



AGENDA
WATAUGA LIBRARY BOARD
REGULAR MEETING
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
TUESDAY, MARCH 8, 2022
6:00 PM

CALL TO ORDER

ROLL CALL

ANNOUNCEMENTS

REPORTS FROM STAFF

1. Library Director's Report
Lana Ewell, Director of Library Services

PUBLIC COMMENT Individual citizens addressing the Library Board during Public Comment shall not exceed three (3) minutes in their comments; however, the Chair may extend or reduce the speaker's allotted time in order to conduct an efficient and effective public meeting. The time allotted shall not be donated to others desiring to speak. Public Comment is not established to engage in a conversation with the Board and no formal action will be taken.

PUBLIC TESTIMONY FOR ACTION ITEMS Only those persons who submit a completed Request to Speak form prior to the agenda item being introduced by the Chair will be allowed to speak on agenda items set for action (this doesn't include presentations or reports). The Chair shall ask each person requesting to speak to approach the podium when called to speak. Speakers will be allotted three (3) minutes for their comments and all comments must be germane to the specific agenda item being discussed; however, the Chair may extend or reduce the speaker's allotted time. Speakers shall not be permitted to donate their time to other speakers.

ACTION ITEMS

1. Discuss and consider action on the Library Board meeting minutes for January 11, 2022.
Linda Proskey, City Secretary

ADJOURNMENT

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825 OR FAX (817) 514-3625 FOR FURTHER INFORMATION.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on March 4, 2022, before 1:00 p.m. in accordance with Chapter 551 of the Texas Government Code.



Linda Proskey, City Secretary





AGENDA MEMORANDUM

DATE: February 28, 2022
TO: Library Board Members
FROM: Lana Ewell, Director of Library Services
SUBJECT: Library Director's Report

BACKGROUND/INFORMATION:

Director Ewell will review monthly reports for December 2021 and January 2022.

FINANCIAL IMPLICATIONS:

NA

RECOMMENDATION/ACTION DESIRED:

No action is required. The Director is available to respond to questions from the Library Advisory Board.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Library Monthly Report December 2021
2. Library Monthly Report January 2022

REVIEWED BY:

Lana Ewell, Director of Library Services
Joshua Jones, City Manager
Linda Proskey, City Secretary

Approved - 3/1/2022
Approved - 3/2/2022
Final Approval - 3/2/2022

Approved as to form for inclusion on Agenda

Watauga Public Library C.A.R.E.S.

December 2021

The Library received the following written comments and requests:

Written comments received via Facebook

- ◆ Regarding the Youth Stuffed Animal Sleepover, "This idea is amazing!!!! We love it!!! "
- ◆ About the Pop-Up Game Hour, "Super cool!"
- ◆ Ms. Barbara did a wonderful time with storytime & Ms. Dana was a fantastic helper elf for the City Tree Lighting. Patron comment, " Loved this event. Great job! "

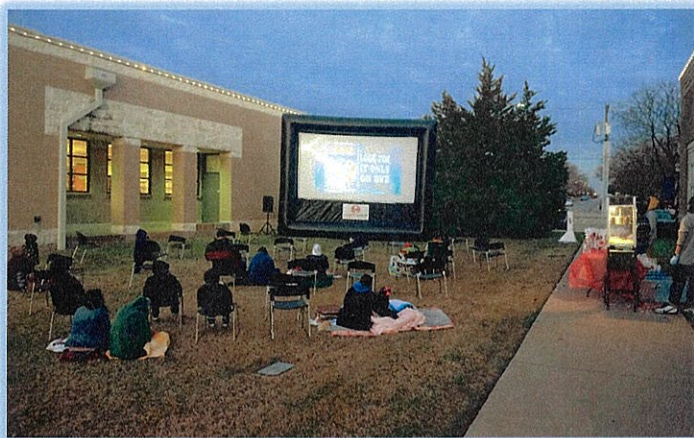


Image 1 - Outdoor Family Movie



Image 2 - Father & daughter at the Yule Ball

Civic / Community Engagement / Cultivating Community/ Digital Inclusion / Economic Development / Job Skills

- ♦ Curbside Service continues.
- ♦ The Circulation Staff receives and processes print jobs sent from the patrons home computer, Faxes and various tasks. Informational questions are accepted.

