AGENDA
WATAUGA CIVIL SERVICE COMMISSION MEETING
REGULAR MEETING
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
TUESDAY, AUGUST 2, 2022
6:00 PM

CALL TO ORDER

ROLL CALL

INVOCATION

ANNOUNCEMENTS Mr. Sullivan Vice-Chair was re-appointed to the Civil Service Commission.

PRESENTATIONS

PUBLIC COMMENT If speaking for an organization or group, the speaker should identify the group represented. If speaking during Public Comment (for matters not posted on that particular meeting's agenda), members of the City Council and Staff may only provide a statement of factual information in response to the inquiry or recite existing policy in response (e.g., to correct a factual misstatement made by the citizen or provide factual information requested by the citizen). Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a future meeting. If necessary, the Chair will task the City Manager to respond to the citizen and report back to the City Council as soon as practicable. Such report to the-City Council shall not constitute a meeting called by the City Council nor shall it constitute deliberation or formal action. Individual citizens addressing the City Council during Public Comment shall not exceed three (3) minutes in their comments; however, the Chair may extend or reduce the speaker's allotted time in order to conduct an efficient and effective public meeting. The time allotted shall not be donated to others desiring to speak. Public Comment is not established to engage in a conversation with the Council and no formal Council action will be taken.

PUBLIC TESTIMONY FOR ACTION ITEMS Only those persons who submit a completed Request to Speak form prior to the agenda item being introduced by the Chair will be allowed to speak on agenda items set for action (this doesn't include presentations or reports). The Chair shall ask each person requesting to speak to approach the podium when called to speak. Speakers time shall generally not exceed three (3) minutes in their comments and all comments must be germane to the specific agenda item being discussed; however, the Chair may extend

or reduce the speaker's allotted time. Speakers shall not be permitted to donate their time to other speakers. Members of the City Council may ask questions or discuss the item directly with the citizen during the citizen's testimony if necessary. Any discussion between a Council member and the citizen will not count toward the time limit and Council Members are encouraged not to speak until the citizen has first utilized their allocated time.

REPORTS FROM STAFF

CONSENT AGENDA All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items.

ACTION ITEMS

1. Discuss and consider approval of the minutes from the Civil Service Commission Meeting on May 3, 2022 and May 31, 2022.

2. Discussion and action to approve and certify the Watauga Fire Department Entry Examination Eligibility List from Exam held June 24, 2022.
   Juliet Rodriguez, Human Resources and Civil Service Director

3. Discussion and action to approve and certify the Watauga Police Department Entry Examination Eligibility List from Exam held on July 7, 2022.
   Juliet Rodriguez, Human Resources and Civil Service Director

ADJOURNMENT

Meeting Notices and Reservation of Rights

The Civil Service Commission may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the to address a subject matter on the agenda. Action, if any, will be taken in open session.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent

required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, (817) 514-5812 OR FAX (817) 281-1991 FOR FURTHER INFORMATION.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on July 29, 2022, before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.

Linda Proskey, City Secretary

MINUTES
WATAUGA CIVIL SERVICE COMMISSION MEETING
TUESDAY, MAY 3, 2022
CITY HALL, COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:00 PM

CALL TO ORDER

The Civil Service Commission Meeting of the City of Watauga of the City of Watauga, Texas was called to order at 6:02pm by Chairman Bailey.

ROLL CALL

Joe Bailey- Chairman
Barry Sullivan – Vice Chairman
Brian Downey – Member
And
Juliet Rodriguez – HR Civil Service Director
Robert Parker – Police Chief

INVOCATION

Chairman Bailey provided invocation.

PUBLIC COMMENT

None

REPORTS

None

PUBLIC TESTIMONY FOR ACTION ITEMS

None

ACTION ITEMS

1. Discuss and consider approval of the minutes from the Civil Service Commission Meeting on March 21, 2022.

   Vice Chairman Sullivan made a motion to approve the minutes from the Civil Service Commission Meeting on March 21, 2022. Member Downey seconded the motion which passed as follows.

AYES:	Sullivan, Downey, Bailey
NAY:	None
ABSENT:	None
ABSTAIN:	None

2. Discussion and action to approve and certify the Watauga Police Department Entry Examination Eligibility List from March 25, 2022.

Juliet Rodriguez, HR/Civil Service Director – Watauga Police Department held an entrance exam for the Police Department on March 25, 2022, we had 20 candidates test and 17 pass.

Vice Chairman Sullivan made a motion to approve the Watauga Police Department Entry Examination Eligibility List from March 25, 2022. Member Downey seconded the motion which passed as follows.

AYES:	Sullivan, Downey, Bailey
NAY:	None
ABSENT:	None
ABSTAIN:	None

ADJOURNMENT

With no further business to discuss, Chairman Bailey adjourned the meeting at time 6:06 pm.

