



**MINUTES
WATAUGA CITY COUNCIL
REGULAR MEETING
CITY HALL COUNCIL CHAMBER,
7105 WHITLEY ROAD
NOVEMBER 14, 2022
6:30 PM**

CALL TO ORDER

Mayor Arthur L. Miner called the meeting to order at 6:30 p.m.

ROLL CALL

The meeting convened with the following members present:

Arthur L. Miner
Lovie Downey
Pat Shelbourne
Tom Snyder
Andrew Neal
Malissa Minucci
Mark Taylor
Jan Hill

Mayor
Mayor Pro Tem/Council Member Place 3
Council Member Place 1
Council Member Place 2
Council Member Place 4
Council Member Place 5
Council Member Place 6
Council Member Place 7 (Absent with Notice)

and
Joshua Jones
Linda Proskey
Sandra Gibson
Lana Ewell
Julie Rodriguez
Timothy Hamilton
Paul Hackleman

City Manager
City Secretary
Director of Finance
Director of Library Services
HR/Civil Service Director
Parks and Community Services Director
Director of Public Works

INVOCATION

Rev. Rhonda Chambers, of First Methodist Church Watauga, provided the invocation.

PLEDGE OF ALLEGIANCE

Mayor Miner led the pledge to the flags.

ANNOUNCEMENTS

Councilmember Neal reminded everyone of the Mayor's book club.

PRESENTATIONS

1. **Presentation of Service Awards for the City of Watauga Employees celebrating a Milestone Anniversary during the month of November.**

Joshua Jones, City Manager, presented a service reward to Linae Garcia for her 10 years of service.

2. **Recognition of the Fire Department's Achievement of Excellence in Fire Prevention**

This item was moved to the December 12, 2023, meeting.

3. **Proclamation honoring the service of Judge Glen Whitley**

Mayor Miner presented a proclamation to Judge Whitley on his service to Watauga and Tarrant County.

4. **Proclamation for Small Business Saturday**

Mayor Miner read the proclamation.

PUBLIC COMMENT

No request for public comment

PUBLIC TESTIMONY FOR ACTION ITEMS

Andrea Dunn, 8616 Alta Vista, spoke against the purchase of the street sweeper. She also asked for a street study for the Hightower project and didn't like reducing the lanes to one.

Jillian Giles, 6605 Sunny Hill, spoke on the Hightower project. She likes the idea of the project but wonders if it is the best use of funds and is concerned about reducing the lanes. She likes that we are looking at alternative transportation but feels it doesn't connect to anything.

CONSENT AGENDA

Mayor Miner read the following consent addenda items:

1. Consider action to approve the purchase of a Street Sweeper from Kinloch Equipment & Supply, Inc. through the Source well cooperative purchasing program.
2. Consider action to approve the Quarterly Investment Report for the period ending September 30, 2022.
3. Consider action to authorize the expenditure for Police Department HVAC replacement by Enviromatic Services available through cooperative purchasing.

4. Consider action on a Professional Services Agreement between the City of Watauga, Texas and Burgess & Niple, Inc. for design for Hightower Drive Phase 1
5. Consider action to approve a Professional Services Agreement between the City of Watauga and Burgess & Niple, Inc. for General Engineering Services.
6. Consideration and action to approve the Monthly Financial Report for the period ending September 30, 2022 (Pre-audit)
7. Consider action to appoint Bryan Steward to Place 2 on the Board of Appeals, Kim Irving to Place 5 on the Parks Advisory Board, TJ Crabill to Place 2 on the Civil Service Commission, and Claude Smith to Place 5 on the WEDC.
8. Consider action to approve the minutes from the August 22, 2022, regular council meeting.

Councilmember Taylor pulled items 4 and 5 from the consent agenda.

Councilmember Minucci pulled item 1 from the consent agenda.

Mayor Miner called for a Motion. Councilmember Neal made a motion to accept the consent agenda as reduced. Mayor Pro Tem Downey seconded the motion. Mayor Miner called for a vote.

Motion carried 6-0-0-1.

Ayes, Shelbourne, Snyder, Downey, Neal, Minucci, Taylor

Nays: None

Abstain: None

ACTION ITEMS

- 1. Consider action on a Professional Services Agreement between the City of Watauga, Texas and Burgess & Niple, Inc. for design for Hightower Drive Phase 1 (Was consent item 4)**

Councilmember Taylor pulled the item from consent, concerned about the project. He has an issue with one westbound lane. Also, he is concerned about the intersection at Whitley and Hightower and wants it reviewed.

Paul Hackleman, Director of Public Works, addressed his concerns and said a traffic study would be completed, which will tell what the city needs.

Councilmember Downey said she would also like a solution for a dedicated turn lane at Whitley and Hightower.

Paul Hackleman, Director of Public Works, commented that they would look at that in the traffic study. There will also be public input. If the city receives the grant, we must incorporate as many elements as possible.

Councilmember Taylor made a motion to approve the item, subject to the proposed

traffic study, which might include different westbound designs. Mayor Pro Tem Downey seconded the motion.

