AGENDA
WATAUGA CIVIL SERVICE COMMISSION MEETING
REGULAR MEETING
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
TUESDAY, DECEMBER 27, 2022
6:30 PM

CALL TO ORDER

ROLL CALL

INVOCATION

ANNOUNCEMENTS

PRESENTATIONS

PUBLIC COMMENT If speaking for an organization or group, the speaker should identify the group represented. If speaking during Public Comment (for matters not posted on that particular meeting's agenda), members of the City Council and Staff may only provide a statement of factual information in response to the inquiry or recite existing policy in response (e.g., to correct a factual misstatement made by the citizen or provide factual information requested by the citizen). Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a future meeting. If necessary, the Chair will task the City Manager to respond to the citizen and report back to the City Council as soon as practicable. Such report to the-City Council shall not constitute a meeting called by the City Council nor shall it constitute deliberation or formal action. Individual citizens addressing the City Council during Public Comment shall not exceed three (3) minutes in their comments; however, the Chair may extend or reduce the speaker's allotted time in order to conduct an efficient and effective public meeting. The time allotted shall not be donated to others desiring to speak. Public Comment is not established to engage in a conversation with the Council and no formal Council action will be taken.

PUBLIC TESTIMONY FOR ACTION ITEMS Only those persons who submit a completed Request to Speak form prior to the agenda item being introduced by the Chair will be allowed to speak on agenda items set for action (this doesn't include presentations or reports). The Chair shall ask each person requesting to speak to approach the podium when called to speak. Speakers time shall generally not exceed three (3) minutes in their comments and all comments must be germane to the specific agenda item being discussed; however, the Chair may extend or reduce the speaker's allotted time. Speakers shall not be permitted to donate their time to

other speakers. Members of the City Council may ask questions or discuss the item directly with the citizen during the citizen's testimony if necessary. Any discussion between a Council member and the citizen will not count toward the time limit and Council Members are encouraged not to speak until the citizen has first utilized their allocated time.

REPORTS FROM STAFF

CONSENT AGENDA All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items.

ACTION ITEMS

1. Discuss and consider action to approve the minutes from the Civil Service Commission Meeting held on 08/02/2022.

2. Discussion and action on electing a Civil Service Commission Chairman and Vice Chairman as required by Local Government Code Chapter 143, Section 143.006(e).

3. Discussion and action to approve and certify the Watauga Fire Department Entry Examination Eligibility List from Exam held on December 2, 2022

4. Discussion and action to approve and certify the Watauga Police Department Entry Examination Eligibility List from Exam held on December 8, 2022

ADJOURNMENT

Meeting Notices and Reservation of Rights

The Civil Service Commission may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the [City Council/Board/Commission/Committee] to address a subject matter on the agenda. Action, if any, will be taken in open session.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may

attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, (817) 514-5812 OR FAX (817) 281-1991 FOR FURTHER INFORMATION.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on 12/21/2022, before 5:00 p.m., in accordance with Chapter 551 of the Texas Government Code.

Linda Proskey, City Secretary

MINUTES
WATAUGA CIVIL SERVICE COMMISSION MEETING
TUESDAY, AUGUST 2, 2022
CITY HALL, COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:00 PM

CALL TO ORDER

The Civil Service Commission Meeting of the City of Watauga of the City of Watauga, Texas was called to order at 6:00pm by Chairman Bailey.

ROLL CALL

Barry Sullivan – Vice Chairman
Brian Downey – Member
And
Juliet Rodriguez – HR Civil Service Director
Shawn Fannan – Fire Chief
Robert Parker – Police Chief

ANNOUNCEMENT

Mr. Sullivan was reappointed to Vice-Chair on the Civil Service Commission. He was thanked for his service on the commission and his reappointment would not be long as we were notified, he is moving out of Watauga on 8/25/2022.

PUBLIC COMMENT

None

REPORTS

None

PUBLIC TESTIMONY FOR ACTION ITEMS

None

ACTION ITEMS

1. Discuss and consider approval of the minutes from the Civil Service Commission Meeting on May 3, 2022 and May 31, 2022.

