

**MINUTES  
WATAUGA CRIME CONTROL AND PREVENTION DISTRICT  
BOARD MEETING  
MONDAY, JUNE 6, 2022  
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148  
5:30 PM**

**CALL TO ORDER**

Chairman Neal called the meeting to order at 5:30 p.m.

**ROLL CALL**

The meeting convened with the following members present:

Andrew Neal	Chairman/Director, Place 4
Arthur L. Miner	Co-Chairman/Director, Place 8 (absent with notice)
Jan Hill	Secretary/Director, Place 7
Pat Shelbourne	Director, Place 1
Tom Snyder	Director, Place 2
Lovie Downey	Director, Place 3 (absent with notice)
Malissa Minucci	Director, Place 5 (absent notice)
Mark Taylor	Director, Place 6

and

Linda Proskey	City Secretary
Sandra Gibson	Finance Director
Deby Woodard	Assistant Finance Director

**ANNOUNCEMENTS**

Announcements were not provided.

**PRESENTATIONS**

1. Oath of Office administered to the members of the Crime Control & Prevention District Board with expiring terms.

Ms. Proskey administered the Oath of Office to the following:

- Jan Hill, Place 7
- Pat Shelbourne, Place 1
- Tom Snyder, Place 2
- Mark Taylor, Place 6

**PUBLIC COMMENT**

Requests for Public Comment were not received and no one was present in the

audience requesting to speak

### **PUBLIC TESTIMONY FOR ACTION ITEMS**

Requests for Public Testimony were not received and no one was present in the audience requesting to speak.

### **REPORTS**

No reports were presented to the board.

### **PUBLIC HEARINGS / ACTION**

### **CONSENT AGENDA**

1. Consider action on the minutes of the July 12, 2021 Watauga Crime Control and Prevention District Board meeting

Chairman Neal called for a motion. Director Snyder made a motion to accept the minutes of the July 12, 2021 Watauga Crime Control and Prevention District Board meeting. Motion was seconded by Secretary Hill. As there was no further discussion, Chairman Neal called for the Board to vote. Motion carried 5-0-03.

Ayes: Shelbourne, Snyder, Neal, Taylor, Hill,  
Nays: None  
Abstain: None  
Absent: Downey, Miner, Minucci

### **ACTION ITEMS**

1. Discuss and consider action on acceptance of the Annual Financial Audit for the period ending September 30, 2021 for the Watauga Crime Control and Prevention District as conducted with the annual audit of the City of Watauga.

Ms. Gibson presented financial highlights of the annual audit to the Board stating, the city's external auditors, gave the report unmodified opinion the highest level of assurance and auditor can give of an entities' financial statements.

Chairman Neal called for discussion and hearing none, called for a motion. Director Shelbourne made a motion to accept the annual financial audit as presented. Motion seconded by Director Hill. As there was no discussion, Chairman Neal called for the Board to vote by show of right hand. Motion carried 5-0-0-3.

Ayes: Shelbourne, Snyder, Neal, Taylor, Hill,  
Nays: None

Abstain: None  
Absent: Downey, Miner, Minucci

2. Presentation and discussion on the Watauga Crime Control and Prevention District Proposed Budget for Fiscal Year 2022-2023

Ms. Gibson presented the CCPD's proposed budget for fiscal year 2022-2023. Explaining the Local government code requirements for the CCPD's budget. Chief Parker explained the significant accomplishments and goals for next year to the board.

Director Taylor asked questions on the CCPD's proposed budget in regard to tax increases and the fun balance. Ms. Gibson addressed these questions.

Director Snyder asked some follow-up questions in regards to Director Taylor's question and Ms. Gibson provided additional feedback to address these questions. Director Shelbourne commented on this topic.

Chairman Neal asked Chief Parker a question in regard to the BISD and if there has been discussion in adding resource officers to the school district. Chief Parker stated that if the department could get additional staff in general to be fully staffed, they could provide an additional support as a resource to the school. The school district has spent additional dollars in the past to maintain secure perimeters to keep people from getting in. Ms. Gibson expanded on the personal and budget increases in the budget.

3. Consideration and action on setting a Public Hearing for citizen input on the Watauga Crime Control and Prevention District Proposed Budget for Fiscal Year 2022-2023 on June 20, 2022 at 5:30 p.m.

Ms. Gibson explained this date was chosen to be in compliance with the Local government code requirements.

Chairman Neal called for discussion and hearing none, called for a motion. Director Snyder made a motion to accept the date on setting a Public Hearing for citizen input on the Watauga Crime Control and Prevention District Proposed Budget for Fiscal Year 2022-2023 on June 20, 2022 at 5:30 p.m. Motion seconded by Director Shelbourne. As there was no discussion, Chairman Neal called for the Board to vote by show of right hand. Motion carried 5-0-0-3.

Ayes: Shelbourne, Snyder, Neal, Taylor, Hill,  
Nays: None  
Abstain: None  
Absent: Downey, Miner, Minucci

4. Consideration and action on setting the Watauga Crime Control and Prevention District Budget Adoption date for July 11, 2022

Ms. Gibson explained this date was chosen to be in compliance with the Local government code requirements.

Chairman Neal called for discussion and hearing none, called for a motion. Secretary Hill made a motion to accept the Watauga Crime Control and Prevention District Budget Adoption date for July 11, 2022. Motion seconded by Director Snyder. As there was no discussion, Chairman Neal called for the Board to vote by show of right hand. Motion carried 5-0-0-3.

Ayes: Shelbourne, Snyder, Neal, Taylor, Hill,  
Nays: None  
Abstain: None  
Absent: Downey, Miner, Minucci

**ADJOURNMENT**

With no further business to discuss, Chairman Neal adjourned the meeting at 6:10 p.m.


**APPROVED:** this 11 day of July, 2022

**SIGNED:** this 11 day of July, 2022

**APPROVED:**

Andrew Neal /s/   
**Andrew Neal, Chairman**

**ATTEST:**

  
**J. Hill /s/**  
**J. Hill, Secretary**

**NOTE:** Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office