

**MINUTES
ANIMAL SERVICES ADVISORY COMMITTEE
REGULAR MEETING
WEDNESDAY, MARCH 23, 2022
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
12:00 PM**

CALL TO ORDER

The meeting started late because of training.

The Animal Services Advisory Board of Watauga, Texas convened at 12:05pm with the following members present:

Stacy McCool,	Chairperson
Sgt. Kevin Mead,	Vice Chairperson
Tonya DeGrand,	Secretary
Jan Hill, Primary	Council Liaison

And

Linda Proskey, City Secretary
Arthur Minor, Mayor

ROLL CALL

Chairperson Stacy McCool called on members for attendance, Tonya DeGrand present, Sergeant Kevin Mead present, and Stacy McCool present.

ANNOUNCEMENTS:

DeGrand, nothing to present.

Mead, nothing to present.

McCool, nothing to present.

REPORTS

1. Supervisor report of shelter activities.

DeGrand stated that pets registered with the City continue to increase from last year's previous rates. This is a result of educating the public on all calls that are run by an Animal Services Officer, as well as sending reminders by mail to citizens.

DeGrand stated that the committee is still seeking a veterinarian interested in being on the Animal Services Advisory Committee board. Several have been contacted to promote interest.

DeGrand reported that a Watauga citizen kindly sponsored 13 dog adoptions totaling \$182. This made it to where if those animals get adopted the fee would be waived for the new owner.

DeGrand reported that Officer Engel is now a member of the Texas Animal Control Association.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

1. Motion for approval of minutes from the December 16th, 2021 Animal Services Advisory Meetings.

McCool made the motion to amend the approval of the previous meeting's minutes until the next meeting.

NEW BUSINESS

1. Discuss and advise on action to change and clarify the shelter policy on surrendering and adoption returns and add a time limit on surrendering/adoption returns of an animal without being charged a surrender fee to at least 6 months past the time of adoption. And adding that surrender/adopted returns can not occur for citizens living outside the city limits after the 6 month adoption time frame.

DeGrand presented a policy change to include a surrender fee if the animal is returned after 6 months. If the adopter lives in another city, then they would have to surrender to the city that they reside in if it is after that 6-month time frame after adoption.

Sergeant Mead discussed that he has also personally seen this happen with animals that have already been owned for years and he does believe this change is appropriate.

McCool called for a motion to vote. Mead second.

McCool made a point in order to make a vote. Vote passed 3.0.0.0

Ayes: McCool, DeGrand, Mead

Nays: None

Abstain: None

Absent: None

2. Discuss and advise on updating the fee schedule of the ordinance to reflect a "domestic small pet" adoption fee.

DeGrand opened a discussion about a small domestic animal adoption fee of \$25 or if a ferret, it would be \$35. Ferret adoptions will include their rabies vaccination.

Mead asked how often small domestic animals come into the shelter. DeGrand responded with 2 guinea pigs, a rabbit, a snake, and a ferret all within the fiscal

year so far. Not a large amount comes in, but it will help cover the costs of care for when these types of pets do come into the shelter.

McCool made a point in order to make a vote. Councilman Jan Hill clarified that the committee needs to vote to recommend an amendment to the ordinance to the City Council.

DeGrand motions and Mead second.

Motion passes 3.0.0.0

Ayes: McCool, DeGrand, Mead

Nays: None

Abstain: None

Absent: None

ADJOURNMENT

Meeting adjourned at 12:16 pm

APPROVED: this 8th day of June, 2022.

SIGNED: this 8th day of June, 2022.

APPROVED:

S. McCool /s/

Stacy McCool, Chairperson

ATTEST:

T. DeGrand /s/

Tonya DeGrand, Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office