



AGENDA
WATAUGA CITY COUNCIL
REGULAR MEETING
MONDAY, OCTOBER 24, 2022
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:30 PM

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a **Regular City Council Meeting** of the City of Watauga, Texas will be held at which time the following subjects will be discussed and may be acted upon.

CALL TO ORDER (Council Members, City Staff, Members of the Public - when speaking during the meeting please speak directly into the microphones on the dais or podium)

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE United States and Texas Flags

ANNOUNCEMENTS

PRESENTATIONS

REPORTS

1. Report on the Northeast Tarrant Teen Court Program
Sandra Gibson, Director of Finance

PUBLIC COMMENT If speaking for an organization or group, the speaker should identify the group represented. If speaking during Public Comment (for matters not posted on that particular meeting's agenda), members of the City Council and Staff may only provide a statement of factual information in response to the inquiry or recite existing policy in response (e.g., to correct a factual misstatement made by the citizen or provide factual information requested by the

citizen). Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a future meeting. If necessary, the Chair will task the City Manager to respond to the citizen and report back to the City Council as soon as practicable. Such report to the City Council shall not constitute a meeting called by the City Council nor shall it constitute deliberation or formal action. Individual citizens addressing the City Council during Public Comment shall not exceed three (3) minutes in their comments; however, the Chair may extend or reduce the speaker's allotted time in order to conduct an efficient and effective public meeting. The time allotted shall not be donated to others desiring to speak. Public Comment is not established to engage in a conversation with the Council and no formal Council action will be taken.

PUBLIC TESTIMONY FOR ACTION ITEMS Only those persons who submit a completed Request to Speak form prior to the agenda item being introduced by the Chair will be allowed to speak on agenda items set for action (this doesn't include presentations or reports). The Chair shall ask each person requesting to speak to approach the podium when called to speak. Speakers time shall generally not exceed three (3) minutes in their comments and all comments must be germane to the specific agenda item being discussed; however, the Chair may extend or reduce the speaker's allotted time. Speakers shall not be permitted to donate their time to other speakers. Members of the City Council may ask questions or discuss the item directly with the citizen during the citizen's testimony if necessary. Any discussion between a Council member and the citizen will not count toward the time limit and Council Members are encouraged not to speak until the citizen has first utilized their allocated time.

CONSENT AGENDA All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items.

1. Consider action on a Resolution to deny Oncor Electric Company's application to change rates within the City of Watauga
Joshua Jones, City Manager
2. Consider action authorizing the renewal of Property, Liability, and Worker's Compensation insurances through the TML Intergovernmental Risk Pool for Fiscal Year 2022-2023
Sandra Gibson, Director of Finance
3. Consider action authorizing anticipated expenditures exceeding \$50,000 for Fiscal Year 2022-2023 procured by cooperative purchasing or interlocal agreements or which are exempt by law from competitive procurement.
Deby Woodard, Assistant Director of Finance
4. Consider action authorizing purchases pursuant to certain cooperative purchasing programs and interlocal agreements for Fiscal Year 2022-2023
Deby Woodard, Assistant Director of Finance

5. Consider approval of the meeting minutes for the Aug. 3 and 22, 2022 workshops and Aug. 8, 2022 regular meeting
6. Consider action to approve an amendment to an Interlocal Agreement regarding Teen Court (Northeast Teen Court)
Sandra Gibson, Director of Finance
7. Consider action by the City Council of the City of Watauga, Texas declaring one (1) vehicle as surplus property belonging to the City of Watauga; authorizing disposal of the surplus property; and purchase of one (1) Ford Explorer
Bradley Fraley, Chief Information Officer
Paul Hackleman, Director of Public Works

PUBLIC HEARINGS / ACTION

ACTION ITEMS

EXECUTIVE SESSION The City Council will recess its open meeting and reconvene in executive session to discuss the following items pursuant to the below referenced section(s) of the Texas Government Code:

RECONVENE The City Council will return to open session in the City Council Chamber for possible discussion and action as a result of the Executive Session.

ITEMS OF EXECUTIVE SESSION DELIBERATION

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

Meeting Notices and Reservation of Rights

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the

Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the to address a subject matter on the agenda. Action, if any, will be taken in open session.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on October 21, 2022, before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.


Linda Proskey, City Secretary





AGENDA MEMORANDUM

DATE: October 19, 2022
TO: Honorable City Council Members
FROM: Sandra Gibson, Director of Finance
THROUGH: Joshua Jones, City Manager
SUBJECT: Report on the Northeast Tarrant Teen Court Program

BACKGROUND/INFORMATION:

Jennifer Dorsett, Municipal Court Administrator, will present information on the Northeast Tarrant Teen Court Program as requested by City Council.

FINANCIAL IMPLICATIONS:

N/A

RECOMMENDATION/ACTION DESIRED:

This item does not require a recommendation as it is a presentation/report.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Teen Court

REVIEWED BY:

Sandra Gibson, Director of Finance

Joshua Jones, City Manager

Linda Proskey, City Secretary

Approved - 10/12/2022

Approved - 10/12/2022

Final Approval - 10/12/2022

Approved as to form for inclusion on Agenda



Teen Court

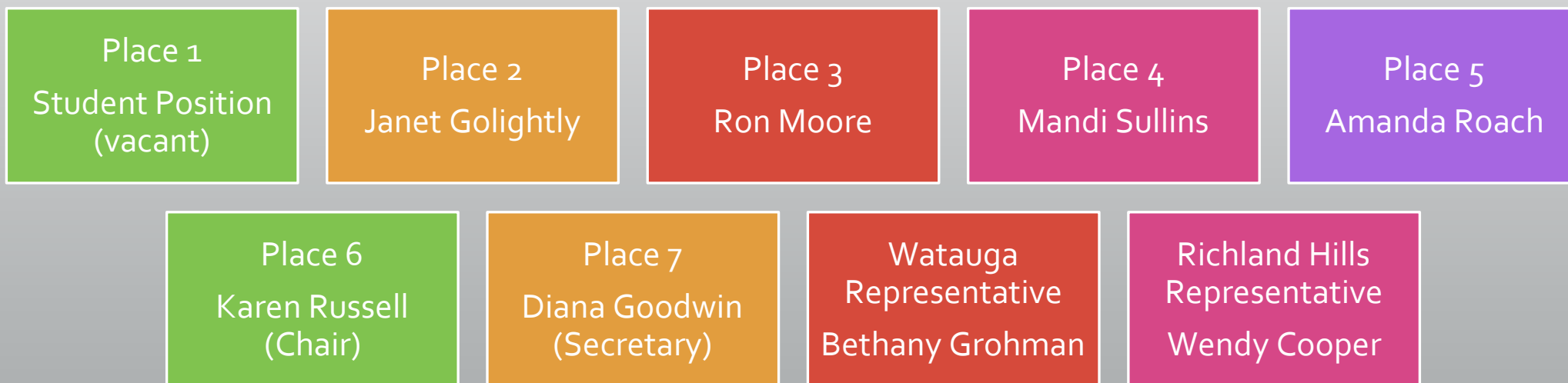
Overview & Benefits



What is Teen Court?

