



**AGENDA**  
**WATAUGA CITY COUNCIL**  
**SPECIAL MEETING**  
**WEDNESDAY, AUGUST 22, 2018**  
**CITY HALL COUNCIL CHAMBER, 7105 WHITLEY ROAD**  
**5:30 PM**

**CALL TO ORDER**

**INVOCATION**

**PLEDGE TO THE FLAG**

**PLEDGE TO THE TEXAS FLAG** - "Honor the Texas Flag: I pledge allegiance to Thee, Texas, one state under God, one and indivisible"

**DISCUSSION AND APPROVAL OF MEETING AGENDA**

1. Discussion and action on approval of meeting agenda

**NEW BUSINESS**

1. Discussion and possible action on local sales tax options, Type B sales tax and the history of Type B sales tax use in the City of Watauga  
**Andrea Gardner, City Manager**
2. Discussion and possible action on revitalization programs in the City of Watauga  
**Andrea Gardner, City Manager**
3. Discussion and direction on proposed changes to the City of Watauga Council Rules of Procedure  
**Andrea Gardner, City Manager**
4. Discussion and possible action on membership in TEX-21 (Transportation Excellence for the 21st Century)  
**Andrea Gardner, City Manager**
5. Discussion and possible action on Subpart B - Land Development, Chapter 115 - Zoning, Section 115-33 - Specific Use Permit through Section 115-85 - Permitted Use Table of the City of Watauga's Code of Ordinances  
**Andrea Gardner, City Manager**

## **EXECUTIVE SESSION**

**The City Council may announce that it will adjourn the public meeting and convene in Executive Session pursuant to Chapter 551 of the Texas Government Code to discuss any matter as specifically listed on this agenda and/or as permitted by Chapter 551 of the Texas Government Code.**

The City Council will convene in executive session pursuant to (Texas Open Meetings Act), Chapter 551 of Texas Government Code, Section 551.087, Deliberation Regarding Economic Development Negotiations, which allows the following:

(1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or

(2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1)

## **ITEMS OF EXECUTIVE SESSION DELIBERATION**

1. To discuss the property legally known as Pheasant Run 65, Lot H1B-10.7111 acres

## **RECONVENE**

**The City Council will return to open session in the City Council Chamber for possible discussion and action as a result of the Executive Session. Discussion and action as a result of the Executive Session deliberating the following:**

1. To discuss the property legally known as Pheasant Run 65, Lot H1B-10.7111 acres

## **ADJOURNMENT**

## **NOTICE**

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Zolaina R. Parker, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on August 17, 2018, before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.



*Zolaina R. Parker*  
Zolaina R. Parker, City Secretary, TRMC





## **AGENDA MEMORANDUM**

**DATE:** August 13, 2018

**TO:** Honorable City Council Members

**FROM:** Andrea Gardner, City Manager

**SUBJECT:** Discussion and possible action on local sales tax options, Type B sales tax and the history of Type B sales tax use in the City of Watauga

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### **BACKGROUND/INFORMATION:**

On June 19, 2018 during a meeting of the Park Development Corporation Board, the Board recommended approval of the FY 2018-19 Proposed Budget for the PDC with a specific amendment to remove one Parks Maintenance Worker II, one Parks Maintenance Worker I and Summer I Maintenance worker from the proposed budget.

On July 3, 2018 during a special meeting of the PDC, the Board approved the FY 2018-19 Proposed Budget as presented during the June 19, 2018 meeting. The City Manager agreed to provide follow up discussions on funding and other items of impact to the PDC over the next 12 months. Thus, the presentation is attached for Council review and consideration.

### **FINANCIAL IMPLICATIONS:**

N/A

### **RECOMMENDATION/ACTION DESIRED:**

City staff respectfully recommends the City Council consider the presentation information, attached documents and state law requirements before providing feedback related to next steps that ensure the wishes of the Board and Council are met and are compliant with State Law.

### **ATTACHMENTS/ SUPPORTING DOCUMENTATION:**

1. The Watauga PDC & Local Sales Tax PowerPoint Presentation
2. CA LETTER PDC SALARIES
3. PDC Reimbursement Agreement Letter

### **REVIEWED BY:**

Sal Torres, Parks and Community Services Director  
Zolaina Parker, City Secretary, TRMC

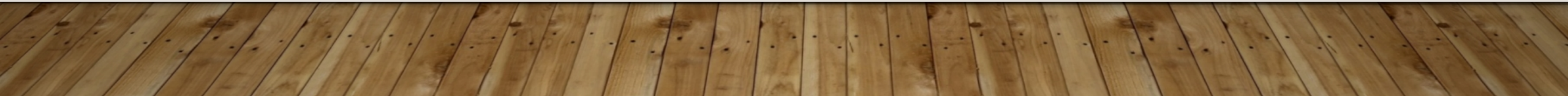
Approved - 08/13/2018  
Final Approval - 08/14/2018



## **AGENDA MEMORANDUM**

# THE WATAUGA PDC & LOCAL SALES TAX

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# LOCAL SALES TAX OPTIONS FOR CITIES

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- Sales and Use Tax (Increments of 0.125 percent)
- Sales Tax for Economic Development (Increments of 0.125 percent)
- Street Maintenance Sales Tax (Increments of 0.125 percent)
- Municipal Development Corporation (0.125, 0.25, 0.375 or 0.5 percent)
- Municipal Development District (0.125, 0.25, 0.375 or 0.5 percent)
- Fire Control Prevention and Emergency Medical Services (EMS) Districts (0.125, 0.25, 0.375 or 0.5 percent)
- Municipal Sales Tax for Property Tax Relief (Increments of 0.125 percent)

# LOCAL SALES TAX OPTIONS FOR CITIES & COUNTIES

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- Crime Control and Prevention District (Increments of 0.125 percent up to 0.5 percent maximum rate)
- Venue Tax “Stadium Bill” (Increments of 0.125 percent)
- Metropolitan and Rapid Transit Authorities/Municipal Transit Departments (0.25, 0.5 or 1 percent)

# WHAT SALES TAX OPTION IS THE WATAUGA PDC?

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- Type B Economic Development Sales Tax
  - All cities are eligible to adopt the Type B sales tax in increments of 0.125 percent if the combined sales tax rate would not exceed 2 percent.
- The City of Watauga's Sales Tax Breakdown (2 percent):
  - 0.01 percent – General Revenue deposited in the General Fund
  - 0.0125 percent – Watauga PDC
  - 0.0125 percent – Street Maintenance
  - 0.0150 percent – Watauga Crime Control District

# HOW IS THE TAX ADMINISTERED?

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- Development Corporations
  - Board of Directors
    - Administration expenses
    - Training
    - Open Meetings and Public Hearings



# DEVELOPMENT CORPORATIONS

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- The Development Corporation Act requires cities to establish a corporation to administer the sales and use tax funds.
  - The corporation must file articles of incorporation with the Secretary of State.
    - The articles of incorporation must state that the corporation is governed by the Development Corporation Act of 1979 found in Chapters 501-505 of the Texas Local Government Code.

# THE FORMATION OF THE WATAUGA PDC

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- May 23, 1983
  - Resolution No. 83523 was approved authorizing the creation and establishment of the Watauga Industrial Development Corporation
- June 15, 1983
  - Articles of Incorporation were filed in the office of the Secretary of the State of Texas
- July 25, 1994
  - A resolution of the City Council was approved amending the articles of incorporation to change the name from the Watauga Industrial Development Corporation to the Watauga Parks Development Corporation and to declare the purpose of the Corporation to benefit and accomplish public purpose of promoting and developing commercial, industrial and manufacturing enterprises to promote and encourage employment and public welfare, pursuant to the Development Corporation Act of 1979, Section 4B.

# BOARD OF DIRECTORS

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- A Type B corporation's board of directors serves at the pleasure of the city council and may be removed and replaced at any time and without cause.
- All expenditures authorized by a Type B corporation also require approval by the city council.
- Board Meetings of Type B corporations must be held within the corporate limits of the authorizing municipality; unless the authorizing city is located in a county with a population of 30,000 or fewer where meetings may be held at any location within the county.
- For a Type B corporation city council must appoint a board of seven directors. Three of the seven directors must not be employees or officers of the city or members of the city council. All directors are appointed to two-year terms. The directors must be residents of the city authorizing the sales tax if the city's population is 20,000 or more.

# WATAUGA PDC BOARD OF DIRECTORS

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- July 16, 2013 – Watauga PDC Bylaws were approved by City Council
  - Section 2.02 states the number of directors of the corporation shall be seven and that each director must be a resident of the City of Watauga.
  - Section 2.03 states the directors shall be selected and appointed by the Watauga City Council and shall hold office for two year terms.
  - Section 2.05 states the entire BOD or any individual director may be removed from office with or without cause by majority vote of the Watauga City Council.
  - Section 2.06 requires all meetings of the Board of Directors be held within the city limits of Watauga.

# WHEN WAS REVENUE ESTABLISH FOR THE PDC?

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- March 14, 1994
  - Ordinance No. 665 was approved calling a Sales and Use Tax Election to be held within the City.
  - Proposition Language: The levy and collection of an additional one-half of one percent sales and use tax within the City pursuant to the provisions of Article 5109.6, Vernon's Civil Statutes, with the proceeds thereof to be used and applied in the manner and to the purpose authorized by Section 4B of the Act, including but not limited to, land, facilities, equipment and open space improvements for Parks and Recreation.
- May 7, 1994
  - Special Sales and Use Tax Election was held.
- May 23, 1994
  - Ordinance No. 670 was approved canvassing the returns of the May 7, 1994 Election.
    - Results: FOR 528, AGAINST 332, TOTAL VOTES CAST 860



# REVENUE ESTABLISHED FOR THE PDC CONTINUED

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- June 26, 1995
  - Ordinance No. 705 was approved to ratify, confirm and validate the levy and imposition of the additional one-half sales and use tax approved and authorized at the election held on May 7, 1994 after a question was raised whether Ordinance No. 670 effectively provided for the levy of such sales and use tax.
- January 23, 2012
  - Ordinance No. 1483 was adopted by the City Council calling for a special election to be held in said City on the 12<sup>th</sup> day of May 2012 for the decrease in the sales and use tax for the benefit of the Watauga Parks Development Corporation to one-fourth of one percent and the adoption of a local sales and use tax of one-fourth of one percent for maintenance and repair of municipal streets.
- May 21, 2012
  - Resolution No. 12-05-21-02 was adopted by the City Council canvassing the returns of the Special Election held on May 12, 2012.
  - Results: FOR 454, AGAINST 130, UNDERVOTES 13, TOTAL VOTES 597

# REVENUE ESTABLISHED FOR THE PDC CONTINUED

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- January 25, 2016
  - Ordinance No. 1614 was adopted by the City Council calling a special election to be held in said City on the 7<sup>th</sup> day of May 2016 for the continuation of the adoption of a local sales and use tax of one-fourth of one percent for maintenance and repair of municipal streets.
- May 23, 2016
  - Resolution No. 16-05-23-02 was approved by the City Council canvassing the returns of the special election held on May 7, 2016.
  - Results: FOR 250, AGAINST 49, UNDERVOTES 4, TOTAL VOTES 303

# ADMINISTRATION EXPENSES

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- Type B corporations are authorized to pay administrative expenses (including staff) to implement the corporation's projects. These may include administrative expenses for acquisition, construction, improvement, expansion and financing of projects.
- Cities that perform some of the administrative functions for the corporations may seek reimbursement for administrative expenses related to projects overseen by city staff.
  - Texas LGC Section 501.007 states a unit may not lend its credit or grant public money or another thing of value in aid of a corporation. Therefore, this Section requires the City to charge the Corporation for staff time associated with duties performed on behalf of the Corporation.
    - Can be done by agreement between the City and Corporation, interfund transfer agreed and approved by the Board and Council each budget cycle or actual chargeback of specific hours billed to the Corporation.
- Corporations may also contract with private corporations or other entities to carry out industrial development programs or objectives.



# OPEN MEETINGS AND PUBLIC HEARINGS

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- A development corporation's BOD is subject to TOMA (Government Code Chapter 551) and the Texas Public Information Act (Government Code Chapter 552)
- Type B corporations located in cities with populations of 20,000 or greater are required to hold public hearings when implementing Type A projects such as those that fund infrastructure or primary job activities.
- All Type B corporations must wait 60 days from the first public notice of the nature of a project before providing funds. This interval allows voters time to consider a petition for an election to be called on whether to pursue the project.

# HOW CAN TAX REVENUE BE USED?

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- Sales tax generated by Type B is primarily intended to promote manufacturing and industrial development.
- Type B corporations may fund some quality of life projects and efforts to retain primary jobs.

# TYPE B ELIGIBLE PROJECTS

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- Quality of life
  - Type B corporations may fund quality of life improvements, and acquire or pay for land, buildings, equipment, facilities expenditures, targeted infrastructure and improvements required or suitable for use for:
    - Professional and amateur sports (including children's sports) and athletic facilities, tourism and entertainment facilities, convention facilities, public parks and event facilities (including stadiums, ballparks, auditoriums, amphitheaters, concert halls, parks and open space improvements, museums and exhibition halls); related store, restaurant concession, parking and transportation facilities; related street, water and sewer facilities;
    - Water supply facilities and water conservation programs
    - Affordable housing

# TYPE B ELIGIBLE PROJECTS

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- Primary job retention
  - To promote and develop new and expanded business enterprises that create or retain primary jobs, a Type B corporation may provide funds for:
    - Public safety facilities
    - Recycling facilities
    - Streets and roads
    - Drainage and related improvements
    - Demolition of existing structures
    - General municipally-owned improvements
    - Maintenance and operating costs associated with projects
    - Improvements or facilities that the board determines will contribute to the promotion or development of new or expanded business enterprises that create or retain primary jobs.

# INFRASTRUCTURE IMPROVEMENTS

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- Type B corporations may promote new or expanded business development by funding streets and roads, rail spurs, water, sewer, electric and gas utilities, drainage site improvements, and telecommunications and internet improvements. Beach remediation along the Gulf of Mexico may also be funded.
- With voter approval of the project, a Type B corporation may spend sales tax for a water supply or water conservation program or to clean up contaminated property.



# CAN A TYPE B CORPORATION UNDERTAKE PROJECTS OUTSIDE CITY LIMITS?

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- An economic development corporation may undertake projects outside city limits so long as it is clear that the city benefits from the project.
- If a corporation undertakes a project outside city limits, it must receive permission to do so from the governing body of the entity with jurisdiction in that area.



# REPORTING REQUIREMENTS OF TYPE B CORPORATIONS

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- The Development Corporation Act requires that all Type B corporations file an annual report with the Texas Comptroller of Public Accounts by February 1 of each year. The report must include the corporation's economic development objectives, revenues and expenditures for the preceding fiscal year, a breakdown of these expenditures and a list of the corporation's assets.

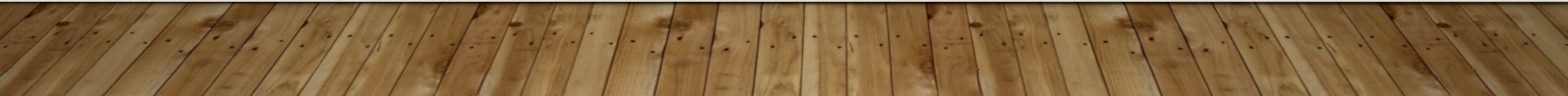
# CAN THE TAX BE INCREASED OR DECREASED?

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- As with adoption, the sales and use tax rate must be increased or decreased in increments of 0.125 percent; the minimum Type B tax rate is 0.125 percent and may not result in a combined rate of all local sales and use taxes exceeding 2 percent.
- If a City is already imposing an economic development sales tax, the city's governing body may adopt an ordinance calling for an election to increase, reduce or repeal the existing tax. The ordinance may be initiated by a majority vote of the governing body, or by a petition of registered voters.

# QUESTIONS/COMMENTS/DIRECTION

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LAW OFFICES  
**EVANS, DANIEL, MOORE, EVANS & LAZARUS**  
(NOT A PARTNERSHIP)

MARK G. DANIEL

BOARD CERTIFIED - CRIMINAL LAW  
TEXAS BOARD OF LEGAL SPECIALIZATION

CRIMINAL TRIAL SPECIALIST-BOARD CERTIFIED  
NATIONAL BOARD OF TRIAL ADVOCACY

SUNDANCE SQUARE  
115 WEST SECOND STREET, SUITE 202  
FORT WORTH, TEXAS 76102

(817) 332-3822  
FACSIMILE (817) 332-2763

OF COUNSEL

TIM EVANS  
TIM MOORE  
LANCE T. EVANS  
AL LAZARUS

August 14, 2012

Dr. Scott Neils  
City Manager  
7105 Whitley Road  
Watauga, Texas 76148

Via Email

Re: *Whether tax revenue for the Park Development Corporation can be used to pay the salary of employees*

Dear Dr. Neils:

This letter is written pursuant to the attorney client privilege in rendition of professional legal services by myself to the City of Watauga. This communication shall remain confidential and is not intended to be disclosed to third persons or others than those to whom disclosure is made and in furtherance of the rendition of such professional legal services to the City of Watauga or its duly authorized representative.

You have sought my opinion on whether tax revenue for the Watauga Park Development Corporation (hereinafter "PDC"), can be used to pay the salary of City employees. You indicated that Section 505.303(a) of the Local Government Code provides that the costs of a publicly owned and operated project purchased or constructed under Chapter 505 included the maintenance and operating costs of the project. You further indicated that you felt that maintenance and operating costs would include salaries.

The term "maintenance and operating costs" is not defined in the Local Government Code. However, "operating costs" can include salaries of employees. Assuming that "operating costs" includes salaries, Section 505.303(a) only authorizes operating costs for authorized projects under Chapter 505. Therefore, it is my opinion that any salaries that are paid to employees out of PDC funds can only be paid from those funds for work performed by employees on "authorized" PDC projects. For example, the salary of a maintenance worker could be paid out of PDC funds for mowing the grass for an approved PDC project, with the remainder of

Dr. Scott Neils  
August 14, 2012  
Page 2

the salary paid out of the general fund for time spent mowing the grass at municipal buildings that are not part of a PDC project.

I understand the practical problems that such an interpretation may present. I also understand that other cities may not utilize such a strict interpretation of Chapter 505. However, I believe this to be the intent of the Texas legislature when the statute was passed.

Thank you for your attention to the above and the opportunity to be of assistance. If you have any questions regarding this matter, please do not hesitate to contact my office.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark G. Daniel", written in a cursive style.

MARK G. DANIEL  
City Attorney  
City of Watauga

MGD/ram

Encl.

cc: Mayor Henry Jeffries  
Ms. Zolaina Reyes

LAW OFFICES  
**EVANS, DANIEL, MOORE, EVANS, BIGGS & DECKER**

(NOT A PARTNERSHIP)

**MARK G. DANIEL**

BOARD CERTIFIED - CRIMINAL LAW  
TEXAS BOARD OF LEGAL SPECIALIZATION

CRIMINAL TRIAL SPECIALIST-BOARD CERTIFIED  
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SUNDANCE SQUARE  
115 WEST SECOND STREET, SUITE 202  
FORT WORTH, TEXAS 76102

(817) 332-3822  
FACSIMILE (817) 332-2763

OF COUNSEL:  
TIM EVANS  
TIM MOORE  
LANCE T. EVANS  
WILLIAM R. BIGGS  
ANDREW J. DECKER

August 3, 2018

Mr. Art Miner  
President  
Watauga Parks Development Corporation  
7105 Whitley Road  
Watauga, Texas 76148

**Via E-Mail**

*Re: Agreement to reimburse the City of Watauga for PDC administrative expenses*

Dear Mr. Miner:

Please be advised that I represent the City of Watauga, Texas (hereinafter "City").

The Development Corporation Act of 1979 enables cities to finance new and expanded business enterprises in local communities through economic development corporations (EDCs). Chapters 501, 504 and 505 of the Local Government Code outline the characteristics of Type A and Type B EDCs, authorize cities to adopt a sales tax to fund the corporations and define projects EDCs are allowed to undertake. The Watauga Parks Development Corporation ("PDC") was created to encourage the development and advancement of the parks and recreation facilities in the City of Watauga. The PDC collects a 1/4-cent sales-tax for improvements.

Section 501.007 of the Local Government Code governs the lending of credit and granting of public money to EDCs. Pursuant to Section 501.007(a), "a unit may not lend its credit or grant public money or another thing of value in aid of a corporation." Section 501.002(17) defines "unit" as "a municipality, county, or district that may create and use a corporation under this subtitle." Thus, the Local Government Code requires that the City of Watauga charge the Watauga PDC for any and all administrative and clerical expenses associated with duties performed by City staff on behalf of the corporation.

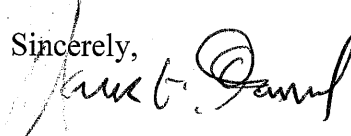
Please accept this letter as the City's notice to begin collecting reimbursement fees related to administrative and clerical expenses provided by the City on behalf of the Watauga PDC pursuant to Section 501.007(c) of the Local Government Code, effective immediately. The City will provide a monthly statement to PDC detailing records and time logs for any administrative and clerical expenses associated with duties performed on behalf of the corporation and incurred within the preceding 30 days, including staff time. The Watauga PDC will be responsible for reimbursing the City for any expenses incurred within ten business days upon receipt of the



monthly statement. The first report and time log shall be provided to the PDC on September 4, 2018, with the first reimbursement being due on or before September 18, 2018.

I would respectfully request that you sign and return this letter as confirmation of receipt and mutual understanding regarding the PDC's requirement to reimburse the City for administrative and clerical expenses. Thank you in advance for your prompt attention to this request. If you have any questions or concerns, please do not hesitate to contact my office.

Sincerely,



MARK G. DANIEL

City of Watauga, *City Attorney*

MGD/jjv

Enclosures

cc: Sandra Gibson, *Director of Finance & Administration*  
Zolaina Parker, *City Secretary*  
Andrea Gardner, *City Manager*  
Patrick Shelbourne, *Mayor*

Acknowledged and agreed to by Patrick Shelbourne, Mayor of the City of Watauga, Texas, this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
(Signature)

Acknowledged and agreed to by Art Miner, President of the Watauga Parks Development Corporation, this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
(Signature)

CITY OF WATAUGA, TEXAS

RESOLUTION NO. 15-09-08-03

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS APPROVING THE COMMUNITY POWERED REVITALIZATION PROGRAM AGREEMENT BETWEEN THE CITY OF WATAUGA, TEXAS AND 6STONES MISSION NETWORK; PROVIDING THAT 6STONES SHALL PROVIDE COORDINATION OF VOLUNTEER LABOR IN THE CITY OF WATAUGA, TEXAS FOR RESIDENTIAL REVITALIZATION IN SUPPORT OF THE CITY'S ECONOMIC DEVELOPMENT PROGRAMS; PROVIDING THAT THE CITY SHALL PROVIDE FUNDING TO 6STONES IN THE AMOUNT OF TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) FOR PROJECT SUPPORT AND COORDINATION AND REIMBURSEMENT TO 6STONES IN AN AMOUNT NOT TO EXCEED TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) FOR THE COST OF MATERIALS, SUPPLIES AND SERVICES; PROVIDING THAT ALL PAYMENTS TO 6STONES BY THE CITY ARE CONTINGENT UPON AN APPROPRIATION BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS; PROVIDING FOR THE DUTIES AND RESPONSIBILITIES OF THE CITY AND 6STONES; PROVIDING THAT ALL RESOLUTIONS IN CONFLICT HERewith ARE HEREBY REPEALED TO THE EXTENT THAT THEY ARE IN CONFLICT; PROVIDING A SAVINGS CLAUSE; PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Watauga, Texas identified residential revitalization as a top priority for the City and authorized the City Manager to initiate a program of residential revitalization efforts for the purpose of economic development through the preservation and protection of the ad valorem property tax base; and

WHEREAS, Chapter 380 of the Texas Local Government Code authorizes the governing body of a municipality to establish and provide for the administration of programs for making loans and grants of public money and providing personnel and services of the municipality to

promote local economic development and stimulate business and commercial activity in the municipality; and

WHEREAS, the redevelopment of existing housing in the City promotes economic development by increasing business and commercial activity in the City by attracting new businesses to the City and expanding existing businesses in the City; and

WHEREAS, the redevelopment of existing housing in the City stimulates growth, creates jobs and increases property and sales tax revenues in the City; and

WHEREAS, the 6Stones Community Powered Revitalization Program promotes economic development and stimulates business and commercial activity in the City by redeveloping existing housing in the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Watauga,

Texas as follows:

I.

The 6Stones Community Powered Revitalization Program Agreement between the City of Watauga, Texas and 6Stones Mission Network is adopted as set forth in Exhibit "A" attached hereto and incorporated by reference for all purposes as fully set out therein.

II.

This Resolution shall be and is hereby cumulative of all other resolutions of the City of Watauga, Texas, and this Resolution shall not operate to repeal or affect any of such other

resolutions, except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Resolution, in which event such conflicting provision, if any, in such other resolution(s) are hereby repealed.

III.

If any section, sub-section, sentence, clause or phrase of this Resolution shall for any reason be held to be invalid, such decision shall not affect the validity of the remaining portions of this Resolution.

IV.

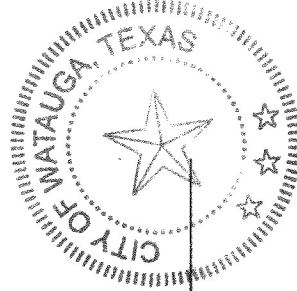
This Resolution shall become effective and be in full force and effect from and after the date of passage and adoption by the City Council and upon approval thereof by the Mayor of the City of Watauga, Texas.

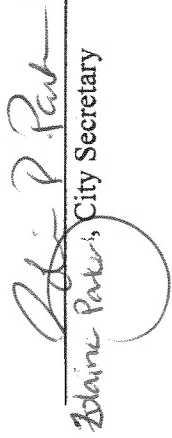
PASSED AND ADOPTED By the City Council of the City of Watauga, Texas this the 8th day of September, 2015.

APPROVED:

  
Hector F. Garcia, Mayor

ATTEST:



  
Elaine Parker, City Secretary

APPROVED AS TO FORM AND LEGALITY:

A handwritten signature in cursive script, reading "Mark G. Daniel", written over a horizontal line.

Mark G. Daniel, City Attorney

Exhibit "A"



## COMMUNITY POWERED REVITALIZATION PROGRAM

### AGREEMENT BETWEEN

City of Watauga, Texas

AND

6Stones Mission Network

**THIS AGREEMENT**, entered into this 8<sup>th</sup> day of September, 2015 by and between the City of Watauga, Texas (hereinafter "the City") and 6Stones Mission Network (hereinafter "6Stones").

**WHEREAS**, the City wishes to engage with 6Stones to assist the City in providing project management through coordination of volunteer labor for residential revitalization for qualified applicants; and

**WHEREAS**, the City wishes to provide up to \$50,000 toward residential revitalization for qualified applicants;

**NOW, THEREFORE**, in consideration of the mutual benefits and promises contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

#### I. SCOPE OF SERVICES

##### A. Principal Tasks

6Stones will be responsible for providing volunteer labor and worksite coordination and oversight, also referred to as the Community Powered Revitalization (CPR) Program, in partnership with the City of Watauga Improving Neighborhoods (WIN) Committee, in a manner satisfactory to the City and 6Stones. Changes to the program goals, scope of services, schedule or budget, unless otherwise noted, may only be made through a written amendment to this agreement, executed by the City and 6Stones.

The major tasks that 6Stones will perform include, but are not necessarily limited to the following:

- 1) **Marketing:** 6Stones will initiate and coordinate media coverage when possible, social media posts for events and preparation of printed materials advertising CPR events in the City of Watauga.
- 2) **Sponsor development and recruitment:** 6Stones will meet and work to secure corporate, faith based and non-profit sponsorship and volunteers for CPR events/projects in the City of Watauga.
- 3) **Participate with WIN Committee meetings:** 6Stones will provide support to the WIN Committee in making project selections consistent with selection criteria supporting residents in need and will perform site inspections of homes for project selection and for preparing project scope of work and materials lists.
- 4) **Pre-work write-ups:** For each eligible unit to be assisted, 6Stones will complete a detailed work write-up of the rehabilitation to be performed, including estimated costs of each activity, a detailed list of materials to be used, and industry or regulatory standards to be met. This write-up will be initialed and dated by the homeowner.