Adult Services Librarian Dana Harper & staff have created the following online classes & events to reach out to our public:

Adult Events (in person):

- ♦ Library Book Club (*Children's book of choice*) — 5
- ♦ Christmas Tree Lantern (two Classes) — 22
- ♦ Bad Art Night — 11
- ♦ Knitting (4 meetings) — 24
- ♦ Yule Ball (Worked with Youth Dept)

Adult Kits:

- ♦ Hygge Bag— 48
- ♦ Jolabokaflod — 81

Staff Computer Classes (30 minutes+): 2

Other:

In cooperation with the youth department, we held a month-long hygiene and sock drive for Safe Haven.

Facebook informational/social services slides:

- ♦ 12/1- Bad Art Night
- ♦ 12/15- Yule Ball
- ♦ 12/16- Jolabokaflod- book photo
- ♦ 12/18- Crochet and Knitting
- ♦ 12/20- Jolabokaflod- Powerpoint slide
- ♦ 12/26- Action Figure Sleepover
- ♦ 12/29- Book Club
- ♦ 12/30- Biography display
- ♦ 12/31- Action Figure Sleepover (AFS)-

Nervous guests

- ♦ 12/31- AFS- Mayor's Book Club
- ♦ 12/31- AFS- Library DVD selection
- ♦ 12/31- AFS- Art books
- ♦ 12/31- AFS- Pronunciator
- ♦ 12/31- AFS- Dinosaur painting

Instagram:

- 12/31- Action Figure Sleepover (AFS)-
- #### Nervous guests
- 12/31- AFS- Mayor's Book Club
 - 12/31- AFS- Library DVD selection
 - 12/31- AFS- Art books
 - 12/31- AFS- Pronunciator
 - 12/31- AFS- Dinosaur painting



Image 3 - Adults @ the Lantern Class

Early Childhood Literacy / Family Development & Enrichment

**Youth Services librarians & staff have created the following
online classes & events to reach out to our public:**

Regular Youth Events:

- ♦ Mother Goose — In person (3) - 26
- ♦ Storytime — In person (8) - 136
- ♦ Bilingual Storytime — In person (1) - 3

Special Youth Events (in person):

- ♦ 12/1-30: Winter Scavenger Hunt — 63
- ♦ 12/1 : Christmas Storytime — 166
- ♦ 12/20 : Outdoor Christmas Movie — 26
- ♦ 12/21 : Toddler Winter Gala — 70
- ♦ 12-30 : Yule Ball — 65

Youth Reoccurring Classes/Clubs:

- ♦ 12/1, 8, 15, 22, 29 : Pop Game Hour — 1,1,1,1,1
- ♦ 12/2, 9, 16 : Independent Education Club — 3, 2, 3
- ♦ 12/13, 27 : Pokémon League — 8, 4

Youth Kits/Crafts:

- ♦ Crafts-N-Creations (2)— 5, 8
- ♦ Snowman Take-n-Make — 69
- ♦ Movie Night Take-n-Make — 178
- ♦ Penguin Take-N-Make — 20
- ♦ Christmas Cards Take-N-Make — 130
- ♦ Winter Take-N-Makes — 73

Online events:

- ♦ Tween Science with Fort Worth Museum — 19
- ♦ Stuff Animal Sleep Over— 17



Image 4 - Toddler Winter Gala



**Image 5 - Christmas Storytime at
the City Tree Lighting**

Photos of Watauga Public Library's Events & Classes



Image 6-9 - Various activities at the Library

WATAUGA PUBLIC LIBRARY-REPORT SUMMARY

Monthly Report - December, 2021 - Library Closed to Public 3/13/2020 - 04/05/2021 - COVID19