- The Northeast Tarrant Teen Court Program benefits youth and the community by providing an alternative method of adjudicating youth or school-aged offenders. Teen Court is a voluntary program for students ages 12-18 who have received a citation and are currently enrolled in an accredited school program.

Teen Court Board



How it Works



Trial Forum

Judge & Jury of Peers
Teen Defense
Attorney vs. Teen
Prosecutor
Verdict



Master Jury Forum

6-8 Teen Jurors
Questioning
Verdict

Youth Requirements

The following are requirements for youths that wish to select the Teen Court program as an alternative for handling their citation(s):

- Must be currently enrolled in an accredited middle or high school program.
- Must request the program from the Municipal Court Judge and pay a \$20 administrative fee to the Court.
- Must enter a plea of guilty or no contest.
- Must not have been through a Teen Court program within the last year Defendants are allowed 90 days to complete their sentences and jury terms.
- A parent or legal guardian must be present for a juvenile's first session of Teen Court.
- Parents, defendants, and volunteers must all adhere to the dress code established for Teen Court. Participants may be removed from the courtroom and will not receive attendance credit for violations of the dress code.



Benefits

Teens are given the opportunity to take responsibility for their actions and their parents are not punished monetarily.

Teens experience the criminal justice system and get the chance to redeem themselves, without repercussions to their records/insurance.

Teens see and understand the world of charities/nonprofits.

Reduces recidivism



Questions?



AGENDA MEMORANDUM

DATE: October 10, 2022

TO: Honorable City Council Members

FROM: Joshua Jones, City Manager

THROUGH:

SUBJECT: Consider action on a Resolution to deny Oncor Electric Company's application to change rates within the City of Watauga

BACKGROUND/INFORMATION:

On May 13, 2022, Oncor Electric Delivery Company LLC ("Oncor" or "Company") filed an application with cities retaining original jurisdiction seeking to increase system-wide transmission and distribution rates by about \$251 million or approximately 4.5% over present revenues. The Company asks the City to approve an 11.2% increase in residential rates and a 1.6% increase in street lighting rates. The impact of this requested increase on an average residential customer using 1,300 kWh/month would be about \$6.02 per month.

In a prior City action by resolution, Oncor's rate request was suspended from taking effect for 90 days, the fullest extent permissible under the law. This time period has permitted the City, through its participation with the Steering Committee of Cities Served by Oncor ("Steering Committee"), to determine that the proposed rate increase is unreasonable. Consistent with the recommendations of the experts engaged by the Steering Committee, Oncor's request for a rate increase should be denied.

Accordingly, the purpose of the attached Resolution is to deny the rate change application proposed by Oncor. Once the Resolution is adopted, Oncor will have 30 days to appeal the decision to the Public Utility Commission of Texas where the appeal will be consolidated with Oncor's filing (i.e. PUC Docket No. 53601) currently pending at the Commission.

The City of Watauga is a member of a 169-city coalition known as the Steering Committee of Cities Served by Oncor ("Steering Committee"). The Steering Committee has been in existence since the late 1980s. It took on a formal structure in the early 1990s when cities served by the former TXU gave up their statutory right to rate case expense reimbursement in exchange for higher franchise fee payments. Empowered by city resolutions and funded by per capita assessments, the Steering Committee has been the primary public interest advocate before the Public Utility Commission, the Courts, and the Legislature on electric utility regulation matters for the last 30 years.



AGENDA MEMORANDUM

Although Oncor has increased rates many times over the past few years, this is the first comprehensive base rate case for the Company since March 2017.

FINANCIAL IMPLICATIONS:

If the City fails to take action before the effective date, Oncor's rate request is deemed administratively approved.

RECOMMENDATION/ACTION DESIRED:

Staff recommends approval of the resolution denying Oncor's rate change application.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. 2022 Oncor Rate Case Denial Resolution(8401763.1)

REVIEWED BY:

David Berman, City Attorney

Joshua Jones, City Manager

Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

Approved - 10/11/2022

Approved - 10/11/2022

Final Approval - 10/12/2022

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF WATAUGA, TEXAS FINDING THAT ONCOR ELECTRIC DELIVERY COMPANY LLC'S ("ONCOR" OR "COMPANY") APPLICATION TO CHANGE RATES WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

WHEREAS, the City of Watauga, Texas ("City") is an electric utility customer of Oncor Electric Delivery Company LLC ("Oncor" or "Company"), and a regulatory authority with an interest in the rates and charges of Oncor; and

WHEREAS, the City is a member of the Steering Committee of Cities Served by Oncor ("Steering Committee"), a coalition of similarly situated cities served by Oncor that have joined together to efficiently and cost effectively review and respond to electric issues affecting rates charged in Oncor's service area; and

WHEREAS, on or about May 13, 2022, Oncor filed with the City an application to increase system-wide transmission and distribution rates by \$251 million or approximately 4.5% over present revenues. The Company asks the City to approve an 11.2% increase in residential rates and a 1.6% increase in street lighting rates; and

WHEREAS, the Steering Committee is coordinating its review of Oncor's application and working with the designated attorneys and consultants to resolve issues in the Company's filing; and

WHEREAS, through review of the application, the Steering Committee's consultants determined that Oncor's proposed rates are excessive; and

WHEREAS, the Steering Committee's members and attorneys recommend that members deny the Application; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS:

Section 1. That the rates proposed by Oncor to be recovered through its electric rates charged to customers located within the City limits, are hereby found to be unreasonable and shall be denied.

Section 2. That the Company shall continue to charge its existing rates to customers within the City.

Section 3. That the City's reasonable rate case expenses shall be reimbursed in full by Oncor within 30 days of the adoption of this Resolution.

Section 4. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

Section 5. That a copy of this Resolution shall be sent to Oncor, Care of Howard Fisher, Oncor Electric Delivery Company, LLC, 1616 Woodall Rodgers Freeway, Dallas, Texas 75202 and to Thomas Brocato, Counsel to the Steering Committee, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Ave., Suite 1900, Austin, TX 78701.

PASSED AND APPROVED this _____ day of _____, 2022.

Arthur Miner, Mayor

ATTEST:

Linda Proskey, City Secretary

APPROVED AS TO FORM:

David Berman, City Attorney



AGENDA MEMORANDUM

DATE: October 10, 2022

TO: Honorable City Council Members

FROM: Sandra Gibson, Director of Finance

THROUGH: Joshua Jones, City Manager

SUBJECT: Consider action authorizing the renewal of Property, Liability, and Worker's Compensation insurances through the TML Intergovernmental Risk Pool for Fiscal Year 2022-2023

BACKGROUND/INFORMATION:

The attached statement reflects the cost for continued coverage of the City of Watauga's Insurance for Property, Liability, and Workers' Compensation through the TML Intergovernmental Risk Pool.

