



AGENDA
WATAUGA CITY COUNCIL
REGULAR MEETING
MONDAY, SEPTEMBER 12, 2022
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:30 PM

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a **Regular City Council Meeting** of the City of Watauga, Texas will be held at which time the following subjects will be discussed and may be acted upon.

CALL TO ORDER (Council Members, City Staff, Members of the Public - when speaking during the meeting please speak directly into the microphones on the dais or podium)

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE United States and Texas Flags

ANNOUNCEMENTS

PRESENTATIONS

1. Presentation of Service Awards for City of Watauga Employees celebrating a Milestone Anniversary during the month of September
2. Proclamation for National Senior Center and Fall Prevention Month

PUBLIC COMMENT If speaking for an organization or group, the speaker should identify the group represented. If speaking during Public Comment (for matters not posted on that particular meeting's agenda), members of the City Council and Staff may only provide a statement of factual information in response to the inquiry or recite existing policy in response (e.g., to correct a factual misstatement made by the citizen or provide factual information requested by the

citizen). Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a future meeting. If necessary, the Chair will task the City Manager to respond to the citizen and report back to the City Council as soon as practicable. Such report to the City Council shall not constitute a meeting called by the City Council nor shall it constitute deliberation or formal action. Individual citizens addressing the City Council during Public Comment shall not exceed three (3) minutes in their comments; however, the Chair may extend or reduce the speaker's allotted time in order to conduct an efficient and effective public meeting. The time allotted shall not be donated to others desiring to speak. Public Comment is not established to engage in a conversation with the Council and no formal Council action will be taken.

PUBLIC TESTIMONY FOR ACTION ITEMS Only those persons who submit a completed Request to Speak form prior to the agenda item being introduced by the Chair will be allowed to speak on agenda items set for action (this doesn't include presentations or reports). The Chair shall ask each person requesting to speak to approach the podium when called to speak. Speakers time shall generally not exceed three (3) minutes in their comments and all comments must be germane to the specific agenda item being discussed; however, the Chair may extend or reduce the speaker's allotted time. Speakers shall not be permitted to donate their time to other speakers. Members of the City Council may ask questions or discuss the item directly with the citizen during the citizen's testimony if necessary. Any discussion between a Council member and the citizen will not count toward the time limit and Council Members are encouraged not to speak until the citizen has first utilized their allocated time.

CONSENT AGENDA All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items.

1. Consider action adopting an ordinance by the City Council of the City of Watauga, Texas approving the Fiscal Year 2022-2023 Annual Service Plan Update and 2022 Assessment Roll for the Park Vista Public Improvement District of the City of Watauga, Texas; providing for repeal; providing for severability and providing an effective date
Sandra Gibson, Director of Finance
2. Consider action to approve the Monthly Report for the period ending July 31, 2022
Sandra Gibson, Director of Finance
3. Consider action to approve the renewal of a Interlocal Agreement between the City of Watauga, City of North Richland Hills, City of Haltom City, and City of Richland Hills regarding Teen Court (Northeast Tarrant Teen Court)
Sandra Gibson, Director of Finance
4. Consider the action of the appointment of Renni Burt to Place 3 on the Civil Service Commission.

5. Consider action to adopt an Ordinance by the City Council of the City of Watauga, Texas adopting the Capital Outlay Plan for fiscal years 2023-2027; providing for repeal; providing a savings clause; and providing an effective date
Sandra Gibson, Director of Finance
6. Consider action to approve the Interlocal Agreement with National Cooperative Purchasing Alliance (NCPA)
Deby Woodard, Assistant Director of Finance
7. Consider action to approve the minutes from the City Council Regular meetings on June 27, 2022.
8. Consider action to approve a resolution to adopt the Fiscal Year 2022-23 Classification Plan for all employees; providing for repeal; providing for severability; providing an effective date
Juliet Rodriguez, Human Resources and Civil Service Director
9. Consider action approving a resolution by the City Council of the City of Watauga, Texas designating an official newspaper for fiscal year 2022-2023; providing for repeal; providing for severability; providing an effective date.

PUBLIC HEARINGS / ACTION

1. Public Hearing on the proposed ad valorem tax rate of \$0.570200 per \$100 of assessed value for the tax year 2022, comprised of \$0.375187 on each \$100 valuation of property for maintenance and support of the general government and in the amount of \$0.195013 on each \$100 valuation of property for the Interest and Sinking Fund
Sandra Gibson, Director of Finance
2. Public Hearing and consider action on Approving a negotiated settlement between the Atmos cities steering committee ("ACSC") and Atmos Energy Corp., Mid-Tex division regarding the company's 2022 rate review mechanism filing; declaring existing rates to be unreasonable; adopting tariffs that reflect rate adjustments consistent with the negotiated settlement; finding the rates to be set by the attached settlement tariffs to be just and reasonable and in the public interest; approving an attachment establishing a benchmark for pensions and retiree medical benefits; requiring the company to reimburse ACSC's reasonable ratemaking expenses; determining that this ordinance was passed in accordance with the requirements of the Texas open meetings act; adopting a savings clause; declaring an effective date; and requiring delivery of this ordinance to the company and the ACSC's legal counsel.

ACTION ITEMS

1. Discuss and consider action adopting an ordinance by the City Council of the City of Watauga, Texas approving and adopting a budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023; providing for the appropriation of funds in the budget; providing for repeal; providing for severability; and providing an effective date
Sandra Gibson, Director of Finance
2. Discuss and consider action adopting an ordinance by the City Council of the City of Watauga, Texas levying ad valorem taxes for the 2022 Tax Year for use and support of the municipal government of the City of Watauga, Texas for the 2022-2023 Fiscal Year; apportioning each levy for specific purposes; providing the date when taxes shall be due and timely paid; providing for repeal; providing for severability; providing an effective date; and levying ad valorem taxes for Fiscal Year October 1, 2022 through September 30, 2023 in the amount of \$0.570200 per \$100 of assessed value, comprised of \$0.375187 on each \$100 valuation of property for maintenance and support of the general government and in the amount of \$0.195013 on each \$100 valuation of property for the Interest and Sinking Fund
Sandra Gibson, Director of Finance
3. Discuss and consider action adopting an ordinance of the City Council of the City of Watauga, Texas, ratifying a property tax increase reflected in the City of Watauga budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023, in accordance with Texas Local Government Code Section 102.007; providing for repeal; providing for severability; and providing an effective date
Sandra Gibson, Director of Finance
4. Discuss and consider action approving an ordinance to amend the 2021-2022 Fiscal Year Budget
Sandra Gibson, Director of Finance
5. Consider action to approve the purchase of personal protective equipment (PPE) with Casco Industries, for the Watauga Fire Department utilizing BuyBoard contract #603-20 and ARPA Grant funds

Ben Davis, Grant & Recognition Program Manager

REPORTS

ITEMS FOR FUTURE AGENDAS

EXECUTIVE SESSION The City Council will recess its open meeting and reconvene in executive session to discuss the following items pursuant to the below referenced section(s) of the Texas Government Code:

RECONVENE The City Council will return to open session in the City Council Chamber for possible discussion and action as a result of the Executive Session.

ITEMS OF EXECUTIVE SESSION DELIBERATION

ADJOURNMENT

Meeting Notices and Reservation of Rights

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the to address a subject matter on the agenda. Action, if any, will be taken in open session.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on September 9, 2022, before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.



Linda Proskey, City Secretary





AGENDA MEMORANDUM

DATE: September 2, 2022

TO: Honorable City Council Members

FROM:

THROUGH:

SUBJECT: Presentation of Service Awards for City of Watauga Employees
celebrating a Milestone Anniversary during the month of September

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Employee Service Awards - September 2022

REVIEWED BY:

Juliet Rodriguez, Human Resources and Civil Service Director

Joshua Jones, City Manager

Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

Approved - 9/7/2022

Approved - 9/7/2022

New -



Employee Service Awards

September 2022

Rosa Chujoy-McCollum

Library Assistant

10 Years of Service

*Thank
You*



AGENDA MEMORANDUM

DATE: September 2, 2022
TO: Honorable City Council Members
FROM:
THROUGH: Arthur Miner, Mayor
SUBJECT: Proclamation for National Senior Center and Fall Prevention Month

BACKGROUND/INFORMATION:

The National Council on Aging has declared every year in September, Senior Center Month, as a time to shine a light on senior centers, showing the entire nation how vital they are to the health and well-being of a community. Senior centers provide countless hours of support and encouragement to older adults. Also, to raise awareness that falls are preventable, recognize the week of September 18-24, 2022, as National Falls Prevention Week.

Barbara Nance of Meals on Wheels of Tarrant County will be here to accept the proclamation.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Senior Center and fall prevention Month Proclamation

REVIEWED BY:

Joshua Jones, City Manager
Linda Proskey, City Secretary

Approved - 9/7/2022
Final Approval - 9/7/2022

Approved as to form for inclusion on Agenda



Proclamation

- Whereas,** Older Americans are significant members of our society, investing their wisdom and experience to help enrich and better the lives of younger generations; and
- Whereas,** The Watauga Activity Center and Meals On Wheels of Tarrant County affirms older persons' dignity, self-worth, and independence by facilitating their decisions and actions; tapping their experiences, skills, and knowledge; and enabling their continued contributions to the community.
- Whereas,** the Watauga Activity Center with Meals on Wheels, Inc of Tarrant County has acted as a catalyst for mobilizing the creativity, energy, vitality, and commitment of the older residents of Watauga; and
- Whereas,** through the wide array of services, programs, and activities, Watauga Activity Center and Meals On Wheels of Tarrant County empower older citizens of Watauga to contribute to their own health and well-being and the health and well-being of their fellow citizens of all ages; and
- Whereas,** it is estimated that one-fourth of people 65 and older will fall each year, and one out of five falls will result in a serious injury,
- Whereas,** injuries from falls are largely a preventable community health problem,
- Whereas,** evidence-based programs reduce falls by utilizing cost-effective strategies, such as exercise programs to improve balance and strength and fall prevention education,

NOW, THEREFORE, I, Arthur L. Miner, Mayor of the City of Watauga, Texas, do hereby proclaim the month of September 2022 as

“SENIOR CENTER and FALLS PREVENTION AWARENESS MONTH”

And call upon all citizens to recognize the tremendous contributions of the Watauga Activity Center participants and the outstanding efforts of the Watauga Activity Center and Meals On Wheels of Tarrant County staff and the volunteers who work every day to change the perception of aging and create important community resources for older adults to live with purpose, independence, and dignity. And encourage citizens to take steps to protect those who are at increased risk of falling.

IN WITNESS WHEREOF, I have set my hand and the official seal of the City of Watauga, Texas, to be affixed this the 12th Day of September 2022.

Arthur L. Miner, Mayor

ATTEST

Linda Proskey, City Secretary



AGENDA MEMORANDUM

DATE: August 19, 2022

TO: Honorable City Council Members

FROM: Sandra Gibson, Director of Finance

THROUGH: Joshua Jones, City Manager

SUBJECT: Consider action adopting an ordinance by the City Council of the City of Watauga, Texas approving the Fiscal Year 2022-2023 Annual Service Plan Update and 2022 Assessment Roll for the Park Vista Public Improvement District of the City of Watauga, Texas; providing for repeal; providing for severability and providing an effective date

BACKGROUND/INFORMATION:

The City Council should review and adopt the annual service plan for the Park Vista Public Improvement District for the purpose of determining the annual budget for improvements, and for determining the annual assessment roll for the District in accordance with Chapter 372 of the Local Government Code. This year, no assessment will be levied and the areas will be maintained as part of the City's maintenance program.

The attached ordinance has been reviewed and approved by legal.

FINANCIAL IMPLICATIONS:

For Fiscal Year 2022-2023, no assessment will be levied and the areas will be maintained as part of the City's maintenance program.

RECOMMENDATION/ACTION DESIRED:

Approval of the attached Ordinance approving the FY2022-2023 Annual Service Plan Update and 2022 Assessment Roll for the Park Vista Public Improvement District

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. 2022 Ordinance Park Vista PID 2022-2023

REVIEWED BY:

Sandra Gibson, Director of Finance
David Berman, City Attorney
Joshua Jones, City Manager
Linda Proskey, City Secretary

Approved - 8/19/2022
Approved - 8/22/2022
Approved - 8/25/2022
Final Approval - 8/25/2022



AGENDA MEMORANDUM

Approved as to form for inclusion on Agenda

CITY OF WATAUGA, TEXAS
ORDINANCE NO. 2022-_____

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS
APPROVING THE FISCAL YEAR 2022-2023 ANNUAL SERVICE PLAN UPDATE
AND 2022 ASSESSMENT ROLL FOR THE PARK VISTA PUBLIC IMPROVEMENT
DISTRICT OF THE CITY OF WATAUGA, TEXAS; PROVIDING FOR REPEAL;
PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council finds the City Council of the City of Watauga, Texas adopted Resolution No. 98-12-14-3 which authorized the establishment of the Park Vista Public Improvement District (the “District”) as provided by Chapter 372 of the Local Government Code on December 14, 1998; and

WHEREAS, the City Council finds the City Council adopted Resolution No. 99-1-19-3 on January 19, 1999, adopting the original service plan and budget for the District; and

WHEREAS, the City Council finds the City Council adopted Ordinance No. 1035 on September 25, 2000, levying assessments for use and support of the Park Vista Public Improvement District; and

WHEREAS, the City Council finds that after the creation of the District and the adoption of the original service plan and the assessment levy, the City Council regularly reviewed the service plan for the purpose of determining the annual budget for improvements and for determining the annual assessment roll for the District in accordance with Chapter 372 of the Local Government Code; and

WHEREAS, the City Council finds, after each such review, the City Council regularly approved the annual service plan update, the annual budget and the annual assessment for the District, in accordance with Chapter 372 of the Local Government Code; and

WHEREAS, the City Council finds that the City Council has reviewed the proposed Fiscal Year 2022-2023 annual service plan and budget and the proposed 2022 assessment roll; and

WHEREAS, the City Council now desires to approve the Fiscal Year 2022-2023 annual service plan update and budget and the 2022 assessment roll, in accordance with Chapter 372 of the Local Government Code; and

WHEREAS, the City Council finds the passage of this Ordinance is required by Chapter 372 of the Local Government Code and is in the best interest of the residents of the City of Watauga.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Watauga, Texas, as follows:

I.

The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct and adopted herein for all purposes.

II.

The City Council of the City of Watauga, Texas does hereby approve and adopt the Fiscal Year 2022-2023 Annual Service Plan Update for the District, a copy of which is attached hereto as Exhibit 1 and is incorporated herein for all purposes.

III.

The 2022 Assessment Roll included in the Fiscal Year 2022-2023 Annual Service Plan Update is hereby accepted and approved pursuant to Chapter 372 of the Texas Local Government Code as the assessment roll of the District.

IV.

The method of apportioning the costs of the authorized improvements is set forth in the Fiscal Year 2022-2023 Annual Service Plan Update.

V.

The City Secretary is directed to cause a copy of this Ordinance, including the FY 2022-2023 Annual Service Plan Update and Assessment Roll and the notice form required by Section 5.014 of the Property Code be filed with the County Clerk of Tarrant County.

VI.

This Ordinance shall be and is hereby cumulative of all other ordinances of the City of Watauga, Texas and this Ordinance shall not operate to repeal or affect any such other ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event such conflicting provisions, if any, in such other ordinance or ordinances are hereby repealed.

VII.

If any section, subsection, sentence, clause, or phrase of this Ordinance shall for any reason be held invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

VIII.

This Ordinance shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon application of law and in accordance with Sections 3.11 and 3.13 of the Charter of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas, this 12th day of September 2022.

APPROVED:

Arthur L. Miner, Mayor

ATTEST:

Linda Proskey, City Secretary

APPROVED AS TO FORM AND LEGALITY:

David Berman, City Attorney

EXHIBIT 1

**CITY OF WATAUGA, TEXAS
PARK VISTA PUBLIC IMPROVEMENT DISTRICT
FY 2022-2023 ANNUAL SERVICE PLAN UPDATE**

**CITY OF WATAUGA, TEXAS
PARK VISTA PUBLIC IMPROVEMENT DISTRICT
FY 2022-2023 ANNUAL SERVICE PLAN UPDATE**

Section 372.013(d) of the Local Government Code requires an annual update of the Service Plan. The boundaries of the Park Vista Public Improvement District are set forth in Exhibits “A” and “B” attached hereto and incorporated herein for all purposes. Park Vista Public Improvement District will not provide services during the fiscal year 2022-2023. The City will furnish or pay for standard improvements and/or services in the Park Vista Public Improvement District at the same level as they would be provided to the taxpayers generally. The service plan is approved and adopted by the City Council for a period of one year. The plan will be reviewed and updated annually by the City Council to determine the annual budget for improvements and/or services within Park Vista Public Improvement District. The cost of an improvement and/or special services will be assessed against real property within the Park Vista Public Improvement District according to value of the property with improvements as determined by the Tarrant Appraisal District.

The apportionment of costs between the Park Vista Public Improvement District and the City as a whole shall be:

- (1) All of the cost of an improvement and/or service shall be paid by special assessments against real property in Park Vista Public Improvement District.
- (2) The City Council of the City of Watauga will be authorized to establish by Ordinance reasonable classifications and formulas for the apportionment of costs between the City and the property to be assessed.
- (3) The City as a whole will continue to provide standard improvements and services to Park Vista Public Improvement District at the same level as they are provided to other areas in the City and the taxpayers generally.

All public improvement projects of the Park Vista Public Improvement District have been completed. The District has no obligations of indebtedness for public improvement projects.

FISCAL YEAR 2022-2023 BUDGET

Cost of Maintenance & Operating Expense	\$0.00
TOTAL	\$0.00

FIVE YEAR SERVICE PLAN

Assessment Due Date	1/31/2023	1/31/2024	1/31/2025	1/31/2026	1/31/2027
Assessment Amount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

2022 ASSESSMENT ROLL

\$0.00 on each \$100.00 valuation of property, upon all real property within the Park Vista Public Improvement District.

The following notice is required by section 372.013(e) of the Texas Local Government Code. NO ASSESSMENT IS BEING IMPOSED ON THE PROPERTY AS A RESULT OF THE 2022-2023 ANNUAL SERVICE PLAN UPDATE.

**NOTICE OF OBLIGATION TO PAY IMPROVEMENT DISTRICT ASSESSMENT
TO CITY OF WATAUGA, TEXAS CONCERNING THE FOLLOWING PROPERTY:
PARK VISTA ADDITION, PHASES I, II, III, AND IV**

As the purchaser of the real property described above, you are obligated to pay assessments to City of Watauga, Texas, for the costs of a portion of a public improvement or services project (the “Authorized Improvements”) undertaken for the benefit of the property within the Park Vista Public Improvement District (the “District”) created under Subchapter A, Chapter 372, Local Government Code.

AN ASSESSMENT HAS BEEN LEVIED AGAINST YOUR PROPERTY FOR THE AUTHORIZED IMPROVEMENTS, WHICH MAY BE PAID IN FULL AT ANY TIME. IF THE ASSESSMENT IS NOT PAID IN FULL, IT WILL BE DUE AND PAYABLE IN ANNUAL INSTALLMENTS THAT WILL VARY FROM YEAR TO YEAR DEPENDING ON THE AMOUNT OF INTEREST PAID, COLLECTION COSTS, ADMINISTRATIVE COSTS, AND DELINQUENCY COSTS.

The exact amount of the assessment may be obtained from the City of Watauga, Texas. The exact amount of each annual installment will be approved each year by the City Council of the City of Watauga, Texas in the annual service plan update for the district . More information about the assessments, including the amounts and due dates, may be obtained from the City of Watauga, Texas .

Your failure to pay any assessment or any annual installment may result in penalties and interest being added to what you owe or in a lien on and the foreclosure of your property.

Section 5.014 of the Texas Property Code requires “A person who proposes to sell or otherwise convey real property that is located in a public improvement district established under Subchapter A, Chapter 372, Local Government Code . . . shall first give to the purchaser of the property the written notice prescribed by Subsection (a-1). . .” Subsection 5.014(a-1) of the Texas Property Code provides that the above referenced notice shall be executed by the seller of property and must read as provided above.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas, by Ordinance No. 2022-_____ approved on the 12th day of September 2022.

APPROVED:

Arthur L. Miner, Mayor

ATTEST:

Linda Proskey, City Secretary

Exhibit A

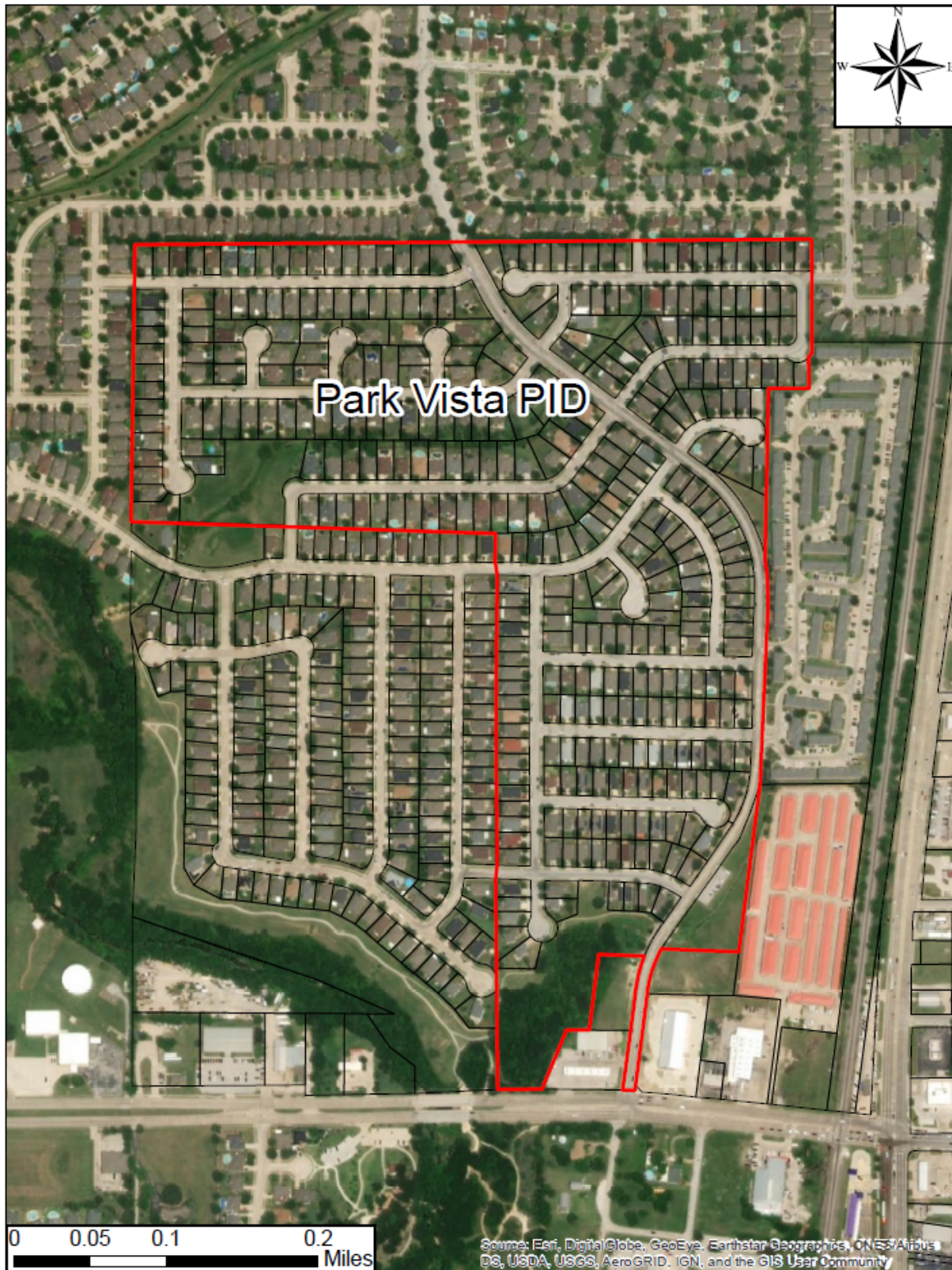


Exhibit B

Legal Description

80.651 acres situated in the WILLIAM EVANS SURVEY, Abst. No. 467 and the DAVID L. HALL SURVEY, Abst. No. 700, City of Fort Worth, City of Watauga and Unincorporated Tarrant County, Texas, being a portion of that certain tract of land conveyed to Havener Rupert Limited Partnership, by deed recorded in Volume 12451, Page 1824, Deed Records, Tarrant County, Texas, said 80.651 acres being more particularly described, as follows:

Commencing at a 1/2" iron found in the north line of Watauga Road (a 120 foot R.O.W.) at the southeast corner of that certain tract of land conveyed to Hillwood - Park Glen, Ltd., by deed recorded in Volume 9357, Page 3424, Deed Records, Tarrant County, Texas;

THENCE North 88 degrees 07 minutes 11 seconds East, along the north line of said Watauga Road, 285.86 feet to a 1/2" iron found at the beginning of a curve to the right, whose radius is 2924.79 feet and whose long chord bears North 89 degrees 24 minutes 55 seconds East, 133.72 feet;

THENCE continuing along the north line of said Watauga Road and along said curve in an easterly direction through a central angle of 02 degrees 37 minutes 11 seconds, a distance of 133.73 feet to a 1/2" iron set at the Point Of Beginning of the herein described tract;

THENCE North 06 degrees 11 minutes 23 seconds East, 387.72 feet to a 1/2" iron set at the beginning of a curve to the right, whose radius is 472.00 feet and whose long chord bears North 16 degrees 13 minutes 38 seconds East, 164.53 feet;

THENCE along said curve in a northerly direction, through a central angle of 20 degrees 04 minutes 28 seconds, a distance of 165.37 feet to a 1/2" iron set in a curve to the left, whose radius is 200.00 feet and whose long chord bears North 77 degrees 31 minutes 13 seconds West, 72.88 feet;

THENCE along said curve in a westerly direction, through a central angle of 20 degrees 59 minutes 45 seconds, a distance of 73.29 feet to a 1/2" iron set at the end of said curve;

THENCE North 88 degrees 01 minutes 06 seconds West, 443.97 feet to a 1/2" iron set in the west line of said Havener Rupert Limited Partnership tract and the east line of said Hillwood - Park Glen, Ltd. tract;

THENCE North 00 degrees 45 minutes 02 seconds West, along the common line of said Havener Rupert Limited Partnership and Hillwood - Park Glen, Ltd. tracts, 1355.51 feet to a 1/2" iron found;

THENCE North 89 degrees 30 minutes 17 seconds West, continuing along the common line of said Havener Rupert Limited Partnership and Hillwood - Park Glen, Ltd. tracts, 1264.52 feet to a 1/2" iron found at the most westerly southwest corner of said Havener - Rupert Limited Partnership tract in the east line of that certain tract of land conveyed to NPC - Basswood Development Corporation, by deed recorded in Volume 12172, Page 796, Deed Records, Tarrant County, Texas;

THENCE North 00 degrees 52 minutes 25 seconds West, along the common line of said Havener Rupert Limited Partnership and NPC - Basswood Development Corporation tracts, 973.19 feet to a 1/2" iron found at the northwest corner of said Havener Rupert Limited Partnership tract;

THENCE North 88 degrees 52 minutes 25 seconds East, continuing along the common line of said Havener Rupert Limited Partnership and NPC - Basswood Development Corporation tracts, passing the southeast corner of said NPC - Basswood Development Corporation tract, passing the southwest and southeast corners of PHASE IV, SECTION 2, PARK GLEN ADDITION, an Addition to the City of Fort Worth, Tarrant County, Texas according to Plat recorded in Plat Cabinet A, Slide 329, Plat Records, Tarrant County, Texas and passing the southwest corner of PHASE IV, SECTION 1, PARK GLEN ADDITION an Addition to the City of Fort Worth, Tarrant County, Texas, according to Plat recorded in Plat Cabinet A, Slide 376, Plat Records, Tarrant County, Texas and continuing, along the common line of said Havener Rupert Limited Partnership tract and said PHASE IV, SECTION 1, PARK GLEN ADDITION, in all, 2346.16 feet to a 1/2" iron set;

THENCE South 00 degrees 52 minutes 25 seconds East, 349.74 feet to a 1/2" iron found at the beginning of a non-tangent curve to the right, whose radius is 50.00 feet and whose long chord bears South 00 degrees 52 minutes 25 seconds East, 82.05 feet;

THENCE along said curve in a southwesterly direction, through a central angle of 110 degrees 16 minutes 36 seconds, a distance of 96.24 feet to a 1/2" iron set;

THENCE South 00 degrees 52 minutes 25 seconds East, 106.02 feet to a 1/2" iron set;

THENCE North 89 degrees 38 minutes 32 seconds West, 141.72 feet to a 1/2" iron set;

THENCE South 00 degrees 21 minutes 28 seconds West, 369.00 feet to a 1/2" iron set at the beginning of a non-tangent curve to the right, whose radius is 60.00 feet and whose long chord bears South 00 degrees 21 minutes 28 seconds West, 60.00 feet;

THENCE along said curve in a southerly direction, through a central angle of 73 degrees 44 minutes 23 seconds, a distance of 64.35 feet to a 1/2" iron set;

THENCE South 00 degrees 21 minutes 28 seconds West, 847.63 feet to a 1/2" iron set at the beginning of a curve to the right whose radius is 468.31 feet and whose long chord bears South 17 degrees 22 minutes 28 seconds West, 274.10 feet;

THENCE along said curve in a southwesterly direction, through a central angle of 34 degrees 01 minutes 68 seconds, a distance of 278.17 feet to a 1/2" iron set at the end of said curve;

THENCE South 34 degrees 23 minutes 26 seconds West, 390.49 feet to a 1/2" iron set at the beginning of a curve to the left, whose radius is 404.00 feet and whose long chord bears South 20 degrees 17 minutes 24 seconds West, 196.85 feet;

THENCE along said curve in a southerly direction, through a central angle of 28 degrees 12 minutes 02 seconds, a distance of 198.85 feet to a 1/2" iron set at the end of said curve;

THENCE South 06 degrees 11 minutes 23 seconds West, passing the northwest corner of that certain tract of land conveyed to Martin and Martin Foundation Drilling Contractors, Co., by deed recorded in Volume 6986, Page 279, Deed Records, Tarrant County, Texas, and continuing, along the west line of said Martin & Martin Foundation Drilling Contractors, Co. tract, in all, 382.02 feet to a 1/2" iron found in the north line of said Watauga Road, said point being in a curve to the left whose radius is 2924.79 feet and whose long chord bears North 86 degrees 36 minutes 24 seconds West, 68.24 feet;

THENCE along the north line of said Watauga Road and along said curve, in a westerly direction, through a central angle of 01 degrees 20 minutes 13 seconds, a distance of 68.24 feet to the POINT OF BEGINNING and containing 80.661 acres of land.



AGENDA MEMORANDUM

DATE: August 19, 2022
TO: Honorable City Council Members
FROM: Sandra Gibson, Director of Finance
THROUGH: Joshua Jones, City Manager
SUBJECT: Consider action to approve the Monthly Report for the period ending July 31, 2022

BACKGROUND/INFORMATION:

The Monthly Financial Report for the period ending July 31, 2022 is attached for Council review and approval.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend the Council review and approve the Monthly Financial report for the period ending July 31, 2022.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Council Report - July 2022 to Council September 12, 2022 kr

REVIEWED BY:

Sandra Gibson, Director of Finance

Joshua Jones, City Manager

Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

Approved - 8/30/2022

Approved - 8/30/2022

Final Approval - 8/31/2022



Monthly Financial Report Fiscal 2021-2022 For the period ending July 31, 2022

Sales Tax

Sales tax receipts from the State Comptroller received in the month of August 2022 (reflecting June 2022 sales receipts) increased in total to 25.1% compared to the same time last year in part due to the quarter cent increase in sales tax for the General Fund approved by voters in May 2021. The quarter cent sales tax was previously dedicated to street maintenance until abolished in November 2020 (effective January 1, 2021).

Sales Tax Receipts	Jun-22	Jun-21	% change
City 1%	\$ 362,559	\$ 333,345	8.8%
City 1/4% effective 10/1/2021*	\$ 90,640	\$ -	100.0%
Street Maint 1/4%**	\$ -	\$ -	0.0%
CCD 1/2%	\$ 179,731	\$ 161,710	11.1%
EDC 1/4%	\$ 90,640	\$ 83,336	8.8%
Totals	\$ 723,570	\$ 578,391	25.1%

*approved by voters May, 2021 for effective date of 10/1/2021

**abolished January, 2021

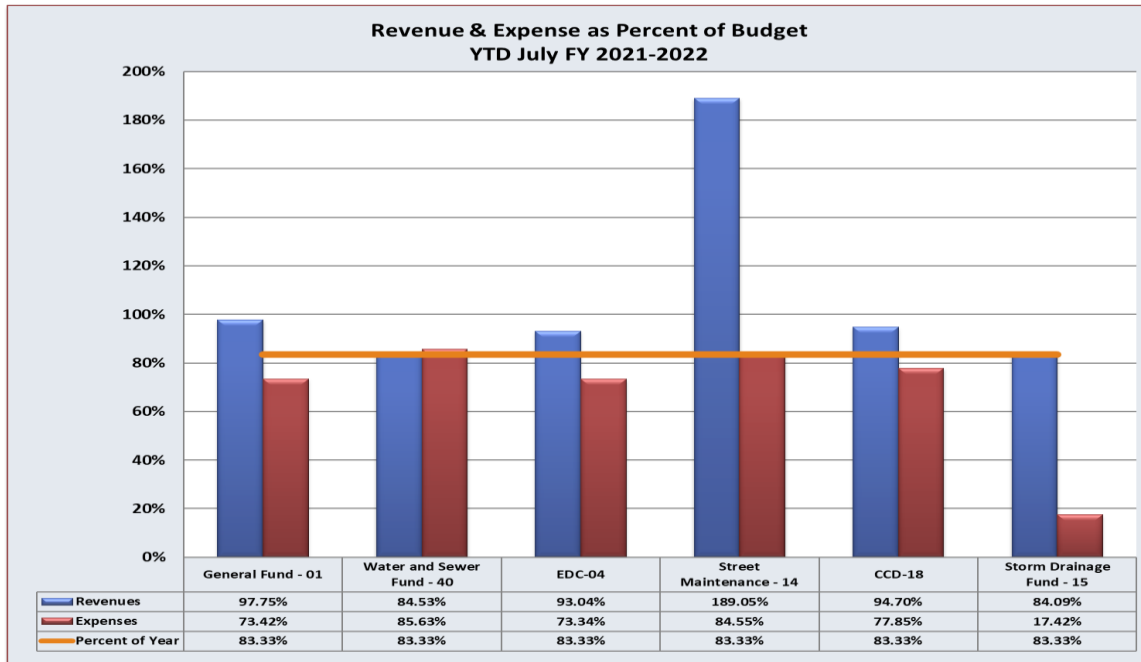
A comparison of June 2022 sales tax receipts for Watauga's and surrounding cities are shown below: These figures do not include Special District sales tax receipts.

SALES TAX RECEIPTS COMPARISONS JUNE 2021 vs. JUNE 2022 RECEIVED FROM COMPTROLLER - AUGUST FISCAL YEAR 2021-2022						
Sales Tax Receipts for the Month:						
City	JUN 2022 Sales		JUN 2021 Sales		\$ Change	% Change
Saginaw	\$	884,094.40	\$	635,992.26	\$ 248,102.14	39.01%
Watauga	\$	543,838.97	\$	416,681.53	\$ 127,157.44	30.52%
Grapevine	\$	5,400,102.25	\$	4,326,585.81	\$ 1,073,516.44	24.81%
Richland Hills	\$	694,336.54	\$	568,756.37	\$ 125,580.17	22.08%
Euless	\$	2,306,848.35	\$	2,036,512.48	\$ 270,335.87	13.27%
Fort Worth	\$	21,098,110.21	\$	18,660,171.90	\$ 2,437,938.31	13.06%
Keller	\$	1,491,496.81	\$	1,368,707.28	\$ 122,789.53	8.97%
N. Richland Hills	\$	1,986,977.23	\$	1,825,242.70	\$ 161,734.53	8.86%
Bedford	\$	1,445,995.63	\$	1,343,863.23	\$ 102,132.40	7.60%
Colleyville	\$	755,100.43	\$	708,825.21	\$ 46,275.22	6.53%
Roanoke	\$	1,960,554.59	\$	1,959,188.94	\$ 1,365.65	0.07%
Hurst	\$	1,643,565.45	\$	1,679,665.65	\$ (36,100.20)	-2.15%
Haltom City	\$	1,333,676.45	\$	1,636,961.49	\$ (303,285.04)	-18.53%
Southlake	\$	3,382,555.67	\$	4,879,314.35	\$ (1,496,758.68)	-30.68%
Source: State Comptroller						
City Collections only - not Special Purpose Districts or Transit						

The City will receive the distribution for July 2022 sales tax receipts on September 12, 2022. Sales tax revenues have been estimated for the July reporting period.

Financial Highlights

The City is 83.33% through the fiscal year 2021-2022. Revenue and expenses are reflected in the chart below and details of each fund's revenues and expenditures are attached. Also attached is a Departmental Consolidated Budget Report that shows expenditures for departments across all funds. For example, the Police Department budget and expenditures are combined for two funds in which expenditures are reported (General Fund and Crime Control). The Consolidated Departmental Budget Report does not include capital outlay or debt service expenditures.



General Fund

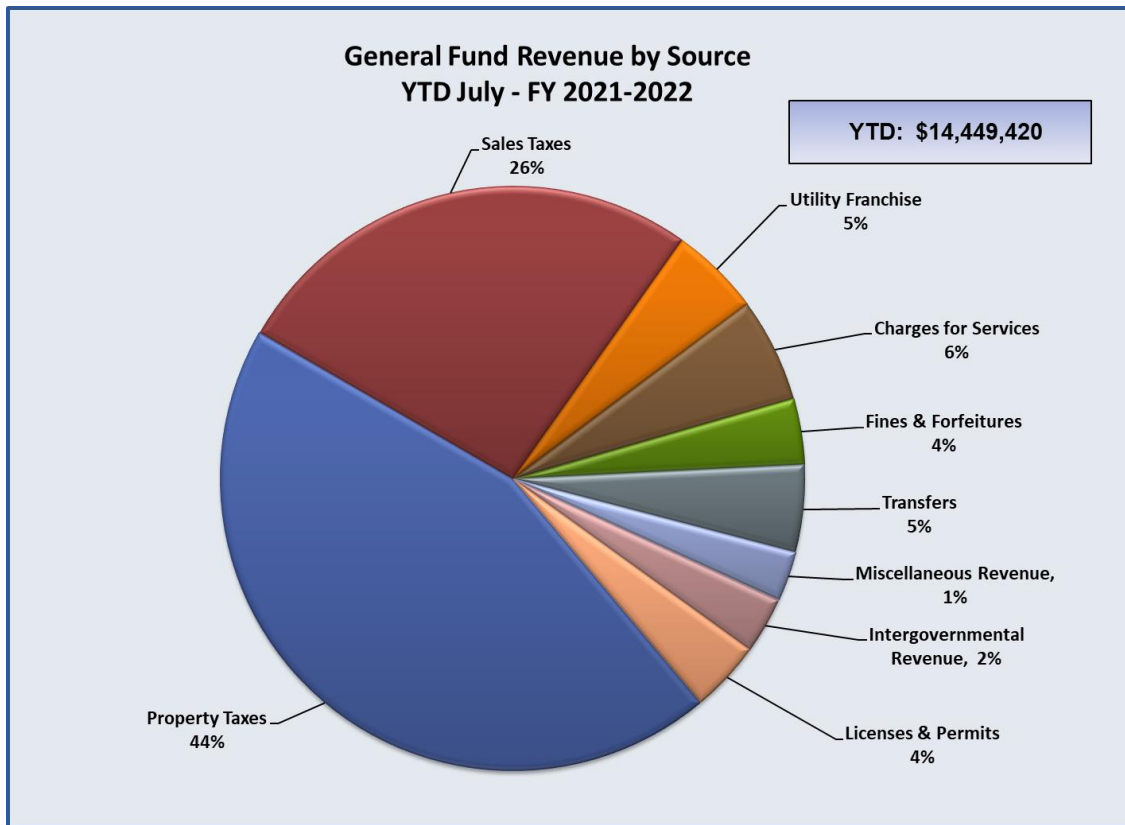
Revenues – Year-to-date revenues represent 97.8% of budget collected, or \$14,449,420.

Property Tax – Through July 2022, the City has received slightly over 100% of budgeted property taxes. Receipts are in line with expectations. The majority of property tax revenues are received in December and January.

Sales Tax – Sales tax receipts for the General Fund are coming in over budget expectations and are estimated at 93% of budget through July 2022. Sales tax receipts have increased 31.8% over last period year-to-date due to the increase of a quarter cent to the General Fund in October 2021 that was approved by voters in May 2021, and an increase in sales tax receipts for both local businesses and remote sales in the City.

Utility Franchise Revenue - The majority of franchise receipts are received on an annual or quarterly basis. The City has received \$721,654 or 90.5% in budgeted franchise fee revenues through July 2022. Electric and gas franchise receipts that make up a large part of this revenue were received in March 2022.

Licenses and Permits - License and permit fees are at 100% of budget collected with YTD revenue received at \$571,489. Revenues in this category are down \$102,307 or 15.2% in comparison to the same period of prior year due to the 2020-21 building permits relating to the Whitley Road Elementary rebuild construction.



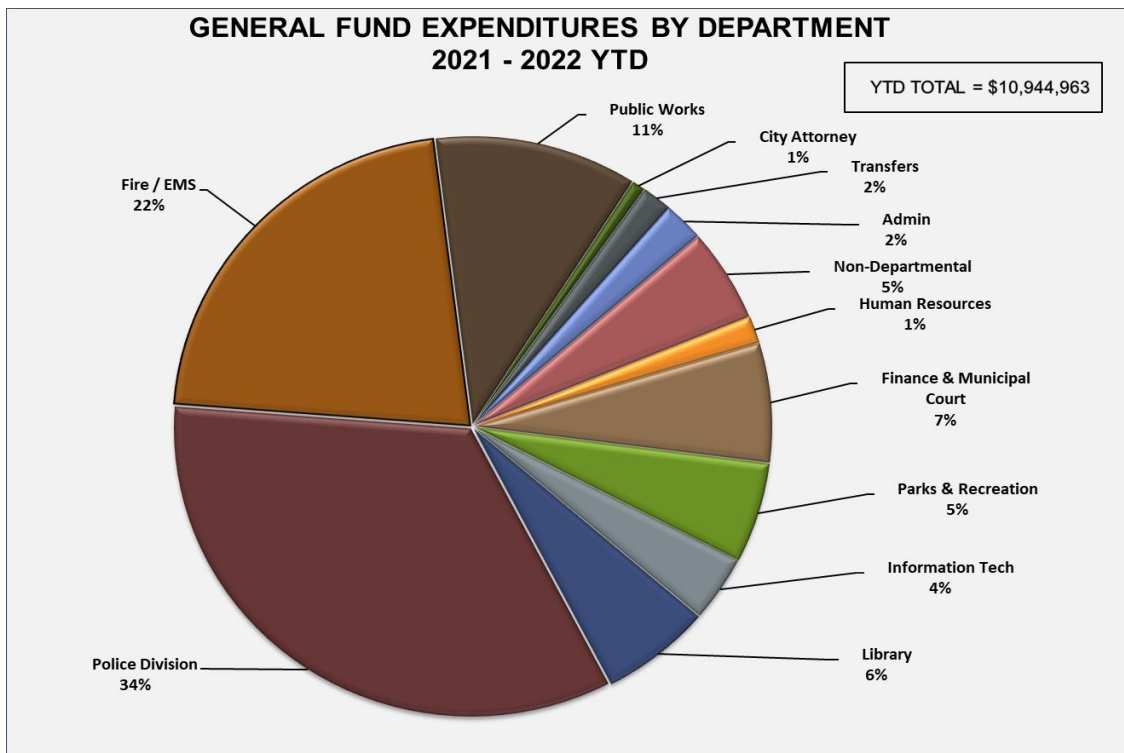
Charges for Services - Charges for Services revenues are over 100% of budget collected. Charges for services include recreation fees, ambulance services, garbage collection fees and animal adoption fees. This revenue category is up \$173,480 or 26.2% in YTD comparison to the same period of prior year. This increase is primarily due to an increase in ambulance collections as a result of running a second ambulance in the City.

Fines and Forfeitures - Fines and Forfeitures are at 92.7% of budget which is \$53,003 or 11.3% higher in comparison to the same period last year. In February 2022, a Warrant Resolution Campaign was executed, and Municipal Court resumed in person court.

Miscellaneous Revenue - Miscellaneous revenues include interest earnings, rental of recreational facilities, bingo, and other revenue. These receipts total \$397,706 which is over 100% of budgeted revenues. Revenues are up this year due to receipts from the City auction held in November, an increase in interest rates, and an increase in rental facilities this fiscal year.

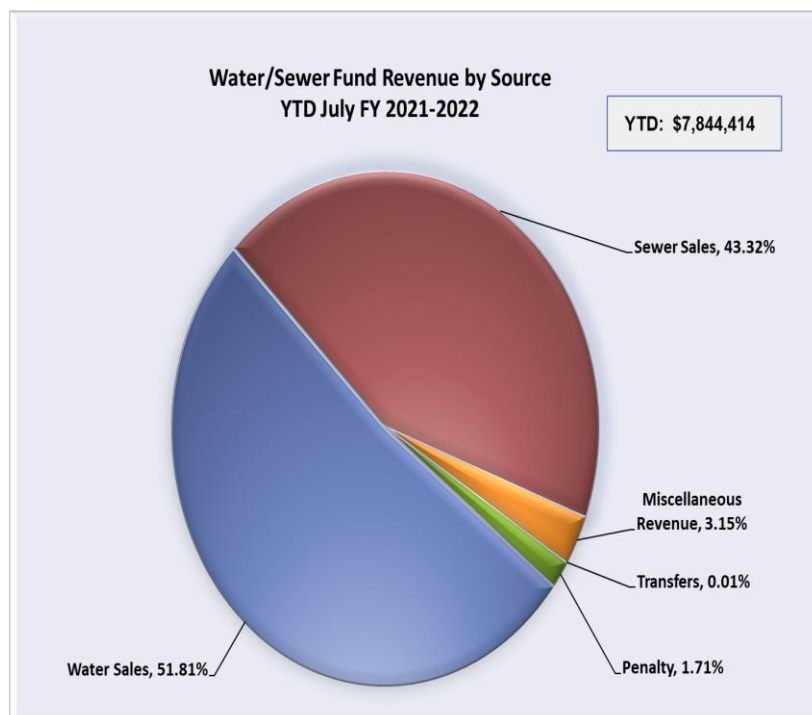
Intergovernmental Revenue and Transfers - Intergovernmental Revenue include transfers from other funds for services the general fund provides and payments in lieu of taxes from the enterprise funds. Currently these revenues are on target with Intergovernmental at 89.9% of budget and Transfers at 88.6% of budget.

Expenses - General fund expenses are at 73.4% of budget expended and total \$10,944,963. Expenditures are 9.7% higher in comparison to the prior year due to the movement of personnel from the Traffic Safety Fund to the General fund and the restoration of some positions.



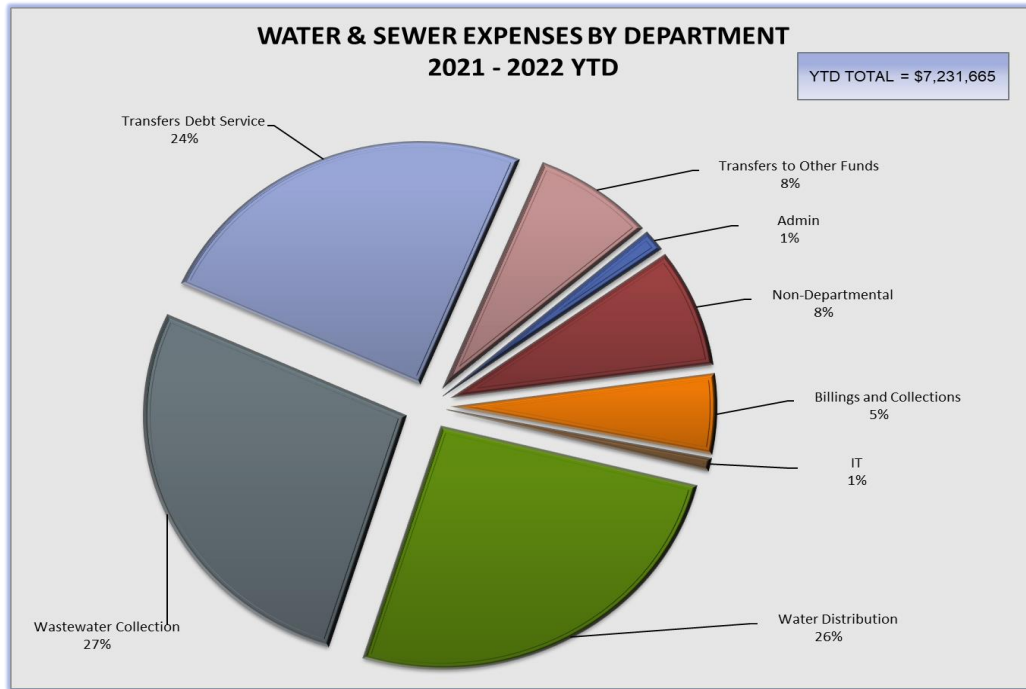
Water and Sewer Fund

Water and sewer revenues are on target with budget and are currently at 84.5% of budgeted revenues through July 2022. Water consumption varies due to seasonal fluctuations. Revenues for water are \$412,731 or 11.3% higher than prior year through July 2022. Wastewater collection revenues are up \$285,811, or 9.2% compared to prior year. Revenues are up due to increased water consumption in comparison to the same period last year and the water and sewer rate increases that went into effect beginning October 1, 2021.



Miscellaneous Sales - Miscellaneous sales include penalty revenue, EPA revenue, service charges, returned check fees, and damaged/ tampering fees. This category of revenue is at 90% of budget collected.

Expenses – Year-to-date expenses in the Water/Sewer fund are currently at 85.6% of budget. Wastewater expenditures are up \$433,553 or 25.35% from last year. Wastewater expenditures are higher due to rate increases put in place by the City of Ft. Worth effective October 1, 2021, and an increase in wastewater volume treated in comparison to prior year. Water expenditures have increased \$250,319 or 13.1% over prior year due to an increase in consumption. Transfers to debt service are at 95.6% of budget due to scheduled payments made on February 1, 2022, and payments due August 1, 2022.



Storm Drain Fund – Revenues represent 84.1% of budget collected. Expenses are at 17.4% of budget in this fund through July 2022. Capital projects budgeted in FY2021-2022 include Whitley Road and other storm drain improvements.

Special Revenue Funds

- **Street Maintenance Fund** expenses are at 84.5% of budget. Projects are being funded using reserves. Various street projects from the 2020-2021 Tarrant County Overlay were completed in 2021-2022 and are reflected in this year's expenditures.
- **Crime Control and Prevention District** revenues collected are 94.7% of budget and expenditures are at 77.9% of budget.
- **Economic Development Corporation Fund** has collected 93% of sales tax revenues and expenditures are at 73.3% of budget expended through July 2022.

Fund Detail Report

JULY 2022

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2022
For the period ending: July 31, 2022 (4th FY Qtr.)

GENERAL FUND - 01

REVENUE:	ORIGINAL BUDGET	7/31/2022 YTD ACTUAL	% USED	% REMAINING	7/31/2021 YTD ACTUAL	\$ CHG 22 vs 21	% CHG 22 vs 21
TAXES							
AD VALOREM	6,292,000	6,365,358	101.17%	-1.17%	6,121,057	244,301	3.99%
Delinquent	35,000	26,692	76.26%	23.74%	35,456	(8,764)	-24.72%
Penalty & Interest	37,500	28,777	76.74%	23.26%	30,652	(1,875)	-6.12%
SALES TAX	4,118,000	3,828,161	92.96%	7.04%	2,903,723	924,438	31.84%
UTILITY FRANCHISE	797,000	721,654	90.55%	9.45%	690,612	31,042	4.49%
LICENSES & PERMITS	569,000	571,489	100.44%	-0.44%	673,796	(102,307)	-15.18%
INTERGOVERNMENTAL REVENUE	502,600	451,975	89.93%	10.07%	415,897	36,078	8.67%
CHARGES FOR SERVICES	776,000	835,998	107.73%	-7.73%	662,518	173,480	26.18%
FINES & FORFEITURES	564,900	523,491	92.67%	7.33%	470,487	53,003	11.27%
MISCELLANEOUS INCOME	301,650	397,706	131.84%	-31.84%	280,075	117,631	42.00%
OPERATING TRANSFERS IN	788,300	698,119	88.56%	11.44%	636,609	61,511	9.66%
TOTAL REVENUE	\$14,781,950	\$14,449,420	97.75%	2.25%	\$12,920,882	\$1,528,538	11.83%
ADMINISTRATION	422,625	242,982	57.49%	42.51%	372,793	(129,812)	-34.82%
HUMAN RESOURCES	222,980	165,339	74.15%	25.85%	141,752	23,587	16.64%
BUILDINGS - PW	834,540	579,484	69.44%	30.56%	666,492	(87,009)	-13.05%
FINANCE	552,420	440,414	79.72%	20.28%	401,107	39,307	9.80%
MUNICIPAL COURT - FIN	399,255	290,437	72.74%	27.26%	323,298	(32,861)	-10.16%
DEVELOPMENTAL SERVICES - PW	200,120	131,098	65.51%	34.49%	270,529	(139,431)	-51.54%
LIBRARY	946,500	660,250	69.76%	30.24%	645,301	14,949	2.32%
PARKS AND RECREATION	1,055,060	612,259	58.03%	41.97%	517,239	95,020	18.37%
POLICE	4,629,780	3,708,571	80.10%	19.90%	3,212,910	495,661	15.43%
FIRE/EMS	3,138,330	2,384,766	75.99%	24.01%	1,777,844	606,922	34.14%
PUBLIC WORKS - STREETS	534,590	330,088	61.75%	38.25%	263,225	66,863	25.40%
FLEET MANAGEMENT - PW	224,070	167,152	74.60%	25.40%	155,760	11,392	7.31%
NON-DEPARTMENTAL	733,615	570,568	77.77%	22.23%	824,305	(253,737)	-30.78%
INFORMATION TECHNOLOGY	548,590	404,044	73.65%	26.35%	322,033	82,010	25.47%
ECONOMIC DEVELOPMENT	-	-	0.00%	0.00%	-	-	0.00%
CITY ATTORNEY	250,000	78,346	31.34%	68.66%	-	78,346	0.00%
TRANSFERS TO OTHER FUNDS	215,000	179,167	83.33%	16.67%	83,333	95,834	115.00%
TOTAL EXPENDITURES	\$14,907,475	\$10,944,963	73.42%	26.58%	\$9,977,922	\$967,041	9.69%
EXCESS REVENUE OVER (UNDER) EXPENDITURES	(\$125,525)	\$3,504,457			\$2,942,961	\$561,496	

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2022
For the period ending: July 31, 2022 (4th FY Qtr.)

DEBT SERVICE FUND - 03

REVENUE:	CURRENT BUDGET	7/31/2022 YTD ACTUAL	% USED	% REMAINING	7/31/2021 YTD ACTUAL	\$ CHG 22 vs 21	% CHG 22 vs 21
TAXES							
AD VALOREM	2,946,000	2,978,332	101.10%	-1.10%	2,745,230	\$233,102	8.49%
Delinquent	11,000	11,990	109.00%	-9.00%	15,254	(\$3,264)	-21.40%
Penalty & Interest	10,000	11,887	118.87%	-18.87%	12,297	(\$410)	-3.34%
INTEREST EARNINGS	1,000	2,986	298.58%	-198.58%	1,105	\$1,880	170.12%
OTHER FINANCING SOURCES	-	0	-	-	575,000	(\$575,000)	-
OPERATING TRANSFERS IN	147,078	122,565	83.33%	16.67%	131,253	(\$8,688)	-6.62%
TOTAL REVENUE	\$3,115,078	\$3,127,759	100.41%	-0.41%	\$3,480,139	(\$352,380)	-10.13%
 Contractual & Sundry	 3,143,658	 3,140,653	 99.90%	 0.10%	 3,546,154	 (\$405,501)	 -11.43%
TOTAL EXPENDITURES	\$3,143,658	\$3,140,653	99.90%	0.10%	3,546,154	(\$405,501)	-11.43%
 EXCESS REVENUE OVER (UNDER) EXPENDITURES	 (\$28,580)	 (\$12,894)			 (\$66,015)	 \$53,121	

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2022
For the period ending: July 31, 2022 (4th FY Qtr.)

WATER & SEWER - 40

	CURRENT BUDGET	7/31/2022 YTD ACTUAL	% USED	% REMAINING	7/31/2021 YTD ACTUAL	\$ CHG 22 vs 21	% CHG 22 vs 21
REVENUE:							
WATER SALES	4,864,898	4,063,826	83.53%	16.47%	3,651,096	412,731	11.30%
SEWER SALES	3,975,000	3,398,332	85.49%	14.51%	3,112,520	285,811	9.18%
MISCELLANEOUS	260,000	234,024	90.01%	9.99%	218,299	15,725	7.20%
PENALTY	175,000	134,430	76.82%	23.18%	116,115	18,315	15.77%
INTEREST	5,000	11,366	227.32%	-127.32%	3,951	7,415	187.69%
TRANSFERS	-	611	0.00%	0.00%	10,701	(10,090)	-94.29%
TAP FEES	-	1,825	-	-	3,600	(1,775)	-49.31%
SALE OF ASSETS	-	-	-	-	-	-	-
TOTAL REVENUE	\$9,279,898	\$7,844,414	84.53%	15.47%	\$7,116,282	\$728,132	10.23%
ADMINISTRATIVE	157,800	111,132	70.43%	29.57%	122,093	(10,961)	-8.98%
NON-DEPARTMENTAL	702,180	631,957	90.00%	10.00%	578,863	53,093	9.17%
BILLING & COLLECTIONS	535,160	422,353	78.92%	21.08%	401,218	21,135	5.27%
MGT. INFO SYSTEMS	106,190	65,745	61.91%	38.09%	77,045	(11,300)	-14.67%
WATER DISTRIBUTION	2,812,415	2,160,459	76.82%	23.18%	1,910,140	250,319	13.10%
WASTEWATER COLLECTION	2,439,135	2,143,652	87.89%	12.11%	1,710,099	433,553	25.35%
TRANSFERS	2,470,000	2,362,090	95.63%	4.37%	2,066,202	295,887	14.32%
TOTAL EXPENDITURES	9,222,880	7,897,387	85.63%	14.37%	6,865,660	\$1,031,727	15.03%
EXCESS REVENUE OVER (UNDER) EXPENDITURES	\$57,018	(\$52,973)			\$250,622	(\$303,595)	

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2022
For the period ending: July 31, 2022 (4th FY Qtr.)

STORM DRAIN FUND - 15

	CURRENT BUDGET	7/31/2022 YTD ACTUAL	% USED	% REMAINING	7/31/2021 YTD ACTUAL	\$ CHG 22 vs 21	% CHG 22 vs 21
REVENUE:							
USERS FEE	1,480,000	1,233,536	83.35%	16.65%	1,229,492	4,044	0.33%
OTHER REVENUE	-	-	-	-	-	-	-
INTEREST INCOME	2,000	12,645	632.25%	-532.25%	6,790	5,856	86.24%
TOTAL REVENUE	\$1,482,000	\$1,246,181	84.09%	15.91%	\$1,236,281	\$9,899	0.80%
PERSONNEL	444,300	274,221	61.72%	38.28%	\$324,355	(50,134)	-15.46%
SUPPLIES	30,200	14,626	48.43%	51.57%	\$12,792	1,834	14.34%
MAINTENANCE	36,500	8,251	22.60%	77.40%	\$7,671	580	7.56%
CONTRACTUAL & SUNDRY	179,375	121,330	67.64%	32.36%	\$104,279	17,050	16.35%
CAPITAL	2,937,111	164,548	5.60%	94.40%	\$765,992	(601,443)	-78.52%
TRANSFERS TO OTHER FUNDS	73,500	61,676	83.91%	16.09%	\$61,474	202	0.33%
TOTAL EXPENDITURES	\$3,700,986	\$644,651	17.42%	82.58%	\$1,276,562	(\$631,911)	-49.50%
EXCESS REVENUE OVER (UNDER) EXPENDITURES	(\$2,218,986)	\$601,530			(\$40,281)	\$641,811	

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2022
For the period ending: July 31, 2022 (4th FY Qtr.)

CRIME CONTROL DISTRICT - 18

	ORIGINAL BUDGET	7/31/2022 YTD ACTUAL	% USED	% REMAINING	7/31/2021 YTD ACTUAL	\$ CHG 22 vs 21	% CHG 22 vs 21
REVENUE:							
SALES TAX	1,610,000	1,518,627	94.32%	5.68%	1,418,024	100,604	7.09%
INTEREST EARNING/OTHER	66,000	68,574	103.90%	-3.90%	49,608	18,966	38.23%
TRANSFERS	-	-	-	-	-	-	-
TOTAL REVENUE	\$1,676,000	\$1,587,201	94.70%	5.30%	\$1,467,632	\$119,570	8.15%
PERSONNEL SERVICES	1,029,000	838,905	81.53%	18.47%	\$786,397	52,508	6.68%
SUPPLIES	143,500	128,452	89.51%	10.49%	\$88,942	39,510	44.42%
MAINTENANCE	225,500	105,688	46.87%	53.13%	\$212,635	(106,947)	-50.30%
CONTRACTUAL & SUNDRY	192,000	157,772	82.17%	17.83%	\$109,510	48,262	44.07%
TRANSFERS	30,000	30,372	101.24%	-1.24%	\$27,561	2,811	10.20%
CAPITAL OUTLAY	-	-	0.00%	0.00%	\$8,026	(8,026)	-100.00%
TOTAL EXPENDITURES	1,620,000	1,261,189	77.85%	22.15%	\$1,233,071	\$28,118	2.28%
EXCESS REVENUE OVER (UNDER) EXPENDITURES	\$56,000	\$326,013			\$234,561	\$91,452	

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2022
For the period ending July 31, 2022 (4th FY Qtr.)

STREET MAINTENANCE FUND - 14

	ORIGINAL BUDGET	7/31/2022 YTD ACTUAL	% USED	% REMAINING	7/31/2021 YTD ACTUAL	\$ CHG 22 vs 21	% CHG 22 vs 21
REVENUE:							
SALES TAX	-	-	0.00%	100.00%	220,958	(220,958)	-100.00%
INTEREST EARNINGS	2,000	3,781	189.05%	-89.05%	1,799	1,982	110.16%
INTEREST/ESCROW	-	-	-	-	-	-	-
CONTRIBUTIONS/OTHER	-	-	-	-	-	-	-
TOTAL REVENUE	\$2,000	\$3,781	189.05%	10.95%	222,757	(\$218,976)	-98.30%
MAINTENANCE	100,000	59,218	59.22%	40.78%	11,791	47,427	402.24%
CONTRACTUAL & SUNDRY	8,000	3,875	48.44%	51.56%	1,365	2,510	183.88%
CAPITAL OUTLAY	800,000	704,619	88.08%	11.92%	117,050	-	0.00%
TOTAL EXPENDITURES	\$908,000	\$767,712	84.55%	15.45%	\$130,206	\$637,506	489.61%
EXCESS REVENUE OVER (UNDER) EXPENDITURES	(\$906,000)	(\$763,931)			\$92,551	(\$856,482)	

CITY OF WATAUGA
BUDGET TO ACTUAL COMPARISON
FISCAL YEAR 2022
For the period ending: July 31, 2022 (4th FY Qtr.)

WATAUGA ECONOMIC DEVELOPMENT CORP - 04

	CURRENT BUDGET	7/31/2022 YTD ACTUAL	% USED	% REMAINING	7/31/2021 YTD ACTUAL	\$ CHG 22 vs 21	% CHG 22 vs 21
REVENUE:							
SALES TAX	814,000	757,832	93.10%	6.90%	716,544	41,288	5.76%
INTEREST EARNINGS	2,000	6,048	302.41%	-202.41%	1,061	4,987	470.09%
INTEREST/ESCROW	-	-	-	-	-	-	-
CONTRIBUTIONS/OTHER	5,000	-	-	-	-	-	-
TOTAL REVENUE	\$821,000	\$763,880	93.04%	6.96%	\$717,605	\$46,275	6.45%
PERSONNEL SERVICES	-	-	0.00%	0.00%	-	-	0.00%
NON-DEPARTMENTAL	-	-	0.00%	0.00%	-	-	0.00%
SUPPLIES	1,100	(13)	-1.14%	101.14%	914	(926)	-101.37%
MAINTENANCE	900	-	0.00%	0.00%	-	-	0.00%
CONTRACTUAL & SUNDRY	141,690	64,486	45.51%	54.49%	75,861	(11,374)	-14.99%
TRANSFERS	401,878	338,337	84.19%	15.81%	324,403	13,934	4.30%
CAPITAL OUTLAY	3,700	-	0.00%	100.00%	-	-	0.00%
TOTAL EXPENDITURES	\$549,268	\$402,811	73.34%	26.66%	\$401,178	\$1,633	0.41%
EXCESS REVENUE OVER (UNDER) EXPENDITURES	\$271,733	\$361,069			\$316,427	\$44,642	

DEPARTMENTAL CONSOLIDATED REPORT

JULY 2022

Group Summary

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
010 - CITY SECRETARY OFFICE	333505.00	333,505.00	23,752.28	245,065.11	6,690.50	81,749.39	24.51 %
011 - HUMAN RESOURCES	222980.00	222,980.00	18,399.30	165,338.58	8,462.13	49,179.29	22.06 %
013 - DEVELOPMENT SERVICES DIVISION	200120.00	200,120.00	19,604.72	131,097.54	1,326.90	67,695.56	33.83 %
015 - CITY MANAGER	246920.00	246,920.00	15,358.48	109,048.54	0.00	137,871.46	55.84 %
016 - BUSINESS RETENTION/EDC	21610.00	21,610.00	735.14	3,068.05	61.92	18,480.03	85.52 %
017 - BUSINESS ATTRACTION/EDC	36750.00	36,750.00	0.00	25,750.00	0.00	11,000.00	29.93 %
018 - GENERAL ADMINISTRATION/EDC	89030.00	89,030.00	5,777.00	35,655.91	2,000.00	51,374.09	57.70 %
020 - NON-DEPARTMENTAL	1558400.00	1,558,400.00	102,430.64	1,271,083.00	14,640.71	272,676.29	17.50 %
021 - CITY ATTORNEY	250000.00	250,000.00	6,108.58	78,345.92	0.00	171,654.08	68.66 %
030 - MUNICIPAL COURT DIVISION	399255.00	399,255.00	31,556.08	290,436.80	213.62	108,604.58	27.20 %
040 - FINANCE	603000.00	603,000.00	35,151.04	468,663.11	20,460.86	113,876.03	18.88 %
045 - BILLING & COLLECTIONS	535160.00	535,160.00	40,825.30	422,353.27	244.60	112,562.13	21.03 %
050 - INFORMATION TECHNOLOGY	654780.00	654,780.00	34,312.94	469,788.70	597.59	184,393.71	28.16 %
060 - LIBRARY	957200.00	957,200.00	82,826.67	668,860.18	43,573.73	244,766.09	25.57 %
070 - RECREATION	431890.00	431,890.00	19,667.46	200,053.53	7,153.38	224,683.09	52.02 %
075 - PARKS DEPARTMENT	623170.00	623,170.00	45,313.42	412,205.35	52,141.19	158,823.46	25.49 %
080 - POLICE	6219780.00	6,219,780.00	523,646.79	4,939,387.81	33,101.65	1,247,290.54	20.05 %
085 - FIRE/MIS	3409330.00	3,409,330.00	249,782.90	2,678,297.09	40,371.54	690,661.37	20.26 %
090 - PUBLIC WORKS	1111485.00	1,111,485.00	73,221.06	672,348.70	20,664.68	418,471.62	37.65 %
093 - WATER DISTRIBUTION	2812415.00	2,812,415.00	290,370.77	2,160,458.85	29,165.76	622,790.39	22.14 %
094 - WASTEWATER COLLECTION	2439135.00	2,439,135.00	189,332.84	2,143,651.65	8,714.87	286,768.48	11.76 %
097 - FLEET MAINTENANCE	224070.00	224,070.00	35,802.83	167,151.57	32,310.37	24,608.06	10.98 %
098 - BUILDING MAINTENANCE	834540.00	834,540.00	81,070.39	579,483.93	42,323.11	212,732.96	25.49 %
Report Total:	24,214,525.00	24,214,525.00	1,925,046.63	18,337,593.19	364,219.11	5,512,712.70	22.77 %



AGENDA MEMORANDUM

DATE: August 19, 2022

TO: Honorable City Council Members

FROM: Sandra Gibson, Director of Finance

THROUGH: Joshua Jones, City Manager

SUBJECT: Consider action to approve the renewal of a Interlocal Agreement between the City of Watauga, City of North Richland Hills, City of Haltom City, and City of Richland Hills regarding Teen Court (Northeast Tarrant Teen Court)

BACKGROUND/INFORMATION:

The Northeast Teen Court was established in October, 2010 between the City of Watauga, the City of North Richland Hills, and the City of Haltom City. The City of Richland Hills began participating in the program in Fiscal Year 2013-2014. Teen Court is a voluntary program which allows juvenile Class C misdemeanor offenders to "pay" for their citation through community service and involvement in the judicial process. The Teen Court program has been very successful and Watauga's average participation is approximately 70 cases processed per year.

This program has a shared cost of \$20, 653, and Watauga's allocated portion is 45.8%, or \$9,456. The cost allocation is based on a 7-year period, excluding FY2020 and FY2021 due to the pandemic. This program helps youthful offenders keep offenses off their criminal and driver's record by completing community service as well as agreeing to serve teen court jury service where they also learn about the judicial system.

The Interlocal Agreement is pursuant to Chapter 791 of the Texas Government Code and is for the period of October 1, 2021 through September 30, 2022, with an option for a one-year renewal. The staff is pleased with the program and wishes to exercise the one-year renewal option for the period of October 1, 2022 through September 30, 2023.

FINANCIAL IMPLICATIONS:

The annual cost is \$9,456 and is funded by the Truancy Prevention Fund

RECOMMENDATION/ACTION DESIRED:

Recommend approval of the renewal of the Interlocal Agreement between the City of Watauga, City of North Richland Hills, City of Haltom City, and City of Richland Hills



AGENDA MEMORANDUM

regarding Teen Court (Northeast Tarrant Teen Court) for the period of October 1, 2022 through September 30, 2023.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Teen Court Agreement Signed 2021-2022

REVIEWED BY:

Sandra Gibson, Director of Finance

David Berman, City Attorney

Joshua Jones, City Manager

Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

Approved - 8/23/2022

Approved - 8/24/2022

Approved - 8/25/2022

Final Approval - 8/25/2022



STATE OF TEXAS §

§

INTERLOCAL AGREEMENT

COUNTY OF TARRANT §

THIS AGREEMENT is entered into this the 1st day of October, 2021, by and between the Cities of North Richland Hills, Haltom City, Watauga and Richland Hills, Texas, municipal corporations, (hereafter referred to as "Cities" or "each participating City") the parties acting herein under the authority and pursuant to the terms of Chapter 791, INTERLOCAL COOPERATION CONTRACTS, Texas Government Code, for the purpose of establishing the terms under which a Teen Court program will be established and funded.

WHEREAS, the City of North Richland Hills has a Teen Court program established and operating and the Cities of Haltom City, Watauga and Richland Hills desire to make this program available to the residents of their respective cities; and,

WHEREAS, the Cities find that the terms and conditions set out herein for providing for the operation of a Teen Court for the parties hereto is equitable and will provide benefits to each; **NOW THEREFORE**,

W I T N E S S E T H:

For and in consideration of the mutual promises and covenants herein made, the benefits flowing to each of the parties hereto, and other good and valuable consideration, the Cities of North Richland Hills, Haltom City, Watauga and Richland Hills, Texas do hereby contract and agree as follows:

SECTION 1. The Teen Court is a volunteer program which allows juvenile misdemeanor offenders an alternative to the criminal justice system while allowing them to assume responsibility for their own actions by involvement in the judicial process and community service in order that their offenses will not be recorded; bringing juvenile offenders before a jury of their peers and to the community for constructive punishment which will provide the youths with an understanding of the judicial system and a realization of their roles (responsibilities) in the community.

SECTION 2. The City of North Richland Hills shall provide a court facility available for holding teen court on Monday nights and provide a Judge and Bailiff for all weekly sessions, employ a Teen Court Clerk to assist in administering and coordinating the activities of the Teen Court program and provide office space for the clerk. The Teen Court Clerk will work under the supervision of the North Richland Hills Juvenile Case Manager, who shall be responsible for data tracking for statistical reporting purposes.

SECTION 3. Haltom City, Watauga and Richland Hills agree to provide a Teen Court Board Member and Teen Court Judge to add in the rotation of scheduling with North Richland Hills Board Members and Teen Court Judges.



- SECTION 4.** The Cities agree that the Teen Court Clerk, Juvenile Case Manager, and Bailiff provided under the Teen Court program are employees of the City of North Richland Hills and the cities of Haltom City, Watauga and Richland Hills shall have no obligation to such employees for salaries or benefits. Haltom City, Watauga and Richland Hills shall reimburse North Richland Hills the amounts set forth herein in this section to offset the costs incurred by North Richland Hills for the operation of the Teen Court program. Such costs shall be in the collective amount of \$20,653.00 for the year beginning October 1, 2021. Haltom City agrees to pay 37%, (\$7,665.00), Watauga agrees to pay 46% (\$9,456.00) and Richland Hills agrees to pay 17% (\$3,532.00). Each party shall make respective payments from current revenues available to the paying party.
- SECTION 5.** North Richland Hills has an existing Teen court Advisory Board in its jurisdiction appointed to such board by the City Council. Haltom City, Watauga and Richland Hills shall have the right to appoint one additional member to such advisory board.
- SECTION 6.** This Agreement shall be for the initial period beginning October 1, 2021 and ending September 30, 2022 upon execution of hereof by all parties hereto, with the option to renew for one additional year.
- SECTION 7.** Any party hereto may terminate its participation in this Agreement without recourse or liability upon thirty (30) days written notice to the other parties. Should either of the other three parties terminate their participation, North Richland Hills may terminate this agreement or renegotiate with the remaining party or parties.
- SECTION 8.** This Agreement is made pursuant to Chapter 791 and Subchapter E, Chapter 418, Texas Government Code. It is agreed that in the execution of this Agreement, no party waives any immunity or defense that would otherwise be available to it, against claims arising from the exercise of governmental powers and functions.



SIGNED AND EXECUTED this the 28th day of October, A.D.,
2021, at Tarrant County, Texas.

CITY OF NORTH RICHLAND HILLS

BY: Mark Hindman
Mark Hindman, City Manager

Attest:

Alicia Richardson
Alicia Richardson, City Secretary/Chief Governance Officer



(City Seal)

Approved as to Form and Legality:

Maleshia McGinnis
Maleshia McGinnis, City Attorney

NRH Council Action Y/N

Date Approved 9-13-2021

Agenda No. F. 2

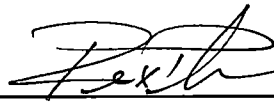
Ord / Res No. _____



SIGNED AND EXECUTED this the 5th day of OCTOBER, A.D.,
2021, at Tarrant County, Texas.

CITY OF HALTOM CITY, TEXAS

BY:

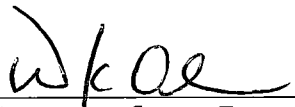

Rex Phelps, City Manager

ATTEST:


Art Camacho, City Secretary

(City Seal)

Approved as to Form and Legality:


Attorney from Toase Law Firm, City Attorney





SIGNED AND EXECUTED this the 14th day of September, A.D.,
2021, at Tarrant County, Texas.

CITY OF WATAUGA, TEXAS

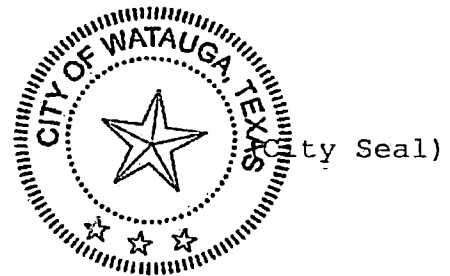
BY: Robert Parker
City Manager

ATTEST:

Terri Johnson
City Secretary

Approved as to Form and Legality:

| Carole Kelley
Caroline Kelley - City Attorney





SIGNED AND EXECUTED this the 25th day of October, A.D., 2021, at
Tarrant County, Texas.

CITY OF RICHLAND HILLS, TEXAS

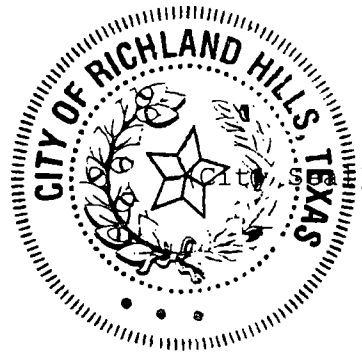
BY: Candice Edmondson
Candice Edmondson, City Manager

ATTEST:

Cathy Bourg
Cathy Bourg, City Secretary

Approved as to Form and Legality:

Do Russell
City Attorney





AGENDA MEMORANDUM

DATE: August 24, 2022

TO: Honorable City Council Members

FROM:

THROUGH: Arthur Miner, Mayor

SUBJECT: Consider the action of the appointment of Renni Burt to Place 3 on the Civil Service Commission.

BACKGROUND/INFORMATION:

Consider action to appoint Renni Burt to Place 3 on the Civil Service Commission

FINANCIAL IMPLICATIONS:

None

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend the Council to take action on the item presented.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Burt, Renni_CS_PAB_08.12.2022

REVIEWED BY:

Joshua Jones, City Manager

Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

Approved - 9/7/2022

Final Approval - 9/7/2022



AGENDA MEMORANDUM

DATE: August 25, 2022

TO: Honorable City Council Members

FROM: Sandra Gibson, Director of Finance

THROUGH: Andrea Gardner, City Manager

SUBJECT: Consider action to adopt an Ordinance by the City Council of the City of Watauga, Texas adopting the Capital Outlay Plan for fiscal years 2023-2027; providing for repeal; providing a savings clause; and providing an effective date

BACKGROUND/INFORMATION:

The 5-year Capital Outlay Plan (COP) outlines the capital costs associated with providing City services to include vehicles, equipment, and technology and identifies funding sources for replacement of these items. The COP summarizes capital outlay items by Category/Type, Funding Source, and provides for detail listings by fund and department. This plan will be reviewed and updated annually through a committee process that includes all City departments.

The 5-year COP identifies funding needs and a replacement schedule for capital equipment, vehicles and technology totaling \$7,863,117. Fiscal Year 2022-2023 capital asset replacements are proposed at \$2,393,064, of which \$1,795,564 is funded through the 2022 Certificates of Obligation proceeds. The remaining capital outlay needs are funded through the Equipment Replacement Fund, and General Fund, Storm Drain, and Crime Control and Prevention District. These items have been included in the City Manager's Proposed 2022-2023 Fiscal Year Budget. The Capital Outlay Plan is attached as "Exhibit A".

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

It is respectfully requested that City Council consider action to approve the attached ordinance to adopt the Capital Outlay Plan for Fiscal Years 2023-2027.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Ordinance FY2023-27 Capital Outlay Plan
2. ATTACHMENT A - CAPITAL OUTLAY PLAN 2023-2027



AGENDA MEMORANDUM

REVIEWED BY:

Sandra Gibson, Director of Finance

David Berman, City Attorney

Joshua Jones, City Manager

Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

Approved - 8/30/2022

Approved - 8/30/2022

Approved - 8/30/2022

Final Approval - 8/31/2022

**CITY OF WATAUGA, TEXAS
ORDINANCE NO. 2022-_____**

**AN ORDINANCE BY THE CITY COUNCIL OF THE CITY
OF WATAUGA, TEXAS ADOPTING THE CAPITAL
OUTLAY PLAN FOR FISCAL YEARS 2023-2027;
PROVIDING FOR REPEAL; PROVIDING FOR
SEVERABILITY; AND PROVIDING AN EFFECTIVE
DATE.**

WHEREAS, the City Council finds the City of Watauga makes major investments, from time to time, in costly capital assets that improve the quality of service provided by the City; and

WHEREAS, the City Council finds each asset requires a long-term investment that should only take place after due consideration of the City's needs, service required to be provided by the City, and the City's ability to finance the asset; and

WHEREAS, the City Council finds the City has a number of funding resources at its disposal, including tax revenue, utility revenues, and financial aid from county, state, and federal agencies that can be used to replace and purchase capital assets; and

WHEREAS, the City Council finds the City desires to maintain a continuous process of planning for the replacement and purchase of capital assets; and

WHEREAS, the City Council finds that it, as the governing body, discussed the 2023-2027 Capital Outlay Plan and the capital items included in Fiscal Year 2022-2023 during a Workshop Meeting held on June 20, 2022; and

WHEREAS, the City Council finds the Fiscal Year 2022-2023 Budget has been submitted to the City Council by the City Manager in accordance with the City Charter including funded items identified in the Capital Outlay Plan.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS:

I.

The City Council of the City of Watauga hereby adopts the Capital Outlay Plan (COP) for FY2023-2027, a copy of which is attached hereto as Exhibit A.

II.

Funded assets approved during the Fiscal Year 2022-2023 will be consistent with the approved COP. Any expenses substantively deviating from those authorized in the COP will require an amendment of the COP approved by the City Council.

III.

All ordinances appropriating funds for assets included in the approved or amended COP will include information citing the COP asset along with appropriate financial accounting information.

IV.

This Ordinance shall be and is hereby cumulative of all other Ordinances of the City of Watauga, Texas, and this Ordinance shall not operate to repeal or affect any such other Ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event, such conflicting provisions, if any, in such other Ordinance or Ordinances are hereby repealed.

V.

If any section, sub-section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

VI.

This Ordinance shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon application of law and in accordance with Sections 3.11 and 3.13 of the Charter of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this the 12th day of September 2022.

APPROVED:

ARTHUR L. MINER, Mayor

ATTEST:

LINDA PROSKEY, City Secretary

APPROVED AS TO FORM AND LEGALITY:

DAVID BERMAN, City Attorney



CAPITAL OUTLAY PLAN

FY 2023 – FY 2027





City of Watauga

FY2023 - FY2027

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Storm Drain Fund 14



City of Watauga

Capital Outlay Plan Summaries

Summary by Category/Type

Summary by Funding Source

ATTACHMENT A

CITY OF WATAUGA CAPITAL OUTLAY SUMMARY - CATEGORY/TYPE FY 2023-2027

	2022-23		2023-24		2024-25		2025-26		2026-27		Total	
CATEGORY/TYPE	#	COST	#	COST	#	COST	#	COST	#	COST	#	COST
VEHICLES												
AMBULANCE							1	375,000	1	375,000	2	750,000
ATV												
EMERGENCY CAR					6	355,000	6	360,000	1	60,000	13	775,000
FIRE TRUCK												
LIGHT DUTY TRUCK	6	320,000	3	201,000	7	385,000	2	112,000	4	247,000	22	1,265,000
HEAVY DUTY TRUCK	2	900,000			2	285,000	3	406,000			7	1,591,000
MEDIUM DUTY TRUCK									1	65,000	1	65,000
MOTORCYCLE	1	44,000	1	44,000							2	88,000
PASSENGER CAR	3	130,000	1	45,000	1	40,000	1	40,000			6	255,000
MACHINERY/MOTORIZED EQUIPMENT												
HEAVY EQUIPMENT			1	170,000	1	160,000			1	45,000	3	375,000
LIGHT EQUIPMENT			4	81,500	3	130,000	1	70,000	1	25,000	9	306,500
SMALL ENGINE EQUIPMENT	1	70,000					1	13,000	1	8,000	3	91,000
BOAT												
TRAILER	1	15,000	2	25,000	1	6,000	1	18,000			5	64,000
COMMUNICATIONS EQUIPMENT												
RADIO SYSTEMS	1	687,450									1	687,450
COMPUTERS/ELECTRONIC EQUIPMENT												
SERVERS												
HARDWARE	3	84,700	7	13,000	4	234,700	2	296,300	3	36,300	19	665,000
COMPUTERS			1	6,000					1	70,000	2	76,000
SOFTWARE			1	20,000							1	20,000
OTHER EQUIPMENT												
FITNESS EQUIPMENT			3	15,000	8	23,000	11	38,700	5	22,300	27	99,000
OFFICE EQUIPMENT												
FURNITURE	3	51,500									3	51,500
PUBLIC SAFETY EQUIP	1	10,000	5	260,000							6	270,000
FACILITIES												
HVAC	9	80,414	18	112,337	1	24,526			3	8,140	31	225,417
FIRE ALARMS			1	43,750	1	31,750	1	45,750			3	121,250
GENERATOR									1	22,000	1	22,000
TOTALS	31	2,393,064	48	\$ 1,036,587	35	\$ 1,674,976	30	\$ 1,774,750	23	\$ 983,740	167	\$ 7,863,117

	2022-23		2023-24		2024-25		2025-26		2026-27		Total	
FUND TOTALS	#	COST	#	COST	#	COST	#	COST	#	COST	#	COST
GENERAL FUND	24	1,278,064	44	701,587	26	1,114,976	26	1,377,750	20	885,740	140	5,358,117
WATER AND SEWER FUND	1	550,000	1	170,000	3	220,000	3	252,000	1	65,000	9	1,257,000
STORM DRAIN	3	435,000	2	120,000			1	145,000	2	33,000	8	733,000
TRAFFIC SAFETY												
CCD	3	130,000	1	45,000	6	340,000					10	515,000
PEG												
TOTALS	31	\$ 2,393,064	48	\$ 1,036,587	35	\$ 1,674,976	30	\$ 1,774,750	23	\$ 983,740	167	\$ 7,863,117

	2022-23		2023-24		2024-25		2025-26		2026-27		Total	
FUNDING SOURCE	#	COST	#	COST	#	COST	#	COST	#	COST	#	COST
CERTIFICATES OF OBLIGATION	22	1,795,564	41	768,087	26	1,611,976	18	1,591,050.00	15	553,440	122	4,708,141
TAX NOTES												
EQUIPMENT REPLACEMENT FUND	2	365,000	3	126,000	7	21,800	12	183,700	6	47,300	30	743,800
CCD FUND	3	130,000									3	130,000
PEG												
OTHER GENERAL FUNDING	4	102,500	4	142,500	2	41,200			2	383,000	12	485,500
TOTALS	31	\$ 2,393,064	48	\$ 1,036,587	35	\$ 1,674,976	30	\$ 1,774,750	23	\$ 983,740	167	\$ 7,863,117

ATTACHMENT A

CITY OF WATAUGA CAPITAL OUTLAY SUMMARY - Funding Source FY2023 - FY2027

General Fund											
	2022-23		2023-24		2024-25		2025-26		2026-27		Total
Funding Source	#	COST	#	COST	#	COST	#	COST	#	COST	# COST
Certificates of Obligation	21	1,245,564	39	553,087	17	1,051,976	15	1,339,050	14	488,440	106 4,678,117
Tax Note											
ERF			1	6,000	7	21,800	11	38,700	5	22,300	24 88,800
PEG											
Other	3	32,500	4	142,500	2	41,200			1	375,000	10 591,200
TOTALS	24	\$ 1,278,064	44	\$ 701,587	26	\$ 1,114,976	26	\$ 1,377,750	20	\$ 885,740	140 \$ 5,358,117
Water & Sewer											
	2022-23		2023-24		2024-25		2025-26		2026-27		Total
Funding Source	#	COST	#	COST	#	COST	#	COST	#	COST	# COST
Certificates of Obligation	1	550,000	1	170,000	3	220,000	3	252,000	1	65,000	9 1,257,000
Tax Note											
ERF											
Other											
TOTALS	1	\$ 550,000	1	\$ 170,000.00	3	\$ 220,000	3	\$ 252,000	1	\$ 65,000	9 \$ 1,257,000
Storm Drain											
	2022-23		2023-24		2024-25		2025-26		2026-27		Total
Funding Source	#	COST	#	COST	#	COST	#	COST	#	COST	# COST
Certificates of Obligation											
Tax Note											
ERF	2	365,000	2	120,000			1	145,000	1	25,000	6 655,000
Other	1	70,000							1	8,000	2 78,000
TOTALS	3	\$ 435,000	2	\$ 120,000		\$ -	1	\$ 145,000	2	\$ 33,000	8 \$ 733,000
Traffic Safety											
	2022-23		2023-24		2024-25		2025-26		2026-27		Total
Funding Source	#	COST	#	COST	#	COST	#	COST	#	COST	# COST
Certificates of Obligation											
Tax Note											
ERF											
Other											
TOTALS		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
CCD											
	2022-23		2023-24		2024-25		2025-26		2026-27		Total
Funding Source	#	COST	#	COST	#	COST	#	COST	#	COST	# COST
Certificates of Obligation			1	45,000	6	340,000					7 385,000
Tax Note											
ERF											
CCD Fund	3	130,000									3 130,000
Other											
TOTALS	3	\$ 130,000	1	\$ 45,000.00	6	\$ 340,000		\$ -		\$ -	10 \$ 515,000
TOTALS	31	\$ 2,393,064	48	\$ 1,036,587	35	\$ 1,674,976	30	\$ 1,774,750	23	\$ 983,740	167 \$ 7,863,117

ATTACHMENT A

CLASS CODE CHART

CLASS CODE	REPLACEMENT THRESHOLD YEAR/MILES OR HOURS	DESCRIPTIONS
EMERGENCY CAR	5 YEAR/100K MILES	MARKED EMERGENCY RESPONDERS
PASSENGER CAR	8 YEAR/120K MILES	CARS NON-EMERGENCY
LT TRK	8 YEAR/120K MILES	LIGHT DUTY PICK-UPS
MED TRK	8 YEAR/150K MILES	MEDIUM DUTY PICK-UPS (DIESEL)
HD TRK	10 YEAR/150K MILES	HEAVY DUTY TRUCKS (DUMP TRUCKS, VACTOR TRUCK)
LT EQUIP	12 YEAR/6K HOURS	LIGHT EQUIPMENT (SMALL TRACTORS, CONCRETE SAWS, CRACK SEALERS, ROLLERS, LIFTS, SANDERS, SKID STEERS)
HD EQUIP	10 YEAR/7K HOURS	HEAVY DUTY EQUIPMENT (LARGE TRACTORS, BACK HOE, LOADERS, MOTOR GRADER, DOZERS, SWEEPER)
MOWERS	6 YEAR/3K HOURS	ZERO TRUNS
ATV	12 YEARS/6K HOURS	GATOR, MULES, HUMVEE
MEDIC	8 YEAR/80K MILES	AMBULANCES
FIRE TRK	10 YEAR FRONT LINE/10 YEAR RESERVE	FIRE TRUCKS (ENGINE, PUMPER, QUINT, RESCUE)
GEN/COM	12 YEAR/6K HOURS	GENERATORS, COMPRESSORS
TRAILERS	8 YEAR MIN	ALL TRAILERS
BOAT	12 YEAR/6K HOURS	BOAT AND MOTORS
MOTORCYCLE	5 YEAR/100K MILES	MOTORCYCLE
PUBLIC SAFETY EQUIP	5 YEAR	BALLISTIC VESTS
PUBLIC SAFETY EQUIP	10 YEAR	DRONE, WEAPONS SYSTEM, NARCOTICS TESTING
FURNITURE	7-10 YEAR	OFFICE, PUBLIC
HVAC	15 YEAR	HEATING, VENTILATION, AIR CONDITIONING
FIRE ALARMS	15-18 YEAR	FACILITIES FIRE ALARMS



City of Watauga

Capital Outlay

Plan Detailed

List by Year

Sorted by Fund and
Department

Water and Sewer Fund

ATTACHMENT A

CAPITAL OUTLAY SUMMARY - WATER/SEWER

VEHICLE	ODO	MAKE	MODEL	TYPE	FUND	LIFE EXPECTANCY	REPLACEMENT YEAR	FUNDING SOURCE	ESTIMATED REPLACEMENT COST
444	24787	GAP-VAC	JET VAC TRUCK	HEAVY DUTY TRUCK	WATER/SEWER	10 YEAR/150K MILES	2022-23	DEBT ISSUANCE 2022	\$ 550,000
420	4845	CAT	430E BACKHOE LOADER	EQUIPMENT - HEAVY	WATER/SEWER	10 YEAR/7K HOURS	2023-24	DEBT ISSUANCE 2023	\$ 170,000
810	62063	FORD	F150	LIGHT DUTY TRUCK	WATER/SEWER	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 40,000
811	86970	FORD	F150	LIGHT DUTY TRUCK	WATER/SEWER	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 40,000
419	37261	INTERNATIONAL	TANDEM DUMP TRUCK	HEAVY DUTY TRUCK	WATER/SEWER	10 YEAR/150K MILES	2024-25	DEBT ISSUANCE 2024	\$ 140,000
407	32256	INTERNATIONAL	7400 SBA 6X4 DUMP TRUCK	HEAVY DUTY TRUCK	WATER/SEWER	10 YEAR/150K MILES	2025-26	DEBT ISSUANCE 2025	\$ 140,000
400	21603	FORD	F150 4X4	LIGHT DUTY TRUCK	WATER/SEWER	8 YEAR/120K MILES	2025-26	DEBT ISSUANCE 2025	\$ 56,000
405	25985	FORD	F150 4X4	LIGHT DUTY TRUCK	WATER/SEWER	8 YEAR/120K MILES	2025-26	DEBT ISSUANCE 2025	\$ 56,000
404	3251	FORD	F450 CAMERA	MED DUTY TRUCK	WATER/SEWER	8 YEAR/150K MILES	2026-27	DEBT ISSUANCE 2026	\$ 65,000



City of Watauga

Capital Outlay Plan

Detailed List by Year

Sorted by Fund and Department

General Fund

CAPITAL OUTLAY SUMMARY - GENERAL FUND

VEHICLE	ODO	MAKE	MODEL	TYPE	DEPARTMENT	FUND	LIFE EXPECTANCY	REPLACEMENT YEAR	FUNDING SOURCE	ESTIMATED REPLACEMENT COST
8	88482	BRASKEY	TRAINING PROP	PUBLIC SAFETY EQUIP	FIRE	GENERAL FUND	15 YEAR	2022-23	GENERAL FUND	\$ 10,000
		MOTOROLA	MOBILE RADIOS	RADIOS	FIRE	GENERAL FUND	15 YEAR	2022-23	DEBT ISSUANCE 2022	\$ 183,750
		MOTOROLA	PORTABLE RADIOS	RADIOS	FIRE	GENERAL FUND	15 YEAR	2022-23	DEBT ISSUANCE 2022	\$ 460,500
		MOTOROLA	SPEAKER MICS - Remote	RADIOS	FIRE	GENERAL FUND	15 YEAR	2022-23	DEBT ISSUANCE 2022	\$ 43,200
		FORD	F150 4X4	LIGHT DUTY TRUCK	FIRE & EMS	GENERAL FUND	8 YEAR/120K MILES	2022-23	DEBT ISSUANCE 2022	\$ 60,000
		SEATING		FURNITURE	LIBRARY	GENERAL FUND	7-10 YEAR	2022-23	DEBT ISSUANCE 2022	\$ 29,000
		YOUTH FURNITURE		FURNITURE	LIBRARY	GENERAL FUND	7-10 YEAR	2022-23	GENERAL FUND	\$ 7,000
		MONTEL & Add'l MFG	SHELVING & SINK	FURNITURE	LIBRARY	GENERAL FUND	20 YEAR	2022-23	GENERAL FUND	\$ 15,500
		FORD	F350	LIGHT DUTY TRUCK	PARKS	GENERAL FUND	8 YEAR/120K MILES	2022-23	DEBT ISSUANCE 2022	\$ 65,000
		FORD	F150	LIGHT DUTY TRUCK	PARKS	GENERAL FUND	8 YEAR/120K MILES	2022-23	DEBT ISSUANCE 2022	\$ 60,000
68	21,709	HARLEY DAVIDSON	FLHP	MOTORCYCLE	POLICE	GENERAL FUND	5 YR/100K MILES	2022-23	DEBT ISSUANCE 2022	\$ 44,000
		CARRIER	48HJF004-541HY	3 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 8,761
		CARRIER	48HJE006-541HV	5 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 9,642
		CARRIER	48HJE006G-541HV	5 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 9,642
		CARRIER	48HJF004-541HY	3 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 8,761
		CARRIER	48HJF004-541HY	3 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 8,761
		CARRIER	48HJD005-551	4 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 9,268
		CARRIER	48SD-030060311	5 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 8,024
		CARRIER	48HJE005---551	4 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 9,268
		CARRIER	48HEE003-301HY	2 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 8,287
202	53744	FORD	F150	LIGHT DUTY TRUCK	POLICE -CODE	GENERAL FUND	8 YEAR/120K MILES	2022-23	DEBT ISSUANCE 2022	\$ 40,000
204	54469	FORD	F150	LIGHT DUTY TRUCK	POLICE -CODE	GENERAL FUND	8 YEAR/120K MILES	2022-23	DEBT ISSUANCE 2022	\$ 40,000
200	93205	FORD	F150 4X4	LIGHT DUTY TRUCK	PUBLIC WORKS	GENERAL FUND	8 YEAR/120K MILES	2022-23	DEBT ISSUANCE 2022	\$ 55,000
777	49822	SILENT KNIGHT	5700	FIRE ALARM	CITY HALL	GENERAL FUND	15-18 YEAR	2023-24	DEBT ISSUANCE 2023	\$ 43,750
		PHYSIO CONTROL	LP15	PUBLIC SAFETY EQUIP	FIRE	GENERAL FUND	10 YEAR	2023-24	GENERAL FUND	\$ 45,000
		PHYSIO CONTROL	LP15	PUBLIC SAFETY EQUIP	FIRE	GENERAL FUND	10 YEAR	2023-24	GENERAL FUND	\$ 45,000
		PHYSIO CONTROL	LP15	PUBLIC SAFETY EQUIP	FIRE	GENERAL FUND	10 YEAR	2023-24	GENERAL FUND	\$ 45,000
			BUNKER GEAR	PUBLIC SAFETY EQUIP	FIRE	GENERAL FUND	5 YEAR	2023-24	DEBT ISSUANCE 2023	\$ 115,000
		COVERT ARMOR	BALLESTIC HELMET & VEST	PUBLIC SAFETY EQUIP	FIRE	GENERAL FUND	5 YEAR	2023-24	DEBT ISSUANCE 2023	\$ 10,000
		COMP AIR MAKO	5000 PSI__ACI 04 E1	EQUIPMENT-LIGHT	FIRE	GENERAL FUND	15 YEAR	2023-24	DEBT ISSUANCE 2023	\$ 20,000
		TRUE FIT	ELIPTICAL MACHINE	FITNESS EQUIPMENT	FIRE	GENERAL FUND	10 YEAR	2023-24	DEBT ISSUANCE 2023	\$ 5,000
		TRUE FIT	TLC1100 TREADMILL	FITNESS EQUIPMENT	FIRE	GENERAL FUND	10 YEAR	2023-24	DEBT ISSUANCE 2022	\$ 5,000
		TRUE FIT	TLC1100 TREADMILL	FITNESS EQUIPMENT	FIRE	GENERAL FUND	10 YEAR	2023-24	DEBT ISSUANCE 2022	\$ 5,000
		FORD	F250	LIGHT DUTY TRUCK	FLEET	GENERAL FUND	8 YEAR/120K MILES	2023-24	DEBT ISSUANCE 2023	\$ 65,000
		CARRIER	48TMD009-501	8.5 TON	LIBRARY	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 10,962
		CARRIER	48TFE004-A-511	3 TON	LIBRARY	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 6,761
		LENNOX	TGA120H2BM1Y	10 TON	LIBRARY	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 11,595
		CARRIER	48TMD012-A-501	10 TON	LIBRARY	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 10,527
		CARRIER	48TFD006-A-511	5 TON	LIBRARY	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 7,642
		LENNOX	TGA120H2BM1Y	10 TON	LIBRARY	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 11,595
		SMART LOCKER	BRADFORD SYSTEMS	FURNITURE	LIBRARY	GENERAL FUND	12 YEAR	2023-24	DEBT ISSUANCE 2022	\$ 14,000
		DELL LAPTOPS	XPS 13 9310	COMPUTER	LIBRARY	GENERAL FUND	5 YEAR	2023-24	EQUIPMENT REPLACEMENT FUND	\$ 6,000
633	0	TEXAS TRAILER	TRAILER	TRAILERS	PARKS	GENERAL FUND	8 YEAR MIN	2023-24	DEBT ISSUANCE 2023	\$ 10,000
637	0	BIG TEX	TRAILER	TRAILERS	PARKS	GENERAL FUND	8 YEAR MIN	2023-24	DEBT ISSUANCE 2023	\$ 15,000
69	11,186	HARLEY DAVIDSON	FLHP	MOTORCYCLE	POLICE	GENERAL FUND	5 YEAR	2023-24	DEBT ISSUANCE 2023	\$ 44,000
		LENNOX	CB17 -135V-2	10 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 3,958
		LENNOX	CB17 -135V-2	10 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 3,958
		LENNOX	HS29-120-2Y	10 TON	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 5,136
		LENNOX	CBH17-135V-2	10 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 4,041
		LENNOX	HS29-120-2Y	10 TON	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 5,136
		LENNOX	CB17-95V-2	7 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 3,556
		LENNOX	CBH17-95V-2	7 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 3,556
		LENNOX	CBH17-185-1	20 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 5,473
		LENNOX	HS29-180-2Y	20 TON	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 7,150
		LENNOX	CB17-95V-2	7 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 3,556
		LENNOX	CB17-95V-2	7 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 3,556
		LENNOX	HS29-290-2Y	7 TON	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 4,179
337	0	LINELAZER	IV3900 PAINT STRIPER	EQUIPMENT-LIGHT	STREETS	GENERAL FUND	12 YEAR/6K HOURS	2023-24	GENERAL FUND	\$ 7,500
324	27783	FORD	F150 4X4	LIGHT DUTY TRUCK	STREETS	GENERAL FUND	8 YEAR/120K MILES	2023-24	DEBT ISSUANCE 2023	\$ 56,000

CONTINUED

CAPITAL OUTLAY SUMMARY - GENERAL FUND CONTINUED

VEHICLE	ODO	MAKE	MODEL	TYPE	DEPARTMENT	FUND	LIFE EXPECTANCY	REPLACEMENT YEAR	FUNDING SOURCE	ESTIMATED REPLACEMENT COST
11	30394	FIRE LITE FORD	MSSUD EXPEDITION XL	FIRE ALARM LIGHT DUTY TRUCK	ANIMAL CONTROL FIRE	GENERAL FUND	15-18 YEAR 8 YEAR/120K MILES	2024-25 2024-25	DEBT ISSUANCE 2024 DEBT ISSUANCE 2024	\$ 31,750 75,000
700	37044	AAON	RN-020-8-0-EB04-12A	20 TON	FIRE DEPT	GENERAL FUND	15 YRS	2024-25	DEBT ISSUANCE 2024	\$ 24,526
1300	59988	FORD	F250	LIGHT DUTY TRUCK	FLEET	GENERAL FUND	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 60,000
634	729	FORD	CROWN VIC	EMERGENCY CAR	MARSHAL	GENERAL FUND	5 YEAR/100K MILES	2024-25	DEBT ISSUANCE 2024	\$ 55,000
629	1135	KUBOTA	KX41-3VR1 EXCAVATOR	EQUIPMENT-LIGHT	PARKS	GENERAL FUND	12 YEAR/6K HOURS	2024-25	DEBT ISSUANCE 2024	\$ 50,000
TL2	0	JOHN DEERE	3320H TRACTOR	EQUIPMENT-LIGHT	PARKS	GENERAL FUND	12 YEAR/6K HOURS	2024-25	DEBT ISSUANCE 2024	\$ 40,000
201	46545	STAR AMERICA	TRAILER	TRAILERS	POLICE	GENERAL FUND	8 YEAR MIN	2024-25	DEBT ISSUANCE 2024	\$ 6,000
207	31904	FORD	F150 4X4	LIGHT DUTY TRUCK	PUBLIC WORKS	GENERAL FUND	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 55,000
77		FORD	F150 4X4	LIGHT DUTY TRUCK	PUBLIC WORKS	GENERAL FUND	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 55,000
106		MATRIX	CABLE CROSS	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	15 YEAR	2024-25	GENERAL FUND	\$ 1,200
1		LIFE FITNESS	HIP ADDUCT/ABDUCT	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 2,000
2		LIFE FITNESS	RECUMBENT BIKE	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 2,300
3		LIFE FITNESS	RECUMBENT BIKE	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 2,300
6		LIFE FITNESS	RECUMBENT BIKE	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 2,300
9		LIFE FITNESS	POWERMILL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 6,300
10		LIFE FITNESS	ELLIPTICAL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 3,300
302	73548	LIFE FITNESS	ELLIPTICAL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 3,300
304	3421	FORD	TRUCK	LIGHT DUTY TRUCK	STREETS	GENERAL FUND	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 60,000
305	60278	CAT	430F BACKHOE	EQUIPMENT - HEAVY	STREETS	GENERAL FUND	10 YEAR/7K HOURS	2024-25	DEBT ISSUANCE 2024	\$ 160,000
324-A	0	INTERNATIONAL	7400 SBA DUMP TRUCK	HEAVY DUTY TRUCK	STREETS	GENERAL FUND	10 YEAR/150K MILES	2024-25	DEBT ISSUANCE 2024	\$ 145,000
		HENDERSON	FSP2 SANDER	EQUIPMENT-LIGHT	STREETS	GENERAL FUND	12 YEAR/6K HOURS	2024-25	GENERAL FUND	\$ 40,000
12	46637	RAM	RAM 4500	MEDIC	FIRE	GENERAL FUND	8 YEAR/80K MILES	2025-26	DEBT ISSUANCE 2025	\$ 375,000
610	914	BOBCAT	T180 TRACKLOADER	EQUIPMENT-LIGHT	PARKS	GENERAL FUND	12 YEAR/6K HOURS	2025-26	DEBT ISSUANCE 2025	\$ 70,000
618	0	SCAGG	STT61V27CH MOWER	MOWERS	PARKS	GENERAL FUND	6 YEAR/3K HOURS	2024-25	DEBT ISSUANCE 2024	\$ 13,000
102	0	STALKER	SPEED SENSOR & Trailer	TRAILERS	POLICE	GENERAL FUND	12 YEAR/6K HOURS	2025-26	DEBT ISSUANCE 2025	\$ 18,000
164	77584	FORD	ESCAPE S	PASSENGER CAR	POLICE	GENERAL FUND	8 YEAR/120K MILES	2025-26	DEBT ISSUANCE 2025	\$ 40,000
172	31982	CHEVY	TAHOE	EMERGENCY CAR	POLICE	GENERAL FUND	5 YEAR/100K MILES	2025-26	DEBT ISSUANCE 2025	\$ 60,000
173	26681	CHEVY	TAHOE	EMERGENCY CAR	POLICE	GENERAL FUND	5 YEAR/100K MILES	2025-26	DEBT ISSUANCE 2025	\$ 60,000
174	18051	CHEVY	TAHOE	EMERGENCY CAR	POLICE	GENERAL FUND	5 YEAR/100K MILES	2025-26	DEBT ISSUANCE 2025	\$ 60,000
175	28005	CHEVY	TAHOE	EMERGENCY CAR	POLICE	GENERAL FUND	5 YEAR/100K MILES	2025-26	DEBT ISSUANCE 2025	\$ 60,000
176	37484	CHEVY	TAHOE	EMERGENCY CAR	POLICE	GENERAL FUND	5 YEAR/100K MILES	2025-26	DEBT ISSUANCE 2025	\$ 60,000
162	51270	CHEVY	TAHOE	EMERGENCY CAR	POLICE SRO	GENERAL FUND	8 YEAR/120K MILES	2025-26	DEBT ISSUANCE 2025	\$ 60,000
101		LIFE FITNESS	LEG EXTENSION	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,600
102		LIFE FITNESS	SEATED LEG PRESS	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 4,600
103		LIFE FITNESS	LEG CURL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,500
104		LIFE FITNESS	TORSO ROTATION	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,500
105		LIFE FITNESS	CHEST PRESS	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,500
108		LIFE FITNESS	TRICEPS PRESS	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,000
109		LIFE FITNESS	SHOULDER PRESS	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,000
110		LIFE FITNESS	ABDOMINAL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,000
111		LIFE FITNESS	PULLDOWN	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,500
112		LIFE FITNESS	DUAL ADJUSTABLE PULLEY	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 4,500
113		LIFE FITNESS	SYNRGY 360	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,000
		FORD	F550 BUCKET TRUCK	HEAVY DUTY TRUCK	STREETS	GENERAL FUND	8 YEAR/120K MILES	2025-26	DEBT ISSUANCE 2025	\$ 121,000
		FARADAY	MPC-6000	FIRE ALARM	FIRE STATION	GENERAL FUND	15-18 YEAR	2025-26	DEBT ISSUANCE 2025	\$ 45,750
210	10420	FORD	F150 4X4	LIGHT DUTY TRUCK	BUILDING OFFICIAL	GENERAL FUND	8 YEAR/120K MILES	2026-27	DEBT ISSUANCE 2026	\$ 56,000
13	29919	CHEVY	TAHOE SSV 4X4	LIGHT DUTY TRUCK	FIRE	GENERAL FUND	8 YEAR/80K MILES	2026-27	DEBT ISSUANCE 2026	\$ 75,000
16	11941	RAM	RAM 4500	MEDIC	FIRE	GENERAL FUND	8 YEAR/80K MILES	2026-27	DEBT ISSUANCE 2026	\$ 375,000
728	0	GENIE-SCISSOR	AWP-30DC GENERATOR	GEN/COM	FLEET	GENERAL FUND	12 YEAR/6K HOURS	2026-27	DEBT ISSUANCE 2026	\$ 22,000
67		Bibliotheca & ELM USA	VARIOUS	COMPUTER	LIBRARY	GENERAL FUND	5-10 YEAR	2026-27	DEBT ISSUANCE 2026	\$ 70,000
177	3560	CHEVY	TAHOE	EMERGENCY CAR	POLICE	GENERAL FUND	8 YEAR/120K MILES	2026-27	DEBT ISSUANCE 2026	\$ 60,000
5		LIFE FITNESS	POWERMILL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2026-27	EQUIPMENT REPLACEMENT FUND	\$ 6,300
11		LIFE FITNESS	ELLIPTICAL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2026-27	EQUIPMENT REPLACEMENT FUND	\$ 3,300
12		LIFE FITNESS	ELLIPTICAL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2026-27	EQUIPMENT REPLACEMENT FUND	\$ 3,300
52		LIFE FITNESS	TREADMILL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2026-27	EQUIPMENT REPLACEMENT FUND	\$ 4,700
67		LIFE FITNESS	TREADMILL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2026-27	EQUIPMENT REPLACEMENT FUND	\$ 4,700
300	22428	FORD	F150 4X4	LIGHT DUTY TRUCK	STREETS	GENERAL FUND	8 YEAR/120K MILES	2026-27	DEBT ISSUANCE 2026	\$ 56,000
311	861	CRAFCO	CRACK SEALER	EQUIPMENT - HEAVY	STREETS	GENERAL FUND	10 YEAR/7K HOURS	2026-27	DEBT ISSUANCE 2026	\$ 45,000
338	17987	FORD	F250	LIGHT DUTY TRUCK	STREETS	GENERAL FUND	8 YEAR/120K MILES	2026-27	DEBT ISSUANCE 2026	\$ 60,000
		LENNOX	CBX25UH-024-230-1	INSIDE EVAP A COIL	PARKS	GENERAL FUND	15 YRS	2026-27	DEBT ISSUANCE 2026	\$ 3,004
		LENNOX	13ACX-024-230-18	2 TON SPLIT	PARKS	GENERAL FUND	15 YRS	2026-27	DEBT ISSUANCE 2026	\$ -
		LENNOX	TZAA-120CA757	10 TON	REC CENTER	GENERAL FUND	15 YRS	2026-27	DEBT ISSUANCE 2026	\$ 5,136

* Public Works Going Green - Emission Reduction with Incorporating Hybrid &/or Electric Light Duty Trucks.

