



AGENDA
WATAUGA CITY COUNCIL
PRE-COUNCIL & REGULAR MEETING
MONDAY, JULY 23, 2018
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:00 PM
REGULAR MEETING TO COMMENCE IMMEDIATELY AFTER PRE-COUNCIL

PRE-COUNCIL (No official action or vote shall be taken by the Council in the Pre-Council Meeting.

CALL TO ORDER (Council Members, City Staff, Members of the Public - when speaking during the meeting please speak directly into the microphones on the dais or podium)

CITY COUNCIL AGENDA DISCUSSION

This item is provided for the City Council to make any recommendation to changes on the agenda, such as removing items from the agenda or moving items from one area to another on the agenda; or making inquiries on posted items. City Council will address motions regarding agenda items being moved or removed during the Regular Meeting (Discussion and Approval of Meeting Agenda).

1. Discussion and questions regarding consent agenda items for regular meeting
2. Discussion and questions regarding regular agenda items for regular meeting

REGULAR COUNCIL MEETING

INVOCATION

PLEDGE TO THE FLAG

PLEDGE TO THE TEXAS FLAG - "Honor the Texas Flag: I pledge allegiance to Thee, Texas, one state under God, one and indivisible"

DISCUSSION AND APPROVAL OF MEETING AGENDA

1. Discussion and action on approval of meeting agenda

CITIZEN'S OPEN FORUM (Individuals requesting to speak during Citizen's Open Forum will be required to complete a "REQUEST TO SPEAK FORM" and present it to the City Secretary prior to commencement of the meeting. Speakers are limited to three minutes. The purpose of this item is to allow citizens an opportunity to address the City Council on issues that are not the subject of a public hearing. Items which require a public hearing will allow citizens or visitors to speak at the time that item is introduced on the agenda. No deliberation or comments will be made with regard to citizen comments and no formal action can be taken by the City Council on items that are not posted on the agenda.

PRESENTATIONS

1. Presentation of Proclamation to Mrs. Pat Gerhardt posthumously honoring Council Member Hal Gerhardt for his service, time and dedication to the City of Watauga
Mayor Patrick Shelbourne
2. Presentation of Certificate of Recognition to former Council Member, Brandon Krausse
Mayor Patrick Shelbourne
3. Presentation of Service Awards for City of Watauga Employees celebrating a milestone anniversary during the month of July 2018
Mayor Patrick Shelbourne
Andrea Gardner, City Manager
4. Presentation of a plaque from the Texas Fire Chiefs Association to Watauga Fire Department for completing the performance requirements outlined in the Best Practices Program
Shawn Fannan, Fire Chief
5. Presentation from ichoosr
Andrea Gardner, City Manager

REPORTS

1. Quarterly Financial Report for the period ending June 30, 2018
Sandra Gibson, Director of Finance
Andrea Gardner, City Manager
2. Update on Mid-Cities Care Corps Volunteer Project
Andrea Gardner, City Manager
3. Update on Economic Development and introduction of Mr. Trent Petty
Andrea Gardner, City Manager

CONSENT AGENDA

All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items.

1. Approval of City Council Workshop Minutes for June 25, 2018
Zolaina Parker, City Secretary, TRMC
2. Approval of City Council Regular Meeting Minutes for June 25, 2018
Zolaina Parker, City Secretary, TRMC
3. Approval of Quarterly Investment Report for the period ending June 30, 2018
Sandra Gibson, Director of Finance
Andrea Gardner, City Manager