The 2022-2023 TML insurance renewal is 8.6%, or \$31,743.31 higher in comparison to the 2021-2022 TML insurance renewal. The City experienced an increase of \$21,504.14, or 13%, in the worker's compensation insurance costs due to the City's experience modifier increasing in fiscal year 2022. The real and personal property experienced increased by \$13,287.82 due to a property coverage inflation factor of 15% that was applied to City asset replacement costs. Changes in other categories were nominal.

FINANCIAL IMPLICATIONS:

Funds are appropriated in the FY2022-2023 Budget (General Fund, Water and Sewer Fund, and Storm Drain Fund) per the attached TML Worksheet Analysis.

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend the Council approve the 2022-2023 TML Intergovernmental Risk Pool Insurance Renewal

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. TML WORKSHEET 2022-23 FISCAL YEAR
2. TML BILLING STATEMENT

REVIEWED BY:

Sandra Gibson, Director of Finance
David Berman, City Attorney

Approved - 10/11/2022
Approved - 10/11/2022



AGENDA MEMORANDUM

Joshua Jones, City Manager

Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

Approved - 10/11/2022

Final Approval - 10/12/2022

FY2022-2023 TML RENEWAL STATEMENT ANALYSIS

ACCOUNT NAME	ACCOUNT #	ORIGINAL	adjustments	
			less discount	AMOUNT
Auto Liability	01-020-74630	\$39,118.00	\$782.36	\$38,335.64
Errors & Omission	01-020-74670	\$12,640.00	\$252.80	\$12,387.20
General Liability	01-020-74620	\$6,345.25	\$126.91	\$6,218.34
Law Enforcement	01-020-74680	\$19,650.00	\$393.00	\$19,257.00
Total		\$77,753.25	\$1,555.07	\$76,198.18
Auto Phys Damage	01-020-74630	\$38,385.00	\$767.70	\$37,617.30
Mobile Equipment	01-020-74650	\$5,855.00	\$117.10	\$5,737.90
Real & Pers	01-020-74650	\$93,462.00	\$1,869.24	\$91,592.76
Total		\$137,702.00	\$2,754.04	\$134,947.96
W/S Workers Comp	40-020-74560	\$52,000.00	\$1,040.00	\$50,960.00
CCD Workers Comp	18-080-74560	\$19,000.00	\$380.00	\$18,620.00
STORM	15-090-74560	\$20,000.00	\$400.00	\$19,600.00
GF Workers Comp	01-020-74560	\$102,592.00	\$2,051.84	\$100,540.16
Total		\$193,592.00	\$3,871.84	\$189,720.16
Other				\$0.00
Total Liability				\$76,198.18
Total Property				\$134,947.96
Total Worker's Compensation				\$189,720.16
Prior Year Deductible				\$1,000.00
TOTAL DUE		\$409,047.25	\$8,180.95	\$401,866.30

RISK MANAGEMENT			
BUDGET			2022-2023 invoice
AUTO	01-020-74630	90,000	\$75,952.94
E&O	01-020-74670	20,000	\$12,387.20
GEN LIAB	01-020-74620	10,000	\$6,218.34
LAW	01-020-74680	19,000	\$19,257.00
REAL&PERS	01-020-74650	85,000	\$97,330.66
WC	40-020-74560	52,000	\$50,960.00
WC	18-080-74560	19,000	\$18,620.00
WC	15-020-74560	20,000	\$19,600.00
WC	01-020-74560	100,000	\$100,540.16
TOTAL		415,000	\$400,866.30
WORKERS COMP TOTAL BUDGET:			\$400,866.30
191,000			\$189,720.16

BILLING STATEMENT
 Questions? Please contact Carol Platt at
 cplatt@tmlirp.org or extension 2415

Texas Municipal League
Intergovernmental Risk Pool
 1821 Rutherford Lane, First Floor
 Austin, Texas 78754
 (512) 491-2300 • (800) 537-6655

City of Watauga
 Attn: Julie Rodriguez
 7105 Whitley Rd
 Watauga, Texas 76148-2024

Statement Date 10/01/2022
 Due Date **DUE UPON RECEIPT**
 Contract Number 4263

New Charges Detail

10/01/2022	Cyber Liability	\$87.25
10/01/2022	Workers' Comp	\$181,270.00
10/01/2022	Mobile Equipment	\$5,855.00
10/01/2022	Crime Coverage	\$1,808.00
10/01/2022	Animal Mortality	\$1,001.00
10/01/2022	Real & Personal Property	\$93,462.00
10/01/2022	Auto Physical Damage	\$37,966.00
10/01/2022	General Liability	\$6,258.00
10/01/2022	Automobile Liability	\$38,843.00
10/01/2022	Law Enforcement Liability	\$16,841.00
10/01/2022	Errors & Omissions Liability	\$12,640.00
Subtotal - Contribution Installment		\$396,031.25
10/01/2022	Auto Physical Damage	\$419.00
10/01/2022	Automobile Liability	\$275.00
10/01/2022	Workers' Comp	\$12,322.00
Subtotal - Contribution Changes		\$13,016.00
09/21/2022	Liability Deductible	\$1,000.00
10/01/2022	Pre-Payment Discount - Animal Mortality	(\$20.02)
10/01/2022	Pre-Payment Discount - Mobile Equipment	(\$117.10)
10/01/2022	Pre-Payment Discount - Crime Coverage	(\$36.16)
10/01/2022	Pre-Payment Discount - Errors and Omissions Liability	(\$252.80)

Account Recap

Balance from Previous Statement:	\$0.00
Total Payments Received:	\$0.00
Total New Charges / (Credits):	\$401,866.30
Balance:	\$401,866.30

(Prior Year 21-22)

CONTINUED ON NEXT PAGE...

**Questions? Please contact Carol Platt at
cplatt@tmlirp.org or extension 2415**

Texas Municipal League
Intergovernmental Risk Pool
1821 Rutherford Lane, First Floor
Austin, Texas 78754
(512) 491-2300 • (800) 537-6655

Statement Date	10/01/2022
Due Date	DUE UPON RECEIPT
Contract Number	4263

10/01/2022	Pre-Payment Discount - Automobile Liability	(\$782.36)
10/01/2022	Pre-Payment Discount - Cyber Liability	(\$1.75)
10/01/2022	Pre-Payment Discount - Real and Personal Property	(\$1,869.24)
10/01/2022	Pre-Payment Discount - Auto Physical Damage	(\$767.70)
10/01/2022	Pre-Payment Discount - Law Enforcement Liability	(\$336.82)
10/01/2022	Pre-Payment Discount - Workers' Comp	(\$3,871.84)
10/01/2022	Pre-Payment Discount - General Liability	(\$125.16)
Subtotal - Other Charges / (Credits)		(\$7,180.95)
Grand Total - New Charges / (Credits)		\$401,866.30

RETURN THIS PORTION WITH YOUR PAYMENT

0426300040186630000000000000000000000000000000040186630

Please send your payment to:

City of Watauga
Julie Rodriguez
7105 Whitley Rd
Watauga, Texas 76148-2024

TML Intergovernmental Risk Pool
PO Box 388
San Antonio, TX 78292-0388



AGENDA MEMORANDUM

DATE: October 12, 2022

TO: Honorable City Council Members

FROM: Deby Woodard, Assistant Director of Finance

THROUGH: Joshua Jones, City Manager

SUBJECT: Consider action authorizing anticipated expenditures exceeding \$50,000 for Fiscal Year 2022-2023 procured by cooperative purchasing or interlocal agreements or which are exempt by law from competitive procurement.

