



AGENDA
WATAUGA CIVIL SERVICE COMMISSION MEETING
REGULAR MEETING
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
TUESDAY, AUGUST 29, 2023
6:00 PM

CALL TO ORDER

ROLL CALL

ANNOUNCEMENTS

PUBLIC COMMENT

PUBLIC TESTIMONY FOR ACTION ITEMS

ACTION ITEMS

1. Discuss and consider approval of the minutes for the Civil Service Commission Meeting held on June 27, 2023.
2. Discuss and Consider action to approve and Certify the Watauga Fire Department Entry Exam Eligibility List created August 3, 2023.
3. Discuss and consider action to approve and certify the Watauga Police Department Entry Exam Eligibility List created August 10, 2023.

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

Meeting Notices and Reservation of Rights

The Civil Service Commission may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters

pursuant to Chapter 551.074 of the Texas Government Code if the requisite information is otherwise posted; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code (as applicable) when determined necessary by the [City Council/Board/Commission/Committee] to address a subject matter on the agenda. Action, if any, will be taken in open session.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city council, boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the city council, boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council, body, board, commission or committee subject to the Texas Open Meetings Act.

NOTICE

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, (817) 514-5812 OR FAX (817) 281-1991 FOR FURTHER INFORMATION.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on August 25, 2023, before 5:00 p.m., in accordance with Chapter 551 of the Texas Government Code.


Linda Proskey, City Secretary



MINUTES
WATAUGA CIVIL SERVICE COMMISSION MEETING
TUESDAY, JUNE 27, 2023
CITY HALL, COUNCIL CHAMBER, 7105 WHITLEY ROAD
6:00 PM

CALL TO ORDER

The Civil Service Commission Meeting of the City of Watauga of the City of Watauga, Texas was called to order at 6:00 pm by Brian Downey.

ROLL CALL

Brian Downey – Member Place 1
TJ Crabill – Member Place 2
Renni Burt – Member Place 3

Also present:

Molly Chambers – HR Coordinator
Robert Parker – Police Chief
Randy Barkley – Assistant Fire Chief

ANNOUNCEMENT

None

PUBLIC COMMENT

None

PUBLIC TESTIMONY FOR ACTION ITEMS

None

ACTION ITEMS

1. Discuss and consider approval of the minutes from the Civil Service Commission Meeting held on April 25, 2023.

Place 3 Burt made a motion to approve the minutes from the Civil Service Commission meeting on 4/25/2023. The motion was seconded by Place 2 Crabill.

AYES: Downey, Crabill, Burt
NAY: None
ABSTAIN: None

2. Discuss and consider action to approve and certify the Watauga Police Department Entrance Exam Eligibility List created May 26, 2023.

Molly Chambers, HR Coordinator - On Friday, May 26, 2023, we held a Police Officer entry exam. We had 21 candidates show up to the test and had 16 pass the test.

Place 3 Burt made a motion to approve and certify the Watauga Police Department Entry Examination Eligibility List and the motion was seconded by Place 2 Crabill.

AYES: Downey, Crabill, Burt
NAY: None
ABSTAIN: None

3. Discuss and consider approval of requested changes to the City of Watauga Local Rules under Chapter Two Definitions and Chapter Four Fire Department Section 4.08 Eligibility Standards under Education and Training.

Molly Chambers, HR Coordinator – We are requesting that two changes be made for grammatical errors. The first is on page 34 and is an addition of the word “years” to a sentence and the second is on page 65 and is a spacing correction.

Randy Barkley, Asst. Fire Chief – The Fire Department is requesting two changes. The first is an addition of the definition of Fire Recruit. A Fire Recruit is someone who does not currently possess both a certification from the Texas Commission of Fire Protection as a Basic Firefighter or a pre-medical certification from the Texas Department of State Health. The second is to change the educational requirements to no longer require a paramedic certification to become an entry-level Firefighter.

Place 1 Downey made a motion to approve the changes to the City of Watauga Local Rules and the motion was seconded by Place 3 Burt.

