



AGENDA
ANIMAL SERVICES ADVISORY COMMITTEE
REGULAR MEETING
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
WEDNESDAY, JULY 12, 2023
11:30 AM

CALL TO ORDER

ROLL CALL

ANNOUNCEMENTS

PRESENTATIONS

1. Supervisor report of shelter activities.

PUBLIC COMMENT If speaking for an organization or group, the speaker should identify the group represented. If speaking during Public Comment (for matters not posted on that particular meeting's agenda), members of the City Council and Staff may only provide a statement of factual information in response to the inquiry or recite existing policy in response (e.g., to correct a factual misstatement made by the citizen or provide factual information requested by the citizen). Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a future meeting. If necessary, the Chair will task the City Manager to respond to the citizen and report back to the City Council as soon as practicable. Such report to the City Council shall not constitute a meeting called by the City Council nor shall it constitute deliberation or formal action. Individual citizens addressing the City Council during Public Comment shall not exceed three (3) minutes in their comments; however, the Chair may extend or reduce the speaker's allotted time in order to conduct an efficient and effective public meeting. The time allotted shall not be donated to others desiring to speak. Public Comment is not established to engage in a conversation with the Council and no formal Council action will be taken.

PUBLIC TESTIMONY FOR ACTION ITEMS Only those persons who submit a completed Request to Speak form prior to the agenda item being introduced by the Chair will be allowed to speak on agenda items set for action (this doesn't include presentations or reports). The Chair shall ask each person requesting to speak to approach the podium when called to speak. Speakers time shall generally not exceed three (3) minutes in their comments and all comments must be germane to the specific agenda item being discussed; however, the Chair may extend or reduce the speaker's allotted time. Speakers shall not be permitted to donate their time to

other speakers. Members of the City Council may ask questions or discuss the item directly with the citizen during the citizen's testimony if necessary. Any discussion between a Council member and the citizen will not count toward the time limit and Council Members are encouraged not to speak until the citizen has first utilized their allocated time.

REPORTS

CONSENT AGENDA All of the items on the consent agenda are considered to be self-explanatory by the Council and will be enacted with one motion, one second, and one vote. There will be no separate discussion of these items.

1. Consider approval of the March 7th, 2023 meeting minutes.
Tonya DeGrand, ACO

ACTION ITEMS

1. Discuss ordinance changes to Section 6-37: Multiple Pet Ownership Permit.
Tonya DeGrand, ACO

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on DATE, before 6:00 p.m., in accordance with Chapter 551 of the Texas Government Code.


Linda Proskey, City Secretary





AGENDA MEMORANDUM

DATE: May 5, 2023
TO: Animal Services Advisory Committee Member
FROM: Tonya DeGrand, ACO
SUBJECT: Supervisor report of shelter activities.

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

None

RECOMMENDATION/ACTION DESIRED:

This item does not require a recommendation as it is a presentation/report.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

None

REVIEWED BY:

Robert Parker, Police Chief

Joshua Jones, City Manager

Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

Approved - 5/5/2023

Approved - 5/5/2023

Final Approval - 5/5/2023



AGENDA MEMORANDUM

DATE: April 29, 2023
TO: Honorable City Council Members
FROM: Tonya DeGrand, ACO
THROUGH: Tonya DeGrand, ACO
SUBJECT: Consider approval of the March 7th, 2023 meeting minutes.

BACKGROUND/INFORMATION:

FINANCIAL IMPLICATIONS:

None

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend the Council review and take action on the item presented.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Animal Services 3.7.2022 - Draft Minutes

REVIEWED BY:

Joshua Jones, City Manager

Linda Proskey, City Secretary

Approved as to form for inclusion on Agenda

Approved - 5/5/2023

Final Approval - 5/5/2023



**MINUTES
ANIMAL SERVICES ADVISORY COMMITTEE
REGULAR MEETING
TUESDAY, MARCH 7, 2023
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
12:00 PM CALL TO ORDER**

CALL TO ORDER

Chairperson Stacy McCool called the meeting to order at 12:00 p.m.

ROLL CALL

The meeting convened with the following members present:

Stacy McCool	Chairperson
Kevin Mead	Vice-Chairperson
Tonya DeGrand	Secretary
Vacant	Veterinarian
and	
Jan Hill	Council Liaison
Arthur Miner	Mayor
Linda Proskey	City Secretary

ANNOUNCEMENTS

There were no announcements.

PUBLIC COMMENT

No requests for public comment were received.

PUBLIC TESTIMONY FOR ACTION ITEMS

No requests for public testimony were received.

REPORT

Supervisor report of shelter activities.

