



AGENDA
WATAUGA PARKS ADVISORY BOARD
REGULAR MEETING
CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD
TUESDAY, MARCH 7, 2023
6:00 PM

CALL TO ORDER (Council Members, City Staff, Members of the Public - when speaking during the meeting please speak directly into the microphones on the dais or podium)

ROLL CALL

ANNOUNCEMENTS

1. Upcoming special events

PRESENTATIONS

PUBLIC COMMENT Individual citizens addressing the Board during Public Comment shall not exceed three (3) minutes in their comments; however, the Chair may extend or reduce the speaker's allotted time in order to conduct an efficient and effective public meeting. The time allotted shall not be donated to others desiring to speak. Public Comment is not established to engage in a conversation with the Board and no formal action will be taken.

PUBLIC TESTIMONY FOR ACTION ITEMS Only those persons who submit a completed Request to Speak form prior to the agenda item being introduced by the Chair will be allowed to speak on agenda items set for action (this doesn't include presentations or reports). The Chair shall ask each person requesting to speak to approach the podium when called to speak. Speakers time shall generally not exceed three (3) minutes in their comments and all comments must be germane to the specific agenda item being discussed; however, the Chair may extend or reduce the speaker's allotted time. Speakers shall not be permitted to donate their time to other speakers. Members of the City Council may ask questions or discuss the item directly with the citizen during the citizen's testimony if necessary. Any discussion between a Council member and the citizen will not count toward the time limit and Council Members are encouraged not to speak until the citizen has first utilized their allocated time.

REPORTS

1. Update on Parks, Recreation, & Senior Services

CONSENT AGENDA All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items.

1. Consider approval of the minutes from the Parks Advisory Board meeting on January 4, 2023

Linda Proskey, City Secretary

ACTION ITEMS

1. Discuss and consider action to elect a Vice-Chairperson

Timothy Hamilton, Parks and Recreation Director

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825 OR FAX (817) 514-3625 FOR FURTHER INFORMATION.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on March 3, 2023, before 5:00 p.m., in accordance with Chapter 551 of the Texas Government Code.


Linda Proskey, City Secretary





Watauga Parks & Community Services Upcoming Special Events

March 17, 2023 – Concert in the Park (Beyond the Pale) – 7pm

@ Capp Smith Park Amphitheater

April 21, 2023 – Movie in the Park (Moana) – 7pm

@ Capp Smith Park Amphitheater

May 6, 2023 – Splashpad Opening Day – 9-11am

@ Capp Smith Park Splashpad

May 18-21, 2023 – WataugaFest (Thurs. 5-10p, Fri. 5-10p, Sat. 10a-10p, Sun. 12-6p)

@ Capp Smith Park

June 10, 2023 – Family Field Day – 10am-12pm

@ Indian Springs Park

June 16, 2023 – Concert in the Park (Empty Pockets) – 7pm

@ Capp Smith Park Amphitheater

July 14, 2023 – Movie in the Park (Top Gun: Maverick) – 8pm

@ Capp Smith Park Amphitheater

August 11, 2023 – Movie in the Park (TBD) – 8pm

@ Capp Smith Park Amphitheater

September 8, 2023 – Concert in the Park (Michael Hix) – 7pm

@ Capp Smith Park Amphitheater

September 15-16, 2023 – Kids Fishin’ Derby & Campout 5p-10a

@ Capp Smith Park

September 22, 2023 – Movie in the Park (TBD) – 8pm

@ Capp Smith Park Amphitheater

October 20, 2023 – Movie in the Park (TBD) – 7pm

@ Capp Smith Park Amphitheater

October 28, 2023 – Halloween Bash 5 – 8pm

@ Watauga Community Center

November 11, 2023 – Veteran’s Day Celebration 9 – 11:30am

@ Watauga Community Center & Capp Smith Park

December 2, 2023 – Hometown Christmas 5 – 8pm

@ Capp Smith Park

Inquire @ thamilton@cowtx.org or 817-514-5890 about Volunteer, Sponsorship, & Participation Opportunities at each special event!