BACKGROUND/INFORMATION:

Per City Charter Section 9.08, Purchasing, all contracts, purchases, and expenditures exceeding the maximum amount permitted by state law, which is currently \$50,000, must be approved by the City Council.

These vendors are utilized mainly by cooperative purchasing programs or interlocal agreements as noted per the attached spreadsheet and therefore meet the requirements per Local Government Code Chapter 252, Local Government Code Chapter 271, and the Interlocal Cooperative Act of Texas Government Code Chapter 791.

The City utilizes various vendors for recurring purchases of goods and services throughout the Fiscal Year. These purchases are different from the one-time expenditures staff brings to the Council as required for approval. These are anticipated various goods and services needed throughout the Fiscal Year expected to exceed in total the current maximum amount of \$50,000 permitted by Texas state law.

Staff requests Council approval of the vendors with anticipated expenditures in excess of \$50,000 for recurring purchases of goods and services as needed during Fiscal Year 2022-2023.

FINANCIAL IMPLICATIONS:

Funds are budgeted and available in various departmental budgets for Fiscal Year 2022-2023

RECOMMENDATION/ACTION DESIRED:



AGENDA MEMORANDUM

Authorize the anticipated expenditures exceeding \$50,000 for Fiscal Year 2022-2023 procured by cooperative purchasing or interlocal agreements or which are exempt by law from competitive procurement.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. ANNUAL VENDORS OVER \$50K APPROVAL

REVIEWED BY:

Sandra Gibson, Director of Finance

David Berman, City Attorney

Joshua Jones, City Manager

Linda Proskey, City Secretary

Approved - 10/12/2022

Approved - 10/12/2022

Approved - 10/12/2022

Final Approval - 10/13/2022

Approved as to form for inclusion on Agenda

VENDOR	ESTIMATED EXPENSES FISCAL YEAR 2022-2023		UTILIZATION PROCESS
CDW GOVERNMENT	\$50,000	TECHNOLOGY ITEMS	DIR/NATIONAL IPA
CENTURY FIRE PROTECTION	\$50,000	FIRE ALARMS/MONITOR	CITY OF FORT WORTH INTERLOCAL AGREEMENT
CITY OF FORT WORTH	\$55,000	PORTABLE RADIOS	GENERAL EXEMPTION
CITY OF NORTH RICHLAND HILLS	\$2,150,000	WATER PURCHASES	GENERAL EXEMPTION
DATAPROSE	\$70,000	UTLITY BILLING SVCS	CITY OF FORT WORTH INTERLOCAL AGREEMENT
DOLIVER ENTERPRISES	\$90,000	WASTE COLLECTION	GENERAL EXEMPTION
FW WHOLESALE WASTEWATER	\$2,200,000	WASTEWATER TREATMENT	GENERAL EXEMPTION
GEXA ENERGY	\$215,000	ELECTRIC SERVICES	GENERAL EXEMPTION
INCODE TYLER	\$100,000	FINANCIAL SOFTWARE	ONGOING CONTRACT
REYNOLDS ASPHALT	\$300,000	ASPHALT	TARRANT COUNTY COOPERATIVE PURCHASING
SHI GOVERNMENT	\$50,000	TECHNOLOGY ITEMS	DIR/NATIONAL IPA
US VENTURE	\$200,000	FUEL & LUBRICATES	CITY OF FORT WORTH INTERLOCAL AGREEMENT
XEROX CORPORATION	\$51,000	COPIER LEASE	PACE PURCHASING COOPERATIVE



AGENDA MEMORANDUM

DATE: October 12, 2022

TO: Honorable City Council Members

FROM: Deby Woodard, Assistant Director of Finance

THROUGH: Joshua Jones, City Manager

SUBJECT: Consider action authorizing purchases pursuant to certain cooperative purchasing programs and interlocal agreements for Fiscal Year 2022-2023

BACKGROUND/INFORMATION:

Per authority granted by the Local Government Code Section 271.102 and Texas Government Code Chapter 791, government entities may utilize cooperative purchasing programs and interlocal agreements. It is requested that Council approve the attached listing of current cooperative purchasing programs and interlocal agreement organizations that the City may wish to utilize on an as-needed basis during Fiscal Year 2022-2023.

Local Government Code Chapter 271.102 allows for a government entity to participate in a cooperative purchasing program with another local government or with a local cooperative organization of this state or another state. A local government that purchases goods or services under this subchapter satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

Texas Government Code Chapter 791, the Interlocal Cooperative Act, generally allows a government entity to enter into an agreement with another local government entity, such as a county, or another city, to perform specific government functions and services. The Act further provides that a government entity may agree with another local government, state agency, or council of governments to purchase goods and services from that entity. However, a government entity may not enter into a contract to purchase construction-related goods or services through the purchasing cooperative under this chapter in an amount greater than \$50,000 unless a person designated by the local government certifies that the project does not require the preparation of plans and specifications to be prepared by an architect or engineer, that has been done. In addition, an interlocal contract between a government entity and a purchasing cooperative may not be used to purchase engineering or architecture services. Compliance with the requirements of any of the cooperative or interlocal agreement statutes described in Texas Local Government Code Chapter 791



AGENDA MEMORANDUM

automatically satisfies the competitive bidding requirements of the state law. There is no charge to any participating entity.

FINANCIAL IMPLICATIONS:

There is no charge to any participating entity.

RECOMMENDATION/ACTION DESIRED:

Authorize purchases pursuant to certain cooperative purchasing programs and interlocal agreements for Fiscal Year 2022-2023

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. COOPERATIVE PROGRAMS & INTERLOCAL AGREEMENTS LISTING

REVIEWED BY:

Sandra Gibson, Director of Finance

David Berman, City Attorney

Joshua Jones, City Manager

Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

Approved - 10/12/2022

Approved - 10/12/2022

Approved - 10/19/2022

Final Approval - 10/19/2022

COOPERATIVE PURCHASING ORGANIZATIONS

AGENCY

BUYBOARD COOPERATIVE
DEPARTMENT OF INFORMATION RESOURCES
HCDE CHOICE PARTNERS
GOODBUY PURCHASING COOPERATIVE
HOUSTON-GALVESTON AREA COUNCIL (H-GAC)
NATIONAL COOPERATIVE PURCHASING ALLIANCE (NCPA)
NATIONAL IPA
NORTH TEXAS SHARE (NCTCOG)
PACE PURCHASING COOPERATIVE
SOURCEWELL (FORMERLY NJPA)
TARRANT COUNTY COOPERATIVE PURCHASING PROGRAM
TEXAS COMPTROLLER OF PUBLIC ACCOUNTS (TEXAS SMARTBUY)
TIPS PURCHASING COOPERATIVE
US COMMUNITIES (OMNI PARTNERS)

