



AGENDA
WATAUGA LIBRARY BOARD
REGULAR MEETING
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
TUESDAY, JANUARY 10, 2023
6:00 PM

CALL TO ORDER

ROLL CALL

ANNOUNCEMENTS

PRESENTATIONS

PUBLIC COMMENT If speaking for an organization or group, the speaker should identify the group represented. If speaking during Public Comment (for matters not posted on that particular meeting's agenda), members of the City Council and Staff may only provide a statement of factual information in response to the inquiry or recite existing policy in response (e.g., to correct a factual misstatement made by the citizen or provide factual information requested by the citizen). Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a future meeting. If necessary, the Chair will task the City Manager to respond to the citizen and report back to the City Council as soon as practicable. Such report to the City Council shall not constitute a meeting called by the City Council nor shall it constitute deliberation or formal action. Individual citizens addressing the City Council during Public Comment shall not exceed three (3) minutes in their comments; however, the Chair may extend or reduce the speaker's allotted time in order to conduct an efficient and effective public meeting. The time allotted shall not be donated to others desiring to speak. Public Comment is not established to engage in a conversation with the Council and no formal Council action will be taken.

PUBLIC TESTIMONY FOR ACTION ITEMS Only those persons who submit a completed Request to Speak form prior to the agenda item being introduced by the Chair will be allowed to speak on agenda items set for action (this doesn't include presentations or reports). The Chair shall ask each person requesting to speak to approach the podium when called to speak. Speakers time shall generally not exceed three (3) minutes in their comments and all comments must be germane to the specific agenda item being discussed; however, the Chair may extend or reduce the speaker's allotted time. Speakers shall not be permitted to donate their time to other speakers. Members of the City Council may ask questions or discuss the item directly with the citizen during the citizen's testimony if necessary. Any discussion between a Council

member and the citizen will not count toward the time limit and Council Members are encouraged not to speak until the citizen has first utilized their allocated time.

REPORTS

1. Library Director's Report
Lana Ewell, Director of Library Services

CONSENT AGENDA All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items.

1. Consider approval of the minutes from the September 13, 2022 meeting of the Library Services Board

ACTION ITEMS Meeting Room Policy

1. Meeting Room Policy
Lana Ewell, Director of Library Services

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825 OR FAX (817) 514-3625 FOR FURTHER INFORMATION.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on January 6, 2023, before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.



Linda Proskey, City Secretary





AGENDA MEMORANDUM

DATE: December 28, 2022
TO: Library Board Members
FROM: Lana Ewell, Director of Library Services
SUBJECT: Library Director's Report

BACKGROUND/INFORMATION:

Director Ewell will review monthly reports for August, September, and October 2022.

FINANCIAL IMPLICATIONS:

NA

RECOMMENDATION/ACTION DESIRED:

No action is required. The Director is available to respond to questions from the Library Advisory Board.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. August 2022 Library Monthly Report for Library Board
2. September 2022 WPL Monthly Report for Library Board
3. October 2022 Library Report for Library Board
4. November 2022 Monthly Report for Library Board

REVIEWED BY:

Lana Ewell, Director of Library Services
Joshua Jones, City Manager
Linda Proskey, City Secretary

Approved - 12/28/2022
Approved - 12/28/2022
Final Approval - 1/4/2023

Approved as to form for inclusion on Agenda

Watauga Public Library C.A.R.E.S.

August 2022

Comments from the public:

Harvey Hersh, a Watauga resident, left a brief comment note that said, "Great library. Great collection of books. Friendly."

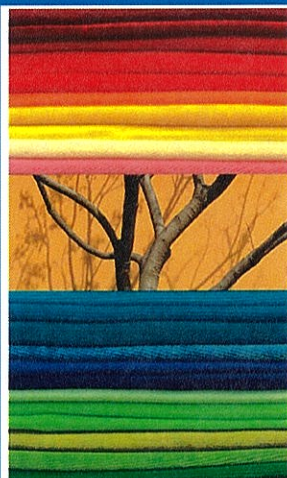
Regarding the Potato Chip Tasting event two attendee comments—"That was a treat—an excellent presentation." & "That was fantastic. You do so much research."

"Thank you for having this. I learned a lot." -attendee at the Medicare and Social Security classes.

"Thank you Dana for the beautiful display of my art. It feels so good to be appreciated." -email from one of the participants in the art show, Selma Qureshi.

"Thank you so much for all your planning to keep the adults busy! This is so great for all generations to share in activities, Bless you and the library staff for keeping us in touch with many things.

Mr. Novy is priceless and we are glad to have him too."



Art Class for Adults with art teacher Mr. Novy **Branch Weaving Sculpture**

(Two class options- pick one)

Thursday, August 4th
4:00pm-5:30pm

or

Saturday, August 6th
12:30pm-2:00pm

Join Mr. Novy as he leads you in a class using fiber and natural materials to create a meaningful sculpture.

RSVP required at 817-514-5865

@Watauga Public Library

Toastmasters Info Session



**Thursday, August 11th
6:00pm-7:00pm**

- Everyone is welcome to this meeting of the local Texas Talkers Toastmasters Club.
- Learn more about what Toastmasters is all about including communication, public speaking, and leadership.
- Club members will demonstrate a sample meeting and table topic presentations.
- This informational session is open to everyone with no obligations to join or present if you attend.

@Watauga Public Library

Call 817-514-5865 for more information.



Container Gardening

**Thursday, August 18th
6:30pm-7:30pm**

- Join Tarrant County Master Gardener Lavonne Nowlin for a presentation on container gardening.
- This free presentation will focus on growing food in containers.
- It's the perfect time to start your fall garden.

Call 817-514-5865 with questions.

@the Watauga Public Library

Microsoft Computer Classes



Microsoft Word

- Friday, August 5th

Microsoft PowerPoint

- Friday, August 12th

Microsoft Excel

- Friday, August 19th

Each class is from 10:30am-noon at the Watauga Public Library.

Call 817-514-5865 to save your spot.

<https://goodwillnorthcentraltexas.org/>



Civic / Community Engagement / Cultivating Community/ Digital Inclusion / Economic Development / Job Skills

- ◆ Curbside Service continues.
- ◆ The Circulation Staff receives and processes print jobs sent from patrons' home or library computers. They send faxes and welcome informational questions.

Adult Services Librarian Dana Harper & staff have created the following online classes & events to reach out to our public:

Adult Events (in person):

◆ Library Book Club (<i>Oona Out of Order</i>)	9
◆ Mr. Novy Art Class- Branch Weaving, Thursday	13
◆ Mr. Novy Art Class- Branch Weaving, Saturday	9
◆ Goodwill Computer Class- Word	13
◆ Goodwill Computer Class- PowerPoint	11
◆ Goodwill Computer Class- Excel	12
◆ Goodwill Resume Workshop	0
◆ Toastmasters Informational Session	13
◆ Container Gardening- TCMGA	22
◆ Art Opening	44
◆ Art Show- attendance (not at opening)	65
◆ Art Show- participating artists	21
◆ Art Show- number of artworks	65
◆ Job Fair attendees	38
◆ Job Fair vendors	51
◆ ABCDs of Medicare	25
◆ Social Security Workshop	11
◆ Potato Chip Tasting	23
◆ Yoga (4 classes)	18
◆ Any-Book Book Club	4
◆ Meditation (3 classes)	5
◆ Knitting (5 meetings)	24



Facebook informational/social services slides:

- ◆ 8/1- Service Notice- Internet and Wi-fi Down
- ◆ 8/1- Art Opening and Show
- ◆ 8/1- Welcome Haslet to the Metroshare
- ◆ 8/2- Toastmasters Presentation
- ◆ 8/3- Meditation
- ◆ 8/3- Service Notice- Internet and Wi-fi Down
- ◆ 8/4- Job Fair
- ◆ 8/6- Art class- Branch Weaving
- ◆ 8/8- Service Notice- Internet and Wi-fi Down
- ◆ 8/9- Throwback Book club
- ◆ 8/11- Toastmasters Presentation
- ◆ 8/12- Meditation
- ◆ 8/15- Container Gardening
- ◆ 8/16- Branch Weaving Photos
- ◆ 8/16- Job Fair
- ◆ 8/17- Knitting and Crocheting
- ◆ 8/18- Container Gardening
- ◆ 8/18- Library Book Club
- ◆ 8/20- Art Show for Adults Set-Up Photo
- ◆ 8/20- Medicare Class
- ◆ 8/21- Job Fair
- ◆ 8/22- Social Security Class
- ◆ 8/22- Any-Book Book Club
- ◆ 8/23- September Art Class for Adults
- ◆ 8/23- Potato Chip Tasting
- ◆ 8/23- Art Show Opening Photos
- ◆ 8/24- Job Fair
- ◆ 8/24- Medicare Class
- ◆ 8/25- Resume-Writing Class
- ◆ 8/26- Resume-Writing Class
- ◆ 8/29- Potato Chip Tasting

Additional Slides Advertising Watauga Public Library's Events & Classes

HIRING EVENT



WEDNESDAY, AUGUST 24TH | 10:00AM - 12:30PM
WATAUGA PUBLIC LIBRARY | 7109 WHITLEY RD, WATAUGA, TX 76148

HIRING FOR

















Goodwill North Central Texas and the Watauga Public Library will host a hiring event for part-time and full-time positions. Scan the QR code to register online or visit <https://bit.ly/GoodwillJobFairAugust2022>. Walk-ins are welcome. Veterans are encouraged to apply. Arrive early, dressed to impress with two forms of I.D.

JOB OPENINGS:

- FRONT DESK AGENTS
- AIR GATEWAY MEMBERS
- RETAIL TEAM MEMBERS
- CROSSING GUARDS
- HOUSEKEEPERS
- HOTEL MAINTENANCE
- AMAZON FRESH TEAM MEMBERS
- MATERIAL HANDLERS
- MACHINE OPERATORS
- SALES ASSOCIATES
- CASHIERS
- RAMP AGENTS
- AUTOMOTIVE MECHANICS
- COOKS
- BELLMEN
- BARTENDERS
- FULL-TIME PACKAGE HANDLERS
- SERVERS
- BUSSERS/FOOD RUNNERS
- RETAIL TEAM MEMBERS
- RETAIL DONATION ATTENDANTS
- AND MORE!