Watauga Parks and Community Services Info

January & February 2023

Recreation:

- Membership check-ins – 4,061 (Senior, Adult, Family, Youth, & day passes) – up 130 vs. last period
- Rentals – Foster Village Cottage - 12, Capp Smith Park - 1, Community Center – 2, Gym – 38
- Held a very, successful Daddy Daughter Dance 02/11 – 115 attendees
- Double Dutch on Wednesdays from 6pm – 8pm
- Krav Maga (Israeli self-defense class) on Monday & Wednesday @ 7pm (adult only)
- Creative Connections class on Mondays & Thursdays from 9am – 1pm
- YMCA Spring Volleyball Season – Saturdays in gym, starts 03/04
- YMCA Youth Basketball – Saturdays in gym, ended 02/18
- Dance classes – Monday-Saturdays (adult & child) (Tap, Jazz, Ballet, Hip Hop, Tumbling, Pilates and Yoga)
- Hula classes – Thursdays (adult), Saturdays (child)
- Pickleball – every Tuesday & Thursday (all levels)
- Adult Cardio class on Tuesday @ 5pm & Saturdays @ 10am

Seniors:

- Held a very successful Valentines Day Dance 02/14 – 45 attendees
- AARP Tax Aide –Wednesdays from 12 – 4pm – full through 04/12 with a waiting list of 38
- Daily games occurring Mon – Fri from 9am – 3pm – 43 participants avg.
- Weekly Tarrant Area Food Bank Store – Monday, Wednesday, Friday @ 10:30am – 30 participants avg.
- Don't Forget to Feed Me Pet Food Bank feeding approximately 20 cats (90 lbs.) & 50 dogs (200 lbs.) – 25 participants avg.
- Texas AgriLife Nutrition class – starting 03/22 on Wednesdays @ 9am for 9 weeks
- Crafts Thursdays @ 12:30pm – 10 participants avg.
- Texas Purls (Knitting Group) (3), Piecemakers (Quilting Group) (7) – Wednesday's from 9am – 12:00pm
- Flyers (electric planes and rubber-band planes) on Wednesdays from 10am – 2:00pm – 11 participants avg.
- Saturday Nite Jamboree – Saturday's @ 6pm - 9pm @ Senior Center – singers, musicians, and audience welcome to play or just to listen – 47 attendees avg.
- Tuesday Music Time from 1 – 3pm - 13 attendees avg.
- Walk-A-Bouts – Thursdays @ 8:30am – 7 participants avg.
- Ballroom & Line Dance class – 16 participants avg.
- Chair Volleyball Thursdays @ 9am – 7 participants avg.
- Dulcimer class – Thursday @ 11am – 7 attendees avg.

Parks Division:

- Planning continues for WataugaFest to be held May 18-21, 2023 – all bands booked, soliciting sponsors & vendors
- Christmas decorations were removed by Parks staff at our City buildings and in Capp Smith Park in the first week of January.
- Considerable number of graffiti reports in our parks are having to be mitigated on a regular basis, especially @ Whites Branch Creek Trail
- Staff cleared overgrown grass at BISD parking lot and Public Works helped straighten the parking lot edge
- Staff replaced the basketball backboard & hoop @ Foster Village Park
- Staff demoed the damaged practice tennis return wall at Foster Village Park
- Staff leveled 4 irrigation boxes at Hillview Park
- Grinding down hazardous bolts on park amenities @ Capp Smith, Virgil Anthony, Foster Village, Indian Springs, Hillview and Whites Creek Branch Parks
- Contractors have replaced damaged shade panels @ Capp Smith Park Amphitheater
- Contractor finished replacement of fence & backstop damaged by a driver with a medical emergency on 01/11 @ Foster Village Park
- Contractor has finished repairs on a couple of the trail lights @ Capp Smith Park
- The contractor has started work on the section of trail extension @ Whites Branch Creek Trail from the end of Cedar View Ct. and that will include a low-water crossing in Fort Worth property
- Staff installed a new solar vent in our chemical container to promote better airflow to remove harmful fumes
- Staff mowed wildflower area at Capp Smith Park
- Staff shaved a tree stump at Foster Village Park and identified/painted 8 additional stumps to be removed this fiscal year around city parks
- Landscape Maintenance bid was released on 01/13 and closed 02/06 – evaluation committee's recommendation is on the City Council 03/13 agenda for possible award
- Removed the original bushes that died around City Hall in preparation for installation of fresh landscaping this spring
- Finished trimming of photinias at the Water Tower
- Staff is preparing Foster Village Park ballfield dugouts and surfacing for Little Miss Kickball and NTXBC seasons
- Performed daily duties of removing trash, cleaning restrooms, and general cleaning of the parks



City Hall



Capp Smith Park Amphitheater



BISD Park



Foster Village Park



MINUTES
WATAUGA PARKS ADVISORY BOARD REGULAR MEETING
CITY HALL COUNCIL CHAMBER,
7105 WHITLEY ROAD
WEDNESDAY, JANUARY 4, 2023
2:00 PM

CALL TO ORDER

Chairperson Andra Dunn called the meeting to order at 2:00 p.m.