DEPARTMENT TOTALS	Current Month	This Month Last Year	Year to Date 2021-22	Year to Date 2020-21
Circulation Total	8,542	5,991	28,666	18,913
Total in Collection	N/A	N/A	119,284	118,797
Programs	64	37	179	98
Program Attendance	1,751	869	4,255	2,542
Cards Issued	59	62	253	95
Library Visits	3,449	0	11,451	0
Notary Service	21	0	37	0
Reference & Directional Transactions	762	236	2,145	918
Study Room Usage (hours)	192	0	546	0
Volunteer Hours	81	126	154	147
Webpage Views	1490	1612	4944	5136
CIRCULATION SERVICES	Current Month	This Month Last Year	Year to Date 2021-22	Year to Date 2020-21
Adult Books	797	549	2,294	1,525
Youth Books	2,671	795	8,933	3,098
Adult Books on CD	93	49	245	118
Youth Books on CD	24	10	69	35
Adult DVDs	653	229	1,847	701
Youth DVDs	336	110	973	263
Adult Kits	0	3	14	8
Youth Kits	13	2	95	34
Music CDs	18	18	132	104
Periodicals	47	28	164	72
eBooks	271	270	856	964
eAudiobooks	271	385	878	1,022
eMagazines	0	66	27	146
Checked out to MetroShare Libraries	788	1,849	2,343	5,680
Renewals	2,560	1,628	9,796	5,143
TOTAL CIRCULATION	8,542	5,991	28,666	18,913
Holds/Requested Items Processed	1,053	1,683	3,240	5,536
Interlibrary Loan Requests (TexShare)	76	23	178	62
Curbside checkout transactions	13	467	28	467
Curbside-Misc. services	136	67	424	67
Self-Check Out Transactions	377	20	1,207	65
Self-Check Out-Items Checked Out	1,997	30	6,139	121
Revenue Collected	\$ 1,210.77	\$ 198.65	\$ 2,791.23	\$ 732.64
ADULT SERVICES	Current Month	This Month Last Year	Year to Date 2021-22	Year to Date 2020-21
Number of Programs	13	6	39	28
Program Attendance	203	73	515	262
Volunteer Hours	0	0	0	0
Internet Users	279	0	871	0
YOUTH SERVICES	Current Month	This Month Last Year	Year to Date 2021-22	Year to Date 2020-21
Number of Programs	51	31	140	70
Program Attendance	1,548	796	3,740	2,280
School Visits	0	0	0	0
Volunteer Hours	81	126	154	147
Youth Computer Users	455	0	1,325	0
TECHNICAL SERVICES	Current Month	This Month Last Year	Year to Date 2021-22	Year to Date 2020-21
Material Items Received	693	687	951	1,701
Materials Added	542	716	1,373	1,711
Materials Withdrawn	55	682	334	1,873

Watauga Public Library C.A.R.E.S.

January 2022

Information from the Youth Services librarians:

In this stressful time for everyone, children's development doesn't hit a pause button. In response to this reality our Senior Youth Librarian, Barbara Goss, whose expertise is in child development, added a new feature to storytime. After toddler storytime children now gather in the meeting room which Barbara and her staff transform into an educational play space. The children enjoy socializing with others as they learn through play.

Play serves many purposes for children in physical, learning, language, and behavioral areas. Research has consistently shown that purposeful childhood development has a direct positive impact on a child's long-term health outcomes and will improve school success, future opportunities and even earning potential.



Crocheting and Knitting Club

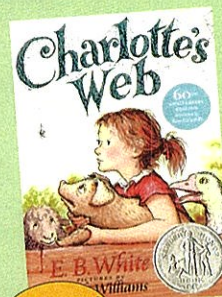
**Mondays from
6:30pm to 7:45pm**

**Bring a project. Get advice.
Enjoy the company of others.**



Mayor's Book Club

**Monday, January 31st
6:30pm to 7:30pm**



For adults and families

Join the Mayor of Watauga at the Watauga Public Library for our Mayor's Book Club. We will discuss *Charlotte's Web* by E.B. White and share refreshments. Everyone welcome!

Please RSVP at 817-514-5865 if you plan to attend.

Image 1-2 - Slides Advertising Events & Classes

Civic / Community Engagement / Cultivating Community/ Digital Inclusion / Economic Development / Job Skills

- ♦ Curbside Service continues.
- ♦ The Circulation Staff receives and processes print jobs sent from the patrons home computer, Faxes and various tasks. Informational questions are accepted.