Mayor Miner called for discussion.

Councilmember Neal commented that the biggest complaint they receive is speeding and running stop signs. To eliminate that, they must reduce traffic. Understands that people like the west and eastbound two lanes, but to reduce the traffic coming through the city, you must take some of the roads out.

Councilmember Snyder asked a question about adding sidewalks west of Constitution.

Paul Hackleman, Director of Public Works, said they are looking at installing sidewalks on Constitution up to Denton Highway. The grant is okay with that any way of providing different types of transportation. He will know in December if we receive the grant. He will bring a presentation to the council once they get all input.

Mayor Miner commented that he has been to three transportation summits, and every city in the metroplex has a problem with speeding. Therefore, any nonenforcement measures that can be taken are a good idea.

Mayor Miner called for a vote.

Motion carried 6-0-0-1.

Ayes, Shelbourne, Snyder, Downey, Neal, Minucci, Taylor

Nays: None

Abstain: None

Absent: Hill

2. Consider action to approve a Professional Services Agreement between the City of Watauga and Burgess & Niple, Inc. for General Engineering Services. (Was consent item 5)

Councilmember Taylor said he pulled this because no dollar amount was tied to the item and asked if we knew what it would be.

Paul Hackleman, Director of Public Works, said they do not know the cost, but it is limited to thirty thousand dollars, which is what is in the budget for it. Also, he mentioned that engineering contracts are not allowed to go out for bid under Texas law.

Councilmember Taylor made a motion to approve the item. Councilmember Shelbourne second the motion.

Mayor Miner called for a vote.

Motion carried 6-0-0-1.

Ayes, Shelbourne, Snyder, Downey, Neal, Minucci, Taylor

Nays: None

Abstain: None

Absent: Hill

3. Consider action to approve the purchase of a Street Sweeper from Kinloch Equipment & Supply, Inc. through the Sourcewell cooperative purchasing program (Was consent item # 1)

Councilmember Minucci asked Mr. Hackleman to explain what we have, why we need a new one, and if it was budgeted.

Paul Hackleman, Director of Public Works, said that we have one street sweeper, which has reached its life as it is ten-plus years and will not be a good backup. Street sweeper sweeps each street twice a year when they are fully staffed. They also use it for mowing. The mowing contractors blow the grass in the road, and the street sweeper sweeps it up so it doesn't go into the storm drains. It is illegal to send grass down the drain. The sweeper was in the equipment replacement fund in the budget.

Councilmember Shelbourne asked what the impact was of not having one.

Paul Hackleman said it would affect our MS4 permit with the state. The permit allows us to allow rainwater to go into creeks. Also, we may have to change, or the mowing contract for maintenance throughout the city would need to be bagged, which will cost us more money.

Councilmember Taylor asked what impact the vehicles parking in the street have on the sweeper.

Paul Hackleman said it is a challenge to work around the vehicles. But they can still prevent a lot of debris from going into the storm drains.

Mayor Miner asked if there was a schedule of when streets will be swept. He mentioned that we have a schedule link on the website, but there is no schedule.

Paul Hackleman said that the streets are broken up into zones, and they take a zone a month. Currently, they are working on catching up; after that, they can go by the schedule.

Councilmember Neal made the motion to accept the item as presented. Mayor Pro Tem Downey seconded.

Mayor Miner called for a vote.

Motion carried 6-0-0-1.

Ayes, Shelbourne, Snyder, Downey, Neal, Minucci, Taylor
Nays: None
Abstain: None
Absent: Hill

ITEMS FOR FUTURE AGENDAS

There were no items for future agenda.
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EXECUTIVE SESSION

Pursuant to Section 551.074 of the Texas Government Code, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. To discuss and provide feedback regarding the annual performance evaluation of the City Secretary.

Council recessed into executive session at 7:36 pm

RECONVENE

Council reconvened at 8:50 pm

ITEMS OF EXECUTIVE SESSION DELIBERATION

Pursuant to Section 551.074 of the Texas Government Code, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. To discuss and provide feedback regarding the annual performance evaluation of the City Secretary.

Mayor Pro Tem made a motion to accept the annual performance evaluation of the City Secretary, Linda Proskey. Councilmember Shelbourne second the motion.

Mayor Miner called for a vote.

Motion carried 6-0-0-1.

Ayes, Shelbourne, Snyder, Downey, Neal, Minucci, Taylor

Nays: None

Abstain: None

Absent: Hill

ADJOURNMENT

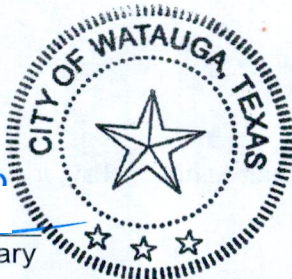
Mayor Miner adjourned the meeting at 8:52 pm

Approved: this 13 day of Feb, 2023

Signed: this 13 day of Feb, 2023

ATTEST:

Linda Proskey /s/
Linda Proskey, City Secretary



APPROVED:

Arthur L. Miner /s/
Arthur L. Miner, Mayor

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office