- 5) **Volunteers/worksite management:** 6Stones will register, coordinate, train, and organize all program volunteers, and provide coordination support to the WIN Committee. 6Stones will manage all project work sites and ensure that a qualified volunteer professional, also referred to as a "Site Captain," is present at each project work site. The Site Captain will be responsible for overseeing the work done by each team of volunteers.
- 6) **Coordination of ordering, procurement and transportation of materials/supplies:** 6Stones will procure supplies and materials for projects approved in partnership with the WIN Committee. 6Stones will coordinate the distribution of materials to each project work site with assistance from the City as required.
- 7) **Permits:** The City and 6Stones will work together to obtain all necessary permits from each applicable permitting entity. The City will waive permit fees required by the City for WIN Committee approved projects.
- 8) **Periodic and final inspections:** 6Stones will be responsible for conducting continuing work site inspections throughout the duration of each project to ensure completion.
- 9) **Project completion documentation:** For each unit that receives repairs, 6Stones will complete detailed post-work documentation of the rehabilitation that was performed, including invoices, receipts, and pictures, identifying the exact costs of materials that were used and work performed. Project scope of work documentation will be initiated and dated by each homeowner.
- 10) **Reimbursement documentation:** Upon completion of a CPR event (a "Blitz"), 6Stones will prepare a reimbursement request for all homes assisted. During the periods other than a Blitz, reimbursement requests will be prepared monthly for WIN Committee approved homes/repair projects undertaken within the City of Watauga. Each invoice will include, but shall not be limited to the value of: cash expenditures for materials or supplies, expenditures for professional services from licensed contractors (electricians, plumbers, HVAC, etc. as needed), and other project expenses.

The major tasks that the City will perform include, but are not necessarily limited to, the following:

- 1) **Program outreach:** The City will advertise the program throughout the City using appropriate methods, which may include: the City Newsletter, Social Media, water bill flyers, and the City's website. In addition, the City shall coordinate with local churches and organizations for volunteer support and participation.
- 2) **Application intake and assessment:** The City will accept and review applications and will assist program applicants with completion of their applications. The WIN Committee will approve projects in partnership with 6Stones for completion by 6Stones.
- 3) **Project:** The City will perform project checks to ensure projects are appropriate and meet residential revitalization project criteria as developed by the WIN Committee. The City shall provide support to 6Stones for project event planning, including support for maps to project locations and scheduling. The City will perform project inspections as required for permits issued by the City.
- 4) **Maintenance of records:** The City will maintain required records for each project. These records include but are not limited to:
  - WIN Committee meeting minutes
  - Records required to determine the eligibility of applicants
  - Documents submitted by 6Stones supporting City grant expenditures

## II.

### TERM

This Agreement shall become effective for the fiscal year beginning October 1, 2015. This agreement shall automatically be renewed for additional one (1) year periods on the same terms and conditions as stated herein unless either party hereto shall notify the other party in writing of its intent to terminate the Agreement. Notice of intent to terminate this Agreement must be received by the other party no later than August 30 of any given year. This Agreement shall automatically terminate on October 1 of a given year should the City Council of the City of Watauga, Texas choose to not make an appropriation in the City's fiscal year budget in support of this Agreement.

## III.

### FUNDING

Upon execution of this Agreement, the City will make Program Grant payments as follows:

(i) **Project management funding:** The City shall make a Project Management Grant to 6Stones in the amount of twenty-five thousand dollars (\$25,000.00) on or before November 15 of each year for project management. The purpose of the Project Management Grant is for project coordination, scheduling, and planning support services for project execution in the City of Watauga as annotated in principal tasks listed in Section I of this Agreement. 6Stones will provide support to complete revitalization work on a minimum of six (6) homes in the City of Watauga in each fiscal year. 6Stones shall provide documentation to the WIN Committee on a quarterly basis indicating the manner in which Project Management Grant funds described herein are expended. 6Stones shall reimburse to the City any Project Management Grant funds that are not expended in support of projects in the City of Watauga, Texas.

(ii) **100% Material Funding Reimbursement:** The City shall reimburse to 6Stones in an amount not to exceed twenty-five thousand dollars (\$25,000.00), the cost of construction materials, supplies and services for CPR projects in the City of Watauga. 6Stones shall make a written application to the City providing sufficient description and detail of materials, invoices and other documentation justifying expenditures made in support of CPR projects in the City of Watauga. The City shall deny reimbursement to 6Stones for any materials, supplies or services that the WIN Committee determines were not utilized in support of CPR projects in the City of Watauga.

(iii) Program Funding as described in this Section III is subject to an appropriation by the City Council of the City of Watauga, Texas in support of this Agreement for each fiscal year that this Agreement is in effect. This Agreement shall terminate should the City Council of the City of Watauga, Texas choose to not make a budget appropriation in support of this Agreement. 6Stones acknowledges that failure of the City Council of the City of Watauga, Texas to make a budget appropriation in support of this Agreement shall not result in any liability by the City for failure to make a budget appropriation.

## IV.

### NOTICES

Notices required by this Agreement shall be in writing and delivered via mail (postage prepaid), commercial courier, or personal delivery or sent by facsimile or other electronic means. Any notice delivered or sent as aforesaid shall be effective on the date of delivery or sending. All notices and other written communications under this Agreement shall be addressed to the individuals in the capacities indicated below, unless otherwise modified by subsequent written notice.

Communication and details concerning this agreement shall be directed to the following representatives:

| City                                                                                                                                                                                                          | 6Stones                                                                                                                                                                                                                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| City Secretary<br>City of Watauga, Texas<br>7105 Whitley Road<br>Watauga, TX 76148<br>Phone: 817-514-5825<br>Fax: 817-514-3625<br>Email: <a href="mailto:CitySecretary@cowtx.org">CitySecretary@cowtx.org</a> | Scott Sheppard<br>6Stones Mission Network<br>209 N. Industrial Blvd, Suite 241<br>Bedford, TX 76021<br>Phone: 817-868-7400<br>Fax: 817-868-7406<br>Email: <a href="mailto:ssheppard@6stones.org">ssheppard@6stones.org</a> |

## V. GENERAL CONDITIONS

### A. Independent Contractor

Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. 6Stones and each of its participants shall at all times remain as volunteers or as "independent contractors" with respect to the services to be performed under this Agreement. The City shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance, with regard to 6Stones and its participants.

### B. Hold Harmless

6Stones shall hold harmless, defend, and indemnify the City from any and all claims, actions, suits, charges and judgments whatsoever that arise out of 6Stones' or any volunteers' negligent conduct or actions related to this Agreement.

### C. Insurance

6Stones shall carry commercial general liability insurance coverage with minimum limits of one million dollars (\$1,000,000), and property coverage covering 6Stones property and employees.

### D. Amendments

The City or 6Stones may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, and are executed in writing, signed by a duly authorized representative of each organization, and approved by the City's governing body. Such amendments shall not invalidate this Agreement, nor relieve or release the City or 6Stones from its obligations under this Agreement.

## VI. ADMINISTRATIVE REQUIREMENTS

### A. Documentation and Retention

#### Client Data

The City shall maintain client data demonstrating client eligibility for services provided. Such data shall include, but not be limited to, client name, address, income level or other basis for determining eligibility, and a description of the services provided. Such information shall be made available to City monitors or their designees for review upon request.

#### Disclosure

6Stones understands that client information collected under this contract is private and the use or disclosure of such information, when not directly connected with the administration of the City's or 6Stones'

responsibilities with respect to services provided under this Agreement, is prohibited unless written consent is obtained from such person receiving services and, in the case of a minor, that of a responsible parent/guardian.

**VII. SEVERABILITY**

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

**VIII. SECTION HEADINGS AND SUBHEADINGS**

The section headings and subheadings contained in this Agreement are included for convenience only and shall not limit or otherwise affect the terms of this Agreement.

**IX. WAIVER**

Either Party's failure to act with respect to a breach by the other Party does not waive its right to act with respect to subsequent or similar breaches. The failure of either Party to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

**X. ENTIRE AGREEMENT**

This Agreement constitutes the entire agreement between the City and 6Stones for the use of funds received under this Agreement and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between the City and 6Stones with respect to this Agreement.

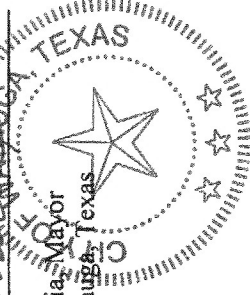
IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

**City of Watauga**

**6Stones**

By:

Hector Garcia, Mayor  
City of Watauga, Texas



By:

Scott Sheppard, Executive Director  
6Stones Mission Network

|                    |      |
|--------------------|------|
| House #            | 2014 |
| 5725 Bowling       |      |
| Watauga            |      |
| Jewelene Bardin    |      |
| (817)281-8842 home |      |

| WORK TO BE DONE                                                                          | COMPLETE |
|------------------------------------------------------------------------------------------|----------|
| Powerwash House                                                                          |          |
| As needed - scrape, caulk, and prime wood on house                                       |          |
| Paint all wood on house                                                                  |          |
| Paint front door                                                                         |          |
| Trim Front Bushes to bottom of window and corner of house.                               |          |
| Trim tree on right side of yard in fence. Keep 3 main trunks. Trim above roofline        |          |
| Trim backyard tree to 8 feet.                                                            |          |
| Trim greenery in backyard along all fencelines                                           |          |
| Replace wood at garage base on each side                                                 |          |
| Remove and replace front storm door                                                      |          |
| Replace vertical trim pieces (left of side door around corner and across backside)       |          |
| Install trim board along bottom left side of house (modify verticle trim as needed)      |          |
| Remove rose bush and plant bushes in front flower bed. Prepare flowerbeds.               |          |
| Install stepping stones along left side of house                                         |          |
| DO NOT PAINT GARAGE DOOR                                                                 |          |
| Hang backyard swing                                                                      |          |
| Grind Stump in front yard                                                                |          |
|                                                                                          |          |
| House PAINT COLOR: Universal Khaki                                                       |          |
| Trim PAINT COLOR: DOOR - High Gloss Sequoia Red                                          |          |
|                                                                                          |          |
| ELECTRIC: New meter base, riser, and weatherhead                                         |          |
| ELECTRIC: Replace Front porch light fixture and 2-bulb scurity light at back left corner |          |
| PLUMBER: Address flooding issue in bathroom at base of toilet. Check drain line.         |          |
| WINDOW: Replace window on right side of house                                            |          |
|                                                                                          |          |

I understand the above services are all that is to be completed on my house.

Home Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

House #2 S  
7769 Kelly Lynn

Watauga

Queen Spriggs

(817) 428-7890 home

| WORK TO BE DONE                                                                            | COMPLETE |
|--------------------------------------------------------------------------------------------|----------|
|                                                                                            |          |
| Remove and replace approximately 80' of fence panels across the back at the property line. |          |
| Set new posts at needed to replace existing rotted or leaning posts (    )                 |          |
|                                                                                            |          |
|                                                                                            |          |
|                                                                                            |          |
|                                                                                            |          |
|                                                                                            |          |
|                                                                                            |          |
|                                                                                            |          |
|                                                                                            |          |

I understand the above services are all that is to be completed on my house.

Home Owner Signature\_\_\_\_\_Date\_\_\_\_\_



House #6  
6516 Levitt

Watauga

Diane Lankston

817) 428-9333 home --

Altnerate: 817-614-4712 (cell)

| WORK TO BE DONE                                                                                                                                                | COMPLETE |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Power wash house prior to painting                                                                                                                             |          |
| Scrape, wire brush and Caulk where necessary                                                                                                                   |          |
| Paint all exterior wood on house - (approx. 10 gallons of paint)                                                                                               |          |
| Remove and replace rotted wood siding on each side of right front window, along with damaged or rotted wood trim                                               |          |
| Remove and replace rotted wood on each side of garage doors and trim out to cover seperation at brick (2 - 2"x8" plus trim)                                    |          |
| Remove front gutters and downspout (new will be installed later)                                                                                               |          |
| Install new 1"x4" vertical trim in gable area over garage (prep for paint)                                                                                     |          |
| Secure front porch post at front porch with small "L" bracket and Tap-con screws and then trim with 1"x4" to cover bracket (caulk to prepare to receive paint) |          |
| Patch hole in gable over garage door on front of house                                                                                                         |          |
| Trim bushes around house and yard away from house and into a manageable form                                                                                   |          |
| Rebuild fence gate on left side (Adjust-a-gate frame, 2"x4", and pickets), Small side fence panels on each side.                                               |          |
| Remove the small tree just inside the missing gate on the left side of the house along with the small "wild" trees growing next to house across the back.      |          |
| Repair hole in Freize board at left rear corner where animals are entering (wrap with metal corner piece ... trim to fit)                                      |          |
| Remove and replace fascia, drip edge and possibly the drip board (under the metal drip edge) on back of house where tree has damaged it.                       |          |
| Remove and replace rotted siding and wood trim around window on the back of the house (close to right rear) [LP Smartside siding and 1"x4" trim]               |          |
| Clean up and remove all limbs and debris from the backyard; Cut and trim under growth across the back fence and yard.                                          |          |
| Remove wild tree growing at the right front corner of the house                                                                                                |          |
| Remove and replace siding on gable at right side of house                                                                                                      |          |
| <b>House - PAINT COLOR: #231 Spanish Sand</b>                                                                                                                  |          |
| <b>Trim - PAINT COLOR: #412 Cargo (front post, trim @ window &amp; garage ga</b>                                                                               |          |
| * Garage Door Co.: Remove and replace 2 single garage doors                                                                                                    |          |

|                                                                                                                                                                                                     |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| * ELECTRIC: Remove and replace front porch light fixture with medium size wall mounted fixture;                                                                                                     |  |
| * GUTTER Co.: Install gutters across the back of the house with appropriate downspouts; Install gutters at front entry area and across the front to right front corner with appropriate downspouts. |  |

I understand the above services are all that is to be completed on my house.

Home Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

House #3  
6079 Lalagray

Watauga

Vikki Stevens

(7) 469-688-2977 home --  
Altnernate: 817-415-8657

| WORK TO BE DONE                                                                                                                                 | COMPLETE |
|-------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| As needed - scrape and caulk wood on house                                                                                                      |          |
| Prime all surfaces to be painted                                                                                                                |          |
| Paint all exterior wood on house -- Excluding the Deck - (approx. 10 gallons of paint)                                                          |          |
| Cut and remove low limbs from front yard tree and trim bushes in front flower bed.                                                              |          |
| Replace rotted fascia on left side of house (1"x6" = 34')                                                                                       |          |
| Replace 1"x2" drip board on left side of house (34' total)                                                                                      |          |
| Repair left corner of house (fascia)- replace front facing fascia and caulk to prepare for paint                                                |          |
| On right side of house replace rotted drip board as needed and cut out and replace rotted/damaged fascia as needed, cualk and prepare for paint |          |
| Place cover on electrical box at back door (exterior type)                                                                                      |          |
| Clean up back yard as needed                                                                                                                    |          |
|                                                                                                                                                 |          |
|                                                                                                                                                 |          |
|                                                                                                                                                 |          |
| House - PAINT COLOR: #178 KM - Plymouth Gray                                                                                                    |          |
|                                                                                                                                                 |          |
|                                                                                                                                                 |          |
| ELECTRIC: N/A                                                                                                                                   |          |
| WINDOW Co.: N/A                                                                                                                                 |          |
| GUTTER Co.: N/A                                                                                                                                 |          |

I understand the above services are all that is to be completed on my house.

Home Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

House #5

5708 Shipp

Watauga

Joe Dell LeMoine

817) 597-9375 home --

Daughter (Lisa) 682-553-8376

| WORK TO BE DONE                                                                                                                                                                                                                   | COMPLETE |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Powerwash House                                                                                                                                                                                                                   |          |
| As needed - scrape, caulk, and prime wood on house                                                                                                                                                                                |          |
| Paint <b>Primer</b> on all exterior brick walls and wood on house including garage doors                                                                                                                                          |          |
| Paint all exterior brick walls and wood on house including garage doors                                                                                                                                                           |          |
| Remove rose bush and bushes in front flower beds                                                                                                                                                                                  |          |
| Remove the metal edging from the front flower beds                                                                                                                                                                                |          |
| Caulk between windows and brick around house (neatly done)                                                                                                                                                                        |          |
| Remove metal storm door from front door and metal bars from front window                                                                                                                                                          |          |
| Remove piece of tree trunk hung in the fence at the gate on the right side                                                                                                                                                        |          |
| Repair fascia corners around house that are rotted/damaged                                                                                                                                                                        |          |
| Install LP Smart Side 8" across the bottom of the garage doors                                                                                                                                                                    |          |
| Remove antenna at the ground (on right side of house)                                                                                                                                                                             |          |
| Remove and replace 105 siding on right side gable area                                                                                                                                                                            |          |
| Cut and remove tree limbs in back yard (marked with yellow tape)                                                                                                                                                                  |          |
| Cut and remove tree next to hose bib in back and the dead tree at the back fence                                                                                                                                                  |          |
| Fill gap at top corners of back door with "Backer Rod" and caulk to fill                                                                                                                                                          |          |
| Cut and remove all wild trees and bushes growing along the fence lines in the backyard                                                                                                                                            |          |
| Remove and replace front door with metal solid core exterior door - 36 LH swing -- need new door knob and dead bolt keyed alike                                                                                                   |          |
|                                                                                                                                                                                                                                   |          |
| <b>House - PAINT COLOR: Spanish Sand (all exterior walls, gables and soffit)</b>                                                                                                                                                  |          |
| <b>Trim - PAINT COLOR: Swiss Coffee (all trim, fascia and frieze boards)</b>                                                                                                                                                      |          |
| ELECTRIC: Install new meter base, riser and weatherhead on left side of house; Remove and replace wall light (medium) at front door; Remove wall light under eaves (top left of back door) and replace with 2 bulb security light |          |
| WINDOW Co.: Replace missing screens around house                                                                                                                                                                                  |          |
| Gutter Co.: Install gutters across front (at front door) and back of house with downspouts                                                                                                                                        |          |

I understand the above services are all that is to be completed on my house.

Home Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

House #1  
6112 Skylark

Watauga

Sonny BoriBoun

817) 428-9179 home --  
Altnerate: 808-8660 (cell)

| WORK TO BE DONE                                                                                                                                                                          | COMPLETE |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Power wash house prior to painting                                                                                                                                                       |          |
| Scrape, wire brush and Caulk where necessary                                                                                                                                             |          |
| Prime all wood surfaces to be painted, Primer must be dry prior to painting                                                                                                              |          |
| Paint all exterior wood on house - (approx. 10 gallons of paint)                                                                                                                         |          |
| Remove and replace rotted wood at fascia and soffit at front porch area.                                                                                                                 |          |
| Remove and replace trim at corner of front porch (LP Smart Side - Cedar-6")                                                                                                              |          |
| Remove and replace rotted wood at bay window area at right rear of house                                                                                                                 |          |
| Fill holes at window sill corners (cement caulk, with backer rod if needed)                                                                                                              |          |
| Cut and Trim trees limbs hanging over fence on left side of house; cut and remove all small (wild growing) trees in backyard                                                             |          |
| Remove and replace siding and trim around sliding glass door on right side (T-111)                                                                                                       |          |
|                                                                                                                                                                                          |          |
| Install 3/8" x 6" LP Smart Side to cover damaged siding on front at roof line                                                                                                            |          |
| Remove and rebuild front gate at right side of house (Adjust-a-gate, 2" x4", Pickets, use remaining fence panel from backyard)                                                           |          |
| Remove and replace large gable siding above front door (T-111 --- 4" OC)                                                                                                                 |          |
| Remove and replace fascia on upper roof line from right corner over to left side                                                                                                         |          |
| Left Front: secure fence panels with screws (3" screws)                                                                                                                                  |          |
| Remove and replace lower (24") of 2"x8" sides of garage trim                                                                                                                             |          |
| Remove and replace approx. 33' of fence panels on the left side of the backyard (5 - 6' x 8' panels -- use left over for gate repair at front left)                                      |          |
|                                                                                                                                                                                          |          |
| <b>House - PAINT COLOR: #231 KM - Spanish Sand</b>                                                                                                                                       |          |
|                                                                                                                                                                                          |          |
|                                                                                                                                                                                          |          |
| ELECTRIC: Install ceiling mounted light at front porch (large); Remove and replace riser, meter base and weatherhead on back of house to be above roof line.                             |          |
| WINDOW Co.: Reglaze 3.0 x 5.0 horizontal slide window on back of house; repair window glass and screens at bay window at right rear of house; Replace broken window pane in garage door. |          |

---

I understand the above services are all that is to be completed on my house.

Home Owner Signature \_\_\_\_\_ Date \_\_\_\_\_



House #7  
6608 Summit Ridge

Watauga

Wilma Marshall

(817) 428-8948 home --

Altnerate: 682-554-0280 (cell)

| WORK TO BE DONE                                                                                                                                                                                                                                                                               | COMPLETE |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| As needed - scrape and caulk wood on house                                                                                                                                                                                                                                                    |          |
| Paint all exterior wood on house including the out building in backyard - (approx. 15 gallons of paint)                                                                                                                                                                                       |          |
| Remove and install new foam insulation on suction line on right side of house (approx. 15')                                                                                                                                                                                                   |          |
| Trim bush at right front corner of house (cut to approx. 5')                                                                                                                                                                                                                                  |          |
| Remove and build a new door on the outbuilding (install new hinges and latch), 1 sheet of plywood (T-111 - 3")                                                                                                                                                                                |          |
| Remove and replace damaged T-111 -- 3" siding on outbuilding (approx. 3-5 pcs.)                                                                                                                                                                                                               |          |
| Install new 1" x 4" x 8' trim at corners and around the door (11 pcs needed)                                                                                                                                                                                                                  |          |
| Cut dead limbs out of tree in the front yard                                                                                                                                                                                                                                                  |          |
| Build wood deck at back door evenly spaced on either side of the door - 10' x 10'                                                                                                                                                                                                             |          |
|                                                                                                                                                                                                                                                                                               |          |
|                                                                                                                                                                                                                                                                                               |          |
|                                                                                                                                                                                                                                                                                               |          |
| House - PAINT COLOR: Satin Enamel (color match)                                                                                                                                                                                                                                               |          |
| Trim - PAINT COLOR: N/A                                                                                                                                                                                                                                                                       |          |
| ELECTRIC: [FYI: THE HOME HAS ALL ALUMINUM WIRING] - Remove and replace wall light (medium) at back door; Remove wall light under eaves (left of back door) and replace with 2 bulb security light; install new GFCI outlet with cover at back porch; Install wiring from house to outbuilding |          |
| WINDOW Co.: Replace all screens around the house                                                                                                                                                                                                                                              |          |
| GUTTER Co.: Install gutters across back of house with downspouts                                                                                                                                                                                                                              |          |

I understand the above services are all that is to be completed on my house.

Home Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

House - 38  
5748 Emerson Drive

Watauga

Phyllis Wright

817-760-8403

2015

| WORK TO BE DONE                                             | COMPLETE |
|-------------------------------------------------------------|----------|
| Pressure wash, caulk, prime, and paint                      |          |
| R/R storm door on front                                     |          |
| Lot of miscellaneous trim around house repairs              |          |
| Soffit repair, 1x2 on garage door jamb                      |          |
| Approximately 40 lf of 2x6 on fascia                        |          |
| Trim trees around fence                                     |          |
| Lot of trash in back yard that needs to be hauled off       |          |
| 1 panel of fence on right to replace what is there          |          |
|                                                             |          |
|                                                             |          |
| <b>PAINT - 231 SPANISH SAND main</b>                        |          |
| <b>412 CARGO fascia</b>                                     |          |
| <b>159 SEQUOIA RED front door</b>                           |          |
|                                                             |          |
|                                                             |          |
|                                                             |          |
|                                                             |          |
|                                                             |          |
|                                                             |          |
| Brick missing on front of house 3'x16"                      |          |
| R/R light above garage door                                 |          |
| Gutter on front right 27 lf plus down, left 19 lf plus down |          |
| Tree trimming in front                                      |          |
|                                                             |          |
|                                                             |          |
|                                                             |          |
|                                                             |          |
|                                                             |          |

I understand the above services are all that is to be completed on my house.

Home Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

House - 37  
6545 High Meadow Ct

Watauga

Deborah Dimsdale

817-577-0353

| WORK TO BE DONE                                                           | COMPLETE |
|---------------------------------------------------------------------------|----------|
| Caulk, prime and paint cornice and wood work                              |          |
| House paint is 27 Bone (10 gal) Trim 27 Ironwood (5 gal)                  |          |
| Stump in front yard is loose remove and haul off                          |          |
| Garage door jamb trim R/R                                                 |          |
| R/R mailbox and post                                                      |          |
| R/R fence panels on left side reuse posts (9)                             |          |
| Paint breaker box (gray)                                                  |          |
| Remove landscape timbers                                                  |          |
| Adjust front storm door closer                                            |          |
|                                                                           |          |
| Take out tree growing inside shrub on right flower bed                    |          |
| Rear patio door sand prime and paint                                      |          |
| Haul off debris, old lattice in back ask home owner about if want to keep |          |
| Paint shed to match house                                                 |          |
|                                                                           |          |
|                                                                           |          |
|                                                                           |          |
|                                                                           |          |
|                                                                           |          |
| Front porch light fixture motion lantern style                            |          |
|                                                                           |          |
| Back light double flood w motion                                          |          |
| R/R Garage door paint to match (insulated)                                |          |
| Gutter and down 8' by front door                                          |          |
| Repair siding above garage door                                           |          |
| Pressure wash                                                             |          |
|                                                                           |          |
|                                                                           |          |

I understand the above services are all that is to be completed on my house.

Home Owner Signature

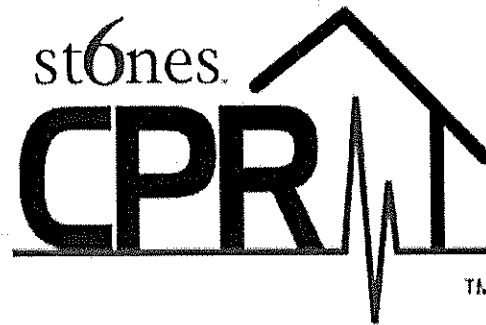
Date

House # 39  
5904 Hillview Drive

Watauga

Virginia Lampman

254-534-1031



| WORK TO BE DONE                                                                                                                                                                                                                                                                                                                                       | COMPLETE |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| <b>Front-nothing</b>                                                                                                                                                                                                                                                                                                                                  |          |
| <b>Right side back-</b> Install new sod in right back yard that is bare                                                                                                                                                                                                                                                                               |          |
| <b>Back-</b> Remove pavers in stair area and reuse at end of upper deck to create a single step. The steps will be replaced by wooden ramp as for homeowner to get mower down there to mow. Around wash area in back corner install gravel rocks preferably white. Sand handrail on deck and restain the entire deck. Verify color of stain with her. |          |
| <b>Left-nothing</b>                                                                                                                                                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                                                                                                                                                                       |          |
| Cedartone stain color to be clarified by homeowner.                                                                                                                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                                                                                                                                                                       |          |
|                                                                                                                                                                                                                                                                                                                                                       |          |
|                                                                                                                                                                                                                                                                                                                                                       |          |
|                                                                                                                                                                                                                                                                                                                                                       |          |
| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to ask them to get within 45 days after Blitz. Weather permitting.                                                                                                                                                     |          |
| Install gutter guard                                                                                                                                                                                                                                                                                                                                  |          |
|                                                                                                                                                                                                                                                                                                                                                       |          |
|                                                                                                                                                                                                                                                                                                                                                       |          |
|                                                                                                                                                                                                                                                                                                                                                       |          |
|                                                                                                                                                                                                                                                                                                                                                       |          |

I understand the above services are all that is to be completed on my house.

Home Owner Signature \_\_\_\_\_ Date \_\_\_\_\_



*Deceased  
husband Veteran*

House  
5937 ~~6937~~ Lalagray  
Watauga  
Mildred Morris  
817-281-1357



*April Coleman 817-209-4620 c*

| WORK TO BE DONE                                                                                                                                                                                   | COMPLETE |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Caulk, prime, paint Color (178 Plymouth Gray) 10 gal                                                                                                                                              |          |
| Front Elevation - Take down gutters in front of front porch 15 lf plus down and front left 9 lf plus down                                                                                         |          |
| All wood on house is painted gray                                                                                                                                                                 |          |
| Clean out flower bed and get sucker trees out adjust bottom of storm door and install new screws                                                                                                  |          |
| Back side and yard - build ram to large shed in back paint back porch framing and shelving                                                                                                        |          |
| Right side - pressure wash decking nad adjust gate into back yard so gate latches properly                                                                                                        |          |
| <i>Front porch - rotten boards in roof</i>                                                                                                                                                        |          |
| <i>reinforce rafter &amp; install 2x4 joist hangers in valley</i>                                                                                                                                 |          |
| On Roof - check roof jack on back side (roofing company)                                                                                                                                          |          |
| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to ask them to get within 45 days after Blitz. Weather permitting. |          |
| Gutters on front, left front with downs                                                                                                                                                           |          |
| <i>check for rotten boards where gutter fasteners</i>                                                                                                                                             |          |
| Remove 2 two bulb flourescent light fixtures on front carport                                                                                                                                     |          |
| Replace double flood fixture with motion                                                                                                                                                          |          |
| <i>two big trees in back have branches that hit the roof - cut and neighbor's house</i>                                                                                                           |          |

I understand the above services are all that is to be completed on my house.