Adult Services Librarian Dana Harper & staff have created the following online classes & events to reach out to our public:

Adult Events (in person):

- ♦ Library Book Club (*Where We Come From*) Virtual — 7
- ♦ Social Security Seminar — 5
- ♦ Mayor's Book Club (*Charlotte's Web*) — 8
- ♦ Knitting (5 meetings) — 36
- ♦ Twin Peaks Trivia — 5

Adult Kits:

- ♦ No kits in January, leftover Jolabokaflod — 4

Staff Computer Classes (30 minutes+): 0

Facebook informational/social services slides:

- ♦ 1/1- Action Figure New Year's Eve party-candy
- ♦ 1/1- Action Figure New Year's Eve party-glasses
- ♦ 1/5- Social Security Seminar
- ♦ 1/11- Vaccine Clinic
- ♦ 1/12- Mayor's Book Club prize
- ♦ 1/13- Social Security Seminar
- ♦ 1/17- Parking Lot Birding
- ♦ 1/17- Martin Luther King Jr. Day
- ♦ 1/17- Birding in North Texas
- ♦ 1/18- Mayor's Book Club
- ♦ 1/19- Birding in North Texas canceled
- ♦ 1/20- Knitting and Crocheting
- ♦ 1/21- Birding in North Texas rescheduled
- ♦ 1/21- Twin Peaks Trivia
- ♦ 1/25- February Book Club
- ♦ 1/31- Mayor's Book Club

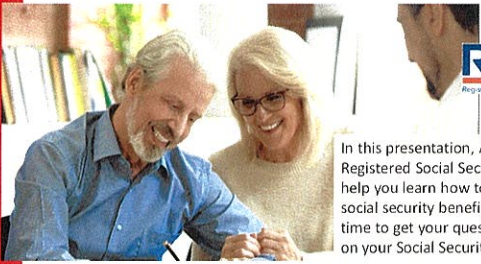
Instagram:

- ♦ 1/1- Action Figure New Year's Eve party-candy
- ♦ 1/1- Action Figure New Year's Eve party-glasses
- ♦ 1/27- February Book Club

Social Security Seminar

Learn How to Optimize your Social Security Benefits

Thursday, January 13th from 6:30pm to 7:30pm



In this presentation, Aileen Dizon, a Registered Social Security Analyst, will help you learn how to optimize your social security benefits. Now is the time to get your questions answered on your Social Security income.

@ the Watauga Public Library, 7109 Whitley Road
Call 817-514-5865 with questions.

Early Childhood Literacy / Family Development & Enrichment

**Youth Services librarians & staff have created the following
online classes & events to reach out to our public:**

Regular Youth Events:

- ♦ Mother Goose — In person (4) - **66**
- ♦ Storytime — In person (16) - **307**
- ♦ Bilingual Storytime — In person (0) - **0**

Special Youth Events (in person):

- ♦ 1/3: Frozen: Elsa & Olaf Meet & Greet — **61**
- ♦ 1/3 : Frozen : Movie & Popcorn — **166**
- ♦ 1/3-21 : Winter Scavenger Hunt — **45**
- ♦ 1/25 : HomeSchool Hour — **11**
- ♦ 1/31 : PJ's & Cartoons Tweens — **45**

Youth Reoccurring Classes/Clubs:

- ♦ 1/19 : Pop Game Hour — **0**
- ♦ 1/6, 13, 27 : Independent Education Club — **5, 5, 4**
- ♦ 1/10, 24 : Pokémon League — **15, 21**

Youth Kits/Crafts

- ♦ Crafts-N-Creations (2)— **0,0**
- ♦ Polar Bear Take-n-Make — **70**
- ♦ MLK Take-N-Make — **22**
- ♦ Christmas Cards Take-N-Make — **130**
- ♦ Winter Take-N-Makes — **73**

Special Virtual Events:

