



AGENDA
WATAUGA CIVIL SERVICE COMMISSION MEETING
REGULAR MEETING
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
TUESDAY, MAY 3, 2022
6:00 PM

CALL TO ORDER

ROLL CALL

INVOCATION

PUBLIC COMMENT If speaking for an organization or group, the speaker should identify the group represented. If speaking during Public Comment (for matters not posted on that particular meeting's agenda), members of the City Council and Staff may only provide a statement of factual information in response to the inquiry or recite existing policy in response (e.g., to correct a factual misstatement made by the citizen or provide factual information requested by the citizen). Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a future meeting. If necessary, the Chair will task the City Manager to respond to the citizen and report back to the City Council as soon as practicable. Such report to the City Council shall not constitute a meeting called by the City Council nor shall it constitute deliberation or formal action. Individual citizens addressing the City Council during Public Comment shall not exceed three (3) minutes in their comments; however, the Chair may extend or reduce the speaker's allotted time in order to conduct an efficient and effective public meeting. The time allotted shall not be donated to others desiring to speak. Public Comment is not established to engage in a conversation with the Council and no formal Council action will be taken.

REPORTS

PUBLIC TESTIMONY FOR ACTION ITEMS Only those persons who submit a completed Request to Speak form prior to the agenda item being introduced by the Chair will be allowed to speak on agenda items set for action (this doesn't include presentations or reports). The Chair shall ask each person requesting to speak to approach the podium when called to speak. Speakers time shall generally not exceed three (3) minutes in their comments and all comments must be germane to the specific agenda item being discussed; however, the Chair may extend or reduce the speaker's allotted time. Speakers shall not be permitted to donate their time to other speakers. Members of the City Council may ask questions or discuss the item directly with the citizen during the citizen's testimony if necessary. Any discussion between a Council member and the citizen will not count toward the time limit and Council Members are encouraged not to speak until the citizen has first utilized their allocated time.

ACTION ITEMS

1. Discuss and consider approval of the minutes from the Civil Service Commission Meeting on March 21, 2022.

Juliet Rodriguez, Human Resources and Civil Service Director

2. Discussion and action to approve and certify the Watauga Police Department Entry Examination Eligibility List from March 25, 2022.

Juliet Rodriguez, Human Resources and Civil Service Director

ADJOURNMENT

Meeting Notices and Reservation of Rights

The Civil Service Commission may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the to address a subject matter on the agenda. Action, if any, will be taken in open session.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, (817) 514-5812 OR FAX (817) 281-1991 FOR FURTHER INFORMATION.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on April 29, 2022, before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.


Linda Proskey, City Secretary

MINUTES
WATAUGA CIVIL SERVICE COMMISSION MEETING
MONDAY, MARCH 21, 2022
6:00 PM

CALL TO ORDER

The Civil Service Commission Meeting of the City of Watauga, Texas was called to order at 6:01 p.m., by Chairman Bailey.

ROLL CALL

The Civil Service Commission of the City of Watauga, Texas convened the meeting, with the following members present:

Joe Bailey	Chairman
Barry Sullivan	Vice Chairman
Brian Downey	Member – Absent with notice
and	
Randy Barkley	Assistant Fire Chief
Juliet Rodriguez	Civil Service Director

INVOCATION

Chairman Bailey provided the invocation.

ANNOUNCEMENTS

None

PUBLIC COMMENT

None

PUBLIC TESTIMONY FOR ACTION ITEMS

None

ACTION ITEMS

1. Discuss and consider approval of the minutes from the Civil Service Commission Meeting on January 17, 2022.

Vice Chairman Sullivan made a motion to approve the minutes from the Civil Service Commission Meeting on January 17, 2022. Chairman Bailey seconded the motion, which passed as follows:

AYES: Sullivan, Bailey
NAYS: None
ABSENT: Downey
ABSTAIN: None

2. Discussion and action to approve and certify the Watauga Battalion Chief Promotional Examination Eligibility List.

Juliet Rodriguez, Human Resources and Civil Service Director - WFD held a Battalion Chief Promotional Written Exam on January 25, 2022, and the Assessment Center on February 16, 2022. We had two candidate test and two candidates pass

Vice Chairman Sullivan made a motion to approve and certify the Watauga Battalion Chief Promotional Examination Eligibility List. Chairman Bailey seconded the motion, which passed as follows:

AYES: Sullivan, Bailey
NAYS: None
ABSENT: Downey
ABSTAIN: None

3. Discussion and action to approve and certify the Watauga Fire Lieutenant Promotional Examination Eligibility List.

Juliet Rodriguez, Human Resources and Civil Service Director - WFD held a Fire Lieutenant Promotional Written Exam on February 1, 2022, and the Assessment Center on February 18, 2022. We had two candidate test and two candidates pass.

