MINUTES
WATAUGA LIBRARY BOARD
REGULAR MEETING
THURSDAY, SEPTEMBER 10, 2020
VIDEOCONFERENCE
6:00 PM

MEMBERS PRESENT:

Kip Woodruff	Chairperson/Place 7
Lindsey Neal	Vice-Chairperson/Place 1
Sharon Subjeck	Secretary/ Place 5(Absent with Notice)
Carol Z. Coy	Member/Place 3(Absent with Notice)
Henrietta Egenti	Member/Place 4
Kristen Chapman	Member/Place 6

and

Lana Ewell	Library Director
Art Miner	Mayor and Council Liaison
Bill Hidell	Hidell and Associates Architects, Inc.
Joy Don Baker	Member/Place 2 (Pending Oath of Office)

CALL TO ORDER

Chairman Woodruff called the meeting to order at 6:04 p.m.

PUBLIC TESTIMONY

No public testimony or comments were provided.

REPORTS FROM STAFF

1. **Library Director's Report**

Ms. Ewell presented an updated report for the months of January to July 2020 which included discussion regarding curbside pick-up, social media posts regarding facility hours and services to assist residents with printing, copying and faxing. Ms. Ewell also stated that GED and ESL classes are currently being conducted online; however, in-person classes might be a possibility early next year.

Ms. Ewell also reported that the City of Fort Worth wishes to end the MetrOPAC consortium under its current structure. Watauga has been granted a one year extension, as have most of the other members and will no longer be a part of the MetrOPAC consortium effective September 2021. Watauga, Keller, Haltom City, Burleson, and Richland Hills public libraries are exploring possible ILS options.

Vice-Chair Neal stated that she has utilized the MetrOPAC program and found it be an added convenience, but asked if there was another program to use for similar services.

Ms. Ewell responded that material can still be requested using the Interlibrary Loan Program, however, more planning is needed and cost of postage is required. Ms. Ewell further stated that other options are being considered and believes that when selected, will be more cost effective and of better quality.

There was not a vote on this item.

APPROVAL OF MINUTES

1. Consider action on the Library Board Meeting Minutes for January 9, 2020.

Vice-Chair Neal made a motion to approve the minutes of January 9, 2020, as presented. The motion was seconded by Ms. Egenti.

(An official vote was not taken for this item and it will be presented again during the next Library Board meeting)

ACTION ITEMS

1. Discuss and consider action to select Library Board officers; A. Chair, B. Vice-Chair, C. Secretary

Chairman Woodruff introduced the item and called on members to present motions to nominate officers.

A. Chair

Vice-Chair Neal made a motion to nominate Mr. Kip Woodruff. Motion seconded by Ms. Chapman. Chairman Woodruff called for the members to vote. Motion carried 4-0.

Ayes: Neal, Egenti, Chapman, Woodruff
Nays: None

B. Vice-Chair

Chairman Woodruff made a motion to nominate Ms. Lindsey Neal. Motion seconded by Ms. Egenti. Chairman Woodruff called for the members to vote. Motion carried 4-0.

Ayes: Egenti, Chapman, Woodruff, Neal
Nays: None

C. Secretary

Vice-Chair Neal made a motion to nominate Ms. Kristen Chapman. Motion seconded by Chairman Woodruff. Chairman Woodruff called for the members to vote. Motion carried 4-0.

Ayes: Egenti, Neal, Woodruff, Chapman
Nays: None

UNFINISHED BUSINESS

1. Presentation of the Watauga Public Library 2019 Study by Bill Hidell

Chairman Woodruff introduced Mr. Bill Hill with Hidell and Associates Architects, Inc., to present to the Board.

Mr. Hidell's presentation touched on topics related to Lifespan, Operation Efficiency, Community Needs and Demands, and Flexibility to Future Trends. *(The full presentation will be recorded with approved minutes)*

There was not a vote on this item.

UNFINISHED BUSINESS

1. **Discussion and possible recommendation of action to withdraw from the TexShare Card program**

Ms. Ewell reported that the program is not being heavily used by Watauga residents, as only (2) are currently utilizing the program in comparison to (30) non-residents that access materials. There is also a possible cost liability for materials that are lost or damaged, as there is not a way for Watauga to recoup the costs. Ms. Ewell stated that withdrawal from the program does not affect accreditation and is totally separate from the TexShare database.

Vice-Chair Neal made a motion to withdraw from the TexShare Card Program. Motion seconded by Secretary Chapman. Motion carried 4-0.

Ayes: Woodruff, Egenti, Chapman, Neal
Nays: None

Chairman Woodruff thanked Mayor Miner for attending the teleconference.

Ms. Egenti asked Ms. Ewell when the library is anticipated to reopen. Ms. Ewell responded that a date has not been identified.

Mayor Miner commented that this subject could not be discussed as it is not presented on the agenda and suggested that board members directly reach out to Ms. Ewell with additional questions.

Chairman Woodruff stated that he does not believe the library will open soon as there is a risk to patrons and administrative staff.

ADJOURNMENT

With no further business to discuss, Chairperson Woodruff adjourned the meeting at 7:18 p.m.

APPROVED: this 12TH day of NOVEMBER, 2020.

SIGNED: this 12TH day of MARCH, 2020.

APPROVED:
Kip Woodruff /s/
Kip Woodruff, Chairperson

ATTEST:
Kristen Chapman /s/
Kristen Chapman, Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office