- ♦ Mental Health Discussion — **5**

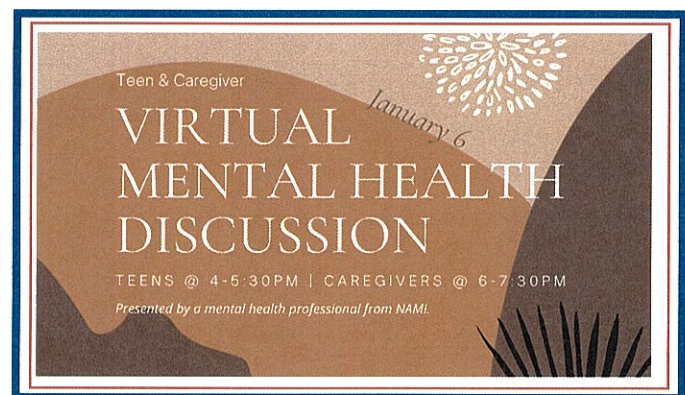
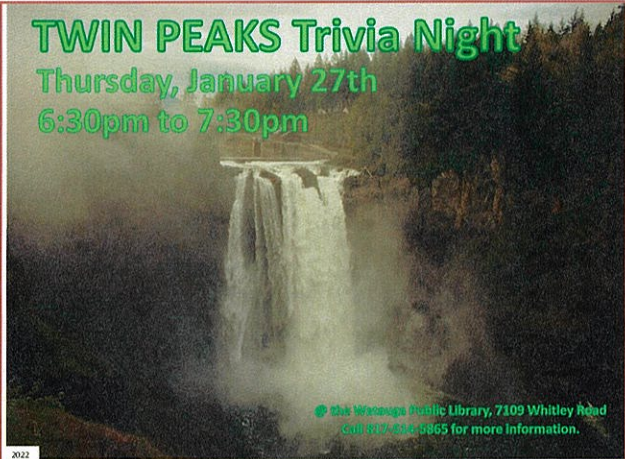


Image 4-6 — Slides advertising Events & Classes

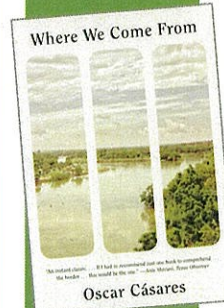
Additional slides advertising Watauga Public Library's January Events & Classes

TWIN PEAKS Trivia Night

Thursday, January 27th
6:30pm to 7:30pm



Library BOOK CLUB



Join our book club for adults in January. We will discuss the novel *Where We Come From* by Oscar Casares
Call 817-514-5865 with questions.

Thursday, January 6th
6:30pm - 7:30pm

@ the Watauga Public Library

Independent Education Club



Have a hunger for learning? Join WPL for some educational games & activities, along with general concept-learning.

For grades K-6!

Thursdays @ 5-7PM

ANIME Plus

3rd Mon. @ 5-7PM

Join for an experience of Japanese culture that goes beyond watching anime!

12+

Youth Services Take-n-Makes

Available starting on the 1st & 15th of the month!
First come, first served. While supplies last.

For ages 7+

POP-UP GAME HOUR

3RD WEDNESDAY @ 4:45-5:45PM

CHESS & MORE!

ASK YOUTH
FOR DETAILS!

WATAUGA PUBLIC LIBRARY-REPORT SUMMARY

Monthly Report - January, 2022 - Library Closed to Public 3/13/2020 - 04/05/2021 - COVID19

