splash pad requires additional modification (lowering) by the contractor for increased safety. The swings currently sit too high due to a frame height miscalculation by the contractor and will be corrected in the near future. Mr Stephens confirmed that the swings are safe to use in their present condition.
- Facility rentals at city parks have increased significantly.

2. Update on Volunteer Program for the Recreation Center

- Interim Director Stephens provided an overview of Volunteer opportunities and enrollment procedures on the city's web page for the various city departments. The next major event currently scheduled requiring volunteers for the city is Wataugafest in May.

ACTION ITEMS

1. **Consider action to approve the Parks Advisory Meeting Minutes for November 3, 2021.**

Member Tim Bobseine made motion, member Natasha Havrda second the motion to accept the Minutes as presented. Chairperson Dunn Called for a vote.

Ayes: 3

Nays: 0

Abstain: 0

Absent: 2

2. **Discussion on clean-up and usage of Virgil R. Anthony, Sr. Park**

- The possibility of utilizing a portion of this park as a dedicated dog park was discussed. This function has many obstacles including the parks remote location, potential as an animal abandonment location and lack of lighting.

- Member Havrda recounted using the park on occasion for her children's ball practice in organized sports. Consensus was that this utilization was appropriate to further utilize the park. It was recommended that discussions with surrounding communities and youth sports organizations to offer this facility for this purpose should be undertaken.
- The park requires repair to its' landscaping from last year's winter storm damage. Chairperson Dunn suggested using this landscaping project as an opportunity to expand our city's volunteer opportunities. Member Bobseine mentioned this as a potential project for local businesses to volunteer and undertake for increased community exposure and involvement.
- Chairperson Dunn brought up adding QR Codes at our park signs so that visitors can login and provide feedback as to how parks are being utilized or report Issues that park patrons experience and need to be addressed.

3. Discuss implementation of a hometown hero program.

- Member Bobseine discussed the Hometown Hero program honoring local Watauga Veteran's and Active Duty Service members with banners as an augmentation to our Veteran Memorial located at Capp Smith park. Interim Director Stephens gave an overview of the program as implemented in surrounding communities. Chairperson Dunn recommended gathering pricing and advertising the program for possible dedications during Veterans Day in 2022. The consensus was to gather cost information and start with limited dedications at the light poles adjacent to and in vicinity of the Veteran memorial to gauge popularity and possible program expansion with the public on a trial/limited basis.

4. Discussion and update on Wataugafest

Interim Director Stephens reiterated that Wataugafest dates are set for Thursday through Sunday 19-22 May 2022. The carnival and stage to support Wataugafest are available and reserved for those dates. Festival Planning committee meetings will begin mid-January with all City departments involved with coordination of a successful Wataugafest.

5. Discussion on a partnership with a nearby city for swimming pool access for Watauga citizens.

The discussion focused around non-resident annual rates at area pools as an option for local citizens. City Council liaison Ms. Jan Hill recounted a pool pass

she used prior to the pandemic at North Richland Hills with limited visits for a set price. Member Bobseine recommended a discussion to see if area pools would be willing to offer such a program to Watauga vice an annual non-resident rate as a work around. Chairperson Dunn recommended offering these passes at our own Recreation Center if surrounding pools are willing to accommodate such an arrangement. The consensus is that surrounding pools should be asked if they will accommodate a limited visit pool pass for a set price to Watauga citizens outside of their current non-resident annual rates. That arrangement would generate revenue for participating facilities that they otherwise would not receive and provide Watauga citizens flexible pool access at a reasonable price without an annual (large) non-resident financial commitment.

6. Discussion on Participation in the North Central Texas Council of Governments Trash Free Waters Project and setting up a trash cleanup initiative.

The understood intent of this program is to identify Storm Drain run-off areas within Watauga for adoption by groups of volunteers for periodic clean-up. Possible areas to be further discussed at future board meetings.

ADJOURNMENT

Chairperson Andra Dunn adjourned the meeting at 3:32 p.m.

APPROVED: this _____ day of _____, 2021.

SIGNED: this _____ day of _____, 2021.