Vice Chairman Sullivan made a motion to approve and certify the Watauga Fire Lieutenant Promotional Examination Eligibility List. Chairman Bailey seconded the motion, which passed as follows:

AYES: Sullivan, Bailey
NAYS: None
ABSENT: Downey
ABSTAIN: None

4. Discussion and action to approve and certify the Watauga Driver/Engineer Promotional Examination Eligibility List.

Juliet Rodriguez, Human Resources and Civil Service Director - WFD held a Driver/Engineer Promotional Written Exam on February 8, 2022, and the Assessment Center on February 22 and 23, 2022. We had 7 candidates test and 5 candidates pass.

Vice Chairman Sullivan made a motion to approve and certify the Watauga Driver Engineer Promotional Examination Eligibility List. Chairman Bailey seconded the motion, which passed as follows:

AYES: Sullivan,
Bailey

NAYS: None

ABSENT: Downey

ABSTAIN: None

5. Discuss and consider action to approve and certify the Watauga Fire Department Entrance Exam Eligibility List.

Vice Chairman Sullivan made a motion to approve and certify the Watauga Fire Department Entrance Exam Eligibility List. Chairman Bailey seconded the motion, which passed as follows:

AYES: Sullivan,
Bailey

NAYS: None

ABSENT: Downey

ABSTAIN: None

6. Discuss and consider action to approve proposed revision to section 4.08 of the City of Watauga Firefighters' and Police Officers' Civil Service Rules & Regulations.

Juliet Rodriguez, Human Resources and Civil Service Director - The Fire Department has requested a few changes to our Local Rules Under the Fire Department Eligibility Standards in the sections discussing Education & Training, Certification and Physical Ability Test.

Randy Barkley, Assistant Fire Chief - Vice Chairman Sullivan made a motion to approve proposed revision to section 4.08 of the City of Watauga Firefighters' and Police Officers' Civil Service Rules & Regulations. Chairman Bailey seconded the motion which passed as follows:

Vice Chairman Sullivan made a motion to approve and certify the Watauga Fire Department proposed revision. Chairman Bailey seconded the motion, which passed as follows:

AYES: Sullivan,
Bailey
NAYS: None
ABSENT: Downey
ABSTAIN: None

ADJOURNMENT

With no further business to discuss, Chairman Bailey adjourned the meeting at 6:45 p.m.

APPROVED: this ____ day of _____, _____

SIGNED: this ____ day of _____, _____

ATTEST:

APPROVED:

Juliet Rodriguez,
HR/Civil Service Director

Joe Bailey, Chairman

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office



POLICE DEPARTMENT

Test Date:

Exam Location:

ELIGIBILITY LIST

March 25, 2022

Hector F. Garcia Community Center
7901 Indian Springs Road, Watauga, TX
76148

Rank	Applicant Identifier #	Military Points	VO2%	Exam Score	Total Score
1	101	5	47.71%	88	93
3	100		69.54%	86	86
2	97		68.32%	86	86
4	81		32.76%	85	85
5	84		65.25%	84	84
6	77		64.20%	82	82
9	105		59.11%	82	82
7	78		41.75%	82	82
8	96		32.10%	82	82
10	86		36.93%	81	81
11	83		72.58%	78	78
13	98		55.76%	76	76
12	85		52.18%	76	76
14	80		66.75%	74	74
15	99		53.66%	74	74
16	87		63.80%	73	73
17	104		54.68%	71	71

An examination for the position of Police Officer was administered on March 25, 2022. The following eligibility list was created as a result of the examination. This list shall be in effect for 12 months from this date unless exhausted earlier.

Juliet Rodriguez
HR / Civil Service Director
City of Watauga

Certified, Approved and Posted May 3, 2022