** Split unit combined cost.

TECHNOLOGY CAPITAL OUTLAY PLAN - GENERAL FUND

MAKE	MODEL	TYPE	LOCATION	FUND	REPLACEMENT YEAR	FUNDING SOURCE	ESTIMATED REPLACEMENT COST
PANASONIC (POLICE MDT)	CF-33	HARDWARE	POLICE	GENERAL FUND	2022-23	DEBT ISSUANCE 2022	\$ 84,700
SECURITY CAMERA	TRENDNET	HARDWARE	PW	GENERAL FUND	2023-24	DEBT ISSUANCE 2023	\$ 500
SECURITY CAMERA	TRENDNET	HARDWARE	CITY HALL	GENERAL FUND	2023-24	DEBT ISSUANCE 2023	\$ 1,000
SECURITY CAMERA	TRENDNET	HARDWARE	FIRE	GENERAL FUND	2023-24	DEBT ISSUANCE 2023	\$ 500
SECURITY CAMERA	TRENDNET	HARDWARE	LIBRARY	GENERAL FUND	2023-24	DEBT ISSUANCE 2023	\$ 1,000
SECURITY CAMERA	TRENDNET	HARDWARE	POLICE	GENERAL FUND	2023-24	DEBT ISSUANCE 2023	\$ 1,000
SECURITY CAMERA	TRENDNET	HARDWARE	CAMERAS	GENERAL FUND	2023-24	DEBT ISSUANCE 2023	\$ 5,000
CCURE UPGRADE	CCURE	SOFTWARE		GENERAL FUND	2023-24	DEBT ISSUANCE 2023	\$ 20,000
CCURE UPGRADE	FARGO	HARDWARE		GENERAL FUND	2023-24	DEBT ISSUANCE 2023	\$ 4,000
PHONES	TBD	HARDWARE	ALL LOCATIONS	GENERAL FUND	2024-25	DEBT ISSUANCE 2024	\$ 200,000
FIRE MDT	DELL	HARDWARE		GENERAL FUND	2024-25	DEBT ISSUANCE 2024	\$ 34,700
NAS - NETWORK ATTACHED STORAGE	TBD	HARDWARE		GENERAL FUND	2025-26	DEBT ISSUANCE 2025	\$ 20,000
WORKSTATION REPLACEMENT	DELL	HARDWARE	ALL LOCATIONS	GENERAL FUND	2025-26	DEBT ISSUANCE 2025	\$ 276,300
SERVER REPLACEMENT	DELL	HARDWARE	FINANCIAL	GENERAL FUND	2026-27	DEBT ISSUANCE 2026	\$ 13,200
SERVER REPLACEMENT	DELL	HARDWARE	I.T.	GENERAL FUND	2026-27	DEBT ISSUANCE 2026	\$ 16,500
SERVER REPLACEMENT	DELL	HARDWARE	LIBRARY	GENERAL FUND	2026-27	DEBT ISSUANCE 2026	\$ 6,600



City of Watauga

Capital Outlay Plan

Detailed List by Year

Sorted by Fund and Department

Crime Control and Prevention District Fund

ATTACHMENT A

CAPITAL OUTLAY SUMMARY - CCD FUND

VEHICLE	ODO	MAKE	MODEL	TYPE	FUND	LIFE EXPECTANCY	REPLACEMENT YEAR	FUNDING SOURCE	ESTIMATED REPLACEMENT COST
151	123794	CHEVY	TAHOE	PASSENGER CAR	CCD FUND	8 YEAR/120K MILES	2022-23	CCD FUND	\$ 45,000
159	121951	CHEVY	TAHOE	PASSENGER CAR	CCD FUND	5 YEAR/100K MILES	2022-23	CCD FUND	\$ 45,000
163	115636	FORD	ESCAPE S	PASSENGER CAR	CCD FUND	8 YEAR/120K MILES	2022-23	CCD FUND	\$ 40,000
150	76616	CHEVY	TAHOE	PASSENGER CAR	CCD FUND	8 YEAR/120K MILES	2023-24	DEBT ISSUANCE 2023	\$ 45,000
161	34765	CHEVY	SUBURBAN	PASSENGER CAR	CCD FUND	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 40,000
165	51181	CHEVY	TAHOE	EMERGENCY CAR	CCD FUND	5 YEAR/100K MILES	2024-25	DEBT ISSUANCE 2024	\$ 60,000
166	42365	CHEVY	TAHOE	EMERGENCY CAR	CCD FUND	5 YEAR/100K MILES	2024-25	DEBT ISSUANCE 2024	\$ 60,000
167	42586	CHEVY	TAHOE	EMERGENCY CAR	CCD FUND	5 YEAR/100K MILES	2024-25	DEBT ISSUANCE 2024	\$ 60,000
168	2983	CHEVY	TAHOE	EMERGENCY CAR	CCD FUND	5 YEAR/100K MILES	2024-25	DEBT ISSUANCE 2024	\$ 60,000
169	38065	CHEVY	TAHOE	EMERGENCY CAR	CCD FUND	5 YEAR/100K MILES	2024-25	DEBT ISSUANCE 2024	\$ 60,000



City of Watauga

Capital Outlay Plan

Detailed List by Year

Sorted by Fund and Department

Storm Drain Fund

ATTACHMENT A

CAPITAL OUTLAY SUMMARY - STORM DRAIN

VEHICLE	ODO	MAKE	MODEL	TYPE	FUND	LIFE EXPECTANCY	REPLACEMENT YEAR	FUNDING SOURCE	ESTIMATED REPLACEMENT COST
315	0	INTERSTATE	TRAILER	TRAILER	STORM DRAIN	8 YEAR MIN	2022-23	EQUIPMENT REPLACEMENT FUND	\$ 15,000
513	20928	INTERNATIONAL	4300 SBC 4X2 SWEEPER TRUCK	HEAVY DUTY TRUCK	STORM DRAIN	10 YEAR/150K MILES	2022-23	EQUIPMENT REPLACEMENT FUND	\$ 350,000
515	7778	KUT KWICK	SSM38-720 MOWER	MOWERS	STORM DRAIN	6 YEAR/3K HOURS	2022-23	STORM DRAIN FUND	\$ 70,000
501	60996	FORD	F350 DUMP BODY	LIGHT DUTY TRUCK	STORM DRAIN	8 YEAR/120K MILES	2023-24	EQUIPMENT REPLACEMENT FUND	\$ 80,000
500-A	0	HENDERSON	FSP2 SANDER	EQUIPMENT - LIGHT	STORM DRAIN	12 YEAR/6K HOURS	2023-24	EQUIPMENT REPLACEMENT FUND	\$ 40,000
510	54484	INTERNATIONAL	7400 SBA 6X4 DUMP TRUCK	HEAVY DUTY TRUCK	STORM DRAIN	10 YEAR/150K MILES	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 145,000
314	20649	JOHN DEERE	TRACTOR	EQUIPMENT - LIGHT	STORM DRAIN	8 YEAR MIN	2026-27	EQUIPMENT REPLACEMENT FUND	\$ 25,000
525	1352	SCAG	MOWER	MOWERS	STORM DRAIN	6 YEARS/3K HOURS	2026-27	STORM DRAIN FUND	\$ 8,000



AGENDA MEMORANDUM

DATE: August 31, 2022
TO: Honorable City Council Members
FROM: Deby Woodard, Assistant Director of Finance
THROUGH: Joshua Jones, City Manager
SUBJECT: Consider action to approve the Interlocal Agreement with National Cooperative Purchasing Alliance (NCPA)

BACKGROUND/INFORMATION:

Per authority granted by the Local Government Code Section 271.102 and Texas Government Code Chapter 791, government entities may utilize cooperative and interlocal agreements. These agreements allow government entities the ability to utilize contracts for products and services that have already gone through the bid process, thereby meeting all state and local purchasing laws and requirements. There is no charge to any participating entity and it can be a valuable purchasing resource. By approving the attached NCPA Interlocal Agreement, the City may utilize the contracts offered through this interlocal, thus enhancing the purchasing power. These contracts cover a wide range of products and services.

This agreement is effective upon signature and will automatically renew unless either party gives prior written notice of non-renewal.

FINANCIAL IMPLICATIONS:

n/a

RECOMMENDATION/ACTION DESIRED:

Staff recommends Council approval of the National Cooperative Purchasing Alliance (NCPA) Interlocal Agreement as presented.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. NCPA interlocal agreement

REVIEWED BY:

Sandra Gibson, Director of Finance
David Berman, City Attorney
Joshua Jones, City Manager
Linda Proskey, City Secretary

Approved - 9/1/2022
Approved - 9/2/2022
Approved - 9/2/2022
Final Approval - 9/2/2022



AGENDA MEMORANDUM

Approved as to form for inclusion on Agenda



National Cooperative Purchasing Alliance

INTERLOCAL AGREEMENT

Contracting Parties

(Participating Agency)

Region 14 Educational Service Center
(Lead Agency)

(Federal Tax ID Number)

This agreement is effective upon signature and shall be automatically renewed unless either party gives sixty (60) days prior written notice of non-renewal. This agreement may be terminated with or without cause by either party upon (60) days prior written notice, or may also be terminated for cause at anytime upon written notice stating the reason for and effective date of such terminations and after giving the affected party a thirty (30) day period to cure any breach.

Statement of Services to be Performed:

The purpose of this cooperative is to obtain substantial savings for member school districts and public entities through volume purchasing.

Role of the Purchasing Cooperative

1. Provide for the organizational and administrative structure of the program.
2. Provide staff time necessary for efficient operation of the program.
3. Receive quantity requests from entities and prepare appropriate tally of quantities.
4. Initiate and implement activities related to the bidding and vendors selection process.
5. Provide members with procedures for ordering, delivery, and billing.

Role of the Participating Agency:

1. Commitment to participate in the program as indicated by an authorized signature in the appropriate space below.
2. Designate a contact person for the cooperative.
3. Commit to purchase products and services that become part of the official products and services list when it is in the best interest of the member entity.
4. Prepare purchase orders issued to the appropriate vendor from the official award list provided by the Purchasing Cooperative.

5. Accept shipments of products ordered from vendors in accordance with standard purchasing procedures.
6. Pay vendors in a timely manner for all goods and services received.

Authorization:

Region 14 Education Service Center and the National Cooperative Purchasing Alliance (NCPA) executed a contract to provide cooperative purchasing opportunities to public and nonprofit agencies nationwide.

Please send a signed Interlocal Agreement by email to membership@ncpa.us, fax to (888) 543-6515, or mail to NCPA, P.O. Box 701273, Houston, TX 77270. A facsimile or email transmission of an executed signature page of the agreement shall have the same force and effect as an original signature page.

Participating Agency

By _____
Authorized Signature

Title

Date

Contact Person

Title of Contact

Street Address

City, State Zip

Contact's Telephone Number

Email Address

Region 14 Education Service Center

By _____
Authorized Signature

Title

Date

Contact Person

Telephone Number

Email Address



AGENDA MEMORANDUM

DATE: September 1, 2022

TO: Honorable City Council Members

FROM:

THROUGH: Linda Proskey, City Secretary

SUBJECT: Consider action to approve the minutes from the City Council Regular meetings on June 27, 2022.

BACKGROUND/INFORMATION:

Consider action to approve the minutes from the City Council Regular meetings on June 27, 2022.

FINANCIAL IMPLICATIONS:

None

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend the Council approve the item presented.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. 6. 27. 2022 Reg Council Meeting - DRAFT

REVIEWED BY:

Joshua Jones, City Manager

Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

Approved - 9/7/2022

Final Approval - 9/7/2022



**MINUTES
WATAUGA CITY COUNCIL
REGULAR MEETING
MONDAY, JUNE 27, 2022
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:30 PM**

CALL TO ORDER

Mayor Miner called the meeting to order at 6:30 pm.

ROLL CALL

Arthur L. Miner
Lovie Downey
Pat Shelbourne
Tom Snyder
Andrew Neal
Malissa Minucci
Mark Taylor
Jan Hill

Mayor
Mayor Pro Tem/Council Member Place 3
Council Member Place 1 (Absent with Notice/Excused)
Council Member Place 2 (Absent with Notice/Unexcused)
Council Member Place 4
Council Member Place 5
Council Member Place 6
Council Member Place 7

and

Joshua Jones
Linda Proskey
David Berman
Sandra Gibson
Paul Hackleman
Randy Richards

City Manger
City Secretary
City Attorney
Finance Director
Director of Public Works
Assistant Director of Public Works

INVOCATION

Police Chaplin Paster, Dennis Serratt, provided the invocation.

PLEDGE OF ALLEGIANCE

Mayor Miner led the pledge to the flags.

ANNOUNCEMENTS

Councilmember Neal announced the 4th of July event through NE Tarrant Chamber at BISD Plaza.

Councilmember Hill thanked the 911 representative for the education presentation at the splash pad.

Mayor Miner added that the 4th of July event is put on through the NE Tarrant Chamber, but all the cities have chipped in. The Tarrant County district 911 safety program thanked Ebby Guta, Donna Strickland and Stan Hill for their help with the program.

PRESENTATIONS

1. Splash Pad Operations

Paul Hackelman, Director of Public Works gave the presentation. He said that he taken over as Interim Director for Parks and Rec. since early June. The Splash Pad did come with an operation manual. Testing new hours of 9 am to 10 pm, for the July 4th weekend, the usual hours are 9 am to 9 pm. There are some features with the lights that can only be seen at night.

PUBLIC COMMENT

Hillary Ward, 12 Country Court, Pantego, TX. Spoke against the Stedfast Church. Thanked the police and council for their support.

Jeff Barlett, Haltom City, TX Spoke against the Stedfast Church.

Jayden Sottilo, (Minor), Spoke against the Stedfast Church.

Sarah Weeks, Watauga, TX, Spoke against Stedfast Church.

Lynette Sharpe, 6545 High Lawn Terrace, Watauga, TX, Spoke against Stedfast Church.

Kara Yosten, 6904 Wooddale Drive, Watauga TX, Spoke against the Stedfast Church.

Gordan Jones, 305 Oak Trail Drive Double Oak, TX Speaking for No Hate in Texas, Spoke against Stedfast Church.

Maria Keogl, Watauga TX, Spoke against the Stedfast Church.

PUBLIC TESTIMONY FOR ACTION ITEMS

No request to speak

CONSENT AGENDA

1. Consider Approval of the minutes from the June 13, 2022, Regular Council Meeting.

Mayor Miner called for a Motion. Councilmember Neal made a motion to approve as presented. Mayor Pro Tem Downey seconded the motion. Mayor Miner called for a vote.

Motion carried 5-0-0-2.

Ayes, Downey, Neal, Minucci, Taylor, Hill

Nays: None

Abstain: None

Absent: Shelbourne, Snyder

ACTION ITEMS

1. Consideration and approval of a resolution by the City Council of the City of Watauga, Texas, authorizing and approving publication of Notice of Intention to issue Certificates of Obligation; complying with the requirements contained in securities and exchange commission rule 15c2-12; and providing an effective date

Joshua Jones, City Manager, opened the presentation with a brief explanation of the item and then introduced Mark McLiney with Samco, who provided the details.

Mayor Miner called for a Motion. Councilmember Neal made a motion that the City Council adopt a notice of intention resolution. City Attorney Berman suggested the wording be and only if this was Councilmember Neal's intent; I move that the City Council adopt a notice of intention resolution for certificates of obligation. Councilmember Neal stated, so moved. Councilmember Hill seconded the motion. Mayor Miner called for a vote.

Motion carried 5-0-0-2.

Ayes, Downey, Neal, Minucci, Taylor, Hill

Nays: None

Abstain: None

Absent: Shelbourne, Snyder

2. Discuss and consider approval of the City's Manager's appointment of the Director of Parks & Recreation.

Joshua Jones, City Manager, presented the item to the council and asked that Timothy Hamilton be appointed the Director of Parks and Recreation.

Mayor Miner called for a Motion. Councilmember Taylor made a motion to accept the recommendation of the City Manager for the appointment of Mr. Hamilton as the Director of Parks and Recreation. Councilmember Downey seconded the motion. Mayor Miner called for a vote.

Motion carried 5-0-0-2.

Ayes, Downey, Neal, Minucci, Taylor, Hill

Nays: None

Abstain: None

Absent: Shelbourne, Snyder

3. Discuss amendments to the City of Watauga Council Rules of Procedures.

Mayor, Arthur Miner, presented the item and asked the City Council for their thoughts.

Councilmember Neal wanted to discuss the dress code and electronic media time that needed to be provided to the City Secretary's office.

Councilmember Hill, Taylor, and Downey also spoke about the dress code.

Mayor Miner asked for a consensus on what each council member would like. The choices are keep, modify or delete.

Councilmember Taylor said to delete the reference to business attire.

Councilmember Minucci

Councilmember Downey define or delete

Councilmember Hill define or delete

Councilmember Neal delete.

Councilmember Minucci define or delete.

Mayor Miner asked if anyone wanted to speak about any other changes.

Councilmember Taylor Spoke about council absences. He also suggested a subcommittee be appointed to review the changes.

Councilmember Hill also likes the idea of the subcommittee.

Mayor Miner said he would put it together and bring it forward at the next meeting.

ITEMS FOR FUTURE AGENDAS

Mayor Miner asked the appointment of the 3-member subcommittee for the Rules of Procedure be placed on the next agenda.

ADJOURNMENT

Mayor Miner adjourned the meeting at 7:55 p.m.

APPROVED: this _____ day of _____, 2022.

SIGNED: this _____ day of _____, 2022.

APPROVED:

Arthur L. Miner, Mayor

ATTEST:

Linda Proskey, City Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office



AGENDA MEMORANDUM

DATE: September 1, 2022

TO: Honorable City Council Members

FROM: Juliet Rodriguez, Human Resources and Civil Service Director

THROUGH: Joshua Jones, City Manager

SUBJECT: Consider action to approve a resolution to adopt the Fiscal Year 2022-23 Classification Plan for all employees; providing for repeal; providing for severability; providing an effective date

BACKGROUND/INFORMATION:

The Classification Plan provides for the position title, job code, grade and salary ranges for all employees (full-time, part-time, seasonal) including general government and civil service. The Classification Plan must be approved by the City Council as required by Article III, Section 3.07(m) of the Home Rule Charter of the City of Watauga, Texas and Policy 6.06 Position Classification and Evaluation of the Watauga Personnel, Administration and Financial Policies and Procedures Manual.

As discussed during the Budget Workshop on August 3, 2022, a Cost of Living Adjustment (COLA) of 3% was proposed for all employees in the FY2022-23 Budget. Step increases for Police and Fire are also proposed. Changes to the Classification Plan include the compensation and classification study approved by the Council in July, 2022 and includes the approved ARPA and Personnel Improvement Plan positions.

FINANCIAL IMPLICATIONS:

As approved in the FY2022-23 budget.

RECOMMENDATION/ACTION DESIRED:

City staff respectfully requests that City Council approve the attached resolution to adopt the Fiscal Year 2022-23 Classification Plan for all employees.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Watauga Combined Pay Plan 10.01.22

REVIEWED BY:

Juliet Rodriguez, Human Resources and Civil Service Director Approved - 9/7/2022

Joshua Jones, City Manager

Approved - 9/7/2022

Linda Proskey, City Secretary

Final Approval - 9/7/2022



AGENDA MEMORANDUM

Approved as to form for inclusion on Agenda

CITY OF WATAUGA, TEXAS
CLASSIFICATION PLAN FISCAL YEAR 2022-23
GENERAL GOVERNMENT EMPLOYEES (Full Time, Part Time, Seasonal)

Job Code	Position	FLSA	Grade	Pay Basis	Min	Mid	Max
ADM 00-101	City Manager		45	Annual	\$129,042	\$161,302	\$193,563
				Monthly	\$10,753	\$13,442	\$16,130
				Hourly	\$62.0393	\$77.5492	\$93.0590
FD 06-101	Fire Chief	E	42	Annual	\$111,471	\$139,339	\$167,207
PD 05-101	Chief of Police	E		Monthly	\$9,289	\$11,612	\$13,934
PW 13-101	Director of Public Works	E		Hourly	\$53.5918	\$66.9899	\$80.3880
FIN 01-101	Director of Finance	E	40	Annual	\$101,108	\$126,385	\$151,661
IT 02-101	Director of Technology and Communications	E		Monthly	\$8,426	\$10,532	\$12,638
HR 00-101	Director of Human Resources and Civil Service	E		Hourly	\$48.6094	\$60.7618	\$72.9142
PCS 04-101	Director of Parks and Community Services	E					
PD 05-124	Assistant Chief of Police	E	37	Annual	\$87,341	\$109,176	\$131,011
FD 06-108	Assistant Fire Chief	E		Monthly	\$7,278	\$9,098	\$10,918
				Hourly	\$41.9907	\$52.4883	\$62.9860
FIN 01-102	Assistant Director of Finance	E	35	Annual	\$79,220	\$99,026	\$118,831
PW 13-118	Assistant Public Works Director/Building Official	E		Monthly	\$6,602	\$8,252	\$9,903
ADM 00-103	City Secretary	E		Hourly	\$38.0865	\$47.6087	\$57.1303
LIB 03-101	Director of Library Services	E					
IT 02-104	Information Technology Manager	E	32	Annual	\$68,434	\$85,542	\$102,650
				Monthly	\$5,703	\$7,129	\$8,554
				Hourly	\$32.9008	\$41.1260	\$49.3512
FBM 08-101	Fleet and Facilities Superintendent	E	31	Annual	\$65,175	\$81,469	\$97,762
PW 07-101	Streets and Drainage Superintendent	E		Monthly	\$5,431	\$6,789	\$8,147
PW 13-102	Utilities Superintendent	E		Hourly	\$31.3341	\$39.1676	\$47.0011
LIB 03-104	Assistant Library Director	E	30	Annual	\$59,116	\$73,894	\$88,673
				Monthly	\$4,926	\$6,158	\$7,389
				Hourly	\$28.4209	\$35.5262	\$42.6314
FIN 01-106	Municipal Court Administrator	E	28	Annual	\$56,301	\$70,376	\$84,451
FIN 11-101	Utility Billing Administrator	E		Monthly	\$4,692	\$5,865	\$7,038
				Hourly	\$27.0676	\$33.8344	\$40.6013
PCS 09-101	Parks Superintendent	E	27	Annual	\$53,620	\$67,024	\$80,429
FIN 01-112	Financial Services Analyst II	E		Monthly	\$4,468	\$5,585	\$6,702
LIB 03-121	Senior Librarian	E		Hourly	\$25.7786	\$32.2233	\$38.6679
PD 05-117	Animal Services Supervisor	E	26	Annual	\$51,066	\$63,833	\$76,599
FIN 11-108	City Marshal	NE		Monthly	\$4,256	\$5,319	\$6,383
ADM 00-114	Economic Development Specialist	E		Hourly	\$24.5511	\$30.6888	\$36.8266
PD 05-129	Grant and Recognition Program Manager	E					
IT 02-105	Media Specialist	NE					
PW 10-101	Storm Drain Supervisor	NE					
PW 07-102	Streets Supervisor	NE					
PW 13-103	Utilities Supervisor	NE					
FIN 01-113	Financial Services Analyst I	E	25	Annual	\$48,635	\$60,793	\$72,952
FBM 08-102	Fleet Supervisor	NE		Monthly	\$4,053	\$5,066	\$6,079
IT 02-103	IT Support Specialist	NE		Hourly	\$23.3820	\$29.2275	\$35.0730
LIB 03-122	Librarian	E					
HR 00-102	Human Resources Generalist	E	24	Annual	\$46,319	\$57,898	\$69,478
PD 05-110	Police Records Supervisor	E		Monthly	\$3,860	\$4,825	\$5,790
				Hourly	\$22.2685	\$27.8357	\$33.4028
PW 07-105	Combination Building Inspector	NE	23	Annual	\$44,113	\$55,141	\$66,169
PW 07-110	Construction Inspector	NE		Monthly	\$3,676	\$4,595	\$5,514
FIN 11-111	PT - Deputy City Marshal			Hourly	\$21.2081	\$26.5102	\$31.8122
PD 05-131	Executive Administrative Assistant	E	22	Annual	\$42,012	\$52,515	\$63,018
FIN 01-114	Financial Services Technician II	NE		Monthly	\$3,501	\$4,376	\$5,252
FBM 08-105	Mechanic II	NE		Hourly	\$20.1982	\$25.2478	\$30.2973
ADM 00-107	Assistant to the City Secretary	NE					
PD 05-125	Senior Code Enforcement Officer	NE					
FIN 11-110	Senior Court Clerk	NE					
LIB 03-106	Library Circulation Supervisor	NE	21	Annual	\$40,012	\$50,015	\$60,018
FIN 01-115	Financial Services Technician I	NE		Monthly	\$3,334	\$4,168	\$5,001
PCS 04-103	Recreation Programmer	NE		Hourly	\$19.2364	\$24.0455	\$28.8546
LIB 03-119	Library Technical Services Supervisor	NE					
PW 13-110	Water Quality Technician/Operator	NE					
PD 05-126	Code Enforcement Officer	NE	20	Annual	\$38,106	\$47,633	\$57,160

Job Code	Position	FLSA	Grade	Pay Basis	Min	Mid	Max
PW 07-104	Equipment Operator (Public Works)	NE		Monthly	\$3,176	\$3,969	\$4,763
FBM 08-106	Mechanic I	NE		Hourly	\$18.3204	\$22.9005	\$27.4806
PD 05-127	Reserve Police Officer - Part Time (Non Civil Service)	NE					
FD 06-110	Firefighter/Paramedic - Part Time	NE					
FD 06-106	Paramedic Part Time	NE					
PD 05-121	Property Room Technician	NE					
PW 07-111	Signs and Signals Technician	NE					
FIN 01-116	Administrative Assistant	NE	19	Annual	\$36,292	\$45,365	\$54,438
PD 05-118	Animal Control Officer	NE		Monthly	\$3,024	\$3,780	\$4,536
FBM 08-108	Building Maintenance Technician II	NE		Hourly	\$17.4480	\$21.8100	\$26.1720
PCS 09-105	Chemical Applicator/Irrigation Technician	NE					
HR 00-103	Human Resources Coordinator	NE					
FD 06-111	Administrative Assistant - Part Time	NE					
PW 07-109	Permit Technician	NE					
PW 13-116	Planning & Zoning Coordinator	NE					
PCS 09-102	Parks Maintenance Worker II	NE	18	Annual	\$34,564	\$43,205	\$51,845
PW 07-113	Public Works Maintenance Worker II	NE		Monthly	\$2,880	\$3,600	\$4,320
				Hourly	\$16.6171	\$20.7714	\$24.9257
FBM 08-103	Building Maintenance Technician I	NE	17	Annual	\$32,918	\$41,147	\$49,377
FIN 01-108	Court Clerk/Juvenile Case Manager	NE		Monthly	\$2,743	\$3,429	\$4,115
PD 05-114	Police Records Clerk	NE		Hourly	\$15.8258	\$19.7823	\$23.7388
FIN 11-103	Utility Billing Representative	NE					
FBM 08-107	Fleet Services Technician	NE	16	Annual	\$31,350	\$39,188	\$47,025
FBM 08-109	Janitorial Services Technician II	NE		Monthly	\$2,613	\$3,266	\$3,919
PCS 09-102	Parks Maintenance Worker I	NE		Hourly	\$15.0722	\$18.8403	\$22.6083
PW 07-114	Public Works Maintenance Worker I	NE					
FIN 11-105	Water Service Field Representative	NE					
LIB 03-123	Library Assistant	NE	15	Annual	\$29,857	\$37,322	\$44,786
FBM 08-104	Janitorial Service Technician	NE		Monthly	\$2,488	\$3,110	\$3,732
PCS 04-106	Recreation Attendant	NE		Hourly	\$14.3545	\$17.9431	\$21.5318
LIB 03-124	Library Assistant - Part Time	NE	12	Annual	\$25,792	\$32,240	\$38,688
FIN 11-109	Court Assistant - Part Time	NE		Monthly	\$2,149	\$2,687	\$3,224
LIB 03-116	Summary Library Assistant - PT Seasonal	NE		Hourly	\$12.4000	\$15.5000	\$18.5999
PD 05-119	Kennel Technician - Part Time	NE	10	Annual	\$23,394	\$29,243	\$35,091
FIN 01-111	Summer Finance Intern	NE		Monthly	\$1,950	\$2,437	\$2,924
PW 10-106	Summer Storm Drain Maintenance Worker PT Seasonal	NE		Hourly	\$11.2500	\$14.0600	\$16.8700
PCS 09-106	Summer Parks Maintenance Worker	NE					
LIB 03-112	Library Aide - Part Time	NE	9	Annual	\$22,280	\$27,850	\$33,420
PCS 04-106	Recreation Attendant - Part Time	NE		Monthly	\$1,857	\$2,321	\$2,785
LIB 03-115	Summer Library Aide -PT Seasonal	NE		Hourly	\$10.7100	\$13.3900	\$16.0700



CITY OF WATAUGA, TEXAS
STEP PLAN - POLICE DEPARTMENT

JOB CODE	POSITION	FLSA	PAY FREQUENCY	PAY STEPS						
				STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
GRADE: CS1										
PD 05-105	Police Officer	NE	Annual	\$65,597	\$67,564	\$69,591	\$71,679	\$73,830	\$76,044	\$78,326
			Monthly	\$5,466	\$5,630	\$5,799	\$5,973	\$6,152	\$6,337	\$6,527
			Hourly (2080)	\$31.5368	\$32.4829	\$33.4574	\$34.4611	\$35.4950	\$36.5598	\$37.6566
			Hourly (2223)	\$29.5081	\$30.3934	\$31.3052	\$32.2443	\$33.2117	\$31.3100	\$32.2493
GRADE: CS2										
PD 05-128	Police Corporal	NE	Annual	\$82,242	\$84,709	\$87,251	\$89,868			
			Monthly	\$6,854	\$7,059	\$7,271	\$7,489			
			Hourly (2080)	\$39.5394	\$40.7256	\$41.9474	\$43.2058			
			Hourly (2223)	\$36.9960	\$38.1058	\$39.2490	\$40.4265			
GRADE: CS3										
PD 05-103	Police Sergeant	NE	Annual	\$94,362	\$97,193	\$100,109	\$103,112			
			Monthly	\$7,863	\$8,099	\$8,342	\$8,593			
			Hourly (2080)	\$45.3662	\$46.7272	\$48.1293	\$49.5732			
			Hourly (2223)	\$42.4479	\$43.7214	\$45.0333	\$46.3843			
GRADE: CS4										
PD 05-102	Police Lieutenant	NE	Annual	\$108,267	\$111,515	\$114,860	\$118,306			
			Monthly	\$9,022	\$9,293	\$9,572	\$9,859			
			Hourly (2080)	\$52.0514	\$53.6130	\$55.2214	\$56.8780			
			Hourly (2223)	\$48.7031	\$50.1642	\$51.6691	\$53.2192			



CITY OF WATAUGA, TEXAS
STEP PLAN - FIRE DEPARTMENT

JOB CODE	POSITION	FLSA	PAY FREQUENCY	PAY STEPS						
				STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
GRADE: CS1										
FD 06-107	Firefighter/EMT	NE	Annual Monthly Hourly (2080) Hourly (2223) Hourly (2920)							\$68,104 \$5,675 \$32,7421 \$30.6359 \$23.3232
GRADE: CS2										
FD 06-105	Firefighter/Paramedic	NE	Annual Monthly Hourly (2080) Hourly (2920)	\$65,598 \$5,466 \$31.5373 \$22.4649	\$67,566 \$5,630 \$32.4834 \$23.1389	\$69,592 \$5,799 \$33.4579 \$23.8330	\$71,680 \$5,973 \$34.4617 \$24.5480	\$73,831 \$6,153 \$35.4955 \$25.2845	\$76,046 \$6,337 \$36.5604 \$26.0430	\$78,327 \$6,527 \$37.6572 \$26.8243
GRADE: CS3										
FD 06-109	Driver/Engineer	NE	Annual Monthly Hourly (2080) Hourly (2920)	\$82,242 \$6,854 \$39.5394 \$28.1651	\$84,709 \$7,059 \$40.7256 \$29.0100	\$87,251 \$7,271 \$41.9474 \$29.8803	\$89,868 \$7,489 \$43.2058 \$30.7767			
GRADE: CS4										
FD 06-104	Fire Lieutenant	NE	Annual Monthly Hourly (2080) Hourly (2920)	\$94,362 \$7,863 \$45.3662 \$32.3157	\$97,193 \$8,099 \$46.7272 \$33.2851	\$100,109 \$8,342 \$48.1293 \$34.2839	\$103,112 \$8,593 \$49.5732 \$35.3124			
GRADE: CS4										
FD 06-102	Battalion Chief Fire Marshal	NE	Annual Monthly Hourly (2080) Hourly (2920)	\$108,267 \$9,022 \$52.0514 \$37.0777	\$111,515 \$9,293 \$53.6130 \$38.1901	\$114,860 \$9,572 \$55.2214 \$39.3358	\$118,306 \$9,859 \$56.8780 \$40.5158			



AGENDA MEMORANDUM

DATE: September 2, 2022

TO: Honorable City Council Members

FROM:

THROUGH: Linda Proskey, City Secretary

SUBJECT: Consider action approving a resolution by the City Council of the City of Watauga, Texas designating an official newspaper for fiscal year 2022-2023; providing for repeal; providing for severability; providing an effective date.

BACKGROUND/INFORMATION:

Local Government Code, Chapter 52, Section 52.004, requires municipalities to designate an official newspaper each year in which to post each Ordinance, notice, bid or other matters as required by law. The Fort Worth Star Telegram is a publication that meets all of the criteria legally required of an officially designated newspaper for the City of Watauga.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

City staff respectfully recommends the City Council approve a Resolution establishing the Fort Worth Star Telegram as the Official Newspaper for the City of Watauga Fiscal Year 2022-2023, pursuant to Local Government Code 52.004.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. RESOLUTION designating Fort Worth Star Telegram for 2022-2023

REVIEWED BY:

David Berman, City Attorney
Joshua Jones, City Manager
Linda Proskey, City Secretary

Approved - 9/3/2022
Approved - 9/3/2022
Final Approval - 9/3/2022

Approved as to form for inclusion on Agenda

CITY OF WATAUGA, TEXAS
RESOLUTION NO. _____

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF
WATAUGA, TEXAS DESIGNATING AN OFFICIAL NEWSPAPER FOR
FISCAL YEAR 2022-2023; PROVIDING FOR REPEAL; PROVIDING
FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE**

WHEREAS, the City Council of the City of Watauga, Texas finds it is in the best interest of the City of Watauga and its citizens that a newspaper of general circulation within the City be designated as the official newspaper of the City of Watauga, Texas; and

WHEREAS, Section 2-1 of the City of Watauga Code of Ordinances provides the rules and regulations for the designation of such official newspaper; and

WHEREAS, the City Council of the City of Watauga, Texas finds that the Fort Worth Star Telegram:

1. Devotes not less than 25% of its total column lineage to general interest items; and
2. Is published at least once each week; and
3. Is entered as 2nd class postal matter in the county where published; and
4. Has been published regularly and continuously for at least twelve (12) months before the governmental entity or representative publishes notices; and

WHEREAS, the City Council finds that the Fort Worth Star Telegram is a publication that meets all the criteria legally required of an officially designated newspaper for the City of Watauga.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF WATAUGA, TEXAS THAT:**

I.

The City Council of the City of Watauga hereby finds that the statements set forth in the recitals of this Resolution are true and correct and hereby incorporates such recitals as a part of this Resolution.

II.

The Fort Worth Star Telegram shall hereinafter be the official newspaper of the City of Watauga, Texas for Fiscal Year 2022-2023 commencing October 1, 2022.

III.

All official publications, notices, advertisements, and solicitations for bids shall henceforth be published in such manner as may be prescribed by law, in the Fort Worth Star Telegram.

IV.

This Resolution shall be and is hereby cumulative of all other Resolutions of the City of Watauga, Texas, and this Resolution shall not operate to repeal or affect any such other Resolutions except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Resolution, in which event, such conflicting provisions, if any, in such other Resolutions are hereby repealed.

V.

If any section, sub-section, sentence, clause, or phrase of this Resolution shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portions of the Resolution.

VI.

This Resolution shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon application of law and in accordance with Section 3.13 of the Charter of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this the _____ day of _____ 2022.

APPROVED:

ARTHUR L. MINER, MAYOR

ATTEST:

LINDA PROSKEY, CITY SECRETARY

APPROVED AS TO FORM AND LEGALITY:

DAVID BERMAN, CITY ATTORNEY
NICHOLS | JACKSON



AGENDA MEMORANDUM

DATE: August 11, 2022

TO: Honorable City Council Members

FROM: Sandra Gibson, Director of Finance

THROUGH: Joshua Jones, City Manager

SUBJECT: Public Hearing on the proposed ad valorem tax rate of \$0.570200 per \$100 of assessed value for the tax year 2022, comprised of \$0.375187 on each \$100 valuation of property for maintenance and support of the general government and in the amount of \$0.195013 on each \$100 valuation of property for the Interest and Sinking Fund

BACKGROUND/INFORMATION:

This public hearing is provided for input on the proposed tax rate of \$0.570200 per \$100 valuation for the 2022 tax year. The proposed tax rate is a decrease from the current tax rate of \$0.5804 per \$100 valuation, but brings in more revenue than the no-new-revenue rate and a public hearing is required. Individual taxes may also be affected by a change in property values. The attached publication on the tax rate increase was published in the Star-Telegram as required.

According to Tax Code 26.05(d), "The governing body of a taxing unit other than a school district may not adopt a tax rate that exceeds the lower of the voter-approval tax rate or the no-new-revenue tax rate calculated as provided by this chapter until the governing body has held a public hearing on the proposed tax rate and has otherwise complied with Section 26.06 and Section 26.065." On August 3, 2022, City Council placed a proposal to adopt a property tax rate of \$0.5702 per \$100 assessed valuation on the September 12, 2022 agenda and scheduled a public hearing on that proposed rate for September 12, 2022. This hearing must take place within the boundaries of the City; on a weekday that is not a holiday; and in a public building or, if a public building is not available, in a building normally open to the public. The public hearing must afford adequate opportunity for proponents and opponents of the tax increase to present their views.

Tonight's agenda includes an action item to adopt the tax rate after the budget is adopted.

FINANCIAL IMPLICATIONS:

Respectfully recommend the Council allow for public input as posted and advertised.



AGENDA MEMORANDUM

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend the Council allow for public input as posted and advertised.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. NOTICE OF PUBLIC HEARING ON TAX INCREASE 2022-2023 (003)

REVIEWED BY:

Sandra Gibson, Director of Finance

David Berman, City Attorney

Joshua Jones, City Manager

Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

Approved - 8/26/2022

Approved - 8/29/2022

Approved - 8/30/2022

Final Approval - 8/31/2022

NOTICE OF PUBLIC HEARING ON TAX INCREASE

A tax rate of \$0.570200 per \$100 valuation has been proposed by the governing body of the City of Watauga.

PROPOSED TAX RATE	\$0.570200 per \$100
NO NEW REVENUE TAX RATE	\$0.530859 per \$100
VOTER APPROVAL RATE	\$0.584200 per \$100

The no-new-revenue tax rate is the tax rate for the 2022 tax year that will raise the same amount of property tax revenue for City of Watauga from the same properties in both the 2021 tax year and the 2022 tax year.

The voter-approval rate is the highest tax rate that City of Watauga may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that City of Watauga is proposing to increase property taxes for the 2022 tax year.

A PUBLIC HEARING ON THE PROPOSED TAX RATE WILL BE HELD ON September 12, 2022, at 6:30 p.m. at City Hall, 7105 Whitley Road, Watauga, Texas 76148.

The proposed tax rate is not greater than the voter-approval tax rate. As a result, City of Watauga is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the City Council of the City of Watauga at their offices or by attending the public hearing mentioned above.

YOUR TAXES OWED UNDER ANY OF THE RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:
Property tax amount= (tax rate) x (taxable value of your property)/100

The members of the governing body voted on the proposal to consider the tax increase as follows:

FOR: Patrick Shelbourne, Place 1, Lovie Downey, Mayor Pro Tem, Place 3, Andrew Neal, Place 4, Malissa Minucci, Place 5, Mark Taylor, Place 6, Jan Hill, Place 7

AGAINST: None

PRESENT and not voting: Arthur Miner, Mayor ABSENT: Tom Snyder, Place 2

Visit [Texas.gov/Property Taxes](https://www.texas.gov/Property-Taxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by City of Watauga last year to the taxes proposed to be imposed on the average residence homestead by City of Watauga this year.

	2021	2022	Change
Total tax rate (per \$100 of value)	\$0.580400	\$0.570200	decrease of -0.0102, or -1.76%
Average homestead taxable value	\$173,486	\$194,835	increase of 21,349, or 12.31%
Tax on average homestead	\$1,006.91	\$1,110.95	increase of 104.04, or 10.33%
Total tax levy on all properties	\$8,637,384	\$9,264,868	increase of 627,484, or 7.26%

For assistance with tax calculations, please contact the tax assessor for City of Watauga at 817-514-5822, or accounting@wataugatx.org, or visit www.wataugatx.org for more information.



AGENDA MEMORANDUM

DATE: August 16, 2022

TO: Honorable City Council Members

FROM:

THROUGH: Joshua Jones, City Manager

SUBJECT: Public Hearing and consider action on Approving a negotiated settlement between the Atmos cities steering committee (“ACSC”) and Atmos Energy Corp., Mid-Tex division regarding the company’s 2022 rate review mechanism filing; declaring existing rates to be unreasonable; adopting tariffs that reflect rate adjustments consistent with the negotiated settlement; finding the rates to be set by the attached settlement tariffs to be just and reasonable and in the public interest; approving an attachment establishing a benchmark for pensions and retiree medical benefits; requiring the company to reimburse ACSC’s reasonable ratemaking expenses; determining that this ordinance was passed in accordance with the requirements of the Texas open meetings act; adopting a savings clause; declaring an effective date; and requiring delivery of this ordinance to the company and the ACSC’s legal counsel.

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend the Council review and take action on the item presented.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. 2022 Atmos Mid-Tex RRM Ordinance
2. CY21 MTX RRM - Average Bill
3. CY21 MTX RRM - Pension Benchmark
4. CY21 MTX RRM - Tariffs
5. 2022 Atmos Mid-Tex RRM Model Staff Report

REVIEWED BY:

David Berman, City Attorney
Joshua Jones, City Manager

Approved - 9/7/2022
Approved - 9/7/2022



AGENDA MEMORANDUM

Linda Proskey, City Secretary

Final Approval - 9/7/2022

Approved as to form for inclusion on Agenda

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS, APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE (“ACSC”) AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY’S 2022 RATE REVIEW MECHANISM FILING; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT; FINDING THE RATES TO BE SET BY THE ATTACHED SETTLEMENT TARIFFS TO BE JUST AND REASONABLE AND IN THE PUBLIC INTEREST; APPROVING AN ATTACHMENT ESTABLISHING A BENCHMARK FOR PENSIONS AND RETIREE MEDICAL BENEFITS; REQUIRING THE COMPANY TO REIMBURSE ACSC’S REASONABLE RATEMAKING EXPENSES; DETERMINING THAT THIS ORDINANCE WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; ADOPTING A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE; AND REQUIRING DELIVERY OF THIS ORDINANCE TO THE COMPANY AND THE ACSC’S LEGAL COUNSEL.

WHEREAS, the City of Watauga, Texas (“City”) is a gas utility customer of Atmos Energy Corp., Mid-Tex Division (“Atmos Mid-Tex” or “Company”), and a regulatory authority with an interest in the rates, charges, and services of Atmos Mid-Tex; and

WHEREAS, the City is a member of the Atmos Cities Steering Committee (“ACSC”), a coalition of similarly-situated cities served by Atmos Mid-Tex (“ACSC Cities”) that have joined together to facilitate the review of, and response to, natural gas issues affecting rates charged in the Atmos Mid-Tex service area; and

WHEREAS, ACSC and the Company worked collaboratively to develop a Rate Review Mechanism (“RRM”) tariff that allows for an expedited rate review process by ACSC Cities as a substitute to the Gas Reliability Infrastructure Program (“GRIP”) process instituted by the

ORDINANCE NO. _____

Legislature, and that will establish rates for the ACSC Cities based on the system-wide cost of serving the Atmos Mid-Tex Division; and

WHEREAS, the current RRM tariff was adopted by the City in a rate ordinance in 2018; and

WHEREAS, on about April 1, 2022, Atmos Mid-Tex filed its 2022 RRM rate request with ACSC Cities based on a test year ending December 31, 2021; and

WHEREAS, ACSC coordinated its review of the Atmos Mid-Tex 2022 RRM filing through its Executive Committee, assisted by ACSC's attorneys and consultants, to resolve issues identified in the Company's RRM filing; and

WHEREAS, the Executive Committee, as well as ACSC's counsel and consultants, recommend that ACSC Cities approve an increase in base rates for Atmos Mid-Tex of \$115 million on a system-wide basis with an Effective Date of October 1, 2022; and

WHEREAS, ACSC agrees that Atmos plant-in-service is reasonable; and

WHEREAS, with the exception of approved plant-in-service, ACSC is not foreclosed from future reasonableness evaluation of costs associated with incidents related to gas leaks; and

WHEREAS, the attached tariffs (Attachment 1) implementing new rates are consistent with the recommendation of the ACSC Executive Committee, are agreed to by the Company, and are just, reasonable, and in the public interest; and

WHEREAS, the settlement agreement sets a new benchmark for pensions and retiree medical benefits (Attachment 2); and

WHEREAS, the RRM Tariff contemplates reimbursement of ACSC's reasonable expenses associated with RRM applications;

ORDINANCE NO. _____

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY
OF WATAUGA, TEXAS:

Section 1. That the findings set forth in this Ordinance are hereby in all things approved.

Section 2. That, without prejudice to future litigation of any issue identified by ACSC, the City Council finds that the settled amount of an increase in revenues of \$115 million on a system-wide basis represents a comprehensive settlement of gas utility rate issues affecting the rates, operations, and services offered by Atmos Mid-Tex within the municipal limits arising from Atmos Mid-Tex's 2022 RRM filing, is in the public interest, and is consistent with the City's authority under Section 103.001 of the Texas Utilities Code.

Section 3. That despite finding Atmos Mid-Tex's plant-in-service to be reasonable, ACSC is not foreclosed in future cases from evaluating the reasonableness of costs associated with incidents involving leaks of natural gas.

Section 4. That the existing rates for natural gas service provided by Atmos Mid-Tex are unreasonable. The new tariffs attached hereto and incorporated herein as Attachment 1, are just and reasonable, and are designed to allow Atmos Mid-Tex to recover annually an additional \$115 million on a system-wide basis, over the amount allowed under currently approved rates. Such tariffs are hereby adopted.

Section 5. That the ratemaking treatment for pensions and retiree medical benefits in Atmos Mid-Tex's next RRM filing shall be as set forth on Attachment 2, attached hereto and incorporated herein.

Section 6. That Atmos Mid-Tex shall reimburse the reasonable ratemaking expenses of ACSC in processing the Company's 2022 RRM filing.

Section 7. That to the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Ordinance, it is hereby repealed.

Section 8. That the meeting at which this Ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 9. That if any one or more sections or clauses of this Ordinance is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Ordinance, and the remaining provisions of the Ordinance shall be interpreted as if the offending section or clause never existed.

Section 10. That consistent with the City Ordinance that established the RRM process, this Ordinance shall become effective from and after its passage with rates authorized by attached tariffs to be effective for bills rendered on or after October 1, 2022.

Section 11. That a copy of this Ordinance shall be sent to Atmos Mid-Tex, care of Chris Felan, Vice President of Rates and Regulatory Affairs Mid-Tex Division, Atmos Energy Corporation, 5420 LBJ Freeway, Suite 1862, Dallas, Texas 75240, and to Thomas Brocato, General Counsel to ACSC, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

ORDINANCE NO. _____

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF
WATAUGA, TEXAS, BY A VOTE OF _____ TO _____, ON THIS THE _____
DAY OF _____, 2022.

Arthur Miner, Mayor

ATTEST:

Linda Proskey, City Secretary

APPROVED AS TO FORM:

David Berman, City Attorney

**ATMOS ENERGY CORP., MID-TEX DIVISION
AVERAGE BILL COMPARISON - BASE RATES
TEST YEAR ENDING DECEMBER 31, 2021**

Line No.						Current	Proposed	Change
1	Rate R @ 43.8 Ccf							
2	Customer charge					\$ 20.85		
3	Consumption charge	43.8	CCF	X \$ 0.27979	=	12.25		
4	Rider GCR Part A	43.8	CCF	X \$ 0.35744	=	15.66		
5	Rider GCR Part B	43.8	CCF	X \$ 0.35918	=	15.73		
6	Subtotal					\$ 64.49		
7	Rider FF & Rider TAX			X 0.06408	=	4.13		
8	Total					<u>\$ 68.62</u>		
9								
10	Customer charge						\$ 21.55	
11	Consumption charge	43.8	CCF	X \$ 0.36223	=		15.87	
12	Rider GCR Part A	43.8	CCF	X \$ 0.35744	=		15.66	
13	Rider GCR Part B	43.8	CCF	X \$ 0.35918	=		15.73	
14	Subtotal						\$ 68.81	
15	Rider FF & Rider TAX			X 0.06408	=		4.41	
16	Total						<u>\$ 73.22</u>	\$ 4.60
17								6.71%
18								
19	Rate C @ 345.7 Ccf							
20	Customer charge					\$ 56.50		
21	Consumption charge	345.7	CCF	X \$ 0.12263	=	42.39		
22	Rider GCR Part A	345.7	CCF	X \$ 0.35744	=	123.56		
23	Rider GCR Part B	345.7	CCF	X \$ 0.26532	=	91.71		
24	Subtotal					\$ 314.16		
25	Rider FF & Rider TAX			X 0.06408	=	20.13		
26	Total					<u>\$ 334.29</u>		
27								
28	Customer charge						\$ 63.50	
29	Consumption charge	345.7	CCF	X \$ 0.14137	=		48.87	
30	Rider GCR Part A	345.7	CCF	X \$ 0.35744	=		123.56	
31	Rider GCR Part B	345.7	CCF	X \$ 0.26532	=		91.71	
32	Subtotal						\$ 327.64	
33	Rider FF & Rider TAX			X 0.06408	=		20.99	
34	Total						<u>\$ 348.63</u>	\$ 14.34
35								4.29%

**ATMOS ENERGY CORP., MID-TEX DIVISION
AVERAGE BILL COMPARISON - BASE RATES
TEST YEAR ENDING DECEMBER 31, 2021**

Line No.							Current	Proposed	Change
36	Rate I @ 4278 MMBTU								
37	Customer charge					\$ 1,054.75			
38	Consumption charge	1,500	MMBTU	X \$	0.4330 =	649.50			
39	Consumption charge	2,778	MMBTU	X \$	0.3171 =	880.80			
40	Consumption charge	0	MMBTU	X \$	0.0680 =	-			
41	Rider GCR Part A	4,278	MMBTU	X \$	3.4906 =	14,931.86			
42	Rider GCR Part B	4,278	MMBTU	X \$	0.5485 =	2,346.33			
43	Subtotal					\$ 19,863.24			
44	Rider FF & Rider TAX		\$ 19,863.24	X	0.06408 =	1,272.82			
45	Total					<u>\$ 21,136.06</u>			
46									
47	Customer charge						\$ 1,204.50		
48	Consumption charge	1,500	MMBTU	X \$	0.4939 =	740.85			
49	Consumption charge	2,778	MMBTU	X \$	0.3617 =	1,004.69			
50	Consumption charge	0	MMBTU	X \$	0.0776 =	-			
51	Rider GCR Part A	4,278	MMBTU	X \$	3.4906 =	14,931.86			
52	Rider GCR Part B	4,278	MMBTU	X \$	0.5485 =	2,346.33			
53	Subtotal					\$ 20,228.23			
54	Rider FF & Rider TAX		\$ 20,228.23	X	0.06408 =	1,296.21			
55	Total					<u>\$ 21,524.44</u>	\$ 388.38		
56									1.84%
57	Rate T @ 4278 MMBTU								
58	Customer charge					\$ 1,054.75			
59	Consumption charge	1,500	MMBTU	X \$	0.4330 =	649.50			
60	Consumption charge	2,778	MMBTU	X \$	0.3171 =	880.80			
61	Consumption charge	0	MMBTU	X \$	0.0680 =	-			
62	Rider GCR Part B	4,278	MMBTU	X \$	0.5485 =	2,346.33			
63	Subtotal					\$ 4,931.38			
64	Rider FF & Rider TAX		\$ 4,931.38	X	0.06408 =	316.00			
65	Total					<u>\$ 5,247.38</u>			
66									
67	Customer charge						\$ 1,204.50		
68	Consumption charge	1,500	MMBTU	X \$	0.4939 =	740.85			
69	Consumption charge	2,778	MMBTU	X \$	0.3617 =	1,004.69			
70	Consumption charge	0	MMBTU	X \$	0.0776 =	-			
71	Rider GCR Part B	4,278	MMBTU	X \$	0.5485 =	2,346.33			
72	Subtotal					\$ 5,296.37			
73	Rider FF & Rider TAX		\$ 5,296.37	X	0.06408 =	339.39			
74	Total					<u>\$ 5,635.76</u>	\$ 388.38		
75									7.40%

ATMOS ENERGY CORP., MID-TEX DIVISION
PENSIONS AND RETIREE MEDICAL BENEFITS FOR CITIES APPROVAL
TEST YEAR ENDING DECEMBER 31, 2021

Line No.	Description	Shared Services		Mid-Tex Direct			Adjustment Total
		Pension Account Plan	Post-Employment Benefit Plan	Pension Account Plan	Supplemental Executive Benefit Plan	Post-Employment Benefit Plan	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
1	Proposed Benefits Benchmark - Fiscal Year 2022 Willis Towers Watson Report as adjusted (1) (2) (3)	\$ 1,715,323	\$ 982,708	\$ 3,137,022	\$ 313,319	\$ (341,412)	
2	Allocation to Mid-Tex	44.72%	44.72%	76.88%	100.00%	76.88%	
3	Proposed Benefits Benchmark Costs Allocated to Mid-Tex (Ln 1 x Ln 2)	\$ 767,038	\$ 439,436	\$ 2,411,882	\$ 313,319	\$ (262,493)	
4	O&M and Capital Allocation Factor	100.00%	100.00%	100.00%	100.00%	100.00%	
5	Proposed Benefits Benchmark Costs to Approve (Ln 3 x Ln 4) (3)	\$ 767,038	\$ 439,436	\$ 2,411,882	\$ 313,319	\$ (262,493)	\$ 3,669,182
6							
7							
8	Summary of Costs to Approve (1):						
9							
10	O&M Expense Factor (WP_F-2.3, Ln 2)	79.88%	79.88%	38.60%	11.00%	38.60%	
11							
12							
13	Total Pension Account Plan	\$ 612,700		\$ 931,100			\$ 1,543,800
14	Total Post-Employment Benefit Plan		\$ 351,016			\$ (101,335)	249,681
15	Total Supplemental Executive Benefit Plan				\$ 34,465		34,465
16	Total (Ln 13 + Ln 14 + Ln 15)	\$ 612,700	\$ 351,016	\$ 931,100	\$ 34,465	\$ (101,335)	\$ 1,827,946

Notes:

1. Studies not applicable to Mid-Tex or Shared Services are omitted.
2. Mid-Tex is proposing that the Fiscal Year 2022 Willis Towers Watson actuarial amounts shown on WP_F-2.3 and WP_F-2.3.1, be approved by the RRM Cities as the benchmark amounts to be used to calculate the regulatory asset or liability for future periods. The benchmark amount approved by the RRM Cities for future periods includes only the expense amount.
3. SSU amounts exclude cost centers which do not allocate to Mid-Tex for rate making purposes.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	R – RESIDENTIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2022	

Application

Applicable to Residential Customers for all natural gas provided at one Point of Delivery and measured through one meter.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	\$ 21.55 per month
Rider CEE Surcharge	\$ 0.05 per month ¹
Total Customer Charge	\$ 21.60 per month
Commodity Charge – All <u>Ccf</u>	\$0.36223 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

¹Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2022.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	C – COMMERCIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2022	

Application

Applicable to Commercial Customers for all natural gas provided at one Point of Delivery and measured through one meter and to Industrial Customers with an average annual usage of less than 30,000 Ccf.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	\$ 63.50 per month
Rider CEE Surcharge	(\$ 0.01) per month ¹
Total Customer Charge	\$ 63.49 per month
Commodity Charge – All Ccf	\$ 0.14137 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

¹ Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2022.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2022	

Application

Applicable to Industrial Customers with a maximum daily usage (MDU) of less than 3,500 MMBtu per day for all natural gas provided at one Point of Delivery and measured through one meter. Service for Industrial Customers with an MDU equal to or greater than 3,500 MMBtu per day will be provided at Company's sole option and will require special contract arrangements between Company and Customer.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and MMBtu charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Meter	\$ 1,204.50 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.4939 per MMBtu
Next 3,500 MMBtu	\$ 0.3617 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.0776 per MMBtu

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Curtailment Overpull Fee

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

Replacement Index

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2022	

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions

In order to receive service under Rate I, Customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2022	

Application

Applicable, in the event that Company has entered into a Transportation Agreement, to a customer directly connected to the Atmos Energy Corp., Mid-Tex Division Distribution System (Customer) for the transportation of all natural gas supplied by Customer or Customer's agent at one Point of Delivery for use in Customer's facility.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's bill will be calculated by adding the following Customer and MMBtu charges to the amounts and quantities due under the riders listed below:

Charge	Amount
Customer Charge per Meter	\$ 1,204.50 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.4939 per MMBtu
Next 3,500 MMBtu	\$ 0.3617 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.0776 per MMBtu

Upstream Transportation Cost Recovery: Plus an amount for upstream transportation costs in accordance with Part (b) of Rider GCR.

Retention Adjustment: Plus a quantity of gas as calculated in accordance with Rider RA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Imbalance Fees

All fees charged to Customer under this Rate Schedule will be charged based on the quantities determined under the applicable Transportation Agreement and quantities will not be aggregated for any Customer with multiple Transportation Agreements for the purposes of such fees.

Monthly Imbalance Fees

Customer shall pay Company the greater of (i) \$0.10 per MMBtu, or (ii) 150% of the difference per MMBtu between the highest and lowest "midpoint" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" during such month, for the MMBtu of Customer's monthly Cumulative Imbalance, as defined in the applicable Transportation Agreement, at the end of each month that exceeds 10% of Customer's receipt quantities for the month.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2022	

Curtailment Overpull Fee

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

Replacement Index

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

Agreement

A transportation agreement is required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions

In order to receive service under Rate T, customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	WNA – WEATHER NORMALIZATION ADJUSTMENT	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2022	

Provisions for Adjustment

The Commodity Charge per Ccf (100 cubic feet) for gas service set forth in any Rate Schedules utilized by the cities of the Mid-Tex Division service area for determining normalized winter period revenues shall be adjusted by an amount hereinafter described, which amount is referred to as the "Weather Normalization Adjustment." The Weather Normalization Adjustment shall apply to all temperature sensitive residential and commercial bills based on meters read during the revenue months of November through April. The five regional weather stations are Abilene, Austin, Dallas, Waco, and Wichita Falls.

Computation of Weather Normalization Adjustment

The Weather Normalization Adjustment Factor shall be computed to the nearest one-hundredth cent per Ccf by the following formula:

$$WNAF_i = R_i \frac{(HSF_i \times (NDD-ADD))}{(BL_i + (HSF_i \times ADD))}$$

Where

i = any particular Rate Schedule or billing classification within any such particular Rate Schedule that contains more than one billing classification

$WNAF_i$ = Weather Normalization Adjustment Factor for the i^{th} rate schedule or classification expressed in cents per Ccf

R_i = Commodity Charge rate of temperature sensitive sales for the i^{th} schedule or classification.

HSF_i = heat sensitive factor for the i^{th} schedule or classification divided by the average bill count in that class

NDD = billing cycle normal heating degree days calculated as the simple ten-year average of actual heating degree days.

ADD = billing cycle actual heating degree days.

BL_i = base load sales for the i^{th} schedule or classification divided by the average bill count in that class

The Weather Normalization Adjustment for the j th customer in i th rate schedule is computed as:

$$WNA_i = WNAF_i \times q_{ij}$$

Where q_{ij} is the relevant sales quantity for the j th customer in i th rate schedule.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	WNA – WEATHER NORMALIZATION ADJUSTMENT	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2022	

Base Use/Heat Use Factors

Weather Station	<u>Residential</u>		<u>Commercial</u>	
	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>
Abilene	10.58	0.1422	88.85	0.6666
Austin	9.90	0.1372	233.56	0.7819
Dallas	14.17	0.1938	186.38	0.9394
Waco	10.07	0.1308	140.10	0.7170
Wichita Falls	11.43	0.1398	131.57	0.5610

Weather Normalization Adjustment (WNA) Report

On or before June 1 of each year, the company posts on its website at atmosenergy.com/mtx-wna, in Excel format, a *Weather Normalization Adjustment (WNA) Report* to show how the company calculated its WNAs factor during the preceding winter season. Additionally, on or before June 1 of each year, the company files one hard copy and an Excel version of the *WNA Report* with the Railroad Commission of Texas' Gas Services Division, addressed to the Director of that Division.

July 28, 2022

MODEL STAFF REPORT FOR RESOLUTION OR ORDINANCE

BACKGROUND AND SUMMARY

The City of Watauga, along with 181 other Mid-Texas cities served by Atmos Energy Corporation, Mid-Tex Division (“Atmos Mid-Tex” or “Company”), is a member of the Atmos Cities Steering Committee (“ACSC”). In 2007, ACSC and Atmos Mid-Tex settled a rate application filed by the Company pursuant to Section 104.301 of the Texas Utilities Code for an interim rate adjustment commonly referred to as a GRIP filing (arising out of the Gas Reliability Infrastructure Program legislation). That settlement created a substitute rate review process, referred to as Rate Review Mechanism (“RRM”), as a substitute for future filings under the GRIP statute.

Since 2007, there have been several modifications to the original RRM Tariff. The most recent iteration of an RRM Tariff was reflected in an ordinance adopted by ACSC members in 2018. On or about April 1, 2022, the Company filed a rate request pursuant to the RRM Tariff adopted by ACSC members. The Company claimed that its cost-of-service in a test year ending December 31, 2021, entitled it to additional system-wide revenues of \$141.3 million.

Application of the standards set forth in ACSC’s RRM Tariff reduces the Company’s request to \$115 million, \$83.26 million of which would be applicable to ACSC members. ACSC’s consultants concluded that the system-wide deficiency under the RRM regime should be \$95.8 million instead of the claimed \$141.3 million.

The Executive Committee recommends a settlement at \$115 million. The Effective Date for new rates is October 1, 2022. ACSC members should take action approving the Resolution/Ordinance before September 30, 2022.

RATE TARIFFS

Atmos generated rate tariffs attached to the Resolution/Ordinance will generate \$115 million in additional revenues. Atmos also prepared a Proof of Revenues supporting the settlement figures. ACSC consultants have agreed that Atmos' Proof of Revenues is accurate.

BILL IMPACT

The impact of the settlement on average residential rates is an increase of \$4.60 on a monthly basis, or 6.7 percent. The increase for average commercial usage will be \$14.34 or 4.3 percent. Atmos provided bill impact comparisons containing this figures.

SUMMARY OF ACSC'S OBJECTION TO THE UTILITIES CODE SECTION 104.301 GRIP PROCESS

ACSC strongly opposed the GRIP process because it constitutes piecemeal ratemaking by ignoring declining expenses and increasing revenues while rewarding the Company for increasing capital investment on an annual basis. The GRIP process does not allow any review of the reasonableness of capital investment and does not allow cities to participate in the Railroad Commission's review of annual GRIP filings or allow recovery of Cities' rate case expenses. The Railroad Commission undertakes a mere administrative review of GRIP filings (instead of a full hearing) and rate increases go into effect without any material adjustments. In ACSC's view, the GRIP process unfairly raises customers' rates without any regulatory oversight. In contrast, the RRM process has allowed for a more comprehensive rate review and annual evaluation of expenses and revenues, as well as capital investment.

RRM SAVINGS OVER GRIP

While residents outside municipal limits must pay rates governed by GRIP, there are some cities served by Atmos Mid-Tex that chose to remain under GRIP rather than adopt RRM. Additionally, the City of Dallas adopted a variation of RRM which is referred to as DARR. When

new rates become effective on October 1, 2022, ACSC residents will maintain an economic monthly advantage over GRIP and DARR rates.

Comparison to Other Mid-Tex Rates (Residential)

	<u>Average Bill</u>	<u>Compared to RRM Cities</u>
RRM Cities:	\$73.22	-
DARR:	\$71.96	(\$1.26)
ATM Cities:	\$78.72	\$5.50
Environs:	\$78.53	\$5.31

Note: DARR rate is as-filed 1/22/22. Also note that DARR uses a test year ending in September rather than December.

EXPLANATION OF “BE IT RESOLVED” PARAGRAPHS:

1. This section approves all findings in the Resolution/Ordinance.
2. This section adopts the RRM rate tariffs and finds the adoption of the new rates to be just, reasonable, and in the public interest.
3. This section makes it clear that Cities may challenge future costs associated with gas leaks like the explosion in North Dallas or the evacuation in Georgetown.
4. This section finds that existing rates are unreasonable. Such finding is a necessary predicate to establishment of new rates. The new tariffs will permit Atmos Mid-Tex to recover an additional \$115 million from ACSC Cities.
5. This section approves an exhibit that establishes a benchmark for pensions and retiree medical benefits to be used in future rate cases or RRM filings.
6. This section requires the Company to reimburse the City of Watauga for expenses associated with review of the RRM filing, settlement discussions, and adoption of the Resolution/Ordinance approving new rate tariffs.
7. This section repeals any resolution or ordinance that is inconsistent with the Resolution/Ordinance.

8. This section finds that the meeting was conducted in compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.
9. This section is a savings clause, which provides that if any section is later found to be unconstitutional or invalid, that finding shall not affect, impair, or invalidate the remaining provisions of this Resolution/Ordinance. This section further directs that the remaining provisions of the Resolution/Ordinance are to be interpreted as if the offending section or clause never existed.
10. This section provides for an effective date upon passage.
11. This section directs that a copy of the signed Resolution/Ordinance be sent to a representative of the Company and legal counsel for ACSC.

CONCLUSION

The Legislature's GRIP process allowed gas utilities to receive annual rate increases associated with capital investments. The RRM process has proven to result in a more efficient and less costly (both from a consumer rate impact perspective and from a ratemaking perspective) than the GRIP process. Given Atmos Mid-Tex's claim that its historic cost of service should entitle it to recover \$141.3 million in additional system-wide revenues, the RRM settlement at \$115 million for ACSC Cities reflects substantial savings to ACSC Cities. Settlement at \$115 million is fair and reasonable. The ACSC Executive Committee consisting of city employees of 18 ACSC members urges all ACSC members to pass the Resolution/Ordinance before September 30, 2022. New rates become effective October 1, 2022.



AGENDA MEMORANDUM

DATE: August 11, 2022

TO: Honorable City Council Members

FROM: Sandra Gibson, Director of Finance

THROUGH: Joshua Jones, City Manager

SUBJECT: Discuss and consider action adopting an ordinance by the City Council of the City of Watauga, Texas approving and adopting a budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023; providing for the appropriation of funds in the budget; providing for repeal; providing for severability; and providing an effective date

BACKGROUND/INFORMATION:

As required by Chapter 102 of the Local Government Code, as well as the City Charter, the City Manager's Proposed Budget was submitted to the City Council on August 1, 2022, and represents the proposed financial plan for Fiscal Year 2022-2023.

All of the required Public Hearings, notices, and publications relating to the proposed Budget for Fiscal Year 2022-2023 have been completed, and the required budget appropriations ordinance has been drafted and approved by legal counsel for your consideration.

The FY 2022-2023 Proposed Budget is provided for public view on the City's website, and additionally at City Hall.

FINANCIAL IMPLICATIONS:

Appropriations by fund are listed in the attached Ordinance and total \$61,722,366 for FY2022-2023.

RECOMMENDATION/ACTION DESIRED:

Approval and adoption of the attached Ordinance that will approve and adopt the 2022-2023 Fiscal Year Budget for the City of Watauga.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Ordinance Budget Appropriations Ordinance 2022-2023
2. PROPOSED BUDGET FY2022-2023



AGENDA MEMORANDUM

REVIEWED BY:

Sandra Gibson, Director of Finance

Deby Woodard, Assistant Director of Finance

David Berman, City Attorney

Joshua Jones, City Manager

Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

Approved - 8/30/2022

Approved - 9/1/2022

Approved - 9/2/2022

Approved - 9/2/2022

Final Approval - 9/2/2022

CITY OF WATAUGA, TEXAS
ORDINANCE NO. 2022-_____

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023; PROVIDING FOR THE APPROPRIATION OF FUNDS IN THE BUDGET; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council finds the budget officer of the City of Watauga filed a proposed budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023, with the City Secretary in accordance with state law; and

WHEREAS, the City Council finds the proposed budget was made available for public inspection; and

WHEREAS, the City Council finds the City Manager presented the proposed budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023, to the City Council in accordance with the City Charter; and

WHEREAS, the City Council finds a public hearing notice was published and said public hearing was held, the subject of which was the proposed budget submitted by the City Manager; and

WHEREAS, after full and final consideration, it is the consensus of the City Council that the budget, as hereinafter set forth, should be approved and adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS, THAT:

I.

The facts and recitations set forth in the preamble of this ordinance are hereby found to be true and correct and adopted herein for all purposes.

II.

The attached budget for the City of Watauga, Texas for the fiscal year beginning October 1, 2022, and ending September 30, 2023, is hereby approved and adopted, and appropriations are made as follows:

1.	General Fund Operating – Fund 01	\$16,464,895
2.	General Obligation Debt Service Fund – Fund 03	\$3,617,348
3.	Storm Drain Utility Enterprise Fund – Fund 15	\$3,521,060
4.	Economic Development Corporation Fund – Fund 04	\$508,750
5.	Capital Projects (Plus Prior Appropriations) – Fund 07	\$11,701,449
6.	Crime Control and Prevention District – Fund 18	\$2,042,650
7.	Economic Development Corporation Capital Projects – Fund 05 (Plus Prior Appropriations)	\$10,000
8.	Water Impact Fee – Fund 47	\$0
9.	Sewer Impact Fee – Fund 48	\$0
10.	Water/Sewer Joint Use Facilities – Fund 46	\$10,000
11.	Water/Sewer Capital Projects (Plus Prior Appropriations) – Fund 45	\$6,946,911
12.	Water and Sewer Operating Fund – Fund 40	\$9,593,859
13.	Internal Service Fund – Fund 22	\$515,000
14.	Water and Sewer Debt Service Fund – Fund 44	\$1,804,434
15.	Water and Sewer Revenue Bond Debt Service Fund – Fund 42	\$0
16.	Water and Sewer Debt Reserve Fund – Fund 43	\$0
17.	Library Donation Fund – Fund 23	\$10,000
18.	Bunker Hill Drainage Fund – Fund 16	\$0
19.	Municipal Court Security Fee – Fund 25	\$26,500

20.	Municipal Court Technology Fund – Fund 26	\$21,100
21.	Municipal Court Truancy Prevention Fund – Fund 27	\$36,110
22.	Park Vista Public Improvement District – Fund 30	\$0
23.	Traffic Safety Fund – Fund 28	\$0
24.	Grant Fund – Fund 10	\$4,108,200
25.	Street Maintenance Fund – Fund 14	\$595,000
26.	Strategic Initiative Fund – Fund 13	\$30,000
27.	PEG Fund – Fund 24	\$10,000
29.	SAFER Grant Fund – Fund 12	\$63,600
30.	Fleet ILA Fund – Fund 21	\$85,500

III.

This Ordinance shall be and is hereby cumulative of all other Ordinances of the City of Watauga, Texas, and this Ordinance shall not operate to repeal or affect any such other Ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event, such conflicting provisions, if any, in such other Ordinance or Ordinances are hereby repealed.

IV.

If any section, subsection, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance.

V.

This Ordinance shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon application of law and in accordance with Sections 3.11 and 3.13 of the Charter of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas
this 12th day of September 2022.

APPROVED:

ARTHUR L. MINER, MAYOR

ATTEST:

LINDA PROSKEY, CITY SECRETARY

APPROVED AS TO FORM AND LEGALITY:

DAVID BERMAN, CITY ATTORNEY



CITY OF WATAUGA, TEXAS

PROPOSED BUDGET FISCAL YEAR 2022-2023

City of Watauga

Fiscal Year 2022–2023

Budget Cover Page

September 12, 2022

PRELIMINARY

This budget will raise more revenue from property taxes than last year's budget by an amount of \$627,484, which is a 7.26 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$6,886.

The members of the governing body voted on the budget as follows:
FOR:

AGAINST:

PRESENT and not
voting:

ABSENT:

Property Tax Rate Comparison

	2022–2023	2021–2022
Property Tax Rate:	\$0.570200/100	\$0.580400/100
No-New-Revenue Tax Rate:	\$0.530859/100	\$0.552327/100
No-New-Revenue Maintenance & Operations Tax Rate:	\$0.362500/100	\$0.382073/100
Voter-Approval Tax Rate:	\$0.584200/100	\$0.597593/100
Debt Rate:	\$0.195013/100	\$0.184955/100

Total debt obligation for City of Watauga secured by property taxes:
\$3,615,348



PROPOSED BUDGET

for

FISCAL YEAR ENDING SEPTEMBER 30, 2023

SUBMITTED BY:

**JOSHUA JONES
CITY MANAGER**

AND

**SANDRA GIBSON, CGFO, CGFM
DIRECTOR OF FINANCE**

THE WATAUGA CITY COUNCIL

MAYOR ARTHUR L. MINER

MAYOR PRO TEM COUNCIL MEMBER PLACE 3:	LOVIE DOWNEY
COUNCIL MEMBER PLACE 1:	PATRICK SHELBOURNE
COUNCIL MEMBER PLACE 2:	TOM SNYDER
COUNCIL MEMBER PLACE 4:	ANDREW NEAL
COUNCIL MEMBER PLACE 5:	MALISSA MINUCCI
COUNCIL MEMBER PLACE 6:	MARK TAYLOR
COUNCIL MEMBER PLACE 7:	JAN HILL



***Patrick Shelbourne
Place 1***



Watauga City Council



***Malissa Minucci
Place 5***



***Arthur Miner
Mayor***



***Tom Snyder
Place 2***



***Mark Taylor
Place 6***



***Lovie Downey
Mayor Pro Tem, Place 3***



***Andrew Neal
Place 4***



***Jan Hill
Place 7***

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INTRODUCTORY SECTION

THE PURPOSE OF THIS BUDGET DOCUMENT

This is the budget document for the City of Watauga, Texas for the fiscal year beginning October 1, 2022, and ending September 30, 2023. The Budget for the City of Watauga is intended to serve four purposes:

This document should serve as a policy document, a financial plan, and an operations guide to our City, as well as a communication device to our readers. We designed this document to be a reference for a wide variety of users. As approved by the City Council for the fiscal year, City Management may use this document as a guide for operations. The City Council may use this document as a communication medium to staff and citizens to describe objectives, goals, and mission of the City. City staff may use this document to inform City Council and citizens of accomplishments and services. Current and prospective citizens and businesses may use this document to learn about the City and its plans for the future.

1. The Budget as a Policy Document

As a policy document, the budget indicates what services the City will provide during the twelve-month period beginning October 1, 2022. The Budget Message summarizes the challenges facing the City and the strategies incorporated in the budget to manage and control the financial impacts created by the challenges.

2. The Budget as an Operations Guide

As an operations guide, the budget indicates how services will be delivered to the community. The Personnel Positions Schedule outlines the number of proposed authorized full-time and part-time employees. Specific budgetary information related to each department is provided for each Fund, as appropriate.

3. The Budget as a Financial Plan

As a financial plan, the budget outlines how much City services will cost and how they will be funded. The Introductory Section provides a Budget Message, an overview of the budget, including information about the City, financial structure, major revenue and expenditure categories for each Fund, financial policies, and Budget Calendar.

The next sections of this document include the detailed financial information of the City of Watauga budget. These sections are broken down by fund type. The City uses the following funds: General Fund, Special Revenue Funds, Proprietary Funds, Capital Project Funds, and, finally, Debt Service Funds. Each fund section will provide financial summaries, general information, and management assumptions in the budget preparation. A few of the major operating funds are more detailed in showing objectives, goals, staffing, organizational structures, and accomplishments by division. Each Department has identified goals which are included in the accomplishments in their specific division, and relate back to the City's Goals detailed in the Budget Overview section. The Capital Project Funds detail current and future projects. The Debt Service Fund section also provides individual debt service reimbursement schedules.

THE PURPOSE OF THIS BUDGET DOCUMENT

More detail can be found in the separately published Annual Financial Report (AFR).

4. The Budget as a Communications Device

The budget is designed to be user friendly with summary information in text, tables, and graphs. A Glossary of Budget Terms is included for your reference. Should you have any questions about the City budget that this document does not answer, please feel free to call the Finance Office at 817-514-5822. Copies of this document are available for review at the City Secretary's Office, City Hall, and City Library. It can also be accessed through the Internet at <https://www.cowtx.org/841/Budgeting>.

Introductory Information

The Table of Contents should aid a user of this document as a guide to the organization of this book. The Budget Message should be read first as an introduction to the more detailed budget presentation. The Introductory Section provides a detailed description of the City of Watauga, its mission and goals, requirements during the budget process, the overall financial structure, and layout of the City, and demographic and graphical information about the City.

BUDGET MESSAGE FOR FY2022-2023



August 1, 2022

To the Honorable Mayor Arthur L. Miner, Members of the City Council and the Citizens of Watauga:

The City Manager's Proposed Annual Budget for the Fiscal Year beginning October 1, 2022, and ending September 30, 2023, is presented for your review and comment, as required by the City of Watauga's Home Rule Charter. It presents, in summary form, the revenues and expenditures for each of the City's Funds, departmental highlights, accomplishments and expenditures, as well as the five-year Capital Improvement Plan (CIP). The Annual Operating Budget represents the single most crucial management tool of the governing body and staff. The Annual Operating Budget reflects the general short-term policies and incorporates the City Council's long-term Strategic Plan. The **Budget in Brief** that follows this message provides a concise summary of the proposed Budget.

During FY2021-2022, the economy continued to improve, but was impacted by inflationary pressures. The City experienced staffing shortages, most notably in the Public Works and Police Department. During the current fiscal year, recommendations from the compensation and classification study were implemented to provide a competitive pay plan and help to address recruitment and retention needs.

In preparing the FY2022-2023 fiscal year budget, we forecasted continued economic recovery. The proposed budget concentrates on several guiding principles:

- Maintaining and improving city services to meet the needs of our citizens and businesses.
- Retaining existing employees and recruiting new people to fill vacant positions.
- Address challenges of the new normal to include employee shortages, inflation, and supply chain issues.

Some highlights of the budget are presented below:

- Property tax revenue has been based on maintaining or reducing the City's current tax rate of \$0.5804 per \$100 of assessed valuation. The property tax rate is proposed at \$0.5702 per \$100 of assessed valuation in FY2022-2023. Property valuations increased by 11% this budget year. This property tax rate allows the City to bring in more revenue in the operating budget to cover cost increases and debt service payments, to include the Proposed 2022 Certificates of Obligation.

BUDGET MESSAGE FOR FY2022-2023

- Significant revenue increases are projected in sales tax receipts in comparison to FY2021-2022 budget and forecast. Sales tax is trending approximately 17% above original budget expectations due to economic recovery and increases in prices for goods and services. Sales tax is influenced by economic trends, and the higher revenues are in part due to higher prices on goods due to inflation.
- Other revenue increases include charges for service revenues. This budget assumes a return to pre-Covid recreation operations and events that will be made possible by restoring positions. Ambulance revenues are projected to increase with the increased EMS staff to run a second ambulance in the City.
- In this year, we have strived to restore positions reduced during the pandemic and fund appropriate staffing levels. 12.75 full-time equivalent positions have been added to the FY2022-2023 budget, of which 7.25 full-time equivalent positions are restored and funded. 7 full-time equivalent positions are funded by the American Rescue Act Plan (ARPA) grant funds.
- A cost-of-living increase is included in the amount of 3% for all employees and the step program continues to be funded for public safety personnel.
- The City's health insurance increase is budgeted at a 21% increase over prior year due to high claims in the current year.
- This budget will utilize American Rescue Plan Act (ARPA) funding to implement projects approved in the Spending Plan Framework in July 2022. These projects include infrastructure projects, restoring positions, leave bank liability reduction program, and supplies and equipment.
- Water and wastewater rates are projected to remain the same in this budget but will be evaluated in the second quarter of the fiscal year.
- Recommended capital improvement project funding is included in this budget. These include continuation of infrastructure projects (streets, water, sewer, drainage), traffic signalization projects, the Fleet Services facility expansion, and parks improvements. The annual funding level for the sidewalk program has been increased in order to make a bigger impact in addressing sidewalk maintenance needs throughout the City. A food business park at Capp Smith is included in partnership with the Economic Development Corporation. The majority of the City's capital project funding is through debt issuance. A proposed 2022 debt issuance in the amount of \$5 million is proposed to help fund these projects and capital outlay needs. The Capital Improvement Summary is included in this budget document.

BUDGET MESSAGE FOR FY2022-2023

- The General Fund includes a transfer to the General Capital Projects Fund to meet on-going street maintenance needs. In FY2023, the Street Maintenance Sales Tax Fund reserves will be used until depleted.
- Critical capital outlay items such as vehicles, equipment, and technology are funded by the equipment replacement fund and the proposed 2022 Certificates of Obligation issuance. The proposed 5-year capital outlay plan is included in this budget document.

This spending plan reflects our commitment to provide quality services and amenities to our residents, while enhancing our organization's long-term financial sustainability. The objectives used in developing this budget were to present a balanced budget with prudent revenue and expenditure estimates and aligns with the City Council's Strategic Plan priorities and initiatives.

The Proposed Budget for the Fiscal Year 2022-2023 connects the priorities and financial planning as outlined in the Council Strategic Planning Session held in June 2022. The primary concerns while preparing this budget were continuing as many programs and services for our citizens as feasible within budgetary constraints, improving and restoring appropriate staffing levels, and maintaining reserve levels in accordance with the City's fiscal policies. Services provided by the City include fire and police protection, emergency medical services, planning and zoning, economic development, code compliance, street maintenance, water and wastewater services, parks, recreation, library, and senior citizen services.

Strategic Direction

Setting long-term priorities for the City is one of the most important responsibilities for Watauga's elected officials. In June 2022, Council met to discuss top priority goals for the City. By focusing on goals and strategic initiatives, Council and staff are able to position the community in a positive direction. These goals guide financial and operational decisions to achieve community excellence. Following are the City Council's goals and strategic initiatives, which are supported in the budget:

City Council Goals

Watauga continues to move at a healthy pace toward its strategic goals and objectives with regards to meeting the needs of citizens, economic development and revitalization, improving infrastructure, and making Watauga, "A Great Place to Live." The budget reflects the City Council's vision that ***"The City is focused on building an inclusive community that delivers an exceptional quality of life with access to amenities and programs through good governance, fiscal responsibility, and transparency."***

The FY2022-2023 Budget will provide funding for City Council goals and related strategic Initiatives:

BUDGET MESSAGE FOR FY2022-2023

- Goal #1: *Maintain the Financial Strength of the City* – this includes maintaining sound fiscal management practices, ensuring the City’s bond rating is maintained or improved on an annual basis, developing an internal audit committee, evaluating the feasibility of participating in the Opportunity Zones program, and seeking grant opportunities.
- Goal #2: *Expand public safety through non-enforcement efforts* – Safety improvements for Watauga residents and visitors.
- Goal #3: *Develop a sustainable economic development effort* –The City will continue efforts and develop policies and plans to reinvest, revitalize, and improve aging shopping center sites and foster economic development, redevelopment, business retention and attraction.
- Goal #4: *Strengthen Future Planning* – The Comprehensive Plan was updated in FY2018-2019 to include economic development.
- Goal #5: *Improve Community Involvement* – this goal includes initiatives to develop more volunteer opportunities for citizens and identify technological options that encourage citizen participation. Funding is included for a citizen survey every three years and the annual Watauga 101 Citizens academy.
- Goal #6: *Improve the City Brand* – The City is focusing on developing a marketing strategy to promote the City.
- Goal #7: *Attract, retain, and motivate qualified staff* – a Personnel Improvement Plan identifies areas of staffing needs for all City departments. This fiscal year, various positions have been identified as crucial to operations, which include increased staffing in the Police Department, the Parks and Recreation Department, and Public Works. Many of these positions were unfunded in FY2021 to provide for a balanced budget. A compensation and classification study was conducted in the current fiscal year and recommendations from that plan were implemented in July 2022. With staffing challenges, a continued review of the City’s recruitment and retention strategy will be conducted, and employee satisfaction surveys will be conducted every two years.
- Goal #8: *Evaluate Technology and workplace solutions highlighted by COVID-19:* An evaluation of broadband access to the citizens and students of Watauga is underway. Staff is currently researching costs and savings for implementing telecommuting for certain positions and shifting to AMI technology.

Planning for the Future

The City’s financial condition remains strong, and the City has proven flexible to adapt to changing conditions. The economy began a recovery in Fiscal Year 2021 and is expected

BUDGET MESSAGE FOR FY2022-2023

to continue through Fiscal Year 2023. However, there are numerous variables that merit a cautious approach when developing the current year budget with a long-term outlook. These include:

- The near build-out status of the City requires a strategic approach to attracting new development and revitalization of existing businesses.
- Changes adopted by the Texas State Legislature have impacted this budget and future budgets. Legislation impacts include decreases in revenues due to franchise fee legislation and elimination of funding for our traffic safety program. The traffic safety program expenses that were funded by the Traffic Safety Fund prior to FY2021-2022 were funded by General Fund.
- The City must account for continued inflationary pressures to include the increasing cost of salaries, benefits, health costs, and supplier increases.

Over the last few years, the City has experienced property valuation increases and Fiscal Year 2023 (Tax Year 2022) shows property valuation growth of 11% (including pending ARB accounts). In the last few years, Fiscal Year 2022 (Tax Year 2021) reflected growth of 7% in net taxable property values and Fiscal Year 2021 (Tax Year 2020) provided for an increase of 1.5% growth in the City's net taxable property values. The continued growth is a combination of an extremely active real estate market in recent years but is expected to slow down in future years to 3-5% increase. However, planned development include a 70-home single family residential development is underway on Hightower Drive. The development will add significant benefit to the City by adding new quality housing with improved streetscapes, new sidewalks, and greenspace. An additional residential development along Bursey Road will include 61 single family homes. Future commercial development includes two package liquor stores, a new office park, and a new retail pad site.

The City continues a long-term approach through various planning tools. These include the following:

- ❖ **A Comprehensive Land Use Plan** was adopted by City Council to be used as a tool in the development of the City. As the City approaches full build out, planning initiatives for re-development and improvement of certain aging corridors in the City are of primary focus.
- ❖ **The Equipment Replacement Fund** put into place a few years ago continues to be assurance that certain equipment, technology, and vehicle needs will be met in the future.
- ❖ **The Capital Outlay Plan** provides for a 5-year format to identify timing of replacement and sources of funding for major equipment, vehicles, and technology City-wide.

BUDGET MESSAGE FOR FY2022-2023

- ❖ **5-year Capital Improvement Plan** is a long-range financial planning document that revolves around several major street projects, water/sewer system infrastructure projects as well as significant improvements to our storm water drainage system, and various equipment and vehicles outlined in the Capital Outlay Program.
- ❖ **The Parks Master Plan** identifies various parks improvement projects throughout the City of Watauga. Many of these projects are incorporated into the 5-year Capital Improvement Plan with funding sources identified.
- ❖ **A Personnel Improvement Plan** identifies needed personnel positions in order to provide services and programs to our Citizens.

Summary

The FY2022-2023 Proposed Budget totals \$61,722,366 which includes \$25,719,770 in capital projects and equipment. The focus this year is to continue and improve on our program of services while addressing inflationary impacts and future sustainability.

The City's tradition of sound fiscal management has served the City well, especially through the global pandemic. Our conservative budgeting and commitment to fiscal responsibility has resulted in the City's strong financial position. We remain committed to having a City budget that spends within its means while we together serve, enhance, and transform our community. We are constantly looking for operational efficiencies to reduce costs within our spending plan. We recognize the need to balance service demands to maintain a sustainable operational and financial position that adheres to our strategic priorities and protects the City's fiscal health, while preserving those things that make Watauga "A Great Place to Live".

I would like to thank City Council for their strong leadership and willingness to make very complex and sometimes difficult decisions which will have lasting positive impacts on our City. I look forward to working with the Council throughout the budget adoption process. In addition, I wish to thank the dedicated team of City employees who contributed their time and efforts in the development of this document.

Respectfully Submitted,

Joshua Jones
City Manager

BUDGET OVERVIEW – BUDGET-IN-BRIEF



Budget-in-Brief

The Budget-in-Brief is intended to provide highlights of the City of Watauga's fiscal year budget for the period of October 1, 2022 through September 30, 2023. It describes the und structure used by the City and summarizes the source and use of City funds and describes recent trends in revenues and expenditures.

This budget reflects the positive financial condition of the City and utilizes sound fiscal policies and a conservative approach in revenue and expenditure forecasting. For FY2022-2023, the City's budget provides for continued programs and service and a reduction in the tax rate by \$0.0102 (from \$0.5804/\$100 valuation to \$0.570200/\$100 valuation). The tax rate will also provide additional funding for capital improvement and equipment needs.

This budget is a fluid document that is changing and moving on a constant basis and serves as a guide for the following twelve-month period. We utilize past history, present conditions, and expected future trends in preparing estimated revenues. Once revenues are developed, we then evaluate costs associated with the delivery of existing services, any new and expanded costs or programs, and new programs established by Council. Within the limited resources available, we adjust the costs to achieve a balanced budget. The budget document, even after adoption, is still an estimated financial plan and is always subject to change by amendment. More often than not, elements within the body of the document will change throughout the year. Changes in economic conditions, new projects, project overruns, emergencies and unforeseen events can necessitate a budget amendment.

This budget document and financial plan for FY2022-2023 has been developed and constructed in such a way as to balance revenues to expenditures with minimal use of fund balances. Typically, fund balances are used to allow for one-time needs or liabilities that have accrued over long periods of time. When fund balances are used, the remaining fund balances are well above the minimums approved by Council. These balances throughout the various City's Funds are used to provide as much economic relief to our citizens as possible, while still providing a financially sound and strong municipal organization.

BUDGET OVERVIEW – BUDGET-IN-BRIEF

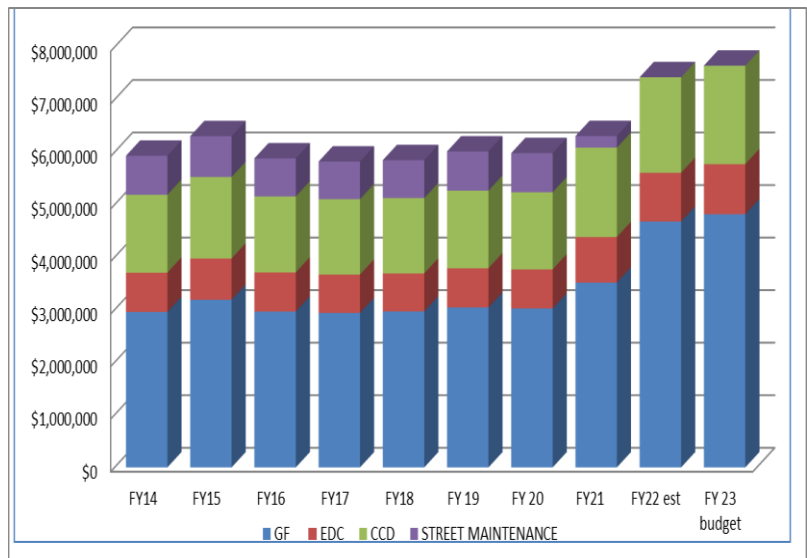
Fiscal Year 2022-2023 Financial and Economic Outlook

The financial plan as presented in the budget should be considered from the broad perspective of the specific environment within which the City operates. The City of Watauga is located in Tarrant County and is part of the Dallas-Fort Worth Metroplex that has a total population of 7.6 million people. The City of Watauga encompasses 4 square miles of which 96% is developed. The 2010 census reflects a population of 23,497, and the 2021 population estimate from North Central Texas Council of Governments is 23,770.

Property tax revenues are a major revenue category for the City's General Fund, comprising 40% of all revenues. This heavy reliance on property tax revenues is a significant challenge as the community is 96% built out. Over the past several years, the City has seen property valuations increase. This year's net taxable values with estimated ARB values as certified by Tarrant Appraisal District came in at \$1,898,387,378, an increase of 11% over prior year.

A significant portion (30%) of the city's general operating revenue is derived from sales tax. FY2021-2022 sales tax receipts are higher than anticipated and are trending 17% over budget and 7% over prior year actuals. We have conservatively estimated sales tax at year-end to be 3% over FY2021-2022 year-end projections. The City continues its economic development and redevelopment strategic planning that is essential for the City to increase its sales tax revenues and reduce its dependency on property taxes to fund basic City services. The City's economic development goals include attraction of quality visually appealing businesses, as well as revitalization and investment in areas that have seen some deterioration of economic activity. Efforts to maintain and grow our sales tax base continue to be a high priority.

Sales Tax History



Policy Issues, Goals, and Objectives for FY2022-2023

The FY2022-2023 budget is designed to continue the City's programs to (a) provide efficient operations, (b) maintain basic and essential service levels, and (c) achieve City Council Goals. Specifically, the following policies are to be observed:

BUDGET OVERVIEW – BUDGET-IN-BRIEF

- Essential government services are to be provided at a level equal to or better than the level previously provided.
- All services are to be constantly examined to ensure that they are provided in an efficient and effective manner and that unnecessary services are eliminated.

To ensure that City Council Goals are achieved, performance-based programs were implemented and are monitored. Under this program, each City department head is required to identify several performance objectives consistent with City goals and maintain performance indicators, which will measure progress toward the achievement of stated objectives. This process is reviewed and updated annually for inclusion in the budget document. Each department's progress in measuring their goals is reviewed and monitored throughout the budget year.

The FY2022-2023 balanced budget does have some planned draw down of fund balance within the guidelines of the financial policy. All funds are planned to carry sufficient levels to protect the creditworthiness of the City and financial position from emergencies.

The General Fund has an imposed target of 25% of operating expenses. For FY2021-2022 the General Fund ending balance is projected to be at 51% of operating expenses at year-end. We expect to end FY2022-2023 with a balance of 43% of operating expenses.

BUDGET HIGHLIGHTS – ALL FUNDS

Revenues from all funds total \$44.7 million in comparison to last year's \$35.5 million. These numbers include anticipated grant funds (American Rescue Act Plan and Tarrant County Street Funding) of \$7.9 million. Property and Sales tax make up 40% of all revenues, followed by charges for services at 26% of all revenues.

The budget in brief contains a general description of the major revenue sources for the City of Watauga's major operating funds and the assumptions used to project those revenues for this budget. Recent trend data is also included for major revenues described in the following pages. Most projected revenues are based on assumptions of historical data with increases and decreases associated with economic conditions and rate changes.