EFFECTIVE

AUGUST, 2005
2007
MAY, 2013
JANUARY, 2016
OCTOBER, 1990
SEPTEMBER, 2022
DECEMBER, 2004
JUNE, 2017
APRIL, 2017
FEBRUARY, 2014
JANUARY, 1997
2007
JULY, 2011
MARCH, 2004

INTERLOCAL AGREEMENTS

AGENCY

CITY OF ARLINGTON
CITY OF COLLEYVILLE
CITY OF DALLAS
CITY OF DENTON
CITY OF EULESS
CITY OF FORT WORTH
CITY OF FRISCO
CITY OF GRAND PRAIRIE, TEXAS
CITY OF GRAPEVINE
CITY OF HALTOM CITY
CITY OF HURST
CITY OF KELLER
CITY OF KENNEDALE
CITY OF LEANDER
CITY OF NORTH RICHLAND HILLS
CITY OF SOUTHLAKE
COUNTY OF BRAZORIA

EFFECTIVE

MAY, 2005
APRIL, 2006
AUGUST, 2008
JUNE, 2016
APRIL, 2006
FEBRUARY, 2005
AUGUST, 2018
MARCH, 2022
APRIL, 2006
DECEMBER, 2005
DECEMBER, 2005
DECEMBER, 2005
APRIL, 2006
APRIL, 2009
APRIL, 2005
OCTOBER, 2017
AUGUST, 2016



AGENDA MEMORANDUM

DATE: October 12, 2022

TO: Honorable City Council Members

FROM:

THROUGH: Linda Proskey, City Secretary

SUBJECT: Consider approval of the meeting minutes for the Aug. 3 and 22, 2022 workshops and Aug. 8, 2022 regular meeting

BACKGROUND/INFORMATION:

Meeting minutes needing approval

FINANCIAL IMPLICATIONS:

None

RECOMMENDATION/ACTION DESIRED:

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Aug 3, 2022 Workshop Meeting - DRAFT
2. August 8.22 Regular Meeting - Draft Minutes
3. August 22, 2022 Workshop Minutes-Draft

REVIEWED BY:

Linda Proskey, City Secretary

Joshua Jones, City Manager

Linda Proskey, City Secretary

Approved - 10/12/2022

Approved - 10/12/2022

Final Approval - 10/12/2022

Approved as to form for inclusion on Agenda



**MINUTES
WATAUGA CITY COUNCIL
WORKSHOP MEETING
CITY HALL COUNCIL CHAMBER,
7105 WHITLEY ROAD
WEDNESDAY AUGUST 3, 2022
5:30 PM**

CALL TO ORDER

Mayor Arthur L. Miner called the meeting to order at 5:30 p.m.

ROLL CALL

The meeting convened with the following members present:

Arthur L. Miner
Lovie Downey
Pat Shelbourne
Tom Snyder
Andrew Neal
Malissa Minucci
Mark Taylor
Jan Hill

Mayor
Mayor Pro Tem/Council Member Place 3
Council Member Place 1
Council Member Place 2 (Absent with notice)
Council Member Place 4
Council Member Place 5
Council Member Place 6
Council Member Place 7

and

Joshua Jones
Linda Proskey
Sandra Gibson
Deby Woodward
Randy Richards
Robert Parker
Shawn Fannan
Lana Ewell
Julie Rodriguez
Timothy Hamilton

City Manager
City Secretary
Director of Finance
Assistant Director of Finance
Assistant Director of Public Works
Police Chief
Fire Chief
Director of Library Services
HR/Civil Service Director
Parks and Community Services Director

ANNOUNCEMENTS

There were no announcements made.

PUBLIC COMMENT

Aug. 3, 2022, Minutes-page 1

No Requests for public comment were received.

PRESENTATIONS

1. Presentation of City Manager's 2022-2023 Proposed Budget – Overview

Joshua Jones, City Manager, opened the presentation and then turned it over to Finance Director Sandra Gibson, who discussed the important dates for the upcoming budget. She also gave an overview of what makes up the budget, the significant items, taxes, and different funds.

2. Presentation of City Manager's 2022-2023 Proposed Budget - Departmental Budgets

Director of Finance Sandra Gibson presented the departmental summary for each department. She pointed out that the changes in salaries and benefits are from the comp and class approved this year.

Councilmember Hill asked about Watauga 101 not being included in the budget.

Sandra Gibson explained that it is budgeted for every other year.

Councilmember Neal asked if the fund balance general fund and if it would affect our bond rating.

Sandra Gibson replied since it is a small amount, it would not.

Councilmember Taylor asked about the 21% premium increase in health insurance and how much was due to Covid.

Sandra Gibson said that our claims were 149% out of that she did not know what % was due to Covid but does not believe it was much.

ADJOURNMENT

Mayor Miner adjourned the meeting at 6:22 pm

Approved: this _____ day of _____, 2022

Signed: this _____ day of _____, 2022

APPROVED:

ATTEST:

Arthur L. Miner, Mayor

Linda Proskey, City Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office

Aug. 3, 2022, Minutes-page 2



**MINUTES
WATAUGA CITY COUNCIL
REGULAR MEETING
CITY HALL COUNCIL CHAMBER,
7105 WHITLEY ROAD
WEDNESDAY AUGUST 8, 2022
6:30 PM**

CALL TO ORDER

Mayor Arthur L. Miner called the meeting to order at 6:30 p.m.

ROLL CALL

The meeting convened with the following members present:

Arthur L. Miner
Lovie Downey
Pat Shelbourne
Tom Snyder
Andrew Neal
Malissa Minucci
Mark Taylor
Jan Hill

Mayor
Mayor Pro Tem/Council Member Place 3
Council Member Place 1
Council Member Place 2
Council Member Place 4
Council Member Place 5
Council Member Place 6
Council Member Place 7

and
Linda Proskey
Sandra Gibson
Lana Ewell
Julie Rodriguez
Timothy Hamilton

City Secretary
Director of Finance
Director of Library Services
HR/Civil Service Director
Parks and Community Services Director

INVOCATION

Paster Dennis Hester, of First Baptist Watauga provided the invocation.

PLEDGE OF ALLEGIANCE

Mayor Miner led the pledge to the flags.

ANNOUNCEMENTS

There were no announcements made.

PUBLIC COMMENT

Lynette Sharp, 6545 Highlawn Terrace Watauga, spoke against the Stedfast Church and for the right to protest.

PUBLIC TESTIMONY FOR ACTION ITEMS

No Requests for public testimony were received.