4. Acceptance of Parks Development Corporation Budget for Fiscal Year 2018-2019 and approval to set a Public Hearing to allow for public comment on August 27, 2018 at 6:00 p.m.
Sandra Gibson, Director of Finance
Sal Torres, Parks and Community Services Director
Andrea Gardner, City Manager
5. Approval of a proposed resolution revising Policy 6.04 Classification and Compensation Plan of the City of Watauga Personnel, Administration and Financial Policies and Procedures Manual {CAPTION}
Marcia Reyna, Human Resources and Civil Service Director
Andrea Gardner, City Manager
6. Approval of a proposed resolution adopting the WataugaFit Employee Wellness Program {CAPTION}
Marcia Reyna, Human Resources and Civil Service Director
Andrea Gardner, City Manager
7. Approval of the Bank Depository Services First Renewal Option with Southside Bank to extend the contract term through August 31, 2019 under the same terms and conditions
Sandra Gibson, Director of Finance
Deby Woodard, Assistant Director of Finance
Andrea Gardner, City Manager
8. Approval of the second renewal term for Bid # 16-026 Library Books & Media Discount through June 30, 2019
Sandra Gibson, Director of Finance
Deby Woodard, Assistant Director of Finance
Lana Ewell, Director of Library Services
Andrea Gardner, City Manager

PUBLIC HEARING

1. Planning and Zoning Case SUP-18-02: Request for a Specific Use Permit (SUP) for Los Cuando Best Burritos, a restaurant with a proposed drive-through to be located at 7304 Denton Hwy, being Lot 5, Block 1, Harvest Baptist Church Addition, Phase III. The property is located on the east side of Denton Hwy (US 377) north of Hightower Drive and south of Starnes Road. Bradley D. Smith/Fiesta Restaurant Group, owner. Ricardo Valencia, applicant.
Andrea Gardner, City Manager

NEW BUSINESS

1. Discussion and action on approval of a proposed ordinance, approving Planning and Zoning Case SUP-18-02, request for a Specific Use Permit (SUP) for Los Cuando Best Burritos, a restaurant with a proposed drive-through to be located at 7304 Denton Hwy, being Lot 5, Block 1, Harvest Baptist Church Addition, Phase III {CAPTION}
Andrea Gardner, City Manager
2. Discussion and possible action on approval of a proposed resolution calling for a Special Election for the unexpired term of Council Member Places 1 to be held on Tuesday, November 6, 2018 at Watauga City Hall, 7105 Whitley Road, Watauga, Texas, 76148, including days and hours of Early Voting and continuing joint election services through Tarrant County {CAPTION}
Zolaina Parker, City Secretary, TRMC
3. Discussion and action on proposed billing rate increase requested by Mark G. Daniel, City Attorney, effective October 1, 2018
Andrea Gardner, City Manager
4. Discussion and action on approval of proposed resolution adopting City Manager Reporting Requirements regarding sick leave and vacation leave {CAPTION}
Andrea Gardner, City Manager
5. Discussion and action on a proposed resolution regarding the Home Rule Charter, Section 7.02 (6) City Secretary, delegating to the City Manager the approval of sick leave, vacation leave and specific administrative duties in connection with the limited supervision of the City Secretary {CAPTION}
Andrea Gardner, City Manager
6. Discussion and action on approval to purchase health, dental and vision insurance with United Healthcare for all eligible employees
Marcia Reyna, Human Resources and Civil Service Director
Sandra Gibson, Director of Finance
Deby Woodard, Assistant Director of Finance
Andrea Gardner, City Manager
7. Discussion and action on approval to purchase life and disability insurance with Mutual of Omaha for all eligible employees
Marcia Reyna, Human Resources and Civil Service Director
Deby Woodard, Assistant Director of Finance
Sandra Gibson, Director of Finance
Andrea Gardner, City Manager
8. Discussion and action on nominations to the Board of Trustees of the Texas Municipal League Intergovernmental Risk Pool
Andrea Gardner, City Manager
9. Discussion and possible action on repealing resolution 02-12-09-03 regarding rotating the selection of a Mayor Pro Tem
Mayor Patrick Shelbourne

10. Discussion and possible action on providing direction regarding the Interview Committee

Zolaina Parker, City Secretary, TRMC

Andrea Gardner, City Manager

EXECUTIVE SESSION

The City Council may announce that it will adjourn the public meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on this agenda and/or as permitted by Chapter 551 of the Texas Government Code.

ADJOURNMENT

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Zolaina R. Parker, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on July 18, 2018, before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.


Zolaina R. Parker, City Secretary, TRMC