The total budget for FY2022-2023, including transfers between funds and capital projects is \$61,722,366. This represents an increase of \$8,527,817 when compared to FY2021-2022, largely due to increase capital project funding in comparison to prior year and ARPA funded projects. Funding for planned capital projects and equipment this fiscal year is \$25.7 million in comparison to \$20.1 million last fiscal year. Capital equipment purchases in the amount of \$2.4 million are planned this fiscal year and are outlined in the Capital Outlay Plan Summary.

The following information is a general description of the major expenditure/expense types for the City's major operating funds.

BUDGET OVERVIEW – BUDGET-IN-BRIEF

Changes in operating expenditures vary in each fund based on the nature of the services provided in each fund.

- **Personnel Services** – This category consists of personnel salaries and benefits. Salaries include base pay, overtime, step-up pay, certification pay, sick and vacation pay, and holiday pay. Benefits include healthcare, retirement, accrued sick and vacation leave, partial tuition reimbursement, longevity pay, and payout of certain leave accruals per policy guidelines. The City of Watauga participates in the Texas Municipal Retirement System (TMRS) for eligible employees.
- **Supplies** – Those items necessary for operations including office and janitorial supplies, postage, publications, wearing apparel, vehicle parts and fuel, tools, and living plants.
- **Maintenance** – Those services required to maintain assets of the City – may be paid to outside vendors. This can include vehicle or equipment maintenance, hardware and software maintenance, street striping, plumbing and electrical services, and radio and book repairs.
- **Contractual/Sundry** – Consists primarily of services provided to the City, and other miscellaneous items. Services include bank services, audit and attorney fees, printing and binding, laboratory testing, public utilities, rental of equipment, ambulance billing services, collection agency fees, engineering services, appraisal district expenses, and insurance fees. This category also includes water distribution and wastewater collection fees paid to the City's wholesale providers. Miscellaneous expenses include dues and subscriptions, travel, and training. This category also includes transfers between funds and debt service payments.
- **Capital Outlay** – The purchase or investment in items that are more than \$5,000 each that have a life of more than five years and that will be capitalized or considered a long-term asset of the City. Examples include buildings, furniture, equipment, and vehicles. Infrastructure projects such as streets and water and sewer projects are included in this category. The City plans for these high dollar items through the Capital Improvement Plan Committee and Capital Outlay Plan Committee process. The end results are the creation and continual updating of multi-year plans that help identify capital needs and possible funding sources. The capital expenditures can be found in the Capital Projects and Capital Outlay Sections of this budget document.

BUDGET OVERVIEW – BUDGET-IN-BRIEF

Personnel, Compensation and Benefits

Retaining and attracting qualified staff is integral to our organization. Civil service and non-civil service retention, hiring, and retirements have greatly impacted the City in the last few years.

In the FY2021-2022 budget, a compensation and classification study was conducted and recommendations were implemented in the 4th quarter of the current fiscal year. This major accomplishment allowed the City to bring employees within market and provide for more competitive pay in comparison to our benchmark cities for both civil service and non-civil service. The City must continue to develop strategies to retain current employees and recruit new employees.

In the FY2022-2023 budget, the following is included:

- Continued funding for civil service step increases.
- 3% cost of living increase for all employees.

Personnel Changes

In FY 2021-2022, The City began to restore positions that were eliminated during the FY2020-2021 fiscal year due to budget constraints and the reorganization of the recreation center operations. Personnel positions in the City have declined since 2012 due to a shift in shared services (jail/dispatch) with surrounding cities, the implementation of contract labor for mowing services, and a reduction in staffing due to recreation center operations, elimination of positions, and the freezing/unfunding of positions in order to decrease spending.

In the FY2022-2023 budget, a total of 13.25 full-time equivalents have been added to the budget. Of those positions, 7.25 full-time equivalent positions were restored and funded, and 6.0 positions have been added as determined by the Personnel Improvement Plan. The ARPA grant will fund 7 full-time equivalent positions over the next several years.

Personnel changes (not including reclassifications) are listed below:

Police Department – (1.0) Full time equivalent has been added this year:

- 1 Mental Health Officer

Parks and Recreation Department – (3.75) Full time equivalents have been restored and funded this year due to the addition of program services and events that were suspended in Fiscal Year 2020-2021.

- 2 Part-time and 1 Full-time Recreation Attendants (1.50 FTE)
- 1 Maintenance Worker (1 FTE)
- 1 Irrigation Technician (1.0 FTE)

BUDGET OVERVIEW – BUDGET-IN-BRIEF

- 1 Summer Parks Maintenance Worker (.25 FTE)

Fire Department – (.50) Full-time equivalent position was added this fiscal year

- 1 Administrative Assistant (.50 FTE)

Finance Department & City Manager Department – (.50) Full-time equivalent position was restored and (.50) Full-time equivalent adjusted.

- 1 Deputy City Marshal (.50 FTE)
- 1 Economic Development Coordinator (.50 FTE) – previously Finance Assistant

Human Resources Department – (1.00) Full-time equivalent position was added this fiscal year.

- 1 HR Coordinator (1.00 FTE)

Public Works – (6.0) Full-time equivalent positions were funded this year, of which 3 positions were restored in various divisions that had been unfunded/frozen in FY2020-2021. A reorganization of the Public Works Department is underway to ensure appropriate staffing is in place for critical functions. The below positions have been funded this year:

- 1 Utility Maintenance Worker (1.0 FTE)
- 1 Equipment Operator (1.0 FTE)
- 1 Street Maintenance Worker (1.0 FTE)
- 1 Permit Technician (1 FTE)
- 1 Fleet Mechanic (1 FTE)
- 1 Building Technician (1 FTE)

- The **City's Employee Retirement (TMRs)** rate is forecast to be 15.06%, up 0.05% from last year's rate of 15.01%.
- **Health insurance** cost increases over the last few fiscal years have been a major concern in the City. This fiscal year, health insurance was originally forecast to come in at an 29% increase in the budget, but staff and the City's broker was able to negotiate the increase to 21.1%. The City contributes some funding to dependent insurance costs and matching contributions for employees' health savings accounts. The City will streamline this process and roll out a cost sharing model for insurance premiums in the coming fiscal year.

- **Programs Funded this year that were not funded last year include:**

Employee engagement and events are a priority this fiscal year and funding has been added to provide for more programs that bring city employees together. The WataugaFit program continues to be funded this year. This is an employee wellness program to identify risk and provide avenues for behavior modification which reduces chronic disease, medical costs, and absenteeism. It is a priority of the City to continue

BUDGET OVERVIEW – BUDGET-IN-BRIEF

Health and Wellness programs for City Employees. The employee tuition reimbursement continued to be funded this fiscal year.

➤ **Other Programs and Initiatives**

The Arts Program and funding for Concerts in the Park have been added this fiscal year. This funding for these events had previously been eliminated as a result of the pandemic.

Various equipment and vehicle purchases will be funded this year and the majority of these items are listed in the 5-year Capital Outlay Plan with identified funding sources. Additionally, one-time capital items that have been requested are included in the proposed budget. Some of the items are listed below:

- **Public Works Department**
 - Fleet vehicles
 - Sweeper Truck (Storm Drain) and mower
 - Jet Vac Truck - Heavy Equipment (1)
 - HVAC equipment replacements
 - Traffic signal street light upgrades
 - Flooring Replacement for Public Works and Parks and Recreation
 - **Fire Department**
 - Personal Protective Equipment
 - Training Prop
 - Fire Marshal Vehicle
 - Radio Replacements
 - **Police Department**
 - Vehicle replacements
 - Motorcycle for traffic enforcement
 - Radio Replacements
 - Public Safety Equipment to include safety cameras/ALRP system, and crime scene barrier
 - ACO Outdoor Area and foundation repair
 - **Finance Department**
 - Meter Replacement Program continuation
 - Technology upgrades to provide for a digital budget book and court software to increase efficiencies
 - **Information Technology**
 - Hardware (Police Apparatus)
 - Cybersecurity enhancements
 - **Parks and Recreation**
 - Vehicles for park maintenance
 - **Library**
 - Furniture and Shelving Replacements
-

BUDGET OVERVIEW – BUDGET-IN-BRIEF

Capital Projects

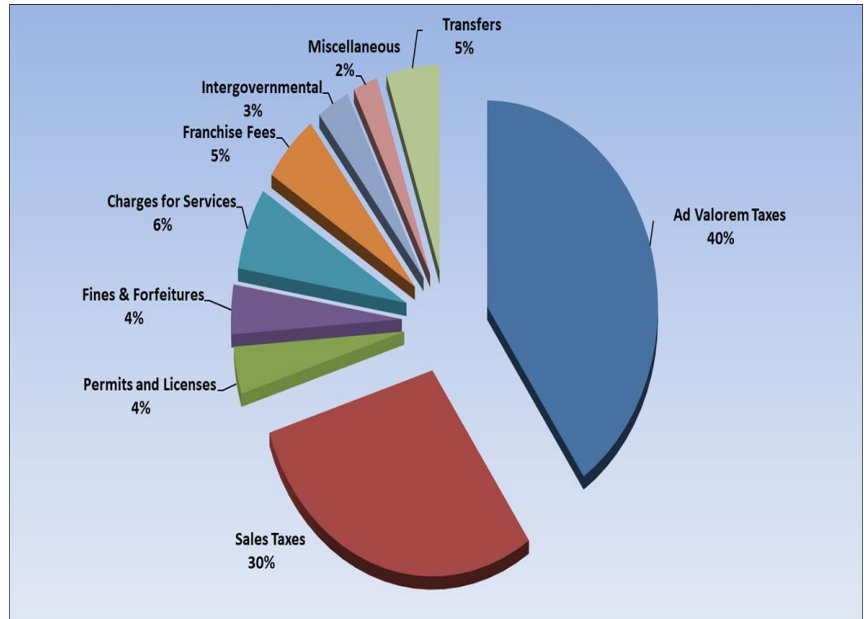
- The City's Capital Improvement Plan (CIP) is a 5-year plan for public physical improvements to include infrastructure such as streets, water and sewer and drainage improvements. In addition, parks and building improvements are included in the CIP. The CIP provides a forecast of funds available for capital projects and identifies all planned capital improvement projects and their estimated costs. A detail of these projects can be found in the Capital Improvement section of this document. Approximately \$23.3 million in planned capital projects are included in this year's budget and include continuation of the Whitley Road Street project, the Hightower Road Street project, and various water and sewer and storm drain infrastructure projects. Projects supported by the Economic Development Corporation include a food business park at Capp Smith Park. Some projects will carry over from FY2021-2022 and year-end projections are subject to change. Unused funds roll over each year until the projects are completed. Capital equipment identified needs include \$2.4 million in vehicles, equipment, facility, and technology needs. More information can be found in the Capital Outlay section of this document.
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BUDGET OVERVIEW – BUDGET-IN-BRIEF

General Fund

General Fund Revenues The budget provides funding for continuation of current programs and services. The recreation center programs were reduced in the past couple of years, but this year we are striving to restore programs and events. Revenue projections for FY2022-2023 total \$16,248,120, an increase of \$1,466,170, or 9.9% from the FY2021-2022 original budget. Increases have been projected for property tax, sales tax, charges for services, and fines and forfeitures.



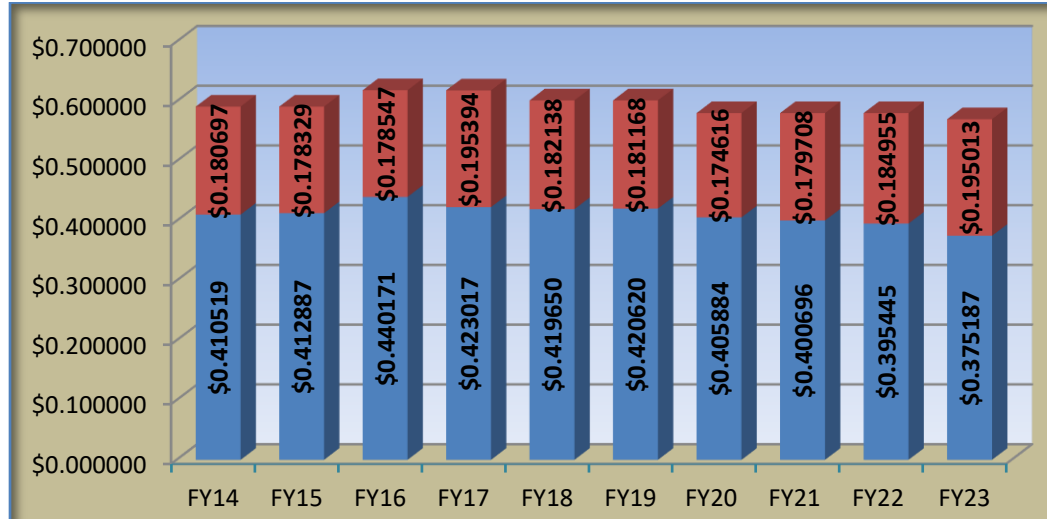
- Ad Valorem Property Taxes - Revenue collected from property taxes is the largest component of the General Fund, comprising 40% of revenues in FY2022-2023. This includes current and delinquent tax payments as well as penalties and interest. This revenue is calculated based on information from the Certified Tax Roll received July 25th from the Tarrant Appraisal District (TAD). The certified roll reflects all taxable property in the City as of January 1, 2022. After the roll is received, the tax rate is set by the City Council based on both the debt rate required to pay the City's General bonded indebtedness and funds needed for maintenance and operations for the use and support of the General Fund.
- In FY2022-2023, valuations increased by 11%, compared to an increase of 7% in FY2021-2022. In the FY2022-2023 budget, the adopted tax rate of \$0.57020 per 100 of valuation decreases the tax rate by \$0.0102 from last year's rate of \$0.5804. The rate is a result of the higher valuations and will ensure that the quality service levels and programs are maintained, and debt service requirements are met.
- The proposed tax rate for FY2022-2023 is **\$0.5702/\$100** of valuation. The tax rate distribution for FY2022-2023 compared to FY2021-2022 is as follows:

	<u>FY2022-23</u>	<u>FY2021-22</u>
Maintenance and Operations:	\$0.375187/\$100	\$0.395445/\$100
Interest & Sinking	\$0.195013/\$100	\$0.184955/\$100
TOTAL TAX RATE:	\$0.57020/\$100	\$0.580400/\$100

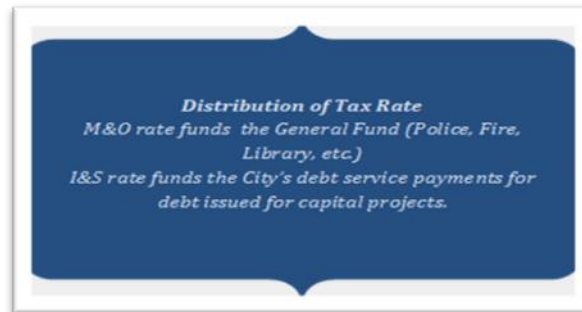
BUDGET OVERVIEW – BUDGET-IN-BRIEF

Estimated collections for the current year have been computed at approximately 100% of net taxable value for the interest and sinking (I&S) portion of the tax rate. The City's historical tax rate and distribution is shown below:

PROPERTY TAX DISTRIBUTION HISTORY



Please see Budget Ordinances and Notices section for computation of tax rates



10 YEAR HISTORY OF PROPERTY TAX RATES

	M&O	I&S	TOTAL
FY14	\$0.410519	\$0.180697	\$0.591216
FY15	\$0.412887	\$0.178329	\$0.591216
FY16	\$0.440171	\$0.178547	\$0.618718
FY17	\$0.423017	\$0.195394	\$0.618411
FY18	\$0.419650	\$0.182138	\$0.601788
FY19	\$0.420620	\$0.181168	\$0.601788
FY20	\$0.405884	\$0.174616	\$0.580500
FY21	\$0.400696	\$0.179708	\$0.580404
FY22	\$0.395445	\$0.184955	\$0.580400
FY23	\$0.375187	\$0.195013	\$0.570200

BUDGET OVERVIEW – BUDGET-IN-BRIEF

As shown in the table below and the Assessed Value of Taxable Property Graph, City valuations have experienced growth in the last ten years. In FY2020, values came in at 13.8% over FY2019, in FY2021 values came in at 1.5% over prior year, and in FY2022, valuations increased 7% over prior year.

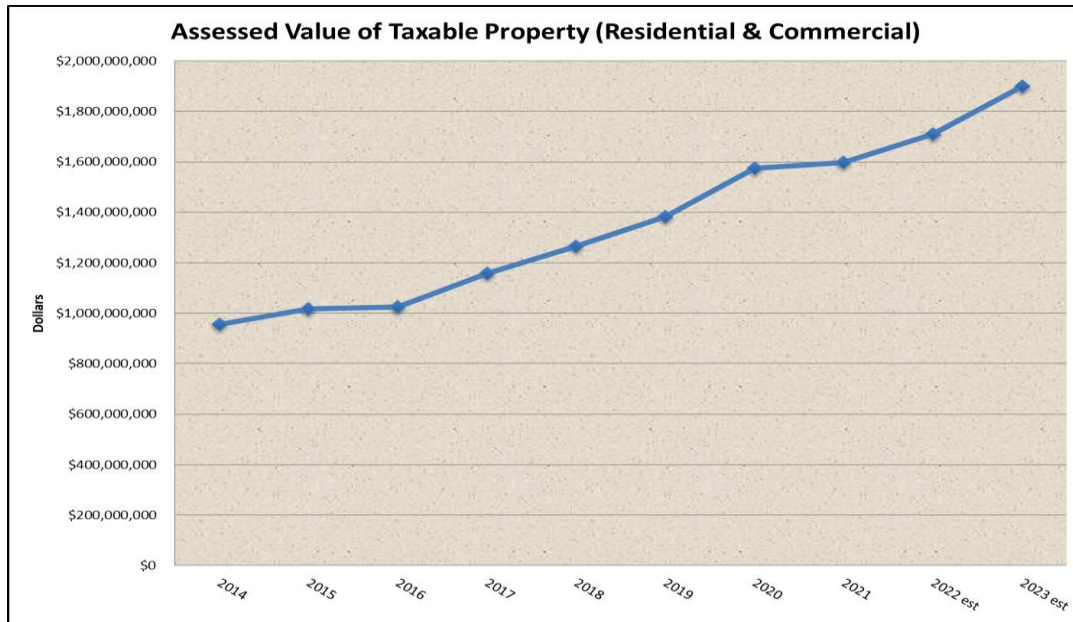
In Tax Year 2022, Fiscal Year 2022-23, certified values from Tarrant Appraisal District came in at 11% over prior year. The City's collection rates for property taxes are strong at approximately 99% annually.

TABLE OF TRENDS IN ASSESSED VALUES, RATES, AND LEVIES

Year Ending Sept. 30	Assessed Value of Taxable Property (Adjusted)	Tax Rate/\$100 of valuation	Tax Levy	Current Year's Taxes Collected	% Current Levy Collected
2014	\$ 956,468,332	0.591216	\$ 5,699,054	\$ 5,627,816	98.75%
2015	\$ 1,016,667,348	0.591216	\$ 5,986,464	\$ 5,926,599	99.00%
2016	\$ 1,024,630,104	0.618718	\$ 6,325,757	\$ 6,262,499	99.00%
2017	\$ 1,157,125,543	0.618411	\$ 7,051,792	\$ 6,969,084	98.83%
2018	\$ 1,265,325,039	0.601788	\$ 7,487,384	\$ 7,401,975	99.20%
2019	\$ 1,382,731,351	0.601788	\$ 8,040,121	\$ 8,014,638	99.68%
2020	\$ 1,573,355,021	0.580500	\$ 8,780,923	\$ 8,693,114	99.00%
2021	\$ 1,597,254,264	0.580404	\$ 8,894,923	\$ 8,810,156	99.05%
2022 est	\$ 1,708,914,183	0.580400	\$ 9,309,528	\$ 9,216,433	99.00%
2023 est	\$ 1,898,387,000	0.570200	\$ 9,936,528	n/a	n/a

The average taxable value of a home in Watauga this year is \$194,833, an increase of 12%, or \$20,990 from last year's average taxable value of \$173,843. The amount of annual City property tax on the average home at the proposed tax rate of \$0.5702/\$100 is \$1,110, up \$102 from prior year. This represents a monthly cost of \$92.50, or \$3.04/day for the City to provide services such as the day to day operations of the City including 24-hour police, fire and EMS Service, public works, parks and recreation, library services, building inspections, code compliance and other essential City services.

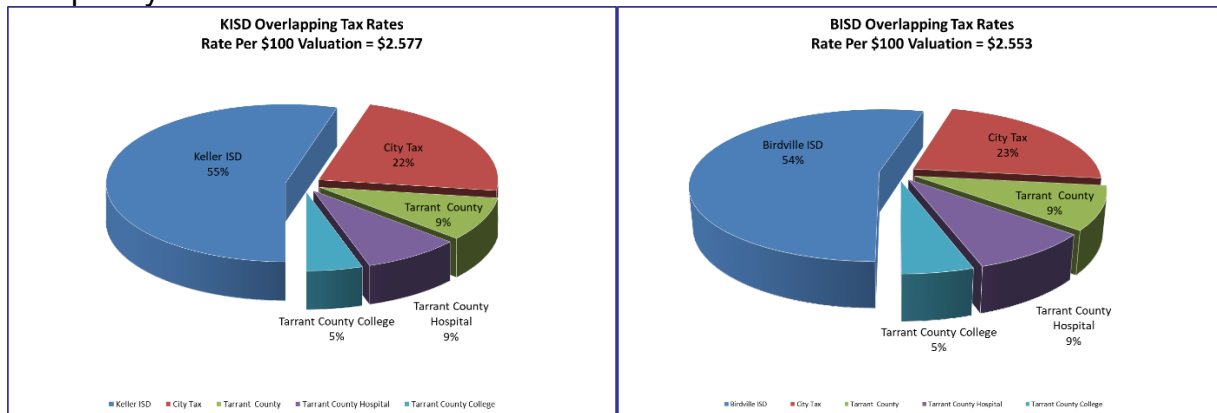
BUDGET OVERVIEW – BUDGET-IN-BRIEF



The City is landlocked and approximately 96% built out, however, in the City and surrounding area, there has been substantial growth in residential and commercial property valuations over the last several years. In future years, growth is forecasted to slow to 3-5% annually.

Ad valorem taxes are billed October 1 of every year and are due on or before January 31 of the next calendar year. Projections for delinquent tax revenues for those collected after January 31 are based on conservative prior years' experience, as well as interest and penalties on delinquent ad valorem taxes.

The City is located in two different independent school districts (ISDs); so overlapping property taxes vary by what section of the City in which a property is located. The City's portion has historically been less than one-fourth of the entire property tax bill for the area. The prior year tax rate distribution is listed below:



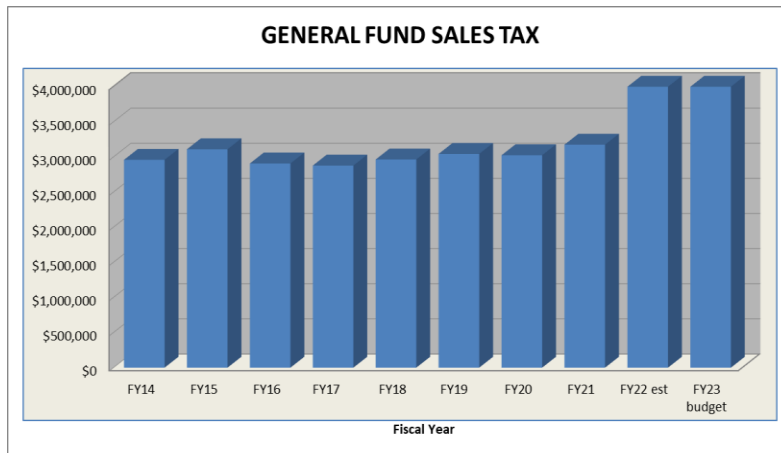
The City offers a \$40,000 senior citizen exemption from assessed values and has incorporated the over-65 and disabled citizen tax freeze. All other exemptions for disabled persons and veterans are as stipulated by State law.

BUDGET OVERVIEW – BUDGET-IN-BRIEF

Sales Tax Collections

The second major financial consideration that guides the development of the budget for the upcoming year is the projection of sales tax revenues. The City's 1.25% share of all local taxable sales are remitted by merchants to the State Comptroller's Office and then distributed to the City on a monthly basis. Sales tax revenues comprise 30% of General Fund (GF) revenues. The City has experienced better than anticipated sales tax and we are forecasting FY2021-2022 sales tax revenues to end the year approximately 7% higher than FY2020-2021 actuals. Sales Tax for FY2022-2023 is projected to be 3% above the current year forecast for the 1.25 cent sales tax.

In May, 2021, voters approved a one and one quarter cent sales and use tax for general government services. This allows for additional revenue to operate and provide public services. The additional ¼ sales tax is used for general government services and will provide funds for continuing street maintenance.



Sales Tax revenue for the City is subject to the general economic environment of the DFW Metroplex. The City continues to see growth in economic activity for current businesses, attraction of new businesses, and online sales tax growth. The gains from sales tax are also attributable to inflation with the higher cost of goods and services.

Other taxes - Include receipts from the operation of bingo halls in the City.

Utility Franchise Fees – This revenue category consists of a percentage of local gross receipts remitted to the City by each privately owned utility (electric, telephone, gas, waste and recycling collections, and cable) providing services to Watauga citizens for their use of the City's right-of-way. This can be the right-of-way used by the companies for their utility lines or the use of our streets for their vehicles. Revenues are based on terms of a franchise agreement between the City and each utility. The majority of franchise revenue is based on a percentage of gross revenues from the utilities.

Projected revenues for these fees are generally based on population estimates. Recently, weather conditions and the economy have been significant factors in a decline of revenues as citizens have been more frugal in utilization of resources, which has led to lower utility revenues. In addition, the Texas Legislature passed Senate Bill 1152 which undercut the collection by cities of right-of-way rental fees from companies that provided both cable and telecom services. Beginning January 1, 2020, these companies now pay the greater of the two charges measured on a statewide basis, but not both and the City has seen a significant decline in these revenues as a result. We are anticipating the

BUDGET OVERVIEW – BUDGET-IN-BRIEF

revenues to increase slightly in FY2022-2023 due to an increase in solid waste collection franchise fees. These fees currently total 5% of General Fund revenues.

Licenses and permits – This includes construction permit fees, animal licenses, electrical and plumbing licenses and other licenses and permits. Over the last few years, this revenue has fluctuated due to construction activity in the City; however, as the City is approximately 96% built out, this revenue is not expected to increase substantially. However, the City has experienced an increase in construction permits related to renovations last year.

Projections are based on the established historical base of issued permits and the expectations of inspectors and economic development staff for new permits and buildings. In FY2021-22, a 70-home subdivision is planned for construction and will continue through FY2022-23. This revenue source is estimated to bring in 4% of General Fund revenues for FY2022-23.

Intergovernmental revenue - Intergovernmental revenue consists of a payment-in-lieu-of-tax (PILOT) from the enterprise funds based on a percentage of revenues from the water and sewer utility systems and the storm drain system. This is similar to the fee charged to other utilities for the use of City right-of-ways except for City-owned utilities. Projections are based solely on revenues projections for those revenue generators. Such funds total 3% of General Fund revenues.

Charges for services – These charges include recreation fees, fees paid by developers as reimbursements for City services, charges for emergency medical service (EMS), and various other service charges. Service Charges account for about 6% of General Fund revenues. Projections are based on historical use of City services as well as rates charged by the City on such services. EMS services have been outsourced to Emergicon, which handles all billing and initial collections. Ambulance revenues have experienced growth of approximately 20% the past couple of years due to increased collection activity and the City running a second ambulance beginning in FY2020-21.

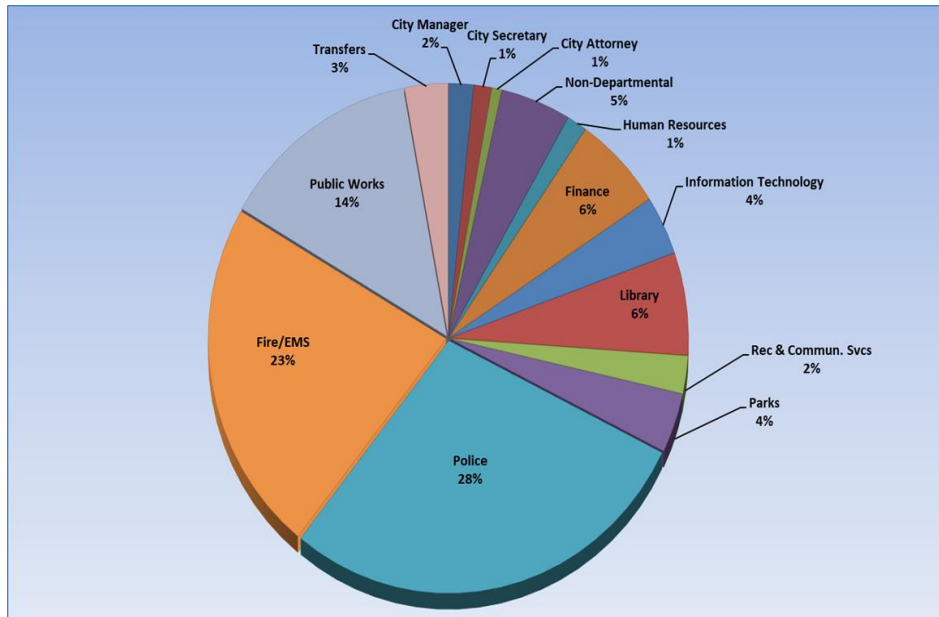
Fines and Forfeitures - Include fines levied by the Municipal Judge for misdemeanor offenses occurring with the City and those collected on citations issued for code enforcement. Fines for overdue library books were discontinued in FY2020-21. Other fees are also included in this category for certain items relating to municipal court. Fines and forfeitures make up approximately 4% of General Fund revenues for fiscal year 2023.

Miscellaneous revenue – This includes interest earned on the investment of General Fund cash, proceeds from the sale of surplus City property, cell phone tower rent revenues and other various revenues. Interest earnings are expected to increase in FY2022-23 due to the rising interest rates and comprise 2% of total revenues.

Transfers In – Transfers in are comprised of funds transferred from another fund for general and administrative fees or obligations that the General Fund provides. The contributing funds include the proprietary funds (Water and Sewer, Storm Drain) and special revenue funds (Crime Control and Economic Development Fund). These are projected at 5% of General Fund Revenues.

BUDGET OVERVIEW – BUDGET-IN-BRIEF

General Fund Expenditures



The operating expenditures (including transfers) for the General Fund total \$16,464,895. This is a \$1,557,420, or a 12.3% increase over last year's budgeted expenditures, including transfers. Personnel expenditures make up 72% of the General Fund's budget. As

mentioned previously, the City is striving to restore positions that were unfunded as a cost saving measure in in FY2019-20 and FY2020-21. A total of 3.75 full-time equivalent positions were added to the general fund this year, of which 1.25 full-time equivalents were restored and funded. Additional positions are funded by ARPA grant funding that will be absorbed in the general fund budget over the next several years. SAFER grant expenditures increased due to the funding percentage being reduced from 35% to 0% in the second quarter of fiscal year 2022-23. In the FY2022-23 budget, medical insurance costs were increased by 21.1%. This amount is reflected in the budget but will be partially offset by premium cost sharing with the employees. A 3% salary increase, and civil service step increases are also included in the adopted budget. Police and Fire expenditures make up 52% of the General Fund Budget.

The General Fund expenditures include \$60,000 of contingency funds for unforeseen events or emergency purchases during the year. Transfers will be made this year to the Capital Projects Fund to pay for the debt service for the Rufe Snow Street Project, a joint City of Watauga and City of North Richland Hills project. Additionally, the transfer will cover miscellaneous engineering services. A transfer from General Fund to other funds include a transfer to the Capital Projects Fund for sidewalk replacements in the amount of \$150,000 and street maintenance in the amount of \$250,000.

Beginning in the FY2020-2021 budget process and continuing this year, all line items in non-departmental division were evaluated and have been moved to the managing department that handles that expense item. This was a reallocation and had no overall impact on the budget. A City Attorney division was created last fiscal year and related expenses were moved from non-departmental for transparency purposes. There was a substantial decrease in city attorney expenses due to contracting with a new legal firm in FY2021-2022.

BUDGET OVERVIEW – BUDGET-IN-BRIEF

There will be a utilization of fund balance in the amount of \$216,775 for this year and the projected ending fund balance for FY2022-23 is \$7,057,913, which equates to 43% of operating expenditures in reserves. This is above the minimum target policy of twenty-five percent (25%) by approximately \$3 million which may be used in future budgets for one-time expenditures.

General Fund Debt Service Fund

As discussed in the General Fund section above, the City bases its ad valorem tax rate on the certified appraisal roll provided by the Tarrant Appraisal District (TAD). A combined tax rate is adopted each year by the City Council that funds 1) the use and support of the general fund (maintenance and operations rate) and 2) to finance the City's Debt Service Fund (referred to as Interest and Sinking, or I&S rate) for payment of annual principal and interest due on outstanding general indebtedness. This is the portion obligated for debt service payments and is projected on payments as specified in debt obligations. The fund receives a transfer-in from the Economic Development Corporation for their payment of various economic development and parks projects within the City.

The City has existing long-term debt issued for the construction of capital facilities, infrastructure, and vehicles and equipment. The debt service requirement for principal and interest payments and fiscal agent charges for totals \$3,617,348. This amount includes debt service for the 2022 Certificates of Obligation debt issuance for projects included in the General Capital Project Fund and listed below. The ending fund balance is projected to be \$729,770.

General Capital Projects Fund

The General Capital Projects Fund provide the basic resource for general government projects such as streets, parks, public facilities, equipment, and other infrastructure needs. Many of these projects are funded from debt issuance proceeds and the remaining are funded by a transfer in from the General Fund. Other revenues include interest income on investments, and proceeds of the sale of surplus property.

The following projects will be funded this year:

- ✓ This year the sidewalk program will be funded at \$150,000, an increase of \$50,000 over prior year.
- ✓ Engineering costs have been funded at \$30,000 in anticipation of additional needs throughout the City.
- ✓ Continuation of the Whitley Road street projects, parks projects are funded by the 2016, 2018, and 2020 Certificates of Obligation proceeds. These projects are continued from prior years.
- ✓ The Hightower Street Project has been added to the Capital Improvement Plan this year and engineering costs will be funded by the proposed 2022 Certificates of Obligation debt proceeds.

BUDGET OVERVIEW – BUDGET-IN-BRIEF

- ✓ The continuation of the food business park project at Capp Smith Park are funded by the 2020 Certificates of Obligation debt issuance.
- ✓ The \$5.0 million proposed 2022 Certificates of Obligation will fund street projects, the fleet facility expansion project, and capital outlay such as equipment, public safety equipment and vehicles.

General capital projects and equipment expenses for this year are projected at \$11,701,449. The ending Fund Balance is forecast to be \$4,165,898. See the General Capital Projects Fund for a more detailed description.

Strategic Initiative Fund

The Strategic Initiative Fund was created in FY2015-2016 to fund the strategic initiatives identified as priorities by Council. The funding source for this fund is through General Fund transfers. This year, fund balance in the Strategic Initiative Fund will provide for the planned expenditures. Expenditures in this fund include \$30,000 for the home revitalization program through the Tarrant County HOME program. The fund will continue to fund Council initiatives in future years.

Special Revenue Funds

Economic Development Corporation

The Economic Development Corporation is funded by a ¼ cent sales tax and funds economic development activities and quality of life projects in the City. Voters approved a 1/2 cent sales tax under Section 4B of Article 5190.6, Vernon's Texas Civil Statutes with an effective date of October 10, 1994. In May, 2012, Voters approved a reallocation of 1/4 cent for the Watauga Parks Development Corporation to go towards Street Maintenance, effective October 2012. In FY2018-19, the Corporation was renamed to the Watauga Economic Development Corporation. Funds can only be used for economic development activities and projects and funds are administered under the supervision of the Economic Development Corporation Board of Directors. The City Council retains final oversight authority and must approve the EDC's programs and expenditures.

Sales tax revenues are projected to be \$952,000 for FY2022-FY2023. The ¼ cent share of all local taxable sales are remitted by merchants to the State Comptroller's Office and then distributed to the City on a monthly basis. This represents approximately 99% of total revenue for the Economic Development Corporation Fund.

The budget for this fund includes funding for the completion of various economic development initiatives as guided by the Corporation's strategic plan that was developed in FY2019-20 and updated in FY2020-21. Expenditures are budgeted at \$508,750. The ending fund balance is projected to be \$2,164,168.

BUDGET OVERVIEW – BUDGET-IN-BRIEF

The EDC Capital Fund Budget includes \$10,000 in contingency funding for projects that may be considered for funding for the fiscal year. The projected ending fund balance is \$23,860.

Street Maintenance Fund

This fund was originally established on October 1, 2012 to account for ¼ cent sales tax reallocated from the Parks Development Corporation, now the Economic Development Corporation. At a special election on May 12, 2012, the voters approved this tax under Section Chapter 327 of the Tax Code.

In November, 2020 a measure was presented to voters to reallocate the ¼ cent dedicated street maintenance sales tax to economic development. The voters chose not to reallocate the tax and as a result, the street maintenance dedicated sales tax was abolished effective January 1, 2021. The source of funding for streets will be cash flowed from the general fund in future years. Fund balance reserves will provide funds for street maintenance this fiscal year until funds are depleted. Street maintenance projects funded for the year total \$595,000, leaving an ending fund balance of \$910.

Crime Control and Prevention District Fund

The Watauga Crime Control and Prevention District (WCCPD) was established in March, 1996 under Local Government Code Chapter 363 and reauthorized most recently on May 1, 2021 to account for a one-half sales tax to fund officers and purchase additional equipment and supplies for law enforcement purposes. The fund is administered by a Board of Directors, which is current made up of the Mayor and all Council Members.

The sales tax represents 99% of total revenue for the WCCPD. Sales tax revenues generated from this ½ cent sales tax are projected at \$1,875,000, an increase of 16.5% over prior year budget and 7% over forecast FY2022 receipts. Total revenues are forecast to be \$1,945,000. The FY2022-2023 operating budget is \$2,042,650 and ending fund balance is projected to be \$1,140,252. A new Mental Health Officer position is funded by the WCCPD this fiscal year, as well as three replacement vehicles.

Library Donation Fund

Revenues represent donations made by customers as part of utility bill payment. Funds are used to purchase additional library supplies such as books, audio and video, periodicals, and other types of supplies. Projections are based on historical trend of donations, which have declined in the last several years.

Estimated revenues received by donations for this fund are expected to be \$6,000 and make up approximately 98% of the Library Donation's fund's total revenues. The proposed budget expenditure of \$10,000 will leave an estimated ending fund balance of \$47,857.

BUDGET OVERVIEW – BUDGET-IN-BRIEF

PEG Fee Fund

This fund was created in FY2017-2018 to comply with SB1087 and to account for a 1% PEG (public, educational or governmental) fee received from Cable Providers operating in the City. Revenue estimates are conservative. Fees are estimated to be \$35,000 for FY2022-2023. Expenditures are budgeted at \$10,000 this fiscal year for capital projects. Expenditures can only be spent on capital items for the local access channel as described by federal law. Estimated ending fund balance is \$116,630.

Municipal Court Revenue Funds

Revenues for the Security Fund, Technology Fund, and Truancy Prevention, and Jury Fund come from a \$4.90, \$4.00, \$5.00, and \$0.10 fee, respectively, on each citation for which there is a conviction. Thus, as citations fluctuate up or down, these revenues are increased or decreased. For FY2022-23, forecasted revenues are \$57,300 for all of these funds combined.

For each municipal court fund, funds can be used for only specific purposes that are outlined under the provisions of the Code of Criminal procedures or changes under Senate Bill 346. Expenses are for technology improvements for the Court office, a portion of the Juvenile Case Manager salary, a part-time Deputy City Marshal and upgraded ticket writers. The total budget for this year is \$83,710, leaving combined fund balances of \$221,669.

Traffic Safety Fund

In June, 2019, legislation passed by the 86th Texas Legislature (House Bill 1631) affected cities that have automatic photographic enforcement programs. The City's contract was terminated June 1, 2019 when the law to ban photo enforcement programs became effective. In Fiscal Year 2020-21, the City used the remaining fund reserve balance to fund the traffic safety program and expenses in the amount of \$350,000 were incorporated into the General Fund budget last fiscal year. The Birdville Independent School District and Keller Independent School District will cover the school crossing guard program in FY2021 and beyond.

Grant Funds

In FY2019-2020, the City received a Staffing for Adequate Fire Emergency Response (SAFER) Grant Award that provides for 75% funding of six Fire/EMS positions for the first 2 years of the grant, and 35% of funding for the 3rd year of the grant. The SAFER Grant Fund, is estimated to recognize \$63,600 in revenues and expenditures this fiscal year. In February, 2023, the grant funding reduces to 0%, thus increasing the general fund portion of funding for these positions.

The City received a **CARES Act** Grant for reimbursement of COVID-19 response expenditures in the amount of \$1,307,350 that was expended in fiscal years 2019-20

BUDGET OVERVIEW – BUDGET-IN-BRIEF

and 2020-21. The City earned and expended all of the funds by December 31, 2020 as outlined in the CARES Act funding guidelines.

The **American Rescue Plan Act Coronavirus Local Fiscal Recovery Funds (CLFRF)** provides funding to local governments to broadly respond to the COVID-19 public health emergency and restore governments to pre-pandemic staffing levels and for the provision of general government services. Two tranches of payments will be made to local governments serving populations under 50,000. The City will receive a total of \$6.066 million in CLFRF funding over the next two years. The City received \$3.033 million in August, 2021 and the second tranche is expected August of 2022. In July 2022, the City Council approved the Spending Plan Framework for the ARPA funds. In FY2022-2023, \$4,108,200 has been budgeted in revenues and expenditures, of which 67%, or \$2,766,000 are infrastructure projects that will commence and continue over the next few years. These include the lead pipe identification project, enhanced funding for a water and sewer project, and the park vista drainage project. Additional funding is provided for personnel programs to target recruitment and retaining staff, leave bank reduction programs, and equipment such as personal protective equipment for the fire department and a generator for the water tower.

Proprietary Funds

Storm Drainage Fund

A \$11.00 fee per month per residential utility account was adopted through the Code of Ordinances, to enhance drainage of properties within the City. Commercial accounts are charged a uniform rate, but the amount charged is based on impervious area. The fee is billed and collected through the Utility Billing Office and is 99.8% of the Storm Drain Utility Revenues. Projections are based on the active accounts and rate charges. The last fee review was conducted in FY2020.

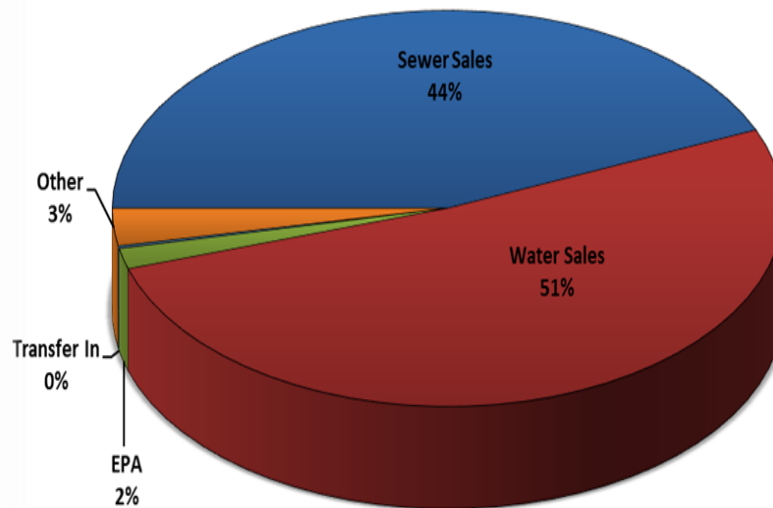
Total charges for services are forecast to be \$1,480,000 for service charges, with total revenues of \$1,482,000. The operating expenditure budget is \$814,900. This year, \$2,706,160 in capital projects are included in the budget to include the drainage portion of Whitley Road Phase 2-4, and the Drainage Master Plan. The projected ending fund resources will be \$1,251,335 if all budgeted capital projects are completed.

BUDGET OVERVIEW – BUDGET-IN-BRIEF

Water and Sewer Fund

The Utility Billing Office bills and collects revenues from the sale of potable water and the disposal of sewage discharge for single and multifamily residential buildings and commercial facilities inside the City. Projected revenues for these fees are generally based on population estimates, although weather conditions play a significant factor in revenues actually received. The City is 96% built out and increases in customer accounts are projected to remain fairly flat in future years.

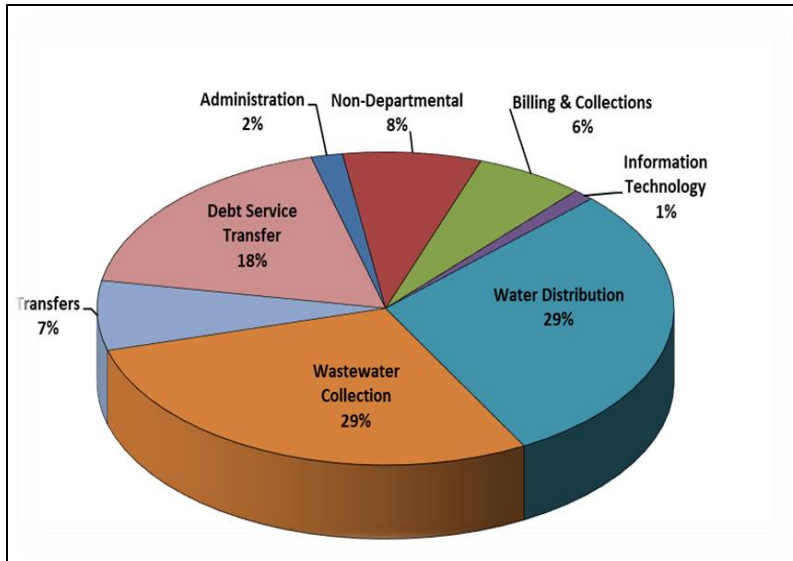
Water and sewer sales



constitute 95% of the Water and Sewer Utility Fund revenues. Other revenues such as penalty revenue, service charges, interest and transfers make up 5% of the total revenues. Total charges for water and wastewater services are forecast to be \$9,040,000, with total revenues of \$9,511,000 and total available resources are \$12,244,312. A rate increase is not included in this budget. A rate model review is underway, and a rate increase will be presented in the second quarter of Fiscal Year 2023 if needed. The City contracts with the City of Ft. Worth for wastewater treatment and the City of North Richland Hills for water purchases.

Expenditures for water purchases and sewer treatment services also vary based on customer usage and weather. Total expenses are estimated as \$9,593,859. These expenditures include an increase in our wholesale water by 3% and an increase our wholesale wastewater costs by 11% by the City of Ft. Worth. These costs will be monitored closely to ensure the costs can be absorbed in the current appropriations.

BUDGET OVERVIEW – BUDGET-IN-BRIEF



Three positions in this fund were unfunded in FY2020-2021 and one additional position is being restored in FY2022-23. Transfers to the Debt Service Fund are included to cover debt service payments.

The Water and Sewer fund was in a reserve recovery mode due to increased wastewater treatment costs attributed to inflow and infiltration issues in recent years. The fund is

currently at the appropriate reserve level with the ending fund balance expected to be \$2,650,453 which is a 28% reserve level at the end of FY2022-2023. The City's reserve policy is to ensure a 25% reserve level in this fund.

Fleet Interlocal Agreement Fund

In FY2019-2020, the City contracted with three surrounding cities to provide fleet services. The City estimates revenues to be \$105,000 and estimates expenses to be at \$85,500. Ending fund resources are projected at \$23,860.

Water and Sewer Debt Service Fund

The Utility Fund debt service requirement for FY 2022-2023 is \$1,804,434 and will be funded by a transfer from the Water/Sewer operating fund and fund balance reserves. The fund balance at the end of the year is expected to be \$34,948. Debt service is paid for those issuances that fund wastewater improvements identified in the 5-year Capital Improvement Plan. The 2022 Certificates of Obligation will provide funding for a jetvac truck and will increase the debt payment slightly over the next 5 years.

Water and Sewer Capital Projects Funds

Total available resources are projected at \$8,271,721 which includes remaining proceeds from a debt issuance of \$7.325 million that occurred in summer of 2017 to provide funding for various water and sewer infrastructure projects and the 2019 debt issuance of \$8.390 million, and the 2022 Certificates of Obligation funding in the amount of \$.550 million. These projects are currently underway and are expected to be substantially completed at the end of FY2022-23. Total expenditures are budgeted at \$6,946,911 and include the water and wastewater projects that were identified and prioritized in the City's 5-year Capital Improvement Plan. An estimated \$140,000 in estimated water and sewer main

BUDGET OVERVIEW – BUDGET-IN-BRIEF

repairs and maintenance is budgeted this year. The ending fund balance will be \$1,324,810 in this fund if the planned projects are completed by September 30, 2023. Unused funds will roll over to the next fiscal year until the projects are completed.

Joint Use Facility Fund

The City of Watauga and City of North Richland Hills jointly maintain a transfer station for water. A maintenance reserve of \$60,000 per year is scheduled. These reserves are transferred in annually from the Water/Sewer operating fund. Reserves are used for pump replacements and other maintenance, as necessary.

Equipment Replacement Fund

This year the City continues the use of the Equipment Replacement Fund that began in FY2013-2014, but on a smaller scale. The City maintains an equipment replacement fund for use in the purchase of rolling stock, equipment, facility needs such as HVAC and roofing, and technology replacement with a minimum cost of \$5,000 and a useful life of at least five years. This fund is designed to provide on-going financing for replacement equipment once it reaches its expected life span. The Equipment Replacement Fund purchases these items and then charges the acquiring fund a prorated amount based on the cost and useful life of the equipment. These are reflected as transfers in from other funds and charges for services. This year we are utilizing this fund for the purchase of rolling stock, equipment, technology, and facility needs in the amount of \$515,000. Some of the items funded this year were carried over from prior year.

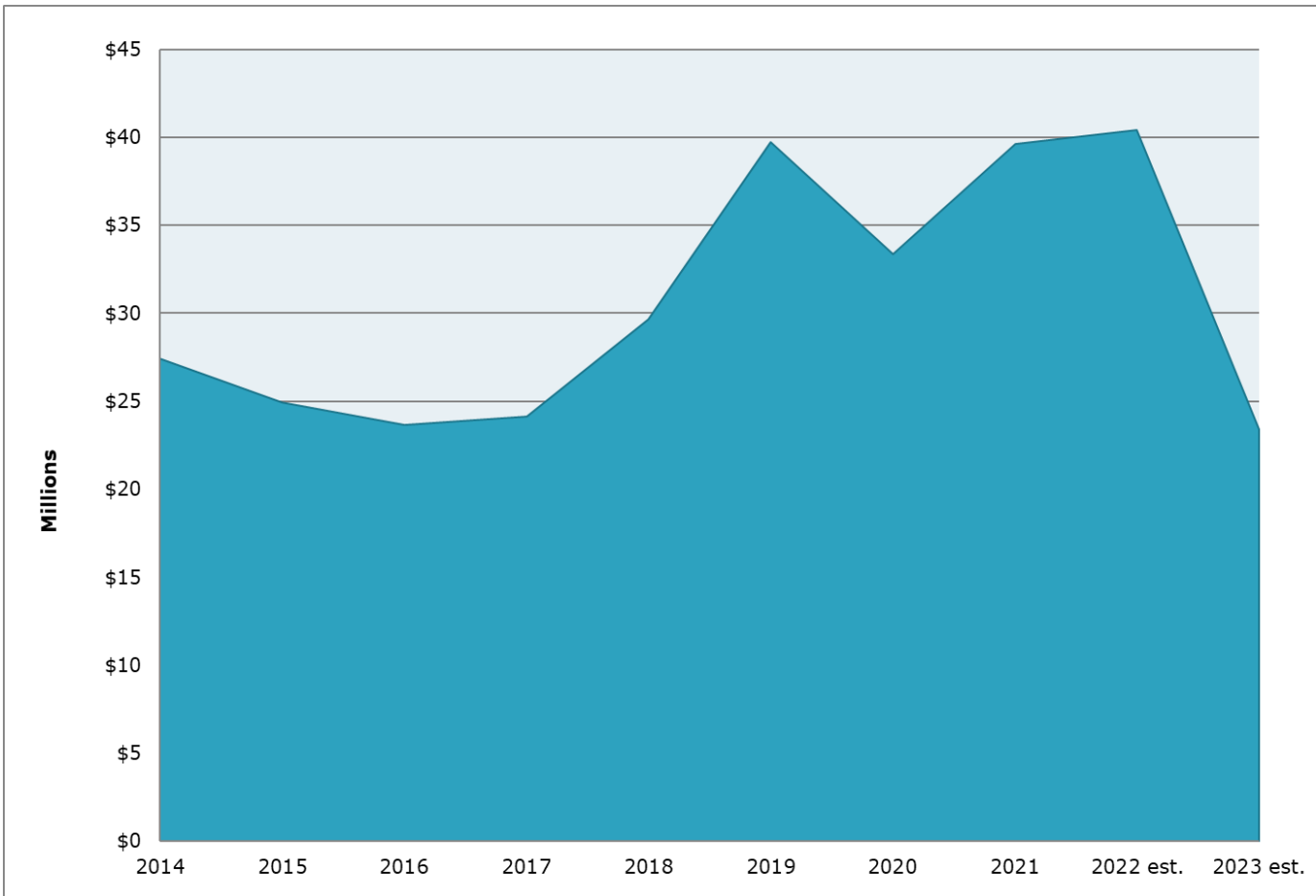
The City utilized some of the legacy fund balance to balance the General Fund and Crime Control District fund in FY2019-20 and FY2020-21. In addition, the General Fund and Crime Control District fund did not transfer the annual payment for capital items in the last several fiscal years. These amounts will be transferred and made whole in future years as economic conditions improve. The forecasted ending Fund Balance is \$1,320,059.

Conclusion

This Budget in Brief is a summary of the major highlights of the 2022-23 Fiscal Year Budget document. This budget contains the significant budget changes and new and expanded requests submitted by departments this fiscal year. The summaries by fund and departmental detail can be found in the fund sections of this document.



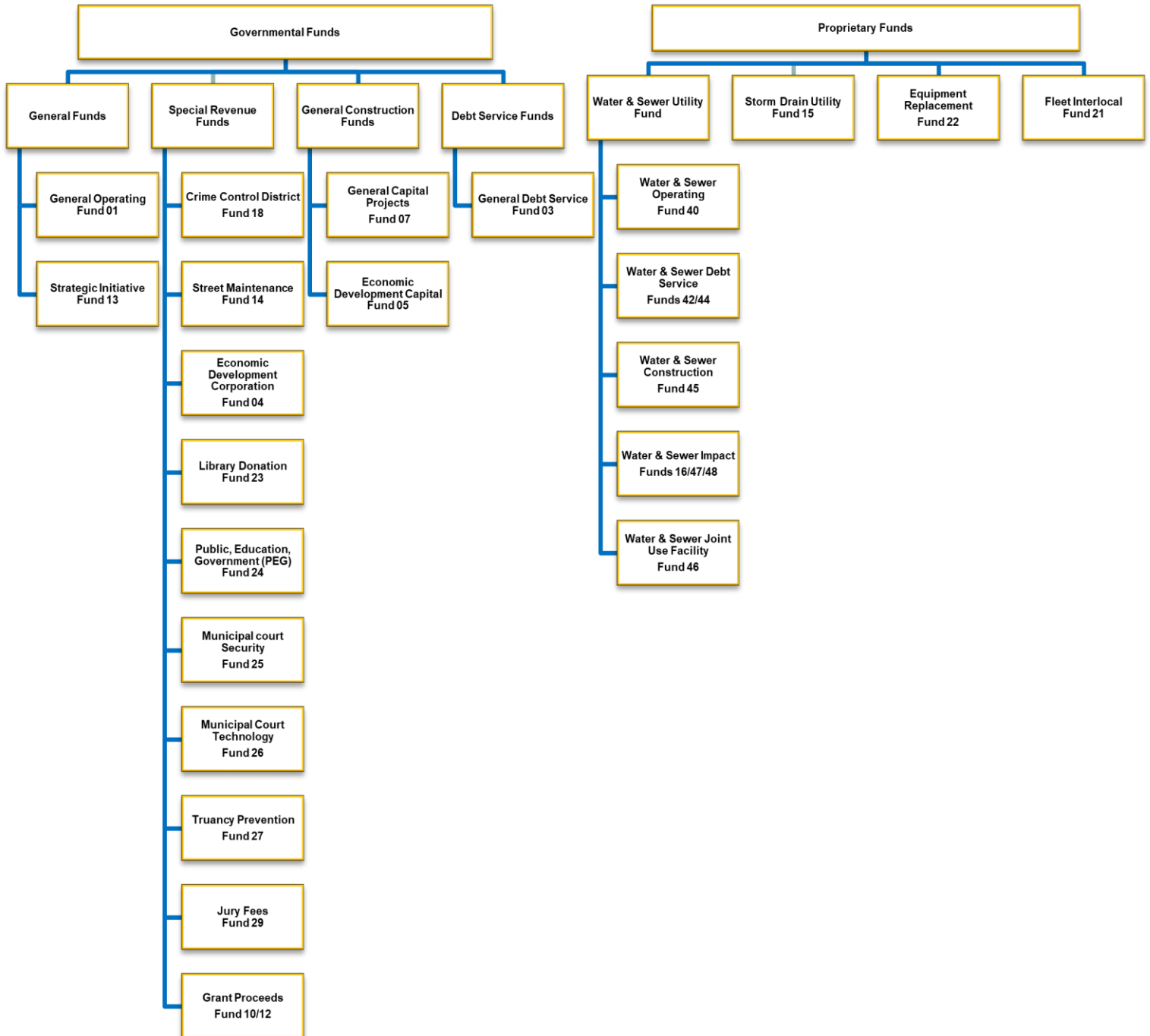
AVAILABLE RESOURCES AT FISCAL YEAR END



Total estimated resources at the end of FY2022-2023 are expected to be \$23,695,534 if all capital projects are completed. Of this amount, \$7,418,999 is required fund balance per the City's financial fund balance policies. The drawdown of fund balance planned for this year totals \$17,019,436 and will be used for various capital projects and equipment replacement needs. More information on these projects can be found in the Capital Projects Fund tab in this budget document.

FINANCIAL FUND STRUCTURE

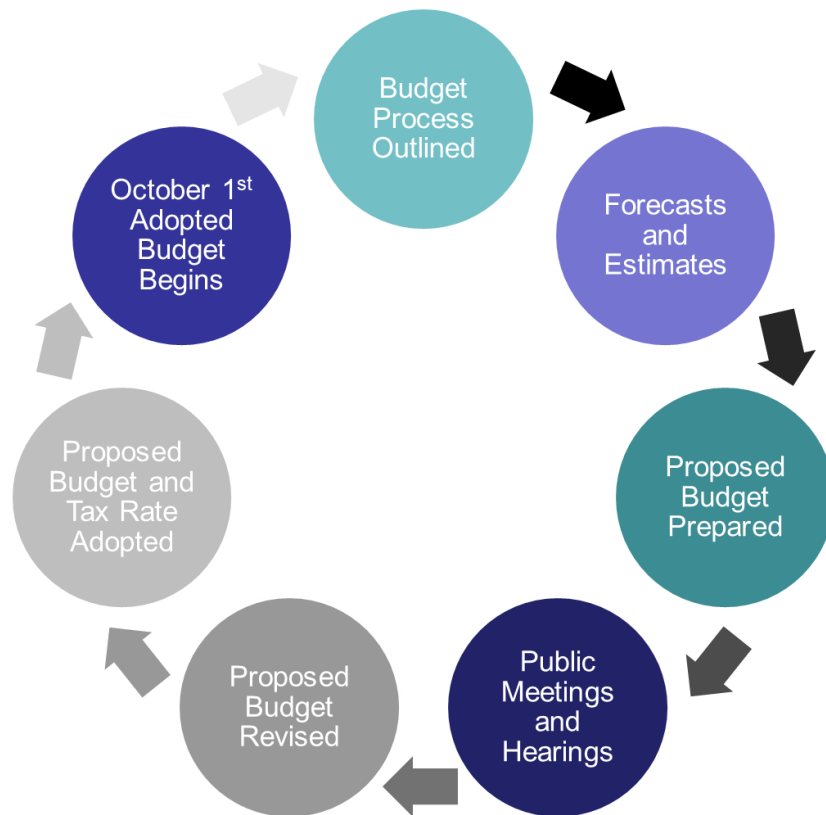
The City uses and appropriates annually for the following fund types, which are shown graphically and then defined:



BUDGET CALENDAR

The Budget Calendar is an integral part of the City's Financial Cycle:

In August-September, City Council meets to prepare and review strategic goals and priorities for implementation during the budget process for the next fiscal year that begins in March. Finance staff prepares the budget kick-off in March. During this kickoff meeting, departmental staff is given direction from the City Manager on budget priorities and goals set by Council. Department staff begins work on preparing their current year estimates and budget requests for the upcoming year. Planning documents such as Capital Outlay Plan, Personnel Improvement Plan, and Capital Improvement Plan are developed or updated during this time.



BUDGET CALENDAR 2022-2023

Date	Group Affected	Action Needed	Requirement
City Wide Budget			
Mon, Mar 14, 2022	Bond/COP Committee	Update COP needs and estimates	Due date April 15, 2022
March - April 2022	Bond/CIP Committee/Engineer	Update CIP projects and estimates	Due date April 29, 2022
Mon, Apr 18, 2022	Directors / FD / CM	Budget Kick-Off	
Mon, Apr 18, 2022	Directors / FD / CM	Budget training (As needed on individual basis)	Optional Refresher (contact Finance)
April - May 2022	Directors/FD/CM	Personnel Improvement Plan Update	
Fri, May 13, 2022	Directors / FD	Baseline Budgets & Year End Projections Due	
Thu, May 26, 2022	Directors/FD	New & Expanded Requests Due	
April - May 2022	TAD / FD	Preliminary TAD Taxable Values are received (Finance Department begins Tax Rate Analysis)	Tarrant Appraisal District submits preliminary tax values to cities
Fri, May 27, 2022	FD	Preliminary Revenue Estimates	
Fri, Jun 10, 2022	FD/CM	Finance Department submits preliminary consolidated budget to CMO	
6/15-6/22 2022	Directors/FD/CM	Budget Request Discussions	Meeting with City Manager & Directors (Finance Director to allow departments)
Sat, Jun 25, 2022	CM/CC	Budget Retreat	City Manager meets with Council to discuss budget priorities
6/20/022	CM/CC/Directors	CIP, COP, Debt	Workshop
Mon, Jul 25, 2022	TAD / FD	Certified Appraisal Roll Received Tax Rate Calculations and Revenue estimates (revisions to the Budget are made as necessary)	
Wed, Jul 27, 2022	CM	Final Decisions & Budget Message Prepared	
Mon, Aug 1, 2022	FD / CM	Submit Preliminary Budget to CSO/Council	Article IX Sec. 9.02B. Home Rule Charter
Mon, Aug 1, 2022	CSO for CC	Publish Notice of Availability of the proposed budget document for public inspection	8/1/2022 Article IX Sec. 9.02C. Home Rule Charter
Wed, Aug 3, 2022	CC/Directors/CM	Budget Presentations Workshop (Budget Highlights & Tax Rate and Department Budgets)	
Wed, Aug 3, 2022	CC	Meeting of City Council to discuss tax rate (if above no new revenue rate, take record vote and schedule public hearing)	
Sun, Aug 7, 2022	CSO for CC	Publish "NOTICE OF 2022 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF WATAUGA (1st quarter page notice in newspaper and on TV and Website, if available)	Chapter 26 Sec. 26.06(b) Property Tax Code (published at least 7 days before public hearing) 14 days
8/22/2022 if needed	CC/CM/FD	User Fee Workshop	Discuss Utility Rate model and proposed user fee changes
Mon, Aug 22, 2022	CC	Public Hearing on Budget/Tax Rate (Announce date, time, and place of the meeting it will vote on proposed tax rate)	Chapter 26 Sec. 26.06(a) Property Tax Code
Mon, Aug 22, 2022	CC/Directors/CM	Planning documents workshop	PIP
Mon, Aug 22, 2022	CC	Public Hearing on Budget - Must be 15 days after submission to CSO	Article IX Sec. 9.02E. Home Rule Charter Chapter 26 Sec. 26.06(a) Property Tax Code SB2 new requirement - over 3.5% (Must be 78 days before November election)
Mon, Sep 12, 2022	CC	Public Hearing on Tax Rate (Reading of Ordinance to Adopt Budget) Meeting to adopt tax rate (Taxing unit must adopt tax rate by the later of September 29, or the 60th day after receiving certified appraisal roll)	By September 15th by City Ordinance
Sat, Oct 1, 2022	ALL	Budget Implementation	

BUDGET CALENDAR 2022-2023

Date	Group Affected	Action Needed	Requirement
Crime Control District			
Fri, May 13, 2022	Directors / FD	Baseline Budgets due	
Fri, May 13, 2022	Directors / FD	New & Expanded Requests Submitted	
Fri, May 20, 2022	FD	Finance Dept. submits budget requests to CMO	
Tue, May 24, 2022	CM/Director/FD	Discussion of Budget	
Mon, Jun 6, 2022	CCD	Crime Board Workshop Meeting (Set the date for Public Hearings on proposed WCCPD Budget)	Meeting at 5:30PM
Fri, Jun 10, 2022	CSO for CCD	Publish Notice of Public Hearing	Sec. 363.204(b) Local Government Code (Not later than 10th day before hearing) 10 days
Mon, Jun 20, 2022	CCD	Public Hearing (meeting at 5:30PM)	Sec. 363.204(a) Local Government Code (Not later than 100th day before fiscal year begins) 102 days
Mon, Jul 11, 2022	CCD	Budget Adoption (meeting at 5:30PM)	Sec. 363.204(d) Local Government Code (Not later than 80th day before the fiscal year begins) 80 days
Mon, Jul 11, 2022	CC	Budget Acceptance	Sec. 363.204(e) Local Government Code (Not later than 10th day after CCD Adopts) 0 days
Fri, Jul 29, 2022	CSO for CC	Publish Notice of Public Hearing	Sec. 363.205(b) Local Government Code (Not later than 10th day before hearing - must allow 10 days before PH) 11 days
Mon, Aug 8, 2022	CC	Public Hearing	Sec. 363.205(a) Local Government Code (Not later than 45th day before fiscal year begins) 53 days
Mon, Aug 22, 2022	CC	Budget Adoption	Sec. 363.205(d) Local Government Code (Not later than 30th day before fiscal year begins) 39 days
Sat, Oct 1, 2022	ALL	Budget Implementation	
Economic Development Corporation			
Wed, May 4, 2022	CM / FD	Baseline Budgets submitted	
Wed, May 4, 2022	CM / FD	New & Expanded Requests Submitted	
Fri, May 6, 2022	CM/FD	Finance Dept. submits budget draft to CM	
Tue, May 17, 2022	EDC	Budget Workshop (Submit Budget to Board)	Set Public Hearing and Adoption dates
Fri, Jun 10, 2022	CSO for EDC	Publish Notice of Public Hearing	11 days before PH (no requirement)
Tue, Jun 21, 2022	EDC	Public Hearing	
Tue, Jul 19, 2022	EDC	Budget Adoption	60 days after submitted to Board (63 days) and allow 30 days before Council Adoption (34 days)
Thu, Jul 21, 2022	FD/CSO	Submit EDC Budget to CSO for Council agenda	30 days prior to Council adoption (32 days)
Mon, Aug 8, 2022	CC	Budget Acceptance	Set Public Hearing and Adoption dates
Fri, Aug 12, 2022	CSO for CC	Publish Notice of Public Hearing	10 days
Mon, Aug 22, 2022	CC	Public Hearing & Budget Adoption	At least 30 days after Board submits budget to City Secretary (32 days)
Sat, Oct 1, 2022	ALL	Budget Implementation	
City Council Dates			
Mon, May 9, 2022			DEPARTMENTAL
Mon, May 23, 2022			CITY SECRETARY
Mon, Jun 13, 2022			CITY COUNCIL
Mon, Jun 27, 2022			FINANCE
Mon, Jul 11, 2022			WEDC BOARD
Mon, Jul 25, 2022			WPCCD BOARD

REQUIRED DISCLOSURE

Local Government Code 140.0045: Itemized of certain expenditures required in certain political subdivision budgets.

	Actual FY20-21	Estimate FY21-22	Budget FY22-23
Notice required by law to be published in a newspaper by the political subdivision or a representative of the political subdivision	\$8,994	\$8,000	\$9,000
Directly or indirectly influencing or attempting to influence the outcome of legislation or administrative action, as those terms are defined in Section 305.002, Government Code	\$.00	\$.00	\$.00



REVENUES AND EXPENDITURES SUMMARY

ALL FUNDS

All Funds - Revenues	Combined Total All Funds
Estimated Beginning Resources	\$40,714,970
<u>Estimated Revenues</u>	
Taxes / Assessments	9,993,720
Sales Tax	7,647,000
Licenses and Permits	602,300
Franchise Fees	912,500
Intergovt Revenue	503,000
Charges for Service	11,760,160
Fines & Forfeitures	687,900
Interest on Investments	326,850
Grant Revenue	7,971,800
Miscellaneous	855,500
Operating Transfer In	3,442,200
Revenues	44,702,930
Total Available Resources	85,417,900

Total Revenues include ARPA and Safer Grant Funds and Tarrant County Grant funds for Street Projects.

All Funds - Expenditures	Combined Total All Funds
<u>Estimated Expenditures</u>	
City Manager	279,280
City Secretary/Admin	369,050
City Attorney	140,000
Public Works Bldg. Maint.	1,042,300
Human Resources	222,600
Public Works - Dev. Svcs.	223,510
Economic Development	59,050
Strategic Initiative Projects	30,000
Finance	584,810
Municipal Court	508,670
Library	1,087,200
Rec & Comm Svc	395,710
Parks	629,030
Police	6,527,800
Fire / EMS	3,742,380
Public Works	1,236,280
Public Works - Fleet	409,750
Non-Departmental	1,736,155
Information Technology	728,750
Billing & Collection	585,760
Water Operations	2,818,615
Wastewater Operations	2,745,114
Grant Expenditures	979,800
CARES/CLFRF Grant xfer	-
Operating Transfer Out	3,442,200
Sub Total Operating	30,523,814
Capital Projects/Equip	25,719,770
Debt Service	
Principal Payments	4,192,000
Interest Payments	1,293,782
Fiscal Agent Fees	3,000
Sub Total Debt Service	5,488,782
Total Expenditures	61,722,366

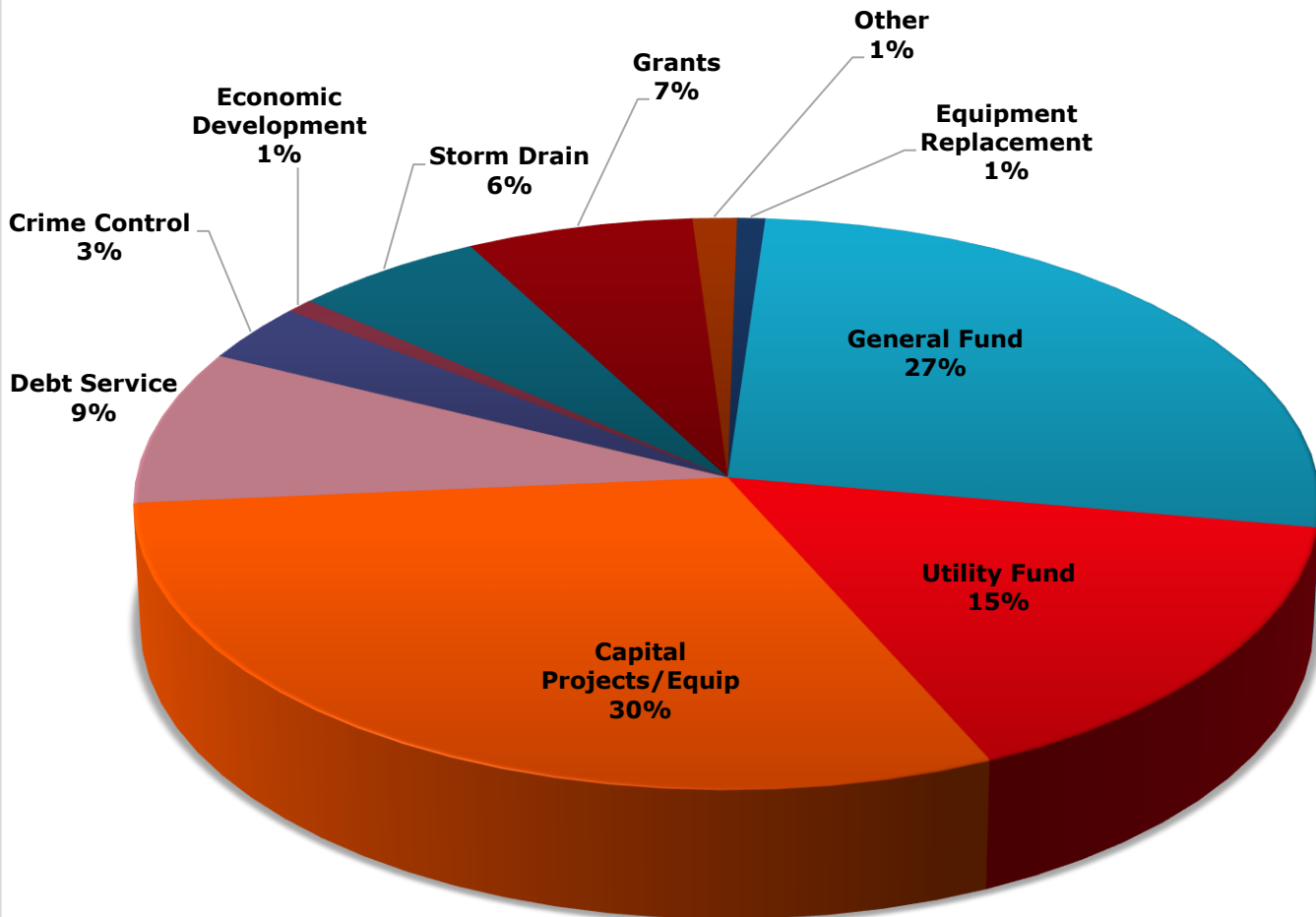
**COMBINED SUMMARY OF REVENUES AND EXPENDITURES
ALL CITY FUNDS FOR FISCAL YEAR 2022-2023**

All Funds -	General Fund	Strategic Initiative Fund 13	W/S Utility Fund 40	EDC Sales Tax Fund 04	Crime Control District Sales Tax Fund 18	Storm Drain Utility Fund 15	Street Maintenance Fund 14	Capital Projects Fund 07	W/S Constr Fund 45	Internal Service Fund 22
Estimated Beginning Resources	\$7,274,688	\$70,722	\$2,733,312	\$1,713,418	\$1,237,902	\$3,290,395	\$595,910	\$11,482,347	\$7,981,721	\$1,692,399
Estimated Revenues										
Taxes / Assessments	6,571,720									
Sales Tax	4,820,000			952,000	1,875,000		-			
Licenses and Permits	602,300									
Franchise Fees	877,500									
Intergovt Revenue	503,000				-					-
Charges for Service	1,047,500		9,040,000			1,480,000				87,660
Fines & Forfeitures	630,600									
Interest on Investments	50,000	-	10,000	2,500	4,000	2,000	-	100,000	150,000	5,000
Grant Revenue								3,800,000		
Miscellaneous	327,500		451,000	5,000	66,000		-	-	-	
Operating Transfer In	818,000	-	10,000	-	-		-	485,000	140,000	50,000
Revenues	16,248,120	-	9,511,000	959,500	1,945,000	1,482,000	-	4,385,000	290,000	142,660
Total Available Resources	23,522,808	70,722	12,244,312	2,672,918	3,182,902	4,772,395	595,910	15,867,347	8,271,721	1,835,059
Estimated Expenditures										
City Manager	279,280		-							
City Secretary/Admin	198,950		170,100							
City Attorney	110,000			30,000						
Public Works Bldg. Maint.	1,042,300						-	-		-
Human Resources	222,600									
Public Works - Dev. Svcs.	223,510									
Economic Development	-			59,050						
Strategic Initiative Projects		30,000								
Finance	584,810									
Municipal Court	424,960									
Library	1,077,200									
Rec & Comm Svc	395,710									-
Parks	629,030			-						-
Police	4,673,400				1,854,400		-	-		-
Fire / EMS	3,742,380						-	-		-
Public Works	653,380					542,900	-	40,000		-
Public Works - Fleet	324,250						-	-		
Non-Departmental	782,375		745,280	-		198,500	10,000		-	
Information Technology	615,760		112,990				-	-		
Billing & Collection			585,760							-
Water Operations			2,818,615							
Wastewater Operations			2,745,114							
Grant Expenditures										
CARES/CLFRF Grant xfer										
Operating Transfer Out	485,000	-	2,416,000	419,700	38,000	73,500	-	-	-	-
Sub Total Operating	16,464,895	30,000	9,593,859	508,750	1,892,400	814,900	10,000	40,000	-	-
Capital Projects/Equip					150,250	2,706,160	585,000	11,594,449	6,946,911	515,000
Debt Service										
Principal Payments								67,000		
Interest Payments										
Fiscal Agent Fees										
Sub Total Debt Service	-	-	-	-	-	-	-	67,000	-	-
Total Expenditures	16,464,895	30,000	9,593,859	508,750	2,042,650	3,521,060	595,000	11,701,449	6,946,911	515,000
Change in Fund Balance	(216,775)	(30,000)	(82,859)	450,750	(97,650)	(2,039,060)	(595,000)	(7,316,449)	(6,656,911)	(372,340)
Est. Ending Resources	7,057,913	40,722	\$2,650,453	\$2,164,168	\$1,140,252	\$1,251,335	\$910	\$4,165,898	\$1,324,810	\$1,320,059
% operating expenditures	43%		28%							
\$ Requirement	\$4,116,224	\$0	\$2,398,465	\$98,850	\$378,480	\$162,980	\$0	\$0	\$0	\$0
%Policy Requirement	25.00%	0.00%	25.00%	20.00%	20.00%	20.00%	0.00%	0.00%	0.00%	0.00%
OVER/UNDER REQUIRE	\$2,941,689	40,722	\$251,988	\$2,065,318	\$761,772	\$1,088,355	\$910	\$4,165,898	\$1,324,810	\$1,320,059
FUND BALANCE CHANGE %	-3.0%	-42.4%	-3.0%	26.3%	-7.9%	-62.0%	-99.8%	-63.7%	-83.4%	-22.0%

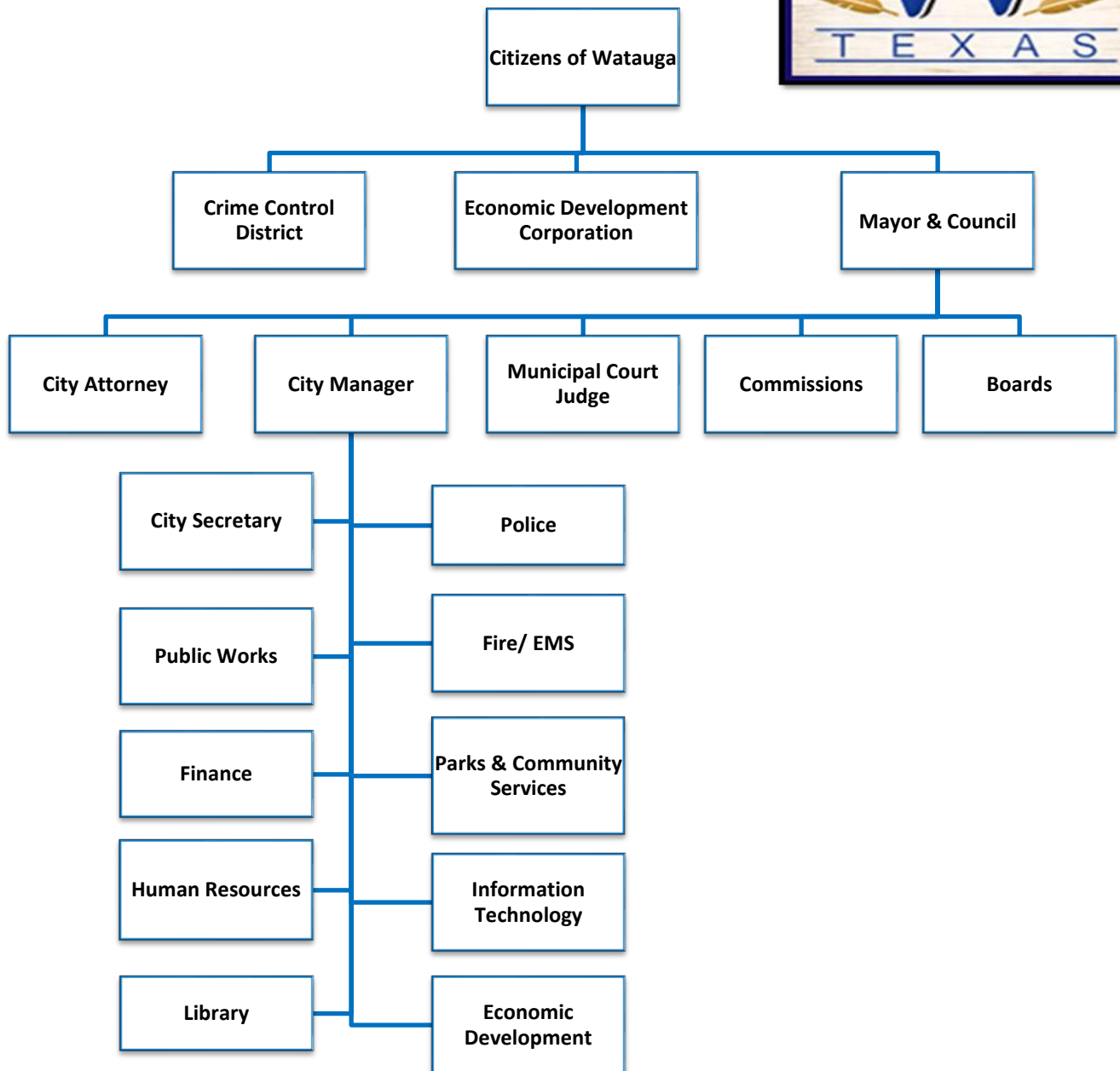
**COMBINED SUMMARY OF REVENUES AND EXPENDITURES
ALL CITY FUNDS FOR FISCAL YEAR 2022-2023**

All Funds -	W/S Joint Use	Fund	EDC Capital	Fleet ILA	Library	PEG Fee	Municipal	Traffic Safety	Grant Funds	10, GO	Debt Service	W/S Sewer	Combined Total
	Facility	Fund 46	Projects 05	Fund 21	Donation Fund 23	Fund 24	Court Funds 25/26/27/29	Fund 28	12	Fund 03	Debt Service 42/44	All Funds	
Estimated Beginning Resources		\$1,261,672	\$33,760	\$24,352	\$51,757	\$90,630	\$247,929	\$33,956	\$7,920	\$769,918	\$113,382		\$40,714,970
Estimated Revenues													
Taxes / Assessments										3,422,000			9,993,720
Sales Tax													7,647,000
Licenses and Permits													602,300
Franchise Fees						35,000							912,500
Intergovt Revenue													503,000
Charges for Service				105,000									11,760,160
Fines & Forfeitures							57,300	-					687,900
Interest on Investments		-	100	-	100	1,000	150	-	-	2,000	-		326,850
Grant Revenue									4,171,800				7,971,800
Miscellaneous					6,000			-					855,500
Operating Transfer In		60,000	-	-						153,200	1,726,000		3,442,200
Revenues		60,000	100	105,000	6,100	36,000	57,450	-	4,171,800	3,577,200	1,726,000		44,702,930
Total Available Resources		1,321,672	33,860	129,352	57,857	126,630	305,379	33,956	4,179,720	4,347,118	1,839,382		85,417,900
Estimated Expenditures													
City Manager													279,280
City Secretary/Admin													369,050
City Attorney													140,000
Public Works Bldg. Maint.													1,042,300
Human Resources													222,600
Public Works - Dev. Svcs.													223,510
Economic Development													59,050
Strategic Initiative Projects													30,000
Finance								-					584,810
Municipal Court							83,710						508,670
Library					10,000								1,087,200
Rec & Comm Svc													395,710
Parks													629,030
Police								-					6,527,800
Fire / EMS													3,742,380
Public Works													1,236,280
Public Works - Fleet				85,500									409,750
Non-Departmental			-	-				-					1,736,155
Information Technology													728,750
Billing & Collection													585,760
Water Operations													2,818,615
Wastewater Operations													2,745,114
Grant Expenditures									979,800				979,800
CARES/CLFRF Grant xfer													-
Operating Transfer Out		10,000					-	-	-		-		3,442,200
Sub Total Operating		10,000	-	85,500	10,000		83,710	-	979,800	-	-		30,523,814
Capital Projects/Equip		10,000	10,000	-		10,000			3,192,000				25,719,770
Debt Service													
Principal Payments										2,845,000	1,280,000		4,192,000
Interest Payments										770,348	523,434		1,293,782
Fiscal Agent Fees										2,000	1,000		3,000
Sub Total Debt Service		-	-	-	-			-	-	3,617,348	1,804,434		5,488,782
Total Expenditures		10,000	10,000	85,500	10,000	10,000	83,710	-	4,171,800	3,617,348	1,804,434		61,722,366
Change in Fund Balance		50,000	(9,900)	19,500	(3,900)	26,000	(26,260)	-	-	(40,148)	(78,434)		(17,019,436)
Est. Ending Resources		\$1,311,672	\$23,860	\$43,852	\$47,857	\$116,630	\$221,669	\$33,956	\$7,920	\$729,770	\$ 34,948		\$23,695,534
% operating expenditures													
\$ Requirement		\$0	\$0	\$0	-\$0	\$0	\$0	\$0	\$7,920	\$264,000	\$0		\$7,418,999
%Policy Requirement		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%		0.00%
OVER/UNDER REQUIRE		\$1,311,672	\$23,860	\$43,852	\$47,857	\$116,630	\$221,669	\$33,956	\$7,920	\$465,770	\$ 34,948		\$16,276,535
FUND BALANCE CHANGE %		4.0%	-29.3%	80.1%	-7.5%	28.7%	-10.6%	0.0%	0.0%	-5.2%	-69.2%		-41.8%

TOTAL EXPENDITURES BY FUND FY 2022-2023 - \$61,722,366



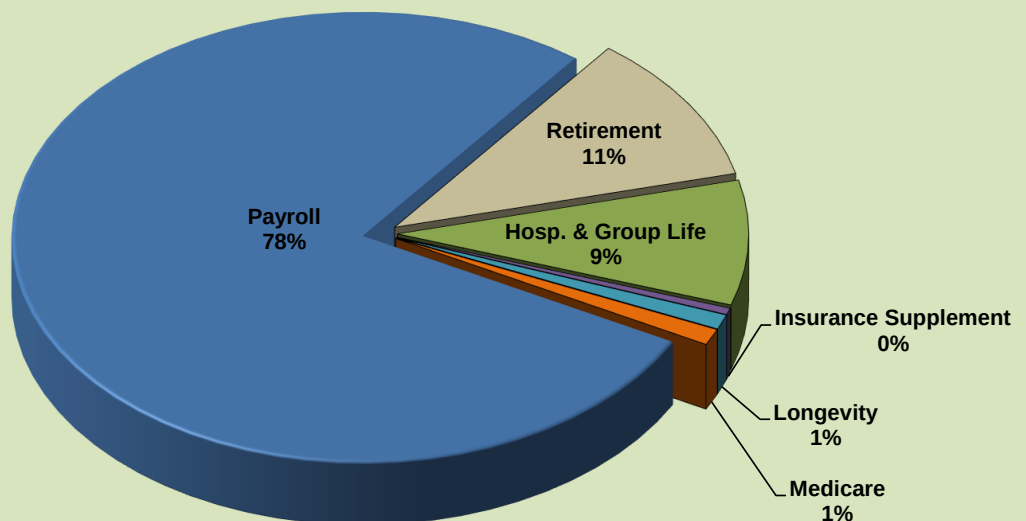
City of Watauga



PERSONNEL POSITIONS (Budgeted)

	<u>FY2021 BUDGET</u>		<u>FY2022 BUDGET</u>		<u>FY2023 BUDGET</u>	
	<u>Full Time</u>	<u>Part Time</u>	<u>Full Time</u>	<u>Part Time</u>	<u>Full Time</u>	<u>Part Time</u>
GENERAL FUND						
City Secretary	2.00		2.00		2.00	
City Manager	1.00	0.50	1.00		2.00	
*Human Resources	1.50		1.50		2.50	
*Development Services Division	1.50		2.50		3.50	0.25
Municipal Court Division	3.60		3.60	0.25	3.60	0.50
Finance	4.25	-	4.75	0.25	3.75	0.75
Information Technology	1.50		3.50		3.50	
Library	7.00	4.25	8.00	3.75	8.00	3.50
*Recreation and Community Services	2.00	1.00	2.50	1.75	4.50	1.25
*Parks	6.00	-	4.50	-	6.50	0.25
*Police Division	35.00	1.00	39.00	0.50	39.00	1.00
Fire / EMS Division (includes grant positions)	27.00		27.00		28.00	0.50
Public Works Streets Division	5.50		7.25		8.25	
Public Works - Fleet Services	3.00		3.00		4.00	
Public Works - Building Maintenance	7.00		7.00		8.00	
Total General Fund	107.85	6.75	117.10	6.50	127.10	8.00
ENTERPRISE FUNDS						
Drainage Utility	6.50	1.00	6.25	1.00	6.25	1.00
Water/Sewer Fund						
Administration	1.25		1.25		1.25	
Billing and Collections	7.50		7.50		7.50	
Information Technology	0.50		0.50		0.50	
Water Distribution	6.25		7.25		7.75	
*Sewer Collections	5.25		5.25		7.25	
Total Water/Sewer Fund	20.75		21.75		24.25	
Total Enterprise Funds	27.25	1.00	28.00	1.00	30.50	1.00
SPECIAL REVENUE FUNDS						
Crime Control District	11.00		11.00		12.00	
Traffic Safety	3.00	-	-	-		
Municipal Court Security	-		-			0.25
Municipal Truancy Prevention	0.40		0.40		0.40	
Total Revenue Funds	14.40	-	11.40	-	12.40	0.25
GRAND TOTAL	149.50	7.75	156.50	7.50	170.00	9.25
Est. Population	24,511		23,770		24,400	
Personnel Per Capita	0.006415		0.006899453		0.007346311	

Personnel Budget Breakdown \$15,844,750



* Department FTE totals include ARPA Funded Positions



GENERAL FUND

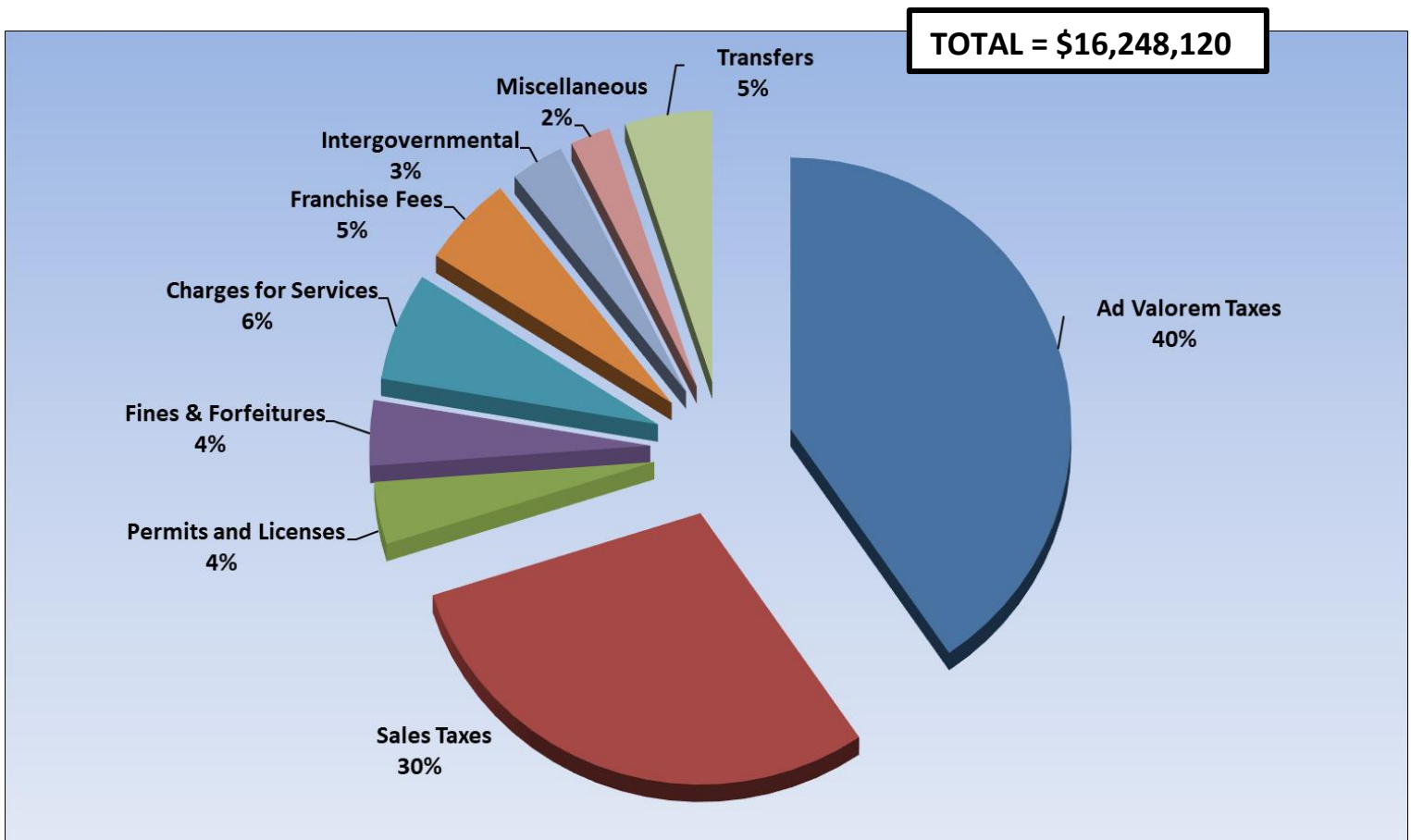
***STRATEGIC INITIATIVE
FUND***

GENERAL FUND

The General Fund is a Governmental Fund, which means that it is used to account for tax-supported activities that benefit all citizens. The General Fund is used to account for all revenues and expenditures not accounted for in other funds. It receives a greater variety of taxes and other revenues and finances a wider range of governmental activities than other funds. The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable and expenditures are recorded when the liability is incurred.

Where does the money come from?

GENERAL FUND REVENUES



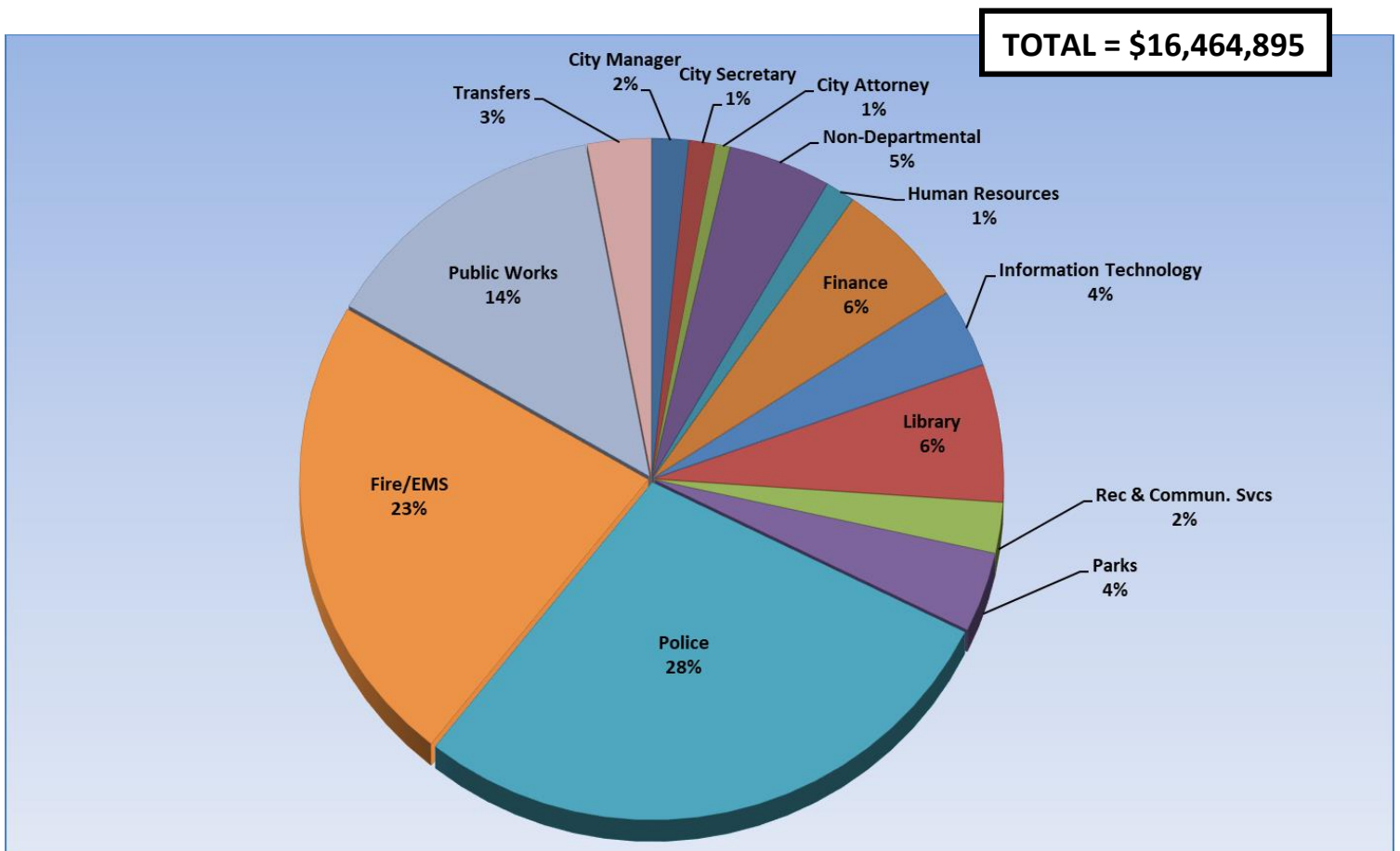
Revenues are forecasted at approximately 9.9% more than prior year, or by \$1,466,170 due in large part to anticipated sales tax increases as the economy continues to recover from the impact of COVID-19. Other revenues such as permits and fines and forfeitures are forecast to increase this year. Property tax revenue has been based on maintaining or reducing the City's current tax rate, and is expected to bring in approximately \$210,000 additional revenues at the FY2023 tax rate of \$0.570200/100 of valuation.

GENERAL FUND

Where does the money go?

GENERAL FUND EXPENDITURES BY DEPARTMENT

General Fund expenditures have increased by approximately 12.3% from prior year, or by \$1,557,420. A major component of this increase is the partial movement of the Safer Grant positions into General Fund and the restoring of various positions that were unfunded for the last several years as a cost saving measure. Utilitization of fund balance this year is forecasted at \$216,775.



GENERAL FUND BUDGET SUMMARY

	HISTORY		PROJECTED YEAR			BUDGET	CHANGE	
	2019-20 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 BA	2021-2022 Projected	2022-2023 Budget	FY2021-22 TO FY2022-23	
							\$	%
Fund Balance, October 1	\$ 4,276,165	\$ 5,280,069	\$ 6,176,396		\$ 6,947,353	\$ 7,274,688	\$ 1,098,292	
Revenues:								
Property Taxes	6,073,839	6,201,844	6,364,500		6,396,800	6,571,720	\$ 207,220	3.2%
Sales Taxes	3,024,650	3,518,672	4,118,000	500,000	4,680,000	4,820,000	\$ 702,000	17.0%
Permits and Licenses	501,024	776,461	569,000		615,000	602,300	\$ 33,300	5.9%
Fines & Forfeitures	560,003	568,795	564,900		608,500	630,600	\$ 65,700	11.6%
Charges for Services	724,789	833,166	776,000	175,000	949,600	1,047,500	\$ 271,500	35.0%
Franchise Fees	851,797	758,849	797,000		788,000	877,500	\$ 80,500	10.1%
Intergovernmental Revenue	503,500	503,500	502,600		502,600	503,000	\$ 400	0.1%
Miscellaneous	326,371	282,213	301,650		372,950	377,500	\$ 75,850	25.1%
Operating Revenues	\$ 12,565,973	\$ 13,443,500	\$ 13,993,650	\$ 675,000	\$ 14,913,450	\$ 15,430,120	\$ 1,436,470	10.3%
Operating Transfers-In:								
Transfers from Other Funds	827,792	755,781	788,300		788,300	818,000	\$ 29,700	3.8%
Water/Sewer, Storm, EDC, Traffic Safety								
Total Operating Revenues and Transfers-in	\$ 13,393,765	\$ 14,199,281	\$ 14,781,950	\$ 675,000	\$ 15,701,750	\$ 16,248,120	\$ 1,466,170	9.9%
Total Available Resources	\$ 17,669,930	\$ 19,479,350	\$ 20,958,346	\$ 675,000	\$ 22,649,103	\$ 23,522,808	\$ 2,564,462	12.2%
Expenditures:								
City Manager	276,807	368,360	246,920		152,880	279,280	\$ 32,360	13.1%
City Secretary	143,330	157,771	175,705	10,000	184,380	198,950	\$ 23,245	13.2%
City Attorney*	337,086	240,650	215,000	(100,000)	116,000	80,000	\$ (135,000)	-62.8%
City Attorney - Prosecutor*	52,112	55,321	35,000		30,000	30,000	\$ (5,000)	-14.3%
Non-Departmental*	806,393	706,255	733,615	0	718,500	782,375	\$ 48,760	6.6%
Human Resources	140,457	174,207	222,980		221,760	222,600	\$ (380)	-0.2%
Development Services	221,591	322,334	200,120		177,720	223,510	\$ 23,390	11.7%
Finance - Municipal Court Division*	384,373	346,050	399,255		394,955	424,960	\$ 25,705	6.4%
Finance	410,799	484,177	552,420		548,570	584,810	\$ 32,390	5.9%
Information Technology	326,736	371,960	548,590		510,010	615,760	\$ 67,170	12.2%
Library	762,199	811,551	946,500		913,300	1,077,200	\$ 130,700	13.8%
Recreation & Community Serv.	572,072	229,590	431,890		327,640	395,710	\$ (36,180)	-8.4%
Parks**	551,012	475,907	623,170		570,070	629,030	\$ 5,860	0.9%
Police Division	3,851,242	3,859,753	4,629,780		4,608,450	4,673,400	\$ 43,620	0.9%
Fire / EMS	2,090,285	2,299,948	2,890,330	137,000	3,027,730	3,209,380	\$ 319,050	11.0%
Fire /Safer Grant Positions	82,239	120,790	248,000		248,000	533,000	\$ 285,000	114.9%
Public Works - Street Division	444,047	394,857	534,590		469,790	653,380	\$ 118,790	22.2%
Fleet Maintenance	179,124	193,306	224,070		216,620	324,250	\$ 100,180	44.7%
Building Maintenance	745,456	819,210	834,540		823,040	1,042,300	\$ 207,760	24.9%
Operating Expenditures	12,377,361	12,431,998	14,692,475	47,000	14,259,415	15,979,895	\$ 1,287,420	8.8%
*City Attorney and City Attorney budgeted in non-departmental and Court through FY2020-2021 and moved to City Attorney in FY2021-2022								
Operating Transfers-Out								
To Capital Project Fund Debt&Eng		0	85,000		85,000	85,000	\$ -	0.0%
Operating Surplus/(Deficit)	\$ 1,016,404	\$ 1,767,283	\$ 4,475	\$ 628,000	\$ 1,442,335	\$ 183,225		
Transfers to Other Funds								
To Capital Project Fund Projects	0	100,000	100,000	900,000	1,000,000	400,000	\$ 300,000	100.0%
To Strategic Initiative Fund				0	0	0		
To Equipment Repl. - Current Year	12,500	0	30,000	0	30,000	0	\$ (30,000)	0.0%
Total Transfers to Other Funds	12,500	100,000	130,000	900,000	1,030,000	400,000	\$ 270,000	
TOTAL OPERATING & TRANSFERS	\$ 12,389,861	\$ 12,531,998	\$ 14,907,475	\$ 947,000	\$ 15,374,415	\$ 16,464,895	\$ 1,557,420	12.3%
Fund Balance, September 30	\$ 5,280,069	\$ 6,947,353	\$ 6,050,871	\$ (272,000)	\$ 7,274,688	\$ 7,057,913		
STRATEGIC INITIATIVE								
CHANGE IN FUND BALANCE	\$ 1,003,904	\$ 1,667,283	\$ (125,525)	\$ (272,000)	\$ 327,335	\$ (216,775)		
% OF EXPENDITURES	43%	56%	41%		51%	43%		

City Secretary Office Fund 01-010

City Council



City Secretary
1.00 FTE

Assistant to City
Secretary
1.00 FTE



GENERAL FUND

DEPARTMENT: ADMINISTRATION**DIVISION / ACTIVITY: CITY SECRETARY OFFICE – FUND 01-010****LOCATION:**

7105 Whitley Road
Watauga, Texas 76148
Phone Number: 817-514-5800

HOURS OF OPERATION:

Monday – Friday 8:00 A.M. – 5:00 P.M.
Extended hours for meetings and elections

MISSION / PROGRAMS / SERVICES:

The Mission of the Watauga City Secretary's Office is to ensure continuity in the municipal legislative process through the guardianship of City Council, Boards, Commissions, and Committees agendas, minutes, ordinances, resolutions, board appointments and elections, as well as to promote quality service to all customers in a cost effective and efficient manner.