AYES: Downey, Crabill, Burt
NAY: None
ABSTAIN: None

ITEMS FOR FUTURE AGENDAS

None

ADJOURNMENT

With no further business to discuss, Chairman Downey adjourned the meeting at 6:19 pm.

APPROVED: this _____ day of _____, _____

SIGNED: this _____ day of _____, _____

ATTEST:

APPROVED:

Juliet Rodriguez,
HR/Civil Service Director

Chairman Brian Downey

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office.



FIRE DEPARTMENT ELIGIBILITY LIST

Written Examination

Test Date: August 3, 2023

Location: TCC – Fire Service Training Center
4801 Marine Creek Pkwy, TX 76179

Rank	Applicant Identifier	Military Points	MC PT Credit	Written Exam	Total Score
1	119			92	92
2	136	5		87	92
3	118			91	91
4	126		5	85	90
5	129	5		84	89
6	144			89	89
7	150			89	89
8	132			88	88
9	134	5		82	87
10	133			86	86
11	140			86	86
12	103			85	85
13	138			84	84
14	149			84	84
15	125			83	83
16	142			83	83
17	137			82	82
18	139	5		77	82
19	128			81	81
20	108			80	80
21	130			80	80
22	111			79	79
23	127			79	79
24	146			78	78
25	151			78	78
26	153			78	78

FIRE DEPARTMENT ELIGIBILITY LIST continued...

Rank	Applicant Identifier	Military Points	MC PT Credit	Written Exam	Total Score
27	115			77	77
28	154			77	77
29	107			76	76
30	131			76	76
31	145			76	76
32	116			75	75
33	122			74	74
34	114			73	73
35	152			72	72
36	141			71	71

An examination for the position of Firefighter was administered on August 3, 2023. The following eligibility list was created as a result of the examination. This list shall be in effect for 12 months from this date unless exhausted earlier.



Juliet Rodriguez
HR/Civil Service Director
City of Watauga
Certified and Posted 08/29/2023
Unless Exhausted List Expires 08/03/2024



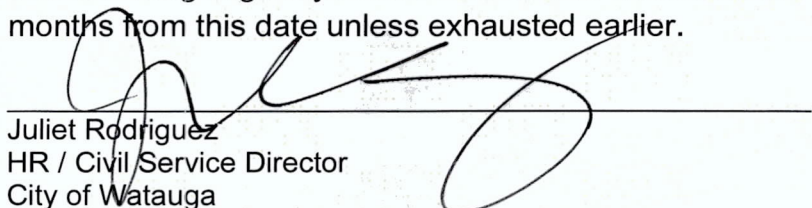
POLICE DEPARTMENT ELIGIBILITY LIST

Exam Date:
Exam Location:

Thursday, August 10th, 2023
Hector F. Garcia Community Center
7901 Indian Springs Road, Watauga, TX 76148

Rank	Card ID#	Military Points	VO2	Exam Score	Total Score
1	113		52.71%	91	91
2	115	5	68.19%	84	89
3	118	5	73.77%	83	88
4	148	5	42.79%	83	88
5	104		74.40%	87	87
6	105	5	49.49%	80	85
7	111		74.05%	83	83
8	112		71.88%	83	83
9	101		85.78%	81	81
10	123		52.67%	81	81
11	99		35.55%	81	81
12	114		72.63%	80	80
13	100	5	35.50%	75	80
14	121		72.46%	78	78
15	96		55.68%	78	78
16	102		59.14%	77	77
17	120	5	45.32%	72	77
18	122		42.11%	77	77
19	116		41.82%	77	77
20	119		54.19%	74	74

An examination for the position of Police Officer was administered on Thursday, August 10th, 2023. The following eligibility list was created as a result of the examination. This list shall be in effect for 12 months from this date unless exhausted earlier.


Juliet Rodriguez
HR / Civil Service Director
City of Watauga
Certified and Posted 08/29/2023
Unless Exhausted List Expires 08/10/2024