



AGENDA
WATAUGA CHARTER REVIEW COMMISSION
REGULAR MEETING
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
FRIDAY, SEPTEMBER 8, 2023
6:00 PM

CALL TO ORDER

ROLL CALL

ANNOUNCEMENTS

PUBLIC COMMENT If speaking for an organization or group, the speaker should identify the group represented. If speaking during Public Comment (for matters not posted on that particular meeting's agenda), members of the City Council and Staff may only provide a statement of factual information in response to the inquiry or recite existing policy in response (e.g., to correct a factual misstatement made by the citizen or provide factual information requested by the citizen). Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a future meeting. If necessary, the Chair will task the City Manager to respond to the citizen and report back to the City Council as soon as practicable. Such report to the City Council shall not constitute a meeting called by the City Council nor shall it constitute deliberation or formal action. Individual citizens addressing the City Council during Public Comment shall not exceed three (3) minutes in their comments; however, the Chair may extend or reduce the speaker's allotted time in order to conduct an efficient and effective public meeting. The time allotted shall not be donated to others desiring to speak. Public Comment is not established to engage in a conversation with the Council and no formal Council action will be taken.

PUBLIC TESTIMONY FOR ACTION ITEMS Only those persons who submit a completed Request to Speak form prior to the agenda item being introduced by the Chair will be allowed to speak on agenda items set for action (this doesn't include presentations or reports). The Chair shall ask each person requesting to speak to approach the podium when called to speak. Speakers time shall generally not exceed three (3) minutes in their comments and all comments must be germane to the specific agenda item being discussed; however, the Chair may extend or reduce the speaker's allotted time. Speakers shall not be permitted to donate their time to other speakers. Members of the City Council may ask questions or discuss the item directly with the citizen during the citizen's testimony if necessary. Any discussion between a Council member and the citizen will not count toward the time limit and Council Members are encouraged not to speak until the citizen has first utilized their allocated time.

REPORTS

ACTION ITEMS

1. Discuss and consider action to select Charter Review Commission officers:
 - A. Chairperson
 - B. Vice Chairperson
 - C. Secretary**Arthur Miner, Mayor**
2. Consider the approval of the July 30, 2019 and the August 17, 2023 Charter Review Commission Meeting minutes.
Linda Proskey, City Secretary
3. The committee will discuss and consider possible action on assignments, additions, deletions, and amendments to the Watauga City Charter.
4. Discuss and Consider action to schedule the next Charter Review Commission Meeting.

ADJOURNMENT

NOTICE

CITY COUNCIL MEMBERS MAY BE IN ATTENDANCE, AND A QUORUM OF CITY COUNCIL MEMBERS MAY BE PRESENT. NO VOTE, ORDER, DECISION, OR OTHER ACTION WILL BE TAKEN BY CITY COUNCIL MEMBERS ON ANY CITY BUSINESS DURING THE MEETING.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (817) 514-5825, OR FAX (817) 514-3625 FOR FURTHER INFORMATION.

I, Linda Proskey, City Secretary for the City of Watauga, hereby certify that this agenda was posted on the bulletin boards at City Hall, 7105 Whitley Road, Watauga, Texas, on September 1, 2023, before 5:00 p.m., in accordance with Chapter 551 of the Texas Government Code.



Linda Proskey, City Secretary





AGENDA MEMORANDUM

DATE: August 28, 2023
TO: Honorable City Council Members
FROM: Linda Proskey, City Secretary
THROUGH: Linda Proskey, City Secretary
SUBJECT: Consider the approval of the July 30, 2019 and the August 17, 2023 Charter Review Commission Meeting minutes.

BACKGROUND/INFORMATION:

The Charter Review Commission July 30, 2019 and the August 17, 2023 meeting minutes.

FINANCIAL IMPLICATIONS:

None

RECOMMENDATION/ACTION DESIRED:

Respectfully recommend the Commission members review and take action on the item presented.

ATTACHMENTS/ SUPPORTING DOCUMENTATION:

1. Charter Review Minutes from July 30, 2019
2. Charter Review Minutes AUG 17, 2023

REVIEWED BY:

Joshua Jones, City Manager
Linda Proskey, City Secretary

Approved - 8/28/2023
Final Approval - 8/28/2023

Approved as to form for inclusion on Agenda



**MINUTES
WATAUGA CHARTER REVIEW COMMISSION
REGULAR MEETING
TUESDAY, JULY 30, 2019
7105 WHITLEY ROAD, WATAUGA, TEXAS 76148
6:00 PM**

CALL TO ORDER

Chairperson Beierschmitt called the meeting to order at 6:00 p.m.