- The City Secretary serves at the discretion of the City Council, and is responsible for attending the all City Council meetings and receives and addresses all complaints/concern in regard to City Services.
- The City Secretary manages and maintains all official records of the City such as:
 - Ordinances; Resolutions; Contracts; Agendas & Minutes; Liens; Mixed Beverage Licenses/Massage Establishment Licenses; Insurance Coverage and Claims
- City Secretary serves as the Chief Election Officer and Records Management Officer for the City

FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:

- New City Secretary hired in November 2021
- Audited Code of Ordinance and submitted codification
- Conducted General Election in May
- Conducted local Option Election in November
- Responded to Public Information Requests in accordance with the Texas Public Information Act
- Updated the election website in compliance with state law
- Developed operating budget for the upcoming year
- Adopted the TSLAC retention schedule
- Trained records liaisons on the TSLAC retention schedule
- Developed a records management plan
- Provided administrative support to City Council and Departments

FY2022-2023 GOALS/ OBJECTIVES:

- Conduct General and other elections as required
- Assistant to the City Secretary to continue education for MC certification
- City Secretary to graduate from TMC certification program
- City Secretary to continue education and start CMC certification
- Improve records management and better identify records through standardized naming convention
- Audit and identify records in City Hall storage
- Audit liens filed with Tarrant County

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Records management training
- Elections
- Texas Municipal Clerk training
- Code of Ordinances Codification

GENERAL FUND

DEPARTMENT: ADMINISTRATION
DIVISION / ACTIVITY: CITY SECRETARY OFFICE - FUND 01-010

EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 PROPOSED
Personnel	\$134,556	\$129,713	\$145,350	\$139,150	\$167,350
Supplies	\$914	\$574	\$900	\$750	\$1,250
Maintenance	\$0	\$0	\$0	\$0	\$0
Contractual/Sundry	\$7,860	\$27,484	\$29,455	\$44,480	\$30,350
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$143,330	\$157,771	\$175,705	\$184,380	\$198,950
PERSONNEL					
City Manager	0.50	0.00	0.00	0.00	0.00
Administrative Assistant	1.00	1.00	0.00	0.00	0.00
City Secretary	1.00	1.00	1.00	1.00	1.00
Assistant to City Secretary	0.00	0.00	1.00	1.00	1.00
TOTAL	2.50	2.00	2.00	2.00	2.00
PERFORMANCE MEASURES / SERVICE LEVELS					
Input / Demand	Actual 20-21		Budget 21-22	Projected 21-22	Budget 22-23
City Council Meetings Held (Regular, Workshop, Special)	48		45	46	45
Board/Commisson/Committee Meetings Held	49		40	60	50
Output/Workload	Actual 20-21		Budget 21-22	Projected 21-22	Budget 22-23
City Council Agenda Packets Prepared	46		45	48	51
City Council Minutes Prepared	45		45	42	46
Boards & Commission Agenda Packets Prepared	43		55	69	58
Boards & Commission Minutes Prepared	40		45	59	50
Resolutions Processed	67		55	32	40
Ordinances Processed	50		45	34	40
"Contact Us/Citizen Concerns" Requests Processed	87		70	66	70
Public Information Requests Processed	302		250	225	230
Property Claims Processed	5		10	7	10
Liability Claims Processed	3		5	5	5
Application for Board/Commtee/Commission Processed	35		35	29	30
Alcohol Beverage /Massage Establish. Permits Processed	30		35	25	30
Affidavits of Gross Alcohol Sales Processed	94		55	84	90
Efficiency Measures / Impact	Actual 20-21		Budget 21-22	Projected 21-22	Budget 22-23
Budget Per Capita	6.64		7.39	7.76	8.15
Budget Percentage of City Budget	0.33%		0.33%	0.35%	
Effectiveness Measures / Outcomes	Goals	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
Agenda Packets Processed Prior to Mtg	1, 3, 4	89	85	117	109
% of Depts Compliant w/Records Mngt.	1, 3, 4	100	100	100%	100%
Open Records Req. Processed-10 Days	1, 3, 5	302	250	225	230
Contact Us/Citizen Concerns Processed	1, 3, 4	87	70	66	70



GENERAL FUND

BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022

DEPARTMENT: ADMINISTRATION

DIVISION / ACTIVITY: CITY SECRETARY OFFICE - FUND 01-010

DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$22,000	Benefits, Retention, COLA, TMRS & Comp Adjustments
Office Supplies	Supplies		\$100	Inflation Adjustment
Publications	Supplies		(\$100)	Roberts Rule of Order Not Needed Adjustment
Publications	Supplies		(\$80)	Election Law Supplement Adjustment
Publications	Supplies		\$80	Municipal Clerk Supplement Adjustment
Publications	Supplies		\$140	Texas Law & Procedure Manual Supplement Adjustment
Publications	Supplies		(\$140)	Misc. Needs Adjustment
Misc. Equip/Furniture	Supplies	\$350		One-Time Purchase FY202-2023 (standing desk)
Special Services	Contractual/Sundry	(\$1,800)		Watauga 101 Every Other Year (not needed in 2022-2023)
Special Services	Contractual/Sundry	\$100		Notary Adjustment (City Secretary)
Travel Expense	Contractual/Sundry		(\$1,200)	Travel Needs Costs Adjustment
Dues & Subscriptions	Contractual/Sundry		(\$200)	TMCCP Membership Adjustment
Dues & Subscriptions	Contractual/Sundry		\$100	TMCA Membership Adjustment
Dues & Subscriptions	Contractual/Sundry		(\$200)	Misc. Needs Adjustment
Dues & Subscriptions	Contractual/Sundry		\$175	ARMA Membership Adjustment
Dues & Subscriptions	Contractual/Sundry		\$215	IMC Membership Adjustment
Dues & Subscriptions	Contractual/Sundry		\$50	NTMCA Membership Adjustment
Training	Contractual/Sundry		\$905	Training Needs Adjustment
Election Expenses	Contractual/Sundry	\$2,000		Election Expenses Adjustment
Printing & Binding	Contractual/Sundry		(\$250)	Minute Books Needs Adjustment
Contractual Services	Contractual/Sundry		\$1,000	Ordinance Modification Adjustment
TOTALS:		\$650	\$22,595	

\$23,245 NET INCREASE/DECREASE

Human Resources Fund 01-011

**Director of Human Resources
& Civil Service
0.50 FTE**



**Human Resources Coordinator
ARPA FUNDED
1.00 FTE**

**Human Resources Generalist
1.00 FTE**

**ARPA POSITION:
HR Coordinator**



GENERAL FUND

DEPARTMENT: ADMINISTRATION	
DIVISION / ACTIVITY: HUMAN RESOURCES – FUND 01-011	
LOCATION: 7105 Whitley Road Watauga, Texas 76148 Phone Number: 817-514-5819	HOURS OF OPERATION: Monday – Friday 8:00 A.M. – 5:00 P.M. As needed for accidents, Worker’s Compensation, and all other employee assistance as requested.
MISSION / PROGRAMS / SERVICES: The Human Resources Department is responsible for the following core services: Professional Development and Performance Management, Employee and Labor Relations, Risk Management, Compensation and Benefits and Workforce Planning. These include, but are not limited to: Recruitment, On-boarding, Workers’ Compensation, Unemployment Claims, Job Descriptions, Benefits, Employment Verification, Retirement, ADA, COBRA, FMLA, Performance Evaluations, Training, Workers’ Compensation, Safety, Compliance with Local Government Code Chapter 143 for Firefighters and Police Officers, Meet and Confer Negotiations, Personnel Records Management and recommending action on complex personnel issues including disciplinary issues and termination. The Human Resources Department is committed to delivering the highest quality of service to all departments, employees, applicants, and citizens. It supports the City of Watauga through recruitment, training and retention of a diverse and high performing workforce and management of employee benefits and compensation. Our goal is to make Watauga <i>A Great Place to Work</i> .	
FY2021-2022 HIGHLIGHTS/ACHIEVEMENTS: • Managed city wide covid cases – communications, procedure updates and tracking • Managed Workers Comp / First Aid and FMLA • Managed increased number of vacancies throughout the year • Successfully onboarded 22 + FT/PT employees throughout fiscal year • Completed promotional testing and entry exams for both Police and Fire • Transitions two new HR staff in the department • Coordinated city wide Cyber Security Training	
FY2022-2023 GOALS/ OBJECTIVES: • Obtain Human Resource Certifications • Address compensation, benefits within the city • Maintain compliance in Employment Law and Civil Service • Review and update the Inclement Weather Policy, Vacation and Sick Leave Policies • Work with Civil Service through Meet & Confer regarding sick leave liability • Complete ADA Certification • Set up an Employee Appreciation and Retention Program, including coordination of City Events	
MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS: • Continued Health Insurance Benefits premiums increase • Compensation review and equity review for tenured staff • Filling vacancies	

GENERAL FUND

DEPARTMENT: ADMINISTRATION					
DIVISION / ACTIVITY: HUMAN RESOURCES - FUND 01-011					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET
Personnel	\$111,968	\$120,523	\$130,600	\$129,540	\$131,900
Supplies	\$1,101	\$5,036	\$5,500	\$5,450	\$6,460
Maintenance	\$10	\$0	\$0	\$0	\$0
Contractual/Sundry	\$27,379	\$48,648	\$86,880	\$86,770	\$84,240
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$140,458	\$174,207	\$222,980	\$221,760	\$222,600
PERSONNEL					
Director of HR & CS	0.50	0.50	0.50	0.50	0.50
Human Resource Generalist	1.00	1.00	1.00	1.00	1.00
Human Resource Coordinator (ARPA Funded)	0.00	0.00	0.00	1.00	1.00
TOTAL	1.50	1.50	1.50	2.50	2.50
PERFORMANCE MEASURES / SERVICE LEVELS					
Input / Demand		Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
Number of Human Resources Employees		2	2	2	2
Number of City Employees Budgeted (FTEs)		157.25	163.50	164.00	173.50
Output / Workload		Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
Number of Separations/Retirements (excludes seasonal)		33	20	25	25
Number of Promotions		8	5	18	15
Number of Transfers		5	3	5	5
Number of Demotions		1	0	1	0
Number of Payroll/Benefit Transactions Performed		528	500	535	550
Number of Employees Hired		31	20	35	35
Number of Employment Applications Processed		1,366	800	900	1,150
Number of Positions Posted		56	25	40	60
Number of Equipment and Vehicle Accidents Processed		13	8	12	20
Number of Workers' Compensation Claims Processed		14	12	12	15
Number of Tuition Reimbursement Requests Processed		0	0	2	5
Number of Family Medical Leave Requests Processed		16	12	11	12
Efficiency Measures / Impact		Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
Budget per capita		\$7.33	\$9.38	\$9.33	\$9.12
Budget percentage of City budget		0.37%	0.42%	0.42%	
Effectiveness Measures / Outcomes	Goals	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
Number of Employee Wellness Events	3	8	8	6	6
Number of City Wide Employee Training Events	2,4,6	2	2	2	6
Employee Turnover Rate (excludes seasonal)	4,6	21%	10%	20%	19%
Number of Employee Complaints	2,6	1	1	2	2



GENERAL FUND

BUDGET CHANGES/REALLOCATIONS

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Budget

DEPARTMENT: ADMINISTRATION				
DIVISION / ACTIVITY: HUMAN RESOURCES - FUND 01-011				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$1,300	Comp, Benefits, Retention, COLA & TMRS Adjustments
Office Supplies	Supplies		\$100	Inflation Adjustment
Publications	Supplies		\$60	Inflation Adjustment
Wearing Apparel	Supplies	\$200		New Staff Needs
Misc. Equipment/Furniture	Supplies		(\$200)	Equipment Needs Adjustment
Awards/Recognitions	Supplies		\$800	Inflation Adjustment
Communications	Contractual/Sundry		\$460	Cell Communications Adjustment
Special Services	Contractual/Sundry		\$100	Inflation Adjustment
Advertising	Contractual/Sundry		\$800	NeoGov Annual Support Increase
Travel Expense	Contractual/Sundry		\$300	Inflation & Needs Adjustment
Training	Contractual/Sundry		\$400	Inflation & Needs Adjustment
Dues & Subscriptions	Contractual/Sundry		\$310	Membership Needs Adjustment
DOT Testing/Physicals	Contractual/Sundry		(\$500)	History Analysis Adjustment
Employee Tuition Reimb.	Contractual/Sundry	\$3,590		Employee Tuition Reimbursement Adjustment
Contractual Services	Contractual/Sundry		(\$300)	First Responders EAP Needs Adjustment
Contractual Services	Contractual/Sundry		\$2,300	Increase in Insurance Consultant Contract
Contractual Services	Contractual/Sundry	(\$20,000)		Salary Survey New Request FY2021-2022 One Time
Pre-Employment Expense	Contractual/Sundry		\$2,900	Pre-Employment Screening Needs & Inflation Adjustment
Employee Relations	Contractual/Sundry		\$7,000	Employee Engagement - New Request Approved
TOTALS:		(\$16,210)	\$15,830	

(\$380) NET INCREASE/DECREASE

Public Works Development Services Division Fund 01-013

Director Public Works

Assistant Public Works
Director/Building Official
.25 FTE

Permit Technician
1.00 FTE

Construction Inspector
0.25 FTE

Planning & Zoning
Coordinator 1.00 FTE

Combination Building
Inspector
1.00 FTE

Temporary Building
Inspector
.25 FTE

Permit Technician
ARPA FUNDED
1.00 FTE



ARPA POSITION:
Permit Technician



GENERAL FUND

DEPARTMENT: PUBLIC WORKS

DIVISION / ACTIVITY: DEVELOPMENT SERVICES DIVISION – FUND 01-013

LOCATION:

7800 Virgil Anthony Sr. Blvd.
Watauga, Texas 76148
Phone Number: 817-514-5806

HOURS OF OPERATION:

Monday – Friday 7:00 A.M. – 4:00 P.M.

MISSION / PROGRAMS / SERVICES:

Development Services Division consists of several different sections, which includes planning & zoning, engineering, building inspections and permitting.

- Provide quality development, revitalization and ordinance administration and enforcement.
- Engineering and Building inspection will ensure that all plans and projects submitted meet the city specifications through plan review and field inspections.
- Customer service through the Permit and Inspection process.

FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:

- Completed 322 single family rental inspections
- Completed 315 plumbing inspections
- Completed 98 mechanical inspections
- Completed 190 electrical inspections
- Revitalized 6 homes through the Tarrant County Home Program
- Began development of Hightower Estates Subdivision
- Completed CIP – Whitley Road Phase 3
- Completed CIP – CDBG 46 Bunker Hill Blvd

FY2022-2023 GOALS/ OBJECTIVES:

- Support the goals and objectives of the Comprehensive Land Use Plan
- Provide timely and accurate plan review for contractors and developers
- Enhance technical knowledge of staff through in-house and outside training sources
- Engineering inspection will ensure that all plans and projects submitted meet the city specifications through plan review and field inspections
- Building inspections will ensure that all construction, remodel, alteration plans, and projects submitted meet city, state, and federal specifications through plan review and field inspections
- Continue to maximize revitalization efforts (Tarrant County Home Program) within the city to allow for the most effective use of funds allowed for repairing and maintaining housing

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Ensuring adequate staffing numbers to maintain the infrastructure development within the City

GENERAL FUND

DEPARTMENT: PUBLIC WORKS

DIVISION / ACTIVITY:

DEVELOPMENT SERVICES DIVISION - FUND 01-013

EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 PROPOSED
Personnel	\$130,932	\$97,774	\$173,000	\$143,600	\$187,440
Supplies	\$3,796	\$3,950	\$4,600	\$6,400	\$7,050
Maintenance	\$2,235	\$3,816	\$5,600	\$5,100	\$6,850
Contractual/Sundry	\$84,628	\$216,794	\$16,920	\$22,620	\$22,170
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$221,591	\$322,334	\$200,120	\$177,720	\$223,510
PERSONNEL					
Assistant Public Works Director/Building Official	0.00	0.00	0.25	0.25	0.25
Building Official	0.25	0.25	0.00	0.00	0.00
Planning & Zoning Coordinator	1.00	1.00	1.00	1.00	1.00
Temporary Building Inspector	0.00	0.00	0.00	0.25	0.25
Permit Technician (ARPA Funded)	0.00	0.00	0.00	1.00	1.00
Combination Building Inspector	0.00	0.00	1.00	1.00	1.00
Construction Inspector	0.25	0.25	0.25	0.25	0.25
TOTAL	1.50	1.50	2.50	3.75	3.75
PERFORMANCE MEASURES / SERVICE LEVELS					
Input / Demand		Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
Number of full time employees:					
Building Official		0.25	0.25	0.25	0.25
Combination Building Inspector		1.00	1.00	1.00	1.00
Construction Inspector		0.25	0.25	0.25	0.25
Administrative Assistant		0.00	1.00	0.00	1.00
Permit Technician		1.00	1.00	1.00	1.00
Planning & Zoning Coordinator		1.00	1.00	1.00	1.00
Output/ Workload		Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
New single family permits		6	120	25	90
Single family additions/remodels		11	20	19	30
New commercial buildings		3	2	1	2
Commercial remodel		15	20	20	25
Rental registrations		2,307	400	630	700
Vacant structure registrations		7	10	11	15
Value of CIP/CDBG projects completed		3,261,052	\$3,265,631	TBD	TBD
Efficiency Measures / Impact		Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
% of inspections responded to within 24 hours		100%	100%	100%	100.00%
Budget percentage of City budget		0.68%	0.38%	0.33%	
Budget per capita		\$13.56	\$8.42	\$7.48	\$9.16
Effectiveness Measures / Outcomes	Goals	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
%- residential plans reviewed in 7 working days	2, 3	100%	100%	100%	98%
%- commercial plans reviewed in 30 working days	2, 3	85%	99%	100%	83%



GENERAL FUND

BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: PUBLIC WORKS				
DIVISION / ACTIVITY: DEVELOPMENT SERVICES DIVISION - FUND 01-013				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$14,440	Comp, Benefits, Retention, COLA, TMRS & Position Adjustments
Office Supplies	Supplies		\$500	Inflation Adjustment
Wearing Apparel	Supplies		\$450	Needs & Inflation Adjustment
Vehicle Fuels & Lubricants	Supplies		\$1,500	Inflation Adjustment
Vehicle Maintenance	Maintenance		\$100	Inflation Adjustment
Radio Maintenance	Maintenance		\$1,000	Inflation Adjustment
Minor Tools & Apparatus	Maintenance		\$150	Needs & Inflation Adjustment
Communications	Contractual/Sundry		\$300	Position Needs Adjustment
Special Services	Contractual/Sundry		(\$100)	Notary Needs Adjustment
Special Services	Contractual/Sundry		\$4,500	GIS Adjustment
Travel Expense	Contractual/Sundry		\$500	Needs & Inflation Adjustment
Dues & Subscriptions	Contractual/Sundry		\$160	Licenses Adjustment
Training	Contractual/Sundry		(\$10)	Needs and Analysis Adjustment
Printing & Binding	Contractual/Sundry		(\$100)	Needs Adjustment
TOTALS:		\$0	\$23,390	

\$23,390 **NET INCREASE/DECREASE**

City Manager Fund 01-015

City Council

City Manager
1.00 FTE

Economic Development
Coordinator
1.00 FTE



GENERAL FUND

DEPARTMENT: ADMINISTRATION

DIVISION / ACTIVITY: CITY MANAGER – FUND 01-015

LOCATION:

7105 Whitley Road

Watauga, Texas 76148

Phone Number: 817-514-5800

HOURS OF OPERATION:

Monday – Friday 8:00 A.M. – 5:00 P.M.

Extended hours for meetings and elections

MISSION / PROGRAMS / SERVICES:

The mission of the Watauga City Manager's office is to provide professional management of City operations and to promote quality service to all customers

- The City Manager serves at the discretion of the City Council and is responsible for attending all City Council meetings and provides leadership and direction for the implementation of policies and priorities set by the City Council.
- The City Manager ensures City departments provide high quality services to the citizens of Watauga in the most efficient and effective manner possible, while maintaining accountability for the public funds used to provide such services.

FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:

- Facilitated continued Strategic Plan implementation for the city and Watauga EDC
- Facilitated Council Budget & Strategic Plan Review retreat
- Conducted budget planning meetings with staff
- Implemented and completed biweekly operations reporting for all city departments and the Watauga EDC
- Completed and successfully implemented city compensation study

FY2022-2023 GOALS/ OBJECTIVES:

- Continue seeking grant funding opportunities
- Ensure completion of the Zoning Ordinance update related to the RTMU zoning designation
- Continue researching opportunities to improve program efficiency and effectiveness
- Support efforts to further new business attraction and business retention efforts of the Watauga EDC
- Continue the annual State of the City Address
- Ensure completion of Citizen and Employee Satisfaction Surveys
- Evaluation of Employee Benefit Programs

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Develop a plan to reduce the liability associated with compensated absences balances to ensure "a perfect storm" scenario is avoided
- Continue seeking methods to lower health insurance costs in a manner that is fair to the employees and the City
- Ensure sufficient personnel levels and programs funding for Parks & Recreation Department recovery post-Covid

GENERAL FUND

DEPARTMENT: ADMINISTRATION

DIVISION / ACTIVITY: CITY MANAGER - FUND 01-015

EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET
Personnel	\$274,109	\$366,601	\$235,000	\$145,200	\$267,550
Supplies	\$86	\$36	\$200	\$300	\$300
Maintenance	\$0	\$0	\$0	\$0	\$0
Contractual/Sundry	\$2,613	\$1,723	\$11,720	\$7,380	\$11,430
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$276,808	\$368,360	\$246,920	\$152,880	\$279,280
PERSONNEL					
City Manager	1.00	1.00	1.00	1.00	1.00
Media Specialist	0.00	0.50	0.00	0.00	0.00
Economic Development Coordinator	0.00	0.00	0.00	0.00	1.00
TOTAL	1.00	1.50	1.00	1.00	2.00
PERFORMANCE MEASURES / SERVICE LEVELS					
Input / Demand	Actual 20-21		Budget 21-22	Projected 21-22	Budget 22-23
Full Time Employees	N/A		1.00	1.00	2.00
Employee Hours Worked	N/A		2,800	2,800	5,600
Output/Workload	Actual 20-21		Budget 21-22	Projected 21-22	Budget 22-23
Council Meetings/Workshops Attended	N/A		30	28	30
"Contact Us/Citizen Concerns" Requests Processed	N/A		65	12	24
Public Meetings Held	N/A		5	5	5
Monthly Reports Completed	N/A		12	24	24
Efficiency Measures / Impact	Actual 20-21		Budget 21-22	Projected 21-22	Budget 22-23
Budget Per Capita	\$15		\$10	\$6.43	\$11.45
Budget Percentage of City Budget	0.78%		0.46%	0.29%	
Effectiveness Measures / Outcomes	Goals	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
Number of Responses to Citizen Survey	1,2,3,4,5,6	N/A	800	N/A	750
Citizens Overall Satisfaction	1,2,3,4,5,6	N/A	Excellent	N/A	Excellent
Number of Responses to Employee Survey	N/A	N/A	300	N/A	100
Employee Overall Satisfaction	6	N/A	N/A	Moderate	Good



GENERAL FUND

BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: ADMINISTRATION				
DIVISION / ACTIVITY: CITY MANAGER - FUND 01-015				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
Personnel	Personnel Services		(\$25,250)	Benefits, Retention, COLA, TMRS, Position Adjustments
Personnel	Personnel Services		\$57,800	Reallocated Position From Finance (01-040)
Office Supplies	Supplies		\$100	Inflation & Needs Adjustment
Travel Expense	Contractual/Sundry		\$1,500	Inflation & Needs Adjustment
Dues & Subscriptions	Contractual/Sundry		(\$1,360)	Needs Adjustment
Training	Contractual/Sundry		(\$230)	Needs Adjustment
Printing & Binding	Contractual/Sundry		(\$200)	Needs Adjustment
TOTALS:		\$0	\$32,360	

\$32,360 NET INCREASE/DECREASE

GENERAL FUND

DEPARTMENT: ADMINISTRATION

DIVISION / ACTIVITY: NON-DEPARTMENTAL – FUND 01-020

LOCATION:

7105 Whitley Road

Watauga, Texas 76148

Phone Number: 817-514-5800

HOURS OF OPERATION:

Monday – Friday 8:00 A.M. – 5:00 P.M.

Extended hours for meetings and elections.

MISSION / PROGRAMS / SERVICES:

Management has initiated programs to define the costs in this budget that may not be specifically identifiable to any operational budget.

Examples of costs here include:

- Council expenses
- General liability insurance
- Copier costs
- Contingency
- Worker's compensation
- City-wide communications
- State of the City

FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:

- Enhanced the Capital Outlay Plan
- Funded lease of mail machine and city-wide copiers
- Continued the funding for dependent health coverage assistance
- Continued health insurance supplement

FY2022-2023 GOALS/ OBJECTIVES:

- Continue to enhance the Capital Outlay Plan
- Reinstate employee benefit programs

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

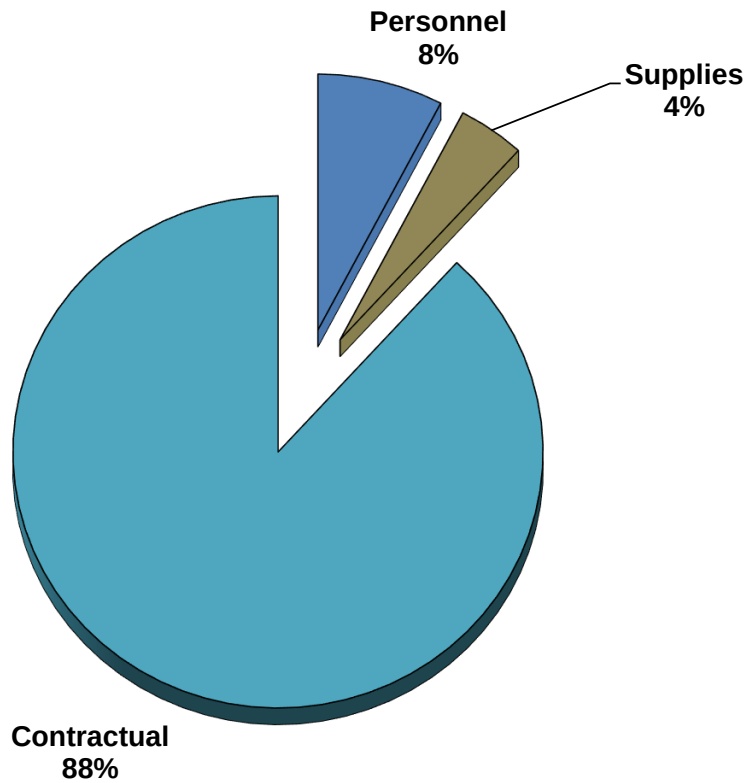
- Recruiting and retaining staff is increasingly difficult

GENERAL FUND

DEPARTMENT: ADMINISTRATION
DIVISION / ACTIVITY: NON-DEPARTMENTAL - FUND 01-020

EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 PROPOSED
Personnel	\$43,864	\$49,755	\$90,000	\$110,000	\$60,000
Supplies	\$37,549	\$18,118	\$29,000	\$26,000	\$32,000
Maintenance	\$26	\$0	\$0	\$0	\$0
Contractual/Sundry	\$1,062,042	\$879,033	\$614,615	\$582,500	\$690,375
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,143,479	\$946,905	\$733,615	\$718,500	\$782,375

GENERAL FUND NON-DEPARTMENTAL 2022-2023 BUDGET





GENERAL FUND

BUDGET CHANGES

Fiscal Year 2022-23 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: ADMINISTRATION				
DIVISION / ACTIVITY: NON-DEPARTMENTAL - FUND 01-020				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		(\$30,000)	Estimated Retirement & Insurance Supplement Adjustment
Postage	Supplies		\$2,000	Rate Increase Adjustment
Copy Machine Supplies	Supplies		\$500	Inflation Adjustment
Event Refreshments/Meals	Supplies		\$500	Inflation Adjustment
Communications	Contractual/Sundry		\$300	Estimated Communications Adjustment
Rental of Equipment	Contractua/Sundry		\$3,960	Copier and Mail Machine Lease Adjustment
Special Services	Contractual/Sundry		\$500	Inflation Adjustment
Advertising	Contractual/Sundry		\$2,000	Inflation Adjustment
Advertising/Promotional	Contractual/Sundry		(\$500)	Adjustment
Mayor Travel	Contractual/Sundry		\$1,000	Golf Tournaments Adjustment
Dues & Subscriptions	Contractual/Sundry		\$500	Dues Increases Adjustments
Merchant/Bank Charges	Contractual/Sundry		\$11,000	Estimated Adjusment Due to Increased Usage
Printing & Binding	Contractual/Sundry		(\$1,000)	Needs Adjustment
Equip/Stock Insurance	Contractual/Sundry		\$5,000	Premium Adjustment
Building/Contents Insurance	Contractual/Sundry		\$6,000	Premium Adjustment
Police Liability	Contractual/Sundry		\$2,000	Premium Adjustment
Arts Program	Contractual/Sundry		\$20,000	NE Arts Council Reinstated
Arts Program	Contractual/Sundry		\$5,000	Concerts Reinstated
Contingency	Contractual/Sundry		\$20,000	Inflation and Estimated Needs Adjustment
TOTALS:		\$0	\$48,760	

\$48,760 NET INCREASE/DECREASE

GENERAL FUND

DEPARTMENT: ADMINISTRATION

DIVISION / ACTIVITY: CITY ATTORNEY OFFICE - FUND 01-021

EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 PROPOSED
Personnel	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0	\$0	\$0
Contractual/Sundry	\$389,198	\$295,971	\$250,000	\$146,000	\$110,000
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$389,198	\$295,971	\$250,000	\$146,000	\$110,000

PERSONNEL

*City Attorney	1.00	1.00	1.00	1.00	1.00
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MISSION / PROGRAMS / SERVICES:

The mission of the Watauga City Attorney's office is to provide professional legal services of the City and to represent the City in all matters under litigation.

The City Attorney serves at the discretion of the City Council and is responsible for attending City Council meetings as directed by the Council

The City Attorney ensures all legal documents are reviewed and approved to legal form

Represents the City in municipal court prosecution in the most efficient and effective manner possible, while maintaining accountability for the public funds used to provide such services

NOTES:

The City Attorney is not an employee of the City of Watauga

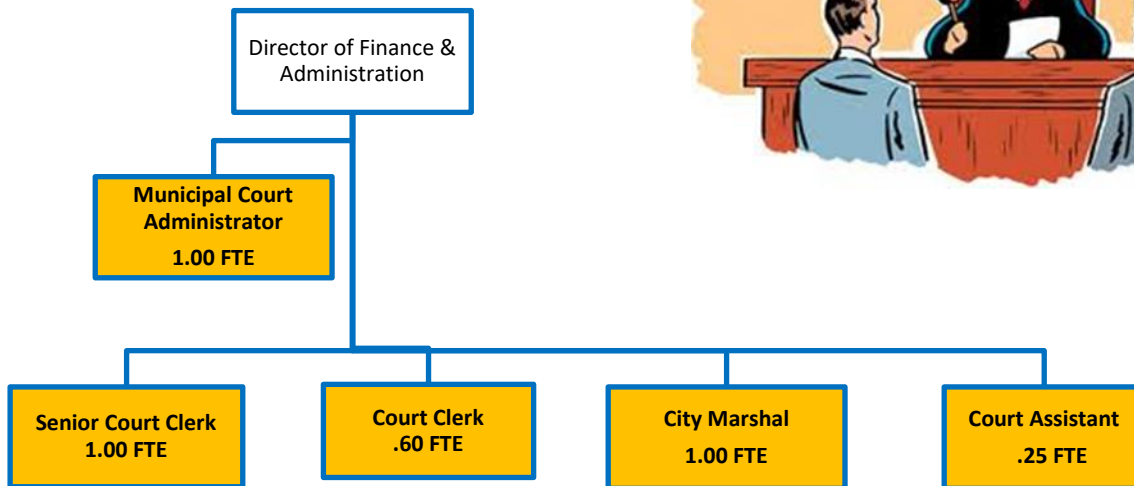
The Services are contracted with a Municipal Law Firm

Expenditures were captured in Non-Departmental and Municipal Court before FY2021-2022

Finance

Municipal Court Division

Fund 01-030



GENERAL FUND

DEPARTMENT: FINANCE

DIVISION / ACTIVITY: MUNICIPAL COURT DIVISION - FUND 01-030

LOCATION:

7105 Whitley Road

Watauga, Texas 76148

Phone Number: 817-514-5800

HOURS OF OPERATION:

Monday – Friday 8:00 A.M. – 5:00 P.M.

MISSION / PROGRAMS / SERVICES:

- The City of Watauga Municipal Court serves as the administrative arm of the City as an unbiased entity for the adjudication of cases filed
- It is our goal to serve the citizens who appear in Court with a courteous and assuring attitude.
- The Court will process complaints in an accurate and timely manner, courteously responding to requests for information from the public, efficiently docket cases for adjudication, and responsibly collect assessed fines and fees

FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:

- Court dockets transitioned from virtual to in person in March 2022
- Reviewed and updated Judicial and Prosecutor standing orders to allow improve efficiencies in court operations.
- With assistance from MVBA collections conducted a warrant resolution campaign targeting older Alias and Capias Pro Fine warrants

FY2022-2023 GOALS/ OBJECTIVES:

- Transition from Laserfiche to Tyler Content Manager to reduce staff time required to digitally file court documents.
- Implement Snap Engage chat bot and live chat for the Municipal Court website to create an additional avenue to provide customer service.
- Implement an online filing portal for Attorneys to file documents with the Court.

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- The return to in person court hearings was difficult due to the loss of the Deputy Marshal position due to the pandemic.

GENERAL FUND

DEPARTMENT: FINANCE

DIVISION / ACTIVITY: MUNICIPAL COURT DIVISION - FUND 01-030

EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 PROPOSED
Personnel	\$317,558	\$271,771	\$309,200	\$312,900	\$341,900
Supplies	\$2,788	\$1,143	\$3,200	\$2,300	\$4,800
Maintenance	\$2,040	\$1,484	\$1,400	\$1,100	\$1,500
Contractual/Sundry	\$114,099	\$126,973	\$85,455	\$78,655	\$76,760
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$436,485	\$401,371	\$399,255	\$394,955	\$424,960
PERSONNEL					
Municipal Court Administrator	1.00	1.00	1.00	1.00	1.00
Senior Court Clerk	0.00	0.00	0.00	0.00	1.00
Court Clerk	0.00	0.00	0.00	0.00	0.60
Court Assistant	0.00	0.00	0.00	0.25	0.25
Deputy Court Clerk	1.60	1.60	1.60	1.60	0.00
City Marshal	1.00	1.00	1.00	1.00	1.00
Deputy Marshal	0.60	0.90	0.00	0.00	0.00
TOTAL	4.20	4.50	3.60	3.85	3.85
PERFORMANCE MEASURES / SERVICE LEVELS					
Input / Demand		Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
Number of citations entered annually		5,559	6,000	5,000	500
Number of contested cases set for trial		451	450	500	500
Number of warrants issued		1,578	2,000	1,500	2,000
Output/Workload		Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
Cases disposed		5,029	4,500	5,000	5,000
Warrants cleared		912	700	1,500	1,500
Efficiency Measures / Impact		Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
Budget per capita		\$16.89	\$16.80	\$16.62	\$17.42
Budget percentage of City budget		0.85%	0.75%	0.74%	
Average citations processed per court clerk FTE - per month		165	175	135	265
Effectiveness Measures / Outcomes	Goals	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
% citations entered within 24 hrs. of court filing	8	100%	100%	100%	100%
% contested hearings set for trial w/n 60 of request	8	90%	95%	95%	95%
% case notifications at least 3 wks prior to trial	8	100%	100%	100%	100%



GENERAL FUND

BUDGET CHANGES

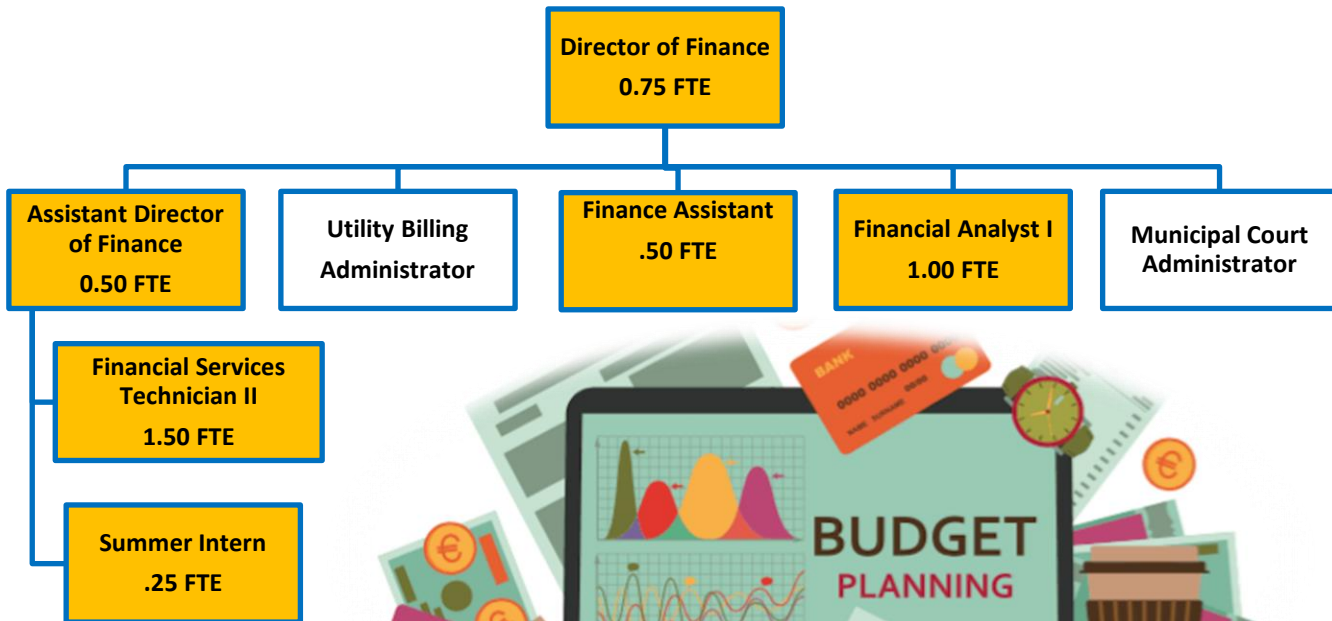
Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: FINANCE				
DIVISION / ACTIVITY: MUNICIPAL COURT DIVISION- FUND 01-030				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$32,700	Comp, Benefits, Retention, COLA, PIP & TMRS Adjustments
Office Supplies	Supplies		(\$200)	Needs Analysis Adjustment
Wearing Apparel	Supplies	\$1,000		New Judge Robe (one-time)
Vehicle Fuels	Supplies		\$500	Inflation Adjustment
Event Refreshments/Meals	Supplies		\$300	Court Volunteer Luncheon
Uniform Cleaning	Maintenance		\$100	Inflation & Position Adjustment
Communications	Contractual/Sundry		\$80	Netmotion Adjustment
Special Services	Contractual/Sundry		\$200	Notary Adjustment
Travel Expense	Contractual/Sundry		(\$600)	Needs Analysis Adjustment
Dues & Subscriptions	Contractual/Sundry		(\$175)	Subscriptions Analysis Adjustment
Training	Contractual/Sundry		(\$500)	Needs Analysis Adjustment
Printing & Binding	Contractual/Sundry		(\$500)	Needs Analysis Adjustment
Municipal Court Judge	Contractual/Sundry		(\$5,000)	Court Dates Analysis Adjustment
Court Reporting Services	Contractual/Sundry		(\$2,200)	Jury Trials Adjustment
TOTALS:		\$1,000	\$24,705	

\$25,705 NET INCREASE/DECREASE

Finance

Fund 01-040



GENERAL FUND

DEPARTMENT: FINANCE

DIVISION / ACTIVITY: FINANCE / ACCOUNTING /PURCHASING / ADMINISTRATION -
FUND 01-040

LOCATION:

7105 Whitley Road

Watauga, Texas 76148

Phone Number: 817-514-5800

HOURS OF OPERATION:

Monday – Friday 8:00 A.M. – 5:00 P.M.

MISSION / PROGRAMS / SERVICES:

- Finance and Administration is responsible for providing accurate and timely financial data to management and council to facilitate the financial decision making process
- This division is accountable for establishing, monitoring and updating the City's fiscal policies to ensure they are both responsive in the current environment and fiscally responsible
- Responsible for planning, collecting, recording, summarizing and reporting the results of all financial transactions of the City in a timely manner and in accordance with generally accepted accounting principles, ensuring compliance with applicable state and federal statutes, bond covenants, grant contracts, and management policies
- The purchasing area ensures that all purchases are in accordance with state laws. Responsible for obtaining the best value consistent with delivery terms. We strive to foster an understanding and appreciation of sound purchasing policy and procedures throughout all departments of the City

FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:

- Received the Distinguished Budget Award
- Received the Certificate of Achievement for Excellence in Financial Reporting
- Received clean audit for FY2021 and no management comments from external auditors
- Continued with the enhancement of electronic fund payments with vendors
- Began implementation of the electronic bidding and contract management software
- Began transition to Incode Fixed Asset tracking
- Began the implementation of Tyler Content Management system

FY2022-2023 GOALS/ OBJECTIVES:

- Continue with website improvements to increase public ease of obtaining information
- Continue with staff cross training
- Monitor the SLFR funding budget

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Inflation is a continuing issue city-wide
- Retaining and recruiting staff is a major issue city-wide

GENERAL FUND

DEPARTMENT: FINANCE					
DIVISION / ACTIVITY: FINANCE/ACCOUNTING/PURCHASING					
FUND 01-040					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET
Personnel	\$337,579	\$319,797	\$375,200	\$384,600	\$390,600
Supplies	\$1,788	\$1,439	\$4,000	\$2,200	\$3,500
Maintenance	\$0	\$0	\$10,310	\$10,310	\$9,400
Contractual/Sundry	\$71,432	\$161,198	\$162,910	\$151,460	\$181,310
Capital Outlay	\$0	\$1,744	\$0	\$0	\$0
TOTAL	\$410,799	\$484,177	\$552,420	\$548,570	\$584,810
PERSONNEL					
Director of Finance	0.75	0.75	0.75	0.75	0.75
Assistant Director of Finance	0.50	0.50	0.50	0.50	0.50
Financial Services Analyst I	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	0.50	1.00	1.00	0.00
Finance Assistant	0.00	0.00	0.00	0.00	0.50
Financial Services Technician I	1.00	1.00	1.00	1.00	0.00
Financial Services Technician II	0.50	0.50	0.50	0.50	1.50
Summer Intern	0.00	0.00	0.25	0.25	0.25
TOTAL	3.75	4.25	5.00	5.00	4.50
PERFORMANCE MEASURES / SERVICE LEVELS					
Input / Demand		Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
Number of manual journal entries processed		1,475	1,350	1,300	1,450
Output/Workload		Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
Number of quotes, bids, qualifications prepared		7	10	9	12
Number of purchase orders issued		1,358	1,500	1,300	1,400
Number of manual journal entries		1,475	1,350	1,300	1,450
Number of payables processed		5,500	5,000	7,000	8,000
Number of employee direct deposits processed		4,402	4,000	4,300	4,400
Efficiency Measures / Impact		Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
Budget per capita		\$20.37	\$23.24	\$23.08	\$23.97
Budget percentage of City budget		1.03%	1.04%	1.03%	
Average number of business days to close month		7	7	6	6
Number of audit adjustments		2	75	2	2
Effectiveness Measures / Outcomes	Goals	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
% disbursement checks voided due to errors	4	2%	1%	1%	2%
Certificate of Achievement- Excellence Fin. Reporting	4	YES	YES	YES	YES
Receive GFOA Budget Award	4	YES	YES	YES	YES



GENERAL FUND

BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: FINANCE

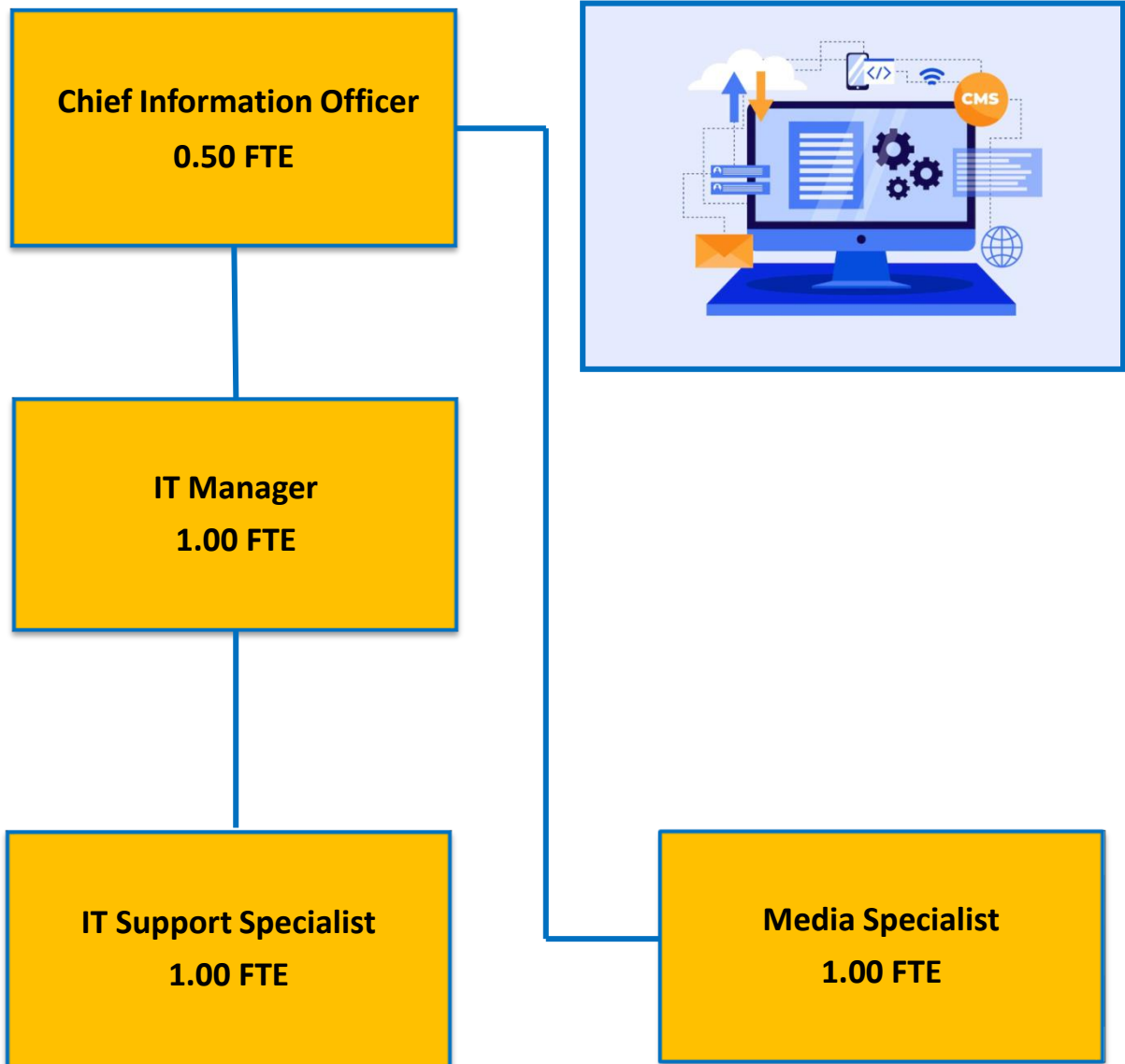
DIVISION / ACTIVITY: FINANCE/ACCOUNTING/PURCHASING - FUND 01-040

DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$73,200	Comp, Benefits, Retention, COLA, TMRS & Position Adjust.
Personnel	Personnel Services		(\$57,800)	Reallocated Position to City Manager (01-015)
Office Supplies	Supplies		(\$500)	Analysis & Usage Adjustment
Wearing Apparel	Supplies		(\$200)	Analysis & Usage Adjustment
Computer Supplies	Supplies		\$200	Estimated Usage Needs
Software Maintenance	Maintenance		(\$910)	Bidding/Contract Management Adjustment
Special Services	Contractual/Sundry		\$4,000	Digital Budget Book
Travel Expense	Contractual/Sundry		\$550	Tyler Training Adjustment
Printing & Binding	Contractual/Sundry		(\$350)	Printing Needs Adjustment
Audit	Contractual/Sundry		\$3,000	Contract Adjustment
Appraisal Services	Contractual/Sundry		\$4,500	Projected Increase per TAD
Tax Collection	Contractual/Sundry		(\$800)	Analysis & Usage Adjustment
Contractual Services	Contractual/Sundry		\$15,000	Investment Advisor Adjustment
Contractual Services	Contractual/Sundry		(\$1,000)	Investment Reporting Adjustment
Contractual Services	Contractual/Sundry		(\$6,500)	Sales Tax Services Adjustment
TOTALS:		\$0	\$32,390	

\$32,390 **NET INCREASE/DECREASE**

Information Technology

Fund 01-050



GENERAL FUND

DEPARTMENT: ADMINISTRATION

DIVISION / ACTIVITY: INFORMATION TECHNOLOGY – FUND 01-050

LOCATION:

7105 Whitley Road
Watauga, Texas 76148
Phone Number: 817-514-5824

HOURS OF OPERATION:

Monday – Friday 8:00 A.M. – 5:00 P.M.
Continuous on-call service.

MISSION / PROGRAMS / SERVICES:

Mission: To provide for the operations and development of the City through the implementation and support of cost effective technologies which enhance the efficiencies of City staff while facilitating effective information flow between the City and its citizens.

Programs and Services:

- Networking, Hardware and Software, Telecommunications, Web Site, Cable Channel, Audio/Video, Building Security and Technical Support and Public Information.

FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:

- Server Replacements
- City-Wide network switch replacements
- Animal Shelter Surveillance
- Implement new DR backup server
- Migrate Exchange to the Cloud
- Council AV upgrade – Webex
- Completed Workstation replacements
- Deploy new Tyler Content Management Server
- Redesigned Intranet landing page
- Main City Website re-designs
- Implemented Asset Management Software
- Police and Fire Cradlepoint replacements

FY2022-2023 GOALS/ OBJECTIVES:

- Replace Police MDTs
- Deploy NAS
- Enhance City-Wide cyber security
- Improve backup servers
- Develop more content for City's YouTube and cable channel
- Continue to enhance employee intranet
- Deploy Windows 11

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Supply chain issues continue to impact part availability
- Increase in cost of products and services due to inflation
- Salary market rates potentially threaten employee retention efforts

GENERAL FUND

DEPARTMENT: ADMINISTRATION					
DIVISION / ACTIVITY: INFORMATION TECHNOLOGY - FUND 01-050					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 PROPOSED
Personnel	\$143,029	\$153,370	\$283,000	\$262,500	\$337,000
Supplies	\$23,854	\$21,446	\$19,100	\$17,350	\$20,800
Maintenance	\$117,143	\$147,952	\$187,110	\$174,260	\$196,830
Contractual/Sundry	\$42,710	\$49,193	\$59,380	\$55,900	\$61,130
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$326,736	\$371,960	\$548,590	\$510,010	\$615,760
PERSONNEL					
Director of Technology & Communications	0.50	0.50	0.50	0.50	0.50
IT Manager	0.00	1.00	1.00	1.00	1.00
IT Systems Administrator	1.00	0.00	0.00	0.00	0.00
Media Specialist	0.00	0.00	1.00	1.00	1.00
Support Specialist	0.00	0.00	1.00	1.00	1.00
TOTAL	1.50	1.50	3.50	3.50	3.50
PERFORMANCE MEASURES / SERVICE LEVELS					
<i>Input / Demand</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>	
PC workstations	158	156	158	158	
LAN servers	35	14	35	35	
Printers	5	5	5	5	
Laptops	64	74	74	74	
Digital signage or conference displays	12	10	12	12	
Audio / video systems	3	3	3	3	
Smart boards	3	3	3	3	
PBX switches	0	0	0	0	
Telephones	131	131	131	131	
<i>Output / Workload</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>	
Number of help desk calls	6,612	8,000	5,584	6,000	
<i>Efficiency Measures / Impact</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>	
Budget per Capita	\$15.65	\$23.08	\$21.46	\$25.24	
Budget percentage of city budget	0.79%	1.03%	0.96%		
<i>Effectiveness Measures / Outcomes</i>	<i>Goals</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Survey satisfaction rate	2,8	95%	95%	98%	95%
Problem resolution / repair of systems:					
% completed within 1 business day	8	90%	95%	98%	95%
% completed in more than 1 business day	8	10%	5%	2%	5%
% priority service calls closed within 4 hrs	8	99%	99%	99%	99%
Public safety dispatch system up time	2,8	99%	99%	99%	99%
Computer systems & networks up time	2,8	99%	99%	98%	99%



GENERAL FUND

BUDGET CHANGES

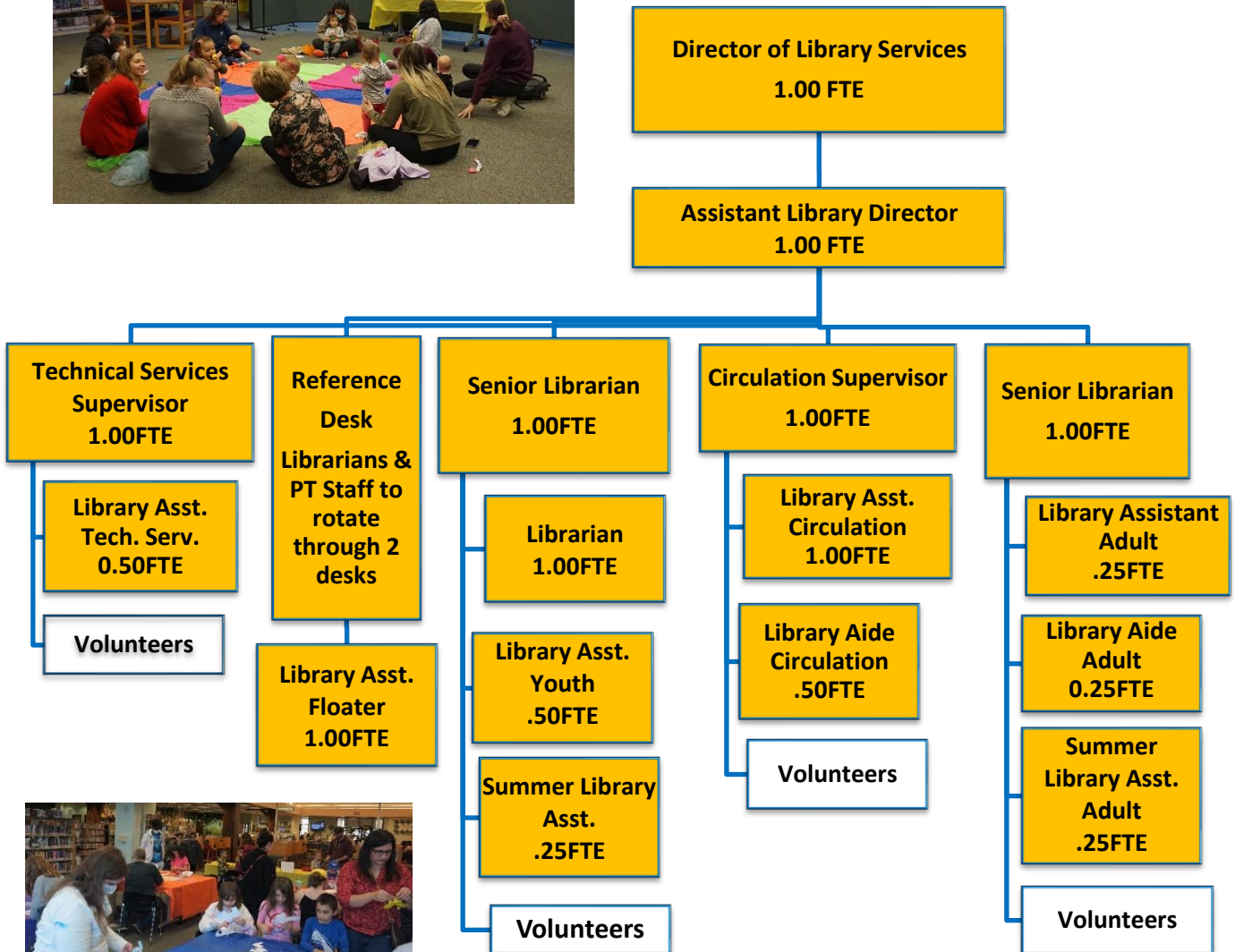
Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: ADMINISTRATION				
DIVISION / ACTIVITY: INFORMATION TECHNOLOGY - FUND 01-050				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$54,000	Comp, Benefits, Retention, COLA & TMRS Adjustments
Office Supplies	Supplies		\$200	Increased Needs & Inflation Adjustment
Vehicle Parts & Supplies	Supplies		\$500	Aging Vehicle
Vehicle Fuel & Lubricant	Supplies		(\$200)	Needs & Inflation Adjustment
Computer Supplies	Supplies		\$1,200	Inflation Adjustment
Hardware Maintenance	Maintenance		\$1,300	Barracuda Protection Adjustments
Hardware Maintenance	Maintenance		\$3,000	Council A/V Hardware Maintenance Adjustment
Software Maintenance	Maintenance		\$5,420	Software Maintenance Adjustments
Communications	Contractual/Sundry		\$1,000	Cell Stipend Adjustment
Special Services	Contractual/Sundry		(\$5,450)	Remove Civic Plus & Civic Space
Special Services	Contractual/Sundry		\$4,650	Inflation Adjustments
Special Services	Contractual/Sundry		\$650	Add Civil Clerk Virtual Training
Dues & Subscriptions	Contractual/Sundry		\$200	Membership Dues Increase
Training	Contractual/Sundry		\$700	Increased Staff Training Needs
TOTALS:		\$0	\$67,170	

\$67,170 NET INCREASE/DECREASE

Library Services

Fund 01-060



GENERAL FUND

DEPARTMENT: LIBRARY		
DIVISION / ACTIVITY: LIBRARY SERVICES – FUND 01-060		
LOCATION: 7109 Whitley Road Watauga, Texas 76148 Phone Number: 817-514-5855		HOURS OF OPERATION: Monday & Thursday 12:00 P.M. – 8:00 P.M. Tuesday, Wednesday & Friday 10:00 A.M. – 6:00 P.M. Saturday 12:00 P.M. – 4:00 P.M.
MISSION / PROGRAMS / SERVICES: The Watauga Public Library is committed to enriching the community through access to informational, educational, cultural, recreational, and lifelong learning materials in a variety of formats. The library anticipates and responds to the library needs of the community and offers a variety of classes, lectures, workshops, and services in a professional, efficient, caring, and friendly manner. The four core purposes of public libraries are: 1) Learning, 2) Literacy, 3) Information, and 4) Community Spaces.		
FY2021-2022 HIGHLIGHTS / ACHEIVEMENTS: - As a member of the MetroShare Consortium, Watauga Public Library (WPL) has applied with the consortium members for a second “Regional ILS Cooperative Grant” with the Texas State Library and Archives Commission. (TSLAC). The applicants will be notified of the Grant Review Panel recommendations in August 2022. - The TSLAC in Austin has awarded our library two grants for a total of \$8,859. The first grant called Beyond the Library will allow us to engage in unique outreach with a book bike. The second grant focusing on Special Collection Development funds a collection of VOX Books to enhance literacy in early readers. - A grant application sponsored by the Watauga Public Library Friends group was submitted to the Dollar General foundation for a Youth Literacy Grant. Recommendations will be received in September 2022. - The WPL was recognized as one of the Texas public libraries in 2021 to receive the “Achievement of Excellence Awards” from the Texas Municipal Library Directors Association. - Under the direction of Senior Youth Librarian, Barbara Goss, the WPL Teen Advisory Board has added the City Council Youth Advisory Board to their program. - This fiscal year we were restarting many of our programs, which has been suspended or adapted to online formats due to the pandemic. (1) The Youth Services recommenced the annual in-person Family Place workshop (following Covid-19 precautions) this year on Fridays from October 15 to November 12, 2021. The parents and children attending met with local child development specialists to learn about literacy, early childhood development, parent education and engagement, family support and community information. (2) The Adult Services resumed the popular knitting/crocheting group, book clubs, art classes, gardening classes, meditation, and various other educational lectures. Efforts are underway to relaunch English as a Second Language, GED, and computer classes in August 2022.		

FY2022-2023 GOALS/ OBJECTIVES:

- Continue with a strong commitment to exemplary custom service.
- Expand and adapt to informational diversity.
- Examine the organization of the department to better address workflow.
- Seek diverse ways to provide professional services.
- Select the best materials and formats to meet the informational, educational, and recreational needs of the users.
- Residents will have the resources they need to explore topics of personal interest and continue to learn throughout their lives.
- Serve as a safe place where people share a sense of community.

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- An increase is needed in the materials budget to offset the rising prices to maintain quality and quantity of resources our patrons are accustomed to.
- This community has displayed a strong track record of using the library to gather for programs. More funds should be applied to support this.
- Since the library will be remaining in the current building for a longer period than originally planned, there are upgrades that need to be addressed. They are outlined in the CIP for FY2022-2023.
- A redesign of the space around the library, allowing for additional community spaces for people to gather. It would improve the appearance of the municipal complex and contribute to a healthier environment for our citizens. This is also in the CIP.

GENERAL FUND

DEPARTMENT: LIBRARY					
DIVISION / ACTIVITY: LIBRARY SERVICES - FUND 01-060					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 PROPOSED
Personnel	\$643,568	\$596,014	\$688,500	\$671,600	\$776,100
Supplies	\$59,194	\$134,945	\$151,100	\$150,000	\$185,600
Maintenance	\$5,498	\$17,747	\$21,500	\$21,200	\$22,200
Contractual/Sundry	\$53,940	\$62,845	\$85,400	\$70,500	\$93,300
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$762,200	\$811,551	\$946,500	\$913,300	\$1,077,200
PERSONNEL					
Director of Library Services	1.00	1.00	1.00	1.00	1.00
Assistant Library Director	1.00	1.00	1.00	1.00	1.00
Senior Librarian	0.00	0.00	0.00	2.00	2.00
Senior Librarian - Adult Services	1.00	1.00	1.00	0.00	0.00
Senior Librarian - Youth Services	1.00	1.00	1.00	0.00	0.00
Librarian	0.00	0.00	0.00	1.00	1.00
Librarian - Youth Services	1.00	1.00	1.00	0.00	0.00
Technical Services Supervisor	1.00	1.00	1.00	1.00	1.00
Library Assistant	2.25	1.25	2.00	1.00	1.00
Circulation Supervisor	1.00	1.00	1.00	1.00	1.00
Homework Help Center Coordin.	0.25	0.00	0.00	0.00	0.00
Library Asst. - Youth Services	0.75	0.75	0.75	0.50	0.50
Library Assistant - Reference	0.25	0.25	0.25	1.25	1.25
Library Asst. - Tech Services	0.75	0.75	0.75	0.50	0.50
Summer Assistant	0.00	0.50	0.25	0.50	0.50
Library Aide	0.75	0.75	0.75	0.75	0.75
TOTAL	12.00	11.25	11.75	11.50	11.50
PERFORMANCE MEASURES / SERVICE LEVELS					
<i>Input / Demand</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>	
Registered borrowers	14,577	18,250	15,077	15,500	
Current holdings	133,286	135,800	136,000	137,000	
Total library visits	20,310	70,000	49,000	60,000	
Program Attendance (includes virtual)	10,677	12,000	16,000	20,000	
Curbside Services	3,334	3,800	1,024	1,000	
Summer Reading Club participants	1,891	4,200	4,500	5,000	
Volunteer hours	1,537	1,500	700	1,000	
<i>Output/Workload</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>	
Items circulated	100,633	200,000	125,000	130,000	
Items added	6,458	8,200	7,000	7,500	
Items withdrawn	6,461	4,500	5,000	5,000	
<i>Effectiveness Measures / Impact</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>	
Circ per capita	4.09	8.14	5.10	5.28	
Collection turnover rate	0.76	1.47	0.92	0.95	
Materials expenditure per capita	\$6.35	\$6.60	\$6.40	\$6.50	
Reference transactions per capita	0.26	0.55	0.37	0.61	
Program attendance per capita	0.43	0.51	0.65	0.81	
Library visits per capita	0.83	2.94	1.99	2.44	
Percentage of city budget	1.72%	1.78%	1.72%		
Budget per capita	\$34.14	\$39.82	\$38.42	\$44.15	
<i>Effectiveness Measures / Outcomes</i>	<i>Goals</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Annual library visits per capita	1, 3, 5	0.83	3	2	2.4
Annual library visits per registered borrower	1, 3, 5	1	4	3	3.9
% of population who are registered borrower	1, 3, 5	59	77%	61%	63%



GENERAL FUND

BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: LIBRARY				
DIVISION / ACTIVITY: LIBRARY SERVICES - FUND 01-060				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$87,600	Comp, Benefits, Retention, COLA, TMRS & Position Adjust.
Office Supplies	Supplies		\$100	Inflation Adjustment
Publications	Supplies		\$1,300	Ebooks & Media Inflation Adjustments
Publications	Supplies		\$10,000	New Request Approval
Minor Tools & Apparatus	Supplies		\$100	Inflation Adjustment
Copy Machine Supplies	Supplies		\$200	Inflation Adjustment
Event Refreshments/Meals	Supplies		\$600	Inflation & Needs Adjustment
Educational Supplies	Supplies		\$400	Inflation Adjustment
Computer Supplies	Supplies		\$1,000	Inflation Adjustment
Misc.Equip/Furniture	Supplies	\$14,000		One-time New Request - Shelving
Misc.Equip/Furniture	Supplies	\$6,800		One-time New Request - Youth Seating/Storage/Rugs
Office Equipment	Maintenance		\$100	Laminator Maintenance Support Increase
Office Equipment	Maintenance		\$300	RFID Maintenance Suuport Increase
Book Repair & Processing	Maintenance		\$300	Inflation Adjustment
Library Consortium	Contractual/Sundry		(\$1,600)	Agreement Adjustment
Special Services	Contractual/Sundry		\$1,000	Classes/Events Inflation Adjustment
Travel	Contractual/Sundry		\$6,700	New Request Approval
Dues & Subscriptions	Contractual/Sundry		\$300	Book Continuations/Subscriptions Inflation Adjustment
Dues & Subscriptions	Contractual/Sundry		(\$100)	Databases/Ematerial Platforms Analysis Adjustment
Dues & Subscriptions	Contractual/Sundry		\$600	Magazine/Newspaper Inflation Adjustment
Dues & Subscriptions	Contractual/Sundry		\$300	Membership Dues Needs Adjustment
Dues & Subscriptions	Contractual/Sundry		\$600	Music Subscription Adjustment
Training	Contractual/Sundry	(\$2,600)		Conference Adjustment (one time new request 2021-2022)
Training	Contractual/Sundry		\$2,000	New Request Approval
Printing & Binding	Contractual/Sundry		\$200	Inflation Adjustment
Contractual Services	Contractual/Sundry		\$500	Hotspot Adition Adjustment
TOTALS:		\$18,200	\$112,500	

\$130,700 NET INCREASE/DECREASE

Recreation & Community Services

Fund 01-070



Director of Parks &
Community Services
0.50 FTE

Recreation Attendant
1.75 FTE

Recreation Programmer
2.00 FTE

Recreation Attendant
ARPA FUNDED
1.50 FTE

ARPA POSITIONS
Recreation Attendant:
1 full time
2 part time



GENERAL FUND

DEPARTMENT: PARKS AND COMMUNITY SERVICES

DIVISION / ACTIVITY: COMMUNITY SERVICES – FUND 01-070

LOCATION:

7901 Indian Springs Road
Watauga, Texas 76148
Phone Number: 817-514-5828

HOURS OF OPERATION:

Monday – Thursday 6:00 AM – 9:00 P.M.
Friday- 6:00 AM - 5:00 P.M.
Saturday 8:00 AM – 5:00 P.M.

MISSION / PROGRAMS / SERVICES:

To enrich the lives of Watauga citizens through the responsible administration of our resources with the goal of quality customer service, recreational opportunities, and community interaction. The Community Services Division's vision is to enhance the quality of life, awareness of services and the public perception as it relates to our residents from a recreational and community services standpoint via the following opportunities:

- Health and fitness programs for senior active adults, adults, and youth
- Daily meals provided for senior adults
- Youth and adult athletic programs
- Fine art programs
- Summer camps
- Special events
- Facility rentals

FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:

- Significant increase in Community and Senior Center memberships
- Continued implementation and adjustments to the new recreation software
- I-9 Sports – Soccer/Basketball season, 2022 Summer Camp
- Pickleball season
- Special events coordinated and hosted: Trunk or Treat Halloween Celebration, Veteran's Day Ceremony, Christmas Tree Lighting, Daddy Daughter Dance, Morning Tea with Mom, Watauga Fest 2022, Splashpad Summer Kickoff 2022, Donuts with Dad, Tarrant County 911 District Sunday in the Park, and Fishing Derby / Camp Out
- Aerobic Dance, Yoga, Pilates, and Hula Classes – Adults and Children
- Goat Yoga at Capp Smith Park
- Fine Arts Programming – Tap, Jazz, Ballet, Latin, Hip Hop, Piano, Violin
- Homeschool Supplemental Classes – 1st thru 3rd grade

FY2022-2023 GOALS/ OBJECTIVES:

- Continued Increase in Community and Senior Center memberships
- Increase in special events, classes, and programs offered in direct correlation with staffing levels
- Increase community awareness of additional and existing Community Services Division offerings that add to citizens' and visitors' quality of life
- Maximize the City of Watauga brand exposure in community through the linking of local resources that are cost efficient

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Adjusting level of service, programming, and special events to match corresponding staff levels
- Costs of daily use goods and services negatively affecting budget flexibility in event planning
- Increased safety concerns during regular business hours are requiring adjustment to staff levels
- Re-engaging the community to return to pre-COVID activity and participation levels

GENERAL FUND

DEPARTMENT: RECREATION & COMMUNITY SERVICES					
DIVISION / ACTIVITY: RECREATION & COMMUNITY SERVICES - FUND 01-070					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 PROPOSED
Personnel	\$466,879	\$175,870	\$326,200	\$243,900	\$297,300
Supplies	\$21,404	\$11,640	\$23,400	\$18,200	\$16,700
Maintenance	\$7,940	\$6,956	\$8,300	\$7,800	\$8,300
Contractual/Sundry	\$60,668	\$35,125	\$73,990	\$57,740	\$73,410
Capital Outlay	\$15,181	\$0	\$0	\$0	\$0
TOTAL	\$572,072	\$229,590	\$431,890	\$327,640	\$395,710
PERSONNEL					
Director of Rec & Comm Service	0.50	0.00	0.00	0.50	0.50
Recreation Programmer	2.00	1.00	1.00	1.00	1.00
Recreation Programmer - Seniors	0.00	1.00	1.00	1.00	1.00
Recreation Attendant	0.00	0.00	0.00	1.00	1.00
Recreation Attendant (PT)	2.50	1.00	1.00	0.75	0.75
Recreation Attendant (ARPA Funded)	0.00	0.00	0.00	1.00	1.00
Recreation Attendant (PT) (ARPA Funded) (2)	0.00	0.00	0.00	0.50	0.50
Recreation Coordinator II	1.00	0.00	0.00	0.00	0.00
Recreation Superintendent	1.00	0.00	0.00	0.00	0.00
Pre-school Instructors (2 Temp.)	0.50	0.00	0.00	0.00	0.00
Summer Rec Coordinator (2-T/S)	0.25	0.00	0.00	0.00	0.00
Summer Rec Instructors (8-T/S)	0.50	0.00	0.00	0.00	0.00
Summer Rec Assts. (5-T/S)	0.25	0.00	0.00	0.00	0.00
TOTAL	8.50	3.00	3.00	5.75	5.75
PERFORMANCE MEASURES / SERVICE LEVELS					
Input / Demand		Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
Number of health and fitness programs		4	25	6	12
Number of fine arts programs		6	15	9	15
Number of athletic teams		52	250	94	115
Output / Workload		Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
Number of new memberships processed		55	400/1006	213	300
Efficiency Measures / Impact		Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
Budget per capita		\$9.66	\$18.17	\$13.78	\$16.22
Budget percentage of city budget		0.49%	0.81%	0.62%	
Effectiveness Measures / Outcomes	Goals	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
% program attendance increase	5	0%	75%	115%	10%
Number of active members	5	303	450	516	816



GENERAL FUND

BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Budget

DEPARTMENT: RECREATION & COMMUNITY SERVICES				
DIVISION / ACTIVITY: RECREATION & COMMUNITY SERVICES - FUND 01-070				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		(\$28,900)	Position, Benefits, Rentention, COLA & TMRS Adjustments
Vehicle Parts & Supplies	Supplies		(\$500)	Usage Adjustment
Vehicle Fuels & Lubricants	Supplies		(\$800)	Usage Adjustment
Event Refreshments/Meals	Supplies		(\$1,000)	Usage Adjustment
Equipment Parts & Supplies	Supplies		\$100	Anticipated Usage Adjustment
Awards/Recognition/Athletic	Supplies		(\$5,000)	Anticipated Usage Adjustment
Concession Supplies	Supplies		\$500	Inflation Adjustment
Communications	Contractual/Sundry		\$920	Cell Stipend Adjustment
Advertising	Contractual/Sundry		(\$1,500)	Usage Adjustment
Travel Expense	Contractual/Sundry		\$1,300	Director Usage Adjustment
Training	Contractual/Sundry		\$1,700	Director Training Adjustment
Printing & Binding	Contractual/Sundry		(\$3,000)	Usage Adjustment
WataugaFest	Contractual/Sundry		\$4,000	Inflation Adjustment
Athletic Contractor Service	Contractual/Sundry		(\$4,000)	Usage Adjustment
TOTALS:		\$0	(\$36,180)	

(\$36,180) NET INCREASE/DECREASE

Parks

Fund 01-075



Director of Parks & Community Services
0.50 FTE

Parks Superintendent
1.00 FTE



Maintenance Worker II
2.00 FTE

Maintenance Worker I
1.00 FTE

Irrigation Technician
ARPA FUNDED
1.00 FTE

Maintenance Worker I
ARPA FUNDED
1.00 FTE

ARPA POSITIONS:
Irrigation Technician
Maintenance Worker I



GENERAL FUND

DEPARTMENT: PARKS AND COMMUNITY SERVICES

DIVISION / ACTIVITY: PARKS – FUND 01-075

LOCATION:

5633 Linda Dr.
Watauga, Texas 76148
Phone Number: 817-514-5829

HOURS OF OPERATION:

Monday – Friday 7:00 A.M. – 4:00 P.M.

MISSION / PROGRAMS / SERVICES:

The Mission of the Watauga Parks Division is to provide our citizens with an outstanding outdoor experience. We are focused on the quality and safety of our parks which serves to enhance the quality of life for all citizens and visitors.

- The Parks Division is responsible for the grounds maintenance of all city buildings and parks which total over 120 acres.
- The Parks Division manages and maintains all aspects such as:
 - Landscape and lake maintenance contracts
 - Daily restroom cleaning and trash removal
 - Daily Splashpad monitoring and operation in season
 - Playground inspections and repairs
 - Irrigation system monitoring for efficient operations to include inspections and repairs
 - Landscape and irrigation installations
 - Pesticide application as needed
 - Park facility and amenities repairs
 - Special events support of the Community Services Division

FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:

- Continued expansion of wildflower areas at Capp Smith Park
- Expanded site amenities at Capp Smith Park Splashpad
- Flower beds added around Pavilion 3 at Capp Smith Park
- Two digital signs installed at Capp Smith Park
- Replacement of infrastructure coverings at Capp Smith Park
- Added new signage in English and Spanish, around the Splashpad

FY2022-2023 GOALS/ OBJECTIVES:

- Incorporate a rental program of new picnic tables by Splashpad
- Continue to offer wildflower areas at Capp Smith Park
- Continue to maintain park amenities to maximize safe and functional use
- Adjust current levels of service as new, approved staff is onboarded and trained
- Improve visual appeal of city parks and facilities through implementation of best practices

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Many citizen complaints about outsourced contract landscaping services
- Adjusting level of service to match corresponding staff increase
- Inflationary impact to material costs and supply chain restrictions affecting the timeline of projects tied to the Parks Master Plan
- Costs of daily use goods and services negatively affecting budget flexibility

GENERAL FUND

DEPARTMENT: PARKS RECREATION AND COMMUNITY SERVICES						
DIVISION / ACTIVITY: PARKS - FUND 01-075						
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 PROPOSED	
Personnel	\$424,441	\$285,181	\$360,600	\$321,200	\$352,100	
Supplies	\$38,182	\$38,682	\$38,700	\$39,200	\$44,500	
Maintenance	\$26,303	\$31,171	\$58,100	\$44,000	\$60,000	
Contractual/Sundry	\$48,087	\$120,874	\$165,770	\$165,670	\$172,430	
Capital Outlay	\$14,000	\$0	\$0	\$0	\$0	
TOTAL	\$551,013	\$475,907	\$623,170	\$570,070	\$629,030	
PERSONNEL						
Director of Rec & Comm. Services	0.00	0.00	0.50	0.50	0.50	
Parks Superintendent	1.00	1.00	1.00	1.00	1.00	
Maintenance Worker I	2.00	2.00	1.00	1.00	1.00	
Maint. Worker II	2.00	2.00	2.00	2.00	2.00	
Landscape Gardener	1.00	1.00	0.00	0.00	0.00	
Irrigation Technician (ARPA Funded)	0.00	0.00	0.00	1.00	1.00	
Maintenance Worker I (ARPA Funded)	0.00	0.00	0.00	1.00	1.00	
TOTAL	6.00	6.00	4.50	6.50	6.50	
PERFORMANCE MEASURES / SERVICE LEVELS						
Input / Demand		Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23	
Athletic Fields maintained		12	12	12	12	
Park Acres maintained		88	88	88	88	
Efficiency Measures / Impact		Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23	
Budget per Capita		\$20.02	\$26.22	\$23.98	\$25.78	
Percentage of City Budget		1.01%	1.17%	1.07%		
Acres per FTE		22	29	20	20	
Effectiveness Measures / Outcomes		Goals	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
Mow and maintain developed facilities weekly		2	91%	100%	65%	100%
Mow and maintain undeveloped facilities monthly		2	88%	100%	50%	100%
Hours of personnel training		7	30	40	15	45



SPECIAL REVENUE FUND

SIGNIFICANT BUDGET CHANGES

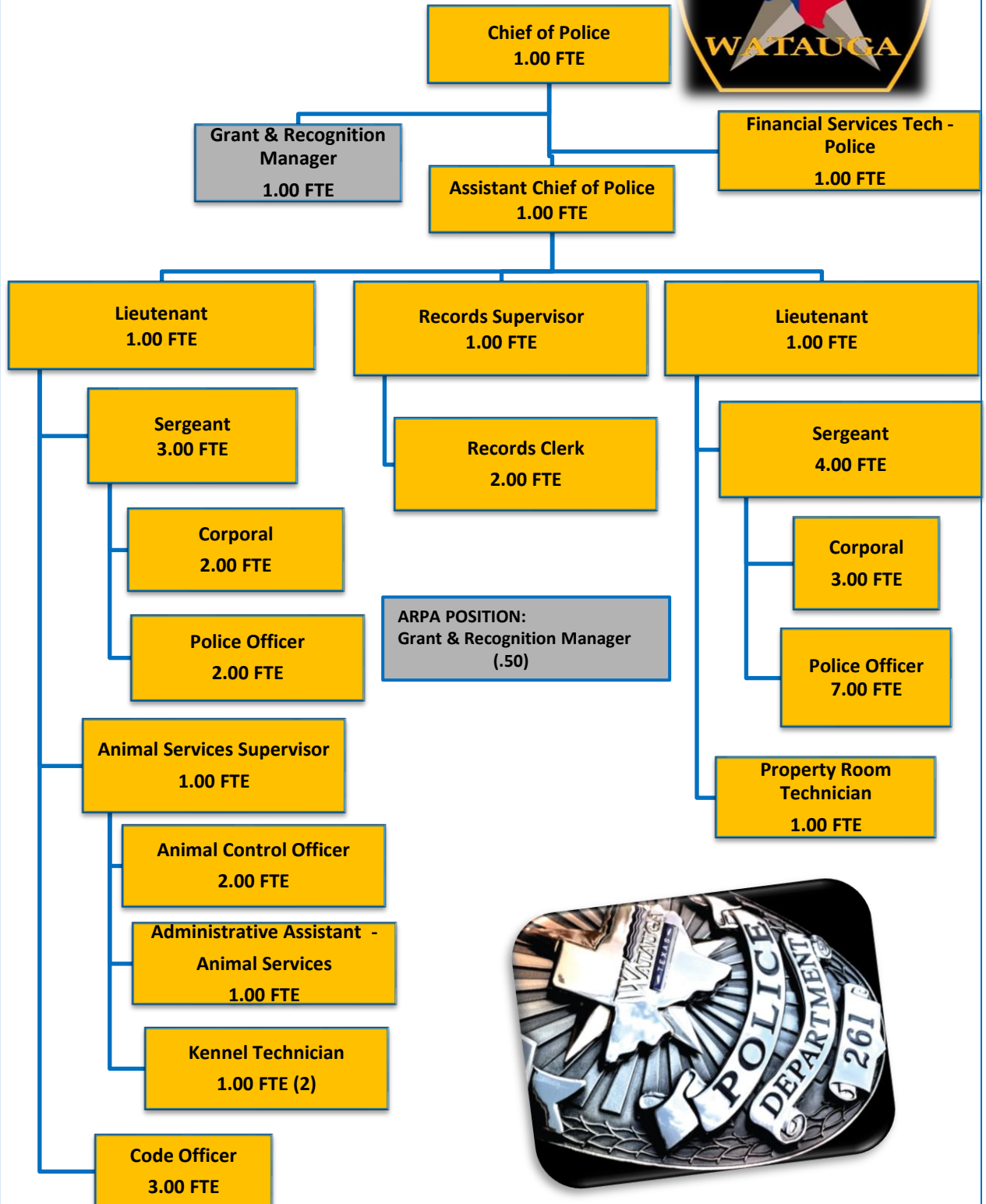
Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Budget

DEPARTMENT: RECREATION AND COMMUNITY SERVICES				
DIVISION / ACTIVITY: PARKS - FUND 01-075				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		(\$8,500)	Position, Benefits, Retention, COLA & TMRS Adjustments
Vehicle Parts & Supplies	Supplies		\$1,000	Inflation Adjustment
Vehicle Fuels & Lubricants	Supplies		\$2,500	Inflation Adjustment
Minor Tools & Apparatus	Supplies		\$300	Inflation Adjustment
Janitorial Supplies	Supplies		\$500	Inflation Adjustment
Chemicals	Supplies		\$1,000	Inflation Adjustment
Equipment Parts & Supplies	Supplies		\$500	Inflation Adjustment
Vehicle Maintenance	Maintenance		\$1,500	Inflation and Needs Adjustment
Minor Tools & Apparatus	Maintenance		\$100	Inflation Adjustment
Parks & Playgrounds	Maintenance		\$3,000	Inflation and Needs Adjustment
Park Trail Repairs	Maintenance		\$2,000	Inflation Adjustment
Park Maintenance	Maintenance		(\$5,000)	Historical Usage Adjustment
Fencing	Maintenance		\$300	Inflation Adjustment
Communications	Contractual/Sundry		\$560	Cell Stipend Adjustment
Rental of Equipment	Contractual/Sundry		\$500	Inflation Adjustment
Special Services	Contractual/Sundry		\$400	Inflation Adjustment
Travel Expense	Contractual/Sundry		\$100	Inflation Adjustment
Dues & Subscriptions	Contractual/Sundry		\$50	License Renewals Adjustment
Training	Contractual/Sundry		\$50	Inflation Adjustment
Debris Disposal	Contractual/Sundry		\$1,000	Needs Adjustment
Contract/Outsource Services	Contractual/Sundry		\$4,000	Grounds Maintenance Contract
TOTALS:		\$0	\$5,860	

\$5,860 NET INCREASE/DECREASE

Police Department

Fund 01-080



GENERAL FUND

DEPARTMENT: POLICE	
DIVISION / ACTIVITY: POLICE DIVISION – FUND 01-080	
LOCATION: 7101 Whitley Road Watauga, Texas 76148 Phone Number: 817-514-5870	HOURS OF OPERATION: 24 hours / 365 days
MISSION / PROGRAMS / SERVICES: The mission of the Watauga Police Department is to provide the highest quality police services while safeguarding individual liberties and building positive community relationships. Our mandate is to reduce both crime and the fear of crime through training, technology and the implementation of the most modern and progressive resources available. The Watauga Police Department is responsible for all crime prevention, crime reports, crime investigations, traffic law enforcement, professional standards and animal services.	
FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS: • Created and implemented an Honor Guard team • Maintained minimum staffing levels on Patrol utilizing staff assigned to other areas • Passed TCOLE Audit • Passed CJIS Audit • Promoted two Sergeants • Promoted three Corporals • Began the purchase of a new weapons system for officers funded by Certificate of Obligations	
FY2022-2023 GOALS/ OBJECTIVES: • Become fully staffed using recruiting bonus and seeking certified officers from outside the metro area • Transition to a new weapons system for all officers • Increase utilization of Bike Patrol for crime prevention and community policing when staffing allows • Increase the use of technology to aid in investigating crime and criminal activity	
MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS: • Even more so now than in the past years recruiting qualified applicants is our greatest struggle to due several issues. These issues are salary, benefits and an overall lack of candidates wanting to be officers.	

GENERAL FUND

DEPARTMENT: POLICE					
DIVISION / ACTIVITY: POLICE DIVISION - FUND 01-080					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 PROPOSED
Personnel	\$3,158,289	\$3,202,781	\$3,941,700	\$3,931,870	\$3,967,200
Supplies	\$21,344	\$21,454	\$51,800	\$44,100	\$56,300
Maintenance	\$31	\$1,059	\$10,200	\$4,600	\$5,200
Contractual/Sundry	\$671,579	\$634,458	\$626,080	\$627,880	\$636,700
Capital Outlay	\$0	\$0	\$0	\$0	\$8,000
TOTAL	\$3,851,243	\$3,859,753	\$4,629,780	\$4,608,450	\$4,673,400
PERSONNEL					
Chief of Police	1.00	1.00	1.00	1.00	1.00
Assistant Chief of Police	1.00	1.00	1.00	1.00	1.00
Lieutenant	2.00	2.00	2.00	2.00	2.00
Sergeant	6.00	6.00	7.00	7.00	7.00
Corporal	5.00	5.00	5.00	5.00	5.00
Records Supervisor	1.00	1.00	1.00	1.00	1.00
Police Officer	4.00	5.00	7.00	7.00	7.00
Detective	3.00	3.00	3.00	3.00	3.00
Animal Control Supervisor	1.00	1.00	1.00	1.00	1.00
Animal Control Officer	2.00	2.00	2.00	2.00	2.00
Grant & Recognition Coordinator	0.00	0.00	0.00	0.50	0.50
Grant & Recognition Coordinator (ARPA Funded)	0.00	0.00	0.00	0.50	0.50
Code Enforcement Officer	3.00	3.00	3.00	3.00	3.00
Executive Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Administrative Asst. Animal Control	1.00	1.00	1.00	1.00	1.00
Property Room Technician	1.00	1.00	1.00	1.00	1.00
Police Records Clerk	1.50	2.00	2.00	2.00	2.00
Kennel Technician	1.00	1.00	1.50	1.00	1.00
TOTAL	34.50	36.00	39.50	40.00	40.00
PERFORMANCE MEASURES / SERVICE LEVELS					
Input / Demand	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23	
Total calls for service - priority one	359	450	335	450	
Total calls for service - priority two	1,846	2,500	1,475	1,750	
Total calls for service - priority three	1,403	2,000	1,150	1,750	
Uniform crime reporting incidents - violent	47	50	36	50	
Uniform crime reporting incidents - property	294	450	150	250	
Traffic collisions - non injury	46	60	40	55	
Traffic collisions - injury	63	70	30	50	
Traffic collisions - fatality	0	2	1	2	
Number of Sworn Officers	22.00	25.00	23.00	21.00	
Efficiency Measures / Impact	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23	
Budget per capita	\$162.38	\$194.77	\$193.88	\$191.53	
Budget percentage of city budget	8.17%	8.70%	8.66%		
Number of sworn officers per 1000	0.930	1.06	0.903	0.862	
Effectiveness Measures / Outcomes	Goals	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
Response time-calls for service-priority one (min.)	3	7:06		5:00	
Response time-calls for service-priority two (min.)	3	6:04		6:45	
Response time-calls for service-priority three (min.)	3	7:57		9:00	
Municipal citations issued	5	5,559	8,000	4,040	6,000
DWI enforcement arrests	5	128	100	95	125
Inoperable Vehicle Warnings Issued	6	69	150	108	200
Inoperable Vehicles Towed	6	0	10	5	10
Animal Control - animals confined	6	654	600	500	550
Animal Control - animal licenses issued	5	269	350	283	300



GENERAL FUND

BUDGET CHANGES

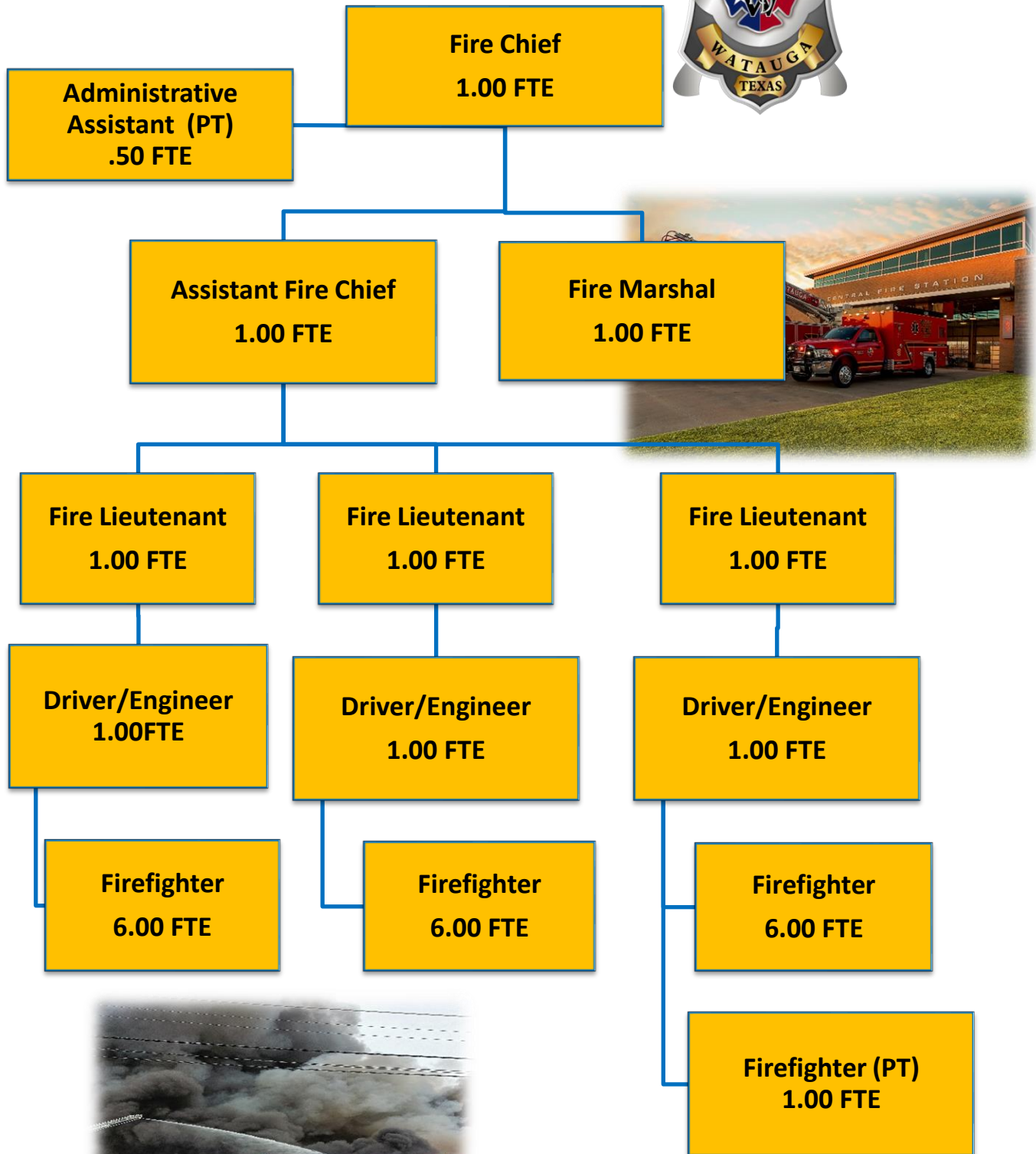
Fiscal Year 2021-2022 Compared to Fiscal Year 2020-2021 Original Budget

DEPARTMENT: POLICE DEPARTMENT				
DIVISION / ACTIVITY: POLICE DIVISION - FUND 01-080				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$25,500	Comp, Benefits, Retention, Step, COLA & TMRS Adjustments
Vehicle Fuels & Lubricants	Supplies		\$1,500	Inflation Adjustment
Animal Control Supplies	Supplies		\$3,000	Inflation Adjustment
Vehicle Maintenance	Maintenance		(\$5,000)	Adjustment
Communications	Contractual/Sundry		\$20	Adjustment
Contractual Payments	Contractual/Sundry		\$6,000	Estimated Increase of Consolidated Program
Special Services	Contractual/Sundry	\$200		Notary Adjustment
Travel Expense	Contractual/Sundry		\$1,000	Inflation Adjustment
Training	Contractual/Sundry		\$900	New Staff Training Adjustment
Yard Mowing	Contractual/Sundry		\$1,000	Inflation Adjustment
Debris Disposal	Contractual/Sundry		\$1,500	Inflation Adjustment
Building Improvements	Capital Outlay	8000		ACO Outdoor Space - One-time New Request Funding
TOTALS:		\$8,200	\$35,420	

\$43,620 NET INCREASE/DECREASE

Fire Department

Fund 01-085



GENERAL FUND

DEPARTMENT: FIRE / EMS

DIVISION / ACTIVITY: FIRE / EMS – FUND 01-085

LOCATION:

5909 Hightower
Watauga, Texas 76148
Phone Number: 817-514-5874

HOURS OF OPERATION:

24 hours

MISSION / PROGRAMS / SERVICES:

The mission of the Watauga Fire Department is to safeguard the lives and property and to enhance the quality of life of any person that resides in, works in, or visits the City of Watauga through a commitment to service with Pride, Respect, Integrity Dedication, and Excellence.