Home Owner Signature Mildred Morris Date 10-24-2015

House  
6108 Maurie Drive

Watauga

Paula (Rene) Keating

682-554-4039



| WORK TO BE DONE                                                                                                                                                                                          | COMPLETE |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Caulk, prime, and paint                                                                                                                                                                                  |          |
|                                                                                                                                                                                                          |          |
| <b>House color</b> <b>Trim Color</b> <b>Shutter color</b>                                                                                                                                                |          |
| <b>Front Elevation</b> - Clean up yard , caulk in garage door jamb, replace siding on bottom of garage door, install new shutters on one window                                                          |          |
|                                                                                                                                                                                                          |          |
| <b>Left side</b> - Replace one section 10' of 1x6 fascia caulk siding that is cracked and paint, clean up scrub bushes on this side                                                                      |          |
| <b>Back yard</b> - Remove old shrub roots, clean up vines off fence line                                                                                                                                 |          |
| Clean up back porch - pressure wash brick and concrete                                                                                                                                                   |          |
|                                                                                                                                                                                                          |          |
| <b>Right side</b> - clean up flower beds                                                                                                                                                                 |          |
|                                                                                                                                                                                                          |          |
|                                                                                                                                                                                                          |          |
| Overall yard clean up and plant flowers in front flower bed                                                                                                                                              |          |
| <b>These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to ask them to get within 45 days after Blitz. Weather permitting.</b> |          |
|                                                                                                                                                                                                          |          |
| Install ceiling fan on back porch                                                                                                                                                                        |          |
|                                                                                                                                                                                                          |          |
|                                                                                                                                                                                                          |          |
|                                                                                                                                                                                                          |          |
|                                                                                                                                                                                                          |          |
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I understand the above services are all that is to be completed on my house.

Home Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

## House Watauga ATMOS

6108 Maurie Dr

Watauga

Paula Keating

682-554-4039

| WORK TO BE DONE                                                                                                         | COMPLETE |
|-------------------------------------------------------------------------------------------------------------------------|----------|
| <b>FRONT OF HOUSE</b>                                                                                                   |          |
| Remove and replace shutters around front windows                                                                        |          |
| Trim back the shrubs to height of window sill, take out scrub trees in flower beds, replace some bad fascia above porch |          |
| Paint the mailbox and put house numbers on it                                                                           |          |
| <b>LEFT SIDE OF HOUSE</b>                                                                                               |          |
| Remove the shrubs next to the house and cut up into 3'-4' lengths,                                                      |          |
| Cover along bottom of siding w/ trim to cover siding that is bad/damaged                                                |          |
| Cut away damaged plywood siding above metal flashing and replace with 8' trim                                           |          |
| <b>REAR OF HOUSE</b>                                                                                                    |          |
| Clean up back yard trash, debris, limbs etc. - trim out and cut out scrub brush and sapling trees                       |          |
| Take apart old above ground pool and place in dumpster                                                                  |          |
| Repair damaged soffit and install one metal corner on back right corner (use metal corner plate to cover)               |          |
| Prep and Paint house (wood trim areas only)                                                                             |          |
| Clean up yard and mow                                                                                                   |          |
|                                                                                                                         |          |
| <b>PAINT -</b>                                                                                                          |          |
| Pressure wash                                                                                                           |          |
|                                                                                                                         |          |
|                                                                                                                         |          |
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I understand the above services are all that is to be completed on my house.

Home Owner Signature \_\_\_\_\_ Date \_\_\_\_\_



House  
6657 Parkwood

Watauga

Sharon Lindenzweig

817-428-0690  
817-994-6187 cell



| WORK TO BE DONE                                                                                                                           | COMPLETE |
|-------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Caulk, prime, paint Color (178 Plymouth Gray) 10 g Trim (23 Swiss Coffee) 1 gal                                                           |          |
| Front Elevation - Take down all gutters , repair inside corner behind gutter of fascia and drip board.                                    |          |
| All house is painted gray except on shutters small white framed area                                                                      |          |
| Trim shrubs and get sucker trees out                                                                                                      |          |
| Left side - paint soffit and fascia                                                                                                       |          |
|                                                                                                                                           |          |
| Back side - take down patio cover frame leave the one solid one on SE corner build gusset like a mailbox arm so she can still hang chimes |          |
|                                                                                                                                           |          |
| Fence on back left to be replaced. Approx 60 lf replace posts and install panels.                                                         |          |
| Take out old dog house and chain link fence - discard                                                                                     |          |
| Shed in back yard needs some trim replaced on corners and door rebuild on south side replace jamb pieces and reinstall threshold          |          |
| Soffit area by fireplace chimney install 1x6 to cover                                                                                     |          |
|                                                                                                                                           |          |
|                                                                                                                                           |          |
| On Roof - reset antenna she will get rewired                                                                                              |          |
|                                                                                                                                           |          |
| These items below are done by service providers in our network as they have time                                                          |          |
|                                                                                                                                           |          |
| Gutters on front, left and rear with downs                                                                                                |          |
|                                                                                                                                           |          |
| Stump grinding to be done by tree service                                                                                                 |          |
| Replace double flood fixture with motion                                                                                                  |          |
|                                                                                                                                           |          |
|                                                                                                                                           |          |
|                                                                                                                                           |          |

I understand the above services are all that is to be completed on my house.

Home Owner Signature Sharon Lindenzweig Date 9-16-2015

House  
6205 Sunnybrook Drive

Watauga

Janice Hancock

817-907-4596



| WORK TO BE DONE                                                                                                                                                                                   | COMPLETE                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|
| Caulk, prime, and paint Main Color 202 Doeskin 10 gal Trim<br>Brierwood green 5 gal                                                                                                               | 307                                            |
| Adjust front storm door to close easily                                                                                                                                                           |                                                |
| Front Elevation - Cut shrubs, clean up yard, new house numbers above garage door                                                                                                                  |                                                |
| Take down old gutter L shaped approx 12 lf plus down                                                                                                                                              |                                                |
| Left side - Replace fence and gate on left side new hardware and posts                                                                                                                            |                                                |
| Gable face siding on left repair and paint                                                                                                                                                        |                                                |
| Back yard - Repair fascia on porch extension three places approx 16 lf total                                                                                                                      |                                                |
| Remove gutter on back approx 20 lf plus down                                                                                                                                                      |                                                |
| Trim trees around sheds in back remove dead limbs in pear tree                                                                                                                                    |                                                |
| Add top soil around concrete patio to reduce drop off                                                                                                                                             |                                                |
| Right side - replace fence on <del>left</del> side with new posts - take down vines                                                                                                               |                                                |
|                                                                                                                                                                                                   |                                                |
| Shed - Repair wood on doors of shed                                                                                                                                                               |                                                |
| <i>Paint mailbox</i>                                                                                                                                                                              |                                                |
|                                                                                                                                                                                                   |                                                |
| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to ask them to get within 45 days after Blitz. Weather permitting. |                                                |
| Replace gutters where needed                                                                                                                                                                      | <i>Change downspout on front to right side</i> |
| Reglaze window front right                                                                                                                                                                        | <i>in flower bed</i>                           |
|                                                                                                                                                                                                   |                                                |
|                                                                                                                                                                                                   |                                                |
|                                                                                                                                                                                                   |                                                |
|                                                                                                                                                                                                   |                                                |

I understand the above services are all that is to be completed on my house.

Home Owner Signature

*Janice Hancock*

Date

*9/28/15*

House  
7937 Sunrise Drive

Watauga

Maria Sorrels

682-240-3342



| WORK TO BE DONE                                                                                                                                                                                   | COMPLETE |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Caulk, prime; paint Color (231 Spanish Sand) 10 g Trim (412 Cargo) 3 gal Front door 159 Sequoia 1 qt                                                                                              |          |
| Front Elevation - Take down all gutters                                                                                                                                                           |          |
| All house is painted Spanish Sand, Trim is 412 Cargo, Front door is Sequoia Red<br>Trim shrubs and get sucker trees out                                                                           |          |
| Left side - Install 2 pieces of 1x4 over seams of siding by air conditioner condensor                                                                                                             |          |
| Back side - paint porch to match house, repair fascia on back right corner clean up yard and haul trash off                                                                                       |          |
| Fence on back left to be replaced. Approx 24 ft If replace posts and install panels.                                                                                                              |          |
| Right side - Replace gate and install new hinges with latch oin into ground and latch kit gate                                                                                                    |          |
| On Roof - renail flashing on flue and seal                                                                                                                                                        |          |
| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to ask them to get within 45 days after Blitz. Weather permitting. |          |
| Gutters on front left and front side of garage extension with downs                                                                                                                               |          |
| Screens for back yard (I have sizes)                                                                                                                                                              |          |
| Large maple in front yard has dead limbs to be taken out                                                                                                                                          |          |
| Replace ceiling fan on back porch                                                                                                                                                                 |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |

I understand the above services are all that is to be completed on my house.

Home Owner Signature Maria Virginia Sorrels Date 9.23.15

House  
6028 Whitley Rd

Watauga

Marilyn Cure

817-281-0692



| WORK TO BE DONE                                                                                                                                                                                                            | COMPLETE |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Caulk, prime, and paint One Color 14 Frost                                                                                                                                                                                 |          |
| Front Elevation - Clean up yard , new house numbers above garage door, caulk in garage door jamb, replace siding on center pillar between garage doors, repair fascia in two places along front - (splice in)              |          |
| Ask homeowner about old basketball pole rebuild mailbox post and replace mailbox white                                                                                                                                     |          |
| Reset lamp post with concrete to steady up                                                                                                                                                                                 |          |
| Left side - Reset gate post and gate to operate well. Remove short piece of fence where shrub roots are and replace after digging up roots. Remove and replace chain link fence mesh on left side by sidewalk (approx 50') |          |
| Back yard - Back wood fence remove and replace 8 panels install new metal posts and hardware. Remove old shrub roots.                                                                                                      |          |
| Clean up back porch - pressure wash brick and concrete                                                                                                                                                                     |          |
| Right side - replace one picket on right side fence                                                                                                                                                                        |          |
| Overall yard clean up and plant flowers in front flower bed                                                                                                                                                                |          |
| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to ask them to get within 45 days after Blitz. Weather permitting.                          |          |
| Window pane on back right side storm window - upper double pane                                                                                                                                                            |          |
| Install new double flood above garage doors and one flood on back                                                                                                                                                          |          |
| Install new lamp post light fixture with bulb                                                                                                                                                                              |          |
|                                                                                                                                                                                                                            |          |
|                                                                                                                                                                                                                            |          |
|                                                                                                                                                                                                                            |          |

I understand the above services are all that is to be completed on my house.

Home Owner Signature Marilyn Cure Date 9/28/2015

**VETERAN****House #42**

6640 Willow View

Watauga

Harold &amp; Barbara Harrison Jr.

817-788-9207

817-600-0868 cell

| WORK TO BE DONE                                                                                                                                                                                   | COMPLETE |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Caulk, prime, and paint Main Color 301 Oakwood 10 gal Trim 412 Cargo 5 gal                                                                                                                        |          |
| <b>Front Elevation</b> - Cut shrubs, clean up yard , new house numbers above garage door                                                                                                          |          |
| Cornice repairs to be done by prework team                                                                                                                                                        |          |
| Take down old basketball pole rebuild mailbox post and reset                                                                                                                                      |          |
| <b>Left side</b> - Cornice work to be done by prework team                                                                                                                                        |          |
| Replace fence gate and new hardware                                                                                                                                                               |          |
| <b>Back yard</b> - Left side of fence replace panels and two posts in back left corner                                                                                                            |          |
| Install rock board at bottom of fence along bottom of left side+                                                                                                                                  |          |
| Clean up back porch install new trim around porch at bottom of siding                                                                                                                             |          |
| Replace trim around window extension, remove roots by fence                                                                                                                                       |          |
| <b>Right side</b> - cornice repairs to be done by prework team                                                                                                                                    |          |
|                                                                                                                                                                                                   |          |
| <b>On Roof</b> - Chimney box out needs siding and trim replaced                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
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|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
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| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to ask them to get within 45 days after Blitz. Weather permitting. |          |
| Garage door repair                                                                                                                                                                                |          |
| Window pane on left side - upper double pane                                                                                                                                                      |          |
|                                                                                                                                                                                                   |          |
| Cornice repairs before Blitz -                                                                                                                                                                    |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |

I understand the above services are all that is to be completed on my house.

Home Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

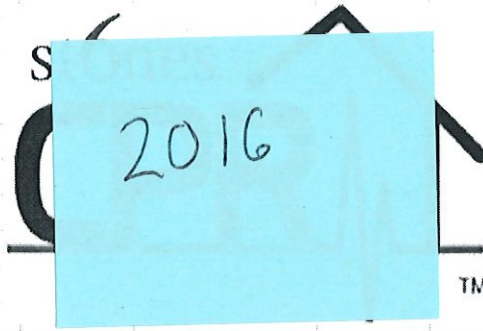
VETERAN

House # 40  
6604 Avalon Drive

Watauga

Billy Dunn Jr.

817.688.4845  
817.480.0939



| WORK TO BE DONE                                                                                                                                                                                   | COMPLETE |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Touch-up paint where a second pass is needed. (top of windows on left side of house need paint)                                                                                                   |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
| Paint colors are 301 Oakwood main color and 412 Cargo trim with 23 Swiss coffee for iron on porch                                                                                                 |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to ask them to get within 45 days after Blitz. Weather permitting. |          |
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I understand the above services are all that is to be completed on my house.

Home Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

House # 45  
6001 Blueridge Drive

Watauga

Felicita Valentin

817.281.5085



| WORK TO BE DONE                                                                                                                                                                                   | COMPLETE |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Front- Clean out flower beds, Trim shrubs and remove dead shrub                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
| Back- Trim trees up to raise canopy to about 6' high. Remove little sucker type tree at corner of back porch.                                                                                     |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
| Prime all wood on house. Do not need to prime garage door. It is getting replaced                                                                                                                 |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to ask them to get within 45 days after Blitz. Weather permitting. |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
| Garage door repair                                                                                                                                                                                |          |
|                                                                                                                                                                                                   |          |

I understand the above services are all that is to be completed on my house.

Home Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

House # 44  
5749 Bonnie Drive

Watauga

Doug and Lisa Shipp

817.656.8029

817.658.6130



| WORK TO BE DONE                                                                                                                                                                                                                                                                        | COMPLETE |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| <b>First Stage-</b> This house has had a large amount of prework done on it. We demolished a add on room on the back 20x12. It has been piled up in back yard for loading into roll off dumpster. We replaced roof including some deck repairs. Front porch ceiling has been replaced. |          |
| <b>Front-</b> We need to rebuild new garage doors on right side of front of garage as well as build new ones for left side of garage.                                                                                                                                                  |          |
| <b>Right-</b> Trim up all trash trees along fence lines and load into roll off.                                                                                                                                                                                                        |          |
| <b>Left-</b> Finish taking down small side fence and discard into roll off.                                                                                                                                                                                                            |          |
| <b>Back-</b> Lots of debris and concrete as well as trash pile from demo that needs to go into roll off.                                                                                                                                                                               |          |
| <b>Prime and paint house -</b> Main color is 231 Spanish sand and trim color is 159 Sequoia Redwood.                                                                                                                                                                                   |          |
|                                                                                                                                                                                                                                                                                        |          |
|                                                                                                                                                                                                                                                                                        |          |
|                                                                                                                                                                                                                                                                                        |          |
|                                                                                                                                                                                                                                                                                        |          |
|                                                                                                                                                                                                                                                                                        |          |
| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to ask them to get within 45 days after Blitz. Weather permitting.                                                                                      |          |
|                                                                                                                                                                                                                                                                                        |          |
| Electrician replacing some exterior light fixtures that are bad.                                                                                                                                                                                                                       |          |
|                                                                                                                                                                                                                                                                                        |          |
|                                                                                                                                                                                                                                                                                        |          |
|                                                                                                                                                                                                                                                                                        |          |

I understand the above services are all that is to be completed on my house.

Home Owner Signature \_\_\_\_\_ Date \_\_\_\_\_



House # 42  
6524 Brookside Drive

Watauga

Valerie Toconis

817.307.7528



| WORK TO BE DONE                                                                                                                                                                                                                                                                                              | COMPLETE |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| <b>First Stage-</b> This house will be done in two stages. First stage is to demo the old pooldeck in back yard and load into roll off dumpster. There are a lot of screws in this deck and the smaller we can get broke down the better it will fit into dumpster. Install new sod where pool and deck was. |          |
| In the same stage we will be repairing gate on right side to get in and out of back yard.                                                                                                                                                                                                                    |          |
| <b>Second stage - BELOW</b>                                                                                                                                                                                                                                                                                  |          |
| <b>Front-</b> Front gable face needs to have siding replaced.                                                                                                                                                                                                                                                |          |
| <b>Right-</b> Right side gable face needs to have siding replaced. Some 1x4 trim on right side of back extension needs to be replaced.                                                                                                                                                                       |          |
| <b>Back-</b> Rear door needs to be replaced along with 1x4 trim around door and windows that are rotten. Drip board that is rotten needs to be replaced also. Shed in back may be a demo also need to clarify with homeowner.                                                                                |          |
| <b>Left-</b> Gable face will need to have 8" smart trim installed along bottom edge of siding on this gable face. We will not be replacing any more siding here. Replace one panel of fence on left side that faces road.                                                                                    |          |
|                                                                                                                                                                                                                                                                                                              |          |
| <b>PAINT COLORS-</b> 27 Bone Entry alcove only 304 Stonegate                                                                                                                                                                                                                                                 |          |
| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to ask them to get within 45 days after Blitz. Weather permitting.                                                                                                            |          |
| Gutters on front will be replaced. ( Approx. 23' inc down)                                                                                                                                                                                                                                                   |          |
| Electrician replacing some exterior light fixtures that are bad.                                                                                                                                                                                                                                             |          |
| 2 screens in back of house to be replaced                                                                                                                                                                                                                                                                    |          |
|                                                                                                                                                                                                                                                                                                              |          |
|                                                                                                                                                                                                                                                                                                              |          |

I understand the above services are all that is to be completed on my house.

Home Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

House  
 6404 Heather Drive #37  
 Watauga  
 Sandra Minor  
 817.479.7106



| WORK TO BE DONE                                                                                                                                                                                          | COMPLETE |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Caulk and Prime and Paint 302 Mission Tan                                                                                                                                                                |          |
| <b>Front Elevation</b> - Repair garage door trim and pillar siding                                                                                                                                       |          |
| Repair front door jamb to allow storm door to latch                                                                                                                                                      |          |
| <b>Right Side</b> - Soffet and fascia repair on right; repair 1x4 on right                                                                                                                               |          |
| Repair gate at bottom add a piece of 2x6 to cover gap                                                                                                                                                    |          |
| <b>Left Side</b> - Repair fascia on back left corner                                                                                                                                                     |          |
|                                                                                                                                                                                                          |          |
| <b>Fence</b> - Install edging: Left gated section & left side of back yard - approx 57 lf total                                                                                                          |          |
| Reuse hardware on gate - Replace 6 wood posts with metal                                                                                                                                                 |          |
|                                                                                                                                                                                                          |          |
| <b>Back of house</b> - Piece in trim around back door - repair soffet on back left corner approx. 5 lf                                                                                                   |          |
| Renail ceiling on patio cover; use 1x2 for trim                                                                                                                                                          |          |
|                                                                                                                                                                                                          |          |
| <b>Front yard</b> - Take 6 bags Topsoil to fill hole where old tree used to be                                                                                                                           |          |
| Cut down/dispose of plants on left side in front of fence                                                                                                                                                |          |
| <b>Back yard</b> - Cut shrub in back right corner way back                                                                                                                                               |          |
| Trim tree limbs, especially those hanging over back fence                                                                                                                                                |          |
|                                                                                                                                                                                                          |          |
| <b>These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to ask them to get within 45 days after Blitz. Weather permitting.</b> |          |
| Reglaze window on back                                                                                                                                                                                   |          |
| Remove and replace gutters front 30lf and back 22lf plus downs <i>(If insurance covers, delete)</i>                                                                                                      |          |
| Homeowner working on insurance claim for roof - we will temp repair rear porch                                                                                                                           |          |
| Install rear porch light fixture - take down old fixtures                                                                                                                                                |          |
|                                                                                                                                                                                                          |          |
|                                                                                                                                                                                                          |          |
|                                                                                                                                                                                                          |          |

I understand the above services are all that is to be completed on my house.

Home Owner Signature

*Sandra Minor*

Date

*3-24-16*

House <sup>41</sup>  
6532 High Meadow Ct

Watauga

Robbi Dugan

682-556-5092



| WORK TO BE DONE                                                                                                                                                                                   | COMPLETE |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Caulk, prime, and paint one Color 36 Navajo White 10 gal Trim                                                                                                                                     |          |
| Front Elevation - Repair trim around garage doors - cut out top of corbell front left and splice in 4x4 cedar on the top where rotten                                                             |          |
| Left side - Remove front of cat pen and replace with wood fence and gate - make sure it is attached to wire mesh so cats won't climb fence to get out                                             |          |
| Back yard - Repair fascia and soffet around porch overhang - general clean-up trash haul off in back yard                                                                                         |          |
| Right side - add one picket to gate latch post to cover post                                                                                                                                      |          |
| <i>Replace Mailbox Frame</i>                                                                                                                                                                      |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to ask them to get within 45 days after Blitz. Weather permitting. |          |
|                                                                                                                                                                                                   |          |
| Remove and replace gutters on front with down approx 15'                                                                                                                                          |          |
|                                                                                                                                                                                                   |          |
| Garage doors remove and replace                                                                                                                                                                   |          |
| Tree service to trim tree limbs off roof                                                                                                                                                          |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |

I understand the above services are all that is to be completed on my house.

Home Owner Signature Robbi Dugan Date 03-14-16

House 42  
6544 High Meadow Ct

Watauga

Maria Sancer

682.351.0857



| WORK TO BE DONE                                                                                                                                                                                   | COMPLETE                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| Caulk and Prime and Paint <i>118 Plymouth way 23</i>                                                                                                                                              | <i>swiss coffee trim</i>  |
| Front Elevation - Repair <del>garage door trim and pillar siding</del> , siding on right face by porch                                                                                            | <i>356 Night sky door</i> |
| Demo tile off front porch sidewalk and haul off                                                                                                                                                   |                           |
| Right Side - Soffet and fascia repair on right repair 1x4 on right                                                                                                                                |                           |
| Left Side - Repair fascia on entire gable face <i>1/2 off gable</i>                                                                                                                               |                           |
| Fence - back fence and left side - approximately 220 lf total                                                                                                                                     |                           |
| Reset gate - Remove and reset on right side                                                                                                                                                       |                           |
| Back of house -piece in trim around back door - repair soffet on back                                                                                                                             |                           |
| Back yard - Demo shed in back left corner and haul off                                                                                                                                            |                           |
| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to ask them to get within 45 days after Blitz. Weather permitting. |                           |
| Remove and replace gutters front 30lf and back 22lf plus downs                                                                                                                                    |                           |
| Get ahold of pool service company to see if they can service equipment                                                                                                                            |                           |
| No promise to fix equipment - will work with service company to see if will donate                                                                                                                |                           |
|                                                                                                                                                                                                   |                           |
|                                                                                                                                                                                                   |                           |
|                                                                                                                                                                                                   |                           |

I understand the above services are all that is to be completed on my house.

Home Owner Signature Maria Sancer Date \_\_\_\_\_

House # 43  
6120 Maurie Circle

Watauga

Jessica Martinez

817.773.3881



| WORK TO BE DONE                                                                                                                                                                                   | COMPLETE |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Front- Trime maple tree limbs that are dead. Remove and replace shutters on left window. Mulch flower beds on Saturday.                                                                           |          |
| Right- Trim trees off fence line existing. Install new fence from side of house to existing fence. Set posts first day on 8' centers. Get with city captain if you have any questions.            |          |
| Back- Lots of debri on her back porch and driveway that needs to get moved or thrown away. House will be painted but she wants fence as a priority.                                               |          |
| Left- Paint carport Swiss coffee                                                                                                                                                                  |          |
|                                                                                                                                                                                                   |          |
| Prime and paint house - Main color is 178 Plymouth Gray and trim color is 23 Swiss Coffee.                                                                                                        |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
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| These items below are done by service providers In our network as they have time in their schedules. Please be patient. We try to ask them to get within 45 days after Blitz. Weather permitting. |          |
| Windows need screens                                                                                                                                                                              |          |
| Elecrician replacing some exterior light fixtures that are bad.                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |

I understand the above services are all that is to be completed on my house.

Home Owner Signature

Date

10/11/12

House # 37  
6713 McCoy Drive

Watauga

Dorothy McKee

817-656-2083



| WORK TO BE DONE                                                                                                                                                                                                                                                                                                                                                    | COMPLETE |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| <b>Front-</b> Wood post on front porch needs to be secured at the bottom. Install 8" smart trim along bottom edge of siding all around porch area. Replace rotted hardboard fascia on corners.                                                                                                                                                                     |          |
| <b>Right-</b> replace rotted hardboard fascia on right side and install 1x 8" along bottom of siding                                                                                                                                                                                                                                                               |          |
| <b>Back-</b> Install 1x4" trim along bottom of back extension by porch to cover bad edge of siding. Install mortar into large crack on back porch. Tear down flat roof extension on shed front. We will need to level out that area in front of shed and install pavers 6'x16'. Build a ramp from back sliding door to patio concrete that is wider and more solid |          |
| <b>Left-</b> Straighten back left fence posts approximately 3 and reset with quickset. May have to take down panels to get reset.                                                                                                                                                                                                                                  |          |
|                                                                                                                                                                                                                                                                                                                                                                    |          |
|                                                                                                                                                                                                                                                                                                                                                                    |          |
| Paint colors are                                                                                                                                                                                                                                                                                                                                                   |          |
| Match color for house and use 2 gal of 27 Bone to do trim on shed                                                                                                                                                                                                                                                                                                  |          |
|                                                                                                                                                                                                                                                                                                                                                                    |          |
|                                                                                                                                                                                                                                                                                                                                                                    |          |
|                                                                                                                                                                                                                                                                                                                                                                    |          |
| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to ask them to get within 45 days after Blitz. Weather permitting.                                                                                                                                                                  |          |
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I understand the above services are all that is to be completed on my house.

House  
6645 North Park Drive #38

Watauga

Amy Buckner

817.656.7125

817.229.1265

[illegible]

I understand the above services are all that is to be completed on my house.

Home Owner Signature Amy Bishop Date 3-24-16

House # 38  
6545 Old Mill Circle

Watauga

Mary Stormer

817.312.2811



| WORK TO BE DONE                                                                                                                                                                                                                                                                                                               | COMPLETE |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| <b>Front-</b> Clean out or trim back flowers around mailbox. Clean out flower beds around front of house. Paint shutters 412 Cargo. Paint downspout and awning frame work same color to match her metal trim on house. Once house is pressure washed paint should match close to existing.                                    |          |
| <b>Right-</b> Lattice fence on right side will be replaced with dog eared fence.                                                                                                                                                                                                                                              |          |
| <b>Back-</b> Fence in back replace panels except gate with dog eared fence panels. Clean out flower beds and find flagged areas in yard where she says there is something sticking up in yard. Please remove the rebar or drive it down. We are enlarging the paver area patio to 8 ft wide the length of extension on house. |          |
|                                                                                                                                                                                                                                                                                                                               |          |
| <b>Shed-</b> Reside shed over top of existing siding and replace trim all around. Caulk, prime and paint to as close too hooose as possible.                                                                                                                                                                                  |          |
|                                                                                                                                                                                                                                                                                                                               |          |
| 36 Navajo White main on shed and 412 Cargo trim                                                                                                                                                                                                                                                                               |          |
|                                                                                                                                                                                                                                                                                                                               |          |
| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to ask them to get within 45 days after Blitz. Weather permitting.                                                                                                                             |          |
| Garage door on left to be replaced price with opener and then get approved                                                                                                                                                                                                                                                    |          |
|                                                                                                                                                                                                                                                                                                                               |          |
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|                                                                                                                                                                                                                                                                                                                               |          |

I understand the above services are all that is to be completed on my house.