   Council Member Downey made a motion to approve the minutes from the Civil Service Commission meeting on May 3, 2022 and May 31, 2022. The motion was seconded by Vice Chairman Sullivan.

   AYES: Sullivan, Downey

NAY: None
ABSENT: Bailey
ABSTAIN: None

2. Discussion and action to approve and certify the Watauga Fire Department Entry Examination Eligibility List from Exam held June 24, 2022.

Juliet Rodriguez, HR/Civil Service Director – Entry Exam was held at the Watauga Fire Station on June 24, 2022, we had 20 candidates apply and 5 candidates show up on Exam Day. Of the 5 candidates we had 3 pass the Physical Ability Test and Written Exam. We request action to approve and certify the Watauga Fire Department Entrance Exam Eligibility List.

Chairman Downey made a motion to approve and certify the Watauga Fire Department Entry Examination Eligibility List from Exam held June 24, 2022 and the motion was seconded by Vice Chairman Sullivan.

Vice Chairman Sullivan voiced a comment about the number of candidates that showed up and Chief Fannan confirmed the numbers of people showing up has been dwindling.

AYES: Sullivan, Downey
NAY: None
ABSENT: Bailey
ABSTAIN: None

3. Discussion and action to approve and certify the Watauga Police Department Entry Examination Eligibility List from Exam held July 7, 2022.

Juliet Rodriguez, HR/Civil Service Director – An Entry Exam was held for the Watauga Police Department on July 7, 2022, we had 72 applicants and 20 people show up on Exam Day. Of the 20 candidates, we had 16 pass the Written Exam and Row test. We request this action to approve and certify and the Watauga Police Department Entrance Exam Eligibility List.

Chairman Downey made a motion to approve and certify the Watauga Police Department Entry Examination Eligibility List from Exam held July 7, 2022, and the motion was seconded by Vice Chairman Sullivan.

AYES: Sullivan, Downey

NAY:	None
ABSENT:	Bailey
ABSTAIN:	None

ITEMS FOR FUTURE AGENDAS
None

ADJOURNMENT

With no further business to discuss, Chairman Bailey adjourned the meeting at time 6:06 pm.

APPROVED: this _____ day of _____, _____

SIGNED: this _____ day of _____, _____

ATTEST:

Juliet Rodriguez,
HR/Civil Service Director

APPROVED:

Chairman

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office

FIRE DEPARTMENT ELIGIBILITY LIST

APPROVED & CERTIFIED

Written and Physical Examination
Test Date: December 2, 2022
Location: Watauga Central Fire Station
5909 Hightower Drive, Watauga, TX 76148

Rank	Applicant Identifier	Military Points	MC PT Credit	Physical Ability Test	Written Exam	Total Score
1	180	5		4:05	91	96
2	177			5:21	90	90
3	183			5:04	89	89
4	182	5		5:26	81	86
5	179	5	5	5:09	71	81

An examination for the position of Firefighter was administered on December 2, 2022. The following eligibility list was created as a result of the examination. This list shall be in effect for 12 months from this date unless exhausted earlier.

Juliet Rodriguez
HR/Civil Service Director
City of Watauga
Certified and posted by the Civil Service Commission on December 27, 2022

POLICE DEPARTMENT CERTIFIED ELIGIBILITY LIST

Exam Date: Thursday, December 8, 2022
Exam Location: Hector F. Garcia Community Center
7901 Indian Springs Road, Watauga, TX 76148

Rank	Card ID#	Military Points	VO2%	Exam Score	Total Score
1	108		71.99%	94%	94
2	103		122%	81%	81
3	107		48.14%	81%	81
4	93	5	59.03%	75%	80
5	95		34.03%	80%	80
6	109		75.54%	78%	78
7	106		41.87%	78%	78
8	94	5	51.15%	72%	77
9	110		56.93%	74%	74
10	92		55.09%	74%	74
11	97		45.79%	71%	71

An examination for the position of Police Officer was administered on December 8, 2022. The following eligibility list was created as a result of the examination. This list shall be in effect for 12 months from this date unless exhausted earlier.

Juliet Rodriguez
HR / Civil Service Director
City of Watauga
Certified and posted by the Civil Service Commission on December 27, 2022