- Provides fire suppression and emergency medical response, car seat checks, assistance with the installation and maintenance of smoke detectors, home fire safety inspections, CPR training, fire extinguisher training, and other community education and support of community sponsored events
- Provides a variety of specialized response personnel through a corporative agreement with other Northeast Tarrant County Cities (NEFDA)

FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:

- 2021 Texas Fire Marshal's Gold level Award
- New Medical Director – Dr. Johnson
- Completely trained 4 Technical Rescue Technicians (6 disciplines) for NEFDA
- Received 2022 Heart Safe City certification

FY2022-2023 GOALS/ OBJECTIVES:

- Maintain ISO 1 status
- Tx Fire Chief's Best Practices renewal
- Tx EMS Pediatric Readiness – Gold level – renewal
- 2021 Texas Fire Marshal's Platinum level Award – 1st FD in Texas
- Texas EMS Mission Lifeline award

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

GENERAL FUND

DEPARTMENT: FIRE / EMS

DIVISION / ACTIVITY: FIRE / EMS - FUND 01-085

EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 PROPOSED
Personnel	\$1,947,148	\$1,977,713	\$2,486,800	\$2,591,400	\$2,751,100
Personnel (fund 12 City portion)	\$0	\$150,893	\$248,000	\$248,000	\$533,000
Supplies	\$108,632	\$115,953	\$129,150	\$143,950	\$147,600
Maintenance	\$50,724	\$56,340	\$61,670	\$68,670	\$67,640
Contractual/Sundry	\$66,020	\$107,764	\$204,710	\$215,710	\$233,040
Capital Outlay	\$0	\$12,075	\$8,000	\$8,000	\$10,000
TOTAL	\$2,172,524	\$2,420,738	\$3,138,330	\$3,275,730	\$3,742,380
PERSONNEL					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Assistant Fire Chief	0.00	0.00	0.00	1.00	1.00
Administrative Assistant (PT)	0.00	0.00	0.00	0.00	0.50
Battalion Chief	1.00	1.00	1.00	0.00	0.00
Battalion Chief/Fire Marshal	1.00	1.00	1.00	1.00	1.00
Lieutenant	3.00	3.00	3.00	3.00	3.00
Part time Firefighter	0.00	0.00	0.00	1.00	1.00
Driver / Engineer	0.00	3.00	3.00	3.00	3.00
Paramedic / Firefighter	15.00	15.00	15.00	18.00	18.00
TOTAL	21.00	24.00	24.00	28.00	28.50
PERFORMANCE MEASURES / SERVICE LEVELS					
Input / Demand	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23	
Full-time personnel	27	27	27	27	
Total calls for service:	2,527	2,350	2,700	2,900	
--Fire calls	1,000	900	1,200	1,350	
--Emergency medical service calls	1,676	1,450	1,775	2,000	
Output/Workload	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23	
Ambulance transports	1,177	1,400	1,312	1,400	
Mutual aid given	90	200	150	200	
Mutual aid received	129	160	200	250	
Fire inspections	602	800	650	700	
Efficiency Measures / Impact	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23	
Budget per capita	101.84	132.03	137.81	153.38	
Budget percentage of city budget	5.12%	5.90%	6.16%		
Effectiveness Measures / Outcomes	Goals	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
Fire emergency average response time (min.)		0	< 8 min	4:17	4:20
EMS emergency average response time (min.)		4	< 5 min	4	4
% of Chute Time ≤ 2 minutes		95	90%	95%	95%

NOTE: INCLUDES CITY PORTION OF FUND 6 SAFER GRANT PERSONNEL



GENERAL FUND BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

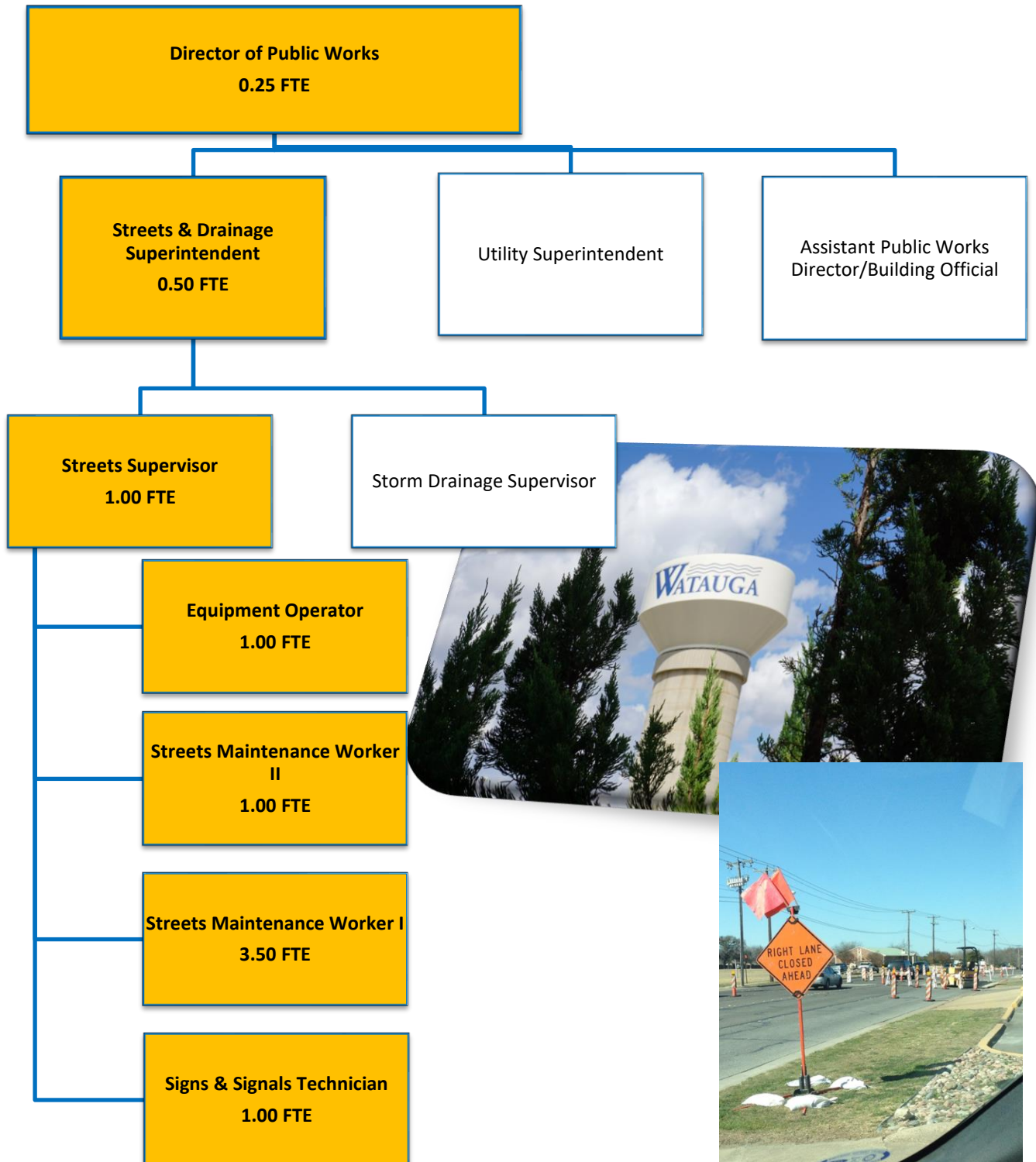
DEPARTMENT: FIRE / EMS				
DIVISION / ACTIVITY: FIRE/EMS - FUND 01-085				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$528,100	Comp, Benefits, Safer, Retention, Step, COLA & TMRS Adjust.
Personnel	Personnel Services		\$21,200	Administrative Assistant Addition
Office Supplies	Supplies		\$50	Inflation & Needs Adjustment
Publications	Supplies		\$20	Inflation & Needs Adjustment
Wearing Apparel	Supplies		\$350	Inflation & Needs Adjustment
Vehicle Parts & Supplies	Supplies		\$50	Inflation Adjustmt
Vehicle Fuels & Lubricants	Supplies		\$8,000	Inflation Adjustment
Minor Tools & Apparatus	Supplies		\$1,000	Inflation Adjustment
Janitorial Supplies	Supplies		\$700	Inflation Adjustment
Medical Supplies	Supplies		\$5,100	Inflation Adjustment
Event Refreshments	Supplies		\$100	Inflation Adjustment
Educational Supplies	Supplies		\$50	Inflation Adjustment
Bunker Gear	Supplies		\$280	Inflation & Needs Adjustment
Misc. Equipment/Furniture	Supplies		\$500	Inflation & Needs Adjustment
Medications	Supplies		\$2,200	Inflation & Needs Adjustment
Weapons & Ammunition	Supplies		\$50	Inflation & Needs Adjustment
Misc. Equip. Maintenance	Maintenance		\$450	Cardiac Monitor Maintenance Increase
Misc. Equip. Maintenance	Maintenance		\$300	EMS Cot & Power Load Maintenance Adjustment
Misc. Equip. Maintenance	Maintenance		\$1,500	Lucas Preventive Maintenance Addition
Vehicle Maintenance	Maintenance		\$2,000	Inflation Adjustment
Radio Maintenance	Maintenance		\$600	Estimated Increase
Minor Tools & Appartus	Maintenance		\$800	Inflation & Needs Adjustment
Building Maintenance	Maintenance		\$20	Needs Adjustment
Software Maintenance	Maintenance		\$20	Active 911 Software Increase
Software Maintenance	Maintenance		\$100	Emergency Reporting Software Increase
Software Maintenance	Maintenance		\$70	Netmotion Software Increase
Software Maintenance	Maintenance		\$50	PSTRAX Software Increase
Software Maintenance	Maintenance		\$60	Target Solutions Software Increase
Communications	Contractual/Sundry		\$120	Inflation Adjustment
Special Services	Contractual/Sundry		\$7,000	Shared Services Adjustment
Travel Expense	Contractual/Sundry		\$200	Inflation Adjustment
Dues & Subscriptions	Contractual/Sundry		\$2,790	Increase in NEFDA Capital Replacement Fund
Training	Contractual/Sundry		\$1,000	Inflation Adjustment
Printing & Binding	Contractual/Sundry		\$10	Adjustment
Ambulance Services	Contractual/Sundry		\$2,000	Adjustment
Physical Exams	Contractual/Sundry		\$5,000	Inflation Adjustment
State Certifications	Contractual/Sundry		\$200	Inflation Adjustment
Hazardous Waste Disposal	Contractual/Sundry		\$10	Adjustment
Compliance Testing	Contractual/Sundry		\$9,000	Mandatory NFPA PPE Cleaning/Testing Addition
Medical Control	Contractual/Sundry		\$1,000	Medical Control & EMS Continuing Education Increase
Other Equipment	Capital Outlay	\$10,000		Training Prop (one time new request)
Other Equipment	Capital Outlay	(\$8,000)		Forceable Entry (one-time request FY21-22)
TOTALS:		\$2,000	\$602,050	

\$604,050 NET INCREASE/DECREASE

NOTE: INCLUDES CITY PORTION FUND 12 SAFER GRANT PERSONNEL

Public Works - Streets Division

Fund 01-090



GENERAL FUND

DEPARTMENT: PUBLIC WORKS DIVISION / ACTIVITY: STREETS DIVISION – FUND 01-090	
LOCATION: 7800 Virgil Anthony Sr. Blvd. Watauga, Texas 76148 Phone Number: 817-514-5806	HOURS OF OPERATION: Monday – Friday 8:00 A.M. – 5:00 P.M.
MISSION / PROGRAMS / SERVICES: Public Works Streets Division strives to: • Provide excellent quality service and maintenance for Watauga streets, signs, traffic signals and school zone flashers • Promote ease of mobility throughout the City by maintaining our streets in a timely, efficient and cost-effective manner • Provide a high degree of customer service and satisfaction	
FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS: • Resurfaced 5 residential streets in partnership with Tarrant County Precinct 3, including curb and gutter, drive approaches, sidewalk, and overlay • Maintained 88 miles of roads, signs, traffic signals and road markings to an acceptable manner • Staffing shortages in Streets and Drainage Divisions gave opportunity for cross training among all staff, making both divisions more effective and productive in time of staffing issues • Partnership with Andale Construction to evaluate the effectiveness of HA5 Pavement Preservation • Response to Winter Storm “Landon” February 2022, 24/7, on call incident response for sanding and emergency response	
FY2022-2023 GOALS/ OBJECTIVES: • Overlay Program in Partnership with Tarrant County Precinct 3 to continue road rehabilitation • Resolve staffing issues to stay ahead of workload and reduce costs by performing more projects with division staff • Continue Storm Drainage Safety Program to upgrade channel fencing from chain link to the black iron fencing, improving aesthetics and pedestrian safety	
MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS: • Staffing shortages ongoing, workload taxing current workforce • Rising cost of asphalt and concrete • Unstable cost of fuel and lubrication • Rising costs of contractor fees • Supply issues for equipment and parts • CDL Training Requirement	

GENERAL FUND

DEPARTMENT: PUBLIC WORKS

DIVISION / ACTIVITY: STREETS DIVISION - FUND 01-090

EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 PROPOSED
Personnel	\$398,480	\$301,382	\$463,300	\$394,900	\$541,100
Supplies	\$16,864	\$15,217	\$23,900	\$28,000	\$28,900
Maintenance	\$21,296	\$22,936	\$30,100	\$29,600	\$52,300
Contractual/Sundry	\$7,408	\$55,321	\$17,290	\$17,290	\$31,080
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$444,048	\$394,857	\$534,590	\$469,790	\$653,380
PERSONNEL					
Director of Public Works	0.25	0.25	0.25	0.25	0.25
Streets & Drainage Superintendent	0.25	0.25	0.50	0.50	0.50
Streets Supervisor	1.00	1.00	1.00	1.00	1.00
Equipment Operator	1.00	1.00	1.00	1.00	1.00
Streets Maintenance Worker I	4.00	4.00	2.50	2.50	3.50
Streets Maintenance Worker II	2.00	2.00	1.00	1.00	1.00
Signs & Signal Technician	0.00	0.00	1.00	1.00	1.00
Permit Technician	0.50	0.50	0.00	0.00	0.00
TOTAL	9.00	9.00	7.25	7.25	8.25
PERFORMANCE MEASURES / SERVICE LEVELS					
Input / Demand	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23	
Miles of Street Maintained	88	88	88	88	
Miles of curb and gutter maintained	176	176	176	176	
Output/ Workload	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23	
Capital Improvement Street Overlays	6	3	5	4	
Linear feet of curb and gutter replacement or repair	3,747	3,000	3,661	4,000	
Efficiency Measures / Impact	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23	
Percentage of city budget	0.84%	1.00%	0.88%		
Budget per capita	\$16.54	\$22.49	\$19.76		\$26.78
Effectiveness Measures / Outcomes	Goals	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
% of right-of-ways mowed city-wide	2,5	100%	100%	100%	100%
Potholes repaired within a year	2	294	200	300	300
Sub grade repairs made within a year.	2,5	46	40	60	70
% of miles of roads in GOOD condition	1,2,5	80%	79%	81%	81%
% of miles of roads in AVERAGE condition	1,2,5	18%	19%	17%	18%
% of miles of roads in POOR condition	1,2,5	2%	3%	2%	1%



GENERAL FUND

BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: PUBLIC WORKS				
DIVISION / ACTIVITY: STREETS DIVISION - FUND 01-090				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$77,800	Comp, Benefits, Retention, COLA, TMRS & Position Adjustments
Wearing Apparel	Supplies		\$500	Reinstated Position Adjustment
Vehicle Parts & Supplies	Supplies		\$500	Inflation Adjustment
Vehicle Fuels & Lubricants	Supplies		\$4,000	Inflation Adjustment
Vehicle Maintenance	Maintenance		\$100	Inflation Adjustment
Sign Maintenance	Maintenance		\$100	Inflation Adjustment
Sign Maintenance	Maintenance	\$12,000		Street Sign Blanks (one time new request)
Traffic Signal Maintenance	Maintenance	\$10,000		traffic Signals Upgrade(one time new request)
Communications	Contractual/Sundry		\$980	Cell Stipend Expansion
Rental of Equipment	Contractual/Sundry		\$100	Inflation Adjustment
Dues & Subscriptions	Contractual/Sundry		\$700	Dues & Licenses Needs Adjustment
Training	Contractual/Sundry		\$510	Texas Floodplan Adjustment
Training	Contractual/Sundry		\$300	Inflation Adjustment
Training	Contractual/Sundry		\$200	Texas Public Works Assoc. Conference Adjustment
Training	Contractual/Sundry		\$10,000	Mandated CDL license Training
Debris Disposal	Contractual/Sundry		\$1,000	Usage Adjustment
TOTALS:		\$22,000	\$96,790	

\$118,790 **NET INCREASE/DECREASE**

Public Works Fleet Services Fund 01-097

Fleet & Facilities Superintendent

**Fleet Supervisor
1.00 FTE**

**Fleet Services Technician
1.00 FTE**

**Mechanic I
1.00 FTE**

**Mechanic II
1.00 FTE**



GENERAL FUND

DEPARTMENT: PUBLIC WORKS

DIVISION / ACTIVITY: FLEET SERVICES – FUND 01-097

LOCATION:

7800 Virgil Anthony Sr. Blvd.
Watauga, Texas 76148
Phone Number: 817-514-5844

HOURS OF OPERATION:

Monday – Friday 7:00 A.M. – 4:00 P.M.

MISSION / PROGRAMS / SERVICES:

- Properly maintain and ensure the correct usage of the city's investment in vehicles and equipment
- Provide corrective maintenance and facilitate needed repairs
- To maintain compliance with mandated State and Federal programs
- Coordinate vehicle damage claims
- Provide excellent service and maintenance to all vehicles and equipment which includes over 220 pieces of equipment

FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:

- Made innovative strides in the Fleet world by doing something that no other city is doing in the area by maintaining the Inter-local Fleet Maintenance Agreement with three other municipalities to provide them a reliable repair facility with highly trained and certified technicians while also creating revenue through this division
- Expanded the ILA contract to include other divisions within the existing contracts that started off with Fire apparatus only
- Upfit and process into service (12) new pieces of equipment

FY2022-2023 GOALS/ OBJECTIVES:

- Evaluate the fleet and continue to purchase equipment that will be more efficient and reduce emissions or fuel usage
- Strive to reduce cost by providing the right equipment is replaced at the appropriate time and monitor the expected life cycle to maximize the resale value
- Continue to expand and grow the ILA program to include other municipalities

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Fleet Shop needs upgrades and expansion

GENERAL FUND

DEPARTMENT: PUBLIC WORKS					
DIVISION / ACTIVITY: FLEET SERVICES - FUND 01-097					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 PROPOSED
Personnel	\$152,767	\$157,170	\$185,700	\$178,000	\$274,900
Supplies	\$14,184	\$16,704	\$19,000	\$19,050	\$28,250
Maintenance	\$3,097	\$4,618	\$5,000	\$5,000	\$4,500
Contractual/Sundry	\$9,135	\$14,814	\$14,370	\$14,570	\$16,600
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$179,183	\$193,306	\$224,070	\$216,620	\$324,250
PERSONNEL					
Fleet Services Technician	1.00	1.00	0.00	1.00	1.00
Fleet Supervisor	0.00	0.00	1.00	1.00	1.00
Automotive Mechanic	0.00	0.00	1.00	0.00	0.00
Mechanic I	0.00	0.00	0.00	1.00	1.00
Mechanic II	2.00	2.00	0.00	0.00	1.00
TOTAL	3.00	3.00	2.00	3.00	4.00
PERFORMANCE MEASURES / SERVICE LEVELS					
Input / Demand	Actual 20-21		Budget 21-22	Projected 21-22	Budget 22-23
Work orders completed	654		800	800	800
Gallons of fuel dispensed	60,694		80,000	60,000	80,000
Output / Workload	Actual 20-21		Budget 21-22	Projected 21-22	Budget 22-23
Number of preventative maintenance inspections per month	29		35	30	35
Number of vehicles and equipment maintained	220		250	225	250
Training classes attended	14		15	15	15
Efficiency Measures / Impact	Actual 20-21		Budget 21-22	Projected 21-22	Budget 22-23
Percentage of city budget	0.41%		0.42%	0.41%	
Budget per capita	\$8.13		\$9.43	\$9.11	\$13.29
Effectiveness Measures / Outcomes	Goals	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
Automotive Service Excellence certifications	6	33	35	33	35
Emergency Vehicle Technician certifications	6	15	18	15	18
% of auto repairs performed by in-house staff	2,5	95%	98%	93%	95%
% of auto repairs outsourced	2,5	5%	2%	7%	5%
% of Average fleet availability	2,5	98%	98%	98%	98%
% of Average fleet down-time waiting for parts	2,5	2%	2%	5%	5%



GENERAL FUND

BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: PUBLIC WORKS				
DIVISION / ACTIVITY: FLEET SERVICES - FUND 01-097				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$89,200	Benefits, Retention, On-call, COLA, Position & TMRS Adjust
Wearing Apparel	Supplies		\$500	Inflation & Needs Adjustment
Fleet Fuel & Lubricants	Supplies		\$1,750	Inflation Adjustment
Minor Tools & Appar.	Supplies	\$6,500		Freon Machine (One Time New Request)
Minor Tools & Appar.	Supplies		\$500	Inflation Adjustment
Vehicle Maintenance	Maintenance		(\$1,000)	Analysis Adjustment
Software Maintenance	Maintenance		\$500	Software Cost Increase
Communications	Contractual/Sundry		\$200	Usage Adjustment
Dues & Subscriptions	Contractual/Sundry		\$830	Costs Adjustments
Dues & Subscriptions	Contractual/Sundry		\$1,200	Diagnostic Update
TOTALS:		\$6,500	\$93,680	

\$100,180 NET INCREASE/DECREASE

Public Works Facilities Maintenance Fund 01-098

Fleet & Facilities Superintendent
1.00 FTE

Janitorial Service Technician II
1.00 FTE

**Building Maintenance
Technician II**
1.00 FTE

**Janitorial Service
Technician I**
3.00 FTE

**Building Maintenance
Technician I**
2.00 FTE



GENERAL FUND

DEPARTMENT: PUBLIC WORKS

DIVISION / ACTIVITY: FACILITIES MAINTENANCE – FUND 01-098

LOCATION:

7800 Virgil Anthony Sr. Blvd.
Watauga, Texas 76148
Phone Number: 817-514-5844

HOURS OF OPERATION:

Monday – Friday 7:00 A.M. – 4:00 P.M.

MISSION / PROGRAMS / SERVICES:

To provide citizens and staff with safe and accessible facilities. To maintain the city's investment in facility structures both interior and exterior and building equipment.

Facilities Maintenance is a section of the Public Works Fleet & Facilities Division. It provides the maintenance and operation of all city owned facilities, buildings, and structures which totals over 120,000 square feet.

- Minor and major remodeling and construction as needed.
- Provides an efficient and effective preventative maintenance program to maintain and upgrade city owned buildings to an acceptable condition compatible with city codes.
- Provides and maintains a pleasant and secure environment for all visitors and city employees in the buildings under city jurisdiction.

FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:

- Replacement of several heating ventilation air conditioning units at Police Department training room, Water Tower, and Fleet Shop
- Replace the Police Department fire alarm
- Replace Water Tower exterior lighting with LED upgrades

FY2022-2023 GOALS/ OBJECTIVES:

- Provide a safe and comfortable working environment for citizens and city personnel
- Continue with the equipment replacement programs to ensure the integrity of city buildings
- Maintain the highest level of cleaning with Green products
- Continue to implement energy efficient lighting and fixture upgrades

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Drastic increase in material cost and lack of availability

GENERAL FUND

DEPARTMENT: PUBLIC WORKS					
DIVISION / ACTIVITY: FACILITIES MAINTENANCE - FUND 01-098					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 PROPOSED
Personnel	\$368,478	\$361,176	\$411,100	\$389,500	\$511,300
Supplies	\$15,874	\$20,956	\$26,100	\$29,700	\$26,800
Maintenance	\$73,279	\$82,481	\$87,500	\$87,500	\$147,500
Contractual/Sundry	\$287,825	\$354,597	\$309,840	\$316,340	\$356,700
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$745,456	\$819,210	\$834,540	\$823,040	\$1,042,300
PERSONNEL					
Fleet & Facilities Superintendent	1.00	1.00	1.00	1.00	1.00
Janitorial Service Technician II	1.00	4.00	1.00	1.00	1.00
Janitorial Service Technician I	3.00	0.00	3.00	3.00	3.00
Bldg. Maintenance Technician I	1.00	1.00	1.00	1.00	2.00
Bldg. Maintenance Technician II	1.00	1.00	1.00	1.00	1.00
TOTAL	7.00	7.00	7.00	7.00	8.00
PERFORMANCE MEASURES / SERVICE LEVELS					
Input / Demand	Actual 20-21		Budget 21-22	Projected 21-22	Budget 22-23
Number of facilities maintained	11		11	11	11
Pounds of refrigeration	10		15	5	15
Output / Workload	Actual 20-21		Budget 21-22	Projected 21-22	Budget 22-23
Square feet of facilities maintained	122,000		122	122,000	122,000
Work orders processed	737		800	800	800
Special projects	8		15	15	15
Efficiency Measures / Impact	Actual 20-21		Budget 21-22	Projected 21-22	Budget 22-23
Percentage of city budget	1.73%		1.57%	1.55%	
Budget per capita	\$34.46		\$35.11	\$34.63	\$42.72
Effectiveness Measures / Outcomes	Goals	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
% of repairs done by in-house staff	2,5	90	95%	95%	95%
% of repairs done by contractors	2,5	10	5%	5%	5%
% of repairs completed within 48 hours	2,5	90	98%	90%	95%



GENERAL FUND

BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: PUBLIC WORKS				
DIVISION / ACTIVITY: FACILITIES MAINTENANCE - FUND 01-098				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$100,200	Comp, Benefits, Retention, Position, On-call & TMRS Adjust
Wearing Apparel	Supplies		\$300	Inflation & Needs Adjustments
Chemicals	Supplies		\$100	Inflation Adjustment
Equip. Parts & Sup.	Supplies		\$300	Inflation Adjustment
Bldg. Maintenance	Maintenance	\$20,000		ACO Foundation Repairs (One Time New Req)
Bldg. Maintenance	Maintenance	\$40,000		Flooring Replacement (One Time New Req)
Communications	Contractual/Sundry		\$1,060	Added Position Adjustment
Special Services	Contractual/Sundry		\$3,150	Inspections Cost Increases
Special Services	Contractual/Sundry		\$50	Termite Control Cost Increase
Special Services	Contractual/Sundry		\$350	Certifications Cost Increases
Special Services	Contractual/Sundry		\$950	Fire Station HVAC Inflation Adjustment
Travel Expense	Contractual/Sundry		\$500	Travel Needs Adjustment
Janitorial Service	Contractual/Sundry		\$500	Inflation Adjustment
Training	Contractual/Sundry		\$2,000	Training Needs Adjustment
Training	Contractual/Sundry	\$2,300		HVAC EPA Mandated Training
Electricity	Contractual/Sundry		\$23,000	Analysis Estimated Adjustment
Gas	Contractual/Sundry		\$3,000	Analysis Estimated Adjustment
Street Lighting	Contractual/Sundry		\$10,000	Analysis Estimated Adjustment
TOTALS:		\$62,300	\$145,460	

\$207,760 NET INCREASE/DECREASE

STRATEGIC INITIATIVE FUND – FUND 13

The Strategic Initiative Fund was created in FY2014-15 to set aside funding for high-impact projects identified by City Council. Funding is provided by fund balance transfers of reserves in excess of the established policy. Examples of projects to be funded are:

- 1) revitalization opportunities;
- 2) capital improvements cash funding, plans (Land Use, Comprehensive, CIP,);
- 3) community enhancement projects;
- 4) funding of other one-time projects.

This fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when the liability is incurred.

BUDGET SUMMARY

	HISTORY		CURRENT YEAR		BUDGET
	2019-2020 Actuals	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Fund Balance, October 1	\$136,328	\$70,522	\$40,722	\$70,522	\$70,722
<u>Operating Transfers-In:</u>					
Transfers from General Fund	0	0	0	0	0
Interest	1,338	108	0	200	0
Total Available Resources	\$137,665	\$ 70,629	\$ 40,722	\$ 70,722	\$ 70,722
<u>Expenditures:</u>					
Home Revitalization Program	34,122	0	30,000	0	30,000
Strategic Initiatives	33,022	5,313	0	0	0
Operating Expenditures	67,144	5,313	30,000	0	30,000
TOTAL OPERATING & TRANSFERS	\$67,144	\$5,313	\$30,000	\$0	\$30,000
Fund Balance, September 30	\$70,522	\$65,317	\$10,722	\$70,722	\$40,722
CHANGE IN FUND BALANCE	(\$65,806)	(\$5,205)	(\$30,000)	\$200	(\$30,000)



SPECIAL REVENUE FUNDS

<i>WATAUGA ECONOMIC DEVELOPMENT CORP (WEDC)</i>	<i>FUND 04</i>
<i>WATAUGA CRIME CONTROL & PREVENTION DISTRICT (WCCPD)</i>	<i>FUND 18</i>
<i>CARES & CLFRF GRANT PROCEEDS FUND</i>	<i>FUND 10</i>
<i>SAFER GRANT REIMBURSEMENT FUND</i>	<i>FUND 12</i>
<i>STREET MAINTENANCE FUND</i>	<i>FUND 14</i>
<i>FLEET SERVICES INTERLOCAL AGREEMENT FUND</i>	<i>FUND 21</i>
<i>LIBRARY DONATION FUND</i>	<i>FUND 23</i>
<i>PUBLIC, EDUCATION, GOVERNMENT FUND (PEG)</i>	<i>FUND 24</i>
<i>MUNICIPAL COURT SECURITY FUND</i>	<i>FUND 25</i>
<i>MUNICIPAL COURT TECHNOLOGY FUND</i>	<i>FUND 26</i>
<i>MUNICIPAL COURT TRUANCY PREVENTION FUND</i>	<i>FUND 27</i>
<i>TRAFFIC SAFETY FUND</i>	<i>FUND 28</i>
<i>JURY FEE FUND</i>	<i>FUND 29</i>

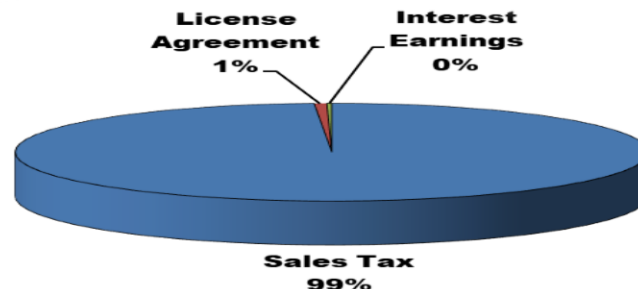
SPECIAL REVENUE FUNDS

ECONOMIC DEVELOPMENT CORPORATION (FORMERLY PARKS DEVELOPMENT CORPORATION)

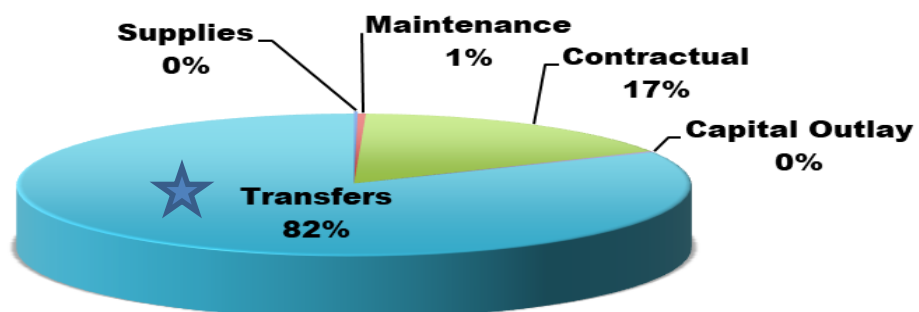
Voters established the Watauga Parks Development Corporation Sales Tax Fund to account for a ½ cent sales tax increase in May 1994 under the 4b Economic Development Legislation. The purpose of the increase in sales tax is to build city parks and improve existing parks under the supervision of the Watauga Parks Development Corporation. In May 2012, voters approved a reduction of the sales and use tax for the Watauga Parks Development Corporation to ¼ of one percent and reallocate ¼ of one percent for maintenance and repairs of municipal streets. This reduction took place on October 1, 2012. In FY2018-2019 the corporation's name was changed to Economic Development Corporation and the focus was redirected to economic development within the City. Sales tax revenues for FY2022-2023 are expected to be \$952,000.

This Special Revenue Fund is used to account for specific revenues that are legally restricted to expenditures for particular purposes. The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when liability is incurred.

Where Does the Money Come From?



Where Does the Money Go?



Note: Transfers to general fund cover personnel expenses and debt

SPECIAL REVENUE FUNDS

ECONOMIC DEVELOPMENT CORPORATION BUDGET SUMMARY - FUND 04

	HISTORY		PROJECTED YEAR		BUDGET	%CHANGE
	2019-2020 Actual	2020-2021 Actual	2021-2022 Current Budget	2021-2022 Projected	2022-2023 Budget	FY2022-2023 vs 2021-2022
Fund Balance, October 1*	\$880,886	\$1,242,173	\$1,538,356	\$1,631,096	\$1,713,418	
<u>Revenues:</u>						
Sales Taxes	744,464	865,622	814,000	925,000	952,000	17.0%
License Agreement - Property	0	0	0	0	0	0.0%
Proceeds From Sale of Assets	0	850	0	0	0	0.0%
Interest Earnings	5,301	1,207	2,000	2,000	2,500	25.0%
License Agreement - Services	0	0	5,000	2,000	5,000	0.0%
Operating Revenues	\$749,765	\$867,679	\$821,000	\$929,000	\$959,500	16.9%
Total Available Resources	\$1,630,651	\$2,109,852	\$2,359,356	\$2,560,096	\$2,672,918	
<u>Expenditures:</u>						
Business Retention	7,684	6,437	21,610	3,500	8,650	-60.0%
Business Attraction	49,775	28,493	36,750	26,250	24,200	-34.1%
General Administration	36,549	64,042	89,030	40,050	56,200	-36.9%
Operating Expenditures	94,008	98,973	147,390	69,800	89,050	-39.6%
<u>Operating Transfers-Out</u>						
To General Fund	194,292	222,281	254,800	254,800	266,500	4.6%
To Internal Service Fund	0	0	0	0	0	0.0%
To Capital Projects Fund	0	0	0	375,000	0	0.0%
To Debt Service	100,178	157,503	147,078	147,078	153,200	4.2%
Total Operating Transfers-Out	294,470	379,784	401,878	776,878	419,700	4.4%
TOTAL OPERATING & TRANSFERS	\$388,478	\$478,757	\$549,268	\$846,678	\$508,750	-7.4%
Fund Balance, September 30	\$1,242,173	\$1,631,096	\$1,810,088	\$1,713,418	\$2,164,168	
CHANGE IN FUND BALANCE	\$361,287	\$388,923	\$271,732	\$82,323	\$450,750	

*Includes debt service fund balance

SPECIAL REVENUE FUND

DEPARTMENT: ECONOMIC DEVELOPMENT

DIVISION / ACTIVITY: ECONOMIC DEVELOPMENT CORPORATION – FUND 04

LOCATION:

7105 Whitley Road

Watauga, Texas 76148

Phone Number: 817-514-5800

HOURS OF OPERATION:

Monday – Friday

8:00 A.M. – 5:00 P.M.

MISSION / PROGRAMS / SERVICES:

To advance the economic strength of Watauga through business and community support programs, public education, and strategic partnerships.

FY2021-2022 HIGHLIGHTS/ ACHIEVEMENTS:

- Elite Sponsor of Watauga Fest 2022
- Updated the online open portal business directory hosted by BluDot Technologies
- Purchased two (2) land parcels to be used for economic development opportunities
- Reorganized specific personnel to provide more focused support for the WEDC
- Completed the development and launch of the WEDC website

FY2022-2023 GOALS/ OBJECTIVES:

- Develop a Business Retention Program
- Complete a Food Business Park area included in Capp Smith Park
- Continue support of Shop Small Business programs
- Continue Business Spotlight video series
- Continue New Business Attraction through Retail Coach contract

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

The local economy began a resurgence during the fiscal year following the downturn that was a result of the COVID virus resulting in sales tax revenues that were much higher than anticipated in the adopted 2021-2022 budget, with year-end projections of +13.6%. This trend is projected to continue, with much of the economy back to “normal”, however, inflation on the national scale caused and continue to cause workforce and supply chain issues for both the public and private sectors.

SPECIAL REVENUE FUND

DEPARTMENT: ECONOMIC DEVELOPMENT					
DIVISION / ACTIVITY: ECONOMIC DEVELOPMENT CORPORATION - FUND 04					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 PROPOSED
Supplies	\$606	\$1,051	\$1,100	\$300	\$900
Maintenance	\$0	\$0	\$900	\$0	\$2,000
Contractual/Sundry	\$93,402	\$97,922	\$141,690	\$69,500	\$84,950
Capital Outlay	\$0	\$0	\$3,700	\$0	\$1,200
Transfers	\$294,470	\$379,784	\$401,878	\$776,878	\$419,700
TOTAL	\$388,478	\$478,757	\$549,268	\$846,678	\$508,750
PERFORMANCE MEASURES / SERVICE LEVELS					
<i>Input / Demand</i>	<i>Actual 20-21</i>		<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Staff Dedicated	0.50		0.50	1.00	2.0
Volunteers	0		0	0	0
Inquiries Received	N/A		20	10	20
<i>Output/ Workload</i>	<i>Actual 20-21</i>		<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Project Files Opened	N/A		N/A	5	10
Cilents Served	N/A		N/A	10	15
Jobs Created	N/A		N/A	25	35
Potential New Business Calls/Contacts	N/A		N/A	55	100
Responses Submitted	N/A		N/A	N/A	155
Board Meetings Held	N/A		12	12	12
<i>Efficiency Measures / Impact</i>	<i>Actual 20-21</i>		<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Percentage of City Budget	0.010		0.010	0.016	
Budget per Capita	20.14		23.11	35.62	20.85
<i>Effectiveness Measures / Outcomes</i>	<i>Goals</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Business Retention Visits	3	N/A	N/A	120	120
Small Business Development Assistance	3, 4, 6, 7	N/A	N/A	N/A	5
Economic Development Agreements	3, 4, 11	N/A	N/A	2	5
Redevelopment Projects	3, 4	N/A	20	0	5
New Development Projects	3, 4	N/A	2	2	5



SPECIAL REVENUE FUNDS

BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: ECONOMIC DEVELOPMENT				
DIVISION / ACTIVITY: ECONOMIC DEVELOPMENT CORPORATION - FUND 04				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Business Retention - Special Services	Contractual/Sundry		(\$10)	minor adjustment in business anniversaries
Business Retention - Advertising	Contractual/Sundry		(\$500)	advertising adjustments
Business Retention - Contractual Svcs	Contractual/Sundry		(\$13,450)	Programs Adjustments
Business Retention - Events	Contractual/Sundry		\$1,000	State of the City Program
Business Attraction - Advertising	Contractual/Sundry		(\$6,600)	Programs Adjustment Needs
Business Attraction - Contractual Svcs	Contractual/Sundry		(\$6,000)	Program Cost Reduction
Business Attraction - Events	Contractual/Sundry		\$50	Program Cost Adjustment
General Administration - Office Supplies	Supplies		(\$100)	Estimated Needs Adjustment
General Administration - Postage	Supplies		(\$100)	Estimated Needs Adjustment
General Administration - Software Maint.	Maintenance		\$1,100	Software Price Increase & Addition
General Administration - Travel	Contractual/Sundry		\$600	Additional Needs for ED Coordinator Position
General Administration - Dues & Subsc.	Contractual/Sundry		\$1,100	Additional Dues for ED Coordinator Position
General Administration - Training	Contractual/Sundry		(\$5,000)	Training Adjustments
General Administration - Printing & Binding	Contractual/Sundry		(\$830)	Printing Needs Adjustment
General Administration - Attorney	Contractual/Sundry		(\$25,000)	Estimated Legal Costs Adjustment
General Administration - Community Relations	Contractual/Sundry		(\$1,200)	Community Enrichment Center Gala Deletion
General Administration - Contractual Svcs	Contractual/Sundry		(\$10,000)	Gov Pilot Deletion
General Administration - Contractual Svcs	Contractual/Sundry		\$1,500	Zac Tax Sales Tax Platform Addition
General Administration - Contractual Svcs	Contractual/Sundry		\$7,600	Interactive Web Map & WEDC Website
General Administration - Capital Outlay	Contractual/Sundry	(\$2,500)		Delete Financial Impact Analysis Software
Transfers	Transfers	\$17,822		
TOTALS:		\$15,322	(\$55,840)	

(\$40,518) NET INCREASE/DECREASE

Allocations Information



SCHEDULE A - Estimated Cost for Economic Development Corporation 2022-2023 REVISED		
<i>Salary/ Benefits Personnel</i>		
Department	Tasks performed for the EDC	Estimated Cost
City Secretary - TOTAL	Records Retention/PIA/Minutes/Resolutions/Agenda Posting	\$16,800
Finance - TOTAL	Financial Reporting, Budget, Annual Report, Audit, Purchasing, Accounts Payable	\$3,500
Information Technology - TOTAL	Marketing /Website/Projects/Updates	\$60,300
Public Works/Parks - TOTAL	Project Coordination/Oversight	\$7,150
City Manager's Office	EDC Director, Business Retention, Economic Development Duties	\$175,000
Sub-total		\$262,750
<i>Other Items</i>		
Annual Audit Allocation	4% of Total	\$2,400
Codification Fees	15% of Total	\$1,350
Sub-total		\$3,750
GRAND TOTAL		\$266,500

SPECIAL REVENUE FUNDS
ECONOMIC DEVELOPMENT CORPORATION
BUDGET SUMMARY
FUND 05 - CAPITAL PROJECTS

	HISTORY		PROJECTED YEAR		BUDGET
	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Proposed
Fund Balance, October 1	\$244,179	\$38,835	\$29,835	\$38,660	\$33,760
<u>Revenues:</u>					
Interest Earnings	989	61	500	100	100
Proceeds from Sale of Assets	0	0	0	0	0
Transfer from EDC Sales Tax Fund	0	0	0	375,000	0
Other Financing Sources	0	0	0	0	0
Matching Grants	0	0	0	0	0
Total Revenues	\$989	\$61	\$500	\$375,100	\$100
Total Available Resources	\$245,167	\$38,896	\$30,335	\$413,760	\$33,860
<u>Expenditures:*</u>					
Purchase of Property	0	0	0	375,000	0
Foster Village Improvements	0	0	0	0	0
Shade Structure - Indian Springs	0	0	0	0	0
Park Equipment (Picnic Pads, etc.)	0	0	0	0	0
Capp Smith Park Improvements	206,332	236	0	0	0
Capp Smith Improvements EDC	0	0	0	0	0
Contingency	0	0	10,000	5,000	10,000
Total Expenditures	206,332	236	10,000	380,000	10,000
<u>Other Expenditures</u>					
Transfer to PDC Debt Service	0	0	0	0	0
Total Other Sources (Uses)	0	0	0	0	0
REVENUES OVER (UNDER) EXPENSES	(\$205,343)	(\$175)	(\$9,500)	(\$4,900)	(\$9,900)
Fund Balance, September 30	\$38,835	\$38,660	\$20,335	\$33,760	\$23,860
CHANGE IN FUND BALANCE	(\$205,343)	(\$175)	(\$9,500)	(\$4,900)	(\$9,900)

SPECIAL REVENUE FUNDS

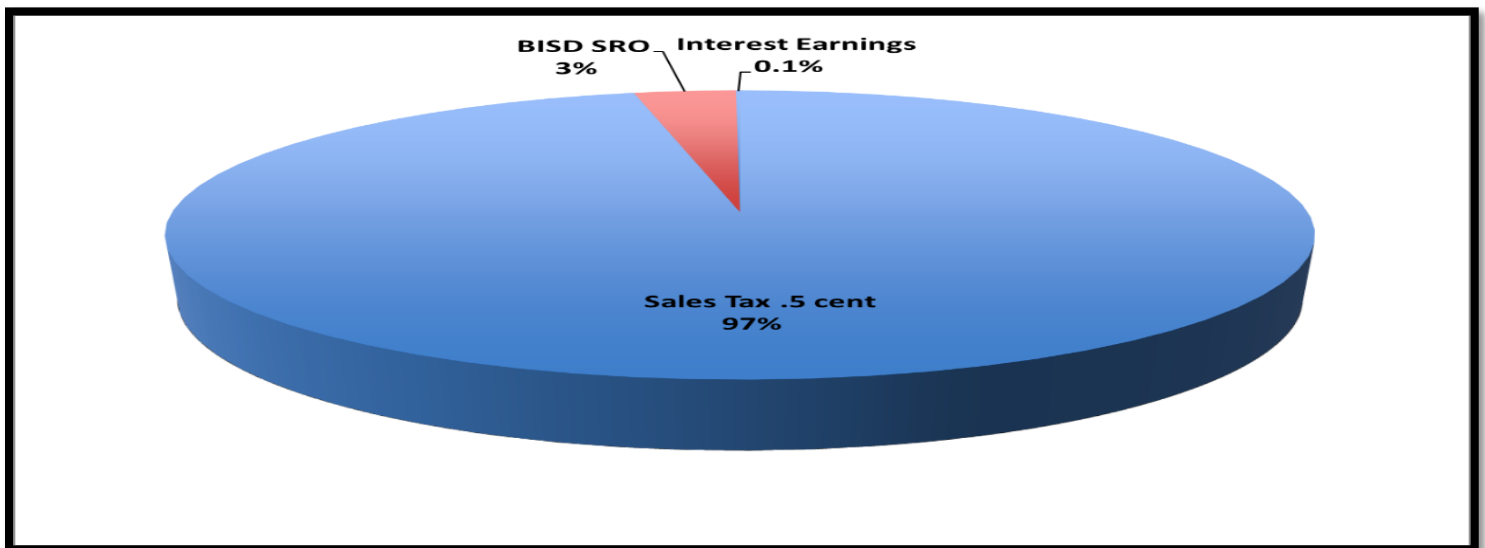
CRIME CONTROL DISTRICT – FUND 18

The Crime Control and Prevention District was established to account for a one-half cent sales tax increase approved by voters on March 23, 1996, for an initial five years and extended by voters each ten years. On the most recent election, May 1, 2021, voters extended the sales tax collection for ten more years. The purpose of the increase in sales tax is to enhance law enforcement in Watauga. The additional funding is used to add officers and purchase additional equipment and supplies for law enforcement purposes.

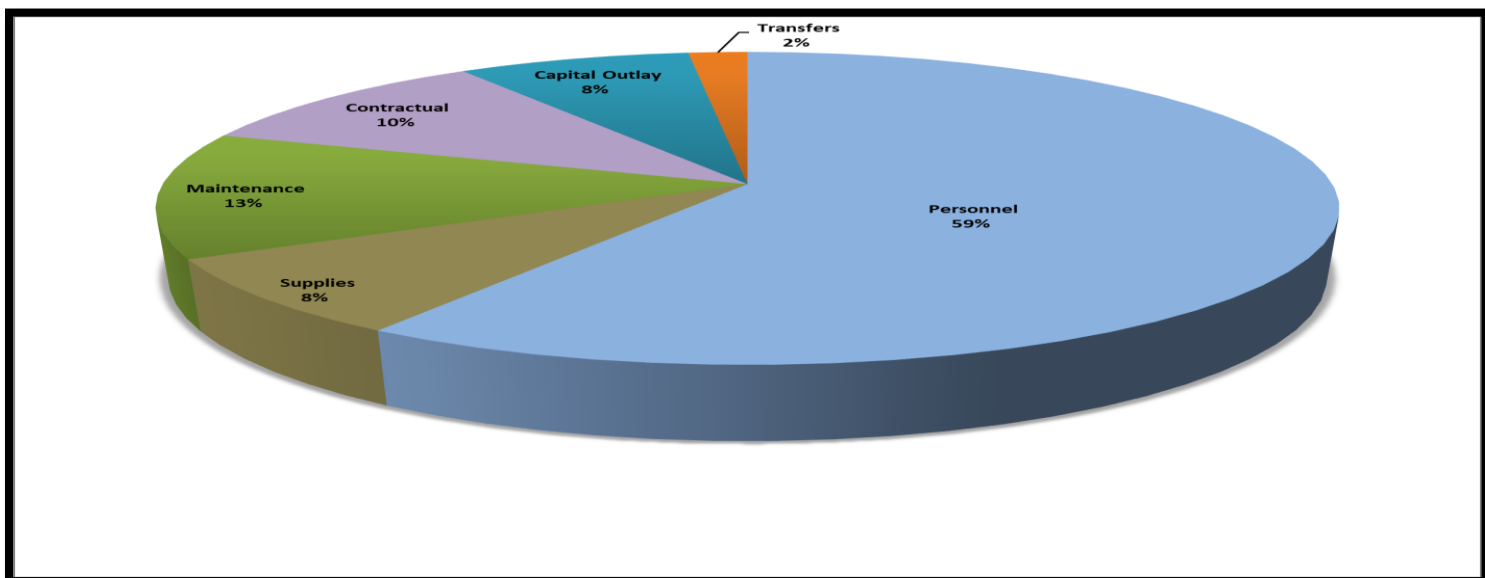
This is a Special Revenue Fund and is used to account for specific revenues that are legally restricted to expenditures for particular purposes. The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

Sales tax revenue for FY2022-2023 is forecasted to be \$1,875,000. Sales Tax revenues are projected to be approximately 16.5% higher than the FY2021-2022 original budget as the impact of COVID-19 continues to recover.

Where Does the Money Come From?



Where Does the Money Go?

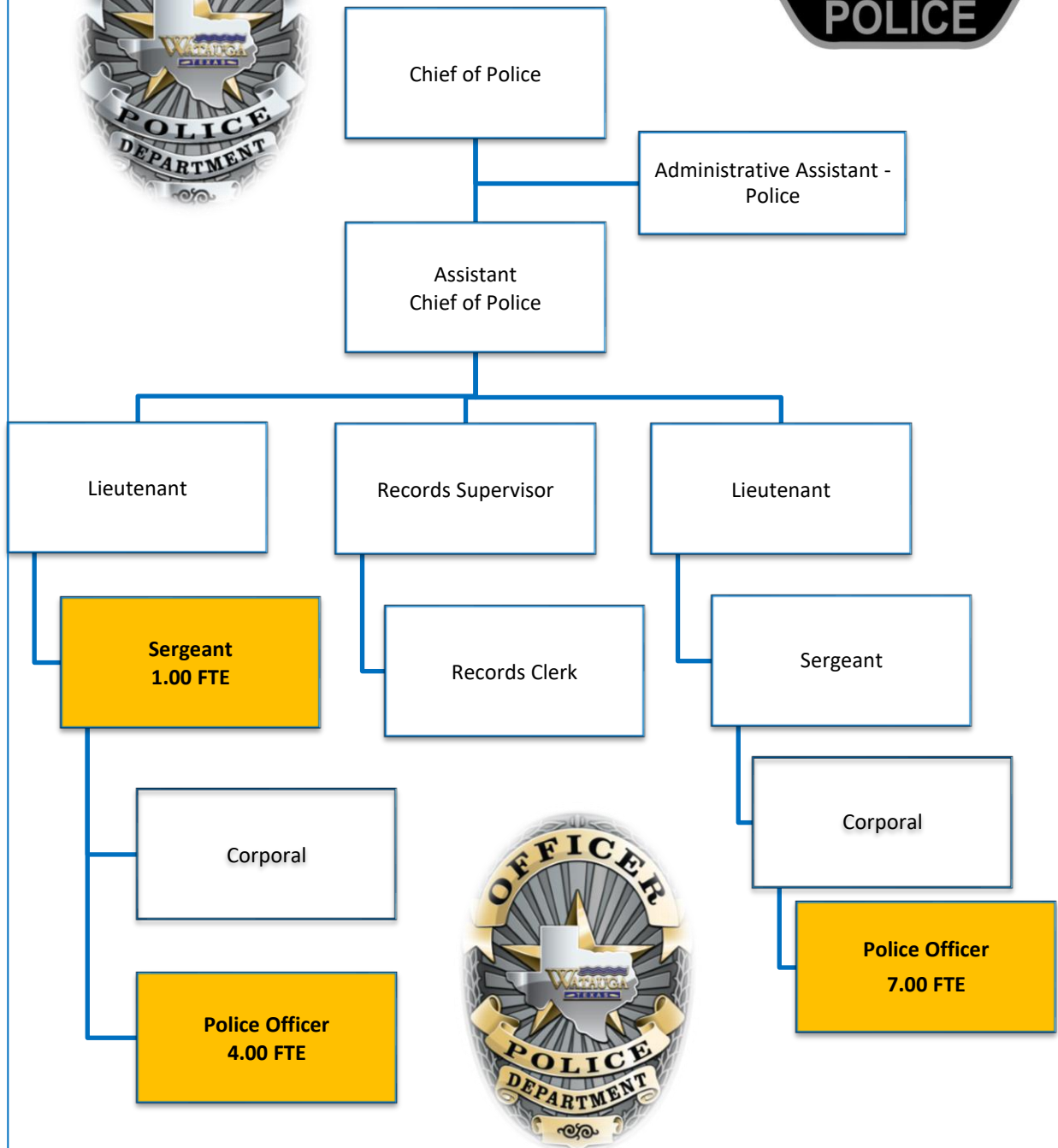


SPECIAL REVENUE FUNDS

CRIME CONTROL DISTRICT BUDGET SUMMARY - FUND 18

	HISTORY		PROJECTED YEAR		BUDGET	% CHANGE
	2019-2020 Actual	2020-2021 Actual	2021-2022 Original Budget	2021-2022 Projected/Amended	2022-2023 Proposed	FY2022-2023 VS 2021-2022
Fund Balance, October 1	\$677,248	\$731,135	\$801,335	\$1,010,402	\$1,237,902	
Revenues:						
Sales Taxes	1,468,760	1,701,405	1,610,000	1,820,000	1,875,000	16.5%
BISD SRO	24,500	48,448	64,000	64,000	66,000	3.1%
Transfer In From ERF	70,000	0	0	0	0	0.0%
Interest Earnings/Other	18,756	1,417	2,000	2,000	4,000	100.0%
Proceeds From Sales of Assets	0	38,324	0	0	0	0.0%
Operating Revenues	\$ 1,582,016	\$ 1,789,593	\$ 1,676,000	\$ 1,886,000	\$ 1,945,000	16.05%
Total Available Resources	\$ 2,259,264	\$ 2,520,728	\$ 2,477,335	\$ 2,896,402	\$ 3,182,902	28.5%
Expenditures:						
Operating Expenditures	1,498,129	1,469,939	1,590,000	1,628,500	1,854,400	16.6%
Capital Outlay	0	10,388	0	0	150,250	0.0%
Total Expenditures	1,498,129	1,480,327	1,590,000	1,628,500	2,004,650	26.1%
Operating Transfers-Out						
To General Fund	30,000	30,000	30,000	30,000	38,000	26.7%
To Capital Projects	0	0	0	0	0	0.0%
To Internal Service Fund	0	0	0	0	0	0.0%
Total Operating Transfers-Out	30,000	30,000	30,000	30,000	38,000	26.7%
TOTAL OPERATING & TRANSFERS	\$ 1,528,129	\$ 1,510,327	\$ 1,620,000	\$ 1,658,500	\$ 2,042,650	26.1%
Fund Balance, September 30	\$731,135	\$1,010,402	\$857,335	\$1,237,902	\$1,140,252	
CHANGE IN FUND BALANCE	\$53,887	\$279,267	\$56,000	\$227,500	(\$97,650)	
Fund Balance Policy Min @ 20%					\$378,480	

Crime Control District Fund 18-080



SPECIAL REVENUE FUNDS

DEPARTMENT: POLICE

DIVISION / ACTIVITY: WATAUGA CRIME CONTROL AND PREVENTION DISTRICT – FUND 18

LOCATION:

7101 Whitley Road
Watauga, Texas 76148

HOURS OF OPERATION:

24 hours a day

MISSION / PROGRAMS / SERVICES:

The mission of the Watauga Police Department is to provide the highest quality police services while safeguarding individual liberties and building positive community relationships. Our mandate is to reduce both crime and the fear of crime through training, technology and the implementation of the most modern and progressive resources available. The Watauga Police Department is responsible for all crime prevention, crime reports, crime investigations, traffic law enforcement, professional standards and animal services.

FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:

- Created and implemented an Honor Guard team
- Maintained minimum staffing levels on patrol utilizing staff assigned to other areas
- Passed TCOLE audit
- Passed CJIS audit
- Promoted 2 Sergeants
- Promoted 3 Corporals
- Began the purchase process of a new weapons system for officers funded by Certificate of Obligations

FY2022-2023 GOALS/ OBJECTIVES:

- Become fully staffed using recruiting bonus and seeking certified officers from outside the metro area
- Transition to a new weapons system for all officers
- Increase utilization of Bike Patrol for crime prevention and community policing when staffing allows
- Increase the use of technology to aid in investigating crime and criminal

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

Even more so now than in the past years recruiting qualified applicants is our greatest struggle to due several issues. These issues are salary, benefits, and an overall lack of candidates wanting to be officers.

SPECIAL REVENUE FUNDS

DEPARTMENT: POLICE					
DIVISION / ACTIVITY: WATAUGA CRIME CONTROL AND PREVENTION DISTRICT - FUND 18					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET
Personnel	\$1,029,370	\$987,813	\$1,029,000	\$1,040,000	\$1,204,800
Supplies	\$105,801	\$113,826	\$143,500	\$161,700	\$175,600
Maintenance	\$227,808	\$231,151	\$225,500	\$224,300	\$264,200
Contractual/Sundry	\$135,149	\$137,149	\$192,000	\$202,500	\$209,800
Capital Outlay	\$0	\$10,388	\$0	\$0	\$150,250
Transfers	\$30,000	\$30,000	\$30,000	\$30,000	\$38,000
TOTAL	\$1,528,128	\$1,510,327	\$1,620,000	\$1,658,500	\$2,042,650
PERSONNEL					
Officer	8.00	8.00	8.00	8.00	8.00
Sergeant	1.00	1.00	1.00	1.00	1.00
Mental Health Officer	0.00	0.00	0.00	0.00	1.00
Community Resources Officer	1.00	1.00	1.00	1.00	1.00
School Resource Officer (SRO)	1.00	1.00	1.00	1.00	1.00
TOTAL	11.00	11.00	11.00	11.00	12.00
PERFORMANCE MEASURES / SERVICE LEVELS					
Input / Demand	Actual 20-21		Budget 21-22	Projected 21-22	Budget 22-23
Number of Sworn Police Officers	11.00		11.00	11.00	12.00
Efficiency Measures / Impact	Actual 20-21		Budget 21-22	Projected 21-22	Budget 22-23
Budget per Capita	63.54		68.15	69.77	83.72
Percentage of City Budget	3.20%		3.05%	3.12%	
Number of Sworn Officers Per 1000 Population	1.16		2.16	2.16	2.03
Effectiveness Measures / Outcomes	Goals	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
SRO Presentations	3	4	4	4	4
SRO Student Contacts	3	1,859	1,500	2,200	2,500
Area School Events/Contacts	3	166	50	85	175
Public Safety Cadet Unit Meetings	3, 7	31	47	8	40
Public Safety Cadet Unit Training Hours	3, 7	478	2,000	100	2,000
Crime Prevention Training - Community Svc.	3	1	50	0	0
Business Contacts - Community Svc.	3	166	200	0	0
Neighborhood Watch Mtgs - Community Svc.	3	0	0	0	0
VIPS Hours	3	912	2,000	500	1,000
Town Hall Meetings	3	0	1	0	0



SPECIAL REVENUE FUNDS

BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Budget

DEPARTMENT: POLICE				
DIVISION / ACTIVITY: CRIME CONTROL DISTRICT - FUND 18-080				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Personnel	Personnel Services		\$88,800	Benefits, Step Increases, Comp & Longevity Adjustments
Personnel	Personnel Services		\$87,000	Mental Health Officer - Approved PIP Position
Office Supplies	Supplies		\$500	Inflation Adjustment
Publications	Supplies		\$100	Inflation Adjustment
Vehicle Parts & Supplies	Supplies		\$1,000	Inflation Adjustment
Vehicle Fuels & Lubricants	Supplies		\$25,000	Inflation Adjustment
Minor Tools & Apparatus	Supplies		\$500	Inflation Adjustment
Educational Supplies	Supplies		\$500	Inflation Adjustment
Computer Supplies	Supplies	\$3,000		Mental Health Officer - Approved PIP Position Needs
Weapons/Ammunition	Supplies		\$1,500	Inflation Adjustment
Office Equipment	Maintenance		\$100	Inflation Adjustment
Vehicle Maintenance	Maintenance	\$9,600		Vehicles Graphics Refresh - Approved New Request
Vehicle Maintenance	Maintenance		\$1,500	Inflation Adjustment
Radio Maintenance	Maintenance		(\$4,500)	Fort Worth Radio Contract Adjustment
Uniform Cleaning	Maintenance		\$2,000	Usage & Cost Estimate Increase Adjustment
Software Maintenance	Maintenance		\$30,000	Axon Refresh Program - Approved New Request
Sundry	Contractual/Sundry		(\$4,500)	Reclass Alliance for Children to Special Services
Sundry	Contractual/Sundry		\$5,000	Honor Guard Program - Approved New Request
Special Services	Contractual/Sundry		\$4,500	Reclass Alliance for Children from Sundry
Special Services	Contractual/Sundry		(\$400)	Additional Needs Analysis & Inflation Adjustments
Special Services	Contractual/Sundry		\$500	Awards Banquet Inflation Adjustment
Special Services	Contractual/Sundry		\$500	Insurance Broker Fees Cost Adjustment
Special Services	Contractual/Sundry		\$200	LexisNexis Cost & Usage Adjustment
Special Services	Contractual/Sundry	\$1,500		One-Time Budget Reallocation to Printing & Binding
Dues & Subscriptions	Contractual/Sundry		\$1,000	Various Membership Dues Cost Adjustments
Training	Contractual/Sundry		\$4,000	Inflation, Estimated Usage & Approved PIP Position Needs
Printing & Binding	Contractual/Sundry	(\$1,500)		One-Time Budget Reallocation from Special Services
Investigation Expense	Contractual/Sundry		\$6,000	Approved New Request
Workers Compensation	Contractual/Sundry		\$1,000	Rate Adjustment
Motor Vehicles	Capital Outlay	\$130,000		Capital Outlay Plan Items (3 Vehicles)
Other Equipment	Capital Outlay	\$6,000		Crime Scene Barriers - Approved New Request
Other Equipment	Capital Outlay	\$14,250		Safety Cameras/ALPR - Approved New Request
General & Admin Transfers	Transfer	\$8,000		Revenue Adjustment
TOTALS:		\$170,850	\$251,800	

\$422,650 NET INCREASE/DECREASE

SPECIAL REVENUE FUNDS

CARES AND AMERICAN RESCUE PLAN (CLFRF) GRANT BUDGET SUMMARY FUND 10

The CARES Grant Interlocal Agreement with Tarrant County was approved in FY2019-2020 for Coronavirus Relief. The eligible expenses include COVID response payroll and benefit costs, public health and safety, telework enhancement, and other expenses related to COVID-19 response. The City received \$1,307,350 in FY2019-2020 and closed out the fund 12/31/2020 as required.

In July, 2022, the City Council adopted a Spending Plan Framework for the American Rescue Plan Funding. The City's allocation is \$6,066,048 and received the first half allocation in August, 2021 and the second half is expected in August, 2022.

This is a special revenue fund and revenues must be spent based on grant restrictions.

	HISTORY	PROJECTED YEAR		BUDGET
	2020-2021 Actual	2021-2022 Budget	2021-2022 Estimate	2022-2023 Budget
Fund Balance, October 1	\$0	\$0	\$0	\$0
Revenues:				
Grant Proceeds	460,653	1,356,243	590,768	4,108,200
Interest Earnings	0	0	0	0
Operating Revenues	\$ 460,653	\$ 1,356,243	\$ 590,768	\$ 4,108,200
Total Available Resources	\$ 460,653	\$ 1,356,243	\$ 590,768	\$ 4,108,200
Expenditures:				
CARES COVID-19 Personnel, Supplies, Contractual & Capital	460,653	0	0	
ARPA 6.1				
Infrastructure		800,000	150,000	2,766,000
Personnel Programs		399,850	399,850	880,000
Equipment		115,475	0	426,000
Supplies		2,768	2,768	0
Contractual		38,150	38,150	36,200
TOTAL OPERATING & TRANSFERS	\$ 460,653	\$ 1,356,243	\$ 590,768	\$ 4,108,200
Fund Balance, September 30	\$0	\$0	\$0	\$0
CHANGE IN FUND BALANCE	\$0	\$0	\$0	\$0

CARES Grant Fund total = \$1,307,350

Population 23,770 x \$55 per capita

ARPA Grant

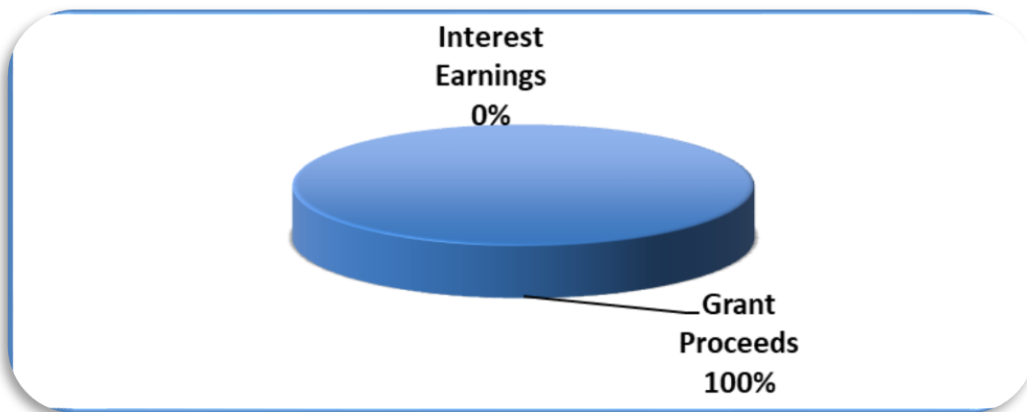
\$6,066,048 plus additional \$5,994 allocation to be spent by December, 31, 2026 or returned to the Treasury

SPECIAL REVENUE FUNDS

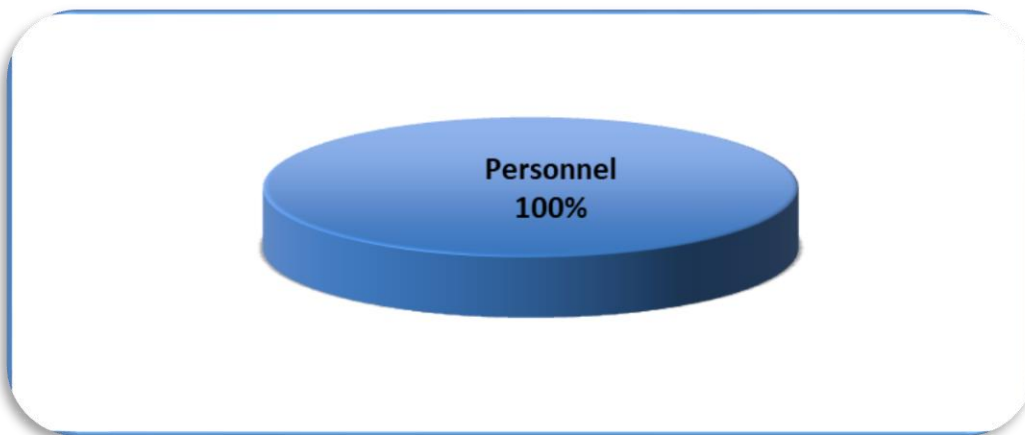
SAFER GRANT REIMBURSEMENT – FUND 12

The Safer Grant Reimbursement Fund was established in FY2019-2020 to account for proceeds from the Safer Grant awarded to the City for a percentage of the fire personnel. The percentage of personnel reimbursement of six firefighters is at 75% of the first two years and 35% for the third year. This percentage will decline each fiscal year until all grant proceeds have been expended.

Where Does the Money Come From?



Where Does the Money Go?



SPECIAL REVENUE FUNDS

**SAFER GRANT BUDGET SUMMARY
FUND 12**

	HISTORY 2019-2020 Actual	HISTORY 2020-2021 Actual	PROJECTED YEAR		BUDGET 2022-2023 Budget	%CHANGE FY2022-2023 vs 2021-2022
Fund Balance, October 1	\$5,729	(\$11,287)	\$0	\$7,920	\$7,920	
Revenues:						
Grant Proceeds	229,701	381,576	271,000	271,000	63,600	-76.5%
Interest Earnings	0	0	0	0	0	0.0%
Grant Revenues	\$229,701	\$381,576	\$ 271,000	\$ 271,000	\$ 63,600	-76.5%
Total Available Resources	\$235,430	\$370,289	\$ 271,000	\$ 278,920	\$ 71,520	-73.6%
Expenditures:						
Personnel	246,717	362,369	271,000	271,000	63,600	-76.5%
Grant Expenditures	246,717	362,369	271,000	271,000	63,600	-76.5%
TOTAL EXPENDITURES	\$246,717	\$362,369	\$ 271,000	\$ 271,000	\$ 63,600	-76.5%
Fund Balance, September 30	(\$11,287)	\$7,920	\$0	\$7,920	\$7,920	
CHANGE IN FUND BALANCE	(\$17,016)	\$19,206	\$0	\$0	\$0	

Note: Grant proceeds 75% of salary expenditures through February, 2022, and 35% through February, 2023
See 01-085 for remainder of fund 12 total expenditures

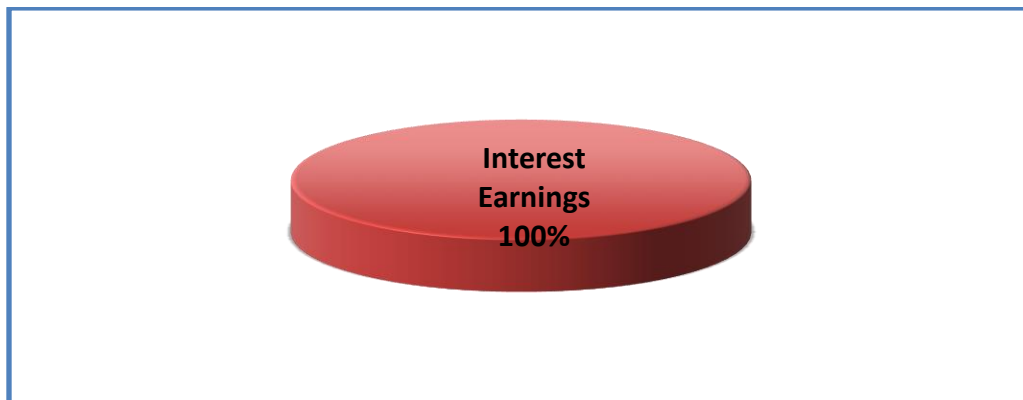
SPECIAL REVENUE FUNDS

STREET MAINTENANCE – FUND 14

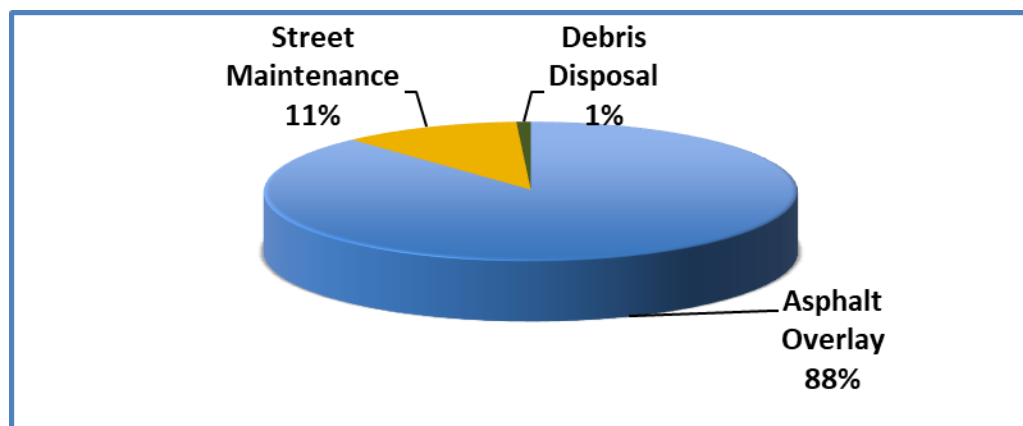
The Street Maintenance Fund was established in FY2012-2013 to account for a ¼ cent sales tax approved by voters on May 12, 2012 for an initial four years effective October 1, 2012. The ¼ cent sales tax was reauthorized by voters on May 2016 for another four years. The purpose of the sales tax is to provide for the maintenance and repair of municipal streets in existence at the time of the vote. The Watauga Parks Development Corporation sales and use tax was reduced by ¼ of one percent effective October 1, 2012.

Street Maintenance sales tax was abolished by voters in November 2020.

Where Does the Money Come From?



Where Does the Money Go?



SPECIAL REVENUE FUNDS

**STREET MAINTENANCE BUDGET SUMMARY
FUND 14**

	HISTORY		PROJECTED YEAR		BUDGET
	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projections	2022-2023 Budget
Fund Balance, October 1	\$1,438,291	\$1,775,661	\$1,212,287	\$1,501,910	\$595,910
<u>Revenues:</u>					
Sales Taxes	744,463	220,958	0	0	0
Interest Earnings	12,379	2,026	2,000	2,000	0
Operating Revenues	\$ 756,842	\$ 222,984	\$ 2,000	\$ 2,000	\$ -
Total Available Resources	\$ 2,195,133	\$ 1,998,645	\$ 1,214,287	\$ 1,503,910	\$ 595,910
<u>Expenditures:</u>					
Asphalt Overlay	344,866	408,709	800,000	800,000	\$400,000
Street Maintenance	73,211	85,360	100,000	100,000	\$185,000
Debris Disposal	1,395	2,665	8,000	8,000	10,000
Operating Expenditures	419,472	496,735	908,000	908,000	595,000
TOTAL OPERATING & TRANSFERS	\$ 419,472	\$ 496,735	\$ 908,000	\$ 908,000	\$ 595,000
Fund Balance, September 30	\$1,775,661	\$1,501,910	\$306,287	\$595,910	\$910
CHANGE IN FUND BALANCE	\$337,370	(\$273,751)	(\$906,000)	(\$906,000)	(\$595,000)

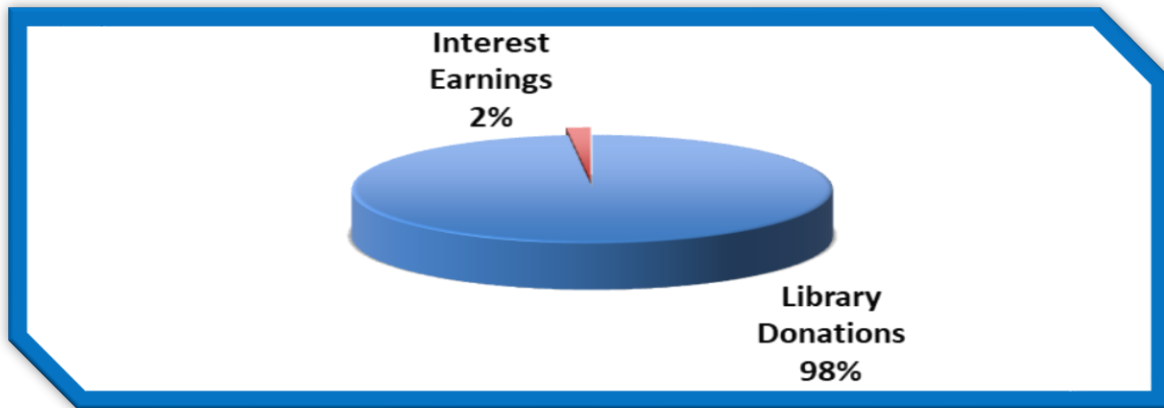
SPECIAL REVENUE FUNDS

LIBRARY DONATION FUND – FUND 23

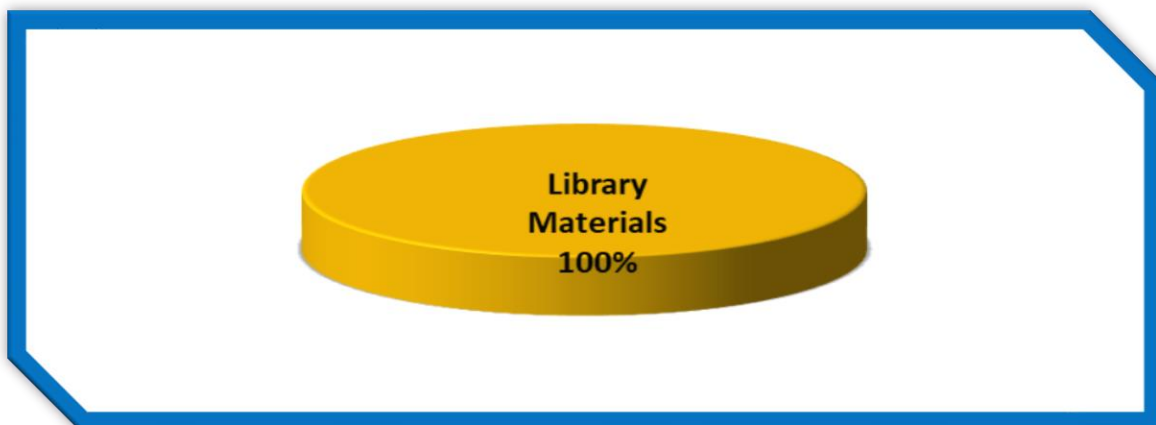
The Library Donation Fund is a Special Revenue Fund used to account for specific revenues that are legally restricted to expenditures for particular purposes. The Library Donation Fund was established to give Watauga citizens the opportunity to assist the Library in purchasing supplies. Each month, citizens are given the opportunity to donate \$1 when paying their water and sewer bill.

This money is used to purchase additional library supplies such as books, audio and videotapes, periodicals, and other types of supplies.

Where Does the Money Come From?



Where Does the Money Go?



SPECIAL REVENUE FUNDS

LIBRARY DONATIONS BUDGET SUMMARY FUND 23

	HISTORY		PROJECTED YEAR		BUDGET	%CHANGE
	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	FY2022-2023 VS 2021-2022
Fund Balance, October 1	\$44,275	\$50,489	\$51,889	\$56,357	\$51,757	
Revenues:						
Library Donations	6,038	5,822	6,000	6,000	6,000	0.0%
Interest Earnings	176	46	100	100	100	0.0%
Operating Revenues	\$ 6,214	\$ 5,868	\$ 6,100	\$ 6,100	\$ 6,100	0.0%
Total Available Resources	\$ 50,489	\$ 56,357	\$ 57,989	\$ 62,457	\$ 57,857	-0.2%
Expenditures:						
Personnel	0	0	0	0	0	0.0%
Library Materials	0	0	10,000	10,000	10,000	0.0%
Maintenance	0	0	700	700	0	-100.0%
Capital Outlay	0	0	0	0	0	0.0%
Operating Expenditures	0	0	10,700	10,700	10,000	-6.5%
TOTAL OPERATING & TRANSFERS	\$ -	\$ -	\$ 10,700	\$ 10,700	\$ 10,000	-6.5%
Fund Balance, September 30	\$50,489	\$56,357	\$47,289	\$51,757	\$47,857	
CHANGE IN FUND BALANCE	\$6,214	\$5,868	(\$4,600)	(\$4,600)	(\$3,900)	

PUBLIC, EDUCATION, GOVERNMENT (PEG) FUND FUND 24

In accordance with SB 1087, a municipality must set up a separate PEG fund to collect and account for the public, educational and government (PEG) fee collected through cable providers. The PEG fee is an additional 1% of gross revenue and can only be spent on capital items for the local access channel as described by federal law. A separate fund was established in FY2017-2018 to comply with SB 1087.

This fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when the liability is incurred.

BUDGET SUMMARY

	HISTORY		PROJECTED YEAR		BUDGET	%CHANGE
	2019-2020 Actuals	2020-2021 Actuals	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	FY2022-2023 VS 2021-2022
Fund Balance, October 1	\$45,246	\$44,152	\$78,652	\$82,280	\$90,630	
Revenues:						
PEG Fee	38,403	38,057	30,000	34,000	35,000	16.7%
Interest Earnings	503	71	500	350	1,000	100.0%
Transfer from General Fund	0	0	0	0	0	0.0%
Operating Revenues	\$ 38,906	\$ 38,128	\$ 30,500	\$ 34,350	\$ 36,000	0.0%
Total Available Resources	\$ 84,152	\$ 82,280	\$ 109,152	\$ 116,630	\$ 126,630	16.0%
Expenditures:						
Capital Outlay	40,000	0	36,000	26,000	10,000	-72.2%
Operating Expenditures	40,000	0	36,000	26,000	10,000	-72.2%
TOTAL OPERATING & TRANSFERS	\$ 40,000	\$ -	\$ 36,000	\$ 26,000	\$ 10,000	-72.2%
Fund Balance, September 30	\$44,152	\$82,280	\$73,152	\$90,630	\$116,630	
CHANGE IN FUND BALANCE	(\$1,094)	\$38,128	(\$5,500)	\$8,350	\$26,000	

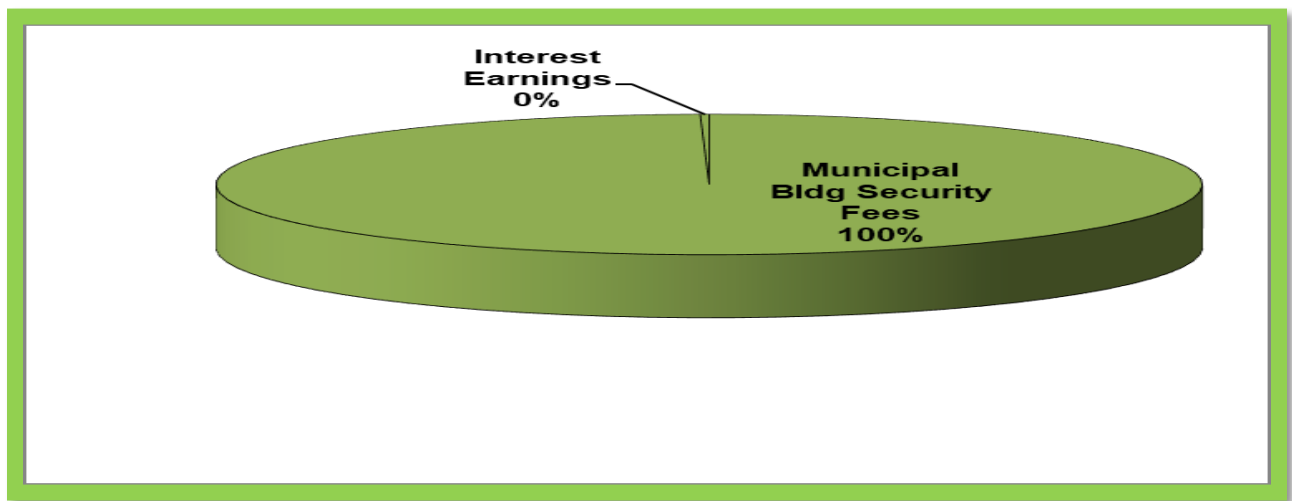
SPECIAL REVENUE FUNDS

MUNICIPAL COURT SECURITY – FUND 25

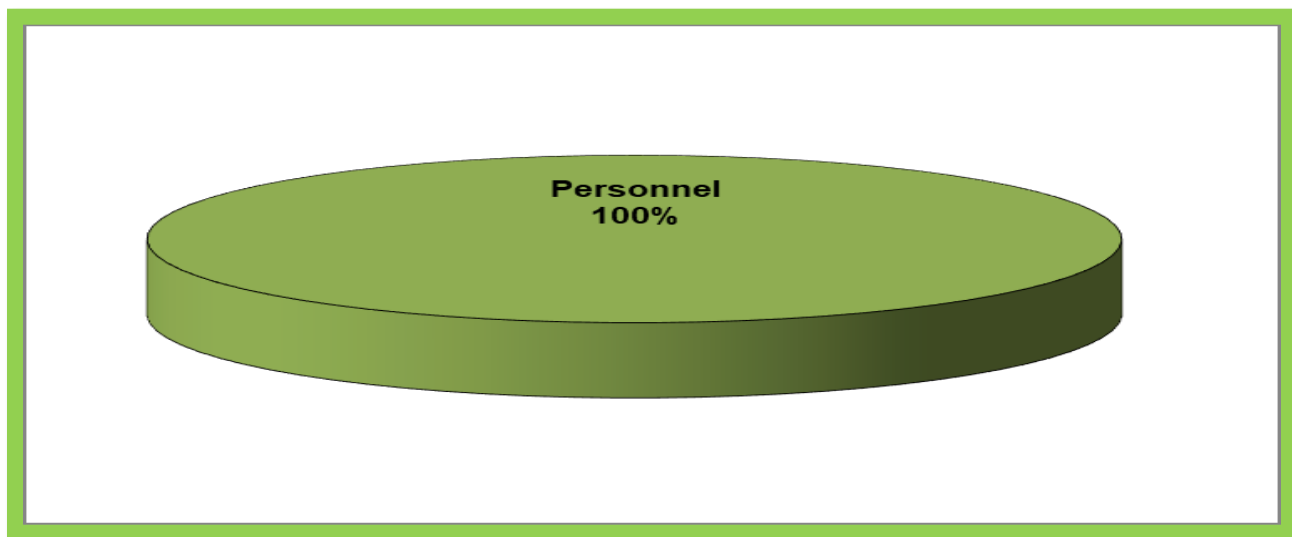
The Municipal Court Security Fund was established in the 1997 Texas Legislative Session to allow a \$3 assessment on all court fines paid. This fee was increased to \$4.90 during the 2020 Legislative Session with SB346. The assessment allows municipalities to purchase security equipment such as surveillance cameras, bulletproof glass, and Marshal cost for Municipal Court areas. The Municipal Building Security Fees were assessed beginning in May 1999.

The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

Where Does the Money Come From?



Where Does the Money Go?



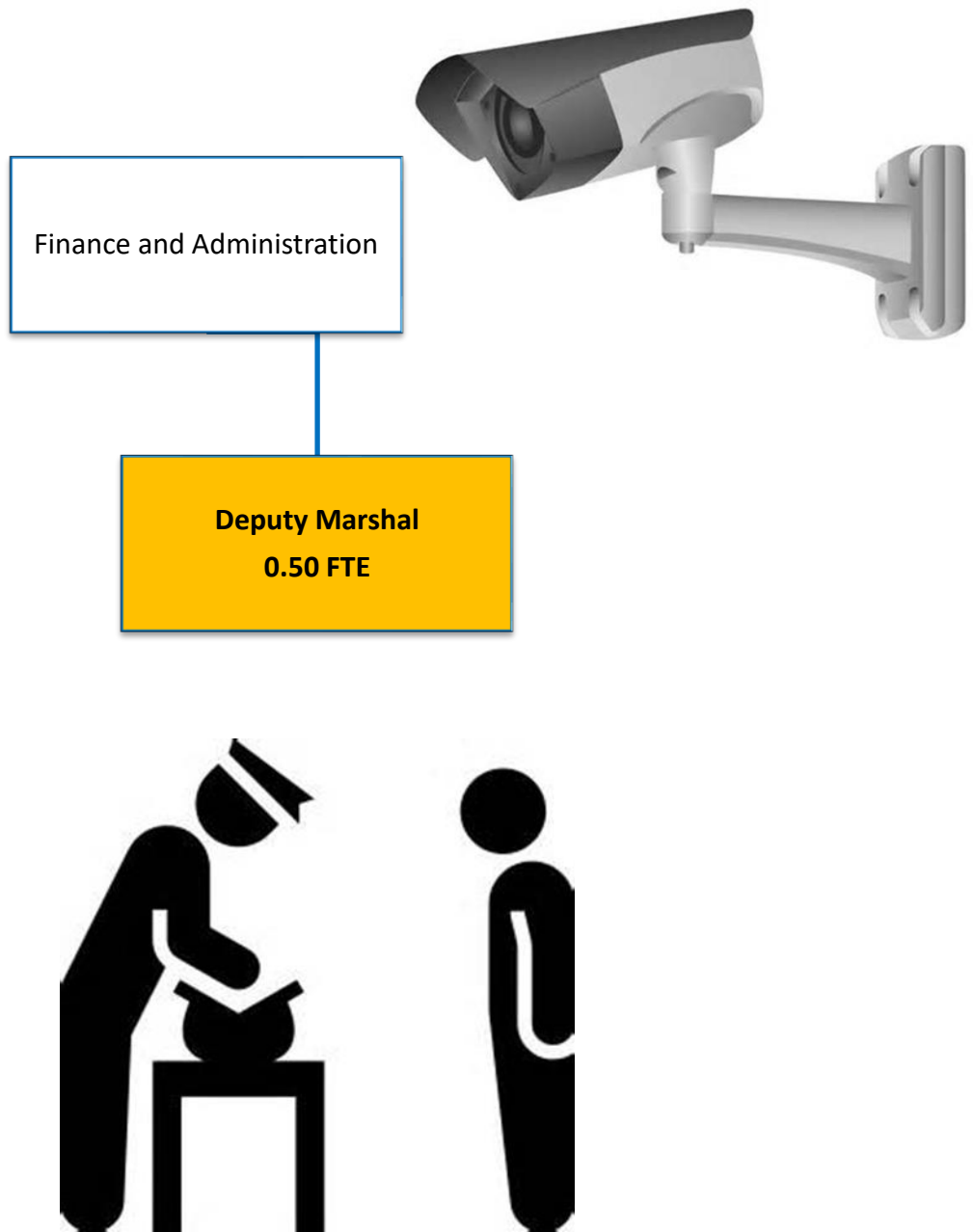
SPECIAL REVENUE FUNDS

**MUNICIPAL COURT SECURITY BUDGET SUMMARY
FUND 25**

	HISTORY 2019-2020 Actual	HISTORY 2020-2021 Actual	PROJECTED YEAR		BUDGET 2022-2023 Budget	%CHANGE FY2022-2023 VS 2021-2022
Fund Balance, October 1	\$ 184	\$ 11,245	\$ 27,295	\$ 29,719	\$45,269	
Revenues:						
Municipal Bldg Security Fees	16,050	18,453	17,000	18,000	20,000	17.6%
Interest Earnings	25	21	50	50	50	0.0%
Operating Revenues	\$ 16,075	\$ 18,474	\$ 17,050	\$ 18,050	\$ 20,050	17.6%
Total Available Resources	\$ 16,259	\$ 29,719	\$ 44,345	\$ 47,769	\$ 65,319	47.3%
Expenditures:						
Personnel	5,014	0	0	2,500	26,500	0.0%
Supplies	0	0	0	0	0	0.0%
Contractual/Sundry	0	0	0	0	0	0.0%
Capital	0	0	0	0	0	0.0%
Operating Expenditures	5,014	0	0	2,500	26,500	0.0%
Operating Transfers-Out						
To Internal Service Fund	0	0	0	0	0	
Total Operating Transfers-Out	0	0	0	0	0	
TOTAL OPERATING & TRANSFERS	\$ 5,014	\$ -	\$ -	\$ 2,500	26,500	0.0%
Fund Balance, September 30	\$11,245	\$29,719	\$44,345	\$45,269	\$38,819	
CHANGE IN FUND BALANCE	\$11,061	\$18,474	\$17,050	\$15,550	(\$6,450)	

Municipal Court Security Fund

Fund 25



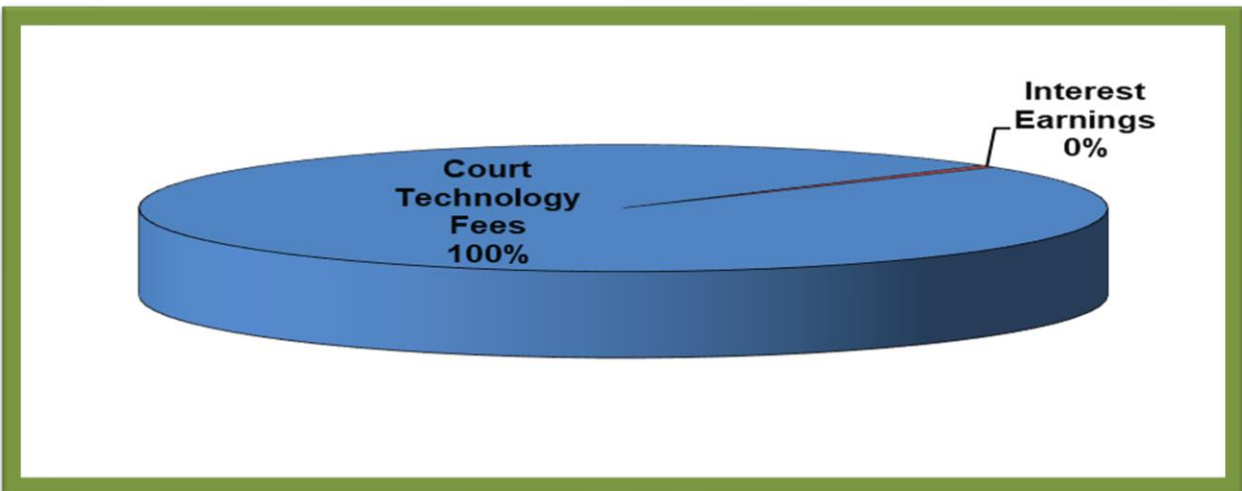
SPECIAL REVENUE FUNDS

MUNICIPAL COURT TECHNOLOGY– FUND 26

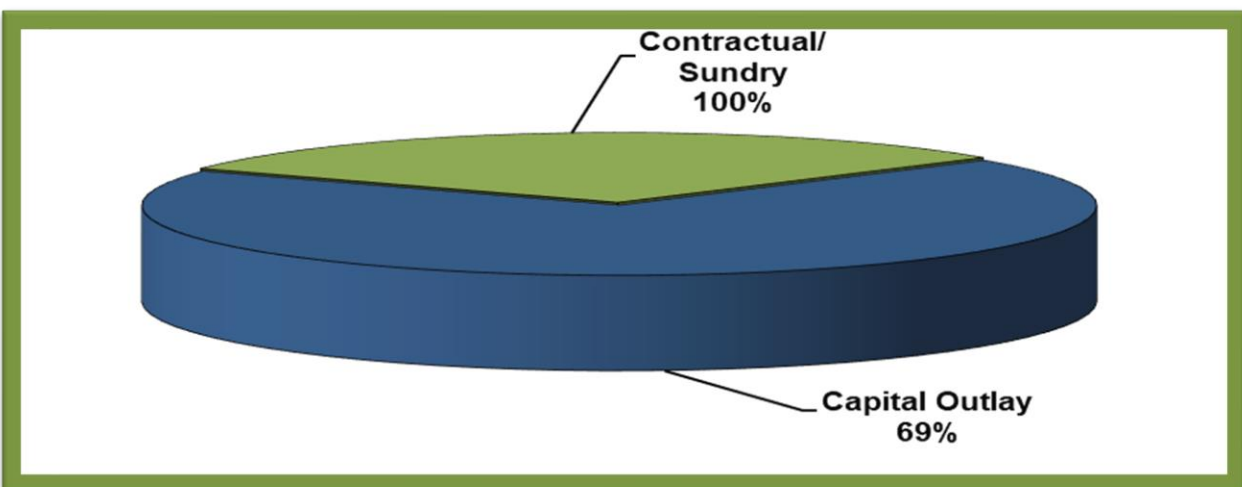
The Municipal Court Technology Fee was established in the 1997 Texas Legislative Session to allow a \$4 assessment on all court fines paid. The fees were assessed beginning October, 1999. The assessment allows municipalities to purchase and maintain technology equipment for Municipal Court areas. This equipment includes computer hardware and software. In 2003 this fee was updated to include the maintenance of such technology improvements.

The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

Where Does the Money Come From?



Where Does the Money Go?



SPECIAL REVENUE FUNDS

MUNICIPAL COURT TECHNOLOGY BUDGET SUMMARY FUND 26

	HISTORY		PROJECTED YEAR		BUDGET	%CHANGE
	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	FY2022-2023 vs 2021-2022
Fund Balance, October 1	\$ 117,946	\$ 126,372	\$131,673	\$133,842	\$131,992	
Revenues:						
Municipal Court Technology Fee	16,199	15,590	16,000	16,000	17,000	6.3%
Interest Earnings	3,083	153	100	150	100	0.0%
Operating Revenues	\$ 19,282	\$ 15,743	\$ 16,100	\$ 16,150	\$ 17,100	6.2%
Total Available Resources	\$ 137,228	\$ 142,115	\$ 147,773	\$ 149,992	\$ 149,092	0.9%
Expenditures:						
Supplies	0	0	0	0	0.0	0.0%
Contractual/Sundry	10,856	6,949	4,700	5,500	6,500	38.3%
Capital	0	1,324	12,500	12,500	14,600	16.8%
Operating Expenditures	10,856	8,273	17,200	18,000	21,100	22.7%
Transfer to Internal Service (Equipment)	0	0	0	0	0	
TOTAL OPERATING & TRANSFERS	\$ 10,856	\$ 8,273	\$ 17,200	\$ 18,000	\$ 21,100	22.7%
Fund Balance, September 30	\$126,372	\$133,842	\$130,573	\$131,992	\$127,992	
CHANGE IN FUND BALANCE	\$8,426	\$7,470	(\$1,100)	(\$1,850)	(\$4,000)	



SPECIAL REVENUE FUNDS

BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: FINANCE				
DIVISION / ACTIVITY: MUNICIPAL COURT TECHNOLOGY - FUND 26				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
CHANGES:				
Special Services	Contractual/Sundry		\$300	Tyler Notify Estimated Increase
Special Services	Contractual/Sundry		\$3,500	Attorney Portal Addition
Special Services	Contractual/Sundry		(\$2,000)	Analysis Adjustments
Other Equipment	Capital Outlay	(\$1,500)		Scanners (One Time)
Other Equipment	Capital Outlay	\$3,600		Ticketwriter Printers (One time)
TOTALS:		\$2,100	\$1,800	

\$3,900 NET INCREASE/DECREASE

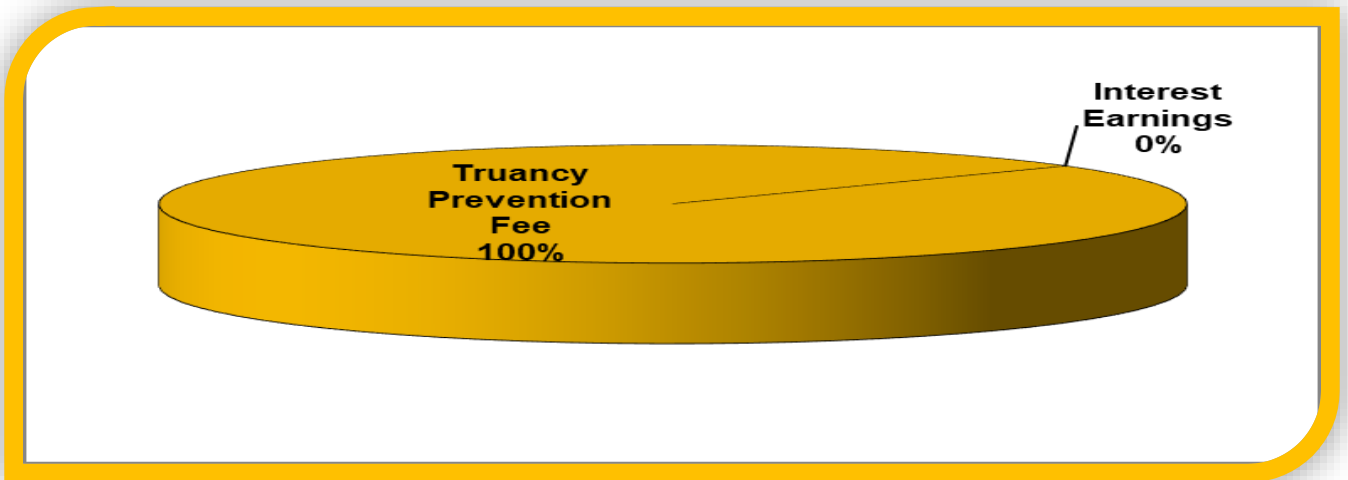
SPECIAL REVENUE FUNDS

MUNICIPAL COURT TRUANCY PREVENTION – FUND 27

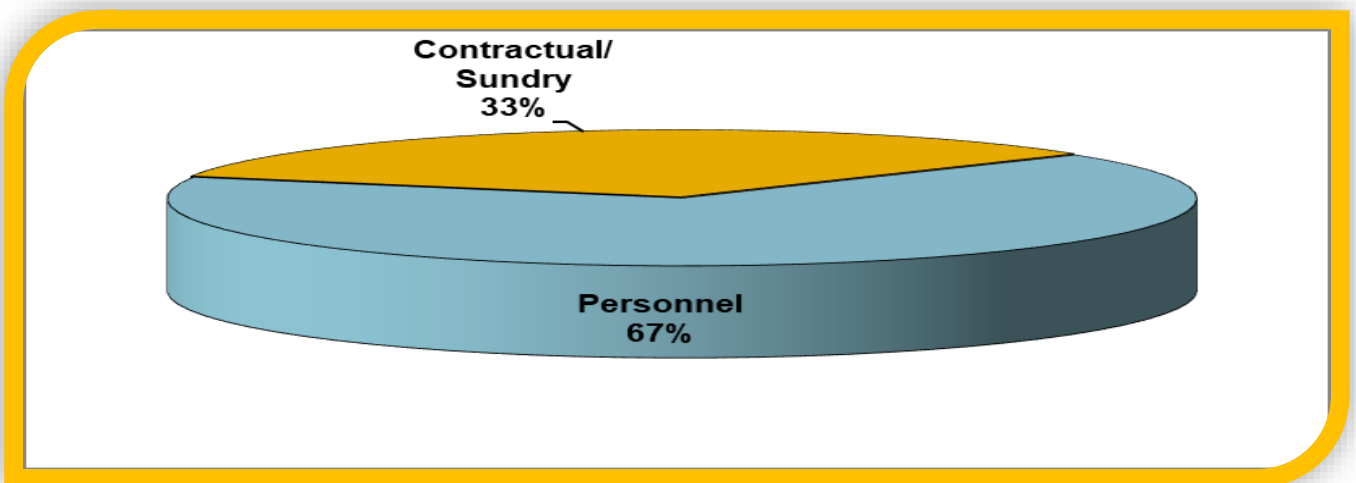
The Municipal Court Juvenile Case Manager Fee was established in the Texas Legislative session to allow a \$5 assessment on fines for misdemeanor offenses. The assessment allows municipalities to fund the salaries for a juvenile case manager. During the 2020 Legislative Session the name was changed to Truancy Prevention with SB346.

The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

Where Does the Money Come From?



Where Does the Money Go?



SPECIAL REVENUE FUNDS

MUNICIPAL COURT TRUANCY PREVENTION BUDGET SUMMARY FUND 27

	HISTORY		PROJECTED YEAR		BUDGET	%CHANGE
	2019-2020 Actual	2021-2022 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	FY2022-2023 VS 2021-2022
Fund Balance, October 1	\$ 107,290	\$ 92,656	\$91,740	\$82,556	\$69,856	
Revenues:						
Truancy Prevention Fee	9,975	19,461	16,000	20,000	20,000	25.0%
Interest Earnings	2,998	71	100	100	0	0.0%
Operating Revenues	\$ 12,973	\$ 19,532	\$ 16,100	\$ 20,100	\$ 20,000	24.2%
Total Available Resources	\$ 120,263	\$ 112,188	\$ 107,840	\$ 102,656	\$ 89,856	-16.7%
Expenditures:						
Personnel	18,335	20,010	22,080	22,000	24,610	11.5%
Contractual/Sundry	9,272	9,622	11,300	10,800	11,500	1.8%
Operating Expenditures	27,607	29,632	33,380	32,800	36,110	8.2%
TOTAL OPERATING & TRANSFERS	\$ 27,607	\$ 29,632	\$ 33,380	\$ 32,800	\$ 36,110	8.2%
Fund Balance, September 30	\$92,656	\$82,556	\$74,460	\$69,856	\$53,746	
CHANGE IN FUND BALANCE	(\$14,634)	(\$10,100)	(\$17,280)	(\$12,700)	(\$16,110)	

Truancy Prevention Fund 27-040



Finance

Deputy Court Clerk
0.40 FTE





SPECIAL REVENUE FUNDS

BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: FINANCE				
DIVISION / ACTIVITY: TRUANCY PREVENTION - FUND 27				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
Personnel	Personnel Services		\$3,030	Comp, Benefits, Retention, COLA, TMRS & Position Adjust.
Special Services	Contractual/Sundry		\$200	Estimated Teen Court Fees Adjustment
TOTALS:		\$0	\$3,230	

\$3,230 NET INCREASE/DECREASE

SPECIAL REVENUE FUNDS

TRAFFIC SAFETY – FUND 28

This fund is to account for civil or administrative penalties to no more than \$75 and late penalties to no more than \$25. Legislation passed by the 80th Texas Legislature allowed a local government entity to use a photographic traffic signal enforcement system. One-half the net revenue from this fund is remitted to the Texas Comptroller for deposit into a Regional Trauma Account. The City's traffic signal enforcement system was established December, 2010. In June, 2019 during the 86th Legislature, the traffic signal enforcement system was eliminated with HB1631. Funding for traffic safety programs are now covered by the City's General Fund.

BUDGET SUMMARY

	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Fund Balance, October 1	\$ 642,675	\$353,613	\$33,956	\$353,613	\$33,956
Revenues:					
Traffic Safety Fee	0	0	0	0	0
Other Revenue	0	0	0	0	0
Interest Earnings	2,626	701	0	150	0
Operating Revenues	\$ 2,626	\$ 701	\$ -	\$ 150	\$ -
Total Available Resources	\$ 645,301	\$ 354,314	\$ 33,956	\$ 353,763	\$ 33,956
Expenditures:					
Personnel/Training Expenses	289,420	316,582	0	0	0
Supplies & Equipment	2,268	3,776	0	0	0
Other Equipment	0	0	0	0	0
Traffic Safety Fees	0	0	0	0	0
Total Operating Expenditures	291,688	320,358	0	0	0
Operating Transfers-Out					
To Gen Fund		0	0	0	0
To State Trauma Center	0	0	0	0	0
Total Operating Transfers-Out	0	0	0	0	0
TOTAL OPERATING & TRANSFERS	\$ 291,688	\$ 320,358	\$ -	\$ -	\$ -
Fund Balance, September 30	\$353,613	\$33,956	\$33,956	\$353,763	\$33,956
CHANGE IN FUND BALANCE	\$ (289,062)	(\$319,657)	\$0	\$150	\$0

SPECIAL REVENUE FUNDS

JURY FEES FUND – FUND 29

The Jury Fee Fund was established in FY2019-2020 with the passage of SB346 by Texas during the 86th Legislature Session taking effect January 1, 2020. The Senate Bill enacted changes to the fines, fees, and court costs landscapes. These fees are assessed upon conviction of any fine-only misdemeanor, including a parking or pedestrian offense.

This fee is used to fund juror reimbursements and otherwise finance jury services.

BUDGET SUMMARY

	HISTORY	HISTORY	PROJECTED YEAR		BUDGET	% CHANGE
	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget	FY2021-2022 vs 2020-2021
Fund Balance, October 1	\$0	\$205	\$405	\$562	\$812	
Revenues:						
Jury Fees	205	357	200	250	300	100.0%
Interest Earnings	0	0	0	0	0	0.0%
Total Revenues	\$205	\$357	\$200	\$ 250	\$ 300	100.0%
Total Available Resources	\$205	\$562	\$605	\$ 812	\$ 1,112	100.0%
Expenditures:						
Juror Reimbursements	0	0	0	0	0	100.0%
Jury Services	0	0	0	0	0	
Expenditures	\$0	\$0	\$0	\$0	\$0	100.0%
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	100.0%
Fund Balance, September 30	\$205	\$562	\$605	\$812	\$1,112	
CHANGE IN FUND BALANCE	\$205	\$357	\$200	\$250	\$300	



PROPRIETARY FUNDS

STORM DRAIN FUND

FUND 15

WATER & SEWER UTILITY ENTERPRISE FUND

FUND 40

WATER/SEWER JOINT USE FACILITY

FUND 46

EQUIPMENT REPLACEMENT FUND

FUND 22

FLEET INTERLOCAL FUND

FUND 21

PROPRIETARY FUNDS

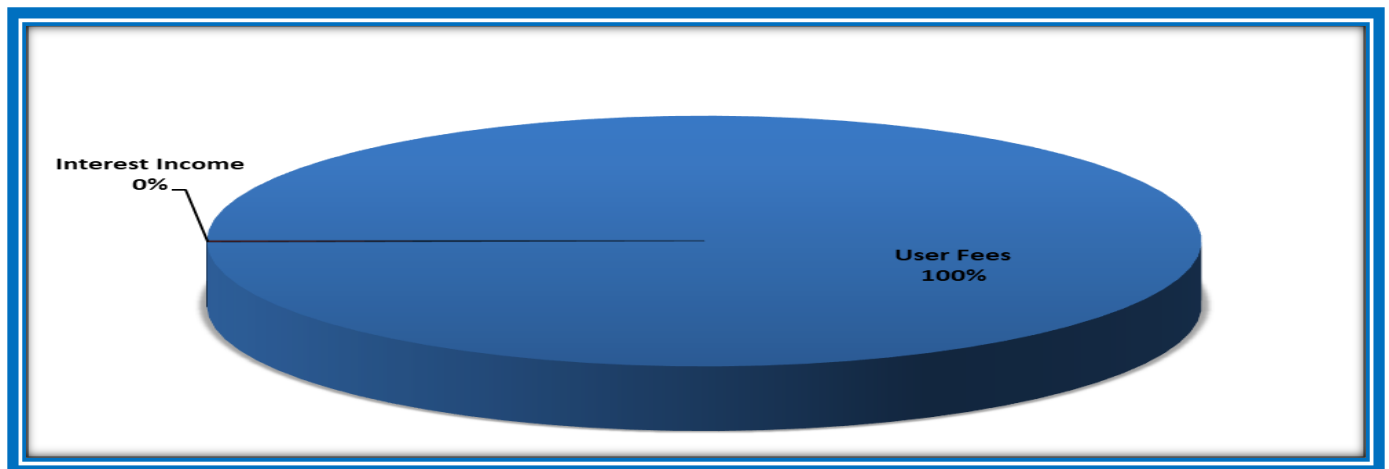
Storm Drain Utility Enterprise Fund

The Storm Drain Utility Enterprise is a proprietary fund. Its purpose is to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the City Council is that cost of providing services to the general public on a continuing basis be financed or recovered primarily through use charges.

