



AGENDA
WATAUGA PARKS ADVISORY BOARD
REGULAR MEETING
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
WEDNESDAY, JULY 6, 2022
2:00 PM

CALL TO ORDER (Council Members, City Staff, Members of the Public - when speaking during the meeting please speak directly into the microphones on the dais or podium)

ROLL CALL

ANNOUNCEMENTS

1. Introduce the new Parks and Community Services Director, Mr. Timothy Hamilton.
Paul Hackleman, Director of Public Works

PRESENTATIONS

PUBLIC COMMENT Individual citizens addressing the Board during Public Comment shall not exceed three (3) minutes in their comments; however, the Chair may extend or reduce the speaker's allotted time in order to conduct an efficient and effective public meeting. The time allotted shall not be donated to others desiring to speak. Public Comment is not established to engage in a conversation with the Board and no formal action will be taken.

PUBLIC TESTIMONY FOR ACTION ITEMS Only those persons who submit a completed Request to Speak form prior to the agenda item being introduced by the Chair will be allowed to speak on agenda items set for action (this doesn't include presentations or reports). The Chair shall ask each person requesting to speak to approach the podium when called to speak. Speakers time shall generally not exceed three (3) minutes in their comments and all comments must be germane to the specific agenda item being discussed; however, the Chair may extend or reduce the speaker's allotted time. Speakers shall not be permitted to donate their time to other speakers. Members of the City Council may ask questions or discuss the item directly with the citizen during the citizen's testimony if necessary. Any discussion between a Council member and the citizen will not count toward the time limit and Council Members are encouraged not to speak until the citizen has first utilized their allocated time.

REPORTS

1. Update on Parks, Recreation and Senior Services

CONSENT AGENDA All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items.

1. Consider approval of the minutes from the March 23, 2022 Parks Advisory Board meeting

ACTION ITEMS

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825 OR FAX (817) 514-3625 FOR FURTHER INFORMATION.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on July 1, 2022, before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.


Linda Proskey, City Secretary



Parks Rec and Senior Services Status Report

Parks Advisory Board Meeting - July 7, 2022

New Hires:

Timothy Hamilton – Parks and Community Services Director

24 years of Parks and Community Services experience in Arlington, Grapevine, Fort Worth and Duncanville.

Park Maintenance:

1. Department staff continued with routine services for the maintenance of grounds and facilities.
2. The grounds maintenance contractor has been failing to provide services consistent with his contractual obligations. Staff is working with contractor to improve services or take formal action.
3. Splash Pad Operational hours were adjusted from 10:00 am till 9:00 pm to 9:00 am till 10:00 pm. The 10:00 pm closing time is a test run and we may shift back to 9:00 pm.
4. Splash Pad Training – all Parks Staff retrained on operation and maintenance. Kraftsman Playgrounds provided training on June 14, 2022. Winterization Training will occur at the end of the season. All retraining was provided by Kraftsman Playgrounds at no cost to the city.

Current Park Projects:

1. Capp Smith Picnic Pavilion (Shade Structure near Splash Pad) project is 95% complete and final inspection planned in early July. Rentals of the six tables will commence in mid-July.
2. Trash Free Texas (Trash Free Waters) project is online and available for adoption. Additional sites can be added as they are identified. We will be updating our social media and web pages with the information.
3. The tree planting project at Capp Smith Park has started. There are (6) trees that have been planted thus far.