CONSENT AGENDA

Mayor Miner read the following consent addenda items:

- 1. Consider action to accept the Watauga Economic Development Corporation's Proposed Fiscal Year Budget for FY2022-2023; providing for all anticipated expenditures,**
- 2. Consider action to set the Watauga Economic Development Corporation's Proposed FY2022-2023 Budget Public Hearing and Adoption Date for Monday, August 22, 2022 at 6:30 p.m.**
- 3. Watauga Economic Development Corporation Place 7 appointment of Macy Forrester.**
- 4. Consider action to approve renewal of the "MetroShare" Library Consortium Interlocal Agreement.**
- 5. Consider action to re-appoint members of the Boards and Commission with expiring terms.**
- 6. Consider action to approve renewal of audit services contract with Weaver and Tidwell, LLC.**
- 7. Consider action to approve the minutes from the May 23 and July 11, 2022 Workshops**

Councilmember Taylor objected to consent item #1, said it was never formally presented to the council, and said he would not ask to have it pulled if he is the only person with an issue with it. Item was not pulled from consent.

Mayor Miner called for a Motion. Councilmember Shelbourne made a motion to accept the item as presented. Mayor Pro Tem Downey seconded the motion. Mayor Miner called for a vote.

Motion carried 6-1-0-0.

Ayes, Shelbourne, Snyder, Downey, Neal, Minucci, Hill

Nays: Taylor

Abstain: None

Absent: None

PUBLIC HEARINGS / ACTION

1. Public Hearing on the Watauga Crime Control and Prevention District FY2022-2023 Proposed Budget

Sandra Gibson, Director of Finance presented the proposed budget

Mayor Miner opened the public hearing at 6:43 pm. Since there was no request from the public to speak Mayor Miner closed the public hearing at 6:43 pm.

ACTION ITEMS

1. Discuss and consider action to approve the purchase of health, dental and vision insurance with United Healthcare for all eligible employees and authorize the City Manager to execute a contract with United Health Care.

Juliet Rodriguez, Human Resources and Civil Service Director, presented the item. She stated that United Health Care was the only response we received back that was able to be considered. Therefore, the recommendation is to continue with United Health care and bundle medical, dental, and vision for a better rate. In addition, they will be introducing tiered employee premiums to help with the costs. She introduced Andrew Weegar with HUB International Texas, Inc. to answer any of the council's questions.

Councilmember Taylor asked if a survey was taken with the surrounding cities to see their health benefits. The costs of the high deductible plan and what other cities are doing regarding funding. He wanted to know if a survey was conducted to see what the surrounding areas offered. Andrew Weegar with HUB International Texas, Inc. answered his questions.

Councilmember Shelbourne asked about whether Blue Cross submitted a proposal. Juliet Rodriguez said they submitted a proposal, but it was late, so it could not be considered.

Councilmember Neal wanted to know how much we are charging the employees. Juliet Rodriguez said it had yet to be determined, but they could inform the council once it has been finalized.

Mayor Miner called for a Motion. Councilmember Shelbourne made a motion to accept the item as presented. Mayor Pro Tem Downey seconded the motion. Mayor Miner called for a vote.

Motion carried 7-0-0-0.

Ayes, Shelbourne, Snyder, Downey, Neal, Minucci, Taylor, Hill

Nays: None

Abstain: None

Absent: None

ITEMS FOR FUTURE AGENDAS

There were no items to be placed on the future agendas

ADJOURNMENT

Mayor Miner adjourned the meeting at 7:01 pm

Approved: this _____ day of _____, 2022

Signed: this _____ day of _____, 2022

APPROVED:

ATTEST:

Arthur L. Miner, Mayor

Linda Proskey, City Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office



**MINUTES
WATAUGA CITY COUNCIL
WORKSHOP MEETING
MONDAY AUGUST 22, 2022
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
5:30 PM**

CALL TO ORDER

Mayor Miner called the meeting to order at 5:30 PM

ROLL CALL

Arthur L. Miner
Lovie Downey
Pat Shelbourne
Tom Snyder
Andrew Neal
Malissa Minucci
Mark Taylor
Jan Hill

Mayor
Mayor Pro Tem/Council Member Place 3 (Absent with Notice)
Council Member Place 1
Council Member Place 2
Council Member Place 4
Council Member Place 5
Council Member Place 6
Council Member Place 7

and

Joshua Jones
Linda Proskey
David Berman
Sandra Gibson
Paul Hackleman
Randy Richards

City Manger
City Secretary
City Attorney
Finance Director
Director of Public Works
Assistant Director of Public Works

ANNOUNCEMENTS

No announcements were made.

PRESENTATIONS

1. FY2022-2023 Budget Workshop - Presentation of the 5-year Personnel Improvement Plan.
Juliet Rodriguez gave the presentation.

Councilmember Taylor asked about the annual costs; he wanted to clarify the costs over five years. Stated that we do need the people, but it is a lot of money.

Juliet explained that the plan would be reevaluated yearly to see what is realistic and what we can afford. That is why she focused mainly on FY 2022-2023. Joshua Jones, City Manager, said this should be viewed as an interdepartmental planning document. The plan is the department heads best guesses as to what they may need in the future. He stated only thing you can count on is the FY 2022-2023; the other years will likely change.

Councilmember Neal wanted to know how much of this is based on the previous succession plan. Juliet said that much of it is based on that but has been reevaluated for current needs.

ADJOURNMENT

Mayor Miner adjourned the meeting at 5:55 PM

APPROVED: this _____ day of _____, 2022.

SIGNED: this _____ day of _____, 2022.

APPROVED:

Arthur L. Miner, Mayor

ATTEST:

Linda Proskey, City Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office



AGENDA MEMORANDUM

DATE: October 12, 2022

TO: Honorable City Council Members

FROM: Sandra Gibson, Director of Finance

THROUGH: Joshua Jones, City Manager

SUBJECT: Consider action to approve an amendment to an Interlocal Agreement regarding Teen Court (Northeast Teen Court)

BACKGROUND/INFORMATION:

On September 12, 2022, City Council approved the Interlocal Agreement to continue Teen Court through September 30, 2023. Since that time, the City of Haltom City chose to no longer participate in the program and the amended agreement incorporates this change. Watauga's share of the cost of the program for Fiscal Year 2023 is unchanged and remains at \$9,456.00.

The Interlocal Agreement is pursuant to Chapter 791 of the Texas Government Code. The amended agreement is for the period of October 1, 2022 through September 30, 2023, with an option for a one-year renewal.