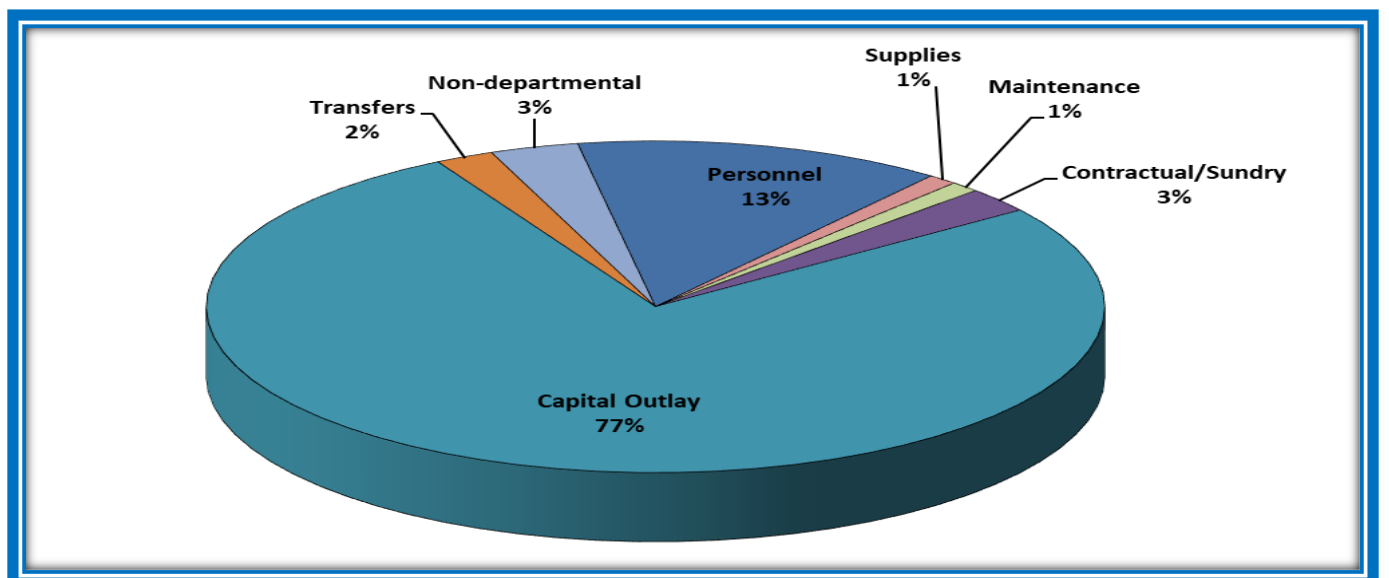
This fund is used to account for user fees charged per residential and commercial unit to enhance drainage of properties within the City. All activities necessary to provide such services are accounted for in this fund, including but not limited to, administration, operations and maintenance.

Accounting records for the Storm Drain Utility Fund are maintained on the accrual basis.

Where Does the Money Come From?



Where Does the Money Go?



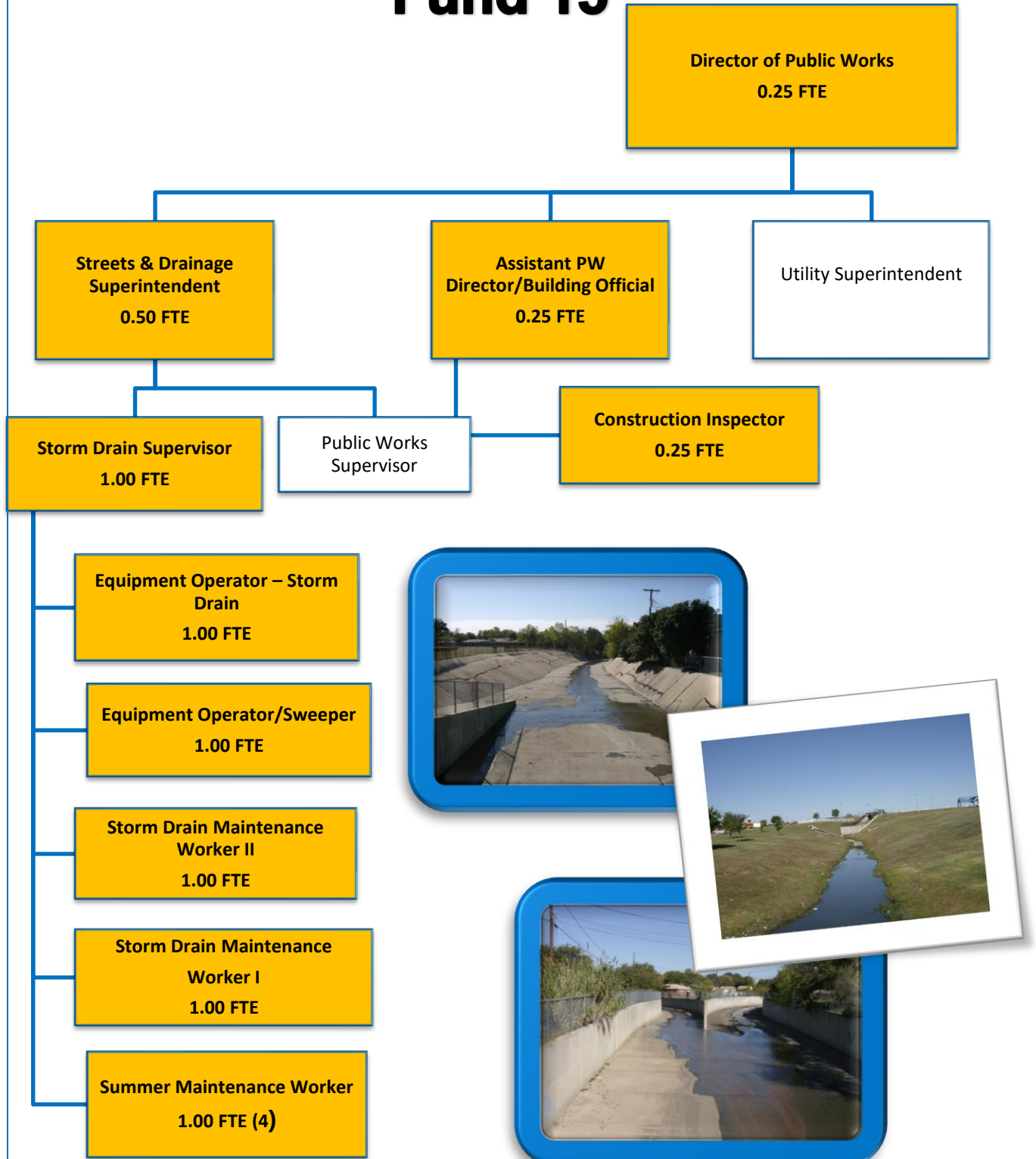
PROPRIETARY FUNDS

**STORM DRAIN UTILITY BUDGET SUMMARY
FUND 15**

	HISTORY		PROJECTED YEAR		BUDGET
	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Estimated	2022-2023 Budget
Working Capital, October 1*	\$4,632,841	\$3,322,231	\$3,005,197	\$3,321,060	\$3,290,395
<u>Revenues:</u>					
Operating Revenues	1,475,089	1,475,731	1,480,000	1,480,000	1,480,000
Interest Income	69,058	7,324	2,000	2,000	2,000
Other Revenue/Grant	0	86,161	0	0	0
Total Revenues	\$ 1,544,147	\$ 1,569,216	\$ 1,482,000	\$ 1,482,000	\$ 1,482,000
Total Available Resources	\$ 6,176,988	\$ 4,891,447	\$ 4,487,197	\$ 4,803,060	\$ 4,772,395
<u>Expenditures:</u>					
Personnel	521,139	388,449	444,300	380,740	468,500
Supplies	15,524	18,570	30,200	30,400	37,400
Maintenance	16,396	8,964	36,500	36,500	37,000
Contractual/Sundry	164,038	109,078	179,375	179,525	198,500
Depreciation (non-exp)	382,179	416,924	0	0	0
Total Operating Expenditures	750,177	593,262	690,375	627,165	741,400
<u>Operating Transfers-Out</u>					
To General Fund	73,500	73,500	73,500	73,500	73,500
To Internal Service Fund	-	-	0	0	0
Total Operating Transfers-Out	73,500	73,500	73,500	73,500	73,500
Operating Surplus/(Deficit)	\$720,470	\$902,454	\$ 718,125	\$ 781,335	667,100
CAPITAL PROJECTS	2,324,729	277,199	2,397,111	812,000	2,706,160
TOTAL OPERATING & TRNSFRS&CAP	\$ 3,148,406	\$ 943,961	\$ 3,160,986	\$ 1,512,665	\$ 3,521,060
Working Capital, September 30	\$3,028,581	\$3,947,485	\$1,326,211	\$3,290,395	\$1,251,335
CHANGE IN NET ASSETS	(\$1,604,260)	\$625,254	(\$1,678,986)	(\$30,665)	(\$2,039,060)

* Working Capital adjusted to CAFR first of year

Public Works Storm Drain Fund 15



PROPRIETARY FUNDS

DEPARTMENT: PUBLIC WORKS

DIVISION / ACTIVITY: STORM DRAIN UTILITY – FUND 15

LOCATION:

7800 Virgil Anthony Sr. Blvd.
Watauga, Texas 76148
Phone Number: 817-514-5806

HOURS OF OPERATION:

Monday – Friday 7:00 A.M. – 4:00 P.M.

MISSION / PROGRAMS / SERVICES:

- Perform maintenance on concrete and earthen channels, as well as the maintenance of ditches in the City owned right of ways to keep City in compliance with Storm Water Permit
- Clean and maintain curb and gutters, storm drain inlets, junction boxes and underground storm system boxes
- Coordinate new sidewalk installation and repair
- Storm Drain Utility Division of Public Works is responsible for street sweeping
- Place and retrieve mosquito traps for West Nile and Zika virus testing in coordination with Tarrant County Health Department

FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:

- Swept all city streets 2 times annually in compliance with Stormwater Management Program
- Maintain Channels
- Cleared all city flumes of overgrowth and vegetation, improving storm runoff
- Placed and retrieved mosquito traps for West Nile and Zika virus testing in coordination with Tarrant County Health Department
- Repaired or replaced approximately XXX linear feet of sidewalk and XXX wheelchair ramps
- Assisted in emergency response for 2022 Winter Storm Landon – Street sanding and emergency response
- Division is getting the right tools for the job, the trade deal for the walk behind skid steer allows crew to efficiently clean overgrowth and silt from concrete channel bottoms

FY2022-2023 GOALS/ OBJECTIVES:

- Increase staff recruitment for vacant positions
- Sweep all City streets on an alternating monthly schedule
- Maintain channels, repair erosion areas and coordinate repairs for damaged walls
- Continue to repair necessary sidewalk as identified
- Place and retrieve mosquito traps for West Nile and Zika virus testing in coordination with Tarrant County Health Department
- Apply for grant opportunities for sidewalks such as Safe Routes to School

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Ongoing staffing shortage
- Unstable cost of fuel and lubricants
- Rising material costs including concrete and contractor's fees
- Equipment and material shortages

PROPRIETARY FUNDS

DEPARTMENT: PUBLIC WORKS					
DIVISION / ACTIVITY: STORM DRAIN UTILITY - FUND 15					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 PROPOSED
Non-Departmental	\$85,211	\$64,083	\$113,480	\$113,480	\$111,980
Personnel	\$521,139	\$388,449	\$444,300	\$380,740	\$468,500
Supplies	\$15,524	\$18,570	\$30,200	\$30,400	\$37,400
Maintenance	\$16,396	\$8,964	\$36,500	\$36,500	\$37,000
Contractual/Sundry	\$50,558	\$44,995	\$65,895	\$66,045	\$86,520
Capital Outlay	\$382,179	\$694,124	\$2,937,111	\$812,000	\$2,706,160
Transfers	\$73,500	\$73,500	\$73,500	\$73,500	\$74,000
TOTAL	\$1,144,507	\$1,292,686	\$3,700,986	\$1,512,665	\$3,521,560
PERSONNEL					
Director of Public Works	0.25	0.25	0.25	0.25	0.25
Ass. Public Works Director/Building Official	0.00	0.00	0.25	0.25	0.25
Building Official	0.25	0.25	0.00	0.00	0.00
Construction Inspector	0.25	0.25	0.25	0.25	0.25
Streets & Drainage Superintendent	0.75	0.75	0.50	0.50	0.50
Storm Drain Supervisor	1.00	1.00	1.00	1.00	1.00
Equipment Operator	1.00	1.00	1.00	1.00	1.00
Equipment Operator / Sweeper	1.00	1.00	1.00	1.00	1.00
Storm Drain Maintenance Worker I	1.00	1.00	1.00	1.00	1.00
Storm Drain Maintenance Worker II	1.00	1.00	1.00	1.00	1.00
Permit Technician	0.50	0.00	0.00	0.00	0.00
Summer Temp. Help	1.00	1.00	1.00	1.00	1.00
TOTAL	8.00	7.50	7.25	7.25	7.25
PERFORMANCE MEASURES / SERVICE LEVELS					
<i>Input / Demand</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>	
Sidewalk Repair Requests Square Feet	5,216	5,000	3684	5,000	
City Streets Maintained- Street Sweeper	88	88	88	88	
Miles of Channels & ROW maintained	23	23	23	23	
<i>Output / Workload</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>	
% Crew mowing & trimming	65%	60%	65%	65%	
% Crew Tree Trimming Channles & ROW	25%	15%	25%	15%	
% Crew Drainage Maintenance	30%	15%	35%	20%	
<i>Efficiency Measures / Impact</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>	
Percentage of city budget	2.74%	6.96%	3%		
Budget per capita	54.38	155.70	63.64	144.33	
<i>Effectiveness Measures / Outcomes</i>	<i>Goals</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Maintain Channels Mowing & Trimming	2,5	60%	100%	75%	100%
Street Sweeping	2,5	75%	100%	100%	100%
Channel & ROW Tree Trimming	2,5	60%	100%	95%	100%
Mosquito trapping Testing- 2 sites	2	100%	100%	100%	100%



PROPRIETARY FUNDS

BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: PUBLIC WORKS				
DIVISION / ACTIVITY: STORM DRAIN UTILITY - FUND 15				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
Workers Compensation	Non-Departmental		(\$2,000)	Rate Adjustment
Payment in Lieu of Taxes	Non-Departmental		\$500	Estimated Adjustment
Personnel	Personnel		\$24,200	Comp, Benefits, Overtime, COLA & TMRS Adjustments
Wearing Apparel	Supplies		\$100	Inflation & Needs Adjustmment
Vehicle Parts & Supplies	Supplies		\$500	Inflation Adjustment
Vehicle Fuel & Lubricants	Supplies		\$6,500	Inflation Adjustment
Minor Tools & Apparatus	Supplies		\$200	Inflation Adjustment
Flood Control	Supplies		(\$100)	Inflation Adjustment
Radio Maintenance	Maintenance		\$500	Inflation & Needs Adjustmment
Special Services	Contractual/Sundry		\$500	Agreement Increase Adjustment
Special Services	Contractual/Sundry		\$3,100	GIS Consulting Services Adjustment
Travel	Contractual/Sundry		\$2,525	Inflation Adjustment
Training	Contractual/Sundry		\$1,500	Training Needs & Inflation Adjustment
Training	Contractual/Sundry		\$10,000	CDL License Mandated Training
Contract/Outsource Svcs	Contractual/Sundry		\$3,000	Estimated Agreement Adjustment
Storm Drain Improvements	Capital Outlay	(\$230,951)		Capital Projects Adjustment
Transfers	Transfers		\$500	Adjustment
TOTALS:		(\$230,951)	\$51,525	

(\$179,426) NET INCREASE/DECREASE

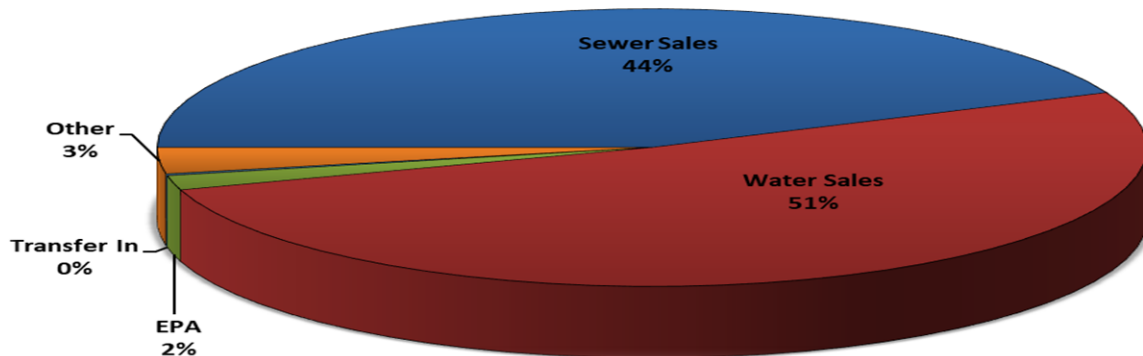
PROPRIETARY FUNDS

Water and Sewer Utility Operating Fund

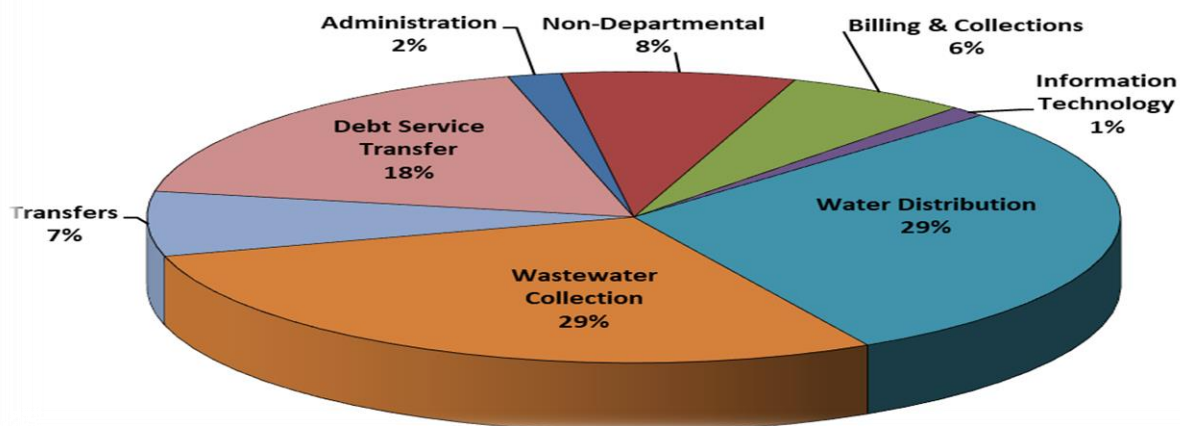
The Water and Sewer Utility Fund is one of two enterprise funds of the City. Its purpose is to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of the City Council is that cost of providing services to the general public on a continuing basis be financed or recovered primarily through user charges. Watauga implemented Water and Sewer rates in 1996 as a result of the system purchase from North Richland Hills. A pass-through rate change was made effective in 2001 based on actual charges incurred by wholesalers. In December 2011, rates were increased in order to make this fund self-sustaining and to begin water and wastewater line improvements. A utility rate study was performed in FY2018-2019 that resulted in an increase to the water and sewer base rate and consumption charges.

This fund is used to account for user fees charged to residential and commercial units located within the City of Watauga. All activities necessary to providing such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, and billing and collections. Accounting records for the Water and Sewer Utility Fund are maintained on the accrual basis.

Where Does the Money Come From?



Where Does the Money Go?

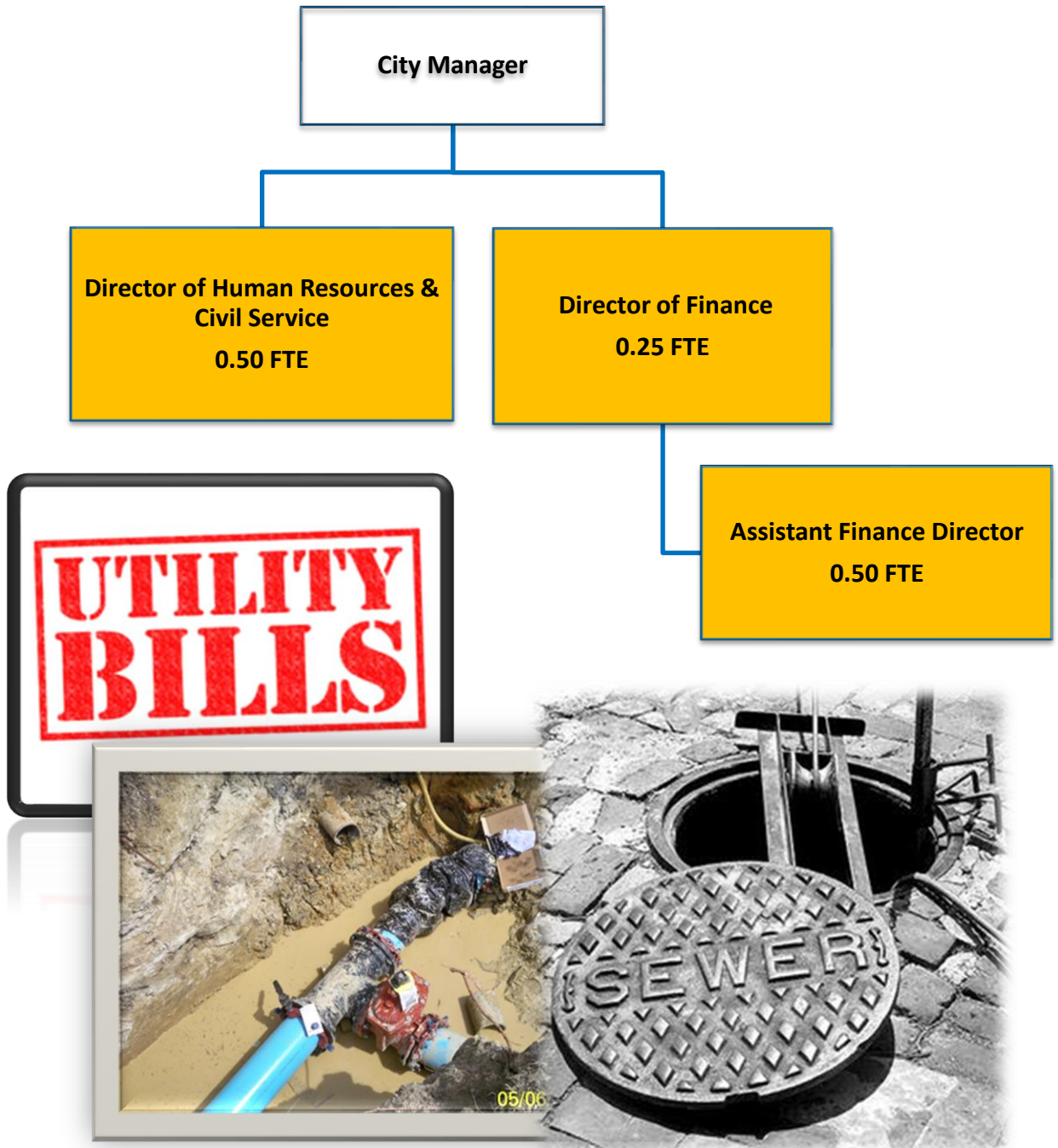


PROPRIETARY FUNDS

WATER SEWER UTILITY BUDGET SUMMARY - FUND 40

	HISTORY		CURRENT YEAR		NO INCREASE IN RATES
	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Retained Earnings, October 1	\$ 1,260,072	\$ 1,571,504	\$ 1,923,296	\$ 2,689,094	\$ 2,733,312
<u>Revenues:</u>					
Water Sales	4,779,606	4,679,157	4,864,898	4,864,898	4,900,000
Sewer Sales	3,749,323	3,828,805	3,975,000	3,975,000	4,140,000
Other Revenue	378,269	432,958	435,000	435,000	451,000
Interest Income	9,145	4,587	5,000	5,000	10,000
Operating Revenues	\$ 8,916,343	\$ 8,945,506	\$ 9,279,898	\$ 9,279,898	\$ 9,501,000
<u>Operating Transfers-In:</u>					
Transfers In JUF - Other	26,677	10,701	0	0	10,000
Total Available Resources	\$ 10,203,092	\$ 10,527,712	\$ 11,203,194	\$ 11,968,992	\$ 12,244,312
<u>Expenditures:</u>					
Administration	154,327	152,952	157,800	146,450	170,100
Non-Departmental	704,865	644,034	702,180	701,580	745,280
Billing & Collections	517,607	491,846	535,160	532,660	585,760
Information Technology	79,734	92,068	106,190	107,040	112,990
Water Distribution	2,721,419	2,217,721	2,812,415	2,756,515	2,818,615
Wastewater Collection	2,367,821	2,088,525	2,439,135	2,521,435	2,745,114
Total Operating Expenditures	6,545,773	5,687,144	6,752,880	6,765,680	7,177,859
<u>Operating Transfers-Out</u>					
To General Fund	430,000	430,000	430,000	430,000	440,000
To Joint Use Facility Fund	55,814	34,149	60,000	60,000	60,000
To CO Debt Service	1,600,000	1,598,324	1,760,000	1,760,000	1,726,000
To Revenue Bond Debt Service	0	0	0	0	0
To Water/Wastewater Construction	0	0	140,000	140,000	140,000
Total Operating Transfers-Out	2,085,814	2,062,473	2,390,000	2,390,000	2,366,000
Operating Surplus/(Deficit)	\$ 311,432	\$ 1,206,590	137,018	124,218	(32,859)
<u>Transfers to Sustainability Funds</u>					
To Equipment Repl. - Current Year	0	89,000	80,000	80,000	50,000
Total Transfers to Sustainability Funds	0	89,000	80,000	80,000	50,000
Net Income Before Transfers	2,397,246	3,269,063	2,527,018	2,514,218	2,333,141
TOTAL OPERATING & TRANSFERS	\$ 8,631,587	\$ 7,838,617	\$ 9,222,880	\$ 9,235,680	\$ 9,593,859
Retained Earnings, September 30	\$ 1,571,504	\$ 2,689,094	\$1,980,314	\$2,733,312	\$2,650,453
CHANGE IN NET ASSETS	\$311,432	\$1,117,590	\$57,018	\$44,218	(82,859)
% OF EXPENDITURES	18%	33%	21%	29%	27%

Water and Sewer Fund Fund 40-010



PROPRIETARY FUNDS

DEPARTMENT: WATER & SEWER FUND

DIVISION / ACTIVITY: ADMINISTRATIVE – FUND 40-010

LOCATION:

7105 Whitley Road
Watauga, Texas 76148
Phone Number: 817-514-5800

HOURS OF OPERATION:

Monday – Friday 8:00 A.M. – 5:00 P.M.

MISSION / PROGRAMS / SERVICES:

- Responsible for the planning, development, programming and management of activities and services provided to the citizens of Watauga through the Human Resource and Finance Departments.
- This department includes only personnel costs associated with these services provided.

FY2021-2022 HIGHLIGHTS / ACCOMPLISHMENTS:

See Fund 01-011, and Fund 01-040

FY2022-2023 GOALS/ OBJECTIVES:

See Fund Fund 01-011, and Fund 01-040

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

See Fund Fund 01-011, and Fund 01-040

PROPRIETARY FUNDS

DEPARTMENT: WATER & SEWER FUND					
DIVISION / ACTIVITY: ADMINISTRATION - FUND 40-010					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET
Personnel	\$154,327	\$152,952	\$157,800	\$146,450	\$170,100
Supplies	\$0	\$0	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0	\$0	\$0
Contractual/Sundry	\$0	\$9	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$154,327	\$152,960	\$157,800	\$146,450	\$170,100
PERSONNEL					
Director of Finance	0.25	0.25	0.25	0.25	0.25
Assistant Finance Director	0.50	0.50	0.50	0.50	0.50
Director of HR & CS	0.50	0.50	0.50	0.50	0.50
TOTAL	1.25	1.25	1.25	1.25	1.25
Efficiency Measures / Impact		Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
Budget per capita		\$6.49	\$6.44	\$6.16	\$6.97
Percentage of city budget		3.27%	0.29%	0.28%	



PROPRIETARY FUNDS

BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2021 Original Budget

DEPARTMENT: WATER & SEWER FUND				
DIVISION / ACTIVITY: ADMINISTRATIVE - FUND 40-010				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
Personnel	Personnel Services		\$12,300	Comp, Benefits, Retention, COLA & TMRS Adjustments
TOTALS:		\$0	\$12,300	

\$12,300 NET INCREASE/~~DECREASE~~

PROPRIETARY FUNDS

DEPARTMENT: WATER & SEWER

DIVISION / ACTIVITY: NON-DEPARTMENTAL – FUND 40-020

LOCATION:

7105 Whitley Road

Watauga, Texas 76148

Phone Number: 817-514-5800

HOURS OF OPERATION:

Monday – Friday 8:00 A.M. – 5:00 P.M.

Extended hours for meetings and elections.

MISSION / PROGRAMS / SERVICES:

- Management has initiated programs to define the costs in this budget that may not be specifically identifiable to any operational budget.
- Examples of costs here include:
 - general liability insurance
 - city-wide computer leases
 - copier costs
 - merchant fees
 - contingency
 - worker's compensation
 - vacation buy-back
 - retirement costs
 - general administrative costs

FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:

- Continued to address employee compensation issues
- Continued to address COVID-19 pandemic recovery
- Continued to address employee retention issues

FY2022-2023 GOALS/ OBJECTIVES:

- Continue addressing employee compensation issues
- Continue addressing employee retention issues
- Address inflation issues

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Inflation continues to rise which increases expenditures

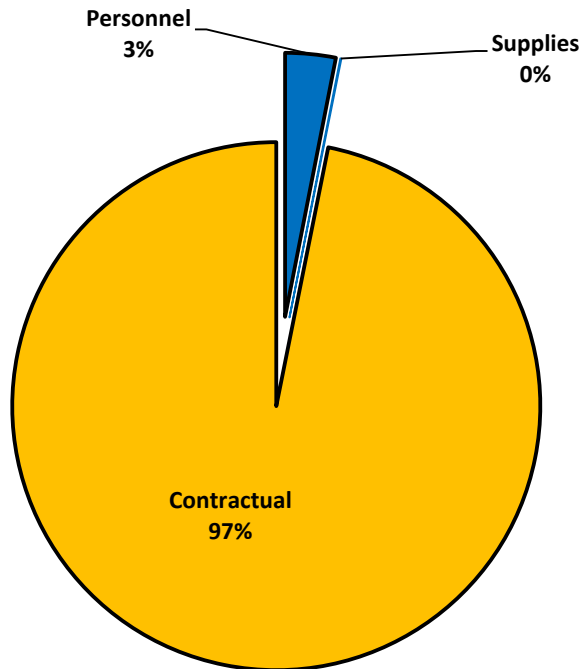
PROPRIETARY FUNDS

DEPARTMENT: WATER & SEWER

DIVISION / ACTIVITY: NON DEPARTMENTAL - FUND 40-020

EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET
Personnel	\$1,860	\$2,145	\$20,000	\$19,000	\$23,000
Supplies	\$0	\$0	\$500	\$500	\$500
Maintenance	\$0	\$0	\$0	\$0	\$0
Contractual/Sundry	\$703,005	\$641,888	\$681,680	\$682,080	\$721,780
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$704,865	\$644,033	\$702,180	\$701,580	\$745,280

PROPRIETARY FUND NON-DEPARTMENTAL 2022-2023 BUDGET





PROPRIETARY FUNDS

BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

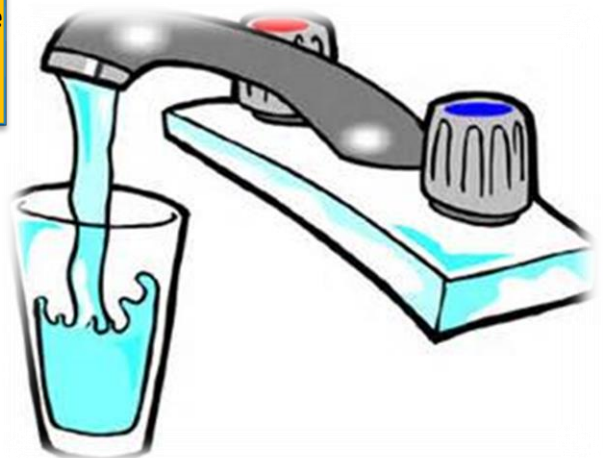
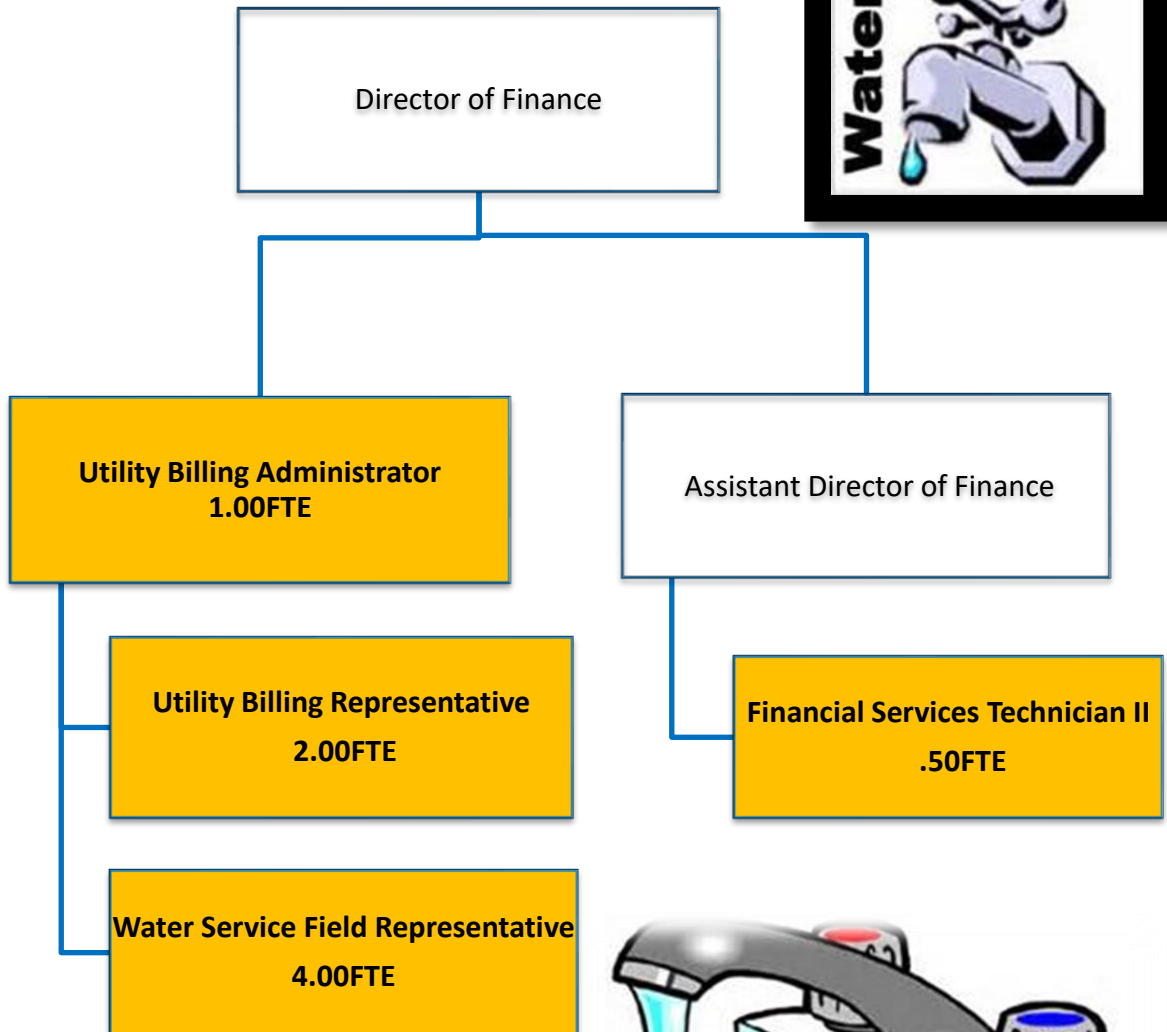
DEPARTMENT: WATER & SEWER				
DIVISION / ACTIVITY: NON-DEPARTMENTAL - FUND 40-020				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
Personnel	Personnel Services		\$3,000	Estimated Payout Compensation
Rental of Equipment	Contractual/Sundry		\$3,000	Additional Copier
Special Services	Contractual/Sundry		\$3,100	GIS Consulting Maintenance Adjustment
Special Services	Contractual/Sundry		\$2,000	Insurance Broker Agreement Adjustment
Special Services	Contractual/Sundry		\$5,000	Investment Advisor Services Adjustment
Special Services	Contractual/Sundry		\$4,000	Digital Budget Book
Merchant/Bank Charges	Contractual/Sundry		\$20,000	Estimated Adjustment
Workers Compensation	Contractual/Sundry		(\$7,000)	Rate Adjustment
Payment in Lieu of Taxes	Contractual/Sundry	\$10,000		Adjustment
TOTALS:		\$10,000	\$33,100	

\$43,100 NET INCREASE/DECREASE

Finance

Utility Billing & Collections

Fund 40-045



PROPRIETARY FUNDS

DEPARTMENT: FINANCE

DIVISION / ACTIVITY: UTILITY BILLING AND COLLECTIONS – FUND 40-045

LOCATION:

7105 Whitley Road
Watauga, Texas 76148
Phone Number: 817-514-5820

HOURS OF OPERATION:

Monday – Friday 8:00 A.M. – 5:00 P.M.

MISSION / PROGRAMS / SERVICES:

Provide customers with the best service possible for prompt administration of their utility accounts. Perform duties in such a way as to protect the assets of the City and its citizens. Continue to seek ways to raise the level and quality of customer service provided by this office through continuous training. Ensure accurate reading of meters by properly maintaining meters and correctly read water customers' meters in a timely manner to meet billing cycle schedules.

Provided services include:

- Establishing new accounts and updating existing accounts
- Handle customer inquiries
- Meter reading
- Initiate work orders
- Process delinquent accounts
- Bill and process customer payments
- Receipting and posting the financial activity for other City departments
- Our Field Service Representatives change out meters, perform meter box maintenance and installations, as well as assist with other departments

FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:

- Continued with the meter replacement program and meter lid replacement program
- Transitioned to new solid waste provider with an expanded and improved bulk waste service
- Focused on essential succession planning and cross training for personnel in the office and in the field

FY2022-2023 GOALS/ OBJECTIVES:

- Continue cross training for new personnel
- Improve the City website to ensure information is readily available for customers
- Training for customer service representation on Tyler product enhancements
- Transition to new digital document filing system

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Monthly wholesale water and wastewater collection costs continue to increase

PROPRIETARY FUNDS

DEPARTMENT: FINANCE					
DIVISION / ACTIVITY: UTILITY BILLING AND COLLECTIONS - FUND 40-045					
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 BUDGET
Personnel	\$421,165	\$397,124	\$432,500	\$431,850	\$481,400
Supplies	\$53,855	\$51,870	\$56,100	\$55,450	\$56,100
Maintenance	\$5,886	\$6,474	\$7,100	\$7,700	\$8,000
Contractual/Sundry	\$32,038	\$36,378	\$37,960	\$36,160	\$40,260
Capital Outlay	\$4,663	\$0	\$1,500	\$1,500	\$0
TOTAL	\$517,607	\$491,846	\$535,160	\$532,660	\$585,760
PERSONNEL					
Utility Billing Administrator	1.00	1.00	1.00	1.00	1.00
Urility Billing Representative	0.00	2.00	2.00	2.00	2.00
Customer Service Rep I	1.00	0.00	0.00	0.00	0.00
Customer Service Rep II	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	0.50	0.00	0.00	0.00	0.00
Purchasing Agent	0.00	0.50	0.50	0.00	0.00
Financial Services Technician II	0.00	0.00	0.00	0.50	0.50
Water Service Field Representative	2.00	4.00	4.00	4.00	4.00
Meter Reader	2.00	0.00	0.00	0.00	0.00
TOTAL	7.50	7.50	7.50	7.50	7.50
PERFORMANCE MEASURES / SERVICE LEVELS					
Input / Demand	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23	
Service orders		5,000	5,000	5,000	
Number of water billings		100,000	100,000	100,000	
Number of wastewater billings		100,000	100,000	100,000	
Number of water account		8,300	8,300	8,300	
Number of wasewater accounts		8,300	8,300	8,300	
Meters read annually		101,000	101,000	101,000	
Output/Workload	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23	
New accounts		50	50	1,000	
Transfers		50	50	50	
Billing cycles		5	5	5	
Meters replaced		300+	200	300	
Cu. Ft. billed - water		92,000,000	96,000,000	96,000,000	
Cu. Ft. billed - wastewater		75,000,000	75,000,000	75,000,000	
Efficiency Measures / Impact	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23	
Budget per capita	\$20.69	\$22.51	\$22.41	\$24.01	
Percentage of city budget	1.04%	1.01%	1.00%		
Delinquent cut-off water customer	1,400	1,200	1,200	1,200	
Percentage of billings that go to bad debt	2%	2%	2%	2%	
Effectiveness Measures / Outcomes	Goals	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
% of same day service	2	100%	100%	100%	100%
% of accurate readings	2	100%	100%	100%	100%
% of revenues recorded within 24 hours	2	100%	100%	100%	100%
% of complaints addressed within 3 days	2	168100%	100%	100%	100%



PROPRIETARY FUNDS

BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: FINANCE				
DIVISION / ACTIVITY: UTILITY BILLING & COLLECTIONS - FUND 40-045				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
Personnel	Personnel Services		\$48,900	Comp, Benefits, Retention, COLA, On-call & TMRS Adj.
Vehicle Parts & Supplies	Supplies		(\$500)	Needs Adjustment
Vehicle Fuels & Lubricants	Supplies		\$500	Inflation Adjustment
Meter Reading System	Maintenance	\$900		Meter Reading System Maintenance Adjustment
Special Services	Contactual/Sundry		\$1,800	Dataprose Inflation Adjustment
Travel Expense	Contactual/Sundry		\$1,500	Estimated Travel Needs
Printing & Binding	Contactual/Sundry		(\$1,000)	Needs Adjustment
Computer Software	Contactual/Sundry	(\$1,500)		Software Needs Adjustment
TOTALS:		(\$600)	\$51,200	

\$50,600 NET INCREASE/DECREASE

Information Technology Fund 40-050

City Manager

Chief Information Officer
0.50 FTE

Pay Utility Bill



Pay bills
online



GENERAL FUND

DEPARTMENT: ADMINISTRATION

DIVISION / ACTIVITY: INFORMATION TECHNOLOGY – FUND 40-050

LOCATION:

7105 Whitley Road
Watauga, Texas 76148
Phone Number: 817-514-5824

HOURS OF OPERATION:

Monday – Friday 8:00 A.M. – 5:00 P.M.
Continuous on-call service.

MISSION / PROGRAMS / SERVICES:

Mission: To provide for the operations and development of the City through the implementation and support of cost effective technologies which enhance the efficiencies of City staff while facilitating effective information flow between the City and its citizens.

Programs and Services:

- Networking, Hardware and Software, Telecommunications, Web Site, Cable Channel, Audio/Video, Building Security and Technical Support and Public Information.

FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS:

- Server Replacements.
- City-Wide network switch replacements.
- Animal Shelter Surveillance.
- Implement new DR backup server.
- Migrate Exchange to the Cloud.
- Council AV upgrade – Webex.
- Completed Workstation replacements.
- Deploy new Tyler Content Management Server.
- Redesigned Intranet landing page.
- Main City Website re-designs.
- Implemented Asset Management Software
- Police and Fire Cradlepoint replacements.

FY2022-2023 GOALS/ OBJECTIVES:

- Replace Police MDTs.
- Deploy NAS.
- Enhance City-Wide cyber security.
- Improve backup servers.
- Develop more content for City's YouTube and cable channel.
- Continue to enhance employee intranet.
- Deploy Windows 11

MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS:

- Supply chain issues continue to impact part availability.
- Increase in cost of products and services due to inflation.
- Salary market rates potentially threaten employee retention efforts.

PROPRIETARY FUNDS

DEPARTMENT: WATER & SEWER

DIVISION / ACTIVITY:

INFORMATION TECHNOLOGY - FUND - 40-050

EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 PROPOSED
Personnel	\$73,594	\$72,019	\$73,300	\$76,150	\$83,400
Supplies	\$0	\$0	\$500	\$500	\$500
Maintenance	\$6,140	\$20,040	\$30,390	\$30,390	\$29,090
Contractual/Sundry	\$0	\$9	\$2,000	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
TOTAL	\$79,734	\$92,068	\$106,190	\$107,040	\$112,990

PERSONNEL					
Chief Information Officer	0.50	0.50	0.50	0.50	0.50
TOTAL	0.50	0.50	0.50	0.50	0.50

PERFORMANCE MEASURES / SERVICE LEVELS

<i>Input / Demand</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
PC workstations	158	156	158	158
LAN servers	35	14	35	35
Printers	5	5	5	5
Laptops	64	74	74	74
Digital signage or conference displays	12	10	12	12
Audio / video systems	3	3	3	3
Smart boards	3	3	3	3
PBX switches	0	0	0	0
Telephones	131	131	131	131

<i>Output / Workload</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Number of help desk calls	6,612	8,000	5,584	6,000

<i>Efficiency Measures / Impact</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Budget per capita	3.87	4.47	4.50	4.63
Budget percentage of city budget	0.19%	0.20%	0.20%	

<i>Effectiveness Measures / Outcomes</i>	<i>Goals</i>	<i>Actual 20-21</i>	<i>Budget 21-22</i>	<i>Projected 21-22</i>	<i>Budget 22-23</i>
Survey satisfaction rate	2,8	95%	95%	98%	95%
Problem resolution / repair of systems:					
% completed within 1 business day	8	90%	95%	98%	95%
% completed in greater than 1 business day	8	10%	5%	2%	5%
% of priority service calls closed within 4 hrs	8	99%	99%	99%	99%
Public safety dispatch system up time	2,8	99%	99%	99%	99%
Computer systems & networks up time	2,8	99%	99%	98%	99%



PROPRIETARY FUNDS

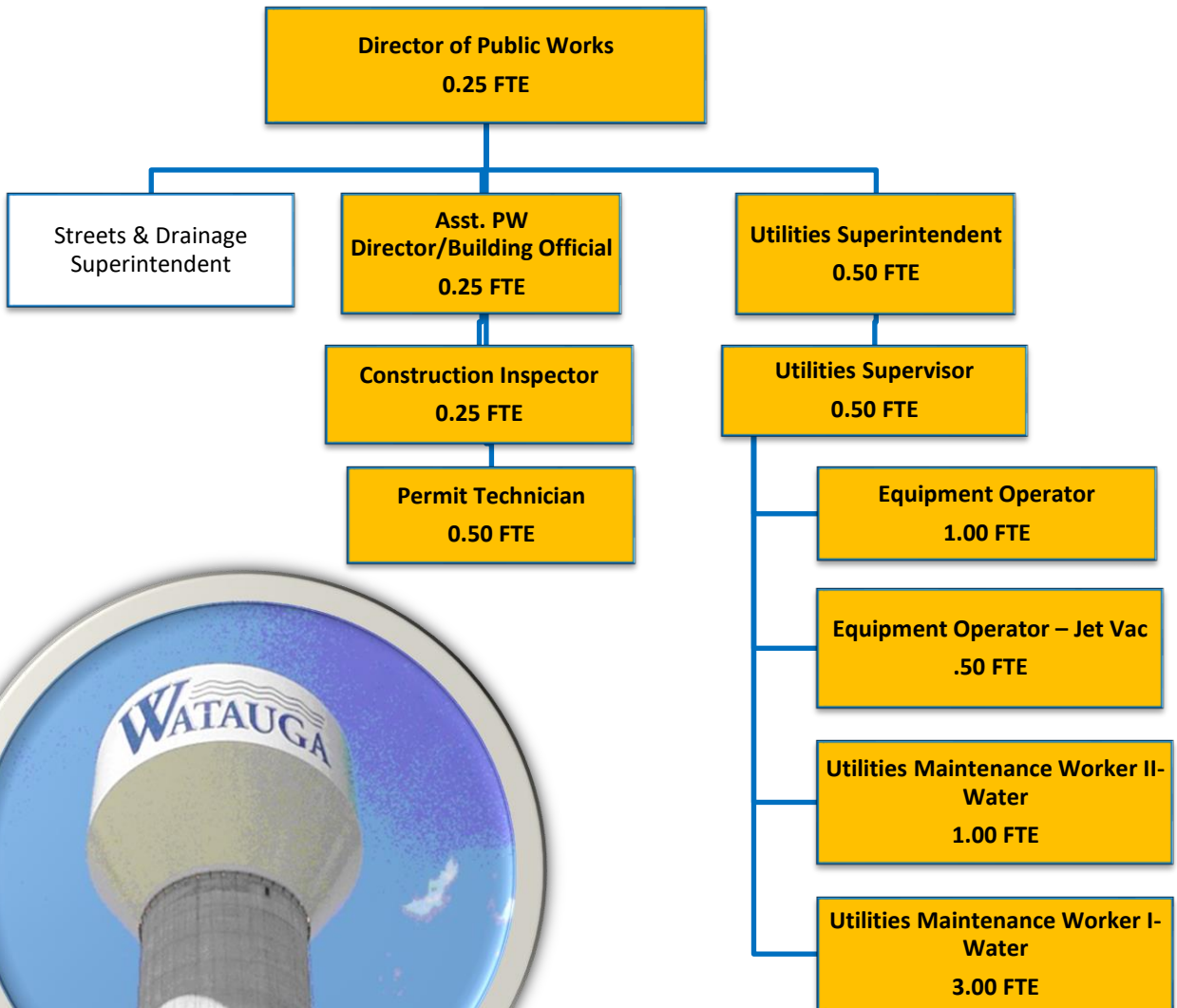
SIGNIFICANT BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: WATER & SEWER				
DIVISION / ACTIVITY: INFORMATION TECHNOLOGY - 40-050				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
Personnel	Personnel Services		\$10,100	Comp, Benefits, Retention, COLA & TMRS Adj.
Software Maintenance	Maintenance		(\$1,300)	Microsoft Subscription Adjustment
Special Services	Contractual/Sundry		(\$2,000)	Remove Civil Space
TOTALS:		\$0	\$6,800	

\$6,800 NET INCREASE/DECREASE

Public Works Water Distribution Fund 40-093



PROPRIETARY FUNDS

DEPARTMENT: PUBLIC WORKS	
DIVISION / ACTIVITY: WATER DISTRIBUTION – FUND 40-093	
LOCATION: 7800 Virgil Anthony Sr. Blvd. Watauga, Texas 76148 Phone Number: 817-514-5843	HOURS OF OPERATION: Monday – Friday 7:00 A.M. – 4 P.M.
MISSION / PROGRAMS / SERVICES: The mission of the City of Watauga Water Department is to provide the highest quality and quantity of water by collecting bacteriological water samples monthly, repairing main breaks, and flushing mains to ensure safe drinking water while providing world class customer service to our citizens. • The City’s water quality meets or exceeds requirements set forth by the Texas Commission on Environmental Quality (TCEQ) • The City of Watauga Water Department repairs leaks on mains and service lines to prevent loss of water and revenues • Strive to provide a world class customer service attitude	
FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS: • The Water Department collected 300 routine bacteriological water samples • Maintained 107 miles of water mains in the system • Flushed dead end water mains monthly to ensure a high quality of water on dead ends and exercised water main valves • Delivered the Consumer Confidence Report to our citizens as well as posted in public places • Monitored disinfection levels daily as required by the Texas Commission on Environmental Quality (TCEQ), as well as, provided customer service to our citizens	
FY2022-2023 GOALS/ OBJECTIVES: • Compliance with TCEQ regulations will be through continued quarterly and annual operating reports, the Consumer Confidence Report, bacteriological water sampling, tank inspection, dead end water main flushing and valve exercising • Water leaks will be repaired in a timely manner • The Water Department will continue to provide the highest quality drinking water possible combined with World Class customer service	
MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS: • The Water Department must maintain compliance with the Texas Commission on Environmental Quality (TCEQ) regulations to ensure the citizens of Watauga receive the highest quality and quantity of water possible • Maintaining our superior water system rating will be accomplished through continued water sampling and water main repairs to prevent water and revenue loss • Staff Recruitment	

PROPRIETARY FUNDS

DEPARTMENT: PUBLIC WORKS					
DIVISION / ACTIVITY:		WATER DISTRIBUTION - FUND 40-093			
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 PROPOSED
Personnel	\$397,953	\$345,683	\$437,600	\$375,000	\$524,500
Supplies	\$14,635	\$24,325	\$28,600	\$29,800	\$32,800
Maintenance	\$13,262	\$18,265	\$34,700	\$37,200	\$39,900
Contractual/Sundry	\$2,267,211	\$1,799,132	\$2,309,515	\$2,312,515	\$2,219,415
Capital Outlay	\$28,359	\$30,315	\$2,000	\$2,000	\$2,000
TOTAL	\$2,721,420	\$2,217,721	\$2,812,415	\$2,756,515	\$2,818,615
PERSONNEL					
Director of Public Works	0.25	0.25	0.25	0.25	0.25
Code Enforcement Officer/Engineer	0.25	0.25	0.00	0.00	0.00
Construction Inspector	0.00	0.00	0.25	0.25	0.25
Building Official	0.25	0.25	0.00	0.00	0.00
Asst. PW Director/Building Official	0.00	0.00	0.25	0.25	0.25
Utilities Superintendent	0.50	0.50	0.50	0.50	0.50
Utilities Supervisor	0.50	0.50	0.50	0.50	0.50
Equipment Operator (3)	1.00	1.00	1.50	1.50	1.50
Utilities Maintenance Worker I-Water	3.00	3.00	3.00	3.00	3.00
Utilities Maintenance Worker II-Water	1.00	1.00	1.00	1.00	1.00
Permit Technician	0.50	0.50	0.50	0.50	0.50
TOTAL	7.25	7.25	7.75	7.75	7.75
PERFORMANCE MEASURES / SERVICE LEVELS					
Input / Demand		Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
Number of water service calls		201	300	250	300
Miles of water lines maintained		108	108	110	110
Number of fire hydrants maintained		667	667	675	680
Output / Workload		Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
Percent of dead-end lines flushed monthly		100%	100%	100%	100%
Percent of fire hydrants inspected, lubricated, and tested		50%	60%	50%	60%
Percent of Fire hydrants in service		95%	100%	90%	100%
Number of water samples taken		300	300	300	300
Efficiency Measures / Impact		Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
Percentage of city budget		4.69%	5.29%	5.18%	
Budget per capita		93.30	118.32	115.97	115.52
Effectiveness Measures / Outcomes	Goals	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
% water unaccounted for (water loss rate)	5	5%	5%	5%	5%
% emergency calls responded - 30 min	2,5	95%	95%	95%	95%
% non-emergency calls responded - 24 hours	5	95%	100%	100%	100%
% main breaks repaired within 24 hours	5	95%	100%	100%	100%



PROPRIETARY FUNDS

BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: PUBLIC WORKS				
DIVISION / ACTIVITY: WATER DISTRIBUTION - FUND 40-093				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
Personnel	Personnel Services		\$86,900	Comp, Benefits, Retention, TMRS, On-Call & Position Adj.
Wearing Apparel	Supplies		\$700	Inflation & Needs Adjustment
Vehicle Parts & Supplies	Supplies		\$500	Inflation Adjustment
Vehicle Fuels & Lubricants	Supplies		\$3,000	Inflation Adjustment
Vehicle Maintenance	Maintenance		\$200	Inflation Adjustment
Radio Maintenance	Maintenance		\$1,000	Radio Adjustment
Street Maintenance	Maintenance		\$1,000	Inflation Adjustment
Valves & Hydrants	Maintenance		\$3,000	Inflation Adjustment
Special Services	Contractual/Sundry		(\$100)	Notary Adjustment
Training	Contractual/Sundry		\$6,000	CDL License Training - Mandated
Lab Testing	Contractual/Sundry	\$4,000		Environmental UCMR5 Testing - Mandated
Water Purchases	Contractual/Sundry	(\$100,000)		Estimated Adjustment
TOTALS:		(\$96,000)	\$102,200	

\$6,200 NET INCREASE/DECREASE

Public Works Wastewater Collection Fund 40-094



Director of Public Works
0.25 FTE

Streets & Drainage
Superintendent

**Asst. PW
Director/Building Official**
0.25 FTE

Construction Inspector
0.25 FTE

Permit Technician
0.50 FTE

Utilities Superintendent
0.50 FTE

Utilities Supervisor
0.50 FTE

Equipment Operator
2.50 FTE (3)

Equipment/ Jet Vac Operator
.50 FTE

Water Quality Technician
1.00 FTE

Maintenance Worker I
ARPA FUNDED
1.00 FTE

ARPA POSITION:
Maintenance Worker I



PROPRIETARY FUNDS

DEPARTMENT: PUBLIC WORKS	
DIVISION / ACTIVITY: WASTEWATER COLLECTION – FUND 40-094	
LOCATION: 7800 Virgil Anthony Sr. Blvd. Watauga, Texas 76148 Phone Number: 817-514-5843	HOURS OF OPERATION: Monday – Friday 7:00 A.M. – 4 P.M.
MISSION / PROGRAMS / SERVICES: The City of Watauga Wastewater Division: • Maintains 81 miles of sewer mains • Maintain compliance with the Texas Commission on Environmental Quality regulations in monitoring and reporting overflows • Perform preventive maintenance flushing of sewer mains to reduce blockages • Replace and repair sewer mains and service lines • Perform video inspections to locate deficiencies for repair or replacement • Perform manhole and main line inspections to identify and repair inflow infiltration • Inspect grease and grit traps to ensure customers are in compliance with City ordinances • Provide world class customer service to citizens	
FY2021-2022 HIGHLIGHTS / ACHIEVEMENTS: • Performed preventative flushing of sewer mains to prevent blockages and unauthorized sewage bypass • Video inspections, manhole inspections for inflow/infiltration • Repaired and replaced numerous customer sewer service lines in streets and right-of-ways • Inspected grease traps to ensure compliance with City Ordinance # 1060 to prevent Biochemical Oxygen Demand (BOD) and Total Suspended Solids (TSS) as well as unauthorized discharge • Quarterly BOD/TSS sampling	
FY2022-2023 GOALS/ OBJECTIVES: • Continue video inspections, manhole inspections for inflow/infiltration and preventative maintenance flushing of sewer mains to unstop and prevent sewer main blockages as well as locate problem areas and repair as necessary • Major problem areas will be listed for inclusion in the Capital Improvement Plan • Grease traps will be inspected monthly to ensure compliance with City Ordinances • Continue to repair or replace old, deteriorated sewer mains • Continue to provide world class customer service	
MAJOR BUDGETARY ISSUES AND OPERATIONAL TRENDS: • Must remain in compliance with the Texas Commission on Environmental Quality (TCEQ) regulations • Perform routine sewer main cleaning to prevent blockages and unauthorized sewage bypass • Repair or replace damaged sewer mains and sewer service lines within the city • Perform video inspections to identify problem areas in need of repair or replacement • Perform manhole inspections to prevent inflow infiltration • Perform grease trap inspections to ensure customers remain in compliance with City Ordinance # 1060 • Staff Recruitment	

PROPRIETARY FUNDS

DEPARTMENT: PUBLIC WORKS						
DIVISION / ACTIVITY:		WASTEWATER COLLECTION - FUND 40-094				
EXPENDITURES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 BUDGET	2021-2022 PROJECTED	2022-2023 PROPOSED	
Personnel	\$387,843	\$368,539	\$387,600	\$369,900	\$486,000	
Supplies	\$12,308	\$8,869	\$19,200	\$19,700	\$24,200	
Maintenance	\$3,315	\$1,386	\$4,500	\$4,000	\$4,500	
Contractual/Sundry	\$1,964,355	\$1,709,731	\$2,027,835	\$2,127,835	\$2,230,414	
Capital Outlay	\$0	\$0	\$0	\$0	\$0	
TOTAL	\$2,367,821	\$2,088,525	\$2,439,135	\$2,521,435	\$2,745,114	
PERSONNEL						
Building Official	0.25	0.00	0.00	0.00	0.00	
Assistant PW Director/Building Official	0.00	0.25	0.25	0.25	0.25	
Director of Public Works	0.25	0.25	0.25	0.25	0.25	
Code Enforcement Officer/Engineer	0.25	0.00	0.00	0.00	0.00	
Construction Inspector	0.00	0.25	0.25	0.25	0.25	
Utiliies Superintendent	0.50	0.50	0.50	0.50	0.50	
Utilities Supervisor	0.50	0.50	0.50	0.50	0.50	
Equipment Operator (3)	1.00	1.50	1.50	1.50	2.50	
Equipment Operator / Jet Vac	1.00	0.50	0.50	0.50	0.50	
Water Quality Technician	1.00	1.00	1.00	1.00	1.00	
Maintenance Worker I - Sewer (ARPA Funded)	1.00	0.00	0.00	0.00	1.00	
Utilities Maintenance Worker II - Sewer	1.00	0.00	0.00	0.00	0.00	
Permit Technician	0.50	0.50	0.50	0.50	0.50	
TOTAL	7.25	5.25	5.25	5.25	7.25	
PERFORMANCE MEASURES / SERVICE LEVELS						
Input / Demand		Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23	
Number of manholes maintained		1,041	1,041	1,045	1,050	
Miles of sewer lines maintained		82	82	85	90	
Output / Workload		Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23	
Sewer service line repairs		25	50	30	50	
Miles of sewer line cleaned		6	40	15	40	
Number of manholes inspected		150	150	50	150	
Number of manholes repaired		20	50	15	50	
Efficiency Measures / Impact		Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23	
Percentage of city budget		4.42%	4.59%	4.74%		
Budget per capita		88	\$102.61	\$106.08	\$112.50	
Effectiveness Measures / Outcomes		Goals	Actual 20-21	Budget 21-22	Projected 21-22	Budget 22-23
% backup calls responded within 30 minutes		5	95%	95%	50%	95%
% manholes inspected		5	10%	50%	20%	50%
% sewer lines cleaned		5	20%	50%	30%	50%
% sewer line blockages repaired within 30 days		5	100%	100%	95%	100%



PROPRIETARY FUNDS

BUDGET CHANGES

Fiscal Year 2022-2023 Compared to Fiscal Year 2021-2022 Original Budget

DEPARTMENT: PUBLIC WORKS				
DIVISION / ACTIVITY: WASTEWATER COLLECTIONS - FUND 40-094				
DESCRIPTION	CATEGORY	ONE-TIME	ON-GOING	CHANGE EXPLANATION
Personnel	Personnel Services		\$98,400	Comp, Benefits, COLA, TMRS, On-Call & Position Adj.
Wearing Apparel	Supplies		\$2,000	Inflation & Needs Adjustment
Vehicle Parts	Supplies		\$500	Inflation Adjustment
Vehicle Fuels	Supplies		\$2,500	Inflation Adjustment
Radio Maintenance	Maintenance		(\$500)	Radio Needs Adjustment
Barricade Maintenance	Maintenance		\$500	Inflation & Needs Adjustment
Communications	Contractual/Sundry		(\$1,421)	Cell Stipend/Ipad Needs Adjustment
Training	Contractual/Sundry		\$4,000	CDL License Training - Mandated
Sewer Costs	Contractual/Sundry	\$200,000		Sewer Costs Adjustment
TOTALS:		\$200,000	\$105,979	

\$305,979 NET INCREASE/DECREASE

PROPRIETARY FUNDS

FLEET INTERLOCAL – FUND 21

The Fleet Interlocal fund was established during FY2019-2020 when Council approved a resolution to provide vehicle maintenance services for surrounding government entities.

The Interlocal agreement between the City and entities allows Watauga to provide vehicle maintenance services for a defined fee. This was established in an effort to achieve common objectives relating to the services regarding vehicle maintenance and in the interest of saving taxpayer funding.

Each year the rate schedule set forth in the agreements shall increase per the Consumer Price Index for All Urban Consumers (CPI-U).

BUDGET SUMMARY

	HISTORY		PROJECTED YEAR		BUDGET
	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Fund Balance, October 1	\$0	(\$939)	\$12,061	\$14,552	\$24,352
Revenues:					
Other Revenue	8,204	68,677	55,000	85,000	105,000
Interest Earnings	0	0	0	0	0
Total Revenues	\$8,204	\$68,677	\$55,000	\$ 85,000	\$ 105,000
Total Available Resources	\$8,204	\$67,738	\$67,061	\$ 99,552	\$ 129,352
Expenditures:					
Personnel	1,812	8,982	10,200	10,200	25,000
Supplies	4,261	40,752	24,700	60,000	55,000
Maintenance	3,070	3,452	3,500	5,000	5,500
Expenditures	\$9,143	\$53,186	\$38,400	\$75,200	\$85,500
TOTAL EXPENDITURES	\$9,143	\$53,186	\$ 38,400	\$ 75,200	\$ 85,500
Fund Balance, September 30	(\$939)	\$14,552	\$28,661	\$24,352	\$43,852
CHANGE IN FUND BALANCE	(\$939)	\$15,491	\$16,600	\$9,800	\$19,500

PROPRIETARY FUNDS

EQUIPMENT REPLACEMENT FUND Internal Service Fund – 22 Budget Summary

The Internal Service Fund is used to account for the acquisition of various replacement capital items in the City. The objective of the fund is to accumulate sufficient funds to meet the capital needs of the City. The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

Beginning in the FY2013-2014 Budget Year, the use of the Equipment Replacement Fund was enhanced for all the City one-time purchases for all funds. We have continued this commitment this year and have evaluated prior year purchase equipment, vehicle, technology, and building maintenance needs. We began funding a portion of these future needs in FY2014-2015 Fiscal Year as the Legacy Program. Transfers for capital financing of major equipment purchases will be made from funds on an annual basis based on the purchases made per fund.

BUDGET SUMMARY

	HISTORY		PROJECTED YEAR		BUDGET
	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Working Capital, October 1	\$2,095,530	\$1,789,726	\$1,494,612	\$1,793,639	\$1,692,399
<u>Revenues:</u>					
Total Revenue Charges for Service	\$ 92,460	\$ 92,890	\$ 92,460	\$ 92,460	\$ 87,660
<u>Other Revenues:</u>					
Interest Income	36,586	4,121	10,000	5,000	5,000
Total Other Revenue	\$ 36,586	\$ 4,121	\$ 10,000	\$ 5,000	\$ 5,000
<u>Transfers-In:</u>					
Total Transfers-In	\$174,500	\$89,000	\$110,000	\$110,000	\$50,000
Total Revenues	\$303,546	\$186,011	\$212,460	\$207,460	\$142,660
<u>Expenditures:</u>					
Motor Vehicles - CCD			0	0	0
Other Equipment - CCD			0	0	0
Motor Vehicles & Equip W&S			0	0	0
Storm Drain Vehicles and Equip	61,253	39,413	50,000	50,000	435,000
Motor Vehicles - General Fund			0	0	0
Other Equipment - General Fund	22,801	0	0	0	0
Technology Replacement - GF	198,787	0	0	0	0
Technology Replacement - FIN		0	50,000	50,000	0
Motor Vehicles - Fire			0	0	0
Fire Department Equipment	1,106	0	0	0	0
Furniture and Fixtures/Office Equip	6,798	0	4,200	4,200	0
Public Works Vehicles	116,126	94,223	90,000	90,000	0
Motor Vehicles - Parks			0	0	0
Recreation and Parks Equipment	23,397	0	0	0	0
Water Meter Program	11,604	0	37,500	37,500	50,000
Bldg/HVAC	76,495	48,462	77,000	77,000	30,000
Depreciation Expense/Transfers Out	408,341	280,366	0		
Total Operating Expenditures	926,708	462,464	308,700	308,700	515,000
Operating Surplus/(Deficit)	(623,162)	(276,453)	(96,240)	(101,240)	(372,340)
Working Capital, September 30*	\$1,472,368	\$1,513,273	\$1,398,372	\$1,692,399	\$1,320,059

*Adjusted to end of year actual Working Capital



CIP AND CAPITAL PROJECTS FUNDS

GENERAL CAPITAL FUND

FUND 07

WATAUGA ECONOMIC DEVELOPMENT CAPITAL FUND

FUND 05

UTILITY CONSTRUCTION FUND

FUND 45

CIP AND CAPITAL PROJECTS FUNDS

Overview

The Capital Improvement Plan (CIP) presents the City's plan for infrastructure development and improvements and is evaluated and updated annually by the City's leadership to determine the financial availability of resources for projects that will satisfy the City tax rate objectives. The Capital Improvements Program attempts to identify and plan for all major capital needs and deals with capital items that are different from those which are covered under the capital outlay category in each department's budget and in the Internal Service (Equipment Replacement) Fund.

Generally, the CIP includes improvements that are relatively expensive, are non-recurring, have a multi-year useful life, and, like capital outlay items, result in fixed assets.

The goals of the CIP are as follows:

- Inform the employees, departments, elected officials and the public of the City's intent to invest in its infrastructure and community.
- Represents a long-term financial plan and identifies resources or financing strategies that the City plans to use to fund the plan. The CIP plan does not appropriate money.
- Identifies projects by functionality to ensure a balanced approach to our reinvestment in the Community.
- Establishes priorities and serves as a planning document or blueprint for the investment in capital infrastructure for short term and long-term projects.

The programs the City of Watauga currently identifies include:

Drainage Projects – Such projects include several drainage channels throughout the City that have been identified as known problem areas. All developed property owners within the City pay a monthly drainage utility fee, which is utilized for drainage development, redevelopment, and maintenance. The City has significantly lessened flooding along smaller channels and ditches throughout the City by keeping these facilities free of foliage and debris. These projects are included in the Operating Storm Drainage Fund and any long-term projects can be carried under General Capital or Water and Sewer Capital funds, depending on project goals.

Signalization Projects - Such projects include the construction or redevelopment of traffic light signalization needs for the City. These projects are included in the General Capital Fund.

Special Building Projects – Such projects include the construction or major renovations of special facilities owned by the City. These projects can be included in any of the three capital funds, depending on project purpose.

Street Projects – Such projects include construction or major redevelopment of the 317 current streets in the City. Street projects do not include normal repair and maintenance on sub-grades, milling, and overlay. Both street projects and normal repair and maintenance activities of street are included in the General Capital Fund.

CIP AND CAPITAL PROJECTS FUNDS

Wastewater Projects – Such projects include improvements, expansions, or construction of wastewater lines in the City. Many of these projects are implemented to stay within EPA Administrative Orders. These projects are included in the Water and Sewer Capital Fund.

Water Projects – Such projects include new waterlines or improvements to existing waterlines for future development or existing customer needs. These projects are included in the Water and Sewer Capital Fund.

Parks Projects – Parks projects improve the quality of life of Watauga residents and projects in the Parks Master Plan such as trails and parks improvements are included in the 5-year Capital Improvement Plan.

Accounting for CIP projects - The funds are accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred. The Capital Projects Funds account for the acquisition of and construction or reconstruction of major capital facilities, infrastructure, and equipment. The projects are financed with resources allocated to the General Capital Projects Fund, Economic Development Corporation Capital Fund, and the Water and Sewer Capital Projects Fund.

BRIEF HISTORY OF THE CITY'S CAPITAL IMPROVEMENTS PROGRAM (CIP)

It has been the goal of the City of Watauga to have a Capital Improvements Program that is focused on adding value and extending the life of City infrastructure with no increase in operating costs or property tax. Consideration is given to debt issuance only if the overall tax rate remains unchanged and to prioritizing projects that will either decrease operational costs or have little or no operational cost impact.

- ❖ FY2003-FY2011, the City was focused on an aggressive facilities campaign. During this time, we constructed a new City Hall and Animal Shelter, and upgraded facilities for the Police and Recreation departments, along with upgrades to major streets. The new Fire/EMS facility, was completed in FY2011, for just under \$3.8 million dollars.
- ❖ FY2011-FY2021, the City's focus began to move from constructing and renovating facilities to the city's infrastructure and the need for replacement of outdated equipment and vehicles city-wide. In July of 2011, in order to fund future capital projects and needed equipment, the City issued \$7.365 million in Combination and Limited Pledge Revenue Certificates of Obligation. This new issuance was designed to fund street improvements, water and sewer and drainage projects, purchase of new equipment, vehicles, machinery, and technology purchases. The issuance was timed to allow the City to maintain relatively the same amount of debt as prior years for both the General Fund and the Utility Fund. In July, 2012, the City issued \$7.73 million in new debt for the utility fund. With this issuance, the City embarked on major improvements in the City's water and sewer infrastructure. The projects began in FY2013 were completed in FY2018. In FY2013,

CIP AND CAPITAL PROJECTS FUNDS

certain projects were identified as priority needs such as street projects, infrastructure, parks, and a Senior Center that resulted in the issuance of \$3.50 million in Certificates of Obligation. These funds partially funded the expansion of the Community Center to include a Senior Center which was completed in FY2017. Also, the Bursey Road, Phase I street project, a major thoroughfare in the City, was funded by this debt issuance that was completed in FY2016. In FY2016, a \$5.885 million debt issuance provided for funding for street projects such as Bursey Road, Phase II and Whitley Road, and parks projects to enhance the quality of life for Watauga citizens. The Whitley Road project is ongoing and the funding provided by this issuance is expected to be expended this fiscal year. In the Spring of 2017, a \$7.325 million Certificates of Obligation was issued to provide funding for improvements to the City's utility system. Various wastewater and water projects began in FY2018 and will continue in future years utilizing these funds. In FY2018, a \$6.780 million Certificates of Obligation issuance provided funding for parks projects, street projects, and other improvements listed within the 5-year Capital Plan. In FY2019, \$8.85 million Certificates of Obligation issuance provided funding to continue the major utility infrastructure improvement projects and provide for some vehicle and heavy equipment replacements. \$8.0 million of the proceeds will fund projects such as replacements of water and sewer lines and manhole replacements throughout the City.

- ❖ FY2022 The City's CIP plan continues with infrastructure projects funded in prior years. This year, the funding of street projects was a priority and funding was provided by a \$4.70 million issuance to fund streets and a large portion of the City's Capital Outlay Plan needs.

FY2023 The City's CIP plan continues with infrastructure projects funded in prior years in addition to new projects. This year, Hightower Road and Watauga Road street construction was added to the 5-year Capital Improvement Plan to improve these streets and assist in attracting new businesses and development to the City.

The 5-year Capital Improvement Plan includes projects that total \$75.4 million for FY2022 through FY2027. These projects include \$13.8 million in water and wastewater projects. Revenues will have an impact on the scope of these projects. Within the 5-year CIP plan, \$50.5 million in street and street overlay projects and \$6.5 million in drainage projects have been identified. Parks projects and building improvement projects in the 5-year CIP total \$2.8 million which includes the Fleeting Building expansion project, the construction of a food business park, trail projects and lighting, parks equipment, and other park amenities.

The funding source of the many of the capital projects will include debt issuances and pay-as-you-go methods, and many projects are in a "to be determined" funding status at this time.

As can be seen on the CIP summary schedule and detail schedule on the following pages, the City will focus on major infrastructure upgrades, as well as continuing our street overlay program. Actual program expenditures may vary depending on changes in priority or addition or deletion of projects or emergencies.

CIP AND CAPITAL PROJECTS FUNDS

In the current year schedule, projects for FY2022-2023 total \$21.6 million in capital projects (not including capital equipment). Many of these projects are continuation of projects that began in prior years. The \$21.6 million is comprised of \$8.3 million for streets projects which include Whitley Road phase 4 and 5, Hightower Road, signal crossings, and various street overlays and sidewalks, \$3.8 million in drainage projects, and \$7.1 million in water and sewer projects. Other improvement projects include the continuation of the Green Ribbon Project which will beautify the 377 corridor. A food business park is funded by the Economic Development Corporation to spur economic development.

The following table shows the City's 5-year Capital Improvement Projects Plan:

DEPARTMENT	PROJECTS	Location	Cost TOTAL	PY'S EXP	REMAINING COST	FUNDING SOURCE	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27
							PROJECTED	BUDGET	FORECAST	FORECAST	FORECAST	FORECAST
	PARKS		\$1,893,000	\$33,000	\$1,860,000		\$0	\$880,000	\$980,000	\$0	\$0	\$0
	Pole Barn - Parks	Parks Facility Linda Drive	\$150,000	\$0	\$150,000	2020 CO		\$150,000				
	Whitesbranch Creek Trail	Park Vista	\$283,000	\$33,000	\$250,000	2018 CO		\$250,000				
	Playground Equipment	Foster Village Park/Hector Hillview & Capp Smith	\$160,000	\$0	\$160,000	TBD 2022 CO		\$160,000				
			\$80,000	\$0	\$80,000	TBD 2022 CO			\$80,000			
	Park Vista - Playground Project	Park Vista	\$400,000	\$0	\$400,000	2018 CO			\$400,000			
	Foster Village Park Renovation -	Foster Village Park	\$200,000	\$0	\$200,000	TBD 2022 CO		\$200,000				
	Trail Lights (Solar)	City-wide	\$500,000	\$0	\$500,000	TBD 2023 CO			\$500,000			
	Site Amenities Improvements	City-wide - EDC	\$120,000	\$0	\$120,000	2018 CO		\$120,000				
	BUILDING IMPROVEMENTS		\$900,000	\$0	\$900,000		\$0	\$900,000	\$0	\$0	\$0	\$0
Public Works	Fleet Bldg. Expansion & Parking Lot	Virgil Anthony	\$900,000	\$0	\$900,000	TBD 2022 CO		\$900,000				
	ECONOMIC DEVELOPMENT PROJECTS		\$500,000	\$43,550	\$456,450		\$0	\$456,450	\$0	\$0	\$0	\$0
Econ.Development	Food Business Site	Capp Smith Park	\$500,000	\$43,550	\$456,450	2020 CO		\$456,450				
Public Works	DRAINAGE		\$6,465,960	\$0	\$6,465,960		\$812,600	\$3,763,560	\$1,889,800		\$0	\$0
	Whitley Rd. 4 (Drainage Portion)	Concord to Oakhill	\$540,000	\$0	\$540,000	Storm Drain	\$540,000					
	Bunker Hill		\$2,200,000	\$0	\$2,200,000	Storm Drain		\$2,200,000				
	Whitley Rd. 5	Starnes to North Tarrant	\$300,000	\$0	\$300,000	Storm Drain		\$300,000				
	Sunny Brook South \$8M FUTURE		\$0	\$0	\$0	TBD						
	Astor Heights		\$2,095,960	\$0	\$2,095,960	Storm Drain		\$206,160	\$1,889,800			
	Blue Green Grey Project - Raingardens	Hightower	\$90,000	\$0	\$90,000	ENG/GRANT FUNDING	\$13,000	\$77,000				
	Park Vista Drainage/Ft. Worth	Park Vista	\$800,000	\$0	\$800,000	TBD - ARPA		\$800,000				
	Drainage Master Plan		\$440,000	\$0	\$440,000	Storm Drain	\$259,600	\$180,400				
Public Works	STREET PROJECTS		\$52,907,230	\$2,377,406	\$50,529,824		\$4,804,832	\$8,312,992	\$8,328,000	\$8,088,000	\$9,960,000	\$11,036,000
	Chapman Road (future)	Whitley to Brookdale		\$0	\$0	TBD						
	Hightower Road	Denton Hwy to Rufe Snow		\$0	\$0	TBD 2022/2023/2024 CO		\$1,700,000	\$6,328,000	\$7,088,000		
	Phase I	377 to Echo	\$15,116,000	\$0	\$15,116,000	TBD						
	Phase 2 - 5 (future)		\$0	\$0	\$0	TBD						
	Watauga Road Phase			\$0	\$0	TBD 2022-2026 CO			\$1,000,000		\$8,960,000	\$10,036,000
	Phase 1-2		\$19,996,000	\$0	\$19,996,000	TBD						
	Phase 4-5 (future)		\$0	\$0	\$0	TBD						
	Whitley Rd. Ph. III (Paving & Misc.)	Chapman to Concord	\$1,992,290	\$1,588,570	\$403,720	2016 CO	\$403,720					
	Whitley Rd. 4	Concord to Oakhill	\$3,037,000	\$419,503	\$2,617,497	2016 CO/2018 CO/2020 CO	\$2,617,497					
	Whitley Rd. 5	Starnes to North Tarrant	\$6,395,992	\$0	\$6,395,992	2020, 2021 CO & TC	\$783,000	\$5,612,992				
	Bowie Street	377 to Plum	\$419,948	\$369,333	\$50,615	2018 CO	\$50,615					
	Green Ribbon Project (2-7)	377 Corridor (ANNUAL)	\$300,000	\$0	\$300,000	ENG/GRANT FUNDING	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
	Sidewalks	Multiple Locations (ANNUAL)	\$850,000	\$0	\$850,000	GF Revenues/CO funding	\$100,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
	Overlays	Annual Determination	\$4,800,000	\$0	\$4,800,000	Street Maint 2 YEARS/2018 CO	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000
Public Works	WATER & WASTEWATER PROJECTS		\$16,070,797	\$2,377,406	\$13,784,991		\$2,328,080	\$7,056,911	\$50,000	\$2,250,000	\$50,000	\$2,050,000
	CDBG Projects	Annual Determination	\$700,000	\$0	\$700,000	CDBG/Rev	\$50,000	\$250,000	\$50,000	\$250,000	\$50,000	\$50,000
	Whitley Rd. 4 (Water Portion)	Concord to Oakhill	\$1,533,000	\$0	\$1,533,000	2017 CO	\$148,690	\$1,384,310				
	Meadowlark Lane East	Meadowlark	\$1,706,387	\$1,654,695	\$51,692	2017 CO	\$51,692					
	Group 1 W&S	Multiple Locations	\$1,878,000	\$0	\$1,878,000	2019 CO	\$1,126,800	\$751,200				
	Group 2 W&S	Multiple Locations	\$2,125,000	\$255,000	\$1,870,000	2019 CO	\$0	\$1,870,000				
	Group 3 W&S	Summertime	\$1,583,410	\$190,009	\$1,393,401	TBD - ARPA	\$0	\$1,393,401				
	Group 4 W&S	Multiple Locations	\$1,520,000	\$0	\$1,520,000	2019 CO	\$912,000	\$608,000				
	Group 5 SSES	Multiple Locations	\$225,000	\$186,102	\$38,898	2019 CO	\$38,898					
	Various Water and/or Sewer Projects	Multiple Locations	\$2,000,000	\$0	\$2,000,000	TBD - 2024 CO			\$2,000,000			
	Various Water and/or Sewer Projects	Multiple Locations	\$2,000,000	\$0	\$2,000,000	TBD - 2026 CO						\$2,000,000
	Lead Pipe Identification	City Wide	\$800,000	\$0	\$800,000	TBD - ARPA		\$800,000				
	Future Water/Wastewater	Multiple Locations				TBD						
			\$78,736,987	\$4,831,361	\$73,997,226		\$7,945,513	\$21,369,913	\$11,247,800	\$10,338,000	\$10,010,000	\$13,086,000
	MAINTENANCE W&S & STREETS		\$1,200,000	\$0	\$1,440,000	W&S Rev/ST	\$240,000	\$240,000	\$240,000	\$240,000	\$240,000	\$240,000
	GRAND TOTAL		\$79,936,987	\$4,831,361	\$75,437,226		\$8,185,513	\$21,609,913	\$11,487,800	\$10,578,000	\$10,250,000	\$13,326,000

Below shows the revenue sources for the five year capital improvement plan. These include cash funding, grants, bond issuances (General Obligation (GO) or Certificates of Obligation (CO)). If funding is not currently in place, the possible funding sources include "TBD" to be determined. These are evaluated each year and updated in the CIP budget process.

CIP AND CAPITAL PROJECTS FUNDS

SUMMARY OF REVENUE SOURCES FOR THE CAPITAL IMPROVEMENT PLAN

REVENUE SOURCES FOR CIP	FUND	AMOUNT	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY25-26
CDBG/Revenues		\$700,000	\$50,000	\$250,000	\$50,000	\$250,000	\$50,000	\$50,000
Tarrant County Bond Grant Streets	GENERAL FUND	\$4,000,000	\$800,000	\$3,200,000	\$0	\$0	\$0	\$0
2016 CO (6M)	GENERAL FUND	\$585,072	\$585,072					
2017 CO (7.5M)	W&WW	\$200,382	\$200,382					
2018 CO	GENERAL FUND	\$1,852,761	\$1,062,761	\$370,000	\$400,000			
2019 CO	W&WW	\$5,306,898	\$2,077,698	\$3,229,200				
2020 CO	GENERAL FUND	\$3,019,442	\$0	\$3,019,442				
2021 CO	GENERAL FUND	\$3,584,310	\$1,400,000	\$2,184,310				
2022 CO (TBD)	GENERAL FUND	\$3,040,000		\$2,960,000	\$80,000			
2023 CO (TBD)	GENERAL FUND	\$7,828,000			\$7,828,000			
2024 CO (TBD)	GENERAL FUND	\$7,088,000				\$7,088,000		
2024 CO (TBD)	W&WW	\$2,000,000				\$2,000,000		
2025 CO (TBD)	GENERAL FUND	\$8,960,000					\$8,960,000	\$0
2026 CO (TBD)	GENERAL FUND	\$10,036,000						\$10,036,000
2026 CO (TBD)	W&WW	\$2,000,000						\$2,000,000
STORM DRAIN REVENUES	STORM	\$5,575,960	\$799,600	\$2,886,560	\$1,889,800			
EDC SALES TAX REVENUES	TYPE B	\$0	\$0	\$0				
REVENUES	UTILITY & GF	\$850,000	\$100,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
TBD - ARPA	ARPA FUNDS	\$2,193,401		\$2,193,401				
GRANT/REVENUE	GENERAL FUND	\$377,000	\$50,000	\$127,000	\$50,000	\$50,000	\$50,000	\$50,000
TO BE DETERMINED(TBD)	BUILDING	\$0						
TO BE DETERMINED(TBD)	STREETS	\$0						
TO BE DETERMINED(TBD)	DRAINAGE	\$0		\$0			\$0	\$0
MAINTENANCE W&S & STREETS	W&S REV/STREET MAINT	\$1,440,000	\$240,000	\$240,000	\$240,000	\$240,000	\$240,000	\$240,000
STREET MAINTENANCE (SALES TAX& GF STREET MAINT-GF)		\$4,800,000	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000
CIP 2022-2027		\$75,437,226	\$8,185,513	\$21,609,913	\$11,487,800	\$10,578,000	\$10,250,000	\$13,326,000

GENERAL CAPITAL PROJECTS FUND

CAPITAL PROJECTS SUMMARY

FUND 07			CURRENT YEAR		BUDGET
	2019-20 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
Beginning Fund Balance*	\$10,332,319	\$11,546,950	\$11,785,558	\$11,248,865	\$11,482,347
<u>Revenues:</u>					
Transfer from General Fund	0	100,000	185,000	1,085,000	485,000
Grants	156,855	0	1,512,500	0	3,800,000
2020 Certificates of Obligation/Tax Notes	3,581,495	4,811,297	0	4,550,000	0
2021/2022 Proposed Certificates of Obligation	0	0	0	0	0
Other financing sources	0	0	0	0	0
Interest Income / Misc.	103,559	20,287	35,000	35,000	100,000
Total Revenue:	\$3,841,909	\$4,931,584	\$1,732,500	\$5,670,000	\$4,385,000
Total Available Resources	\$14,174,228	\$16,478,534	\$13,518,058	\$16,918,865	\$15,867,347
<u>Expenditures:</u>					
Public Works:					
Bond Issuance	128,893	111,297	0	0	0
Building Improvements	0	0	0	0	0
CDBG 38th/39th/40th Year	0	0	0	0	0
Green Ribbon	0	0	50,000	50,000	50,000
Contingency	0	0	10,000	10,000	10,000
Engineering	7,556	25,000	25,000	25,000	30,000
Pmt to NRH for Rufe Snow	82,853	82,583	67,000	67,000	67,000
Sidewalk Replacement	77,005	81,449	100,000	100,000	150,000
Street Overlays	0	0	0	0	0
Capital Projects	2,330,972	4,929,341	9,386,500	5,184,518	11,394,449
Total Fund Expenditures:	\$2,627,278	\$5,229,669	\$9,638,500	\$5,436,518	\$11,701,449
Ending Fund Balance	\$11,546,950	\$11,248,865	\$3,879,558	\$11,482,347	\$4,165,898

Change	1,214,631	(298,085)	(7,906,000)	233,482	(7,316,449)
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CIP AND CAPITAL PROJECTS FUNDS

ECONOMIC DEVELOPMENT CORPORATION BUDGET SUMMARY FUND 05 - CAPITAL PROJECTS

	HISTORY		PROJECTED YEAR		BUDGET
	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Proposed
Fund Balance, October 1	\$244,179	\$38,835	\$29,835	\$38,660	\$33,760
<u>Revenues:</u>					
Interest Earnings	989	61	500	100	100
Proceeds from Sale of Assets	0	0	0	0	0
Transfer from EDC Sales Tax Fun	0	0	0	375,000	0
Other Financing Sources	0	0	0	0	0
Matching Grants	0	0	0	0	0
Total Revenues	\$989	\$61	\$500	\$375,100	\$100
Total Available Resources	\$245,167	\$38,896	\$30,335	\$413,760	\$33,860
<u>Expenditures:*</u>					
Purchase of Property	0	0	0	375,000	0
Foster Village Improvements	0	0	0	0	0
Shade Structure - Indian Springs	0	0	0	0	0
Park Equipment (Picnic Pads, etc.)	0	0	0	0	0
Capp Smith Park Improvements	206,332	236	0	0	0
Capp Smith Improvements EDC	0	0	0	0	0
Contingency	0	0	10,000	5,000	10,000
Total Expenditures	206,332	236	10,000	380,000	10,000
<u>Other Expenditures</u>					
Transfer to PDC Debt Service	0	0	0	0	0
Total Other Sources (Uses)	0	0	0	0	0
REVENUES OVER (UNDER) EXPENSES	(\$205,343)	(\$175)	(\$9,500)	(\$4,900)	(\$9,900)
Fund Balance, September 30	\$38,835	\$38,660	\$20,335	\$33,760	\$23,860
CHANGE IN FUND BALANCE	(\$205,343)	(\$175)	(\$9,500)	(\$4,900)	(\$9,900)

CIP AND CAPITAL PROJECTS FUNDS

UTILITY CONSTRUCTION FUND 45 – CAPITAL PROJECTS BUDGET SUMMARY

	HISTORY		CURRENT YEAR		BUDGET
	2019-20 Actual	2020-2021 Actual	2021-2022 Budget	2021-2022 Projected	2022-2023 Budget
FUND 45					
Working Capital, at October 1	\$14,671,187	\$11,993,760	\$9,386,928	\$9,852,245	\$7,981,721
<u>Revenue:</u>					
Interest Income	216,587	66,116	35,000	35,000	150,000
Bond Proceeds		76,050	0	550,000	0
Transfer from Water Sewer Operating	0	0	140,000	140,000	140,000
Miscellaneous/Grant	213,313	64,065	0	0	0
Total Revenue/Other Sources	\$429,900	\$206,231	\$175,000	\$725,000	\$290,000
Total Available Resources	\$15,101,087	\$12,199,991	\$9,561,928	\$10,577,245	\$8,271,721
<u>Expenditures:</u>					
Bond Issuance Costs	0	31,593	0	0	0
Loss on Refunding	0	0	0	0	0
Building Improvements	0	0	0	0	0
Water & Sewer Mains	64,750	27,589	80,000	80,000	80,000
SSES Repairs	45,859	48,813	60,000	60,000	60,000
Capital Outlay:					
Heavy Equipment	246,225	0	0	0	550,000
Motor Vehicles	0	0	0	0	0
Water Tower Improvements	0	0	0	0	0
Infrastructure					
CDBG	237,879	20,616	101,505	127,444	250,000
Water & Wastewater Improvements	2,585,123	2,363,963	6,835,201	2,328,080	6,006,911
Total Expenditures	\$3,179,836	\$2,460,981	\$7,076,706	\$2,595,524	\$6,946,911
Depreciation	\$510,876	\$575,454	\$0	\$0	\$0
<u>Transfers:</u>					
Transfer	0	0	0	0	0
Total Transfers	\$0	\$0	\$0	\$0	\$0
Cash Balance, September 30	\$11,921,251	\$9,739,010	\$2,485,222	\$7,981,721	\$1,324,810
Revenue over (under) Expense	(2,749,936)	(2,254,750)	(6,901,706)	(1,870,524)	(6,656,911)
*Budget rolls over each Fiscal Year until completion					



DEBT SERVICE FUNDS

GENERAL DEBT SERVICE FUND

FUND 03

WATER & SEWER DEBT SERVICE FUNDS

FUND 42/44

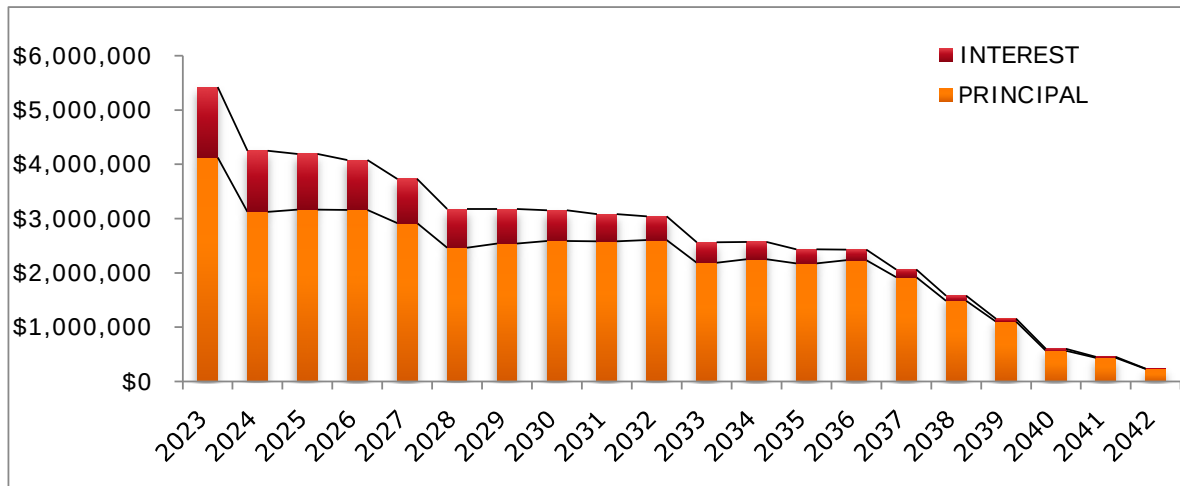
All Debt Service Requirements to Maturity (Gen. Fund & Water)

as of October 1, 2022

YEAR ENDING SEPT. 30	DEBT			
	OUTSTANDING OCT. 1	PRINCIPAL	INTEREST	TOTAL
2023	\$43,825,000	\$4,125,000	\$1,293,780	\$5,418,780
2024	\$39,700,000	\$3,120,000	\$1,126,093	\$4,246,093
2025	\$36,580,000	\$3,165,000	\$1,023,778	\$4,188,778
2026	\$33,415,000	\$3,155,000	\$923,419	\$4,078,419
2027	\$30,260,000	\$2,915,000	\$816,388	\$3,731,388
2028	\$27,345,000	\$2,460,000	\$718,051	\$3,178,051
2029	\$24,885,000	\$2,540,000	\$638,169	\$3,178,169
2030	\$22,345,000	\$2,585,000	\$567,379	\$3,152,379
2031	\$19,760,000	\$2,580,000	\$500,369	\$3,080,369
2032	\$17,180,000	\$2,605,000	\$435,925	\$3,040,925
2033	\$14,575,000	\$2,185,000	\$374,934	\$2,559,934
2034	\$12,390,000	\$2,250,000	\$316,464	\$2,566,464
2035	\$10,140,000	\$2,175,000	\$257,498	\$2,432,498
2036	\$7,965,000	\$2,230,000	\$198,657	\$2,428,657
2037	\$5,735,000	\$1,920,000	\$141,011	\$2,061,011
2038	\$3,815,000	\$1,485,000	\$91,816	\$1,576,816
2039	\$2,330,000	\$1,100,000	\$55,828	\$1,155,828
2040	\$1,230,000	\$565,000	\$32,888	\$597,888
2041	\$665,000	\$435,000	\$17,450	\$452,450
2042	\$230,000	\$230,000	\$5,175	\$235,175

\$43,825,000 \$9,535,070 \$53,360,070

	Year	Total	Principal	Interest
This Year's Requirement	2023	\$5,418,780	\$4,125,000	\$ 1,293,780
Maximum Requirement	2023	\$5,374,715	\$4,125,000	\$ 1,249,715

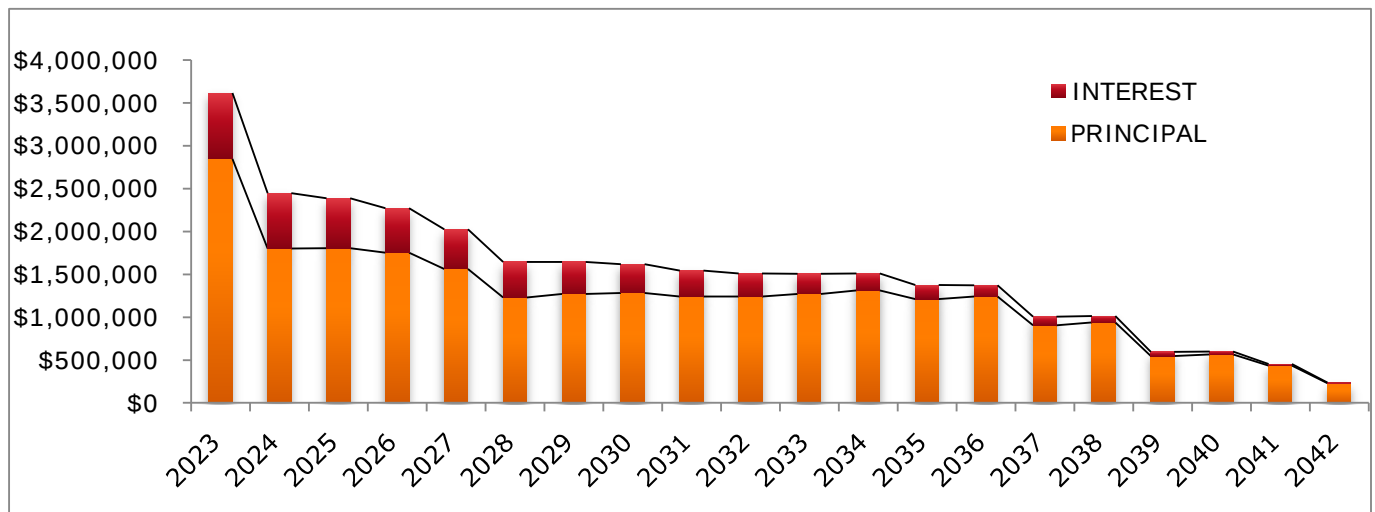


General Fund Debt Service Requirements to Maturity

as of October 1, 2022

YEAR ENDING SEPT. 30	DEBT			
	OUTSTANDING OCT. 1	PRINCIPAL	INTEREST	TOTAL
2023	\$24,670,000	\$2,845,000	\$770,348	\$3,615,348
2024	\$21,825,000	\$1,800,000	\$645,542	\$2,445,542
2025	\$20,025,000	\$1,805,000	\$582,206	\$2,387,206
2026	\$18,220,000	\$1,750,000	\$522,334	\$2,272,334
2027	\$16,470,000	\$1,560,000	\$464,065	\$2,024,065
2028	\$14,910,000	\$1,230,000	\$414,403	\$1,644,403
2029	\$13,680,000	\$1,270,000	\$374,121	\$1,644,121
2030	\$12,410,000	\$1,280,000	\$337,406	\$1,617,406
2031	\$11,130,000	\$1,240,000	\$303,097	\$1,543,097
2032	\$9,890,000	\$1,240,000	\$269,803	\$1,509,803
2033	\$8,650,000	\$1,270,000	\$235,812	\$1,505,812
2034	\$7,380,000	\$1,310,000	\$200,529	\$1,510,529
2035	\$6,070,000	\$1,210,000	\$166,038	\$1,376,038
2036	\$4,860,000	\$1,240,000	\$132,659	\$1,372,659
2037	\$3,620,000	\$905,000	\$101,400	\$1,006,400
2038	\$2,715,000	\$940,000	\$72,163	\$1,012,163
2039	\$1,775,000	\$545,000	\$49,238	\$594,238
2040	\$1,230,000	\$565,000	\$32,888	\$597,888
2041	\$665,000	\$435,000	\$17,450	\$452,450
2042	\$230,000	\$230,000	\$5,175	\$235,175
	\$24,670,000	\$5,696,676	\$30,366,676	

	Year	Total	Principal	Interest
This Year's Requirement	2023	\$3,615,348	\$2,845,000	\$ 770,348
Maximum Requirement	2023	\$3,615,348	\$2,845,000	\$770,348



General Obligation Debt Service Fund 03

Budget Summary

	HISTORY		CURRENT YEAR		BUDGET
	FY2019-20 Actual	FY2020-21 Actual	FY2021-22 Budget	FY2021-22 Estimate	FY2022-23 Budget
Fund Balance, October 1*	\$659,603	\$765,068	\$732,136	\$758,686	\$769,918
Revenues:					
Ad Valorem Taxes	2,582,860	2,750,574	2,946,000	2,979,312	3,400,000
Delinquent Taxes	15,338	15,546	11,000	11,881	11,000
Penalty & Interest	13,720	13,221	10,000	11,437	11,000
Interest Income	11,652	1,262	1,000	1,977	2,000
Transfer from EDC	100,178	157,503	147,078	147,077	153,200
Current Year Resources	\$2,723,748	\$2,938,106	\$3,115,078	\$3,151,685	\$3,577,200
Total Available Resources	\$ 3,383,350	\$ 3,703,174	\$ 3,847,214	\$ 3,910,371	\$ 4,347,118
2016 Certificates of Obligation					
Principal	235,000	245,000	255,000	255,000	265,000
Interest	124,469	114,869	106,144	106,144	98,344
2018 Certificates of Obligation					
Principal	390,000	480,000	310,000	310,000	330,000
Interest	229,661	224,590	204,840	204,840	188,840
2014 Certificates of Obligation					
Principal	180,000	515,000	900,000	900,000	100,000
Interest	80,263	72,669	55,625	55,625	42,875
2003/2013 Certificate of Obligation					
Principal	190,000	200,000	195,000	195,000	190,000
Interest	15,300	10,913	6,469	6,469	2,138
2005/2013 Certificates of Obligation					
Principal	330,000	0	0	0	0
Interest	6,154	0	0	0	0
2007 Certificates of Obligation					
Principal	190,000	200,000	210,000	210,000	220,000
Interest	69,253	61,239	52,813	52,814	43,977
2011 Certificates of Obligation					
Principal	435,000	455,000	0	0	0
Interest	40,425	24,341	0	0	0
2020 Refunding (2011) CO					
Principal	0	0	115,000	115,000	115,000
Interest	0	0	6,055	6,044	4,709
2019 Certificates of Obligation					
Principal	85,000	50,000	55,000	55,000	55,000
Interest	16,358	13,950	11,325	11,325	8,575
2020 TN Certificates of Obligation					
Principal	0	75,000	90,000	90,000	90,000
Interest	0	22,138	11,550	11,550	8,400
2020 Certificates of Obligation					
Principal	0	120,000	115,000	115,000	200,000
Interest	0	58,028	63,050	63,050	58,325
2021 Certificates of Obligation					
Principal	0	0	265,000	265,000	275,000
Interest	0	0	114,188	111,050	100,250
2022 Certificates of Obligation					
Principal	0	0	0	0	1,005,000
Interest	0	0	0	0	213,915
Fiscal Agent Charges	1,400	1,750	1,600	1,543	2,000
Total Debt Service Requirement	\$2,618,283	\$2,944,487	\$3,143,657	\$3,140,453	\$3,617,348
Fund Balance, September 30	\$765,068	\$758,686	\$703,557	\$769,918	\$729,770
	105465	-6381	-28579	11232	-40148

General Obligation Debt Service Fund

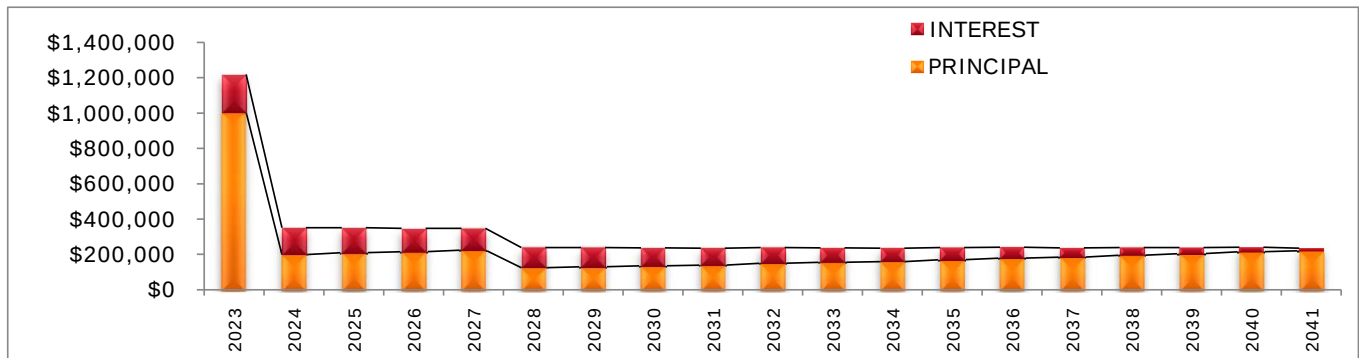
Annual Debt Service Requirement

Series 2022 Certificates of Obligation (\$4,450,000) *EST

YEAR ENDING SEPT. 30	DEBT OUTSTANDING OCT. 1	PRINCIPAL	Interest Rate	INTEREST	TOTAL
2023	\$4,450,000	\$1,005,000	4.500%	\$213,915	\$1,218,915
2024	\$3,445,000	\$200,000	4.500%	\$150,525	\$350,525
2025	\$3,245,000	\$210,000	4.500%	\$141,300	\$351,300
2026	\$3,035,000	\$215,000	4.500%	\$131,738	\$346,738
2027	\$2,820,000	\$225,000	4.500%	\$121,838	\$346,838
2028	\$2,595,000	\$125,000	4.500%	\$113,963	\$238,963
2029	\$2,470,000	\$130,000	4.500%	\$108,225	\$238,225
2030	\$2,340,000	\$135,000	4.500%	\$102,263	\$237,263
2031	\$2,205,000	\$140,000	4.500%	\$96,075	\$236,075
2032	\$2,065,000	\$150,000	4.500%	\$89,550	\$239,550
2033	\$1,915,000	\$155,000	4.500%	\$82,688	\$237,688
2034	\$1,760,000	\$160,000	4.500%	\$75,600	\$235,600
2035	\$1,600,000	\$170,000	4.500%	\$68,175	\$238,175
2036	\$1,430,000	\$180,000	4.500%	\$60,300	\$240,300
2037	\$1,250,000	\$185,000	4.500%	\$52,088	\$237,088
2038	\$1,065,000	\$195,000	4.500%	\$43,538	\$238,538
2039	\$870,000	\$205,000	4.500%	\$34,538	\$239,538
2040	\$665,000	\$215,000	4.500%	\$25,088	\$240,088
2041	\$450,000	\$220,000	4.500%	\$15,300	\$235,300
2042	\$230,000	\$230,000	4.500%	\$5,175	\$235,175
		<u>\$4,450,000</u>		<u>\$1,731,878</u>	<u>\$6,181,878</u>

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2023	\$1,218,915	\$1,005,000	\$213,915
Maximum Requirement	2023	\$1,218,915	\$1,005,000	\$213,915
Total Outstanding Bonds	\$4,450,000			
Total Original Issue	\$4,450,000			
Issue Date	8/15/2022			

Proceeds for contractual obligations of the City to be incurred for making permanent public improvements and purposes, to-wit: (1) constructing street improvements, curbs, gutters, and sidewalk improvements, including drainage and traffic safety signalization and signage incidental thereto; (2) constructing, acquiring, purchasing, renovating, enlarging, and improving the City's utility system and public works facilities; (3) designing, constructing, renovating, improving, and equipping the City's parks and recreational facilities, including playground equipment; (4) the purchase of materials, supplies, equipment, digital signage, machinery, landscaping, land, and rights-of-way for authorized needs and purposes relating to the aforementioned capital improvements; (5) the purchase of fleet vehicles, technology improvements, HVAC improvements, public safety equipment, and a motorcycle; and (6) payment for professional and employee services relating to the design, construction, project management, inspection, consultant services, and financing of the aforementioned projects.