ROLL CALL

Andra Dunn
Stanley Hill
Vacant
Tim Bobseine
Vacant

Chairperson, Place 3
Place 1
Place 2
Secretary, Place 4
Place 5

And

Jan Hill
Linda Proskey
Timothy Hamilton
Brian Teneyck
Donna Strickland
Vickie Vickers

Council Liaison
City Secretary
Parks and Recreation Services Director
Parks Superintendent
Recreation Events Coordinator
Recreation Senior Events Coordinator

ANNOUNCEMENTS

Timothy Hamilton Watauga Parks and Recreational Services Director made the following announcements to the board:

1. Upcoming Special Community Events that include

- February 11th a night in Paris themed Daddy/Daughter dance from 6-8 pm at the Recreational Center
- May 6 from 9-11 am Splash Pad season opening celebration at Capp Smith Park
- May 6 from 1-3 pm Mother/Son tea at the Recreation Center
- May 18-21 Wataugafest
- September 15-16 Capp Smith Kids Campout and Fishin' derby

- Mr. Hamilton is also working out details for a couple of Community Movie nights and Concerts at the Capp Smith waterside amphitheater.

2. Timothy Hamilton formally announced the winners of the recently completed Holiday of Lights decorating contest in each of the five contest categories.

PRESENTATIONS

Timothy Hamilton reviewed an observed condition Watauga parks amenities report for the board as it relates to future replacement/upgrades and budgeting. Mr. Hamilton and Park Superintendent Mr. Brian Teneyck walked each of Watauga's Parks in November to develop the spreadsheet that was presented. Priority parks for attention are BISD, Hillview and Virgil Anthony as evidenced by the presented spreadsheet.

Chairperson Dunn recommended adding lighting as an amenity category to the Park Amenities spreadsheet.

PUBLIC COMMENT

No requests for public comment were received.

PUBLIC TESTIMONY

No requests for public comment were received.

REPORTS

1. Update on Parks, Recreation and Senior Services

Parks Superintendent Mr. Brian Teneyck, Ms. Donna Strickland and Ms. Vickie Vickers presented their report areas to the board per the detailed document provided with the meeting packet as part of the agenda.

CONSENT AGENDA

1. Action item to approve the minutes from the 02 November 2022 Parks Advisory Board meeting.

Place1 Stanley Hill made motion to approve the minutes. Place 4 Tim Bobseine second the motion.

Chairperson Dunn called for a vote.

Motion Passes 3-0-0

Ayes: Hill, Dunn, Bobseine

Nays: None

Abstain: None

Absent: None

ACTION ITEMS

- 1. Parks and Services Director Timothy Hamilton presented pros and cons arguments for extending dates and formalizing operational hours of the splash pad for the upcoming season.**

Place 4 Tim Bobseine made motion for recommendation to City Council to extend splash pad operations from the 1st weekend in May to the last weekend in September with hours from 9 am to 10 pm daily. Place 1 Stanley Hill second the motion.

Chairperson Dunn called for a vote.

Motion Passes 3-0-0

Ayes: Hill, Dunn, Bobseine

Nays: None

Abstain: None

Absent: None

- 2. Parks and Services Director Timothy Hamilton presented pros and cons for adjusting the Parks Advisory board scheduled meeting times to 6 pm on every other 1st Tuesday of the month moving forward in an attempt to help the board fill its' two current vacancies. No current board members have stated a schedule conflict with this proposed change.**

Place 4 Tim Bobseine made motion to move the scheduled meeting time for the PAB meetings to 6pm on the first Tuesday of every other month. Place 1 Stanley Hill second the motion.

Chairperson Dunn called for a vote.

Motion Passes 3-0-0

Ayes: Hill, Dunn, Bobseine

Nays: None

Abstain: None

Absent: None

- 1. An action item to elect a Parks Advisory Board member to the Vice Chair position was proposed at the last regular meeting.**

Place 4 Tim Bobseine stated that the reason for the action item was that the future board strength at that time was projected to be in excess of the bare 3 person minimum for a board quorum at the time of the January meeting. This vacancy fill did not happen unfortunately.

Chairperson Dunn called for a vote to delay this action item until the next regularly scheduled meeting.

Passed 3-0-0

Ayes: Hill, Dunn, Bobseine

Nays: None

Abstain: None

Absent: None

ITEMS FOR FUTURE AGENDAS

Chairperson Dunn requested input, and none was received at this time.

ADJOURNMENT

Chairperson Andra Dunn adjourned the meeting at 2:43 pm

APPROVED ON: This _____ day of _____, 2023

SIGNED: This _____ day of _____, 2023

APPROVED:

Andra Dunn, Chairperson

ATTEST:

Tim Bobseine, Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office