Medicare Education Class

Thursday, August 25th
5:00pm-6:00pm



Join Benefits Educator Keri Harvie for this helpful presentation. Here are a few things you will learn:

- Medicare and its parts
- How & when to enroll
- Health plan coverage choices
- Prescription drug plans
- Qualifying for help with premiums
- And more!

@Watauga Public Library

In addition, you are invited to join us for a Social Security presentation from 6:30pm-7:30pm.

Social Security Workshop

Thursday, August 25th
6:30pm-7:30pm



Join licensed fiduciary Lucas Longino from Live Well Asset Management for this informative presentation. Here are a few things you will learn:

- How Social Security works
- How to strategize claiming your Social Security
- Current and future taxes when retiring
- And more!

@the Watauga Public Library

In addition, you are invited to join us for a Medicare presentation from 5:00pm-6:00pm.

WELCOME



HASLET!

Potato Chip Tasting

Tuesday, August 30th
5:00pm-6:00pm




vs.


Join us at the library as we taste chips from both the United Kingdom and the United States. You will learn how to fully explore your palette through observing sight, sound, touch, smell, and taste. Find out who has the best chips in this epic battle. What a savory evening!

RSVP required at 817-514-5865. Ages 18 and up.

@the Watauga Public Library

Early Childhood Literacy / Family Development & Enrichment

Regular Youth Events:

- ♦ Mother Goose: (0) - 0
- ♦ Storytime: (0) - 0
- ♦ Bilingual Storytime: (0) - 0

Special Programs (in person):

- ♦ 8/1,8,15,22,29—Pokémon Club: 20,10,15,20,20
- ♦ 8/1-31—Wake up the Walls: 15
- ♦ 8/1-31—Back to School Scavenger Hunt: 92
- ♦ 8/1-31—Vote for your favorite: 33

YOUTH UPDATE

NO STORYTIMES & EVENTS OUTSIDE OF POKEMON CLUB IN AUGUST

Youth will be focusing on the
Wake Up the Walls Art Show this
month and preparing for the
coming months' events.
We appreciate your understanding.

Storytimes & most clubs/events will resume in September!



Photos of Art Show Opening

WATAUGA PUBLIC LIBRARY-REPORT SUMMARY
Monthly Report - August, 2022 - Library Closed to Public 3/13/2020 - 04/05/2021 - COVID19

DEPARTMENT TOTALS	Current Month	This Month Last Year	Year to Date 2021-22	Year to Date 2020-21
Circulation Total	14,215	5,740	129,418	89,358
Total in Collection	N/A	N/A	120,129	117,825
Programs	38	16	638	355
Program Attendance	652	1,322	15,973	9,728
Cards Issued	154	154	1,411	869
Library Visits	5,843	4,135	54,836	16,423
Notary Service	30	20	174	52
Reference & Directional Transactions	844	757	9,474	5,698
Study Room Usage (hours)	320	211	2,573	499
Volunteer Hours	4	39	1498	1491
Webpage Views	2348	2113	22027	21022
CIRCULATION SERVICES	Current Month	This Month Last Year	Year to Date 2021-22	Year to Date 2020-21
Adult Books	1,207	686	11,474	8,104
Youth Books	4,277	2,481	43,459	25,615
Adult Books on CD	156	68	1,134	912
Youth Books on CD	29	26	330	295
Adult DVDs	784	406	7,259	4,105
Youth DVDs	402	268	4,383	2,498
Adult Kits	0	10	15	70
Youth Kits	22	40	244	495
Music CDs	32	22	411	355
Periodicals	98	22	538	374
eBooks	344	318	3,197	3,368
eAudiobooks	418	335	3,583	3,975
eMagazines	49	24	277	452
Checked out to MetroShare Libraries	1,270	223	9,948	16,379
Renewals	5,127	811	43,166	22,361
TOTAL CIRCULATION	14,215	5,740	129,418	89,358
Holds/Requested Items Processed	1,872	379	14,603	14,650
Interlibrary Loan Requests (TexShare)	107	11	978	169
Curbside checkout transactions	8	22	92	2,531
Curbside-Misc. services	149	103	1,437	673
Self-Check Out Transactions	622	362	6,003	2,339
Self-Check Out-Items Checked Out	3,565	1,746	32,203	11,277
Revenue Collected	\$ 1,778.42	\$ 1,084.61	\$ 13,938.64	\$ 5,477.24
ADULT SERVICES	Current Month	This Month Last Year	Year to Date 2021-22	Year to Date 2020-21
Number of Programs	30	7	168	81
Program Attendance	427	87	1,926	1,025
Volunteer Hours	0	0	20	1
Internet Users	406	310	3,665	1,050
YOUTH SERVICES	Current Month	This Month Last Year	Year to Date 2021-22	Year to Date 2020-21
Number of Programs	8	9	470	274
Program Attendance	225	1,235	14,047	8,703
School Visits	0	0	1	2
Volunteer Hours	4	39	1,478	1,490
Youth Computer Users	382	427	5,836	2,589
TECHNICAL SERVICES	Current Month	This Month Last Year	Year to Date 2021-22	Year to Date 2020-21
Material Items Received	624	759	5,347	6,756
Materials Added	551	602	5,967	5,910
Materials Withdrawn	558	43	4,083	6,453

Watauga Public Library C.A.R.E.S

September 2022

Comments from the public:

- A patron asked, "Do you have any of those banned books people are talking about? I wanna read as many as I can and stick it to them!" (9/6/22)
- Adrienne Weeks and her friend attending the collage mosaic art class asked if I could continue offering classes on Saturdays. (9/10/22) Three art classes in early 2023 are scheduled for Saturday.
- Rebecca Jacques requested Texercise Nourish classes and a class related to widowhood. Both have been investigated and scheduled.
- Cathy Briscoe requested a workshop on xeriscaping lawns. This has been investigated and scheduled.
- Patron spoke to Lana on 9/20/22 and requested a performance by Harp Essence.
- Patron requested anime for adults after seeing the youth department's event. (9/26/22)
- Patron requested Stranger Things for adults after seeing the youth department's event. (9/26/22) A trivia night has been scheduled.
- Patron requested more food tastings. (9/28/22)
- Comments from patron survey, Chocolate Tasting: "This was very fun, very educational," "Well planned, pleasant information hour," and "Awesome, open interaction." (9/20/22)



Circulation Department

- ◆ Promoted Library Card Sign-Up Month with multiple drawings for new card holders.
- ◆ Curbside Service continues.
- ◆ The Circulation Staff receives and processes print jobs sent from patrons' home or library computers.

Civic, Community Engagement, Cultivating Community, Digital Inclusion, Economic Development, and Job Skills

Adult Events:

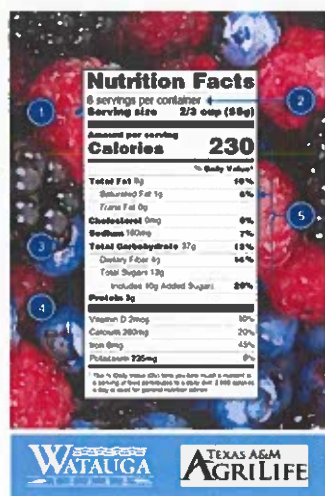
- | | |
|--|----|
| ◆ Throwback Book Club | 9 |
| ◆ Throwback Book Club- book pick-ups | 30 |
| ◆ Library Book Club | 8 |
| ◆ Any-Book Book Club | 5 |
| ◆ Mayor's Book Club | 6 |
| ◆ Art Class- Mosaic (2 classes) | 25 |
| ◆ Plant Exchange | 24 |
| ◆ Chocolate Tasting | 27 |
| ◆ Tarrant County Public Health (2 dates) | 56 |
| ◆ National Alliance on Mental Health | 0 |
| ◆ FWISD GED & ESL Registration (4 dates) | 80 |
| ◆ Knitting & Crocheting (3 classes) | 27 |
| ◆ Meditation | 1 |

Facebook slides:

- | | |
|--------|-------------------------------------|
| ◆ 9/1 | Throwback Book Club |
| ◆ 9/1 | National Alliance on Mental Illness |
| ◆ 9/1 | Collage Mosaic Class |
| ◆ 9/4 | Mayor's Book Club |
| ◆ 9/5 | Collage Mosaic Art Class |
| ◆ 9/8 | NAMI |
| ◆ 9/8 | Throwback Book Club |
| ◆ 9/13 | Nutrition Class |
| ◆ 9/14 | Meditation |
| ◆ 9/15 | Chocolate Tasting |
| ◆ 9/18 | Any-Book Book Club |
| ◆ 9/19 | Chocolate Tasting |
| ◆ 9/22 | Plant Exchange |
| ◆ 9/27 | Plant Exchange |
| ◆ 9/28 | Nutrition Class |
| ◆ 9/29 | King Tut Presentation |
| ◆ 9/30 | Nutrition Class |
| ◆ 9/30 | Oil Pastel Art Class |

Instagram posts:

- | | |
|--------|---------------------|
| ◆ 9/1 | Throwback Book Club |
| ◆ 9/3 | Mayor's Book Club |
| ◆ 9/3 | NAMI |
| ◆ 9/6 | Collage Art Class |
| ◆ 9/17 | Chocolate Tasting |
| ◆ 9/18 | Any-Book Book Club |



Get the Facts Adult Nutrition Series

Brought to you by Texas A&M AgriLife Extension and the Watauga Public Library

Starting October 4 – October 25
from 4:00 PM to 5:30 PM
at the Watauga Senior Center/Community Center @7901 Indian Springs Road

This 4-part series will help participants learn how to use the Nutrition Facts label to make healthy choices when shopping. Special emphasis is given on sodium, fats, added sugars, and portion size.

Call 817-514-5865 to save your spot. Free! Food samples and cooking demo included.

The members of Texas A&M AgriLife Extension are volunteers and are not employees of Texas A&M University. The members of Texas A&M AgriLife Extension are not affiliated with Texas A&M University. The members of Texas A&M AgriLife Extension are not affiliated with Texas A&M University. The members of Texas A&M AgriLife Extension are not affiliated with Texas A&M University.

