



**MINUTES
ZONING BOARD OF ADJUSTMENT
TUESDAY, SEPTEMBER 28, 2021
CITY HALL-COUNCIL CHAMBER, 7105 WHITLEY ROAD
REGULAR MEETING
5:30 P.M.**

CALL TO ORDER:

Chairperson David Villafuerte called the meeting to order at 5:30 PM.

ROLL CALL:

David Villafuerte, Place 1
VACANT, Place 2
Roy Stults, Place 3
Lissa Sieja, Place 4 – Absent with notice
Charlie Mann, Place 5

And

Randy Richards, Building Official
Jeannette Garcia, Planning and Zoning Coordinator

PUBLIC TESTIMONY Members of the public are invited and encouraged to attend all public meetings of the Board of Adjustment that are not closed to the public in accordance with the Texas Open Meetings Act. It is the desire of the Board that citizens actively participate in the City's governance system and processes. Public input to the Board of Adjustment is encouraged during the Public Testimony, Public Hearings, or Action Item sections of a meeting agenda. Individuals desiring to speak during Public Testimony shall be called upon to speak only after completing a Request to Speak form provided. The Request to Speak form for Public Testimony shall be submitted to the administrative staff prior to speaking. Individuals desiring to speak on an agenda item or during a public hearing shall submit the Request to Speak form prior to the introduction of that respective item by the Chair. Once the form is received by administrative staff, the individual shall be recognized and called upon by the Chair prior to speaking. Any public testimony must occur prior to formal action being taken by the Body. The Chair shall have the power to suspend citizen comments at any time during the meeting to preserve the order and efficiency of the meeting. Reasonable time limitations may be placed on public testimony by the presiding officer in order to conduct an efficient and effective public meeting.

APPROVAL OF MINUTES:

1. Approval of Minutes from the October 29, 2020 Regular Meeting of the Zoning

Board of Adjustment.

Member Mann made a motion to approve the minutes of October 29, 2020 as presented. Member Stults seconded the motion, which passed as follows:

AYES: Villafuerte, Stults, Mann
NAYS: None
ABSENT: Sieja
ABSTAIN: None

NEW BUSINESS

1. Discussion and action on selection of Zoning Board of Adjustment Officers

a. Chairperson

Member Mann nominated Member David Villafuerte as Chairperson and he accepted the nomination. Member Stults seconded the motion, which passed as follows:

AYES: Villafuerte, Stults, Mann
NAYS: None
ABSENT: Sieja
ABSTAIN: None

b. Vice-Chairperson

Member Stults nominated Member Charlie Mann to serve as Vice-Chairperson, Member Villafuerte seconded the motion, which passed as follows:

AYES: Villafuerte, Stults, Mann
NAYS: None
ABSENT: Sieja
ABSTAIN: None

c. Secretary

Member Villafuerte nominated Member Lissa Sieja to serve as Secretary. Member Stults seconded the motion, which passed as follows:

AYES: Villafuerte, Stults, Mann
NAYS: None
ABSENT: Sieja
ABSTAIN: None

ADJOURNMENT:

With no further business to discuss, Chairperson Villafuerte adjourned the meeting at 5:37 p.m.

APPROVED: this the 4th day of May 2022.

SIGNED: this the 4th day of May 2022

APPROVED: David Villafuerte /s/
David Villafuerte, Chairperson

ATTEST: Roy Stults /s/
~~Lissa Sieja, Secretary~~