



MINUTES

WATAUGA LIBRARY BOARD REGULAR MEETING TUESDAY, March 14, 2023 WATAUGA CITY HALL

CALL TO ORDER

Chairperson Kip Woodruff called the meeting to order at 6:00 p.m.

ROLL CALL

The meeting convened with the following members present:

Kip Woodruff
Lindsey Neal
Kristen Chapman
Pedro Rivera
Ann Rodriguez
Henrietta Egenti
Whitney Isbell

Chairperson/Place 7
Vice-Chairperson/Place 1
Secretary/Place 6
Place 2
Place 3
Place 4
Place 5

and
Arthur Miner
Malissa Minucci
Linda Proskey
Lana Ewell

Mayor
City Council Liaison
City Secretary
Director of Library Services

ANNOUNCEMENTS

There were no announcements.

PUBLIC COMMENT

No requests for public comment were received.

PUBLIC TESTIMONY FOR ACTION ITEMS

No requests for public testimony were received.

REPORTS

1. Library Director's Report

Director Ewell reported that numbers continue to rise. December's programs all went very well. The Nutcracker performance was a success with a large attendance. Barbara Goss began a new program, reading to a Reindeer, that was very well received and attended. January had many rescheduled programs due to weather, but the Lunar New Year program and the Guided Painting were successes. The collection circulation numbers are up 27%, programs are up in general almost 46%, program attendance is up 67%, and Study Room usage is up 262%. Repairs to the study rooms will be needed and are planned for April.

2. Report from Barbara Goss, Senior Youth Librarian

Ms. Goss reported on the Spring Break programs and upcoming events. The Hula program was attended by 50 people and the Bluey event in particular brought 500 people, more than double what was expected. The Youth Department planned an event or program for each day of Spring Break, including outreach to local homeschooling families and teens.

3. Report from Trina Nosenzo, Technical Services Supervisor

Ms. Nosenzo brought an overview of the statistics reporting for the Texas State Library and Archives Commission, budget issues, and the budget process. The gathering of statistics is done monthly, but needs to be compiled from all departments. At the same time, the budget is being compiled and made ready to turn in. There are some budget issues with rising costs in events, performers, and with processing items for the collection. Costs are rising at unexpected rates, interfering with budget parameters.

Member Isbell asked what part the Library Advisory Board plays in the preliminary budgeting process.

Director Ewell replied that the staff works on the budget and then shares it with Finance and the City Manager. They are the ones that come up with the final copy.

Ms. Nosenzo clarified that the library goes through the general ledger accounts and projects what expenditures will be for the current year and the baseline for the next, within available parameters.

Member Isbell asked what the expectation of the Library Advisory Board is in the budgeting process.

Director Ewell replied that to her knowledge in the past the board has not been involved in it. She and Ms Nosenzo also shared the other avenues of money, the Friends of the Library, water bill donations, and grants.

Chairperson Woodruff asked what the current budget was and how many full time and part time employees the library has. Ms. Nosenzo replied that it was about 250-300,000 depending on a few factors and Director Ewell answered that there are 8 full-time and about 12 part-time (or less than part time) employees.

Vice Chairperson Neal asked about current and potential grants. Ms Nosenzo and

Director Ewell discussed the last grants received and the process of finding, evaluating, and applying for grants. The concerns are the time involved in applying for grants and the complications of receiving the funding.

Member Rodriquez asked about the rising costs of performers and other things and how that will affect this year's budget. Ms. Nosenzo and Ms. Goss explained the difficulty in adjusting line-item budgets for unexpected rising costs but that they were asking for more in the next budget, as well as trying to offset more expensive programs by offering many free ones. Ms. Nosenzo also mentioned the upcoming need for furniture repair and replacement. Ms. Goss gave examples of the many free events offered by the library in partnership with the community.

CONSENT AGENDA

Kip Woodruff read the following consent addenda items:

- 1. Discuss and consider action on the January 10, 2023 Library Board Meeting Minutes.**

Vice Chairperson Neal made a motion to approve the minutes as written. Board member Isabell seconded the motion. Chairperson Woodruff called for a vote.

Motion carried 7-0-0-0.

Ayes, Woodruff, Neal, Chapman, Rivera, Rodriquez, Egenti, Isabell

Nays: None

Abstain: None

Absent: None

ACTION ITEMS

There were no action items.

ITEMS FOR FUTURE AGENDAS

There were no items for future agendas.

ADJOURNMENT

Kip Woodruff adjourned the meeting at 6:40 pm.

Approved: this 9th day of May, 2023

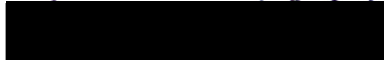
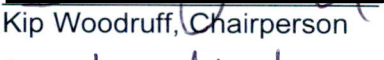
Signed: this 9th day of May, 2023

ATTEST:



Kristen Chapman, Secretary

APPROVED:



Kip Woodruff, Chairperson

Lindsey Neal

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office