Chocolate Tasting

Tuesday, September 20th
5:00pm to 6:00pm

Back by popular demand with all new chocolates.

Join us at the library as we taste chocolates from various countries and companies. You will learn how to fully appreciate chocolate through observing sight, sound, touch, smell, & taste. What a delicious evening!

RSVP required at 817-514-5865.
Ages 18 & up.

@ the Watauga Public Library
7109 Whitley Road
817-514-5865



Plant Exchange Thursday, September 29th 6:00pm-7:30pm

- Join us for a perennial plant and seed exchange
- Bring each variety in a labeled baggie or container.
- Exchange tips and tricks with other plant lovers.
- All kinds of plants welcome!
- Call 817-514-5865 for more information.

@the Watauga Public Library



Adult Education ESL & GED/HSE Classes

To sign-up for classes at the Watauga Public Library, call:

817-402-7555

- Free classes
- Ages 17 and up
- Registration required

@ the Watauga Public Library
7109 Whitley Road, 817-514-5865



Early Childhood Literacy/ Family Development and Enrichment

Music & Movement Storytime

4th Thursday of the Month @ 12PM

Join for movement-based fun, a
rhythmic read-aloud, and a ton of music!



Regular Youth Events:

- ♦ Mother Goose - (4) - 60
- ♦ Storytime - (14) - 443
- ♦ Bilingual Storytime - (1) - 5
- ♦ Sensory Storytime—(1) - 7
- ♦ Movement & Music—(1) - 17

Special Programs :

- ♦ 9/6, 20: Crafts-N-Creations - 8,6
- ♦ 9/12, 19, 26: Pokémon League - 20,20, 23
- ♦ 9/2, 9, 16, 23, 30 : Chess Club - 2, 2, 2, 2, 2
- ♦ 9/6: Brett Roberts Bubble Show—68
- ♦ 9/15: Wake Up the Walls Reception—22
- ♦ 9/24: Family Fiesta—390
- ♦ 9/29: Baby & Toddler Item Swap—17
- ♦ 9/1-30: Family Fiesta Scavenger Hunt—104
- ♦ 9/1-9 - Grand Parents Day Take-n-Makes—50
- ♦ 9/12-23—Science Take-n-Make—57
- ♦ 9/26-30—Peace Day Take-n-Make— 30

SENSORY STORYTIME

3rd Thursday of the Month
@ 11:30AM - 12PM

This storytime is focused on the senses and
is geared towards toddlers and preschoolers
who have special sensory needs.



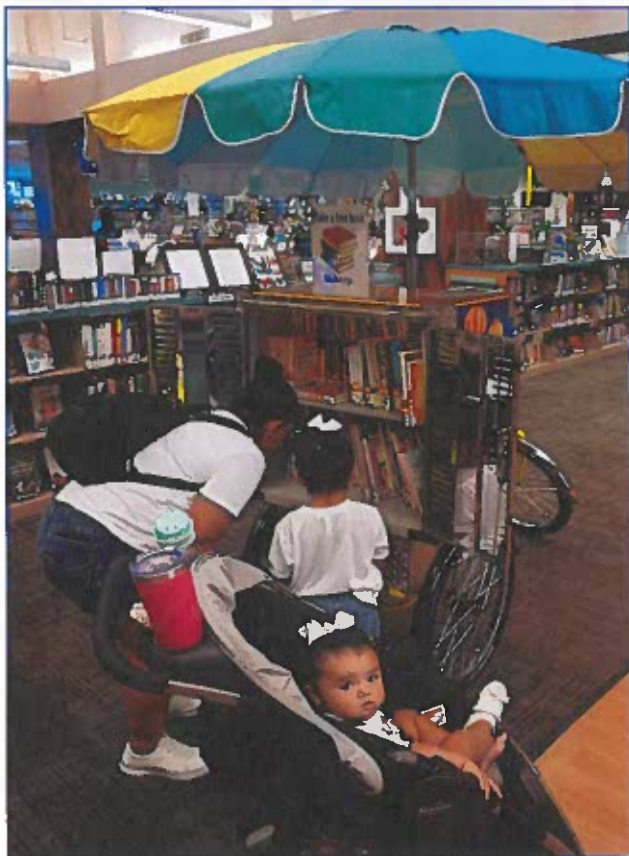
WATAUGA PUBLIC LIBRARY WAKE UP THE WALLS ART SHOW AWARD CEREMONY

Ceremony on September 15th @ 6PM

You've enjoyed the art, now to celebrate the artists!
Join WPL for an awards ceremony featuring our winning
artists and so many more! If you're an art-enjoyer or
young artist, this is the event for you.

FAMILY FIESTA
SEPTEMBER 24 @ 12-3PM
 Join WPL for a celebration of
 Hispanic Heritage Month!

THE DAY INCLUDES:
 DANCING AND MUSICAL
 PERFORMANCES, A BOUNCE
 HOUSE, CRAFTS, AND A
 LOCAL FOOD TRUCK!

Additional Events and Classes

FOR TEENS!

SEPTEMBER 22 @ 5PM

K-POP CLUB

THE MUSIC. THE GROUPS. THE COMMUNITY.

12+



SEPTEMBER 26 @ 6:30PM

STRANGER THINGS

CRAFTS & ACTIVITIES

EXPLORE THE FUN & CREEPY WORLD OF STRANGER THINGS WITH WPL! THIS EVENT IS FOR TWEENS & TEENS.



Baby & Toddler Item Swap

SEPTEMBER 29 @ 9AM-12PM

Do you have baby or toddler items you can't use anymore? Stop by WPL to mingle with others and swap items! Please clean all items prior to bringing them to the swap. We'll also have sign up for our Family Place Workshop available! Contact Youth for more information at 817-514-5866



Educational Games

For grades K-6!

Have a hunger for learning? Join WPL for some educational games & activities.

Join us the 2nd Thursday of the month for Homework Assistance with a teen volunteer!

Thursdays @ 5-7PM



Any-Book Book Club

Monday, September 26th

5:00pm to 6:00pm

This is a book club for people who love books. We'll chat about the latest book you've read, a book you love, or you can just come to listen and get recommendations for great books. Let's talk about books!



@ the Watauga Public Library
817-514-5865

Hey, adults!

1980s Throwback BOOK CLUB

Starting on September 1st pick up a free 1980s teen novel from the reference desk. Each book will be wrapped in paper, so your book is a surprise. Read your book, and we will meet to talk about our picks on the 15th @6:30pm.

Thursday, September 15th

6:30pm-7:30pm

@ the Watauga Public Library



Heartfulness

Meditation

Saturday, September 10th

Saturday, September 17th

12:15pm-1:15pm

Join the Watauga Public Library for meditation on select Saturdays with facilitator Rufus Moses. Relax for a one-hour chair meditation. Adults are welcome to join us in the meeting room.

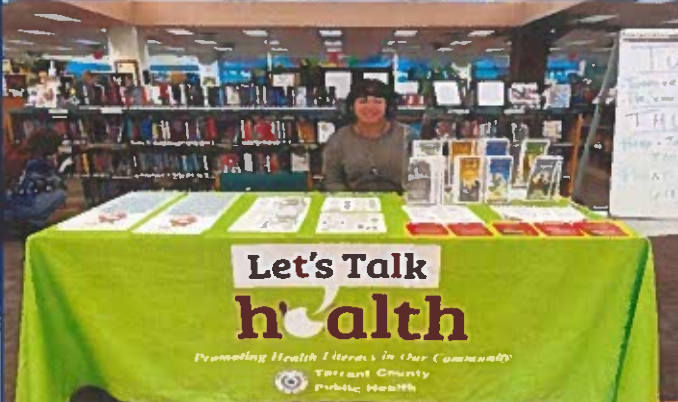
@ the Watauga Public Library
817-514-5865



Let's Talk h^oalth

Promoting Health Literacy in Our Community

Tarrant County Public Health



WATAUGA PUBLIC LIBRARY-REPORT SUMMARY
Monthly Report - September, 2022 - Library Closed to Public 3/13/2020 - 04/05/2021 - COVID19

DEPARTMENT TOTALS	Current Month	This Month Last Year	Year to Date 2021-22	Year to Date 2020-21
Circulation Total	12,923	11,275	142,341	100,633
Total in Collection	N/A	N/A	120,468	118,365
Programs	65	53	703	408
Program Attendance	1,691	949	17,664	10,677
Cards Issued	161	115	1,572	984
Library Visits	6,510	3,887	61,346	20,310
Notary Service	17	6	191	58
Reference & Directional Transactions	1,205	670	10,679	6,368
Study Room Usage (hours)	514	206	3,087	705
Volunteer Hours	141	46	1639	1537
Webpage Views	2142	2022	24169	23044
CIRCULATION SERVICES	Current Month	This Month Last Year	Year to Date 2021-22	Year to Date 2020-21
Adult Books	1,081	916	12,555	9,020
Youth Books	4,047	3,916	47,506	29,531
Adult Books on CD	77	78	1,211	990
Youth Books on CD	90	45	420	340
Adult DVDs	694	777	7,953	4,882
Youth DVDs	413	365	4,796	2,863
Adult Kits	0	6	15	76
Youth Kits	36	91	280	586
Music CDs	51	59	462	414
Periodicals	49	64	587	438
eBooks	311	307	3,508	3,675
eAudiobooks	370	333	3,953	4,308
eMagazines	24	9	301	461
Checked out to MetroShare Libraries	1,151	1,785	11,099	18,164
Renewals	4,529	2,524	47,695	24,885
TOTAL CIRCULATION	12,923	11,275	142,341	100,633
Holds/Requested Items Processed	1,533	2,143	16,136	16,793
Interlibrary Loan Requests (TexShare)	94	43	1,072	212
Curbside checkout transactions	6	16	98	2,547
Curbside-Misc. services	25	114	1,462	787
Self-Check Out Transactions	625	205	6,628	2,544
Self-Check Out-Items Checked Out	3,118	784	35,321	12,061
Revenue Collected	\$ 1,287.95	\$ 1,119.48	\$ 15,226.59	\$ 6,596.72
ADULT SERVICES	Current Month	This Month Last Year	Year to Date 2021-22	Year to Date 2020-21
Number of Programs	22	10	190	91
Program Attendance	308	81	2,234	1,106
Volunteer Hours	70	0	90	1
Internet Users	366	310	4,031	1,360
YOUTH SERVICES	Current Month	This Month Last Year	Year to Date 2021-22	Year to Date 2020-21
Number of Programs	43	43	513	317
Program Attendance	1,383	868	15,430	9,571
School Visits	0	0	1	2
Volunteer Hours	71	46	1,549	1,536
Youth Computer Users	667	335	6,503	2,924
TECHNICAL SERVICES	Current Month	This Month Last Year	Year to Date 2021-22	Year to Date 2020-21
Material Items Received	932	287	6,279	7,043
Materials Added	546	548	6,513	6,458
Materials Withdrawn	207	8	4,290	6,461

Watauga Public Library C.A.R.E.S.