Home Owner Signature \_\_\_\_\_ Date \_\_\_\_\_



House 39  
5670 Philadelphia Ct

Watauga

Sondra Songer

817-741-2831



| WORK TO BE DONE                                                                                                                                                                                   | COMPLETE |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Caulk, prime, Main Color - Seattle red - 74 trim color Bone - 21 10 gal seattle red 5 gal bone 10 gal primer                                                                                      |          |
| Front Elevation - Take down gutters in front of house approx. 20 ft plus down / replace                                                                                                           |          |
| Shutters on front replace the two that are broken - paint shutters black                                                                                                                          |          |
| Repair fascia on outside corner on gable extension Repair wood at left side of garage door jamb                                                                                                   |          |
| Paint garage door seattle red                                                                                                                                                                     |          |
| Right side - repair fascia and drip board on right side and back corner cover bottom of siding with smart side 8" caulk in and paint                                                              |          |
| Back side- Repair jamb of sliding door on left side to get screen to latch properly                                                                                                               |          |
| Left side - Cover bottom of siding with smart side 8" and paint                                                                                                                                   |          |
| Repair gate on right side or replace gate itself so can be operated by homeowner                                                                                                                  |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to ask them to get within 45 days after Blitz. Weather permitting. |          |
| Gutters like existing on front and back side all the way across to drain on SE corner                                                                                                             |          |
| Light fixture on back - double flood with motion                                                                                                                                                  |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |

I understand the above services are all that is to be completed on my house.

Home Owner Signature

*Sondra Songer*

Date

*2/22/16*

House # 41  
6321 Scott Ct

Watauga

Carla Drew

817.281.1881



Suggest 6-8 people

| WORK TO BE DONE                                                                                                                                                                                                                                               | COMPLETE |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Back- Right fence & gate. Approximately 11 panels. Right front we will replace neighbors short piect to his gate. On back run of fence try to work around tree on fence line. May want to set two more posts and box it out. There are two extra posts there. |          |
| All materials for fence are in the garage.                                                                                                                                                                                                                    |          |
|                                                                                                                                                                                                                                                               |          |
|                                                                                                                                                                                                                                                               |          |
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|                                                                                                                                                                                                                                                               |          |
| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to ask them to get within 45 days after Blitz. Weather permitting.                                                             |          |
| Garage door on right to be replaced                                                                                                                                                                                                                           |          |
| Roof repair around chimney flashing                                                                                                                                                                                                                           |          |
| Gutter L shaped on front replace                                                                                                                                                                                                                              |          |
|                                                                                                                                                                                                                                                               |          |
|                                                                                                                                                                                                                                                               |          |

I understand the above services are all that is to be completed on my house.

Home Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

House #40  
 6288 Stardust Drive  
 Watauga  
 Connie Rhodes  
 817-281-3022



| WORK TO BE DONE                                                                                                                                                                                   | COMPLETE |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Caulk, spot prime, and paint one Color 27 Bone 10 gal Trim                                                                                                                                        |          |
| Front Elevation - Repair trim around garage doors - remove sunken piece of concrete and prepare for pavers she has in back yard install backer rod and seal brick joint by front porch            |          |
| Left side - Remove and replace one section of siding on back left corner - install 8" composite siding trim along bottom of gable side                                                            |          |
| Back yard - Remove and reset pavers by back door to level out. Remove and replace top rail in back right corner of yard                                                                           |          |
| Right side - install 8" composite siding trim along bottom of gable side                                                                                                                          |          |
| Install one metal corner to cover deterioration                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to ask them to get within 45 days after Blitz. Weather permitting. |          |
| Reset gutters on back right with down approx 15'                                                                                                                                                  |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |
|                                                                                                                                                                                                   |          |

I understand the above services are all that is to be completed on my house.

Home Owner Signature Connie Rhodes Date 3/15/16

House  
6205 Sunnybrook Drive

Watauga

Janice Hancock

817-907-4596



| WORK TO BE DONE                                                                                                                                                                                   | COMPLETE                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|
| Caulk, prime, and paint Main Color 202 Doeskin 10 gal Trim<br>Brierwood green 5 gal                                                                                                               | 307                                            |
| Adjust front storm door to close easily                                                                                                                                                           |                                                |
| Front Elevation - Cut shrubs, clean up yard, new house numbers above garage door                                                                                                                  |                                                |
| Take down old gutter L shaped approx 12 lf plus down                                                                                                                                              |                                                |
| Left side - Replace fence and gate on left side new hardware and posts                                                                                                                            |                                                |
| Gable face siding on left repair and paint                                                                                                                                                        |                                                |
| Back yard - Repair fascia on porch extension three places approx 16 lf total                                                                                                                      |                                                |
| Remove gutter on back approx 20 lf plus down                                                                                                                                                      |                                                |
| Trim trees around sheds in back remove dead limbs in pear tree                                                                                                                                    |                                                |
| Add top soil around concrete patio to reduce drop off                                                                                                                                             |                                                |
| Right side - replace fence on <del>left</del> side with new posts - take down vines                                                                                                               |                                                |
|                                                                                                                                                                                                   |                                                |
| Shed - Repair wood on doors of shed                                                                                                                                                               |                                                |
| <i>Paint mailbox</i>                                                                                                                                                                              |                                                |
|                                                                                                                                                                                                   |                                                |
| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to ask them to get within 45 days after Blitz. Weather permitting. |                                                |
| Replace gutters where needed                                                                                                                                                                      | <i>Change downspout on front to right side</i> |
| Reglaze window front right                                                                                                                                                                        | <i>in flower bed</i>                           |
|                                                                                                                                                                                                   |                                                |
|                                                                                                                                                                                                   |                                                |
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|                                                                                                                                                                                                   |                                                |

I understand the above services are all that is to be completed on my house.

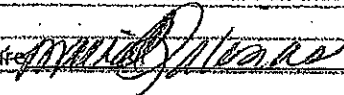
Home Owner Signature

*Janice Hancock* Date *9/28/15*

|                                                                                                                                                                                                            |  |          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|----------|
| House # 56                                                                                                                                                                                                 |  | 2017     |
| 6601 Avalon Dr                                                                                                                                                                                             |  |          |
| Watauga                                                                                                                                                                                                    |  |          |
| Homeowner: Betty M. Richardson                                                                                                                                                                             |  |          |
| 817-281-2448                                                                                                                                                                                               |  |          |
| Site Captain: CHUCK DROBOWA                                                                                                                                                                                |  |          |
| Video Link                                                                                                                                                                                                 |  |          |
| Video Link <del>817-833-8507</del>                                                                                                                                                                         |  |          |
| WORK TO BE DONE                                                                                                                                                                                            |  | COMPLETE |
| Yard - Landscaping, Trimming Hedges/shrubs, Cutting growth to ground level. Clean up backyard. Trash removal of tiles in backyard.                                                                         |  |          |
| Front- Caulk, Prime and Paint.                                                                                                                                                                             |  |          |
| Right- Reset Post at gate to swing and latch properly. Prime, caulk and paint house.                                                                                                                       |  |          |
| Back- Prime, Caulk, and Paint. Tree limbs cut.                                                                                                                                                             |  |          |
| Left- 105 Siding Repair. 1 x 8, 4 pcs. approx. 10 ft length each.                                                                                                                                          |  |          |
| General clean up - haul away any unwanted debris determined by homeowner                                                                                                                                   |  |          |
| To be determined: Railing entering home                                                                                                                                                                    |  |          |
| Prework: Pressure Wash                                                                                                                                                                                     |  |          |
| Paint Colors                                                                                                                                                                                               |  |          |
| Wall: 302 Mission Tan Trim: 307 Breilwood Green                                                                                                                                                            |  |          |
| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to have them to do the work within 45 days after Blitz. Weather permitting. |  |          |
|                                                                                                                                                                                                            |  |          |
|                                                                                                                                                                                                            |  |          |
|                                                                                                                                                                                                            |  |          |
|                                                                                                                                                                                                            |  |          |
| I understand the above services are all that is to be completed on my house.                                                                                                                               |  |          |
| Home Owner Signature <i>Betty Richardson</i>                                                                                                                                                               |  | Date     |

|                                                                                                                                                                                                                  |  |                                                                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------------------------------------------------------------|
| House # 55                                                                                                                                                                                                       |  |  |
| 6233 Brookside Dr                                                                                                                                                                                                |  |                                                                                    |
| Watauga                                                                                                                                                                                                          |  |                                                                                    |
| Homeowner Name: Gladys Jenner                                                                                                                                                                                    |  |                                                                                    |
| 817-875-4046                                                                                                                                                                                                     |  |                                                                                    |
| Site Captain:                                                                                                                                                                                                    |  |                                                                                    |
| Video Link                                                                                                                                                                                                       |  |                                                                                    |
| Video Link                                                                                                                                                                                                       |  |                                                                                    |
| WORK TO BE DONE                                                                                                                                                                                                  |  | COMPLETE                                                                           |
| Yard - Major Clean Up around house especially backyard.<br>Clean up front leafs and flower bed.                                                                                                                  |  |                                                                                    |
| Front- Caulk, Prime, and Paint. Clean out front porch and <del>remove semi-wall</del> <i>Rux</i>                                                                                                                 |  |                                                                                    |
| Right- Caulk, Prime, and Paint. (1) siding sheet to re nail or replace.<br>Remove chain link fence. Set metal posts for new private fence.<br>Aprox. 28 ft. Gate access, 48 in.                                  |  |                                                                                    |
| Back- Prime, caulk, and paint house.<br>Install Storm Door (32 in. White Opens Right)                                                                                                                            |  |                                                                                    |
| Left- Set metal posts. 24 ft wide across to property line to connect<br>with existing fence. Apply a 48 in gate (where possible).<br>Begin fence line 5 ft from corner of front garage wall.                     |  |                                                                                    |
| General clean up - haul away any unwanted debris determined by<br>homeowner                                                                                                                                      |  |                                                                                    |
| Prewrite: Removal of Private Fence on Left Side to pull cars from backyard                                                                                                                                       |  |                                                                                    |
| Prewrite: Siding on right side Gable (10 sheets, 4 x 8 or change to Lap Siding)                                                                                                                                  |  |                                                                                    |
| Paint Colors                                                                                                                                                                                                     |  |                                                                                    |
| Wall: 202 Doeskin Trim: 306 Night Sky                                                                                                                                                                            |  |                                                                                    |
| These items below are done by service providers in our network as they have<br>time in their schedules. Please be patient. We try to have them to do the work<br>within 45 days after Blitz. Weather permitting. |  |                                                                                    |
| Gutters: Replace at Front                                                                                                                                                                                        |  |                                                                                    |
| Tree service: Front Yard-Cut large limbs of tree                                                                                                                                                                 |  |                                                                                    |
| Roll Off Needed.                                                                                                                                                                                                 |  |                                                                                    |
|                                                                                                                                                                                                                  |  |                                                                                    |
|                                                                                                                                                                                                                  |  |                                                                                    |
| I understand the above services are all that is to be completed on my house.                                                                                                                                     |  |                                                                                    |
| Home Owner Signature <i>Gladys Jenner</i>                                                                                                                                                                        |  | Date <i>6 Oct 2017</i>                                                             |

|                                                                                                                                                                                                            |  |                                                                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------------------------------------------------------------|
| House # 53                                                                                                                                                                                                 |  |  |
| 6936 Constitution                                                                                                                                                                                          |  |                                                                                    |
| Watauga                                                                                                                                                                                                    |  |                                                                                    |
| Homeowner Name: Toni Rivera (Mrs.)                                                                                                                                                                         |  |                                                                                    |
| 817-879-8078                                                                                                                                                                                               |  |                                                                                    |
| Site Captain: Gary Cox (Compass Church)                                                                                                                                                                    |  |                                                                                    |
| Video Link                                                                                                                                                                                                 |  |                                                                                    |
| Video Link                                                                                                                                                                                                 |  |                                                                                    |
| WORK TO BE DONE                                                                                                                                                                                            |  | COMPLETE                                                                           |
| Yard - Basic Mowing and edging.                                                                                                                                                                            |  |                                                                                    |
| Front- Caulk, Prime and Paint. Replace weather strip around garage door.<br>Paint top of mail box with trim color.                                                                                         |  |                                                                                    |
| Right- Caulk, Prime and Paint                                                                                                                                                                              |  |                                                                                    |
| Back- Caulk, Prime and Paint (Fascia 2 pcs. 1 x 6 12 ft length)                                                                                                                                            |  |                                                                                    |
| Left- Caulk, Prime and Paint                                                                                                                                                                               |  |                                                                                    |
| General clean up - haul away any unwanted debris determined by homeowner                                                                                                                                   |  |                                                                                    |
| Prework: Pressure Wash                                                                                                                                                                                     |  |                                                                                    |
| Prework: Carpentry, replace soffit sections and use of H Molding (if applicable) and (2) pcs. 1x6 fascia back side 12 ft length                                                                            |  |                                                                                    |
| Paint Colors-(Pending H.O. by Thur. 9/28)<br>Call before SOW Signature Same day                                                                                                                            |  |                                                                                    |
| Wall: Oakwood # 301 Trim: Navajo & white # 36                                                                                                                                                              |  |                                                                                    |
| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to have them to do the work within 45 days after Blitz. Weather permitting. |  |                                                                                    |
| 2 lights installed - front porch & underneath patio (2 back)                                                                                                                                               |  |                                                                                    |
| 1 - front yard light fixture                                                                                                                                                                               |  |                                                                                    |
| I understand the above services are all that is to be completed on my house.                                                                                                                               |  |                                                                                    |
| Home Owner Signature <u>Toni Rivera</u> Date <u>10-6-17</u>                                                                                                                                                |  |                                                                                    |

|                                                                                                                                                                                                            |  |                                                                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------------------------------------------------------------|
| House # 48                                                                                                                                                                                                 |  |  |
| 5801 Hanson Dr.                                                                                                                                                                                            |  |                                                                                    |
| Watauga                                                                                                                                                                                                    |  |                                                                                    |
| Homeowner Name: Maria Salinas                                                                                                                                                                              |  |                                                                                    |
| 682-561-8868                                                                                                                                                                                               |  |                                                                                    |
| 682-438-0620                                                                                                                                                                                               |  |                                                                                    |
| Site Captain:                                                                                                                                                                                              |  |                                                                                    |
| Video Link                                                                                                                                                                                                 |  |                                                                                    |
| Video Link                                                                                                                                                                                                 |  |                                                                                    |
| WORK TO BE DONE                                                                                                                                                                                            |  | COMPLETE                                                                           |
| Yard - Yard work trimming hedges and shrubs front and back side. Back Fence line has tree limbs to cut. Need Wasp Killer for inside shed.                                                                  |  |                                                                                    |
| Front- Clean Out Gutters at Car Port.                                                                                                                                                                      |  |                                                                                    |
| Right-                                                                                                                                                                                                     |  |                                                                                    |
| Back- SHED: Caulk, Prime, and Paint. Repair rotted wood. Metal/Aluminum SHED REMOVAL and Contents (32 x 12)                                                                                                |  |                                                                                    |
| Left- Replace Gate aprox 5 ft width. New build. Attach to existing fence. New hardware.                                                                                                                    |  |                                                                                    |
| General clean up - haul away any unwanted debris determined by homeowner                                                                                                                                   |  |                                                                                    |
| Prework: Shed to be painted (Wood shed)                                                                                                                                                                    |  |                                                                                    |
|                                                                                                                                                                                                            |  |                                                                                    |
| Shed Paint Colors ONLY.                                                                                                                                                                                    |  |                                                                                    |
| Wall: KM5817 Pebble Beach Trim: KMA84 Starlit Eve                                                                                                                                                          |  |                                                                                    |
| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to have them to do the work within 45 days after Blitz. Weather permitting. |  |                                                                                    |
| New Gutter at Front entrance: 15 ft with 1 down spout                                                                                                                                                      |  |                                                                                    |
| Roll Off Needed                                                                                                                                                                                            |  |                                                                                    |
|                                                                                                                                                                                                            |  |                                                                                    |
|                                                                                                                                                                                                            |  |                                                                                    |
|                                                                                                                                                                                                            |  |                                                                                    |
| I understand the above services are all that is to be completed on my house.                                                                                                                               |  |                                                                                    |
| Home Owner Signature:                                                                                                   |  | Date: 9/25/2017                                                                    |



|                                                                                                                                                                                                            |  |                                                                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------------------------------------------------------------|
| House # 47                                                                                                                                                                                                 |  |  |
| 6044 Kary Lynn Dr. S.                                                                                                                                                                                      |  |                                                                                    |
| Watauga                                                                                                                                                                                                    |  |                                                                                    |
| Homeowner Name: Frank Ivey                                                                                                                                                                                 |  |                                                                                    |
| 817-577-8070                                                                                                                                                                                               |  |                                                                                    |
| Site Captain:                                                                                                                                                                                              |  |                                                                                    |
| Video Link                                                                                                                                                                                                 |  |                                                                                    |
| Video Link                                                                                                                                                                                                 |  |                                                                                    |
| WORK TO BE DONE                                                                                                                                                                                            |  | COMPLETE                                                                           |
| Yard - Yard work. Back side, <del>remove chain link and posts going from shed to side of house (no longer in use)</del> . Clean up around back yard.                                                       |  |                                                                                    |
| Front- Caulk, Prime, and Paint all wood on house. Car Port posts and band paint trim color (do not paint underneath carport).                                                                              |  |                                                                                    |
| Right- 1 x 4 trim at windows, 3 x 5 and 2 x 3.<br>Replace Siding on Right (existing 4 x 8 siding but we will use Lap Siding due to existing AC and Electrical Lines)                                       |  |                                                                                    |
| Back- Prime, caulk, and paint house. Soffit repairs and 1 x 2 trim by back door.<br>2 Sheets Rip to size, smooth side down.                                                                                |  |                                                                                    |
| Left- Siding, Qty 2, 4 x 8, 8 in O.C.                                                                                                                                                                      |  |                                                                                    |
| General clean up - haul away any unwanted debris determined by homeowner                                                                                                                                   |  |                                                                                    |
| Prework: Pressure Wash                                                                                                                                                                                     |  |                                                                                    |
| Prework: Replace Siding on Right (existing 4 x 8 siding but we will use Lap Siding due to existing AC and Electrical Lines)                                                                                |  |                                                                                    |
| Prework: Siding, Qty 2, 4 x 8, 8 in O.C.                                                                                                                                                                   |  |                                                                                    |
| Paint Colors                                                                                                                                                                                               |  |                                                                                    |
| Wall: 412 Cargo Trim: 230 Graystone                                                                                                                                                                        |  |                                                                                    |
| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to have them to do the work within 45 days after Blitz. Weather permitting. |  |                                                                                    |
|                                                                                                                                                                                                            |  |                                                                                    |
|                                                                                                                                                                                                            |  |                                                                                    |
| I understand the above services are all that is to be completed on my house.                                                                                                                               |  |                                                                                    |
| Home Owner Signature <u>Frank A. Ivey</u>                                                                                                                                                                  |  | Date <u>9-25-17</u>                                                                |

WANTS TO KEEP  
CHAIN LINK FENCE

|                                                                                                                                                                                                                                                                             |  |                                                                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------------------------------------------------------------|
| House # 52                                                                                                                                                                                                                                                                  |  |  |
| 6621 Mona Lisa                                                                                                                                                                                                                                                              |  |                                                                                    |
| Watauga                                                                                                                                                                                                                                                                     |  |                                                                                    |
| Homeowner: Dennis M. Nelson                                                                                                                                                                                                                                                 |  |                                                                                    |
| Phone # 817-319-7960                                                                                                                                                                                                                                                        |  |                                                                                    |
| Alt: Brother, Jerry Nelson                                                                                                                                                                                                                                                  |  |                                                                                    |
| Phone # 817-980-1928                                                                                                                                                                                                                                                        |  |                                                                                    |
| Site Captain: Brad Fowler (Compass Church)                                                                                                                                                                                                                                  |  |                                                                                    |
| Video Link                                                                                                                                                                                                                                                                  |  |                                                                                    |
| Video Link                                                                                                                                                                                                                                                                  |  |                                                                                    |
| WORK TO BE DONE                                                                                                                                                                                                                                                             |  | COMPLETE                                                                           |
| Yard - backyard haul off debris, remove shrubs along fence lines, clear out excess growth in backyard (also around shed area).<br>cut off Firmosa tree in back right corner (per homeowner),<br>Photinia (in front yard) removal. Remove timbers on right rear along fence. |  |                                                                                    |
| Front- Prime, caulk, and paint.                                                                                                                                                                                                                                             |  |                                                                                    |
| Right- Prime, caulk and paint.                                                                                                                                                                                                                                              |  |                                                                                    |
| Back- Prime, caulk, and paint, replace masonite fascia by backporch.<br>Adjustment needed on screen door. Install aprox. 8 ft drip edge (missing).<br>Adjustment needed on gate.                                                                                            |  |                                                                                    |
| Left- Caulk, Prime, Paint. Gable soffit reroiled.<br>Put 10 ft piece of Drip Edge (missing)                                                                                                                                                                                 |  |                                                                                    |
| General clean up - haul away any unwanted debris determined by homeowner                                                                                                                                                                                                    |  |                                                                                    |
| To Be Determined with Skilled Volunteers:<br>Shed: walls and roof repairs and rebuild door with new siding sheet                                                                                                                                                            |  |                                                                                    |
| Prework: 1 x 2 Fascia replacement throughout house.<br>Total aprox. 60 linear ft. (On front, right and Mid-level Gable area)                                                                                                                                                |  |                                                                                    |
| Prework: Pressure Wash                                                                                                                                                                                                                                                      |  |                                                                                    |
| Paint Colors-                                                                                                                                                                                                                                                               |  |                                                                                    |
| Trim: 305 Ironwood      Wall: 216 Malibu Beige                                                                                                                                                                                                                              |  |                                                                                    |
| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to have them to do the work within 45 days after Blitz. Weather permitting.                                                                  |  |                                                                                    |
| Garage Door Service Maintenance Repair (only)                                                                                                                                                                                                                               |  |                                                                                    |
| Electrical: Install 2- Wall Mount Light Fixture (Med, 1 bulb)-(Back Side)                                                                                                                                                                                                   |  |                                                                                    |
| Tree service Inspection (Back Side)                                                                                                                                                                                                                                         |  |                                                                                    |
|                                                                                                                                                                                                                                                                             |  |                                                                                    |
|                                                                                                                                                                                                                                                                             |  |                                                                                    |
| I understand the above services are all that is to be completed on my house.                                                                                                                                                                                                |  |                                                                                    |
| Home Owner Signature <i>Dennis M. Nelson</i>                                                                                                                                                                                                                                |  | Date <i>9/25/17</i>                                                                |

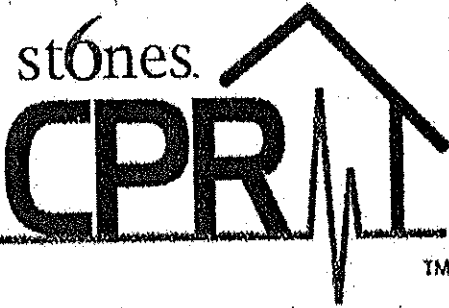
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|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| House # 38                                                                                                                                                                                                                      |  |
| 6429 Old Mill Circle                                                                                                                                                                                                            |                                                                                    |
| Watauga                                                                                                                                                                                                                         |                                                                                    |
| Barbara Dunset                                                                                                                                                                                                                  |                                                                                    |
| Phone #: 817-706-9983                                                                                                                                                                                                           |                                                                                    |
| Site Captain: Carl Pettus                                                                                                                                                                                                       |                                                                                    |
| Video Link: <a href="https://www.youtube.com/watch?v=uv1uXT_D9Ms&amp;feature=youtu.be">https://www.youtube.com/watch?v=uv1uXT_D9Ms&amp;feature=youtu.be</a>                                                                     |                                                                                    |
| WORK TO BE DONE                                                                                                                                                                                                                 | COMPLETE                                                                           |
| Yard - Yard work and one flower bed clean up at back of house<br>At flower bed use stones to complete circle. Trim Tree and haul off.<br>Private Fence Replace at least 21 feet. Install (3) Metal Posts (check with warehouse) |                                                                                    |
| Front- (Prewrite Garage Doors or leave for Post Work)<br>Prime, caulk all wood on house.                                                                                                                                        |                                                                                    |
| Right- Prime, caulk and paint house. Possible-Repair Window Screen.                                                                                                                                                             |                                                                                    |
| Back- Replace 4 x 4 post replace (4x4 materials at house). Need (5) metal base plates to raise post from slab. Pressure wash brick at chimney.<br>Prime, caulk, and paint house.                                                |                                                                                    |
| Left- Prime, caulk, and paint house.                                                                                                                                                                                            |                                                                                    |
| General clean up - haul away any unwanted debris determined by homeowner                                                                                                                                                        |                                                                                    |
|                                                                                                                                                                                                                                 |                                                                                    |
|                                                                                                                                                                                                                                 |                                                                                    |
|                                                                                                                                                                                                                                 |                                                                                    |
| Paint Colors-                                                                                                                                                                                                                   |                                                                                    |
| Wall: 37 navajo white Trim: 171 Sand pebble                                                                                                                                                                                     |                                                                                    |
| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to have them to do the work within 45 days after Blitz. Weather permitting.                      |                                                                                    |
| Replace gutters at front of house. Add New Gutter at Back by chimney.                                                                                                                                                           |                                                                                    |
| Possible to Replace (2) 8' wide by 7' tall Garage Doors                                                                                                                                                                         |                                                                                    |
|                                                                                                                                                                                                                                 |                                                                                    |
|                                                                                                                                                                                                                                 |                                                                                    |
| I understand the above services are all that is to be completed on my house.                                                                                                                                                    |                                                                                    |
| Home Owner Signature <i>Barbara Dunset</i>                                                                                                                                                                                      | Date <i>4-11-17</i>                                                                |

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|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------------------------------------------------------------|
| House # 51                                                                                                                                                                                                                                   |  |  |
| 5663 Philadelphia                                                                                                                                                                                                                            |  |                                                                                    |
| Watauga                                                                                                                                                                                                                                      |  |                                                                                    |
| Homeowner Name: Cindi Lane                                                                                                                                                                                                                   |  |                                                                                    |
| 817-995-8044                                                                                                                                                                                                                                 |  |                                                                                    |
| Site Captain: Jesse Jones                                                                                                                                                                                                                    |  |                                                                                    |
| Video Link                                                                                                                                                                                                                                   |  |                                                                                    |
| Video Link                                                                                                                                                                                                                                   |  |                                                                                    |
| WORK TO BE DONE                                                                                                                                                                                                                              |  | COMPLETE                                                                           |
| Yard - landscaping all around. Backyard fence pickets replace aprox. 10 ft. Fence where loose. Use screws since dogs next door push on fence.                                                                                                |  |                                                                                    |
| Front- Caulk, Prime, and Paint.                                                                                                                                                                                                              |  |                                                                                    |
| Right- Cut shrubs next to house to ground level. Trim those apart from house.<br>Caulk, Prime, Paint.                                                                                                                                        |  |                                                                                    |
| Back- Caulk, Prime, and Paint. Tree trimming.<br>Shed Removal.<br>Install Storm Door, 36 in. Brown (opens left)<br>Replace Door, 36 in Metal, half window (opens left) with Lock hardware.<br>Replace, 1 x 2 trim at back dining room window |  |                                                                                    |
| Left- Caulk, Prime and Paint.                                                                                                                                                                                                                |  |                                                                                    |
| General clean up - haul away any unwanted debris determined by homeowner                                                                                                                                                                     |  |                                                                                    |
| Prework: Pressure Wash                                                                                                                                                                                                                       |  |                                                                                    |
| Paint Colors                                                                                                                                                                                                                                 |  |                                                                                    |
| Wall: 202 Doeskin Trim: 306 Night Sky                                                                                                                                                                                                        |  |                                                                                    |
| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to have them to do the work within 45 days after Blitz. Weather permitting.                                   |  |                                                                                    |
| Roll Off                                                                                                                                                                                                                                     |  |                                                                                    |
| Electrical: Wall Mount Light Fixtures<br>(Black, Qty 2, 2-flood Light bulbs/no sensor)                                                                                                                                                       |  |                                                                                    |
| Tree Service: Front above Car Port                                                                                                                                                                                                           |  |                                                                                    |
| Garage Door: Track Repair Only                                                                                                                                                                                                               |  |                                                                                    |
| Shingles Requested To Be Determined                                                                                                                                                                                                          |  |                                                                                    |
| I understand the above services are all that is to be completed on my house.                                                                                                                                                                 |  |                                                                                    |
| Home Owner Signature <i>Cindi Jones</i>                                                                                                                                                                                                      |  | Date <i>9/25/17</i>                                                                |