Future Park Projects:

1. Pole Barn – Parks Facility on Linda – FY 2021-22 or FY 2022-23
2. Whitesbranch Creek Trail – ILA with Fort Worth – Fort Worth is bidding the project now and expects completion by February 2023 - \$300,000
3. Park Vista Park – Yampa Trail at Bison Trail – Pending ARPA Funding for Drainage Project construction for park in 2023-24 if ARPA Funding Approved.
4. Foster Village Park Renovation – Design Only \$200,000 – FY 2022-23
5. Playground Equipment – Foster Village?, Indian Springs Parks, Hillview, and Capp Smith - \$200,000 – FY 2022-23

Community Center:

1. Facility usage and rentals have continued to increase due to summer break
2. Summer “open gym times” were increased to all families/individuals to come out and play. .
3. Goodwill Summer Earn and Learn (SEAL) 2 each 5 week Programs began June 6th – July 8th, and July 11th – Aug 12th
4. We have most of the recreation TV monitors up and running along with social media and news flash
5. Hula Classes for Adult and Children 2 Classes per week all year
6. Working on getting New Fall Programs/Classes coming in Piano, Dance, Karate
7. Pickleball Fridays - 18 participants on average weekly
8. Sports Leagues on Saturdays - I-9 Sports Basketball & Soccer - around 5000 participants/attendance weekly
9. YMCA Sports Camp June 20th – 23rd from 9 a.m. - 3 p.m. Cancelled
10. I9 Sports Soccer Camp June 27th – 30th from 7 a.m. – 12 p.m. about 55 Participants
11. I9 Coaches Practices every night
12. Little Miss Kickball League - Feb 1st- June 30th at Foster Village Fields 1, 2 & 5 about 91 Players

Special Events:

1. Watauga Fest took place on May 19th- 22nd. Bands were there Friday and Saturday night. Approximately, 12-14,000, people attended. Beer sales were down.
2. Mommy & Me Tea took place on May 11th for Mother’s Day. Approximately 8 people attended.
3. Yard of the Month program awards for April, May, and June. July will be the last one for the year.
 - a. April Winner – Bobby Woods, 6608 Sunny Hill Drive
 - b. May Winner – Tommy Johnson – 6301 Douglas Drive
 - c. June Winner – Mark Koplik – 6609 Memory Lane
4. Splash Pad Opening Day June 1st, Partnered with the Library, 347 Snow Cones, 600 Burgers and about 482 People attended.
5. Tarrant County All District 911 at Capp Smith Park near Splash Pad on June 26, 2022 from 1-3 p.m. with Hank FM Radio lots of activities possible 45-50 people attendance including 1 Rec Staff, Mayor Miner, Councilwoman Jan Hill, and Parks Advisory Board Member Stan Hill. No cost to us or participants.

Senior Center:

1. Seniors participate in weekly bingo, volleyball, flyers, bean bag baseball, quilting and table games.
2. Weekly Tarrant Area Food Bank (TAFB) Store Partner Food Distribution. Every Monday, Wednesday, and Friday, our senior volunteers pick up food from Aldi, Kroger, and Sprouts and then distribute it at the senior center.
3. Monthly TAFB Senior Share distribution. TAFB delivers a big truck load of vegetables, meat, dairy, and some canned goods every second Friday of the month. The food is then distributed at the senior center. Remaining food is sent to Community Enrichment Center (CEC) to be distributed to families in need.

4. Weekly Meals on Wheels are served Monday-Thursday.
 - A. Sealed 3-part portioned container meals are provided 4 days per week.
 - B. Container includes entrée w/ two sides, bread/tortilla, fruit, and milk carton.
 - C. Breakfast can be ordered as well.