October 2022

Comments from the public:



- On Facebook Shepard Summers commented about the Improv Class: "Can't go to this one but more things like this please!!!" (10/7/22)
- After the third session of the Nutrition class, one of the attendees commented about the first class she ever attended at WPL which was a collage class. She said she felt productive, found everyone to be friendly, and the library had a good atmosphere. (10/18/22)
- Sarah told me that a woman said her daughter has been attending the nutrition classes. She said she appreciates and loves the classes. (10/21/22)
- "This was great! Very interesting information and so many new discoveries." (Facebook comment from Diane Mitchell on 10/22/22 regarding the King Tut presentation)
- A mom and daughter at Halloween Bad Art Night said, "This is genius," and "I love it, I love it, I love it." (10/27/22)
- From Kristy Hill, Library/Media Technology Specialist at Whitley Road Elementary School. Regarding 1st grade field trip on October 31, 2022: "So...our kinder teachers came back super excited and now our first-grade teachers would like to visit. Would you guys be able to host our first-grade students on November 16th? This team is hoping to visit the library at 9:30. I know you don't open until 10:00 that day, so no big deal... just wanted to check. Thank you so much for having our kindergarteners today. They loved it!"
- After the third session of the Nutrition class, one of the attendees commented about the first class she ever attended at WPL which was a collage class. She said she felt productive, found everyone to be friendly, and the library had a good atmosphere. (10/18/22)
- Sarah told me that a woman said her daughter has been attending the nutrition classes. She said she appreciates and loves the classes. (10/21/22)

More Comments from the Youth Storytimes October 11—12, 2022:

- “We love storytime! Miss Barbara & Miss Emily do a wonderful job keeping the kids interested and interacting. Thank you!”
- “We love the story times! All my friends in the Ft. Worth & Keller areas come here, because it's the best one by far in the area.”
- “Love it! My boys love the songs & movement “
- “Love Watauga Library. Love the children's Toddler Reading Program. Emily does a wonderful job, very patient. Keep up the good work.”
- My two toddlers love story time! It's a great way to get the kids out of the house and they are entertained the entire time! Thank You!”

Presenters at the 2022 Family Place Workshop

Oct 6th - Early Literacy (Youth Librarian, Barbara Goss) Literacy

Oct 13th - Speech, Hearing, and Language Development (Sonya Kallinikos) Speech-Language Pathologist with Early Childhood Services

Oct 20th - Early Childhood Development (Elizabeth Self) Early Childhood Development Professor at TCC

Oct 27th - Music, Play, and Health (Diane West) Physical Therapist with Early Childhood Services

Nov 3rd - Nutrition (Bridget Hughes) – Dietitian with WIC

We thank the presenters and community for the ongoing support of this important program!

Civic / Community Engagement / Cultivating Community/ Digital Inclusion / Economic Development / Job Skills

- ♦ Curbside Service continues.
- ♦ The Circulation Staff receives and processes print jobs sent from patrons' home or library computers. They send faxes and welcome informational questions.

Adult Services Librarian Dana Harper & staff have created the following online classes & events to reach out to our public:

Adult Events (in person):

♦ Oil Pastel, Saturday (Mr. Novy)	3
♦ Nutrition Class (4 classes)	40
♦ Oil Pastel, Thursday (Mr. Novy)	14
♦ Sea Salt Scrub Class	20
♦ Improv Class (Stage West)	11
♦ Computer Class (4 classes)	33
♦ Medicare Education Class	10
♦ King Tut Presentation	22
♦ Any-Book Book Club	2
♦ Library Book Club	8
♦ Tarrant County Public Health	35
♦ Bad Art- Halloween	14
♦ Halloween Bash (with Youth/overall=	603)
	300
♦ Books for Treats	5
♦ Knitting (5 sessions)	33
♦ GED (8 classes)	61
♦ ESL, beginner (8 classes)	64
♦ ESL, advanced (8 classes)	61

Facebook informational/social services slides:

♦ 10/1	Service update
♦ 10/2	Knitting and Crocheting
♦ 10/3	Adult Education Classes
♦ 10/3	Yoga at Community Center
♦ 10/3	Library Book Club
♦ 10/6	Improv Class
♦ 10/7	Sea Salt Scrub Class
♦ 10/11	Goodwill Computer Classes
♦ 10/12	Stranger Things Trivia
♦ 10/14	Medicare Education Class
♦ 10/18	King Tut presentation
♦ 10/18	Tui Snider rescheduled
♦ 10/20	King Tut presentation
♦ 10/20	MetroShare's new partners
♦ 10/20	Any-Book Book Club
♦ 10/22	King Tut happening now!
♦ 10/23	Bad Art Night Halloween
♦ 10/28	Well-Read Book Club
♦ 10/29	Halloween Bash

Instagram Posts:

♦ 10/8	Sea Salt Scrub Class
♦ 10/10	Improv Class
♦ 10/19	King Tut presentation

Early Childhood Literacy / Family Development & Enrichment

Regular Youth Events:

- ♦ Mother Goose: (4) - 80
- ♦ Music & Movement (1) - 26
- ♦ Storytime: (14) - 613
- ♦ Sensory Storytime (1) - 8
- ♦ Bilingual Storytime: (1) - 0

Special Programs (in person):

- ♦ 10/3,10,17,24,31—Pokémon Club: 55,30,30,25,4
- ♦ 10/2-7—Pumpkin Take-N-Make: 50
- ♦ 10/7, 14, 21, 28—Chess Club: 4, 7, 0, 0
- ♦ 10/9-14—STEM Take-N-Make: 50
- ♦ 10/4, 18—Craft-N-Creations: 9,0
- ♦ 10/16-31—Witches Hat Take-N-Make: 50
- ♦ 10/27—Educated Game Hour: 2
- ♦ 10/22—Haunted Library: 45
- ♦ 10/24—Monster Movie Monday: 31

Family Place Workshop Series:

- ♦ 10/6: Early Literacy 9 am - 3
- ♦ 10/6: Early Literacy 11 am— 3
- ♦ Speech, Lang. & Hearing 9 am - 22
- ♦ Speech, Lang. & Hearing 11 am - 7
- ♦ Early Childhood Development 9 am - 10
- ♦ Early Childhood Development 11 am - 2
- ♦ Music, Play & Health 9 am— 15
- ♦ Music, Play & Health 11 am— 5

Special Programs (cont.):

- ♦ 10/24—Mini Pumpkin Decorating Contest: 56
- ♦ 10/28—Cart or Treat: 50
- ♦ 10/29—Rec. Halloween Bash Book Bike: 303
- ♦ 10/31—Books for Treats: 51
- ♦ 10/1-31—ASPIRE Lights Out Outreach—397