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|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------------------------------------------------------------|
| House # 46                                                                                                                                                                                                 |  |  |
| 6521 Route 66                                                                                                                                                                                              |  |                                                                                    |
| Watauga                                                                                                                                                                                                    |  |                                                                                    |
| Homeowner: Beverly McCormick                                                                                                                                                                               |  |                                                                                    |
| 817-812-7275                                                                                                                                                                                               |  |                                                                                    |
| Site Captain: Andrew Bailey                                                                                                                                                                                |  |                                                                                    |
| Video Link                                                                                                                                                                                                 |  |                                                                                    |
| Video Link                                                                                                                                                                                                 |  |                                                                                    |
| WORK TO BE DONE                                                                                                                                                                                            |  | COMPLETE                                                                           |
| Yard - Basic mowing if at all.<br><i>TRIM TREE NEAR POWER LINES (A)</i>                                                                                                                                    |  |                                                                                    |
| Front- Caulk, Prime, and Paint. <i>(REMOVE GUTTER) (A)</i><br>Fascia sections through out aprox. total 80 ft. (if not completed by prework)                                                                |  |                                                                                    |
| <i>WINDOW TRIM SHOULD BE TRIM COLOR (A)</i>                                                                                                                                                                |  |                                                                                    |
| Right- Caulk, Prime and Paint. 2 siding sheets (if not completed by prework)                                                                                                                               |  |                                                                                    |
| Back- Prime, caulk, and paint all wood on house. <i>(REMOVE GUTTER) (A)</i><br>Shed repair 2 x 4 trim <i>C, P, P SHRD (A)</i>                                                                              |  |                                                                                    |
| Left- Caulk, Prime, and Paint. Renail siding at gable                                                                                                                                                      |  |                                                                                    |
| General clean up - haul away any unwanted debris determined by homeowner                                                                                                                                   |  |                                                                                    |
| Prework: Pressure Wash                                                                                                                                                                                     |  |                                                                                    |
| Prework: Fascia. Sections through out aprox. total 80 ft.                                                                                                                                                  |  |                                                                                    |
| Prework: 2 Siding Sheets 4 x 8 smooth side 5/16                                                                                                                                                            |  |                                                                                    |
| Paint Colors                                                                                                                                                                                               |  |                                                                                    |
| Wall: 27 Bone Trim: 232 Toscana                                                                                                                                                                            |  |                                                                                    |
| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to have them to do the work within 45 days after Blitz. Weather permitting. |  |                                                                                    |
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| I understand the above services are all that is to be completed on my house.                                                                                                                               |  |                                                                                    |
| Home Owner Signature <i>Beverly McCormick</i>                                                                                                                                                              |  | Date <i>9/26/17</i>                                                                |

*REPLACE TRIM  
BORED ABOVE  
BACK DOOR (A)  
PAINT CHIMNEY  
(A)*

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------------------------------------------------------------|
| House # 54                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |  |
| 6313 Scott Ct                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |                                                                                    |
| Watauga                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |                                                                                    |
| Homeowner Name: Allen Hopkins                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |                                                                                    |
| 817-479-3100                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |                                                                                    |
| Site Captain: Todd Allen                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |                                                                                    |
| Video Link                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |                                                                                    |
| Video Link                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |                                                                                    |
| WORK TO BE DONE                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  | COMPLETE                                                                           |
| Yard - Front side, flower bed. Reset new brick edge (46 linear ft).<br>Cut to ground level tree at right corner of front of house. Tree Trimming by shed area.                                                                                                                                                                                                                                                                                                                   |  |                                                                                    |
| Front: Storm Door replace, 36 in. Opens Right, White w/hardware.<br>Mail box (replace or paint)                                                                                                                                                                                                                                                                                                                                                                                  |  |                                                                                    |
| Right- Stain new private fence.                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                                                                                    |
| Back- Porch roof repairs. 8 x 8 section with 2 ft rotted wood. 2 posts replace plywood, felp, drip edge and shingles. Paint to match color.<br>Shed Repairs: 12 x 22. Siding sheets total: Qty: 18, 4 x 8 8in O.C.<br>Door, 36 in. Solid core. w/hardware. (or build wood door and use latch)<br>Qty. 8, 2x6 joists. Qty. 8, 4 x 8 plywood 1/2 in. Shingles Qty. 6 bundles,<br>Qty. 9, 1-1/2 drip edge. Qty. 10, 8 ft 2 x 4 ww. Nails galvanized, 2 1/2 (10 lbs)<br>Paint Match. |  |                                                                                    |
| Left- Stain new private fence. Correct gate to latch properly. 14 Metal Caps for existing posts (2 1/4)                                                                                                                                                                                                                                                                                                                                                                          |  |                                                                                    |
| General clean up - haul away any unwanted debris determined by homeowner                                                                                                                                                                                                                                                                                                                                                                                                         |  |                                                                                    |
| Prework: Clean out shed and tear out rot wood                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |                                                                                    |
| Paint Colors: Need Match                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |                                                                                    |
| These items below are done by service providers in our network as they have time in their schedules. Please be patient. We try to have them to do the work within 45 days after Blitz. Weather permitting.                                                                                                                                                                                                                                                                       |  |                                                                                    |
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|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |                                                                                    |
| I understand the above services are all that is to be completed on my house.                                                                                                                                                                                                                                                                                                                                                                                                     |  |                                                                                    |
| Home Owner Signature <i>Allen Hopkins</i>                                                                                                                                                                                                                                                                                                                                                                                                                                        |  | Date <i>9/25/2017</i>                                                              |

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| House # <b>37</b>                                                                                                                                                                                                                                                                 |  |
| 6917 Yorkston Street                                                                                                                                                                                                                                                              |                                                                                    |
| Watauga                                                                                                                                                                                                                                                                           |                                                                                    |
| Gilbert Luther Taylor III                                                                                                                                                                                                                                                         |                                                                                    |
| Phone #: 817-281-1122                                                                                                                                                                                                                                                             |                                                                                    |
| Site Captain: Jake Shannon                                                                                                                                                                                                                                                        |                                                                                    |
| Video Link: <a href="https://www.youtube.com/watch?v=Xp3-l4rAHfc&amp;feature=em-share_video_user">https://www.youtube.com/watch?v=Xp3-l4rAHfc&amp;feature=em-share_video_user</a>                                                                                                 |                                                                                    |
| <b>WORK TO BE DONE</b>                                                                                                                                                                                                                                                            | <b>COMPLETE</b>                                                                    |
| Yard - Trim tree at Front Yard. Yard work especially in backyard.<br>Cut/Remove weeds along fence.                                                                                                                                                                                |                                                                                    |
| Front- (Prework, (2) 4 x 12 decorative by Garage. Garage Door Jambs.)<br>Remove remaining center 4x4 post and trim at entrance.<br>Prime, caulk all wood on house.                                                                                                                |                                                                                    |
| Right- (Prework, fascia replace total - 42 feet.) Reset posts at gate to swing<br>and latch properly. Renail or screw 1 x 2's on siding. Dryer Exhaust Vent<br>Replace. Prime, caulk and paint house. Brick expansion joint (first remove<br>excess and reapply flexible sealant) |                                                                                    |
| Back- (Prework, primer and paint spray back porch due to nails from roof.)<br>Shed Door re-hinge and replace trim (1x4).<br>Prime, caulk, and paint house and shed.                                                                                                               |                                                                                    |
| Left- (Prework, fascia replace total - 42 feet.) Prime, caulk, and paint house.                                                                                                                                                                                                   |                                                                                    |
| General clean up - haul away any unwanted debris determined by<br>homeowner                                                                                                                                                                                                       |                                                                                    |
|                                                                                                                                                                                                                                                                                   |                                                                                    |
|                                                                                                                                                                                                                                                                                   |                                                                                    |
|                                                                                                                                                                                                                                                                                   |                                                                                    |
| <b>Paint Colors-</b>                                                                                                                                                                                                                                                              |                                                                                    |
| Main Wall Color: 4899 Grey Spell, Trim Color: 5817 Pebble Peach                                                                                                                                                                                                                   |                                                                                    |
| These items below are done by service providers in our network as they have<br>time in their schedules. Please be patient. We try to have them to do the work<br>within 45 days after Blitz. Weather permitting.                                                                  |                                                                                    |
| Make Left Garage Door operable. Reset Right Garage Door.                                                                                                                                                                                                                          |                                                                                    |
| Light Replace over Garage, Front Porch Light Fixture, Back 2 Flood Light Fixture                                                                                                                                                                                                  |                                                                                    |
|                                                                                                                                                                                                                                                                                   |                                                                                    |
|                                                                                                                                                                                                                                                                                   |                                                                                    |
| I understand the above services are all that is to be completed on my house.                                                                                                                                                                                                      |                                                                                    |
| Home Owner Signature <i>Gilbert L Taylor</i>                                                                                                                                                                                                                                      | Date <i>4/20/017</i>                                                               |

|                                                                                                                                                                                                                                                                                                                                                                                        |                                                                         |                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|----------------------|
| House #                                                                                                                                                                                                                                                                                                                                                                                | 50                                                                      |                      |
| Address & City                                                                                                                                                                                                                                                                                                                                                                         | 7401 Amber Dr_Watauga                                                   |                      |
| Homeowner                                                                                                                                                                                                                                                                                                                                                                              | Connie Verrett                                                          |                      |
| Phone Number                                                                                                                                                                                                                                                                                                                                                                           | 817-454-8658                                                            |                      |
| Site Captain:                                                                                                                                                                                                                                                                                                                                                                          |                                                                         |                      |
| Youtube Link                                                                                                                                                                                                                                                                                                                                                                           | <a href="https://youtu.be/A0KheDBUqlw">https://youtu.be/A0KheDBUqlw</a> |                      |
| WORK TO BE DONE                                                                                                                                                                                                                                                                                                                                                                        |                                                                         | % COMPLETE           |
| <b>PAINT:</b><br>Wall Color: KM5711 Country Rubble LRV53 Gallons: 10<br>Trim Color: None Gallons: 0<br>Primer: Yes Gallons: 5<br>Pressure Wash: Yes                                                                                                                                                                                                                                    |                                                                         |                      |
| <b>FRONT:</b> Repair downspouts from gutters (use self tapping screws)<br>Install weatherstrip kit for a standard garage entry.<br>Install front door handleset (Check color/design and key?)<br>Caulk windows where needed (check all around)<br>Prep, prime and paint.                                                                                                               |                                                                         |                      |
| <b>RIGHT:</b> Caulk windows where needed (check all around)<br>Prep, prime and paint.                                                                                                                                                                                                                                                                                                  |                                                                         |                      |
| <b>BACK:</b> Replace wood rot 1 x 4 at left and right of porch (aprox. 2 pcs. 1 x 4 by 10 feet)<br>Replace wood rot 1 x 4 at chimney (aprox. 4 pcs of 1 x 4 by 10 feet)<br>Caulk windows where needed (check all around)<br>Prep, prime and paint.                                                                                                                                     |                                                                         |                      |
| <b>LEFT:</b> Caulk windows where needed (check all around)<br>Prep, prime and paint.                                                                                                                                                                                                                                                                                                   |                                                                         |                      |
| <b>YARD:</b> basic mow lawn and edge with some shrubs with minor trimming.                                                                                                                                                                                                                                                                                                             |                                                                         |                      |
| <b>GENERAL:</b> Replace bad 4 x 4 post at back fence (aprox. 1 pc. 4 x 4 by 8 feet tall) and tie panels together with 3 pcs of 2 x 4's treated by 12 feet                                                                                                                                                                                                                              |                                                                         |                      |
| <b>PROFESSIONAL SERVICES</b><br>The items below are done by providers in our network as they have time in their schedule. Please be patient. We strive to complete all post-work 45 days after the Blitz. Weather permitting.                                                                                                                                                          |                                                                         |                      |
| Dig TEST                                                                                                                                                                                                                                                                                                                                                                               | None                                                                    |                      |
| Garage Doors:                                                                                                                                                                                                                                                                                                                                                                          | None                                                                    |                      |
| Plumbing:                                                                                                                                                                                                                                                                                                                                                                              | None                                                                    |                      |
| Electrical:                                                                                                                                                                                                                                                                                                                                                                            | 1 Exterior ceiling porch light (brass)                                  |                      |
| Tree Service:                                                                                                                                                                                                                                                                                                                                                                          | None                                                                    |                      |
| Gutters:                                                                                                                                                                                                                                                                                                                                                                               | None                                                                    |                      |
| Glass/Windows:                                                                                                                                                                                                                                                                                                                                                                         | None                                                                    |                      |
| Roofing:                                                                                                                                                                                                                                                                                                                                                                               | None                                                                    |                      |
| Exterior Doors                                                                                                                                                                                                                                                                                                                                                                         | None                                                                    |                      |
| Roll-Off Needed                                                                                                                                                                                                                                                                                                                                                                        | None                                                                    |                      |
| This scope of work is created based on an initial inspection. However, 6 Stones reserves the right to increase or decrease the scope of work based on additional discoveries that may present themselves. You will be notified of any changes to the scope of work. I, <u>Connie Verrett</u> understand that by signing, I am agreeing to the above terms as they have been presented. |                                                                         |                      |
| Sign: <u>Connie Verrett</u>                                                                                                                                                                                                                                                                                                                                                            |                                                                         | Date: <u>4-13-18</u> |

2018



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|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-------------------------------------------------------------------------------------|
| House #                                                                                                                                                                                                                                                                                                                                                                                                                                      | 51                                                                                                                                                                 |                       |  |
| Address & City                                                                                                                                                                                                                                                                                                                                                                                                                               | 7509 Clover Lane Watauga                                                                                                                                           |                       |                                                                                     |
| Homeowner                                                                                                                                                                                                                                                                                                                                                                                                                                    | Patricia J. Ranger                                                                                                                                                 |                       |                                                                                     |
| Phone Number                                                                                                                                                                                                                                                                                                                                                                                                                                 | 817-485-9386                                                                                                                                                       |                       |                                                                                     |
| Site Captain:                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                    |                       |                                                                                     |
| Youtube Link                                                                                                                                                                                                                                                                                                                                                                                                                                 | <a href="https://youtu.be/aH4WJN5ngtU">https://youtu.be/aH4WJN5ngtU</a>                                                                                            |                       |                                                                                     |
| WORK TO BE DONE                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                    |                       | % COMPLETE                                                                          |
| <b>PAINT:</b><br>Wall Color: KM5822 San Francisco Fog. Gallons: 10<br>Trim Color: KM A78 Country Sky. Gallons: 5<br>Primer: Gallons: 5<br>Pressure Wash: YES                                                                                                                                                                                                                                                                                 |                                                                                                                                                                    |                       |                                                                                     |
| <b>FRONT:</b> At front window replace wood rot (aprox. 4 pcs of 1 x 4 by 8 feet). Also lower frame of window. Use (3) pcs. of 2 x 4's by 8 feet and cover with new siding (1) sheet 4 x 8 siding 8 inch O.C.)<br>At gable replace siding/wood rot (aprox. (2) sheet 4 x 8 siding 8 inch O.C.)<br>At fascia replace wood rot with (2) pcs of 1 x 6 by 12 feet (masonite material)<br>Replace Brown Color Storm Door (35 x 80 opens left hand) |                                                                                                                                                                    |                       |                                                                                     |
| RIGHT: Prep and Paint                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                    |                       |                                                                                     |
| BACK: Prep and Paint                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                    |                       |                                                                                     |
| LEFT: Prep and Paint                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                    |                       |                                                                                     |
| <b>YARD:</b> Replace (1) panel fence at left side where Iron fence is and trash Iron fence. Use another panel and build new gate adjacent to neighbor to left of house (Gate Kit Required and (5) metal Posts)<br>Area for pavers 140 sq. feet. use grey color 12 x 12 with sand and gravel to set at right side of house to reach gate.                                                                                                     |                                                                                                                                                                    |                       |                                                                                     |
| <b>GENERAL:</b> Tree Trimming.<br>Shed repairs with (2) 2 x 4's for trim and (2) 1 x 4's trim and (3) 4 x 8 siding sheets with 8 inch O.C.                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                    |                       |                                                                                     |
| PROFESSIONAL SERVICES                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                    |                       |                                                                                     |
| The items below are done by providers in our network as they have time in their schedule. Please be patient. We strive to complete all post-work 45 days after the Blitz. Weather permitting.                                                                                                                                                                                                                                                |                                                                                                                                                                    |                       |                                                                                     |
| Dig TEST                                                                                                                                                                                                                                                                                                                                                                                                                                     | Yes. Left side at Front corner of house across to neighbor.                                                                                                        |                       |                                                                                     |
| Garage Doors:                                                                                                                                                                                                                                                                                                                                                                                                                                | None                                                                                                                                                               |                       |                                                                                     |
| Plumbing:                                                                                                                                                                                                                                                                                                                                                                                                                                    | None                                                                                                                                                               |                       |                                                                                     |
| Electrical:                                                                                                                                                                                                                                                                                                                                                                                                                                  | Back Porch Light, Single Bulb & Brown color *not working.<br>(1) 2 light with sensor at Garage ??? color???<br>Plugs not working on front and back sides to house. |                       |                                                                                     |
| Tree Service:                                                                                                                                                                                                                                                                                                                                                                                                                                | Determine if possible to cut (1 or 2) tree(s) down to ground at Backyard and the other at front left. One Tree Trim at backyard.                                   |                       |                                                                                     |
| Gutters:                                                                                                                                                                                                                                                                                                                                                                                                                                     | None                                                                                                                                                               |                       |                                                                                     |
| Glass/Windows:                                                                                                                                                                                                                                                                                                                                                                                                                               | (2) glass broken at Garage Door                                                                                                                                    |                       |                                                                                     |
| Roofing:                                                                                                                                                                                                                                                                                                                                                                                                                                     | None                                                                                                                                                               |                       |                                                                                     |
| Exterior Doors                                                                                                                                                                                                                                                                                                                                                                                                                               | None                                                                                                                                                               |                       |                                                                                     |
| Roll-Off Needed                                                                                                                                                                                                                                                                                                                                                                                                                              | Yes                                                                                                                                                                |                       |                                                                                     |
| This scope of work is created based on an initial inspection. However, 6 Stones reserves the right to increase or decrease the scope of work based on additional discoveries that may present themselves. You will be notified of any changes to the scope of work. I, <u>Patricia J. Ranger</u> understand that by signing, I am agreeing to the above terms as they have been presented.                                                   |                                                                                                                                                                    |                       |                                                                                     |
| Sign: <u>Mrs. Patricia J. Ranger</u>                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                    | Date: <u>4/5/2018</u> |                                                                                     |

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| House #                                                                                                                                                                                                                                                                                                                                                                                      | 54                                                                      |                     |  |
| Address & City                                                                                                                                                                                                                                                                                                                                                                               | 6213 Green Apple_Watauga                                                |                     |                                                                                     |
| Homeowner                                                                                                                                                                                                                                                                                                                                                                                    | Jacqueline Beauchamp                                                    |                     |                                                                                     |
| Phone Number                                                                                                                                                                                                                                                                                                                                                                                 | 817-320-5332                                                            |                     |                                                                                     |
| Site Captain:                                                                                                                                                                                                                                                                                                                                                                                |                                                                         |                     |                                                                                     |
| Youtube Link                                                                                                                                                                                                                                                                                                                                                                                 | <a href="https://youtu.be/9t2qUJEfOE0">https://youtu.be/9t2qUJEfOE0</a> |                     |                                                                                     |
| <b>WORK TO BE DONE</b>                                                                                                                                                                                                                                                                                                                                                                       |                                                                         |                     | <b>% COMPLETE</b>                                                                   |
| <b>PAINT:</b><br>Wall Color: 14 Frost LRV76 Gallons: 10<br>Trim Color: KM 4941 City Dweller LRV51 (Beams and Trim at front) Gallons: 5<br>Prep and Primer: (Pre-Work) Gallons: 10                                                                                                                                                                                                            |                                                                         |                     |                                                                                     |
| <b>FRONT:</b> Remove Metal Siding (All House Metal Siding Removal-Pre-Work).<br>(Pre-work: If condition of siding allows, prep and primer)<br>Replace 1 x 4 trim where wood rot. Replace 2 x 6 Fascia where wood rot.<br>Section above carport at Gable of Removal of Siding and Prep and Paint by Vendor ONLY.                                                                              |                                                                         |                     |                                                                                     |
| <b>RIGHT:</b> Pre-work: Siding Removal and Prep and Primer.<br>Paint                                                                                                                                                                                                                                                                                                                         |                                                                         |                     |                                                                                     |
| <b>BACK:</b> Section at Chimney of Removal of Siding and Prep and Paint by Vendor ONLY.<br>Pre-work: Siding Removal and Prep and Primer.<br>Paint                                                                                                                                                                                                                                            |                                                                         |                     |                                                                                     |
| <b>LEFT:</b> Pre-work: Siding Removal and Prep and Primer.<br>Paint                                                                                                                                                                                                                                                                                                                          |                                                                         |                     |                                                                                     |
| <b>YARD:</b> One shrub at back to trim and minor amount of yard work.                                                                                                                                                                                                                                                                                                                        |                                                                         |                     |                                                                                     |
| <b>GENERAL:</b> Pre-Work: Trash Removal of Old Siding. Coordinate CPR Dump Trailer and Volunteer Driver.<br>Dumping Site Instructions and Open Times Needed.                                                                                                                                                                                                                                 |                                                                         |                     |                                                                                     |
| <b>PROFESSIONAL SERVICES</b>                                                                                                                                                                                                                                                                                                                                                                 |                                                                         |                     |                                                                                     |
| The items below are done by providers in our network as they have time in their schedule. Please be patient. We strive to complete all post-work 45 days after the Blitz. Weather permitting.                                                                                                                                                                                                |                                                                         |                     |                                                                                     |
| Dig TEST                                                                                                                                                                                                                                                                                                                                                                                     | None                                                                    |                     |                                                                                     |
| Garage Doors:                                                                                                                                                                                                                                                                                                                                                                                | None                                                                    |                     |                                                                                     |
| Plumbing:                                                                                                                                                                                                                                                                                                                                                                                    | None                                                                    |                     |                                                                                     |
| Electrical:                                                                                                                                                                                                                                                                                                                                                                                  | None                                                                    |                     |                                                                                     |
| Tree Service:                                                                                                                                                                                                                                                                                                                                                                                | None                                                                    |                     |                                                                                     |
| Gutters:                                                                                                                                                                                                                                                                                                                                                                                     | None                                                                    |                     |                                                                                     |
| Glass/Windows:                                                                                                                                                                                                                                                                                                                                                                               | None                                                                    |                     |                                                                                     |
| Roofing:                                                                                                                                                                                                                                                                                                                                                                                     | None                                                                    |                     |                                                                                     |
| Exterior Doors                                                                                                                                                                                                                                                                                                                                                                               | None                                                                    |                     |                                                                                     |
| Roll-Off Needed                                                                                                                                                                                                                                                                                                                                                                              | None                                                                    |                     |                                                                                     |
| This scope of work is created based on an initial inspection. However, 6 Stones reserves the right to increase or decrease the scope of work based on additional discoveries that may present themselves. You will be notified of any changes to the scope of work. I, <u>Jacqueline Beauchamp</u> understand that by signing, I am agreeing to the above terms as they have been presented. |                                                                         |                     |                                                                                     |
| Sign: <u>Jacqueline Beauchamp</u>                                                                                                                                                                                                                                                                                                                                                            |                                                                         | Date: <u>4-5-18</u> |                                                                                     |

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| House #                                                                                                                                                                                                                                                                                                                                                                              | 52                                                                      |                     |  |
| Address & City                                                                                                                                                                                                                                                                                                                                                                       | 6424 Greenfield_Watauga                                                 |                     |                                                                                     |
| Homeowner                                                                                                                                                                                                                                                                                                                                                                            | Linda Bailey                                                            |                     |                                                                                     |
| Phone Number                                                                                                                                                                                                                                                                                                                                                                         | 817-995-6379                                                            |                     |                                                                                     |
| Site Captain:                                                                                                                                                                                                                                                                                                                                                                        |                                                                         |                     |                                                                                     |
| Youtube Link                                                                                                                                                                                                                                                                                                                                                                         | <a href="https://youtu.be/hjBI5FLU4Ek">https://youtu.be/hjBI5FLU4Ek</a> |                     |                                                                                     |
| WORK TO BE DONE                                                                                                                                                                                                                                                                                                                                                                      |                                                                         |                     | % COMPLETE                                                                          |
| <b>PAINT:</b><br>Wall Color: Gallons:<br>Trim Color: Gallons:<br>Primer: Yes Gallons: 5<br>Pressure Wash: Yes<br>Special Note: careful with House numbers above garage door.                                                                                                                                                                                                         |                                                                         |                     |                                                                                     |
| <b>FRONT:</b> Storm door replace aprox. size - 35 5/8 by 80 1/2 (color: brown, opens- Right Hand)<br>Painting 4 x 4 at mailbox.<br>Replace (2) 4 x 4 posts at front entrance (aprox. 8 ft Cedar posts) Use anchored base sets if possible.                                                                                                                                           |                                                                         |                     |                                                                                     |
| <b>RIGHT:</b> Replace trim wood (aprox. qty. 4-1 x 2, qty. 17-1 x 4, qty. 8 -1 x 6 and qty. 4-1 x 8,) (Pre-work)<br>Totals are for entire house.<br>Replace areas or sheet of siding (aprox. qty. 11- 4 x 8 stucco style sheets) Totals for entire house.<br>(Pre-work)                                                                                                              |                                                                         |                     |                                                                                     |
| <b>BACK:</b> Prep, prime and paint (all house: areas are wall and trim).                                                                                                                                                                                                                                                                                                             |                                                                         |                     |                                                                                     |
| <b>LEFT:</b> Trim work as mentioned on right side of house.                                                                                                                                                                                                                                                                                                                          |                                                                         |                     |                                                                                     |
| <b>YARD:</b> basic landscaping. Trim trees and hedge shrubs and flower beds.                                                                                                                                                                                                                                                                                                         |                                                                         |                     |                                                                                     |
| <b>GENERAL:</b> clean up and trash removal (Some possible as pre-work) Removal of swingset.<br>Fencing and gates replacement (aprox. 70 linear feet with 10 panels and 12 metal posts) Need 1 small gate hardware kit and latch set. Also 2 large gate (make 5 feet each gate) hardware sets and latches.                                                                            |                                                                         |                     |                                                                                     |
| <b>PROFESSIONAL SERVICES</b>                                                                                                                                                                                                                                                                                                                                                         |                                                                         |                     |                                                                                     |
| The items below are done by providers in our network as they have time in their schedule. Please be patient. We strive to complete all post-work 45 days after the Blitz. Weather permitting.                                                                                                                                                                                        |                                                                         |                     |                                                                                     |
| Dig TEST                                                                                                                                                                                                                                                                                                                                                                             | Yes                                                                     |                     |                                                                                     |
| Garage Doors:                                                                                                                                                                                                                                                                                                                                                                        | None                                                                    |                     |                                                                                     |
| Plumbing:                                                                                                                                                                                                                                                                                                                                                                            | None                                                                    |                     |                                                                                     |
| Electrical:                                                                                                                                                                                                                                                                                                                                                                          | None                                                                    |                     |                                                                                     |
| Tree Service:                                                                                                                                                                                                                                                                                                                                                                        | None                                                                    |                     |                                                                                     |
| Gutters:                                                                                                                                                                                                                                                                                                                                                                             | None                                                                    |                     |                                                                                     |
| Glass/Windows:                                                                                                                                                                                                                                                                                                                                                                       | None                                                                    |                     |                                                                                     |
| Roofing:                                                                                                                                                                                                                                                                                                                                                                             | None                                                                    |                     |                                                                                     |
| Exterior Doors                                                                                                                                                                                                                                                                                                                                                                       | None                                                                    |                     |                                                                                     |
| Roll-Off Needed                                                                                                                                                                                                                                                                                                                                                                      | Yes (if available)                                                      |                     |                                                                                     |
| This scope of work is created based on an initial inspection. However, 6 Stones reserves the right to increase or decrease the scope of work based on additional discoveries that may present themselves. You will be notified of any changes to the scope of work. I, <u>Linda Bailey</u> understand that by signing, I am agreeing to the above terms as they have been presented. |                                                                         |                     |                                                                                     |
| Sign: <u>Linda Bailey</u>                                                                                                                                                                                                                                                                                                                                                            |                                                                         | Date: <u>4-5-18</u> |                                                                                     |