General Obligation Debt Service Fund

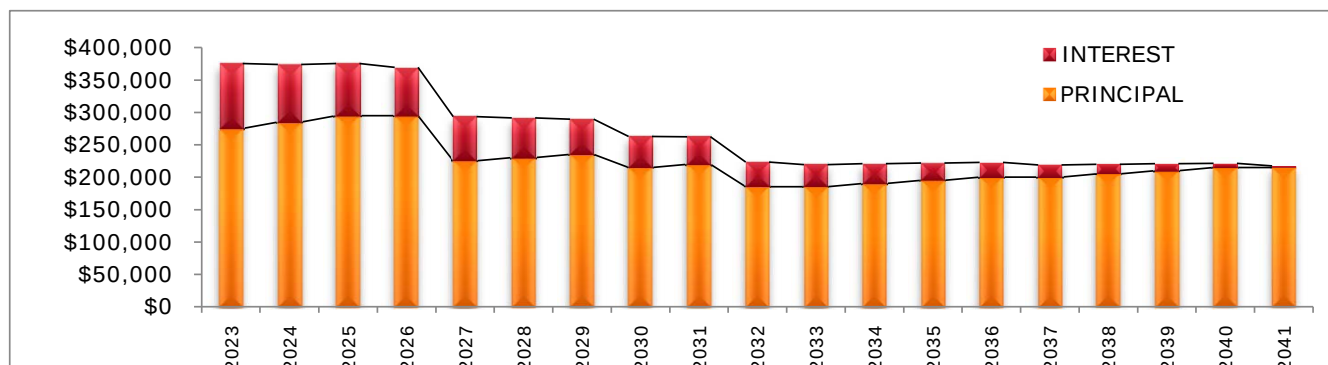
Annual Debt Service Requirement

Series 2021 Certificates of Obligation (\$4,540,000)

YEAR ENDING SEPT. 30	DEBT		Interest Rate	INTEREST	TOTAL
	OUTSTANDING OCT. 1	PRINCIPAL			
2023	\$4,275,000	\$275,000	4.000%	\$100,250	\$375,250
2024	\$4,000,000	\$285,000	4.000%	\$89,050	\$374,050
2025	\$3,715,000	\$295,000	2.000%	\$80,400	\$375,400
2026	\$3,420,000	\$295,000	2.000%	\$74,500	\$369,500
2027	\$3,125,000	\$225,000	3.000%	\$68,175	\$293,175
2028	\$2,900,000	\$230,000	3.000%	\$61,350	\$291,350
2029	\$2,670,000	\$235,000	3.000%	\$54,375	\$289,375
2030	\$2,435,000	\$215,000	3.000%	\$47,625	\$262,625
2031	\$2,220,000	\$220,000	2.000%	\$42,200	\$262,200
2032	\$2,000,000	\$185,000	2.000%	\$38,150	\$223,150
2033	\$1,815,000	\$185,000	2.000%	\$34,450	\$219,450
2034	\$1,630,000	\$190,000	2.000%	\$30,700	\$220,700
2035	\$1,440,000	\$195,000	2.000%	\$26,850	\$221,850
2036	\$1,245,000	\$200,000	2.000%	\$22,900	\$222,900
2037	\$1,045,000	\$200,000	2.000%	\$18,900	\$218,900
2038	\$845,000	\$205,000	2.000%	\$14,850	\$219,850
2039	\$640,000	\$210,000	2.000%	\$10,700	\$220,700
2040	\$430,000	\$215,000	2.000%	\$6,450	\$221,450
2041	\$215,000	\$215,000	2.000%	\$2,150	\$217,150
		<u>\$4,275,000</u>		<u>\$824,025</u>	<u>\$5,099,025</u>

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2023	\$375,250	\$275,000	\$100,250
Maximum Requirement	2025	\$375,400	\$295,000	\$80,400
Total Outstanding Bonds	\$4,275,000			
Total Original Issue	\$4,540,000			
Issue Date	8/1/2021			

Proceeds for contractual obligations of the City to be incurred for making permanent public improvements and purposes, to-wit: (1) constructing street improvements, curbs, gutters, and sidewalk improvements, including drainage and traffic safety signalization and signage incidental thereto; (2) constructing, acquiring, purchasing, renovating, enlarging, and improving the City's utility system and public works facilities; (3) designing, constructing, renovating, improving, and equipping the City's parks and recreational facilities, including playground equipment; (4) the purchase of materials, supplies, equipment, digital signage, machinery, landscaping, land, and rights-of-way for authorized needs and purposes relating to the aforementioned capital improvements; (5) the purchase of fleet vehicles, technology improvements, HVAC improvements, public safety equipment, and a motorcycle; and (6) payment for professional and employee services relating to the design, construction, project management, inspection, consultant services, and financing of the aforementioned projects.



General Obligation Debt Service Fund

Annual Debt Service Requirement - GF (03)

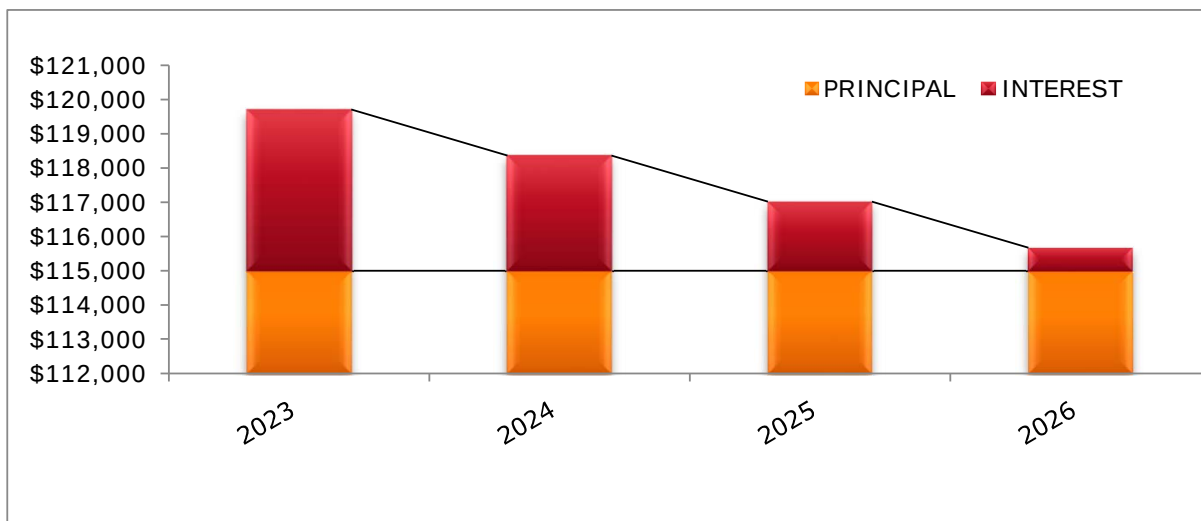
Series 2020 Certificate of Obligation (2011 REF) \$7,365,000

YEAR ENDING SEPT. 30	DEBT OUTSTANDING OCT. 1	PRINCIPAL	Interest Rate	INTEREST	TOTAL
2023	\$460,000	\$115,000	1.17%	\$4,709	\$119,709
2024	\$345,000	\$115,000	1.17%	\$3,364	\$118,364
2025	\$230,000	\$115,000	1.17%	\$2,018	\$117,018
2026	\$115,000	\$115,000	1.17%	\$673	\$115,673
		\$460,000		\$10,764	\$470,764

Total Outstanding Bonds **\$460,000**
Total Original Issue **\$4,585,000**
Issue Date **7/27/2011**

For the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to wit: (1) constructing, acquiring, purchasing, renovating, enlarging , and improving the System, (2) constructing street improvements (including utility repair, replacement, and relocation), curb, gutters, and sidewalk improvements, (3) constructing, renovating, and improving various City facilities, (4) purchasing a new fire truck, public safety vehicles and ambulance vehicles.

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2023	\$119,709	\$115,000	\$4,709
Maximum Requirement	2023	\$119,709	\$115,000	\$4,709



General Obligation Debt Service Fund

Annual Debt Service Requirement

Series 2020 Certificates of Obligation (\$2,910,000)

YEAR ENDING SEPT. 30	DEBT OUTSTANDING OCT. 1	PRINCIPAL	Interest Rate	INTEREST	TOTAL
2023	\$2,675,000	\$200,000	3.000%	\$58,325	\$258,325
2024	\$2,475,000	\$205,000	3.000%	\$52,250	\$257,250
2025	\$2,270,000	\$155,000	3.000%	\$46,850	\$201,850
2026	\$2,115,000	\$165,000	3.000%	\$42,050	\$207,050
2027	\$1,950,000	\$170,000	3.000%	\$37,025	\$207,025
2028	\$1,780,000	\$170,000	3.000%	\$31,925	\$201,925
2029	\$1,610,000	\$175,000	3.000%	\$26,750	\$201,750
2030	\$1,435,000	\$180,000	1.500%	\$22,775	\$202,775
2031	\$1,255,000	\$120,000	1.500%	\$20,525	\$140,525
2032	\$1,135,000	\$120,000	1.500%	\$18,725	\$138,725
2033	\$1,015,000	\$120,000	1.500%	\$16,925	\$136,925
2034	\$895,000	\$125,000	1.500%	\$15,088	\$140,088
2035	\$770,000	\$125,000	1.500%	\$13,213	\$138,213
2036	\$645,000	\$125,000	1.500%	\$11,338	\$136,338
2037	\$520,000	\$125,000	2.000%	\$9,150	\$134,150
2038	\$395,000	\$130,000	2.000%	\$6,600	\$136,600
2039	\$265,000	\$130,000	2.000%	\$4,000	\$134,000
2040	\$135,000	\$135,000	2.000%	\$1,350	\$136,350

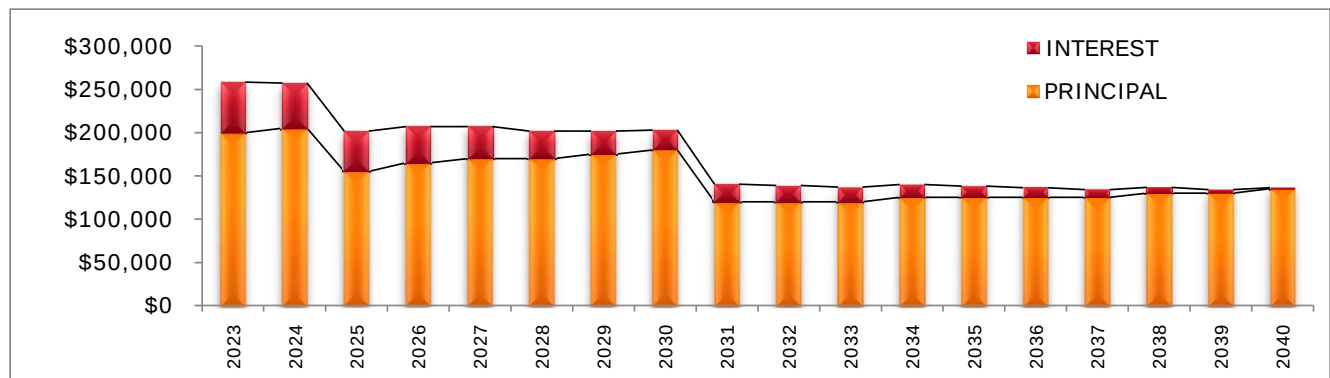
\$2,675,000

\$434,863

\$3,109,863

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2023	\$258,325	\$200,000	\$58,325
Maximum Requirement	2023	\$258,325	\$200,000	\$58,325
Total Outstanding Bonds	\$2,675,000			
Total Original Issue	\$2,910,000			
Issue Date	8/24/2020			

Proceeds to be used for Fire Station Building renovations, street improvements, vehicles and equipment, and technology enhancements, construction of an incubator restaurant site.



General Obligation Debt Service Fund

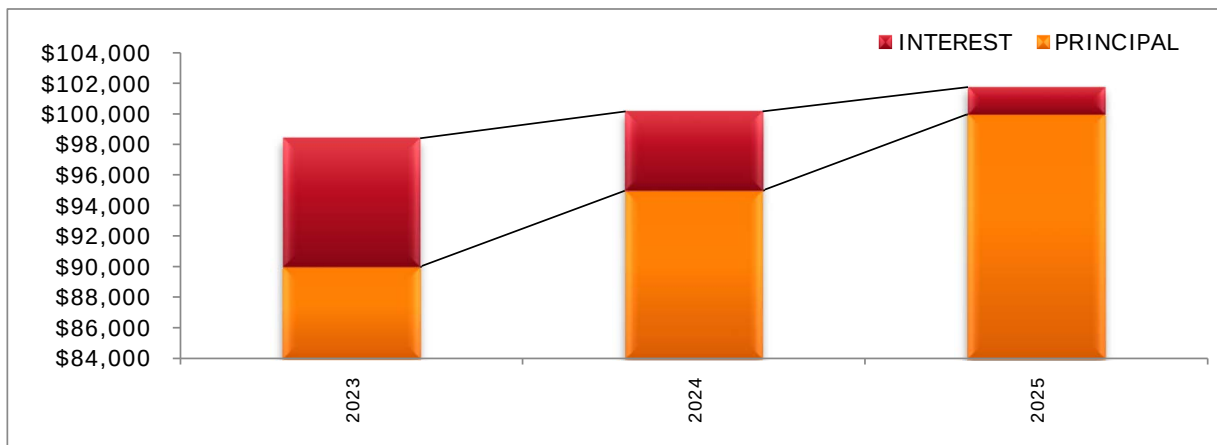
Annual Debt Service Requirement

Series 2020 Certificates of Obligation Tax Note (\$450,000)

YEAR ENDING SEPT. 30	DEBT OUTSTANDING OCT. 1	PRINCIPAL	Interest Rate	INTEREST	TOTAL
2023	\$285,000	\$90,000	3.500%	\$8,400	\$98,400
2024	\$195,000	\$95,000	3.500%	\$5,163	\$100,163
2025	\$100,000	\$100,000	3.500%	\$1,750	\$101,750
		<u>\$285,000</u>		<u>\$15,313</u>	<u>\$300,313</u>

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2023	\$98,400	\$90,000	\$8,400
Maximum Requirement	2025	\$101,750	\$100,000	\$1,750
Total Outstanding Bonds		\$285,000		
Total Original Issue		\$450,000		
Issue Date	2/5/2020			

Proceeds to be used for design of Fire Station Restroom renovation and purchase of ambulance.



General Obligation Debt Service Fund

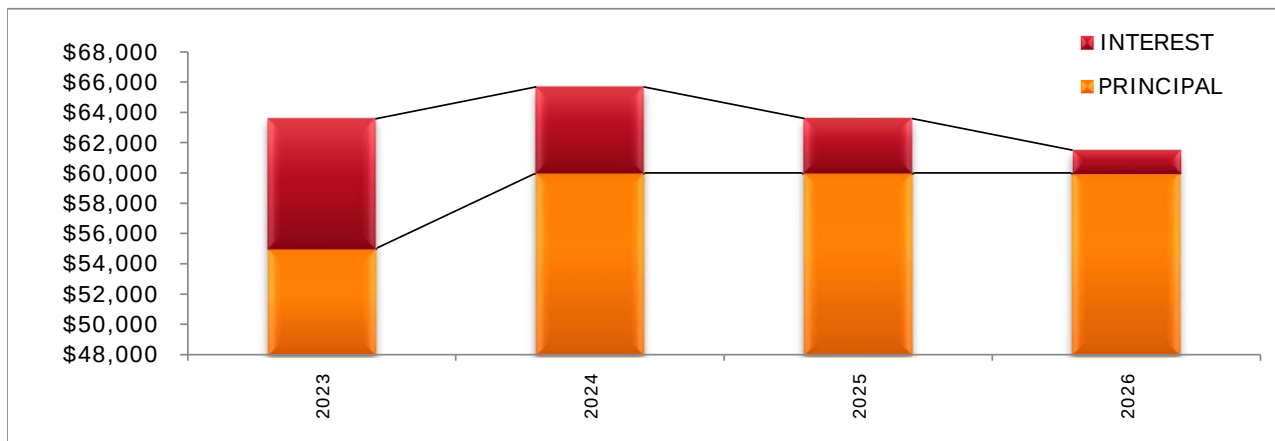
Annual Debt Service Requirement

Series 2019 Certificates of Obligation (\$425,000)

YEAR ENDING SEPT. 30	DEBT OUTSTANDING OCT. 1	PRINCIPAL	Interest Rate	INTEREST	TOTAL
2023	\$235,000	\$55,000	5.000%	\$8,575	\$63,575
2024	\$180,000	\$60,000	5.000%	\$5,700	\$65,700
2025	\$120,000	\$60,000	2.000%	\$3,600	\$63,600
2026	\$60,000	\$60,000	5.000%	\$1,500	\$61,500
		<u>\$235,000</u>		<u>\$19,375</u>	<u>\$254,375</u>

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2023	\$63,575	\$55,000	\$8,575
Maximum Requirement	2024	\$65,700	\$60,000	\$5,700
Total Outstanding Bonds		\$235,000		
Total Original Issue		\$425,000		
Issue Date	8/15/2019			

Proceeds to be used for capital equipment. Proceeds can also be used for: construct street improvements such as utilities repair, curb, gutters, sidewalk and drainage improvement. Construct, improve, renovate existing municipal facilities or parks projects. Purchase of materials, supplies, equipment and land for aforementioned capital improvements. Payment of professional services - design, construction, project management, inspection & consultation of such capital improvements.



General Obligation Debt Service Fund

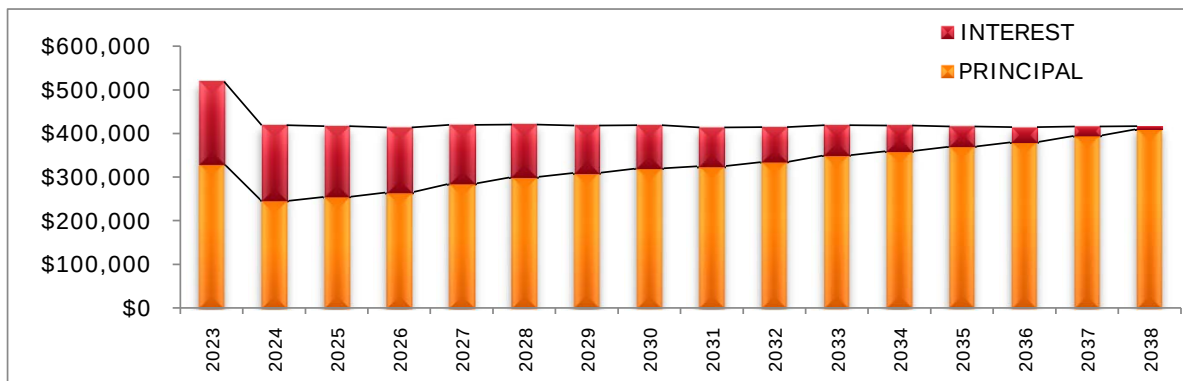
Annual Debt Service Requirement

Series 2018 Certificates of Obligation (\$6,780,000)

YEAR ENDING SEPT. 30	DEBT OUTSTANDING OCT. 1	PRINCIPAL	Interest Rate	INTEREST	TOTAL
2023	\$5,235,000	\$330,000	5.000%	\$188,840	\$518,840
2024	\$4,905,000	\$245,000	5.000%	\$174,465	\$419,465
2025	\$4,660,000	\$255,000	5.000%	\$161,965	\$416,965
2026	\$4,405,000	\$265,000	5.000%	\$148,965	\$413,965
2027	\$4,140,000	\$285,000	5.000%	\$135,215	\$420,215
2028	\$3,855,000	\$300,000	5.000%	\$120,590	\$420,590
2029	\$3,555,000	\$310,000	3.000%	\$108,440	\$418,440
2030	\$3,245,000	\$320,000	3.000%	\$98,990	\$418,990
2031	\$2,925,000	\$325,000	3.000%	\$89,315	\$414,315
2032	\$2,600,000	\$335,000	3.000%	\$79,415	\$414,415
2033	\$2,265,000	\$350,000	3.000%	\$69,140	\$419,140
2034	\$1,915,000	\$360,000	3.150%	\$58,220	\$418,220
2035	\$1,555,000	\$370,000	3.250%	\$46,538	\$416,538
2036	\$1,185,000	\$380,000	3.250%	\$34,350	\$414,350
2037	\$805,000	\$395,000	3.500%	\$21,263	\$416,263
2038	\$410,000	\$410,000	3.500%	\$7,175	\$417,175
		<u>\$5,235,000</u>		<u>\$1,542,885</u>	<u>\$6,777,885</u>

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2023	\$518,840	\$330,000	\$188,840
Maximum Requirement	2023	\$518,840	\$330,000	\$188,840
Total Outstanding Bonds	\$5,235,000			
Total Original Issue	\$6,780,000			
Issue Date	9/18/2018			

Construct street improvements such as utilities repair, curb, gutters, sidewalk and drainage improvement. Construct, improve, renovate existing municipal facilities including a splash pad and park trails. Purchase of materials, supplies, equipment and land for aforementioned capital improvements. Payment of professional services - design, construction, project management, inspection & consultation of such capital improvements.



General Obligation Debt Service Fund

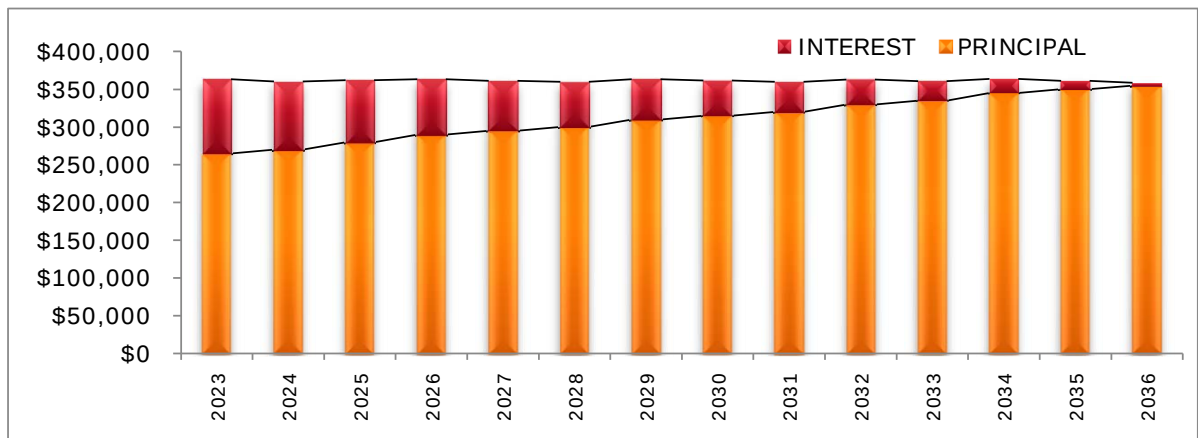
Annual Debt Service Requirement

Series 2016 Certificates of Obligation (\$5,885,000)

YEAR ENDING SEPT. 30	DEBT OUTSTANDING OCT. 1	PRINCIPAL	Interest Rate	INTEREST	TOTAL
2023	\$4,360,000	\$265,000	3.000%	\$98,344	\$363,344
2024	\$4,095,000	\$270,000	3.000%	\$90,319	\$360,319
2025	\$3,825,000	\$280,000	3.000%	\$82,069	\$362,069
2026	\$3,545,000	\$290,000	3.000%	\$73,519	\$363,519
2027	\$3,255,000	\$295,000	2.125%	\$66,034	\$361,034
2028	\$2,960,000	\$300,000	2.125%	\$59,713	\$359,713
2029	\$2,660,000	\$310,000	2.125%	\$53,231	\$363,231
2030	\$2,350,000	\$315,000	2.125%	\$46,591	\$361,591
2031	\$2,035,000	\$320,000	2.125%	\$39,844	\$359,844
2032	\$1,715,000	\$330,000	2.125%	\$32,938	\$362,938
2033	\$1,385,000	\$335,000	2.125%	\$25,872	\$360,872
2034	\$1,050,000	\$345,000	2.125%	\$18,647	\$363,647
2035	\$705,000	\$350,000	2.125%	\$11,263	\$361,263
2036	\$355,000	\$355,000	2.125%	\$3,772	\$358,772
		<u>\$4,360,000</u>		<u>\$702,153</u>	<u>\$5,062,153</u>

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2023	\$363,344	\$265,000	\$98,344
Maximum Requirement	2034	\$363,647	\$345,000	\$18,647
Total Outstanding Bonds	\$4,360,000			
Total Original Issue	\$5,885,000			
Issue Date	9/28/2016			

Construct street improvements such as utilities repair, curb, gutters, sidewalk and drainage improvement. Construct, improve, renovate existing municipal facilities including a splash pad and park trails. Purchase of materials, supplies, equipment and land for aforementioned capital improvements. Payment of professional services - design, construction, project management, inspection & consultation of such capital improvements.



General Obligation Debt Service Fund

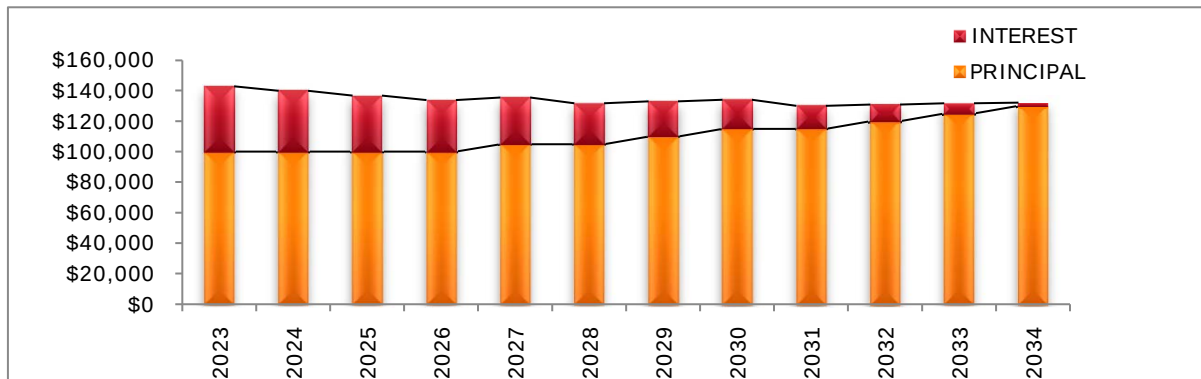
Annual Debt Service Requirement

Series 2014 Certificates of Obligation (\$3,500,000)

DEBT					
YEAR ENDING	OUTSTANDING		Interest		
SEPT. 30	OCT. 1	PRINCIPAL	Rate	INTEREST	TOTAL
2023	\$1,325,000	\$100,000	3.000%	\$42,875	\$142,875
2024	\$1,225,000	\$100,000	3.000%	\$39,875	\$139,875
2025	\$1,125,000	\$100,000	3.000%	\$36,875	\$136,875
2026	\$1,025,000	\$100,000	3.000%	\$33,875	\$133,875
2027	\$925,000	\$105,000	3.500%	\$30,538	\$135,538
2028	\$820,000	\$105,000	3.500%	\$26,863	\$131,863
2029	\$715,000	\$110,000	3.500%	\$23,100	\$133,100
2030	\$605,000	\$115,000	3.500%	\$19,163	\$134,163
2031	\$490,000	\$115,000	3.500%	\$15,138	\$130,138
2032	\$375,000	\$120,000	3.500%	\$11,025	\$131,025
2033	\$255,000	\$125,000	3.500%	\$6,738	\$131,738
2034	\$130,000	\$130,000	3.500%	\$2,275	\$132,275
		<u>\$1,325,000</u>		<u>\$288,340</u>	<u>\$1,613,340</u>

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2023	\$142,875	\$100,000	\$42,875
Maximum Requirement	2023	\$142,875	\$100,000	\$42,875
Total Outstanding Bonds	\$1,325,000			
Total Original Issue	\$3,500,000			
Issue Date	7/28/2014			

Constructing street improvements such as utilities repair, curb, gutters, sidewalk and drainage improvement. Demolish, construct, improve, renovate and enlarge parks and recreation projects such as the Senior Center Facility. Purchase of materials, supplies, equipment and land for Senior Center Facility. Payment of professional services related to design, construction, project management, inspection & consultation of Senior Center Facility.



General Obligation Debt Service Fund

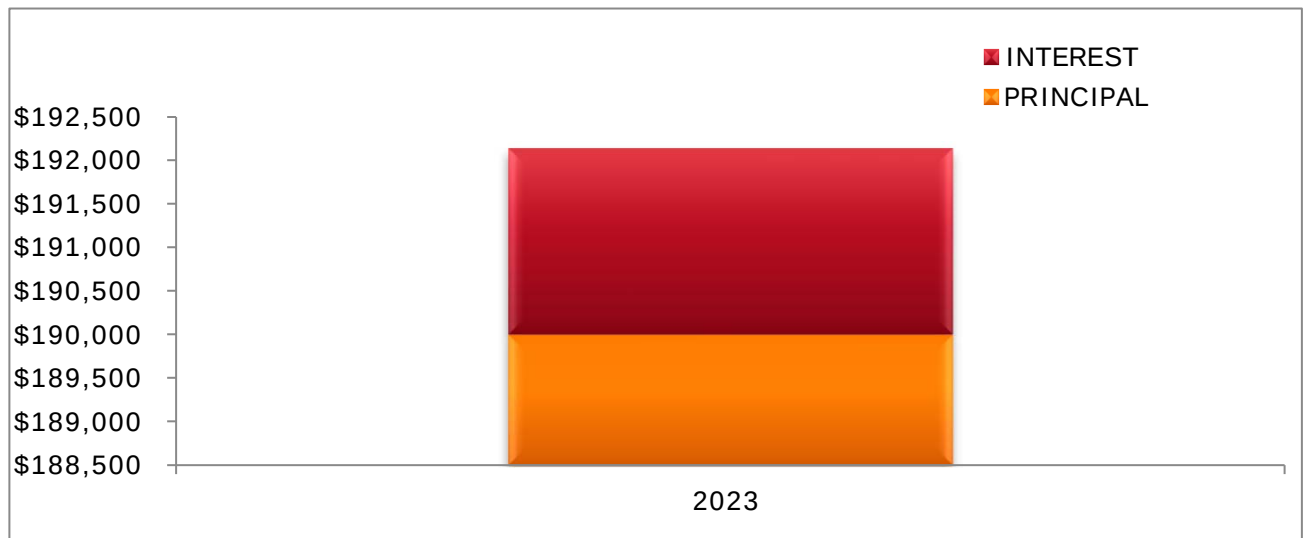
Annual Debt Service Requirement

Series 2013 Certificates of Obligation (2003/2005 REF)

\$5,000,000

YEAR ENDING SEPT. 30	DEBT OUTSTANDING OCT. 1	PRINCIPAL	Interest Rate	INTEREST	TOTAL
2023	\$190,000	\$190,000	2.25%	\$2,138	\$192,138
		<u>\$190,000</u>		<u>\$2,138</u>	<u>\$192,138</u>
		<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement		2023	\$192,138	\$190,000	\$2,138
Maximum Requirement		2023	\$192,138	\$190,000	\$2,138
Total Outstanding Bonds		\$190,000			
Total Original Issue		\$5,000,000			
Issue Date		8/1/2005			

Constructing, purchasing, renovating, and improving the City's public safety facilities' for police, fire, emergency medical, and animal control services. To pay for the expansion of the City's library facility, as well as the construction of street, curb, and sidewalk improvements, including utilities repair, replacement, and relocation as well as incidental drainage related to sidewalk construction.



General Obligation Debt Service Fund

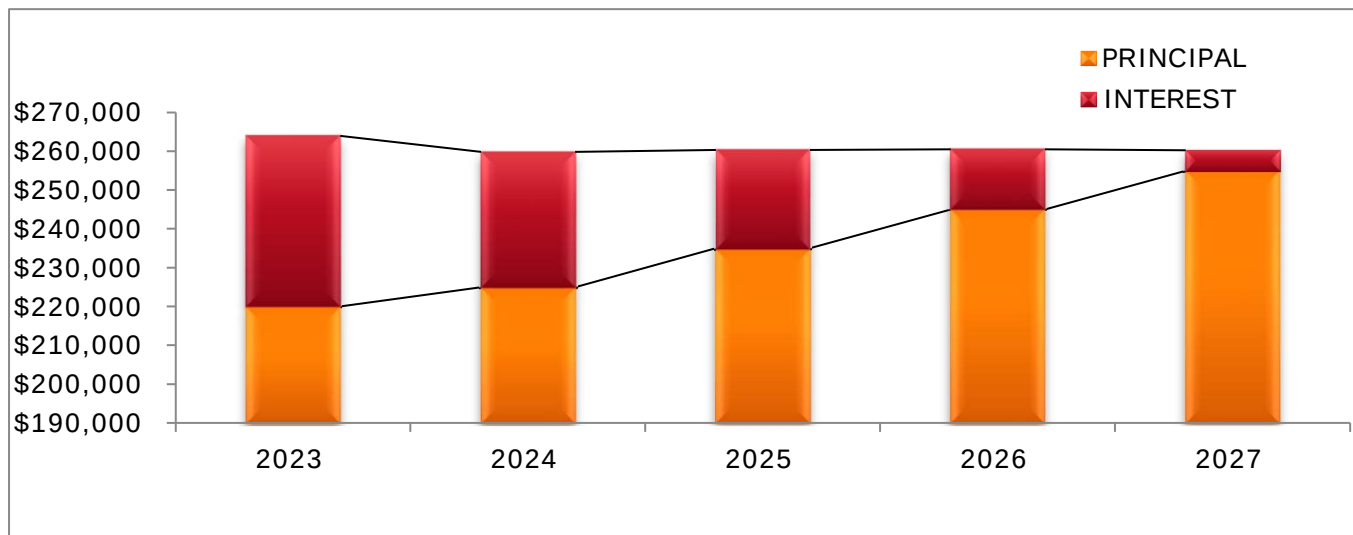
Annual Debt Service Requirement

Series 2007 Certificate of Obligation (\$3,400,000)

YEAR ENDING SEPT. 30	DEBT OUTSTANDING OCT. 1	PRINCIPAL	Interest Rate	INTEREST	TOTAL
2023	\$ 1,180,000	\$220,000	4.11%	\$43,977	\$263,977
2024	\$ 960,000	\$225,000	4.11%	\$34,832	\$259,832
2025	\$ 735,000	\$235,000	4.11%	\$25,379	\$260,379
2026	\$ 500,000	\$245,000	4.11%	\$15,515	\$260,515
2027	\$ 255,000	\$255,000	4.11%	\$5,240	\$260,240
		\$1,180,000		\$124,944	\$1,304,944

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2023	\$263,977	\$220,000	\$43,977
Maximum Requirement	2023	\$263,977	\$220,000	\$43,977
Total Outstanding Bonds	\$1,180,000			
Total Original Issue	\$3,400,000			
Issue Date	8/29/2007			

For the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to wit: (1) constructing, purchasing, renovating, and improving the City's public safety facilities, including police, fire, and emergency medical services, (2) constructing street improvements (including utilities repair, replacement, and relocation) and drainage incidental thereto; (3) the purchase of materials, supplies, equipment, machinery, land, rights-of-way for authorized needs and purposes relating to public safety improvement purposes and street improvement purposes, and (4) the payment of professional services related to the construction and financing of the aforementioned projects.



W/S Certificate of Obligation Bonds

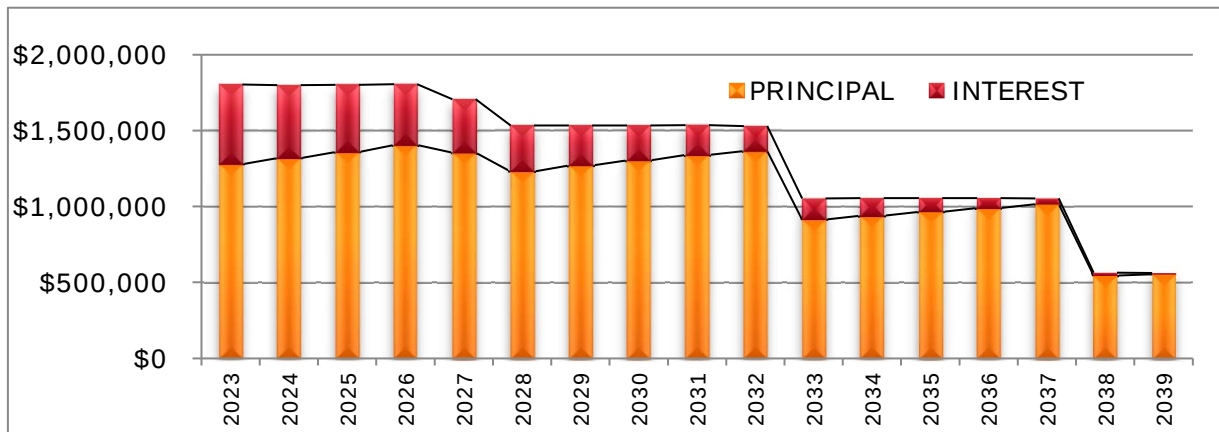
Debt Service Schedule

Requirements to Maturity

All Issues

YEAR ENDING SEPT. 30	DEBT OUTSTANDING OCT.1	PRINCIPAL	INTEREST	TOTAL
2023	\$19,155,000	\$1,280,000	\$523,433	\$1,803,433
2024	\$17,875,000	\$1,320,000	\$480,550	\$1,800,550
2025	\$16,555,000	\$1,360,000	\$441,572	\$1,801,572
2026	\$15,195,000	\$1,405,000	\$401,085	\$1,806,085
2027	\$13,790,000	\$1,355,000	\$352,323	\$1,707,323
2028	\$12,435,000	\$1,230,000	\$303,648	\$1,533,648
2029	\$11,205,000	\$1,270,000	\$264,048	\$1,534,048
2030	\$9,935,000	\$1,305,000	\$229,973	\$1,534,973
2031	\$8,630,000	\$1,340,000	\$197,273	\$1,537,273
2032	\$7,290,000	\$1,365,000	\$166,123	\$1,531,123
2033	\$5,925,000	\$915,000	\$139,123	\$1,054,123
2034	\$5,010,000	\$940,000	\$115,935	\$1,055,935
2035	\$4,070,000	\$965,000	\$91,460	\$1,056,460
2036	\$3,105,000	\$990,000	\$65,998	\$1,055,998
2037	\$2,115,000	\$1,015,000	\$39,611	\$1,054,611
2038	\$1,100,000	\$545,000	\$19,653	\$564,653
2039	\$555,000	\$555,000	\$6,591	\$561,591
		\$19,155,000	\$3,838,395	\$22,993,395

	Year	Total	Principal	Interest
This Year's Requirement	2023	\$1,803,433	\$1,280,000	\$523,433
Maximum Requirement	2026	\$1,806,085	\$1,405,000	\$401,085



Water and Sewer Certificates of Obligation Budget Summary FUND 42/44

	HISTORY		CURRENT YEAR		BUDGET
	2019-20 Actual	2020-21 Actual	2021-22 Budget	2021-22 Estimate*	2022-23 Budget*
Fund Balance, October 1	(\$5,517)	(\$39,947)	\$24,122	\$24,122	\$113,382
<u>Revenue:</u>					
Transfer from W/S Op Fund	1,600,000	1,598,324	1,760,000	1,760,000	1,726,000
Transfer from W/S CO	1,087	0	0	0	0
Interest income	0	0	0	0	0
Total Revenue	1,601,087	1,598,324	1,760,000	1,760,000	1,726,000
Total Available Resources	1,595,570	1,558,377	1,784,122	1,784,122	1,839,382
<u>Debt Service Requirements:</u>					
Series 2011 CO/Refunding					
Principal	0	0	220,000	220,000	225,000
Interest	83,483	4,796	12,051	12,051	9,448
Series 2012 CO					
Principal	0	0	370,000	370,000	365,000
Interest	169,500	158,850	147,900	95,775	113,000
Series 2017 CO					
Principal	0	0	305,000	305,000	315,000
Interest	199,650	190,800	181,725	181,725	172,425
Series 2019 CO					
Principal	0	0	265,000	265,000	275,000
Interest	235,398	203,609	220,523	220,523	207,023
Series 2022 (PROPOSED)	-	-	-	-	100,000
					21,538
Transfer to Utility Construction	945,000	975,000			
Transfer to W/S Rev	1,087				
Fiscal Agent Charges	1,400	1,200	1,000	667	1,000
Total Debt Service Requirements	1,635,518	1,534,255	1,723,199	1,670,740	1,804,433
Fund Balance, September 30	(\$39,947)	\$24,122	\$60,923	\$113,382	\$34,949
*Fund 42 fund balance included					

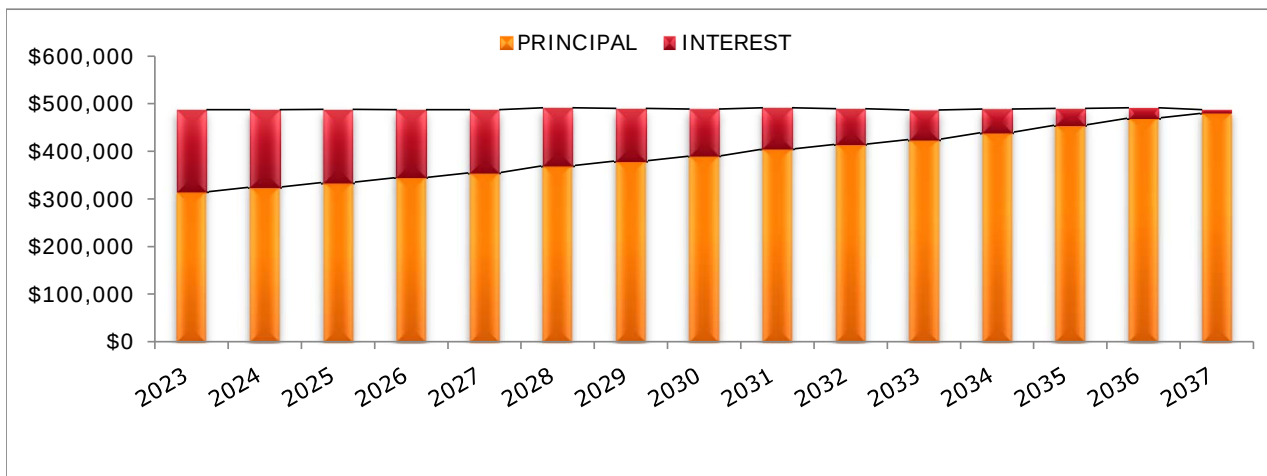
W/S Debt Service Fund 44
Annual Debt Service Requirement - Utility (44)
Series 2017 - Certificate of Obligation (\$7,325,000)

YEAR ENDING SEPT. 30	DEBT		Interest Rate	INTEREST	TOTAL
	OUTSTANDING OCT. 1	PRINCIPAL			
2023	\$5,905,000	\$315,000	3.00%	\$172,425	\$487,425
2024	\$5,590,000	\$325,000	3.00%	\$162,825	\$487,825
2025	\$5,265,000	\$335,000	3.00%	\$152,925	\$487,925
2026	\$4,930,000	\$345,000	3.00%	\$142,725	\$487,725
2027	\$4,585,000	\$355,000	3.00%	\$132,225	\$487,225
2028	\$4,230,000	\$370,000	3.00%	\$121,350	\$491,350
2029	\$3,860,000	\$380,000	3.00%	\$110,100	\$490,100
2030	\$3,480,000	\$390,000	3.00%	\$98,550	\$488,550
2031	\$3,090,000	\$405,000	3.00%	\$86,625	\$491,625
2032	\$2,685,000	\$415,000	3.00%	\$74,325	\$489,325
2033	\$2,270,000	\$425,000	3.00%	\$61,725	\$486,725
2034	\$1,845,000	\$440,000	3.00%	\$48,750	\$488,750
2035	\$1,405,000	\$455,000	3.00%	\$35,325	\$490,325
2036	\$950,000	\$470,000	3.00%	\$21,450	\$491,450
2037	\$480,000	\$480,000	3.00%	\$7,200	\$487,200
		<u>\$5,905,000</u>		<u>\$1,428,525</u>	<u>\$7,333,525</u>

Total Outstanding Bonds **\$5,905,000**
Total Original Issue **\$7,325,000**
Issue Date **6/1/2017**

For the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to wit: (1) constructing, acquiring, purchasing, renovating, enlarging , and improving the System, (2) constructing street improvements (including utility repair, replacement, and relocation), curb, gutters, and sidewalk improvements, (3) constructing, acquiring, purchasing, renovating, enlarging and improving the storm water and drainage system.

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2023	\$487,425	\$315,000	\$172,425
Maximum Requirement	2031	\$491,625	\$405,000	\$86,625



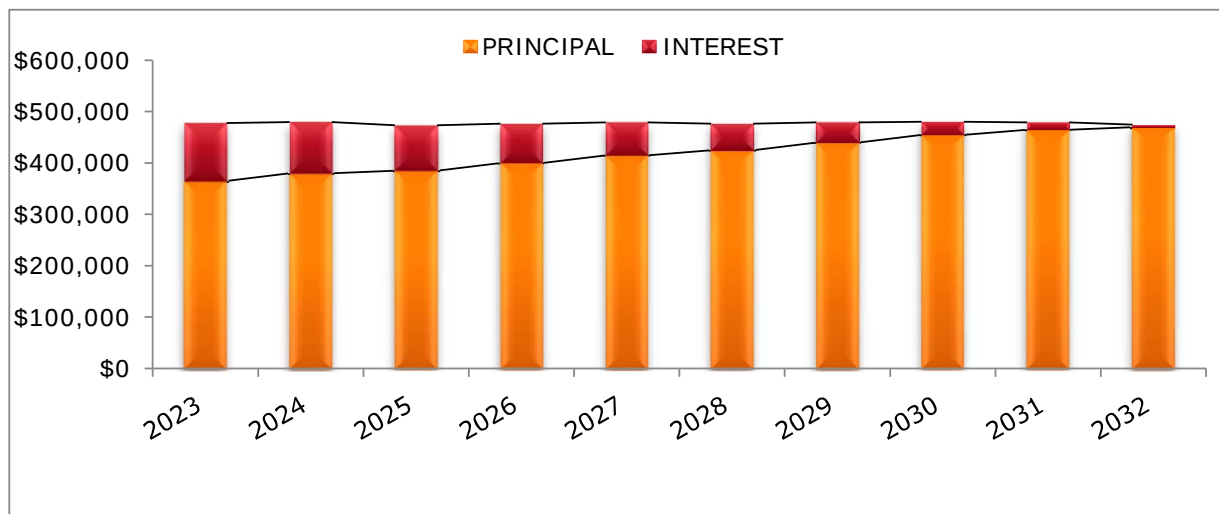
W/S Debt Service Fund 44
Annual Debt Service Requirement - Utility (44)
Series 2021 Certificate of Obligation (2012 REF) \$7,730,000

YEAR ENDING SEPT. 30	DEBT OUTSTANDING	PRINCIPAL	Interest Rate	INTEREST	TOTAL
	OCT. 1				
2023	\$4,200,000	\$365,000	3.00%	\$113,000	\$478,000
2024	\$3,835,000	\$380,000	3.00%	\$100,000	\$480,000
2025	\$3,455,000	\$385,000	3.00%	\$88,525	\$473,525
2026	\$3,070,000	\$400,000	3.00%	\$76,750	\$476,750
2027	\$2,670,000	\$415,000	3.00%	\$64,525	\$479,525
2028	\$2,255,000	\$425,000	3.00%	\$51,925	\$476,925
2029	\$1,830,000	\$440,000	3.00%	\$38,950	\$478,950
2030	\$1,390,000	\$455,000	3.00%	\$25,525	\$480,525
2031	\$935,000	\$465,000	2.00%	\$14,050	\$479,050
2032	\$470,000	\$470,000	2.00%	\$4,700	\$474,700
		\$4,200,000		\$577,950	\$4,777,950

Total Outstanding Bonds **\$4,200,000**
Total Original Issue **\$7,730,000**
Issue Date **8/27/2012**

For the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to wit: (1) constructing, acquiring, purchasing, renovating, enlarging, and improving the System, (2) constructing street improvements (including utility repair, replacement, and relocation), curb, gutters, and sidewalk improvements, (3) constructing, acquiring, purchasing, renovating, enlarging and improving the storm water and drainage system.

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2023	\$478,000	\$365,000	\$113,000
Maximum Requirement	2030	\$480,525	\$455,000	\$25,525



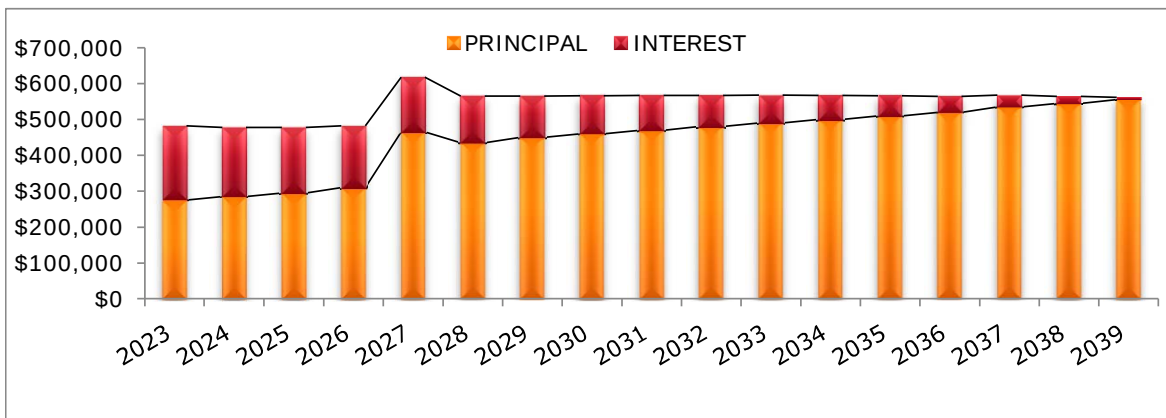
W/S Debt Service Fund 44
Annual Debt Service Requirement - Utility (44)
Series 2019 - Certificate of Obligation (\$8,065,000)

YEAR ENDING SEPT. 30	DEBT OUTSTANDING	PRINCIPAL	Interest Rate	INTEREST	TOTAL
	OCT. 1				
2023	\$7,580,000	\$275,000	5.00%	\$207,023	\$482,023
2024	\$7,305,000	\$285,000	5.00%	\$193,023	\$478,023
2025	\$7,020,000	\$295,000	2.00%	\$182,948	\$477,948
2026	\$6,725,000	\$310,000	5.00%	\$172,248	\$482,248
2027	\$6,415,000	\$465,000	5.00%	\$152,873	\$617,873
2028	\$5,950,000	\$435,000	5.00%	\$130,373	\$565,373
2029	\$5,515,000	\$450,000	2.00%	\$114,998	\$564,998
2030	\$5,065,000	\$460,000	2.00%	\$105,898	\$565,898
2031	\$4,605,000	\$470,000	2.00%	\$96,598	\$566,598
2032	\$4,135,000	\$480,000	2.00%	\$87,098	\$567,098
2033	\$3,655,000	\$490,000	2.00%	\$77,398	\$567,398
2034	\$3,165,000	\$500,000	2.13%	\$67,185	\$567,185
2035	\$2,665,000	\$510,000	2.25%	\$56,135	\$566,135
2036	\$2,155,000	\$520,000	2.25%	\$44,548	\$564,548
2037	\$1,635,000	\$535,000	2.35%	\$32,411	\$567,411
2038	\$1,100,000	\$545,000	2.38%	\$19,653	\$564,653
2039	\$555,000	\$555,000	2.38%	\$6,591	\$561,591
		\$7,580,000		\$1,746,995	\$9,326,995

Total Outstanding Bonds **\$7,580,000**
Total Original Issue **\$8,065,000**
Issue Date **8/1/2019**

For the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to wit: (1) constructing, acquiring, purchasing, renovating, enlarging , and improving the System, (2) constructing street improvements (including utility repair, replacement, and relocation), curb, gutters, and sidewalk improvements, (3) constructing, acquiring, purchasing, renovating, enlarging and improving the storm water and drainage system.

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2023	\$482,023	\$275,000	\$207,023
Maximum Requirement	2027	\$617,873	\$465,000	\$152,873



W/S Debt Service Fund - 44

Annual Debt Service Requirement - Utility (44)

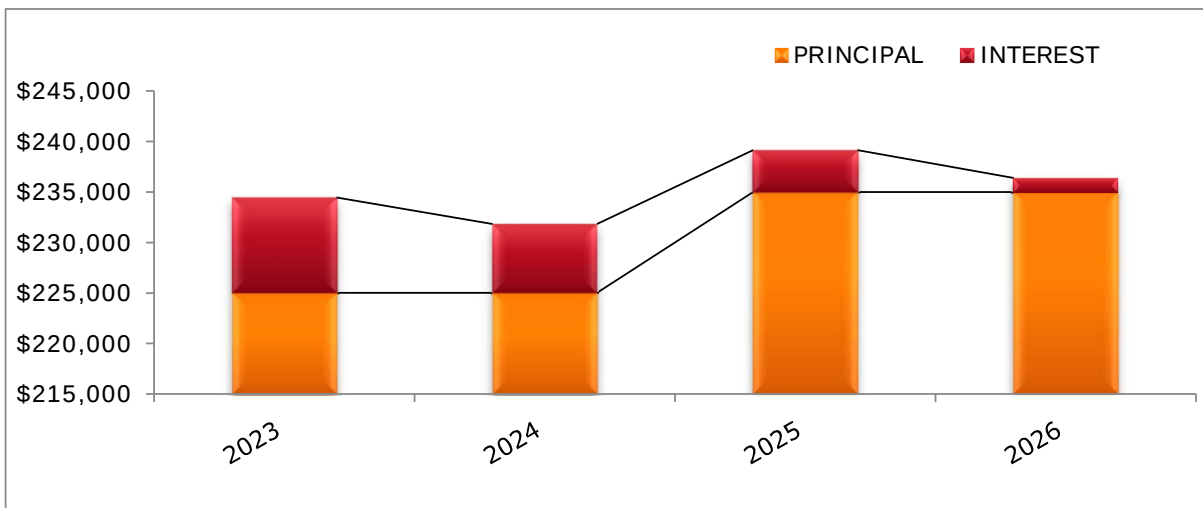
Series 2020 Certificate of Obligation (2011 REF) \$7,365,000

YEAR ENDING SEPT. 30	DEBT OUTSTANDING OCT. 1	PRINCIPAL	Interest Rate	INTEREST	TOTAL
2023	\$920,000	\$225,000	1.17%	\$9,448	\$234,448
2024	\$695,000	\$225,000	1.17%	\$6,815	\$231,815
2025	\$470,000	\$235,000	1.17%	\$4,124	\$239,124
2026	\$235,000	\$235,000	1.17%	\$1,375	\$236,375
		\$920,000		\$21,762	\$941,762

Total Outstanding Bonds **\$920,000**
Total Original Issue **\$7,365,000**
Issue Date **7/27/2011**

For the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to wit: (1) constructing, acquiring, purchasing, renovating, enlarging , and improving the System, (2) constructing street improvements (including utility repair, replacement, and relocation), curb, gutters, and sidewalk improvements, (3) constructing, renovating, and improving various City facilities, (4) purchasing a new fire truck, public safety vehicles and ambulance vehicles.

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2023	\$234,448	\$225,000	\$9,448
Maximum Requirement	2025	\$239,124	\$235,000	\$4,124



General Obligation Debt Service Fund

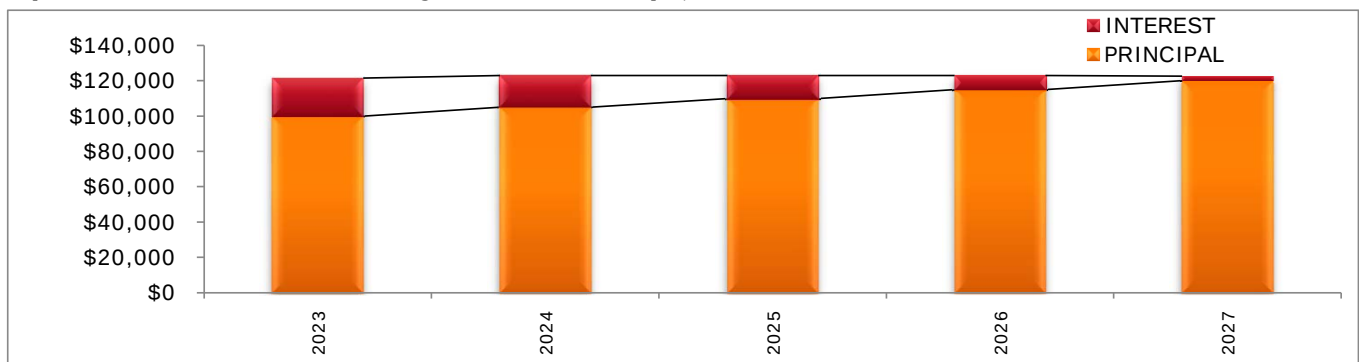
Annual Debt Service Requirement

Series 2022 Certificates of Obligation (\$550,000) *EST

YEAR ENDING SEPT. 30	DEBT OUTSTANDING OCT. 1	PRINCIPAL	Interest Rate	INTEREST	TOTAL
2023	\$550,000	\$100,000	4.500%	\$21,538	\$121,538
2024	\$450,000	\$105,000	4.500%	\$17,888	\$122,888
2025	\$345,000	\$110,000	4.500%	\$13,050	\$123,050
2026	\$235,000	\$115,000	4.500%	\$7,988	\$122,988
2027	\$120,000	\$120,000	4.500%	\$2,700	\$122,700
		<u>\$550,000</u>		<u>\$63,163</u>	<u>\$613,163</u>

	<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
This Year's Requirement	2023	\$121,538	\$100,000	\$21,538
Maximum Requirement	2025	\$123,050	\$110,000	\$13,050
Total Outstanding Bonds	\$550,000			
Total Original Issue	\$550,000			
Issue Date	8/15/2022			

Proceeds for contractual obligations of the City to be incurred for making permanent public improvements and purposes, to-wit: (1) constructing street improvements, curbs, gutters, and sidewalk improvements, including drainage and traffic safety signalization and signage incidental thereto; (2) constructing, acquiring, purchasing, renovating, enlarging, and improving the City's utility system and public works facilities; (3) designing, constructing, renovating, improving, and equipping the City's parks and recreational facilities, including playground equipment; (4) the purchase of materials, supplies, equipment, digital signage, machinery, landscaping, land, and rights-of-way for authorized needs and purposes relating to the aforementioned capital improvements; (5) the purchase of fleet vehicles, technology improvements, HVAC improvements, public safety equipment, and a motorcycle; and (6) payment for professional and employee services relating to the design, construction, project management, inspection, consultant services, and financing of the aforementioned projects.





MULTI-YEAR PLANNING DOCUMENTS

PERSONNEL IMPROVEMENT PLAN





CAPITAL OUTLAY PLAN

FY 2023 – FY 2027





City of Watauga

FY2023 - FY2027

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City of Watauga

Capital Outlay Plan Summaries

Summary by Category/Type

Summary by Funding Source

CITY OF WATAUGA
CAPITAL OUTLAY SUMMARY - CATEGORY/TYPE
FY 2023-2027

	2022-23		2023-24		2024-25		2025-26		2026-27		Total	
CATEGORY/TYPE	#	COST	#	COST	#	COST	#	COST	#	COST	#	COST
VEHICLES												
AMBULANCE							1	375,000	1	375,000	2	750,000
ATV												
EMERGENCY CAR					6	355,000	6	360,000	1	60,000	13	775,000
FIRE TRUCK												
LIGHT DUTY TRUCK	6	320,000	3	201,000	7	385,000	2	112,000	4	247,000	22	1,265,000
HEAVY DUTY TRUCK	2	900,000			2	285,000	3	406,000			7	1,591,000
MEDIUM DUTY TRUCK									1	65,000	1	65,000
MOTORCYCLE	1	44,000	1	44,000							2	88,000
PASSENGER CAR	3	130,000	1	45,000	1	40,000	1	40,000			6	255,000
MACHINERY/MOTORIZED EQUIPMENT												
HEAVY EQUIPMENT			1	170,000	1	160,000			1	45,000	3	375,000
LIGHT EQUIPMENT			4	81,500	3	130,000	1	70,000	1	25,000	9	306,500
SMALL ENGINE EQUIPMENT	1	70,000					1	13,000	1	8,000	3	91,000
BOAT												
TRAILER	1	15,000	2	25,000	1	6,000	1	18,000			5	64,000
COMMUNICATIONS EQUIPMENT												
RADIO SYSTEMS	1	687,450									1	687,450
COMPUTERS/ELECTRONIC EQUIPMENT												
SERVERS												
HARDWARE	3	84,700	7	13,000	4	234,700	2	296,300	3	36,300	19	665,000
COMPUTERS			1	6,000					1	70,000	2	76,000
SOFTWARE			1	20,000							1	20,000
OTHER EQUIPMENT												
FITNESS EQUIPMENT			3	15,000	8	23,000	11	38,700	5	22,300	27	99,000
OFFICE EQUIPMENT												
FURNITURE	3	51,500									3	51,500
PUBLIC SAFETY EQUIP	1	10,000	5	260,000							6	270,000
FACILITIES												
HVAC	9	80,414	18	112,337	1	24,526			3	8,140	31	225,417
FIRE ALARMS			1	43,750	1	31,750	1	45,750			3	121,250
GENERATOR									1	22,000	1	22,000
TOTALS	31	2,393,064	48	\$ 1,036,587	35	\$ 1,674,976	30	\$ 1,774,750	23	\$ 983,740	167	\$ 7,863,117

	2022-23		2023-24		2024-25		2025-26		2026-27		Total	
FUND TOTALS	#	COST	#	COST	#	COST	#	COST	#	COST	#	COST
GENERAL FUND	24	1,278,064	44	701,587	26	1,114,976	26	1,377,750	20	885,740	140	5,358,117
WATER AND SEWER FUND	1	550,000	1	170,000	3	220,000	3	252,000	1	65,000	9	1,257,000
STORM DRAIN	3	435,000	2	120,000			1	145,000	2	33,000	8	733,000
TRAFFIC SAFETY												
CCD	3	130,000	1	45,000	6	340,000					10	515,000
PEG												
TOTALS	31	\$ 2,393,064	48	\$ 1,036,587	35	\$ 1,674,976	30	\$ 1,774,750	23	\$ 983,740	167	\$ 7,863,117

	2022-23		2023-24		2024-25		2025-26		2026-27		Total	
FUNDING SOURCE	#	COST	#	COST	#	COST	#	COST	#	COST	#	COST
CERTIFICATES OF OBLIGATION	22	1,795,564	41	768,087	26	1,611,976	18	1,591,050.00	15	553,440	122	4,708,141
TAX NOTES												
EQUIPMENT REPLACEMENT FUND	2	365,000	3	126,000	7	21,800	12	183,700	6	47,300	30	743,800
CCD FUND	3	130,000									3	130,000
PEG												
OTHER GENERAL FUNDING	4	102,500	4	142,500	2	41,200			2	383,000	12	485,500
TOTALS	31	\$ 2,393,064	48	\$ 1,036,587	35	\$ 1,674,976	30	\$ 1,774,750	23	\$ 983,740	167	\$ 7,863,117

CITY OF WATAUGA
CAPITAL OUTLAY SUMMARY - Funding Source
FY2023 - FY2027

General Fund

	2022-23		2023-24		2024-25		2025-26		2026-27		Total	
Funding Source	#	COST	#	COST	#	COST	#	COST	#	COST	#	COST
Certificates of Obligation	21	1,245,564	39	553,087	17	1,051,976	15	1,339,050	14	488,440	106	4,678,117
Tax Note												
ERF			1	6,000	7	21,800	11	38,700	5	22,300	24	88,800
PEG												
Other	3	32,500	4	142,500	2	41,200			1	375,000	10	591,200
TOTALS	24	\$ 1,278,064	44	\$ 701,587	26	\$ 1,114,976	26	\$ 1,377,750	20	\$ 885,740	140	\$ 5,358,117

Water & Sewer

	2022-23		2023-24		2024-25		2025-26		2026-27		Total	
Funding Source	#	COST	#	COST	#	COST	#	COST	#	COST	#	COST
Certificates of Obligation	1	550,000	1	170,000	3	220,000	3	252,000	1	65,000	9	1,257,000
Tax Note												
ERF												
Other												
TOTALS	1	\$ 550,000	1	\$ 170,000.00	3	\$ 220,000	3	\$ 252,000	1	\$ 65,000	9	\$ 1,257,000

Storm Drain

	2022-23		2023-24		2024-25		2025-26		2026-27		Total	
Funding Source	#	COST	#	COST	#	COST	#	COST	#	COST	#	COST
Certificates of Obligation												
Tax Note												
ERF	2	365,000	2	120,000			1	145,000	1	25,000	6	655,000
Other	1	70,000							1	8,000	2	78,000
TOTALS	3	\$ 435,000	2	\$ 120,000		\$ -	1	\$ 145,000	2	\$ 33,000	8	\$ 733,000

Traffic Safety

	2022-23		2023-24		2024-25		2025-26		2026-27		Total	
Funding Source	#	COST	#	COST	#	COST	#	COST	#	COST	#	COST
Certificates of Obligation												
Tax Note												
ERF												
Other												
TOTALS		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -

CCD

	2022-23		2023-24		2024-25		2025-26		2026-27		Total	
Funding Source	#	COST	#	COST	#	COST	#	COST	#	COST	#	COST
Certificates of Obligation			1	45,000	6	340,000					7	385,000
Tax Note												
ERF												
CCD Fund	3	130,000									3	130,000
Other												
TOTALS	3	\$ 130,000	1	\$ 45,000.00	6	\$ 340,000		\$ -		\$ -	10	\$ 515,000

TOTALS	31	\$ 2,393,064	48	\$ 1,036,587	35	\$ 1,674,976	30	\$ 1,774,750	23	\$ 983,740	167	\$ 7,863,117
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CLASS CODE CHART

CLASS CODE	REPLACEMENT THRESHOLD YEAR/MILES OR HOURS	DESCRIPTIONS
EMERGENCY CAR	5 YEAR/100K MILES	MARKED EMERGENCY RESPONDERS
PASSENGER CAR	8 YEAR/120K MILES	CARS NON-EMERGENCY
LT TRK	8 YEAR/120K MILES	LIGHT DUTY PICK-UPS
MED TRK	8 YEAR/150K MILES	MEDIUM DUTY PICK-UPS (DIESEL)
HD TRK	10 YEAR/150K MILES	HEAVY DUTY TRUCKS (DUMP TRUCKS, VACTOR TRUCK)
LT EQUIP	12 YEAR/6K HOURS	LIGHT EQUIPMENT (SMALL TRACTORS, CONCRETE SAWS, CRACK SEALERS, ROLLERS, LIFTS, SANDERS, SKID STEERS)
HD EQUIP	10 YEAR/7K HOURS	HEAVY DUTY EQUIPMENT (LARGE TRACTORS, BACK HOE, LOADERS, MOTOR GRADER, DOZERS, SWEEPER)
MOWERS	6 YEAR/3K HOURS	ZERO TRUNS
ATV	12 YEARS/6K HOURS	GATOR, MULES, HUMVEE
MEDIC	8 YEAR/80K MILES	AMBULANCES
FIRE TRK	10 YEAR FRONT LINE/10 YEAR RESERVE	FIRE TRUCKS (ENGINE, PUMPER, QUINT, RESCUE)
GEN/COM	12 YEAR/6K HOURS	GENERATORS, COMPRESSORS
TRAILERS	8 YEAR MIN	ALL TRAILERS
BOAT	12 YEAR/6K HOURS	BOAT AND MOTORS
MOTORCYCLE	5 YEAR/100K MILES	MOTORCYCLE
PUBLIC SAFETY EQUIP	5 YEAR	BALLISTIC VESTS
PUBLIC SAFETY EQUIP	10 YEAR	DRONE, WEAPONS SYSTEM, NARCOTICS TESTING
FURNITURE	7-10 YEAR	OFFICE, PUBLIC
HVAC	15 YEAR	HEATING, VENTILATION, AIR CONDITIONING
FIRE ALARMS	15-18 YEAR	FACILITIES FIRE ALARMS



City of Watauga

Capital Outlay

Plan Detailed

List by Year

Sorted by Fund and
Department

Water and Sewer Fund

CAPITAL OUTLAY SUMMARY - WATER/SEWER

VEHICLE	ODO	MAKE	MODEL	TYPE	FUND	LIFE EXPECTANCY	REPLACEMENT YEAR	FUNDING SOURCE	ESTIMATED REPLACEMENT COST
444	24787	GAP-VAC	JET VAC TRUCK	HEAVY DUTY TRUCK	WATER/SEWER	10 YEAR/150K MILES	2022-23	DEBT ISSUANCE 2022	\$ 550,000
420	4845	CAT	430E BACKHOE LOADER	EQUIPMENT - HEAVY	WATER/SEWER	10 YEAR/7K HOURS	2023-24	DEBT ISSUANCE 2023	\$ 170,000
810	62063	FORD	F150	LIGHT DUTY TRUCK	WATER/SEWER	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 40,000
811	86970	FORD	F150	LIGHT DUTY TRUCK	WATER/SEWER	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 40,000
419	37261	INTERNATIONAL	TANDEM DUMP TRUCK	HEAVY DUTY TRUCK	WATER/SEWER	10 YEAR/150K MILES	2024-25	DEBT ISSUANCE 2024	\$ 140,000
407	32256	INTERNATIONAL	7400 SBA 6X4 DUMP TRUCK	HEAVY DUTY TRUCK	WATER/SEWER	10 YEAR/150K MILES	2025-26	DEBT ISSUANCE 2025	\$ 140,000
400	21603	FORD	F150 4X4	LIGHT DUTY TRUCK	WATER/SEWER	8 YEAR/120K MILES	2025-26	DEBT ISSUANCE 2025	\$ 56,000
405	25985	FORD	F150 4X4	LIGHT DUTY TRUCK	WATER/SEWER	8 YEAR/120K MILES	2025-26	DEBT ISSUANCE 2025	\$ 56,000
404	3251	FORD	F450 CAMERA	MED DUTY TRUCK	WATER/SEWER	8 YEAR/150K MILES	2026-27	DEBT ISSUANCE 2026	\$ 65,000



City of Watauga

Capital Outlay Plan
Detailed List by Year
Sorted by Fund and Department

General Fund

CAPITAL OUTLAY SUMMARY - GENERAL FUND

VEHICLE	ODO	MAKE	MODEL	TYPE	DEPARTMENT	FUND	LIFE EXPECTANCY	REPLACEMENT YEAR	FUNDING SOURCE	ESTIMATED REPLACEMENT COST
8	88482	BRASKEY	TRAINING PROP	PUBLIC SAFETY EQUIP	FIRE	GENERAL FUND	15 YEAR	2022-23	GENERAL FUND	\$ 10,000
		MOTOROLA	MOBILE RADIOS	RADIOS	FIRE	GENERAL FUND	15 YEAR	2022-23	DEBT ISSUANCE 2022	\$ 183,750
		MOTOROLA	PORTABLE RADIOS	RADIOS	FIRE	GENERAL FUND	15 YEAR	2022-23	DEBT ISSUANCE 2022	\$ 460,500
		MOTOROLA	SPEAKER MICS - Remote	RADIOS	FIRE	GENERAL FUND	15 YEAR	2022-23	DEBT ISSUANCE 2022	\$ 43,200
		FORD	F150 4X4	LIGHT DUTY TRUCK	FIRE & EMS	GENERAL FUND	8 YEAR/120K MILES	2022-23	DEBT ISSUANCE 2022	\$ 60,000
		SEATING		FURNITURE	LIBRARY	GENERAL FUND	7-10 YEAR	2022-23	DEBT ISSUANCE 2022	\$ 29,000
		YOUTH FURNITURE		FURNITURE	LIBRARY	GENERAL FUND	7-10 YEAR	2022-23	GENERAL FUND	\$ 7,000
		MONTEL & Add'l MFG	SHELVING & SINK	FURNITURE	LIBRARY	GENERAL FUND	20 YEAR	2022-23	GENERAL FUND	\$ 15,500
		FORD	F350	LIGHT DUTY TRUCK	PARKS	GENERAL FUND	8 YEAR/120K MILES	2022-23	DEBT ISSUANCE 2022	\$ 65,000
		FORD	F150	LIGHT DUTY TRUCK	PARKS	GENERAL FUND	8 YEAR/120K MILES	2022-23	DEBT ISSUANCE 2022	\$ 60,000
600	37436	FORD	F350	LIGHT DUTY TRUCK	PARKS	GENERAL FUND	8 YEAR/120K MILES	2022-23	DEBT ISSUANCE 2022	\$ 65,000
626	35090	FORD	F150	LIGHT DUTY TRUCK	PARKS	GENERAL FUND	8 YEAR/120K MILES	2022-23	DEBT ISSUANCE 2022	\$ 60,000
68	21,709	HARLEY DAVIDSON	FLHP	MOTORCYCLE	POLICE	GENERAL FUND	5 YR/100K MILES	2022-23	DEBT ISSUANCE 2022	\$ 44,000
		CARRIER	48HJF004-541HY	3 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 8,761
		CARRIER	48HJE006-541HV	5 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 9,642
		CARRIER	48HJE006G-541HV	5 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 9,642
		CARRIER	48HJF004-541HY	3 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 8,761
		CARRIER	48HJF004-541HY	3 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 8,761
		CARRIER	48HJD005-551	4 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 9,268
		CARRIER	48SD-030060311	5 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 8,024
		CARRIER	48HJE005---551	4 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 9,268
		CARRIER	48HEE003-301HY	2 TON	POLICE	GENERAL FUND	15 YRS	2022-23	DEBT ISSUANCE 2022	\$ 8,287
202	53744	FORD	F150	LIGHT DUTY TRUCK	POLICE -CODE	GENERAL FUND	8 YEAR/120K MILES	2022-23	DEBT ISSUANCE 2022	\$ 40,000
204	54469	FORD	F150	LIGHT DUTY TRUCK	POLICE -CODE	GENERAL FUND	8 YEAR/120K MILES	2022-23	DEBT ISSUANCE 2022	\$ 40,000
200	93205	FORD	F150 4X4	LIGHT DUTY TRUCK	PUBLIC WORKS	GENERAL FUND	8 YEAR/120K MILES	2022-23	DEBT ISSUANCE 2022	\$ 55,000
777	49822	SILENT KNIGHT	5700	FIRE ALARM	CITY HALL	GENERAL FUND	15-18 YEAR	2023-24	DEBT ISSUANCE 2023	\$ 43,750
		PHYSIO CONTROL	LP15	PUBLIC SAFETY EQUIP	FIRE	GENERAL FUND	10 YEAR	2023-24	GENERAL FUND	\$ 45,000
		PHYSIO CONTROL	LP15	PUBLIC SAFETY EQUIP	FIRE	GENERAL FUND	10 YEAR	2023-24	GENERAL FUND	\$ 45,000
		PHYSIO CONTROL	LP15	PUBLIC SAFETY EQUIP	FIRE	GENERAL FUND	10 YEAR	2023-24	GENERAL FUND	\$ 45,000
			BUNKER GEAR	PUBLIC SAFETY EQUIP	FIRE	GENERAL FUND	5 YEAR	2023-24	DEBT ISSUANCE 2023	\$ 115,000
		COVERT ARMOR	BALLESTIC HELMET & VEST	PUBLIC SAFETY EQUIP	FIRE	GENERAL FUND	5 YEAR	2023-24	DEBT ISSUANCE 2023	\$ 10,000
		COMP AIR MAKO	5000 PSI__ACI 04 E1	EQUIPMENT-LIGHT	FIRE	GENERAL FUND	15 YEAR	2023-24	DEBT ISSUANCE 2023	\$ 20,000
		TRUE FIT	ELIPTICAL MACHINE	FITNESS EQUIPMENT	FIRE	GENERAL FUND	10 YEAR	2023-24	DEBT ISSUANCE 2023	\$ 5,000
		TRUE FIT	TLC1100 TREADMILL	FITNESS EQUIPMENT	FIRE	GENERAL FUND	10 YEAR	2023-24	DEBT ISSUANCE 2022	\$ 5,000
		TRUE FIT	TLC1100 TREADMILL	FITNESS EQUIPMENT	FIRE	GENERAL FUND	10 YEAR	2023-24	DEBT ISSUANCE 2022	\$ 5,000
		FORD	F250	LIGHT DUTY TRUCK	FLEET	GENERAL FUND	8 YEAR/120K MILES	2023-24	DEBT ISSUANCE 2023	\$ 65,000
		CARRIER	48TMD009-501	8.5 TON	LIBRARY	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 10,962
		CARRIER	48TFE004-A-511	3 TON	LIBRARY	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 6,761
		LENNOX	TGA120H2BM1Y	10 TON	LIBRARY	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 11,595
		CARRIER	48TMD012-A-501	10 TON	LIBRARY	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 10,527
		CARRIER	48TFD006-A-511	5 TON	LIBRARY	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 7,642
		LENNOX	TGA120H2BM1Y	10 TON	LIBRARY	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 11,595
		SMART LOCKER	BRADFORD SYSTEMS	FURNITURE	LIBRARY	GENERAL FUND	12 YEAR	2023-24	DEBT ISSUANCE 2022	\$ 14,000
		DELL LAPTOPS	XPS 13 9310	COMPUTER	LIBRARY	GENERAL FUND	5 YEAR	2023-24	EQUIPMENT REPLACEMENT FUND	\$ 6,000
633	0	TEXAS TRAILER	TRAILER	TRAILERS	PARKS	GENERAL FUND	8 YEAR MIN	2023-24	DEBT ISSUANCE 2023	\$ 10,000
637	0	BIG TEX	TRAILER	TRAILERS	PARKS	GENERAL FUND	8 YEAR MIN	2023-24	DEBT ISSUANCE 2023	\$ 15,000
69	11,186	HARLEY DAVIDSON	FLHP	MOTORCYCLE	POLICE	GENERAL FUND	5 YEAR	2023-24	DEBT ISSUANCE 2023	\$ 44,000
		LENNOX	CB17 -135V-2	10 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 3,958
		LENNOX	CB17 -135V-2	10 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 3,958
		LENNOX	HS29-120-2Y	10 TON	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 5,136
		LENNOX	CBH17-135V-2	10 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 4,041
		LENNOX	HS29-120-2Y	10 TON	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 5,136
		LENNOX	CB17-95V-2	7 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 3,556
		LENNOX	CBH17-95V-2	7 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 3,556
		LENNOX	CBH17-185-1	20 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 5,473
		LENNOX	HS29-180-2Y	20 TON	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 7,150
		LENNOX	CB17-95V-2	7 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 3,556
		LENNOX	CB17-95V-2	7 TON AIR HANDLER	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 3,556
		LENNOX	HS29-290-2Y	7 TON	REC CENTER	GENERAL FUND	15 YRS	2023-24	DEBT ISSUANCE 2023	\$ 4,179
337	0	LINELAZER	IV3900 PAINT STRIPER	EQUIPMENT-LIGHT	STREETS	GENERAL FUND	12 YEAR/6K HOURS	2023-24	GENERAL FUND	\$ 7,500
324	27783	FORD	F150 4X4	LIGHT DUTY TRUCK	STREETS	GENERAL FUND	8 YEAR/120K MILES	2023-24	DEBT ISSUANCE 2023	\$ 56,000

CONTINUED

CAPITAL OUTLAY SUMMARY - GENERAL FUND CONTINUED

VEHICLE	ODO	MAKE	MODEL	TYPE	DEPARTMENT	FUND	LIFE EXPECTANCY	REPLACEMENT YEAR	FUNDING SOURCE	ESTIMATED REPLACEMENT COST
11	30394	FIRE LITE FORD	MSSUD EXPEDITION XL	FIRE ALARM LIGHT DUTY TRUCK	ANIMAL CONTROL FIRE	GENERAL FUND	15-18 YEAR	2024-25	DEBT ISSUANCE 2024	\$ 31,750
700	37044	AAON	RN-020-8-0-EB04-12A	20 TON	FIRE DEPT	GENERAL FUND	15 YRS	2024-25	DEBT ISSUANCE 2024	\$ 75,000
1300	59988	FORD	F250	LIGHT DUTY TRUCK	FLEET	GENERAL FUND	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 24,526
634	729	KUBOTA	KX41-3VR1 EXCAVATOR	EMERGENCY CAR	MARSHAL	GENERAL FUND	5 YEAR/100K MILES	2024-25	DEBT ISSUANCE 2024	\$ 60,000
629	1135	JOHN DEERE	3320H TRACTOR	EQUIPMENT-LIGHT	PARKS	GENERAL FUND	12 YEAR/6K HOURS	2024-25	DEBT ISSUANCE 2024	\$ 55,000
TL2	0	STAR AMERICA	TRAILER	TRAILERS	POLICE	GENERAL FUND	8 YEAR MIN	2024-25	DEBT ISSUANCE 2024	\$ 50,000
201	46545	FORD	F150 4X4	LIGHT DUTY TRUCK	PUBLIC WORKS	GENERAL FUND	12 YEAR/6K HOURS	2024-25	DEBT ISSUANCE 2024	\$ 40,000
207	31904	FORD	F150 4X4	LIGHT DUTY TRUCK	PUBLIC WORKS	GENERAL FUND	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 6,000
77		MATRIX	CABLE CROSS	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	15 YEAR	2024-25	DEBT ISSUANCE 2024	\$ 55,000
106		LIFE FITNESS	HIP ADDUCT/ABDUCT	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2024-25	GENERAL FUND	\$ 1,200
1		LIFE FITNESS	RECUMBENT BIKE	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 2,000
2		LIFE FITNESS	RECUMBENT BIKE	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 2,300
3		LIFE FITNESS	RECUMBENT BIKE	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 2,300
6		LIFE FITNESS	POWERMILL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 2,300
9		LIFE FITNESS	ELLIPTICAL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 6,300
10		LIFE FITNESS	ELLIPTICAL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 3,300
302	73548	FORD	TRUCK	LIGHT DUTY TRUCK	STREETS	GENERAL FUND	8 YEAR/120K MILES	2024-25	EQUIPMENT REPLACEMENT FUND	\$ 3,300
304	3421	CAT	430F BACKHOE	EQUIPMENT - HEAVY	STREETS	GENERAL FUND	8 YEAR	2024-25	DEBT ISSUANCE 2024	\$ 60,000
305	60278	INTERNATIONAL	7400 SBA DUMP TRUCK	HEAVY DUTY TRUCK	STREETS	GENERAL FUND	10 YEAR/7K HOURS	2024-25	DEBT ISSUANCE 2024	\$ 160,000
324-A	0	HENDERSON	FSP2 SANDER	EQUIPMENT-LIGHT	STREETS	GENERAL FUND	10 YEAR/150K MILES	2024-25	DEBT ISSUANCE 2024	\$ 145,000
12	46637	RAM	RAM 4500	MEDIC	STREETS	GENERAL FUND	12 YEAR/6K HOURS	2024-25	GENERAL FUND	\$ 40,000
610	914	BOBCAT	T180 TRACKLOADER	EQUIPMENT-LIGHT	PARKS	GENERAL FUND	8 YEAR/80K MILES	2025-26	DEBT ISSUANCE 2025	\$ 375,000
618	0	SCAGG	STT61V27CH MOWER	MOWERS	PARKS	GENERAL FUND	12 YEAR/6K HOURS	2025-26	DEBT ISSUANCE 2025	\$ 70,000
102	0	STALKER	SPEED SENSOR & Trailer	TRAILERS	POLICE	GENERAL FUND	6 YEAR/3K HOURS	2024-25	DEBT ISSUANCE 2024	\$ 13,000
164	77584	FORD	ESCAPE S	PASSENGER CAR	POLICE	GENERAL FUND	12 YEAR/6K HOURS	2025-26	DEBT ISSUANCE 2025	\$ 18,000
172	31982	CHEVY	TAHOE	EMERGENCY CAR	POLICE	GENERAL FUND	8 YEAR/120K MILES	2025-26	DEBT ISSUANCE 2025	\$ 40,000
173	26681	CHEVY	TAHOE	EMERGENCY CAR	POLICE	GENERAL FUND	5 YEAR/100K MILES	2025-26	DEBT ISSUANCE 2025	\$ 60,000
174	18051	CHEVY	TAHOE	EMERGENCY CAR	POLICE	GENERAL FUND	5 YEAR/100K MILES	2025-26	DEBT ISSUANCE 2025	\$ 60,000
175	28005	CHEVY	TAHOE	EMERGENCY CAR	POLICE	GENERAL FUND	5 YEAR/100K MILES	2025-26	DEBT ISSUANCE 2025	\$ 60,000
176	37484	CHEVY	TAHOE	EMERGENCY CAR	POLICE	GENERAL FUND	5 YEAR/100K MILES	2025-26	DEBT ISSUANCE 2025	\$ 60,000
162	51270	CHEVY	TAHOE	EMERGENCY CAR	POLICE SRO	GENERAL FUND	5 YEAR/100K MILES	2025-26	DEBT ISSUANCE 2025	\$ 60,000
101		LIFE FITNESS	LEG EXTENSION	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR/120K MILES	2025-26	DEBT ISSUANCE 2025	\$ 60,000
102		LIFE FITNESS	SEATED LEG PRESS	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,600
103		LIFE FITNESS	LEG CURL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 4,600
104		LIFE FITNESS	TORSO ROTATION	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,500
105		LIFE FITNESS	CHEST PRESS	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,500
108		LIFE FITNESS	TRICEPS PRESS	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,500
109		LIFE FITNESS	SHOULDER PRESS	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,000
110		LIFE FITNESS	ABDOMINAL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,000
111		LIFE FITNESS	PULLDOWN	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,500
112		LIFE FITNESS	DUAL ADJUSTABLE PULLEY	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,500
113		LIFE FITNESS	SYNRGY 360	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 4,500
		FORD	F550 BUCKET TRUCK	HEAVY DUTY TRUCK	STREETS	GENERAL FUND	10 YEAR	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 3,000
		FARADAY	MPC-6000	FIRE ALARM	FIRE STATION	GENERAL FUND	8 YEAR/120K MILES	2025-26	DEBT ISSUANCE 2025	\$ 121,000
210	10420	FORD	F150 4X4	LIGHT DUTY TRUCK	BUILDING OFFICIAL	GENERAL FUND	15-18 YEAR	2025-26	DEBT ISSUANCE 2025	\$ 45,750
13	29919	CHEVY	TAHOE SSV 4X4	LIGHT DUTY TRUCK	FIRE	GENERAL FUND	8 YEAR/120K MILES	2026-27	DEBT ISSUANCE 2026	\$ 56,000
16	11941	RAM	RAM 4500	MEDIC	FIRE	GENERAL FUND	8 YEAR/80K MILES	2026-27	DEBT ISSUANCE 2026	\$ 75,000
728	0	GENIE-SCISSOR	AWP-30DC GENERATOR	GEN/COM	FLEET	GENERAL FUND	8 YEAR/80K MILES	2026-27	DEBT ISSUANCE 2026	\$ 375,000
67		Bibliotheca & ELM USA	VARIOUS	COMPUTER	LIBRARY	GENERAL FUND	12 YEAR/6K HOURS	2026-27	DEBT ISSUANCE 2026	\$ 22,000
177	3560	CHEVY	TAHOE	EMERGENCY CAR	POLICE	GENERAL FUND	5-10 YEAR	2026-27	DEBT ISSUANCE 2026	\$ 70,000
5		LIFE FITNESS	POWERMILL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR/120K MILES	2026-27	DEBT ISSUANCE 2026	\$ 60,000
11		LIFE FITNESS	ELLIPTICAL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2026-27	EQUIPMENT REPLACEMENT FUND	\$ 6,300
12		LIFE FITNESS	ELLIPTICAL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2026-27	EQUIPMENT REPLACEMENT FUND	\$ 3,300
52		LIFE FITNESS	TREADMILL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2026-27	EQUIPMENT REPLACEMENT FUND	\$ 3,300
67		LIFE FITNESS	TREADMILL	FITNESS EQUIPMENT	RECREATION	GENERAL FUND	8 YEAR	2026-27	EQUIPMENT REPLACEMENT FUND	\$ 4,700
300	22428	FORD	F150 4X4	LIGHT DUTY TRUCK	STREETS	GENERAL FUND	8 YEAR	2026-27	EQUIPMENT REPLACEMENT FUND	\$ 4,700
311	861	CRAFCO	CRACK SEALER	EQUIPMENT - HEAVY	STREETS	GENERAL FUND	8 YEAR/120K MILES	2026-27	DEBT ISSUANCE 2026	\$ 56,000
338	17987	FORD	F250	LIGHT DUTY TRUCK	STREETS	GENERAL FUND	10 YEAR/7K HOURS	2026-27	DEBT ISSUANCE 2026	\$ 45,000
		LENNOX	CBX25UH-024-230-1	INSIDE EVAP A COIL	PARKS	GENERAL FUND	8 YEAR/120K MILES	2026-27	DEBT ISSUANCE 2026	\$ 60,000
		LENNOX	13ACX-024-230-18	2 TON SPLIT	PARKS	GENERAL FUND	15 YRS	2026-27	DEBT ISSUANCE 2026	\$ 3,004
		LENNOX	TZAA-120CA757	10 TON	REC CENTER	GENERAL FUND	15 YRS	2026-27	DEBT ISSUANCE 2026	\$ -
										\$ 5,136

* Public Works Going Green - Emission Reduction with Incorporating Hybrid &/or Electric Light Duty Trucks.

** Split unit combined cost.

TECHNOLOGY CAPITAL OUTLAY PLAN - GENERAL FUND

MAKE	MODEL	TYPE	LOCATION	FUND	REPLACEMENT YEAR	FUNDING SOURCE	ESTIMATED REPLACEMENT COST
PANASONIC (POLICE MDT)	CF-33	HARDWARE	POLICE	GENERAL FUND	2022-23	DEBT ISSUANCE 2022	\$ 84,700
SECURITY CAMERA	TRENDNET	HARDWARE	PW	GENERAL FUND	2023-24	DEBT ISSUANCE 2023	\$ 500
SECURITY CAMERA	TRENDNET	HARDWARE	CITY HALL	GENERAL FUND	2023-24	DEBT ISSUANCE 2023	\$ 1,000
SECURITY CAMERA	TRENDNET	HARDWARE	FIRE	GENERAL FUND	2023-24	DEBT ISSUANCE 2023	\$ 500
SECURITY CAMERA	TRENDNET	HARDWARE	LIBRARY	GENERAL FUND	2023-24	DEBT ISSUANCE 2023	\$ 1,000
SECURITY CAMERA	TRENDNET	HARDWARE	POLICE	GENERAL FUND	2023-24	DEBT ISSUANCE 2023	\$ 1,000
SECURITY CAMERA	TRENDNET	HARDWARE	CAMERAS	GENERAL FUND	2023-24	DEBT ISSUANCE 2023	\$ 5,000
CCURE UPGRADE	CCURE	SOFTWARE		GENERAL FUND	2023-24	DEBT ISSUANCE 2023	\$ 20,000
CCURE UPGRADE	FARGO	HARDWARE		GENERAL FUND	2023-24	DEBT ISSUANCE 2023	\$ 4,000
PHONES	TBD	HARDWARE	ALL LOCATIONS	GENERAL FUND	2024-25	DEBT ISSUANCE 2024	\$ 200,000
FIRE MDT	DELL	HARDWARE		GENERAL FUND	2024-25	DEBT ISSUANCE 2024	\$ 34,700
NAS - NETWORK ATTACHED STORAGE	TBD	HARDWARE		GENERAL FUND	2025-26	DEBT ISSUANCE 2025	\$ 20,000
WORKSTATION REPLACEMENT	DELL	HARDWARE	ALL LOCATIONS	GENERAL FUND	2025-26	DEBT ISSUANCE 2025	\$ 276,300
SERVER REPLACEMENT	DELL	HARDWARE	FINANCIAL	GENERAL FUND	2026-27	DEBT ISSUANCE 2026	\$ 13,200
SERVER REPLACEMENT	DELL	HARDWARE	I.T.	GENERAL FUND	2026-27	DEBT ISSUANCE 2026	\$ 16,500
SERVER REPLACEMENT	DELL	HARDWARE	LIBRARY	GENERAL FUND	2026-27	DEBT ISSUANCE 2026	\$ 6,600



City of Watauga

Capital Outlay Plan

Detailed List by Year

Sorted by Fund and Department

Crime Control and Prevention District Fund

CAPITAL OUTLAY SUMMARY - CCD FUND

VEHICLE	ODO	MAKE	MODEL	TYPE	FUND	LIFE EXPECTANCY	REPLACEMENT YEAR	FUNDING SOURCE	ESTIMATED REPLACEMENT COST
151	123794	CHEVY	TAHOE	PASSENGER CAR	CCD FUND	8 YEAR/120K MILES	2022-23	CCD FUND	\$ 45,000
159	121951	CHEVY	TAHOE	PASSENGER CAR	CCD FUND	5 YEAR/100K MILES	2022-23	CCD FUND	\$ 45,000
163	115636	FORD	ESCAPE S	PASSENGER CAR	CCD FUND	8 YEAR/120K MILES	2022-23	CCD FUND	\$ 40,000
150	76616	CHEVY	TAHOE	PASSENGER CAR	CCD FUND	8 YEAR/120K MILES	2023-24	DEBT ISSUANCE 2023	\$ 45,000
161	34765	CHEVY	SUBURBAN	PASSENGER CAR	CCD FUND	8 YEAR/120K MILES	2024-25	DEBT ISSUANCE 2024	\$ 40,000
165	51181	CHEVY	TAHOE	EMERGENCY CAR	CCD FUND	5 YEAR/100K MILES	2024-25	DEBT ISSUANCE 2024	\$ 60,000
166	42365	CHEVY	TAHOE	EMERGENCY CAR	CCD FUND	5 YEAR/100K MILES	2024-25	DEBT ISSUANCE 2024	\$ 60,000
167	42586	CHEVY	TAHOE	EMERGENCY CAR	CCD FUND	5 YEAR/100K MILES	2024-25	DEBT ISSUANCE 2024	\$ 60,000
168	2983	CHEVY	TAHOE	EMERGENCY CAR	CCD FUND	5 YEAR/100K MILES	2024-25	DEBT ISSUANCE 2024	\$ 60,000
169	38065	CHEVY	TAHOE	EMERGENCY CAR	CCD FUND	5 YEAR/100K MILES	2024-25	DEBT ISSUANCE 2024	\$ 60,000



City of Watauga

Capital Outlay Plan
Detailed List by Year
Sorted by Fund and Department

Storm Drain Fund

CAPITAL OUTLAY SUMMARY - STORM DRAIN

VEHICLE	ODO	MAKE	MODEL	TYPE	FUND	LIFE EXPECTANCY	REPLACEMENT YEAR	FUNDING SOURCE	ESTIMATED REPLACEMENT COST
315	0	INTERSTATE	TRAILER	TRAILER	STORM DRAIN	8 YEAR MIN	2022-23	EQUIPMENT REPLACEMENT FUND	\$ 15,000
513	20928	INTERNATIONAL	4300 SBC 4X2 SWEEPER TRUCK	HEAVY DUTY TRUCK	STORM DRAIN	10 YEAR/150K MILES	2022-23	EQUIPMENT REPLACEMENT FUND	\$ 350,000
515	7778	KUT KWICK	SSM38-720 MOWER	MOWERS	STORM DRAIN	6 YEAR/3K HOURS	2022-23	STORM DRAIN FUND	\$ 70,000
501	60996	FORD	F350 DUMP BODY	LIGHT DUTY TRUCK	STORM DRAIN	8 YEAR/120K MILES	2023-24	EQUIPMENT REPLACEMENT FUND	\$ 80,000
500-A	0	HENDERSON	FSP2 SANDER	EQUIPMENT - LIGHT	STORM DRAIN	12 YEAR/6K HOURS	2023-24	EQUIPMENT REPLACEMENT FUND	\$ 40,000
510	54484	INTERNATIONAL	7400 SBA 6X4 DUMP TRUCK	HEAVY DUTY TRUCK	STORM DRAIN	10 YEAR/150K MILES	2025-26	EQUIPMENT REPLACEMENT FUND	\$ 145,000
314	20649	JOHN DEERE	TRACTOR	EQUIPMENT - LIGHT	STORM DRAIN	8 YEAR MIN	2026-27	EQUIPMENT REPLACEMENT FUND	\$ 25,000
525	1352	SCAG	MOWER	MOWERS	STORM DRAIN	6 YEARS/3K HOURS	2026-27	STORM DRAIN FUND	\$ 8,000



NEW REQUESTS

NEW REQUESTS FY 2022-2023

DEPARTMENT OR DIVISION		DESCRIPTION	ONE-TIME FY2022-2023	ON-GOING	TOTAL REQUESTED	AMOUNT APPROVED		FUNDING SOURCE
GENERAL FUND								
Human Resources	01-011	Personnel - HR Coordinator (PT)		\$19,000	\$19,000		U	
Human Resources	01-011	Employee Engagement/Retention		\$7,000	\$7,000	\$7,000	F	O &M
Library Services	01-060	Publications Increase		\$10,000	\$10,000	\$10,000	F	O &M
Library Services	01-060	Staff Laptops	\$6,000	\$800	\$6,700		U	
Library Services	01-060	Smart Lockers	\$13,000	\$900	\$13,900		U	
Library Services	01-060	Shelving - Youth Collection Section	\$14,000		\$14,000	\$14,000	F	O &M
Library Services	01-060	Youth Area Seating, Storage, Rugs	\$6,800		\$6,800	\$6,800	F	O &M
Library Services	01-060	Travel & Training Increase		\$8,200	\$8,200	\$8,200	F	O &M
Police Department	01-080	ACO Outdoor Area	\$8,000		\$8,000	\$8,000	F	O &M
Fire Department	01-085	Training Prop	\$10,000		\$10,000	\$10,000	F	O &M
Fire Department	01-085	Treadmill Replacement	\$10,000		\$10,000		U	
Public Works - Streets Division	01-090	Traffic Signal Street Light Upgrade	\$10,000		\$10,000	\$10,000	F	O &M
Public Works - Streets Division	01-090	Street Name Sign Blanks	\$12,000		\$12,000	\$12,000	F	O &M
Public Works - Fleet Division	01-097	Certification Incentive Pay Plan		\$5,600	\$5,600		U	
Public Works - Fleet Division	01-097	AC Freon Machine	\$6,500		\$6,500	\$6,500	F	O &M
Public Works - Building Division	01-098	Animal Control Center Foundation Repairs	\$20,000		\$20,000	\$20,000	F	O &M
Public Works - Building Division	01-098	Flooring Replacement	\$40,000		\$40,000	\$40,000	F	O &M
TOTAL GENERAL FUND			\$156,300	\$51,500	\$207,700	\$152,500		
SPECIAL REVENUE FUND								
Crime Control District	18-080	Personnel - Mental Health Officer	\$4,500	\$84,936	\$89,436	\$89,436	F	O &M
Crime Control District	18-080	Body Worn Cameras/Mobile & Tasers		\$30,000	\$30,000	\$30,000	F	O &M
Crime Control District	18-080	Investigation Expense Line Item Increase		\$6,000	\$6,000	\$6,000	F	O &M
Crime Control District	18-080	Honor Guard Program		\$5,000	\$5,000	\$5,000	F	O &M
Crime Control District	18-080	Safety Cameras/ALRP System	\$14,250	\$12,500	\$26,750	\$26,750	F	O &M
Crime Control District	18-080	Crime Scene Barrier	\$6,000		\$6,000	\$6,000	F	O &M
Crime Control District	18-080	Patrol Graphics	\$9,600		\$9,600	\$9,600	F	O &M
Crime Control District	18-080	Capital Outlay Plan (Vehicles)	\$130,000		\$130,000	\$130,000	F	O &M
TOTAL SPECIAL REVENUE FUND			\$164,350	\$138,436	\$302,786	\$302,786		
PROPRIETARY FUND								
TOTAL PROPRIETARY FUND			\$0	\$0	\$0	\$0		
TOTALS			\$320,650	\$189,936	\$510,486	\$455,286		

U = UNFUNDED

F = FUNDED (INCLUDED IN BUDGET TOTALS)

I = UNFUNDED - TO BE INCLUDED IN POSITION IMPROVEMENT PLAN

T = TO BE DETERMINED (NOT INCLUDED IN BUDGET TOTALS)

C = IN CURRENT BUDGET YEAR

P = PARTIALLY FUNDED REQUEST (INCLUDED IN BUDGET TOTALS)



AGENDA MEMORANDUM

DATE: August 19, 2022

TO: Honorable City Council Members

FROM: Sandra Gibson, Director of Finance

THROUGH: Joshua Jones, City Manager

SUBJECT: Discuss and consider action adopting an ordinance by the City Council of the City of Watauga, Texas levying ad valorem taxes for the 2022 Tax Year for use and support of the municipal government of the City of Watauga, Texas for the 2022-2023 Fiscal Year; apportioning each levy for specific purposes; providing the date when taxes shall be due and timely paid; providing for repeal; providing for severability; providing an effective date; and levying ad valorem taxes for Fiscal Year October 1, 2022 through September 30, 2023 in the amount of \$0.570200 per \$100 of assessed value, comprised of \$0.375187 on each \$100 valuation of property for maintenance and support of the general government and in the amount of \$0.195013 on each \$100 valuation of property for the Interest and Sinking Fund

BACKGROUND/INFORMATION:

Section 10 of the Watauga Home Rule Charter authorizes the levying of ad valorem taxes for the City of Watauga. The required Public Hearing on the tax rate was held on September 12, 2022 and all of the required notices and publications have been completed.