Library Book Bike at REC's Halloween event



Family Place Workshop



Music & Movement Storytime



Family Place Workshop

Additional Slides Advertising Watauga Public Library's Events & Classes



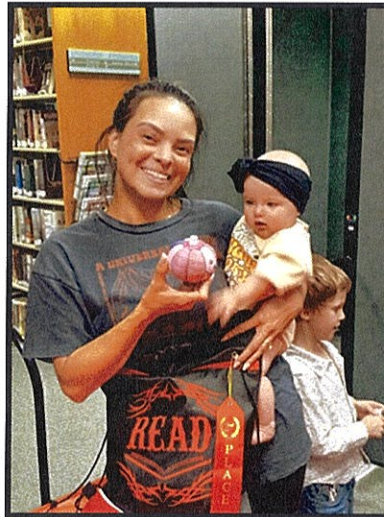
ESL Class



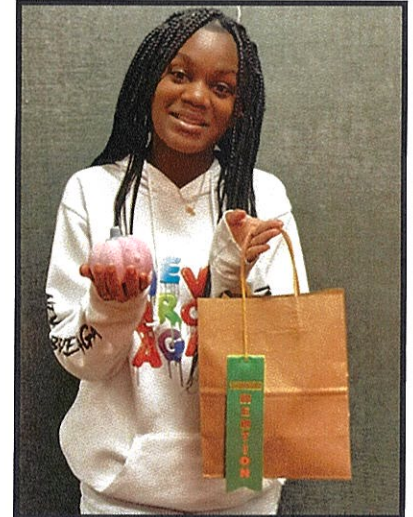
Nutrition Class



Computer Class



Winners from our Pumpkin Decorating Contest



King Tut Lecture



WATAUGA PUBLIC LIBRARY-REPORT SUMMARY
Monthly Report - October, 2022

DEPARTMENT TOTALS	Current Month	This Month Last Year	Year to Date 2022-23	Year to Date 2021-22
Circulation Total	13,259	10,705	13,259	10,705
Total in Collection	N/A	N/A	120,889	118,365
Programs	107	61	107	61
Program Attendance	2,897	1,412	2,897	1,412
Cards Issued	127	100	127	100
Library Visits	6,710	4,130	6,710	4,130
Notary Service	21	7	21	7
Reference & Directional Transactions	920	655	920	655
Study Room Usage (hours)	643	189	643	189
Volunteer Hours	116	32	116	32
Webpage Views	1900	1784	1900	1784
CIRCULATION SERVICES	Current Month	This Month Last Year	Year to Date 2022-23	Year to Date 2021-22
Adult Books	1,147	776	1,147	776
Youth Books	3,863	3,239	3,863	3,239
Adult Books on CD	109	92	109	92
Youth Books on CD	33	31	33	31
Adult DVDs	603	603	603	603
Youth DVDs	385	295	385	295
Adult Kits	0	9	0	9
Youth Kits	27	66	27	66
Music CDs	49	28	49	28
Periodicals	47	42	47	42
eBooks	243	308	243	308
eAudiobooks	391	331	391	331
eMagazines	42	7	42	7
Checked out to MetroShare Libraries	1,348	888	1,348	888
Renewals	4,972	3,990	4,972	3,990
TOTAL CIRCULATION	13,259	10,705	13,259	10,705
Holds/Requested Items Processed	1,730	1,232	1,730	1,232
Interlibrary Loan Requests (TexShare)	76	42	76	42
Curbside checkout transactions	3	9	3	9
Curbside-Misc. services	144	114	144	114
Self-Check Out Transactions	584	422	584	422
Self-Check Out-Items Checked Out	2,970	2,189	2,970	2,189
Revenue Collected	\$ 1,326.94	\$ 901.73	\$ 1,326.94	\$ 901.73
ADULT SERVICES	Current Month	This Month Last Year	Year to Date 2022-23	Year to Date 2021-22
Number of Programs	51	14	51	14
Program Attendance	744	152	744	152
Volunteer Hours	90	0	90	0
Internet Users	377	289	377	289
YOUTH SERVICES	Current Month	This Month Last Year	Year to Date 2022-23	Year to Date 2021-22
Number of Programs	56	47	56	47
Program Attendance	2,153	1,260	2,153	1,260
School Visits	1	0	1	0
Volunteer Hours	26	32	26	32
Youth Computer Users	785	475	785	475
TECHNICAL SERVICES	Current Month	This Month Last Year	Year to Date 2022-23	Year to Date 2021-22
Material Items Received	180	77	180	77
Materials Added	476	408	476	408
Materials Withdrawn	55	271	55	271

Watauga Public Library C.A.R.E.S.

November 2022

Comments from the public:

- ♦ “Dana and Emily, Thank you so much for the cup, the stickers, and most of all for yesterday’s Indy author day. It was a fun and great experience, you were very supportive, and it was well organized and relaxed. If you ever do it again I’m up for it. Thank you so much to both of you.” [from an email from author, Thomas Wikman, 11/2022]
- ♦ “Electric Starship Arcade this was so good ..So many memories as well learning the history of arcades. Great job. “ W. Pendleton 11/8/2022.
- ♦ “I had an idea of having a yearly Librarian Appreciation Day.” 11/28/2022 Sophia G.
- ♦ Patron A. Baker commented enjoying coming to WPL because of great selection of items. 11/29/2022
- ♦ “To Miss Barbara, thank you for everything you do. Thank you for having all the toys and letting us play with them. From, JoJo.”
- ♦ Comment from Facebook regarding the event for tweens “Five Nights at Freddy’s”:
“T.A.: Will there be a redo of this? Sounds exciting, we were sorry to miss it.
WPL: Hi T. I will let the youth department know about your interest. Maybe they’ll consider repeating it next year. Thanks Dana”
- ♦ Comment from Facebook regarding the “Homeschool Material Swap event:
“S.O.: I only now learned about this event. Will there be another soon? Either here or Somewhere around the community?
WPL: We do try to get events centered around homeschooling going, but it tends to be less significantly attended than anticipated each time. We’ll definitely have another homeschool event, but since we schedule our events and classes 3+ months out, it’ll probably be a few months before we have another one. As for events around the community, we haven’t heard of any, but would recommend contacting any of the local homeschool organizations — or our Community Center — to see if they can put you in touch with upcoming events! (LIFT Homeschool looks like it might be able to connect you with events, whether at their establishment or elsewhere.)





Racquel Morehead

We are so thankful to have such a wonderful library and team to make it extra special! ❤️



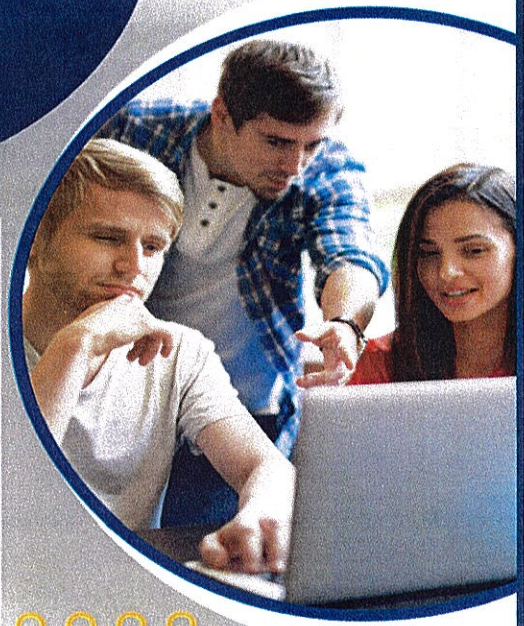
Love Reply 1w

WPL's

STUDY ROOM USAGE

We charted the increase in study room usage from the first month of use post-Covid to October 2022

406% INCREASE!



Civic / Community Engagement / Cultivating Community/ Digital Inclusion / Economic Development / Job Skills

- ♦ Curbside Service continues.
- ♦ The Circulation Staff receives and processes print jobs sent from patrons' home or library computers. They send faxes and welcome informational questions.

Adult Services Librarian Dana Harper & staff have created the following online classes & events to reach out to our public:

Adult Events (in person):

♦ Widowed Persons Service	9
♦ History of Arcades	20
♦ Author Fair	n/a- partnered with Youth
♦ Mayor's Book Club	6
♦ Well-Read Book Club	8
♦ Any-Book Book Club	7
♦ Xeriscaping w/ TCMGA	11
♦ Tarrant County Public Health Tabling	25
♦ Stranger Things Trivia	12
♦ Victorian Scrapbooking	19
♦ Meet the Book Bike	14
♦ Medicare Education Class	6
♦ Meditation (1 class)	4
♦ Knitting (4 sessions)	22
♦ GED (8 classes)	55
♦ ESL, beginner (8 classes)	73
♦ ESL,advanced (8 classes)	51

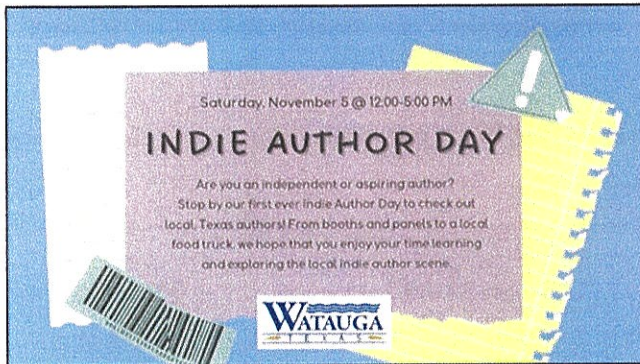
Facebook informational/social services slides:

- ♦ 11/1 Widowed Persons Service
- ♦ 11/1 Community Enrichment Center Food Drive
- ♦ 11/2 Electric Starship Arcade
- ♦ 11/4 Xeriscaping- TCMGA
- ♦ 11/6 Xeriscaping- TCMGA
- ♦ 11/7 Electric Starship Arcade
- ♦ 11/8 Stranger Things Trivia Night
- ♦ 11/11 Thank-You Veterans
- ♦ 11/11 Victorian Scrap
- ♦ 11/11 Medicare Education Class
- ♦ 11/14 Food Drive
- ♦ 11/14 Stranger Things Trivia
- ♦ 11/15 Mayor's Book Club
- ♦ 11/15 Meet the Book Bike
- ♦ 11/18 Meet the Book Bike photo
- ♦ 11/19 Puzzle complete
- ♦ 11/19 Knitting
- ♦ 11/21 Community Listening Session
- ♦ 11/23 Any-Book Book Club
- ♦ 11/25 Well-Read Book Club
- ♦ 11/28 DFW Scavenger

Instagram Posts:

- | | |
|--|---|
| <ul style="list-style-type: none"> ♦ 11/5 Xeriscaping- TCMGA ♦ 11/7 Electric Starship Arcade ♦ 11/10 Stranger Things Trivia | <ul style="list-style-type: none"> ♦ 11/12 Mayor's Book Club ♦ 11/27 Knitting ♦ 11/30 Meditation |
|--|---|

Adult and Youth Services Collaboration:

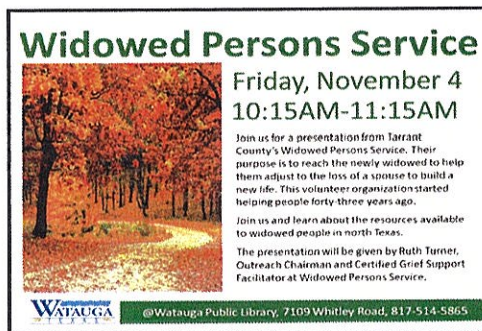


On Saturday, November 5, 2022 Adult & Youth Services collaborated on our first Indie Author Day, Which included presentations, panels, and author signings.

We have already had requests from the public and the authors to have the event again next year!

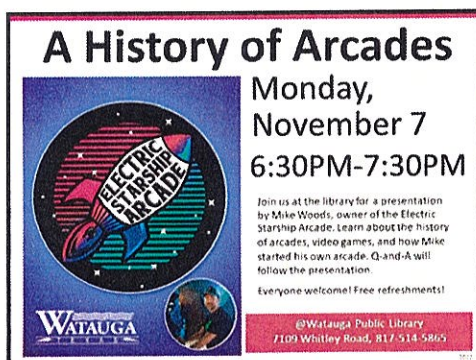


Adult Services:



This presentation developed from a patron's request. The Tarrant County's Widowed Persons Service's purpose is to reach the newly widowed to help them adjust to the loss of a spouse to build a new life.

This volunteer organization started helping people forty-three years ago.