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| House #                                                                                                                                                                                                                                                                                                                                                                               | 48                                                                               |                     |  |
| Address                                                                                                                                                                                                                                                                                                                                                                               | 5924 Judy_WATAUGA                                                                |                     |                                                                                    |
| Homeowner                                                                                                                                                                                                                                                                                                                                                                             | Chester Rojik                                                                    |                     |                                                                                    |
| Phone Number                                                                                                                                                                                                                                                                                                                                                                          | 817-485-6265                                                                     |                     |                                                                                    |
| Site Captain:                                                                                                                                                                                                                                                                                                                                                                         |                                                                                  |                     |                                                                                    |
| Youtube:                                                                                                                                                                                                                                                                                                                                                                              | <a href="https://youtu.be/X3nLR1nHs9Q">https://youtu.be/X3nLR1nHs9Q</a>          |                     |                                                                                    |
| WORK TO BE DONE                                                                                                                                                                                                                                                                                                                                                                       |                                                                                  |                     | % COMPLETE                                                                         |
| <b>PAINT:</b><br>Wall Color: 159 Sequoia Red Gallons: 10<br>Trim Color: KM 4585 Lovers Hideaway Gallons: 5<br>Pressure Wash: Yes..                                                                                                                                                                                                                                                    |                                                                                  |                     |                                                                                    |
| <b>FRONT:</b> Replace 1 x 4's where wood rot (aprox. 8 pcs. 8 ft) (Pre-work)<br>At entrance remove gutter and repair 1 x 6 fascia. (Pre-work)<br>Replace 1 x 8 masonite at entrance (1 of 10 ft pc.) (Pre-work)<br>Replace 1 x 10 at garage (2) headers (2 of 10 ft pcs). (Pre-work)<br>Prep and caulk (Pre-work)<br><b>NOTE:</b> Do not work above car port without proper support.  |                                                                                  |                     |                                                                                    |
| <b>RIGHT:</b> Prep and paint.                                                                                                                                                                                                                                                                                                                                                         |                                                                                  |                     |                                                                                    |
| <b>BACK:</b> At Chimney Replace Siding where wood rot (Pre-Work) Use 1 x 12 masonite material (aprox. 6 pcs of 8 ft.)                                                                                                                                                                                                                                                                 |                                                                                  |                     |                                                                                    |
| <b>LEFT:</b> Replace 1 x 6 Fascia at far back corner (aprox. 8 ft). (Pre-work)                                                                                                                                                                                                                                                                                                        |                                                                                  |                     |                                                                                    |
| <b>YARD:</b> Trim trees, hedge and shrubs. Clean garden beds.<br>Total Fencing aproximately 14 panels at Right Fence and Left Fence of backyard. Replace Gate. (Pre-Work)                                                                                                                                                                                                             |                                                                                  |                     |                                                                                    |
| <b>GENERAL:</b> Bad Garden Timbers around house are trash. Sheds repairs where applicable (aprox. 4 pcs of 4 x 8 siding 8 inch on center. and 6 pcs of 1 x 4 's and 4 pcs of 2 x 4's)                                                                                                                                                                                                 |                                                                                  |                     |                                                                                    |
| <b>PROFESSIONAL SERVICES</b>                                                                                                                                                                                                                                                                                                                                                          |                                                                                  |                     |                                                                                    |
| The items below are done by providers in our network as they have time in their schedule. Please be patient. We strive to complete all post-work 45 days after the Blitz. Weather permitting.                                                                                                                                                                                         |                                                                                  |                     |                                                                                    |
| Dig TEST                                                                                                                                                                                                                                                                                                                                                                              | Yes                                                                              |                     |                                                                                    |
| Garage Doors:                                                                                                                                                                                                                                                                                                                                                                         | None                                                                             |                     |                                                                                    |
| Plumbing:                                                                                                                                                                                                                                                                                                                                                                             | None                                                                             |                     |                                                                                    |
| Electrical:                                                                                                                                                                                                                                                                                                                                                                           | Yes. Dome Light in Rear. One Front Porch Light                                   |                     |                                                                                    |
| Tree Service:                                                                                                                                                                                                                                                                                                                                                                         | Vendor needs to determine possible (1 or 2) tree(s) cut down. Trimming Trees.    |                     |                                                                                    |
| Gutters:                                                                                                                                                                                                                                                                                                                                                                              | Yes. At entrance where gutter is removed due to fascia. Possible fix at carport. |                     |                                                                                    |
| Glass/Windows:                                                                                                                                                                                                                                                                                                                                                                        | None                                                                             |                     |                                                                                    |
| Roofing:                                                                                                                                                                                                                                                                                                                                                                              | None                                                                             |                     |                                                                                    |
| Exterior Doors                                                                                                                                                                                                                                                                                                                                                                        | None                                                                             |                     |                                                                                    |
| Roll-Off Needed                                                                                                                                                                                                                                                                                                                                                                       | Yes (if available)                                                               |                     |                                                                                    |
| This scope of work is created based on an initial inspection. However, 6 Stones reserves the right to increase or decrease the scope of work based on additional discoveries that may present themselves. You will be notified of any changes to the scope of work. I, <u>CHESTER ROJIK</u> understand that by signing, I am agreeing to the above terms as they have been presented. |                                                                                  |                     |                                                                                    |
| Sign: <u>Chester Rojik</u>                                                                                                                                                                                                                                                                                                                                                            |                                                                                  | Date: <u>4-5-18</u> |                                                                                    |

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|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| House #                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 46                                                                                                                                                  |  |
| Address & City                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 6413 Perdido_Watauga                                                                                                                                |                                                                                    |
| Homeowner                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Selma M. Baiza Romero                                                                                                                               |                                                                                    |
| Phone Number                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 682-215-3570                                                                                                                                        |                                                                                    |
| Site Captain:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Jesse Jones                                                                                                                                         |                                                                                    |
| Youtube Link                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <a href="https://youtu.be/vrWGxP8BJTE">https://youtu.be/vrWGxP8BJTE</a>                                                                             |                                                                                    |
| WORK TO BE DONE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                     | % COMPLETE                                                                         |
| PAINT: <i>COUNTRY SKY</i><br>Wall Color: (Best match) gray Gallons: 10<br>Trim Color: <i>#23 Swiss Coffee</i> Gallons: 5<br>Primer: On new wood only. Gallons: 1<br>Pressure Wash: Yes                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                     |                                                                                    |
| FRONT: Rebuild a plant box (aprox. 49in x 9 in.)<br>Install storm door (color: white, opens left hand aprox. 36 x 80)<br>Replace 2 x 8 trim at base of wall (aprox (1) piece of 12 feet length)                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                     |                                                                                    |
| RIGHT: Repair/replace fascia section, it is masonite material (aprox. 5/16 by 8 inch and a bevel edge).<br>Apply weather stripping (unless done by window vendor)                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                     |                                                                                    |
| BACK: Make new shutter with 1 x 4 by 3 feet (build to match)<br>Repair (aprox. 3 pieces of 1 x 6 decking boards, thickness looks like 1 and 1/4 treated wood.<br>Use (1) 1 x 6 by 12 foot length.)                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                     |                                                                                    |
| LEFT: Prep and paint.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                     |                                                                                    |
| YARD: (Verify with Homeowner) <del>Rebuild</del> <u>Remove</u> water collection system/support structure.<br>Homeowner wants to giveaway to neighbor.<br>Install New Pavers where trash can area sits with (aprox. 4 x 10 feet area)<br>Verify with Homeowner) <del>Shed Removal ONLY size 4 x 8 area (No replacement)</del> <i>NO DEMO</i><br>Garden bed clean up. (1) stump cut to ground level. Shrubs trim only.                                                                                                            |                                                                                                                                                     |                                                                                    |
| GENERAL: Right of Yard: Replace 1 x 4 by 6 feet of fence with (aprox. 4 panels and (5) metal posts)<br>Right of Yard: Gates replaced and use new hardware with latch(es) (aprox. (2) 5 feet each gate and (2) metal posts<br>Left of Yard: Replace 1 x 4 by 6 feet of fence with (aprox. (1) panel plus.<br>Reset (4) posts at back fence and (2) panels of 1 x 6 by 6 feet.<br>Send (6) 2 x 4's treated by 8 feet for added support.<br>Pickets where needed (aprox. (12) pcs of 1 x 6 by 6 feet) Send Total (9) fence panels. |                                                                                                                                                     |                                                                                    |
| PROFESSIONAL SERVICES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                     |                                                                                    |
| The items below are done by providers in our network as they have time in their schedule. Please be patient. We strive to complete all post-work 45 days after the Blitz. Weather permitting.                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                     |                                                                                    |
| Dig TEST                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Yes                                                                                                                                                 |                                                                                    |
| Garage Doors:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Inspection by vendor needed to make decision. Motor not operating. Trim rot.                                                                        |                                                                                    |
| Plumbing:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | (1) plumbing drain repair aprox. pipe size 2 3/8. Backside faucet bib and plate guard.                                                              |                                                                                    |
| Electrical:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | None                                                                                                                                                |                                                                                    |
| Tree Service:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | None                                                                                                                                                |                                                                                    |
| Gutters:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | New gutter in an "L" shape at entrance use (1) spout (aprox. 5 feet by 9 feet)                                                                      |                                                                                    |
| Glass/Windows:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Left side: (1) 45 1/2 by 43 and (1) 45 3/8 x 20 1/4 (glass sizes) and needs weather strip. Also at Right Side windows which need weather stripping. |                                                                                    |
| Roofing:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | None                                                                                                                                                |                                                                                    |
| Exterior Doors                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | None                                                                                                                                                |                                                                                    |
| Roll-Off Needed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | None                                                                                                                                                |                                                                                    |
| This scope of work is created based on an initial inspection. However, 6 Stones reserves the right to increase or decrease the scope of work based on additional discoveries that may present themselves. You will be notified of any changes to the scope of work. I, <u>SELMA BAIZA</u> understand that by signing, I am agreeing to the above terms as they have been presented.                                                                                                                                             |                                                                                                                                                     |                                                                                    |
| Sign: <u>Selma M Baiza</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                     | Date: <u>4/7/2018</u>                                                              |

*yard not in good condition today*

|                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                         |                     |                                                                                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|---------------------|------------------------------------------------------------------------------------|
| House #                                                                                                                                                                                                                                                                                                                                                                                                                        | 53                                                                      |                     |  |
| Address & City                                                                                                                                                                                                                                                                                                                                                                                                                 | 6000 Whispering Lane_Watauga                                            |                     |                                                                                    |
| Homeowner                                                                                                                                                                                                                                                                                                                                                                                                                      | Susan Ryberg                                                            |                     |                                                                                    |
| Phone Number                                                                                                                                                                                                                                                                                                                                                                                                                   | 972-955-1742                                                            |                     |                                                                                    |
| Site Captain:                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                         |                     |                                                                                    |
| Youtube Link                                                                                                                                                                                                                                                                                                                                                                                                                   | <a href="https://youtu.be/9lQlpCkB7Fs">https://youtu.be/9lQlpCkB7Fs</a> |                     |                                                                                    |
| WORK TO BE DONE                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                         |                     | % COMPLETE                                                                         |
| <b>PAINT:</b><br>Wall Color: Gallons:<br>Trim Color: <i>Winters Park</i> Gallons: <i>5</i><br>Primer: Yes Gallons: <i>5</i><br>Pressure Wash: Yes (vinyl siding and fascia with metal lining) (Pre-work)<br><i>Paint fence color: white</i>                                                                                                                                                                                    |                                                                         |                     |                                                                                    |
| FRONT: Shudders and Garage doors painted. Secure gutters where loose or that need lifting. Prep, prime and paint (especially prime if on metal) (Pre-work)                                                                                                                                                                                                                                                                     |                                                                         |                     |                                                                                    |
| RIGHT: Prep, prime and paint.                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                         |                     |                                                                                    |
| BACK: Secure gutters where loose and need lifting. Install storm door (aprox. size 31 1/2 y 80., color: brown, opens left hand).                                                                                                                                                                                                                                                                                               |                                                                         |                     |                                                                                    |
| LEFT: Prep, prime and paint.                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                         |                     |                                                                                    |
| YARD: clean out flower beds at front left corner and trim shrubs. Flower bed stones redo. Fence at left of house aprox. 15 linear feet. (aprox. 2 panels) Fence painting white facing street. Fence in backyard to left side falling about 47 linear feet (aprox. use 7 metal posts and 6 panels) (Pre-work) Fence at backyard facing the street (right side) replace about 80 feet with (1) gate with hardware kit and latch. |                                                                         |                     |                                                                                    |
| GENERAL: tear down shed at backyard (pre-work)                                                                                                                                                                                                                                                                                                                                                                                 |                                                                         |                     |                                                                                    |
| PROFESSIONAL SERVICES                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                         |                     |                                                                                    |
| The items below are done by providers in our network as they have time in their schedule. Please be patient. We strive to complete all post-work 45 days after the Blitz. Weather permitting.                                                                                                                                                                                                                                  |                                                                         |                     |                                                                                    |
| Dig TEST                                                                                                                                                                                                                                                                                                                                                                                                                       | Yes                                                                     |                     |                                                                                    |
| Garage Doors:                                                                                                                                                                                                                                                                                                                                                                                                                  | None                                                                    |                     |                                                                                    |
| Plumbing:                                                                                                                                                                                                                                                                                                                                                                                                                      | None                                                                    |                     |                                                                                    |
| Electrical:                                                                                                                                                                                                                                                                                                                                                                                                                    | None                                                                    |                     |                                                                                    |
| Tree Service:                                                                                                                                                                                                                                                                                                                                                                                                                  | Yes_tree trimming and tree removal.                                     |                     |                                                                                    |
| Gutters:                                                                                                                                                                                                                                                                                                                                                                                                                       | <i>Yes</i> <del>N/A</del>                                               |                     |                                                                                    |
| Glass/Windows:                                                                                                                                                                                                                                                                                                                                                                                                                 | None                                                                    |                     |                                                                                    |
| Roofing:                                                                                                                                                                                                                                                                                                                                                                                                                       | To be determined                                                        |                     |                                                                                    |
| Exterior Doors                                                                                                                                                                                                                                                                                                                                                                                                                 | None                                                                    |                     |                                                                                    |
| Roll-Off Needed                                                                                                                                                                                                                                                                                                                                                                                                                | None                                                                    |                     |                                                                                    |
| This scope of work is created based on an initial inspection. However, 6 Stones reserves the right to increase or decrease the scope of work based on additional discoveries that may present themselves. You will be notified of any changes to the scope of work. I, <u>Susan Ryberg</u> understand that by signing, I am agreeing to the above terms as they have been presented.                                           |                                                                         |                     |                                                                                    |
| Sign: <i>Susan Ryberg</i>                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                         | Date: <u>4/4/19</u> |                                                                                    |

|                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                    |                        |                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|------------------------|-------------------------------------------------------------------------------------|
| House #                                                                                                                                                                                                                                                                                                                                                                                                               | 49                                                                                 |                        |  |
| Address & City                                                                                                                                                                                                                                                                                                                                                                                                        | 6513 Whitley_Watauga                                                               |                        |                                                                                     |
| Homeowner                                                                                                                                                                                                                                                                                                                                                                                                             | David A. Wynn                                                                      |                        |                                                                                     |
| Phone Number                                                                                                                                                                                                                                                                                                                                                                                                          | 817-505-5374                                                                       |                        |                                                                                     |
| Site Captain:                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                    |                        |                                                                                     |
| Youtube Link                                                                                                                                                                                                                                                                                                                                                                                                          | <a href="https://youtu.be/PCzYhYgiN6Y">https://youtu.be/PCzYhYgiN6Y</a>            |                        |                                                                                     |
| WORK TO BE DONE                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                    |                        | % COMPLETE                                                                          |
| <b>PAINT:</b><br>Wall Color: KM5711 Country Rubble Gallons:<br>Trim Color: 232 Toscana Gallons:<br>Primer: Yes Gallons:<br>Pressure Wash: Yes                                                                                                                                                                                                                                                                         |                                                                                    |                        |                                                                                     |
| <b>FRONT:</b> Replace (3) 4 x 4 posts at front porch and replace 2 x 4's for railing (aprox. 6 pcs of 8 feet)<br>Use 2 x 2 sticks for railing.<br>Replace siding between garage doors and replace 2 x 8 jambs where wood rot at garage doors (aprox. 4 pcs. of 8 feet)<br>Clean-up garden beds and remove old garden timbers and replace with stone border<br>Prep, Primer and Paint                                  |                                                                                    |                        |                                                                                     |
| <b>RIGHT:</b><br>Prep, Primer and Paint                                                                                                                                                                                                                                                                                                                                                                               |                                                                                    |                        |                                                                                     |
| <b>BACK:</b> Trim using 1 x 4's and 1 x 6's at Bay Window. Wood to be ripped to size (aprox. 6 pcs of 1 x 4 by 8 feet and 4 pcs. of 1 x 6 by 8 feet)<br>Prep, Primer and Paint                                                                                                                                                                                                                                        |                                                                                    |                        |                                                                                     |
| <b>LEFT:</b><br>Prep, Primer and Paint                                                                                                                                                                                                                                                                                                                                                                                |                                                                                    |                        |                                                                                     |
| <b>YARD:</b> Trim crepe myrtles.<br>Trash removal in backyard.                                                                                                                                                                                                                                                                                                                                                        |                                                                                    |                        |                                                                                     |
| <b>GENERAL:</b> Remail siding at shed and install new siding layered on top (aprox. 15 sheets). Pre-work<br>Prep, Primer and Paint Shed.<br>Trash and old items clean-up.<br>Raise/adjust gate from dragging.<br>At left side fence posts to be cut to correct height.<br>If allowed by adjacent homeowner to the right side: install needed fence panels and posts where panels meet (aprox. 11 posts and 10 panels) |                                                                                    |                        |                                                                                     |
| <b>PROFESSIONAL SERVICES</b>                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                    |                        |                                                                                     |
| The items below are done by providers in our network as they have time in their schedule. Please be patient. We strive to complete all post-work 45 days after the Blitz. Weather permitting.                                                                                                                                                                                                                         |                                                                                    |                        |                                                                                     |
| Dig TEST                                                                                                                                                                                                                                                                                                                                                                                                              | Yes                                                                                |                        |                                                                                     |
| Garage Doors:                                                                                                                                                                                                                                                                                                                                                                                                         | Weather Stripping at one garage door missing                                       |                        |                                                                                     |
| Plumbing:                                                                                                                                                                                                                                                                                                                                                                                                             | None                                                                               |                        |                                                                                     |
| Electrical:                                                                                                                                                                                                                                                                                                                                                                                                           | (1) Front porch light-Single bulb, color black and (1) dome light over garage area |                        |                                                                                     |
| Tree Service:                                                                                                                                                                                                                                                                                                                                                                                                         | Determine if (1) tree can be cut down                                              |                        |                                                                                     |
| Gutters:                                                                                                                                                                                                                                                                                                                                                                                                              | None                                                                               |                        |                                                                                     |
| Glass/Windows:                                                                                                                                                                                                                                                                                                                                                                                                        | None                                                                               |                        |                                                                                     |
| Roofing:                                                                                                                                                                                                                                                                                                                                                                                                              | Replace (2) turbines color brown                                                   |                        |                                                                                     |
| Exterior Doors                                                                                                                                                                                                                                                                                                                                                                                                        | None                                                                               |                        |                                                                                     |
| Roll-Off Needed                                                                                                                                                                                                                                                                                                                                                                                                       | None                                                                               |                        |                                                                                     |
| This scope of work is created based on an initial inspection. However, 6 Stones reserves the right to increase or decrease the scope of work based on additional discoveries that may present themselves. You will be notified of any changes to the scope of work. I, _____ understand that by signing, I am agreeing to the above terms as they have been presented.                                                |                                                                                    |                        |                                                                                     |
| Sign: <u>David A. Wynn</u>                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                    | Date: <u>4-18-2018</u> |                                                                                     |





## 2018 Spring Blitz

## CPR - Value Comparison

Date of Request: 07/16/2018  
Project Start Date: 04/20/2018  
Project End Date: 04/21/2018

Partner Organization: 6 Stones Mission Network  
209 N. Industrial Blvd. Ste 241  
Bedford, TX 76021

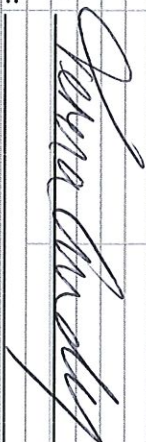
Project Location/Site: **Watauga**

Organization Contact: Teresa Grady  
Phone #: 817-868-7404

Description of Work: Home repair/improvement

| 100% Expenses | Address            | Donated Amount | Actual Expense | Volunteer Hours \$ | Retail Value |
|---------------|--------------------|----------------|----------------|--------------------|--------------|
| \$2,005.36    | 7509 Clover Ln     | \$2,738.07     | \$2,005.36     | \$1,202.50         | \$9,437.98   |
| \$544.85      | 7401 Amber Dr      | \$856.18       | \$544.85       | \$260.00           | \$2,636.56   |
| \$1,421.03    | 6513 Whitley       | \$610.13       | \$1,421.03     | \$1,137.50         | \$5,029.62   |
| \$2,252.41    | 6424 Greenfield    | \$1,009.29     | \$2,252.41     | \$1,600.00         | \$7,716.98   |
| \$1,313.28    | 6413 Perdido       | \$1,160.30     | \$1,313.28     | \$1,570.00         | \$6,418.38   |
| \$583.07      | 6213 Green Apple   | \$1,263.88     | \$583.07       | \$780.00           | \$4,169.76   |
| \$1,335.80    | 6000 Whispering Ln | \$3,142.02     | \$1,335.80     | \$1,302.50         | \$9,175.11   |
| \$1,679.32    | 5924 Judy          | \$1,130.02     | \$1,679.32     | \$1,730.00         | \$7,205.30   |
| \$37.50       | 6044 Kary Lynn     | \$37.50        | \$37.50        | \$0.00             | \$119.05     |

|             |                     |             |             |            |             |
|-------------|---------------------|-------------|-------------|------------|-------------|
| \$11,172.62 | Total Reimbursement | \$11,947.39 | \$11,172.62 | \$9,582.50 | \$51,908.74 |
|-------------|---------------------|-------------|-------------|------------|-------------|

Signature of Contact: 

City Finance Review: \_\_\_\_\_



[illegible]

[illegible]



[illegible]

| 2016 Spring Blitz      |                         |                | CPR - Value Comparison # 2                       |                    |              |
|------------------------|-------------------------|----------------|--------------------------------------------------|--------------------|--------------|
|                        |                         |                | Date of Request: 07/07/2016                      |                    |              |
|                        |                         |                | Project Start Date: 4/8/2016                     |                    |              |
|                        |                         |                | Project End Date: 4/9/2016                       |                    |              |
|                        |                         |                | Partner Organization: 6 Stones Mission Network   |                    |              |
|                        |                         |                | 209 N. Industrial Blvd. Ste 241                  |                    |              |
|                        |                         |                | Bedford, TX 76021                                |                    |              |
| Project Location/Site: | Watauga                 |                | Organization Contact: Brian Cramer, CPR Director |                    |              |
| Description of Work:   | Home repair/improvement |                | Phone #: 817-868-7400                            |                    |              |
|                        |                         |                |                                                  |                    |              |
| 100% Expenses          | Address                 | Donated Amount | Actual Expense                                   | Volunteer Hours \$ | Retail Value |
| \$882.62               | 6404 Heather            | \$767.39       | \$882.62                                         | \$1,427.50         | \$4,884.94   |
| \$1,203.82             | 6645 North Park         | \$656.24       | \$1,203.82                                       | \$1,277.50         | \$4,980.25   |
| \$1,279.12             | 5670 Philadelphia       | \$762.97       | \$1,279.12                                       | \$2,057.50         | \$6,507.29   |
| \$454.31               | 6299 Stardust           | \$461.52       | \$454.31                                         | \$2,182.50         | \$4,917.98   |
| \$1,833.69             | 6532 High Meadow        | \$699.26       | \$1,833.69                                       | \$1,222.50         | \$5,961.03   |
| \$3,766.83             | 6544 High Meadow        | \$1,274.55     | \$3,766.83                                       | \$2,975.00         | \$22,724.41  |
| \$0.00                 | 6025 Plum               | \$1,012.50     | \$0.00                                           | \$1,632.50         | \$4,198.41   |
| \$554.31               | 6205 Sunnybrook         | \$0.00         | \$554.31                                         | \$0.00             | \$879.86     |
| \$9,974.70             | Total Reimbursement     | \$5,634.43     | \$9,974.70                                       | \$12,775.00        | \$55,054.17  |
|                        |                         |                |                                                  |                    |              |
| \$8,664.70             | already invoiced        |                |                                                  |                    |              |
|                        |                         |                |                                                  |                    |              |
| \$1,310.00             | additional amount due   |                |                                                  |                    |              |
|                        |                         |                |                                                  |                    |              |
|                        |                         |                | Signature of Contact:                            |                    |              |
|                        |                         |                | City Finance Review:                             |                    |              |





[illegible]

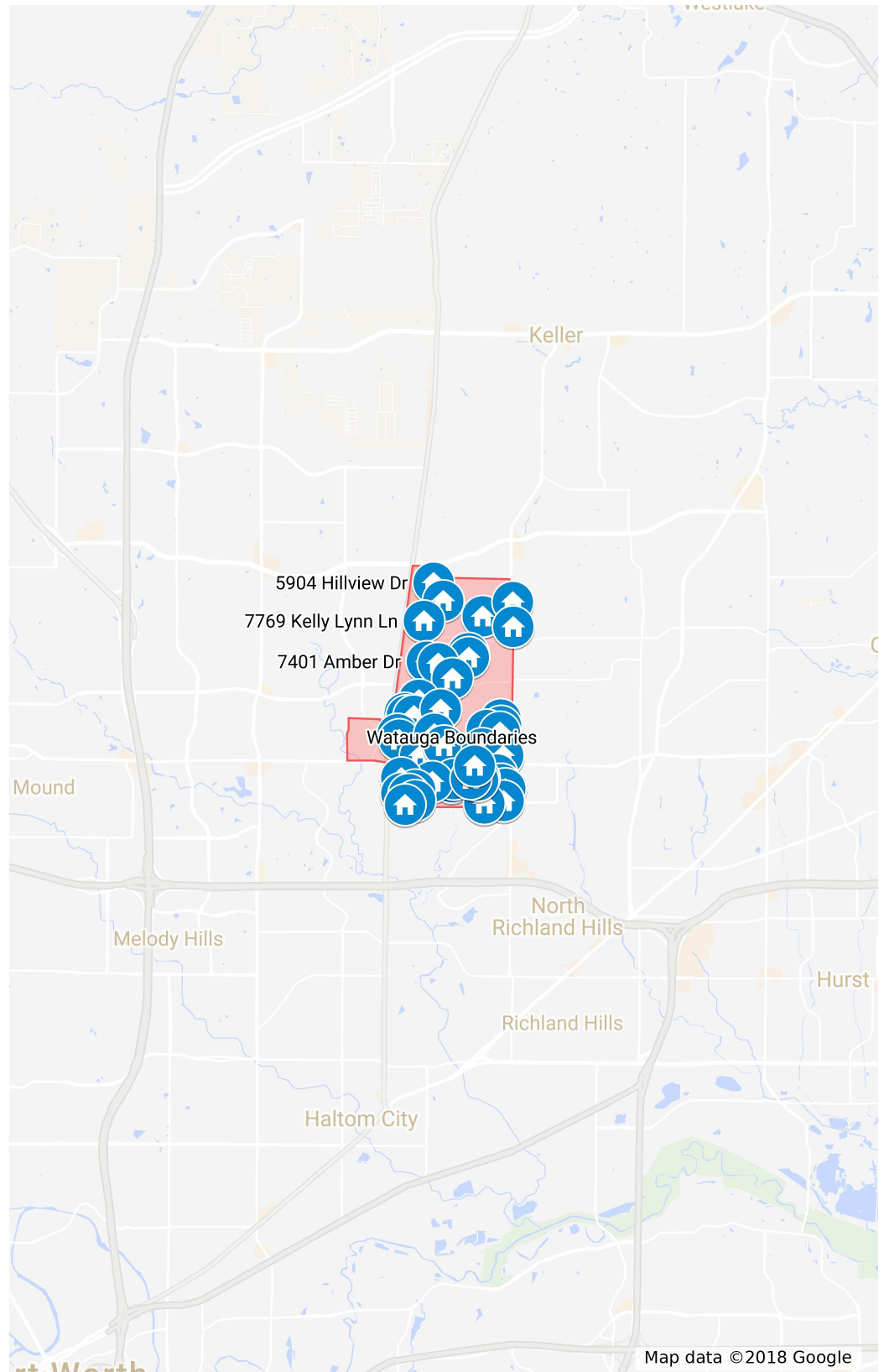


[illegible]

# City of Watauga Map - 6Stones Properties

## 6Stones

- 5904 Hillview Dr
- 7937 Sunrise Dr
- 7769 Kelly Lynn Ln
- 6545 N Park Dr
- 6640 Willow View Dr
- 6657 Parkwood Dr
- 7401 Amber Dr
- 7509 Clover Ln
- 6404 Heather Dr
- 5924 Judy Dr
- 6044 Kary Lynn Dr S
- 6936 Constitution Dr
- 5663 Philadelphia Ct
- 5670 Philadelphia Ct
- 6917 Yorkston St
- 6001 Blueridge Dr
- 6713 Mccoy Dr
- 6516 Levitt Dr
- 6424 Greenfield Ct
- 6513 Whitley Rd
- 5749 Bonnie Dr
- 6000 Whispering Ln
- 6108 Maurie Dr
- 6608 Summit Ridge Dr
- 6621 Mona Lisa Ave
- 6521 Rte 66
- 6413 Perdido Dr
- 6601 Avalon Dr
- 6604 Avalon Dr
- 6213 Green Apple Ct
- 6545 High Meadow Ct
- 6532 High Meadow Ct
- 6544 High Meadow Ct
- 6112 Skylark Ln
- 6545 Old Mill Cir





-  6429 Old Mill Cir
  -  6321 Scott Ct
  -  6312 Scott Ct
  -  6205 Sunnybrook Dr
  -  6288 Stardust Dr S
- 

## 6Stones

-  6233 Brookside Dr
  -  6524 Brookside Dr
  -  6120 Maurie Dr
  -  6028 Whitley Rd
  -  6079 Lalagray Ln
  -  5801 Hanson Dr
  -  5937 Lalagray Ln
  -  5725 Bowling Dr
  -  5748 Emerson Dr
  -  5708 Shipp Dr
  -  Watauga Boundaries
-



## AGENDA MEMORANDUM

**DATE:** August 13, 2018

**TO:** Honorable City Council Members

**FROM:** Andrea Gardner, City Manager

**SUBJECT:** Discussion and direction on proposed changes to the City of Watauga Council Rules of Procedure

---

### **BACKGROUND/INFORMATION:**

Section 3.09 of the City Charter states that "Council shall determine its own rules and order of business..." Thus, Council adopted by resolution the City of Watauga Council Rules of Procedure Manual on January 23, 2017. The item today is to provide the Council an opportunity to give direction to staff regarding any changes desired to the Rules so that the process of preparing and adopting revisions occurs as timely as possible.