Section 26.05 of the Texas Property Tax Code states that the vote on the ordinance setting the tax rate that exceeds the effective rate must be a record vote, and at least 60 percent of the members of the governing body must vote in favor of the ordinance.

The attached ordinance has been prepared including the required language from Texas Tax Code Sec. 26.05 and has been reviewed and approved by Legal.

The required motion format is included in this agenda item (see attached).

FINANCIAL IMPLICATIONS:

The tax rate is proposed at \$0.5702 per 100 of valuation. Failure to adopt and approve the proposed Ordinance will delay the budget process for the City of Watauga for FY2022-2023.



AGENDA MEMORANDUM

RECOMMENDATION/ACTION DESIRED:

Approval of Ordinance adopting and approving the levying of Ad Valorem Taxes for Fiscal Year 2022-2023.

MOTION FORMAT: See attached

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. A6 Ordinance Tax Levy Tax Year 2022, FY2022-2023
2. Tax Levy 2022 Reading

REVIEWED BY:

Sandra Gibson, Director of Finance

David Berman, City Attorney

Joshua Jones, City Manager

Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

Approved - 8/19/2022

Approved - 8/22/2022

Approved - 8/22/2022

Final Approval - 8/25/2022

CITY OF WATAUGA, TEXAS
ORDINANCE NO. 2022-_____

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS LEVYING AD VALOREM TAXES FOR THE 2022 TAX YEAR FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF WATAUGA, TEXAS FOR THE 2022-2023 FISCAL YEAR; APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; PROVIDING THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND TIMELY PAID; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council finds the City of Watauga, Texas has previously complied with all notice, publications and public hearing requirements of the Home Rule Charter of the City of Watauga, Texas and the laws of the State of Texas providing for the consideration and adoption of the 2022 Tax Year Property Tax Rate; and

WHEREAS, the City Council finds ad valorem taxes should be levied and collected to provide a portion of the revenues necessary for the use and support of the City of Watauga, Texas municipal government.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS:

I.

The facts and recitations set forth in the preamble of this ordinance are hereby found to be true and correct and are adopted herein for all purposes.

II.

There is hereby levied and there shall be collected for the use and support of the municipal government of the City of Watauga, Texas, and to provide an Interest and Sinking Fund, for the 2022-2023 Fiscal Year, upon all property, real, personal and mixed, within the corporate limits of the City subject to taxation, a tax of \$0.570200 on each \$100.00 valuation of property, said tax being so levied and apportioned to the specific purposes herein set forth:

1. For the maintenance and support of the general government (General Fund), \$0.375187 on each \$100.00 valuation of property; and
2. For the Interest and Sinking Fund, \$0.195013 on each \$100.00 valuation of property.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.50 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY -\$20.26.

III.

Taxes levied under the Ordinance shall be due October 1, 2022, and if not paid on or before January 31, 2023, shall immediately become delinquent.

IV.

All ad valorem taxes due the City of Watauga, Texas, and not paid on or before February 1 following the year for which they were levied shall bear penalty and interest as prescribed in the Texas Tax Code, as may be amended.

V.

All taxes shall become a lien upon the property against which assessed, and the City assessor and collector of the City of Watauga, Texas, shall by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the General Fund of the City of Watauga, Texas. All delinquent taxes shall bear interest from the date of delinquency at the rate as prescribed by state law.

VI.

The City assessor and collector of the City of Watauga, Texas is hereby directed to assess for the 2022 Tax Year the rates and amounts herein levied and, when such taxes are collected, to distribute the collections in accordance with this Ordinance.

VII.

This Ordinance shall be and is hereby cumulative of all other Ordinances of the City of Watauga, Texas, and this Ordinance shall not operate to repeal or affect any such other Ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event, such conflicting provisions, if any, in such other Ordinance or Ordinances are hereby repealed.

VIII.

If any section, subsection, sentence, or clause or phrase of this Ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance.

IX.

This Ordinance shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon application of law and in accordance with Sections 3.11 and 3.13 of the Charter of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this 12th day of September 2022.

APPROVED:

ARTHUR L. MINER, MAYOR

ATTEST:

LINDA PROSKEY, CITY SECRETARY

APPROVED AS TO FORM AND LEGALITY:

DAVID BERMAN, CITY ATTORNEY



AGENDA MEMORANDUM

DATE: August 19, 2022

TO: Honorable City Council Members

FROM: Sandra Gibson, Director of Finance

THROUGH: Joshua Jones, City Manager

SUBJECT: Discuss and consider action adopting an ordinance of the City Council of the City of Watauga, Texas, ratifying a property tax increase reflected in the City of Watauga budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023, in accordance with Texas Local Government Code Section 102.007; providing for repeal; providing for severability; and providing an effective date

BACKGROUND/INFORMATION:

Local Government Code Section 102.007 requires that if a City's property tax levy raises more revenue from property taxes than in the preceding year, the governing body must hold a separate vote to ratify the property tax increase reflected in the budget. State law requires that this vote is in addition to and separate from the vote to adopt the budget or a vote to set the tax rate required by Chapter 26, Tax Code, or other law.

This budget will raise more revenue from property taxes than last year's budget by an amount of \$627,484, or 7.26% and of that amount, \$6,886 is tax revenue to be raised from new property added to the tax roll this year.

All of the required Public Hearings, notices, and publications relating to the Proposed Budget for Fiscal Year 2022-2023 have been completed.

FINANCIAL IMPLICATIONS:

Failure to adopt and approve the proposed Ordinance will delay the budget process for the City of Watauga for Fiscal Year 2022-2023.

RECOMMENDATION/ACTION DESIRED:

Approval of the attached Ordinance adopting and approving a property tax increase reflected in the Budget of the City of Watauga for the Fiscal Year beginning October 1, 2022 and ending September 30, 2023.



AGENDA MEMORANDUM

Motion language: **"I MOVE TO RATIFY THE PROPERTY TAX INCREASE REFLECTED IN THE 2022-2023 OPERATING BUDGET, AS PRESENTED."**

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Ordinance Tax Revenue Increase 2022-2023
2. Tax Increase in Budget Reading

REVIEWED BY:

Sandra Gibson, Director of Finance

David Berman, City Attorney

Joshua Jones, City Manager

Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

Approved - 8/25/2022

Approved - 8/25/2022

Approved - 8/25/2022

Final Approval - 8/25/2022

CITY OF WATAUGA, TEXAS
ORDINANCE NO. 2022-_____

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS, RATIFYING A PROPERTY TAX INCREASE REFLECTED IN THE CITY OF WATAUGA BUDGET FOR FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023, IN ACCORDANCE WITH TEXAS LOCAL GOVERNMENT CODE SECTION 102.007; PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council finds the proposed budget for the 2022-2023 Fiscal Year for the City of Watauga will require raising more revenue from property taxes than in the previous fiscal year; and

WHEREAS, the City Council finds Section 102.007 of the Texas Local Government Code requires a separate vote by the City Council to ratify a property tax increase when adopting a budget that will require raising more revenue from property taxes than in the previous fiscal year; and

WHEREAS, the City Council finds this vote is in addition to and separate from the vote to adopt the budget and the vote to set the tax rate.

NOW, THEREFORE, BE IT ORDAINED by the City Council for the City of Watauga, Texas.

I.

The facts and recitations set forth in the preamble of this ordinance are hereby found to be true and correct and adopted herein for all purposes.

II.

The budget for the City of Watauga for the fiscal year beginning October 1, 2022, and ending September 30, 2023, will raise more revenue from property taxes than the previous fiscal year's budget by \$627,484 or 7.26%, and of that amount, \$6,886 is tax revenue to be raised from new property added to the tax roll this year. The property tax increase that is reflected in the budget for the City of Watauga for the fiscal year beginning October 1, 2022, and ending September 30, 2023, is hereby ratified.

III.

This Ordinance shall be and is hereby cumulative of all other Ordinances of the City of Watauga, Texas, and this Ordinance shall not operate to repeal or affect any such other Ordinances except insofar as the provisions thereof might be inconsistent or in

conflict with the provisions of this Ordinance, in which event, such conflicting provisions, if any, in such other Ordinance or Ordinances are hereby repealed.

IV.

If any section, subsection, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance.

V.

This Ordinance shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon application of law and in accordance with Sections 3.11 and 3.13 of the Charter of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this the 12th day of September 2022.

APPROVED:

ARTHUR L. MINER, MAYOR

ATTEST:

LINDA PROSKEY, CITY SECRETARY

APPROVED AS TO FORM AND LEGALITY:

DAVID BERMAN, CITY ATTORNEY



AGENDA MEMORANDUM

DATE: August 23, 2022

TO: Honorable City Council Members

FROM: Sandra Gibson, Director of Finance

THROUGH: Joshua Jones, City Manager

SUBJECT: Discuss and consider action approving an ordinance to amend the 2021-2022 Fiscal Year Budget

BACKGROUND/INFORMATION:

Section 102.010 of the Local Government Code authorizes the City Council of the City of Watauga to make changes in the Fiscal Year 2021-2022 budget for municipal purposes. Furthermore, Article IX, Subsection 9.04A of the City Charter allows for supplemental appropriations under certain circumstances. If during the fiscal year the city manager certifies that there are available for appropriation revenues in excess of those estimated in the budget, the city council may carry the excess into the next fiscal year or, by ordinance, may make supplemental appropriations within the same fiscal year up to the amount of such excess. The attached ordinance and Attachment A details the proposed General Fund, and Crime Control Prevention District, and EDC budget amendments. A summary of these items is listed below:

Revenues:

- 1) Increase General Fund, Crime Control, and EDC sales tax due to recovery of sales tax;
- 2) Increase General Fund Charges for Services revenue due to an increase in ambulance fees;

Expenditures:

- 1) Increase General Fund Fire Department overtime account;
- 2) Increase transfer to Capital Projects fund for street and sidewalk projects;
- 3) Increase General Fund Fire Department medical supplies account;
- 4) Decrease City Attorney's budget due to a change in attorney contract;
- 5) Increase the Crime Control and Prevention District budget to account for increases in investigation and personnel expenses;
- 6) Increase the Economic Development Corporation budget transfer to account for land purchases and increase capital expenditures in EDC Capital Projects Fund by same amount



AGENDA MEMORANDUM

FINANCIAL IMPLICATIONS:

Attachment A details the financial impact per fund for the proposed budget amendment.

RECOMMENDATION/ACTION DESIRED:

Staff recommends City Council review and approval of proposed Ordinance amending the 2021-2022 Fiscal Year Budget

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Budget Amendment Ordinance 9.04A Budget 2021-2022
2. Attachment A Supplemental Revenues and Appropriations 9-12-2022

REVIEWED BY:

Sandra Gibson, Director of Finance

David Berman, City Attorney

Joshua Jones, City Manager

Linda Proskey, City Secretary

Approved - 8/30/2022

Approved - 8/31/2022

Approved - 8/31/2022

Final Approval - 8/31/2022

Approved as to form for inclusion on Agenda

ORDINANCE NO. 2022-_____

AN ORDINANCE OF THE CITY OF WATAUGA, TEXAS, AMENDING THE GENERAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022; INCREASING CERTAIN APPROPRIATIONS; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO TAKE ACTION NECESSARY TO ACCOMPLISH SAME; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on September 13, 2021, the City Council of the City of Watauga, Texas, passed, adopted and approved the City of Watauga, Texas, General Budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022 (“Fiscal Year 2021-2022”); and

WHEREAS, Section 102.010 of the Local Government Code authorizes the City Council of the City of Watauga to make changes in the Fiscal Year 2021-2022 budget for municipal purposes; and

WHEREAS, Article IX, Subsection 9.04A of the City Charter authorizes the City Council to increase one or more appropriations, when determined by the city manager that the revenues available will be sufficient to meet the amount appropriated; and

WHEREAS, in accordance with state law and the City Charter, the City Council is of the opinion that the budget should be amended.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS, THAT:

SECTION 1.

The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

SECTION 2.

The General Budget of the City of Watauga, Texas, for Fiscal Year 2021-2022, be and is hereby amended as set forth in Exhibit “A,” which is attached hereto and incorporated herein by reference.

SECTION 3.

The appropriate officials are hereby authorized and directed to take those steps necessary to accomplish such amendment and to cause the same to be duly reflected in the records of the City.

SECTION 4.

This ordinance shall be and is hereby cumulative of all other ordinances of the City of Watauga, Texas and this Ordinance shall not operate to repeal or affect any such other ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which such event conflicting provisions of this Ordinance, in which such event conflicting provisions, if any, in such other ordinance or ordinances are hereby repealed.

SECTION 5.

If any section, subsection, sentence, clause, or phrase of this Ordinance shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

SECTION 6.

This Ordinance shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon application of law and in accordance with Sections 3.11 and 3.13 of the Charter of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this ____ day of ____, _____.

APPROVED:

Arthur L. Miner, Mayor

ATTEST:

Linda Proskey, City Secretary

APPROVED AS TO FORM AND LEGALITY:

David Berman, City Attorney

ATTACHMENT A:

**SUPPLEMENTAL REVENUES AND APPROPRIATIONS
FY 2021-2022**

FUND: General Fund

REVENUES					
Account code	DESCRIPTION	Current Budget	Proposed Amendment	Amended Budget	
Sales Tax	01-000-30500	Increase Sales Tax per forecast	\$ 4,118,000	\$ 500,000	\$ 4,618,000
Charges for Services	01-000-33500	Increase ambulance revenues per forecast	\$ 460,000	\$ 190,000	\$ 650,000
TOTALS			\$ 690,000.00		
EXPENDITURES					
Category	DEPT/ACCT	DESCRIPTION	Current Budget	Proposed Amendment	Amount
Personnel	Fire/ 01-085-40100/40110	Increase Overtime	\$ 199,000.00	\$ 75,000.00	\$ 274,000.00
Supplies	Fire/01-085-52280	Increase Medical Supplies	\$ 39,700.00	\$ 10,000.00	\$ 49,700.00
Contractual	CAO/ 01-021-74220	Decrease City Attorney budget per usage	\$ 215,000.00	\$ (140,000.00)	\$ 75,000.00
Contractual	CSO/ 01-010-74790	Increase CSO 01-010 for contract labor	\$ 8,000.00	\$ 15,000.00	\$ 23,000.00
Transfers	XFER/01-999-77070	Transfer to Capital Projects - Street & Sidewalks	\$ 185,000.00	\$ 900,000.00	\$ 1,085,000.00
TOTALS				\$ 860,000.00	

FUND: CAPITAL PROJECTS FUND

REVENUES				
DESCRIPTION	Current Budget	Proposed Amendment	Amended Budget	
Transfer in	07-000-39010	Transfer from General Fund	\$ 185,000.00	\$ 900,000.00
TOTALS		\$ 900,000.00		

FUND: CRIME CONTROL AND PREVENTION DISTRICT

REVENUES				
DESCRIPTION	Current Budget	Proposed Amendment	Amended Budget	
Sales Tax	18-000-30510	Increase Sales Tax per forecast	\$ 1,610,000.00	\$ 210,000.00
TOTALS		\$ 210,000.00		
EXPENDITURES				
DESCRIPTION	Current Budget	Proposed Amendment	Amount	
Personnel	18-080-40100	Increase Overtime & Comp/Class	\$ 1,029,000.00	\$ 11,000.00
Supplies	18-080-52060/52200	Increase Fuel/Decrease Computer Supplies	\$ 143,500.00	\$ 18,200.00
Contractual	18-080-74450/74040	Increase Investigation Expense & Special Services	\$ 192,000.00	\$ 10,500.00
TOTALS		\$ 39,700.00		

FUND: ECONOMIC DEVELOPMENT CORPORATION

REVENUES				
DESCRIPTION	Current Budget	Proposed Amendment	Amended Budget	
Sales Tax	04-000-30510	Increase Sales Tax per forecast	\$ 814,000.00	\$ 111,000.00
TOTALS		\$ 111,000.00		
EXPENDITURES				
DESCRIPTION	Current Budget	Proposed Amendment	Amount	
Xfers	04-999-77030	Transfer to Capital Projects	\$ -	\$ 375,000.00
TOTALS		\$ 375,000.00		

FUND: ECONOMIC DEVELOPMENT CORPORATION - CAPITAL

REVENUES				
DESCRIPTION	Current Budget	Proposed Amendment	Amended Budget	
Transfers in	05-000-39040	Transfer in from EDC Operating	\$ -	\$ 375,000.00
TOTALS		\$ 375,000.00		
EXPENDITURES				
DESCRIPTION	Current Budget	Proposed Amendment	Amount	
Xfers	05-520-85010	Land	\$ -	\$ 375,000.00
TOTALS		\$ 375,000.00		



AGENDA MEMORANDUM

DATE: August 24, 2022

TO: Honorable City Council Members

FROM: Ben Davis, Grant & Recognition Program Manager

THROUGH: Joshua Jones, City Manager

SUBJECT: Consider action to approve the purchase of personal protective equipment (PPE) with Casco Industries, for the Watauga Fire Department utilizing BuyBoard contract #603-20 and ARPA Grant funds

BACKGROUND/INFORMATION:

The City of Watauga was allocated \$6,066,047 through the America Rescue Plan Act. Half of the funding was received in August, 2021. In March 2022, the City was allocated an additional \$5,994 from funds not claimed from other entities. The ARPA Spending Plan Framework was approved by resolution at the City Council Meeting on July 25, 2022.

The personal protective equipment project was approved for the amount of \$115,472. The City received a quote from Casco Industries, in the amount of \$115,449.80, under BuyBoard contract #603-20.

The purchase is to help equip emergency service personnel. The healthcare setting requires infection prevention and control measures, of which PPE is a fundamental element (PHE, 2020b). This is essential to limit the acquisition and transmission of the virus to protect both health professionals and the patients they care for and the wider community.

Procurement Method: The City is a member of the Buyboard cooperative, which allows us to utilize contracts offered through the cooperative per Local Government Code Section 271.102 and Texas Government Code 791. The codes were designed to allow government entities the ability to utilize contracts for products and services that meet all state and local purchasing laws and requirements.

When a cooperative member seeks to procure goods and services using funds under a federal grant or contract, specific federal laws, regulations, and requirements may apply in addition to those under state law. This includes, but is not limited to, the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 CFR 200 (sometimes referred to as the "Uniform



AGENDA MEMORANDUM

Guidance” or new “EDGAR”). All Vendors submitting proposals must complete this EDGAR Certification Form regarding the Vendor’s willingness and ability to comply with certain requirements which may be applicable to specific Cooperative member purchases using federal grant funds. Staff has certified that Casco Industries has complied with these requirements.

FINANCIAL IMPLICATIONS:

This item is budgeted in the ARPA Grant Fund in FY2021-2022.

RECOMMENDATION/ACTION DESIRED:

Staff recommends that City Council approve the purchase of personal protective equipment (PPE) with Casco Industries for the Watauga Fire Department utilizing BuyBoard contract #603-20 and ARPA Grant funds

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Watauga FD PPE Quote B_08-17-22
2. Casco Industries Inc - 603-20 proposal documents
3. Resolution
4. Watauga 1295

REVIEWED BY:

Sandra Gibson, Director of Finance
Deby Woodard, Assistant Director of Finance
Shawn Fannan, Fire Chief
David Berman, City Attorney
Joshua Jones, City Manager
Linda Proskey, City Secretary

Approved - 8/30/2022
Approved - 8/31/2022
Approved - 9/2/2022
Approved - 9/2/2022
Approved - 9/2/2022
Final Approval - 9/2/2022

Approved as to form for inclusion on Agenda



SERVING NORTH TEXAS

ATTN: Randy Barkley
PHONE: 817 514-5897
EMAIL: Randy.Barkley@usda.gov

[illegible]



P.O. Box 400
Austin, TX 78767-0400
800.695.2919 | 512.467.0222 | Fax: 800.211.5454
buyboard.com

February 10, 2020

Sent Via Email: david@cascoindustries.com

David Stewart
Casco Industries, Inc.
607 W. 62nd Street
Shreveport, LA 71106

Welcome to BuyBoard!

Re: Notice of The Local Government Purchasing Cooperative Award

Proposal Name and Number: Public Safety and Firehouse Supplies and Equipment, Proposal No. 603-20

Congratulations, The Local Government Purchasing Cooperative (Cooperative) has awarded your company a BuyBoard® contract based on the above-referenced Proposal. The contract is effective 4/1/2020 through 3/31/2021, with two possible one-year renewals. The contract documents are those identified in Section 3 of the General Terms and Conditions of the specifications.

To view the items your company has been awarded, please review the proposal tabulation No. 603-20 on the following web-site: www.buyboard.com/vendor. Only items marked as awarded to your company can be sold through the BuyBoard contract. In addition, on this website you will find the membership list which will provide you with the names of all entities with membership in our purchasing cooperative.

Enclosed with this letter you will find the following documents:

1. Vendor Quick Reference Guide
2. BuyBoard License and Identity Standards

You are advised that receipt of a purchase order directly from a Cooperative member is not within the guidelines of the Cooperative. Accepting purchase orders directly from Cooperative members may result in a violation of the State of Texas competitive bid statute and termination of this Cooperative BuyBoard contract. **Therefore, all purchase orders must be processed through the BuyBoard in order to comply.** Please forward by email to info@buyboard.com any order received directly from a Cooperative member. If you inadvertently process a purchase order sent directly to you by a Cooperative member, please email the order info@buyboard.com and note it as **RECORD ONLY** to prevent duplication.

As an awarded vendor a BuyBoard user id and password will be sent via e-mail 2 to 3 business days prior to the start of your contract.

On behalf of the Texas Association of School Boards, we appreciate your interest in the Cooperative and we are looking forward to your participation in the program. If you have any questions, please contact **Cooperative Procurement Staff** at 800-695-2919.

Sincerely,

Arturo Salinas
Department Director, Cooperative Procurement

v.6.5

February 10, 2020

Sent Via Email: david@cascoindustries.com

David Stewart
Casco Industries, Inc.
607 W. 62nd Street
Shreveport, LA 71106

Welcome to BuyBoard!

Re: *Notice of National Purchasing Cooperative Award*

Proposal Name and Number: Public Safety and Firehouse Supplies and Equipment, Proposal No. 603-20

Congratulations, The National Purchasing Cooperative (National Cooperative) has awarded your company a BuyBoard® contract based on the above-referenced Proposal. As provided for in the Proposal and your National Purchasing Cooperative Vendor Award Agreement, you are authorized to sell the goods and services awarded under the Proposal to National Cooperative members in states other than Texas through the BuyBoard. The contract is effective 4/1/2020 through 3/31/2021, with two possible one-year renewals.

The National Cooperative membership list is available at our website www.buyboard.com/vendor. The list identifies the current members that may purchase awarded goods and services under your National Cooperative BuyBoard contract.

You are advised that receipt of a purchase order directly from a National Cooperative member is not within BuyBoard guidelines. Accepting purchase orders directly from Cooperative members may result in a violation of applicable competitive procurement law and termination of this National Cooperative BuyBoard contract. **Therefore, all purchase orders from National Cooperative members must be processed through the BuyBoard.** Please forward by e-mail to info@buyboard.com any order received directly from a National Cooperative member. If you inadvertently process a purchase order sent directly to you by a National Cooperative member, please fax the order to the above number and note it as **RECORD ONLY** to prevent duplication.

As an awarded vendor a BuyBoard user id and password will be sent via e-mail 2 to 3 business days prior to the start of your contract.

On behalf of the National Cooperative, we are looking forward to your participation in the program. If you have any questions, please contact **Cooperative Procurement Staff at 800-695-2919.**

Sincerely,



Arturo Salinas
Department Director, Cooperative Procurement
v.6.5



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PROPOSER'S AGREEMENT AND SIGNATURE

Proposal Name: Public Safety and Firehouse
Supplies and Equipment

Proposal Due Date/Opening Date and Time:
July 31, 2019 at 4:00 PM

Proposal Number: 603-20

Location of Proposal Opening:
Texas Association of School Boards, Inc.
BuyBoard Department
12007 Research Blvd.
Austin, TX 78759

Contract Time Period: April 1, 2020 through
March 31, 2021 with two (2) possible one-year
renewals

Anticipated Cooperative Board Meeting Date:
January/February 2020

Casco Industries, Inc.

Name of Proposing Company

07/30/2019

Date

607 W. 62nd Street

Street Address

David Stewart

Signature of Authorized Company Official

Shreveport, LA 71106

City, State, Zip

David Stewart

Printed Name of Authorized Company Official

318-865-5107

Telephone Number of Authorized Company Official

Purchasing Manager

Position or Title of Authorized Company Official

253-681-7877

Fax Number of Authorized Company Official

72-0698936

Federal ID Number



The proposing company ("you" or "your") hereby acknowledges and agrees as follows:

1. You have carefully examined and understand all Cooperative information and documentation associated with this Proposal Invitation, including the Instructions to Proposers, General Terms and Conditions, attachments/forms, item specifications, and line items (collectively "Requirements");
2. By your response ("Proposal") to this Proposal Invitation, you propose to supply the products or services submitted at the prices quoted in your Proposal and in strict compliance with the Requirements, unless specific deviations or exceptions are noted in the Proposal;
3. Any and all deviations and exceptions to the Requirements have been noted in your Proposal and no others will be claimed;
4. If the Cooperative accepts any part of your Proposal and awards you a contract, you will furnish all awarded products or services at the prices quoted and in strict compliance with the Requirements (unless specific exceptions are noted in the Proposal and accepted by the Cooperative), including without limitation the Requirements related to:
 - a. conducting business with Cooperative members, including offering pricing to members that is the best you offer compared to similar customers;
 - b. payment of a service fee in the amount specified and as provided for in this Proposal Invitation;
 - c. the **possible** award of a piggy-back contract by another governmental entity or nonprofit entity, in which event you will offer the awarded goods and services in accordance with the Requirements; and
 - d. submitting price sheets or catalogs in the proper format as required by the Cooperative as a prerequisite to activation of your contract;
5. You have clearly identified on the included form any information in your Proposal that you believe to be confidential or proprietary or that you do not consider to be public information subject to public disclosure under a Texas Public Information Act request or similar public information law;
6. The individual signing this Agreement is duly authorized to enter into the contractual relationship represented by this Proposal Invitation on your behalf and bind you to the Requirements, and such individual (and any individual signing a form) is authorized and has the requisite knowledge to provide the information and make the representations and certifications required in the Requirements;
7. You have carefully reviewed your Proposal, and certify that all information provided is true, complete and accurate, and you authorize the Cooperative to take such action as it deems appropriate to verify such information; and
8. Any misstatement, falsification, or omission in your Proposal, whenever or however discovered, may disqualify you from consideration for a contract award under this Proposal Invitation or result in termination of an award or any other remedy or action provided for in the General Terms and Conditions or by law.



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VENDOR CONTACT INFORMATION

Name of Company: Casco Industries, Inc.

Vendor Proposal/Contract Contact Name: David Stewart

Vendor Proposal/Contract Contact E-mail Address: david@cascoindustries.com

Vendor Contact Mailing Address for Proposal/Contract Notices: 607 W. 62nd Street
Shreveport, LA 71106

Company Website: www.cascoindustries.com

Purchase Orders: All purchase orders from Cooperative members will be available through the Internet. Vendors need Internet access and at least one e-mail address so that notification of new orders can be sent to the Internet contact when a new purchase order arrives. An information guide will be provided to vendors to assist them with retrieving their orders.

Please select options below for receipt of purchase orders and provide the requested information:



☒ I will use the internet to receive purchase orders at the following address:

Purchase Order E-mail Address: david@cascoindustries.com

Purchase Order Contact: David Stewart Phone: 318-865-5107

Alternate Purchase Order E-mail Address: purchasing@cascoindustries.com

Alternate Purchase Order Contact: Aaron Miller Phone: 318-865-5107



☐ Purchase orders may be received by the Designated Dealer(s) identified on my company's Dealer Designation form as provided to the Cooperative administrator. I understand that my company shall remain responsible for the Contract and the performance of all Designated Dealers under and in accordance with the Contract.

Request for Quotes ("RFQ"): Cooperative members will send RFQs to you by e-mail. Please provide e-mail addresses for the receipt of RFQs:

RFQ E-mail Address: david@cascoindustries.com

RFQ Contact: David Stewart Phone: 318-865-5107

Alternate RFQ E-mail Address: purchasing@cascoindustries.com

Alternate RFQ Contact: Aaron Miller Phone: 318-865-5107



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Invoices: Your company will be billed monthly for the service fee due under a contract awarded under this Proposal Invitation. **All invoices are available on the BuyBoard website and e-mail notifications will be sent when they are ready to be retrieved.** Please provide the following address, contact and e-mail information for receipt of service fee invoices and related communications:

Please choose only one (1) of the following options for receipt of invoices and provide the requested information:

☒ Service fee invoices and related communications should be provided directly to my company at:

Invoice Mailing address: 607 W. 62nd Street Department: A/P

City: Shreveport State: LA Zip Code: 71106

Contact Name: Melissa Schaumburg Phone: 318-865-5107

Invoice Fax: 318-865-8157 Invoice E-mail Address: melissa@cascoindustries.com

Alternative Invoice E-mail Address: purchasing@cascoindustries.com

☐ In lieu of my company, I request and authorize all service fee invoices to be provided directly to the following billing agent**:

Billing agent Mailing address: _____ Department: _____

City: _____ State: _____ Zip Code: _____

Billing Agent Contact Name: _____ Phone: _____

Billing Agent Fax: _____ Billing Agent E-mail Address: _____

Alternative Billing Agent E-mail Address: _____

**** If Vendor authorizes a billing agent to receive and process service fee invoices, in accordance with the General Terms and Conditions of the Contract, Vendor specifically acknowledges and agrees that nothing in that designation shall relieve Vendor of its responsibilities and obligations under the Contract including, but not limited to, payment of all service fees under any Contract awarded Vendor.**



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FELONY CONVICTION DISCLOSURE AND DEBARMENT CERTIFICATION

FELONY CONVICTION DISCLOSURE

Subsection (a) of Section 44.034 of the Texas Education Code (Notification of Criminal History of Contractor) states: "A person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony."

Section 44.034 further states in Subsection (b): "A school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract."

Please check (✓) one of the following:

- ☐ My company is a publicly-held corporation. (Advance notice requirement does not apply to publicly-held corporation.)
☒ My company is not owned or operated by anyone who has been convicted of a felony.
☐ My company is owned/operated by the following individual(s) who has/have been convicted of a felony:

Name of Felon(s): _____

Details of Conviction(s): _____

By signature below, I certify that the above information is true, complete and accurate and that I am authorized by my company to make this certification.

Casco Industries, Inc.

Company Name

David Stewart

Signature of Authorized Company Official

David Stewart

Printed Name

DEBARMENT CERTIFICATION

Neither my company nor an owner or principal of my company has been debarred, suspended or otherwise made ineligible for participation in Federal Assistance programs under Executive Order 12549, "Debarment and Suspension," as described in the Federal Register and Rules and Regulations. Neither my company nor an owner or principal of my company is currently listed on the government-wide exclusions in SAM, debarred, suspended, or otherwise excluded by agencies or declared ineligible under any statutory or regulatory authority. My company agrees to immediately notify the Cooperative and all Cooperative members with pending purchases or seeking to purchase from my company if my company or an owner or principal is later listed on the government-wide exclusions in SAM, or is debarred, suspended, or otherwise excluded by agencies or declared ineligible under any statutory or regulatory authority.

By signature below, I certify that the above is true, complete and accurate and that I am authorized by my company to make this certification.

Casco Industries, Inc.

Company Name

David Stewart

Signature of Authorized Company Official

David Stewart

Printed Name



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RESIDENT / NONRESIDENT CERTIFICATION

Chapter 2252, Subchapter A, of the Texas Government Code establishes certain requirements applicable to proposers who are not Texas residents. Under the statute, a “resident” proposer is a person whose principal place of business is in Texas, including a contractor whose ultimate parent company or majority owner has its principal place of business in Texas. A “nonresident” proposer is a person who is not a Texas resident. Please indicate the status of your company as a “resident” proposer or a “nonresident” proposer under these definitions.

Please check (✓) one of the following:

☐ I certify that my company is a **Resident Proposer**.

☒ I certify that my company is a **Nonresident Proposer**.

If your company is a Nonresident Proposer, you must provide the following information for your resident state (the state in which your company's principal place of business is located):

Casco Industries, Inc.

Company Name

Shreveport

City

607 W. 62nd Street

Address

LA

State

71106

Zip Code

A. Does your resident state require a proposer whose principal place of business is in Texas to under-price proposers whose resident state is the same as yours by a prescribed amount or percentage to receive a comparable contract?

☐ Yes ☒ No

B. What is the prescribed amount or percentage? \$ _____ or _____ %

VENDOR EMPLOYMENT CERTIFICATION

Section 44.031(b) of the Texas Education Code establishes certain criteria that a school district must consider when determining to whom to award a contract. Among the criteria for certain contracts is whether the vendor or the vendor's ultimate parent or majority owner (i) has its principal place of business in Texas; or (ii) employs at least 500 people in Texas.

If neither your company nor the ultimate parent company or majority owner has its principal place of business in Texas, does your company, ultimate parent company, or majority owner employ at least 500 people in Texas?

Please check (✓) one of the following:

☐ Yes ☒ No

By signature below, I certify that the information in Sections 1 (*Resident/Nonresident Certification*) and 2 (*Vendor Employment Certification*) above is true, complete and accurate and that I am authorized by my company to make this certification.

Casco Industries, Inc.

Company Name

David Stewart

Signature of Authorized Company Official

David Stewart

Printed Name



NO ISRAEL BOYCOTT CERTIFICATION

Effective September 1, 2017, as amended effective May 7, 2019 (H.B. 793), a Texas governmental entity may not enter into a contract with a value of \$100,000 or more that is to be paid wholly or partly from public funds with a company (excluding a sole proprietorship) that has 10 or more full-time employees for goods or services unless the contract contains a written verification from the company that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract. (TEX. GOV'T CODE Ch. 2270). Accordingly, this certification form is included to the extent required by law.

"Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes. TEX. GOV'T CODE §808.001(1).

By signature below, I certify and verify that Vendor does not boycott Israel and will not boycott Israel during the term of any contract awarded under this Proposal Invitation, that this certification is true, complete and accurate, and that I am authorized by my company to make this certification.

Casco Industries, Inc.

Company Name

David Stewart

Signature of Authorized Company Official

David Stewart

Printed Name

Note: If Vendor does not wish to make this certification, return the blank form in lieu of a completed certification.

NO EXCLUDED NATION OR FOREIGN TERRORIST ORGANIZATION CERTIFICATION

Effective September 1, 2017, Chapter 2252 of the Texas Government Code provides that a Texas governmental entity may not enter into a contract with a company engaged in active business operations with Sudan, Iran, or a foreign terrorist organization – specifically, any company identified on a list prepared and maintained by the Texas Comptroller under Texas Government Code §§806.051, 807.051, or 2252.153. (A company that the U.S. Government affirmatively declares to be excluded from its federal sanctions regime relating to Sudan, Iran, or any federal sanctions regime relating to a foreign terrorist organization is not subject to the contract prohibition.)

By signature below, I certify and verify that Vendor is not on the Texas Comptroller's list identified above; that this certification is true, complete and accurate; and that I am authorized by my company to make this certification.

Casco Industries, Inc.

Company Name

David Stewart

Signature of Authorized Company Official

David Stewart

Printed Name



HISTORICALLY UNDERUTILIZED BUSINESS CERTIFICATION

A proposer that has been certified as a Historically Underutilized Business (also known as a Minority/Women Business Enterprise or "MWBE" and all referred to in this form as a "HUB") is encouraged to indicate its HUB certification status when responding to this Proposal Invitation. The electronic catalogs will indicate HUB certifications for vendors that properly indicate and document their HUB certification on this form.

Please check (✓) all that apply:

☐ I certify that my company has been certified as a HUB in the following categories:

☐ **Minority Owned Business**

☐ **Women Owned Business**

☐ **Service-Disabled Veteran Owned Business (veteran defined by 38 U.S.C. §101(2), who has a service-connected disability as defined by 38 U.S.C. § 101(16), and who has a disability rating of 20 % or more as determined by the U. S. Department of Veterans Affairs or Department of Defense)**

Certification Number:

Name of Certifying Agency:



My company has **NOT** been certified as a HUB.

By signature below, I certify that the above is true, complete and accurate and that I am authorized by my company to make this certification.

Casco Industries, Inc.

Company Name

David Stewart

Printed Name

David Stewart

Signature of Authorized Company Official



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CONSTRUCTION-RELATED GOODS AND SERVICES AFFIRMATION

A contract awarded under this Proposal Invitation covers only the specific goods and services awarded by the BuyBoard. As explained in the BuyBoard Procurement and Construction Related Goods and Services Advisory for Texas Members ("Advisory"), **Texas law prohibits the procurement of architecture or engineering services through a purchasing cooperative. This BuyBoard contract does not include such services. Architecture or engineering services must be procured by a Cooperative member separately, in accordance with the Professional Services Procurement Act (Chapter 2254 of the Texas Government Code) and other applicable law and local policy.**

The Advisory, available at buyboard.com/Vendor/Resources.aspx, provides an overview of certain legal requirements that are potentially relevant to a Cooperative member's procurement of construction or construction-related goods and services, including those for projects that may involve or require architecture, engineering or independent testing services. A copy of the Advisory can also be provided upon request.

By signature below, the undersigned affirms that Proposer has obtained a copy of the Advisory, has read and understands the Advisory, and is authorized by Proposer to make this affirmation. If Proposer sells construction-related goods or services to a Cooperative member under a BuyBoard contract awarded under this Proposal Invitation, Proposer will comply with the Advisory and applicable legal requirements, make a good faith effort to make its Cooperative member customers or potential Cooperative member customers aware of such requirements, and provide a Cooperative member with a copy of the Advisory before executing a Member Construction Contract with the member or accepting the member's purchase order for construction-related goods or services, whichever comes first.

Casco Industries, Inc.

Company Name

David Stewart

Signature of Authorized Company Official

David Stewart

Printed Name

07/30/2019

Date



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DEVIATION AND COMPLIANCE

If your company intends to deviate from the General Terms and Conditions, Proposal Specifications or other requirements associated with this Proposal Invitation, you **MUST** list all such deviations on this form, and provide complete and detailed information regarding the deviations on this form or an attachment to this form. The Cooperative will consider any deviations in its contract award decision, and reserves the right to accept or reject a proposal based upon any submitted deviation.

In the absence of any deviation identified and described in accordance with the above, your company must fully comply with the General Terms and Conditions, Proposal Specifications and all other requirements associated with this Proposal Invitation if awarded a contract under this Proposal Invitation. A deviation will not be effective unless accepted by the Cooperative. The Cooperative may, in its sole discretion, seek clarification from and/or communicate with Proposer(s) regarding any submitted deviation, consistent with general procurement principles of fair competition. The Cooperative reserves the right to accept or reject a proposal based upon any submitted deviation.

Please check (✓) one of the following:

- ☒ **No**; Deviations
☐ **Yes**; Deviations

List and fully explain any deviations you are submitting:

PLEASE PROVIDE THE FOLLOWING INFORMATION:

1. Shipping Via: ☒ Common Carrier ☐ Company Truck ☐ Prepaid and Add to Invoice ☐ Other:

2. Payment Terms: ☒ Net 30 days ☐ 1% in 10/Net 30 days ☐ Other:

3. Number of Days for Delivery: 15-90 ARO

4. Vendor Reference/Quote Number: 603-20

5. State your return policy: Obtain a RGA from Casco Industries and possible restock fee will be applicable

6. Are electronic payments acceptable? ☐ Yes ☒ No

7. Are credit card payments acceptable? ☒ Yes ☐ No

Casco Industries, Inc.

Company Name

David Stewart

Signature of Authorized Company Official

David Stewart

Printed Name



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LOCATION / AUTHORIZED SELLER LISTINGS

If you have more than one location/authorized seller that will service a contract awarded under this Proposal Invitation, please list each location/authorized seller below. If additional sheets are required, please duplicate this form as necessary. NOTE: Awarded Vendors shall remain responsible for all aspects of the Contract, including processing of Purchase Orders, and shall be responsible for the performance of all locations and authorized sellers under and in accordance with the Contract. If you are a product manufacturer and wish to designate Designated Dealers as defined in the General Terms and Conditions to receive Cooperative member Purchase Orders on your behalf, you must complete the Manufacturer Designated Dealer form.

Casco Industries, Inc.

Company Name

1517 W. Carrier Pkwy Suite 118

Address

Grand Prairie

City

TX

State

75050

Zip

972-522-0800

Phone Number

318-865-8157

Fax Number

Jessie Gentry

Contact Person

Casco Industries, Inc.

Company Name

705 S. 8TH

Address

La Porte

City

TX

State

77571

Zip

281-443-0999

Phone Number

281-443-0858

Fax Number

Teri Rutter

Contact Person



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MANUFACTURER DEALER DESIGNATION

If Vendor is a manufacturer that sells products through a dealer network and wishes to designate a dealer or multiple dealers ("Designated Dealers") to receive Cooperative member Purchase Orders on Vendor's behalf, you must complete this form for each dealer you wish to designate.

Regardless of any Designated Dealers submitted by Vendor, Vendor specifically agrees and acknowledges that any such designations are for Vendor's convenience only and shall not, if Vendor is awarded a Contract, relieve Vendor of any obligations under the Contract, including payment of Cooperative service fees on all Purchase Orders submitted to Vendor or any Designated Dealer. In accordance with the General Terms and Conditions, an awarded Vendor shall remain responsible and liable for all of its obligations under the Contract and the performance of both Vendor and any of Vendor's Designated Dealers under and in accordance with the Contract and remain subject to all remedies for default thereunder, including, but not limited to suspension and termination of Vendor's Contract for nonpayment of service fees.

If awarded, Vendor authorizes the Cooperative, in its sole discretion, to list any Vendor Designated Dealers in the BuyBoard system and to receive Purchase Orders directly from Cooperative members on behalf of Vendor. To the extent a Vendor with Designated Dealers receives a Purchase Order directly, it shall be the responsibility of Vendor to appropriately process such Purchase Order in accordance with the Contract, including but not limited to timely forwarding such Purchase Order to a Designated Dealer for processing.

The Cooperative reserves the right, in its sole discretion, to refuse addition of, or request removal of, any Designated Dealer, and Vendor agrees to immediately require such Designated Dealer to cease accepting Purchase Orders or otherwise acting on Vendor's behalf under the Contract. Further, the Cooperative's administrator shall be authorized to remove or suspend any or all Designated Dealers from the BuyBoard at any time in its sole discretion.

If you wish to designate a dealer to service a contract awarded under this Proposal Invitation, please list the Designated Dealer below and have this form signed by an official of your company authorized to make such designation. If you wish to designate multiple dealers, please duplicate this form as necessary.

Designated Dealer Name

Designated Dealer Address

City

State

Zip

Phone Number

Fax Number

Email address

Designated Dealer Tax ID Number* (***attach W-9**)

Designated Dealer Contact Person

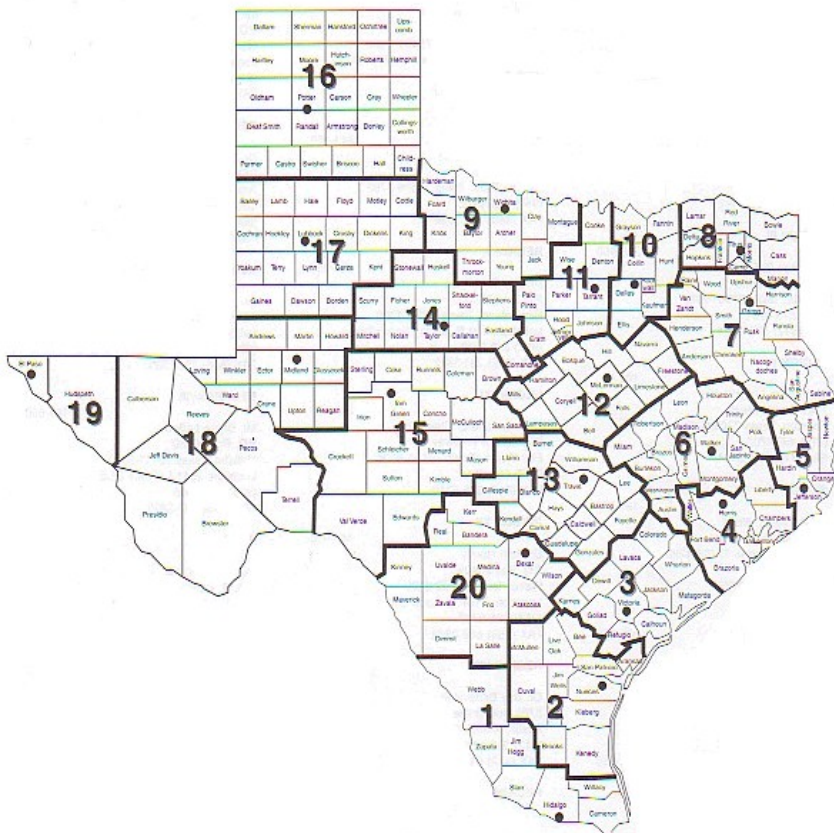
Your Company Name

Signature of Authorized Company Official

TEXAS REGIONAL SERVICE DESIGNATION

The Cooperative (referred to as "Texas Cooperative" in this form and in the State Service Designation form) offers vendors the opportunity to service its members throughout the entire State of Texas. If you do not plan to service all Texas Cooperative members statewide, you **must** indicate the specific regions you will service on this form. ***If you propose to serve different regions for different products or services included in your proposal, you must complete and submit a separate Texas Regional Service Designation form for each group of products and clearly indicate the products or services to which the designation applies in the space provided at the end of this form. By designating a region or regions, you are certifying that you are authorized and willing to provide the proposed products and services in those regions. Designating regions in which you are either unable or unwilling to provide the specified products and services shall be grounds for either rejection of your proposal or, if awarded, termination of your Contract.*** Additionally, if you do not plan to service Texas Cooperative members (i.e., if you will service only states other than Texas), you must so indicate on this form.

Regional Education Service Centers



- ☒ I will service Texas Cooperative members statewide.
- ☐ I will not service Texas Cooperative members statewide. I will only service members in the regions checked below:

Region	Headquarters
☐ 1	Edinburg
☐ 2	Corpus Christi
☐ 3	Victoria
☐ 4	Houston
☐ 5	Beaumont
☐ 6	Huntsville
☐ 7	Kilgore
☐ 8	Mount Pleasant
☐ 9	Wichita Falls
☐ 10	Richardson
☐ 11	Fort Worth
☐ 12	Waco
☐ 13	Austin
☐ 14	Abilene
☐ 15	San Angelo
☐ 16	Amarillo
☐ 17	Lubbock
☐ 18	Midland
☐ 19	El Paso
☐ 20	San Antonio

Casco Industries, Inc.

Company Name

David Stewart

Signature of Authorized Company Official

David Stewart

Printed Name

- ☐ I will not service members of the Texas Cooperative.



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If this Texas Regional Service Designation form applies to only one or some of the products and services proposed by Vendor, list the products and services to which this form applies here:



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STATE SERVICE DESIGNATION

The Cooperative offers vendors the opportunity to service other governmental entities in the United States, including intergovernmental purchasing cooperatives such as the National Purchasing Cooperative BuyBoard. You must complete this form if you plan to service the entire United States, or will service only the specific states indicated. *(Note: If you plan to service Texas Cooperative members, be sure that you complete the Texas Regional Service Designation form.)*

If you serve different states for different products or services included in your proposal, you must complete and submit a separate State Service Designation form for each group of products and clearly indicate the products or services to which the designation applies in the space provided at the end of this form. By designating a state or states, you are certifying that you are authorized and willing to provide the proposed products and services in those states. Designating states in which you are either unable or unwilling to provide the specified products and services shall be grounds for either rejection of your proposal or, if awarded, termination of your Contract.

Please check (✓) all that apply:

☐ I will service all states in the United States.

☒ I will not service all states in the United States. I will service only the states checked below:

- | | |
|--|--|
| ☐ Alabama | ☐ Nebraska |
| ☐ Alaska | ☐ Nevada |
| ☐ Arizona | ☐ New Hampshire |
| ☒ Arkansas | ☐ New Jersey |
| ☐ California (Public Contract Code 20118 & 20652) | ☒ New Mexico |
| ☒ Colorado | ☐ New York |
| ☐ Connecticut | ☐ North Carolina |
| ☐ Delaware | ☐ North Dakota |
| ☐ District of Columbia | ☐ Ohio |
| ☐ Florida | ☒ Oklahoma |
| ☐ Georgia | ☐ Oregon |
| ☐ Hawaii | ☐ Pennsylvania |
| ☐ Idaho | ☐ Rhode Island |
| ☐ Illinois | ☐ South Carolina |
| ☐ Indiana | ☐ South Dakota |
| ☐ Iowa | ☐ Tennessee |
| ☒ Kansas | ☒ Texas |
| ☐ Kentucky | ☐ Utah |
| ☒ Louisiana | ☐ Vermont |
| ☐ Maine | ☐ Virginia |
| ☐ Maryland | ☐ Washington |
| ☐ Massachusetts | ☐ West Virginia |
| ☐ Michigan | ☐ Wisconsin |
| ☐ Minnesota | ☐ Wyoming |
| ☐ Mississippi | |
| ☐ Missouri | |
| ☐ Montana | |



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This form will be used to ensure that you can service other governmental entities throughout the United States as indicated. Your signature below confirms that you understand your service commitments during the term of a contract awarded under this proposal.

Casco Industries, Inc.

Company Name

David Stewart

Signature of Authorized Company Official

David Stewart

Printed Name

If this State Service Designation form applies to only one or some of the products and services proposed by Vendor, list the products and services to which this form applies here:



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NATIONAL PURCHASING COOPERATIVE VENDOR AWARD AGREEMENT

In accordance with the Terms and Conditions associated with this Proposal Invitation, a contract awarded under this Proposal Invitation may be "piggy-backed" by another governmental entity. The National Purchasing Cooperative is an intergovernmental purchasing cooperative formed by certain school districts outside of Texas to serve its members throughout the United States. If you agree to be considered for a piggy-back award by the National Purchasing Cooperative, you agree to the following terms and agree to serve National Purchasing Cooperative members in the states you have indicated on the State Service Designation form, in your Proposal.

By signing this form, Proposer (referred to in this Agreement as "Vendor") agrees as follows:

1. Vendor acknowledges that if The Local Government Purchasing Cooperative ("Texas Cooperative") awards Vendor a contract under this Proposal Invitation ("Underlying Award"), the National Purchasing Cooperative ("National Cooperative") may - but is not required to - "piggy-back" on or re-award all or a portion of that Underlying Award ("Piggy-Back Award"). By signing this National Cooperative Vendor Award Agreement ("Agreement"), Vendor accepts and agrees to be bound by any such Piggy-Back Award as provided for herein.

2. In the event National Cooperative awards Vendor a Piggy-Back Award, the National Cooperative Administrator ("BuyBoard Administrator") will notify Vendor in writing of such Piggy-Back Award, which award shall commence on the effective date stated in the Notice and end on the expiration date of the Underlying Award, subject to annual renewals as authorized in writing by the BuyBoard Administrator. Vendor agrees that no further signature or other action is required of Vendor in order for the Piggy-Back Award and this Agreement to be binding upon Vendor. Vendor further agrees that no interlineations or changes to this Agreement by Vendor will be binding on National Cooperative, unless such changes are agreed to by its BuyBoard Administrator in writing.

3. Vendor agrees that it shall offer its goods and services to National Cooperative members at the same unit pricing and same general terms and conditions, subject to applicable state laws in the state of purchase, as required by the Underlying Award. However, nothing in this Agreement prevents Vendor from offering National Cooperative members better (i.e., lower) competitive pricing and more favorable terms and conditions than those in the Underlying Award.

4. Vendor hereby agrees and confirms that it will serve those states it has designated on the State Service Designation Form of this Proposal Invitation. Any changes to the states designated on the State Service Designation Form must be approved in writing by the BuyBoard Administrator.

5. Vendor agrees to pay National Cooperative the service fee provided for in the Underlying Award based on the amount of purchases generated from National Cooperative members through the Piggy-Back Award. Vendor shall remit payment to National Cooperative on such schedule as it specifies (which shall not be more often than monthly). Further, upon request, Vendor shall provide National Cooperative with copies of all purchase orders generated from National Cooperative members for purposes of reviewing and verifying purchase activity. Vendor further agrees that National Cooperative shall have the right, upon reasonable written notice, to review Vendor's records pertaining to purchases made by National Cooperative members in order to verify the accuracy of service fees.

6. Vendor agrees that the Underlying Award, including its General Terms and Conditions, are adopted by reference to the fullest extent such provisions can reasonably apply to the post-proposal/contract award phase. The rights and responsibilities that would ordinarily inure to the Texas Cooperative pursuant to the Underlying Award shall inure to National Cooperative; and, conversely, the rights and responsibilities that would ordinarily inure to Vendor in the Underlying Award shall inure to Vendor in this Agreement. Vendor recognizes and agrees that Vendor and National Cooperative are the only parties to this Agreement, and that nothing in this Agreement has application to other third parties, including the Texas Cooperative. In the event of conflict between this Agreement and the terms of the Underlying Award, the terms of this Agreement shall control, and then only to the extent necessary to reconcile the conflict.



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7. This Agreement shall be governed and construed in accordance with the laws of the State of Rhode Island and venue for any dispute shall lie in the federal district court of Alexandria, Virginia.

8. Vendor acknowledges and agrees that the award of a Piggy-Back Award is within the sole discretion of National Cooperative, and that this Agreement does not take effect unless and until National Cooperative awards Vendor a Piggy-Back Award and the BuyBoard Administrator notifies Vendor in writing of such Piggy-Back Award as provided for herein.

WHEREFORE, by signing below Vendor agrees to the foregoing and warrants that it has the authority to enter into this Agreement.

Casco Industries, Inc.

Name of Vendor

David Stewart

Signature of Authorized Company Official

603-20

Proposal Invitation Number

David Stewart

Printed Name of Authorized Company Official

07/30/2019

Date



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FEDERAL AND STATE / PURCHASING COOPERATIVE EXPERIENCE

The Cooperative strives to provide its members with the best services and products at the best prices available from vendors with the technical resources and ability to serve Cooperative members. Please respond to the following questions.

1. Provide the dollar value of sales to or through purchasing cooperatives at or based on an established catalog or market price during the previous 12-month period or the last fiscal year: \$2,000,000.00. (The period of the 12 month period is 01/2018 / 12/2018). In the event that a dollar value is not an appropriate measure of the sales, provide and describe your own measure of the sales of the item(s).
2. By submitting a proposal, you agree that, based on your written discounting policies, the discounts you offer the Cooperative are equal to or better than the best price you offer other purchasing cooperatives for the same items under equivalent circumstances.
3. Provide the information requested below for other purchasing cooperatives for which Proposer currently serves, or in the past has served, as an awarded vendor. Rows should be added to accommodate as many purchasing cooperatives as required.

PURCHASING GROUP	CURRENT VENDOR? (Y/N)	FORMER VENDOR (Y/N)? – IF YES, LIST YEARS AS VENDOR	AWARDED COMMODITY CATEGORY(IES)
1. Federal General Services Administration	N		
2. T-PASS (State of Texas)	N		
3. U.S. Communities Purchasing Alliance	N		
4. National IPA/TCPN	N		
5. Houston-Galveston Area Council (HGAC)	Y		EE08-17 Emergency
6. National Joint Powers Alliance (NJPA)	N		
7. E&I Cooperative	N		
8. The Interlocal Purchasing System (TIPS)	N		
9. Other	N		

☐ MY COMPANY DOES NOT CURRENTLY HAVE ANY OF THE ABOVE OR SIMILAR TYPE CONTRACTS.

CURRENT BUYBOARD VENDORS

If you are a current BuyBoard vendor in the same contract category as proposed in this Proposal Invitation, indicate the discount for your current BuyBoard contract and the proposed discount in this Proposal. Explain any difference between your current and proposed discounts.

Current Discount (%): 10%-48% depends on item # **Proposed Discount (%)**: 10%-48% depends on item #

Explanation: Casco Industries, Inc. has multiple contract categories/items with different discounts offered.



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By signature below, I certify that the above is true, complete and accurate and that I am authorized by my company to make this certification.

Casco Industries, Inc.

Company Name

David Stewart

Signature of Authorized Company Official

David Stewart

Printed Name



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GOVERNMENTAL REFERENCES

For your Proposal to be considered, you must supply a minimum of five (5) individual governmental entity references. The Cooperative may contact any and all references provided as part of the Proposal evaluation. Provide the information requested below, including the existing price/discounts you offer each customer. The Cooperative may determine whether prices/discounts are fair and reasonable by comparing prices/discounts stated in your Proposal with the prices/discounts you offer other governmental customers. Attach additional pages if necessary.

	Entity Name	Contact	Phone#	Email Address	Discount	Quantity/ Volume
1.	Odessa City of	Melissa Valdez	432-335-3251	mvaldez@odessa-tx.gov	25%	\$673,290.00
2.	McAllen City of	Rodolfo Ramirez	956-681-2500	rramriez@mcallen.net	25%	\$469,394.96
3.	McKinney City of	Larry Etcheverry	972-547-2852	letcheverry@mckinneytexas.org	25%	\$477,918.00
4.	Midland City of	Charles Blumenauer	432-685-7350	cblumenauer@midlandtexas.gov	25%	\$123,708.72
5.	Georgetown City of	Bill Sherek	512-930-3600	bill.sherek@georgetown.org	25%	\$555,768.68

Do you ever modify your written policies or standard governmental sales practices as identified in the above chart to give better discounts (lower prices) than indicated? **YES** ☐ **NO** ☒ If YES, please explain:

By signature below, I certify that the above is true and correct and that I am authorized by my company to make this certification.

Casco Industries, Inc.

Company Name

David Stewart

Signature of Authorized Company Official

David Stewart

Printed Name



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MARKETING STRATEGY

For your Proposal to be considered, you must submit the Marketing Strategy you will use if the Cooperative accepts all or part of your Proposal. *(Example: Explain how your company will initially inform Cooperative members of your BuyBoard contract, and how you will continue to support the BuyBoard for the duration of the contract period.)*

Attach additional pages if necessary.

Casco Industries, Inc. will advertise on our website and all our social media outlets such as Facebook, IG and Twitter. Casco has 42 outside salesmen that call on customers daily and will also discuss BuyBaord with their customers. Casco will promote BuyBoard at our local shows we display at.

Casco Industries, Inc.

Company Name

David Stewart

Signature of Authorized Company Official

David Stewart

Printed Name



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CONFIDENTIAL/PROPRIETARY INFORMATION

A. Public Disclosure Laws

All Proposals, forms, documentation, or other materials submitted by Vendor to the Cooperative in response to this Proposal Invitation, including catalogs and pricelists, may be subject to the disclosure requirements of the Texas Public Information Act (Texas Government Code chapter 552.001, *et. seq.*) or similar disclosure law. Proposer must clearly identify on this form any information in its Proposal (including forms, documentation, or other materials submitted with the Proposal) that Proposer considers proprietary or confidential. If Proposer fails to properly identify the information, the Cooperative shall have no obligation to notify Vendor or seek protection of such information from public disclosure should a member of the public or other third party request access to the information under the Texas Public Information Act or similar disclosure law. Proposer will be notified of any third party request for information in a Proposal that Proposer has identified in this form as proprietary or confidential.

Does your Proposal (including forms, documentation, or other materials submitted with the Proposal) contain information which Vendor considers proprietary or confidential?

Please check (✓) one of the following:

☒

NO, I certify that none of the information included with this Proposal is considered confidential or proprietary.

☐

YES, I certify that this Proposal contains information considered confidential or proprietary and all such information is specifically identified on this form.

If you responded "YES", you must identify below the specific information you consider confidential or proprietary. List each page number, form number, or other information sufficient to make the information readily identifiable. The Cooperative and its Administrator will not be responsible for a Proposer's failure to clearly identify information considered confidential or proprietary. Further, by submitting a Proposal, Proposer acknowledges that the Cooperative and its Administrator will disclose information when required by law, even if such information has been identified herein as information the vendor considers confidential or proprietary.

Confidential / Proprietary Information:

(Attach additional sheets if needed.)



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B. Copyright Information

Does your Proposal (including forms, documentation, or other materials submitted with the Proposal) contain copyright information?

Please check (✓) one of the following:



NO, Proposal (including forms, documentation, or other materials submitted with the Proposal) does not contain copyright information.



YES, Proposal (including forms, documentation, or other materials submitted with the Proposal) does contain copyright information.

If you responded "YES", identify below the specific documents or pages containing copyright information.

Copyright Information: _____

(Attach additional sheets if needed.)

C. Consent to Release Confidential/Proprietary/Copyright Information to BuyBoard Members

BuyBoard members (Cooperative and nonprofit members) seeking to make purchases through the BuyBoard may wish to view information included in the Proposals of awarded Vendors. If you identified information on this form as confidential, proprietary, or subject to copyright, and you are awarded a BuyBoard contract, your acceptance of the BuyBoard contract award constitutes your consent to the disclosure of such information to BuyBoard members, including posting of such information on the secure BuyBoard website for members. Note: Neither the Cooperative nor its Administrator will be responsible for the use or distribution of information by BuyBoard members or any other party.

D. Consent to Release Proposal Tabulation

Notwithstanding anything in this Confidential/Proprietary Information form to the contrary, by submitting a Proposal, Vendor consents and agrees that, upon Contract award, the Cooperative may publically release, including posting on the public BuyBoard website, a copy of the proposal tabulation for the Contract including Vendor name; proposed catalog/pricelist name(s); proposed percentage discount(s), hourly labor rate(s), or other specified pricing; and Vendor award or non-award information.

By signature below, I certify that the information in this form is true, complete, and accurate and that I am authorized by my company to make this certification and all consents and agreements contained herein.

Casco Industries, Inc.

Company Name

David Stewart

Signature of Authorized Company Official

David Stewart

Printed Name

07/30/2019

Date



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VENDOR BUSINESS NAME

By submitting a Proposal, Proposer is seeking to enter into a legal contract with the Cooperative. As such, a Proposer must be an individual or legal business entity capable of entering into a binding contract. Proposers, must completely and accurately provide the information requested below or your Proposal may be deemed non-responsive.

Name of Proposing Company: Casco Industries, Inc.

*(List the **legal** name of the company seeking to contract with the Cooperative. Do **NOT** list an assumed name, dba, aka, etc. here. Such information may be provided below. If you are submitting a joint proposal with another entity to provide the same proposed goods or services, each submitting entity should complete a separate vendor information form. Separately operating legal business entities, even if affiliated entities, which propose to provide goods or services separately must submit their own Proposals.)*

Please check (✓) one of the following:

Type of Business:

Individual/Sole Proprietor
Corporation
Limited Liability Company
Partnership
Other



If other, identify _____

State of Incorporation (if applicable): LA

Federal Employer Identification Number: 72-0698936
*(Vendor must include a completed **IRS W-9** form with their proposal)*

List the Name(s) by which Vendor, if awarded, wishes to be identified on the BuyBoard: *(Note: If different than the Name of Proposing Company listed above, only valid trade names (dba, aka, etc.) of the Proposing Company may be used and a copy of your Assumed Name Certificate(s), if applicable, must be attached.)*

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Casco Industries, Inc.	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ► _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
5 Address (number, street, and apt. or suite no.) See instructions. P O Box 8007	Requester's name and address (optional)
6 City, state, and ZIP code Shreveport, LA 71148-8007	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
	-		-						
or									
Employer identification number									
7	2	-	0	6	9	8	9	3	6

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ►	Date ► 7-25-19
------------------	----------------------------	-----------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



EDGAR VENDOR CERTIFICATION

(2 CFR Part 200 and Appendix II)

When a Cooperative member seeks to procure goods and services using funds under a federal grant or contract, specific federal laws, regulations, and requirements may apply in addition to those under state law. This includes, but is not limited to, the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 CFR 200 (sometimes referred to as the "Uniform Guidance" or new "EDGAR"). All Vendors submitting proposals must complete this EDGAR Certification Form regarding Vendor's willingness and ability to comply with certain requirements which *may* be applicable to specific Cooperative member purchases using federal grant funds. This completed form will be made available to Cooperative members for their use while considering their purchasing options when using federal grant funds. Cooperative members may also require Vendors to enter into ancillary agreements, in addition to the BuyBoard contract's general terms and conditions, to address the member's specific contractual needs, including contract requirements for a procurement using federal grants or contracts.

For each of the items below, Vendor should certify Vendor's agreement and ability to comply, where applicable, by having Vendor's authorized representative complete and initial the applicable boxes and sign the acknowledgment at the end of this form. If you fail to complete any item in this form, the Cooperative will consider and may list the Vendor's response on the BuyBoard as "NO," the Vendor is unable or unwilling to comply. A "NO" response to any of the items may, if applicable, impact the ability of a Cooperative member to purchase from the Vendor using federal funds.

1. Vendor Violation or Breach of Contract Terms:

Contracts for more than the Simplified Acquisition Threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 USC 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Provisions regarding Vendor default are included in the BuyBoard General Terms and Conditions, including Section E.18, Remedies for Default and Termination of Contract. Any Contract award will be subject to such BuyBoard General Terms and Conditions, as well as any additional terms and conditions in any Purchase Order, Cooperative member ancillary contract, or Member Construction Contract agreed upon by Vendor and the Cooperative member which must be consistent with and protect the Cooperative member at least to the same extent as the BuyBoard Terms and Conditions.

The remedies under the Contract are in addition to any other remedies that may be available under law or in equity. By submitting a Proposal, you agree to these Vendor violation and breach of contract terms.

2. Termination for Cause or Convenience:

For any Cooperative member purchase or contract in excess of \$10,000 made using federal funds, you agree that the following term and condition shall apply:

The Cooperative member may terminate or cancel any purchase order under this Contract at any time, with or without cause, by providing seven (7) business days advance written notice to the Vendor. If this Agreement is terminated in accordance with this Paragraph, the Cooperative member shall only be required to pay Vendor for goods or services delivered to the Cooperative member prior to the termination and not otherwise returned in accordance with Vendor's return policy. If the Cooperative member has paid Vendor for goods or services not yet provided as of the date of termination, Vendor shall immediately refund such payment(s).

If an alternate provision for termination of a Cooperative member purchase for cause and convenience, including the manner by which it will be effected and the basis for settlement, is included in the Cooperative member's purchase order, ancillary agreement, or Member Construction Contract agreed to by the Vendor, the Cooperative member's provision shall control.



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3. Equal Employment Opportunity:

Except as otherwise provided under 41 CFR Part 60, all Cooperative member purchases or contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 shall be deemed to include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR Part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

The equal opportunity clause provided under 41 CFR 60-1.4(b) is hereby incorporated by reference. Vendor agrees that such provision applies to any Cooperative member purchase or contract that meets the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 and Vendor agrees that it shall comply with such provision.

4. Davis-Bacon Act:

When required by Federal program legislation, Vendor agrees that, for all Cooperative member prime construction contracts/purchases in excess of \$2,000, Vendor shall comply with the Davis-Bacon Act (40 USC 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, Vendor is required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determinate made by the Secretary of Labor. In addition, Vendor shall pay wages not less than once a week.

Current prevailing wage determinations issued by the Department of Labor are available at wdol.gov. Vendor agrees that, for any purchase to which this requirement applies, the award of the purchase to the Vendor is conditioned upon Vendor's acceptance of the wage determination.

Vendor further agrees that it shall also comply with the Copeland "Anti-Kickback" Act (40 USC 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled.

5. Contract Work Hours and Safety Standards Act:

Where applicable, for all Cooperative member contracts or purchases in excess of \$100,000 that involve the employment of mechanics or laborers, Vendor agrees to comply with 40 USC 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 USC 3702 of the Act, Vendor is required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 USC 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

6. Right to Inventions Made Under a Contract or Agreement:

If the Cooperative member's Federal award meets the definition of "funding agreement" under 37 CFR 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance or experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

Vendor agrees to comply with the above requirements when applicable.



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7. Clean Air Act and Federal Water Pollution Control Act:

Clean Air Act (42 USC 7401-7671q.) and the Federal Water Pollution Control Act (33 USC 1251-1387), as amended – Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 USC 7401-7671q.) and the Federal Water Pollution Control Act, as amended (33 USC 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

When required, Vendor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act and the Federal Water Pollution Control Act.

8. Debarment and Suspension:

Debarment and Suspension (Executive Orders 12549 and 12689) – A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1966 Comp. p. 189) and 12689 (3 CFR Part 1989 Comp. p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Vendor certifies that Vendor is not currently listed on the government-wide exclusions in SAM, is not debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549. Vendor further agrees to immediately notify the Cooperative and all Cooperative members with pending purchases or seeking to purchase from Vendor if Vendor is later listed on the government-wide exclusions in SAM, or is debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549.

9. Byrd Anti-Lobbying Amendment:

Byrd Anti-Lobbying Amendment (31 USC 1352) -- Vendors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 USC 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award. As applicable, Vendor agrees to file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 USC 1352).

10. Procurement of Recovered Materials:

For Cooperative member purchases utilizing Federal funds, Vendor agrees to comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act where applicable and provide such information and certifications as a Cooperative member may require to confirm estimates and otherwise comply. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery, and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

11. Profit as a Separate Element of Price:

For purchases using federal funds in excess of the Simplified Acquisition Threshold, a Cooperative member may be required to negotiate profit as a separate element of the price. See, 2 CFR 200.323(b). When required by a Cooperative member, Vendor agrees to provide information and negotiate with the Cooperative member regarding profit as a separate element of the price for a particular purchase. However, Vendor agrees that the total price, including profit, charged by Vendor to the Cooperative member shall not exceed the awarded pricing, including any applicable discount, under Vendor's Cooperative Contract.



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12. General Compliance and Cooperation with Cooperative Members:

In addition to the foregoing specific requirements, Vendor agrees, in accepting any Purchase Order from a Cooperative member, it shall make a good faith effort to work with Cooperative members to provide such information and to satisfy such requirements as may apply to a particular Cooperative member purchase or purchases including, but not limited to, applicable recordkeeping and record retention requirements.

Vendor Certification Item No.	Vendor Certification: YES, I agree or NO, I do NOT agree	Initial
1. Vendor Violation or Breach of Contract Terms	NO	DS
2. Termination for Cause or Convenience	YES	DS
3. Equal Employment Opportunity	YES	DS
4. Davis-Bacon Act	NO	DS
5. Contract Work Hours and Safety Standards Act	NO	DS
6. Right to Inventions Made Under a Contract or Agreement	NO	DS
7. Clean Air Act and Federal Water Pollution Control Act	YES	DS
8. Debarment and Suspension	NO	DS
9. Byrd Anti-Lobbying Amendment	YES	DS
10. Procurement of Recovered Materials	NO	DS
11. Profit as a Separate Element of Price	YES	DS
12. General Compliance and Cooperation with Cooperative Members	YES	DS

By signature below, I certify that the information in this form is true, complete, and accurate and that I am authorized by my company to make this certification and all consents and agreements contained herein.

Casco Industries, Inc.

Company Name

David Stewart

Signature of Authorized Company Official

David Stewart

Printed Name



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PROPOSAL INVITATION QUESTIONNAIRE

The Cooperative will use your responses to the questions below in evaluating your Proposal and technical and financial resources to provide the goods and perform the services ("Work") under the BuyBoard contract contemplated by this Proposal Invitation ("Contract"). Proposers must fully answer each question, numbering your responses to correspond to the questions/numbers below. Proposers must complete below or attach your responses to this questionnaire, sign where indicated below, and submit the signed questionnaire and your responses to all questions in one document with your Proposal. **You must submit the signed questionnaire and responses with your Proposal or the Proposal will not be considered.**

1. List the number of years Proposer has been in business and former business names (if applicable). Note whether your company is currently for sale or involved in any transaction that would significantly alter its business or result in acquisition by another entity.

Casco Industries, Inc. has been in business for 69 years.

2. Describe the resources Proposer has to manage staff and successfully perform the Work contemplated under this Contract. State the number and summarize the experience of company personnel who may be utilized for the Work, including those who will be available to Cooperative members for assistance with project development, technical issues, and product selection for Work associated with this Contract.

Casco Industries, Inc. has (1) Purchasing manager with (1) agent to assist.

Casco Industries, Inc. has (3) sales managers and (1) office manager that over sees a staff of (7) assistants that assist in contracts and major issues.

3. Describe Proposer's financial capability to perform the Contract. State or describe the firm's financial strength and rating, bonding capacity, and insurance coverage limits. State whether the firm, or any of the firm's past or present owners, principal shareholders or stockholders, or officers, have been a debtor party to a bankruptcy, receivership, or insolvency proceeding in the last 7 years, and identify any such debtor party by name and relationship to or position with your firm.

Please see attached letter from Regions Bank regarding our financial strength.

Per our insurance agent "The Cashion Company" our bonding capacity is \$5,000,000.00 for single job / \$10,000,000.00 aggregate. Also attached is a certificate of insurance showing our coverage limits. There have been no bankruptcy, receivership or insolvency proceeding in the last seven years.



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4. Does your company have any outstanding financial judgments and/or is it currently in default on any loan or financing agreement? If so, provide detailed information on the nature of such items and prospects for resolution.

No

5. List all contracts, if any, in the last 10 years on which Proposer has defaulted, failed to complete or deliver the work, or that have been terminated for any reason. For each such contract, provide the project name, scope, value and date and the name of the procuring entity. Fully explain the circumstances of the default, failure to complete or deliver the work, or termination.

N/A

6. List all litigation or other legal proceedings (including arbitration proceedings), if any, in the last 10 years brought against your firm, or any of the firm's past or present owners, principal shareholders or stockholders, officers, agents or employees, that relates to or arises from a contract similar to this Contract or the work contemplated under this Contract. Provide the style of the lawsuit or proceeding (name of parties and court or tribunal in which filed), nature of the claim, and resolution or current status.

N/A

By signature below, I certify that the information contained in and/or attached to this Proposal Invitation Questionnaire in response to the above questions is true and correct and that I am authorized by my company to make this certification.

Casco Industries, Inc.

Company Name

David Stewart

Signature of Authorized Company Official



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REQUIRED FORMS CHECKLIST

(Please check (✓) the following)

- ☒ Completed: **Proposer's Agreement and Signature**
- ☒ Completed: **Vendor Contact Information**
- ☒ Completed: **Felony Conviction Disclosure and Debarment Certification**
- ☒ Completed: **Resident / Nonresident Certification**
- ☒ Completed: **No Israel Boycott Certification**
- ☒ Completed: **No Excluded Nation or Foreign Terrorist Organization Certification**
- ☒ Completed: **Historically Underutilized Business (HUB) Certification**
- ☒ Completed: **Construction Related Goods and Services Affirmation**
- ☒ Completed: **Deviation / Compliance**
- ☒ Completed: **Location / Authorized Seller Listings**
- ☒ Completed: **Manufacturer Dealer Designation**
- ☒ Completed: **Texas Regional Service Designation**
- ☒ Completed: **State Service Designation**
- ☒ Completed: **National Purchasing Cooperative Vendor Award Agreement**
- ☒ Completed: **Federal and State / Purchasing Cooperative Experience**
- ☒ Completed: **Governmental References**
- ☒ Completed: **Marketing Strategy**
- ☒ Completed: **Confidential / Proprietary Information**
- ☒ Completed: **Vendor Business Name with IRS Form W-9**
- ☒ Completed: **EDGAR Vendor Certification**
- ☒ Completed: **Proposal Invitation Questionnaire**
- ☒ Completed: **Required Forms Checklist**
- ☒ Completed: **Proposal Specification Form with Catalogs / Pricelists and Texas Department of Public Safety License**

**Catalogs/Pricelists must be submitted with proposal response or response will not be considered.*



Proposal Invitation No. 603-20-Public Safety and Firehouse Supplies and Equipment

(Catalogs/Pricelists must be submitted with Proposal or Proposal will not be considered¹.)

NOTE: Vendors proposing various manufacturer product lines per line item on the Proposal Specification Form must submit the information as follows or proposal may not be considered:

☐ Manufacturers shall be listed in alphabetical order

☐ Vendor's must list one specific percentage discount for each Manufacturer listed.

If a vendor's response to Proposal Specification Form states "please see attachment sheet," all manufacturers listed on the attachment sheet must indicate per manufacturer the line item that correlates to Proposal Specification Form or Vendor's proposal may not be considered.

Section I: Public Safety Supplies and Equipment

Item No.	Short Description	Full Description	State Percent (%) of Discount off Catalog/Pricelist ¹	State Name of Catalog/Pricelist ¹	Exceptions to Discount
1	Discount (%) Off Catalog/Pricelist for Firearms and Ammunition	Please state the discount (%) off catalog/pricelist for Firearms and Ammunition . Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		
2	Discount (%) Off Catalog/Pricelist for Tactical Equipment	Please state the (%) off catalog/pricelist for Tactical Equipment . Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		
3	Discount (%) Off Catalog/Pricelist for Night Sticks and Batons	Please state the (%) off catalog/pricelist for Night Sticks and Batons . Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		
4	Discount (%) Off Catalog/Pricelist for Riot Equipment/Body Armor	Please state the (%) off catalog/pricelist for Riot Equipment/Body Armor . Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		
5	Discount (%) Off Catalog/Pricelist for Public Safety Vehicle Equipment and related accessories	Please state the (%) off catalog/pricelist for Public Safety Vehicle Equipment and Related Accessories . Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		

PROPOSAL NOTE

1. Catalogs/Pricelists are required to be submitted with Proposal

PROPOSAL SPECIFICATION FORM



Proposal Invitation No. 603-20-Public Safety and Firehouse Supplies and Equipment

(Catalogs/Pricelists must be submitted with Proposal or Proposal will not be considered¹.)

Item No.	Short Description	Full Description	State Percent (%) of Discount off Catalog/Pricelist ¹	State Name of Catalog/Pricelist ¹	Exceptions to Discount
6	Discount (%) Off Catalog/Pricelist for Tear Gas/Mace and related items	Please state the (%) off catalog/pricelist for Tear Gas/Mace and related items. Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		
7	Discount (%) Off Catalog/Pricelist for Night Vision Equipment	Please state the (%) off catalog/pricelist for Night Vision Equipment. Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		
8	Discount (%) Off Catalog/Pricelist for Thermal Imaging Equipment	Please state the (%) off catalog/pricelist for Thermal Imaging Equipment. Catalog/Pricelist MUST be included or proposal will not be considered.	5 _____ %	MSA Price List	
9	Discount (%) Off Catalog/Pricelist for Flashlights, Batteries, and related items	Please state the (%) off catalog/pricelist for Flashlights, Batteries, and related items. Catalog/Pricelist MUST be included or proposal will not be considered.	40-50 _____ %	Nightstick Price List - 40% off, Streamlight Fire Price List - 50% off	
10	Discount (%) Off Catalog/Pricelist for Electronic Stand-up Vehicle (ESV)	Please state the (%) off catalog/pricelist for Electronic Stand-up Vehicle (ESV). Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		
11	Discount (%) Off Catalog/Pricelist for All Types of Public Safety Patrol Bicycles, Supplies and Related Accessories	Please state the (%) off catalog/pricelist for All Types of Public Safety Patrol Bicycles, Supplies and Related Accessories. Catalog/Pricelist MUST be included or proposal will not be considered	_____ %		

PROPOSAL NOTE

1. Catalogs/Pricelists are required to be submitted with Proposal

PROPOSAL SPECIFICATION FORM



Proposal Invitation No. 603-20-Public Safety and Firehouse Supplies and Equipment

(Catalogs/Pricelists must be submitted with Proposal or Proposal will not be considered¹.)

Item No.	Short Description	Full Description	State Percent (%) of Discount off Catalog/Pricelist ¹	State Name of Catalog/Pricelist ¹	Exceptions to Discount
12	Discount (%) Off Catalog/Pricelist for Public Safety Rescue Equipment	Please state the (%) off catalog/pricelist for Public Safety Rescue Equipment . Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		
13	Discount (%) Off Catalog/Pricelist for Handcuffs and Restraints	Please state the (%) off catalog/pricelist for Handcuffs and Restraints . Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		
14	Discount (%) Off Catalog/Pricelist for Scopes and Binoculars	Please state the (%) off catalog/pricelist for Scopes and Binoculars . Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		
15	Discount (%) Off Catalog/Pricelist for Alcohol and Drug Testing Products and Related Services	Please state the (%) off catalog/pricelist for Alcohol and Drug Testing Products and Related Services . Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		
16	Discount (%) Off Catalog/Pricelist for Law Enforcement Training Targets	Please state the (%) off catalog/pricelist for Law Enforcement Training Targets . Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		
17	Discount (%) Off Catalog/Pricelist for Fingerprint Equipment and Supplies	Please state the (%) off catalog/pricelist for Fingerprint Equipment and Supplies . Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		

PROPOSAL NOTE

1. Catalogs/Pricelists are required to be submitted with Proposal

PROPOSAL SPECIFICATION FORM



Proposal Invitation No. 603-20-Public Safety and Firehouse Supplies and Equipment

(Catalogs/Pricelists must be submitted with Proposal or Proposal will not be considered¹.)

Item No.	Short Description	Full Description	State Percent (%) of Discount off Catalog/Pricelist ¹	State Name of Catalog/Pricelist ¹	Exceptions to Discount
18	Discount (%) Off Catalog/Pricelist for Law Enforcement Knives and Tools	Please state the (%) off catalog/pricelist for Law Enforcement Knives and Tools (multipurpose tools, clip tools, mini tools, and related accessories). Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		
19	Discount (%) Off Catalog/Pricelist for Public Safety Uniforms, Rainwear, Jackets, Footwear and Accessories	Please state the (%) off catalog/pricelist for Public Safety Uniforms, Rainwear, Jackets, Footwear and Accessories. Catalog/Pricelist MUST be included or proposal will not be considered.	15-35 %	Lion Stationwear Price List - 35% off, Propper Price List - 16% off, VF Workwear Workrite Price List - 15% off	
20	Discount (%) Off Catalog/Pricelist for Weather Monitoring Systems	Please state the (%) off catalog/pricelist for Weather Monitoring Systems. Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		
21	Discount (%) Off Catalog/Pricelist for Red Light Monitoring Systems	Please state the (%) off catalog/pricelist for Red Light Monitoring Systems. Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		
22	Discount (%) Off Catalog/Pricelist for Speed Enforcement Equipment	Please state the (%) off catalog/pricelist for Speed Enforcement Equipment. Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		
23	Discount (%) Off Catalog/Pricelist for Public Safety Life Preserver and Related Items	Please state the (%) off catalog/pricelist for Public Safety Life Preserver and Related Items. Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		

PROPOSAL NOTE

1. Catalogs/Pricelists are required to be submitted with Proposal

PROPOSAL SPECIFICATION FORM



Proposal Invitation No. 603-20-Public Safety and Firehouse Supplies and Equipment

(Catalogs/Pricelists must be submitted with Proposal or Proposal will not be considered¹.)

Item No.	Short Description	Full Description	State Percent (%) of Discount off Catalog/Pricelist ¹	State Name of Catalog/Pricelist ¹	Exceptions to Discount
24	Discount (%) Off Catalog/Pricelist for Emergency Radio Dispatch Consoles and related items	Please state the (%) off catalog/pricelist for Emergency Radio Dispatch Consoles and related items . Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		
25	Discount (%) Off Catalog/Pricelist for Safety and Security Window Film Products	Please state the (%) off catalog/pricelist for Safety and Security Window Film Products . Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		
26	Discount (%) Off Catalog/Pricelist for All Types Security Access Doors	Please state the (%) off catalog/pricelist for All Types Security Access Doors and related accessories (accordion, roll up, woodfold, flat lead post, narrow lead post, and curved). Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		
27	Discount (%) Off Catalog/Pricelist for All Other Public Safety Products and Equipment	Please state the (%) off catalog/pricelist for All Other Public Safety Products and Equipment . Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		
28	Discount (%) Off Catalog/Pricelist for Public Safety Equipment Repair Parts	Please state the (%) off catalog/pricelist for Public Safety Equipment Repair Parts . Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		

PROPOSAL NOTE

1. Catalogs/Pricelists are required to be submitted with Proposal

PROPOSAL SPECIFICATION FORM



Proposal Invitation No. 603-20-Public Safety and Firehouse Supplies and Equipment

(Catalogs/Pricelists must be submitted with Proposal or Proposal will not be considered¹.)

Item No.	Short Description	Full Description	State Percent (%) of Discount off Catalog/Pricelist ¹	State Name of Catalog/Pricelist ¹	Exceptions to Discount
29	Discount (%) Off Catalog/Pricelist for Public Safety Equipment and Products Maintenance/Warranty Agreements	Please state the (%) off catalog/pricelist for Public Safety Equipment and Products Maintenance/Warranty Agreements. Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		
Section II: Firehouse Supplies and Equipment					
Item No.	Short Description	Full Description	State Percent (%) of Discount off Catalog/Pricelist ¹	State Name of Catalog/Pricelist ¹	Exceptions to Discount
30	Discount (%) Off Catalog/Pricelist for Breathing Apparatus	Please state the (%) off catalog/pricelist for Breathing Apparatus. Catalog/Pricelist MUST be included or proposal will not be considered.	15 _____ %	MSA Price List also to include MSA G1 SCBA ATO and MSA G1 Facepiece ATO	
31	Discount (%) Off Catalog/Pricelist for Protective Clothing and Rescue Gear including Protective Boots, Helmets and Gear Bags	Please state the (%) off catalog/pricelist for Protective Clothing and Rescue Gear including Protective Boots, Helmets and Gear Bags. Catalog/Pricelist MUST be included or proposal will not be considered.	10-45 _____ %	ESS Price List - 28% off, FireCraft Hansen Price List - 20% off, Globe Footgear Price List - 25% off, Life Liners Price List - 20% off, Lion Thoroggod Fire Boot Price List - 45% off, Majestic Hoods Price List - 25% off, MSA Price List - 35% off, PGI Price List - 22% off, Shelby Specialty Gloves Price List - 26% off, TechTrade Pro Tec 8 Price List - 10% off, Veridian Glove List Price - 32% off,	
32	Discount (%) Off Catalog/Pricelist for Turnout Gear	Please state the (%) off catalog/pricelist for Turnout Gear. Catalog/Pricelist MUST be included or proposal will not be considered.	25 _____ %	Globe Gear Price List Globe Gear Athletix Price List	

PROPOSAL NOTE

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PROPOSAL SPECIFICATION FORM



Proposal Invitation No. 603-20-Public Safety and Firehouse Supplies and Equipment

(Catalogs/Pricelists must be submitted with Proposal or Proposal will not be considered¹.)

Item No.	Short Description	Full Description	State Percent (%) of Discount off Catalog/Pricelist ¹	State Name of Catalog/Pricelist ¹	Exceptions to Discount
33	Discount (%) Off Catalog/Pricelist for Nomex Station Uniforms	Please state the (%) off catalog/pricelist for Nomex Station Uniforms . Catalog/Pricelist MUST be included or proposal will not be considered.	<u>15-35</u> %	Lion Stationwear Price List - 35% off, Propper Price List - 16% off, VF Workwear Workrite Price List - 15% off	
34	Discount (%) Off Catalog/Pricelist for Communication Devices and Systems	Please state the (%) off catalog/pricelist for Communication Devices and Systems . Catalog/Pricelist MUST be included or proposal will not be considered.	<u> </u> %		
35	Discount (%) Off Catalog/Pricelist for EMS Supplies and Equipment	Please state the (%) off catalog/pricelist for EMS Supplies and Equipment . Catalog/Pricelist MUST be included or proposal will not be considered.	<u> </u> %		
36	Discount (%) Off Catalog/Pricelist for Portable Lighting Equipment	Please state the (%) off catalog/pricelist for Portable Lighting Equipment . Catalog/Pricelist MUST be included or proposal will not be considered.	<u>40-50</u> %	Akron Brass Company Price List - 40% off Nightstick Price List - 40% off, Streamlight Fire Price List - 50% off,	
37	Discount (%) Off Catalog/Pricelist for Vehicle Light Bars, Sirens and Speakers	Please state the (%) off catalog/pricelist for Vehicle Light Bars, Sirens and Speakers . Catalog/Pricelist MUST be included or proposal will not be considered.	<u> </u> %		
38	Discount (%) Off Catalog/Pricelist for Fire Extrication Rescue Equipment	Please state the (%) off catalog/pricelist for Fire Extrication Rescue Equipment . Catalog/Pricelist MUST be included or proposal will not be considered.	<u>10-36</u> %	Council Tool Company Price List - 35% off, Flamefighter Corporation Price List - 25% off, Genesis Rescue Systems Price List - 10% off, Nupla Industrial Price List - 36% off, Zico Price List - 13% off,	

PROPOSAL NOTE

1. Catalogs/Pricelists are required to be submitted with Proposal

PROPOSAL SPECIFICATION FORM



Proposal Invitation No. 603-20-Public Safety and Firehouse Supplies and Equipment

(Catalogs/Pricelists must be submitted with Proposal or Proposal will not be considered¹.)

Item No.	Short Description	Full Description	State Percent (%) of Discount off Catalog/Pricelist ¹	State Name of Catalog/Pricelist ¹	Exceptions to Discount
39	Discount (%) Off Catalog/Pricelist for Firehouse Uniforms, Rainwear, Jackets, Footwear and Accessories	Please state the (%) off catalog/pricelist for Firehouse Uniforms, Rainwear, Jackets, Footwear and Accessories . Catalog/Pricelist MUST be included or proposal will not be considered.	<u>15-35</u> %	Lion Stationwear Price List - 35% off, Proper Price List - 16% off, VF Workwear Workrite Price List - 15% off	
40	Discount (%) Off Catalog/Pricelist for Gas Detection Devices	Please state the (%) off catalog/pricelist for Gas Detection Devices . Catalog/Pricelist MUST be included or proposal will not be considered.	<u>20</u> %	MSA Price List	
41	Discount (%) Off Catalog/Pricelist for Fire Hose and Nozzles	Please state the (%) off catalog/pricelist for Fire Hose and Nozzles . Catalog/Pricelist MUST be included or proposal will not be considered.	<u>20-46</u> %	Akron Brass Company Price List - 41% off, All American Hose Price List - 35% off, BullDog Hose Price List - 40% off, C and S Supply Price List - 35% off, Crestar Firefighting Price List - 20% off, Elkhart Price List - 41% off, Harrington Price List - 46% off, Kochek Price List - 40% off, North American Fire Hose Corporation Price List - 35% off,	
42	Discount (%) Off Catalog/Pricelist for Fire Extinguishers and Fire Fighting Foam	Please state the (%) off catalog/pricelist for Fire Extinguishers and Fire Fighting Foam . Catalog/Pricelist MUST be included or proposal will not be considered.	<u>20-55</u> %	Chemguard Chemicals list price - 55% off, Verde Microblaze Price List - 20% off,	
43	Discount (%) Off Catalog/Pricelist for Fire Fighting Training Materials and Equipment	Please state the (%) off catalog/pricelist for Fire Fighting Training Materials and Equipment . Catalog/Pricelist MUST be included or proposal will not be considered.	<u>25</u> %	BlastMask Price List	

PROPOSAL NOTE

1. Catalogs/Pricelists are required to be submitted with Proposal

PROPOSAL SPECIFICATION FORM



Proposal Invitation No. 603-20-Public Safety and Firehouse Supplies and Equipment

(Catalogs/Pricelists must be submitted with Proposal or Proposal will not be considered¹.)

Item No.	Short Description	Full Description	State Percent (%) of Discount off Catalog/Pricelist ¹	State Name of Catalog/Pricelist ¹	Exceptions to Discount
44	Discount (%) Off Catalog/Pricelist for Optical Emergency Traffic Pre-Emption Supplies and Equipment	Please state the (%) off catalog/pricelist for Optical Emergency Traffic Pre-Emption Supplies and Equipment . Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		
45	Discount (%) Off Catalog/Pricelist for Other Firehouse Equipment and Supplies	Please state the (%) off catalog/pricelist for All Other Firehouse Equipment and Supplies . Catalog/Pricelist MUST be included or proposal will not be considered.	5-46 %	Akron Brass Company Price List - 41% off, C and S Supply Price List - 35% off, CET Portable Pump Price List - 25% off, Council Tool Company Price List - 35% off, Crestar Firefighting Price List - 20% off, Elkhart Price List - 41% off, Flamelfighter Corporation Price List - 25% off, Groves Ready Rack Price List - 11% off, Hale Portable Pumps Price List - 26% off, Harrington Price List - 46% off, Husky Portable Containment Price List - 30% off, HydroVent Price List - 20% off, Kochek Price List - 40% off, North American Fire Hose Corporation Price List - 35% off, Nupla Industrial Price List - 36% off, Ram Air Gear Dryer Price List - 5% off, Rice Hydro Price List - 20% off, South Park Corporation Price List - 27% off, Tempest Fire Price List - 29% off, Zico Price List - 13% off	Tempest Fire Price List Battery Power Blowers - 15% off
46	Discount (%) Off Catalog/Pricelist for Firehouse Equipment Repair Parts	Please state the (%) off catalog/pricelist for Firehouse Equipment Repair Parts . Catalog/Pricelist MUST be included or proposal will not be considered.	5-12 %	Bauer Compressor Parts Price List - 12% off, Hale Parts Portable Pumps Price List - 5% off, MSA Price List - 10% off,	
47	Discount (%) Off Catalog/Pricelist for Firehouse Equipment and Products Safety Maintenance/Warranty Agreements	Please state the (%) off catalog/pricelist for Firehouse Equipment and Products Safety Maintenance/Warranty Agreements . Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		

PROPOSAL NOTE

1. Catalogs/Pricelists are required to be submitted with Proposal

PROPOSAL SPECIFICATION FORM



Proposal Invitation No. 603-20-Public Safety and Firehouse Supplies and Equipment

(Catalogs/Pricelists must be submitted with Proposal or Proposal will not be considered¹.)

Section III: Traffic Signal Supplies and Equipment					
Item No.	Short Description	Full Description	State Percent (%) of Discount off Catalog/Pricelist ¹	State Name of Catalog/Pricelist ¹	Exceptions to Discount
48	Discount (%) Off Catalog/Pricelist for Traffic Signal Equipment	Please state the (%) off catalog/pricelist for Traffic Signal Equipment. Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		
49	Discount (%) Off Catalog/Pricelist for Traffic Signal Supplies	Please state the (%) off catalog/pricelist for Traffic Signal Supplies. Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		
50	Discount (%) Off Catalog/Pricelist for All Other Traffic Signal Products	Please state the (%) off catalog/pricelist for All Other Traffic Signal Products. Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		
51	Discount (%) Off Catalog/Pricelist for Traffic Signal Repair Parts	Please state the (%) off catalog/pricelist for Traffic Signal Repair Parts. Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		
52	Discount (%) Off Catalog/Pricelist for Traffic Signal Equipment and Products Maintenance/Warranty Agreements	Please state the (%) off catalog/pricelist for Traffic Signal Equipment and Products Maintenance/Warranty Agreements. Catalog/Pricelist MUST be included or proposal will not be considered.	_____ %		

PROPOSAL NOTE

1. Catalogs/Pricelists are required to be submitted with Proposal

PROPOSAL SPECIFICATION FORM



Proposal Invitation No. 603-20-Public Safety and Firehouse Supplies and Equipment

(Catalogs/Pricelists must be submitted with Proposal or Proposal will not be considered¹.)

Section IV: Security Personnel Services and Solutions - In accordance with Chapter 1702 of the Texas Occupations Code, vendors proposing to serve Cooperative members in Texas must hold, maintain, and submit with their proposal a copy of their current, valid license as issued by the Texas Department of Public Safety. Vendors proposing to serve Cooperative members outside of Texas must hold, maintain, and submit with their proposal a copy of their current, valid license(s) which are required by any legal authority in the jurisdiction(s) Vendors propose to serve.

Item No.	Short Description	Full Description	State Percent (%) of Discount off Catalog /Pricelist ¹	State Name of Catalog /Pricelist ¹	Exceptions to Discount
53	Discount (%) Off Rate Sheet for Security Personnel Services and Solutions	Please state the (%) off rate sheet for Security Personnel Services and Solutions (weekly, monthly, quarterly and yearly) rates. Catalog/Pricelist MUST be included or proposal will not be considered.	\$ _____		

Section V: Installation and Repair Service

Item No.	Short Description	Full Description	Not to Exceed Hourly Labor Rate	Detailed Information on Hourly Labor Rate	Exceptions to Hourly Labor Rate
54	Not to Exceed Hourly Labor Rate for Installation/Repair Service of Public Safety Equipment and Products	Hourly Labor Rate for Installation/Repair Service of Public Safety Equipment and Products - State the <u>Not to Exceed</u> hourly labor rate for Installation/Repair Service of Public Safety Equipment and Products.	\$ _____/Hour		
55	Not to Exceed Hourly Labor Rate for Installation/Repair Service of Firehouse Equipment and Products	Hourly Labor Rate for Installation/Repair Service of Firehouse Equipment and Products -State the <u>Not to Exceed</u> hourly labor rate for Installation/Repair Service of Firehouse Equipment and Products.	\$ 95.00 _____/Hour	Repairs, Flow Test and Fit test of MSA SCBA'S Repairs and Service of Bauer Compressors	
56	Not to Exceed Hourly Labor Rate for Installation/Repair Service of Traffic Signal Equipment and Products	Hourly Labor Rate for Installation/Repair Service of Traffic Signal Equipment and Products - State the <u>Not to Exceed</u> hourly labor rate for Installation/Repair Service of Traffic Signal Equipment and Products.	\$ _____/Hour		

PROPOSAL NOTE

1. Catalogs/Pricelists are required to be submitted with Proposal

PROPOSAL SPECIFICATION FORM

CITY OF WATAUGA, TEXAS
RESOLUTION NO. 2022-_____

**A RESOLUTION OF THE CITY COUNCIL OF WATAUGA,
TEXAS, APPROVING AN EXPENDITURE WITHIN THE FISCAL
YEAR 2022 CORONAVIRUS LOCAL FISCAL RECOVERY FUND
BUDGET (AMERICAN RESCUE PLAN ACT); AND PROVIDING
AN EFFECTIVE DATE**

WHEREAS, on March 11, 2021, the President of the United States of America signed into law House Bill 1315, the American Rescue Plan Act (ARPA), to provide continued relief from the impact of the Covid-19 pandemic; and

WHEREAS, on May 10, 2021, the United States Department of the Treasury announced the launch of the Coronavirus State and Local Recovery Funds (SLFRF), established by ARPA, to provide \$350 billion in emergency funding for state, local, tribal, and territory governments in recovering from the impacts of the coronavirus pandemic; and

WHEREAS, the City of Watauga is expected to receive \$6,066,047.81 in funding; such funding is to be received in two tranches, with approximately one half in August, 2021, and the remaining funding approximately 12 months later, and

WHEREAS, the City of Watauga has received the first tranche of ARPA funds from the United States Department of Treasury in the amount of \$3,033,023.91; and

WHEREAS, The United States Department of Treasury has adopted guidance regarding the use of ARPA Funds; and

WHEREAS, the City of Watauga will follow the guidelines set forth by the United States Department of Treasury in the use of ARPA Funds;

WHEREAS, City of Watauga approved and adopted the ARPA Spending Plan Framework on July 25, 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS:

SECTION 1. The City Council hereby approves the following purchase as included in the ARPA Spending Plan Framework:

Fire Personal Protective Equipment in the amount of \$115,449.80

SECTION 2. This resolution shall be and is hereby cumulative of all other resolutions of the Watauga City Council and this resolution shall not operate to repeal or affect any such other resolutions except insofar as the provisions thereof might be inconsistent or in

conflict with the provisions of this resolution, in which event such conflicting provisions, if any, in such other resolution or resolutions are hereby repealed.

SECTION 3. If any section, subsection, sentence, clause, or phrase of this resolution shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portions of this resolution.

SECTION 4. This resolution shall become effective and be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon all subsequent approvals thereof as prescribed by law.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas on this 12th day of September 2022.

APPROVED

Arthur L. Miner, Mayor

ATTEST:

Linda Proskey, Secretary

APPROVED AS TO FORM AND LEGALITY:

David Berman, City Attorney

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2022-928992

Date Filed:
09/01/2022

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Casco Industries, Inc.
Grand Prairie, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Watauga City Of

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

ARPA 6.1 Equip2
Personal Protective Clothing

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



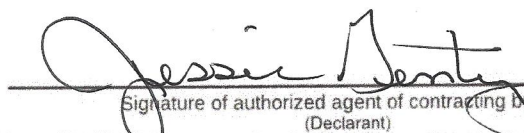
6 UNSWORN DECLARATION

My name is Jessie Gentry and my date of birth is 12-19-60

My address is 1517 CARRIER PKWY STE 118 GRAND PRAIRIE TX 75050 US
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Dallas County, State of TX, on the 1 day of Sept, 20 22
(month) (year)


Signature of authorized agent of contracting business entity
(Declarant)