Xeriscaping in Your Yard

Thursday, November 10
6:30PM - 7:30PM

Join us at the library and learn how to conserve water, save money, prevent run-off pollution, reduce yard maintenance, and have a beautiful yard. Tarrant County Master Gardener Theresa Kay Thomas will share the benefits of xeriscaping and provide plant suggestions for north Texas.

Everyone welcome. Call 817-514-5865 for more information.

@Watauga Public Library
7109 Whitley Road, 817-514-5865

Tarrant County Master Gardener Theresa Kay Thomas discussed the benefits of xeriscaping and provided plant suggestions for north Texas. Creating drought-tolerant landscaping is beneficial for the City. 25 attended!

Our latest family trivia night was well received! 12 attended.

Stranger Things Trivia Night

Monday,
November 14
6:00PM-7:30PM



How much do you know about Will, Dustin, Mike, Eleven, and the entire Stranger Things universe. Bring a team or come alone to our trivia night complete with refreshments. Bonus points awarded to participants who wear costumes. Free!

Call 817-514-5865 to save your spot.

@Watauga Public Library
7109 Whitley Road, 817-514-5865

Victorian Scrapbooking

Thursday,
November 17
6:30PM-7:30PM



Join Victorian expert Carolyn Beevers for a presentation on Victorian scrap. You will learn about these colorful, embossed paper die cuts which are highly collectible and beautiful. Plus, you will receive a basket with your own antique Victorian scrap to arrange and keep.

Space is limited. Please RSVP at 817-514-5865.

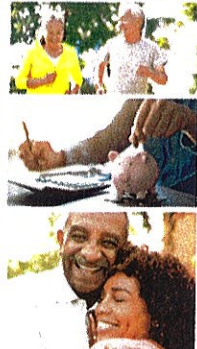
@Watauga Public Library
7109 Whitley Road, 817-514-5865

Collector Carolyn Beevers was on hand to share her knowledge about Victorian paper die cuts. Participants took home their own antique die cuts courtesy of the presenter.

Benefits Educator Keri Harvie lead the Medicare Education class which provided details on how to navigate the system.

Medicare Education Class

Thursday, November 17
5:00 PM-6:00 PM



Join Benefits Educator Keri Harvie for this helpful presentation. Here are a few things you will learn:

- Medicare and its parts
- How & when to enroll
- Health plan coverage choices
- Prescription drug plans
- Qualifying for help with premiums
- And more!

@Watauga Public Library
7109 Whitley Road

Meet the Book Bike

Friday,
November 18
9:30AM-10:30AM

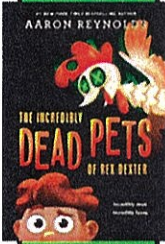


Visit the walking path in Capp Smith Park and take a look at the library's new book bike. Pick up a free adult book and learn about all the educational and entertaining events happening at the library.

@Watauga Public Library
7109 Whitley Road, 817-514-5865

It was chilly but Dana took the book bike out to Capp Smith Park to show off the bike inside the library and passed out free books to patrons.

Fun for families



WATAUGA

Mayor's Book Club

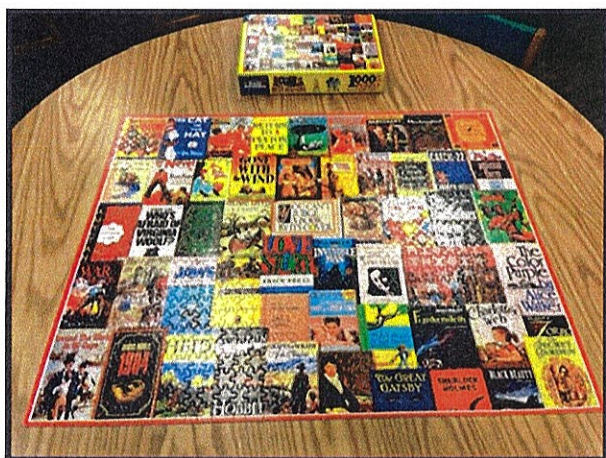
Monday,
November 21
6:00pm to 7:00pm

Join the Mayor of Watauga at the Watauga Public Library for an entertaining meeting for all ages. We will discuss *The Incredibly Dead Pets of Rex Dexter* by Aaron Reynolds and share refreshments. Everyone welcome! Please RSVP at 817-514-5865 if you plan to attend.

@Watauga Public Library
7109 Whitley Road, 817-514-5865

The group discussed *The Incredibly Dead Pets of Rex Dexter* by Aaron Reynolds. Six folks attended the event.

A book club for people who love to read books & want to share what they're reading. There is no "assigned" reading.



The year-end meeting of our book club is special. We discuss children's books, share refreshments, and exchange books.

Any-Book Book Club

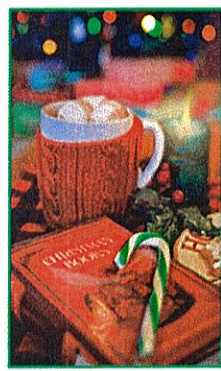
Monday, November 28
5:00pm to 6:00pm

This is a book club for people who love books. We'll chat about the latest book you've read, a book you love, or you can just come to listen and get recommendations for great books. Let's talk about books!



@ the Watauga Public Library, 7109 Whitley Road, 817-514-5865

The Community Puzzle is back! The theme for our first puzzle was book covers of bestsellers throughout the ages. Come by and help with our new puzzle.



The Well-Read BOOK CLUB

Join our book club for adults in December. Everyone should read a kid/teen book to discuss at the meeting. We will also share refreshments and participate in a book swap. Call 817-514-5865 with questions.

Thursday, December 1
6:00PM – 7:30PM

@ the Watauga Public Library
7109 Whitley Road

Early Childhood Literacy / Family Development & Enrichment

Regular Youth Events:

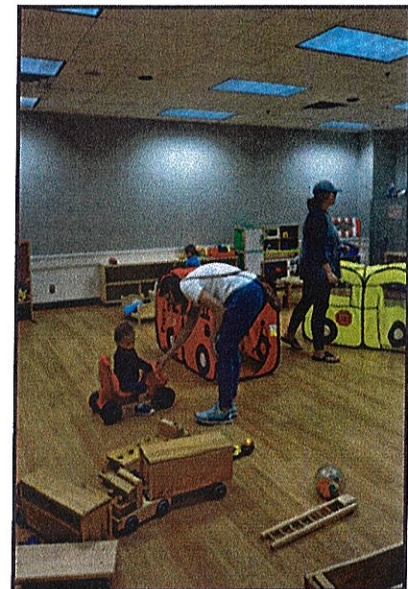
- ♦ Mother Goose: (3) - 24
- ♦ Music & Movement (1) - 13
- ♦ Storytime: (20) - 525
- ♦ Sensory Storytime (1) - 4
- ♦ Bilingual Storytime: (1) - 0

Special Programs (in person):

- ♦ 11/7,14,21,28—Pokémon Club: 22,15,15,15
- ♦ 11/1-30—Thanksgiving Scavenger Hunt: 161
- ♦ 11/1,15—Crafts-N-Creations: 0,7
- ♦ 11/5—Inde Author Day: 190
- ♦ 11/4, 11, 18—Chess Club: 0, 0, 0
- ♦ 11/3,10,17—Educated Game Hour: 0,0,0
- ♦ 11/22—Homeschool Material Swap: 12
- ♦ 11/23—Tween Five Nights of Freddy Day: 34
- ♦ 11/30—Thank You to Community Helpers Luncheon: 161

Special Programs (cont.):

- ♦ 11/1-11—Suncatcher Take-N-Make: 50
- ♦ 11/14-18—STEM Take-N-Make 30
- ♦ 11/29-30—Pumpkin Pie Take-N-Make: 50



Our annual Family Place Workshop continued through Thursday, November 3, 2022.

Based on a model of comprehensive family-centered services, a Family Place Library is a center for early childhood information, parent education, early literacy, socialization, and family support. Expanding the traditional role of children's services, Family Place builds on the knowledge that good health, early learning, parental involvement, and supportive communities play a critical role in young children's growth and development.

Youth Services continued:

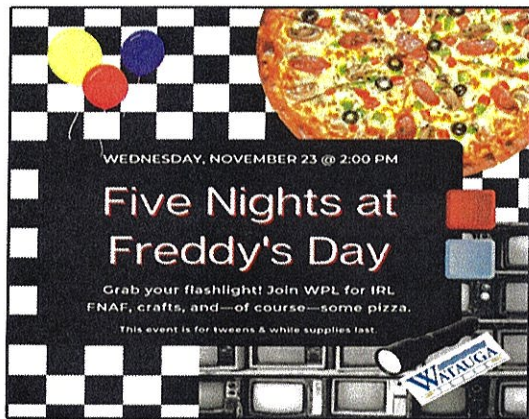
Thankful for Community Helpers Month

TUES. NOV 1ST PUBLIC WORKS 10AM/11AM	WEDS. NOV 2ND BILINGUAL 10AM/11AM	TUES. NOV 8TH CITY COURT 10AM/11AM
WEDS. NOV 9TH ADULT LIBRARIAN 10AM/11AM	TUES. NOV 15TH FIRE 10AM/11AM	TUES. NOV 22ND POLICE 10AM/11AM
WEDS. NOV 23RD PARKS & REC 10AM/11AM	TUES. NOV 29TH HUMAN RESOURCES 10AM	WEDS. NOV 30TH MISS TARRANT COUNTY 10AM/11AM

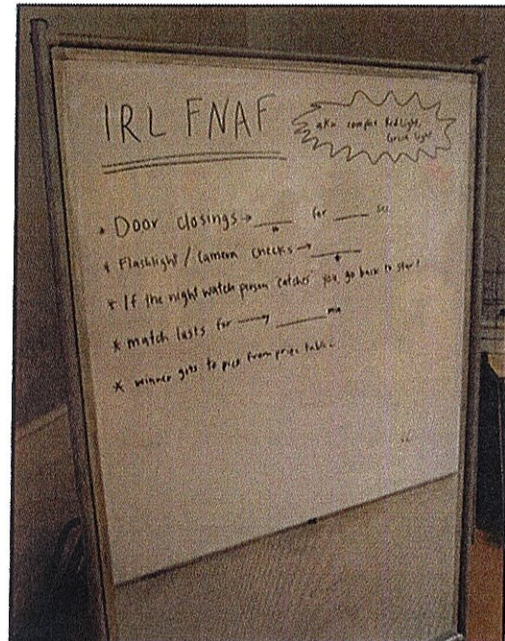
Special Storytimes

On Tuesday, November 1, 2022, employees from the Public Works participated in the kick-off of our month long “Community Helper” themed storytimes.