During inclement weather, Meals on Wheels will provide a box of shelf stable meals to those that have been eating the regular hot daily meals.
 - D. Provides a Speaker for Monthly Nutrition and HomeMeds Program.
 - E. Every Friday, the Seniors Programmer provides some type of meal for Fun Food Day.
5. The Seniors Programmer is currently looking into donations or discounted meals for seniors at local restaurants and fast-food establishments.
6. Pets - Don't Forget to Feed Me Program (DF2FM) distributes pet food 2 times a month. We have 30 participants. The mission of DF2FM is to supply pet food to local agencies in support of pet owners while educating the public about pet food insecurity. By providing pet food for those in need during challenging financial times and increasing awareness, we offer an alternative to surrendering —or worse, abandoning—a family pet. Don't Forget to Feed Me helps to ensure that no pet owner must choose between stay...or go without medicine or food
7. Texas Purls (Knitting Group) Zoom Speaker Presentation June 23, 2022 9 a.m. – 12:00 p.m.
19 in person class attended workshop they meet weekly.
- Flyers meet every Wed 10 a.m. – 12:00 p.m. Flying their battery remote operated and Home made Rubberband Planes. This group is formed of retired military and commercial airline pilots. A lot of history from and fun to watch. They let others join them and will be doing an Intergenerational Project with the kids this summer to make a plane and fly them.
8. Working on getting new Fall Health Classes and other programs set and running.
9. Monthly Holiday Celebrations included
 - a. St. Patrick's Day
 - b. Mother's Day Brunch
 - c. Fathers Know Best Day
 - d. Craft Classes
 - e. Medicare Presentations
 - f. Game Nights (June – October)
 - g. Dance Nights Coming soon
 - h. Senior Center 38th Anniversary Luncheon planned for August, 18, 2022
 - i. Senior Fishing Tournament

Additional Updates

1. The storage sheds at the Hector F. Garcia Community Center were demolished by the Public Works Department.
2. The FY 2021/22 budget did not include funding for summer camp positions. We do not have any plans to run a summer camp this year unless we are approached by an outside organization. The organization that ran a summer camp last year has not requested the use of our facility this year. Many calls requesting Summer camp and recreation programs with instructors.



**MINUTES
WATAUGA PARKS ADVISORY BOARD
REGULAR MEETING
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
WEDNESDAY, MARCH 23, 2022
2:00 PM**

CALL TO ORDER

Chairperson Andra Dunn called the meeting to order at 2:01 p.m.

ROLL CALL

Stanley Hill	Place 1
Andra Dunn	Place 2
Natasha Havrda	Place 3
Tim Bobseine	Place 4
Lindy Riggall	Place 5(Absent without notice)

And

Chad Stephens	Interim Parks and Recreation Director;
Linda Proskey	City Secretary
Jan Hill	City Council Primary Board Liaison
Arthur Miner	City Mayor

ANNOUNCEMENTS

Board member Place 1 Stanley Hill announced that the Watauga Public Library has been recognized for the tenth year in a row with the Texas Library of Excellence Award.

PRESENTATIONS

1. Swear-in new Board members.

Linda Proskey administered the Oath of Office to the following:

- Place 1, Stanley Hill

PUBLIC COMMENT

Requests for Public comment were not received

PUBLIC TESTIMONY FOR ACTION ITEMS

Requests for public testimony were not received.

REPORTS

1. **Receive update on Parks, Recreation and Senior Services:**

Interim Director Chad Stephens presented this item to the board and explained ongoing and upcoming events at the Hector Garcia Recreation Center and City Parks that included:

- The grounds maintenance contractor has started pruning service of perennial park trees. They have also completed mulch distribution throughout the city per contract.
- The Capp Smith picnic pavilion project approved by the City Council will commence construction in the upcoming week.
- The city has enrolled in the Texas trash free waters project and has identified an area for adoption with capability to expand designated sites. Details can be found on the Watauga social media site.
- Six new trees have been added to the Capp Smith Park grounds with an additional six remaining to plant.
- Capp Smith Park fish stocking is trying to be coordinated to restart just prior to the kid fish event in September. Restocking was affected and did not happen last year as an unintended consequence of the pandemic.
- Wataugafest planning and formalizing is tracking for 19-22 May dates. Food vendors for supporting the event still need to be acquired.
- The February 11th Daddy Daughter dance event at the recreation center was a success with approximately 150 attendees.
- Yard of the month competition will start on April 1st. Interim Director Stephens gave a summary of grading and how the program will work. Details are available on the Watauga Social media site.
- Interim Director Stephens gave a summary of food distribution schedules at the Recreation Center available for seniors and those in need.
- Interim Director Stephens gave explanation to concerns of the duck population at Capp Smith Park and how it relates to normal migration patterns.
- The shed removal at the Hector Garcia center is being coordinated with PWC.
- Temporary positions to support summer camp at the Recreation center were not budgeted this year and a summer camp program is currently not scheduled to take place.
- Interim Director Stephens gave an overview of cost associated with starting up the Hometown Hero program to augment the Veteran Memorial area of Capp Smith Park.
- Interim Director Stephens provided an overview of Volunteer opportunities and enrollment procedures on the city's web page for the various city departments. The next major event currently scheduled requiring volunteers for the city is Wataugafest in May.

