

MINUTES
ANIMAL SERVICES ADVISORY COMMITTEE
REGULAR MEETING
WEDNESDAY, NOVEMBER 18, 2020
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
12:15 PM

CALL TO ORDER

Chairperson Burney called the meeting to order at 12:16 p.m.

MEMBERS PRESENT

Pam Burney	Chairperson	Videoconference
Dr. Karen Metzler	Vice-Chairperson	Caller User 3
Alex Magee	Secretary	Videoconference
Lieutenant James Parham	Member	Videoconference

and

STAFF

Andrea Gardner	City Manager/ City Secretary	Videoconference
Raquel Guajardo	Deputy City Secretary	Videoconference
Robert Parker	Chief of Police	Videoconference

COUNCIL

Mayor Miner	Mayor	Videoconference
Juanita King	Council Member, Place 5	Videoconference

PUBLIC COMMENT

Chairperson Burney called for Public Comment. No Request to Speak forms were received.

APPROVAL OF MINUTES

1. **Approval of minutes from Animal Services Advisory Meeting held December 28, 2018 and September 2, 2020.**

Ms. Magee made a motion to approve the meeting minutes from December 28, 2018. Motion seconded by Second Dr. Metzler. Motion carried.

Ms. Magee made a motion to approve the meeting minutes from September 2, 2020. Motion seconded by Second Dr. Metzler (Caller User 3). Motion carried 3-0-0.

REPORTS

1. **Review Kennel Statistic Reports for Fiscal 2019-2020**

Ms. Magee provided an overview of the fiscal years animal intake and out take of Adoptions, euthanasia, return to owners, rescue transfers, deaths, and if euthanized the reason list on report.

Chairperson Burney, commented on that it's a remarkable out take from the amount of intake.

There were no questions or further comments, and no action was taken as this is only to report.

2. Review Animal Control Officers Completed Activities for Fiscal 2019-2020

Ms. Magee provided an overview of the report explaining the type of animal control officers calls that were completed.

There were no questions or comments, and no action was taken as this is only to report.

NEW BUSINESS

1. Discussion and Action on scheduling the 2021 Animal Services Advisory Meetings.

Ms. Magee provided an explanation on wanting to schedule next years meetings earlier in the year say February.

Dr. Metzler commented that Wednesdays work best for her. Chairperson Burney, Dr. Metzler, Ms. Magee, and Lt. Parham discussed dates and times. In the end providing the dates February 17, 2021; 12:30 p.m.; July 14, 2021 at 12:30 p.m.; November 17, 2021 at 12:30 p.m.

Ms. Magee made a motion to approve the dates presented. Motion seconded by Second Dr. Metzler (Caller User 3). Motion carried 3-0-0.

ADJOURNMENT

Before adjourning the meeting Andrea Gardner, City Secretary addressed that Caller User 3 is Dr. Metzler for the minutes and that Mayor Miner is with her just not shown on video and was present for the meeting as well.

With there being no further business to conduct, Chairperson Burney adjourned the meeting at 12:30 p.m..

APPROVED: this 18th day of November, 2021

SIGNED: this 18th day of November, 2021

ATTEST:

T. DeGrand /s/
Secretary

APPROVED:

S. McCool /s/
Chairperson

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office