Over 32 tweens came out to play games and make crafts based off the popular Five Nights at Freddy's book series.



Different City departments attended the Community Helpers luncheon. The Youth Department gave thank you gifts to each department and provided lunch donated by Chick-Fil-A.

WATAUGA PUBLIC LIBRARY-REPORT SUMMARY
Monthly Report - November, 2022

DEPARTMENT TOTALS	Current Month	This Month Last Year	Year to Date 2022-23	Year to Date 2021-22
Circulation Total	12,677	9,419	25,936	20,124
Total in Collection	N/A	N/A	121,065	118,797
Programs	92	54	199	115
Program Attendance	1,601	1,092	4,498	2,504
Cards Issued	126	94	253	194
Library Visits	5,790	3,872	12,500	8,002
Notary Service	16	9	37	16
Reference & Directional Transactions	908	728	1,828	1,383
Study Room Usage (hours)	636	165	1,279	354
Volunteer Hours	119	41	235	73
Webpage Views	1659	1670	3559	3454
CIRCULATION SERVICES	Current Month	This Month Last Year	Year to Date 2022-23	Year to Date 2021-22
Adult Books	1,231	721	2,378	1,497
Youth Books	3,797	3,023	7,660	6,262
Adult Books on CD	51	60	160	152
Youth Books on CD	26	14	59	45
Adult DVDs	655	591	1,258	1,194
Youth DVDs	448	342	833	637
Adult Kits	0	5	0	14
Youth Kits	29	16	56	82
Music CDs	24	86	73	114
Periodicals	52	75	99	117
eBooks	295	277	538	585
eAudiobooks	343	276	734	607
eMagazines	43	20	85	27
Checked out to MetroShare Libraries	1,189	667	2,537	1,555
Renewals	4,494	3,246	9,466	7,236
TOTAL CIRCULATION	12,677	9,419	25,936	20,124
Holds/Requested Items Processed	1,605	955	3,335	2,187
Interlibrary Loan Requests (TexShare)	48	60	124	102
Curbside checkout transactions	7	6	10	15
Curbside-Misc. services	151	174	295	288
Self-Check Out Transactions	565	408	1,149	830
Self-Check Out-Items Checked Out	3,230	1,953	6,200	4,142
Revenue Collected	\$ 1,102.18	\$ 678.73	\$ 2,429.12	\$ 1,580.46
ADULT SERVICES	Current Month	This Month Last Year	Year to Date 2022-23	Year to Date 2021-22
Number of Programs	42	12	93	26
Program Attendance	350	160	1,094	312
Volunteer Hours	80	0	170	0
Internet Users	317	303	694	592
YOUTH SERVICES	Current Month	This Month Last Year	Year to Date 2022-23	Year to Date 2021-22
Number of Programs	50	42	106	89
Program Attendance	1,251	932	3,404	2,192
School Visits	1	0	2	0
Volunteer Hours	39	41	65	73
Youth Computer Users	576	395	1,361	870
TECHNICAL SERVICES	Current Month	This Month Last Year	Year to Date 2022-23	Year to Date 2021-22
Material Items Received	690	181	870	258
Materials Added	612	440	1,088	831
Materials Withdrawn	436	8	491	279



**MINUTES
WATAUGA LIBRARY BOARD
REGULAR MEETING
CITY HALL COUNCIL CHAMBER,
7105 WHITLEY ROAD
SEPTEMBER 13, 2022
6:00 PM**

CALL TO ORDER

Chairperson Kip Woodruff called the meeting to order at 6:00 p.m.

ROLL CALL

The meeting convened with the following members present:

Kip Woodruff
Lindsey Neal
Kristen Chapman
Pedro Rivera
Ann Rodriguez
Henrietta Egenti
Whitney Isbell

Chairperson/Place 7
Vice-Chairperson/Place 1
Secretary/Place 6
Place 2
Place 3 (Absent)
Place 4
Place 5 (left at 6:28 pm)

and
Jan Hill
Mayor Miner
Lana Ewell
Samantha Ortega

Alt. Council Liaison
Mayor
Director of Library Services
Assistant to the City Secretary

ANNOUNCEMENTS

There were no announcements.

PRESENTATIONS

There were no presentations.

PUBLIC COMMENT

No requests for public comment were received.

PUBLIC TESTIMONY FOR ACTION ITEMS

No requests for public testimony were received.

REPORTS FROM STAFF

1. Library Director's Report

Library Director Ewell reported that the August report was still in process and that September marks the end of the fiscal year. The July report reports the trend that all metrics are showing good progress. Volunteers are still flagging, but that is largely due to the remaining risks of Covid. The August report will likely show smaller growth due to the staff facing a round of Covid and the youth department being in their light season after the busy summer. Adult Services had a very busy month, however, with lots of programming. Director Ewell asked the Senior staff to come to the board meeting to better explain their processes after questions in the previous board meeting.

2. Report from Barbara Goss, Senior Youth Librarian

Ms. Goss gave a thorough report on how Youth Services structures its calendar, budget, and resources. The planning for Summer begins in January and is methodically worked on during the winter and spring months. In particular, Big Vehicle Day requires detailed coordination and donations of time and manpower from many different areas. While these plans are underway, the Youth Services staff are continuing their monthly programming and their weekly programming. Ms. Goss's report included the details, philosophies, and purposes behind their programming choices and the time and staff it takes to create, market, coordinate, and then complete each event.

Board member Whitney Isabell left the meeting at 6:28 pm

3. Report from Dana Harper, Senior Adult Services Librarian

Ms. Harper reported on the weeding process, event planning process, and coordinating volunteers. She took the board through a mock process, explaining how a manual for weeding exists (put out by the Texas State Library and Archives Commission) and how those guidelines would be applied in a few different examples. Ms. Harper expressly stated that this was a thoughtful, nuanced process and that all staff took such guidelines seriously. Vice Chairperson Neal asked what would the checks and balances be if a book were taken out of the library without following the process. Ms. Harper replied that as this would be both an ethics and policy violation, it would be a matter that was turned to the Library Director, City Manager, and Human Resources. She also explained the Challenge process, where the library has given community members an avenue to express their opinions and wishes regarding the material the library holds. Ms. Harper detailed the event planning process and how those programs serve the adults of the community through enrichment, entertainment, and education. These events bring in people not only from Watauga, but from the surrounding areas and those people stay in Watauga to shop and dine, bringing money to the city. GED classes will begin in Watauga after a long break (due to Covid) and those have been very popular in the past. The variety of classes and programs available require a lot of planning and coordinating with other businesses and community groups. Ms. Harper also explained the process of finding experts in their field to come and present and how they choose their programming.

Volunteer numbers have dropped from pre-Covid. The numbers also reflect teen volunteers coming and helping in Adult Services. The auditor report was explained as

"building only" numbers, which explains any discrepancy in what was viewed vs what was reported. With ESL and GED classes beginning, volunteer numbers are expected to rise. At the request of the board, Ms. Harper also gave more details regarding what volunteer areas are needed.

4. Report from Trina Nosenzo, Technical Services Supervisor

Ms. Nosenzo reported on the library's budget and how programming and classes were reflected as a percentage of the whole. She explained how Covid and the dissolution of the consortium with Fort Worth impacted the library's expenditures and the attendance of the events, and what the addition of the GED and ESL classes would do to future numbers.

CONSENT AGENDA

1. Discuss and consider action on the July 12, 2022, Library Board Meeting Minutes

Vice Chairperson Neal made a motion to approve the minutes. Member Rivera seconded the motion.

Motion carried 5-0-0-2.

Ayes, Woodruff, Neal, Chapman, Rivera, Egenti

Nays: None

Abstain: None

Absent: Rodriguez and Isbell

ACTION ITEMS

1. Discussion and action on "Big Vehicle Day"

Discussion was concluded to be unnecessary by Vice Chairperson Neal, who requested the action item, due to Ms. Goss's report explaining the details sufficiently. Director Ewell reminded the board that the construction date for Whitley Road was still in the city's plan and that could still impact Big Vehicle Day in 2023.

2. Discuss and consider action to select Library Services Board officers for the positions of Chair, Vice Chair, and Secretary.

For the position on Chairperson

Vice Chairperson Neal made a motion for Kip Woodruff to remain as Chair. Secretary Chapman seconded. Motion carried.

Yes -Neal, Rivera, Woodruff, Egenti, Chapman

No-0

Abstain -0

Absent: Rodriguez and Isbell

For the position of Vice-Chairperson

Member Egenti made a motion for Lindsey Neal to remain as Vice Chair. Secretary Chapman seconded. Motion carried

Yes -Neal, Rivera, Woodruff, Egenti, Chapman
No-0
Abstain -0
Absent: Rodriguez and Isbell

For the position of Secretary

Vice Chairperson Neal made a motion for Kristen Chapman to remain as Secretary.
Member Egenti seconded.

Yes -Neal, Rivera, Woodruff, Egenti, Chapman
No-0
Abstain -0
Absent: Rodriguez and Isbell

ITEMS FOR FUTURE AGENDAS

There were no items for future agendas

ADJOURNMENT

Chairperson Woodruff adjourned the meeting at 7: 16 pm

Approved: this _____ day of _____, 2023

Signed: this _____ day of _____, 2023

APPROVED:

ATTEST:

Kip Woodruff, Chairperson

Kristen Chapman, Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office

September 13, 2022, Minutes-page 4



Meeting Room Policy

The Meeting Room was created to provide a facility for educational and cultural activities that are part of the Library's program. It is also to be used by the City for conferences, meetings, activities, and programs related to its service.

Reservations

When the Meeting Room is not scheduled for Library or City related activities, it may be made available to Watauga community groups or organizations that are under non-profit and non-sectarian sponsorship, as well as community groups and organizations in surrounding cities. It is not intended for regular meetings of community organizations. It may be reserved a maximum of two (2) times per year.