FINANCIAL IMPLICATIONS:

The annual cost is \$9,456 and is funded by the Truancy Prevention Fund

RECOMMENDATION/ACTION DESIRED:

Recommend approval of the attached amended Interlocal Agreement between the City of Watauga, City of North Richland Hills, and the City of Richland Hills regarding Teen Court (Northeast Tarrant Teen Court) for the period of October 1, 2022 through September 30, 2023 with a one-year renewal option.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. AMENDMENT AND RENEWAL OF NETTC INTERLOCAL
2. Teen Court Agreement Signed 2021-2022

REVIEWED BY:

Sandra Gibson, Director of Finance
David Berman, City Attorney
Joshua Jones, City Manager
Linda Proskey, City Secretary

Approved - 10/12/2022
Approved - 10/12/2022
Approved - 10/12/2022
Final Approval - 10/13/2022



AGENDA MEMORANDUM

Approved as to form for inclusion on Agenda

**AMENDMENT AND RENEWAL OF
INTERLOCAL AGREEMENT**

THE STATE OF TEXAS §

THE COUNTY OF TARRANT §

WHEREAS, on or about October 28, 2021, the cities of North Richland Hills, Haltom City, Watauga and Richland Hills, Texas entered into an Interlocal Agreement ("Agreement") for the purpose of establishing terms under which a Teen Court program will be established and funded; and

WHEREAS, the term of the Agreement was for one (1) year with an option to renew for an additional year; and

WHEREAS, per the terms of the Agreement, the City of Haltom City has notified the cities of North Richland Hills, Watauga and Richland Hills, that it no longer wishes to participate in the Agreement; and

WHEREAS, the remaining cities of North Richland Hills, Watauga and Richland Hills (hereafter referred to as "Cities" or "each participating City") wish to continue the Teen Court program and exercise the renewal option under the Agreement;

NOW THEREFORE, THE PARTICIPATING CITIES AGREE TO AMEND THE AGREEMENT AS FOLLOWS:

1. The Agreement shall be amended to remove Haltom City as a participating city, and all references to Haltom City and all instances in which Haltom City is mentioned in the Agreement are hereby deleted.
2. Haltom City shall not have the right to appoint any member to the Teen Court Advisory Board.
3. Section 4 of the Agreement shall be amended to read "The Cities agree that the Teen Court Clerk, Juvenile Case Manager, and Bailiff provided under the Teen Court program are employees of the City of North Richland Hills and the cities of Watauga and Richland Hills shall have no obligation to such employees for salaries or benefits. Watauga and Richland Hills shall reimburse North Richland Hills the amounts set forth herein in this section to offset the costs incurred by North Richland Hills for the operation of the Teen Court program. Such costs shall be in the collective amount of **\$12,988.00** for the year beginning October 1, 2022. Watauga

agrees to pay **46% (\$9,456.00)** and Richland Hills agrees to pay **17% (\$3,532.00)**. Each party shall make respective payments from current revenues available to the paying party."

4. Section 6 of the Agreement shall be amended to read "This Agreement shall be renewed for a one-year term beginning October 1, 2022 and ending September 30, 202**3**. The participating cities shall have the option to renew this Agreement for one additional year."

5. All other terms and conditions of the Agreement not amended herein shall remain in full force and effect.

SIGNED AND EXECUTED this the _____ day of _____,
A.D., 2022, at Tarrant County, Texas.

CITY OF NORTH RICHLAND HILLS

BY: _____
Mark Hindman, City Manager

Attest:

Alicia Richardson, City Secretary/Chief Governance Officer

(City Seal)

Approved as to Form and Legality:

Maleshia B. McGinnis, City Attorney

SIGNED AND EXECUTED this the _____ day of _____,
A.D., 2022, at Tarrant County, Texas.

CITY OF WATAUGA, TEXAS

BY: _____
City Manager

ATTEST:

City Secretary

(City Seal)

Approved as to Form and Legality:

David Berman - City Attorney

SIGNED AND EXECUTED this the _____ day of _____,
A.D., 2022, at Tarrant County, Texas.

CITY OF RICHLAND HILLS, TEXAS

BY: _____
Candice Edmondson, City Manager

ATTEST:

Cathy Bourg, City Secretary

(City Seal)

Approved as to Form and Legality:

Betsy Elam, City Attorney



STATE OF TEXAS §

§

INTERLOCAL AGREEMENT

COUNTY OF TARRANT §

THIS AGREEMENT is entered into this the 1st day of October, 2021, by and between the Cities of North Richland Hills, Haltom City, Watauga and Richland Hills, Texas, municipal corporations, (hereafter referred to as "Cities" or "each participating City") the parties acting herein under the authority and pursuant to the terms of Chapter 791, INTERLOCAL COOPERATION CONTRACTS, Texas Government Code, for the purpose of establishing the terms under which a Teen Court program will be established and funded.

WHEREAS, the City of North Richland Hills has a Teen Court program established and operating and the Cities of Haltom City, Watauga and Richland Hills desire to make this program available to the residents of their respective cities; and,

WHEREAS, the Cities find that the terms and conditions set out herein for providing for the operation of a Teen Court for the parties hereto is equitable and will provide benefits to each; **NOW THEREFORE**,

W I T N E S S E T H:

For and in consideration of the mutual promises and covenants herein made, the benefits flowing to each of the parties hereto, and other good and valuable consideration, the Cities of North Richland Hills, Haltom City, Watauga and Richland Hills, Texas do hereby contract and agree as follows:

SECTION 1. The Teen Court is a volunteer program which allows juvenile misdemeanor offenders an alternative to the criminal justice system while allowing them to assume responsibility for their own actions by involvement in the judicial process and community service in order that their offenses will not be recorded; bringing juvenile offenders before a jury of their peers and to the community for constructive punishment which will provide the youths with an understanding of the judicial system and a realization of their roles (responsibilities) in the community.

SECTION 2. The City of North Richland Hills shall provide a court facility available for holding teen court on Monday nights and provide a Judge and Bailiff for all weekly sessions, employ a Teen Court Clerk to assist in administering and coordinating the activities of the Teen Court program and provide office space for the clerk. The Teen Court Clerk will work under the supervision of the North Richland Hills Juvenile Case Manager, who shall be responsible for data tracking for statistical reporting purposes.

SECTION 3. Haltom City, Watauga and Richland Hills agree to provide a Teen Court Board Member and Teen Court Judge to add in the rotation of scheduling with North Richland Hills Board Members and Teen Court Judges.



- SECTION 4.** The Cities agree that the Teen Court Clerk, Juvenile Case Manager, and Bailiff provided under the Teen Court program are employees of the City of North Richland Hills and the cities of Haltom City, Watauga and Richland Hills shall have no obligation to such employees for salaries or benefits. Haltom City, Watauga and Richland Hills shall reimburse North Richland Hills the amounts set forth herein in this section to offset the costs incurred by North Richland Hills for the operation of the Teen Court program. Such costs shall be in the collective amount of \$20,653.00 for the year beginning October 1, 2021. Haltom City agrees to pay 37%, (\$7,665.00), Watauga agrees to pay 46% (\$9,456.00) and Richland Hills agrees to pay 17% (\$3,532.00). Each party shall make respective payments from current revenues available to the paying party.
- SECTION 5.** North Richland Hills has an existing Teen court Advisory Board in its jurisdiction appointed to such board by the City Council. Haltom City, Watauga and Richland Hills shall have the right to appoint one additional member to such advisory board.
- SECTION 6.** This Agreement shall be for the initial period beginning October 1, 2021 and ending September 30, 2022 upon execution of hereof by all parties hereto, with the option to renew for one additional year.
- SECTION 7.** Any party hereto may terminate its participation in this Agreement without recourse or liability upon thirty (30) days written notice to the other parties. Should either of the other three parties terminate their participation, North Richland Hills may terminate this agreement or renegotiate with the remaining party or parties.
- SECTION 8.** This Agreement is made pursuant to Chapter 791 and Subchapter E, Chapter 418, Texas Government Code. It is agreed that in the execution of this Agreement, no party waives any immunity or defense that would otherwise be available to it, against claims arising from the exercise of governmental powers and functions.