ROLL CALL

Members Present:

Pete Beierschmitt (Chair)
Becky Hartless (Secretary)
Leah Chauvin
Andrew Ivey
Kip Woodruff

Members Absent:

Lee Griffin

Council Present:

Mayor Art Miner
Council Member Mark Taylor

And

Staff Present:

Andrea Gardner (City Manager/Secretary)
Raquel Guajardo (Assistant to the City Secretary)
Brad Fraley (Chief Information Officer)

APPROVAL OF MINUTES

1. Consider action on the Charter Review Commission Regular Meeting Minutes for September 19, 2018.

Member Hartless made a motion to approve the minutes of the September 19,

2018, meeting. The motion was seconded by Member Ivey. Motion carried unanimously.

NEW BUSINESS

Consider action on submitting to the Mayor the names of the current members of the Charter Review Commission recommended for reappointment.

The Commission recommended the following current members seeking reappointment to the Mayor: Becky Hartless, Andrew Iver, Kip Woodruff, Pete Beierschmitt, Leah Chauvin.

ADJOURNMENT

With there being no further business to discuss at this time, Chairperson Beierschmitt adjourned the meeting at 6:02 p.m.

Approved: this _____ day of _____, 2023

Signed: this _____ day of _____, 2023

APPROVED:

ATTEST:

, Chairperson

, Secretary

NOTE: Original Audio and Video Recording of this meeting is preserved and maintained by the City Secretary's Office



**MINUTES
CHARTER REVIEW COMMISSION
CITY HALL COUNCIL CHAMBER,
7105 WHITLEY ROAD
AUGUST 17, 2023
6:00 PM**

CALL TO ORDER

Chairperson Kip Woodruff called the meeting to order at 6:15 p.m.

ROLL CALL

The meeting convened with the following members present:

Kip Woodruff	Chairperson, Place 7
Jillian Giles	Place 1
Jan Hill	Place 2
Cristy Blackburn	Place 3
Vacant	Place 4
Vacant	Place 5
Vacant	Place 6
and	
Arthur Miner	Mayor
Linda Proskey	City Secretary
David Berman	City Attorney
Mark Taylor	Council Liaison
Lisa Benavidez	Assistant to the City Secretary

ANNOUNCEMENTS

There were no announcement

PUBLIC COMMENT

No Requests for public testimony were received.

PUBLIC TESTIMONY FOR ACTION ITEMS

No Requests for public testimony were received.

PRESENTATIONS

May 8, 2023, City Council Workshop Meeting Minutes-page 1

1. City Attorney to discuss the objectives, responsibilities, assignments, and format for the Charter Review Committee.

David Berman, City Attorney explained the responsibilities of the charter review committee. Suggested that the committee breaks up in groups and each group takes sections of the Charter. He also said that they should keep the total changes to 5 to 10, because the more propositions most people will not vote and will walk away. He said to look for inconsistencies in the existing charter, follow the open meetings act, all correspondence is an official communication and needs to be submitted to the City Secretary and that the committee should give themselves a deadline to have the review completed and submitted to council. He also said to narrow the scope that they do not need to review every one of the articles. The Charter can be reviewed every two years.

ACTION ITEMS

1. The committee will discuss and consider possible action on additions, deletions, and amendments to the Watauga City Charter.

Kip Woodruff, Chairperson opened the discussion.

The committee did not have anything to consider at this time.

Jan Hill made a motion to postpone this item until a later date. Cristy Blackburn seconded the motion.

Kip Woodruff called for a vote.

Motion carried 4-0-0-0.

Ayes, Woodruff, Giles, Hill, Blackburn

Nays: None

Abstain: None

Absent: None

2. Discuss and consider action on the date and time of the next Charter Review Committee meeting.

Kip Woodruff opened the discussion asking if anyone had a suggestion on a date.

Cristy Blackburn said that Fridays work the best for her.

Jan Hill made a motion to schedule the next Charter Review Commission meeting on Friday September 8, 2023, at 6:00 pm. Jillian Giles seconded the motion.

Kip Woodruff, Chairperson called for a vote.

Motion carried 4-0-0-0.

Ayes, Woodruff, Giles, Hill, Blackburn

Nays: None

Abstain: None
Absent: None

ADJOURNMENT

Kip Woodruff, Chairperson adjourned the meeting at 6:10 pm

Approved: this _____ day of _____, 2023

Signed: this _____ day of _____, 2023

APPROVED:

ATTEST:

, Chairperson

, Secretary

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