Items of consideration include:

- Replace the Pre Council Meetings with Workshop Meetings. Workshop Meetings are typically utilized as an opportunity for staff to present topics to the Council that require an initial presentation of the program, policy, etc. A few good recent examples of workshop topics are the iChoosr program and Presentation of the Budget. Typically a workshop meeting occurs an hour prior to the Regular Meeting. No official action is allowed in a workshop meeting but direction can be provided.
- Add reporting requirement for Council Committee Liaisons to report back to the Council on a regular basis.
- Section 7 - Add new section titled "Items for Future Agendas" be added after New Business but before Executive Session.
- Section 3.09 of the Charter states "Special Meetings may be held on the call of the Mayor or a majority of the members of the Council." Section 3.03 of the Rules states "Workshop meetings may be scheduled by the Mayor, a majority of Council Members or by the City Manager." A definitions section is required to distinguish between a Special Meeting and Workshop Meeting.
- Require the Rules to be reviewed by the governing body at a minimum of every two years.



## **AGENDA MEMORANDUM**

The members of the Council may desire changes not included in the body of the Agenda Report. The Agenda Report is intended to generate discussion on topics that have been addressed by others since the adoption of the Rules.

### **FINANCIAL IMPLICATIONS:**

N/A

### **RECOMMENDATION/ACTION DESIRED:**

City staff respectfully recommends the City Council discuss the current City of Watauga Council Rules of Procedure Manual and provide direction for revision(s).

### **ATTACHMENTS/ SUPPORTING DOCUMENTATION:**

1. Council Rules of Procedure - Resolutions 17-01-23-03

### **REVIEWED BY:**

Zolaina Parker, City Secretary, TRMC

Final Approval - 08/17/2018

CITY OF WATAUGA, TEXAS  
RESOLUTION NO. 17-01-23-03

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS REPEALING RESOLUTION 13-02-25-03; AND ADOPTING A COUNCIL RULES OF PROCEDURE MANUAL; PROVIDING THAT ALL RESOLUTIONS IN CONFLICT HERewith ARE HEREBY REPEALED TO THE EXTENT THAT THEY ARE IN CONFLICT; PROVIDING A SAVINGS CLAUSE; PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Watauga, Texas pursuant to the City Charter, Section 3.09, and pursuant to Ordinance 387, is required to adopt a Resolution to establish certain procedures to be followed when conducting meetings of the City Council of the City of Watauga, Texas; and

WHEREAS, the City Council previously adopted Resolution 13-02-25-03, which outlines the general rules of procedure for the City Council; and

WHEREAS, the City Council desires to adopt a Council Rules of Procedure Manual which encompasses all the items which exist in Resolution 13-02-25-03, to better organize and more efficiently conduct City Council Meetings; and

WHEREAS, the City Council Rules of Procedures Manual augments the City Charter to ensure that members of the City Council and staff adhere to the guidelines established by the City Council to conduct all meetings; and

WHEREAS, it is the intent of the City Council that all current and future Council Members adhere to these guidelines.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WATAUGA, TEXAS THAT:

I.

The City Council of the City of Watauga, Texas, hereby adopts the City Council Rules of Procedure attached hereto as Exhibit "A".

II.

The City Council of the City of Watauga, Texas, hereby repeals Resolution 13-02-25-03.

III.

All Resolutions, or portions thereof, of the City of Watauga in conflict with the provisions of this Resolution to the extent that such are in conflict, are hereby repealed. To the extent that such Resolution or portions thereof are not in conflict herewith, the same shall remain in full force and effect.

IV.

If any section, subsection, sentence, clause or phrase of this Resolution shall for any reason shall be held to be invalid, such decision shall not affect the validity of the remaining portions of the Resolution which shall remain in full force and effect.

V.

This Resolution shall become effective and shall be in full force and effect from and after the date of passage and adoption by the City Council of the City of Watauga, Texas, and upon approval thereof by the Mayor of the City of Watauga, Texas.

PASSED AND ADOPTED by the City Council of the City of Watauga, Texas this the 23<sup>rd</sup> day of January, 2017.

APPROVED:

  
HECTOR F. GARCIA, MAYOR

ATTEST:

  
ZOLAINA R. PARKER, CITY SECRETARY



APPROVED AS TO FORM AND LEGALITY:

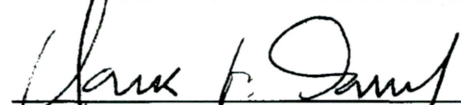
  
MARK G. DANIEL, CITY ATTORNEY

EXHIBIT "A"



**CITY OF WATAUGA  
COUNCIL RULES OF PROCEDURE  
MANUAL**

**As Adopted by Resolution**



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| D – Request to Sponsor Agenda Item                          | 11       |

## **Section 1 – GENERAL**

Parliamentary law and the rules of procedure derived from such law are essential to all deliberative organizations so that they may consider all matters before them in an effective and efficient manner and produce results that are legal and binding. Moreover, such procedural safeguards ensure due process during deliberations among members of the organization while at the same time protecting the rights of both the group and each member. Accordingly, these rules of procedure establish guidelines to be followed by all persons attending City Council meetings, including members of the City Council, administrative staff, news media, citizens and visitors.

## **Section 2 – AUTHORITY**

The City Charter of Watauga, Texas [Adopted: January 19, 1980 and last amended May 9, 2015] provides in Article II (The Governing Body), Section 3.09 (Meetings and rules of procedure) that “The Council shall determine its own rules and order of business...” Thus, these rules of procedure are established. In the event of any conflict between the City Charter and these rules of procedure, the City Charter shall prevail.

The parliamentary reference for the City Council is the most recent edition of *Robert’s Rules of Order Newly Revised* (RONR) (issued in odd-numbered years). When any issue concerning procedure arises that is not covered by the Rules of Procedure, the City Charter or state law, the Council will refer to RONR, which shall determine such procedural issue. RONR is merely a parliamentary reference and any failure to explicitly follow RONR shall not serve to negate any action taken by the City Council.

## **Section 3 – MEETINGS**

The City Council shall follow both the letter and the spirit of the Texas Open Meetings Act.

### **3.01. Pre Council Meetings.**

The City Council shall meet in the Council Chambers at City Hall at 6:00 p.m., unless otherwise changed by the Mayor. Pre Council Meetings will provide Council and staff an opportunity to provide and receive feedback, on current or future city business. The Pre Council Agenda should include, but is not limited to, the following:

- a. Call to order
- b. Discussion and Presentations on upcoming topics
- c. Discussion and questions regarding Consent Agenda items for regular meeting
- d. Discussion and questions regarding Regular Agenda items for regular meeting
- e. Executive Session (if needed)

No official action or vote shall be taken by the City Council in the Pre Council Meeting. Pre Council Meetings shall be held at City Hall and are open to the public.

### **3.02. Regular Meetings.**

The City Council shall conduct regular meetings generally on the fourth Monday of every month. The regular meetings shall be preceded by a Pre Council Meeting and will

commence after the conclusion of the Pre Council Meeting. Regular meetings of the City Council shall be held at City Hall and are open to the public.

### **3.03. Workshop Meetings.**

Workshop meetings may be scheduled by the Mayor, a majority of Council Members or by the City Manager. Workshop meetings are normally conducted prior to regular or special meetings but may also be conducted at other times as well. The purpose of a workshop meeting is to exchange information between Council, staff, vendors or other groups. No official action is taken by Council during these meetings, but workshops shall be posted and are open to the public.

### **3.04. Agenda.**

- a. The Mayor, each City Council Member and the City Manager shall have the right to have matters of city business included on City Council meeting agendas. Agenda items, including any necessary or applicable supporting documents and materials to be included in agenda packets, shall be submitted in written form to the City Secretary at least fourteen (14) days prior to the City Council Meeting. The City Secretary will coordinate the placement of items on the agenda. Agenda items may be removed only by the person who initially placed that item on the agenda. Such removal shall be made prior to the public posting of the official meeting notice or during the Agenda approval portion of the City Council meeting. Agenda packets will be available to the City Council Members the Wednesday before each Regular City Council Meeting and at least 72 hours in advance of any Special City Council Meeting.
- b. Drafts of contracts, ordinances, resolutions, or other items requiring review should be submitted to the City Attorney in a manner and time sufficient to allow for their review prior to this submittal deadline.
- c. A person other than the Mayor, a Council Member or the City Manager requesting that a matter or item be included on the City Council Meeting Agenda under New Business must complete the form attached hereto as Annex D and submit the same to the office of the City Secretary at least fourteen (14) days prior to the City Council Meeting for which the request is made. If the Mayor, a Council Member or the City Manager determines that consideration of the item or items is in the best interest of the City, those items shall be placed on the City Council meeting agenda with the Mayor, Council Member or City Manager making the determination being listed as the sponsoring official. The sponsoring official needs to ensure all relevant materials concerning the agenda item are provided to the City Secretary's office prior to the recommended fourteen (14) days before the Council Meeting to ensure this material can be included in the City Council packets.
  - 1) Any person wishing to make a presentation that includes video or another form of electronic media must provide that information in digital format to the City Secretary's Office no later than three (3) hours prior to the scheduled starting time of the meeting for review by the staff. City staff shall review the information as to form and content. The information shall not contain any statements, graphics or pictures that are offensive or reflect personal attacks on other individuals, the City Council members or City staff. The digital format must be



compatible with the City's technology equipment. The presentation will be tested prior to the meeting to ensure that it is compatible with the City's equipment.

- d. All matters of City business (agenda items), including supporting materials, shall be submitted to the City Secretary not later than 5:00 p.m. fourteen (14) business days preceding the City Council Meeting during which the matter is to be considered. The Mayor or the Mayor Pro-tem may make exceptions to this requirement for Special City Council meetings, and in emergency cases, as determined by the Mayor or the Mayor Pro-tem.
- e. There shall be no limitations as to the number of items that may be placed on the Consent Agenda. However, any council member shall have the right, at any time to request the removal of any item or items from the Consent Agenda. Such item or items shall be moved to New Business for purposes of discussion, debate or action. The Mayor of the City of Watauga, as presiding officer of the meeting, shall honor such a request.
- f. The total number of items under the Unfinished Business and New Business categories for any formal Council Meeting shall not exceed twelve (12) in number in each category plus all Consent Agenda items moved unless it has been determined by the Mayor or Mayor Pro-tem that placing additional items that exceed that number is in the best interest of the City.

### **3.05. Minutes.**

- a. Minutes of City Council meetings will be recorded and maintained by the City Secretary. The Minutes will include final motions with voting results. The minutes will also reflect the names of those citizens presenting public comments. Minutes of meetings will generally be submitted to the City Council for approval at the next regularly scheduled meeting.

## **Section 4 - STANDARDS OF CONDUCT**

### **4.01. City Council Members.**

Council Members shall demonstrate civility to one another as individuals, for the validity of different opinions, for the democratic process, and for the community and citizens being served. Elected officials should exhibit appropriate behavior. All members of the City Council have equal votes and all Council Members speak only for themselves.

### **4.02. Council Relations with the Media.**

All City press releases, media advisories, story suggestions, or similar items should be submitted through the Public Information Officer for distribution.

### **4.03. City Staff. (During Meetings)**

All remarks and questions addressed to the City Council by staff members shall be addressed to the City Council as a whole and not to any individual member. City staff shall follow proper parliamentary procedure during meetings.

#### **4.04. Citizens and Visitors.**

- a. Reactions from the audience following the recognition and rewarding of citizens and special guests is considered appropriate and encouraged. Reactions from the audience during staff presentations to the Council and during debate between Council Members are not appropriate and not permitted. The presiding officer will ensure that the decorum of the meeting is maintained and is appropriate.
- b. No placards, banners, or signs will be permitted in the City Council chamber or in any other room in which the City Council is meeting. Exhibits, displays, and visual aids used in connection with presentations to the City Council, however, are permitted.

### **Section 5 - DUTIES AND PRIVILEGES OF COUNCIL MEMBERS**

#### **5.01. Seating Arrangement.**

The Mayor shall determine seating of the Council Members.

#### **5.02. Conflict of Interest.**

A City Council Member prevented from voting by a conflict of interest, shall not vote on the matter, shall not participate in discussions regarding the matter or attempt to influence the Council's deliberation of the matter in any way, shall not attend executive meetings regarding the matter, and shall otherwise comply with the state law and city ordinances concerning conflicts of interest including Chapter 171 of the Local Government Code, as now or hereafter amended.

#### **5.03. Voting.**

- a. Voting, except on procedural motions, shall be accomplished by show of hands of members of the council or by lighting device reflecting the ayes and nays. Tabulation of the voting by the council vote shall be announced in open meetings by the Mayor or his or her duly appointed representative. All members of the Council may have one vote and only one vote on each item and issue. Four (4) members of the Council, excluding the mayor, shall constitute a quorum. In the event that there are vacancies on the Council, the quorum shall be reduced by the number of vacancies existing. No action by the Council shall be valid unless adopted by the affirmative vote of at least three of those members attending any meeting at which there is a quorum present. [City Charter § 3.09 (c)]

### **Section 6 - CHAIR AND DUTIES**

#### **6.01. Chair.**

The Mayor, if present, shall preside as chair at all meetings of the City Council. In the absence of the Mayor, the Mayor Pro tem shall preside. In the absence of both the Mayor and Mayor Pro tem, the remaining City Council Members shall designate one member as to act as chair and preside for that meeting.



## **6.02. Preservation of Order.**

The chair shall preserve order and decorum, call upon the Police Chief as necessary to enforce compliance with the rules, and confine members in debate to the question under discussion. It is the responsibility of the Chair to keep the comments of Council Members on topic during public meetings.

## **Section 7 - ORDER OF BUSINESS**

### **7.01. Regular and Special Meetings.**

Regular and Special meetings will generally adhere to the following agenda:

1. **Pre Council Meeting (as needed)**
2. **Call to Order**
3. **Invocation**
4. **Pledge of Allegiance (United States and Texas Flags)**
5. **Discussion and Approval of Meeting Agenda**
6. **Citizens Open Forum**
7. **Presentations-** Groups or businesses wishing to make presentations to the City Council should submit a written request to the City Secretary seven (7) days prior to the scheduled meeting (if necessary).
8. **Reports-** The Reports portion of the agenda will be for the City Council to receive reports from City staff, consultants, or other individuals.
9. **Consent Agenda** (if necessary)
10. **Public Hearings** (if necessary)
11. **Unfinished Business** (if necessary)
12. **New Business** (if necessary)
13. **Executive Session/Meeting** (if necessary)
14. **Adjournment**

### **7.02. Discussion and Approval of Meeting Agenda**

This portion of the agenda is for the City Council to discuss items on the City Council Meeting agenda and recommend changes to the agenda. Items may be removed from the agenda, or moved to other categories of the agenda, and the order that items are called to be considered may be changed. No new items may be placed on the agenda. Recommendations for changes to the agenda shall not be open for discussion by members of the public.

### **7.03. Addressing the City Council**

Members of the public are invited and encouraged to attend any meetings of the City Council that are not closed to the public in accordance with the Texas Open Meetings Act. It is the desire of the City Council that citizens actively participate in the City's governance system and processes. Therefore, public input to the City Council, is encouraged through the Citizens Open Forum, or during Public Hearings.

**a. Public Comments**

Citizens shall have the right to be heard at any and all regular meetings of the City Council in regard to matters on the agenda to be considered prior to action being taken.

- (1) Before a member addresses the City Council, the person wishing to speak shall complete a Request to Speak Form and present it to the City Secretary. The presiding officer shall call upon those who have submitted forms. When called upon to speak by the presiding officer, the person shall come to the podium, state his/her name and address for the record. If speaking for an organization or group, the speaker should identify the group represented. The City Council shall reserve the right by majority vote in public meeting to refuse to receive comments from any person who is not a business owner and/or resident of the City of Watauga. Further, upon the request of any single member of the City Council, such member of the public shall be required to show proof of his or her residency in the City of Watauga. This section does not apply to known government officials of Tarrant County, Texas or the United States.
- (2) Individual citizens presenting information to the City Council during the Citizens Open Forum shall not exceed three (3) minutes in their comments presenting information to the City Council or ten (10) minutes when more than three (3) citizens speak on a single topic. However, the Mayor may extend the speaker's allotted time. Citizens Open Forum is not established to engage in a conversation with the City Council and no formal Council action will be taken. Citizens desiring to discuss an item with the Council or to request specific Council action should complete the form attached hereto as Annex D, for possible placement on the agenda of a City Council Meeting at a later date.

**b. Public Comments by City Council in Response to Citizens Open Forum**

- (1) If a citizen comments on an item which is posted on the agenda for that meeting, the City Council may ask questions of the Citizen and discuss the item. Such questions or discussion may occur during Citizens Open Forum or when the item is reached on the agenda.
- (2) If a citizen comments on an item which is not posted on the agenda for that meeting, members of the City Council may provide a statement of specific factual information given in response to the inquiry or recite existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.
- (3) If necessary, the Mayor will task the City Manager to respond to the citizen and report back to the City Council within forty-eight(48)hours, or as soon as practicable. Such report to the City Council shall not constitute a meeting which has been called by the City Council or include any deliberation or formal action.



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## **Section 8 – RULES SUSPENSION**

Any provision of these rules not governed by the City Charter, City Code, or state law may be temporarily suspended by a two-thirds vote of the members of the City Council present. The vote on any such suspension shall be taken by “Aye” and “Nay” votes and entered upon the record.

# **ANNEX A**

## **Fundamental Principles of Parliamentary Law**

The Mayor, Council Members, City Manager, City Attorney, City Secretary, and City staff members appearing before the various meetings of the Watauga City Council should become familiar with following rules and customs:

1. All members have equal rights, privileges, and obligations; rules must be administered impartially.
2. The minority has rights, which must be protected.
3. Full and free discussions of all motions, reports, and other items of business is a right of all members.
4. In doing business the simplest and most direct procedure should be used.
5. Logical precedence governs introduction and disposition of motions.
6. Only one question can be considered at a time.
7. Members may not make a motion or speak in debate until they have been recognized by the chair and thus have obtained the floor.
8. No member may speak a second time on the same question if anyone who has not spoken on that question wishes to do so.
9. Members must not attack or question the motives of other members. Customarily, all remarks are addressed to the presiding officer.
10. In voting, members have the right to know at all times what motion is before the assembly and what affirmative and negative votes mean.
11. The majority vote decides. This is a fundamental concept of democracy.
12. All meetings will be characterized by fairness and good faith.

# ANNEX B

## The Chief Purposes of Motions

| PURPOSE                                        | MOTION                                                                                                                       |
|------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| Present an idea for<br>Discussion and action   | Main motion<br>Resolution<br>Consider informally                                                                             |
| Improve a pending motion                       | Amend<br>Division of question                                                                                                |
| Regulate or cut off debate                     | Limit or extend debate<br>Close debate                                                                                       |
| Delay a decision                               | Refer to committee<br>Postpone to a certain time<br>Postpone temporarily<br>Recess<br>Adjourn                                |
| Meet an emergency                              | Question of privilege<br>Suspend rules                                                                                       |
| Gain information on a pending motion           | Parliamentary inquiry<br>Request for information<br>Request to ask a member a question<br>Question of privilege              |
| Question the decision of the presiding officer | Point of order<br>Appeal from decision of the chair                                                                          |
| Enforce rights and privileges                  | Division of assembly<br>Division of question<br>Parliamentary inquiry<br>Point of order<br>Appeal from decision of the chair |
| Consider a question again                      | Resume consideration<br>Reconsider<br>Rescind<br>Renew a motion<br>Amend a previous action<br>Ratify                         |
| Change an action already taken                 | Reconsider<br>Rescind<br>Amend a previous action                                                                             |
| Terminate a meeting                            | Adjourn<br>Recess                                                                                                            |

# ANNEX C

## Parliamentary Strategy

| To Support a Motion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | To Oppose a Motion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. Second it promptly and enthusiastically.</li> <li>2. Speak in favor of it as soon as possible.</li> <li>3. Do your homework; know your facts; have handouts, charts, overhead projector slides, etc. if appropriate.</li> <li>4. Move to amend motion, if necessary, to make it more acceptable to proponents.</li> <li>5. Vote against motion to table or to postpone, unless delay will strengthen your position.</li> <li>6. Move to recess or postpone, if you need time to marshal facts or work behind the scenes.</li> <li>7. If defeat seems likely, move to refer to committee, if that would improve chances.</li> <li>8. If defeat seems likely, move to divide question, if appropriate, to gain at least a partial victory.</li> <li>9. Have available a copy of the rules of procedure, City Charter, and <i>Robert's Rules of Order, Newly Revised</i>, most recent edition, in case of a procedural dispute.</li> <li>10. If motion is defeated, move to reconsider, if circumstances warrant it.</li> <li>11. If motion is defeated, consider reintroducing it at a subsequent meeting.</li> </ol> | <ol style="list-style-type: none"> <li>1. Speak against it as soon as possible. Raise question; try to put proponents on the defensive.</li> <li>2. Move to amend the motion so as to eliminate objectionable aspects.</li> <li>3. Move to amend the motion to adversely encumber it.</li> <li>4. Draft a more acceptable version and offer as amendment by substitution.</li> <li>5. Move to postpone to a subsequent meeting.</li> <li>6. Move to refer to committee.</li> <li>7. Move to recess, if you need time to round up votes or obtain more facts.</li> <li>8. Question the presence of quorum, if appropriate.</li> <li>9. Move to adjourn</li> <li>10. On a voice vote, vote emphatically.</li> <li>11. If the motion is adopted, move to reconsider, if you might win a subsequent vote.</li> <li>12. If the motion is adopted, consider trying to rescind it at a subsequent meeting.</li> <li>13. Have available a copy of the rule of procedure, City Charter, and <i>Robert's Rules of Order, Newly Revised</i>, most recent edition, in case of a procedural dispute.</li> </ol> |

# ANNEX D

## REQUEST FOR A COUNCIL MEMBER TO SPONSOR AN ITEM ON A CITY COUNCIL AGENDA

Requests to have an item sponsored by a City Council Member must be submitted to the City Secretary's Office at least fourteen (14) days prior to the City Council Meeting for which the request is made. Such requests **MUST BE SPONSORED BY AT LEAST ONE (1) MEMBER OF THE CITY COUNCIL** to be placed on the agenda. All relevant information concerning the matter must be provided by you or the sponsoring Council Member to the City Secretary's Office not later than 5:00 p.m. the Tuesday before the City Council Meeting so this information can be included in the Council agenda packet.

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Are you a Resident and/or Business Owner in Watauga? ☐ Yes ☐ No

| Please put a check mark next to the name of the<br>City Council Member(s) you would like to sponsor the item |  |                         |  |
|--------------------------------------------------------------------------------------------------------------|--|-------------------------|--|
| Mayor                                                                                                        |  | Council Member, Place 4 |  |
| Council Member, Place 1                                                                                      |  | Council Member, Place 5 |  |
| Council Member, Place 2                                                                                      |  | Council Member, Place 6 |  |
| Council Member, Place 3                                                                                      |  | Council Member, Place 7 |  |

|                          |
|--------------------------|
| Subject to be discussed: |
|                          |
|                          |

\_\_\_\_\_  
Signature of Requestor

\_\_\_\_\_  
Date

|                                                     |  |
|-----------------------------------------------------|--|
| <b>OFFICE USE ONLY):</b>                            |  |
| Date and Time request was received: _____           |  |
| Signature of person receiving request: _____        |  |
| Date of City Council Meeting to be discussed: _____ |  |
| Signature of Council Member sponsoring item: _____  |  |

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## **AGENDA MEMORANDUM**

**DATE:** August 13, 2018

**TO:** Honorable City Council Members

**FROM:** Andrea Gardner, City Manager

**SUBJECT:** Discussion and possible action on membership in TEX-21  
(Transportation Excellence for the 21st Century)

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### **BACKGROUND/INFORMATION:**

On August 8, 2018, David Dean from TEX-21 met with City Administration to brief the City on the benefits of membership in TEX-21 and request the City's participation in the program.

See attachments for further information on TEX-21. Should the Council decide to participate as a member of the program, the City Council should appoint two individuals (one to serve as the primary representative for the City and a second to serve as the alternate representative).

### **FINANCIAL IMPLICATIONS:**

The membership fee is \$2,500 per year and is due in October 2018.

### **RECOMMENDATION/ACTION DESIRED:**

City staff respectfully requests the City Council review the information provided, determine if membership in TEX-21 will be valuable for the City and appoint individuals to serve as the primary and secondary/alternate representative if membership is determined to be valuable for the City.

### **ATTACHMENTS/ SUPPORTING DOCUMENTATION:**

1. TEX21 Goals
2. TEX21

### **REVIEWED BY:**

Sandra Gibson, Director of Finance  
Zolaina Parker, City Secretary, TRMC

Approved - 08/16/2018  
Final Approval - 08/17/2018





## **TEX-21 Corridor Task Forces 2018**

### **Overall Goal**

The members of the TEX-21 Corridor Task Forces will pursue policies and infrastructure improvements along the Corridors that will better enable the safe, fast, and efficient movement of goods to and along the Corridors, thereby enhancing ongoing efforts to attract and retain world-class corporate residents to this growing region. By fostering and encouraging an informed and energized effort at the federal and state levels focused on the importance and potential of these Corridors, the Corridors will be positioned to better provide for the mobility needs for the citizens of the state of Texas.

### **Mission**

#### ***IH-35***

The members of the TEX-21 IH-35 Corridor Task Force will pursue policies and infrastructure improvements along the Corridor that will better enable the safe, fast, and efficient movement of goods to and along the Corridor, thereby enhancing ongoing efforts to attract and retain world-class corporate residents to this growing region. TEX-21 will identify ways by which the IH-35 corridor will not only attract further funding but have increased national visibility and mobilize representatives from the cities, counties, businesses and organizations along this corridor to speak with one voice about issues facing IH-35 including but not limited to the possible repeal of NAFTA.

#### ***IH-30***

Due to IH-30's lack of continuous service roads, an accident can prohibit the free movement of traffic along the corridor. The TEX-21 IH-30 Corridor Task Force will bring together key stakeholders along the entire IH-30 Corridor in Texas and Arkansas tasked with the creation of a focus on reinvigorating and greatly enhancing the commerce of transportation along one of the most vibrant and fastest-growing transportation Corridors in the country. With one in three vehicles traveling down IH-30 being a semi-truck (TxDOT) it is vital to encourage an informed and energized effort at the federal and state levels to better provide for the mobility needs of the region's corporate and residential citizens.

#### ***US 287***

US 287 is the only highway in Texas running from Beaumont-Port Arthur all the way to Canada. At the southern end of US 287, the Port of Beaumont is the number one strategic military port in the world. The US 287 corridor is also a critical evacuation route for Texas residents during hurricanes. The goal of the US 287 Corridor Task Force is to obtain interstate status. Which will position its members to attract further funding and available resources at the federal and state levels. By encouraging proactive efforts at the federal and state levels, TEX-21 US-287 Corridor Task Force will promote the importance and potential opportunities available within the US-287 Corridor. As a result of these energized efforts, US-287 Corridor will be suited to better provide for the mobility needs of the region's military, corporate, and residential constituents.



## **TEX-21 Corridor Task Forces 2018**

### **Overall Goal**

The members of the TEX-21 Corridor Task Forces will pursue policies and infrastructure improvements along the Corridors that will better enable the safe, fast, and efficient movement of goods to and along the Corridors, thereby enhancing ongoing efforts to attract and retain world-class corporate residents to this growing region. By fostering and encouraging an informed and energized effort at the federal and state levels focused on the importance and potential of these Corridors, the Corridors will be positioned to better provide for the mobility needs for the citizens of the state of Texas.