SIGNED AND EXECUTED this the 28th day of October, A.D.,
2021, at Tarrant County, Texas.

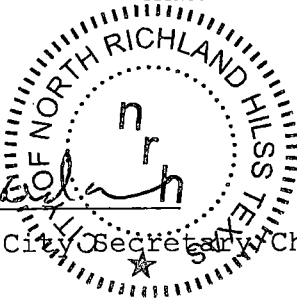
CITY OF NORTH RICHLAND HILLS

BY: Mark Hindman
Mark Hindman, City Manager

Attest:

Alicia Richardson

Alicia Richardson, City Secretary/Chief Governance Officer



(City Seal)

Approved as to Form and Legality:

Maleshia McGinnis
Maleshia McGinnis, City Attorney

NRH Council Action Y/N

Date Approved 9-13-2021

Agenda No. F. 2

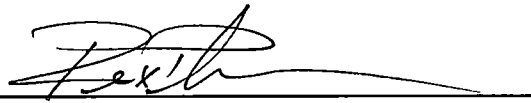
Ord / Res No. _____



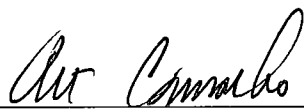
SIGNED AND EXECUTED this the 5th day of OCTOBER, A.D.,
2021, at Tarrant County, Texas.

CITY OF HALTOM CITY, TEXAS

BY:

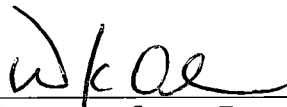

Rex Phelps, City Manager

ATTEST:


Art Camacho, City Secretary

(City Seal)

Approved as to Form and Legality:


Attorney from Toase Law Firm, City Attorney





SIGNED AND EXECUTED this the 14th day of September, A.D.,
2021, at Tarrant County, Texas.

CITY OF WATAUGA, TEXAS

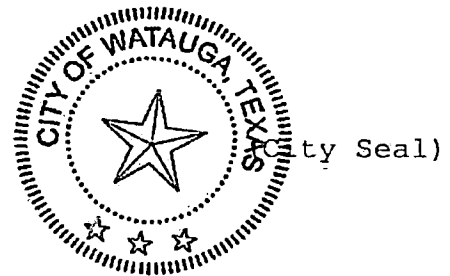
BY: Robert Parker
City Manager

ATTEST:

Terri Johnson
City Secretary

Approved as to Form and Legality:

| Carole Kelley
Caroline Kelley - City Attorney





SIGNED AND EXECUTED this the 25th day of October, A.D., 2021, at
Tarrant County, Texas.

CITY OF RICHLAND HILLS, TEXAS

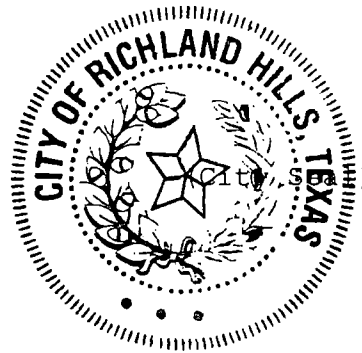
BY: Candice Edmondson
Candice Edmondson, City Manager

ATTEST:

Cathy Bourg
Cathy Bourg, City Secretary

Approved as to Form and Legality:

Do Russell
City Attorney





AGENDA MEMORANDUM

DATE: October 14, 2022

TO: Honorable City Council Members

FROM: Bradley Fraley, Chief Information Officer
Paul Hackleman, Director of Public Works

THROUGH: Joshua Jones, City Manager

SUBJECT: Consider action by the City Council of the City of Watauga, Texas declaring one (1) vehicle as surplus property belonging to the City of Watauga; authorizing disposal of the surplus property; and purchase of one (1) Ford Explorer

BACKGROUND/INFORMATION:

The Surplus Asset Disposal Policy No. 13.05 of the Personnel, Administrative and Financial Policies and Procedures Manual allows for the Director of Public Works to recommend real property for the City Council to review and declare as surplus.

To that end, there is one (1) 2020 Ford Transit Connect (VIN#NM0LS7E24L1441667) proposed to be surplussed this year from the Information Technology (IT) Department creating the opportunity to sell or trade the existing van. The Transit Connect was purchased when the IT Department only had two staff members and only has seating for two persons.

Once the property has been declared surplus by City Council, surplus equipment may be disposed of by one of the following methods:

1. Sold competitively by public auction or by accepting sealed bids;
2. Traded in for new equipment; or
3. If the item has no value except for salvage, the City Manager or his designee, may authorize such items to be sold as scrap.

The Information Technology Department also request approval utilizing option 2 (trade in for new equipment) to obtain one (1) 2022 Ford Explorer from Sam Pack's Five Star Ford. The Fleet and Building Maintenance Division of the Public Works Department obtained a quote from Sam Pack's Five Star Ford utilizing the Buyboard Contract #601-19 in the amount of \$32,876.75 (Ford Explorer). The trade value for the Transit Connect is \$30,000 leaving a shortfall of \$2,876.75. The original purchase price of the Transit



AGENDA MEMORANDUM

Connect was \$30,542.00 which means the City only paid \$542.00 for the almost three (3) years of service we obtained for this vehicle.

Sections 51.015 and 51.034 of the Texas Local Government Code requires the City Council to approve the disposal of personal property. City employees/City Council Members and their immediate families may not purchase any surplus city property either by sealed bid, at an auction, or resale from a trade-in.

Texas Local Government Code Chapter 252 requires Council approval of expenditures in excess of \$50,000.

The City is a member of the Buyboard cooperative which allows us to utilize contracts offered through the cooperative per Local Government Code Section 271.102 and Texas Government Code 791. The codes were designed to allow government entities the ability to utilize contracts for products and services that meet all State and Local purchasing laws and requirements.

FINANCIAL IMPLICATIONS:

Revenue from the trade of property shall be utilized for the new purchase. Funding in the amount of \$2,876.75 is provided through savings from other vehicle purchases in the Capital Projects Fund.

RECOMMENDATION/ACTION DESIRED:

Staff respectfully recommends declaring the one (1) Ford Transit Connect as surplus property and authorizing the purchase of one (1) Ford Explorer

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. QUOTE EXPLORER WITH TRADE TRANSIT CONNECT
2. ORIGINAL PURCHASE TRANSIT CONNECT CARGO

REVIEWED BY:

Bradley Fraley, Chief Information Officer
David Berman, City Attorney
Deby Woodard, Assistant Director of Finance
Joshua Jones, City Manager
Linda Proskey, City Secretary

Approved - 10/14/2022
New -

Approved as to form for inclusion on Agenda

