



**MINUTES
WATAUGA LIBRARY BOARD
REGULAR MEETING
CITY HALL COUNCIL CHAMBER,
7105 WHITLEY ROAD
TUESDAY, JANUARY 10, 2023
6:00 PM**

CALL TO ORDER

Chairperson Kip Woodruff called the meeting to order at 6:01 p.m.

ROLL CALL

The meeting convened with the following members present:

Kip Woodruff
Lindsey Neal
Kristen Chapman
Pedro Rivera
Ann Rodriguez
Henrietta Egenti
Whitney Isbell

and
Andrew Neal
Mayor Miner
Lana Ewell

Chairperson/Place 7
Vice-Chairperson/Place 1
Secretary/Place 6
Place 2
Place 3 (Absent Without notice)
Place 4 (Absent with notice)
Place 5 (Absent with notice)

Alt. Council Liaison
Mayor
Director of Library Services

ANNOUNCEMENTS

There were no announcements.

PRESENTATIONS

There were no presentations.

PUBLIC COMMENT

No requests for public comment were received.

PUBLIC TESTIMONY FOR ACTION ITEMS

No requests for public testimony were received.

REPORT

1. Library Director's Report

Director Ewell reported on four monthly reports. Across the board, all metrics are rising. The study rooms, in particular, are used heavily and have been full a few times. Volunteer hours are not rising as high. However, that is being seen in other local libraries and could be a lingering effect of Covid. Many positive comments have been received regarding the programs offered, and the citizens appear to enjoy them.

CONSENT AGENDA

2. Discuss and consider action on the September 13, 2022 Library Board Meeting Minutes

Vice Chairperson Neal made a motion to approve the minutes. Member Rivera seconded the motion.

Motion Passed

Yes -Woodruff, Neal, Chapman, Rivera

No-0

Abstain -0

Absent -Egenti

ACTION ITEMS

1. Discussion and action on Meeting Room Policy

The revisions desired to the Meeting Room Policy are to simplify language to allow the staff to make city-approved changes to the payment amounts without having to have it approved by the advisory board as well. The language will be changed to clarify what groups can use the meeting rooms to prevent potential problems. Additionally, Director Ewell requested that the form used for the meeting rooms and the the policy is separated.

Vice Chairperson Neal requested more clarification on the language of the changes and the fees to use the meeting rooms. Director Ewell explained the revision process and clarified what groups were allowed to use the room and which would need to go through the Parks and Rec department.

Chairperson Woodruff requested a language change that states advertising "is not permitted" instead of "will not be permitted."

Member Rivera requested a specific age be listed on who needs to be supervised.

Vice Chairperson Neal made a motion that the Meeting Room Policy be passed with the designated changes. Secretary Chapman seconded the motion.

Motion Passed
Yes -Woodruff, Neal, Chapman, Rivera
No-0
Abstain -0
Absent -Egenti

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

With no further business to discuss, Chairperson Woodruff adjourned the meeting at 6:26 pm

Approved: this 14th day of March, 2023

Signed: this 14th day of March, 2023

APPROVED:
Kip Woodruff /s/
Chairperson

ATTEST:

Kristen Chapman /s/
Kristen Chapman, Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office