

**MINUTES
ANIMAL SERVICES ADVISORY COMMITTEE
REGULAR MEETING
THURSDAY, DECEMBER 16, 2021
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
10:30 AM**

CALL TO ORDER

The Animal Services Advisory Board of Watauga, Texas convened at 10:30am by Councilmember Jan Hill with the following members present:

Sgt. Kevin Mead,	Member
Tonya DeGrand,	Member
Stacy McCool,	Member
Jan Hill, Primary	Council Liaison

And

Linda Proskey,	City Secretary
Samantha Ortega,	Records Clerk
James Parham	Police Lieutenant

ROLL CALL

Councilmember Jan Hill called on members for attendance, Tonya DeGrand Present, Sergeant Kevin Mead Present, and Stacy McCool Present.

Councilmember Hill stated that since there is currently no Chairperson for this board at this time, she will be conducting the meeting up until the Chairperson is appointed. At that time, they will take over conducting the meeting.

ANNOUNCEMENTS

DeGrand made announcements; Tonya DeGrand is the new supervisor, Officer Engel has passed her basic training, and currently looking to hire a second officer.

Mead None.

McCool None.

PUBLIC COMMENT

None

NEW BUSINESS

1. **Discuss and consider action to appoint a Chairperson, Vice Chairperson, and Secretary.**

Mead made motion to nominate Stacey McCool for chairperson, DeGrand

second, Councilmember Hill called vote. Passed 3.0.0.0

Ayes: McCool, DeGrand, Mead
Nays: None
Abstain: None
Absent: None

After vote Councilmember Hill relinquished the chair to Chairperson McCool.

McCool made motion to nominate Sergeant Kevin Mead for Vice Chair, DeGrand second, McCool called vote. Passed 3.0.0.0

Ayes: McCool, DeGrand, Mead
Nays: None
Abstain: None
Absent: None

McCool made motion to nominate Tonya DeGrand for secretary, Mead second, McCool called vote. Passed 3.0.0.0

Ayes: McCool, DeGrand, Mead
Nays: None
Abstain: None
Absent: None

2. **Discuss and action on scheduling the 2022 Animal Services Advisory meetings.**

DeGrand suggested March 17 as a possible date for the next meeting. McCool asked if any objections. No objections were made. McCool set the next meeting for March 17.

DeGrand suggested June 16 and October 13 for the future meetings. McCool asked for objections. No objections were made.

Mead made motion to agree upon the next meeting dates for March 17, June 16, and October 13, DeGrand second.

McCool made point of order to make a vote.
Vote passed 3.0.0.0

Ayes: McCool, DeGrand, Mead
Nays: None
Abstain: None

Absent: None

APPROVAL OF MINUTES

1. **Motion for approval of minutes from the November 18, 2020, Animal Services Advisory Meeting**

McCool made motion to approve minutes for the November 18th, 2020 Animal Services Advisory meeting. Mead second. McCool made point of order to make a vote. Vote passed 3.0.0.0

Ayes: McCool, DeGrand, Mead

Nays: None

Abstain: None

Absent: None

REPORTS

1. "Clear the Shelter" event statistics

DeGrand gave report held for "Clear the Shelter" that occurred on September 18, 2021. There were 9 dogs, 17 cats, and 1 rabbit available for adoption. Adopted out 17 animals: 12 cats, 4 dogs, and 1 rabbit.

2. Fiscal year 2020/2021 statistics for shelter operations.

DeGrand gave shelter operations report. Intake total number of animals was 587. 536 of those were not wild or deceased. Live release rate is about 80.4% and the euthanasia rate is about 19%. Currently making updates in our record system to be more accurate.

3. Fiscal year 2020/2021 statistics for field operations.

DeGrand gave field operations report. Received a total of 880 calls. 853 of those were ran. Majority of those calls were for loose animals on the street totaling 359. Second most calls were for investigations such as barking complaints, bite investigations, and ordinance violations totaling 248. Citations written for on scene violations were 22. Total number of animals impounded out in the field was 202.

4. Pet registration

DeGrand reported that pet license reminder letters were being sent out around September. September 2021 only 11 pets were licensed. After the letters were sent, the number of pets licensed increased to 63 in October.

5. Shelter inspection

DeGrand reported that the shelter was inspected by the Texas State Health Department and by a veterinarian and passed the inspections. Comments were made that the shelter looked and smelled very clean.

ADJOURNMENT

Meeting adjourned at 10:45 am

APPROVED: this 8th day of June, 2022.

SIGNED: this 8th day of June, 2022.

APPROVED:

S. McCool /s/

Stacy McCool

ATTEST:

T. DeGrand /s/

Tonya DeGrand, Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office