DEPARTMENT TOTALS	Current Month	This Month Last Year	Year to Date 2021-22	Year to Date 2020-21
Circulation Total	10,134	6,538	38,800	25,451
Total in Collection	N/A	N/A	119,131	118,010
Programs	54	25	233	123
Program Attendance	769	490	5,024	3,032
Cards Issued	110	59	363	154
Library Visits	3,660	0	15,111	0
Notary Service	11	0	48	0
Reference & Directional Transactions	660	337	2,805	1,255
Study Room Usage (hours)	70	0	616	0
Volunteer Hours	23	36	177	183
Webpage Views	883	1829	5827	6965
CIRCULATION SERVICES	Current Month	This Month Last Year	Year to Date 2021-22	Year to Date 2020-21
Adult Books	1,051	512	3,345	2,037
Youth Books	3,509	877	12,442	3,975
Adult Books on CD	104	243	349	361
Youth Books on CD	14	15	83	50
Adult DVDs	704	220	2,551	921
Youth DVDs	301	71	1,274	334
Adult Kits	0	2	14	10
Youth Kits	11	8	106	42
Music CDs	41	18	173	122
Periodicals	33	21	197	93
eBooks	298	344	1,154	1,308
eAudiobooks	311	488	1,189	1,510
eMagazines	65	73	92	219
Checked out to MetroShare Libraries	816	1,883	3,159	7,563
Renewals	2,876	1,763	12,672	6,906
TOTAL CIRCULATION	10,134	6,538	38,800	25,451
Holds/Requested Items Processed	1,303	1,810	4,543	7,346
Interlibrary Loan Requests (TexShare)	125	19	303	81
Curbside checkout transactions	13	496	41	963
Curbside-Misc. services	117	68	541	135
Self-Check Out Transactions	464	13	1,671	78
Self-Check Out-Items Checked Out	2,603	25	8,742	146
Revenue Collected	\$ 1,054.92	\$ 266.57	\$ 3,846.15	\$ 999.21
ADULT SERVICES	Current Month	This Month Last Year	Year to Date 2021-22	Year to Date 2020-21
Number of Programs	12	6	51	34
Program Attendance	70	51	585	313
Volunteer Hours	0	0	0	0
Internet Users	300	0	1,171	0
YOUTH SERVICES	Current Month	This Month Last Year	Year to Date 2021-22	Year to Date 2020-21
Number of Programs	42	19	182	89
Program Attendance	699	439	4,439	2,719
School Visits	0	0	0	0
Volunteer Hours	23	36	177	183
Youth Computer Users	675	0	2,000	0
TECHNICAL SERVICES	Current Month	This Month Last Year	Year to Date 2021-22	Year to Date 2020-21
Material Items Received	432	743	1,383	2,444
Materials Added	674	765	2,047	2,476
Materials Withdrawn	827	991	1,161	2,864

**MINUTES
WATAUGA LIBRARY BOARD
REGULAR MEETING
TUESDAY, January 11, 2022
WATAUGA CITY HALL**

MEMBERS PRESENT:

Kip Woodruff	Chairperson/Place 7
Lindsey Neal	Vice-Chairperson/Place 1
Kristen Chapman	Secretary/Place 6
Pedro Rivera	Member/Place 2
Henrietta Egenti	Member/Place 4
Whitney Isbell	Member/Place 5
Vacant	Member/Place 3

and

Art Miner	Mayor
Lana Ewell	Library Director
Jan Hill	City Council

CALL TO ORDER

Chairperson Woodruff called the meeting to order at 7:02 pm

Chairperson Woodruff called roll.

PUBLIC TESTIMONY

No public testimony or comments were provided.

REPORTS FROM STAFF

1. Library Director's Report

Director Ewell presented and mentioned how pleased she is with the Covid friendly programming the staff has created. They have been creative in limiting Covid exposure while also providing excellent programs and opportunities to the community. Director

Ewell specifically mentioned the efforts of Barbara Goss in continuing the Family Place Program. It has been difficult to find presenters but she has done a stellar job. Adult Services has had many successful events and there are hopes to repeat them. Director Ewell also specifically mentioned Dana Harper and all of her excellent work in finding presenters.

The numbers are continuing to come back up from Covid losses and the library is seeing the shift from MetrOPAC to MetroShare going fine. It will be gradual, but successful and they are currently working out the expected kinks. New members are being discussed as some other libraries in the area are interested in joining.

UNFINISHED BUSINESS

No unfinished business was discussed.

NEW BUSINESS

1. Action Item - Discuss and consider action on the November 8, 2021 Library Board Meeting Minutes

Vice Chairperson Neal made a motion to approve the corrected minutes. Vice Member Egenti seconded the motion

Yes - Neal, Rivera, Egenti, Isbell, Chapman, Woodruff

No - 0

Abstain - 0

Motion carried.

Chairperson Woodruff thanked everyone for meeting.

ADJOURNMENT

With no further business to discuss, Chairperson Woodruff adjourned the meeting at 7:17 pm