



**AGENDA**  
**ANIMAL SERVICES ADVISORY COMMITTEE**  
**REGULAR MEETING**  
**7105 WHITLEY ROAD, WATAUGA, TEXAS 76148**  
**TUESDAY, MARCH 7, 2023**  
**12:00 PM**

**CALL TO ORDER**

**ROLL CALL**

**ANNOUNCEMENTS**

**PUBLIC COMMENT** If speaking for an organization or group, the speaker should identify the group represented. If speaking during Public Comment (for matters not posted on that particular meeting's agenda), members of the City Council and Staff may only provide a statement of factual information in response to the inquiry or recite existing policy in response (e.g., to correct a factual misstatement made by the citizen or provide factual information requested by the citizen). Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a future meeting. If necessary, the Chair will task the City Manager to respond to the citizen and report back to the City Council as soon as practicable. Such report to the City Council shall not constitute a meeting called by the City Council nor shall it constitute deliberation or formal action. Individual citizens addressing the City Council during Public Comment shall not exceed three (3) minutes in their comments; however, the Chair may extend or reduce the speaker's allotted time in order to conduct an efficient and effective public meeting. The time allotted shall not be donated to others desiring to speak. Public Comment is not established to engage in a conversation with the Council and no formal Council action will be taken.

**REPORTS**

1. Supervisor report of shelter activities.

**CONSENT AGENDA** All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items.

1. Consider approval of the December 7th, 2022 meeting minutes.

## ITEMS FOR FUTURE AGENDAS

### ADJOURNMENT

### NEW BUSINESS

1. Discuss possible ordinance changes to Section 6-291: Humane treatment required; abandonment; cruelty.
  
2. Discuss possible ordinance changes to Section 6-64: Redemption of animal by owner; disposition of unredeemed animals.

**Tonya DeGrand, ACO**

**Tonya DeGrand, ACO**

### NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on March 3, 2023, before 5:00 p.m., in accordance with Chapter 551 of the Texas Government Code.

  
Linda Proskey, City Secretary





## AGENDA MEMORANDUM

**DATE:** February 25, 2023  
**TO:** Animal Services Advisory Committee Member  
**FROM:** Tonya DeGrand, ACO  
**SUBJECT:** Supervisor report of shelter activities.

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**BACKGROUND/INFORMATION:**

**FINANCIAL IMPLICATIONS:**

**RECOMMENDATION/ACTION DESIRED:**

**ATTACHMENTS/ SUPPORTING DOCUMENTATION:**

None

**REVIEWED BY:**

Robert Parker, Police Chief  
Joshua Jones, City Manager  
Linda Proskey, City Secretary

Approved - 3/2/2023  
Approved - 3/2/2023  
Final Approval - 3/2/2023

*Approved as to form for inclusion on Agenda*



**MINUTES  
ANIMAL SERVICES ADVISORY COMMITTEE  
REGULAR MEETING  
WEDNESDAY, DECEMBER 7, 2022  
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148  
12:00 PM**

**CALL TO ORDER**

Chairperson Stacy McCool called the meeting to order at 12:00 p.m.

**ROLL CALL**

The meeting convened with the following members present:

Stacy McCool  
Sgt. Kevin Mead  
Tonya DeGrand  
Vacant

Chairperson  
Vice-Chairperson  
Secretary  
Member

and  
Jan Hill  
Linda Proskey

Council Liaison  
City Secretary

**ANNOUNCEMENTS**

There were no announcements.

**REPORTS**

**1. Supervisor report of shelter activities.**

- a) Clear the Shelter was held for the whole month of August. 21 dogs and 18 cats were adopted, totaling 39 adoptions. As well as 10 animals were transferred to rescue.
- b) The live release rate of animals for the fiscal year 2022 is 82.88%.
- c) City registrations amongst the citizens of Watauga have increased. In the fiscal year 2021, 153 pets were registered. In the fiscal year 2022, 487 pets were registered. That's a 218% increase.
- d) The shelter was recently inspected by the Texas Health State Department and passed inspection with no additional notes from the inspector.
- e) Currently, two ACO positions are open. Interviews have been conducted and will continue to do so.

**PUBLIC COMMENT**

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No requests for public comment were received.

**CONSENT AGENDA**

**1. Consider approval of the June 8, 2022, meeting minutes.**

Presented the item DeGrand to approve minutes for the June 8th, 2022, Animal Services Advisory Meeting. Mead motioned to approve the minutes. McCool seconded.

Vote passed 3.0.0.0

Ayes: McCool, DeGrand, Mead

Nays: none

Abstain: none

Absent: none

**ACTION ITEM**

**1. Discuss the meeting dates for the year 2023**

It was discussed that the year 2023 Animal Services Advisory Committee dates should be March 7th, May 10th, and September 13th.

Mead made a motion to approve the future dates for Animal Services Advisory Meetings. McCool second.

Vote passed 3.0.0.0

Ayes: McCool, DeGrand, Mead

Nays: none

Abstain: none

Absent: none

**ITEMS FOR FUTURE AGENDAS**

**ADJOURNMENT**

Mayor Miner adjourned the meeting at 12:07 pm

Approved: this \_\_\_\_\_ day of \_\_\_\_\_, 2023

Signed: this \_\_\_\_\_ day of \_\_\_\_\_, 2023

APPROVED:

\_\_\_\_\_  
Stacy McCool, Mayor

ATTEST:

\_\_\_\_\_  
Tonya DeGrand Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office,