APPROVED:

Andra Dunn, Chairperson

ATTEST:

Tim Bobseine, Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office

North Texas Community Cleanup Challenge

Frequently Asked Questions

ACCOUNTS & ORGANIZATIONS:

Q: I am getting an error when I try to register my city. Help!

A: Please contact Brian Geck, bgeck@nctcog.org, for technical assistance with the website and getting signed up.

Q: My neighborhood association is interested in participating. Should we sign up as an organization? We are not representing a city per se.

A: Yes, if your HOA is the **organizer** of a litter cleanup event, please sign-up as an organization and report the data for your event(s).

Q: I am with a KTB affiliate. Do I sign up my city and then we are the coordinators?

A: This can get a little tricky depending on how your KTB affiliate is set-up with your city. If your affiliate is a separate non-profit from the city, you will need to sign up as your KTB affiliate and organize your own events. If your affiliate is set-up through a partnership with a department at your city, double check with city staff that another department at the city won't be claiming the city organization before you attempt to do so.

DEADLINES:

Q: Is there a deadline to sign-on?

A: Yes, communities wanting to officially participate should sign-on by the date posted in announcements or on the website. This date is typically 30 days after the Cleanup Challenge has started. However, the earlier you sign-on the more time there is to advertise your participation, plan events, and gather participants who are interested.

Q: Is there a deadline to report my data?

A: Yes, all cleanup data must be reported/entered within 30 days of the end of the Cleanup Challenge.

QUALIFYING EVENTS/ACTIVITIES:

Q: Are there any requirements or restrictions around the kinds of events that qualify for the challenge?

A: Yes, there are some. The events should be any litter cleanup event that takes place outside at parks, in neighborhoods, along roadways/waterways, etc. Don't forget that clean ups of Adopt-A-Spots can count too! Basically, if people or volunteers are outside cleaning up trash and litter...that counts!

Q: Can litter cleaned up by city staff in the course of their normal job duties (example: maintenance crews, Parks and Rec crews, etc.) be reported?

A: No, only activities that fall outside of normal job duties may count or those connected to volunteer events/activities.

GENERAL QUESTIONS:

Q: Who can I reach out to if I have questions about the cleanup challenge?

A: Please contact Crysta Guzman, cguzman@nctcog.org, for questions about the cleanup challenge and the Mayor's Challenge.

REPORTING DATA:

Q: How do I measure the litter data that I am reporting?

A: The report form uses common metrics used by Keep Texas Beautiful such as estimated weights for bags. If you want to ensure your data is more accurate, you may consider using a luggage scale or fish scale that can readily be purchased online or at a sporting goods store.

Q: I noticed that the NTCCC now links to the Texas Litter Database to collect cleanup data. Why did you change and how will you track my data for the Cleanup Challenge so my community receives credit?

A: We are so glad that you noticed and asked! We are excited to link to the Texas Litter Database as this allows for a centralized collection of trash and litter data across the state. The Texas Litter Database also has the capacity to collect very detailed and granular information should the user wish to input that level of detail.

Please check out this [quick guide](#) to help walk you through the process of entering your data and how to link it to the North Texas Community Cleanup Challenge. For the 2022 Cleanup Challenge, please enter "CCC22" in the External ID field when entering your data so that we can export your data reports for the Cleanup Challenge separate from all other data being entered into the database.

NORTH TEXAS COMMUNITY CLEANUP CHALLENGE

Registration for the Spring 2022 Cleanup Challenge is Now Open!

The Spring 2022 Cleanup Challenge will run from March 1, 2022 through May 31, 2022.

[REGISTER NOW](#)

About the Challenge

The North Texas Community Cleanup Challenge is a friendly competition among North Texas communities to see who can pick up the most litter per resident. Communities, churches, boy scouts, girl scouts, companies, activists, or just ordinary citizens can organize litter cleanup events or simply log existing events and efforts as they occur. At the end of the contest, the community with the most litter cleaned up per resident will receive the North Texas Community Cleanup award that they can proudly display in their city hall. Each year the trophy will move from community to community, each adding their name to the legacy of litter cleanup efforts.