Board member Stanley Hill inquired about repairs and upkeep to the Rental facility located at Foster Village Park. Interim Director Stephens stated that his budget does not include building upkeep and is not in his scope of responsibility. The repairs required to that facility are structural, extremely costly and beyond just cosmetic upkeep. Interim Director Stephens did emphasize that the facility is safe for public use in its' current state.

Chairperson Andra Dunn inquired about open gym times for the community during the Summer. Interim Director Stephens said that the Center Staff is coordinating a schedule now to allow some "open" gym times around other Center activities.

Board member Tim Bobseine inquired about progress on limited number pool passes at Area pools for Watauga residents. Interim Director Stephens reports no progress to date and area pools have not been contacted.

Board member Tim Bobseine requested an opening schedule from Interim Director Stephens for the Capp Smith Park Splash pad. Memorial Day weekend is the planned reopening. Interim Director Stephens did mention that the construction of the new picnic pavilion project might impact splash pad operations intermittently for safety concerns with the various stages of construction.

Board member Tim Bobseine inquired about Wataugafest advertising. Interim Director Stephens explained that in addition to social media that the City's gateway electronic signs will be used. He has also arranged some free advertising from the Clear channel electronic billboard on Denton Highway when they have available space.

Board member Stanley Hill recommended a small ceremony when the Splash pad re-opens for the season at Capp Smith Park.

Board Member Tim Bobseine suggested making the Splash Pad a possible source of revenue for the city by promoting the location to local food trucks.

Chairperson Andra Dunn recommended advertising for Wataugafest sponsors on City social media. She also supported a small celebration to accompany the re-opening of the Splash pad.

City Council liaison Jan Hill recommended using the City's electric signage to advertise volunteer opportunities within the city. Mayor Miner suggested that the Watauga Recreation center sign could be used without any approval from WEDC since the sign is the specific property of and individually controlled by the Recreation Center.

ACTION ITEMS

1. Consider action to approve the Parks Advisory Board Meeting minutes for January 5, 2022

Member Tim Bobseine made motion to approve item as presented, member Natasha Havrda seconded the motion. Chairperson Dunn Called for a vote. Motion carried 4-0-0-1

Ayes: Hill, Dunn, Havrda, Bobseine

Nays: 0

Abstain: 0

Absent: Riggall

2. Discuss and consider action on electing a Vice-Chair to the board

There were no volunteers to fill this vacant board position from present members.

Chairperson Andra Dunn officially postponed filling this position until the next regularly scheduled Parks and Recreation board.

3. Discuss and provide direction on a pilot program for doggy bags in Foster Village Park.

Interim Director Stephens explained that Foster Village ball fields have somewhat morphed into a dog park and that persons utilizing the park for this function do not always clean up their dog's waste.

Chairperson Andra Dunn pointed out that this issue will remain until an alternative (official dog park) is made available.

ADJOURNMENT

Chairperson Andra Dunn adjourned the meeting at 3:01 p.m.

APPROVED: this _____ day of _____, 2022.

SIGNED: this _____ day of _____, 2022.

APPROVED:

Andra Dunn, Chairperson

ATTEST:

Tim Bobseine, Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office