APPROVED: this _____ day of _____, _____

SIGNED: this _____ day of _____, _____

ATTEST: **APPROVED:**

Juliet Rodriguez,
HR/Civil Service Director

Joe Bailey, Chairman

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office

MINUTES
WATAUGA CIVIL SERVICE COMMISSION MEETING
TUESDAY, MAY 31, 2022
CITY HALL, COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:00 PM

CALL TO ORDER

The Civil Service Commission Meeting of the City of Watauga of the City of Watauga, Texas was called to order at 6:00pm by Chairman Bailey.

ROLL CALL

Joe Bailey- Chairman
Barry Sullivan – Vice Chairman
Brian Downey – Member
And
Juliet Rodriguez – HR Civil Service Director
Shawn Fannan – Fire Chief

INVOCATION

None

PUBLIC COMMENT

None

REPORTS

None

PUBLIC TESTIMONY FOR ACTION ITEMS

None

ACTION ITEMS

1. The Fire Department has requested a few changes to our Local Rules Under the Fire Department Section 4.08 Eligibility Standards in the section discussing Physical Ability Test.

   Chief Fannan/ Fire Department – They would like to clean up the section that discusses the Physical Agility Test based on current standards to allow flexibility and so they would like to remove the details and just have the section include that it will be approved by Fire Chief. He advised that we will still be conducting practices and let them know what will be included in the test for candidates.

   Vice Chairman Sullivan made a motion to approve the change to local rules for the physical ability test. Member Downey seconded the motion which passed as follows.

AYES:	Sullivan, Downey, Bailey
NAY:	None
ABSENT:	None
ABSTAIN:	None

2. Requested changes to Civil Service Local Rules under section 4.08 and 4.09 under subsection Polygraph Examination.

Juliet Rodriguez, HR/Civil Service Director – We became aware that the Texas Department of Licensing and Regulations deregulated the licenses for Polygraph Examiners so we would like to remove the word license from that section.

Chairman Downey made a motion to approve the changes to Civil Service Local Rules under section 4.08 and 4.09 under subsection Polygraph Examination and seconded by Vice Chairman Sullivan.

Vice Chairman Sullivan voiced concerns about if it was for Police/Fire and everyone and would it lesson the reliability and accountability on the Polygraphers part? It raises concerns. Chairman wanted to know how to know who to use and who is qualified.

Juliet Rodriguez – HR/Civil Service Director - it was in HB 1560 that deregulated all Polygraph Examiner Licenses. It wasn't something the examiners wanted but they didn't win, and we would continue using examiners 1st choice and 2nd choice that have had the license in the past.

Chairman Downey made a motion to approve the changes to Civil Service Local Rules under section 4.08 and 4.09 under subsection Polygraph Examination and seconded by Vice Chairman Sullivan.

AYES:	Sullivan, Downey, Bailey
NAY:	None
ABSENT:	None
ABSTAIN:	None

ITEMS FOR FUTURE AGENDAS

Upcoming Firefighter Entry Exam on June 24th and next Civil Service meeting will be scheduled for last week of June or 1st week of July.

ADJOURNMENT

With no further business to discuss, Chairman Bailey adjourned the meeting at time 6:13 pm.

APPROVED: this _____ day of _____, _____

SIGNED: this _____ day of _____, _____

ATTEST:

Juliet Rodriguez,
HR/Civil Service Director

APPROVED:

Joe Bailey, Chairman

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FIRE DEPARTMENT ELIGIBILITY LIST

Written Examination
Test Date: June 24, 2022
Location: Watauga Central Fire Station
5909 Hightower Drive, Watauga, TX 76148

Physical Examination
Test Date: June 24, 2022
Location: Watauga Central Fire Station
5909 Hightower Drive, Watauga, TX 76148

An examination for the position of Firefighter was administered on June 24, 2022. The following eligibility list was created as a result of the examination. This list shall be in effect for 12 months from this date unless exhausted earlier.

Rank	Applicant Identifier	Military Points	Physical Ability Test	Written Exam	Total Score
1	153		3:43	88	88
2	152		3:55	84	84
3	151		4:04	82	82

Juliet Rodriguez
HR/Civil Service Director
City of Watauga
Certified and posted by the Civil Service Commission on August 2, 2022

POLICE DEPARTMENT RAW ELIGIBILITY LIST

Exam Date: Thursday, July 7, 2022
Exam Location: Hector F. Garcia Community Center
7901 Indian Springs Road, Watauga, TX 76148

Rank	Card ID#	Military Points	VO2%	Exam Score	Total Score
1	104		71.29	93	93
2	112		93.57	91	91
3	110		82.60	87	87
4	119		76.03	85	85
5	109		59.99	85	85
6	118		57.51	82	82
7	107		89.04	81	81
8	106	5	49.39	74	79
9	120		67.64	78	78
10	113		50.71	78	78
11	117		62.71	77	77
12	116	5	66.25	71	76
13	111		62.81	75	75
14	102		39.97	75	75
15	114		31.27	75	75
16	101		48.91	74	74

An examination for the position of Police Officer was administered on July 7, 2022. The following eligibility list was created/revised as a result of the examination. This list shall be in effect for 12 months from this date unless exhausted earlier.

Juliet Rodriguez
HR / Civil Service Director
City of Watauga
Certified and posted by the Civil Service Commission on August 2, 2022