For non-City related meetings, the Meeting Room shall only be available during Library hours.

The Library Director must approve all meeting room requests. The Library Director may delegate authority to approve use in accordance with this Policy statement. Exceptions to this Policy may only be made by the Library Director or City Manager. Requests for exceptions to established policy must be submitted in writing at least thirty (30) days prior to the requested usage.

Reservations shall be accepted only from persons over eighteen (18) years of age. Reservations must be made in writing on application forms available at the Reference Desk. Reservations should be made at least two weeks in advance. Notice of cancellation should be given to the Library Director as far in advance as possible.

The Meeting Room w/Kitchenette rents for \$30/hr. plus a \$50 deposit fee. This must be paid one week prior to the scheduled meeting. The deposit will be refunded within five (5) working days after determination that no damage to room or contents has occurred with use of the facility and that the room has been left suitable for use.

Regulations and Restrictions

- Groups using the Meeting Room shall be responsible for maintaining order and seeing that it is neat and clean at the conclusion of the program. The Library will not provide staffing or material to aid in the set-up or clean-up of the room.
- Provision for adequate protection of program materials, exhibits, and other paraphernalia shall be made by the group sponsoring the program.
- No physical changes to the room are allowed except for rearrangement of chairs and tables. Items on display or exhibit may not be disturbed. Materials of any kind shall not be attached to the walls. No additional furniture or equipment other than that provided by the Library shall be utilized without prior approval.

- Smoking and alcoholic beverages are not permitted.
- The Meeting Room may not be used for profit or commercial purposes. Advertising or promotion of products or services and the sale of any item(s) will not be permitted. No admission may be charged, donations solicited, or money collected for any reason at any meeting except in the case of a City-sponsored activity and/or wherein the City or its auxiliary organizations will be the recipient of the proceeds. "Guidelines for Programs Presented by Third Parties" is included as an Addendum to the REGULATIONS AND RESTRICTIONS section of this Policy. A copy of these Guidelines will be distributed to applicable Meeting Room use applicants. In signing the Meeting Room Policy/Application form, the applicant/presenter is agreeing to abide by the requirements outlined in the separate Guidelines Addendum.
- No political programs for the election or defeat of a particular candidate or issue are allowed.
- Programs are open to the public.
- The City reserves the right to have a member of its staff in attendance at any meeting held within City facilities.
- Organizations, groups, or individuals who fail to comply with policies, who damage equipment, or furnishings, or who cause disturbances shall be ineligible for use of the facility in the future.
- Children's and young people's groups must be adequately supervised by adults.
- The Library is proud of this room and it is happy to make it available to community groups for program purposes. With proper planning time, the Library can help by providing materials related to the program. Also, it encourages the proper publicity of these special events and can work with the group toward this end.

These policies are subject to change by Library Board approval at any Board meeting.

Adopted by Library Board 12/2/1993
 Revised by Library Board 03/21/1996
 Revised by Library Board 11/21/1996
 Revised by Library Board 11/12/1998
 Revised by Library Board 03/14/2002
 Revised by Library Board 09/29/2011
 Approved by City Council 10/24/2011

NAME OF ORGANIZATION_____

PURPOSE OF MEETING_____

DATE NEEDED_____TIME_____

APPROXIMATE NUMBER ATTENDING_____

(The meeting room has a seating capacity of 62. Fire regulations do not permit this maximum to be exceeded)

REPRESENTATIVE OF ORGANIZATION:

NAME_____DL#_____

HOME ADDRESS_____CITY_____ZIP_____

HOME#_____BUSINESS#_____CELL#_____EMAIL_____

Give the following information of another responsible adult who will be present during the entire reservation time:

NAME_____TELEPHONE#_____

HOME ADDRESS_____CITY_____ZIP_____

EQUIPMENT REQUESTED _____

(If instruction in the use of equipment is needed, demonstration by staff must be done at least 30 minutes before meeting)

I have read and understand the Watauga Public Library Meeting Room policies.

APPLICANT SIGNATURE_____DATE_____

APPROVED BY_____DEPOSIT PAID_____

CANCELLATION DATE_____FEE PAID _____



Library Meeting Room Reservation Application

NAME OF ORGANIZATION _____

PURPOSE OF MEETING _____

DATE NEEDED _____ TIME _____

APPROXIMATE NUMBER ATTENDING _____

(The meeting room has a seating capacity of 62. Fire regulations do not permit this maximum to be exceeded)

REPRESENTATIVE OF THE ORGANIZATION:

NAME _____ DL# _____

HOME ADDRESS _____ CITY _____ ZIP _____

HOME# _____ BUSINESS# _____ CELL# _____ EMAIL _____

Give the following information of another responsible adult who will be present during the entire reservation time:

NAME _____ TELEPHONE# _____

HOME ADDRESS _____ CITY _____ ZIP _____

EQUIPMENT REQUESTED _____

- The Meeting Room rents for \$30/hour plus a \$50 deposit fee
- I have read and understand the Watauga Public Library Meeting Room policies.

APPLICANT SIGNATURE _____ DATE _____

APPROVED BY _____ CANCELLATION DATE _____

DEPOSIT PAID/RECEIPT # _____ FEE PAID _____

DEPOSIT REFUND APPROVED BY _____

Meeting Room Policy

The Meeting Room was created to provide a facility for educational and cultural activities that are part of the library's ~~program~~ **mission**. ~~It is also to be used by~~ The City **also uses the meeting room** for conferences, meetings, activities, and programs ~~related to its service~~.

Reservations

When the Meeting Room is not scheduled for Library or City related activities, it may be made available to Watauga **and surrounding area city** community groups or organizations that are under non-profit and non-sectarian* sponsorship ~~as well as community groups and organizations in surrounding cities~~. It is not intended for regular meetings of community organizations. ~~It~~ **The Meeting room** may be reserved a maximum of two (2) times per **year by any community group**.

For non-City related meetings, the Meeting Room shall only be available during Library hours.

The Library Director must approve all meeting room requests. The Library Director may delegate authority to approve use in accordance with this Policy statement. Exceptions to this Policy may only be made by the Library Director or City Manager. Requests for exceptions to established policy must be submitted in writing at least thirty (30) days prior to the requested usage.

Reservations shall be accepted only from persons over eighteen (18) years of age. Reservations must be made in writing on application forms available at the Reference Desk. Reservations should be made at least two weeks in advance. Notice of cancellation should be given to the Library Director as far in advance as possible.

Please confer with the staff regarding the cost and deposit fee to use the Meeting Room ~~w/Kitchenette rents for \$30/hr. plus a \$50 deposit fee~~. This must be paid one week prior to the scheduled meeting. The deposit will be refunded ~~within five (5) working days~~ after determination that no damage to room or contents has occurred with use of the facility and that the room has been left suitable for use.

Regulations and Restrictions

- Groups using the Meeting Room shall be responsible for maintaining order and seeing that it is neat and clean at the conclusion of the program. The library will not provide staffing or material to aid in the set-up or clean-up of the room.
- Provision for adequate protection of program materials, exhibits, and other paraphernalia **stationed in the meeting room**, shall be made by the group sponsoring the program.
- No physical changes to the room are allowed except for rearrangement of chairs and tables. Items on display or exhibit may not be disturbed. Materials of any kind shall not be attached to

DRAFT

the walls. No additional furniture or equipment other than that provided by the library shall be utilized without prior approval.

- Smoking, and alcoholic beverages, **open flames, burning incense, and lit candles** are not permitted.
- **Noise levels from the meeting room must not disturb library patrons or staff.**
 - The Meeting Room may not be used for profit or commercial purposes. Advertising or promotion of products or services and the sale of any item(s) will not be permitted. No admission may be charged, donations solicited, or money collected for any reason at any meeting except in the case of a City-sponsored activity and/or wherein the City or its auxiliary organizations will be the recipient of the proceeds. ~~“Guidelines for Programs Presented by Third Parties” is included as an Addendum to the REGULATIONS AND RESTRICTIONS section of this Policy. A copy of these Guidelines will be distributed to applicable Meeting Room use applicants.~~ In signing the Meeting Room Policy/Application form, the applicant/presenter is agreeing to abide by the requirements outlined **therein.** ~~in the separate Guidelines Addendum.~~
 - No political programs for the election or defeat of a particular candidate or issue are allowed.
- **The Meeting room may not be used to provide any kind of direct healthcare services, including examinations, hands-on demonstrations, or treatments (however, the sharing of information about healthcare services is permitted).**
 - **All programs must be** ~~are~~ open to the public and library staff without charge. No fees, dues, or donations for any program or exhibit may be charged or collected.
- **If a group distributes publicity concerning the program, sponsorship must be clear, and a telephone number of the sponsoring group included in the publicity. Groups must not imply library sponsorship of their program or organization in the publicity. The library will not promote programs which are not library sponsored. Groups should inform the library if their program is being advertised through media outlets as the library may receive calls regarding the program.**

The meeting room may not be used for social gatherings such as showers, birthday parties, dances, etc.

- ~~The City reserves the right to have a member of its staff in attendance at any meeting held within City facilities.~~
- Organizations, groups, or individuals who fail to comply with policies, who damage equipment, or furnishings, or who cause disturbances shall be ineligible for use of the facility in the future. **They will also lose their deposit.**
- ~~Children’s and young people’s groups~~ **Children and young people** must be adequately supervised by adults **from the group.**

DRAFT

- The Meeting room must be completely vacated prior to the library's closing time.
- ~~The library is proud of this room, and it is happy to make it available to community groups for program purposes. With proper planning time, the library can help by providing materials related to the program. Also, it encourages the proper publicity of these special events and can work with the group toward this end.~~

~~These policies are subject to change by Library Board approval at any Board meeting.~~

Adopted by Library Board 12/2/1993
Revised by Library Board 03/21/1996
Revised by Library Board 11/21/1996
Revised by Library Board 11/12/1998
Revised by Library Board 03/14/2002
Revised by Library Board 09/29/2011
Approved by City Council 10/24/2011
Revised by Library Board 1/__/2023