Two new officers have been hired and have been euthanasia certified and basic certified. We are currently looking to fill the last ACO position and will be doing interviews soon. The volunteer program should be starting soon and people will have online access to sign up for certain duties during their volunteer time. We have not had many big dog adoptions and kennels have been full for some time. Special adoption fees have been created but it still has not increased adoptions. All shelters are going through low adoption rates right now, rescues are full due to no adoptions, and it is puppy and kitten season, which means the shelter can fill up quickly. Staff may consider doing an adoption off-site event on a weekend at a popular spot in hopes of getting some dogs adopted.

CONSENT AGENDA

Consider approval of the December 7, 2022, meeting minutes.

DeGrand made a motion to approve the minutes for the December 7, 2022, Animal Services Advisory Meeting. Mead motioned it to be approved. McCool Second.

Chairperson McCool called for a vote.

Vote passed 3.0.0.0

Ayes: McCool, DeGrand, Mead

Nays: None

Abstain: None

Absent: None

ACTION ITEMS

1. Discuss possible ordinance changes to Section 6-291: Humane treatment required; abandonment; cruelty.

Abandon means to fail to adequately provide an animal with one (1) or more of the necessities of life, including but not limited to, air, food, potable water, sanitary conditions, shelter, protection from the heat, cold, or other environmental conditions, or under other circumstances that may cause bodily injury, serious bodily injury, or death of the animal, or to leave an animal in the care, custody, or control of another person without his or her consent. Abandons any animal that he or she has possession or ownership of at the animal services facility, at any other place of business, on public property, or with any person that has not consented or has revoked consent to be responsible for the care of the animal. Fails to reclaim any animal that he owns from the animal services facility or any person who had temporary possession of the animal.

2. Discuss possible ordinance changes to Section 6-64: Redemption of animal by owner; disposition of unredeemed animals.

Discussion about changing the ordinance to redeem animals that were impounded for running at large to include mandatory microchip implantation along with a fee. A microchip implant in the animal is required. If the animal is not already identifiable by microchip, the owner shall pay a fee to have a microchip implanted into the animal prior to release. The microchip fee is already \$20 but is optional at this time. The fee for the microchip at the time of redemption will be the same. Other animal shelters are doing the same as well as changing the license tags to microchips instead.

ITEMS FOR FUTURE AGENDAS

There were no items for future agendas.

ADJOURNMENT

Chairperson Stacy McCool adjourned the meeting at 12:15 pm

Approved: this _____ day of _____, 2023

Signed: this _____ day of _____, 2023

APPROVED:

Stacy McCool, Chairperson

ATTEST:

Tonya DeGrand, Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office

Ordinance changes 7/12/23 meeting

Pet animals includes dogs, cats, miniature pigs, rabbits, rodents, birds, reptiles, and any other species of animal which is sold or retained as household pets, but shall not include skunks, nonhuman primates, and any other species of wild, exotic, or carnivorous animal that may be further restricted in this chapter.

Sec. 6-37. - Multiple pet ownership permit.

(a) *Limit on number of pet animals.* No person shall keep or harbor more than 5 pet animals. Puppies and kittens under four months of age shall not be counted for the purposes of this article.

(1) All dogs and cats being harbored under a multiple pet permit shall be spayed and neutered.

(b) *Permit required.* Any person, firm, or corporation wishing to keep more than 5 pet animals and who does not possess a kennel permit may procure a multiple pet ownership permit from the city. The permit, once issued, shall be a defense to the terms of this article.

(c) *Issuance; duration; fee.* Such permit shall be issued through the office of permits for a fee as provided for in the fee schedule found in [chapter 12](#), and shall be valid for one year from date of issuance.

(d) *Revocation.* Such permit contemplated by this article may be revoked by the chief of police if:

(1) The facilities, upon inspection, show that they are inadequate for the number of animals sought to be kept:

a. Facilities shall be of sufficient size as to allow the animal to move about freely. This shall apply to each animal kept. Size of the facility shall be in proportion to the size of each individual animal's height and weight;

b. Adequate food and water must be provided so that each animal kept shall be maintained in good health and free of malnutrition and/or dehydration;

c. The premises shall be maintained in a sanitary condition and reasonably free from animal waste, parasites, insects and flies that could be harmful to the animal's health and/or to the health of the general public;

d. The premises must provide adequate protection from the common elements, i.e., rain, heat, and cold;

(2) The animals kept are causing a stench or odor which is offensive to a person of ordinary sensibilities;

(3) The animals are maintained in a manner which is dangerous to the health of the animals themselves or adjacent animals; or

(4) The animals are causing noise which is offensive or disturbing to a person of ordinary sensibilities on adjoining, adjacent, or neighboring premises.

(5) The dogs and cats being kept are not spayed and neutered.

(e) *Consultation prior to revocation.* Prior to revoking this permit, the chief of police, or his assigned agent, shall consult with a doctor of veterinary medicine and/or a representative from the department of state health services.