### **Mission**

#### ***US 75/69***

Through a coordinated effort of all stakeholders, the Task Force will identify and maximize available transportation assets and attract available resources at the federal and state levels for the improvement of U.S. 75/69. The TEX-21 U.S. 75/69 Corridor Task Force will seek to raise the status of U.S. Highway 75/69 to a Congressionally Designated High Priority Corridor.

#### ***Outer Loop***

The regional outer loop, first proposed in 1957, is one of the important large-scale projects to be developed in the DFW Metroplex. Two sections of the regional outer loop are currently being developed: Loop 9 (authorized as CDA in 83<sup>rd</sup> Session) and frontage roads east of US 74 in Collin County have been constructed. The current initiative is to work with key stakeholders to develop the regional outer loop with a key focus on alignment, corridor preservation and stakeholder engagement and education. Benefits of the outer loop would include it being a reliever route for US 75, IH-35E, and other major trade and traffic corridors in the DFW Metroplex, and alternative freight corridor bypassing downtown Dallas and the highly congested center of the DFW Metroplex, and it connecting IH-45 and IH-35E in the south, creating a means to have US 75/69 designated as a true interstate highway.





# TEX-21

Transportation Excellence  
for the 21st Century

## 2018 TEX-21 Officers

Tim Welch, Chair  
North Richland Hills Councilmember

Chris Coffman, Vice Chair  
Granbury City Manager

Keith Self, Vice Chair  
Collin County Judge

Tom Whitten, Vice Chair  
Bowie County Commissioner

Chris Brown, Vice Chair  
Ark-Tex COG Executive Director

Debby Bobbitt Treasurer  
Rowlett Councilmember

Gary Fickes, Vice Chair  
Tarrant County Commissioner

Adam McGough, Vice Chair  
Dallas City Councilmember

### 2018 VOTING MEMBERS:

ALLEN \* Peter Vargas  
ARK-TEX COG \* Chris Brown  
Bowie \* Gaylynn Burris  
BOWIE COUNTY \* Tom Whitten  
CHILDRESS COUNTY\* Jay Mayden  
COLLIN COUNTY \* Keith Self  
COLLEYVILLE \* Richard Newton  
COPPELL \* Karen Hunt  
CROCKETT \* Joni Clonts  
DALLAS \* Adam McGough  
DALLAS COUNTY \* Mike Cantrell  
Dallas Area Rapid Transit \* Gary Thomas  
DECATUR \* Martin Woodruff  
DENISON \* Jared Johnson  
DeSoto \* Curtistene McCowan  
DURANT, OK \* Stewart Hoffman  
EAGLE PASS \* Ivan Morua  
EULESS \* Linda Martin  
Farmersville \* Kevin Meguire  
Fomey \* Wendle Medford  
GARLAND \* Lori Dodson  
GRANBURY \* Chris Coffman  
GRAYSON COUNTY \* Bill Magers  
HASLET \* James Quin  
HOPKINS COUNTY \* Robert Newsom  
HOPKINS COUNTY EDC \* Roger Feagley  
KAUFMAN \* Jeff Jordan  
IRVING \* Rick Stopfer  
MANSFIELD \* Clay Chandler  
MIDLOTHIAN \* Bill Houston  
MOUNT PLEASANT \* Mike Ahrens  
MOUNT VERNON \* Margaret Sears  
MTA Houston \* Tom Lambert  
NORTH RICHLAND HILLS \* Tim Welch  
R.K. HALL CONSTRUCTION, LTD\* ROBERT HALL  
RICHARDSON \* CLIFF MILLER  
ROCKWALL COUNTY \* David Sweet  
Rockwall \* Jim Pruitt  
ROWLETT \* Debby Bobbitt  
SEAGOVILLE \* Patrick Stallings  
SHERMAN \* Robby Hefton  
SULPHUR SPRINGS \* Marc Maxwell  
TARRANT COUNTY \* Gary Fickes  
TEXARKANA \* Bob Bruggeman  
TITUS COUNTY \* Brian Lee  
TYLER COUNTY \* Martin Nash  
WISE COUNTY \* J.D. Clark  
WOODVILLE \* Mandy Risinger  
WYLIE \* Mindy Manson

### 2018 ASSOCIATE MEMBERS:

AAA TEXAS \* Anne O'Ryan  
Blue Ribbon Delivery \* Chris Allen

### 2018 RESOURCE AGENCIES:

ARK-TEX COUNCIL OF GOVERNMENTS \* Chris Brown  
SW ARKANSAS PLANNING & DEVELOPMENT DISTRICT \* Renee Dycus  
TEXAS SOUTHERN UNIVERSITY  
Carroll Robinson  
TEXAS TRANSPORTATION INSTITUTE  
Dennis Christiansen

## Who We Are

TEX-21 is a collective, grassroots effort to improve the transportation infrastructure in the States of Texas and Oklahoma. With its growing membership of cities, counties, ports and other entities, TEX-21 creates strategies to increase investment in transportation infrastructure, improve the planning and management of our transportation facilities, and increase public awareness of the importance of multi-modal transportation that is required for efficient economic development and sustainability.

One of TEX-21's biggest strengths is two-thirds of the Texas Legislature and 90 percent of the Washington delegation are members of our Transportation caucus. During times of political transitions, the "voice" of TEX-21 provides stabilizing advocacy efforts for transportation policy. Our cooperative approach has consistently gained praise from policymakers at each level of government as we collaborate for effective transportation policy and tackle the challenges in our state capitol and with the new administration in Washington.

## Benefits of Membership

Opportunities to create productive relationships with like-minded transportation advocates from across the States of Texas, Oklahoma, and Arkansas.

High-level access to transportation decision makers at the Federal and State levels through TEX-21's strong Legislative Caucuses, Texas Department of Transportation (TxDOT), Texas Transportation Commission, Oklahoma Department of Transportation and the USDOT

Opportunities to raise awareness of transportation needs in your region and collaborate with representatives from the State and Federal legislative and executive branches.

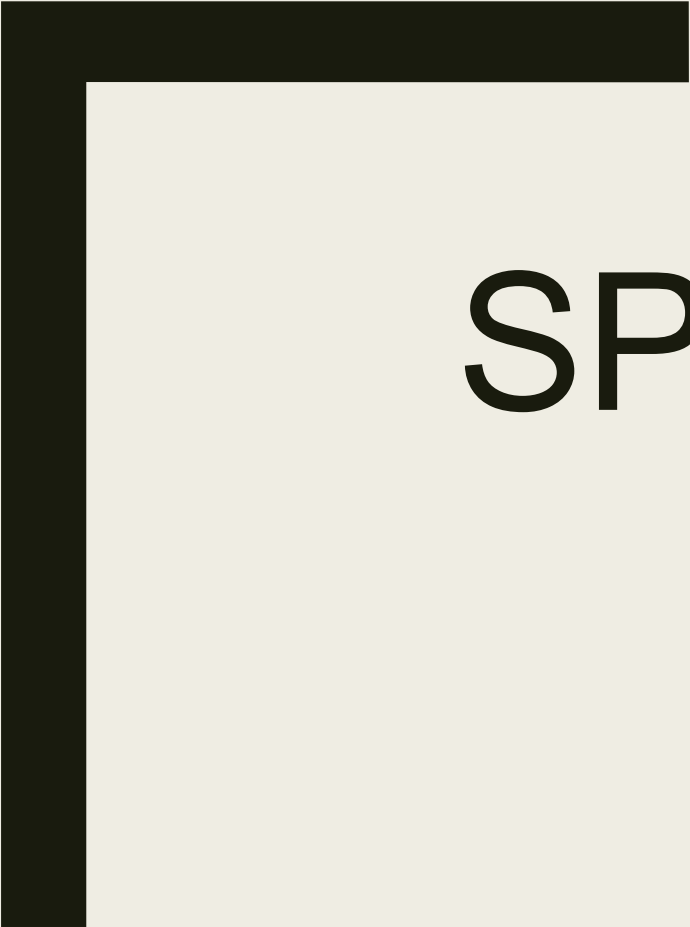
Focused attention on key transportation corridors in Texas and Oklahoma through Corridor Task Forces including IH-30, US 75/IH 45, US 287, IH-35, The Outer Loop in Collin, Dallas, Denton, Ellis, Grayson, Rockwall, and Kaufman Counties and also a key initiative on The Third Coast, opportunities created by the expanded Panama Canal.

Up-to-date information and analysis of key transportation policy issues. TEX-21 is currently focused on the highway funding crisis, with passage in 2015 of the Federal surface reauthorization bill, and the State's proposals to increase funding. Through TEX-21 research, a new funding proposal called the Expiring Revenue Enhancement (ERE) is being proposed, based on future growth of state sales tax dollars for a limited time.

For more information, contact Linda Harper Brown, Senior Public Policy Consultant for Dean International. Inc., at [lhbrown@dean.net](mailto:lhbrown@dean.net), 214.750.0123(o) or 214.663.9640(c).

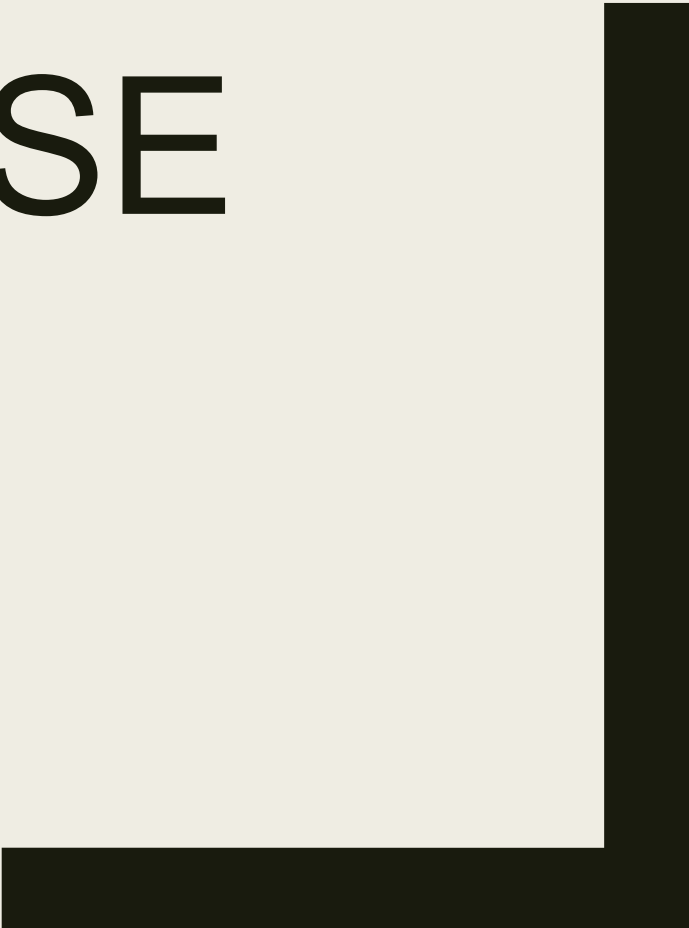
### DEAN INTERNATIONAL, INC. PUBLIC POLICY CONSULTANTS

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# SPECIFIC USE PERMITS

The Purpose and Need



# Purpose of Specific Use Permits

- A special use permit allows a landowner to obtain a tract of land for a use that does not fall directly under the permitted usage for that specifically zoned area.
- The City is divided into different zoning districts and then given a specific set of “by-right” permitted uses.
  - *The means that the land within that district can be used for the permitted use only*
- In addition to the permitted usages, under the local zoning regulations, each zone can allow “special uses”.
  - *Special uses are uses that fall just outside the intended uses for that zone.*

# Watauga's Zoning Districts

- SFA – Single Family Attached
- SF6 – Single Family District, low density development of detached SF housing
- D – Duplex District, two unit residential development
- MF – Multifamily District, medium density multifamily housing
- MH – Manufactured Housing District, HUD-code manufactured homes
- LB – Local Business, restricted business district comprised of business and professional service establishments and retail stores serving primarily the everyday shopping needs of the surrounding residential neighborhood.
- GB – General Business, all those business and service establishments and retail stores necessary to the everyday and occasional shopping needs of the public.
- C – Commercial, all purpose business district providing areas for the total service, retail and wholesale trade needs of the community.
- I – Industrial, light types of assembly, manufacturing, processing, storage, warehousing, wholesaling and distribution uses.
- CF- Community Facilities District
- GU- Government Use District
- PD – Special purpose district designed to encourage a greater flexibility and the opportunity for a higher standard of land development.

# SFA Zoning District

- Permitted Uses: accessory building residential, single-family detached, dwelling industrialized housing, electrical substation, electrical transmission line, private garage, private hobby studio, home occupation, home school, public park, radio, television, microwave broadcast, relay/receiving towers, transmission, religious institutions, swimming pool, telephone exchange switching or relay facility.
- Special Uses by SUP: utility building and structures, private stable, servant's quarters, police and fire public safety facility, real estate development tract or field office, group home for the disabled, public golf course, private golf course, four-family dwelling, in home day care, child day care center, adult day care center, caretaker's or guard's residence, boarding and lodging house, bed and breakfast.
- Special Exception Uses: Cemetery or mausoleum



# SF6 Zoning District

- Permitted Uses: accessory building residential, single-family detached, dwelling industrialized housing, electrical substation, electrical transmission line, private garage, private hobby studio, home occupation, home school, public park, radio, television, microwave broadcast, relay/receiving towers, transmission, religious institutions, swimming pool, telephone exchange switching or relay facility.
- Special Uses by SUP: utility building and structures, private stable, servant's quarters, police and fire public safety facility, real estate development tract or field office, group home for the disabled, public golf course, private golf course, in home day care, child day care center, adult day care center, caretaker's or guard's residence, boarding and lodging house, bed and breakfast.
  - 4-family dwelling not allowed even by SUP
- Special Exception Uses: Cemetery or mausoleum

# Duplex Zoning District

- Permitted uses: accessory building residential, single-family attached, single-family detached, 2 family dwelling, dwelling industrialized housing, electrical substation, electrical transmission line, private garage, private hobby studio, home occupation, home school, public park, radio, television, microwave broadcast, relay/receiving towers, transmission, religious institutions, swimming pool, telephone exchange switching or relay facility.
- Special Uses by SUP: utility building and structures, private stable, servant's quarters, police and fire public safety facility, real estate development tract or field office, group home for the disabled, public golf course, private golf course, in home day care, child day care center, adult day care center, caretaker's or guard's residence, boarding and lodging house, bed and breakfast.
  - 4-family dwelling and Private Stable not allowed even by SUP
- Special Exception Uses: Cemetery or mausoleum

# Multifamily Zoning District

- Permitted Uses: accessory building residential, single-family detached, multi-family dwelling, dwelling industrialized housing, electrical substation, electrical transmission line, private garage, private hobby studio, home occupation, home school, public park, radio, television, microwave broadcast, relay/receiving towers, transmission, religious institutions, swimming pool, telephone exchange switching or relay facility.
- Special Uses by SUP: utility building and structures, police and fire public safety facility, real estate development tract or field office, group home for the disabled, in home day care, child day care center, adult day care center, caretaker's or guard's residence, boarding and lodging house, bed and breakfast.
  - *4-family dwelling not allowed even by SUP*
  - *Special Exception Uses: Cemetery or mausoleum*

# Manufactured Housing Zoning District

- Permitted Uses: accessory building residential, single-family detached, HUD-code manufactured home, manufactured home park, industrialized housing dwelling, electrical substation, electrical transmission line, private garage, private hobby studio, home occupation, home school, public park, radio, television, microwave broadcast, relay/receiving towers, transmission, religious institutions, swimming pool, telephone exchange switching or relay facility.
- Special Uses by SUP: utility building and structures, police and fire public safety facility, real estate development tract or field office, group home for the disabled, in home day care, child day care center, adult day care center, servant's quarters, caretaker's or guard's residence, boarding and lodging house, bed and breakfast.
  - 4-family dwelling not allowed even by SUP
- Special Exception Uses: Cemetery or mausoleum

# Local Business Zoning District

- Permitted Uses: accessory building business, antique shop, apparel alteration and repair shop, art gallery, auto parking lot (cars and pick up trucks only), auto parts and accessory stores, auto service station/restaurant, bank, savings and loan association, financial institutions, beauty/barber or other personal shop, in home day care, child day care center, adult day care center, department store, funeral home/mortuary, garage, parking garage private, grocery store, group home for the disabled, hobby shop, medical care facility (nursing and care homes), museum, fine arts center, business office, professional office, real estate development tract or field office, electrical substation, electrical transmission line, private hobby studio, home occupation, public park, radio, television, microwave broadcast, relay/receiving towers, transmission, religious institutions, telephone exchange switching or relay facility, pharmacy, photographic print shop, portable type storage containers, rental store (no outside storage), repair shop (bicycle and small appliance), shoe repair, restaurant (includes café, lunch room, tea room), restaurants with alcohol, retail, video game rental store, veterinarian office only, studio, travel bureau or consultant.

# Local Business Zoning District

- Special Uses by SUP: amusement center teen club, animal grooming, household appliance repair, auto carwash, auto gasoline or motor fuel sales with or without a convenience store, dwelling assisted living facility, utility building and structures, private stable, police and fire public safety facility, caretaker's or guard's residence, bed and breakfast (non-residential), boarding and lodging house, clinic, copy shop, equipment/tool rental, furniture or appliance store, garage public, miniature golf course, gymnasium, health club/recreation facility, health service facility (outpatient), helistop, hotel (apartment), laundry cleaners (self-service), laundry cleaners (full-service), lodge, fraternity, sorority, clubs, medical equipment sales, rental and leasing, mobile food vendor court, private club, radio & television studio, commercial recreational vehicle storage, restaurant (drive thru or drive in), restaurant, refreshment stand (temporary or seasonal), school, school (business college), school (college or university), school (commercial trade), temporary & portable type accessory buildings.
- Special Exception Uses: Cemetery or mausoleum



# General Business Zoning District

- Permitted Uses: accessory building business, animal grooming, antique shop, apparel alteration and repair shop, household appliance repair, art gallery, Amusement center teen club, assembly hall, auto parking lot (cars and pick up trucks only), auto parts and accessory stores, auto service station/restaurant, bank, savings and loan association, financial institutions, beauty/barber or other personal shop, bed and breakfast (non-residential), boarding and lodging house, clinic, in home day care, child day care center, adult day care center, copy shop, department store, funeral home/mortuary, furniture or appliance store, garage public, garage, parking garage private, miniature golf course, grocery store, group home for the disabled, health club/recreation facility, health service facility (outpatient), hobby shop, hotel (apartment), hotel/motel, medical care facility (nursing and care homes), medical care facility, hospital, museum, laundry cleaners (self-service), laundry cleaners (full-service), lodge, fraternity, sorority, clubs, fine arts center, business office, professional office, real estate development tract or field office, electrical substation, electrical transmission line, garage, medical equipment sales, rental and leasing, mobile food vendor court, private hobby studio, public park, radio & television studio, radio, television, microwave broadcast, relay/receiving towers, transmission, religious institutions, telephone exchange switching or relay facility, pharmacy, photographic print shop, portable type storage containers, commercial recreational vehicle storage, rental store (no outside storage), repair shop (bicycle and small appliance), school (business college), school (commercial trade), shoe repair, Restaurant (includes café, lunch room, tea room), Restaurants with alcohol, restaurant, refreshment stand (temporary or seasonal), retail, swimming pool, commercial, theater, indoor motion picture, video game rental store, veterinarian office only, studio, travel bureau or consultant.

# General Business Zoning District

- Special Uses by SUP: amusement center (indoor), auto carwash, auto gasoline or motor fuel sales with or without a convenience store, auto tire & battery retail, auto rental (car & truck), auto repair garage, auto sales new (outdoor), bar, tavern or nightclub, building materials sales, cabinet & upholstery shop, dance hall, dwelling assisted living facility, utility building and structures, private stable, police and fire public safety facility, caretaker's or guard's residence, clothing store/resale, secondhand, thrift, contractor, electrical/mechanical/plumbing (outside storage), equipment/tool rental, golf course, driving range, greenhouse or plant nursery, gymnasium, Helistop, massage establishment, pawn shop, private club, restaurant (drive thru or drive in), rehabilitation care facility (psychiatric & mental disorders), rental yard (domestic goods with outside storage), school, school (college or university), school, institutions rehabilitation & training center (private), temporary & portable type accessory buildings, veterinarian hospital (without outside pens).
- Special Exception Uses: Cemetery or mausoleum

# Commercial Zoning District

- Permitted Uses: accessory building business, animal grooming, antique shop, apparel alteration and repair shop, household appliance repair, art gallery, Amusement center teen club, animal hospitals and clinics (care and temporary boarding), assembly hall, auto parking lot (cars and pick up trucks only), auto parts and accessory stores, auto service station/restaurant, auto tire & battery retail, bank, savings and loan association, financial institutions, beauty/barber or other personal shop, bed and breakfast (non-residential), boarding and lodging house, building materials sales, bus station terminal, cabinet & upholstery shop, clinic, in home day care, child day care center, adult day care center, clothing store/resale, secondhand, thrift, copy shop, department store, dwelling assisted living facility, equipment/tool rental, funeral home/mortuary, furniture or appliance store, garage public, garage, parking, garage private, miniature golf course, golf course, driving range, golf course private, golf course public, greenhouse or plant nursery, grocery store, group home for the disabled, gymnasium, health club/recreation facility, health service facility (outpatient), hobby shop, hobby studio, private, Hotel (apartment), hotel/motel, medical care facility (nursing and care homes), medical care facility, hospital, museum, laundry cleaners (self-service), laundry cleaners (full-service), lodge, fraternity, sorority, clubs, fine arts center, business office, pawn shop, pet shop, private club, professional office, laboratory, medical and/or dental, real estate development tract or field office, electrical substation, electrical transmission line, garage, medical equipment sales, rental and leasing, mobile food vendor court, private hobby studio, public park, radio & television studio, radio, television, microwave broadcast, relay/receiving towers, transmission, religious institutions, rental yard (domestic goods with outside storage), telephone exchange switching or relay facility, pharmacy, photographic print shop, portable type storage containers, commercial recreational vehicle storage, rental store (no outside storage), repair shop (bicycle and small appliance), school (business college), school (commercial trade), school, institutions rehabilitation & training center (private), shoe repair, restaurant (includes café, lunch room, tea room), restaurants with alcohol, restaurant, refreshment stand (temporary or seasonal), retail, swimming pool, commercial, theater, indoor motion picture, video game rental store, veterinarian office only, studio, travel bureau or consultant.

# Commercial Zoning District

- Special Uses by SUP: amusement center (indoor), amusement center (outdoor), amusement center with alcohol, amusement park, auto carwash, auto gasoline or motor fuel sales with or without a convenience store, auto rental (car & truck), auto repair garage, auto sales new (outdoor), auto auction, auto, paint and body shop, bakery or candy wholesale, bar, tavern or nightclub, contractor's storage or equipment yard, dance hall, farm, truck garden, orchard or nursery, frozen food lockers/ice lockers, heliports, utility building and structures, private stable, police and fire public safety facility, caretaker's or guard's residence, contractor, electrical/mechanical/plumbing (outside storage), heliports, helistop, lithography or print shop, lumber yard, machinery sales or repair (heavy), massage establishment, manufacturing facility (light), mini-warehouse facility, oil field service business, printing/publishing plant, restaurant (drive thru or drive in), rehabilitation care facility (psychiatric & mental disorders), recycling collection center, rental yard (commercial and heavy equipment), school, school (college or university), stable, riding, tattoo parlor, temporary & portable type accessory buildings, trailer park for travel trailers, trailer, manufactured or industrialized home sales/rental, veterinarian hospital (without outside pens)warehouse showroom with retail sales, warehousing and freight offices and storage, welding or machine shop.
- Special Exception Uses: Cemetery or mausoleum

# Industrial Zoning District

- Permitted Uses: accessory Building (industrial), animal hospitals and clinics (care and temporary boarding), asphalt concrete batching plant (temporary), assembly plant, auto parking lot (cars and pick up trucks only), auto service station/restaurant, auto, impound lot/wrecker business, bakery or candy wholesale, building materials sales, bus station terminal, carpet cleaning establishment, clinic, contractor's storage or equipment yard, contractor, electrical/mechanical/plumbing (outside storage), electronics manufacturing, equipment/tool rental, frozen food lockers/ice lockers, garage public, garage private, golf course, driving range, golf course private, golf course public, greenhouse or plant nursery, heliports, helistop, kennel, laundry cleaners (self-service), laundry cleaners (full-service), laundry cleaning plant, manufacturing facility (light), fine arts center, laboratory, machinery sales or repair (heavy), medical and/or dental, mini-warehouse facility, lumber yard, oil field service business, real estate development tract or field office, electrical substation, electrical transmission line, garage, pharmaceutical plant, public park, radio, television, microwave broadcast, recycling collection center, relay/receiving towers, transmission, religious institutions, telephone exchange switching or relay facility, repair shop (bicycle and small appliance), school, institutions rehabilitation & training center (private), restaurant (includes café, lunch room, tea room), restaurants with alcohol, trailer, manufactured or industrialized home sales/rental, veterinarian hospital (without outside pens), veterinarian office only, warehouse showroom with retail sales, warehousing and freight offices and storage, welding or machine shop.

# Industrial Zoning District

- Special Uses by SUP: amusement park, auto gasoline or motor fuel sales with or without a convenience store, auto rental (car & truck), auto repair garage, auto sales new (outdoor), auto auction, auto, paint and body shop, bakery or confectionery, industrial, bar, tavern or nightclub, brick kiln or tile plant, building materials manufacturing, cabinet and upholstery shop, chemical laboratory, dwelling caretaker or guard residence, farm, truck garden, orchard or nursery, heliports, utility building and structures, private stable, police and fire public safety facility, caretaker's or guard's residence, gymnasium, lodge, fraternity, sorority, clubs, manufacturing facility (heavy), massage establishment, plastic products manufacturer, printing/publishing plant, private club, restaurant (drive thru or drive in), rehabilitation care facility (psychiatric & mental disorders), commercial recreational vehicle storage, recycling plant, rental yard (commercial and heavy equipment), rental yard (domestic goods with outside storage), restaurant, refreshment stand (temporary or seasonal), school, stable, riding, temporary & portable type accessory buildings, trailer park for travel trailers, veterinarian hospital (with outside pens).
- Special Exception Uses: Cemetery or mausoleum, aviation field



# Community Facilities Zoning District

- Permitted Uses: accessory building (business), assembly hall, auto parking lot (cars and pick up trucks only), Electrical substation, electrical transmission line, Golf course (public), Park (public), Religious institutions, school, school (business college), school (college or university), telephone exchange switching or relay facility, utility building and structures.
- Special Uses by SUP: caretaker's or guard's residence, community center, day care center (adult), day care center (child), funeral home/mortuary, garage parking, garage public, golf course (private), group home for the disabled, halfway house, heliports, helistop, library, lodge, fraternity, sorority, clubs, medical care facility, hospital, medical care facility, nursing and care homes, museum, fine arts center, or art gallery, public safety facility, fire and police, recycling collection center, rodeo grounds, fairgrounds, temporary and portable type accessory buildings.
- Special Exception Uses: Cemetery or mausoleum

# Government Use Zoning District

- Permitted Uses: auto parking lot (cars and pick up trucks only), community center, electrical generating station, electrical substation, electrical transmission line, museum, fine arts center, or art gallery, park (public), public safety facility, fire and police, recycling collection center, religious institutions, telephone exchange switching or relay facility, utility building and structures.
- Special Uses by SUP: correctional facilities (including pre-parole centers), school, institutions rehabilitation and training center (private), temporary and portable type accessory buildings.
- Special Exception Uses: Cemetery or mausoleum

# Planned Development Zoning District

- The permitted use or uses of property located in the PD district shall be determined at the time the district is approved.
- A PD district may include a combination of different dwelling types and/or a variety of residential and nonresidential land uses which creatively complement each other and harmonize with existing and proposed land uses in the vicinity.

# Community Homes for Disabled Persons

- Section 123.003 of the Human Resources Code prohibits a municipality from placing restrictions under its zoning ordinance in residential districts on community homes.
  - *Per the Code it is a use by right that is authorized in any district zoned as residential*
- Community Home Restrictions allowed by State Law include:
  - *Limitation on the number of residents*
  - *Location requirement*
  - *Licensing requirements must be met*
  - *Limitation on the number of motor vehicles*
  - *Safety of residents must be ensured*

# Options

- Leave Specific Use Permit requirements as currently exists
- Leave Specific Use Permit requirements as currently exists but modify definition of zoning districts to remove words like “all those businesses” and define “service establishments” – does it include restaurants with a drive-thru as they do provide a service
- Modify Specific Use Permit requirements to exempt buildings/businesses with a drive-thru that operated previously as a drive-thru without issue
- Remove SUP requirements for restaurants with drive-thru operations

# Discussion/Direction